

**CITY OF REDONDO BEACH
LIBRARY COMMISSION AGENDA
Monday, April 1, 2024**

415 DIAMOND STREET, REDONDO BEACH

CITY COUNCIL CHAMBER

REGULAR MEETING OF THE LIBRARY COMMISSION - 7:00PM

ALL PUBLIC MEETINGS HAVE RESUMED IN THE CITY COUNCIL CHAMBER. MEMBERS OF THE PUBLIC MAY PARTICIPATE IN-PERSON, BY ZOOM, EMAIL OR eCOMMENT.

Library Commission meetings are broadcast live through Spectrum Cable, Channel 8, and Frontier Communications, Channel 41. Live streams and indexed archives of meetings are available via internet. Visit the City's office website at www.Redondo.org/rbtv.

TO WATCH MEETING LIVE ON CITY'S WEBSITE:

<https://redondo.legistar.com/Calendar.aspx>

*Click "In Progress" hyperlink under Video section of meeting

TO WATCH MEETING LIVE ON YOUTUBE:

<https://www.youtube.com/c/CityofRedondoBeachIT>

TO JOIN ZOOM MEETING (FOR PUBLIC COMMENT ONLY):

Register in advance for this meeting:

https://us02web.zoom.us/webinar/register/WN_a2rDnWSzQQaEcnyhbQvtqw

After registering, you will receive a confirmation email containing information about joining the meeting.

If you are participating by phone, be sure to provide your phone # when registering. You will be provided a Toll Free number and a Meeting ID to access the meeting. Note; press # to bypass Participant ID. Attendees will be muted until the public participation period is opened. When you are called on to speak, press *6 to unmute your line. Note, comments from the public are limited to 3 minutes per speaker.

eCOMMENT: COMMENTS MAY BE ENTERED DIRECTLY ON WEBSITE AGENDA PAGE:

<https://redondo.granicusideas.com/meetings>

- 1) Public comments can be entered before and during the meeting.
- 2) Select a SPECIFIC AGENDA ITEM to enter your comment;
- 3) Public will be prompted to Sign-Up to create a free personal account (one-time) and then comments may be added to each Agenda item of interest.
- 4) Public comments entered into eComment (up to 2200 characters; equal to approximately 3 minutes of oral comments) will become part of the official meeting record.

EMAIL: TO PARTICIPATE BY WRITTEN COMMUNICATION WITH ATTACHED DOCUMENTS BEFORE 3PM DAY OF MEETING:

Written materials that include attachments pertaining to matters listed on the posted agenda received after the agenda has been published will be added as supplemental materials under the relevant agenda item. Dana.Vinke@Redondo.org

REGULAR MEETING OF THE LIBRARY COMMISSION - 7:00PM

- A. CALL MEETING TO ORDER**
- B. ROLL CALL**
- C. SALUTE TO THE FLAG**
- D. APPROVE ORDER OF AGENDA**
- E. BLUE FOLDER ITEMS - ADDITIONAL BACK UP MATERIALS**

Blue folder items are additional back up material to administrative reports and/or public comments received after the printing and distribution of the agenda packet for receive and file.

- E.1. [For Blue Folder Documents](#)**

F. CONSENT CALENDAR

Business items, except those formally noticed for public hearing, or discussion are assigned to the Consent Calendar. The Commission Members may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remaining on the Consent Calendar will be approved in one motion following Oral Communications.

- F.1. [APPROVE AFFIDAVIT OF POSTING FOR THE REDONDO BEACH LIBRARY COMMISSION MEETING OF APRIL 1, 2024](#)**

- F.2. [APPROVAL OF THE FOLLOWING MEETING MINUTES OF MARCH 4, 2024](#)**

G. EXCLUDED CONSENT CALENDAR ITEMS

H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

This section is intended to provide members of the public with the opportunity to comment on any subject that does not appear on this agenda for action. This section is limited to 30 minutes. Each speaker will be afforded three minutes to address the Commission. Each speaker will be permitted to speak only once. Written requests, if any, will be considered first under this section.

- H.1. [For eComments and Emails Received from the Public](#)**

I. ITEMS CONTINUED FROM PREVIOUS AGENDAS

J. ITEMS FOR DISCUSSION PRIOR TO ACTION

- J.1. [DIRECTOR'S REPORT](#)**

- J.2. [DISCUSSION AND POSSIBLE ACTION ON LIBRARY MARKETING SUB COMMITTEE REPORT](#)**

- J.3. [DISCUSSION AND POSSIBLE ACTION ON LIBRARY COMMISSION OBJECT](#)**

- J.4. [DISCUSSION AND POSSIBLE ACTION ON LIBRARY COMMISSION DRAFT BYLAWS](#)**

K. MEMBER ITEMS AND REFERRALS TO STAFF

L. ADJOURNMENT

The next meeting of the Redondo Beach Library Commission will be a regular meeting to be held at 7:00p.m. on May 6, 2024, in the Redondo Beach Council Chambers, at 415 Diamond Street, Redondo Beach, California.

It is the intention of the City of Redondo Beach to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting you will need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact the City Clerk's Office at (310) 318-0656 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

An agenda packet is available 24 hours at www.redondo.org under the City Clerk.



Administrative Report

E.1., File # LC24-0539

Meeting Date: 4/1/2024

TITLE

For Blue Folder Documents



Administrative Report

F.1., File # LC24-0540

Meeting Date: 4/1/2024

TITLE

APPROVE AFFIDAVIT OF POSTING FOR THE REDONDO BEACH LIBRARY COMMISSION
MEETING OF APRIL 1, 2024

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)
CITY OF REDONDO BEACH) SS

AFFIDAVIT OF POSTING

In compliance with the Brown Act, the following materials have been posted at the locations indicated below.

Legislative Body	Library Commission
Posting Type	Regular Meeting Agenda
Posting Locations	415 Diamond Street, Redondo Beach, CA 90277 ✓ Adjacent to Council Chambers
Meeting Date & Time	APRIL 1, 2024 7:00 p.m.

As Library Director of the City of Redondo Beach, I declare, under penalty of perjury, the document noted above was posted at the date displayed below.

A handwritten signature in black ink, appearing to read "Dana Vinke". The signature is written in a cursive style with a large, looped initial "D".

Dana Vinke, Library Director

Date: March 29, 2024



Administrative Report

F.2., File # LC24-0541

Meeting Date: 4/1/2024

TITLE

APPROVAL OF THE FOLLOWING MEETING MINUTES OF MARCH 4, 2024

A. CALL TO ORDER

A Regular Meeting of the Redondo Beach Library Commission was called to order by residing Chair Hall at 7:00 PM, in the City Hall Council Chambers, 415 Diamond Street, Redondo Beach, California, and teleconference.

B. ROLL CALL

Commissioners Present: Coopman, Hayes, Walls, Willers, Vice Chair Maroko, and Chair Hall

Commissioners Absent: None

Officials Present: Dana Vinke, Library Director
Rosalia Vega, Administrative Specialist
Becca McNeely, Administrative Coordinator

C. SALUTE TO THE FLAG

Commissioner Willers led the Commissioners in a Salute to the Flag.

D. APPROVE ORDER OF AGENDA

Motion by Commissioner Walls, seconded by Commissioner Willers, to approve the order of the agenda. Motion carried unanimously.

E. BLUE FOLDER ITEMS – ADDITIONAL BACK UP MATERIALS

E.1. RECEIVE AND FILE BLUE FOLDER ITEMS

Library Director Vinke confirmed that there are no Blue Folder Items.

F. CONSENT CALENDAR

F.1. APPROVE AFFIDAVIT OF POSTING FOR THE REDONDO BEACH LIBRARY COMMISSION MEETING OF MARCH 4, 2024

F.2. APPROVAL OF THE FOLLOWING MEETING MINUTES OF FEBRUARY 5, 2024

Vice Chair Maroko requested to pull Item F.2. for separate discussion and consideration.

Motion by Commissioner Walls, seconded by Commissioner Willers, to approve the Consent Calendar except for Item F.2. Motion carried unanimously.

G. EXCLUDED CONSENT CALENDAR ITEMS

F.2. APPROVAL OF THE FOLLOWING MEETING MINUTES OF FEBRUARY 5, 2024

Vice Chair Maroko expressed concern regarding the order of agenda related to placement of public comments.

Commissioner Walls spoke regarding minor corrections on the minutes.

Motion by Commissioner Willers, seconded by Commissioner Hayes, to approve the Consent Calendar Item F.2, as amended. Motion carried unanimously.

H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

Chair Hall opened the floor to public comments.

Administrative Specialist Vega confirmed there were no eComments or public comments received.

Seeing no requests to speak, Chair Hall closed the floor to public comments.

I. ITEMS CONTINUED FROM PREVIOUS AGENDAS

None.

J. ITEMS FOR DISCUSSION PRIOR TO ACTION

J.1. DIRECTOR'S REPORT

Library Director Vinke provided the following Director's Report:

- Update on Vacant Positions
 - Part-Time Administrative Coordinator – Becca McNeely
 - Active Recruitment – Senior Librarian, Part-Time Librarian, and Library Page
- Update on Library Archive (SCLC Digilab Montage)
 - Available online
- Library Outreach at the History Museum
- Weekly Manager's Meeting
 - Resources and referrals
 - Main Library restroom remodel
 - E-book Content Platform
 - Cloud Library
 - Hoopla
 - Libby
- City of Inglewood Panel
- Vector USA – discuss potential cameras at the Main Library
- Library cleaning contractor
- Programs
 - Edible Gardens
 - Small Space Gardening
- Library Facilities
 - Doors
 - HVAC
- Library Webpages Updates
- Public Wi-Fi
 - Hours adjusted
- ILS RFP
- Library Park Access Update

- Demand of Tax Forms
- Book Sale Event on June 1, 2024– Friends of the Library
- Update regarding Open+

Commissioner Walls asked what the benefit of e-book content is.

Commissioner Hayes spoke regarding magazine reader statistics.

Library Director Vinke spoke regarding Hoopla, Libby, and Cloud Library and statistics.

Commissioner Walls asked whether tax forms were free.

Library Director Vinke confirmed.

Chair Hall asked for clarification regarding Library Outreach at the History Museum, value in community input regarding e-books, and an update on Open+.

Discussion ensued regarding Open+ accessibility, advertisement, and soft launch.

Library Director Vinke answered the commissioners' questions and provided clarification.

Chair Hall asked whether the Commission should write any letters to assist/support with the budget.

Library Director Vinke stated he still needs to meet with the fiscal team and a letter is not being requested at the time.

Vice Chair Maroko requested an update on The Breeze, asked whether there are copyright issues related to the online published historical books from the museum, and inquired regarding the accounts receivable schedule related to outstanding fines.

Library Director Vinke provided an update regarding meeting with the County related to the digitization process and agreement, spoke regarding public domain and copyright issues, and stated he does not have an update regarding the outstanding fines at the moment.

Discussion ensued regarding the event at the History Museum, potential pop-up library, interviews for part-time librarian, self-check kiosk, and Spanish book collection.

Library Director Vinke answered the commissioners' questions and provided clarification.

Chair Hall opened the floor to public comments.

Administrative Specialist Vega confirmed there were no eComments or public comments received.

Seeing no requests to speak, Chair Hall closed the floor to public comments.

Motion by Vice Chair Maroko, seconded by Commissioner Walls, to receive and file the Director's Report. Motion carried unanimously.

J.2 DISCUSSION AND POSSIBLE ACTION ON LIBRARY MARKETING

Library Director Vinke provided an update regarding library marketing related to collections and services.

Vice Chair Maroko requested the front room be used for public use/community room instead of storage.

Commissioner Willers spoke regarding the need for proactiveness.

Commissioner Hayes requested a marketing plan be implemented.

Discussion ensued regarding a potential subcommittee related to marketing.

Library Director Vinke responded to the commissioners' questions and provided clarification.

Motion by Vice Chair Maroko, seconded by Commissioner Walls, to form a subcommittee comprised of Commissioner Coopman, Commissioner Hayes, and Commissioner Willers. Motion carried unanimously.

Motion by Vice Chair Maroko, seconded by Commissioner Hayes, to agendize a subcommittee report at future commission meetings, Commissioner Hayes, and Commissioner Willers. Motion carried unanimously.

Chair Hall opened the floor to public comments.

Administrative Specialist Vega confirmed there were no eComments or public comments received.

Seeing no requests to speak, Chair Hall closed the floor to public comments.

Library Director Vinke requested additional staff members be part of the subcommittee.

Discussion ensued regarding potential subcommittee meeting dates and objectives.

Chair Hall opened the floor to public comments.

Administrative Specialist Vega confirmed there were no eComments or public comments received.

Seeing no requests to speak, Chair Hall closed the floor to public comments.

K. MEMBER ITEMS AND REFERRALS TO STAFF

Vice Chair Maroko requested the bylaws from 2005 be agendize for the next commission meeting and to move seats in the chamber.

Motion by Vice Chair Maroko, seconded by Commissioner Hayes, to agendize the commissions approved bylaws of 2005 for reaffirmation. Motion carried unanimously.

Library Director Vinke stated he would speak to the City Clerk's Office regarding seating arrangements.

Commissioner Walls spoke regarding partial eclipse.

Library Director Vinke stated he would follow-up with the Youth Services Librarian.

Discussion ensued regarding previous solar eclipse event in the city and potential event in April.

Chair Hall opened the floor to public comments.

Administrative Specialist Vega confirmed there were no eComments or public comments received.

Seeing no requests to speak, Chair Hall closed the floor to public comments.

L. ADJOURNMENT

Motion by Commissioner Hayes, seconded by Commissioner Walls, to adjourn the meeting at 8:19 PM. Motion carried unanimously.

The next meeting of the Redondo Beach Library Commission will be a Regular Meeting to be held at 7:00 PM on April 1, 2024, in the Redondo Beach Council Chambers, at 415 Diamond Street, Redondo Beach, California, and via teleconference.

All written comments submitted via eComment are included in the record and available for public review on the City website.

Respectfully submitted:

Dana Vinke
Library Director



Administrative Report

H.1., File # LC24-0542

Meeting Date: 4/1/2024

TITLE

For eComments and Emails Received from the Public



Administrative Report

J.1., File # LC24-0543

Meeting Date: 4/1/2024

To: LIBRARY COMMISSION

From: DANA VINKE, LIBRARY DIRECTOR

TITLE
DIRECTOR'S REPORT

- March 5, Library Director Dana Vinke, attended the Coursera informational webinar.
- March 8, Library Director Dana Vinke, Adult Library Program Manager, Amy Feller, Librarians, Douglas Thompson and Ed Martinez met to discuss fall programs.
- March 11, Library Director Dana Vinke, Adult Library Program Manager, Amy Feller, and Youth Service Librarian, Helaire Hamilton Mitchell met to discuss Library Programming.
- March 13, Library Director Dana Vinke met with representatives of VectorUSA to discuss possible security camera installations.
- March 13, Technical Services Librarian, Timothy Parker met with ICOE CA Libraries Broadband Aggregator.
- March 13 Library Director Dana Vinke, Technical Services Librarian, Timothy Parker and Youth Service Librarian, Helaire Hamilton Mitchell, interviewed candidates for Part-time Librarian.
- March 13, Library Director Dana Vinke met with representatives of VectorUSA to survey the security camera installations at the Palos Verdes Library District.
- March 21, Library Director Dana Vinke met the contractors that installed the Library Main Entrance Handrails.
- March 22, Library Director Dana Vinke, Circulation Supervisor, Adult Library Program Manager, Amy Feller, and Youth Service Librarian, Helaire Hamilton Mitchell met with Library Commissioner Hayes to discuss Library Marketing.
- March 26, Library Director Dana Vinke attended the City of Redondo Beach Communications Team meeting.
- March 26, Library Director Dana Vinke, Circulation Supervisor, Mario Adame, and Technical Services Librarian, Timothy Parker, Computer Support Specialist, Honel Lara, and City IT Director, Mike Cook met with Envisionware representatives to discuss computer reservation software and public print software.
- March 27, Library Director Dana Vinke, Technical Services Librarian, Timothy Parker, and Circulation Supervisor, Mario Adame met with Bibliotheca representatives to discuss RFID Conversion Solutions.

Updates on:

Vacant Positions – Administrative Coordinator, Senior Librarian, Part-time Librarian, and Library Page
Redondo Beach Archives in Laserfiche (Reflex, Directories, etc.)

Library Programming (Adult and Youth)

Library Facilities (Study Rooms and North Branch)

ILS RFP

REDONDO BEACH PUBLIC LIBRARY

LIBRARY COMMISSION

Statistics 2023-2024

	GATE COUNT	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
2023-24	MAIN LIBRARY	12,480	13,903	12,818	13,088	10,604	9,351	12,990	11,496					96,730
	NORTH BRANCH	3,749	3,962	3,132	3,676	3,087	2,477	3,598	3,341					27,021
	TOTAL	16,229	17,865	15,950	16,764	13,691	11,828	16,588	14,837					123,751
2022-23	MAIN LIBRARY	10,539	12,204	12,648	12,474	10,388	7,922	11,851	10,932	13,530	11,530	12,450	13,560	140,028
	NORTH BRANCH	3,043	3,450	3,337	3,372	2,993	2,041	3,051	2,854	3,298	3,234	3,316	3,856	37,845
	TOTAL	13,582	15,654	15,985	15,846	13,381	9,963	14,902	13,786	16,828	14,764	15,766	17,416	177,873
2023-24	REGISTRATION													
	MAIN LIBRARY	386	386	338	280	239	200	387	346					2562
	NORTH BRANCH	37	35	25	12	9	7	7	5					137
	TOTAL	423	421	363	292	248	207	394	351					2699
2022-23	MAIN LIBRARY	79	56	69	306	211	142	338	284	359	358	280	497	2979
	NORTH BRANCH	20	21	17	21	11	6	10	16	13	16	16	28	195
	TOTAL	99	77	86	327	222	148	348	300	372	374	296	525	3174
2023-24	CIRCULATION								FEB					
	MAIN LIBRARY	24,165	22,584	21,192	19,843	17,567	13,448	21,363	19,443					159,605
	NORTH BRANCH	10,918	10,153	9,819	9,453	9,248	6,909	11,075	7,802					75,377
	TOTAL	35,083	32,737	31,011	29,296	26,815	20,357	32,438	27,245	0	0	0	0	234,982
2022-23	MAIN LIBRARY	25,642	24,107	21,633	21,572	20,033	16,081	19,508	19,236	22,463	20,298	20,457	22,847	253,877
	NORTH BRANCH	11,218	10,687	9,677	10,101	9,254	7,091	7,909	8,196	9,568	9,515	9,259	9,781	112,256
	TOTAL	36,860	34,794	31,310	31,673	29,287	23,172	27,417	27,432	32,031	29,813	29,716	32,628	366,133

PROGRAMS/PARTICIPANTS

2023-24	JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		
	MAIN	NORTH	MAIN	NORTH	MAIN	NORTH	MAIN	NORTH	MAIN	NORTH	MAIN	NORTH	
ADULT PROGRAMS	4	1	5	1	6	0	4	1	3	0	5	0	30
ADULT PARTICIPANTS	30	8	89	12	104	0	27	8	29	0	61	0	368
TEEN PROGRAMS	1	1	1	1	3	0	3	0	3	0	1	0	14
TEEN PARTICIPANTS	16	2	15	3	48	0	41	0	31	0	9	0	165
CHILDREN'S PROGRAMS	21	8	17	10	14	10	16	12	13	10	11	9	151
CHILD PARTICIPANTS	844	266	672	363	383	168	469	217	412	167	399	172	4532
OFFSITE	1	0	0	0	0	0	0	0	0	0	1	0	2
OFFSITE PARTICIPANTS	75	0	0	0	0	0	0	0	0	0	2200	0	2275
TOTAL PROGRAMS	27	10	23	12	23	10	23	13	19	10	13	0	183
TOTAL PARTICIPANTS	965	276	776	378	535	168	537	225	472	167	2,608	0	7107

	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		TOTAL
	MAIN	NORTH	MAIN	NORTH	MAIN	NORTH	MAIN	NORTH	MAIN	NORTH	MAIN	NORTH	
ADULT PROGRAMS	4	0	5	0	0	0	0	0	0	0	0	0	9
ADULT PARTICIPANTS	70	0	98	0	0	0	0	0	0	0	0	0	168
TEEN PROGRAMS	2	0	2	0	0	0	0	0	0	0	0	0	4
TEEN PARTICIPANTS	15	0	26	0	0	0	0	0	0	0	0	0	41
CHILDREN'S PROGRAMS	11	9	13	11	0	0	0	0	0	0	0	0	0
CHILD PARTICIPANTS	263	199	332	246	0	0	0	0	0	0	0	0	1040
OFFSITE	0	0		0	0	0	0	0	0	0	0	0	0
OFFSITE PARTICIPANTS	0	0		0	0	0	0	0	0	0	0	0	0
TOTAL PROGRAMS	17	9	20	11	0	0	0	0	0	0	0	0	57
TOTAL PARTICIPANTS	348	199	456	246	0	0	0	0	0	0	0	0	1,249

PROGRAMS/PARTICIPANTS

2022-23	JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL
	MAIN	NORTH	MAIN	NORTH	MAIN	NORTH	MAIN	NORTH	MAIN	NORTH	MAIN	NORTH	
ADULT PROGRAMS	2	0	5	0	4	0	4	0	3	0	4	0	22
ADULT PARTICIPANTS	65	0	143	0	58	0	39	0	36	0	44	0	385
TEEN PROGRAMS	1	0	2	1	2	0	2	0	2	0	1	0	11
TEEN PARTICIPANTS	20	0	40	16	39	0	20	0	26	0	17	0	178
CHILDREN'S PROGRAMS	9	6	7	9	17	9	14	8	16	9	10	6	120
CHILD PARTICIPANTS	363	155	362	197	412	148	411	157	394	120	345	103	3167
OFFSITE	1	0	2	0	0	0	1	0	0	0	1	0	5
OFFSITE PARTICIPANTS	175	0	3000	0	0	0	800	0	0	0	2598	0	6573
TOTAL PROGRAMS	13	6	16	10	23	9	21	8	21	9	11	6	153
TOTAL PARTICIPANTS	623	155	3545	213	509	148	1,270	157	456	120	3,004	103	10,303

	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		TOTAL
	MAIN	NORTH	MAIN	NORTH	MAIN	NORTH	MAIN	NORTH	MAIN	NORTH	MAIN	NORTH	
ADULT PROGRAMS	3	0	4	1	4	0	6	0	5	0	5	0	28
ADULT PARTICIPANTS	60	0	22	10	71	0	83	0	43	0	54	0	343
TEEN PROGRAMS	2	0	2	0	2	0	2	0	2	0	2	0	12
TEEN PARTICIPANTS	28	0	22	0	203	0	13	0	89	0	10	0	365
CHILDREN'S PROGRAMS	11	9	15	6	18	10	14	8	17	13	20	11	152
CHILD PARTICIPANTS	208	192	399	169	637	286	366	203	513	282	2,136	382	5773
OFFSITE	0	0	1	0	0	0	1	0	1	0	0	0	3
OFFSITE PARTICIPANTS	0	0	150	0	0	0	2,635	0	150	0	0	0	2935
TOTAL PROGRAMS	16	9	22	7	24	10	23	8	25	13	27	11	195
TOTAL PARTICIPANTS	296	192	593	179	911	286	3,097	203	795	282	2,200	382	9,416

Digital Circulation 2023-2024 and 2022-2023

2023-24	July	August	September	October	November	December	January	February	March	April	May	June	Total
CloudLibrary	1,354	1,407	1,060	1,412	1,363	1,360	1,736	1,540					11,232
Ebooks	621	618	421	569	566	538	749	635					4,717
Eaudiobooks	733	789	639	843	797	822	987	905					6,515
Hoopla	2,538	2,759	2,595	2,587	2,681	2,511	2,785	2,597					21,053
Ebooks	820	865	846	869	816	782	897	860					6,755
Eaudiobooks	1,287	1,377	1,295	1,285	1,334	1,246	1,438	1,323					10,585
Bingepass	12	12	19	19	20	26	18	17					143
Comics	132	155	133	113	178	137	141	159					1,148
Movies	124	125	123	140	165	136	124	109					1,046
Music	43	80	63	70	75	71	72	43					517
Television	120	145	116	91	93	113	95	86					859
Kanopy	418	451	600	533	595	671	619	738					4,625
Overdrive/Libby	467	453	635	1,140	1117	1112	1172	1156					7,252
Ebooks	161	168	164	197	198	238	213	206					1,545
Eaudiobooks	91	58	98	111	74	97	125	109					763
Magazines	210	225	370	827	839	774	831	837					4,913
Other/Video	5	2	3	5	6	3	3	4					31
Total													20,409
2022-23	July	August	September	October	November	December	January	February	March	April	May	June	Total
CloudLibrary	1,662	1,524	1,286	1,189	1,189	1,235	1,400	1,173	1,250	1,341	1,251	1,364	15,864
Ebooks	710	694	544	461	451	543	618	501	506	567	492	595	6,682
Eaudiobooks	952	830	742	728	738	692	782	672	744	774	759	769	9,182
Hoopla	2,092	2,240	1,953	2,120	2,109	2,070	2,323	2,157	2,155	2,126	2,460	2,352	26,157
Ebooks	713	734	615	634	685	657	741	696	743	697	844	753	8,512
Eaudiobooks	981	1,006	974	1,076	1,031	1,038	1,164	1,096	1,052	1,077	1,212	1,214	12,921
Bingepass	9	9	12	16	17	15	20	10	14	8	10	12	152
Comics	131	117	118	146	122	106	107	82	94	98	102	101	1,324
Movies	104	115	101	92	115	117	84	95	93	99	120	119	1,254
Music	37	49	49	66	59	64	56	60	60	34	61	45	640
Television	117	150	84	90	80	73	151	118	99	113	111	108	1,294
Kanopy	580	566	553	605	658	669	648	521	458	487	490	465	6,700
Overdrive/Libby	452	457	472	498	510	511	569	519	515	471	490	515	5,464
Ebooks	155	159	179	138	166	172	214	166	178	170	142	161	2,000
Eaudiobooks	80	72	68	62	58	59	55	74	77	94	91	86	876
Magazines	211	226	219	292	285	279	297	278	254	206	253	262	2,800
Other/Video	6	0	6	6	1	1	3	1	6	1	4	6	41
Total													54,185

April Library Events

CHILDREN'S CRAFT & LEGO PROGRAMS**

Craft @ MAIN LIBRARY

Meeting Room - 2nd Floor

Tuesday, 4/2 at 3:30pm-4:30pm

Special Solar Eclipse Craft @ MAIN LIBRARY

Meeting Room - 2nd Floor

Monday, 4/8 at 11:30am-12:30pm

Lego Club @ MAIN LIBRARY

Meeting Room - 2nd Floor

Mondays, 4/8 & 4/15 at 3:30pm - 4:30pm

Lego Club @ NORTH BRANCH LIBRARY

Meeting Room

Thursday, 4/11 at 3:30pm-4:30pm

Craft @ NORTH BRANCH LIBRARY

Meeting Room

Thursday, 4/18 at 3:30pm - 4:30pm

Limit of 40 individuals ** - Tickets Required Get tickets at the Children's Desk at 15 minutes prior to program start time.

SPECIAL CHILDREN'S PROGRAMS @ MAIN LIBRARY**

Rainbow Storytime

Tuesday, 4/2 at 11:30am - Noon

Storytime Room

Book Nook Storytime

Storytime Room

Tuesday, 4/2 at 4:15pm-4:45pm

Block Party for 0-5 year olds

Thursday, 4/18 at 11:15am-11:45am

Limit of 40 individuals ** - Tickets Required Get tickets at the Children's Desk at 15 minutes prior to program start time.**

STORYTIMES - MAIN LIBRARY **

Walkers & Talkers Storytime for 1-5 year-olds

Wednesday, 4/3 at Noon -12:30pm

A Storytime for 1-5 year olds and their caregivers & siblings- full of early literacy concepts, songs, rhymes, movement, and fun!

Baby Lapsit (0 to 18 months)

Thursday, 4/4 at 11:15am-11:45am

We welcome babies 0-18 months and their caregivers to join us for a fun indoor storytime full of songs, rhymes, and finger plays!

Limit of 40 individuals –Tickets Required Tickets will be handed out at the Children's Reference desk at 15 minutes before the start of the program.

CODER PROGRAM FOR CHILDREN AND TEENS For ages 7-15**

CODER DOJO @ North Branch Library

Saturday, April 27 at 3:00pm - 4:30pm

North Branch Library - Meeting Room

Registration is required. Register for these events at:

<https://library.redondo.org>

click on events calendar; click on program date; click on register for this event.

**Limit of 20 individuals. Children under 9 must be accompanied by an adult. Bring your own laptop/chromebook from home.

STORYTIMES & SPECIAL PROGRAMS @ NORTH BRANCH LIBRARY **

NORTH BRANCH MEETING ROOM

Family Storytime

Tuesdays, 4/2 & 4/30 at 3:30pm - 4:00pm

Music and Movement with Dance 1

Wednesday, 4/10 at 3:30pm-4:00pm

Neighborhood Chinese Storytime

Saturday, 4/13 at 2:00pm - 2:30pm

Block Party for 0-5 year olds

Tuesday, 4/16 at 3:30pm-4:00pm

Choose Your Own Activity Family Program

Thursday, 4/25 at 3:30pm-4:30pm

(board games, coloring sheets, blocks and magnets)

Tickets Required Limit of 40 individuals. Tickets will be handed out at the children's reference desk at 15 minutes prior to program start time.

FAMILY MOVIE PROGRAM

@ MAIN LIBRARY **

Tuesday, April 16 at 3:30pm - 5:00pm

Main Library Meeting Room - 2nd Floor

**Limit of 40 individuals **

COLLEGE PREP PROGRAM @ NORTH BRANCH LIBRARY FOR TEENS AND PARENTS

Saturday, April 20 at 1:00pm - 2:00pm

North Branch Meeting Room

Presented by Future InSight College Consulting

Redondo Beach Main Library
303 N. Pacific Coast Hwy
Redondo Beach, CA 90277

Redondo Beach North Branch Library
2000 Artesia Blvd
Redondo Beach, CA 90278



<https://library.redondo.org>
(310) 318-0675

April Library Events

POETRY WORKSHOP WITH LINDA NEAL

Saturday, April 13 at 10:30am - Noon

Main Library - 2nd Floor Conference Room

In-person poetry workshops for all levels of poets.
Come for inspiration and collaboration.

ADULT BOOK DISCUSSION

Zoom program

A Redondo Beach Librarian will lead the discussion.

Tuesday, April 9 at 6:30pm - 7:30pm

West With Giraffes by Lynda Rutledge

Free virtual program, registration is required.

**Register at: <https://library.redondo.org>

Or click on events calendar; click on program date;
click on register for this event.

BOOK FOLDING WORKSHOP

CELEBRATE EARTH MONTH !

Reduce, Reuse, Recycle

Monday, April 15 at 11:30am - 12:30pm

Main Library - 2nd Floor Meeting Room

Mary Simun from Friends of the Redondo Beach Public Library will show us an environmentally friendly craft. Don't throw that book away, fold it into a work of art!

All materials and tools will be supplied.

Free, but limited to 25 people. To register send an email to: amy.feller@redondo.org

The Friends of the Redondo Beach Public Library has generously funded this program.

CELEBRATE NATIONAL POETRY MONTH

Saturday, April 27 at 1:30pm - 3:30pm

Main Library - 2nd Floor Meeting Room

Enjoy poetry LIVE at the library with celebrated guests Jon Pearson and Elya Braden who are poets, artists, speakers and writers.

Linda Neal's Poetry Workshop participants will also read some original poetry.

If you like poetry, don't miss our annual National Poetry Month event.

WE LOVE NATIONAL LIBRARY WEEK

Check out materials between April 8-13 for a chance to win a gift card. This year's theme is "Ready, Set Library!"

The Friends of the Redondo Beach Public Library has generously funded this program.

STITCH & SEW REDONDO

@ NORTH BRANCH LIBRARY - All Ages

Saturday, April 6

11:00am-2:00pm

Meeting Room - *Limit of 30 individuals**

*Materials and sewing machines are not provided.

Participants are encouraged to bring items or projects that they are working on to the program to get tips or pointers.

LIFE STYLE MEDICINE TOOLBOX WITH ZIYA ALUG

Saturday, April 13 at 1:00pm - 2:00pm

Main Library - 2nd Floor Meeting Room

Z. Altug is a physical therapist and wellness consultant who promotes nature based and therapeutic interventions for managing pain. Learn some tips for general wellness and managing back pain through lifestyle changes.

TEEN PROGRAMS - Grades 6th - 12th

Main Library 2nd Floor Conference Room

TAC Meeting

Wednesday, 4/3 at 4:00pm-5:00pm

Teen Program -Spring Succulents

Wednesday, 4/17 at 4:00pm-5:00pm
(while supplies last)

AMERICAN CONFIDENTIAL: UNCOVERING THE BIZARRE STORY OF LEE HARVEY OSWALD AND HIS MOTHER WITH DEANNE STILLMAN

Saturday, April 20 at 1:00pm - 2:00pm

Main Library - 2nd Floor Meeting Room

Deanne Stillman's dark mother-son story delves into the strange relationship between Lee Harvey Oswald and his class-obsessed mother Marguerite.

Meet the author, a widely published and acclaimed writer who earned the LA Times "Best Book of the Year" award twice, and was a silver medalist for the California Book Award.

The Friends of the Redondo Beach Public Library has generously funded this program.

Redondo Beach Main Library
303 N. Pacific Coast Hwy
Redondo Beach, CA 90277

Redondo Beach North Branch Library
2000 Artesia Blvd
Redondo Beach, CA 90278



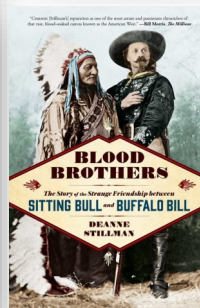
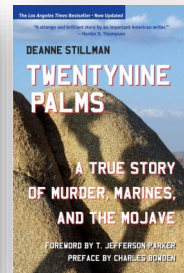
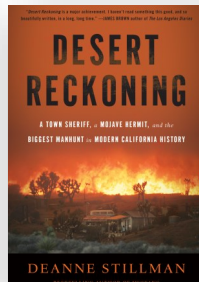
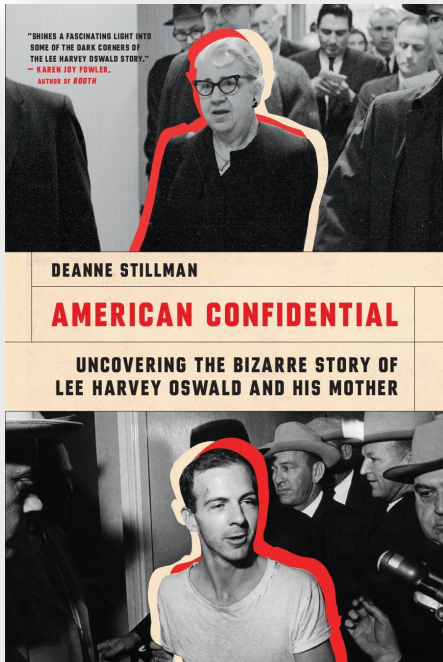
<https://library.redondo.org>
(310) 318-0675

2024
Over: 20

American Confidential

Uncovering the Bizarre Story of Lee Harvey Oswald and His Mother

by Deanne Stillman



Saturday, April 20
1:00pm-2:00pm
Redondo Beach Main Library
Meeting Room - 2nd Floor

American Confidential is a dark mother-son story delving into Lee Harvey Oswald's boyhood and the strange relationship with his class-obsessed mother Marguerite. Together, they formed an inadvertent 'conspiracy of one,' locked in pursuit of fame.

Meet the author, Deanne Stillman a widely published and acclaimed writer. Her other books of literary nonfiction include *Blood Brothers*; *Desert Reckoning*; *Mustang* and *Twentynine Palms*, which Hunter Thompson called "A strange and brilliant story by an important American writer."

Deanne earned the LA Times "Best Book of the Year" award twice, and was a silver medalist for the California Book Award.

She will talk about her books and answer your questions.

Redondo Beach Public Library
303 N. Pacific Coast Hwy
Redondo Beach, CA 90277

For more information call
(310) 318-0675 option 5
<https://library.redondo.org>

Free and open to the public.
Copies of the book will be
available for purchase.



NATIONAL LIBRARY WEEK

April 7 -13, 2024



NATIONAL LIBRARY WEEK

April 7-13, 2024

ALA American
Library Association

Library Champions
American Library Association

ADULT GIFT CERTIFICATE OPPORTUNITY DRAWINGS *

To be eligible all you have to do is check out material or attend a program at either location during the week of 4/8-4/13. There will be 12 lucky winners. If we draw your name we will notify you by telephone.

Gift Certificates are generously provided by
The Friends of the Redondo Beach Public Library.

Check out our online calendar and bulletin boards for programs and events.

*Note: 1 ticket each day per person

For more information call (310) 318-0675, option 5 or visit www.redondo.org/library

SOLAR ECLIPSE



CRAFT

MONDAY, APRIL 8

Main | 11:30 a.m.
Library | *to* 12:30 p.m.

Limit of 40 individuals



Redondo Beach Public Library

303 N Pacific Coast Hwy
Redondo Beach, California 90277 | (310) 318-0675
<https://www.redondo.org/depts/library/default.asp>



Administrative Report

J.2., File # LC24-0544

Meeting Date: 4/1/2024

To: LIBRARY COMMISSION

From: DANA VINKE, LIBRARY DIRECTOR

TITLE

DISCUSSION AND POSSIBLE ACTION ON LIBRARY MARKETING SUB COMMITTEE REPORT



Administrative Report

J.3., File # LC24-0545

Meeting Date: 4/1/2024

To: LIBRARY COMMISSION

From: DANA VINKE, LIBRARY DIRECTOR

TITLE

DISCUSSION AND POSSIBLE ACTION ON LIBRARY COMMISSION OBJECT

ARTICLE II. OBJECT

The object of this Commission shall be to plan a program for the development, extension and improvement of library facilities in the City and, in addition, shall perform such other duties as from time to time may be assigned to it by the City Council.



Administrative Report

J.4., File # LC24-0546

Meeting Date: 4/1/2024

To: LIBRARY COMMISSION

From: DANA VINKE, LIBRARY DIRECTOR

TITLE

DISCUSSION AND POSSIBLE ACTION ON LIBRARY COMMISSION DRAFT BYLAWS

**BYLAWS FOR THE
LIBRARY COMMISSION
OF THE CITY OF REDONDO BEACH, CALIFORNIA**

ARTICLE I. NAME

The name of this Commission shall be the Library Commission of the City of Redondo Beach, established by Ordinance No. 2796 on March 11, 1997.

ARTICLE II. OBJECT

The object of this Commission shall be to plan a program for the development, extension and improvement of library facilities in the City and, in addition, shall perform such other duties as from time to time may be assigned to it by the City Council.

ARTICLE III. MEMBERS

Sec. 1 Appointments

The Commission shall consist of seven (7) members appointed by the Mayor, subject to approval by the City Council. Each Commissioner shall serve for a term of four (4) years, commencing October 1 and ending September 30 or as soon thereafter as his/her successor is appointed and qualified. No Commissioner shall serve more than 2 consecutive terms. No member shall serve simultaneously on more than one (1) board or commission. ***If a person serves a partial term in excess of two years, it shall be considered a full term.***

Sec. 2. Vacancies

In the event that any member of the Commission shall be absent from regular meetings for a period of sixty (60) days consecutively following the last regular meeting attended by such Commissioner, unless by permission of the City Council expressed in its official minutes, or in the event such Commissioner shall be convicted of a crime involving moral turpitude, or ceases to be a registered voter of the City, his/her office shall become vacant and shall be so declared by the City Council.

ARTICLE IV. OFFICERS

The Commission shall elect a Chairperson and Vice-Chairperson at its regular meeting in October of each year. The Liaison shall be the Secretary of the Commission

ARTICLE V. MEETINGS

Sec. 1 Time of Meetings

Unless otherwise directed by a majority of the Library Commission, the Commission shall meet regularly on the first Monday of every month at **7:00 p.m.** or on such other day and time, as a majority of the Commission shall establish. If the first Monday of the month is a recognized public holiday, the regular meeting of the Library Commission shall be held on the subsequent Monday.

Sec. 2 Place of Meetings

All regular meetings of the Commission shall be held in the City Hall Council Chambers, 415 Diamond Street, Redondo Beach, California, or in any other place designated by the Commission. Except for investigative purposes, all meetings shall be held within the City of Redondo Beach.

Sec. 3 Special Meetings

The presiding officer or a majority of the body may call special meetings. Written notice must be sent, and received by each member of the body and by each local newspaper of general circulation so requesting. Notice (agenda) must be posted no less than 24 hours prior to the meeting and only the business stated on the notice may be considered in accordance with Government Code Section 54950 et seq. and the Brown Act.

Sec. 4 Adjourned Meetings

The Commission may adjourn any meeting to a time and place specified in the order of adjournment, in accordance with the Brown Act.

Sec. 5 Open Meetings

All meetings of the Commission shall be open to the public.

Sec. 6 Quorum

A quorum will be a majority of the Commissioners (4). If a quorum is not present the Secretary of the Commission will adjourn the meeting and post a notice of adjournment to include time, place and date of the next meeting.

ARTICLE VI. BUSINESS

Sec. 1 Agenda

All matters intended for action or information, whether originating with the public or City officials, shall be submitted to the Commission on an agenda prepared by the City Clerk or his/her designee and/or pursuant to instructions by the Commission.

Sec. 2 Chairperson as Presiding Officer

The Chairperson shall take the chair at the hour appointed for the meeting and shall call the Commission to order. In the absence of the Chairperson, the Vice-Chairperson shall call the Commission to order and shall act in all respects as the Chairperson. In the absence of both the Chairperson and the Vice-Chairperson, the remaining members shall elect a Chairperson pro-tempore who may act as Chairperson in all respects at the meeting and for the purpose of signing documents.

Sec. 3 Order of Business

At the time set for commencement of the meeting, the members of the Commission, the Secretary, and such city officials as are present, shall take their regular stations in the meeting place and the business of the Commission shall be taken up for consideration and disposition in the following order, except as may be otherwise ordered by the Commission:

- **Opening Session**
 - Call to Order
 - Roll Call
 - Salute to Flag
- **Approval of order of Agenda**
- **Approval of Affidavit of Posting**
- **Approval of the following Minutes**
- **Oral & Written Communications**
- **Old Business (items continued from previous agendas)**
- **New Business (items for discussion prior to action)**
- **Members items and referrals to staff**
- **Adjournment**

Sec. 4 Approval of Minutes

Unless a reading in full of the minutes of a Commission meeting is requested by a member, such minutes (if the Commission has previously been furnished a copy) may be approved without reading.

ARTICLE VII. MOTIONS

Sec. 1 Making of Motions

Except as hereinafter provided, when any subject is opened for consideration by the Commission, whether before or after debate thereon, a motion shall be made by a member. Where a motion is made and seconded, the Chairperson may rule the motion out of order if in violation of Roberts Rules of Order. The mover, with the consent of the second, may withdraw or amend the motion at any time before a decision or amendment.

Sec. 2 Amendment

Any motion may be amended with the consent of the maker and second.

Sec. 3 Seconding Motions

The following motions do not require a second:

Question of order

Division of the question

Nominations

ARTICLE VIII. VOTING

Sec. 1 Disposition by Chairperson

Except where a vote is otherwise required, the Chairperson may order the disposition of matters coming before the Commission; provided, however, that if a member objects, a vote shall be taken. Where a motion is made and seconded, unless a vote is required by law or desired by any member, the Chairperson may order the disposition of the matter in accordance with the motion. Such decision of the Chairperson shall be deemed to be the action of the Commission.

Sec. 2 Recording Votes

When a vote on any matter is called for, it shall be by voice vote unless any member shall request a roll call vote. On a tie vote, the motion is lost. The roll call vote shall be taken in rotation, with the Chair voting last. The Chair shall announce the result of the vote and any member may then explain his vote if it is in opposition to the motion. The Chair shall then announce the next order of business.

Sec. 3 Abstaining from Voting

When a roll call vote is being taken on a motion and a member declines to vote for any reason, his/her vote shall not be counted in determining the passage of the motion and such member shall be recorded as having abstained from voting.

Sec. 4 Explanation of Vote

A member shall be allowed to briefly explain his/her vote while the roll is being called.

Sec. 5 Change of Vote

A member shall be allowed to change his/her vote only until the next item of business is announced by the Chairperson; provided, however, that this rule may be suspended by a vote of two-thirds of the members present.

Sec. 6 Roll Call Vote

Any member may demand that a roll call vote be taken on any motion.

Sec. 7 Majority Vote

All motions will be carried by a majority vote unless otherwise required by law. A majority of members present, if a quorum, is a majority for the passage of motions.

ARTICLE IX. RULES OF CONDUCT

Sec.1 Addressing the Commission

- A.** No person shall address the Commission without first securing the permission of the Chairperson; provided, however, that permission shall not be refused except for a good cause.
- B.** Remarks before the Library Commission shall be limited to three (3) minutes. The Chairperson may aggregate time of the hearing or discussion.
- C.** After a motion is passed or a hearing closed, no person shall address the Commission on the matter without first securing permission of the Chairperson.

Sec. 2 Manner of Addressing the Commission

- A.** Each person addressing the Commission shall step up to the lectern and clearly state his/her name and city for the record, state the subject he/she wishes to discuss, and proceed with his/her remarks. The Chairperson may limit the time allowed for testimony on any matter before the Commission. Unless otherwise designated, speakers shall be limited to three minutes on any one agenda item.
- B.** Unless otherwise ordered by the Commission, the Chairperson may limit the number of speakers where, in his/her opinion, the facts or arguments advocated are cumulative in nature. Unless otherwise ordered by the Commission, the Chairperson may limit the aggregate time of hearing or discussion. The time may be extended for a speaker(s) by a majority vote of the Commission.
- C.** No person shall speak twice on the same agenda item unless a majority of the Commission grants permission.

Sec. 3 Relevancy

Speakers shall confine their remarks to those which are relevant to the subject of the hearing. Attacks against the character or motives of any person shall be out of order. The Chairperson, subject to appeal to the Commission, shall be the judge of relevancy and whether character or motives are being impugned.

Sec. 4 Decorum

Any person making personal, impertinent, or slanderous remarks, or who shall become boisterous while addressing the Commission, shall be forthwith barred from future audience before the Commission, unless permission to continue be granted by the Chairperson.

Sec. 5 Enforcement of Decorum

The Chairperson, or a majority of the members present, may at any time request that a police officer be present to enforce order and decorum. The Chairperson or such majority may request that the police officer eject from the place of meeting or place under arrest, any person who violates the order and decorum of the meeting.

Sec. 6 Disorderly Conduct

In the event that any meeting is willfully interrupted so as to render the orderly conduct of such meeting unfeasible and order cannot be restored by the removal of individuals who are willfully interrupting the meeting, the Commission may order the meeting room cleared and continue its session in accordance with the provisions of Government Code subsection 54957.9 and any amendments thereto.

ARTICLE X. POINTS OF ORDER

Sec. 1 Generally

Any Commission member may raise a point of order (procedure). The Chairperson shall decide all questions of order; provided, however, that any two members shall have the right to appeal his/her decision, in which case the question shall be decided by a majority of the members present. The Chairperson, or any other Commission member, may request advice of the City Attorney thereon.

Sec. 2 Parliamentary and Legal Advisor

The City Attorney, or his/her designee, shall be the Parliamentarian for the Commission and shall act as legal counsel on all Commission business. In the absence of the City Attorney, or his/her designee, the City Clerk, or his/her designee, shall act as Parliamentarian. In the absence of either the City Attorney or his/her designee or the City Clerk or his/her designee, the Chairperson may act as Parliamentarian.

Sec. 3 Suspension of Rules

Unless otherwise enforced by law, any provisions of these procedures may be waived by a unanimous vote of the Commission members present.

ARTICLE XI. AD HOC COMMITTEES

The Commission may vote to create such ad hoc committees as the Commission members may deem appropriate.

ARTICLE XII. AMENDMENT OF BYLAWS

These bylaws may be amended at any regular meeting of the Commission by a two-thirds vote. Any amendment made by the Commission must then be submitted to the City Clerk for processing purposes and inclusion in the Historical Records.

Adopted:

Library Commission
Bylaws
Page No. 6
3/28/2024
8:40 AM