

**CITY OF REDONDO BEACH
HISTORICAL COMMISSION AGENDA
Wednesday, April 17, 2024**

415 DIAMOND STREET, REDONDO BEACH

CITY COUNCIL CHAMBER

REGULAR MEETING OF THE HISTORICAL COMMISSION - 7PM

ALL PUBLIC MEETINGS HAVE RESUMED IN THE CITY COUNCIL CHAMBER. MEMBERS OF THE PUBLIC MAY PARTICIPATE IN-PERSON, BY ZOOM, EMAIL OR eCOMMENT.

Historical Commission meetings are broadcast live through Spectrum Cable, Channel 8, and Frontier Communications, Channel 41. Live streams and indexed archives of meetings are available via internet. Visit the City's office website at www.Redondo.org/rbtv.

TO WATCH MEETING LIVE ON CITY'S WEBSITE:

<https://redondo.legistar.com/Calendar.aspx>

*Click "In Progress" hyperlink under Video section of meeting

TO WATCH MEETING LIVE ON YOUTUBE:

<https://www.youtube.com/c/CityofRedondoBeachIT>

TO JOIN ZOOM MEETING (FOR PUBLIC COMMENT ONLY):

Register in advance for this meeting:

https://us02web.zoom.us/webinar/register/WN_mEc8jXxfRy2NEtWZpekcbA

After registering, you will receive a confirmation email containing information about joining the meeting.

If you are participating by phone, be sure to provide your phone # when registering. You will be provided a Toll Free number and a Meeting ID to access the meeting. Note; press # to bypass Participant ID. Attendees will be muted until the public participation period is opened. When you are called on to speak, press *6 to unmute your line. Note, comments from the public are limited to 3 minutes per speaker.

eCOMMENT: COMMENTS MAY BE ENTERED DIRECTLY ON WEBSITE AGENDA PAGE:

<https://redondo.granicusideas.com/meetings>

- 1) Public comments can be entered before and during the meeting.
- 2) Select a SPECIFIC AGENDA ITEM to enter your comment;
- 3) Public will be prompted to Sign-Up to create a free personal account (one-time) and then comments may be added to each Agenda item of interest.
- 4) Public comments entered into eComment (up to 2200 characters; equal to approximately 3 minutes of oral comments) will become part of the official meeting record.

EMAIL: TO PARTICIPATE BY WRITTEN COMMUNICATION WITH ATTACHED DOCUMENTS BEFORE 3PM DAY OF MEETING:

Written materials that include attachments pertaining to matters listed on the posted agenda

received after the agenda has been published will be added as supplemental materials under the relevant agenda item. Gary.Margolis@redondo.org

REGULAR MEETING OF THE HISTORICAL COMMISSION - 7PM

- A. CALL MEETING TO ORDER**
- B. ROLL CALL**
- C. SALUTE TO THE FLAG**
- D. APPROVE ORDER OF AGENDA**
- E. BLUE FOLDER ITEMS - ADDITIONAL BACK UP MATERIALS**

Blue folder items are additional back up material to administrative reports and/or public comments received after the printing and distribution of the agenda packet for receive and file.

E.1. [BLUE FOLDER ITEMS](#)

CONTACT: CAMERON HARDING, COMMUNITY SERVICES

F. CONSENT CALENDAR

Business items, except those formally noticed for public hearing, or discussion are assigned to the Consent Calendar. The Commission Members may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remaining on the Consent Calendar will be approved in one motion following Oral Communications.

F.1. [APPROVAL OF MINUTES: MARCH 20, 2024](#)

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

F.2. [AFFIDAVIT OF POSTING](#)

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

G. EXCLUDED CONSENT CALENDAR ITEMS

H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

This section is intended to provide members of the public with the opportunity to comment on any subject that does not appear on this agenda for action. This section is limited to 30 minutes. Each speaker will be afforded three minutes to address the Commission. Each speaker will be permitted to speak only once. Written requests, if any, will be considered first under this section.

H.1. [PUBLIC PARTICIPATION ON NON-AGENDA ITEMS](#)

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

I. ITEMS CONTINUED FROM PREVIOUS AGENDAS

J. ITEMS FOR DISCUSSION PRIOR TO ACTION

J.1. [DISCUSS AND POSSIBLY RECOMMEND INCLUSIONS FOR THE FISCAL YEAR 2024-2025 BUDGET \(JULY 1, 2024 - JUNE 30, 2025\) AS IT RELATES TO MUSEUM EXPENSES AND PROJECTS.](#)

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

J.2. [HISTORICAL COMMISSION COMMITTEE REPORTS](#)

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

K. MEMBER ITEMS AND REFERRALS TO STAFF

L. ADJOURNMENT

The next meeting of the Redondo Beach Historical Commission will be a regular meeting to be held at 7 p.m. on May 15, 2024, in the Redondo Beach Council Chambers, at 415 Diamond Street, Redondo Beach, California.

It is the intention of the City of Redondo Beach to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting you will need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact the City Clerk's Office at (310) 318-0656 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

An agenda packet is available 24 hours at www.redondo.org under the City Clerk.



Administrative Report

E.1., File # HI24-0635

Meeting Date: 4/17/2024

To: HISTORICAL COMMISSION

From: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

TITLE

BLUE FOLDER ITEMS



Administrative Report

F.1., File # HI24-0600

Meeting Date: 4/17/2024

To: HISTORICAL COMMISSION

From: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

TITLE

APPROVAL OF MINUTES: MARCH 20, 2024

**CITY OF REDONDO BEACH
HISTORICAL COMMISSION MINUTES
Wednesday, March 20, 2024**

REGULAR MEETING OF THE HISTORICAL COMMISSION – 7:00 PM

A. CALL MEETING TO ORDER

A meeting of the Historical Commission was called to order by Chair Colin, at 7:00 p.m. in the City of Redondo Beach City Council Chambers.

B. ROLL CALL

Commissioners Present: Robert J. Cota, James Gorbin, Alexander S. Hardy,
Chair Stevan Colin

Commissioners Absent: Erik E. Fernandez, Tonya L. Stumphauzer, Jacqueline S. Warstadt

Officials Present: Gary Margolis, Cultural Arts Manager

C. SALUTE TO THE FLAG

Chair Colin led in the salute to the flag.

D. APPROVE ORDER OF AGENDA

There were no public comments on this item.

Motion by Commissioner Gorbin, seconded by Commissioner Hardy, to approve the order of the agenda, as presented. Hearing no objections, Chair Colin so ordered.

E. BLUE FOLDER ITEMS – ADDITIONAL BACK UP MATERIALS

E.1. BLUE FOLDER ITEMS

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

Cultural Arts Manager Margolis reported there were no Blue Folder Items.

F. CONSENT CALENDAR

F.1. AFFIDAVIT OF POSTING

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

F.2. APPROVAL OF MINUTES: FEBRUARY 15, 2023 AND FEBRUARY 21, 2024

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

There were no public comments on this item.

Motion by Commissioner Cota, seconded by Commissioner Gorbin, and approved by voice vote, to approve the Consent Calendar, as presented.

Motion carried, 4-0-3. Commissioners Fernandez, Stumphauzer and Warstadt were absent.

G. EXCLUDED CONSENT CALENDAR ITEMS - None

H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

H.1 PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

There were no public comments.

I. ITEMS CONTINUED FROM PREVIOUS AGENDAS - None

J. ITEMS FOR DISCUSSION PRIOR TO ACTION

J.1. HISTORICAL COMMISSION COMMITTEE REPORTS

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

Commissioner Hardy provided an update on planning for the City's birthday party celebration on Saturday, April 17, 2024.

There were no public comments on this item.

J.2. ITEMS FROM STAFF

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

Cultural Arts Manager Margolis reported Councilmember Nehrenheim shared a picture of the latest Path of History marker that was installed in the City, at a recent Council meeting.

Chair Colin commented favorably about the event.

Cultural Arts Manager Margolis reported he requested estimates for painting the interior of the Museum as well as for the work that needed to be done on the three trellises. In addition, he reported that because the interior painting had not been specifically approved by City Council, he would bring the item back to the Commission for consideration at its next meeting.

Cultural Arts Manager Margolis announced that Public Works Director Ted Semaan is retiring.

There were no public comments on this item.

Discussion followed regarding repairing and painting the trellises prior to the interior painting.

Christina Kelly, Commissioner, Public Art Commission, speaking on her behalf, spoke about the missing fountain and offered to help look for a replacement.

K. MEMBER ITEMS AND REFERRALS TO STAFF - None

L. ADJOURNMENT – 7:23 p.m.

Motion by Commissioner Gorbin, seconded by Commissioner Hardy, to adjourn the meeting. Hearing no objections, Chair Colin so ordered.

At 7:23 p.m., Chair Colin adjourned the meeting to the next regular meeting of the Redondo Beach Historical Commission on April 17, 2024, in the Redondo Beach Council Chambers at 415 Diamond Street, Redondo Beach, California.

All written comments submitted via eComment are included in the record and available for public review on the City website.

Respectfully submitted:

Cameron Harding,
Community Services Director



Administrative Report

F.2., File # HI24-0636

Meeting Date: 4/17/2024

To: HISTORICAL COMMISSION

From: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

TITLE

AFFIDAVIT OF POSTING



Community Services Department

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Redondo Beach, California 90278
www.redondo.org

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fax: 310 798-8273

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF REDONDO BEACH)

AFFIDAVIT OF POSTING

In compliance with the Brown Act, the following materials have been posted at the locations indicated below:

Legislative Body Historical Commission

Posting Type Regular Meeting Agenda

Posting Locations 415 Diamond Street, Redondo Beach, CA 90277
✓ City Hall Bulletin Board, Door "4"

Meeting Date & Time Wednesday, April 17, 2024 7:00 p.m.

As Community Services Director of the City of Redondo Beach, I declare, under penalty of perjury, the document noted above was posted at the date displayed below.

Cameron Harding, Community Services Director

Date: April 11, 2024



Administrative Report

H.1., **File #** HI24-0637

Meeting Date: 4/17/2024

To: HISTORICAL COMMISSION

From: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

TITLE

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS



Administrative Report

J.1., File # HI24-0602

Meeting Date: 4/17/2024

TO: HISTORICAL COMMISSION
FROM: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

TITLE

DISCUSS AND POSSIBLY RECOMMEND INCLUSIONS FOR THE FISCAL YEAR 2024-2025 BUDGET (JULY 1, 2024 - JUNE 30, 2025) AS IT RELATES TO MUSEUM EXPENSES AND PROJECTS.

EXECUTIVE SUMMARY

The City conducts its budgeting and financial reporting through an annual cycle of events and actions called the budget calendar. This agenda item provides the Commission a forum to give input on the preparation of the Fiscal Year 2024-2025 budget for Museum expenses and projects. Depending on the outcome of the discussion, staff will make recommendations to the City Council for funding as part of the budget process.

Included in the current year budget (FY23-24) are the following items related to the Redondo Beach Historical Museum and Heritage Court:

Budget Request Report (BRR) #37 (City Commissions Funding Recommendations) \$15,000

\$19,000 to fund selected City Commission recommendations, including (\$4,000 for) drinking fountain / refill station at Wilderness Park (Recreation and Parks Commission); and (\$15,000 for) computer with scanner, WIFI, museum archival storage, easels, monitor / wall screen, maps / signs, community service publicity, and a pop-up canopy (Historical Commission).

Decision Package #6 (Cultural and Performing Arts Division Reorganization) \$11,992

Includes the following: An ongoing (additional) appropriation of \$11,992 for part-time staff at the Historical Museum to provide additional public operating hours and improved oversight.

Decision Package #69 (Historical Museum and Heritage Court Materials and Supplies) \$30,330 one-time \$10,000 ongoing

The Redondo Beach Historical Commission proposes several one-time expenditures, including trellis, bench and fountain replacement at Heritage Court, implementation of collections management software, and several other one-time improvements to historical resources. Also proposed is an

ongoing appropriation to support miscellaneous projects and contracts that would improve user experience at the Museum. Recommended is a one-time general Fund of \$30,330 and an ongoing General Fund appropriation of \$10,000.

DISCUSSION

Part-time staff at the Historical Museum

Prior to the FY23-24, the annual appropriation for part-time staff at the Historical Museum was \$8,008. The ongoing addition of \$11,992 brings the annual appropriation to \$20,000. When the Museum reopened (after its COVID-related closure) in the fall of 2023, five part-time employees were hired to 1) serve as docents; 2) improve the visitor experience; 3) review and improve the system for cataloguing the collection; 4) prepare new exhibits and activities for special events, for example the City's Birthday; and 5) identify and remove moldy, water-damaged and otherwise not-suitable-for-keeping materials.

Since that time, two of the five PT employees have announced that they are no longer available to work at the Museum. Turnover among PT employees is a common occurrence as they find full-time work or other reasons for leaving. For this reason, it is imperative to always employ multiple PT staff. The challenge with doing so, is being able to provide each PT employee with enough hours to keep them from moving on to a better position. When the Museum reopened, it did so for 9 hours per week (three hours each on Wednesdays, Saturdays and Sundays). Initially, staff offered each of the five PT employees 9 hours per week which worked out great because it allowed the five individuals to bond as a team and identify the areas of work that were of greatest interest to each of them. They collaborated on new projects, and no one had to worry if they needed to miss a shift. Staff knew there was not enough money in the PT budget to maintain this schedule until the end of the year, but staff anticipated being able to use vacancy savings from another Cultural Arts position to cover the shortfall. When staff learned that this practice was not allowed, staff cut the number of shifts for each PT employee to two per week. PT employees at the Museum are currently making \$17/hour. The total budget necessary to be able to pay five PT employees nine hours per week at \$17/hour for 52 weeks is almost \$40,000 (\$39,780.00). Therefore, the Historical Commission, if it agrees, should recommend an additional ongoing appropriation of \$20,000 for part-time salaries.

Improvements to the Musuem

Over the course of the FY23-24, the Historical Commission has identified and discussed several projects:

1. Interior painting - Staff solicited two quotes. The lesser of the two was \$20,200 and included installation of a new track hanging system.
2. Infrastructure Repairs - There is at least one leak in the roof (chimney) that has caused rust damage to at least one file cabinet located beneath it requiring its removal and disposal. A second file cabinet was relocated to the Redondo Beach Performing Arts Center where its contents can be better protected. The attic needs to be inspected for additional leaks. There is standing water on the north side of the building next to the foundation that appears to be feeding into a crawl space. At least two walls in the interior of the building are cracking.
3. Display Systems Repairs - None of the display cabinets have working interior lights. The hanging system needs to be replaced with a "smart" screen.

4. A track hanging system throughout the Museum would enable staff to easily change out exhibits and eliminate the need to ever pound a nail in the walls again. Staff has estimated the cost at approximately \$5,000 (rails, hangers and hooks), and the painter has indicated they will remove existing molding and install the hanging system in its place at no additional cost.
5. Technology - The IT Department has informed staff that all of the requested equipment has been purchased and that they are looking into various ways to bring WIFI (internet) to the Historical Musuem. No date has been set for delivery of the equipment.

Staff expects to be able to purchase the following with the funds remaining in the FY23-24 budget:

- Trellises
- Fountain
- Lights for display cabinets
- Track hanging system
- 55" smart board

Staff Recommendation:

Recommend that the Community Services Director and the City Manager include the following in the FY24-25 Proposed Budget to City Council:

1. A one-time appropriation of \$25,0000 for the interior painting of the Musuem and other Museum improvements.
2. An additional ongoing appropriation of \$6,000 (for a total ongoing appropriation of \$16,000) for Musuem supplies, events, advertising and fountain maintenance.
3. An additional ongoing appropriation of \$20,000 (for a total ongoing appropriation of \$40,000) for part-time staff.
4. A one-time appropriation of an amount to be determined by the Public Works Department to pay for Capital Improvement Projects, including interior structural repairs to the Museum, chimney flashing/repair leaks/attic inspection, pump out standing water, and the replacement of all City signs using the name "Queen Anne Museum" with signs using the name "Redondo Beach Historical Museum."

Easels, pop-up tent and collections management software are not priorities at this time.

ATTACHMENTS

None



Administrative Report

J.2., File # HI24-0623

Meeting Date: 4/17/2024

TO: HISTORICAL COMMISSION

FROM: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

TITLE

HISTORICAL COMMISSION COMMITTEE REPORTS

RECOMMENDATION

Updates from the Historical Commission Committees, including plans for the City's 132nd Birthday Celebration.

BACKGROUND

The Redondo Beach Historical Commission has two active committees:

- The Visitor Experience Committee, comprised of Commissioners Stumphauzer, Hardy and Cota; and
- The Marketing Committee, comprised of Commissioners Stumphauzer, Hardy and Fernandez.

Committees may provide an update of projects through verbal or written reports. Written reports or supplemental information are attached to this report, or included in the agenda as a Blue Folder Item if received following the publication of the agenda packet.

THE CITY'S 132ND BIRTHDAY CELEBRATION

Staff and Commissioners have been working hard to produce two unique events for the City's 132nd Birthday Celebration.



Redondo Beach Performing Arts Center - Art Gallery
1935 Manhattan Beach Blvd.
Friday, April 26 - 6 pm - 9 pm
Saturday, April 27 - Noon - 5 pm
Sunday, April 28 - 11 am - 4 pm

Not many people know that the Redondo Beach Performing Arts Center (RBPAC) has a professional-quality art exhibition space with a track hanging system, track lighting, direct access to an outdoor patio with a full-service concession area and an entrance directly from the parking lot. As you face the building, the entrance is just to the right of the Gordon Huether sculpture. Stevan Colin, a former city council member and current chair of the Historical Commission has a collection of original watercolors by Caesar Hernandez (1909-1996), a very famous Redondo Beach artist and art teacher at Redondo Union High School. Over the past several years, Steve has taken his collection to the Historical Museum for a June exhibition, but since Springfest is happening the same weekend as the City's birthday this year, having that built-in audience in the parking lot is a great way to expose more people to the art and publicize the event in Heritage Court on Saturday, April 27. While the RBPAC parking lot will be closed, visitors to Springfest and the art exhibition can use the adjoining Northrop-Grumman parking lot Friday after 5 pm and all day on Saturday and Sunday.



Heritage Court / The Redondo Beach Historical Museum / The Morrell House
302 Flagler Lane
Saturday, April 27 - 10 am - 3 pm

Members of the Redondo Beach Historical Commission and the Redondo Beach Historical Society will join elected officials, staff from multiple City Departments, including Police, Fire, Community Services and Libraries to welcome residents and visitors to a fun-filled celebration of the City 132nd Birthday. Mayor Light will kick-off the festivities at 10 am followed by professional entertainers including President Lincoln on stilts and an interactive program of dances from around the world. The Museum will have activities for kids, and two “selfie” stations, and the Morrell House will be open for tours. Birthday cake and other light refreshments will be served. Souvenirs will include a “Redondo Beach Coloring Book,” “I Love Redondo Beach” bracelets and wild sunglasses!

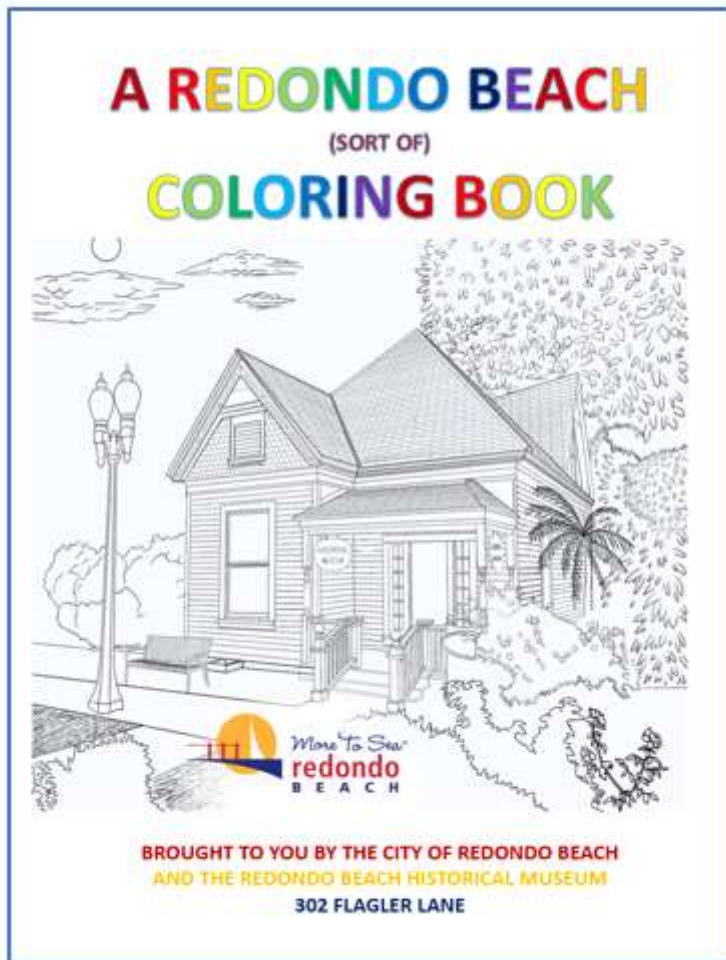
Selfie Station #1



Selfie Station #2







And the icing on the metaphorical cake (because there will be real birthday cake with real icing) is -

The Historical Museum now has WIFI!!!!

Thank you, City of Redondo Beach Information Technology Department!

The Museum also has a telephone and a laptop computer that is connected to the internet. Happy Birthday, indeed!



ATTACHMENTS