

## Administrative Report

J.3., File # 25-1609 Meeting Date: 11/19/2025

To: CULTURAL ARTS COMMISSION

From: JACK MEYER, CULTURAL ARTS MANAGER

## TITLE

DISCUSSION AND POSSIBLE ACTION REGARDING CANCELLATION OF THE DECEMBER 24, 2025 CULTURAL ARTS MEETING

## **EXECUTIVE SUMMARY**

Per newly enacted Ordinance 3298-25, the Cultural Arts Commission (Commission) will now be meeting monthly. As the Commission meets on the 4<sup>th</sup> Wednesday of the month, the next regular meeting will be on December 24, 2025.

## RECOMMENDATION

Staff recommends the Commission consider cancelling the December 24, 2025, as the availability of a quorum may be in doubt. Should the Commission wish to schedule a Special Meeting, the following are dates upon which City Council Chambers will be available:

- Wednesday, December 3, 2025
- Wednesday, December 17, 2025