

**CITY OF REDONDO BEACH
RECREATION & PARKS COMMISSION AGENDA
Wednesday, April 10, 2024**

415 DIAMOND STREET, REDONDO BEACH

CITY COUNCIL CHAMBER

**REGULAR MEETING OF THE RECREATION AND PARKS COMMISSION -
7PM**

**ALL PUBLIC MEETINGS HAVE RESUMED IN THE CITY COUNCIL
CHAMBER. MEMBERS OF THE PUBLIC MAY PARTICIPATE IN-PERSON,
BY ZOOM, EMAIL OR eCOMMENT.**

Recreation and Parks Commission meetings are broadcast live through Spectrum Cable, Channel 8, and Frontier Communications, Channel 41. Live streams and indexed archives of meetings are available via internet. Visit the City's office website at www.Redondo.org/rbtv.

TO WATCH MEETING LIVE ON CITY'S WEBSITE:

<https://redondo.legistar.com/Calendar.aspx>

*Click "In Progress" hyperlink under Video section of meeting

TO WATCH MEETING LIVE ON YOUTUBE:

<https://www.youtube.com/c/CityofRedondoBeachIT>

TO JOIN ZOOM MEETING (FOR PUBLIC COMMENT ONLY):

Register in advance for this meeting:

https://us02web.zoom.us/webinar/register/WN_hXxHBz8IToInu3CLITNRPQ

After registering, you will receive a confirmation email containing information about joining the meeting.

If you are participating by phone, be sure to provide your phone # when registering. You will be provided a Toll Free number and a Meeting ID to access the meeting. Note; press # to bypass Participant ID. Attendees will be muted until the public participation period is opened. When you are called on to speak, press *6 to unmute your line. Note, comments from the public are limited to 3 minutes per speaker.

eCOMMENT: COMMENTS MAY BE ENTERED DIRECTLY ON WEBSITE AGENDA PAGE:

<https://redondo.granicusideas.com/meetings>

- 1) Public comments can be entered before and during the meeting.
- 2) Select a SPECIFIC AGENDA ITEM to enter your comment;
- 3) Public will be prompted to Sign-Up to create a free personal account (one-time) and then comments may be added to each Agenda item of interest.
- 4) Public comments entered into eComment (up to 2200 characters; equal to approximately 3 minutes of oral comments) will become part of the official meeting record.

EMAIL: TO PARTICIPATE BY WRITTEN COMMUNICATION WITH ATTACHED DOCUMENTS BEFORE 3PM DAY OF MEETING:

Written materials that include attachments pertaining to matters listed on the posted agenda received after the agenda has been published will be added as supplemental materials under

the relevant agenda item. Kelly.Orta@redondo.org.

REGULAR MEETING OF THE RECREATION AND PARKS COMMISSION - 7PM

- A. CALL MEETING TO ORDER**
- B. ROLL CALL**
- C. SALUTE TO THE FLAG**
- D. APPROVE ORDER OF AGENDA**
- E. BLUE FOLDER ITEMS - ADDITIONAL BACK UP MATERIALS**

Blue folder items are additional back up material to administrative reports and/or public comments received after the printing and distribution of the agenda packet for receive and file.

E.1. [BLUE FOLDER ITEMS](#)

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

F. CONSENT CALENDAR

Business items, except those formally noticed for public hearing, or discussion are assigned to the Consent Calendar. The Commission Members may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remaining on the Consent Calendar will be approved in one motion following Oral Communications.

F.1. [AFFIDAVIT OF POSTING](#)

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

G. EXCLUDED CONSENT CALENDAR ITEMS

H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

This section is intended to provide members of the public with the opportunity to comment on any subject that does not appear on this agenda for action. This section is limited to 30 minutes. Each speaker will be afforded three minutes to address the Commission. Each speaker will be permitted to speak only once. Written requests, if any, will be considered first under this section.

H.1. [PUBLIC PARTICIPATION ON NON-AGENDA ITEMS](#)

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

I. ITEMS CONTINUED FROM PREVIOUS AGENDAS

J. ITEMS FOR DISCUSSION PRIOR TO ACTION

J.1. [DISCUSS AND PROVIDE INPUT ON THE CITY'S FY 2024/2025 BUDGET](#)

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

J.2. [RECEIVE AND FILE UPDATES REGARDING THE CITY'S ONGOING MAINTENANCE OF THE DOMINGUEZ PARK DOG PARK](#)

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

J.3. COMMISSION SUBCOMMITTEE REVIEW AND PROJECT UPDATE

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

J.4. DIRECTOR'S REPORT

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

K. MEMBER ITEMS AND REFERRALS TO STAFF

L. ADJOURNMENT

The next meeting of the Redondo Beach Recreation and Parks Commission will be a regular meeting to be held at 7 p.m. on May 8, 2024, in the Redondo Beach Council Chambers, at 415 Diamond Street, Redondo Beach, California.

It is the intention of the City of Redondo Beach to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting you will need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact the City Clerk's Office at (310) 318-0656 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

An agenda packet is available 24 hours at www.redondo.org under the City Clerk.



Administrative Report

E.1., File # RP24-0571

Meeting Date: 4/10/2024

To: RECREATION AND PARKS COMMISSION

From: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

TITLE

BLUE FOLDER ITEMS



Administrative Report

F.1., File # RP24-0572

Meeting Date: 4/10/2024

To: RECREATION AND PARKS COMMISSION

From: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

TITLE

AFFIDAVIT OF POSTING



Community Services Department

1922 Artesia Boulevard
Redondo Beach, California 90278
www.redondo.org

tel: 310 318-0610
fax: 310 798-8273

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF REDONDO BEACH)

AFFIDAVIT OF POSTING

In compliance with the Brown Act, the following materials have been posted at the locations indicated below:

Legislative Body Recreation and Parks Commission

Posting Type Regular Meeting Agenda

Posting Locations 415 Diamond Street, Redondo Beach, CA 90277
✓ City Hall Bulletin Board, Door "4"

Meeting Date & Time Wednesday, April 10, 2024 7:00 p.m.

As Community Services Director of the City of Redondo Beach, I declare, under penalty of perjury, the document noted above was posted at the date displayed below.

Cameron Harding, Community Services Director

Date: April 3, 2024



Administrative Report

H.1., **File #** RP24-0574

Meeting Date: 4/10/2024

To: RECREATION AND PARKS COMMISSION

From: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

TITLE

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS



Administrative Report

J.1., File # RP24-0558

Meeting Date: 4/10/2024

TO: RECREATION AND PARKS COMMISSION
FROM: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

TITLE

DISCUSS AND PROVIDE INPUT ON THE CITY'S FY 2024/2025 BUDGET

EXECUTIVE SUMMARY

The City conducts its budgeting and financial reporting through an annual cycle of events and actions called the budget calendar. This calendar gives both the community and the City's various commissions an opportunity to comment and help inform the City Manager's budget recommendations.

This item provides the Commission a forum to give direct input on the preparation of the FY 2024/2025 Budget.

ATTACHMENTS

None



Administrative Report

J.2., File # RP24-0570

Meeting Date: 4/10/2024

To: RECREATION AND PARKS COMMISSION

From: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

TITLE

RECEIVE AND FILE UPDATES REGARDING THE CITY'S ONGOING MAINTENANCE OF THE DOMINGUEZ PARK DOG PARK

BACKGROUND

At the Recreation and Parks Commission's (Commission) March 13, 2024 meeting, the Commission requested a future discussion that would include an update regarding the City's ongoing maintenance of the Dominguez Park Dog Park. This was in response to a public comment given by resident Vicki Callahan that was given that evening and outlined a number of concerns related to her experience at the park. A copy of the information she shared with the Commission is included as an attachment. The following is information regarding each concern and responsive information from the City, detailing current practices, limitations, and guidance for future instances.

Water Stations

Ms. Callahan expressed concern over the existing water stations, specifically that she experienced them being perpetually clogged and not user friendly. The drain lines for the water stations were built to percolate into the ground (french drain), which causes them to become clogged more often than if they were connected to an underground drainage line. In order to fix this issue, the City would need to develop a Capital Improvement Project that would include the installation of a direct connection with the sewer line, replacing the percolating system currently in place. Unfortunately, the ground at the park continues to settle since it sits atop of a former waste site, which causes concern over the installation of underground piping that could be damaged by any shifts in the ground. Furthermore, this type of project would be costly and extensive, resulting in the temporary closure of certain areas of the park during construction. Staff has looked for comparable water stations that support the existing percolating drainage system in the hopes that new technology may help with the drainage, but no existing system has been found.

Coyotes

As a result of the height of the exterior fence surrounding the dog park, Ms. Callahan noted that coyotes have entered into the dog park area. Further, she relayed that dogs are also able to jump over the fence, causing safety concerns for the dogs and others using areas adjacent to the dog park area. The current fence was recently replaced and is the same height as the previous fencing, which is 4 feet tall. This project was done collectively with the insight and coordination of the Friends of the Redondo Beach Dog Park (FRBDP), a local, nonprofit organization that is dedicated to preserving and expanding areas for dogs and their owners to enjoy safe, off-leash access. This organization

also provides ongoing maintenance and upkeep assistance at the park and is well acquainted with its usage. Currently, there is no project in place to raise the height of the fencing surrounding the dog park.

Homeless

Another concern that was shared was that there are homeless individuals sleeping in the park, which creates an unwelcome environment for park users. The Redondo Beach Police Department has a Quality of Life Unit that was created to assist in facilitating services and providing resources for those experiencing homelessness throughout the City. Staff recommends contacting this team using the non-emergency number (310.379.5411) to report concerns related to unhoused individuals at the park.

Drainage

The drainage of the dog park and adjacent areas is a concern due to deep gullies that contain rocks, asphalt and glass. Additionally, Ms. Callahan mentioned that small dogs are able to get under some fence areas due to erosion following rain. The Public Works team, along with the FRBDP, are grading in and around the dog park area weekly. The teams have been instructed to visually inspect the area and maintain ground levels, where necessary. Additionally, the City occasionally brings soil into the park to fill in any areas that are depleted. An important factor to this issue is that as a result of the dog park being built on top of the former waste site, the shifting of the ground also causes drainage issues and areas where erosion is more present. The City will continue to keep an eye on this and address any noticeable issues.

Herbicide

Ms. Callahan requested the City discontinue using herbicide on weeds. The Public Works Department confirmed that while it does use an herbicide throughout the parks, it is implemented in conformance with the annual permit obtained from the LA County Agricultural Commissioner, which requires limited use and close supervision by trained City staff to ensure the safety of residents, including pets.

Five years ago, the City Council confirmed a practice to discontinue the use of an herbicide called Roundup in City parks to a different chemical herbicide, Cheetah Pro. It is applied in strict accordance with the manufacturer's safety directions and optimum environmental and landscaping practices to properly treat, control, and prevent destructive outbreaks of weeds. Following its application, staff ensure that the herbicide safely dries and is rendered essentially inert before allowing park users to access treated areas. The herbicide is most effective when applied during warmer temperatures, so its application is typically planned for morning hours prior to heavy use of the park. Drying time can vary based on weather, required application rate and other factors, so the City positions Parks Maintenance Staff around the sprayed area until the herbicide has dried.

Staff recommends the Commission receive and file this report in response to Ms. Callahan's public comment made on March 13, 2024. A representative from the Public Works Department will be in attendance to answer any technical or operational questions of the Commission.

ATTACHMENTS

Public Comment Received from Vicki Callahan, March 13, 2024

Dog Park Issues

Recreation and Parks Commission Meeting
March 13, 2024

- 1) **Water Stations:**
perpetually clogged,
not user friendly
- 2) **Coyotes inside park,**
fencing too low--even dogs can jump it
- 3) **Homeless sleeping inside the park**
- 4) **Drainage**
deep gullies with rocks, asphalt and glass
small dogs can get under areas due to erosion after rains
- 5) **Cease using herbicide on weeds**

I have been a Dog Park user since 1992.
Thank you for your time and consideration.
Vicki Callahan
District 1



Administrative Report

J.3., File # RP24-0556

Meeting Date: 4/10/2024

TO: RECREATION AND PARKS COMMISSION
FROM: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

TITLE

COMMISSION SUBCOMMITTEE REVIEW AND PROJECT UPDATE

RECOMMENDATION

Receive an update on each subcommittee's respective projects; and review and affirm each subcommittee's goals and those commissioners serving on each.

BACKGROUND

The Recreation & Parks Commission has a number of active subcommittees that are individually tasked with specific projects. As part of the commission's ongoing review of the work assigned to its subcommittees, a current subcommittee member may briefly describe the mission of each subcommittee and any projects currently in process. The discussion will provide an opportunity to inform the commission of the current progress of each project; allow commissioners to express their interests, goals, and desires to be involved in subcommittees that have a vacancy; propose new subcommittees for consideration; or modify the number of approved subcommittees. A maximum of three commissioners may serve on a single subcommittee. There are no limitations to the number of subcommittees a commissioner may serve.

Facility User Subcommittee

Member(s): Chairperson Lang and Commissioners McCauley & Yousufzai

Developed to create enhanced communication between the City and nonprofit groups that utilize the City's parks, facilities and open spaces.

Park Ranger Subcommittee

Member(s): Chairperson Lang and Commissioners Yousufzai & Deckman

Developed to research and analyze whether the Commission should recommend to the City Council the establishment of a Park Ranger program including information on desired roles, responsibilities and oversight.

Volunteer Acknowledgement Program Subcommittee

Member(s): Commissioners Rowe and Blair

Members review volunteer acknowledgement applications to determine whether the commission should consider acknowledging individual or group volunteer efforts.

Pickleball Subcommittee

Member(s): Commissioners Deckman and Blair

Developed to research and analyze the implementation of pickleball courts throughout the City.

Subcommittee items requiring formal action or consideration of the Commission must be agendaized prior to any action.

ATTACHMENTS

1. None



Administrative Report

J.4., File # RP24-0575

Meeting Date: 4/10/2024

To: RECREATION AND PARKS COMMISSION

From: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

TITLE

DIRECTOR'S REPORT

EXECUTIVE SUMMARY

A verbal update on miscellaneous items will be provided at the meeting.