

A. CALL TO ORDER

A Regular Meeting of the Redondo Beach Library Commission was called to order by residing Vice Chair Maroko at 7:00 PM, in the City Hall Council Chambers, 415 Diamond Street, Redondo Beach, California, and teleconference.

B. ROLL CALL

Commissioners Present: Coopman, Hayes, Walls, Willers, and Vice Chair Maroko

Commissioners Absent: Chair Hall

Officials Present: Dana Vinke, Library Director
Helaire Hamilton Mitchell, Youth Services Librarian
Becca McNeely, Administrative Coordinator

C. SALUTE TO THE FLAG

Commissioner Coopman led the Commissioners in a Salute to the Flag.

D. APPROVE ORDER OF AGENDA

Motion by Commissioner Willers, seconded by Commissioner Hayes, to approve the order of the agenda. Motion carried unanimously.

AYES: Coopman, Hayes, Walls, Willers, and Vice Chair Maroko.

NOES: None.

ABSENT: Chair Hall.

Vice Chair Maroko opened the floor to public comments.

Administrative Coordinator McNeely confirmed there were no eComments or public comments received.

Seeing no requests to speak, Vice Chair Maroko closed the floor to public comments.

E. BLUE FOLDER ITEMS – ADDITIONAL BACK UP MATERIALS

E.1. RECEIVE AND FILE BLUE FOLDER ITEMS

Library Director Vinke confirmed that there are Blue Folder Items related to a letter requesting funding.

Motion by Commissioner Hayes, seconded by Commissioner Walls, to receive and file Blue Folder Items. Motion carried unanimously.

AYES: Coopman, Hayes, Walls, Willers, and Vice Chair Maroko.
NOES: None.
ABSENT: Chair Hall.

F. CONSENT CALENDAR

F.1. APPROVE AFFIDAVIT OF POSTING FOR THE REDONDO BEACH LIBRARY COMMISSION MEETING OF JUNE 3, 2024

F.2. APPROVAL OF THE FOLLOWING MEETING MINUTES OF MAY 6, 2024

Commissioner Walls stated the agenda reflected approval of minutes for the month of April not May.

Library Director Vinke clarified the correct minutes are the linked minutes of May 6, 2024.

Motion by Commissioner Willers, seconded by Commissioner Walls, to approve the Consent Calendar. Motion carried unanimously.

AYES: Coopman, Hayes, Walls, Willers, and Vice Chair Maroko.
NOES: None.
ABSENT: Chair Hall.

Vice Chair Maroko opened the floor to public comments.

Administrative Coordinator McNeely confirmed there were no eComments or public comments received.

Seeing no requests to speak, Vice Chair Maroko closed the floor to public comments.

G. EXCLUDED CONSENT CALENDAR ITEMS

H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

Vice Chair Maroko opened the floor to public comments.

Administrative Coordinator McNeely confirmed there were no eComments or public comments received.

Seeing no requests to speak, Vice Chair Maroko closed the floor to public comments.

I. ITEMS CONTINUED FROM PREVIOUS AGENDAS

None.

J. ITEMS FOR DISCUSSION PRIOR TO ACTION

J.1. DISCUSSION REDONDO BEACH PUBLIC LIBRARY 2024 SUMMER READING PROGRAM

Youth Service Librarian Hamilton Mitchell provided a presentation regarding the 2024 Summer Reading Program:

- Children's Events
 - Field Day
 - Art Show
 - Take & Makes
 - Finale Party
- Redondo Beach Public Library
 - Read, Renew, Repeat
- Story Time
- Adult Summer Reading Program 2024
- Children's Book Review

Discussion ensued regarding the summers theme for Read, Renew, Repeat, event dates, library summer hours, publishing children's book reviews and poems online, community newsletter, Art Show.

Youth Service Librarian Hamilton Mitchell answered the Commissioners' questions and provided clarification.

Vice Chair Maroko opened the floor to public comments.

Administrative Coordinator McNeely confirmed there were no eComments or public comments received.

Seeing no requests to speak, Vice Chair Maroko closed the floor to public comments.

Motion by Commissioner Coopman, seconded by Commissioner Hayes, to receive and file the report. Motion carried unanimously.

AYES: Coopman, Hayes, Walls, Willers, and Vice Chair Maroko.

NOES: None.

ABSENT: Chair Hall.

Vice Chair Maroko recessed the meeting at 7:22 PM.

Vice Chair Maroko reconvened the meeting at 7:31 PM.

J.2. DIRECTOR'S REPORT

Library Director Vinke provided the following Director's Report:

- Update on Vacant Positions
 - Library Page
- Update on Daily Breeze Newspaper Microfilm Archives
- Update on Library Programming (Adult and Youth)
- Update on Open +
- Update Discover Books
- Summer Reading banners and tents for Summer Reading Kick-off
- Future Library Programming
- Student Success Cards

Discussion ensued regarding the summer reading banners, branded tents, and student success cards.

Library Director Vinke answered the Commissioners' questions and provided clarification.

Vice Chair Maroko opened the floor to public comments.

Administrative Coordinator McNeely confirmed there were no eComments or public comments received.

Seeing no requests to speak, Vice Chair Maroko closed the floor to public comments.

Motion by Commissioner Coopman, seconded by Commissioner Willers, to receive and file the Director's Report. Motion carried unanimously.

AYES: Coopman, Hayes, Walls, Willers, and Vice Chair Maroko.

NOES: None.

ABSENT: Chair Hall.

J.3 DISCUSSION AND POSSIBLE RESPONSE TO CITY COUNCIL'S ACTION REGARDING CONSOLIDATION OF CITY BOARDS AND COMMISSIONS AND THE IMPLEMENTATION OF A PROCESS TO CANCEL COMMISSION MEETINGS

Library Director Vinke provided a report related to City Council action at the May 7, 2024 meeting, as follows:

- Combine the Historical, Library, Preservation, and Recreation and Park commissions
- New commission's name is tentatively the "Public Amenities Commission"
- City Manager's Office would be working on crafting an Ordinance defining the parameters of the newly combined commission
- Municipal Code to implement new language that allows for the cancellation of future meetings via vote of the commission should there be a lack of business

Library Director Vinke spoke regarding the positive impacts of the consolidation of the commissions.

Discussion ensued regarding the consolidation of the commissions, additional alternatives to address City Council's action regarding the consolidation of City Boards and Commissions, the importance of the Library Commission, and feedback letter to the City Council.

Commissioner Hayes proposed Chair Hall and herself assist in drafting the feedback letter to the City Council.

Library Director Vinke answered the Commissioners' questions and provided clarification.

Vice Chair Maroko opened the floor to public comments.

Administrative Coordinator McNeely confirmed there were no eComments or public comments received.

Seeing no requests to speak, Vice Chair Maroko closed the floor to public comments.

Motion by Commissioner Walls, seconded by Commissioner Hayes, to create a subcommittee comprised of Chair Hall and Commissioner Hayes to write a feedback letter to the City Council regarding the consolidation of City Boards and Commission within one week. Motion carried unanimously.

AYES: Coopman, Hayes, Walls, Willers, and Vice Chair Maroko.
NOES: None.
ABSENT: Chair Hall.

Motion by Vice Chair Maroko, seconded by Commissioner Hayes, to agendize this item for the July 1, 2024 meeting. Motion carried unanimously.

AYES: Coopman, Hayes, Walls, Willers, and Vice Chair Maroko.
NOES: None.
ABSENT: Chair Hall.

Vice Chair Maroko opened the floor to public comments.

Administrative Coordinator McNeely confirmed there were no eComments or public comments received.

Seeing no requests to speak, Vice Chair Maroko closed the floor to public comments.

K. MEMBER ITEMS AND REFERRALS TO STAFF

Commissioner Coopman stated the marketing materials for the Summer Reading program have no details of the Kick-Off event.

Brief discussion ensued regarding the marketing material related to the Kick-Off event.

Library Director Vinke answered the Commissioners' questions and provided clarification.

Commissioner Hayes spoke regarding a marketing report for the next meeting and request it be agendized.

Motion by Vice Chair Maroko, seconded by Commissioner Hayes, to agendize the marketing report for the July 1, 2024 meeting. Motion carried unanimously.

AYES: Coopman, Hayes, Walls, Willers, and Vice Chair Maroko.
NOES: None.
ABSENT: Chair Hall.

Commissioner Willers requested marketing be made to the City Council.

Vice Chair Maroko requested current commissioners re-apply to the commission, acknowledging all commissioners that served the Library Commission, requested staff reach

out to George Takei to participate in the summer reading program, utilizing the front storage room in the library to put up pictures and describe the history of historical homes in the City, and requested a segment of the Library Commission meetings be for held for community input on books read.

L. ADJOURNMENT

Motion by Commissioner Coopman, seconded by Commissioner Hayes, to adjourn the meeting. Motion carried unanimously.

AYES: Coopman, Hayes, Walls, Willers, and Vice Chair Maroko.

NOES: None.

ABSENT: Chair Hall.

The next meeting of the Redondo Beach Library Commission will be a Regular Meeting to be held at 7:00 PM on July 1, 2024, in the Redondo Beach Council Chambers, at 415 Diamond Street, Redondo Beach, California, and via teleconference.

All written comments submitted via eComment are included in the record and available for public review on the City website.

Respectfully submitted:

Dana Vinke
Library Director