

**CITY OF REDONDO BEACH
BUDGET & FINANCE COMMISSION AGENDA
Thursday, May 28, 2020
CITY COUNCIL CHAMBER**

**THIS VIRTUAL MEETING IS HELD PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY
GOVERNOR NEWSOM ON MARCH 17, 2020.**

6:30 P.M. - OPEN SESSION - SPECIAL MEETING

**ALL BUDGET AND FINANCE COMMISSIONERS ARE PARTICIPATING BY
TELECONFERENCE/VIRTUAL MEETING. MEMBERS OF THE PUBLIC MAY
ONLY PARTICIPATE BY eCOMMENT OR EMAIL.**

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**eCOMMENT: WRITTEN COMMUNICATION MAY BE ENTERED DIRECTLY ON WEBSITE
AGENDA PAGE:**

- 1) Public comments can be entered before and during the meeting. (Public comments will be read aloud during the meeting and are available for public view and by the Budget and Finance Commission)
- 2) Select a SPECIFIC AGENDA ITEM to enter your comment;
- 3) Public will be prompted to Sign-Up to create a free personal account (one-time) and then comments may be added to each Agenda item of interest.
- 4) Public comments entered into eComment (up to 2200 characters; equal to approximately 3 minutes of oral comments) will become part of the official meeting record.

**EMAIL: TO PARTICIPATE BY WRITTEN COMMUNICATION WITH ATTACHED
DOCUMENTS BEFORE 3PM DAY OF MEETING:**

Written materials that include attachments pertaining to matters listed on the posted agenda received after the agenda has been published will be added as supplemental materials under the relevant agenda item. Email FinanceMail@redondo.org

6:30 P.M. - OPEN SESSION - SPECIAL MEETING

- A. CALL MEETING TO ORDER**
- B. ROLL CALL**
- C. SALUTE TO THE FLAG**
- D. APPROVE ORDER OF AGENDA**
- E. BLUE FOLDER ITEMS (ADDITIONAL ITEMS FOR IMMEDIATE CONSIDERATION)**

Blue folder items are additional back up material to administrative reports and/or public comments received after the printing and distribution of the agenda packet for receive and file.

- F. CONSENT CALENDAR**

Business items, except those formally noticed for public hearing, or discussion are assigned to the Consent Calendar. The Commission Members may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the “Excluded Consent Calendar” section below. Those items remaining on the Consent Calendar will be approved in one motion following Oral Communications.

F.1. [APPROVAL OF AFFIDAVIT OF POSTING FOR THE REGULAR BUDGET AND FINANCE COMMISSION MEETING OF MAY 28, 2020](#)

CONTACT: MARNI RUHLAND, FINANCE DIRECTOR

G. EXCLUDED CONSENT CALENDAR

H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

This section is intended to provide members of the public with the opportunity to comment on any subject that does not appear on this agenda for action. This section is limited to 30 minutes. Each speaker will be afforded three minutes to address the Commission. Each speaker will be permitted to speak only once. Written requests, if any, will be considered first under this section.

I. ITEMS CONTINUED FROM PREVIOUS AGENDAS (OLD BUSINESS)

J. ITEMS FOR DISCUSSION PRIOR TO ACTION (NEW BUSINESS)

J.1. [DISCUSSION AND POSSIBLE ACTION REGARDING THE FISCAL YEAR 2020-2021 CITY MANAGER’S PROPOSED BUDGET AND THE FISCAL YEAR 2020-2025 CITY MANAGER’S PROPOSED FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM.](#)

CONTACT: JOE HOEFGEN, CITY MANAGER

K. MEMBER ITEMS AND REFERRALS TO STAFF

L. ADJOURNMENT

The next meeting of the Redondo Beach Budget and Finance Commission will be a regular meeting to be held at 6:30 p.m. on June 11, 2020, in the Redondo Beach Council Chambers, at 415 Diamond Street, Redondo Beach, California via teleconference.

It is the intention of the City of Redondo Beach to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting you will need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact the City Clerk’s Office at (310) 318-0656 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. An Agenda Packet is available 24 hours a day at www.redondo.org/rbtv (or www.redondo.org under the City Clerk under Agenda & Minutes)



Administrative Report

F.1., File #BF20-0972

Council Action Date:5/28/2020

TITLE

APPROVAL OF AFFIDAVIT OF POSTING FOR THE REGULAR BUDGET AND FINANCE
COMMISSION MEETING OF MAY 28, 2020



Financial Services

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STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF REDONDO BEACH)

AFFIDAVIT OF POSTING

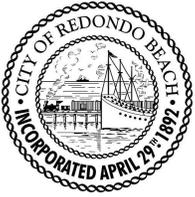
In compliance with the Brown Act, the following materials have been posted at the locations indicated below.

Legislative Body Budget and Finance Commission
Posting Type Special Meeting Agenda
Posting Locations 415 Diamond Street, Redondo Beach, CA 90277
 ✓ City Hall Bulletin Board, Door "4"
Meeting Date & Time May 28, 2020 6:30 p.m.

As the Finance Director and Liaison of the Budget and Finance Commission of the City of Redondo Beach, I declare, under penalty of perjury, the document noted above was posted at the date displayed below.

*Marni Ruhland, Finance Director
Budget and Finance Commission*

Date: May 21, 2020



Administrative Report

J.1., File #BF20-0958

Council Action Date:5/28/2020

TO: BUDGET AND FINANCE COMMISSION
FROM: MARNI RUHLAND, FINANCE DIRECTOR

TITLE

DISCUSSION AND POSSIBLE ACTION REGARDING THE FISCAL YEAR 2020-2021 CITY MANAGER'S PROPOSED BUDGET AND THE FISCAL YEAR 2020-2025 CITY MANAGER'S PROPOSED FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM.

RECOMMENDATION

Receive and file the Fiscal Year 2020-2021 City Manager's Proposed Budget and the Fiscal Year 2020-2025 City Manager's Proposed Five-Year Capital Improvement Program and provide input as appropriate.

BACKGROUND

The City's Mission Statement is as follows: "The City of Redondo Beach is committed to providing the finest services to enhance the quality of life for those who live, work, visit and play in our community."

The Proposed Budget describes how the City carries out its mission within a work program for the coming year and the associated resources required for achieving the City Council's goals. It is designed to be consistent with the City Council's Strategic Plan as well as the City's adopted Financial Principles. The budget emphasizes core services that are basic to the City's mission.

The City Manager's budget message describes the projected financial outlook for the upcoming fiscal year, the budget development process, and a summary of the budget's proposed revenues and expenditures. Decision packages are recommended as additions or reductions to the base budget that are not contractually obligated or the result of annual personnel allocation updates. The departmental sections discuss core service activities, key projects and assignments, and customer service and referral work measures. Financial Summary (mini-financial) reports spotlight important business units. The Capital Improvement Program (CIP) identifies capital investment required to meet our general plan and other policy goals and to ensure good stewardship of our existing infrastructure. The CIP identifies the projects, their estimated costs, and the financing methods needed to implement the City's capital investment goals and the maintenance of new or existing infrastructure.

In summary:

- The total annual budget including all funds is \$163.8 million.

- The total General Fund budget is \$96.7 million.
- Recommended is a total of \$58.0 million in capital improvements.
- Funding is included for the payroll of 432 full-time employees (before decision packages).
- The General Fund's contingency reserve is \$8.1 million.
- And the General Fund's unallocated balance is zero (if all decision packages were approved),
- The balance of the Major Facilities Reconstruction Fund would be \$918,076 following the \$231,924 transfer to the General Fund to bring the operating budget in balance as recommended as part of the decision packages.
- Although the budget is balanced, ongoing expenditures exceed ongoing revenues in this year of transition back to structural balance.
- With ongoing expenditures exceeding ongoing revenues (even with adoption of all decision packages), the Proposed FY 2020-2021 Budget is not structurally balanced.

General Fund revenues are projected to decrease by \$8.1 million, or 8.4%, in Fiscal Year 2020-2021. Property taxes constitute the largest single source of General Fund revenue and show a 0.7% gain. Because the revenue received from this source is based on calendar year 2019 property values, any current downgrades to property values as a result of the COVID-19 public health emergency will not be reflected until FY 2021-2022.

All other large General Fund revenue sources (with the exception of property tax in lieu of VLF which is also based on calendar year 2019 property values) are projected to decrease. The pandemic-related economic conditions have had an immediate and continuing effect on sales tax revenues resulting in an 11.9% decline in FY 2020-2021. Utility users' tax is projected to decrease by 4.5% as the decreased usage of utilities (primarily water and electric) during the pandemic-related business closures is not offset by the increased residential usage as more individuals work from home. And transient occupancy tax is the City's General Fund revenue source most impacted by the COVID-19 public health crisis with a 67.2%, or \$5.8 million, decline.

Still an ever-present strain on the City's finances that remains significant and unfortunately continues to grow is pension obligations. This issue is a common recurrence in municipal budgets across California. In Fiscal Year 2020-2021, the City's pension obligation will total \$20.5 million, which represents a \$1.9 million increase over the current year pension costs. The investment losses experienced by CalPERS during the COVID-19 public health crisis will only make this strain greater beginning in Fiscal Year 2022-2023.

It is under these conditions that the proposed budget for Fiscal Year 2020-2021 was developed. A total of 46 decision packages and 82 capital improvement projects are recommended.

The following provides details of the components of the estimated ending fund balances as shown in the Fiscal Year 2020-2021 Proposed Budget that are likely to arise during the budget adoption process.

Why is the General Fund's beginning fund balance estimated to be zero?

Although a \$1.6 million FY 2019-2020 ending fund balance was anticipated at midyear, COVID-19 and its “Safer at Home” restrictions and business closures have dramatically decreased revenues and, to a lesser degree, expenditures resulting in a projected \$1.0 million deficit at year-end. It is expected that one-time money will be pulled from reserves to cover this deficit, leaving a fund balance of zero.

In the Fiscal Year 2020-2021 Proposed Budget, what items adjust beginning fund balances to their estimated ending fund balances?

In the Proposed Budget are the following items which adjust the General Fund beginning fund balance to the estimated ending fund balance.

| | | |
|---------------|----|---|
| \$ | 0) | General Fund estimated beginning fund balance |
| 88,417,478) | | Fiscal Year 2020-2021 proposed revenues (as detailed in the “Revenues” section of the Proposed Budget document) |
| (96,711,993) | | Fiscal Year 2020-2021 proposed appropriations (as detailed in the Proposed Budget document both in the “Expenditures” section and in the “Department Details” section) |
| 1,997,281) | | Fiscal Year 2020-2021 proposed transfers in (a transfer from the Harbor Tidelands Fund for the annual property tax in lieu payment, a transfer from the Successor Agency for the reimbursement of administration costs, and a transfer from the Harbor Uplands Fund for the 2019 lease revenue bond debt service payment) |
| (2,629,076) | | Fiscal Year 2020-2021 proposed transfers out (subsidy of the Street Landscaping and Lighting Assessment District and a transfer to the Community Financing Authority for the 2019 lease revenue bond debt service payment) |
| <hr/> | | |
| \$(8,926,310) | | General Fund estimated ending fund balance (before consideration of the Fiscal Year 2020-2021 decision packages) |

The estimated ending fund balances of the other funds are calculated similarly. The adjustments to the beginning fund balances for all funds are detailed in the “Revenues”, “Expenditures”, and “Department Details” sections of the Proposed Budget document.

What is the resulting impact of funding the recommended Decision Packages to the estimated ending fund balances?

Recommended adjustments to the estimated fund balances are to be considered by the City Council through supplemental requests called Decision Packages. Decision Packages can be related to policy, operational or financial matters. Those impacting the General Fund are categorized below.

| | |
|------------------|--|
| \$ (8,926,310) | |
| General Fund | |
| estimated | |
| ending fund | |
| balance (before | |
| consideration of | |
| the Fiscal Year | |
| 2020-2021 | |
| decision | |
| packages) | |
| (4,374) | Decision Packages that would be needed to comply with County-State-Federal mandates or fund unavoidable costs to maintain basic services |
| 277,500) | Decision Packages that would sustain or improve revenue to the City |
| 6,523,962) | Decision Packages that would reduce departmental expenditures to align with available City funding sources |
| (247,000) | Decision Packages that would be needed to protect the health and safety of the public, employees or environment |
| 92,298) | Decision Packages that would improve organizational efficiency, economy or effectiveness |
| 2,283,924) | Decision Packages (with one-time requests) that would fill gaps in current services or meet new service needs |
| <hr/> | |
| \$ 0) | General Fund estimated ending fund balance (after consideration of the Fiscal Year 2020-2021 decision packages) |

As can be seen in the decision packages, significant cuts to departmental expenditures are recommended with a targeted 15% reduction for non-safety departments and a targeted reduction of 5% for safety departments and the Prosecution Division of the City Attorney's Office. Additionally, transfers from the Capital Projects and Major Facilities Reconstruction Funds are necessary decision packages for balancing the General Fund.

Budget Response Reports, which will be provided throughout the budget adoption process, give detailed information above and beyond what can be described in the budget document. They help "tell the story" of significant budget issues to be addressed in the coming year and beyond.

ATTACHMENTS

- Fiscal Year 2020-2021 City Manager's Proposed Budget
- Fiscal Year 2020-2021 City Manager's Proposed Five-Year Capital Improvement Program
- Fiscal Year 2020-2021 Budget Response Reports (will be provided via blue folder)

Proposed Budget



City of Redondo Beach

Fiscal Year 2020-2021



redondo beach

2020-2021

proposed budget





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CITY OF REDONDO BEACH

MAYOR AND CITY COUNCIL



Bill Brand
Mayor



Nils Nehrenheim
Councilmember
District 1



Todd Loewenstein
Councilmember
District 2



Christian Horvath
Councilmember
District 3



John Gran
Councilmember
District 4



Laura Emdee
Councilmember
District 5

CITY OFFICIALS

Joseph Hoefgen
City Manager

Michael Witzansky
Assistant City Manager



Michael Webb
City Attorney



Eleanor Manzano
City Clerk



Steven Diels
City Treasurer

John LaRock
Community Services Director

Robert Metzger
Fire Chief

Stephen Proud
Waterfront and Economic Development Director

Chris Benson
Information Technology Director

Marni Ruhland
Finance Director

Brandy Forbes
Community Development Director

Keith Kauffman
Chief of Police

Susan Anderson
Library Director

Ted Semaan
Public Works Director

Diane Strickfaden
Human Resources Director



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CITY OF REDONDO BEACH

PROPOSED BUDGET

FISCAL YEAR 2020-2021

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Office of the City Manager

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May 16, 2020

As City Manager, it is my City Charter responsibility to present, by not later than May 16th, a proposed budget for the ensuing fiscal year for the City of Redondo Beach.

At this moment in time, our local economy has ground to a near standstill as the result of health orders implemented to save lives and to slow the spread of COVID-19. The fiscal impact on both the private and public sectors has been devastating, with corresponding significant losses of revenue resulting in a projected FY 2020-21 General Fund budget shortfall of \$8.9 million dollars for the City of Redondo Beach. The financial challenges are even more daunting for the State of California which is now projecting a \$54.3 billion dollar deficit -- over three times the size of California's rainy day emergency reserve.

The City Manager's Proposed FY 2020-21 Operating and Capital Budgets anticipate a phased reopening strategy and identify necessary and significant reductions to City programming, staffing, and operations to match our changed circumstances.

Under the proposed plan, the City will realign its operations to focus on the core priorities of:

- Continuing to respond to the COVID-19 public health emergency
- Promoting a broad and inclusive economic recovery
- Restructuring staffing and service levels to provide core municipal services to operate with \$8 million in less General Fund Revenue compared to midyear projections and meet the contemporary needs of the community
- Utilizing restricted grant and project funds to advance a robust Capital Improvement program in FY 2020-21

The Proposed Budget for FY 2020-21 will also:

- Ensure a continuing high level of service and safety in our community
- Transition to structural budget balance over the next two years through a judicious use of available reserves, reorganizations, budgetary reductions, and staffing modifications impacting all departments of the City as needed, while also dealing with limited revenues from a local economy devastated by COVID-19
- Allocate additional funding to pay for increasing pension obligations for both public safety (police and fire) as well as non-safety employees within the organization
- Continue our commitment to increasing community safety through innovative law enforcement practices

Together, the Proposed FY 2020-21 Operating Budget and the Proposed FY 2020-21 Capital Improvement Program (CIP) Budget provide funding to support core operational programs and the recommended capital projects for the coming year. Funding for activities supported by the General Fund totals \$88.4 million in FY 2020-21. The proposed CIP allocates roughly \$11.7 million in new CIP monies along with \$46.3 million for existing projects for a total FY 2020-21 CIP appropriation of \$58.0 million.

With City Council adoption of recommended budget modifications (commonly referred to as Decision Packages), the General Fund operating budget allocates funding for the provision of core municipal service to the residents, businesses, and visitors of Redondo Beach. The Proposed FY 2020-21 Budget was developed pursuant to the City Council's adopted financial principles – a copy of which is included in the proposed document. Additionally, the Proposed FY 2020-21 Budget includes line-item information to enable a more detailed review of City expenditures for the coming year.

Consistent with past actions, the Proposed Budget represents an ongoing commitment to prudent and deliberate financial management, as departments have operated with 55 fewer full-time positions compared to pre-recessionary levels and 90 fewer full-time positions compared to the City's peak staffing level in 1991. Unfortunately, the current financial crisis requires further staffing reductions in FY 2020-21. Specifically, if all recommended Decision Packages are approved, the City of Redondo Beach will deauthorize and/or temporarily defund 26 vacant or projected vacant full-time positions and an additional 9 filled full-time positions (five of the affected staff members will transfer to other positions, two will be converted to part-time, and two will result in layoffs) and eliminate significant amount of funding for part-time staffing in FY 2020-21. These reductions, while painful, have become necessary for our organization due to a precipitous decline in revenue as described below.

Significant Losses of Revenue due to COVID-19

Redondo Beach is a community that relies heavily on tourism and visitors whose hotel stays and spending create tax revenue for the City. Prior to the COVID 19 public health crisis, the City's finances were stable and the budget was structurally balanced. Specifically, in the FY 2019-20 Midyear Budget Review that occurred in February 2020, the City had projected a surplus of \$1.6 million -- essentially excess monies available after satisfying financial obligations and replenishing reserves. A few short weeks later, we have seen this surplus vanish and replaced with a projected current year net budget shortfall of \$1.0 million, resulting from a revenue loss of \$5.1 million offset in part by projected departmental savings of \$2.5 million in FY 2019-20. The final accounting for the FY 2019-20 shortfall will take place at the end of the current fiscal year – at which time a precise amount will be known and subtracted from the City's CalPERS Reserve as part of the City's 2019-20 Comprehensive Annual Financial Report in November.

With only modest levels of tourism projected for the coming fiscal year, the City's level of hotel occupancy (previously nearly full occupancy and now in the single digits) is projected at less than 50% over the course of the coming fiscal year with reduced average daily room rates. Reduced hotel occupancy is the most important factor contributing to the projected FY 2020-21 Budget shortfall. Reduced sales tax revenue also contributes to the projected funding shortfall. These and other revenue losses are discussed in further detail in the revenue section of this budget document.

Proactive Budget Management – Before describing recommended budget modifications for the coming fiscal year, it is helpful to review our most recent proactive measures which have enabled the City to provide a high level of service in the most efficient manner possible. Past and current successes in this regard include the following programs and measures:

Reducing the Number of City Employees Injured on Duty – Six years ago, prior to the hiring of the City's Human Resources Director and our current Police Chief, there were 16 City employees (including nine police officers) designated as "injured on duty" and out on long term Workers Compensation paid leave. In some cases, these leaves lasted multiple years. Today by comparison, the number of employees out on paid leave currently stands at six employees, including two police officers. By thorough oversight of these cases by the Human Resources Director, the Police Chief, and Police command staff, Redondo Beach will be able to deploy more officers in active duty compared to six years ago even after the recommended FY 2020-21 Decision Packages are implemented.

Implementing a New Risk Pool for Insurance Services – Following the City Council action in April 2017 to approve the City's membership in the California State Association of Counties (CSAC) multi-agency risk pool, the City's annual insurance costs have been reduced by \$1.3 million dollars on an ongoing basis. It should be noted that the City's annualized savings potentially could be offset in part due to a supplemental assessment that the prior risk pool is attempting to levy on current and former member agencies.

Moving from Stand Alone Health Insurance to CalPERS Health – Similarly, the City of Redondo Beach transition of its health insurance to CalPERS due to increasing rates from the City's prior carrier was another beneficial move and reduced strain on the City's budget. The move to CalPERS health has been a success for a number of reasons including: (1) the number of insurance programs offered, (2) the monthly premium savings for employees, and (3) reduction in City expenses for retiree health obligations, cash in lieu payments and ongoing healthcare brokerage services. The move to CalPERS Health (versus the prior insurance arrangement) has resulted in an estimated annualized savings of \$1.5 million -- shared between the City and the employees.

Transitioning Street Sweeping Services to our Waste Hauler – As a component of a new multi-year service agreement, in FY 2019-20, the City transferred the responsibility of street sweeping to our franchised Waste Hauler – Athens Services. This action has saved the City’s Solid Waste Fund approximately \$425,000 on an annual basis, and also has enabled City crews to focus on other maintenance issues within Redondo Beach.

Partnering with Redondo Unified School District on Policing – Thanks to the successful collaboration between RBUSD and the City’s Police Department, RBUSD has indicated a willingness to continue contributing \$100,000 towards the cost of a School Resource Officer in FY 2020-21.

Implementation of Moss Adams Recommendations – Redondo Beach is unique in that it is the only City in the South Bay to retain a firm to perform a focused review of its internal financial controls and the City’s financial practices. Significant work has been completed to date and the coming year will include additional follow-up on internal control items identified by Moss Adams despite the need to suspend the audit expense due to limited resources.

The efforts highlighted above are some of the most recent budgetary accomplishments of the City of Redondo Beach. It is worthwhile to note that due to the City’s prior proactive budget management practices and adherence to the City’s adopted financial principles, the Los Angeles County Grand Jury ranked the City of Redondo Beach in first place for implementing “best financial practices” among the 88 cities in Los Angeles County in 2012. The independent, third-party evaluation by the Los Angeles County Grand Jury is an impressive endorsement of the City’s fiscal oversight and control of its finances. Additionally, Standard and Poor’s affirmed the City’s AA+ credit rating when rating the recent lease revenue bonds. In their explanation of the rating, they cited the City’s strong management, strong budgetary performance, very strong budgetary flexibility, very strong liquidity, strong debt and contingent liability profile, and strong institutional framework score.

Looking ahead to FY 2020-21, the City’s continued proactive budget management practices are of paramount importance and evidenced by two specific actions which include (1) recruiting only for the most critical positions over the past year and (2) identifying efficiencies by deauthorizing positions and recommending reorganizations in the Proposed FY 2020-21 Budget. These practices are highlighted below:

Recruitments only for the Most Critical Positions -- During the past year, Department Directors again were instructed to initiate recruitments for the most critical positions and to leave less critical positions vacant. The action to leave certain positions unfilled enabled Departments to assess the impacts of operating with reduced staffing, and to consider alternative service and staffing arrangements.

Position Deauthorizations and Reorganizations in FY 2020-21 – In light of the experience of the unfilled positions and as outlined in the listing of decision packages immediately following this budget message, I am recommending that the City deauthorize and defund 26 vacant or projected vacant positions across the following departments: Financial Services (one position with a pending retirement), Library (two vacant positions), Community Services (one vacant position), Police (three vacant police officer positions and five vacant non-sworn positions), Fire (five vacant firefighter positions and one projected vacant firefighter and one projected vacant non-safety position), and Public Works (seven vacant or soon to be vacant positions).

Unfortunately, it also has become necessary to recommend elimination of 9 full-time filled positions impacting the following City Departments: Community Services (two positions – one of which will transition into a vacant position in Transit and one will result in a layoff), Human Resources (one position resulting in a layoff), Community Development (two positions reduced from full-time to part-time), Fire (three will transfer to other positions in the Department), and Financial Services (one will transfer to another position following a projected midyear retirement).

Additionally, the budget recommends a significant reduction in part time positions impacting the following City Departments: City Clerk, Library, Community Services, City Attorney, and the City Manager's Office.

Each of these reductions are described in the Decision Package pages which immediately follow this budget message.

General Fund Use of Transfers and Grants

Transfers from the Capital Projects and Major Facilities Reconstruction Funds are necessary to balance the General Fund budget. The \$2,368,000 transfer from the Capital Projects Fund is available from the unallocated General Fund set-aside approved by the City Council as part of the FY 2018-19 year-end close, project savings from completed General Fund projects, and the defunding of some capital projects approved as part of the FY 2019-20 capital budget. Fortunately, restricted proceeds from the Community Financing Authority (CFA) totaling \$2,240,000 are available in FY 2020-21 to fund projects typically paid for by discretionary Capital Projects Funds. The \$231,924 transfer from the Major Facilities Reconstruction Fund still leaves approximately \$920,000 in savings for the future replacement of City facilities such as Police Stations, Fire Stations, and City Hall.

In addition to being used extensively for capital improvement projects, grants have been obtained to supplement and/or replace the use of General Fund appropriations. A grant for \$154,287 will be used by the Police Department and the City Attorney's Office for an enhanced response to crimes committed by people experiencing homelessness, and a grant for \$310,000 will be used by the Community Development Department for performing the Housing Element Update, developing/updating ADU and Residential Design Guidelines, and purchasing information technology equipment upgrades.

General Fund Revenues

General Fund revenues are projected to decrease by \$8,055,764, or the equivalent of 8.4%, in FY 2020-21. The below table shows the primary revenue sources along with the percent change compared to the FY 2019-20 midyear report.

| | <u>2019/20 Midyear General Fund Rev</u> | <u>2020/21 Proposed General Fund Rev</u> | <u>Percentage Change</u> |
|--------------------------------|---|--|------------------------------|
| Property Tax | \$29,000,000 | \$29,200,000 | 0.7% |
| Sales Tax | 10,600,000 | 9,340,000 | -11.9% |
| Transient Occupancy Tax | 8,700,000 | 2,850,000 | -67.2% |
| Property Tax in Lieu of VLF | 7,875,000 | 8,150,000 | 3.5% |
| Utility Users Tax | 6,700,000 | 6,400,000 | -4.5% |
| Property Transfer Tax | 2,800,000 | 2,500,000 | -10.7% |
| Parking Meter Fees | 2,300,000 | 2,070,000 | -10.0% |
| Franchise Fees | 1,700,000 | 1,700,000 | 0.0% |
| Parking Citations | 1,250,000 | 1,125,000 | -10.0% |
| Business License Tax | 1,300,000 | 1,250,000 | -3.8% |
| Other | <u>16,830,953</u> | <u>14,415,189</u> | -14.4% |
| Total Rev from Outside Sources | \$87,055,953 | \$79,000,189 | -9.2% |
| Overhead Charges | <u>9,417,289</u> | <u>9,417,289</u> | 0.0% |
| Total Revenue | \$96,473,242 | \$88,417,478 | -8.4% |

Property tax (increasing 0.7%), and the related property tax in lieu of VLF (increasing 3.5%), are the only revenue sources increasing from the midyear estimates. Because the revenue received from these sources are based on calendar year 2019 property values, any current downgrades to property values as a result of the COVID-19 public health emergency will not be reflected until FY 2021-22.

The pandemic-related economic conditions have had an immediate and continuing effect on **sales tax** revenues with the lack of sales in the categories of restaurants and hotels, general consumer goods, business and industry, and autos and transportation contributing to the **11.9% decline** in FY 2020-21.

The City's General Fund revenue source most impacted by the COVID-19 public health crises is **transient occupancy tax**. Closed and nearly empty hotels are projected to remain in effect well into the coming year. Both greatly reduced occupancy and reduced average daily room rates are reflected in the revenue's **67.2% decrease**.

Utility users' tax is projected to **decrease by 4.5%** as the decreased usage of utilities (primarily water and electric) during the pandemic-related business closures is not offset by the increased residential usage as more individuals work from home.

Together, these four revenue sources comprise approximately 55% of the City's General Fund revenue and, when combined with other reduced General Fund revenues, account for a total loss from the midyear projections of approximately \$8 million. A more detailed analysis of each of the revenue sources is provided in the revenue section of the Proposed Budget.

It is worthwhile again to remember that there are a number of limitations on the City's ability to increase revenues, including voter approved requirements of Proposition 13, noticing and protest provisions of Proposition 218, and other restrictions imposed by State and Federal regulations. Specific examples of the restrictions on the City's ability to raise additional revenue include requirements to:

- Seek voter approval in many instances prior to increasing tax rates (e.g. Property Tax, Sales Tax, and Utility Users Tax);
- Demonstrate a “nexus” between the City’s cost of providing services and the fees charged for those services (e.g. Planning and Building Permit and Inspection Fees, User Pay Fees, etc.);
- Comply with the noticing and protest requirements of Proposition 218 prior to increasing certain property related fees (e.g. refuse rates and sewer rates); and
- Follow State and Federal regulations which govern how outside revenues are calculated and utilized (e.g. Housing, Community Development Block Grant - CDBG, and Transit Revenues)

In keeping with these limitations, the Proposed Budget includes Decision Packages for a very limited number of fee increases. A Public Hearing and report describing proposed fee adjustments to achieve cost recovery is scheduled for June 16, 2020.

General Fund Expenditures

FY 2020-21 General Fund expenditures, prior to the consideration of recommended decision packages, total \$96,711,993 to fund all General fund supported activities. This represents no increase in expenditure levels compared to the midyear FY 2019-20 budget as reflected in the following table:

| | <u>2019/20 Midyear General Fund Exp</u> | <u>2020/21 Proposed General Fund Exp</u> | <u>Percentage Change</u> |
|-----------------------------------|---|--|------------------------------|
| Personnel | \$63,078,025 | \$63,971,807 | 1.4% |
| Maintenance and Operations | <u>8,317,194</u> | <u>7,635,405</u> | -8.2% |
| Subtotal | \$71,395,219 | \$71,607,212 | 0.3% |
| Internal Service Fund Allocations | 25,104,781 | 25,104,781 | 0.0% |
| Capital Outlay | <u>260,000</u> | <u>--</u> | -100.0% |
| Total Expenditures | <u>\$96,760,000</u> | <u>\$96,711,993</u> | 0.0% |

The Proposed General Fund expenditures for FY 2020-21 are \$71,607,212, excluding internal service fund allocations and capital outlay. This represents a decrease of \$48,007 when compared to the midyear budget for FY 2019-20. Decreases from the inclusion of one-time appropriations in the midyear amounts nearly offset the increased ongoing appropriations in the proposed amounts. The FY 2019-20 one-time appropriations include funding for employee wage and benefit increases, homeless issues, tree trimming, and parking meter replacements. The FY 2020-21 increased ongoing appropriations include funding for the CalPERS unfunded liability payment and public safety wage and benefit increases.

- Personnel costs will increase by 1.4% to \$63,971,807 with the FY 2019-20 one-time appropriations for employee wage and benefit increases more than offset the FY 2020-21 higher costs for CalPERS costs and ongoing public safety wage and benefit increases. Shortly following the release of the proposed FY 2019-20 Budget, we will release a companion Budget Response Report which provides information on anticipated CalPERS rate changes for both safety and non-safety employees.
- 432 positions are included in the core budget (prior to the consideration of recommended decision packages) compared to the City's peak number of 522 in FY 1990-91. After factoring in Decision Packages, the position count is reduced to 398 positions.
- Maintenance and operations and capital outlay costs do not increase from midyear amounts unless a Decision Package is recommended by the City Manager for a specific purpose.
- Maintenance and operations expenses have decreased since the FY 2019-20 midyear budget with the inclusion of one-time appropriations in the midyear amounts.
- Internal service fund allocations were adjusted with the FY 2019-20 midyear budget review and will not be adjusted again until the FY 2020-21 midyear budget review unless specifically identified in a Decision Package.
- Capital improvement costs are scheduled in the Five-Year Capital Improvement Program.
- The structural difference between FY 2019-20 General Fund revenues and expenditures before Decision Packages is a negative \$8,926,310. If all Decision Packages are adopted, the General Fund would be balanced to zero and there would only be 398 funded full-time positions.

Mini-Financial Statements

As has been the case for a number of years, we openly communicate the fiscal condition of our various municipal “business units” within the budget by using mini-financial statements. In this way, the Mayor and City Council can make informed policy choices, staff can make informed management decisions, and the public can have an informed understanding of City activities. This budget includes mini-financial statements for the following activities:

| | |
|-----------------------------------|--------------------------------------|
| Harbor Tidelands | Housing Authority |
| Harbor Uplands | Seaside Lagoon |
| Solid Waste | Redondo Beach Performing Arts Center |
| Wastewater | Public Library |
| Transit | Farmers’ Market |
| Vehicle Replacement | Successor Agency |
| Street Landscaping and Lighting | Housing Successor Agency |
| Community Development Block Grant | Community Financing Authority |

Budget Development Process

As previously referenced, the City Manager is responsible for delivering a proposed budget to the City Council by May 16th of each year. This is done in accordance with the City Charter and the City Council’s Statements of Financial Principles. The City Manager is directly responsible to the City Council under the City Charter to (1) prepare and submit the annual budget to the City Council, (2) advise the City Council on the City’s financial condition and future needs, (3) be responsible for the Budget’s administration after adoption, and (4) prepare and submit a complete report on year-end financial and administrative activities. The City’s fiscal year runs from July 1 to June 30.

Every year the budget development process begins with an assessment of our revenue base, followed by an evaluation of potential changes in that revenue base. This has been a particular challenge due to the COVID-19 Public Health crisis. Next, the proposed expenditure plan for services and capital projects is prepared by the City’s executive team under the direction of the City Manager.

The Budget and Finance and Harbor Commissions will also provide their recommendations related to the operating budget and the CIP. The City’s expenditures are categorized into five areas: Personnel, Maintenance and Operations, Internal Service Fund Allocations, Capital Outlay, and Capital Improvements.

The departments were directed to prepare their proposed budgets starting with the expenditure and service levels adopted by the City Council for FY 2019-20. Adjustments were then made to departmental expenditure budgets in the Personnel category that reflect changes due to contractual obligations and employee movements within authorized compensation schedules. Expenditures in the departmental Internal Service Fund expenditure category were kept at the FY 2019-20 midyear level to be adjusted again during the FY 2020-21 midyear budget review or with specific and separate action. The combination of all of the above changes set the anticipated departmental “base” budget for FY 2020-21.

Based on the financial shortfall due to the COVID-19 public health crisis, Non-Safety Departments were given a 15% targeted amount for reduction, while Safety Departments (Police and Fire) along with Prosecution Services were given a 5% targeted reduction.

In order to implement modifications to base budgets or service levels, City Departments were required to submit a supplemental request (known as a “Decision Package”) to the City Manager for each change.

The attached Decision Packages are recommended for approval by the City Council as modifications to the departments’ FY 2020-21 base budgets. We have many more departmental needs than we have funding available. The City is primarily a service organization with 66.1% of its General Fund costs attributed to the personnel that provide services to the community.

The following criteria were used in the evaluation and ranking of Decision Packages with a higher priority given to resources needed for core municipal services in the police, fire, paramedic and public works areas.

1. Would the Decision Package support achievement of goals and objectives in the Strategic Plan?
2. Would the Decision Package be needed to comply with mandates or fund unavoidable costs for current basic services?
3. Would the Decision Package be needed to protect the health and safety of the public, employees or environment?
4. Would the Decision Package improve organizational efficiency, economy or effectiveness?
5. Would the Decision Package fill gaps in current services or meet new service needs?
6. Would the Decision Package sustain or improve revenues to the City?

7. Would the Decision Package reduce ongoing General Fund departmental expenditures to align with available City funding resources?

Budget deliberations are about policy priorities, allocating limited resources and making difficult choices. Using the criteria described above and our corporate value of “Fiscal Responsibility”, a total of 46 Decision Packages are recommended.

Decision Packages recommended by the City Manager are listed immediately following this message with a summary table identifying whether the modifications to the budget are of a one-time nature or have ongoing costs.

Conclusion

The Proposed FY 2020-21 Budget is balanced and includes the resources necessary to satisfy the City’s most important obligations in the coming year.

There will be a variety of Budget Response Reports that will be released in the coming weeks for consideration with the proposed budget. These Budget Response Reports will provide detailed information above and beyond what we are able to provide in this transmittal message. These Budget Response Reports again will help “tell the story” of significant budget issues to be addressed in the coming year and beyond.

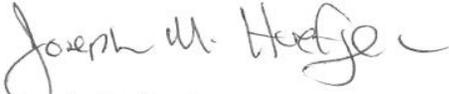
The preparation of the budget is a multi-month undertaking and there are many individuals and groups who deserve credit for the release of this document. First, I would like to thank the employees for their dedication and hard work during these difficult budget times. With each succeeding year, I am further impressed by the ingenuity and strong work ethic of employees throughout the organization. It is through their collective efforts that we are able to provide a continuing high level of service to the public.

Special thanks are due to key staff members who helped formulate the Proposed FY 2020-21 Budget including Assistant City Manager Mike Witzansky, all Department Heads and to all departmental part involved with the budget process. In the Financial Services Department, we are especially grateful to Finance Director Marni Ruhland, Assistant Financial Services Director Lori Yamasaka, and Administrative Analyst Jeff Payne for their work on all elements of the budget.

Finally, to the Mayor and City Councilmembers – as elected officials you have an especially difficult responsibility this year as we sort through the implications of the COVID-19 public health crisis. While these are trying times, they will become less difficult in future years if sound financial decisions are made through this budget process. While the City Council may consider an additional use of available reserves rather than to deauthorize positions, it is important to keep in mind that the greater we utilize reserves to pay for ongoing costs, the more difficult it will be to achieve structural balance in future years. I think of this year as transitional in nature as we work our way back to the structural balance which we had previously achieved.

We look forward to presenting to you the Proposed FY 2020-21 Budget as reflected in this document and the accompanying Budget Response Reports to be released over the next few weeks. On behalf of the City staff, thank you for the opportunity to work together in carrying out the programs and services for the benefit of Redondo Beach residents, businesses, and visitors.

Sincerely,

A handwritten signature in black ink that reads "Joseph M. Hoefgen". The signature is written in a cursive style with a long horizontal flourish at the end.

Joseph M. Hoefgen
City Manager

**City Manager Recommended
FY 2020-21 Decision Packages for City Council Approval**

Decision Packages that would be needed to comply with County-State-Federal mandates or fund unavoidable costs to maintain basic services:

Decision Package #1. Beach Cities Transit Contract Bus Operator Cost Increase. An additional appropriation of transit funds is required for continued operation of Lines 102 and 109 and WAVE dial-a-ride services. Based on the request for proposal process completed in FY 2019-20, it is estimated the cost for these services will increase by \$571,000. Recommended is an ongoing \$571,000 Transit Fund appropriation paid for by regional, State and Federal transit funds.

Decision Package #2. Community Services Department Office Building Rent Increase. An increased appropriation is needed for the annual rent increase per the lease agreement for the City facility at 1922 Artesia Blvd., which is occupied by the Community Services and Police Departments. The cost of rent negatively impacts the City's annual operating budget. To eventually eliminate this expense, the proposed FY 2020-21 Capital Improvement Project Budget includes a project recommendation to assess Community Services Department relocation options. Recommended is an ongoing appropriation of \$4,374 to the General Fund to pay for increased rent expenses, bringing the total annual rent for the 1922 Artesia facility to \$245,205.

Decision Package #3. Refuse Collection and Recycling Program Rate Adjustment. Set for City Council consideration on June 2, 2020, by separate action from the budget, are proposed refuse collection and recycling program rate adjustments per the solid waste franchise agreement, which would increase ongoing revenues and expenditures. Recommended is an ongoing revenue estimate increase of \$389,683 and an offsetting ongoing appropriation of \$389,683 to the Solid Waste Fund.

Decision Packages that would sustain or improve revenue to the City:

Decision Package #4. Credit Card Acceptance Fee. Now available is an alternative to the credit card acceptance fee that was to be collected previously but could not be implemented due to changes in the banking institution's requirements and associated costs. Currently proposed is the implementation of a 3% service fee remitted directly to the City's provider of credit card processing services. The charges for which the City is responsible when accepting credit card payments online or in person are then offset by the fee. An additional \$80,000 in ongoing General Fund revenue is estimated from the new fee. Recommended is direction to hold a public hearing on June 16, 2020 for consideration of the City's Master Fee Schedule and the proposed credit card acceptance fee.

Decision Package #5. Community Development Department Fee Increases. To cover Community Development Department costs for providing construction-related services, proposed is a 5% increase of all department fees, which is expected to generate ongoing General Fund revenue of \$197,500 and revenue to the Parks and Recreation Facilities Fund of \$1,500. Recommended is direction to hold a public hearing on June 16, 2020 for consideration of the fee increases.

Decision Packages that would reduce departmental expenditures to align with available City funding sources:

Decision Package #6. City Manager's Office Budget Reduction. The proposed expenditure reduction would eliminate funding for part-time staffing in the City Manager's Office (\$25,327) and reduce funding for contracts and professional services (\$110,000) and travel, training, promotions and other materials and supplies (\$44,064). Recommended are ongoing reduced General Fund appropriations totaling \$179,391.

Decision Package #7. Mayor and City Council Office Reduction. The proposed expenditure reduction would eliminate funding for part-time staffing (\$12,663) and reduce funding for travel, training, contracts and other materials and supplies (\$53,000). Recommended are ongoing reduced appropriations to the General Fund of \$65,663.

Decision Package #8. City Clerk's Office Budget Reduction. The proposed expenditure reduction would decrease funding for part-time staffing (\$30,000) as well as supplies, training, postage and other items in the maintenance and operations budget (\$20,016). Recommended are ongoing reduced appropriations of \$50,016 to the General Fund.

Decision Package #9. City Treasurer's Office Budget Reduction. The proposed expenditure reduction would cut expenses related to investment management and tax auditing services to reflect the new lower contract amount. Additionally, the investment management contractor can functionally replace the treasury management software maintenance agreement and the Bond Buyer publication. Recommended are ongoing reduced General Fund appropriations totaling \$18,310.

Decision Package #10. City Attorney's Office Budget Reduction. The proposed expenditure reduction would reduce funding for case tracking and analytics software (\$5,700), supplies (\$9,000), outside counsel in the Prosecution Division (\$11,524), professional services in the Prosecution Division (\$20,000), part-time staffing (\$19,036), and outside counsel for nonlitigation matters in the General Legal Administration Division (\$302,884). The reduction in outside counsel funding would leave \$67,244 (18.15% of the current core budget amount) in the General Fund available for all cases where the City initiated litigation, matters in front of regulatory or other administrative bodies, and any general nonlitigation matters and \$277,000 for waterfront matters. Recommended are ongoing reduced General Fund appropriations of \$368,144.

Decision Package #11. Information Technology Equipment Replacement Life Cycle Extensions. The City's information technology equipment replacement schedule is based on the estimated useful lives for the equipment included in the schedule. Extending the lives of the equipment by one year and suspending the departmental charges for FY 2020-21 will save the General Fund \$454,748 and other funds \$94,158. Recommended is the one-year extension of the information technology equipment replacement cycles and one-time reduced appropriations of \$454,748 and \$94,158 to the General Fund and other funds, respectively, together with a \$548,906 reduced revenue estimate to the Information Technology Fund.

Decision Package #12. Human Resources Department Budget Reduction. The proposed expenditure reduction would deauthorize the filled Risk Manager position (\$150,619) and make corresponding adjustments in workers' compensation and liability insurance internal service fund allocations, and decrease funding for labor negotiation contract services (\$27,000), recruitment-related services (\$15,800), and training (\$2,500). Recommended is the personnel change, reduced appropriations to the Human Resources' budget of \$60,365 to the General Fund and \$135,554 to the Self-Insurance Program Fund, and reduced appropriations for internal service fund allocations of \$104,565 to the General Fund and \$30,989 to other funds with a reduced revenue estimate to the Self-Insurance Program Fund of \$135,554.

Decision Package #13. Financial Services Department Budget Reduction. The proposed expenditure reduction would defund, upon a pending retirement in Financial Services, the department's Administrative Analyst position (\$124,513) and decrease funding for contract accounting services (\$20,000), training (\$2,200), and part-time staff hours (\$25,000). Recommended is an ongoing \$171,713 reduced appropriation to the General Fund.

Decision Package #14. Police Department Budget Reduction. The proposed expenditure reduction would deauthorize three vacant Police Officer positions (\$516,297), a vacant Police Services Specialist position (\$75,691), and a vacant Administrative Coordinator position (\$86,185) and capture cost savings (\$390,000) realized as Police Recruits fill the positions of seasoned retiring Police Officers. Additionally, the reduction would decrease funding for training, facility and equipment repairs, and other items in the maintenance and operations budget (\$113,000). Recommended are ongoing reduced General Fund appropriations of \$1,181,173.

Decision Package #15. Fire Department Budget Reduction. The proposed expenditure reduction would retain as vacant for the 2020-21 fiscal year five Firefighter positions (\$499,910) and an additional Firefighter position (\$83,128), upon the incumbent's anticipated midyear retirement, and would deauthorize an Administrative Specialist position (\$85,299). To achieve these savings a reduction in Ladder Truck staffing from four dedicated positions (one Fire Captain, one Fire Engineer and two Firefighters) to three positions (one Fire Captain, one Fire Engineer and one Firefighter) is required. Recommended are one-time reduced General Fund appropriations of \$583,038, ongoing reduced General Fund appropriations of \$28,149, ongoing reduced Harbor Tideland Fund appropriations of \$29,001 and ongoing reduced Harbor Uplands appropriations of \$28,149.

Decision Package #16. Public Library Budget Reduction. The proposed expenditure reduction would deauthorize a vacant Librarian position (\$107,925) and a vacant Library Clerk position (\$68,109). Additionally, the reduction includes a Monday closure of the Main Library and a 6:00 pm closing time at the Main Library and North Branch Library, which would produce a cost savings of \$162,250 due to the corresponding reduction in part-time staff hours. The delayed re-opening of the Libraries, expected as a result of the continuing COVID-19 crisis, will result in one-time staff savings of \$120,000 in FY 2020-21 and likely more, depending on the duration and severity of the emergency. Recommended is an ongoing reduced General Fund appropriation of \$338,284 and a one-time reduced appropriation of \$120,000.

Decision Package #17. Community Services Department Budget Reduction. The proposed expenditure reduction would reduce funding for supplies, training, postage and other items in the maintenance and operations budgets for the Administration, Cultural and Performing Arts, Recreation Services, and Senior and Family Services Divisions (\$105,060); various part-time staffing reductions (\$53,590), as well as the deauthorization of the filled Cultural Arts Manager position (\$136,499), the vacant Maintenance Worker I position (\$69,209) at the Performing Arts Center, and the filled Community Services Analyst position (\$136,152) with a projected move to an available position in the Transit Division. The deauthorizations would be partially offset by additional duties pay for the Technical Theater Manager (\$9,602) and new part-time staffing in the Administration Division (\$30,000). Additionally, the delayed re-opening of the senior centers, expected as a result of the continuing COVID-19 crisis, will result in one-time staff savings of \$30,000 in FY 2020-21 and likely more, depending on the duration and severity of the emergency. Resulting impacts of the reduction would be the closure of the Teen Center (although it may be periodically reactivated, depending on ongoing COVID-19 restrictions, for scheduled teen activities and as a programmable recreation facility that would generate revenue) and cancellation of the Alta Vista Park summer movies. Recommended are the personnel changes and an ongoing reduced General Fund appropriation of \$460,908 and a one-time reduced appropriation of \$30,000.

Decision Package #18. Community Development Department Budget Reduction. The proposed expenditure reduction would reduce part-time and overtime staffing (\$36,000) as well as supplies, training, advertising, and other items in the department's maintenance and operations budgets (\$118,000). Additionally, the reduction would convert a filled full-time Building and Engineering Technician position (\$91,516) and a filled full-time Planning Technician position (\$98,693) to part-time positions (\$79,418). Recommended are ongoing reduced General Fund appropriations of \$264,791.

Decision Package #19. Waterfront and Economic Development Department General Fund Budget Reduction. The proposed expenditure reduction would reduce funding for marketing materials, training, memberships and dues, and contract services. Recommended are ongoing reduced General Fund appropriations of \$22,000.

Decision Package #20. Public Works Department General Fund Budget Reduction. The proposed expenditure reduction would deauthorize a projected to be vacant Maintenance Worker II position (\$80,304) in the Street Maintenance Division, two (one vacant and one projected to be vacant) Senior Park Caretaker positions (\$171,886) in the Parks Maintenance Division, and a projected to be vacant Public Works Maintenance Supervisor position (\$144,075) in the Parks Maintenance Division. Additionally, the reduction would decrease funding for street light electric costs (\$98,000) to reflect the distribution pole credit from the Southern California Edison monthly bills and contracts (\$80,000) for traffic speed surveys and property appraisals. Recommended are the personnel changes, a reduced ongoing General Fund appropriation of \$332,190, a reduced ongoing Street Landscaping and Lighting Fund appropriation of \$242,075, and a corresponding ongoing \$242,075 reduction in General Fund subsidy to the Street Landscaping and Lighting Fund for total ongoing General Fund Savings of \$574,265. This action would reduce the Street Landscaping and Lighting Fund subsidy from approximately \$975,000 to below \$750,000.

Decision Package #21. One-Year Extension of Vehicle Life. Recommended is the delay of vehicle purchases scheduled for FY 2020-21 and a temporary 50% reduction of annual Vehicle Replacement Fund internal service fund allocations from all funds, to help balance the FY 2020-21 operating Budget. The 50% reduction in annual allocations to the Vehicle Replacement Fund will provide for one-time savings to a number of funds totaling \$790,292 and would continue in FY 2021-22 to complete the one-year delay. Recommended are one-time reduced appropriations in FY 2020-21 in the following amounts and funds: \$511,627 General Fund, \$32,934 Harbor Tidelands Fund, \$13,517 Harbor Uplands Fund, and \$232,214 other funds.

Decision Package #22. Reduction in Budgeted Employee Vacation Cashouts. Proposed is a methodology change in the budgeting for employee vacation cashouts. Historically, the vacation cashout for which all full-time employees are eligible to receive has been budgeted. The methodology change would include a budgeted amount only for those employees who routinely cash out their vacation leave and/or have a vacation balance nearing the maximum allowed for their bargaining group. The total savings realized with this methodology change total \$953,813 with savings of \$769,212 to the General Fund. Recommended is a \$769,212 General Fund reduced appropriation and a \$184,601 reduced appropriation to other funds.

Decision Package #23. Reduction in the Number of Commission Meetings. To save expenditures and staff time, proposed is a return to the scheduling of commission meetings (except those for the Planning and Harbor Commissions) for every other month instead of monthly. The cost savings are achieved with expenditure reductions in the City Clerk's operating budget for minutes secretary and video technician services, postage, and legal ads. Recommended are ongoing reduced appropriations of \$36,600 to the General Fund.

Decision Package #24. Elimination of Special Event Fee Waivers. Each year the City Council confirms the special events held in Redondo Beach for which they provide fee waivers. In addition to waiving the City's direct costs for supporting these events, the City also waives fees for facility and equipment rentals, permits, and parking meter revenue loss related to the events. In order to achieve a General Fund savings of \$31,000, a Harbor Tidelands Fund savings of \$4,200, and a Harbor Uplands Fund savings of \$16,800, proposed is the elimination of these fee waivers. Recommended are reduced ongoing appropriations of \$31,000 to the General Fund, \$4,200 to the Harbor Tidelands Fund, and \$16,800 to the Harbor Uplands Fund.

Decision Package #25. Internal Audit Services Contract. Proposed is a FY 2020-21 expenditure reduction from the City Clerk's, City Treasurer's and Financial Services' operating budgets by discontinuing the internal audit services provided by Moss Adams. The purchasing process improvement study and the policy development work scheduled for the coming fiscal year would be delayed until funding becomes available in the future. City staff would continue its work on the previous Moss Adams' recommendations regarding increased internal receivables collections and monitoring revenue collecting service providers. Recommended is an ongoing reduction of \$100,000 in General Fund appropriations spread across the three Departments.

Decision Package #26. Waterfront and Economic Development Department Harbor Enterprise Budget Reduction. The proposed expenditure reduction would decrease services in the waterfront. These services include 1) decreased funding for real estate advisory services, 2) suspension of Harbor contract auditing services, 3) suspension of on-call marine engineering contract services (although CIP projects will continue), and 4) suspension of the nuisance bird abatement falconer program. Recommended are reduced ongoing appropriations of \$82,500 to the Harbor Tidelands Fund and \$90,000 to the Harbor Uplands Funds and one-time appropriation reductions of \$142,500 to the Harbor Tidelands Fund and \$75,000 to the Harbor Uplands Fund.

Decision Package #27. Waterfront Leasehold Property Management Services Reduction. The City of Redondo Beach has a contract with Leonardo Property Management for services related to the management of four master leaseholds – Pier Plaza, International Boardwalk, Redondo Beach Marina, and Fisherman’s Wharf. Proposed are reductions to the operating expenses that will result in additional revenue to the Harbor Enterprise. These changes include 1) adjusting/reducing hours for third-party security, 2) moving some janitorial services from a third-party vendor to in-house employees, and 3) installing automated pay stations in the Redondo Beach Marina parking lot to eliminate the need for a parking attendant. Recommended are ongoing increased revenue estimates of \$15,000 and \$275,000 to the Harbor Tidelands and Harbor Uplands Funds, respectively.

Decision Package #28. Public Works Department Harbor Enterprise Budget Reduction. The proposed expenditure reduction would deauthorize a vacant Public Services Leadworker position (\$89,503), a vacant Building Maintenance Worker position (\$79,388), and a vacant Maintenance Worker I position (\$69,209). Additionally, the reduction would decrease funding for part-time staffing, training, supplies, repairs, utilities (reflecting less usage), mooring maintenance, and other items in the maintenance and operations budget (\$307,250). Recommended are the personnel changes, an ongoing reduced Harbor Tidelands Fund appropriation of \$301,389, an ongoing reduced Harbor Uplands Fund appropriation of \$221,585, and an ongoing reduced Wastewater Fund appropriation of \$22,376.

Decision Package #29. Fire Department Harbor Enterprise Budget Reduction – Harbor Patrol Staffing. Proposed is reduced Harbor Patrol staffing with the affected employees filling vacant Fire Captain and Firefighter Paramedic positions at the other two Fire Stations. This reduction would eliminate 1/3 of the staffing in the Harbor Patrol Division and require the implementation of a revised operating plan for Fire Station 3 that reflects a 1/3 reduction in service hours. The savings from the reduced staffing and operations model total \$543,742. Recommended are reduced appropriations of \$543,742 to the Harbor Tidelands Fund.

Decision Package #30. Police Department Harbor Enterprise Budget Reduction. In addition to the vacant Pier Unit Police Officer position that was deauthorized as part of the Fiscal Year 2019-20 budget adoption, proposed is the deauthorization of a vacant Community Services Officer II (CSO II) position assisting the Pier Unit. The position is allocated evenly between the Harbor Tidelands and Harbor Uplands Funds. Further savings to the Harbor Tidelands and Harbor Uplands Funds are projected from an additional projected CSO II vacancy assigned to the Division. Recommended are reduced ongoing appropriations of \$49,380 to the Harbor Tidelands Fund and \$49,380 to the Harbor Uplands Fund and one-time savings of \$48,926 to the Harbor Tidelands Fund and \$48,926 to the Harbor Uplands Fund.

Decision Package #31. Seaside Lagoon FY 2020-21 Operations. Modifications are needed to the Seaside Lagoon budget to reflect facility operations adjustments needed as a result of the COVID-19 crisis. Proposed are operations with no water use but with use of the facility for private rentals and summer camps as permitted by the Department of Health order for large groupings. With these modified operations, the loss in revenue from regular operations' entrance fees (\$598,562) would not offset the cost savings (\$268,366). Recommended is a one-time reduced appropriation to the Harbor Tidelands Fund of \$268,366 and a decrease in the Harbor Tidelands revenue estimate of \$598,562, resulting in a net cost of \$330,196.

Decision Packages that would be needed to protect the health and safety of the public, employees, or environment:

Decision Package #32. Fire Department Manual Monitor/Defibrillator Extended Warranty. An appropriation is needed for a three-year extended warranty and preventative maintenance contract for nine manual monitor/defibrillators utilized on medical aid responses. Recommended is a one-time \$32,000 appropriation to the General Fund.

Decision Package #33. Fire Department Emergency Medical Services. To provide mandated paramedic continuing education, as required by the Los Angeles County EMS agency, and to maintain an inventory stock of medical aid supplies used for emergency responses, an additional appropriation is needed. Recommended is a one-time appropriation to the General Fund of \$40,000.

Decision Package #34. SBCCOG Grant for Enhanced Response to Crimes Committed by People Experiencing Homelessness. A SBCCOG grant has been received to continue the City Attorney's Office enhanced response to crimes committed by people experiencing homelessness. Included in the response is the coordination and personal handling of the crimes by the two Deputy City Attorneys which would necessitate their continued upgrade to the positions of Senior Deputy City Attorney (\$44,287), programs for dealing with chronically mentally homeless individuals (\$100,000), and outside contract attorneys to backfill as needed (\$10,000). Recommended is a one-time appropriation with an offsetting increased revenue estimate of \$154,287 to the Intergovernmental Grants Fund.

Decision Package #35. Legal Services for Powerplant Property Matters. Recommended is a one-time appropriation of \$175,000 to provide funding for contract legal services to support various matters pertaining to the property formerly owned by AES including assistance with 1) the State Water Resources Board consideration of possible Once Through Cooling (OTC) Policy changes, 2) future Air Quality Management District (AQMD) and National Pollutant Discharge Elimination System (NPDES) permit requests, 3) wetlands dewatering regulations and enforcement, and 4) possible park and open space property acquisition agreements. Recommended is a \$175,000 one-time General Fund appropriation.

Decision Packages that would improve organizational efficiency, economy or effectiveness:

Decision Package #36. Information Technology Department Reorganization. As the focus of the Information Technology Department has been steadily shifting from end point hardware support to software support, it is proposed to deauthorize a current Information Technology Technician position (\$115,422) and authorize a Computer Support Specialist position (\$116,607) whose duties better align with current City software and program needs. Recommended is the personnel change. No additional appropriation is needed for the \$1,185 increase which will be absorbed by the Department's current core services budget.

Decision Package #37. Outsourced Animal Licensing. Anticipated savings of \$45,075 in FY 2020-21 and ongoing savings of \$90,150 beginning in FY 2021-22 can be achieved with the outsourcing of the City's animal licensing function. The savings include increased compliance with the City's animal licensing regulations, reduced postage costs related to annual renewal notices, and the reorganization (including the deauthorization of the Financial Services Department's Office Specialist III position) of the business and animal licensing functions upon the expected midyear retirement of a current employee. These savings would be partially offset by the cost of a contract for the services. Recommended is the personnel change, ongoing reduced General Fund appropriations netting to \$33,075, and an increased General Fund revenue estimate of \$12,000 for FY 2020-21, resulting in net savings of \$45,075.

Decision Package #38. Police Department Reorganization. Proposed is making permanent the FY 2019-20 pilot program that was part of the City Council-approved homeless outreach initiative whereby a third Police Captain position (\$334,215) was added to oversee the newly created Special Operations Bureau. The third Police Captain position significantly improves the supervisory span of control in the Department, allows for increased oversight of the Emergency Communications and Police Records Divisions, and makes redundant the vacant Records Manager position (\$130,477), which can therefore be deauthorized. Additionally, the increased supervision provided by the Captain allows for the deauthorization of a projected to be vacant Police Sergeant position (\$250,961) that, when combined with the Records Manager, creates net reorganization savings of \$47,223. Recommended are the personnel changes and an ongoing reduced appropriation to the General Fund of \$47,223.

Decision Packages (with one-time requests) that would fill gaps in current services or meet new service needs:

Decision Package #39. March 2, 2021 Election. Redondo Beach is scheduled to conduct a General Municipal election in 2021 to elect a Mayor, a City Attorney, three members of the City Council, and three members of the Redondo Beach Unified School District. The City is required to pay for the full costs of the election. Recommended is a one-time General Fund appropriation of \$321,000 for an election and an increased General Fund revenue estimate of \$5,000 for the associated candidate statement reimbursements, resulting in a net cost of \$316,000.

Decision Package #40. Information Technology Equipment Replacement. An appropriation from the Information Technology Fund is needed for replacement of the City's physical network equipment (network switches, core routers, and software applications used to manage that infrastructure) that have reached "end-of-life". In light of the City's current financial situation, all other scheduled equipment replacements will be delayed. Recommended is a one-time appropriation to the Information Technology Fund of \$1,133,086.

Decision Package #41. Transit Vehicle Replacements. To improve public safety, reduce maintenance and repair costs, and meet Federal Transit Administration heavy-duty transit vehicle "useful life/mileage" requirements, an appropriation is needed to replace three fixed-route Beach Cities Transit vehicles. Recommended are one-time Transit Fund appropriations with an offsetting transfer from the Proposition A Fund of \$313,614 and one-time appropriations and offsetting increased revenue estimates of \$1,254,458 to the Intergovernmental Grants Fund.

Decision Package #42. Section 8 Administration Funding Adjustment. The Redondo Beach Housing Authority has an administrative fee reserve account that is held by the City of Redondo Beach. Use of the administrative fee reserve account would offset a projected shortfall in administrative fee revenue during FY 2020-21. Recommended is a one-time \$50,000 increase to estimated revenues and appropriations to the Housing Authority Fund.

Decision Package #43. SB2 Planning Grant. The Community Development Department has been awarded the SB2 Planning Grant in the amount of \$310,000 from the California Department of Housing and Community Development (HCD). The grant funds would be utilized for performing the Housing Element Update, developing/updating ADU and Residential Design Guidelines, and purchasing information technology equipment upgrades, including enhancements to the Tyler MUNIS database and new computer equipment. Recommended is a one-time revenue estimate increase of \$310,000 and an offsetting one-time appropriation of \$310,000 to the Intergovernmental Grants Fund.

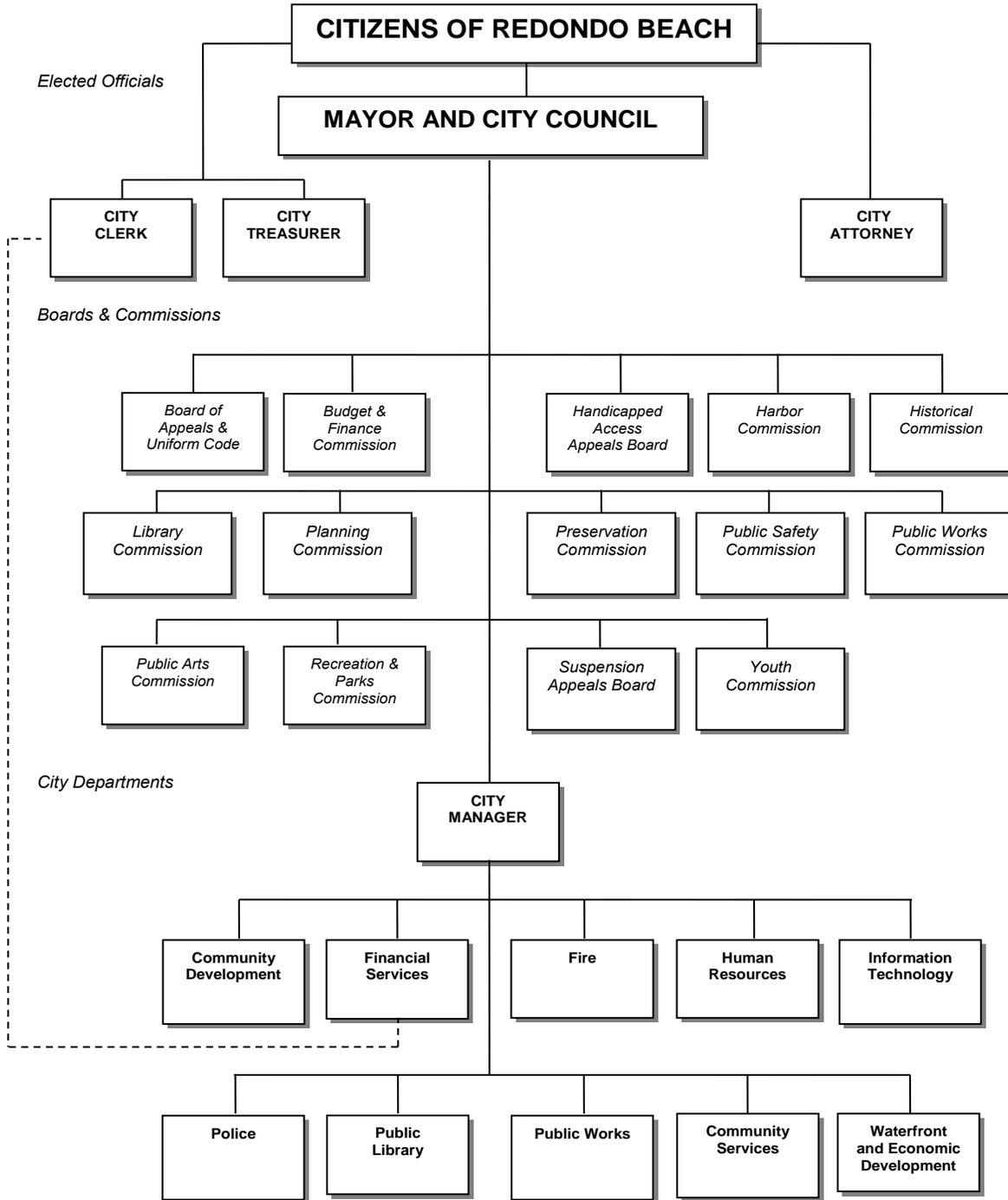
Decision Package #44. Regularly Scheduled Vehicle Replacement Purchases. The City schedules and funds vehicle replacements as part of the *Vehicle and Heavy Equipment Replacement Program*. An appropriation is necessary for the scheduled replacement of 22 Police and Public Works vehicles used by City employees to carry out their work assignments. These vehicles were originally scheduled to be replaced as part of the FY 2019-20 budget but were delayed as part of last year's lifecycle extension. Vehicles that were scheduled to be replaced in FY 2020-21 will be delayed until FY 2021-22, per the policy change described in Decision Package #21. Recommended is a one-time appropriation to the Vehicle Replacement Fund of \$796,003.

Decision Package #45. Transfer from the Capital Projects Fund. Proposed is a one-time transfer from the discretionary Capital Projects Fund to the General Fund to help balance the FY 2020-21 Operating Budget. The \$2,368,000 amount is available from the unallocated General Fund set aside approved by City Council as part of the FY 2018-19 year-end close; project savings from completed General Fund projects; and the defunding of some capital projects approved as part of the FY 2019-20 CIP Budget including \$400,000 from the Redondo Beach Performing Arts Center Seat Replacement Project and \$1,035,000 from various enhanced watershed management program projects. Recommended is the transfer of \$2,368,000 from the Capital Projects Fund to the General Fund.

Decision Package #46. Transfer from the Major Facilities Reconstruction Fund. Proposed is a one-time transfer from the Major Facilities Reconstruction Fund to help balance the FY 2020-21 Operating Budget. Recommended is the transfer of \$231,924 from the Major Facilities Reconstruction Fund to the General Fund.

**City Manager Recommended
FY 2020-21 Decision Packages for City Council Approval
Summary**

| | <u>General Fund</u> | | <u>Other Funds</u> |
|--|---------------------|--------------------|--------------------|
| | <u>One-Time</u> | <u>Ongoing</u> | |
| 1. Beach Cities Transit Contract Bus Operator Cost Increase | - | - | 571,000 |
| 2. Community Services Department Office Building Rent Increase | - | 4,374 | - |
| 3. Refuse Collection and Recycling Program Rate Adjustment | - | - | - |
| 4. Credit Card Acceptance Fee | - | (80,000) | - |
| 5. Community Development Department Fee Increases | - | (197,500) | (1,500) |
| 6. City Manager's Office Budget Reduction | - | (179,391) | - |
| 7. Mayor and City Council Office Reduction | - | (65,663) | - |
| 8. City Clerk's Office Budget Reduction | - | (50,016) | - |
| 9. City Treasurer's Office Budget Reduction | - | (18,310) | - |
| 10. City Attorney's Office Budget Reduction | - | (368,144) | - |
| 11. Information Technology Equipment Replacement Life Cycle Extensions | (454,748) | - | 454,748 |
| 12. Human Resources Department Budget Reduction | - | (164,930) | (30,989) |
| 13. Financial Services Department Budget Reduction | - | (171,713) | - |
| 14. Police Department Budget Reduction | - | (1,181,173) | - |
| 15. Fire Department Budget Reduction | (583,038) | (28,149) | (57,150) |
| 16. Public Library Budget Reduction | (120,000) | (338,284) | - |
| 17. Community Services Department Budget Reduction | (30,000) | (460,908) | - |
| 18. Community Development Department Budget Reduction | - | (264,791) | - |
| 19. Waterfront and Economic Development Department General Fund Budget Reduction | - | (22,000) | - |
| 20. Public Works Department General Fund Budget Reduction | - | (574,265) | - |
| 21. One-Year Extension of Vehicle Life | (511,627) | - | (278,665) |
| 22. Reduction in Budgeted Employee Vacation Cashouts | - | (769,212) | (184,601) |
| 23. Reduction in the Number of Commission Meetings | - | (36,600) | - |
| 24. Elimination of Special Event Fee Waivers | - | (31,000) | (21,000) |
| 25. Internal Audit Services Contract | - | (100,000) | - |
| 26. Waterfront and Economic Development Department Harbor Enterprise Budget Reduction | - | - | (390,000) |
| 27. Waterfront Leasehold Property Management Services Reduction | - | - | (290,000) |
| 28. Public Works Department Harbor Enterprise Budget Reduction | - | - | (545,350) |
| 29. Fire Department Harbor Enterprise Budget Reduction - Harbor Patrol Staffing | - | - | (543,742) |
| 30. Police Department Harbor Enterprise Budget Reduction | - | - | (98,760) |
| 31. Seaside Lagoon FY 2020-21 Operations | - | - | 330,196 |
| 32. Fire Department Manual Monitor/Defibrillator Extended Warranty | 32,000 | - | - |
| 33. Fire Department Emergency Medical Services | 40,000 | - | - |
| 34. SBCCOG Grant for Enhanced Response to Crimes Committed by People Experiencing Homelessness | - | - | - |
| 35. Legal Services for Powerplant Property Matters | 175,000 | - | - |
| 36. Information Technology Department Reorganization | - | - | - |
| 37. Outsourced Animal Licensing | - | (45,075) | - |
| 38. Police Department Reorganization | - | (47,223) | - |
| 39. March 2, 2021 Election | 316,000 | - | - |
| 40. Information Technology Equipment Replacement | - | - | 1,133,086 |
| 41. Transit Vehicle Replacements | - | - | 313,614 |
| 42. Section 8 Administration Funding Adjustment | - | - | - |
| 43. SB2 Planning Grant | - | - | - |
| 44. Regularly Scheduled Vehicle Replacement Purchases | - | - | 796,003 |
| 45. Transfer from the Capital Projects Fund | (2,368,000) | - | 2,368,000 |
| 46. Transfer from the Major Facilities Reconstruction Fund | (231,924) | - | 231,924 |
| Total Recommended Decision Packages | (3,736,337) | (5,189,973) | 3,756,814 |
| Deficit Ending Balance (After 8.33% "Minimum Contingency Reserve") | - | 8,926,310 | (33,829,020) |
| Revenues Under Expenditures if All Decision Packages Adopted | (3,736,337) | 3,736,337 | (30,072,206) |



ORGANIZATIONAL CHART
FY 2020-21

PERSONNEL SUMMARY BY DEPARTMENT

| | FY 2016-17 | FY 2017-18 | FY 2018-19 | FY 2019-20 | Proposed 2020-21 | Proposed w/ Decision Packages |
|--|---------------|---------------|---------------|---------------|---------------------|-------------------------------------|
| <u>Mayor and City Council</u> | | | | | | |
| Mayor | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Council Member | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 |
| Executive Assistant to the City Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Total | 7.0 | 7.0 | 7.0 | 7.0 | 7.0 | 7.0 |
| <u>City Clerk</u> | | | | | | |
| City Clerk | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Chief Deputy City Clerk | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Records Management Supervisor | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Administrative Specialist | 2.0 | 2.0 | 2.0 | 1.0 | 1.0 | 1.0 |
| Total | 5.0 | 5.0 | 5.0 | 4.0 | 4.0 | 4.0 |
| <u>City Treasurer</u> | | | | | | |
| City Treasurer | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Chief Deputy City Treasurer | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Total | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 |
| <u>City Attorney</u> | | | | | | |
| City Attorney | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Assistant City Attorney | 2.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Assistant City Attorney/Prosecutor | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Senior Deputy City Attorney | 1.0 | 3.0 | 3.0 | 3.0 | 3.0 | 5.0 |
| Deputy City Attorney | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | - |
| Executive Assistant to the City Prosecutor | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Law Office Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Legal Secretary | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Total | 10.0 | 11.0 | 11.0 | 11.0 | 11.0 | 11.0 |
| <u>City Manager</u> | | | | | | |
| City Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Assistant City Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Total | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 |

PERSONNEL SUMMARY BY DEPARTMENT

| | FY 2016-17 | FY 2017-18 | FY 2018-19 | FY 2019-20 | Proposed 2020-21 | Proposed w/ Decision Packages |
|--|---------------|---------------|---------------|---------------|---------------------|-------------------------------------|
| <u>Information Technology</u> | | | | | | |
| Information Technology Director | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Information Technology Operations Supervisor | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Information Systems Specialist | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Information Technology Analyst | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Computer Support Specialist | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 2.0 |
| Information Technology Technician | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 1.0 |
| Total | 7.0 | 7.0 | 7.0 | 7.0 | 7.0 | 7.0 |
| <u>Human Resources</u> | | | | | | |
| Human Resources Director | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Risk Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Human Resources Analyst | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Human Resources Technician | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Office Specialist III | 1.0 | 1.0 | 1.0 | - | - | - |
| Total | 5.0 | 5.0 | 5.0 | 4.0 | 4.0 | 3.0 |
| <u>Financial Services</u> | | | | | | |
| Finance Director | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Assistant Financial Services Director | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Payroll and Finance Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Grants Financial Administrator | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Administrative Analyst | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Analyst | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Accountant | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 |
| Payroll Technician | 1.0 | 2.0 | 2.0 | 1.0 | 1.0 | 1.0 |
| Accounting Technician | 3.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 |
| License and Collections Clerk | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Senior Account Clerk | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Office Specialist III | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Total | 15.0 | 15.0 | 15.0 | 14.0 | 14.0 | 12.0 |
| <u>Police</u> | | | | | | |
| Chief of Police | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Police Captain | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 3.0 |
| Police Lieutenant | 6.0 | 6.0 | 6.0 | 6.0 | 6.0 | 6.0 |
| Police Sergeant | 15.0 | 15.0 | 15.0 | 15.0 | 15.0 | 14.0 |
| Police Officer | 72.0 | 72.0 | 72.0 | 71.0 | 71.0 | 68.0 |
| Support Services Manager | - | - | - | - | - | - |

PERSONNEL SUMMARY BY DEPARTMENT

| | FY 2016-17 | FY 2017-18 | FY 2018-19 | FY 2019-20 | Proposed 2020-21 | Proposed w/ Decision Packages |
|-----------------------------------|---------------|---------------|---------------|---------------|---------------------|-------------------------------------|
| <u>Police (cont.)</u> | | | | | | |
| Administrative Services Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Police Records Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Crime Analyst | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Administrative Analyst | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Communications Supervisor | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 |
| Municipal Services Supervisor | - | - | - | - | - | - |
| Analyst | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Executive Assistant | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Police Identification Technician | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Community Services Officer III | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 |
| Emergency Services Dispatcher | 12.0 | 12.0 | 12.0 | 10.0 | 10.0 | 10.0 |
| Lead Police Services Specialist | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 |
| Community Services Officer II | 9.0 | 9.0 | 9.0 | 11.0 | 11.0 | 9.0 |
| Administrative Coordinator | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Parking Meter Technician | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Administrative Specialist | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 |
| Police Services Specialist | 7.0 | 7.0 | 7.0 | 7.0 | 7.0 | 6.0 |
| Traffic Senior Clerk | 1.0 | - | - | - | - | - |
| Municipal Services Officer | 7.0 | 7.0 | 7.0 | 7.0 | 7.0 | 7.0 |
| Office Specialist III | 1.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 |
| Total | 154.0 | 154.0 | 154.0 | 153.0 | 153.0 | 145.0 |
| <u>Fire</u> | | | | | | |
| Fire Chief | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Fire Division Chief | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 |
| Fire Captain | 13.0 | 13.0 | 13.0 | 13.0 | 13.0 | 13.0 |
| Fire Engineer | 12.0 | 12.0 | 12.0 | 12.0 | 12.0 | 12.0 |
| Firefighter/Paramedic | 21.0 | 21.0 | 21.0 | 21.0 | 21.0 | 21.0 |
| Deputy Harbor Master/Boat Captain | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 | 2.0 |
| Harbor Patrol Officer | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 | 2.0 |
| Firefighter | 6.0 | 6.0 | 6.0 | 6.0 | 6.0 | - |
| Hazardous Materials Specialist | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Fire Prevention Plan Checker | - | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Fire Prevention Officer | - | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Administrative Analyst | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Administrative Specialist | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Total | 65.0 | 67.0 | 67.0 | 67.0 | 67.0 | 58.0 |

PERSONNEL SUMMARY BY DEPARTMENT

| | FY 2016-17 | FY 2017-18 | FY 2018-19 | FY 2019-20 | Proposed 2020-21 | Proposed w/ Decision Packages |
|---|---------------|---------------|---------------|---------------|---------------------|-------------------------------------|
| <u>Public Library</u> | | | | | | |
| Library Director | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Senior Librarian | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Librarian | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 1.0 |
| Library Circulation Supervisor | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Administrative Coordinator | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Library Technician | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Library Clerk | 6.0 | 6.0 | 6.0 | 6.0 | 6.0 | 5.0 |
| Total | 13.0 | 13.0 | 13.0 | 13.0 | 13.0 | 11.0 |
| <u>Community Services</u> | | | | | | |
| Community Services Director | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Recreation and Youth Services Manager | 1.0 | 1.0 | 1.0 | - | - | - |
| Cultural Arts Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Transit Operations and Transit Facilities | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Housing Supervisor | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Technical Theater Supervisor | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Recreation Supervisor | 2.0 | 2.0 | 2.0 | 1.0 | 1.0 | 1.0 |
| Senior Management Analyst | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Administrative Analyst | - | - | - | - | - | - |
| Community Services Analyst | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Analyst | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Housing Specialist | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 |
| Senior Administrative Specialist | - | - | - | - | - | - |
| Recreation Coordinator | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 |
| Office Specialist III | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 |
| Account Clerk | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Maintenance Worker I | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Total | 20.0 | 20.0 | 20.0 | 18.0 | 18.0 | 15.0 |
| <u>Community Development</u> | | | | | | |
| Community Development Director | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Chief Building Official | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Planning Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Senior Plan Check Engineer | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Plan Check Engineer | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Senior Planner | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Associate Planner | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Assistant Planner | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Plans Examiner | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Senior Building Inspector | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 |

PERSONNEL SUMMARY BY DEPARTMENT

| | FY 2016-17 | FY 2017-18 | FY 2018-19 | FY 2019-20 | Proposed 2020-21 | Proposed w/ Decision Packages |
|---|---------------|---------------|---------------|---------------|---------------------|-------------------------------------|
| <u>Community Development (cont.)</u> | | | | | | |
| Senior Code Enforcement Officer | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Code Enforcement Officer | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Planning Analyst | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Planning Technician | - | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Building and Engineering Technician | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 1.0 |
| Total | 17.0 | 18.0 | 18.0 | 18.0 | 18.0 | 16.0 |
| <u>Waterfront and Economic Development</u> | | | | | | |
| Waterfront and Economic Development Director | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Support Services Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Harbor Facilities Manager | 1.0 | - | - | - | - | - |
| Senior Management Analyst | - | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Senior Administrative Specialist | 1.0 | 1.0 | 1.0 | - | - | - |
| Total | 4.0 | 4.0 | 4.0 | 3.0 | 3.0 | 3.0 |
| <u>Public Works</u> | | | | | | |
| Public Works Director | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Deputy Public Works Director | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| City Engineer | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Principal Civil Engineer | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Capital Projects Program Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Civil Engineer | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 |
| Transportation Engineer | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Associate Civil Engineer | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 |
| Public Works Manager-Streets/Sewer | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Public Works Manager-Bldg Facilities/Harbor | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Public Works Manager-Pks/Urb Forest | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Assistant Civil Engineer | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 |
| Senior Management Analyst | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 |
| Public Works Maintenance Supervisor | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | 3.0 |
| Analyst | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Public Works Inspector | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| GIS Technician | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Electrician Leadworker | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Electrician | 2.0 | 2.0 | 2.0 | 1.0 | 1.0 | 1.0 |
| Building and Engineering Technician | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Building Maintenance Leadworker | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |

PERSONNEL SUMMARY BY DEPARTMENT

| | FY 2016-17 | FY 2017-18 | FY 2018-19 | FY 2019-20 | Proposed 2020-21 | Proposed w/ Decision Packages |
|------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------------|--|
| <i>Public Works (cont.)</i> | | | | | | |
| Park Maintenance Leadworker | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Pier Maintenance Leadworker | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Public Services Leadworker | 7.0 | 7.0 | 7.0 | 7.0 | 7.0 | 6.0 |
| Senior Mechanic | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 |
| Irrigation Technician | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Mechanic | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Pump Station Operator | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 |
| Recycling Specialist | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Traffic Painter | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Painter | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Senior Administrative Specialist | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 |
| Equipment Operator | 6.0 | 6.0 | 6.0 | 6.0 | 6.0 | 6.0 |
| Senior Park Caretaker | 8.0 | 8.0 | 8.0 | 7.0 | 7.0 | 5.0 |
| Building Maintenance Worker | 8.0 | 8.0 | 8.0 | 7.0 | 7.0 | 6.0 |
| Maintenance Worker II | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 4.0 |
| Equipment Service Worker | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Park Caretaker | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 |
| Maintenance Worker I | 27.0 | 27.0 | 27.0 | 27.0 | 27.0 | 26.0 |
| Recycling Ranger | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Total | 112.0 | 112.0 | 112.0 | 109.0 | 109.0 | 102.0 |
| TOTAL BUDGETED POSITIONS | 438.0 | 442.0 | 442.0 | 432.0 | 432.0 | 398.0 |

PERSONNEL SUMMARY BY DEPARTMENT

RECAP OF POSITION CHANGES DURING FY 2019-20

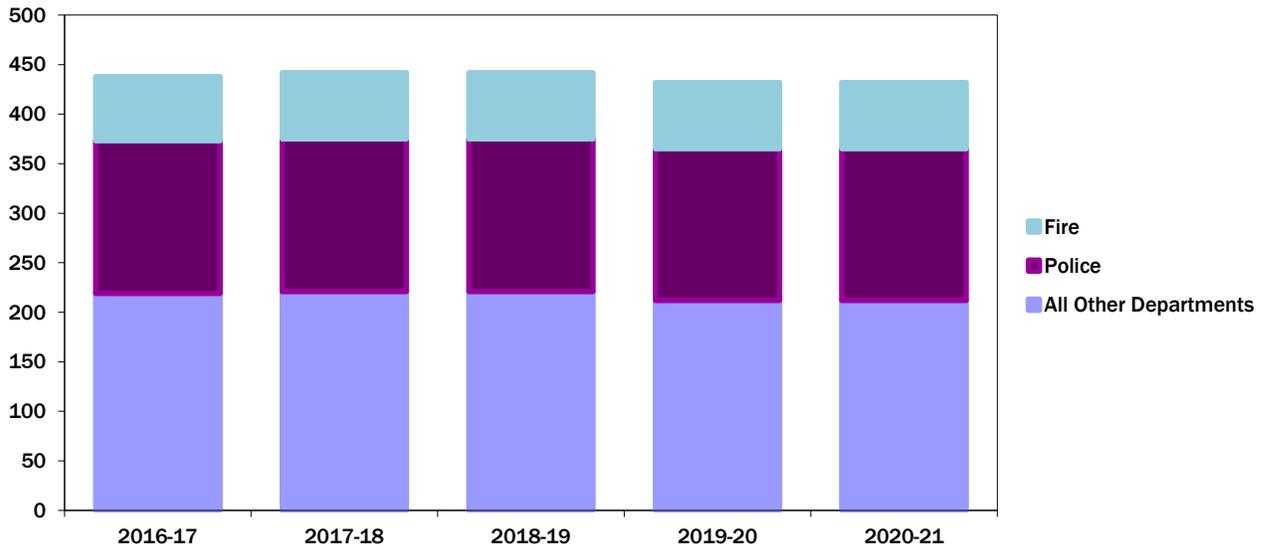
| | | | |
|--------------|------------|----------------|------------|
| Add: | | Delete: | |
| | 0.0 | | 0.0 |
| Total | 0.0 | Total | 0.0 |

RECAP OF POSITION CHANGES FOR FY 2020-21

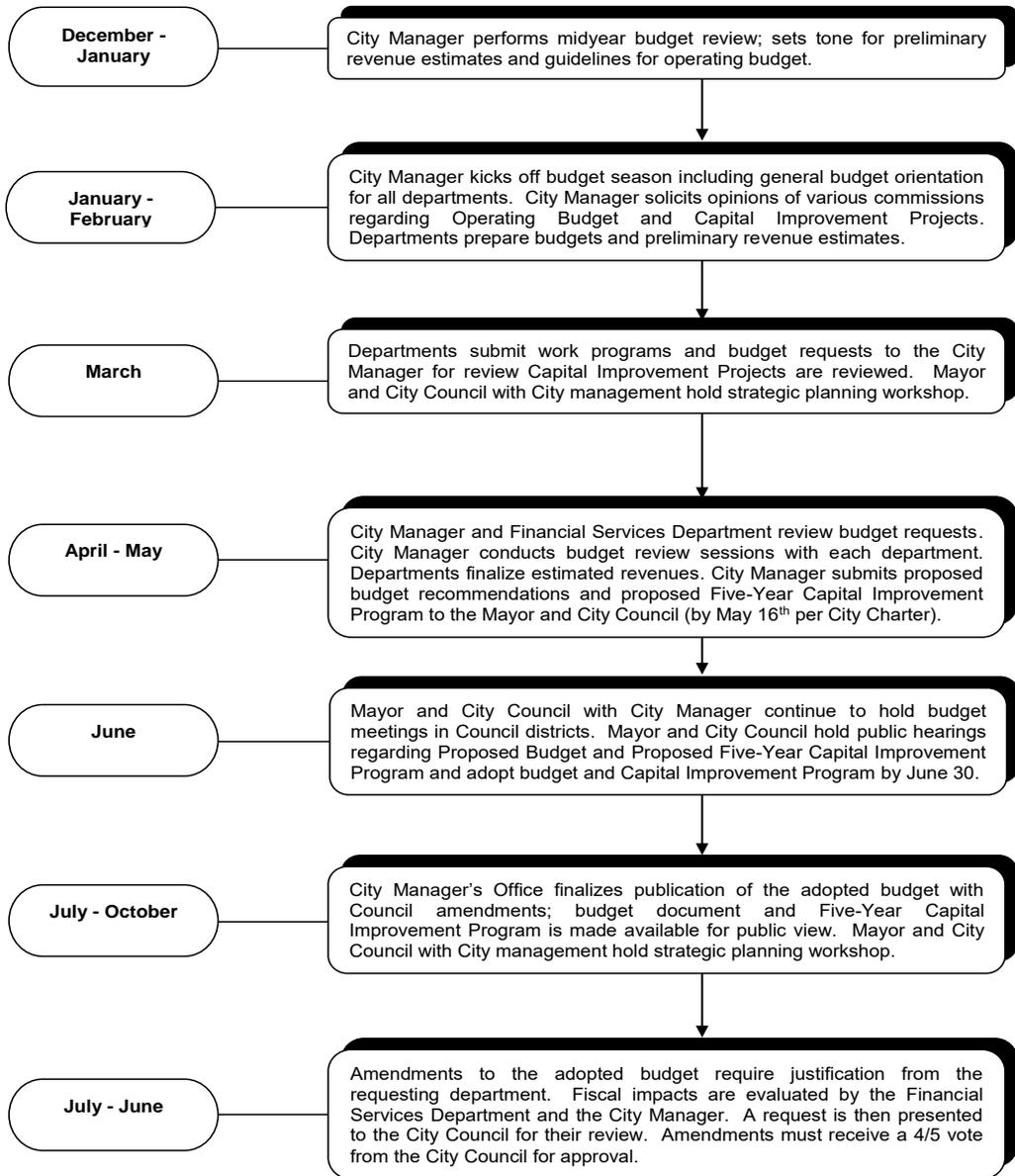
| | | | |
|----------------------------------|------------|--|-------------|
| Add: | | Delete: | |
| Senior Deputy City Attorney - CA | 2.0 | Deputy City Attorney - CA | 2.0 |
| Computer Support Specialist - IT | 1.0 | Information Technology Technician - IT | 1.0 |
| Police Captain - PD | 1.0 | Risk Manager - HR | 1.0 |
| | | Administrative Analyst - FS | 1.0 |
| | | Office Specialist III - FS | 1.0 |
| | | Police Sergeant - PD | 1.0 |
| | | Police Officer - PD | 3.0 |
| | | Police Records Manager - PD | 1.0 |
| | | Community Services Officer II - PD | 2.0 |
| | | Administrative Coordinator - PD | 1.0 |
| | | Police Services Specialist - PD | 1.0 |
| | | Deputy Harbor Master/Boat Captain - FD | 1.0 |
| | | Harbor Patrol Officer - FD | 1.0 |
| | | Firefighter - FD | 6.0 |
| | | Administrative Specialist - FD | 1.0 |
| | | Librarian - LB | 1.0 |
| | | Library Clerk - LB | 1.0 |
| | | Cultural Arts Manager - CS | 1.0 |
| | | Analyst - CS | 1.0 |
| | | Maintenance Worker I - CS | 1.0 |
| | | Planning Technician - CD | 1.0 |
| | | Building and Planning Technician - CD | 1.0 |
| | | Public Works Maintenance Supervisor - PW | 1.0 |
| | | Public Services Leadworker - PW | 1.0 |
| | | Sr. Park Caretaker - PW | 2.0 |
| | | Building Maintenance Worker - PW | 1.0 |
| | | Maintenance Worker II - PW | 1.0 |
| | | Maintenance Worker I - PW | 1.0 |
| Total | 4.0 | Total | 38.0 |

STAFFING LEVELS

FISCAL YEARS 2016-17 TO 2020-21



BUDGET PREPARATION TIMELINE



STATEMENT OF FINANCIAL PRINCIPLES

BACKGROUND: On February 13, 1998, the City of Redondo Beach established a strategic plan. As part of the plan, various committees were formed to implement the five citywide goals. One of the said committees is the Strategic Financing Planning Committee.

The Strategic Financial Planning Committee, in concert with the Budget & Finance Commission, was tasked to develop a strategic plan for the City to achieve financial stability. The Strategic Financial Planning Committee and the Budget & Finance Commission determined that one of the steps in developing a strategic financial plan is for the City to establish a set of financial principles.

On November 17, 1998, the Mayor and City Council adopted the Statements of Financial Principles as a City Policy. The intention of the Mayor and City Council was to establish written policies to guide the financial management of the City of Redondo Beach and to demonstrate to the citizens of Redondo Beach, the investment community, and the bond rating agencies that the City of Redondo Beach is committed to a strong fiscal policy. The Mayor and City Council also determined that it is necessary to provide precedents for future policy makers and financial managers.

On June 6, 2000, the Mayor and City Council approved by resolution, to include under Section 11(h), a policy regarding threshold for capitalization of fixed assets.

On November 6, 2001, the Mayor and City Council amended by resolution Section 12(a) to reflect the "minimum reserve" for contingencies to be 8.33% of the General Fund's current fiscal year's operating expense budget.

On October 9, 2007, the Mayor and City Council approved by minute action, to add as Section 12(h), a policy requiring that the "reserves" or fund balances designated for other post employment benefits (OPEB) obligations be maintained at appropriate levels as authorized by the City Council.

On April 21, 2009, the Mayor and City Council approved by minute action, to add as Sections 8(c) and 8(d), policies requiring that internal service funds and central service departments retain the costs of using services provided by other City departments and that allocations among funds and departments be based on prior fiscal year-end actual expenses and distributed using fair and justifiable statistics.

On March 15, 2011, the Mayor and City Council amended by resolution Section 2 (General Principles), Section 3 (Revenue Policies), Section 4 (Expenditure/Budget Policies), Section 5 (Capital Improvement Projects (CIP) Policies), Section 9 (Special Revenue Policies), and Section 12 (Reserve Policies) to bring them into compliance with Governmental Accounting Standards Board (GASB) Statement No. 54.

CITY POLICY

Section 1: General Financial Goal - To establish a five-year financial plan and achieve financial stability. Once achieved, maintain and enhance the City's fiscal health. To help achieve this goal, the City's objective is to adhere to the following statements of financial principles and policies:

STATEMENT OF FINANCIAL PRINCIPLES

Section 2: General Principles

- a) The City will maintain a level of expenditures which will provide for the well-being and safety of the general public and citizens of the community.
- b) The City will manage its financial assets in a sound and prudent manner.
- c) The City will maintain and further develop programs to assure its long-term ability to pay all the costs necessary to provide the highest quality of service required by the citizens of Redondo Beach.
- d) The City will adopt a balanced operating budget by June 30 of each year as required by the City Charter Section 17.9. The objective is to balance the budget without the use of restricted, committed, or assigned fund balances.
- e) The City will maintain and improve its infrastructure.
- f) The City will provide funding for capital equipment replacement, including a long-term technology plan, to achieve greater efficiency in its operations.
- g) The City will value its employees as one of its most important assets and will compensate them competitively according to the City's ability to pay.
- h) All City officials and employees shall always conduct themselves in a manner that will not expose the City to any liability.

Section 3: Revenue Policies

- a) The City will use a conservative approach in estimating revenues to maintain financial flexibility to adapt to local and regional economic changes.
- b) The master fee schedule will be updated annually to recover, as much as possible, the cost of providing the service and to allow for inflationary cost increases, but keeping in mind that fees are not to exceed the cost of providing the service. In some instances, the City may not want to charge any fees or the full cost of providing the service, if it is in the City's best interest to do so. These charges or fees for services will be identified during the budget approval process.
- c) The City will aggressively pursue revenue collection and auditing to assure that monies due the City are accurately received in a timely manner.
- d) Departments shall avoid earmarking General Fund revenues for specific purposes unless authorized by the City Council.
- e) One-time revenues shall be used for one-time expenditures.
- f) Revenues in excess of expenditures at the end of the fiscal year shall be used to first satisfy committed contingency requirements before appropriating for other uses.
- g) The City will continue to explore revenue-raising alternatives as necessary and pursue all grants available for local government. (The City may consider not accepting a grant if the grant requires continued City funding after the grant expires.)
- h) Program managers for special revenue funds shall diligently pursue reimbursements or receipts of grants in a timely manner to minimize the negative impact to the General Fund's investment earnings.
- i) The Mayor and City Council shall be promptly informed of any significant revenue gain or loss impacting the City.
- j) The City shall abide by the requirements of applicable Federal, State and local laws or statutes, when contemplating to raise revenues.

STATEMENT OF FINANCIAL PRINCIPLES

Section 4: Expenditure/Budget Policies

- a) Current year operating expenditures shall be funded by current year operating revenues.
- b) In an advisory capacity, the Budget & Finance Commission will conduct a preliminary review of all essential services. The City Council will have final approval in determining which services receive priority funding when a revenue shortfall exists or is projected.
- c) The City will continue to explore options in delivering services in the most cost-effective method, including public-private partnerships and partnerships with other governmental agencies.
- d) Programs that are funded through user fees shall be self supporting. (The City may partially subsidize some of these programs if it is in the City's best interest to do so.)
- e) Departments' fiscal year-end expenditures must be within approved appropriations by fund.
- f) Departments with unexpended/unencumbered balances in their *maintenance and operations* budget at the end of the year, *may* carryover a specified amount to the next fiscal year with specific approval by the City Manager.
- g) Departments with approved capital outlay budget but who were unable to purchase the capital item by the end of the fiscal year, may carryover this item with approval by the City Manager.
- h) Departments that have encumbrances at the end of the year, but have exceeded their total appropriations within each fund, may not be able to carryover the encumbrance balances, depending on the circumstances that caused the department to exceed its appropriations. Consequently, payments against these encumbrances may be charged to the affected department's subsequent fiscal year's budget.
- i) Salary and benefit savings at the end of the fiscal year will not be carried forward.
- j) Departments shall adhere to purchasing guidelines when expending City funds.
- k) All City officials and employees shall adhere to the City's conference and travel expense policy.
- l) Requests for new positions must identify specific funding sources and include a cost-benefit analysis.
- m) Budget transfers within each fund and between line accounts or programs within each department, must be approved by the City Manager or his/her designee. The Mayor and City Council shall be notified as soon as possible of budget transfers between departments and between capital improvement projects.
- n) Additional appropriations requests beyond the adopted budget must be approved by the City Council by four affirmative votes, as required by the City Charter Section 17.10.
- o) Salaries and benefits savings may not be transferred to fund maintenance & operations items other than those for which savings from vacancies are used for temporary or contractual services.
- p) When appropriate, projects or programs that have multiple funding sources (e.g. grants or bond proceeds) must first use restricted resources before using General Fund, unless otherwise approved by City Council.
- q) All City officials and City employees will exercise prudence and due care and will avoid any conflicts of interest or appearance thereof, when expending public funds.

Section 5: Capital Improvement Projects (CIP) Policies

- a) The City will account for all financial resources that are restricted, committed, or assigned to expenditure for capital outlays.
- b) The City will develop and implement a five-year capital improvement plan.
- c) The City will set aside a reasonable and prudent amount of General Fund monies for capital improvements and repairs of various facilities, in its annual budget process.

STATEMENT OF FINANCIAL PRINCIPLES

- d) All capital improvement projects must be coordinated with the CIP "Committee" before they are submitted to the City Manager. Subsequently, the City Manager's recommendations shall be submitted to a joint meeting of the Public Works Commission and the Budget & Finance Commission for review and prioritization before the capital projects are submitted to the City Council.
- e) Change orders for capital projects already in progress, that exceed the amounts normally pre-approved at the City Engineer's discretion, (per the schedule outlined in the Administrative Policies & Procedures - APP 14.1), shall be submitted to the City Council for approval.
- f) The long-term operating impact of any capital improvement project must be disclosed before the project is recommended for funding.
- g) The City will select only the most responsible and reputable contractors to work on capital projects.
- h) The City will abide by applicable Federal, State and local laws/regulations on public works contracts.

Section 6: Debt Policies

- a) The City shall avoid, as much as possible, incurring general obligation debt.
- b) The City shall obtain voter approval before incurring general bonded indebtedness for the City.
- c) The City's legal debt limit is 15% of assessed valuation of property within the City, per City Charter Section 17.11 and per California Government Code Section 436505.
- d) The City shall incur debt only for capital improvement projects and only if the projects cannot be funded by recurring or one-time revenues.
- e) Proceeds from long-term debt shall not be used for current ongoing expenditures.
- f) The debt shall be paid by specific revenue sources.
- g) The term of the debt incurred for capital projects shall not exceed the life of the projects being financed in accordance with regulations in federal, state or local law.
- h) The City shall not use short-term borrowing for operating expenditures.
- i) The City may participate in the statewide issuance of Tax & Revenue Anticipation Notes (TRANs) in accordance with applicable TRANs guidelines.
- j) The City shall consider interfund loans, when it is more cost effective and feasible, instead of borrowing outside, for short-term debt requirements.
- k) The City will use lease-purchase financing when it is cost effective.
- l) Bonds will be sold on a competitive basis unless it is in the City's best interest to conduct a negotiated sale.
- m) The City will follow a policy of full disclosure by communicating with bond rating agencies to inform them of the City's financial condition. (The continuing disclosure required in the City's Comprehensive Annual Financial Report is sent to the dissemination agent who will then report it to the bondholders, rather than the rating agencies.)
- n) The City will honor all its debt and seek to maintain the highest attainable bond rating to minimize issuance costs to the City.

Section 7: Investment Policies

- a) The City Treasurer's Office shall abide by the City's adopted investment policy and shall submit a monthly report to the Mayor and City Council on the investment activities. Additionally, the City Treasurer shall make a quarterly presentation to the Budget & Finance Commission and to the Mayor and City Council.
- b) The investment policy shall be annually reviewed and approved by the City Council.

STATEMENT OF FINANCIAL PRINCIPLES

Section 8: Interfund Transfers Policies

- a) Transfers to the General Fund from other funds for overhead costs shall be reviewed annually and shall conform to OMB (Office of Management & Budget) A-87 guidelines.
- b) All City funds, including eligible grant funds, shall share the administrative costs borne by the General Fund.
- c) Internal service funds and central service departments shall retain the costs of using services provided by other City departments.
- d) Allocations among funds and departments shall be based on prior fiscal year-end actual expenses and distributed using fair and justifiable statistics.

Section 9: Special Revenue Policies

- a) The City shall abide by applicable rules and regulations pertaining to the specific revenue sources and expenditures of special revenue funds as required by each funding source.
- b) Proceeds of specific restricted or committed revenue sources should be the foundation for the fund.
- c) Other revenue sources (i.e. investment earnings and transfers from other funds) may be reported in the fund if those resources are restricted, committed, or assigned to the specific purpose of the fund.

Section 10: Enterprise Funds Policies

- a) Enterprise activities will be programmed to generate sufficient revenues to fully support the Enterprise's operations including debt service requirements, current and future capital needs.
- b) Enterprise activities will generally adhere to all other applicable fiscal policies of the City.
- c) Audits of lessees shall be performed, based on the terms of the lease agreements, to ensure the City receives all revenues due the City.

Section 11: Accounting, Auditing & Financial Reporting Policies

- a) The City will comply with all generally accepted accounting principles (GAAP) and adhere to the statements issued by the Governmental Accounting Standards Board (GASB).
- b) The City shall continue to participate in the Government Finance Officers Association's (GFOA) and the California Society of Municipal Finance Officers' (CSMFO) financial reporting and budgeting awards program to help ensure continued quality financial reports and budget documents.
- c) The City shall retain the services of an independent auditor to perform annual financial audits.
- d) The City shall routinely bid for audit services, at a minimum, every five years. Audit contracts shall not exceed five years at a time. The Budget & Finance Commission will participate in the selection process.
- e) The City shall issue its Comprehensive Annual Financial Report by the second council meeting in December each year.
- f) Staff shall submit a mid-year budget review to the Mayor and City Council by the second council meeting in February each year.
- f) The Mayor and City Council shall be promptly informed of any significant financial reporting issue or any audit findings.
- g) The City shall, from time to time, review the threshold when capitalizing fixed assets and make necessary adjustments thereto, as appropriate, with the initial recommendation from the Financial Services Department and with concurrence by the City's independent auditors.

STATEMENT OF FINANCIAL PRINCIPLES

Section 12: Fund Balance Reporting Policies

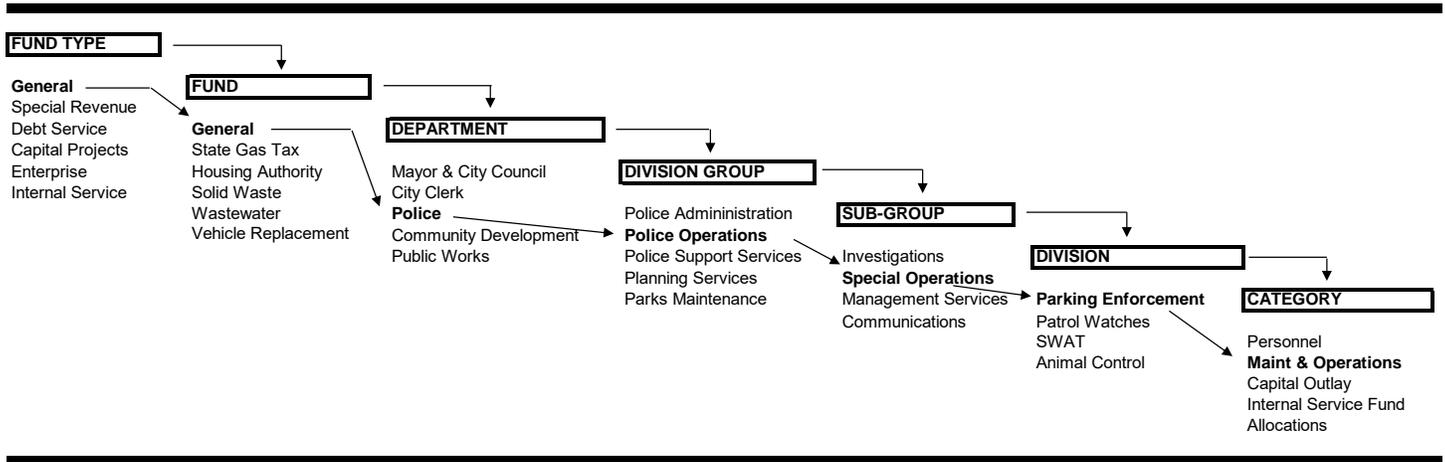
- a) The City shall maintain a committed fund balance for contingencies equivalent to 8.33% of the General Fund's current fiscal year's operating expense budget.
- b) City Council approval shall be required before expending any portion of the Committed fund balance in Section 12(a). Unforeseen circumstances that may require an expenditure of such amounts include, but are not limited to, natural disasters, significant State "take-aways", unforeseen deficiencies of a major revenue source, or unexpected operating or capital expenditures.
- c) If any circumstances in Section 12(b) occur, and the Committed fund balance falls below the City Council policy designated level in Section 12(a), all excess Unassigned fund balance in future years shall first be used to replenish the Committed fund balance until it reaches the policy designated level set forth in Section 12(a). The City Council shall replenish the Committed fund balance in Section 12(a) prior to expending Unassigned fund balances for other purposes.
- d) Restricted fund balances will be expended before unrestricted fund balances when expenditures are incurred for purposes for which both are available.
- e) Unrestricted fund balances will be exhausted in the order of assigned, unassigned, and committed when expenditures are incurred for which any of these fund balances are available.
- f) The unassigned fund balances, assuming other requirements are met, technically may be used for any purpose. However, the specific purpose requires Council approval. This process will be annually reviewed with the City Council.
- g) The City Council may alter fund balance requirements any time, as necessary.
- h) The fund balances assigned for claims and judgments, compensated absences, and other post employment benefits (OPEB) obligations shall be maintained at appropriate levels as authorized by the City Council.

BUDGET ACCOUNT STRUCTURE

As illustrated below, the City's highest level of reporting is Fund Type. For budgeting purposes, the City uses six Fund Types. Included in each Fund Type may be several Funds - the next level of reporting. For example, the Special Revenue Fund Type includes 16 funds of which only two are reflected below. Each Fund has at least one subordinate level, designated as the City's Departments (e.g., the Police Department), and within each Department, there is at least one Division Group (e.g., Police Operations). Within each Division Group is a division Sub-Group (e.g., Special Operations), and within each Sub-Group is a Division (e.g., Parking Enforcement).

The number of Departments within a Fund, as well as the number of subordinate levels of Division Groups, Sub-Groups and Divisions within a Department, depends on the management control needed to effectively monitor expenditures. Divisions assist management and citizenry in assessing the cost of providing a service. Finally, similar expenditure types are grouped at the Category level. For example, salaries and benefits are grouped together in the Category level as "Personnel"; office supplies, advertising, equipment maintenance, etc., are grouped together in the Category level "Maintenance & Operations".

Using General as the Fund Type, the following is an example of the flow of reporting from the highest level of budget reporting (Fund Type) to the lowest or most detailed level of budget reporting (Category).



CLASSIFICATION OF FUNDS

The accounts of the City are organized on the basis of funds. A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts recording resources, together with all related liabilities, obligations, reserves and equities, which are segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. The City currently uses the following funds:

GENERAL FUND

The General Fund is used to account for the financial resources and expenditures associated with most City operations where revenue is not required to be recorded in a separate fund. Revenues collected in the General Fund are not restricted as to program or purpose they may be spent upon. They are derived primarily from taxes - property tax, sales and use tax, transient occupancy tax, utility users' tax, and business license tax. Taxes account for approximately 73% of all General Fund revenues. Other General Fund revenue sources include licenses and permits; fines and forfeitures; use of money and property, intergovernmental revenues, charges for services; and other miscellaneous revenues.

SPECIAL REVENUE FUNDS

Air Quality Improvement Fund

This fund accounts for monies received from the South Coast Air Quality District, which are used to reduce air pollution from motor vehicles.

CalPERS Reserve Fund

This fund was established in FY 2010-11 and will reserve monies for significant California Public Employees Retirement System (CalPERS) increases in future years.

Community Development Block Grant Fund

Revenues derived through the Federal Community Development Act are recorded in this fund. Community Development Block Grant (CDBG) receipts are restricted to the revitalization of low and moderate income areas within the City. As required by the U.S. Department of Housing and Urban Development (HUD), the City annually solicits public input regarding the expenditure of these funds.

Disaster Recovery Fund

This fund accounts for monies received and expenditures incurred related to disaster recovery.

Housing Authority Fund

HUD (Department of Housing & Urban Development) Section 8 housing grants are recorded in this fund. Section 8 monies are used to provide rent subsidies to qualifying low-income families and to locally administer the program.

Intergovernmental Grants Fund

CLASSIFICATION OF FUNDS

Local Transportation Article 3 Fund

This fund accounts for transportation services in the City and the Dial-A-Ride program which provides transportation to Redondo Beach and Hermosa Beach residents.

Measure M Fund

Monies received in this fund come from a Los Angeles County 2016 new voter-approved ½ cent sales tax and continued ½ cent traffic relief tax to be used for public transportation purposes.

Measure R Fund

Monies received in this fund come from a 2008 voter-approved ½ cent sales tax levied within Los Angeles County for public transportation purposes.

Measure W Fund

Monies received in this fund come from a 2018 voter-approved parcel tax levied within the Los Angeles County Flood Control District for storm water capture and storm runoff water quality improvement purposes.

Narcotic Forfeiture and Seizure Fund

Revenues recorded in this fund are the local agency's proportionate share of monies and sold property seized during drug and narcotic arrests. Monies are distributed after convictions are received by the lead State or Federal agency. Expenditures incurred are restricted to law enforcement activities and must supplement, not replace, existing law enforcement budgets.

Parks and Recreation Facilities Fund

Revenue in this fund originates from a \$400 per unit fee charged on the construction of new residential development within the City. Fees are due at the time a building permit is issued. This revenue is used solely for the acquisition, improvement and expansion of public parks, playgrounds, and recreation facilities.

Proposition A (Prop A) Fund

Monies received in this fund come from a 1980 voter-approved ½ cent sales tax levied within Los Angeles County for the operation of transit-related projects.

Proposition C (Prop C) Fund

Monies received in this fund come from a 1990 voter-approved ½ cent sales tax levied within Los Angeles County for the operation of transit-related projects.

State Gas Tax Fund

The City's share of the State gasoline tax is recorded in this fund. Monies are derived through Sections 2105, 2106, 2107, and 2107.5 of the California Streets and Highways code. Beginning with the 2010-11 fiscal year, Section 2103 was added. Section 2103, 2105, 2106 and 2107 revenue can be used for street maintenance and construction, while Section 2107.5 revenue is restricted to street engineering activities.

CLASSIFICATION OF FUNDS

Storm Drain Improvement Fund

In FY 2001-02 the Mayor and City Council established the Storm Drain Improvement Fund. This fund is used to account for the receipt of the storm drain impact fees and the related National Pollutant Discharge Elimination System (NPDES) implementation and enforcement costs.

Street Landscaping and Lighting District Fund

This is a special assessment fund which is used to account for revenue and expenditures associated with the Street Landscaping and Lighting District. Revenue comes into the fund through assessments levied against residential and business property. Expenditures charged to this fund are restricted to establishing, improving, operating and maintaining street lighting, street trees, traffic signals and median landscaping.

Subdivision Park Trust Fund

This fund is financed from Quimby fees, which are paid by developers on certain qualifying development projects. The monies in this fund are used exclusively for the acquisition, development, or rehabilitation of park land or related improvements.

CAPITAL PROJECTS FUNDS

Capital Projects Fund

In FY 1984-85 the Mayor and City Council established this fund following recommendations from the City's Public Improvement Commission. It is used to account for capital improvements such as the construction, repair, and upgrade of City facilities; streets; storm drains; sewers; and park facilities.

Major Facilities Reconstruction Fund

In FY 2015-16, the Mayor and City Council created this fund to begin saving for the replacement of City facilities such as Police Stations, Fire Stations and City Hall.

Open Space Acquisition Fund

In FY 2015-16, the Mayor and City Council created this fund to begin saving for the purchase of land within the City. The land purchased is to be used for open space purposes such as parks and community gardens.

Pier Parking Structure Rehabilitation Fund

This fund accounted for the costs to rehabilitate the publicly owned pier parking structure.

CLASSIFICATION OF FUNDS

ENTERPRISE FUNDS

Harbor Tidelands Fund

Revenue deposited in this fund is derived from business operations run by lessees, and from parking receipts. The use of this fund is restricted under the City's Tideland Trust Agreement with the State of California.

Harbor Uplands Fund

Revenue comes from similar sources as the Tidelands Fund - trade leases, and parking receipts. However, its use is less restrictive and is subject only to the decisions of the City Council.

Solid Waste Fund

In FY 1990-91 the Mayor and City Council established the Solid Waste Fund. This fund is used to account for expenditures and revenues related to the City's comprehensive solid waste program which includes refuse collection, recycling, and hazardous waste disposal. The solid waste program is wholly supported through user service fees.

Transit Fund

The Transit Fund was changed from a Special Fund to an Enterprise Fund in FY 2010-11 to more accurately classify its prime activity. Transit funding sources include the following: the 1980 voter approved Proposition A ½ cent sales tax; the 1990 voter approved Proposition C ½ cent sales tax; Federal and State transportation funds; and Beach Cities Transit fares. Transit fund monies are used to support public transportation programs and projects.

Wastewater Fund

In FY 1995-96 the Mayor and City Council approved the establishment of the Wastewater Fund, and at the time, was funded solely by a capital facility charge, more commonly referred to as a sewer connection fee. In FY 2003-04, in anticipation of the rehabilitation needs of the sewer system and additional requirements for operations and maintenance, the Mayor and City Council assessed an annual sewer user fee to be charged to users of the City's sewer system.

CLASSIFICATION OF FUNDS

INTERNAL SERVICE FUNDS

Building Occupancy Fund

Established in FY 2000-01, the Building Occupancy Fund includes reimbursement for costs associated with facilities maintenance and replacement. Cost allocations are based on square footage of the area occupied by each user department and department usage of utilities, contracts, and materials and supplies.

Emergency Communications Fund

Established in FY 2004-05, the Emergency Communications Fund includes reimbursement for costs related to technology used for emergency purposes, such as emergency dispatch equipment. Such equipment is currently used only in the Police, Fire and Public Works Departments. Therefore, costs are allocated only to those departments based on the replacement cost of the equipment utilized by each. In FY 2006-07, a component of all personnel, maintenance and operations, and internal service fund allocation costs associated with the Emergency Communications Division of the Police Department was added.

Information Technology Fund

Established in FY 2000-01, the Information Technology Fund includes reimbursement of all costs associated with the Information Technology Department. These costs include personnel, maintenance and operations and capital outlay expenses budgeted by this Department. In FY 2005-06, a component for equipment replacement was added to the charge for operations. In FY 2012-13, copy center operations (formerly included in the Printing and Graphics Fund) were added to the Information Technology charges. All costs are allocated to the users depending on the number of computers and telephones residing in the department.

Major Facilities Repair Fund

Established in FY 2008-09, the Major Facilities Repair Fund includes reimbursement of all costs incurred by the City in providing major repairs to City facilities. Cost allocations are based on square footage of the area occupied by each user department in the City facilities.

Self-Insurance Program Fund

Established in FY 2000-01, the Self-Insurance Program Fund contains reimbursement for costs associated with insurance premiums and claims experience related to liability, workers' compensation and unemployment. Depending on the type of insurance matter, allocations are based on a combination of square footage, property values, gross payroll and/or claims experience of the department.

Vehicle Replacement Fund

Established in FY 1983-84, the Vehicle Replacement Fund contains cost reimbursements from departments that utilize the City's Fleet Services Division for maintenance of vehicles and equipment. Also included in this fund are reimbursed rental charges for vehicles assigned to particular departments. Maintenance charges are based on historical records of the particular vehicle, and rental charges are based on the estimated future replacement value of the vehicle.

**SUMMARY OF ESTIMATED REVENUES & APPROPRIATIONS AND
ESTIMATED CHANGES IN FUND BALANCES
BEFORE CITY MANAGER RECOMMENDED ADJUSTMENTS**

| <i>Fund</i> | Estimated Fund Balances July 1, 2020 | + | Proposed Revenues 2020-21 | - | Proposed Appropriations 2020-21 | + | Transfers In | - | Transfers Out | + | Estimated Fund Balances June 30, 2021 |
|---------------------------------|--|---|---------------------------------|---|---------------------------------------|---|------------------|---|------------------|---|---|
| General Fund | - | | 88,417,478 | | 96,711,993 | | 1,997,281 | | 2,629,076 | | (8,926,310) |
| State Gas Tax | 124,041 | | 3,022,851 | | 2,247,074 | | - | | - | | 899,818 |
| Storm Drain Improvement | 85,522 | | 50,000 | | - | | - | | - | | 135,522 |
| Street Landscaping and Lighting | - | | 1,558,600 | | 2,536,694 | | 978,094 | | - | | - |
| Local Transportation Article 3 | (37,745) | | 46,714 | | - | | - | | - | | 8,969 |
| Measure M | 95,133 | | 1,000,261 | | 700,374 | | - | | - | | 395,020 |
| Proposition A | 1,088,733 | | 1,413,383 | | - | | - | | 1,917,179 | | 584,937 |
| Proposition C | 898,225 | | 1,267,477 | | 1,622,062 | | - | | - | | 543,640 |
| Measure R | 61,610 | | 875,855 | | 675,000 | | - | | - | | 262,465 |
| Measure W | 2,921 | | 720,000 | | 698,291 | | - | | - | | 24,630 |
| Air Quality Improvement | 71,871 | | 67,984 | | 75,316 | | - | | - | | 64,539 |
| Intergovernmental Grants | - | | 1,361,201 | | 1,361,201 | | - | | - | | - |
| Comm Develop Block Grant | 75,250 | | 472,566 | | 361,502 | | - | | - | | 186,314 |
| Housing Authority | 1,603,348 | | 7,116,683 | | 6,679,763 | | - | | - | | 2,040,268 |
| Parks and Recreation Facilities | 26,541 | | 30,000 | | - | | - | | - | | 56,541 |
| Narcotic Forfeiture and Seizure | 209,257 | | 30,000 | | 52,957 | | - | | - | | 186,300 |
| Subdivision Park Trust | 234,292 | | 500,000 | | 60,000 | | - | | - | | 674,292 |
| Disaster Recovery | 224,907 | | 50,500 | | 17,060 | | - | | - | | 258,347 |
| CalPERS Reserve | 6,692,289 | | - | | - | | - | | - | | 6,692,289 |
| Capital Projects | 966,148 | | 477,262 | | 2,893,953 | | 2,240,000 | | - | | 789,457 |
| Major Facilities Reconstruction | 1,150,000 | | - | | - | | - | | - | | 1,150,000 |
| Open Space Acquisition | 1,201,516 | | - | | - | | - | | - | | 1,201,516 |
| Harbor Tidelands | 7,340,929 | | 5,914,211 | | 7,770,823 | | - | | 96,299 | | 5,388,018 |
| Harbor Uplands | 2,602,023 | | 4,442,300 | | 4,778,744 | | - | | 1,650,982 | | 614,597 |
| Solid Waste | 1,307,092 | | 4,710,165 | | 5,094,320 | | - | | - | | 922,937 |
| Wastewater | 4,661,511 | | 5,876,765 | | 6,619,987 | | - | | - | | 3,918,289 |
| Transit | - | | 2,498,092 | | 4,415,271 | | 1,917,179 | | - | | - |
| Self-Insurance Program | (11,734,872) | | 8,073,504 | | 6,731,563 | | - | | - | | (10,392,931) |
| Vehicle Replacement | 7,031,506 | | 4,166,572 | | 1,924,753 | | - | | - | | 9,273,325 |
| Building Occupancy | 2,158,204 | | 3,277,446 | | 3,249,985 | | - | | - | | 2,185,665 |
| Information Technology | 1,532,174 | | 4,054,480 | | 3,437,715 | | - | | - | | 2,148,939 |
| Emergency Communications | 3,071,442 | | 3,452,277 | | 2,932,924 | | - | | - | | 3,590,795 |
| Major Facilities Repair | 52,979 | | 91,543 | | 120,000 | | - | | - | | 24,522 |
| Total Before Adjustments | 32,796,847 | | 155,036,170 | | 163,769,325 | | 7,132,554 | | 6,293,536 | | 24,902,710 |
| Less: Int Svc Fds/Overhead | - | | 32,426,532 | | 32,426,532 | | - | | - | | - |
| Total City | 32,796,847 | | 122,609,638 | | 131,342,793 | | 7,132,554 | | 6,293,536 | | 24,902,710 |
| Successor Agency | - | | 1,428,995 | | 361,900 | | - | | 1,067,095 | | - |
| Housing Successor Agency | 4,464,908 | | 359,650 | | 280,500 | | - | | - | | 4,544,058 |
| Community Financing Authority | 1,422,905 | | 273,975 | | 1,924,957 | | 2,468,077 | | 2,240,000 | | - |
| Grand Total | 38,684,660 | | 124,672,258 | | 133,910,150 | | 9,600,631 | | 9,600,631 | | 29,446,768 |

- The 8.33% "minimum contingency reserve" set by the City Council has already been removed from the beginning fund balance of the General Fund.
- Beginning fund balances of the Harbor Tidelands and Harbor Uplands Funds exclude capital assets such as the pier and the parking structures.

SUMMARY OF ESTIMATED REVENUES & APPROPRIATIONS AND
ESTIMATED CHANGES IN FUND BALANCES

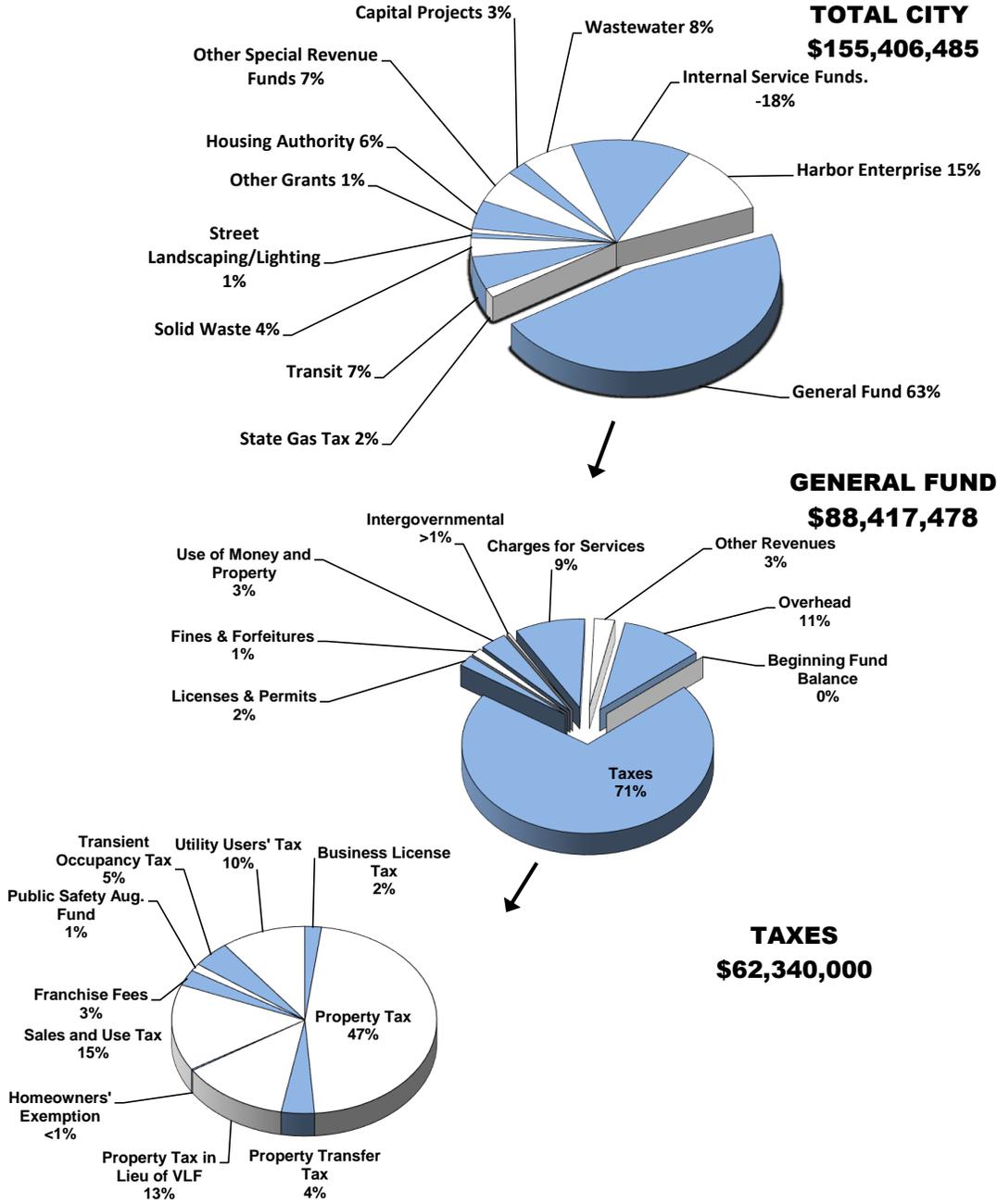
| | RESOURCES | | | | | | | | | | |
|---------------------------------|--------------------------------------|-------------------|---------------------|-----------------------|---------------------------|-------------------|----------------------|------------------|--------------------|---------------------|------------------|
| | Estimated Fund Balances July 1, 2020 | Taxes | License and Permits | Fines and Forfeitures | Use of Money and Property | Intergovernmental | Charges for Services | Other Revenues | Revenues | Available Resources | Transfers In |
| General Fund | - | 62,340,000 | 1,774,409 | 1,227,500 | 3,049,050 | 310,000 | 17,406,419 | 2,310,100 | 88,417,478 | 88,417,478 | 1,997,281 |
| State Gas Tax | 124,041 | 2,996,851 | - | - | 20,000 | - | - | 6,000 | 3,022,851 | 3,146,892 | - |
| Storm Drain Improvement | 85,522 | - | - | - | - | - | 50,000 | - | 50,000 | 135,522 | - |
| Street Landscaping and Lighting | - | - | - | - | - | - | 1,558,600 | - | 1,558,600 | 1,558,600 | 978,094 |
| Local Transportation Article 3 | (37,745) | - | - | - | - | 46,714 | - | - | 46,714 | 8,969 | - |
| Measure M | 95,133 | - | - | - | 30,000 | 970,261 | - | - | 1,000,261 | 1,095,394 | - |
| Proposition A | 1,088,733 | - | - | - | 30,000 | 1,383,383 | - | - | 1,413,383 | 2,502,116 | - |
| Proposition C | 898,225 | - | - | - | 120,000 | 1,147,477 | - | - | 1,267,477 | 2,165,702 | - |
| Measure R | 61,610 | 860,855 | - | - | 15,000 | - | - | - | 875,855 | 937,465 | - |
| Measure W | 2,921 | - | - | - | - | 720,000 | - | - | 720,000 | 722,921 | - |
| Air Quality Improvement | 71,871 | - | - | - | 2,000 | 65,984 | - | - | 67,984 | 139,855 | - |
| Intergovernmental Grants | - | - | - | - | - | 1,361,201 | - | - | 1,361,201 | 1,361,201 | - |
| Comm Develop Block Grant | 75,250 | - | - | - | - | 472,566 | - | - | 472,566 | 547,816 | - |
| Housing Authority | 1,603,348 | - | - | - | - | 7,116,683 | - | - | 7,116,683 | 8,720,031 | - |
| Parks and Recreation Facilities | 26,541 | 30,000 | - | - | - | - | - | - | 30,000 | 56,541 | - |
| Narcotic Forfeiture and Seizure | 209,257 | - | - | 20,000 | 10,000 | - | - | - | 30,000 | 239,257 | - |
| Subdivision Park Trust | 234,292 | - | - | - | - | - | - | 500,000 | 500,000 | 734,292 | - |
| Disaster Recovery | 224,907 | - | - | - | - | - | 500 | 50,000 | 50,500 | 275,407 | - |
| CalPERS Reserve | 6,692,289 | - | - | - | - | - | - | - | - | 6,692,289 | - |
| Capital Projects | 966,148 | 180,000 | - | - | - | 297,262 | - | - | 477,262 | 1,443,410 | 2,240,000 |
| Major Facilities Reconstruction | 1,150,000 | - | - | - | - | - | - | - | - | 1,150,000 | - |
| Open Space Acquisition | 1,201,516 | - | - | - | - | - | - | - | - | 1,201,516 | - |
| Harbor Tidelands | 7,340,929 | - | - | 7,200 | 4,640,000 | - | 1,263,511 | 3,500 | 5,914,211 | 13,255,140 | - |
| Harbor Uplands | 2,602,023 | - | - | 15,300 | 2,710,000 | - | 1,716,750 | 250 | 4,442,300 | 7,044,323 | - |
| Solid Waste | 1,307,092 | - | 25,000 | - | - | 35,518 | 4,471,290 | 178,357 | 4,710,165 | 6,017,257 | - |
| Wastewater | 4,661,511 | - | - | - | 300,000 | - | 5,528,000 | 48,765 | 5,876,765 | 10,538,276 | - |
| Transit | - | - | - | - | - | 2,171,275 | 326,317 | 500 | 2,498,092 | 2,498,092 | 1,917,179 |
| Self-Insurance Program | (11,734,872) | - | - | - | - | - | 8,073,504 | - | 8,073,504 | (3,661,368) | - |
| Vehicle Replacement | 7,031,506 | - | - | - | - | - | 4,049,072 | 117,500 | 4,166,572 | 11,198,078 | - |
| Building Occupancy | 2,158,204 | - | - | - | - | - | 3,277,446 | - | 3,277,446 | 5,435,650 | - |
| Information Technology | 1,532,174 | - | - | - | - | - | 4,054,480 | - | 4,054,480 | 5,586,654 | - |
| Emergency Communications | 3,071,442 | - | - | - | - | - | 3,452,277 | - | 3,452,277 | 6,523,719 | - |
| Major Facilities Repair | 52,979 | - | - | - | - | - | 91,543 | - | 91,543 | 144,522 | - |
| Total Before Adjustments | 32,796,847 | 66,407,706 | 1,799,409 | 1,270,000 | 10,926,050 | 16,098,324 | 55,319,709 | 3,244,972 | 155,036,170 | 187,833,017 | 7,132,554 |
| Less: Int Svc Funds/Overhead | - | - | - | - | - | - | 32,426,532 | - | 32,426,532 | 32,426,532 | - |
| Total City | 32,796,847 | 66,407,706 | 1,799,409 | 1,270,000 | 10,926,050 | 16,098,324 | 22,893,177 | 3,244,972 | 122,609,638 | 155,406,485 | 7,132,554 |
| Successor Agency | - | - | - | - | - | 1,067,095 | - | 361,900 | 1,428,995 | 1,428,995 | - |
| Housing Successor Agency | 4,464,908 | - | - | - | - | 359,150 | 500 | - | 359,650 | 4,824,558 | - |
| Community Financing Authority | 1,422,905 | - | - | - | 273,975 | - | - | - | 273,975 | 1,696,880 | 2,468,077 |
| Grand Total | 38,684,660 | 66,407,706 | 1,799,409 | 1,270,000 | 11,200,025 | 17,524,569 | 22,893,677 | 3,576,872 | 124,872,258 | 163,356,918 | 9,600,631 |

SUMMARY OF ESTIMATED REVENUES & APPROPRIATIONS AND
ESTIMATED CHANGES IN FUND BALANCES

| REQUIREMENTS | | | | | | | Fund Balances June 30, 2021 | |
|-------------------|----------------------------|-------------------|----------------|---------------------|--------------------|------------------|--------------------------------|---------------------------------|
| Personnel | Maintenance and Operations | Internal Service | Capital Outlay | Capital Improvement | Expenditures | Transfers Out | | |
| 63,971,807 | 7,635,405 | 25,104,781 | - | - | 96,711,993 | 2,629,076 | (8,926,310) | General Fund |
| 723,511 | 272,060 | 451,503 | - | 800,000 | 2,247,074 | - | 899,818 | State Gas Tax |
| - | - | - | - | - | - | - | 135,522 | Storm Drain Improvement |
| 952,226 | 1,293,956 | 290,512 | - | - | 2,536,694 | - | - | Street Landscaping and Lighting |
| - | - | - | - | - | - | - | 8,969 | Local Transportation Article 3 |
| - | - | 374 | - | 700,000 | 700,374 | - | 395,020 | Measure M |
| - | - | - | - | - | - | 1,917,179 | 584,937 | Proposition A |
| - | - | 2,062 | - | 1,620,000 | 1,622,062 | - | 543,640 | Proposition C |
| - | - | - | - | 675,000 | 675,000 | - | 262,465 | Measure R |
| 97,487 | 47,954 | 52,850 | - | 500,000 | 698,291 | - | 24,630 | Measure W |
| 26,494 | 43,555 | 5,267 | - | - | 75,316 | - | 64,539 | Air Quality Improvement |
| 100,201 | 166,000 | - | - | 1,095,000 | 1,361,201 | - | - | Intergovernmental Grants |
| - | 175,188 | - | - | 186,314 | 361,502 | - | 186,314 | Comm Develop Block Grant |
| 379,364 | 6,147,695 | 152,704 | - | - | 6,679,763 | - | 2,040,268 | Housing Authority |
| - | - | - | - | - | - | - | 56,541 | Parks and Recreation Facilities |
| - | 52,957 | - | - | - | 52,957 | - | 186,300 | Narcotic Forfeiture and Seizure |
| - | - | - | - | 60,000 | 60,000 | - | 674,292 | Subdivision Park Trust |
| - | 17,060 | - | - | - | 17,060 | - | 258,347 | Disaster Recovery |
| - | - | - | - | - | - | - | 6,692,289 | CalPERS Reserve |
| 180,953 | - | - | - | 2,713,000 | 2,893,953 | - | 789,457 | Capital Projects |
| - | - | - | - | - | - | - | 1,150,000 | Major Facilities Reconstruction |
| - | - | - | - | - | - | - | 1,201,516 | Open Space Acquisition |
| 4,303,241 | 1,912,327 | 1,555,255 | - | - | 7,770,823 | 96,299 | 5,388,018 | Harbor Tidelands |
| 2,166,627 | 1,216,952 | 1,395,165 | - | - | 4,778,744 | 1,650,982 | 614,597 | Harbor Uplands |
| 1,087,522 | 3,410,712 | 596,086 | - | - | 5,094,320 | - | 922,937 | Solid Waste |
| 1,610,514 | 1,346,921 | 462,552 | - | 3,200,000 | 6,619,987 | - | 3,918,289 | Wastewater |
| 629,436 | 3,572,172 | 213,663 | - | - | 4,415,271 | - | - | Transit |
| 226,155 | 6,433,179 | 72,229 | - | - | 6,731,563 | - | (10,392,931) | Self-Insurance Program |
| 612,957 | 1,051,879 | 259,917 | - | - | 1,924,753 | - | 9,273,325 | Vehicle Replacement |
| 1,384,272 | 1,343,137 | 522,576 | - | - | 3,249,985 | - | 2,185,665 | Building Occupancy |
| 1,306,194 | 1,673,830 | 457,691 | - | - | 3,437,715 | - | 2,148,939 | Information Technology |
| 2,048,330 | 186,161 | 698,433 | - | - | 2,932,924 | - | 3,590,795 | Emergency Communications |
| - | - | - | - | 120,000 | 120,000 | - | 24,522 | Major Facilities Repair |
| 81,807,291 | 37,999,100 | 32,293,620 | - | 11,669,314 | 163,769,325 | 6,293,536 | 24,902,710 | Total Before Adjustments |
| 132,912 | - | 32,293,620 | - | - | 32,426,532 | - | - | Less: Int Svc Funds/Overhead |
| 81,674,379 | 37,999,100 | - | - | 11,669,314 | 131,342,793 | 6,293,536 | 24,902,710 | Total City |
| - | 361,900 | - | - | - | 361,900 | 1,067,095 | - | Successor Agency |
| - | 280,500 | - | - | - | 280,500 | - | 4,544,058 | Housing Successor Agency |
| - | 1,924,957 | - | - | - | 1,924,957 | 2,240,000 | - | Community Financing Authority |
| 81,674,379 | 40,566,487 | - | - | 11,669,314 | 133,910,150 | 9,600,631 | 29,446,768 | Grand Total |

FISCAL YEAR 2020-21

**AVAILABLE RESOURCES:
WHERE IT COMES FROM**

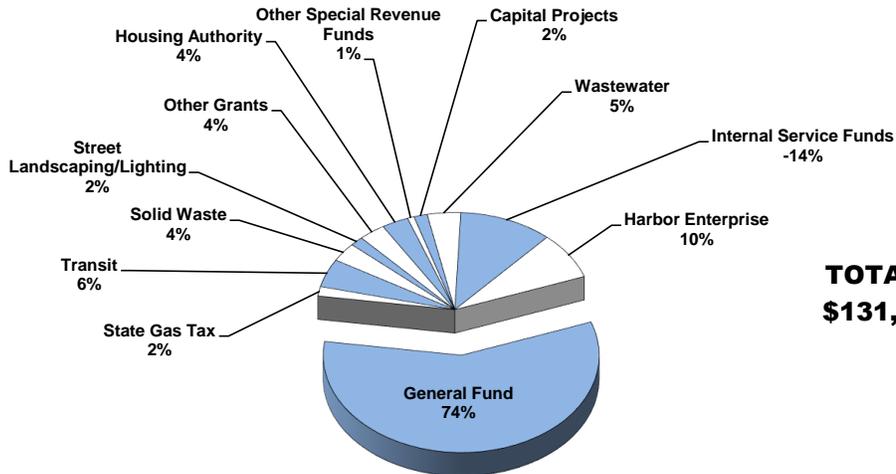


Notes:

- 1) Available resources not only include the current year's estimated revenue, but also the financial resources on hand at the beginning of the fiscal year (beginning fund balance).
- 2) Total City excludes revenues of the Successor Agency, Housing Successor Agency, Community Financing Authority, Public Financing Authority, Internal Service Funds, and Transfers In.
- 3) Capital Projects also include Major Facilities Reconstruction and Open Space Acquisition Funds.
- 4) Other Grants include Community Development Block Grant and Intergovernmental Grants Funds.
- 5) Other Special Revenue Funds include Parks and Recreation Facilities, Narcotic Forfeiture and Seizure, Local Transportation Article 3, Air Quality Improvement, Subdivision Park Trust, Disaster Recovery, Measure W and Storm Drain Improvement Funds.
- 6) Transit includes Proposition A, Proposition C, Measure R, Measure M, and Transit Funds.
- 7) Harbor Enterprise includes Harbor Tidelands and Harbor Uplands Funds.

FISCAL YEAR 2020-21

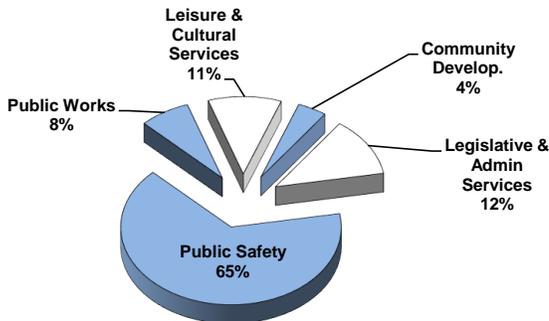
**EXPENDITURES:
WHERE IT GOES**



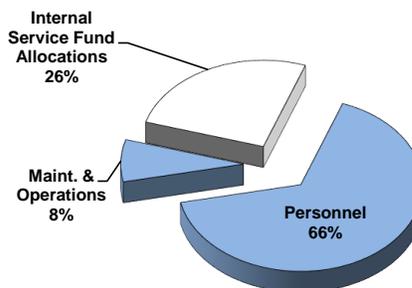
**TOTAL CITY
\$131,342,793**

**GENERAL FUND
\$96,711,993**

**GENERAL EXPENSE
FUNCTIONS**



**GENERAL EXPENSE
CATEGORIES**



Notes:

- 1) Total City excludes expenditures of the Successor Agency, Housing Successor Agency, Community Financing Authority, Public Financing Authority, Internal Service Funds and Transfers Out.
- 2) Capital Projects also include Major Facilities Reconstruction and Open Space Acquisition Funds.
- 3) Other Grants include Community Development Block Grant and Intergovernmental Grants Funds.
- 4) Other Special Revenue Funds include Storm Drain Improvement, Local Transportation Article 3, Air Quality Improvement, Measure W, Parks and Recreation Facilities, Narcotic Forfeiture and Seizure, Disaster Recovery and Subdivision Park Trust Funds.
- 5) Transit includes Proposition C, Proposition A, Measure R, Measure M, and Transit Funds.
- 6) Harbor Enterprise includes Harbor Tidelands and Harbor Uplands Funds.



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SCHEDULE OF INTERFUND TRANSFERS
FISCAL YEAR 2020-21

| <i>Fund</i> | Transfer In | Transfer Out |
|---------------------------------|---------------------|---------------------|
| General Fund | 1,997,281 | 2,629,076 |
| Street Landscaping and Lighting | 978,094 | - |
| Proposition A | - | 1,917,179 |
| Capital Projects | 2,240,000 | - |
| Harbor Tidelands | - | 96,299 |
| Harbor Uplands | - | 1,650,982 |
| Transit | 1,917,179 | - |
| Successor Agency | - | 1,067,095 |
| Community Financing Authority | 2,468,077 | 2,240,000 |
| TOTAL | \$ 9,600,631 | \$ 9,600,631 |

Notes:

- Transfer from the General Fund to the Street Landscaping and Lighting Fund will provide necessary support for its FY 2020-21 operations.
- Transfer from the General Fund to the Community Financing Authority reflects the FY 2020-21 rental payments in connection with the 2019 lease revenue bond issue.
- Transfer from the Proposition A Fund to the Transit Fund will provide necessary support for its FY 2020-21 operations.
- Transfer from the Harbor Tidelands Fund to the General Fund reflects the annual property tax in lieu for the publicly used portions of the Harbor Tidelands.
- Transfer from the Harbor Uplands Fund to the General Fund reflects the reimbursement of the FY 2020-21 General Fund rental payments in connection with the 2019 lease revenue bond issue.
- Transfer from the Successor Agency to the General Fund reflects the reimbursement of administration costs.
- Transfer from the Successor Agency to the Community Financing Authority reflects the 1996 revenue bond payments.
- Transfer from the Community Financing Authority to the Capital Projects Fund will provide FY 2020-21 capital improvement project funding.

HARBOR TIDELANDS FINANCIAL SUMMARY
FISCAL YEAR 2020-21

| <i>Funding</i> | | <i>Expenditures</i> | |
|---|-------------------|---|------------------|
| Beginning Fund Balance ¹ | 7,340,929 | Personnel | 4,303,241 |
| Rents and Percentages | 4,521,511 | Maintenance and Operations | 1,912,327 |
| Parking Structure Revenue | 307,200 | Internal Service Fund Allocations | 1,003,200 |
| Seaside Lagoon Entrance Fees | 661,000 | Overhead | 552,055 |
| Investment Earnings | 290,000 | Capital Improvement Projects ² | - |
| Fisherman's Wharf Sanitation | 110,000 | Property Tax In Lieu Fee ³ | 96,299 |
| Other Revenue | 24,500 | | |
| Total Funding | 13,255,140 | Total Expenditures | 7,867,122 |
| Excess (Deficit) = \$5,388,018 | | | |
| Operating Excess (Deficit)⁴ = (\$1,952,911) | | | |

¹Beginning fund balance as of 7/1/20 derived from FY 2019-20 mid-year presentation. Represents funds available for FY 2020-21 appropriation. Balance reflects noncurrent liabilities (e.g. pension funding) and carryover CIP.

²Reflects new capital project funding scheduled for FY 2020-21. Projects can be referenced and are reflected in the FY 2020-21 to FY 2024-25 Five-Year CIP Plan.

³Property tax in lieu fee includes the annual 2% increase.

⁴Excludes beginning fund balance, capital improvement projects, reserves, and City Manager recommended FY 2020-21 Decisions Packages, where applicable.

Policies

- All relevant departments shall operate in the City's Harbor Tidelands with complete adherence to the City's Municipal Code, Tidelands Trust Agreement with the State of California, and all other applicable laws.
- Harbor Tidelands Fund activities will adhere to the City's Statements of Financial Principles.
- Harbor Tidelands revenues will be utilized to benefit, repair and improve Tidelands property and facilities.
- Harbor Tidelands leaseholds will be audited as feasible.

HARBOR UPLANDS FINANCIAL SUMMARY
FISCAL YEAR 2020-21

| <i>Funding</i> | | <i>Expenditures</i> | |
|-------------------------------------|------------------|---|------------------|
| Beginning Fund Balance ¹ | 2,602,023 | Personnel | 2,166,627 |
| Rents and Percentages | 2,600,000 | Maintenance and Operations | 1,216,952 |
| Parking Structure Revenue | 1,515,300 | Internal Service Fund Allocations | 1,069,190 |
| Parking Meter Fees | 45,000 | Overhead | 325,975 |
| Investment Earnings | 110,000 | Capital Improvement Projects ² | - |
| Storage Fees | 40,000 | Debt Service ³ | 1,650,982 |
| Fisherman's Wharf Sanitation | 130,000 | | |
| Other Revenue | 2,000 | | |
| Total Funding | 7,044,323 | Total Expenditures | 6,429,726 |

Excess (Deficit) = \$614,597

Operating Excess (Deficit)⁴ = (\$1,987,426)

¹Beginning fund balance as of 7/1/20 derived from FY 2019-20 mid-year presentation. Represents funds available for FY 2020-21 appropriation. Balance reflects noncurrent liabilities (e.g. pension funding) and carryover CIP.

²Reflects new capital project funding scheduled for FY 2020-21. Projects can be referenced and are reflected in the FY 2020-21 to FY 2024-25 Five-Year CIP Plan.

³Reflects the debt service payment associated with the refinancing/acquisition of harbor leaseholds.

⁴Excludes beginning fund balance, capital improvement projects, reserves and City Manager recommended FY 2020-21 Decision Packages, where applicable.

Policies

- All relevant departments shall operate in the City's Harbor Uplands with complete adherence to the City's Municipal Code, Tidelands Trust Agreement with the State of California, and all other applicable laws.
- Harbor Uplands Fund activities will adhere to the City's Statements of Financial Principles.
- Harbor Uplands revenues will be utilized to benefit, repair and improve Uplands property and facilities.
- Harbor Uplands leaseholds will be audited as feasible.

SOLID WASTE FINANCIAL SUMMARY
FISCAL YEAR 2020-21

| <i>Funding</i> | | <i>Expenditures</i> | |
|--------------------------------|------------------|-----------------------------------|------------------|
| Beginning Fund Balance | 1,307,092 | Personnel | 1,087,522 |
| Rubbish Fees-Residential | 3,252,187 | Maintenance and Operations | 3,410,712 |
| Household Haz Waste Collection | 328,000 | Internal Service Fund Allocations | 385,356 |
| Hazardous Disclosure | 3,500 | Overhead | 210,730 |
| AB939 Fee | 254,000 | | |
| Waste Management Plan Fee | 7,500 | | |
| Solid Waste Admin Fee | 545,000 | | |
| Recycling Grants | 35,518 | | |
| Other Solid Waste Revenue | 284,460 | | |
| Total Funding | 6,017,257 | Total Expenditures | 5,094,320 |

Excess (Deficit) = \$922,937

Operating Excess (Deficit)¹ = (\$384,155)

¹Excludes beginning fund balance, capital improvement projects, reserves, and City Manager recommended FY 2020-21 Decision Packages, where applicable.

WASTEWATER FINANCIAL SUMMARY
FISCAL YEAR 2020-21

| <i>Funding</i> | | <i>Expenditures</i> | |
|---|-------------------|---|------------------|
| Beginning Fund Balance | 4,661,511 | Personnel | 1,610,514 |
| Inspection Fees | 48,000 | Debt Service | 548,400 |
| Sewer User Fees | 5,450,000 | Other Maintenance and Operations | 798,521 |
| Wastewater Capital Facility Fee | 30,000 | Internal Service Fund Allocations | 255,616 |
| City Facility Sewer Fee | 47,765 | Overhead | 206,936 |
| Investment Earnings | 300,000 | Capital Improvement Projects ¹ | 3,200,000 |
| Other Revenue | 1,000 | | |
| Total Funding | 10,538,276 | Total Expenditures | 6,619,987 |
| Excess (Deficit) = \$3,918,289 | | | |
| Operating Excess (Deficit)² = \$2,456,778 | | | |

¹Reflects all new capital project funding scheduled for FY 2020-21. Projects can be referenced and are reflected in the FY 2020-21 to FY 2024-25 Five-Year CIP Plan.

²Excludes beginning fund balance, capital improvement projects, reserves, and City Manager recommended FY 2020-21 Decision Packages, where applicable.

Wastewater Policies

- Wastewater funds will be programmed to fully support the wastewater system's maintenance and operations, including debt service requirements, current and future capital needs, costs of personnel and contracts, materials and supplies, equipment maintenance and operations and capital outlays.
- Wastewater funds will be programmed consistent with the guidelines and requirements of the City of Redondo Beach Wastewater System Financing Project bond documents.
- Wastewater funds will be used in accordance with all applicable fiscal policies/laws of the City, the State and its agencies, and the Federal government.

TRANSIT FINANCIAL SUMMARY
FISCAL YEAR 2020-21

| <i>Funding</i> | | <i>Expenditures</i> | |
|---|------------------|-----------------------------------|------------------|
| Beginning Fund Balance | - | Personnel | 629,436 |
| Fares | 254,317 | Maintenance and Operations | 3,572,172 |
| Bus Passes | 72,000 | Internal Service Fund Allocations | 112,138 |
| TDA Article IV | 747,604 | Overhead | 101,525 |
| Proposition C Funding Allocation Procedures | 217,829 | | |
| Proposition A Funding Allocation Procedures | 483,442 | | |
| Proposition A Subregional Incentives | 2,269 | | |
| State Transit Assistance | 20,239 | | |
| Measure M Funding Allocation Procedures | 306,753 | | |
| Measure R Funding Allocation Procedures | 303,832 | | |
| SB1 Funding Allocation Procedures | 71,632 | | |
| Other Revenue | 18,175 | | |
| Proposition A Local Return | 1,917,179 | | |
| Total Funding | 4,415,271 | Total Expenditures | 4,415,271 |
| Excess (Deficit) = \$0 | | | |
| Operating Excess (Deficit)¹ = \$0 | | | |

¹Excludes beginning fund balance, capital improvement projects, reserves, and City Manager recommended FY 2020-21 Decision Packages, where applicable.

VEHICLE REPLACEMENT FINANCIAL SUMMARY
FISCAL YEAR 2020-21

| <i>Funding</i> | | <i>Expenditures</i> | |
|---|-------------------|-----------------------------------|------------------|
| Beginning Fund Balance | 7,031,506 | Personnel | 612,957 |
| Vehicle Replacement | 1,580,585 | Maintenance and Operations | 1,051,879 |
| Vehicle Maintenance | 2,468,487 | Internal Service Fund Allocations | 118,576 |
| Sale of Fuel | 45,000 | Overhead | 141,341 |
| Other Revenue | 72,500 | Capital Outlay | - |
| Total Funding | 11,198,078 | Total Expenditures | 1,924,753 |
| Excess (Deficit) = \$9,273,325 | | | |
| Operating Excess (Deficit)¹ = \$2,241,819 | | | |

¹Excludes beginning fund balance, capital improvement projects, reserves, and City Manager recommended FY 2020-21 Decision Packages, where applicable.

STREET LANDSCAPING AND LIGHTING FINANCIAL SUMMARY
FISCAL YEAR 2020-21

| <i>Funding</i> | | <i>Expenditures</i> | |
|------------------------------|------------------|-----------------------------------|------------------|
| Beginning Fund Balance | - | Personnel | 952,226 |
| Assessment Fee | 1,513,000 | Maintenance and Operations | 1,293,956 |
| Public Services Lighting Fee | 30,000 | Internal Service Fund Allocations | 119,762 |
| Other Revenue | 15,600 | Overhead | 170,750 |
| General Fund Subsidy | 978,094 | | |
| Total Funding | 2,536,694 | Total Expenditures | 2,536,694 |

Excess (Deficit) = \$0

Operating Excess (Deficit)¹ = \$0

¹Excludes beginning fund balance, capital improvement projects, reserves, and City Manager recommended FY 2020-21 Decision Packages, where applicable.

COMMUNITY DEVELOPMENT BLOCK GRANT FINANCIAL SUMMARY
FISCAL YEAR 2020-21

| <i>Funding</i> | | <i>Expenditures</i> | |
|---|----------------|---|----------------|
| Beginning Fund Balance | 75,250 | Personnel | - |
| Grant (Administration) Revenue | 472,566 | Maintenance and Operations | 175,188 |
| | | Capital Improvement Projects ¹ | 186,314 |
| Total Funding | 547,816 | Total Expenditures | 361,502 |
| Excess (Deficit) = \$186,314 | | | |
| Operating Excess (Deficit)² = \$111,064 | | | |

¹Reflects new capital project funding scheduled for FY 2020-21. Projects can be referenced and are reflected in the FY 2020-21 to FY 2024-25 Five-Year CIP Plan.

²Excludes beginning fund balance, capital improvement projects, reserves, and City Manager recommended FY 2020-21 Decision Packages, where applicable.

HOUSING AUTHORITY FINANCIAL SUMMARY
FISCAL YEAR 2020-21

| <i>Funding</i> | | <i>Expenditures</i> | |
|---|------------------|-----------------------------------|------------------|
| Beginning Fund Balance | 1,603,348 | Personnel | 379,364 |
| Grant - Administration | 532,668 | Maintenance and Operations | 115,455 |
| Grant - Program/HAP | 6,584,015 | Internal Service Fund Allocations | 61,067 |
| | | Overhead | 91,637 |
| | | Other Program Expenditures | 6,032,240 |
| Total Funding | 8,720,031 | Total Expenditures | 6,679,763 |
| Excess (Deficit) = \$2,040,268 | | | |
| Operating Excess (Deficit)¹ = \$436,920 | | | |

¹Excludes beginning fund balance, capital improvement projects, reserves, and City Manager recommended FY 2019-20 Decision Packages, where applicable.

SEASIDE LAGOON FINANCIAL SUMMARY
FISCAL YEAR 2020-21

| <i>Funding</i> | | <i>Expenditures</i> | |
|---|----------------|-----------------------------------|----------------|
| Entrance Fees | 661,000 | Personnel - Program | 154,344 |
| | | Personnel - Maintenance | 164,591 |
| | | Maintenance and Operations | 145,420 |
| | | Internal Service Fund Allocations | 37,718 |
| | | Overhead | 33,215 |
| Total Funding | 661,000 | Total Expenditures | 535,288 |
| Excess (Deficit) = \$125,712 | | | |
| Operating Excess (Deficit)¹ = \$125,712 | | | |

¹Excludes beginning fund balance, capital improvement projects, reserves, and City Manager recommended FY 2020-21 Decision Packages, where applicable.

- The Seaside Lagoon is funded through the Harbor Tidelands Fund.

REDONDO BEACH PERFORMING ARTS CENTER FINANCIAL SUMMARY
FISCAL YEAR 2020-21

| <i>Funding</i> | | <i>Expenditures</i> | |
|---|----------------|-----------------------------------|------------------|
| Rents & Percentages | 960,000 | Personnel | 549,014 |
| | | Maintenance and Operations | 114,070 |
| | | Internal Service Fund Allocations | 583,120 |
| | | Overhead | 54,804 |
| Total Funding | 960,000 | Total Expenditures | 1,301,008 |
| Excess (Deficit) = (\$341,008) | | | |
| Operating Excess (Deficit)¹ = (\$341,008) | | | |

¹Excludes beginning fund balance, capital improvement projects, reserves, and City Manager recommended FY 2020-21 Decision Packages, where applicable.

- Cultural Arts Manager allocated 65% to RBPAC, 35% to Cultural Activities.
- Technical Theater Supervisor allocated 95% to RBPAC, 5% to Cultural Activities.

PUBLIC LIBRARY FINANCIAL SUMMARY
FISCAL YEAR 2020-21

| <i>Funding</i> | | <i>Expenditures</i> | |
|---|---------------|-----------------------------------|------------------|
| Facility Reservations | 1,500 | Personnel | 2,290,870 |
| Fines and Fees | 36,000 | Maintenance and Operations | 420,522 |
| Miscellaneous Revenue | 6,200 | Internal Service Fund Allocations | 1,736,126 |
| | | Overhead | 184,482 |
| Total Funding | 43,700 | Total Expenditures | 4,632,000 |
| Excess (Deficit) = (\$4,588,300) | | | |
| Operating Excess (Deficit)¹ = (\$4,588,300) | | | |

¹Excludes beginning fund balance, capital improvement projects, reserves, and City Manager recommended FY 2020-21 Decision Packages, where applicable.

- The Public Library is funded through the General Fund.

FARMERS' MARKET FINANCIAL SUMMARY
FISCAL YEAR 2020-21

| <i>Funding</i> | | <i>Expenditures</i> | |
|--|---------------|----------------------------------|---------------|
| Revenue from Vendors' Fees | 49,000 | Contracted Market Manager | 21,000 |
| | | Permits and Insurance | 1,000 |
| | | Supplies | 1,000 |
| | | Other Maintenance and Operations | 3,200 |
| Total Funding | 49,000 | Total Expenditures | 26,200 |
| Excess (Deficit) = \$22,800 | | | |
| Operating Excess (Deficit)¹ = \$22,800 | | | |

¹Excludes beginning fund balance, capital improvement projects, reserves, and City Manager recommended FY 2020-21 Decision Packages, where applicable.

Policies

- Market open every Thursday (except Thanksgiving and Christmas - when they fall on a Thursday).
- Four to six volunteers participating each week.

SUCCESSOR AGENCY FINANCIAL SUMMARY
FISCAL YEAR 2020-21

| <i>Funding</i> | | <i>Expenditures</i> | |
|---|------------------|---|------------------|
| Beginning Fund Balance | - | 1996 Tax Allocation Bonds | 817,095 |
| Rents and Percentages | 372,432 | Transfer Out for Admin Costs ¹ | 250,000 |
| Administrative Allowance | 250,000 | Arbitrage Rebate Calculations | 2,250 |
| Property Tax Trust Fund | 806,563 | SERAF Loan Repayment | 359,650 |
| Total Funding | 1,428,995 | Total Expenditures | 1,428,995 |
| Excess (Deficit) = \$0 | | | |
| Operating Excess (Deficit)² = \$0 | | | |

¹ Administration Costs

| | |
|----------------------------------|-------------------|
| Personnel | \$ 138,049 |
| Training/Meetings | 4,089 |
| Mileage Reimbursement | 133 |
| Postage | 117 |
| Office Supplies | 3,533 |
| Property Tax Consulting | 2,768 |
| Real Estate/Financial Consulting | 2,333 |
| Internal Service Fund/Overhead | 98,978 |
| | <u>\$ 250,000</u> |

²Excludes beginning fund balance, capital improvement projects, reserves, and City Manager recommended FY 2020-21 Decision Packages, where applicable.

HOUSING SUCCESSOR AGENCY FINANCIAL SUMMARY
FISCAL YEAR 2020-21

| <i>Funding</i> | | <i>Expenditures</i> | |
|--|------------------|----------------------------|----------------|
| Beginning Fund Balance | 4,464,908 | PATH Services | 50,000 |
| SERAF Loan Repayment | 359,650 | Heritage Point Compliance | 30,500 |
| | | Homeless Outreach Services | 200,000 |
| Total Funding | 4,824,558 | Total Expenditures | 280,500 |
| Excess (Deficit) = \$4,544,058 | | | |
| Operating Excess (Deficit)¹ = \$79,150 | | | |

¹Excludes beginning fund balance, capital improvement projects, reserves, and City Manager recommended FY 2020-21 Decision Packages, where applicable.

COMMUNITY FINANCING AUTHORITY FINANCIAL SUMMARY
FISCAL YEAR 2020-21

| <i>Funding</i> | | <i>Expenditures</i> | |
|-----------------------------------|------------------|---------------------------------------|------------------|
| Beginning Fund Balance | 1,422,905 | Debt Service | 1,650,982 |
| Rents and Percentages | 273,975 | Other Maintenance and Operations | 102,464 |
| Transfer In from City | 1,650,982 | Kincaid's Pass-Through | 171,511 |
| Transfer In from Successor Agency | 817,095 | Transfer Out to Capital Projects Fund | 2,240,000 |
| Total Funding | 4,164,957 | Total Expenditures | 4,164,957 |

Excess (Deficit) = \$0

Operating Excess (Deficit)¹ = (\$1,422,905)

¹Excludes beginning fund balance, capital improvement projects, reserves, and City Manager recommended FY 2020-21 Decision Packages, where applicable.



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OVERVIEW OF ESTIMATED REVENUES

Background: Staff members from all departments worked in concert with Financial Services staff to develop revenue projections for the coming fiscal year. The projections reflect a somewhat conservative yet consistent approach with both established budget practices and financial principles. Staff considered the qualitative and quantitative methods of forecasting and used techniques such as trend analysis, economic indicators, consultant advice, and professional judgment to arrive at a consensus as to forecasted operating revenue. Revenue forecasting is one of the most challenging aspects in the budget process, as many unknown variables, including changes over which the City has no control, affect the ultimate amount of monies going into the City's coffers. These variables include the impact of fluctuations in the local, regional, statewide, and national economies; consumer habits and demands; and the fiscal impacts of legislative changes.

General Fund revenue from outside sources for FY 2020-21 is estimated at \$79,000,189, representing a decrease of \$8,055,764 from the FY 2019-20 midyear amount reflecting the impacts of the COVID-19 emergency with its "Safer at Home" restrictions and business closures. Significant operating revenue sources include: taxes, projected to decrease \$7,290,000, or 10.5%; licenses and permits anticipated to remain relatively flat, increasing only 0.1%; fines and forfeitures projected to decrease \$132,500, or 9.7%; use of money and property revenue expected to decrease \$369,232, or 10.8%, due to decreases in both investment earnings and rents and percentages; intergovernmental revenues expected to increase \$50,000, or 19.2%, to \$310,000; charges for services estimated to decrease \$502,269, or 5.9%, primarily from reduced parking meter fees; and other revenue expected to increase by 8.8% due to fluctuations in miscellaneous revenue.

Revenue from overhead is derived from sources internal to the City. The FY 2019-20 amount of \$9,417,289 reflects overhead charged to departmental budgets (to best reflect each department's true operating costs), with the corresponding revenue included in the General Fund.

Below are highlights of significant FY 2020-21 General Fund operating revenues compared to FY 2019-20 midyear amounts, unless otherwise indicated.

Property Tax revenue for FY 2020-21 is projected to increase by \$200,000, or 0.7%, to \$29,200,000, reflecting an incremental improvement in property values as assessed in calendar year 2019 partially offset by an anticipated increase in delinquent payments by property owners. If property values do decrease as a result of the pandemic, property tax revenue will be impacted in FY 2021-22. Property tax revenue is the City's number one source of operating revenue.

Property Tax in Lieu of VLF revenue is projected to increase by \$275,000, to \$8,150,000, in FY 2020-21. Property tax in lieu of VLF is vehicle license fee revenue classified as property tax, and the 3.5% increase in this revenue source parallels growth in base City property values (without the impact of delinquent payments). In FY 2004-05, cities and counties began receiving the additional property tax to replace vehicle license fee (VLF) revenue that the State did not allocate due to budget concerns.

Sales and Use Tax revenue is projected to decrease \$1,260,000, or 11.9%, to \$9,340,000. This decrease is due to the lack of sales in the categories of restaurants and hotels, general consumer goods, business and industry, and autos and transportation from the pandemic-related business closures.

Utility Users' Tax (UUT) revenue is projected to decrease in FY 2020-21 by \$300,000 to \$6,400,000. This estimate is based on analysis of the projected performance from each of the categorical components of the City's UUT tax base, including electricity, natural gas, telecommunications, water, and cable television. A decreased usage of utilities (primarily water and electric) during the pandemic-related business closures is not offsetting the increased residential usage as more individuals work from home. UUT provides support for essential City operational services.

Transient Occupancy Tax (TOT) revenue is projected to decrease \$5,850,000, or 67.2%, to \$2,850,000. FY 2020-21 projections anticipate a slow recovery from the closed and nearly empty hotels seen in FY 2019-20. TOT has been most impacted by the COVID-19 restrictions.

Franchise Fees are projected to remain flat at \$1,700,000 in FY 2020-21. Components of franchise fee revenue include Spectrum cable television operations, Southern California Edison electricity franchise, Southern California Gas operations, and Frontier Communications operations. Cable television fees represent about 55% of the overall franchise fee revenue estimate for FY 2019-20, while projected revenue from the electricity franchise represents about 25%. The franchise revenue generated from the sale and transport of natural gas utilized to power the local AES power plant represents approximately 20% of the total franchise fee estimate.

Business License Tax revenue is expected to decrease \$50,000 to \$1,250,000 reflecting the pandemic-related economic conditions.

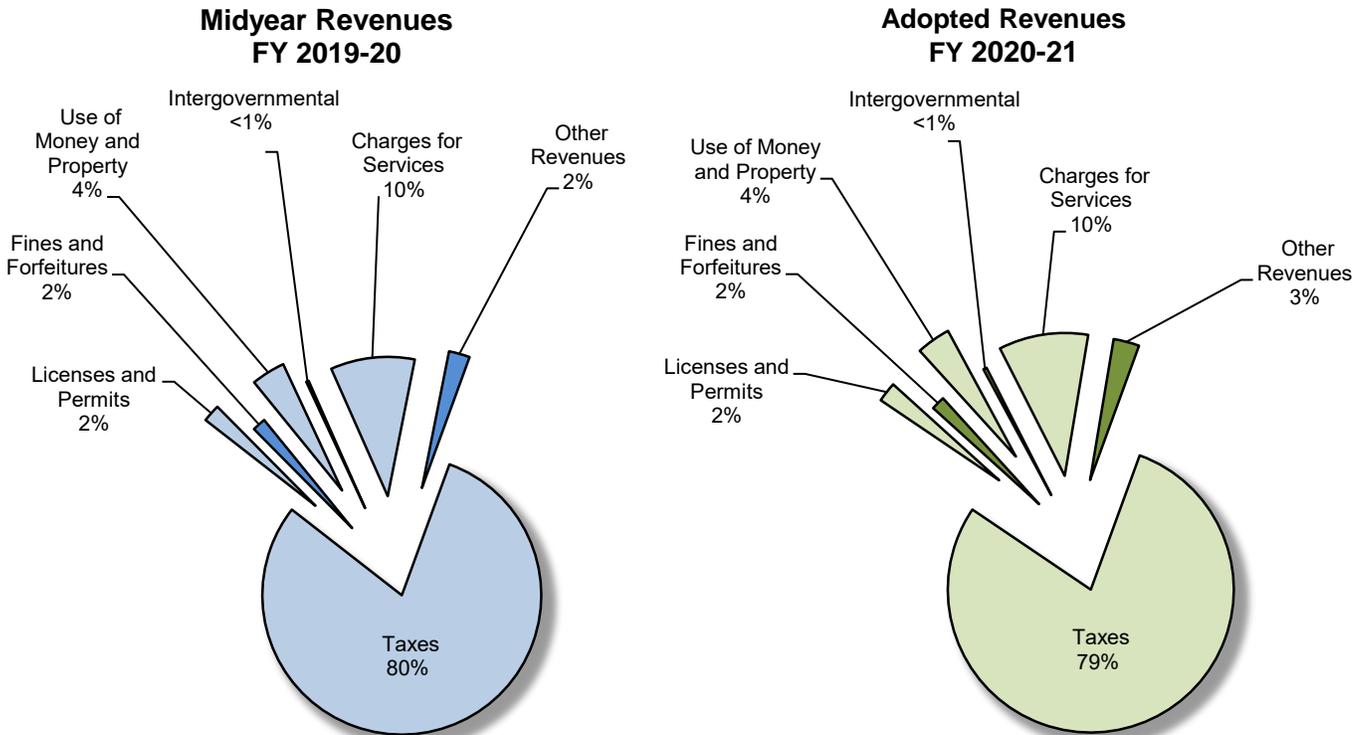
Property Transfer Tax revenue for FY 2020-21 is projected to decrease by \$300,000, to \$2,500,000, with an anticipated decrease in the number of Redondo Beach properties sold in the first quarter of the fiscal year and with stable property sales values throughout the year.

Investment Earnings for the General Fund for FY 2020-21 are projected to decrease \$325,000 to \$725,000 reflecting the current economic downturn which has caused interest rates to fall.

Below is a summary of the FY 2020-21 adopted General Fund operating revenues compared with the FY 2019-20 midyear budget operating revenues:

| <i>General Fund</i> | Midyear 2019-20 | Proposed 2020-21 | Increase/ (Decrease) | |
|------------------------------|----------------------------|-----------------------------|---------------------------------|---------------|
| Taxes | 69,630,000 | 62,340,000 | (7,290,000) | (10.5%) |
| Licenses & Permits | 1,772,340 | 1,774,409 | 2,069 | 0.1% |
| Fines & Forfeitures | 1,360,000 | 1,227,500 | (132,500) | (9.7%) |
| Use of Money and Property | 3,418,282 | 3,049,050 | (369,232) | (10.8%) |
| Intergovernmental | 260,000 | 310,000 | 50,000 | 19.2% |
| Charges for Services | 8,491,399 | 7,989,130 | (502,269) | (5.9%) |
| Other Revenues | 2,123,932 | 2,310,100 | 186,168 | 8.8% |
| Revenue From Outside Sources | 87,055,953 | 79,000,189 | (8,055,764) | (9.3%) |
| Overhead | 9,417,289 | 9,417,289 | - | 0.0% |
| Total General Fund | 96,473,242 | 88,417,478 | (8,055,764) | (8.4%) |

**GENERAL FUND REVENUES
FROM OUTSIDE SOURCES**



SPECIAL REVENUE FUNDS

All Special Revenue Funds are for a specific purpose and are not available for other programs. The combined projected revenue in the Special Revenue Funds is \$19,584,075, decreasing from the FY 2019-20 midyear budget by \$5,127,974, or 20.7%. The Intergovernmental Grants Fund, where monies received from Federal, State and other governmental agencies are used primarily for capital improvement projects, is projected to decrease by \$4,170,804, or 75.4%. Revenue in this fund tends to fluctuate from year to year, depending on resources received from other governmental agencies.

ENTERPRISE FUNDS

Enterprise Funds account for operations that are financed and operated in a manner similar to private business where the costs of providing goods or services to the general public are financed or recovered primarily through user charges. It should be noted that FY 2020-21 revenues are compared to FY 2019-20 midyear amounts unless otherwise indicated.

Harbor Tidelands Fund: Based on estimates provided by Waterfront staff, revenues for FY 2020-21 in the Harbor Tidelands Fund, including parking revenue, lease revenue, investment earnings and miscellaneous revenue, are projected to decrease by \$898,634, or 13.2%, to \$5,914,211 primarily as it relates to lease revenue impacted by the COVID-19 related recession.

Harbor Uplands Fund: Based on estimates provided by Waterfront staff, revenues for FY 2020-21 in the Harbor Uplands Fund including parking revenue, lease revenue, investment earnings and miscellaneous revenue, are projected at \$4,442,300, down \$1,487,700, or 25.1%, primarily as it relates to lease revenue impacted by the COVID-19 related recession.

Solid Waste Fund: FY 2020-21 revenues for the Solid Waste Fund are expected to increase only \$23,510, or 0.5%, to \$4,710,165.

Wastewater Fund: FY 2020-21 revenues are expected to decrease \$365,000, or 5.9%, to \$5,876,765 reflecting a FY 2019-20 one-time developer payment.

Transit Fund: The majority of the revenue in the Transit Fund is from other governmental agencies. The FY 2020-21 intergovernmental revenue is expected to decrease by \$452,295, or 17.2%, to \$2,171,275 as these funding sources are also impacted by the COVID-19 related economic downturn. The charges for services and other revenue are projected to remain relatively flat.

INTERNAL SERVICE FUNDS

In order to determine the true cost of each operating department, internal service fund charges are allocated to each user department. These charges, in turn, represent revenue to each Internal Service Fund. Generally revenue in the internal service funds will change little from midyear. Descriptions of all internal service funds together with any changes in their revenue estimates are described in more detail below. Charges to the operating departments are updated with each year's midyear budget review. Therefore FY 2020-21 revenue estimates in only those internal service funds with revenue from other sources vary from the midyear amounts.

Self-Insurance Program Fund: The Self-Insurance Program Fund is the basis for allocating liability, workers' compensation and unemployment insurance to all departments. This fund's revenue is remaining relatively flat at \$8,073,504 with only a slight decrease in the per employee unemployment insurance charge.

Vehicle Replacement Fund: This fund accounts for charges to departments that utilize the City's Fleet Services Division for maintenance and repairs, which includes the costs of labor, fuel, and parts. In addition, rental charges are assessed based on the estimated future replacement cost of the vehicles. Revenue in this fund is increasing by \$18,000 to \$4,166,572 when compared to the FY 2019-20 midyear budget with an anticipated increase in reimbursements for damaged City property.

Building Occupancy Fund: Building maintenance costs are allocated to all City departments through the Building Occupancy Fund. These costs are allocated to all funds including the Special Revenue Funds and Harbor Enterprise Funds. This fund's estimated revenue is remaining flat at \$3,277,446.

Information Technology Fund: The Information Technology Fund includes Information Technology's personnel expenses, computer and telecommunications maintenance costs, and charges for equipment replacement. All costs are charged back to end users. This fund's estimated revenue remains flat at \$4,054,480.

Emergency Communications Fund: The Emergency Communications Fund includes replacement of emergency communications equipment and emergency communications operating expenses. All costs are charged back to the users, which are only the Police, Fire and Public Works Departments. This fund's estimated revenue is flat at \$3,452,277.

Major Facilities Repair Fund: The Major Facilities Repair Fund was set up for potential, but yet unknown, larger repair costs associated with the City's aging public facilities. Estimates for this fund remain flat at \$91,543.

TWO-YEAR COMPARISON OF ESTIMATED REVENUES BY FUND

| <i>Fund</i> | Adopted 2019-20 | Midyear 2019-20 | Proposed 2020-21 | Increase/ (Decrease) | |
|------------------------------------|--------------------|--------------------|---------------------|-------------------------|----------------|
| General Fund: | | | | | |
| Taxes | 67,117,000 | 69,630,000 | 62,340,000 | (7,290,000) | (10.5%) |
| Licenses and Permits | 1,829,330 | 1,772,340 | 1,774,409 | 2,069 | 0.1% |
| Fines and Forfeitures | 1,495,580 | 1,360,000 | 1,227,500 | (132,500) | (9.7%) |
| Use of Money and Property | 2,557,175 | 3,418,282 | 3,049,050 | (369,232) | (10.8%) |
| Intergovernmental | 55,000 | 260,000 | 310,000 | 50,000 | 19.2% |
| Charges for Services | 8,124,533 | 8,491,399 | 7,989,130 | (502,269) | (5.9%) |
| Other Revenues | 1,768,121 | 2,123,932 | 2,310,100 | 186,168 | 8.8% |
| Overhead | 8,170,297 | 9,417,289 | 9,417,289 | - | 0.0% |
| Total General Fund | 91,117,036 | 96,473,242 | 88,417,478 | (8,055,764) | (8.4%) |
| State Gas Tax | 2,893,939 | 3,000,707 | 3,022,851 | 22,144 | 0.7% |
| Storm Drain Improvement | 50,000 | 50,000 | 50,000 | - | 0.0% |
| Street Landscaping and Lighting | 1,566,209 | 1,558,600 | 1,558,600 | - | 0.0% |
| Local Transportation Tax Article 3 | 46,714 | 49,587 | 46,714 | (2,873) | (5.8%) |
| Measure M | 950,904 | 990,182 | 1,000,261 | 10,079 | 1.0% |
| Proposition A | 1,370,800 | 1,412,225 | 1,413,383 | 1,158 | 0.1% |
| Proposition C | 1,173,711 | 1,208,155 | 1,267,477 | 59,322 | 4.9% |
| Measure R | 841,051 | 866,959 | 875,855 | 8,896 | 1.0% |
| Measure W | - | 720,000 | 720,000 | - | 0.0% |
| Air Quality Improvement | 89,000 | 90,000 | 67,984 | (22,016) | (24.5%) |
| Intergovernmental Grants | 1,493,123 | 5,532,005 | 1,361,201 | (4,170,804) | (75.4%) |
| Comm Develop Block Grant | 377,171 | 472,566 | 472,566 | - | 0.0% |
| Housing Authority | 5,917,520 | 7,404,563 | 7,116,683 | (287,880) | (3.9%) |
| Parks and Recreation Facilities | 30,000 | 30,000 | 30,000 | - | 0.0% |
| Narcotic Forfeiture and Seizure | 32,000 | 12,000 | 30,000 | 18,000 | 150.0% |
| Subdivision Park Trust | 2,500,000 | 1,262,500 | 500,000 | (762,500) | (60.4%) |
| Disaster Recovery | 52,000 | 52,000 | 50,500 | (1,500) | (2.9%) |
| Capital Projects | 687,512 | 490,921 | 477,262 | (13,659) | (2.8%) |
| Harbor Tidelands | 7,032,165 | 6,812,845 | 5,914,211 | (898,634) | (13.2%) |
| Harbor Uplands | 5,357,000 | 5,930,000 | 4,442,300 | (1,487,700) | (25.1%) |
| Solid Waste | 4,340,828 | 4,686,655 | 4,710,165 | 23,510 | 0.5% |
| Wastewater | 5,605,050 | 6,241,765 | 5,876,765 | (365,000) | (5.8%) |
| Transit | 2,723,067 | 2,993,620 | 2,498,092 | (495,528) | (16.6%) |
| Self-Insurance Program | 7,562,531 | 8,076,000 | 8,073,504 | (2,496) | (0.0%) |
| Vehicle Replacement | 4,428,017 | 4,148,572 | 4,166,572 | 18,000 | 0.4% |
| Building Occupancy | 4,149,630 | 3,277,446 | 3,277,446 | - | 0.0% |
| Information Technology | 3,832,530 | 4,054,480 | 4,054,480 | - | 0.0% |
| Emergency Communications | 3,363,825 | 3,452,277 | 3,452,277 | - | 0.0% |
| Major Facilities Repair | 89,007 | 91,543 | 91,543 | - | 0.0% |
| Total Before Adjustments | 159,672,340 | 171,441,415 | 155,036,170 | (16,405,245) | (9.6%) |
| Less: Internal Svc Funds/Overhead | 31,211,746 | 31,211,746 | 32,426,532 | 1,214,786 | 3.9% |
| Total City | 128,460,594 | 140,229,669 | 122,609,638 | (17,620,031) | (12.6%) |
| Successor Agency | 617,487 | 617,487 | 1,178,995 | 561,508 | 90.9% |
| Housing Successor Agency | 259,383 | 259,383 | 359,650 | 100,267 | 38.7% |
| Community Financing Authority | 301,896 | 301,896 | 1,091,070 | 789,174 | 261.4% |
| Grand Total | 129,639,360 | 141,408,435 | 125,239,353 | (16,169,082) | (11.4%) |

GENERAL FUND PROPERTY TAX

Description

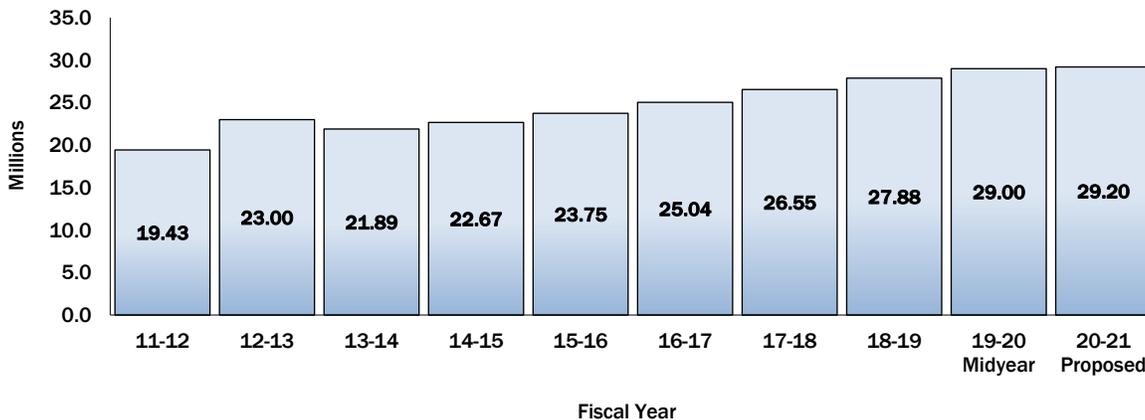
Property tax is imposed on real property (land and permanently attached improvements such as buildings) and tangible personal property (moveable property) located within the City. Property is assessed by the County Assessor except for certain public utility properties which are assessed by the State Board of Equalization. The property tax rate is based on 1.0% of the assessed value. For every \$1 of property tax collected, \$0.166 goes to the City.

Background

Growth in property tax is realized from the 2.0% annual increase allowed by Proposition 13, increased valuation occurring due to any new construction activity, and the reassessment of property due to resale. In FY 2012-13, housing funds of the former Redevelopment Agency were returned to the State and redistributed to local jurisdictions.

Outlook

Property tax revenue for FY 2020-21 is projected to increase by \$200,000, or 0.7%, to \$29,200,000 (including Property Tax Trust Fund revenue of \$450,000). The increase is attributable to an incremental improvement in property values as assessed in calendar year 2019 partially offset by an anticipated increase in delinquent payments by property owners. Property tax revenue is the City's number one source of operating revenue.



GENERAL FUND PROPERTY TAX IN LIEU OF VLF

Description

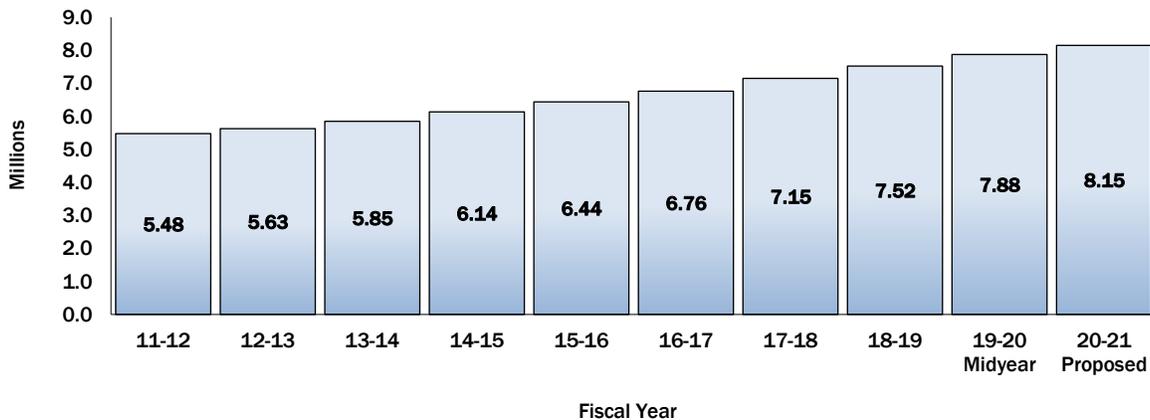
After lowering the vehicle license fee (VLF) rate in the mid-1990s, the state has reimbursed counties and cities for their lost revenue. Before 2004, the state provided counties and cities state General Fund revenue to reimburse these losses. Starting in 2004, the state paid for the lost VLF revenue by redirecting a portion of property taxes from schools to counties and cities. The amount counties and cities received was based on their populations. Today, counties' and cities' VLF swap amounts increase annually based on growth in the assessed value of property within their boundaries.

Background

Property tax in lieu of VLF mirrors property tax. As property values have increased steadily due to a combination of some new construction, increasing levels of real estate sales and home value growth, property tax in lieu of VLF has increased.

Outlook

Property tax in lieu of VLF revenue for FY 2020-21 is projected to increase by \$275,000, or 3.5%, to \$8,150,000. The increase is attributable to an incremental improvement in property values as assessed in calendar year 2019. Delinquent payments by property owners do not impact this revenue source.



GENERAL FUND SALES AND USE TAX

Description

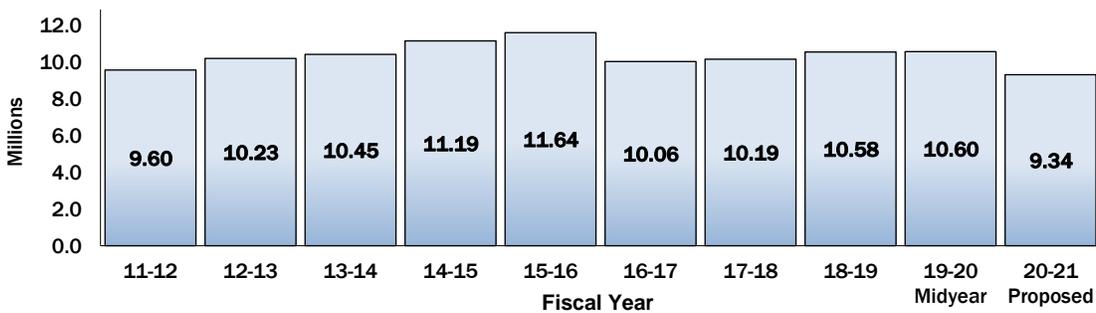
Sales and use tax is imposed upon most retail transactions. The Los Angeles County rate is currently 9.5% of the sale price of taxable goods and services sold at retail in Redondo Beach. The City receives 1.0% of the taxable sales while the remainder is allocated to the State, the County and various transit authorities. The sales tax data presented below includes for fiscal years prior to FY 2016-17, the State “triple flip” sales tax.

Background

Sales and use tax revenue is somewhat cyclical in nature, responding to local and state economic trends. The FY 2015-16 revenue amount includes the final true-up payment of “triple flip” revenue.

Outlook

Sales and use tax revenue is projected to decrease by \$1,260,000, or 11.9%, from midyear 2019-20 to \$9,340,000. The COVID-19 pandemic-related business closures are seen in a lack of sales for the coming year in the categories of restaurants and hotels, general consumer goods, business and industry, and autos and transportation.



GENERAL FUND UTILITY USERS' TAX

Description

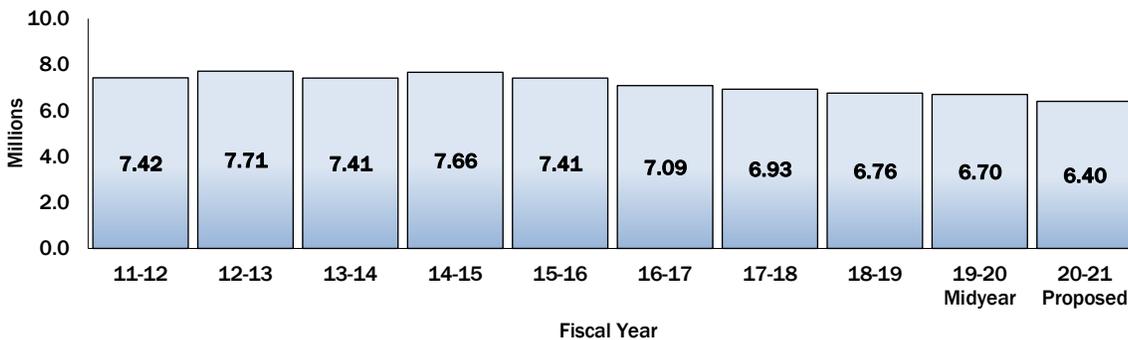
The utility users' tax (UUT) is imposed on consumers of electric, gas, cable television, water and telephone services. Since 1969, most residents and nearly all businesses in the City pay the UUT, which is imposed at 4.75%.

Background

Funds provided from this key tax-based operating resource have steadily declined over the past few years with changes in consumer usage. In FY 2008-09 the citizens of Redondo Beach passed a bill to keep the UUT at the same rate as prior years. In March 2009, local voters approved Measure A, the Utility Users' Tax Telecommunications Modernization Ordinance, updating the City's UUT Ordinance in response to changes in both telecommunications services and technology. Approval of this measure served to protect the telecommunications portion of this critical operation revenue source from a variety of legislative and legal challenges impairing the future viability of UUT resources.

Outlook

UUT revenue for FY 2020-21 of \$6,400,000 is projected to decrease by \$300,000, or 4.5%, from midyear. A decreased usage of utilities (primarily water and electric) during the pandemic-related business closures is not offsetting the increased residential usage as more individuals work from home.



GENERAL FUND TRANSIENT OCCUPANCY TAX

Description

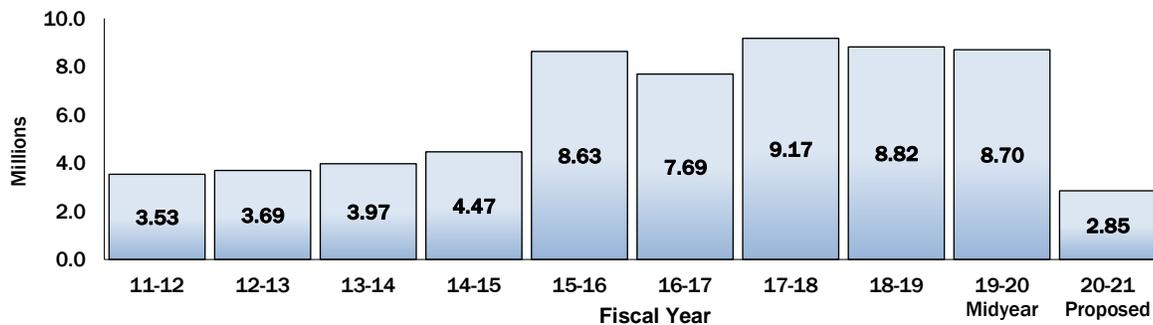
Transient occupancy tax (TOT) is imposed on occupants of hotel, motel, inn, tourist home or other lodging facilities unless such occupancy is for 30 days or longer. The tax is applied to the customer's lodging bill.

Background

The current voter-approved TOT rate of 12% became effective July 2005, increasing from the prior 10% rate. In FY 2015-16, the Marine Avenue hotel reserve account was booked as revenue, and in FY 2016-17, the reserve account became fully funded so the City began to receive its full TOT revenue.

Outlook

FY 2019-20 TOT revenue is projected to decrease \$5,850,000 to \$2,850,000 reflecting an anticipated slow recovery from the closed and nearly empty hotels seen in FY 2019-20. TOT has been most impacted by the COVID-19 restrictions.



GENERAL FUND FRANCHISE FEES

Description

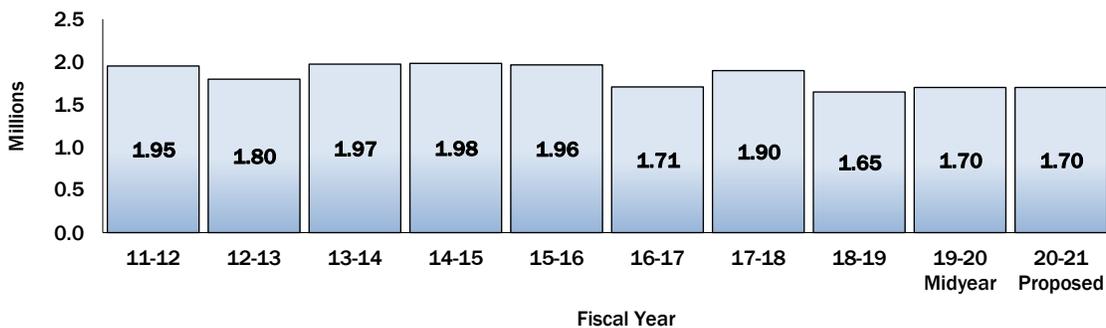
Franchise fees are imposed upon privately-owned utility companies for the privilege of using City streets or rights-of-way. The fees are based on a percentage of each utility company's gross receipts.

Background

The City collects franchise fees from Spectrum Cable, Southern California Edison, Southern California Gas Company, and Frontier. Pursuant to AB 1069, which passed in October 2017, the City's franchise process for local taxicab operators has been eliminated. In December 1992, the City successfully negotiated with Southern California Gas Company a franchise agreement on gas transported, but not sold by the gas company. An in-lieu fee was instituted, which effectively recovered all revenues lost through the deregulation of gas sales.

Outlook

Franchise fees are projected to remain flat at \$1,700,000 from midyear FY 2019-20 to FY 2020-21. Cable television franchise revenue sources represent about 55% of the overall franchise fee revenue, while projected revenue from the electricity franchise represents 25%. The gas franchise revenue generated from the sale and transport of natural gas utilized to power the local AES power plant represents 20% of the total franchise fee estimate. Miscellaneous franchises, including those for water utilities, are negligible.



GENERAL FUND BUSINESS LICENSE TAX

Description

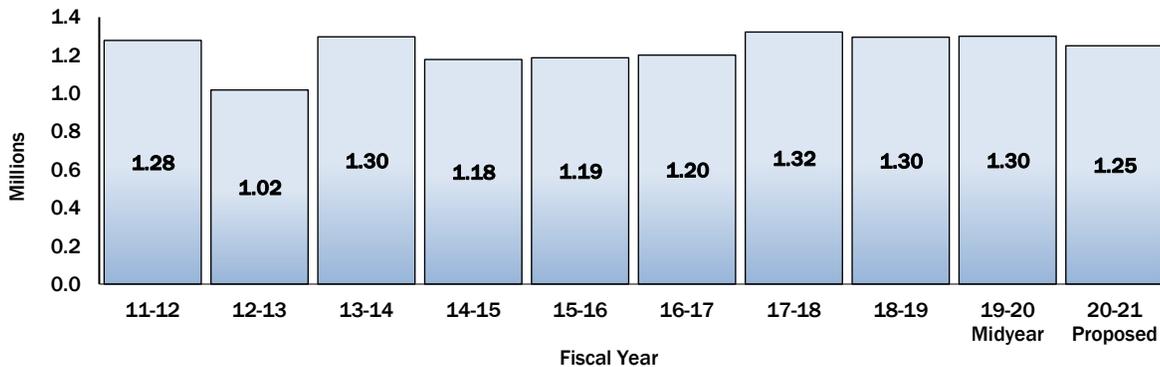
Business license tax is imposed on commercial establishments for the privilege of conducting business within the City. The majority of the tax is levied using two factors - a flat rate system and a per employee charge.

Background

The flat rate has remained unchanged since FY 1991-92. During FY 2003-04, the cap on the number of employees subject to the \$18 per capita tax was removed. Estimates are based upon a combination of inflation factors, business growth, business turnover, collection percentage, and number of field inspections. In March 2005, the City put forth a ballot measure to raise the business license tax each year in an amount equal to the CPI. The voters did not approve this measure.

Outlook

Business license tax revenue is expected to decrease \$50,000 to \$1,250,000 reflecting the pandemic-related economic conditions.



GENERAL FUND PROPERTY TRANSFER TAX

Description

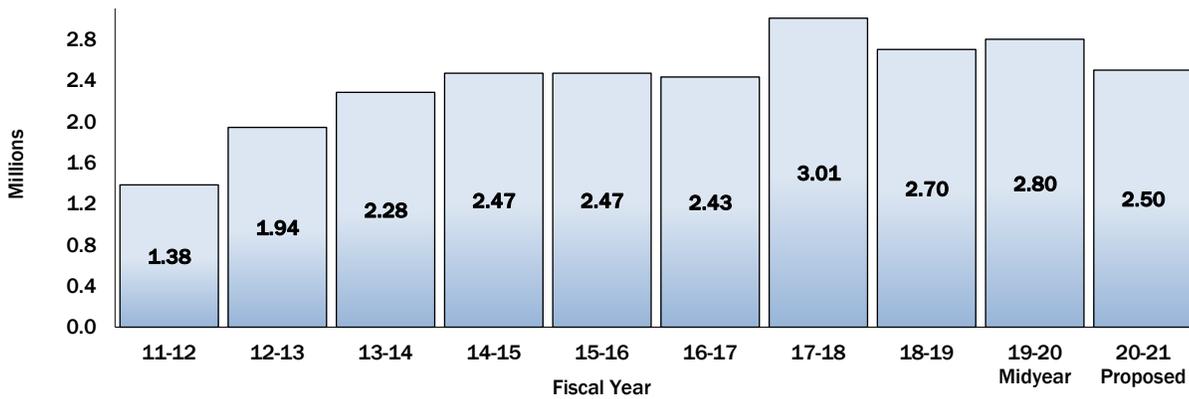
Property transfer tax is imposed on any conveyance of real property when a change in "deed" is filed with the County Registrar-Recorder.

Background

The City's tax rate is \$1.10 per \$500 in sale value, and revenue fluctuates with the sale of property in Redondo Beach.

Outlook

The FY 2020-21 revenue estimate of \$2,500,000 represents a \$300,000 decrease from midyear. The number of properties sold in Redondo Beach are expected to decline in the first quarter of the fiscal year, and sales values are expected to remain stable throughout the year.



GENERAL FUND OTHER TAXES

Description

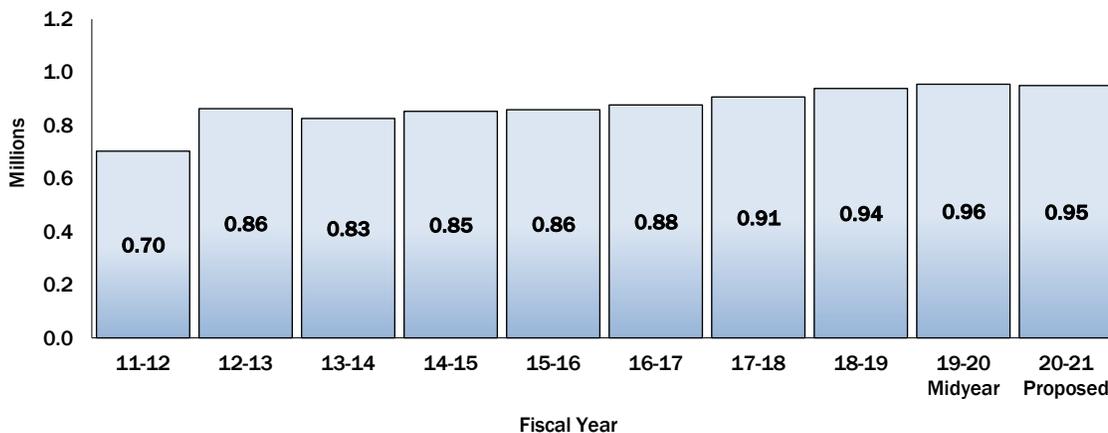
The other taxes graph presented below includes homeowners' exemption and public safety augmentation fund (PSAF) revenue. The California Constitution provides for a homeowner's exemption in assessed value from the property tax assessment of any property owned and occupied as the owner's principal place of residence. The loss of property tax revenue from the exemption is offset by this revenue source from the state. Pursuant to Proposition 172, PSAF is a half-cent sales tax dedicated to local public safety services.

Background

Both homeowners' exemptions and PSAF have been very stable revenue sources with only a small FY 2012-13 spike in PSAF. Homeowners' exemptions are \$7,000 (maximum) in assessed value, reducing the annual property tax bill for a qualified homeowner by up to only \$70. PSAF revenue is distributed to counties who then distribute funding to cities based on their proportionate share of net property tax loss due to ERAF.

Outlook

Revenue from other taxes is projected to remain relatively flat with homeowners' exemptions at \$140,000 and PSAF decreasing by only \$5,000 to \$810,000.



GENERAL FUND LICENSES AND PERMITS

Description

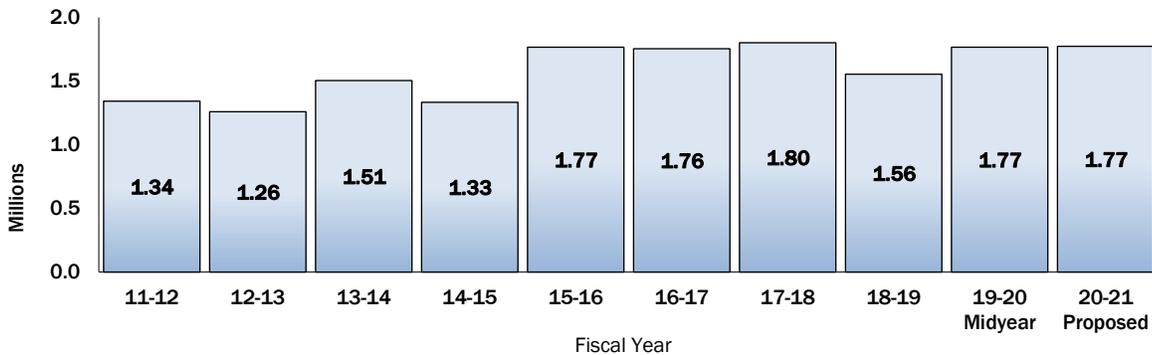
These fees are imposed for the processing of all construction permits, bicycle and canine licenses, and preferential parking permits.

Background

Approximately 92% of this revenue is from permits issued for construction activity. The cyclical trends in recent years are wholly attributable to economic cycles which impact the building and construction industry.

Outlook

The City expects to see a small increase of only \$2,069, to \$1,774,409 in this revenue source in FY 2020-21. The increase is primarily from miscellaneous permits such as dog licenses.



GENERAL FUND FINES AND FORFEITURES

Description

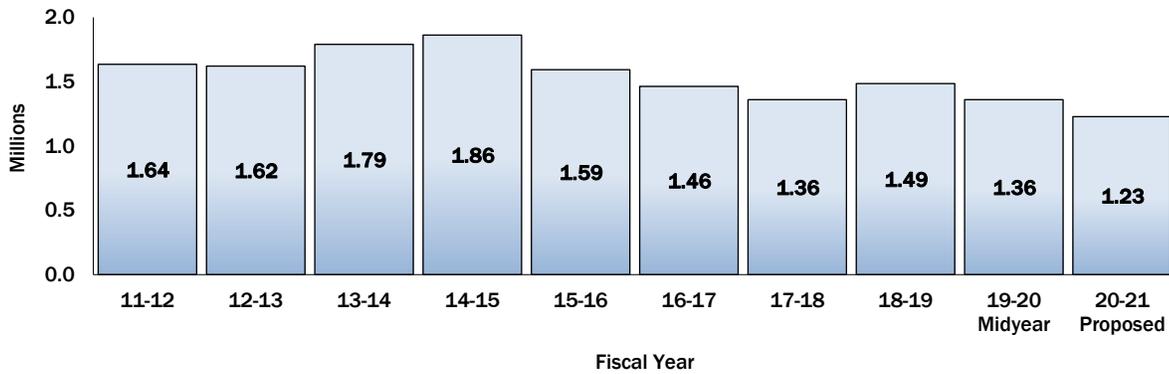
Fines are imposed on persons receiving tickets for vehicle code and/or parking violations in the City. In addition, reimbursements are required through the courts for direct billing of police services associated with arresting offenders or criminals.

Background

Parking citations account for approximately 92% of this revenue source. Revenue decreases since FY 2014-15 have been offset by increases in parking meter revenue as meter technology enhancements have reduced violations at the meters.

Outlook

Estimates for FY 2020-21 of \$1,227,500 show fines and forfeitures revenue decreasing by \$132,500 primarily from parking citations and vehicle code fines while estimates for restitution are increasing slightly.



GENERAL FUND USE OF MONEY AND PROPERTY

Description

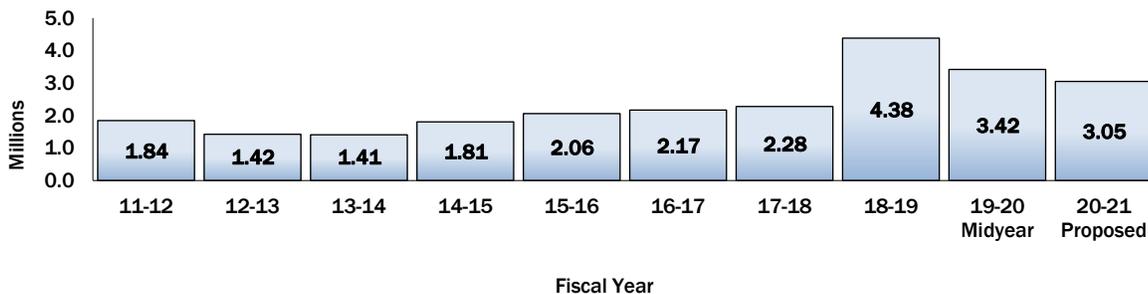
Use of money and property revenue is derived from two sources: (1) the investment and management of City surplus funds in accordance with State law, the City Charter, and the City's Statement of Investment Policy, and (2) the use of various City facilities and recreational venues, including Aviation, Veterans' and Alta Vista parks and camping fees at Wilderness Park.

Background

The City invests surplus funds based upon requirements of the California Government Code, City Charter, and the City's Statement of Investment Policy. The investment policy is reviewed and approved by the Mayor and City Council and the Budget and Finance Commission on an annual basis. Investments are maintained in a prudent and professionally responsible manner ensuring sufficient liquidity, responding to both the City's operating and capital improvement cash flow requirements. Investment liquidity is maintained while honoring the primary fiduciary responsibility of ensuring the safety of all investments. Proactive investment management produces competitive investment returns measured against established investment portfolio performance benchmarks.

Outlook

The use of money and property for the General Fund for FY 2020-21 is projected to decrease by \$369,232, or 10.8%, to \$3,049,050. With lower interest rates, investment earnings are estimated to decrease \$325,000. Decreased rental income estimates of \$44,232 reflect the pandemic-related economic conditions.



GENERAL FUND INTERGOVERNMENTAL

Description

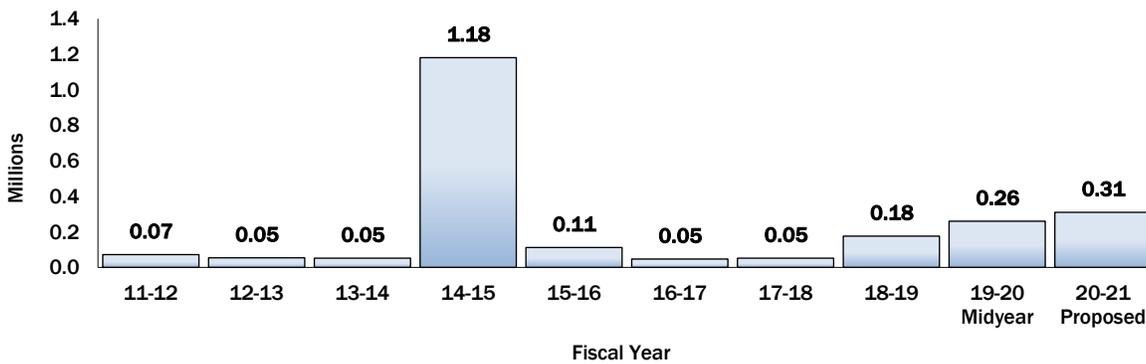
Intergovernmental revenue comes from other governmental agencies. The majority of this revenue is received from State subventions. Examples have historically included motor vehicle (registration) in-lieu tax (MVIL), SB90 reimbursements, and the California Library Services Act.

Background

Revenue estimates are provided by the State Department of Finance, State Controller's Office and the State Board of Equalization utilizing trend and projection assumptions. Fluctuations in this revenue source are dependent on the grants and other state subventions received by the City. For the last several years, there has been a steady decrease in the allocation of money to local governments from the State. FY 2014-15 revenue included a one-time back payment of SB90 reimbursements.

Outlook

Intergovernmental revenue is estimated to be \$310,000. For FY 2020-21, \$250,000 is projected for police grant funding; \$30,000 is projected for motor vehicle/in lieu; and \$30,000 is projected for SB90 State mandated cost reimbursement.



GENERAL FUND CHARGES FOR SERVICES

Description

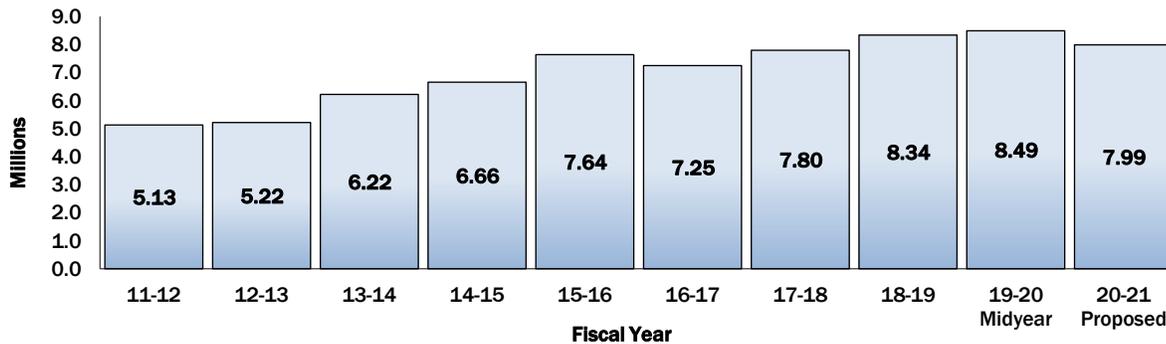
The City collects fees from users of, or participants in, City-provided services, such as plan checking, engineering services, parking meter fees, fire inspections, police booking fees, stand-by at special events, and recreational and cultural activities.

Background

The City establishes its user-fee structure to recover the full cost, or at least part of the cost, of providing services enjoyed by the users or participants. A comprehensive update to City fees was done in FY 2007-08 and FY 2008-09, raising a large percentage of the fees to full cost. Individual fees are usually updated during the annual budget process, however, changes to fees can be proposed at any time. Revenues from charges for services are impacted not only by rates, but also by usage.

Outlook

For FY 2020-21, forecasted revenue for charges for services will decrease 5.9%, or \$502,269, from midyear to \$7,989,130. The majority of the decrease in fees is from an anticipated drop in usage of City parking meters related to COVID-19 restrictions and closures.



REVENUE DETAIL
FISCAL YEARS FY 2016-17 TO 2020-21

| <i>Fund</i> | Actual 2016-17 | Actual 2017-18 | Actual 2018-19 | Midyear 2019-20 | Proposed 2020-21 |
|-----------------------------------|-------------------|-------------------|-------------------|--------------------|---------------------|
| GENERAL FUND: | | | | | |
| Taxes: | | | | | |
| Property Tax | 25,034,620 | 26,547,311 | 27,883,984 | 29,000,000 | 29,200,000 |
| Property Tax in Lieu of VLF | 6,762,940 | 7,150,801 | 7,524,366 | 7,875,000 | 8,150,000 |
| Homeowners' Exemption | 145,440 | 144,005 | 139,995 | 140,000 | 140,000 |
| Sales and Use Tax | 10,059,087 | 10,185,208 | 10,578,527 | 10,600,000 | 9,340,000 |
| Public Safety Augmentation Fund | 731,571 | 762,572 | 798,799 | 815,000 | 810,000 |
| Utility Users' Tax | 7,085,063 | 6,928,129 | 6,757,622 | 6,700,000 | 6,400,000 |
| Transient Occupancy Tax | 7,689,889 | 9,172,934 | 8,816,739 | 8,700,000 | 2,850,000 |
| Franchise Fees | 1,706,371 | 1,896,809 | 1,647,287 | 1,700,000 | 1,700,000 |
| Business License Tax | 1,201,068 | 1,322,333 | 1,295,050 | 1,300,000 | 1,250,000 |
| Property Transfer Tax | 2,432,818 | 3,005,444 | 2,701,190 | 2,800,000 | 2,500,000 |
| Sub-total | 62,848,867 | 67,115,546 | 68,143,559 | 69,630,000 | 62,340,000 |
| Licenses and Permits: | | | | | |
| Construction/Excavation Permits | 1,611,040 | 1,656,555 | 1,417,082 | 1,638,500 | 1,638,000 |
| Street/Curb/Parking Permits | 63,060 | 63,562 | 63,415 | 68,500 | 66,250 |
| Miscellaneous Licenses/Permits | 81,019 | 81,384 | 74,910 | 65,340 | 70,159 |
| Sub-total | 1,755,119 | 1,801,501 | 1,555,407 | 1,772,340 | 1,774,409 |
| Fines and Forfeitures: | | | | | |
| Parking Citations | 1,340,862 | 1,224,404 | 1,355,100 | 1,250,000 | 1,125,000 |
| Vehicle Code Fines | 115,183 | 128,392 | 110,871 | 110,000 | 95,000 |
| Restitution | 6,576 | 7,486 | 19,394 | - | 7,500 |
| Sub-total | 1,462,621 | 1,360,282 | 1,485,365 | 1,360,000 | 1,227,500 |
| Use of Money and Property: | | | | | |
| Investment Earnings | 272,858 | 230,964 | 2,035,945 | 1,050,000 | 725,000 |
| Rents and Percentages | 1,895,318 | 2,047,466 | 2,345,423 | 2,368,282 | 2,324,050 |
| Sub-total | 2,168,176 | 2,278,430 | 4,381,368 | 3,418,282 | 3,049,050 |
| Intergovernmental: | | | | | |
| Motor Vehicle/ In-Lieu | 31,132 | 36,272 | 32,965 | 30,000 | 30,000 |
| SB90 State Mandated Cost Reimb. | 16,366 | 15,958 | 17,500 | 30,000 | 30,000 |
| Grant Funding | - | - | 125,468 | 200,000 | 250,000 |
| Sub-total | 47,498 | 52,230 | 175,933 | 260,000 | 310,000 |

REVENUE DETAIL
FISCAL YEARS FY 2016-17 TO 2020-21

| <i>Fund</i> | Actual 2016-17 | Actual 2017-18 | Actual 2018-19 | Midyear 2019-20 | Proposed 2020-21 |
|-------------------------------------|-------------------|-------------------|-------------------|--------------------|---------------------|
| Charges for Services: | | | | | |
| Administrative Fees | 153,810 | 89,867 | 129,028 | 107,200 | 107,000 |
| Parking Meter Fees | 2,302,047 | 2,268,384 | 2,268,467 | 2,300,000 | 2,070,000 |
| Police Service Fees | 342,117 | 351,605 | 334,701 | 357,630 | 292,000 |
| Fire Service Fees | 373,367 | 713,434 | 866,878 | 837,600 | 642,750 |
| Library Book Fines/Fees | 68,017 | 63,077 | 70,010 | 52,700 | 37,500 |
| Recreation Users Pay | 1,803,285 | 1,956,061 | 2,006,709 | 1,965,000 | 1,935,000 |
| Planning Fees | 220,599 | 256,988 | 276,124 | 379,270 | 379,270 |
| Building & Engineering Fees | 1,574,351 | 1,698,103 | 2,001,962 | 2,104,460 | 2,129,560 |
| State Energy Fees | 183,461 | 186,018 | 151,561 | 173,000 | 173,000 |
| Other Building Fees | 227,294 | 211,076 | 230,732 | 208,539 | 208,550 |
| Public Works Fees | 893 | 783 | 1,279 | 6,000 | 14,500 |
| Sub-total | 7,249,241 | 7,795,396 | 8,337,451 | 8,491,399 | 7,989,130 |
| Other Revenue: | | | | | |
| Miscellaneous Revenue | 921,189 | 1,050,590 | 3,078,813 | 2,004,032 | 2,223,200 |
| Program Donations | 62,169 | 47,107 | 138,297 | 119,900 | 86,900 |
| Claims Settlement | 167 | - | - | - | - |
| Sub-total | 983,525 | 1,097,697 | 3,217,110 | 2,123,932 | 2,310,100 |
| REVENUE FROM OUTSIDE SOURCES | 76,515,047 | 81,501,082 | 87,296,193 | 87,055,953 | 79,000,189 |
| Overhead | | | | | |
| Overhead Charges | 8,292,178 | 8,170,297 | 8,503,283 | 9,417,289 | 9,417,289 |
| Sub-total | 8,292,178 | 8,170,297 | 8,503,283 | 9,417,289 | 9,417,289 |
| TOTAL GENERAL FUND | 84,807,225 | 89,671,379 | 95,799,476 | 96,473,242 | 88,417,478 |
| STATE GAS TAX FUND: | | | | | |
| Taxes | 1,311,069 | 1,847,902 | 2,653,976 | 2,985,207 | 2,996,851 |
| Use of Money and Property | (470) | (2,265) | 28,571 | 2,000 | 20,000 |
| Charges for Services | - | 1,431 | - | - | - |
| Other Revenue | 5,799 | 5,428 | 42,057 | 13,500 | 6,000 |
| TOTAL STATE GAS TAX FUND | 1,316,398 | 1,852,496 | 2,724,604 | 3,000,707 | 3,022,851 |

REVENUE DETAIL
FISCAL YEARS FY 2016-17 TO 2020-21

| <i>Fund</i> | Actual 2016-17 | Actual 2017-18 | Actual 2018-19 | Midyear 2019-20 | Proposed 2020-21 |
|---|-------------------|-------------------|-------------------|--------------------|---------------------|
| <i>STORM DRAIN IMPROVEMENT FUND:</i> | | | | | |
| Charges for Services | 51,980 | 96,319 | 44,174 | 50,000 | 50,000 |
| TOTAL STORM DRAIN IMPROVEMENT FUND | 51,980 | 96,319 | 44,174 | 50,000 | 50,000 |
| <i>STREET LANDSCAPING/LIGHTING FUND:</i> | | | | | |
| Charges for Services | 1,524,793 | 1,517,231 | 1,510,189 | 1,558,600 | 1,558,600 |
| TOTAL STREET LANDSCAPING AND LIGHTING FUND | 1,524,793 | 1,517,231 | 1,510,189 | 1,558,600 | 1,558,600 |
| <i>LOCAL TRANSPORTATION ARTICLE 3 FUND:</i> | | | | | |
| Intergovernmental | 121,845 | - | 3,000 | 49,587 | 46,714 |
| TOTAL LOCAL TRANSPORTATION ARTICLE 3 FUND | 121,845 | - | 3,000 | 49,587 | 46,714 |
| <i>MEASURE M FUND:</i> | | | | | |
| Use of Money and Property | - | (2,316) | 50,368 | 10,000 | 30,000 |
| Intergovernmental | - | 729,824 | 970,261 | 980,182 | 970,261 |
| TOTAL MEASURE M FUND | - | 727,508 | 1,020,629 | 990,182 | 1,000,261 |
| <i>PROPOSITION A FUND:</i> | | | | | |
| Use of Money and Property | 16,613 | (1,218) | 63,577 | 22,000 | 30,000 |
| Intergovernmental | 1,242,554 | 1,296,290 | 1,383,384 | 1,390,225 | 1,383,383 |
| TOTAL PROPOSITION A FUND | 1,259,167 | 1,295,072 | 1,446,961 | 1,412,225 | 1,413,383 |
| <i>PROPOSITION C FUND:</i> | | | | | |
| Use of Money and Property | 12,481 | 31,900 | 240,589 | 55,000 | 120,000 |
| Intergovernmental | 1,030,004 | 1,075,847 | 1,147,478 | 1,153,155 | 1,147,477 |
| TOTAL PROPOSITION C FUND | 1,042,485 | 1,107,747 | 1,388,067 | 1,208,155 | 1,267,477 |
| <i>MEASURE R FUND:</i> | | | | | |
| Use of Money and Property | 2,396 | 5,767 | 22,073 | 2,000 | 15,000 |
| Intergovernmental | 773,186 | 805,342 | 860,856 | 864,959 | 860,855 |
| TOTAL MEASURE R FUND | 775,582 | 811,109 | 882,929 | 866,959 | 875,855 |
| <i>MEASURE W FUND:</i> | | | | | |
| Intergovernmental | - | - | - | 720,000 | 720,000 |
| TOTAL MEASURE W FUND | - | - | - | 720,000 | 720,000 |
| <i>AIR QUALITY IMPROVEMENT FUND:</i> | | | | | |
| Use of Money and Property | 442 | 867 | 8,698 | 2,000 | 2,000 |
| Intergovernmental | 88,743 | 88,355 | 65,984 | 88,000 | 65,984 |
| TOTAL AIR QUALITY IMPROVEMENT FUND | 89,185 | 89,222 | 74,682 | 90,000 | 67,984 |
| <i>INTERGOVERNMENTAL GRANTS FUND:</i> | | | | | |
| Intergovernmental | 934,452 | 886,045 | 1,445,850 | 5,532,005 | 1,361,201 |
| TOTAL INTERGOVERNMENTAL GRANTS FUND | 934,452 | 886,045 | 1,445,850 | 5,532,005 | 1,361,201 |

REVENUE DETAIL
FISCAL YEARS FY 2016-17 TO 2020-21

| <i>Fund</i> | Actual 2016-17 | Actual 2017-18 | Actual 2018-19 | Midyear 2019-20 | Proposed 2020-21 |
|--|-------------------|--------------------|--------------------|--------------------|---------------------|
| COM DEV BLOCK GRANT FUND: | | | | | |
| Intergovernmental | 627,587 | 99,094 | 147,866 | 472,566 | 472,566 |
| Other Revenue | 82,234 | - | 20,000 | - | - |
| TOTAL COM DEV BLOCK GRANT FUND | 709,821 | 99,094 | 167,866 | 472,566 | 472,566 |
| HOUSING AUTHORITY FUND: | | | | | |
| Use of Money and Property | 207 | 213 | 795 | - | - |
| Intergovernmental | 6,038,899 | 5,693,499 | 6,443,799 | 7,404,563 | 7,116,683 |
| TOTAL HOUSING AUTHORITY FUND | 6,039,106 | 5,693,712 | 6,444,594 | 7,404,563 | 7,116,683 |
| PARKS AND REC FACILITIES FUND: | | | | | |
| Taxes | 33,600 | 40,800 | 34,400 | 30,000 | 30,000 |
| TOTAL PARKS AND REC FACILITIES FUND | 33,600 | 40,800 | 34,400 | 30,000 | 30,000 |
| NARCOTIC FORF/SEIZURE FUND: | | | | | |
| Fines and Forfeitures | 61,307 | 8,333 | 4,059 | - | 20,000 |
| Use of Money and Property | 1,760 | 5,375 | 24,681 | 12,000 | 10,000 |
| TOTAL NARCOTIC FORF/ SEIZURE FUND: | 63,067 | 13,708 | 28,740 | 12,000 | 30,000 |
| SUBDIVISION PARK TRUST FUND: | | | | | |
| Use of Money and Property | (10,725) | 6,257 | - | - | - |
| Other Revenue | 592,500 | 405,000 | 475,000 | 1,262,500 | 500,000 |
| TOTAL SUBDIVISION PARK TRUST FUND | 581,775 | 411,257 | 475,000 | 1,262,500 | 500,000 |
| DISASTER RECOVERY FUND: | | | | | |
| Charges for Services | - | 2,460 | 1,240 | 2,000 | 500 |
| Other Revenue | 11,241 | 396,825 | 297,796 | 50,000 | 50,000 |
| TOTAL DISASTER RECOVERY FUND | 11,241 | 399,285 | 299,036 | 52,000 | 50,500 |
| TOTAL SPECIAL REVENUE FUNDS | 14,554,497 | 15,040,605 | 17,990,721 | 24,712,049 | 19,584,075 |
| CAPITAL PROJECTS FUND: | | | | | |
| Use of Money and Property | 27 | 67 | 144 | - | - |
| Taxes | 206,881 | 208,149 | 182,220 | 200,000 | 180,000 |
| Intergovernmental | 273,618 | 279,667 | 284,826 | 290,921 | 297,262 |
| Other Revenue | - | - | - | - | - |
| TOTAL CAPITAL PROJECTS FUND | 480,526 | 487,883 | 467,190 | 490,921 | 477,262 |
| OPEN SPACE ACQUISITION | | | | | |
| Other Revenue | - | - | 350,000 | - | - |
| TOTAL OPEN SPACE ACQUISITION FUND | - | - | 350,000 | - | - |
| TOTAL GOVERNMENTAL FUNDS | 99,842,248 | 105,199,867 | 114,607,387 | 121,676,212 | 108,478,815 |

REVENUE DETAIL
FISCAL YEARS FY 2016-17 TO 2020-21

| <i>Fund</i> | Actual 2016-17 | Actual 2017-18 | Actual 2018-19 | Midyear 2019-20 | Proposed 2020-21 |
|------------------------------------|-------------------|-------------------|-------------------|--------------------|---------------------|
| <i>HARBOR TIDELANDS FUND:</i> | | | | | |
| Fines and Forfeitures | 7,590 | 8,015 | 18,585 | 17,000 | 7,200 |
| Use of Money and Property | 5,494,579 | 5,471,465 | 5,930,144 | 5,380,000 | 4,640,000 |
| Charges for Services | 1,244,830 | 1,187,964 | 1,363,181 | 1,412,345 | 1,263,511 |
| Other Revenue | 7,683 | 3,098 | 1,541 | 3,500 | 3,500 |
| TOTAL HARBOR TIDELANDS FUND | 6,754,682 | 6,670,542 | 7,313,451 | 6,812,845 | 5,914,211 |
| <i>HARBOR UPLANDS FUND:</i> | | | | | |
| Fines and Forfeitures | 23,175 | 18,060 | 7,155 | 8,000 | 15,300 |
| Use of Money and Property | 2,985,225 | 2,951,071 | 3,921,839 | 3,660,000 | 2,710,000 |
| Charges for Services | 2,417,054 | 2,336,942 | 2,419,470 | 2,261,750 | 1,716,750 |
| Other Revenue | 1,933 | 9,100 | 1,286 | 250 | 250 |
| TOTAL HARBOR UPLANDS FUND | 5,427,387 | 5,315,173 | 6,349,750 | 5,930,000 | 4,442,300 |
| <i>SOLID WASTE FUND:</i> | | | | | |
| Licenses and Permits | 24,816 | 26,894 | 30,087 | 30,000 | 25,000 |
| Intergovernmental | 36,394 | 36,257 | 53,499 | 36,178 | 35,518 |
| Charges for Services | 3,768,148 | 3,810,082 | 3,935,575 | 4,445,925 | 4,471,290 |
| Other Revenue | 164,171 | 267,800 | 171,139 | 174,552 | 178,357 |
| TOTAL SOLID WASTE FUND | 3,993,529 | 4,141,033 | 4,190,300 | 4,686,655 | 4,710,165 |
| <i>WASTEWATER FUND:</i> | | | | | |
| Use of Money and Property | 37,654 | 98,229 | 627,043 | 165,000 | 300,000 |
| Charges for Services | 5,546,092 | 5,575,855 | 5,380,957 | 5,528,000 | 5,528,000 |
| Other Revenue | 18 | 259 | 43,337 | 548,765 | 48,765 |
| TOTAL WASTEWATER FUND | 5,583,764 | 5,674,343 | 6,051,337 | 6,241,765 | 5,876,765 |
| <i>TRANSIT FUND:</i> | | | | | |
| Intergovernmental | 1,784,692 | 2,176,154 | 2,269,935 | 2,623,570 | 2,171,275 |
| Charges for Services | 412,044 | 372,041 | 377,422 | 369,000 | 326,317 |
| Other Revenue | 857 | 820 | 784 | 1,050 | 500 |
| TOTAL TRANSIT FUND | 2,197,593 | 2,549,015 | 2,648,141 | 2,993,620 | 2,498,092 |
| TOTAL ENTERPRISE FUNDS | 23,956,955 | 24,350,106 | 26,552,979 | 26,664,885 | 23,441,533 |

REVENUE DETAIL
FISCAL YEARS FY 2016-17 TO 2020-21

| <i>Fund</i> | Actual 2016-17 | Actual 2017-18 | Actual 2018-19 | Midyear 2019-20 | Proposed 2020-21 |
|--|--------------------|--------------------|--------------------|--------------------|---------------------|
| <i>SELF-INSURANCE PROGRAM FUND:</i> | | | | | |
| Charges for Services | 6,778,762 | 7,572,023 | 7,464,691 | 8,076,000 | 8,073,504 |
| Other Revenue | 1,234 | 108 | - | - | - |
| TOTAL SELF-INSURANCE PROGRAM FUND | 6,779,996 | 7,572,131 | 7,464,691 | 8,076,000 | 8,073,504 |
| <i>VEHICLE REPLACEMENT FUND:</i> | | | | | |
| Charges for Services | 4,044,531 | 4,449,754 | 4,306,886 | 4,049,072 | 4,049,072 |
| Fines and Foreitures | 842 | 1,177 | - | - | - |
| Other Revenue | 97,135 | 38,619 | 120,787 | 99,500 | 117,500 |
| TOTAL VEHICLE REPLACEMENT FUND | 4,142,508 | 4,489,550 | 4,427,673 | 4,148,572 | 4,166,572 |
| <i>BUILDING OCCUPANCY FUND:</i> | | | | | |
| Charges for Services | 3,929,547 | 4,149,630 | 4,368,316 | 3,277,446 | 3,277,446 |
| Other Revenue | 16,299 | 515 | 174 | - | - |
| TOTAL BUILDING OCCUPANCY FUND | 3,945,846 | 4,150,145 | 4,368,490 | 3,277,446 | 3,277,446 |
| <i>INFORMATION TECHNOLOGY FUND:</i> | | | | | |
| Charges for Services | 3,634,866 | 3,857,530 | 3,993,535 | 4,054,480 | 4,054,480 |
| Other Revenue | 3,450 | 2,369 | 940 | - | - |
| TOTAL INFORMATION TECHNOLOGY FUND | 3,638,316 | 3,859,899 | 3,994,475 | 4,054,480 | 4,054,480 |
| <i>EMERGENCY COMMUNICATIONS FUND :</i> | | | | | |
| Charges for Services | 3,618,911 | 3,447,505 | 2,964,157 | 3,452,277 | 3,452,277 |
| TOTAL EMERGENCY COMMUNICATIONS FUND | 3,618,911 | 3,447,505 | 2,964,157 | 3,452,277 | 3,452,277 |
| <i>MAJOR FACILITIES REPAIR FUND:</i> | | | | | |
| Charges for Services | 128,471 | 89,007 | 89,005 | 91,543 | 91,543 |
| TOTAL MAJOR FACILITIES REPAIR FUND | 128,471 | 89,007 | 89,005 | 91,543 | 91,543 |
| TOTAL INTERNAL SERVICE FUNDS | 22,254,048 | 23,608,237 | 23,308,491 | 23,100,318 | 23,115,822 |
| LESS: INTERNAL CHARGES/OVERHEAD | 30,384,714 | 31,683,111 | 31,683,111 | 31,700,009 | 32,426,532 |
| TOTAL CITY | 115,668,537 | 121,475,099 | 132,785,746 | 139,741,406 | 122,609,638 |
| SUCCESSOR AGENCY | 1,197,891 | 1,381,767 | 1,312,920 | 617,487 | 1,178,995 |
| HOUSING SUCCESSOR AGENCY | 134,389 | 85,353 | 74,847 | 259,383 | 359,650 |
| COMMUNITY FINANCING AUTHORITY | 829,136 | 768,050 | 28,632,024 | 301,896 | 1,091,070 |
| GRAND TOTAL | 117,829,953 | 123,710,269 | 162,805,537 | 140,920,172 | 125,239,353 |

OVERVIEW OF APPROPRIATIONS

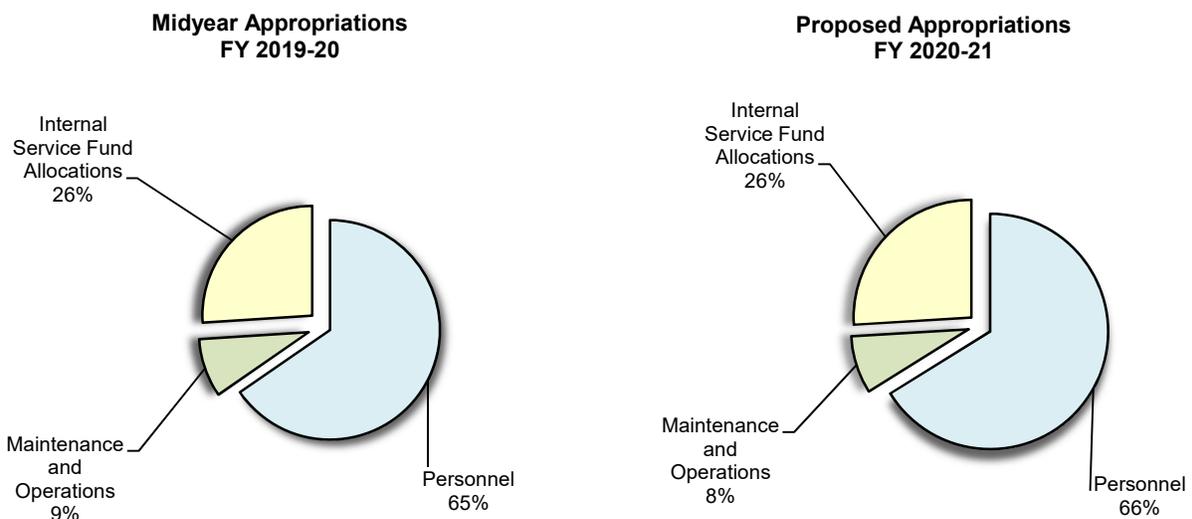
GENERAL FUND

The summary that follows reflects fund appropriations to City departments for the current budget year (FY 2020-21). Although appropriations originate from all funds of the City, the significant fund is the General Fund. Before consideration of transfers-out, General Fund appropriations are \$96,677,671, a decrease of \$48,007 from midyear. The decrease is from the inclusion of one-time appropriations in the midyear amounts more than offsetting the increased ongoing appropriations in the proposed amounts. The FY 2019-20 one-time appropriations include funding for employee wage and benefit increases, homeless issues, tree trimming, and parking meter replacements. The FY 2020-21 increased ongoing appropriations include funding for the CalPERS unfunded liability payment and public safety wage and benefit increases.

Below is a summary of the FY 2020-21 proposed General Fund expenditures compared with the FY 2019-20 midyear budget:

| <i>Appropriation Category</i> | Midyear 2019-20 | Proposed 2020-21 | Increase/ (Decrease) | |
|--|----------------------------|-----------------------------|---------------------------------|-----------------|
| Personnel | \$ 63,078,025 | \$ 63,971,807 | \$ 893,782 | 1.4% |
| Maintenance and Operations | 8,317,194 | 7,635,405 | (681,789) | (8.2%) |
| Internal Service Fund Allocations | 25,104,781 | 25,104,781 | - | 0.0% |
| Capital Outlay | 260,000 | - | (260,000) | (100.0%) |
| Subtotal | 96,760,000 | 96,711,993 | (48,007) | (0.0%) |
| Transfers-Out | 2,885,096 | 2,629,076 | (256,020) | (8.9%) |
| Total | 99,645,096 | 99,341,069 | (304,027) | (0.3%) |

GENERAL FUND APPROPRIATIONS



Personnel costs in the General Fund increased \$859,460, or 1.4%. The FY 2020-21 proposed personnel amounts reflect:

- Memorandums of Understanding (MOU) in force.
- Employer contribution increases to the California Public Employees Retirement System (CalPERS). The employer normal cost rates will increase from 9.152% to 9.342% for the miscellaneous group and from 22.230% to 23.353% for public safety. The City's unfunded liability contribution for all funds will increase from \$3,989,379 to \$4,511,145 for the miscellaneous group and from \$7,751,682 to \$8,730,646 for public safety.
- No medical insurance adjustments as they will not be made until FY 2020-21 midyear for rate increases effective in January 2021.
- Estimated Other Post-Employment Benefit (OPEB) contributions of 4.4% for the miscellaneous group and 7.2 % for public safety.

The FY 2020-21 maintenance and operations budget is decreasing from the FY 2019-20 midyear budget by \$681,789, or 8.2%, due to the one-time appropriations included in the midyear budget.

The FY 2020-21 internal service fund allocations are based on the last completed fiscal year's (FY 2018-1) actual expenses and were prepared just prior to midyear 2019-20. These allocations will be updated again with the midyear 2020-21 budget review (using actual expenses from FY 2019-20).

The FY 2020-21 transfers out reflect the street landscaping and lighting subsidy (\$978,094) and the debt service payment (\$1,650,982) from the City's General Fund to the Public Financing Authority associated with the refinancing/acquisition of harbor leaseholds which is reimbursed by the Harbor Uplands Fund.

SPECIAL REVENUE FUNDS

The combined appropriations in the FY 2020-21 Special Revenue Funds are approximately \$17.1 million, a decrease of approximately \$6.8 million, or -28.4%, from midyear. This variation is attributable to one-time FY 2019-20 grant funding and a decrease in grant-funded capital improvement projects.

CAPITAL PROJECTS FUNDS

The combined appropriations in the FY 2020-21 Capital Projects Funds are approximately \$2.9 million, an increase of approximately \$0.8 million, or 36.5%, from midyear. This variation is primarily attributable to the fluctuating nature of capital improvement projects.

ENTERPRISE FUNDS

Harbor Tidelands Fund:

Budgeted appropriations for FY 2020-21 are estimated at approximately \$7.8 million, a decrease of 1.6% from midyear. The fluctuation of capital improvement projects in the Harbor Tidelands account for a majority of the variation.

Harbor Uplands Fund:

Appropriations for FY 2020-21 are budgeted at approximately \$4.8 million, down 21.6%, from FY 2019-20 midyear budgeted amounts. The decrease of the number of capital improvement projects accounts for a majority of the decrease.

Solid Waste Fund:

Appropriations are budgeted at approximately \$5.1 million, down just \$4,203, or 0.1%, from FY 2019-20 midyear amounts.

Wastewater Fund:

Appropriations for FY 2019-20 are budgeted at approximately \$6.6 million, up \$599,409, or 10.0%, from FY 2018-19 budgeted amounts. The increase of the capital improvement projects in the FY 2018-19 Adopted Budget accounts for a majority of the increase.

Transit Fund:

Appropriations for FY 2020-21 are budgeted at approximately \$4.4 million, down \$283,607, or 6.0%, from FY 2019-20 budgeted amounts. The decrease is due to FY 2019-20 one-time appropriations for bus rider information, transit planning services and transit vehicle replacements.

INTERNAL SERVICE FUNDS

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City. The total FY 2020-21 appropriations for the Internal Service Funds are approximately \$18.3 million, a decrease of nearly \$1.5 million. The decrease is comprised primarily of FY 2019-20 one-time appropriations for vehicle and equipment replacements as well as City facility repairs.

TWO-YEAR COMPARISON OF APPROPRIATIONS BY FUND

| <i>Fund</i> | Adopted 2019-20 | Midyear 2019-20 | Proposed 2020-21 | Increase/ (Decrease) | |
|-----------------------------------|--------------------|--------------------|---------------------|-------------------------|---------------|
| General Fund | 95,908,569 | 96,760,001 | 96,711,993 | (48,008) | (0.0%) |
| State Gas Tax | 2,563,474 | 2,557,670 | 2,247,074 | (310,596) | (12.1%) |
| Street Landscaping and Lighting | 2,696,798 | 2,731,914 | 2,536,694 | (195,220) | (7.1%) |
| Measure M | 850,062 | 850,374 | 700,374 | (150,000) | (17.6%) |
| Proposition C | 1,658,127 | 1,658,062 | 1,622,062 | (36,000) | (2.2%) |
| Measure R | 854,000 | 854,000 | 675,000 | (179,000) | (21.0%) |
| Measure W | 760,000 | 717,079 | 698,291 | (18,788) | (2.6%) |
| Air Quality Improvement | 72,285 | 72,855 | 75,316 | 2,461 | 3.4% |
| Intergovernmental Grants | 5,522,005 | 5,865,305 | 1,361,201 | (4,504,104) | (76.8%) |
| Comm Develop Block Grant | 328,155 | 328,155 | 361,502 | 33,347 | 10.2% |
| Housing Authority | 6,667,915 | 6,690,593 | 6,679,763 | (10,830) | (0.2%) |
| Parks and Recreation Facilities | 100,000 | 100,000 | - | (100,000) | (100.0%) |
| Narcotic Forfeiture and Seizure | 252,957 | 252,957 | 52,957 | (200,000) | (79.1%) |
| Subdivision Park Trust | 1,160,000 | 1,160,000 | 60,000 | (1,100,000) | (94.8%) |
| Disaster Recovery | 17,060 | 17,060 | 17,060 | - | 0.0% |
| Capital Projects | 2,120,725 | 2,120,725 | 2,893,953 | 773,228 | 36.5% |
| Harbor Tidelands | 7,794,867 | 7,894,135 | 7,770,823 | (123,312) | (1.6%) |
| Harbor Uplands | 5,129,096 | 6,098,855 | 4,778,744 | (1,320,111) | (21.6%) |
| Solid Waste | 5,031,101 | 5,098,523 | 5,094,320 | (4,203) | (0.1%) |
| Wastewater | 6,023,666 | 6,020,578 | 6,619,987 | 599,409 | 10.0% |
| Transit | 4,723,854 | 4,698,878 | 4,415,271 | (283,607) | (6.0%) |
| Self-Insurance Program | 6,721,992 | 6,729,985 | 6,731,563 | 1,578 | 0.0% |
| Vehicle Replacement | 2,634,285 | 2,548,383 | 1,924,753 | (623,630) | (24.5%) |
| Building Occupancy | 3,220,237 | 3,216,779 | 3,249,985 | 33,206 | 1.0% |
| Information Technology | 3,662,435 | 3,653,910 | 3,437,715 | (216,195) | (5.9%) |
| Emergency Communications | 2,805,839 | 2,831,541 | 2,932,924 | 101,383 | 3.6% |
| Major Facilities Repair | 765,000 | 765,000 | 120,000 | (645,000) | (84.3%) |
| Total Before Adjustments | 170,044,504 | 172,293,317 | 163,769,325 | (8,523,992) | (4.9%) |
| Less: Internal Svc Funds/Overhead | 31,211,746 | 31,211,746 | 32,426,532 | 1,214,786 | 3.9% |
| Total City | 138,832,758 | 141,081,571 | 131,342,793 | (9,738,778) | (6.9%) |
| Successor Agency | 362,979 | 362,979 | 361,900 | (1,079) | (0.3%) |
| Housing Successor Agency | 280,500 | 280,500 | 280,500 | - | 0.0% |
| Community Financing Authority | 301,896 | 301,896 | 1,924,957 | 1,623,061 | 537.6% |
| Public Financing Authority | 2,108,097 | 2,108,097 | - | (2,108,097) | (100.0%) |
| Grand Total | 141,886,230 | 144,135,043 | 133,910,150 | (10,224,893) | (7.1%) |



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APPROPRIATIONS SUMMARY BY DEPARTMENT / BY FUND
FISCAL YEAR 2020-21

| <i>Fund</i> | Mayor & City Council | City Clerk | City Treasurer | City Attorney | City Manager | Information Technology | Human Resources | Financial Services | Police |
|-------------------------------|----------------------|------------|----------------|---------------|--------------|------------------------|-----------------|--------------------|------------|
| General Fund | 719,275 | 1,103,653 | 438,863 | 3,599,623 | 1,294,719 | - | 2,173,808 | 2,584,378 | 42,517,998 |
| State Gas Tax | - | - | - | - | - | - | - | - | - |
| St. Landscaping & Lighting | - | - | - | - | - | - | - | - | - |
| Measure M | - | - | - | - | - | - | - | - | - |
| Proposition C | - | - | - | - | - | - | - | - | - |
| Measure R | - | - | - | - | - | - | - | - | - |
| Measure W | - | - | - | - | - | - | - | - | - |
| Air Quality Improvement | - | - | - | - | - | - | - | - | - |
| Intergovernmental Grants | - | - | - | - | - | - | - | - | 124,380 |
| Comm. Develop. Block Grant | - | - | - | - | - | - | - | - | - |
| Housing Authority | - | - | - | - | - | - | - | - | - |
| Narcotic Forfeiture & Seizure | - | - | - | - | - | - | - | - | 52,957 |
| Subdivision Park Trust | - | - | - | - | - | - | - | - | - |
| Disaster Recovery | - | - | - | - | - | - | - | - | - |
| Capital Projects | - | - | - | - | - | - | - | - | - |
| Harbor Tidelands | 5,809 | - | - | 111,724 | - | - | - | - | 952,831 |
| Harbor Uplands | 18,249 | - | - | 176,828 | - | - | - | - | 1,144,970 |
| Solid Waste | - | - | - | - | - | - | - | - | - |
| Wastewater | - | - | - | - | - | - | - | - | - |
| Transit | - | - | - | - | - | - | - | - | - |
| Self-Insurance Program | - | - | - | - | - | - | 6,731,563 | - | - |
| Vehicle Replacement | - | - | - | - | - | - | - | - | - |
| Building Occupancy | - | - | - | - | - | - | - | - | - |
| Information Technology | - | - | - | - | - | 3,437,715 | - | - | - |
| Emergency Communications | - | - | - | - | - | - | - | - | 2,932,924 |
| Major Facilities Repair | - | - | - | - | - | - | - | - | - |
| Community Financing Authority | - | - | - | - | - | - | - | - | - |
| Department Total | 743,333 | 1,103,653 | 438,863 | 3,888,175 | 1,294,719 | 3,437,715 | 8,905,371 | 2,584,378 | 47,726,060 |

Note:

Each of the above departments includes costs for personnel, maintenance and operations, internal service charges, overhead and capital outlay. While personnel, maintenance and operations and capital outlay are external expenditures, internal charges represent costs incurred by one department which, in turn, are charged to others. For example, the amount paid for liability and workers' compensation insurance is an external expense to Human Resources and an internal allocation to other departments. Therefore, if you sum expenditures of all departments above to derive the City budget, you would double count those expenses booked to one department and allocated to another. An adjustment must be made to correctly report the City budget by eliminating those expenses which would be doubled. Community Financing Authority (CFA) expenditures also must be eliminated from the totals, as the CFA is separate from the City.

APPROPRIATIONS SUMMARY BY DEPARTMENT / BY FUND
FISCAL YEAR 2020-21

| Fire | Public Library | Comm. Svcs. | Community Development | Waterfront & Econ. Dev. | Public Works | Capital Improv Projects | For Total City* | Total City |
|------------|----------------|-------------|-----------------------|-------------------------|--------------|-------------------------|-----------------|-------------|
| 20,587,358 | 4,632,000 | 5,746,624 | 3,717,713 | 451,215 | 7,144,766 | - | (9,286,648) | 87,425,345 |
| - | - | - | - | - | 1,447,074 | 800,000 | - | 2,247,074 |
| - | - | - | - | - | 2,536,694 | - | - | 2,536,694 |
| - | - | 374 | - | - | - | 700,000 | - | 700,374 |
| - | - | 483 | - | - | 1,579 | 1,620,000 | - | 1,622,062 |
| - | - | - | - | - | - | 675,000 | - | 675,000 |
| - | - | - | - | - | 198,291 | 500,000 | - | 698,291 |
| - | - | 75,316 | - | - | - | - | - | 75,316 |
| 58,000 | - | - | - | - | 83,821 | 1,095,000 | - | 1,361,201 |
| - | - | 175,188 | - | - | - | 186,314 | - | 361,502 |
| - | - | 6,679,763 | - | - | - | - | - | 6,679,763 |
| - | - | - | - | - | - | - | - | 52,957 |
| - | - | - | - | - | - | 60,000 | - | 60,000 |
| 17,060 | - | - | - | - | - | - | - | 17,060 |
| - | - | - | - | - | 180,953 | 2,713,000 | - | 2,893,953 |
| 2,223,126 | - | 523,425 | - | 1,775,637 | 2,178,271 | - | - | 7,770,823 |
| 220,237 | - | - | - | 1,611,342 | 1,607,118 | - | - | 4,778,744 |
| 221,202 | - | - | - | - | 4,873,118 | - | - | 5,094,320 |
| - | - | - | - | - | 3,419,987 | 3,200,000 | (157,197) | 6,462,790 |
| - | - | 4,415,271 | - | - | - | - | - | 4,415,271 |
| - | - | - | - | - | - | - | (8,059,114) | (1,327,551) |
| - | - | - | - | - | 1,924,753 | - | (4,049,072) | (2,124,319) |
| - | - | - | - | - | 3,249,985 | - | (3,367,744) | (117,759) |
| - | - | - | - | - | - | - | (4,054,480) | (616,765) |
| - | - | - | - | - | - | - | (3,452,277) | (519,353) |
| - | - | - | - | - | - | 120,000 | - | 120,000 |
| - | - | - | - | 51,844 | - | - | (51,844) | - |
| - | - | - | - | - | - | - | - | - |
| 23,326,983 | 4,632,000 | 17,616,444 | 3,717,713 | 3,890,038 | 28,846,410 | 11,669,314 | (32,478,376) | 131,342,793 |

APPROPRIATIONS SUMMARY BY DEPARTMENT / BY EXPENDITURE TYPE
FISCAL YEAR 2020-21

| <i>Department</i> | Personnel | Maintenance & Operations | Internal Service | Capital Outlay | Total ¹ |
|-----------------------------------|-------------------|--------------------------|-------------------|-------------------|---------------------------------|
| Mayor and City Council | 424,236 | 87,891 | 231,206 | - | 743,333 |
| City Clerk | 711,023 | 189,857 | 202,773 | - | 1,103,653 |
| City Treasurer | 251,446 | 154,926 | 32,491 | - | 438,863 |
| City Attorney | 2,749,974 | 760,777 | 377,424 | - | 3,888,175 |
| City Manager | 844,068 | 351,872 | 98,779 | - | 1,294,719 |
| Information Technology | 1,306,194 | 1,673,830 | 457,691 | - | 3,437,715 ² |
| Human Resources | 772,605 | 7,973,415 | 159,351 | - | 8,905,371 ² |
| Financial Services | 2,022,535 | 308,773 | 253,070 | - | 2,584,378 ² |
| Police | 33,335,341 | 1,772,195 | 12,618,524 | - | 47,726,060 ² |
| Fire | 17,714,443 | 518,585 | 5,093,955 | - | 23,326,983 |
| Public Library | 2,290,870 | 420,522 | 1,920,608 | - | 4,632,000 |
| Community Services | 3,603,727 | 11,141,504 | 2,871,213 | - | 17,616,444 |
| Community Development | 2,923,278 | 188,890 | 605,545 | - | 3,717,713 |
| Waterfront and Econ. Develop. | 650,780 | 1,465,962 | 1,773,296 | - | 3,890,038 |
| Public Works | 12,206,771 | 11,005,101 | 5,634,538 | - | 28,846,410 ² |
| Total Before Adjustments | 81,807,291 | 38,014,100 | 32,330,464 | - | 152,151,855 |
| Less: Internal Svc Funds/Overhead | (132,912) | - | (32,293,620) | - | (32,426,532) ² |
| Community Financing Authority | - | (15,000) | (36,844) | - | (51,844) |
| Total Operating | 81,674,379 | 37,999,100 | - | - | 119,673,479 ² |
| Capital Improvements | - | - | - | 11,669,314 | 11,669,314 |
| Total City | 81,674,379 | 37,999,100 | - | 11,669,314 | 131,342,793 ² |
| Successor Agency | - | 361,900 | - | - | 361,900 |
| Housing Successor Agency | - | 280,500 | - | - | 280,500 |
| Community Financing Authority | - | 1,924,957 | - | - | 1,924,957 |
| Grand Total | 81,674,379 | 40,566,457 | - | 11,669,314 | 133,910,150 |

Notes:

- 1) Excludes transfers out.
- 2) The appropriations in the Information Technology, Human Resources, Financial Services, Police and Public Works Departments include Internal Service Fund and overhead expenditures. These expenditures are reversed out in the adjustment for Internal Service Funds/Overhead so they are not double counted in the "Total Operating" and "Total City" amounts.

APPROPRIATIONS SUMMARY BY FUND/BY PROGRAM/BY DEPARTMENT / BY EXPENDITURE TYPE
FISCAL YEAR 2020-21

| <i>Program</i> | Department | Personnel | Maint. & Operations | Internal Service | Capital Outlay | Capital Improv. | Total |
|--|-------------------------------|-------------------|--------------------------------|-------------------------|-----------------------|------------------------|-------------------|
| General Fund | | | | | | | |
| Mayor and City Council | Mayor and City Council | 403,236 | 87,891 | 228,148 | - | - | 719,275 |
| City Clerk Administration | City Clerk | 711,023 | 182,475 | 199,673 | - | - | 1,093,171 |
| Elections | City Clerk | - | 7,382 | 3,100 | - | - | 10,482 |
| City Treasurer | City Treasurer | 251,446 | 154,926 | 32,491 | - | - | 438,863 |
| General Legal Administration | City Attorney | 1,642,983 | 421,576 | 256,685 | - | - | 2,321,244 |
| Prosecution | City Attorney | 1,106,991 | 62,201 | 109,187 | - | - | 1,278,379 |
| City Manager | City Manager | 844,068 | 351,872 | 98,779 | - | - | 1,294,719 |
| Employee Relations | Human Resources | 546,450 | 1,540,236 | 87,122 | - | - | 2,173,808 |
| Financial Services | Financial Services | 2,022,535 | 308,773 | 253,070 | - | - | 2,584,378 |
| Police Administration | Police | 1,817,374 | 252,563 | 280,991 | - | - | 2,350,928 |
| Patrol | Police | 15,081,370 | 292,306 | 6,135,788 | - | - | 21,509,464 |
| Investigations | Police | 4,701,034 | 76,720 | 1,487,317 | - | - | 6,265,071 |
| Special Operations | Police | 4,805,898 | 350,618 | 2,011,992 | - | - | 7,168,508 |
| Management Services | Police | 1,403,788 | 69,622 | 610,183 | - | - | 2,083,593 |
| Administrative Services | Police | 1,775,000 | 365,858 | 999,576 | - | - | 3,140,434 |
| Fire Administration | Fire | 567,994 | 9,728 | 513,966 | - | - | 1,091,688 |
| Fire Prevention | Fire | 920,895 | 20,095 | 191,299 | - | - | 1,132,289 |
| Fire Operations | Fire | 13,693,932 | 283,959 | 3,626,508 | - | - | 17,604,399 |
| Fire Special Services | Fire | 413,497 | 25,664 | 319,821 | - | - | 758,982 |
| Public Library | Public Library | 2,290,870 | 420,522 | 1,920,608 | - | - | 4,632,000 |
| Community Services Administration | Community Services | 393,419 | 57,556 | 43,564 | - | - | 494,539 |
| Recreation Services | Community Services | 1,076,535 | 767,189 | 1,338,063 | - | - | 3,181,787 |
| Cultural and Performing Arts | Community Services | 625,238 | 133,762 | 645,970 | - | - | 1,404,970 |
| Senior and Family Services | Community Services | 182,156 | 98,967 | 254,359 | - | - | 535,482 |
| Community Development Block Grant | Community Services | - | - | 129,846 | - | - | 129,846 |
| Planning Services | Community Development | 1,122,818 | 46,500 | 185,483 | - | - | 1,354,801 |
| Building Services | Community Development | 1,800,460 | 142,390 | 420,062 | - | - | 2,362,912 |
| Economic Development | Waterfront and Econ. Develop. | 76,765 | 77,518 | 296,932 | - | - | 451,215 |
| Public Works Administration | Public Works | 667,521 | 16,439 | 100,747 | - | - | 784,707 |
| Sewer/Storm Drain Maintenance | Public Works | 28,381 | 1,537 | 28,428 | - | - | 58,346 |
| Street Maintenance | Public Works | 670,642 | 2,652 | 1,204,958 | - | - | 1,878,252 |
| Parks Maintenance | Public Works | 1,419,025 | 518,368 | 625,396 | - | - | 2,562,789 |
| Engineering Services | Public Works | 908,463 | 487,540 | 464,669 | - | - | 1,860,672 |
| Total General Fund | | 63,971,807 | 7,635,405 | 25,104,781 | - | - | 96,711,993 |
| State Gas Tax Fund | | | | | | | |
| Sewer/Storm Drain Maintenance | Public Works | 40,621 | - | - | - | - | 40,621 |
| Street Maintenance | Public Works | 682,890 | 272,060 | 451,503 | - | - | 1,406,453 |
| MBB Resurfacing - Aviation Blvd. to Inglewood Ave. | Capital Improvements | - | - | - | - | 800,000 | 800,000 |
| Total State Gas Tax Fund | | 723,511 | 272,060 | 451,503 | - | 800,000 | 2,247,074 |
| Street Landscaping and Lighting Fund | | | | | | | |
| Public Works Administration | Public Works | 62,153 | - | 10,251 | - | - | 72,404 |
| Street Maintenance | Public Works | 313,830 | 915,909 | 142,159 | - | - | 1,371,898 |
| Parks Maintenance | Public Works | 531,897 | 348,047 | 131,535 | - | - | 1,011,479 |
| Engineering Services | Public Works | 44,346 | 30,000 | 6,567 | - | - | 80,913 |
| Total Street Landscaping and Lighting Fund | | 952,226 | 1,293,956 | 290,512 | - | - | 2,536,694 |

APPROPRIATIONS SUMMARY BY FUND/BY PROGRAM/BY DEPARTMENT / BY EXPENDITURE TYPE
FISCAL YEAR 2020-21

| <i>Program</i> | Department | Personnel | MaInt. & Operations | Internal Service | Capital Outlay | Capital Improv. | Total |
|--|----------------------|------------------|--------------------------------|-------------------------|-----------------------|------------------------|--------------|
| Measure M Fund | | | | | | | |
| Transit | Community Services | - | - | 374 | - | - | 374 |
| Residential Street Rehabilitation | Capital Improvements | - | - | - | - | 500,000 | 500,000 |
| Green Street Improvements | Capital Improvements | - | - | - | - | 200,000 | 200,000 |
| Total Measure M Fund | | - | - | 374 | - | 700,000 | 700,374 |
| Proposition C Fund | | | | | | | |
| Transit | Community Services | - | - | 483 | - | - | 483 |
| Engineering Services | Public Works | - | - | 1,579 | - | - | 1,579 |
| Beryl St. Resurfacing & Drainage - Prospect to Flagler | Capital Improvements | - | - | - | - | 800,000 | 800,000 |
| Torrance Blvd. Resurfacing - PCH To Prospect | Capital Improvements | - | - | - | - | 820,000 | 820,000 |
| Total Proposition C Fund | | - | - | 2,062 | - | 1,620,000 | 1,622,062 |
| Measure W Fund | | | | | | | |
| Sewer/Storm Drain Maintenance | Public Works | 97,487 | 47,954 | 52,850 | - | - | 198,291 |
| EWMP Implementation | Capital Improvements | - | - | - | - | 500,000 | 500,000 |
| Total Measure W Fund | | 97,487 | 47,954 | 52,850 | - | 500,000 | 698,291 |
| Measure R Fund | | | | | | | |
| Residential Street Rehabilitation | Capital Improvements | - | - | - | - | 500,000 | 500,000 |
| Bicycle Transportation Plan Implementation | Capital Improvements | - | - | - | - | 75,000 | 75,000 |
| Anita/Herondo and PCH West Bound Right Turn Lane | Capital Improvements | - | - | - | - | 100,000 | 100,000 |
| Total Measure R Fund | | - | - | - | - | 675,000 | 675,000 |
| Air Quality Improvement Fund | | | | | | | |
| Transit | Community Services | 26,494 | 43,555 | 5,267 | - | - | 75,316 |
| Total Air Quality Improvement Fund | | 26,494 | 43,555 | 5,267 | - | - | 75,316 |
| Intergovernmental Grants Fund | | | | | | | |
| Police Administration | Police | 12,380 | 108,000 | - | - | - | 120,380 |
| Special Operations | Police | 4,000 | - | - | - | - | 4,000 |
| Fire Operations | Fire | - | 58,000 | - | - | - | 58,000 |
| Parks Maintenance | Public Works | 83,821 | - | - | - | - | 83,821 |
| Transit Fleet Operations Center | Capital Improvements | - | - | - | - | 35,000 | 35,000 |
| Anita/Herondo and PCH West Bound Right Turn Lane | Capital Improvements | - | - | - | - | 300,000 | 300,000 |
| NRB Bikeway Extension - Felton Ln. to Inglewood Ave. | Capital Improvements | - | - | - | - | 500,000 | 500,000 |
| NRB Bikeway Extension - Inglewood Ave. Design | Capital Improvements | - | - | - | - | 60,000 | 60,000 |
| Traffic Signal Communication and Network System | Capital Improvements | - | - | - | - | 200,000 | 200,000 |
| Total Intergovernmental Grants Fund | | 100,201 | 166,000 | - | - | 1,095,000 | 1,361,201 |
| Community Development Block Grant (CDBG) Fund | | | | | | | |
| Community Development Block Grant | Community Services | - | 175,188 | - | - | - | 175,188 |
| Citywide Curb Ramp Improvements | Capital Improvements | - | - | - | - | 186,314 | 186,314 |
| Total Community Development Block Grant (CDBG) Fund | | - | 175,188 | - | - | 186,314 | 361,502 |

APPROPRIATIONS SUMMARY BY FUND/BY PROGRAM/BY DEPARTMENT / BY EXPENDITURE TYPE
FISCAL YEAR 2020-21

| <i>Program</i> | Department | Personnel | MaInt. & Operations | Internal Service | Capital Outlay | Capital Improv. | Total |
|---|-------------------------------|------------------|--------------------------------|-------------------------|-----------------------|------------------------|--------------|
| Housing Authority Fund | | | | | | | |
| Housing Authority | Community Services | 379,364 | 6,147,695 | 152,704 | - | - | 6,679,763 |
| Total Housing Authority Fund | | 379,364 | 6,147,695 | 152,704 | - | - | 6,679,763 |
| Narcotic Forfeiture and Seizure Fund | | | | | | | |
| Patrol | Police | - | 1,280 | - | - | - | 1,280 |
| Administrative Services | Police | - | 51,677 | - | - | - | 51,677 |
| Total Narcotic Forfeiture and Seizure Fund | | - | 52,957 | - | - | - | 52,957 |
| Subdivision Park Trust Fund | | | | | | | |
| Play Surface Replacement - Anderson Park & Perry Park | Capital Improvements | - | - | - | - | 60,000 | 60,000 |
| Total Subdivision Park Trust Fund | | - | - | - | - | 60,000 | 60,000 |
| Disaster Recovery Fund | | | | | | | |
| Fire Special Services | Fire | - | 17,060 | - | - | - | 17,060 |
| Total Disaster Recovery Fund | | - | 17,060 | - | - | - | 17,060 |
| Capital Projects Fund | | | | | | | |
| Public Works Administration | Public Works | 180,953 | - | - | - | - | 180,953 |
| RBTV Broadcast Facility/CC Chambers Upgrades | Capital Improvements | - | - | - | - | 180,000 | 180,000 |
| PD Shooting Range Upgrade Design/Environmental | Capital Improvements | - | - | - | - | 300,000 | 300,000 |
| Community Services Department Relocation Assessment | Capital Improvements | - | - | - | - | 100,000 | 100,000 |
| Dominguez Park Play Equipment, Landscape, Walkway | Capital Improvements | - | - | - | - | 240,000 | 240,000 |
| Dominguez Dog Park Improvements | Capital Improvements | - | - | - | - | 60,000 | 60,000 |
| Residential Street Rehabilitation | Capital Improvements | - | - | - | - | 400,000 | 400,000 |
| Traffic Calming | Capital Improvements | - | - | - | - | 240,000 | 240,000 |
| Citywide Slurry Seal Program | Capital Improvements | - | - | - | - | 293,000 | 293,000 |
| Sidewalk Improvements and Repairs | Capital Improvements | - | - | - | - | 700,000 | 700,000 |
| Drainage Improvent Project | Capital Improvements | - | - | - | - | 200,000 | 200,000 |
| Total Capital Projects Fund | | 180,953 | - | - | - | 2,713,000 | 2,893,953 |
| Harbor Tidelands Fund | | | | | | | |
| Mayor and City Council | Mayor and City Council | 4,200 | - | 1,609 | - | - | 5,809 |
| General Legal Administration | City Attorney | - | 106,000 | 5,724 | - | - | 111,724 |
| Investigations | Police | 171,471 | - | 13,330 | - | - | 184,801 |
| Special Operations | Police | 598,585 | 6,220 | 95,053 | - | - | 699,858 |
| Administrative Services | Police | 56,437 | - | 11,735 | - | - | 68,172 |
| Fire Operations | Fire | 1,747,882 | 90,367 | 384,877 | - | - | 2,223,126 |
| Recreation Services | Community Services | 291,085 | 145,420 | 86,678 | - | - | 523,183 |
| Cultural and Performing Arts | Community Services | - | - | 242 | - | - | 242 |
| Waterfront | Waterfront and Econ. Develop. | 287,006 | 849,938 | 638,693 | - | - | 1,775,637 |
| Public Works Administration | Public Works | 47,397 | - | - | - | - | 47,397 |
| Harbor/Pier Maintenance | Public Works | 1,083,920 | 689,382 | 312,299 | - | - | 2,085,601 |
| Engineering Services | Public Works | 15,258 | 25,000 | 5,015 | - | - | 45,273 |
| Total Harbor Tidelands Fund | | 4,303,241 | 1,912,327 | 1,555,255 | - | - | 7,770,823 |

APPROPRIATIONS SUMMARY BY FUND/BY PROGRAM/BY DEPARTMENT / BY EXPENDITURE TYPE
FISCAL YEAR 2020-21

| <i>Program</i> | Department | Personnel | MaInt. & Operations | Internal Service | Capital Outlay | Capital Improv. | Total |
|---|-------------------------------|------------------|--------------------------------|-------------------------|-----------------------|------------------------|------------------|
| Harbor Uplands Fund | | | | | | | |
| Mayor and City Council | Mayor and City Council | 16,800 | - | 1,449 | - | - | 18,249 |
| General Legal Administration | City Attorney | - | 171,000 | 5,828 | - | - | 176,828 |
| Investigations | Police | 226,016 | - | 43,504 | - | - | 269,520 |
| Special Operations | Police | 575,271 | 11,170 | 212,176 | - | - | 798,617 |
| Administrative Services | Police | 58,387 | - | 18,446 | - | - | 76,833 |
| Fire Operations | Fire | 194,851 | - | 25,386 | - | - | 220,237 |
| Waterfront | Waterfront and Econ. Develop. | 287,009 | 523,506 | 800,827 | - | - | 1,611,342 |
| Engineering Services | Public Works | 15,258 | - | 4,004 | - | - | 19,262 |
| Harbor/Pier Maintenance | Public Works | 793,035 | 511,276 | 283,545 | - | - | 1,587,856 |
| Total Harbor Uplands Fund | | 2,166,627 | 1,216,952 | 1,395,165 | - | - | 4,778,744 |
| Solid Waste Fund | | | | | | | |
| Fire Prevention | Fire | 175,392 | 13,712 | 32,098 | - | - | 221,202 |
| Public Works Administration | Public Works | 111,604 | 12,000 | 11,936 | - | - | 135,540 |
| Parks Maintenance | Public Works | 161,601 | - | 70,050 | - | - | 231,651 |
| Street Maintenance | Public Works | 200,068 | 8,000 | 276,266 | - | - | 484,334 |
| Solid Waste/Recycling | Public Works | 438,857 | 3,377,000 | 205,736 | - | - | 4,021,593 |
| Total Solid Waste Fund | | 1,087,522 | 3,410,712 | 596,086 | - | - | 5,094,320 |
| Wastewater Fund | | | | | | | |
| Engineering Services | Public Works | 566,826 | 621,346 | 71,443 | - | - | 1,259,615 |
| Public Works Administration | Public Works | 160,393 | - | 18,986 | - | - | 179,379 |
| Sewer/Storm Drain Maintenance | Public Works | 883,295 | 725,575 | 372,123 | - | - | 1,980,993 |
| Sanitary Sewers Facilities Rehabilitation | Capital Improvements | - | - | - | - | 500,000 | 500,000 |
| Portofino Way Sewer Pump Station Design & Rebuild | Capital Improvements | - | - | - | - | 250,000 | 250,000 |
| Yacht Club Way Sewer Pump Station Construction | Capital Improvements | - | - | - | - | 250,000 | 250,000 |
| Alta Vista Pump Station | Capital Improvements | - | - | - | - | 2,000,000 | 2,000,000 |
| Morgan Sewer Pump Station Design | Capital Improvements | - | - | - | - | 200,000 | 200,000 |
| Total Wastewater Fund | | 1,610,514 | 1,346,921 | 462,552 | - | 3,200,000 | 6,619,987 |
| Transit Fund | | | | | | | |
| Transit | Community Services | 629,436 | 3,572,172 | 213,663 | - | - | 4,415,271 |
| Total Transit Fund | | 629,436 | 3,572,172 | 213,663 | - | - | 4,415,271 |
| Self-Insurance Program Fund | | | | | | | |
| Risk Management | Human Resources | 226,155 | 6,433,179 | 72,229 | - | - | 6,731,563 |
| Total Self-Insurance Program Fund | | 226,155 | 6,433,179 | 72,229 | - | - | 6,731,563 |
| Vehicle Replacement Fund | | | | | | | |
| Fleet Services | Public Works | 612,957 | 1,051,879 | 259,917 | - | - | 1,924,753 |
| Total Vehicle Replacement Fund | | 612,957 | 1,051,879 | 259,917 | - | - | 1,924,753 |
| Building Occupancy Fund | | | | | | | |
| Building Occupancy | Public Works | 1,384,272 | 1,343,137 | 522,576 | - | - | 3,249,985 |
| Total Building Occupancy Fund | | 1,384,272 | 1,343,137 | 522,576 | - | - | 3,249,985 |

APPROPRIATIONS SUMMARY BY FUND/BY PROGRAM/BY DEPARTMENT / BY EXPENDITURE TYPE
FISCAL YEAR 2020-21

| <i>Program</i> | <i>Department</i> | <i>Personnel</i> | <i>Maint. & Operations</i> | <i>Internal Service</i> | <i>Capital Outlay</i> | <i>Capital Improv.</i> | <i>Total</i> |
|---|------------------------|-------------------|--------------------------------|-------------------------|-----------------------|------------------------|--------------------|
| Information Technology Fund | | | | | | | |
| Information Technology | Information Technology | 1,306,194 | 1,673,830 | 457,691 | - | - | 3,437,715 |
| Total Information Technology Fund | | 1,306,194 | 1,673,830 | 457,691 | - | - | 3,437,715 |
| Emergency Communications Fund | | | | | | | |
| Management Services | Police | 2,048,330 | 186,161 | 698,433 | - | - | 2,932,924 |
| Total Emergency Communications Fund | | 2,048,330 | 186,161 | 698,433 | - | - | 2,932,924 |
| Major Facilities Repair Fund | | | | | | | |
| RBPAC Replacement of Electric Message Board | Capital Improvements | - | - | - | - | 120,000 | 120,000 |
| Total Major Facilities Repair Fund | | - | - | - | - | 120,000 | 120,000 |
| Less Internal Service Funds / Overhead | | (132,912) | - | (32,293,620) | | | (32,426,532) |
| TOTAL CITY | | 81,674,379 | 37,999,100 | - | - | 11,669,314 | 131,342,793 |
| Successor Agency | | - | 361,900 | - | - | - | 361,900 |
| Housing Successor Agency | | - | 280,500 | - | - | - | 280,500 |
| Community Financing Authority | | - | 1,888,113 | 36,844 | - | - | 1,924,957 |
| Grand Total | | 81,674,379 | 40,529,613 | 36,844 | - | 11,669,314 | 133,910,150 |

FIVE-YEAR OVERVIEW OF DEPARTMENTAL APPROPRIATIONS
FISCAL YEARS 2016-17 TO 2020-21

| <i>Department</i> | Actual 2016-17 ¹ | Actual 2017-18 ¹ | Actual 2018-19 ¹ | Midyear 2019-20 ¹ | Proposed 2020-21 ¹ |
|------------------------------------|--|--|--|---|--|
| Mayor and City Council | 648,547 | 675,687 | 705,268 | 746,396 | 743,333 |
| City Clerk | 1,293,165 | 1,058,035 | 1,324,767 | 1,122,680 | 1,103,653 |
| City Treasurer | 380,052 | 324,803 | 368,409 | 440,458 | 438,863 |
| City Attorney | 3,719,872 | 3,479,634 | 4,105,077 | 4,010,318 | 3,888,175 |
| City Manager | 1,673,873 | 1,273,967 | 1,269,624 | 1,347,552 | 1,294,719 |
| Information Technology | 3,039,213 ² | 3,737,391 ² | 3,400,346 ² | 3,653,910 ² | 3,437,715 ² |
| Human Resources | 13,259,319 ² | 9,153,983 ² | 11,044,606 ² | 10,176,785 ² | 8,905,371 ² |
| Financial Services | 2,304,019 ² | 2,372,615 ² | 2,388,133 ² | 2,484,970 ² | 2,584,378 ² |
| Police | 39,778,208 ² | 42,404,690 ² | 44,010,399 ² | 46,709,796 ² | 47,726,060 ² |
| Fire | 19,411,247 | 21,210,843 | 23,074,079 | 23,364,054 | 23,326,983 |
| Public Library | 4,517,097 | 4,628,578 | 4,676,631 | 4,574,747 | 4,632,000 |
| Community Services | 16,532,423 | 16,933,802 | 17,898,147 | 18,341,797 | 17,616,444 |
| Community Development | 2,975,962 | 3,372,375 | 3,791,466 | 3,560,870 | 3,717,713 |
| Waterfront and Econ. Develop. | 2,679,236 | 2,850,707 | 3,444,307 | 4,745,133 | 3,890,038 |
| Public Works | 28,113,308 ² | 29,724,906 ² | 30,289,659 ² | 29,584,546 ² | 28,846,410 ² |
| Total Before Adjustments | 140,325,541² | 143,202,016² | 151,790,918² | 154,864,012² | 152,151,855² |
| Less: Internal Svcs Funds/Overhead | (30,384,714) ² | (31,683,111) ² | (31,690,858) ² | (31,211,746) ² | (32,426,532) ² |
| Community Financing Authority | (33,094) | (24,230) | (50,233) | (51,844) | (51,844) |
| Total Operating | 109,907,733² | 111,494,675² | 120,049,827² | 123,600,422² | 119,673,479² |
| Capital Improvements | 4,684,130 | 6,958,724 | 5,106,662 | 17,481,149 | 11,669,314 |
| Total City | 114,591,863² | 118,453,399² | 125,156,489² | 141,081,571² | 131,342,793² |
| Successor Agency | 751,434 | 713,953 | 1,238,810 | 362,979 | 361,900 |
| Housing Successor Agency | 8,000 | 6,602 | 64,991 | 280,500 | 280,500 |
| Comm Financing Authority | 261,926 | 231,095 | 223,474 | 301,896 | 1,924,957 |
| Public Financing Authority | 840,900 | 840,500 | 838,900 | 2,108,097 | - |
| Grand Total | 116,454,123 | 120,245,549 | 127,522,664 | 144,135,043 | 133,910,150 |

Notes:

- 1) Excludes transfers out.
- 2) The appropriations in the Information Technology, Human Resources, Financial Services, Police and Public Works Departments include Internal Service Fund and overhead expenditures. These expenditures are reversed out in the adjustment for Internal Service Funds/Overhead so they are not double counted in the "Total Operating" and "Total City" amounts.

FIVE-YEAR OVERVIEW OF APPROPRIATIONS BY FUND
FISCAL YEARS 2016-17 TO 2020-21

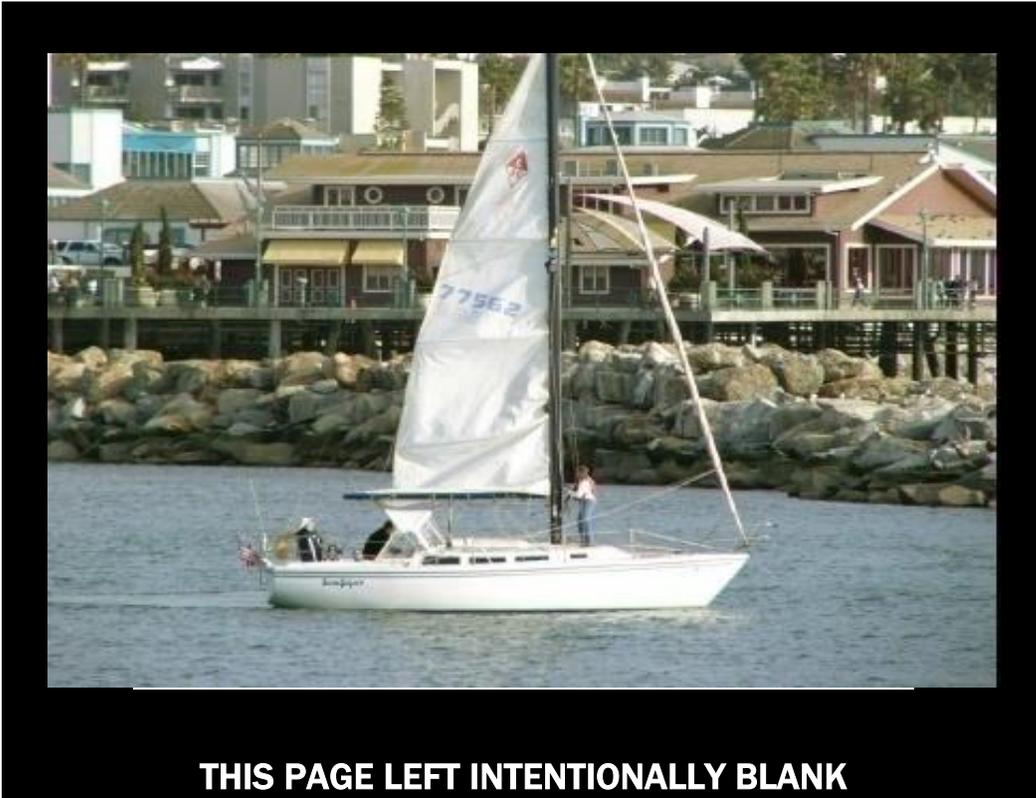
| <i>Fund</i> | Actual 2016-17 | Actual 2017-18 | Actual 2018-19 | Midyear 2019-20 | Proposed 2020-21 |
|-----------------------------------|--------------------|--------------------|--------------------|--------------------|---------------------|
| General | 83,990,768 | 88,461,754 | 91,465,400 | 96,760,001 | 96,711,993 |
| State Gas Tax | 1,836,226 | 1,325,328 | 2,016,314 | 2,557,670 | 2,247,074 |
| Storm Drain Improvement | 196,004 | 381 | 155,117 | - | - |
| Street Landscaping and Lighting | 2,589,818 | 2,643,740 | 2,518,003 | 2,731,914 | 2,536,694 |
| Local Transportation Article 3 | 121,207 | - | 3,402 | - | - |
| Measure M | - | - | 62 | 850,374 | 700,374 |
| Proposition C | 711,809 | 911,136 | 186,732 | 1,658,062 | 1,622,062 |
| Measure R | 404,561 | 773,300 | 296,889 | 854,000 | 675,000 |
| Measure W | - | - | - | 717,079 | 698,291 |
| Air Quality Improvement | 59,855 | 54,067 | 55,578 | 72,855 | 75,316 |
| Intergovernmental Grants | 1,197,063 | 2,323,515 | 1,389,023 | 5,865,305 | 1,361,201 |
| Comm Develop Block Grant | 568,201 | 151,298 | 124,221 | 328,155 | 361,502 |
| Housing Authority | 5,879,496 | 5,829,015 | 6,425,774 | 6,690,593 | 6,679,763 |
| Parks and Recreation Facilities | 19,740 | 5,458 | 2,972 | 100,000 | - |
| Narcotic Forfeiture and Seizure | 92,389 | 219,863 | 156,353 | 252,957 | 52,957 |
| Subdivision Park Trust | 54,629 | 18,778 | 692,902 | 1,160,000 | 60,000 |
| Disaster Recovery Fund | 11,096 | 328,562 | 220,737 | 17,060 | 17,060 |
| Capital Projects | 1,423,372 | 3,776,110 | 2,368,379 | 2,120,725 | 2,893,953 |
| Open Space Acquisition | 398,484 | - | 150,000 | - | - |
| Harbor Tidelands | 6,364,854 | 7,035,914 | 9,433,804 | 7,894,135 | 7,770,823 |
| Harbor Uplands | 4,479,267 | 3,224,094 | 5,016,102 | 6,098,855 | 4,778,744 |
| Solid Waste | 3,973,666 | 3,968,189 | 4,690,423 | 5,098,523 | 5,094,320 |
| Wastewater | 2,917,528 | 3,667,591 | 3,406,303 | 6,020,578 | 6,619,987 |
| Transit | 3,626,076 | 3,844,008 | 4,004,657 | 4,698,878 | 4,415,271 |
| Self-Insurance Program | 12,271,726 | 8,180,621 | 9,055,992 | 6,729,985 | 6,731,563 |
| Vehicle Replacement | 2,549,331 | 3,072,445 | 3,604,533 | 2,548,383 | 1,924,753 |
| Building Occupancy | 3,541,024 | 4,132,370 | 3,035,875 | 3,216,779 | 3,249,985 |
| Information Technology | 3,039,213 | 3,737,391 | 3,400,349 | 3,653,910 | 3,437,715 |
| Emergency Communications | 2,659,174 | 2,451,582 | 2,971,451 | 2,831,541 | 2,932,924 |
| Major Facilities Repair | - | - | - | 765,000 | 120,000 |
| Total Before Adjustments | 144,976,577 | 150,136,510 | 156,847,347 | 172,293,317 | 163,769,325 |
| Less: Internal Svc Funds/Overhead | 30,384,714 | 31,683,111 | 31,690,858 | 31,211,746 | 32,426,532 |
| Total City | 114,591,863 | 118,453,399 | 125,156,489 | 141,081,571 | 131,342,793 |
| Successor Agency | 751,434 | 713,953 | 1,238,810 | 362,979 | 361,900 |
| Housing Successor Agency | 8,000 | 6,602 | 64,991 | 280,500 | 280,500 |
| Comm Financing Authority | 261,926 | 231,095 | 223,474 | 301,896 | 1,924,957 |
| Public Financing Authority | 840,900 | 840,500 | 838,900 | 2,108,097 | - |
| Grand Total | 116,454,123 | 120,245,549 | 127,522,664 | 144,135,043 | 133,910,150 |

HARBOR ENTERPRISE FUNDS SUMMARY
BY DEPARTMENT/BY EXPENDITURE TYPE
FISCAL YEAR 2020-21

| <i>Harbor Enterprise Funds</i> | Personnel | Maintenance & Operations | Internal Service | Capital Outlay | Capital Improvements | Total |
|----------------------------------|------------------|-------------------------------------|-------------------------|-----------------------|-----------------------------|-------------------|
| Harbor Tidelands: | | | | | | |
| Department: | | | | | | |
| Mayor and City Council | 4,200 | - | 1,609 | - | - | 5,809 |
| City Attorney | - | 106,000 | 5,724 | - | - | 111,724 |
| Police | 826,493 | 6,220 | 120,118 | - | - | 952,831 |
| Fire | 1,747,882 | 90,367 | 384,877 | - | - | 2,223,126 |
| Community Services | 291,085 | 145,420 | 86,920 | - | - | 523,425 |
| Waterfront and Econ. Develop. | 287,006 | 849,938 | 638,693 | - | - | 1,775,637 |
| Public Works | 1,146,575 | 714,382 | 317,314 | - | - | 2,178,271 |
| Total | 4,303,241 | 1,912,327 | 1,555,255 | - | - | 7,770,823 |
| Harbor Uplands: | | | | | | |
| Department: | | | | | | |
| Mayor and City Council | 16,800 | - | 1,449 | - | - | 18,249 |
| City Attorney | - | 171,000 | 5,828 | - | - | 176,828 |
| Police | 859,674 | 11,170 | 274,126 | - | - | 1,144,970 |
| Fire | 194,851 | - | 25,386 | - | - | 220,237 |
| Waterfront and Econ. Develop. | 287,009 | 523,506 | 800,827 | - | - | 1,611,342 |
| Public Works | 808,293 | 511,276 | 287,549 | - | - | 1,607,118 |
| Total | 2,166,627 | 1,216,952 | 1,395,165 | - | - | 4,778,744 |
| Harbor Enterprise: | | | | | | |
| Department: | | | | | | |
| Mayor and City Council | 21,000 | - | 3,058 | - | - | 24,058 |
| City Attorney | - | 277,000 | 11,552 | - | - | 288,552 |
| Police | 1,686,167 | 17,390 | 394,244 | - | - | 2,097,801 |
| Fire | 1,942,733 | 90,367 | 410,263 | - | - | 2,443,363 |
| Community Services | 291,085 | 145,420 | 86,920 | - | - | 523,425 |
| Waterfront and Econ. Development | 574,015 | 1,373,444 | 1,439,520 | - | - | 3,386,979 |
| Public Works | 1,954,868 | 1,225,658 | 604,863 | - | - | 3,785,389 |
| Total | 6,469,868 | 3,129,279 | 2,950,420 | - | - | 12,549,567 |

SOLID WASTE ENTERPRISE FUND SUMMARY
BY DEPARTMENT/BY EXPENDITURE TYPE
FISCAL YEAR 2020-21

| <i>Solid Waste Fund</i> | Personnel | Maintenance & Operations | Internal Service | Capital Outlay | Capital Improvements | Total |
|-------------------------|------------------|---|-----------------------------|---------------------------|---------------------------------|------------------|
| Department: | | | | | | |
| Fire | 175,392 | 13,712 | 32,098 | - | - | 221,202 |
| Public Works | 912,130 | 3,397,000 | 563,988 | - | - | 4,873,118 |
| Total | 1,087,522 | 3,410,712 | 596,086 | - | - | 5,094,320 |



CITYWIDE ALLOCATED COSTS
BY DEPARTMENT/BY ALLOCATION TYPE
FISCAL YEAR 2020-21

| <i>Department</i> | Unem- ployment | Vehicle Maint | Vehicle Replace | IT Maint | IT Replace | Comm. Equip Replace | Emergency Comm | Workers' Comp |
|-------------------------------|---------------------------|--------------------------|----------------------------|---------------------|-----------------------|--------------------------------|---------------------------|--------------------------|
| Mayor & City Council | 312 | - | - | 43,741 | 5,627 | - | - | 1,871 |
| City Clerk | 1,248 | - | - | 142,665 | 24,327 | - | - | 7,875 |
| City Treasurer | 624 | - | - | 13,644 | 1,608 | - | - | 1,155 |
| City Attorney | 3,432 | - | - | 110,357 | 13,703 | - | - | 31,046 |
| City Manager | 624 | - | - | 20,466 | 2,411 | - | - | 4,325 |
| Information Technology | 2,184 | 1,762 | 3,150 | 171,557 | 18,086 | - | - | 6,633 |
| Human Resources | 1,248 | - | - | 40,932 | 4,823 | - | - | 3,682 |
| Financial Services | 4,368 | - | - | 119,989 | 16,957 | - | - | 10,413 |
| Police | 47,736 | 1,112,925 | 542,621 | 980,983 | 210,309 | 306,142 | 2,705,189 | 1,888,422 |
| Fire | 20,904 | 289,144 | 426,937 | 478,152 | 76,118 | 150,936 | 260,332 | 1,309,021 |
| Public Library | 4,056 | - | - | 538,555 | 61,762 | - | - | 45,307 |
| Community Services | 5,616 | 4,162 | 3,408 | 271,479 | 32,972 | - | - | 39,329 |
| Community Development | 5,616 | 36,608 | 12,134 | 167,744 | 19,291 | - | - | 15,979 |
| Waterfront and Econ. Develop. | 936 | - | - | 34,110 | 5,864 | - | - | 4,052 |
| Public Works | 34,008 | 1,023,886 | 592,335 | 371,200 | 55,048 | 29,678 | - | 272,370 |
| Total Allocated Costs | 132,912 | 2,468,487 | 1,580,585 | 3,505,574 | 548,906 | 486,756 | 2,965,521 | 3,641,480 |

Allocation Bases:

Unemployment Insurance

Flat cost per employee in each user department

Vehicle Maintenance

Historical records of the maintenance costs for the vehicle(s) utilized by each user department

Vehicle Replacement

Estimated future replacement value of the vehicle(s) utilized by each user department

Information Technology Maintenance

Number of computers and telephones residing in each user department

Information Technology Replacement

Estimated future replacement value of the equipment utilized by each user department

Communications Equipment Replacement

Estimated future replacement value of the equipment utilized by each user department

Emergency Communications

Number and time length of calls for service together with the minimum dispatch staffing for each user department

Workers' Compensation

Combination of rate applied to user department wages and average claims of each user department

CITYWIDE ALLOCATED COSTS
BY DEPARTMENT/BY ALLOCATION TYPE
FISCAL YEAR 2020-21

| <i>Department</i> | Liability Insurance | Building Occupancy | Major Fac Repair | Sewer Fee | Overhead Charges | Total |
|-------------------------------|----------------------------|---------------------------|-------------------------|------------------|-------------------------|-------------------|
| Mayor and City Council | 60,342 | 37,090 | 664 | 458 | 81,413 | 231,518 |
| City Clerk | 15,070 | 9,338 | 166 | 232 | 3,100 | 204,021 |
| City Treasurer | 9,958 | 5,916 | 104 | 106 | - | 33,115 |
| City Attorney | 39,518 | 22,205 | 392 | 485 | 159,718 | 380,856 |
| City Manager | 45,223 | 25,618 | 522 | 214 | - | 99,403 |
| Information Technology | 89,693 | 70,056 | 930 | 551 | 95,273 | 459,875 |
| Human Resources | 35,037 | 20,461 | 373 | 291 | 53,752 | 160,599 |
| Financial Services | 64,929 | 39,327 | 692 | 763 | - | 257,438 |
| Police | 765,420 | 466,060 | 3,381 | 6,266 | 3,630,806 | 12,666,260 |
| Fire | 78,463 | 231,461 | 3,411 | 1,208 | 1,788,772 | 5,114,859 |
| Public Library | 391,856 | 672,964 | 20,621 | 5,061 | 184,482 | 1,924,664 |
| Community Services | 227,502 | 1,418,395 | 16,518 | 28,825 | 828,623 | 2,876,829 |
| Community Development | 55,610 | 32,772 | 578 | 709 | 264,120 | 611,161 |
| Waterfront and Econ. Develop. | 1,303,373 | 12,206 | 39,404 | 210 | 374,077 | 1,774,232 |
| Public Works | 1,117,118 | 213,577 | 3,787 | 111,818 | 1,843,721 | 5,668,546 |
| | 4,299,112 | 3,277,446 | 91,543 | 157,197 | 9,307,857 | 32,463,376 |

Liability Insurance

Combination of property values, cost per square foot and claims paid of the area occupied by each user department

32,330,464

Building Occupancy

Square footage of the area occupied by each user department

Major Facilities Repair

Square footage of the area occupied by each user department

City Facility Sewer Fee

Square footage of the area occupied by each user department

Overhead Charges

Historical usage of central service departments' services by each user department

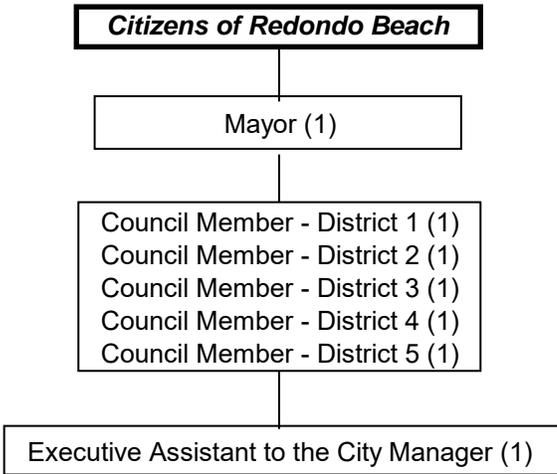


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MAYOR AND CITY COUNCIL

Mission Statement: *The City of Redondo Beach is committed to providing the finest services to enhance the quality of life for those who live, work, visit and play in our community.*

MAYOR AND CITY COUNCIL
Proposed Budget - FY 2020-21



SUMMARY OF PERSONNEL
Proposed Budget - FY 2020-21

MAYOR AND CITY COUNCIL

| | |
|-------------|---|
| 1.00 | Mayor |
| 5.00 | Council Member |
| 1.00 | Executive Assistant to the City Manager |
| <u>7.00</u> | |

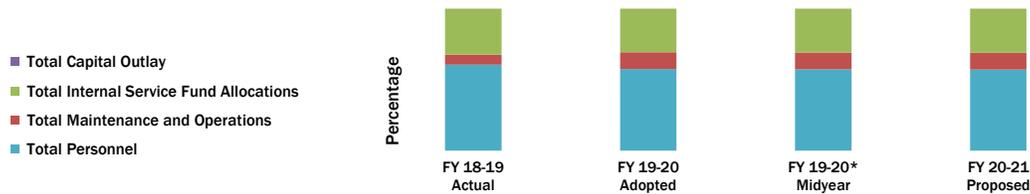
TOTAL PERSONNEL: 7.00

MAYOR AND CITY COUNCIL

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|---------------------------|---|--------------------|---------------------|----------------------|----------------------|-----------------------|-------------|
| 500000 | Full-Time Salaries | 140,422 | 140,045 | 140,045 | 140,585 | 540 | 0% |
| 500010 | Part-Time Salaries | 589 | 12,663 | 12,663 | 12,663 | - | 0% |
| 500020 | Overtime | 612 | - | - | - | - | 0% |
| 500030 | Overtime - Special Events | 66,369 | 52,000 | 52,000 | 52,000 | - | 0% |
| 500070 | Vacation/Holiday Cashout (PERSable) | 3,474 | 3,470 | 3,470 | 3,470 | - | 0% |
| 500110 | Car Allowance | 27,076 | 27,000 | 27,000 | 27,000 | - | 0% |
| 500150 | Cell Phone Allowance | 662 | 660 | 660 | 660 | - | 0% |
| 501000 | Executive Deferred Compensation | 8,035 | 8,010 | 8,010 | 8,010 | - | 0% |
| 501020 | FICA | 14,972 | 14,814 | 14,814 | 13,136 | (1,678) | (11%) |
| 501030 | Life Insurance | 1,851 | 1,803 | 1,803 | 1,803 | - | 0% |
| 501050 | Medical Insurance | 105,410 | 106,800 | 106,800 | 106,800 | - | 0% |
| 501060 | Medicare | 4,157 | 3,464 | 3,464 | 3,071 | (393) | (11%) |
| 501070 | Psychological Insurance | 26 | 28 | 28 | 28 | - | 0% |
| 501080 | Pension (Employer Share) | 12,137 | 12,781 | 12,781 | 13,102 | 321 | 3% |
| 501085 | Pension (Unfunded Liability) | 28,600 | 31,418 | 31,418 | 29,524 | (1,894) | (6%) |
| 501090 | Pension (Employee Share) | 5,675 | 5,883 | 5,883 | 5,906 | 23 | 0% |
| 501095 | Other Post Employment Benefits (OPEB) | 6,244 | 6,148 | 6,148 | 6,166 | 18 | 0% |
| 501110 | Unemployment | 420 | 312 | 312 | 312 | - | 0% |
| | Total Personnel | 426,731 | 427,299 | 427,299 | 424,236 | (3,063) | (1%) |
| 510010 | Office Supplies | 55 | 2,500 | 2,500 | 2,500 | - | 0% |
| 510020 | Special Departmental Supplies | 14,770 | 36,010 | 36,010 | 36,010 | - | 0% |
| 510040 | Training/Meetings/Conferences | 24,812 | 37,408 | 37,408 | 37,408 | - | 0% |
| 510050 | Mileage Reimbursement | 104 | 300 | 300 | 300 | - | 0% |
| 510200 | Postage | 74 | 1,500 | 1,500 | 1,500 | - | 0% |
| 520040 | Contracts/Professional Services | 10,000 | 10,173 | 10,173 | 10,173 | - | 0% |
| | Total Maintenance and Operations | 49,815 | 87,891 | 87,891 | 87,891 | - | 0% |

MAYOR AND CITY COUNCIL

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| 550020 | Information Tech. Equip Maintenance | 44,022 | 44,022 | 43,741 | 43,741 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 5,113 | 5,113 | 5,627 | 5,627 | - | 0% |
| 550050 | Workers' Compensation Insurance | 2,021 | 2,021 | 1,871 | 1,871 | - | 0% |
| 550060 | Liability Insurance | 61,453 | 61,453 | 60,342 | 60,342 | - | 0% |
| 550080 | Building Occupancy | 49,659 | 49,659 | 37,090 | 37,090 | - | 0% |
| 550090 | Major Facilities Repair | 632 | 632 | 664 | 664 | - | 0% |
| 550110 | City Facility Sewer Fee | 354 | 354 | 458 | 458 | - | 0% |
| 550120 | Overhead | 65,468 | 65,468 | 81,413 | 81,413 | - | 0% |
| Total Internal Service Fund Allocations | | 228,722 | 228,722 | 231,206 | 231,206 | - | 0% |
| Total Capital Outlay | | - | - | - | - | - | 0% |
| TOTAL | | 705,268 | 743,912 | 746,396 | 743,333 | (3,063) | 0% |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|-----------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| General Fund | 687,922 | 719,844 | 722,338 | 719,275 | (3,063) | 0% |
| Harbor Tidelands | 1,601 | 5,801 | 5,809 | 5,809 | - | 0% |
| Harbor Uplands | 15,745 | 18,267 | 18,249 | 18,249 | - | 0% |
| TOTAL | 705,268 | 743,912 | 746,396 | 743,333 | (3,063) | 0% |

* Excludes carryover funding of \$4,240

MAYOR AND CITY COUNCIL

Core Service Activities

| | | | | |
|-----------------|-------------------|--------------|---------------------------|--------------|
| Adopted | FY 2019-20 | (50%) | Total Staff Hours: | 1,040 |
| Proposed | FY 2020-21 | (50%) | Total Staff Hours: | 1,040 |

- Provide oversight and policy guidance for the City's continuing response to the COVID-19 health crisis and oversee the City's economic recovery in FY 2020-2021 and beyond.
- Conduct approximately 38 regular and special public meetings to conclude public business.
- Conduct approximately 12 meetings of the Housing Authority, Parking Authority, Public Financing Authority, Community Financing Authority, and the Successor Agency to the Redevelopment Agency.
- Participate in business meetings of regional and national committees and organizations of which the City is a member, staying current on issues and trends concerning the City.
- Take action via Council resolutions or working with State and Federal lobbyists and direct contact with legislators consistent with legislative platform.
- Present approximately 120 public proclamations and commendations.
- Set policy and strategically plan the City's goals and objectives, while providing leadership to ensure those goals and objectives are achieved.
- Represent the public and communicate with constituents via telephone, email, letters and regular district meetings on a variety of issues throughout the year - including after hours, weekends and holidays.
- Review and enact nearly 80 resolutions and ordinances annually.
- Conduct public hearings in a quasi-judicial role.
- Provide leadership and direction to the City Manager and oversee the execution of City Council policy.
- Communicate with members of the press as needed on issues of concern to Redondo Beach.
- Provide intergovernmental relations on issues of common interest between cities.
- Lobby State and Federal legislators for funding and legislation that would benefit Redondo Beach.
- Coordinate Mayor's State of the City address and 2 strategic plan workshops.

Key Projects and Assignments

| | | | | |
|-----------------|-------------------|--------------|---------------------------|------------|
| Adopted | FY 2019-20 | (44%) | Total Staff Hours: | 915 |
| Proposed | FY 2020-21 | (44%) | Total Staff Hours: | 915 |

- Present the annual State of the City address to the public by March 2021.
- Adopt the annual budget by June 2020.
- Adopt the Five-Year Capital Improvement Program by June 2020.
- Consider meeting schedule and composition of boards and commissions by August 2020.
- Explore City's participation in the Los Angeles Olympics 2028 by June 2021.
- Lead the City's participation on issues related to the future of the AES site by June 2021.

MAYOR AND CITY COUNCIL

- Consider recommendations of the General Plan Advisory Committee and Planning Commission for updates to the City's General Plan by June 2021.
- Support State advocacy efforts for more local control and pursue grant funding for parkland acquisition by June 2021.
- Complete work to update the City's existing 3-year goals (2016- 2019) and 10 year goals 2016-2026:

The 3 year goals (2016-2019) (not in priority order):

- Modernize City communication systems
- Vitalize the Waterfront, Riviera Village, Artesia Corridor and South Bay Galleria
- Ensure sustainability, livability, and health by completing the General Plan update and by implementing environmentally responsible programs
- Assess, prioritize and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure
- Maintain a high level of public safety with public engagement

The City's 10 year goals for 2016-2026 (not in priority order):

- Be the premier waterfront location on the west coast
- Secure funding for new safety facilities and City Hall
- Create the most innovative law enforcement agency in America
- Secure a voter-approved plan for a de-industrialized AES site
- Revitalize the South Bay Galleria
- Increase and enhance parks and public open space

Customer Service and Referrals

| | | | | |
|-----------------|-------------------|-------------|---------------------------|------------|
| Adopted | FY 2019-20 | (6%) | Total Staff Hours: | 125 |
| Proposed | FY 2020-21 | (6%) | Total Staff Hours: | 125 |

- Respond to more than 500 constituent requests annually.

MAYOR AND CITY COUNCIL

Selected Performance Measures

| <i>Mayor and City Council</i> | <i>Actual FY 2018-19</i> | <i>Estimated FY 2019-20</i> | <i>Proposed FY 2020-21</i> |
|--|------------------------------|---------------------------------|--------------------------------|
| Conduct City Council meetings to conclude the public's business annually | 33 | 39 | 38 |
| Review, discuss and adopt resolutions annually | 88 | 90 | 100 |
| Present commendations and proclamations annually | 222 | 150 | 100 |
| Conduct bi-annual strategic planning and review the City's strengths and accomplishments | 2 | 2 | 2 |
| Review, discuss and adopt ordinances annually | 9 | 15 | 15 |

CITY CLERK

Mission Statement: *The City Clerk's department, in partnership with the community, City Council, and City departments, is expanding the democratic process to increase accessibility to public records, and strengthen the community's faith in local government by preserving history while preparing for the future. Our vision is to create an environment that enables and inspires others to exceed their own expectations and to act with integrity, fairness and courage.*

CITY CLERK
Proposed Budget - FY 2020-21

City Clerk Administration

City Clerk (1)

Chief Deputy City Clerk (1)
Records Management Supervisor (1)
Administrative Specialist (1)

SUMMARY OF PERSONNEL
Proposed Budget - FY 2020-21

CITY CLERK

| | |
|-------------|-------------------------------|
| 1.00 | City Clerk |
| 1.00 | Chief Deputy City Clerk |
| 1.00 | Records Management Supervisor |
| 1.00 | Administrative Specialist |
| <u>4.00</u> | |

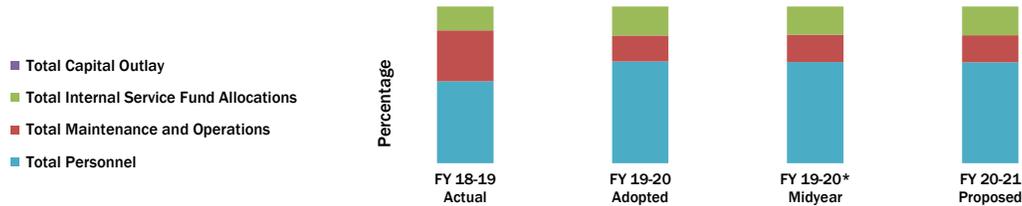
TOTAL PERSONNEL: 4.00

CITY CLERK

| <i>Operating Expenses</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease |
|---------------------------|---|----------------|----------------|----------------|----------------|-----------------------|
| | | Actual | Adopted | Midyear | Proposed | |
| 500000 | Full-Time Salaries | 391,704 | 437,733 | 437,733 | 387,861 | (49,872) (11%) |
| 500010 | Part-Time Salaries | 20,025 | 64,517 | 64,517 | 64,517 | - 0% |
| 500020 | Overtime | 20,205 | 6,007 | 21,257 | 16,007 | (5,250) (25%) |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 12,100 | 16,330 | 16,330 | 14,732 | (1,598) (10%) |
| 500100 | Personnel Adjustments | - | (95,216) | (95,216) | - | 95,216 (100%) |
| 500110 | Car Allowance | 4,513 | 4,500 | 4,500 | 4,500 | - 0% |
| 500150 | Cell Phone Allowance | 662 | 660 | 660 | 660 | - 0% |
| 501020 | FICA | 26,803 | 27,162 | 27,162 | 23,937 | (3,225) (12%) |
| 501030 | Life Insurance | 885 | 943 | 943 | 809 | (134) (14%) |
| 501050 | Medical Insurance | 58,109 | 71,904 | 71,904 | 46,387 | (25,517) (35%) |
| 501060 | Medicare | 6,503 | 6,661 | 6,661 | 5,838 | (823) (12%) |
| 501070 | Psychological Insurance | 14 | 20 | 20 | 16 | (4) (20%) |
| 501080 | Pension (Employer Share) | 34,012 | 39,949 | 39,949 | 36,118 | (3,831) (10%) |
| 501085 | Pension (Unfunded Liability) | 88,495 | 98,180 | 98,180 | 81,410 | (16,770) (17%) |
| 501090 | Pension (Employee Share) | 9,849 | 9,933 | 9,933 | 9,971 | 38 0% |
| 501095 | Other Post Employment Benefits (OPEB) | 16,705 | 19,207 | 19,207 | 17,012 | (2,195) (11%) |
| 501110 | Unemployment | 1,408 | 1,560 | 1,560 | 1,248 | (312) (20%) |
| | Total Personnel | 691,992 | 710,050 | 725,300 | 711,023 | (14,277) (2%) |
| 510010 | Office Supplies | 2,425 | 3,130 | 3,130 | 3,130 | - 0% |
| 510020 | Special Departmental Supplies | 1,150 | - | - | - | - 0% |
| 510040 | Training/Meetings/Conferences | 4,336 | 6,523 | 6,523 | 6,523 | - 0% |
| 510050 | Mileage Reimbursement | 214 | 200 | 200 | 200 | - 0% |
| 510200 | Postage | 222 | 2,860 | 2,860 | 2,860 | - 0% |
| 510210 | Publications/Subscriptions | 219 | 940 | 940 | 940 | - 0% |
| 510220 | Memberships/Dues | 1,110 | 1,605 | 1,605 | 1,605 | - 0% |
| 510500 | Elections | 1,795 | - | - | - | - 0% |
| 520000 | Maintenance Agreements | 26,640 | 50,976 | 50,976 | 50,976 | - 0% |
| 520010 | Maintenance/Repair | 276 | 500 | 500 | 500 | - 0% |
| 520030 | Advertising/Promotions | - | 355 | 355 | 355 | - 0% |
| 520040 | Contracts/Professional Services | 391,792 | 112,768 | 127,518 | 122,768 | (4,750) (4%) |
| | Total Maintenance and Operations | 430,179 | 179,857 | 194,607 | 189,857 | (4,750) (2%) |

CITY CLERK

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-------------|
| 550020 | Information Tech. Equip Maintenance | 139,503 | 139,503 | 142,665 | 142,665 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 22,750 | 22,750 | 24,327 | 24,327 | - | 0% |
| 550050 | Workers' Compensation Insurance | 10,182 | 10,182 | 7,875 | 7,875 | - | 0% |
| 550060 | Liability Insurance | 15,368 | 15,368 | 15,070 | 15,070 | - | 0% |
| 550080 | Building Occupancy | 12,534 | 12,534 | 9,338 | 9,338 | - | 0% |
| 550090 | Major Facilities Repair | 158 | 158 | 166 | 166 | - | 0% |
| 550110 | City Facility Sewer Fee | 179 | 179 | 232 | 232 | - | 0% |
| 550120 | Overhead | 1,922 | 1,922 | 3,100 | 3,100 | - | 0% |
| Total Internal Service Fund Allocations | | 202,596 | 202,596 | 202,773 | 202,773 | - | 0% |
| Total Capital Outlay | | - | - | - | - | - | 0% |
| TOTAL | | 1,324,767 | 1,092,503 | 1,122,680 | 1,103,653 | (19,027) | (2%) |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|-----------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-------------|
| General Fund | 1,324,767 | 1,092,503 | 1,122,680 | 1,103,653 | (19,027) | (2%) |
| TOTAL | 1,324,767 | 1,092,503 | 1,122,680 | 1,103,653 | (19,027) | (2%) |

* Excludes carryover funding of \$27,380

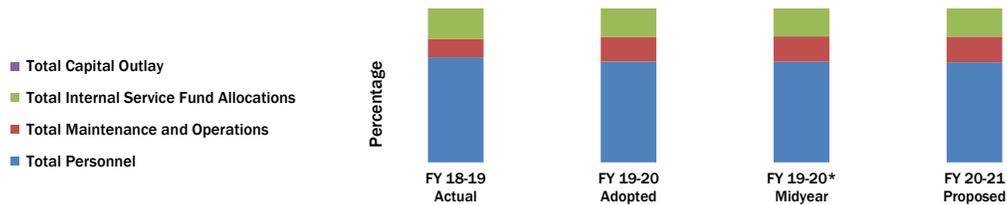
**CITY CLERK
ADMINISTRATION**

Purpose: To administer City Council, City's agencies and commission agendas and minutes. Attend City Council, commission and task force meetings. Administer the commission appointment process. Maintain the legislative history of the City, including the Charter and Municipal Code. Administer City staff's conflict of interest filings and oaths, and provide support to departments. Provide general information and services to the public, assist citizens in reviewing public records, and assist with vendor bids. Maintain the City's Records Retention Schedule and manage and operate an off-site records center where inactive City records are stored. Oversee and arrange for the destruction of confidential records.

| <i>Operating Expenses</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease | |
|---------------------------|---|----------------|----------------|----------------|----------------|-----------------------|-------------|
| | | Actual | Adopted | Midyear | Proposed | | |
| 500000 | Full-Time Salaries | 391,704 | 437,733 | 437,733 | 387,861 | (49,872) | (11%) |
| 500010 | Part-Time Salaries | 19,810 | 64,517 | 64,517 | 64,517 | - | 0% |
| 500020 | Overtime | 19,879 | 6,007 | 16,007 | 16,007 | - | 0% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 12,100 | 16,330 | 16,330 | 14,732 | (1,598) | (10%) |
| 500100 | Personnel Adjustments | - | (95,216) | (95,216) | - | 95,216 | (100%) |
| 500110 | Car Allowance | 4,513 | 4,500 | 4,500 | 4,500 | - | 0% |
| 500150 | Cell Phone Allowance | 662 | 660 | 660 | 660 | - | 0% |
| 501020 | FICA | 26,774 | 27,162 | 27,162 | 23,937 | (3,225) | (12%) |
| 501030 | Life Insurance | 884 | 943 | 943 | 809 | (134) | (14%) |
| 501050 | Medical Insurance | 58,109 | 71,904 | 71,904 | 46,387 | (25,517) | (35%) |
| 501060 | Medicare | 6,496 | 6,661 | 6,661 | 5,838 | (823) | (12%) |
| 501070 | Psychological Insurance | 14 | 20 | 20 | 16 | (4) | (20%) |
| 501080 | Pension (Employer Share) | 34,012 | 39,949 | 39,949 | 36,118 | (3,831) | (10%) |
| 501085 | Pension (Unfunded Liability) | 88,495 | 98,180 | 98,180 | 81,410 | (16,770) | (17%) |
| 501090 | Pension (Employee Share) | 9,849 | 9,933 | 9,933 | 9,971 | 38 | 0% |
| 501095 | Other Post Employment Benefits (OPEB) | 16,705 | 19,207 | 19,207 | 17,012 | (2,195) | (11%) |
| 501110 | Unemployment | 1,407 | 1,560 | 1,560 | 1,248 | (312) | (20%) |
| | Total Personnel | 691,413 | 710,050 | 720,050 | 711,023 | (9,027) | (1%) |
| 510010 | Office Supplies | 2,027 | 3,130 | 3,130 | 3,130 | - | 0% |
| 510040 | Training/Meetings/Conferences | 1,460 | 4,516 | 4,516 | 4,516 | - | 0% |
| 510050 | Mileage Reimbursement | 214 | 200 | 200 | 200 | - | 0% |
| 510200 | Postage | 196 | 2,860 | 2,860 | 2,860 | - | 0% |
| 510210 | Publications/Subscriptions | 219 | 490 | 490 | 490 | - | 0% |
| 510220 | Memberships/Dues | 1,110 | 1,480 | 1,480 | 1,480 | - | 0% |
| 520000 | Maintenance Agreements | 26,640 | 50,976 | 50,976 | 50,976 | - | 0% |
| 520010 | Maintenance/Repair | 276 | 500 | 500 | 500 | - | 0% |
| 520030 | Advertising/Promotions | - | 355 | 355 | 355 | - | 0% |
| 520040 | Contracts/Professional Services | 88,879 | 107,968 | 117,968 | 117,968 | - | 0% |
| | Total Maintenance and Operations | 121,021 | 172,475 | 182,475 | 182,475 | - | 0% |

**CITY CLERK
ADMINISTRATION**

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-------------|
| 550020 | Information Tech. Equip Maintenance | 139,503 | 139,503 | 142,665 | 142,665 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 22,750 | 22,750 | 24,327 | 24,327 | - | 0% |
| 550050 | Workers' Compensation Insurance | 10,171 | 10,171 | 7,875 | 7,875 | - | 0% |
| 550060 | Liability Insurance | 15,368 | 15,368 | 15,070 | 15,070 | - | 0% |
| 550080 | Building Occupancy | 12,534 | 12,534 | 9,338 | 9,338 | - | 0% |
| 550090 | Major Facilities Repair | 158 | 158 | 166 | 166 | - | 0% |
| 550110 | City Facility Sewer Fee | 179 | 179 | 232 | 232 | - | 0% |
| Total Internal Service Fund Allocations | | 200,663 | 200,663 | 199,673 | 199,673 | - | 0% |
| Total Capital Outlay | | - | - | - | - | - | 0% |
| TOTAL | | 1,013,097 | 1,083,188 | 1,102,198 | 1,093,171 | (9,027) | (1%) |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|-----------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-------------|
| General Fund | 1,013,097 | 1,083,188 | 1,102,198 | 1,093,171 | (9,027) | (1%) |
| TOTAL | 1,013,097 | 1,083,188 | 1,102,198 | 1,093,171 | (9,027) | (1%) |

* Excludes carryover funding of \$27,380

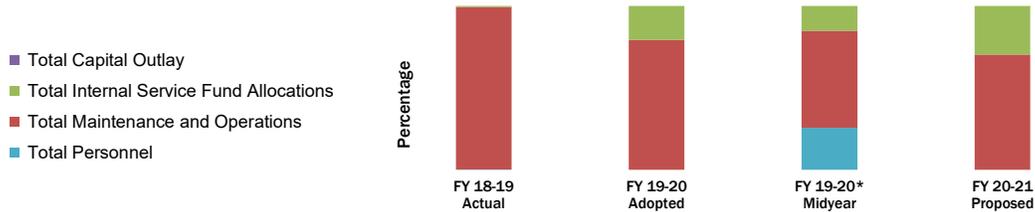
**CITY CLERK
ELECTIONS**

Purpose: To administer the City's elections including: the nomination process for candidates; processing of initiative/referendum petitions; and City Council sponsored ballot measures; election day voting; and conduct special and run-off elections. Maintain regulations and forms under the State's Political Reform Act; campaign statement filings and, elected official and appointed commissioner conflict of interest statement filings.

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease |
|---------------------------|---|--------------------|---------------------|----------------------|----------------------|-----------------------|
| 500010 | Part-Time Salaries | 215 | - | - | - | - 0% |
| 500020 | Overtime | 326 | - | 5,250 | - | (5,250) (100%) |
| 501020 | Fica | 29 | - | - | - | - 0% |
| 501030 | Life Insurance | 1 | - | - | - | - 0% |
| 501060 | Medicare | 7 | - | - | - | - 0% |
| 501110 | Unemployment | 1 | - | - | - | - 0% |
| | Total Personnel | 579 | - | 5,250 | - | (5,250) (100%) |
| 510010 | Office Supplies | 398 | - | - | - | - 0% |
| 510020 | Special Departmental Supplies | 1,150 | - | - | - | - 0% |
| 510040 | Training/Meetings/Conferences | 2,876 | 2,007 | 2,007 | 2,007 | - 0% |
| 510200 | Postage | 26 | - | - | - | - 0% |
| 510210 | Publications/Subscriptions | - | 450 | 450 | 450 | - 0% |
| 510220 | Memberships/Dues | - | 125 | 125 | 125 | - 0% |
| 510500 | Elections | 1,795 | - | - | - | - 0% |
| 520040 | Contracts/Professional Services | 302,913 | 4,800 | 9,550 | 4,800 | (4,750) (50%) |
| | Total Maintenance and Operations | 309,158 | 7,382 | 12,132 | 7,382 | (4,750) (39%) |

**CITY CLERK
ELECTIONS**

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease |
|--|---------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|
| 550050 | Workers' Compensation Insurance | 11 | 11 | - | - | - 0% |
| 550120 | Overhead | 1,922 | 1,922 | 3,100 | 3,100 | - 0% |
| Total Internal Service Fund Allocations | | 1,933 | 1,933 | 3,100 | 3,100 | - 0% |
| Total Capital Outlay | | - | - | - | - | - 0% |
| TOTAL | | 311,670 | 9,315 | 20,482 | 10,482 | (10,000) (49%) |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease |
|-----------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|
| General Fund | 311,670 | 9,315 | 20,482 | 10,482 | (10,000) (49%) |
| TOTAL | 311,670 | 9,315 | 20,482 | 10,482 | (10,000) (49%) |

CITY CLERK

Core Service Activities

| | | | | |
|-----------------|-------------------|--------------|---------------------------|--------------|
| Adopted | FY 2019-20 | (49%) | Total Staff Hours: | 4,077 |
| Proposed | FY 2020-21 | (40%) | Total Staff Hours: | 3,328 |

- Compile, prepare, and post over 35 City Council and 32 agency agendas.
- Process over 1,053 City Council agenda items and post City Council meetings.
- Monitor the postings of over 80 commission agendas.
- Oversight of over 147 City Council and commission minutes for inclusion in their respective agendas by the subsequent meeting date.
- Track and report over 150 Annual Conflict of Interest Form 700 and 94 Campaign Statements Form 460 in compliance with the Fair Political Practices Commission deadlines.
- Maintain a legislative history of over 2,181,349 documents through document imaging.
- Prepare and process approximately 187 resolutions and 16 ordinances.
- Provide contract management for over 1,911 contracts.
- Respond to over 933 public records requests.
- Accept, review and process over 33 City commission/board applications.
- Publish 80 legal ads and review proofs from publisher.
- Prepare and print 8 in memory of.
- Review over 11,896 invoices before payment, per Charter requirement.
- Require one full time staff to attend professional association seminars and conferences for continuing education to maintain and/or attain certification/re-certification of Certified Municipal Clerk designation, and/or Master Municipal Clerk designation.
- Continue to assist the County in updating their current voter registration records for the City of Redondo Beach (total of 46,483 registered voters).
- Assist the County in obtaining vote center locations, voter registration and election information for Federal, State and County elections.
- Conduct nominations and General Municipal Elections for 5 City elective offices and 3 RBUSD board seats.

Key Projects and Assignments

| | | | | |
|-----------------|-------------------|--------------|---------------------------|--------------|
| Adopted | FY 2019-20 | (29%) | Total Staff Hours: | 2,413 |
| Proposed | FY 2020-21 | (41%) | Total Staff Hours: | 3,413 |

- | | Hours |
|---|--------------|
| • Agenda Management software and video streaming system implementation to include City boards and commission meetings by December 2020. | 1,413 |
| • Finalize, adopt and implement the City-wide Records Retention Schedule by December 2020. | 1,000 |
| • Implement and prepare a Stand-Alone Election for March 2 nd , 2021. | 1,000 |

CITY CLERK

Customer Service and Referrals

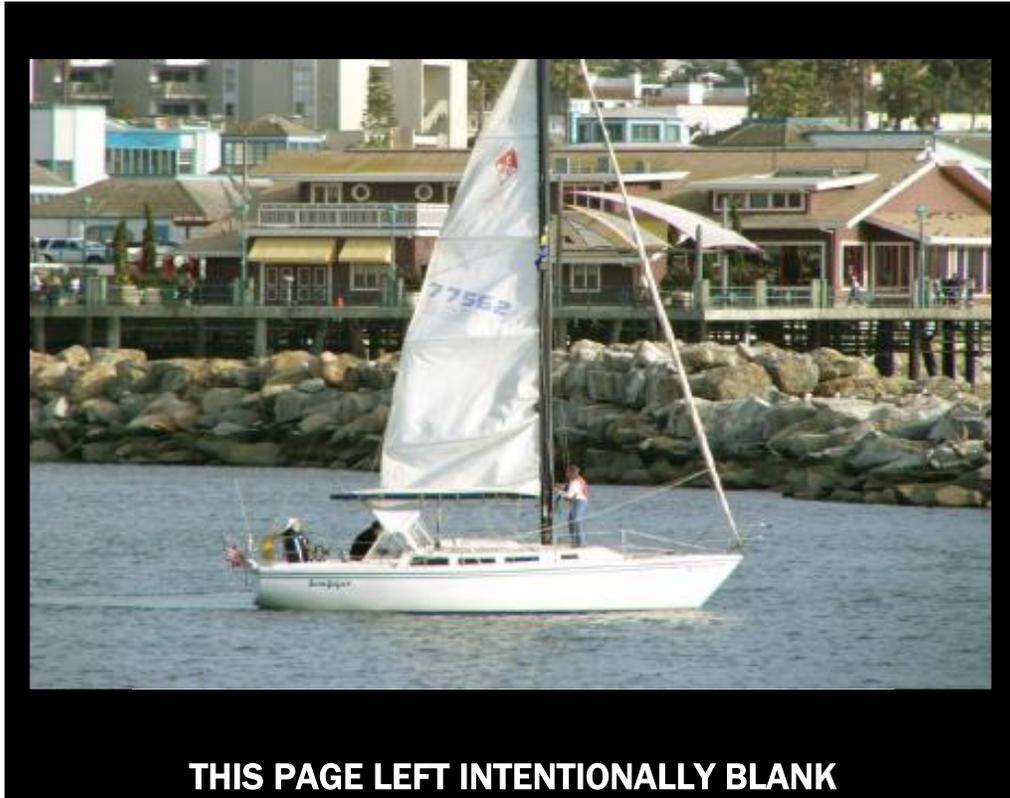
Adopted FY 2019-20 (22%) Total Staff Hours: 1,830
 Proposed FY 2020-21 (19%) Total Staff Hours: 1,579

- Respond to approximately 200 calls for assistance regarding County and State elections.
- Provide guidance to departments on the preparation of administrative reports, resolutions, ordinances, contract procedures, public hearing requirements, cancellation and posting requirements for meetings.
- Assist departmental personnel with publication and public hearing needs and requests.
- Notarize 26 official City business documents assisting other departments.
- Review, accept and process 101 claims, subpoenas, summons and complaints.
- Respond to over 4,600 calls, providing direction and assistance to the general public.
- Provide guidance for records retention and destruction.

Selected Performance Measures

| <i>Administration Division</i> | <i>Actual FY 2018-19</i> | <i>Estimated FY 2019-20</i> | <i>Proposed FY 2020-21</i> |
|--------------------------------|------------------------------|---------------------------------|--------------------------------|
| Public records requests | 637 | 933 | 1,000 |
| Review invoices before payment | 12,274 | 11,896 | 12,000 |

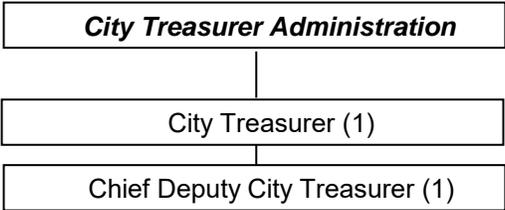
| <i>Election Division</i> | <i>Actual FY 2018-19</i> | <i>Estimated FY 2019-20</i> | <i>Proposed FY 2020-21</i> |
|--|------------------------------|---------------------------------|--------------------------------|
| Assist the County in updating their current voter registration records | 47,300 | 46,483 | 48,000 |



CITY TREASURER

Mission Statement: *The City Treasurer's department will: provide the highest quality municipal treasury services at the lowest cost; Invest using best practice priorities of safety, liquidity and yield consistent with the City's investment policy; Promote citizen trust by increasing organizational effectiveness, efficiency, and fiscal responsibility; Enhance the City's financial viability.*

CITY TREASURER
Proposed Budget - FY 2020-21



**SUMMARY OF PERSONNEL
Proposed Budget - FY 2020-21**

CITY TREASURER

| | |
|-------------|-----------------------------|
| 1.00 | City Treasurer |
| 1.00 | Chief Deputy City Treasurer |
| <u>2.00</u> | |

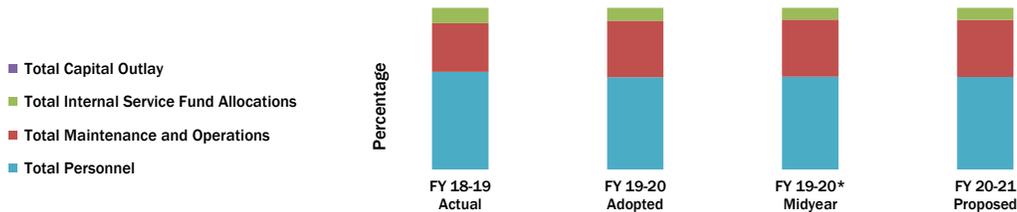
TOTAL PERSONNEL: 2.00

CITY TREASURER

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|---------------------------|---|--------------------|---------------------|----------------------|----------------------|-----------------------|-------------|
| 500000 | Full-Time Salaries | 130,758 | 148,684 | 148,684 | 149,028 | 344 | 0% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 3,025 | 4,271 | 4,271 | 4,265 | (6) | 0% |
| 500110 | Car Allowance | 4,513 | 4,500 | 4,500 | 4,500 | - | 0% |
| 500150 | Cell Phone Allowance | 662 | 660 | 660 | 660 | - | 0% |
| 501020 | FICA | 8,398 | 9,455 | 9,455 | 9,281 | (174) | (2%) |
| 501030 | Life Insurance | 509 | 508 | 508 | 508 | - | 0% |
| 501050 | Medical Insurance | 27,082 | 27,000 | 27,000 | 27,000 | - | 0% |
| 501060 | Medicare | 1,964 | 2,211 | 2,211 | 2,170 | (41) | (2%) |
| 501070 | Psychological Insurance | 9 | 8 | 8 | 8 | - | 0% |
| 501080 | Pension (Employer Share) | 11,281 | 13,551 | 13,551 | 13,864 | 313 | 2% |
| 501085 | Pension (Unfunded Liability) | 26,589 | 33,304 | 33,304 | 31,251 | (2,053) | (6%) |
| 501090 | Pension (Employee Share) | 1,643 | 1,750 | 1,750 | 1,757 | 7 | 0% |
| 501095 | Other Post Employment Benefits (OPEB) | 5,710 | 6,515 | 6,515 | 6,530 | 15 | 0% |
| 501110 | Unemployment | 625 | 624 | 624 | 624 | - | 0% |
| | Total Personnel | 222,768 | 253,041 | 253,041 | 251,446 | (1,595) | (1%) |
| 510040 | Training/Meetings/Conferences | 3,728 | 8,415 | 8,415 | 8,415 | - | 0% |
| 510050 | Mileage Reimbursement | - | 250 | 250 | 250 | - | 0% |
| 510210 | Publications/Subscriptions | 374 | 1,100 | 1,100 | 1,100 | - | 0% |
| 520000 | Maintenance Agreements | - | 3,460 | 3,460 | 3,460 | - | 0% |
| 520040 | Contracts/Professional Services | 106,335 | 141,701 | 141,701 | 141,701 | - | 0% |
| | Total Maintenance and Operations | 110,437 | 154,926 | 154,926 | 154,926 | - | 0% |

CITY TREASURER

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| 550020 | Information Tech. Equip Maintenance | 13,774 | 13,774 | 13,644 | 13,644 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 1,461 | 1,461 | 1,608 | 1,608 | - | 0% |
| 550050 | Workers' Compensation Insurance | 1,562 | 1,562 | 1,155 | 1,155 | - | 0% |
| 550060 | Liability Insurance | 10,193 | 10,193 | 9,958 | 9,958 | - | 0% |
| 550080 | Building Occupancy | 8,031 | 8,031 | 5,916 | 5,916 | - | 0% |
| 550090 | Major Facilities Repair | 101 | 101 | 104 | 104 | - | 0% |
| 550110 | City Facility Sewer Fee | 82 | 82 | 106 | 106 | - | 0% |
| Total Internal Service Fund Allocations | | 35,204 | 35,204 | 32,491 | 32,491 | - | 0% |
| Total Capital Outlay | | - | - | - | - | - | 0% |
| TOTAL | | 368,409 | 443,171 | 440,458 | 438,863 | (1,595) | 0% |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|-----------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| General Fund | 368,409 | 443,171 | 440,458 | 438,863 | (1,595) | 0% |
| TOTAL | 368,409 | 443,171 | 440,458 | 438,863 | (1,595) | 0% |

CITY TREASURER

Core Service Activities

| | | | | |
|-----------------|-------------------|--------------|---------------------------|--------------|
| Adopted | FY 2019-20 | (55%) | Total Staff Hours: | 1,132 |
| Proposed | FY 2020-21 | (43%) | Total Staff Hours: | 1,140 |

- Maintain responsibility for the custody and investment management of all City funds in accordance with State law, City Charter, and the City Investment Policy.
- Provide administrative support and internal review services for major tax based operating revenue sources, including property tax, utility users tax, sales and use tax, transient occupancy tax, franchise fees, investment income, and various State subventions.
- Review potential revenue impacts from other sources such as cannabis and short term rental ordinances.
- Provide operating budget and capital improvement program cash flow management forecasting and advisory support services.
- Prepare monthly and quarterly management reports detailing cash and investment positions within all City funds, including operating funds of the General Investment portfolio, as well as the Housing Authority, Parking Authority, Public Financing Authority, Community Financing Authority and Successor Agency.
- In coordination with Financial Services, provide operational and strategic forecasts of key tax based and other major General Fund revenue sources.
- Provide administrative support services and internal audit review of various City operational functions in response to service requests.
- Conduct annual review of both the City and Successor Agency Comprehensive Statement of Investment Policy and maintain policies' professional certification.
- Provide managerial oversight and investment management of all City entities bond proceeds.
- Continue implementation and review of numerous departmental best management practices enhancing both departmental productivity and the City's operating revenue base.
- Provide internal support services to Financial Services and other key operating departments in response to internal support service requests.
- Participate in continuing education and represent Redondo Beach fiduciary concerns through related regional and national policy and professional associations to keep abreast of legislative, regulatory and economic opportunities and threats.
- Provide quarterly reports on investment portfolio compliance with the City's Investment Policy.

CITY TREASURER

Key Projects and Assignments

| | | | | |
|-----------------|-------------------|--------------|---------------------------|------------|
| Adopted | FY 2019-20 | (35%) | Total Staff Hours: | 740 |
| Proposed | FY 2020-21 | (35%) | Total Staff Hours: | 940 |

| | Hours |
|--|--------------|
| • Issue request for information for banking services – Potential Account Analysis Fee Reduction | 76 |
| • Review City’s Revenue Manual and adjust as needed. | 153 |
| • Coordinate with credit card providers to compare credit card fees – Work with existing vendors on cost cutting measures to save on fees | 50 |
| • Recordkeeping of transient occupancy tax revenues from short-term rentals/hotel sites – Update hotels with revised tax forms to ensure accuracy in reporting | 65 |
| • Work with our Internal Auditor Moss Adams to update the Roles and Responsibilities of the department | 102 |
| • Continue contractual professional services serving as revenue recovery agents for the City in auditing the City's tax-based revenue resources producing additional revenue in support of City operations – Identify potential sources for new revenues | 25 |
| • Continue implementation and utilization of services of registered investment advisor providing City Treasurer with additional professional investment advice, greater managerial flexibility, and increased cost effectiveness, in fulfilling the fiduciary responsibilities of the City Treasurer's elected position. | 76 |
| • Review and implement changes recommended for City Treasurer charter responsibility performance audit. | 51 |
| • Continue to implement additional cost-effective operational improvements emphasizing City Treasurer oversight responsibilities while de-emphasizing the City Treasurer's administrative tasks in response to performance audit findings. | 64 |
| • Continue implementation of enhanced investment reporting format including cash and investments within all City funds and investment funds held with all bank trustees. Provide detailed reporting on quarterly reports presented to Budget and Finance Commission as well as Mayor and City Council | 51 |
| • Working in cooperation with the Financial Services department, conduct ongoing reviews of City-wide cash handling procedures ensuring adherence to internal control compliance standards – Review compliance of policies and procedures | 51 |
| • Continue implementation of banking services technology enhancements designed to streamline disbursement processes; automate current cash management processes; improve upon fraud prevention measures; and expedite collection recovery efforts. | 51 |
| • Complete staff work to assist with the update of the City's webpage – Ensure documents are up to date | 64 |
| • Improve transparency with OpenGov online financial reporting – Utilize their updated software tools for better recordkeeping | 13 |
| • Improve quarterly reports with the addition to cash flow analysis. | 51 |

CITY TREASURER

Customer Service and Referrals

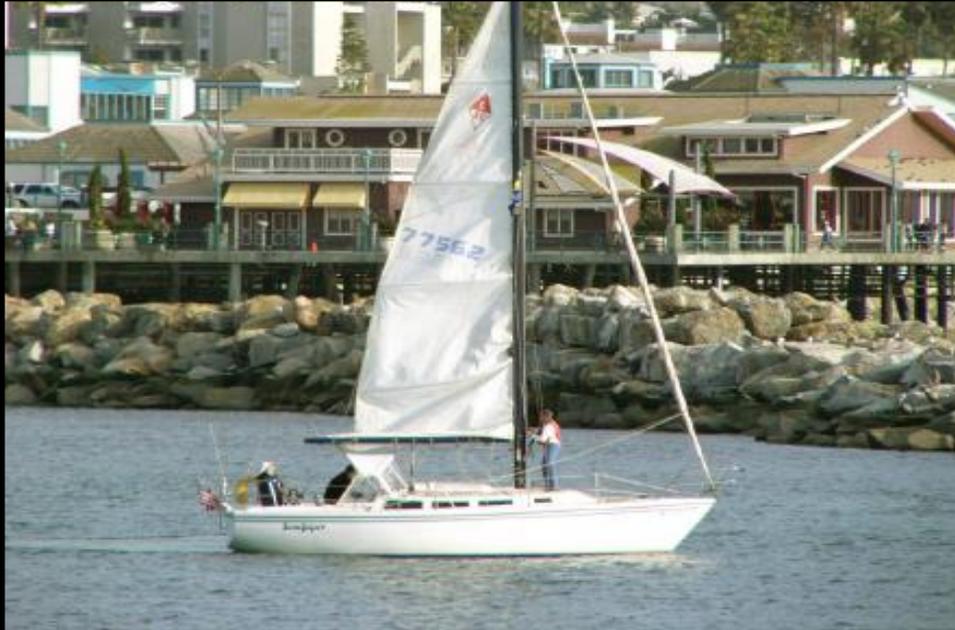
| | | | | |
|-----------------|-------------------|--------------|---------------------------|------------|
| Adopted | FY 2019-20 | (10%) | Total Staff Hours: | 208 |
| Proposed | FY 2020-21 | (22%) | Total Staff Hours: | 600 |

- Strive to make every transaction with both our internal City Hall and external citizen customer service base a positive "solutions oriented" customer service experience.
- Continue implementation of customer service information enhancements and improvements to the departmental web site, promoting ease, accuracy, timeliness, and usefulness of accessible public information.
- Continue development and implementation of local outreach program providing useful, educational information regarding municipal treasury operational services.
- Provide ongoing department-wide customer service training of at least 2 hours per employee on a quarterly basis.
- Respond to approximately 300 customer service requests and 6 City Council and Budget and Finance Commission referrals on an annual basis.
- Research and implement new and continuing best management practice departmental procedural improvements that promote operational efficiency, enhance customer service skills, and augment operating revenues.
- Work with businesses to streamline monthly tax payments.
- Improve the payment capabilities of outside vendors.

CITY TREASURER

Selected Performance Measures

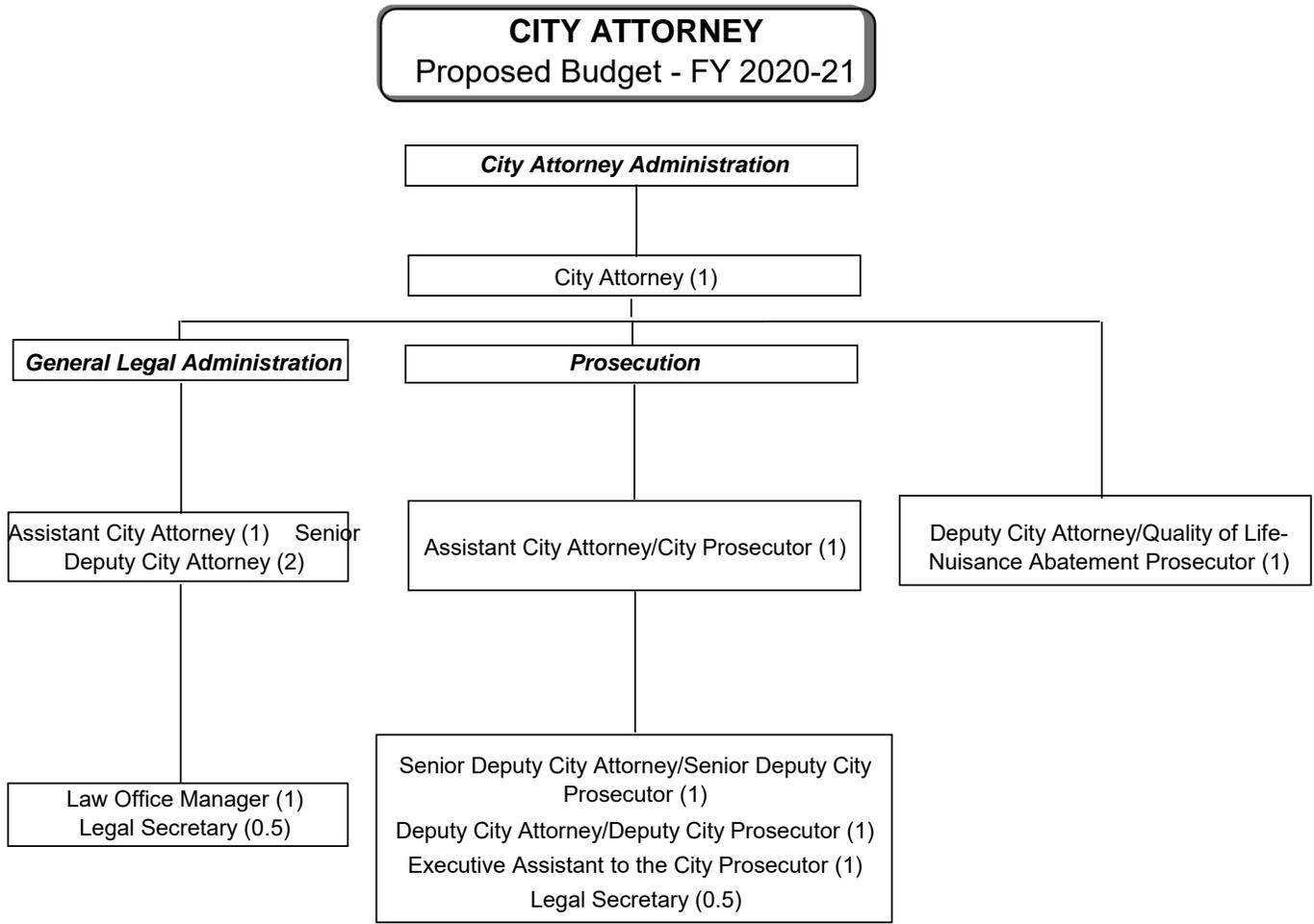
| <i>City Treasurer</i> | <i>Actual FY 2018-19</i> | <i>Estimated FY 2019-20</i> | <i>Proposed FY 2020-21</i> |
|--|------------------------------|---------------------------------|--------------------------------|
| Publish 4 quarterly reports | 4 | 4 | 4 |
| Produce cash-flow analysis | 4 | 4 | 4 |
| Produce 12 monthly investment reports | 12 | 12 | 12 |
| Contractor performance review | 6 | 6 | 6 |
| Bi-annual update to City Treasurer's webpage | 2 | 2 | 2 |
| Quarterly update to OpenGov | 4 | 4 | 4 |
| Internal audit review: harbor leaseholds, Moss Adams | 2 | 2 | 2 |
| Bi-annual investment earnings forecasts | 2 | 2 | 2 |
| Produce City's Revenue Manual | 1 | 1 | 1 |
| Bi-annual review of banking services/account analysis fees | 2 | 2 | 2 |
| Review and update City's Investment Policy | 2 | 2 | 2 |
| Renew expiring contracts with vendors | 6 | 6 | 6 |
| Analyze and report monthly TOT | 12 | 12 | 12 |
| Review utility users tax | 1 | 1 | 1 |
| Review sales tax | 1 | 1 | 1 |
| Respond to public records requests | 10 | 15 | 15 |
| Respond to calls and customer service requests | 250 | 300 | 300 |



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CITY ATTORNEY

Mission Statement: *To protect the public's interest and uphold the law. To promote the public's safety by working diligently with law enforcement to aggressively prosecute all criminal activity within the City's jurisdiction. Further, to provide comprehensive professional cost-efficient legal advice and representation for the City with the objective of avoiding civil litigation whenever possible.*



**SUMMARY OF PERSONNEL
Proposed Budget - FY 2020-21**

CITY ATTORNEY

General Legal Administration

| | |
|-------------|--|
| 1.00 | City Attorney |
| 1.00 | Assistant City Attorney |
| 2.00 | Senior Deputy City Attorney |
| 0.50 | Deputy City Attorney/Quality of Life-Nuisance Abatement Prosecutor |
| 1.00 | Law Office Manager |
| <u>0.50</u> | Legal Secretary |
| 6.00 | |

Prosecution

| | |
|-------------|--|
| 1.00 | Assistant City Attorney/City Prosecutor |
| 1.00 | Senior Deputy City Attorney/Senior Deputy City Prosecutor |
| 1.00 | Deputy City Attorney/Deputy City Prosecutor |
| 0.50 | Deputy City Attorney/Quality of Life-Nuisance Abatement Prosecutor |
| 1.00 | Executive Assistant to the City Prosecutor |
| <u>0.50</u> | Legal Secretary |
| 5.00 | |

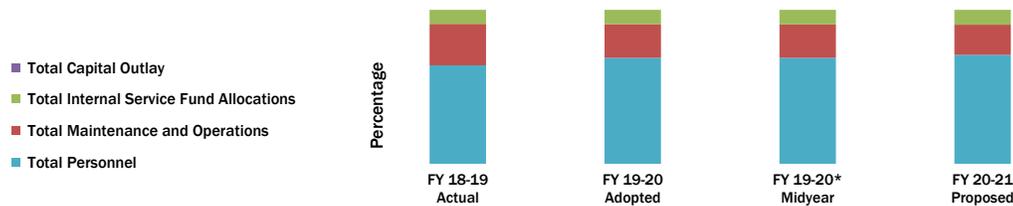
TOTAL PERSONNEL: 11.00

CITY ATTORNEY

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|---------------------------|---|--------------------|---------------------|----------------------|----------------------|-----------------------|--------------|
| 500000 | Full-Time Salaries | 1,598,381 | 1,634,869 | 1,634,869 | 1,648,306 | 13,437 | 1% |
| 500010 | Part-Time Salaries | 15,650 | - | - | - | - | 0% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 50,714 | 72,564 | 72,564 | 73,807 | 1,243 | 2% |
| 500100 | Personnel Adjustments | - | 49,000 | 49,000 | - | (49,000) | (100%) |
| 500110 | Car Allowance | 25,571 | 25,500 | 25,500 | 25,500 | - | 0% |
| 500120 | Other Pay | 62,357 | 62,357 | 62,357 | 62,764 | 407 | 1% |
| 500150 | Cell Phone Allowance | 4,812 | 4,800 | 4,800 | 4,800 | - | 0% |
| 501020 | FICA | 83,784 | 85,201 | 85,201 | 86,595 | 1,394 | 2% |
| 501030 | Life Insurance | 2,682 | 2,721 | 2,721 | 2,918 | 197 | 7% |
| 501050 | Medical Insurance | 152,436 | 157,512 | 157,512 | 166,452 | 8,940 | 6% |
| 501060 | Medicare | 25,410 | 26,291 | 26,291 | 26,554 | 263 | 1% |
| 501070 | Psychological Insurance | 25 | 44 | 44 | 44 | - | 0% |
| 501080 | Pension (Employer Share) | 128,498 | 138,649 | 138,649 | 144,784 | 6,135 | 4% |
| 501085 | Pension (Unfunded Liability) | 319,691 | 340,751 | 340,751 | 345,367 | 4,616 | 1% |
| 501090 | Pension (Employee Share) | 82,089 | 85,863 | 85,863 | 86,484 | 621 | 1% |
| 501095 | Other Post Employment Benefits (OPEB) | 69,337 | 71,563 | 71,563 | 72,167 | 604 | 1% |
| 501110 | Unemployment | 3,369 | 3,432 | 3,432 | 3,432 | - | 0% |
| | Total Personnel | 2,624,806 | 2,761,117 | 2,761,117 | 2,749,974 | (11,143) | 0% |
| 510010 | Office Supplies | 3,952 | 4,450 | 4,450 | 4,450 | - | 0% |
| 510020 | Special Departmental Supplies | 516 | 9,608 | 9,608 | 9,608 | - | 0% |
| 510040 | Training/Meetings/Conferences | 6,556 | 14,487 | 14,487 | 14,487 | - | 0% |
| 510050 | Mileage Reimbursement | - | 200 | 200 | 200 | - | 0% |
| 510200 | Postage | 309 | 1,340 | 1,340 | 1,340 | - | 0% |
| 510210 | Publications/Subscriptions | 31,450 | 22,290 | 22,290 | 22,290 | - | 0% |
| 510220 | Memberships/Dues | 8,463 | 9,480 | 9,480 | 9,480 | - | 0% |
| 510310 | Cell Phones | 18 | - | - | - | - | 0% |
| 520040 | Contracts/Professional Services | 16,310 | 135,270 | 135,270 | 35,270 | (100,000) | (74%) |
| 530070 | Attorney Fees | 1,036,503 | 669,652 | 669,652 | 658,652 | (11,000) | (2%) |
| 530080 | Donation Expenditures | - | 5,000 | 5,000 | 5,000 | - | 0% |
| | Total Maintenance and Operations | 1,104,077 | 871,777 | 871,777 | 760,777 | (111,000) | (13%) |

CITY ATTORNEY

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-------------|
| 550020 | Information Tech. Equip Maintenance | 117,217 | 117,217 | 110,357 | 110,357 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 12,967 | 12,967 | 13,703 | 13,703 | - | 0% |
| 550040 | Communication Equipment Replacement | - | - | - | - | - | 0% |
| 550050 | Workers' Compensation Insurance | 49,413 | 49,413 | 31,046 | 31,046 | - | 0% |
| 550060 | Liability Insurance | 40,431 | 40,431 | 39,518 | 39,518 | - | 0% |
| 550070 | Unemployment Insurance Charges | - | - | - | - | - | 0% |
| 550080 | Building Occupancy | 30,020 | 30,020 | 22,205 | 22,205 | - | 0% |
| 550090 | Major Facilities Repair | 378 | 378 | 392 | 392 | - | 0% |
| 550100 | Printing And Graphics Charges | - | - | - | - | - | 0% |
| 550110 | City Facility Sewer Fee | 375 | 375 | 485 | 485 | - | 0% |
| 550120 | Overhead | 125,393 | 125,393 | 159,718 | 159,718 | - | 0% |
| 550130 | Emergency Communications Operations | - | - | - | - | - | 0% |
| Total Internal Service Fund Allocations | | 376,194 | 376,194 | 377,424 | 377,424 | - | 0% |
| Total Capital Outlay | | - | - | - | - | - | 0% |
| TOTAL | | 4,105,077 | 4,009,088 | 4,010,318 | 3,888,175 | (122,143) | (3%) |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|-----------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-------------|
| General Fund | 3,518,655 | 3,722,666 | 3,721,766 | 3,599,623 | (122,143) | (3%) |
| Harbor Tidelands | 135,644 | 110,644 | 111,724 | 111,724 | - | 0% |
| Harbor Uplands | 450,778 | 175,778 | 176,828 | 176,828 | - | 0% |
| TOTAL | 4,105,077 | 4,009,088 | 4,010,318 | 3,888,175 | (122,143) | (3%) |

* Excludes carryover funding of \$27,810

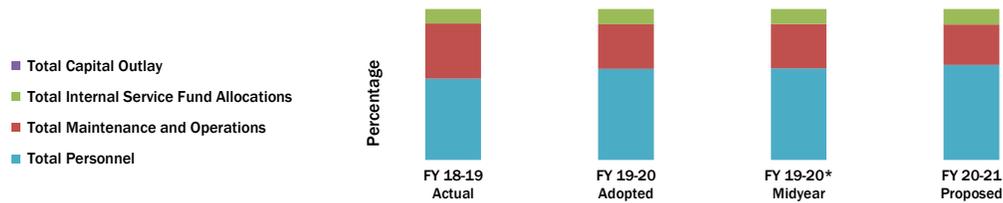
**CITY ATTORNEY
GENERAL LEGAL ADMINISTRATION**

Purpose: The City Attorney's office is available to keep the City Council and City Manager fully informed as to the legal options available to them in their decision-making process, as well as to assist departments with legal document review and advice. The City Attorney's office continues to focus on identifying and reducing liability risk through a cooperative effort of City Attorney staff and Risk Management staff, as well as to represent the City with most qualified and cost-efficient legal counsel, both in and out of court settings.

| <i>Operating Expenses</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease | |
|---------------------------|---|------------------|------------------|------------------|------------------|-----------------------|--------------|
| | | Actual | Adopted | Midyear | Proposed | | |
| 500000 | Full-Time Salaries | 979,420 | 1,007,779 | 1,007,779 | 1,017,491 | 9,712 | 1% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 35,802 | 50,162 | 50,162 | 51,354 | 1,192 | 2% |
| 500100 | Personnel Adjustments | - | 37,052 | 37,052 | 2,749 | (34,303) | (93%) |
| 500110 | Car Allowance | 14,959 | 15,000 | 15,000 | 15,000 | - | 0% |
| 500120 | Other Pay | 13,759 | - | - | - | - | 0% |
| 500150 | Cell Phone Allowance | 2,478 | 2,490 | 2,490 | 2,490 | - | 0% |
| 501020 | FICA | 47,159 | 47,348 | 47,348 | 48,846 | 1,498 | 3% |
| 501030 | Life Insurance | 1,470 | 1,459 | 1,459 | 1,459 | - | 0% |
| 501050 | Medical Insurance | 78,335 | 79,656 | 79,656 | 80,889 | 1,233 | 2% |
| 501060 | Medicare | 15,234 | 15,780 | 15,780 | 15,867 | 87 | 1% |
| 501070 | Psychological Insurance | 16 | 24 | 24 | 24 | - | 0% |
| 501080 | Pension (Employer Share) | 74,750 | 82,203 | 82,203 | 86,142 | 3,939 | 5% |
| 501085 | Pension (Unfunded Liability) | 183,748 | 199,870 | 199,870 | 210,490 | 10,620 | 5% |
| 501090 | Pension (Employee Share) | 59,393 | 63,259 | 63,259 | 63,793 | 534 | 1% |
| 501095 | Other Post Employment Benefits (OPEB) | 42,501 | 44,122 | 44,122 | 44,548 | 426 | 1% |
| 501110 | Unemployment | 1,854 | 1,841 | 1,841 | 1,841 | - | 0% |
| | Total Personnel | 1,550,878 | 1,648,045 | 1,648,045 | 1,642,983 | (5,062) | 0% |
| 510010 | Office Supplies | 1,814 | 3,000 | 3,000 | 3,000 | - | 0% |
| 510020 | Special Departmental Supplies | 516 | 9,608 | 9,608 | 9,608 | - | 0% |
| 510040 | Training/Meetings/Conferences | 2,646 | 9,670 | 9,670 | 9,670 | - | 0% |
| 510050 | Mileage Reimbursement | - | 50 | 50 | 50 | - | 0% |
| 510200 | Postage | 150 | 840 | 840 | 840 | - | 0% |
| 510210 | Publications/Subscriptions | 17,018 | 12,910 | 12,910 | 12,910 | - | 0% |
| 510220 | Memberships/Dues | 5,075 | 5,200 | 5,200 | 5,200 | - | 0% |
| 520040 | Contracts/Professional Services | 9,701 | 109,900 | 109,900 | 9,900 | (100,000) | (91%) |
| 530070 | Attorney Fees | 1,018,695 | 658,398 | 647,398 | 647,398 | - | 0% |
| | Total Maintenance and Operations | 1,055,615 | 809,576 | 798,576 | 698,576 | (100,000) | (13%) |

**CITY ATTORNEY
GENERAL LEGAL ADMINISTRATION**

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-------------|
| 550020 | Information Tech. Equip Maintenance | 73,057 | 73,057 | 66,816 | 66,816 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 8,950 | 8,950 | 9,282 | 9,282 | - | 0% |
| 550050 | Workers' Compensation Insurance | 41,713 | 41,713 | 25,312 | 25,312 | - | 0% |
| 550060 | Liability Insurance | 40,431 | 40,431 | 39,518 | 39,518 | - | 0% |
| 550080 | Building Occupancy | 30,020 | 30,020 | 22,205 | 22,205 | - | 0% |
| 550090 | Major Facilities Repair | 378 | 378 | 392 | 392 | - | 0% |
| 550110 | City Facility Sewer Fee | 375 | 375 | 485 | 485 | - | 0% |
| 550120 | Overhead | 79,012 | 79,012 | 104,227 | 104,227 | - | 0% |
| Total Internal Service Fund Allocations | | 273,936 | 273,936 | 268,237 | 268,237 | - | 0% |
| Total Capital Outlay | | - | - | - | - | - | 0% |
| TOTAL | | 2,880,429 | 2,731,557 | 2,714,858 | 2,609,796 | (105,062) | (4%) |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|-----------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-------------|
| General Fund | 2,294,007 | 2,445,135 | 2,426,306 | 2,321,244 | (105,062) | (4%) |
| Harbor Tidelands | 135,644 | 110,644 | 111,724 | 111,724 | - | 0% |
| Harbor Uplands | 450,778 | 175,778 | 176,828 | 176,828 | - | 0% |
| TOTAL | 2,880,429 | 2,731,557 | 2,714,858 | 2,609,796 | (105,062) | (4%) |

* Excludes carryover funding of \$26,300

CITY ATTORNEY PROSECUTION

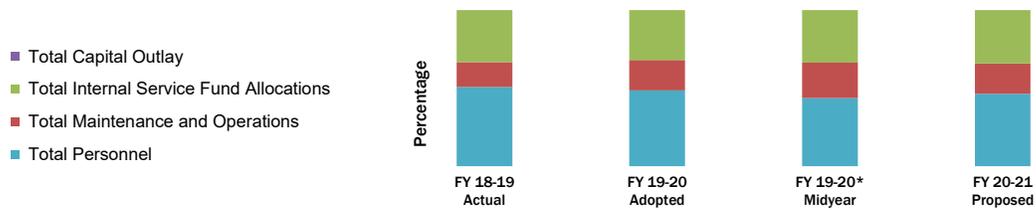
Purpose: The Prosecution division of the City Attorney's office prosecutes all legal actions filed as misdemeanor violations of State and local law; consults with City officials and department heads on matters having legal implications in criminal prosecution; serves as a legal resource for a variety of boards and commissions; and participates in a variety of City committees, study groups and, task forces. The Prosecution division advocates aggressively on behalf of the people of the State of California while recognizing a prosecutor's special professional responsibilities and acting with integrity, with ethics, and within the applicable professional rules of conduct.

The Prosecution division also works diligently with other law enforcement agencies to design and implement new programs that actively and creatively suppress both criminal conduct and the causative factors of crime. Major program efforts include the identity theft investigation/prosecution team, enhanced monitoring of and collection of required DNA samples from registered sex offenders and improving hometown security.

| <i>Operating Expenses</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease | |
|---------------------------|---|------------------|------------------|------------------|------------------|-----------------------|--------------|
| | | Actual | Adopted | Midyear | Proposed | | |
| 500000 | Full-Time Salaries | 618,961 | 627,090 | 627,090 | 630,815 | 3,725 | 1% |
| 500010 | Part-Time Salaries | 15,650 | - | - | - | - | 0% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 14,912 | 22,402 | 22,402 | 22,453 | 51 | 0% |
| 500100 | Personnel Adjustments | - | 11,948 | 11,948 | (2,749) | (14,697) | (123%) |
| 500110 | Car Allowance | 10,612 | 10,500 | 10,500 | 10,500 | - | 0% |
| 500120 | Other Pay | 48,598 | 62,357 | 62,357 | 62,764 | 407 | 1% |
| 500150 | Cell Phone Allowance | 2,334 | 2,310 | 2,310 | 2,310 | - | 0% |
| 501020 | FICA | 36,625 | 37,853 | 37,853 | 37,749 | (104) | 0% |
| 501030 | Life Insurance | 1,212 | 1,262 | 1,262 | 1,459 | 197 | 16% |
| 501050 | Medical Insurance | 74,101 | 77,856 | 77,856 | 85,563 | 7,707 | 10% |
| 501060 | Medicare | 10,176 | 10,511 | 10,511 | 10,687 | 176 | 2% |
| 501070 | Psychological Insurance | 9 | 20 | 20 | 20 | - | 0% |
| 501080 | Pension (Employer Share) | 53,748 | 56,446 | 56,446 | 58,642 | 2,196 | 4% |
| 501085 | Pension (Unfunded Liability) | 135,943 | 140,881 | 140,881 | 134,877 | (6,004) | (4%) |
| 501090 | Pension (Employee Share) | 22,696 | 22,604 | 22,604 | 22,691 | 87 | 0% |
| 501095 | Other Post Employment Benefits (OPEB) | 26,836 | 27,441 | 27,441 | 27,619 | 178 | 1% |
| 501110 | Unemployment | 1,515 | 1,591 | 1,591 | 1,591 | - | 0% |
| | Total Personnel | 1,073,928 | 1,113,072 | 1,113,072 | 1,106,991 | (6,081) | (1%) |
| 510010 | Office Supplies | 2,138 | 1,450 | 1,450 | 1,450 | - | 0% |
| 510040 | Training/Meetings/Conferences | 3,910 | 4,817 | 4,817 | 4,817 | - | 0% |
| 510050 | Mileage Reimbursement | - | 150 | 150 | 150 | - | 0% |
| 510200 | Postage | 159 | 500 | 500 | 500 | - | 0% |
| 510210 | Publications/Subscriptions | 14,432 | 9,380 | 9,380 | 9,380 | - | 0% |
| 510220 | Memberships/Dues | 3,388 | 4,280 | 4,280 | 4,280 | - | 0% |
| 510310 | Cell Phones | 18 | - | - | - | - | 0% |
| 520040 | Contracts/Professional Services | 6,609 | 25,370 | 25,370 | 25,370 | - | 0% |
| 530070 | Attorney Fees | 17,808 | 11,254 | 22,254 | 11,254 | (11,000) | (49%) |
| 530080 | Donation Expenditures | - | 5,000 | 5,000 | 5,000 | - | 0% |
| | Total Maintenance and Operations | 48,462 | 62,201 | 73,201 | 62,201 | (11,000) | (15%) |

**CITY ATTORNEY
PROSECUTION**

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-------------|
| 550020 | Information Tech. Equip Maintenance | 44,160 | 44,160 | 43,541 | 43,541 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 4,017 | 4,017 | 4,421 | 4,421 | - | 0% |
| 550050 | Workers' Compensation Insurance | 7,700 | 7,700 | 5,734 | 5,734 | - | 0% |
| 550120 | Overhead | 46,381 | 46,381 | 55,491 | 55,491 | - | 0% |
| Total Internal Service Fund Allocations | | 102,258 | 102,258 | 109,187 | 109,187 | - | 0% |
| Total Capital Outlay | | - | - | - | - | - | 0% |
| TOTAL | | 1,224,648 | 1,277,531 | 1,295,460 | 1,278,379 | (17,081) | (1%) |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|-----------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-------------|
| General Fund | 1,224,648 | 1,277,531 | 1,295,460 | 1,278,379 | (17,081) | (1%) |
| TOTAL | 1,224,648 | 1,277,531 | 1,295,460 | 1,278,379 | (17,081) | (1%) |

* Excludes carryover funding of \$1,510

CITY ATTORNEY

Core Service Activities

| | | | | |
|-----------------|-------------------|--------------|---------------------------|---------------|
| Adopted | FY 2019-20 | (70%) | Total Staff Hours: | 16,016 |
| Proposed | FY 2020-21 | (70%) | Total Staff Hours: | 16,016 |

General Legal Administration

- Represent and advise the City Council and all City officers in all matters of law pertaining to the respective offices/duties.
- Represent and appear for the City and any City officer, employee or former City officer or employee, in any and all actions or proceedings in which the City or such officer or employee, in or by reason of his official capacity is concerned or is a party.
- Attend all meetings of the City Council unless excused and give advice orally or in writing whenever requested to do so by the City Council.
- Approve the form of all bonds given to, and all contracts made by, the City.
- Prepare any and all proposed ordinances or resolutions for the City and amendments thereto.

Prosecution

- Review complaints arising from incidents that occur in Redondo Beach and Hermosa Beach from any agency, (i.e., City, County, State, or Federal), seeking misdemeanor filings to determine if a criminal complaint is justified. This includes those felony arrests referred back to the City Prosecutor's office from the District Attorney.
- Prosecute all criminal cases arising from misdemeanor violations of State law, the City Charter and City ordinances.
- Provide training regarding prosecution issues that arise from Police department activities.

Key Projects and Assignments

| | | | | |
|-----------------|-------------------|--------------|---------------------------|--------------|
| Adopted | FY 2019-20 | (20%) | Total Staff Hours: | 4,576 |
| Proposed | FY 2020-21 | (20%) | Total Staff Hours: | 4,576 |

General Legal Administration

- Continue to update the information on the City Attorney's webpage by June 2021.

Prosecution

- Handle prosecution of all misdemeanor crimes that occur within the City of Redondo Beach and Hermosa Beach including review complaints and prepare filings through June 2021.
- Provide training to the Hermosa Beach police department personnel regarding report writing and evidence gathering through June 2021.
- Identify and retain Pro Bono legal resources with the equivalent value of \$1,000,000, or greater, to support prosecution cases by June 2021.

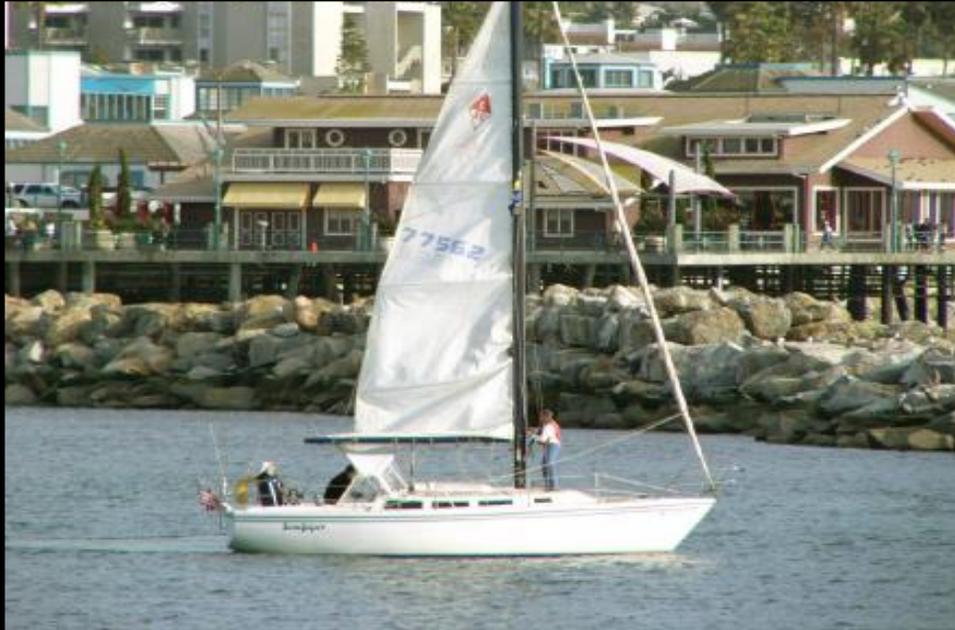
CITY ATTORNEY

- Complete 1 community based special law enforcement project to target special threats to public safety by June 2021.
- Each prosecutor is to participate in at least 1 community meeting in conjunction with the Community Services Unit of the Police department (Community Based Officers) or 1 community meeting held by any member of City Council by June 2021.
- Teach a segment on the role of the prosecutor in the criminal justice system at each Citizen's Academy conducted up to June 2021 for Redondo Beach and Hermosa Beach.

Customer Service and Referrals

| | | | | |
|-----------------|-------------------|--------------|---------------------------|--------------|
| Adopted | FY 2019-20 | (10%) | Total Staff Hours: | 2,288 |
| Proposed | FY 2020-21 | (10%) | Total Staff Hours: | 2,288 |

- Be available for personal consultation within 24 hours and carry a cell phone 24/7 for situations requiring immediate attention.
- Respond to 270 defense discovery requests without requiring a formal contested discovery hearing.
- Prepare 200 cases for jury trial to "ready" status within the statutory trial period assigned by the court.



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CITY MANAGER

Mission Statement: *The mission of the City Manager's Office is to ensure implementation and administration of policies and programs adopted by the City Council.*

CITY MANAGER
Proposed Budget - FY 2020-21

City Manager Administration

City Manager (1)
Assistant City Manager (1)

**SUMMARY OF PERSONNEL
Proposed Budget - FY 2020-21**

CITY MANAGER

| | |
|-------------|------------------------|
| 1.00 | City Manager |
| 1.00 | Assistant City Manager |
| <u>2.00</u> | |

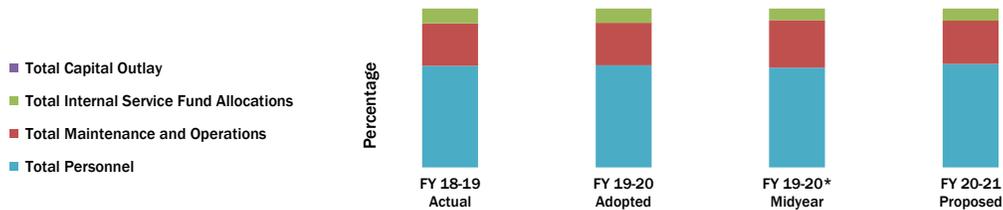
TOTAL PERSONNEL: 2.00

CITY MANAGER

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|---------------------------|---|--------------------|---------------------|----------------------|----------------------|-----------------------|--------------|
| 500000 | Full-Time Salaries | 495,560 | 494,225 | 494,225 | 496,127 | 1,902 | 0% |
| 500010 | Part-Time Salaries | - | 25,327 | 25,327 | 25,327 | - | 0% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 20,240 | 19,702 | 19,702 | 19,702 | - | 0% |
| 500110 | Car Allowance | 9,025 | 9,000 | 9,000 | 9,000 | - | 0% |
| 500120 | Other Pay | 20,479 | 20,422 | 20,422 | 20,500 | 78 | 0% |
| 500150 | Cell Phone Allowance | 1,323 | 1,320 | 1,320 | 1,320 | - | 0% |
| 501020 | FICA | 16,311 | 16,480 | 16,480 | 17,074 | 594 | 4% |
| 501030 | Life Insurance | 519 | 518 | 518 | 518 | - | 0% |
| 501050 | Medical Insurance | 33,309 | 31,200 | 31,200 | 31,200 | - | 0% |
| 501060 | Medicare | 7,704 | 7,651 | 7,651 | 7,797 | 146 | 2% |
| 501070 | Psychological Insurance | 9 | 8 | 8 | 8 | - | 0% |
| 501080 | Pension (Employer Share) | 44,483 | 46,866 | 46,866 | 48,024 | 1,158 | 2% |
| 501085 | Pension (Unfunded Liability) | 104,832 | 115,181 | 115,181 | 108,244 | (6,937) | (6%) |
| 501090 | Pension (Employee Share) | 35,722 | 35,846 | 35,846 | 35,984 | 138 | 0% |
| 501095 | Other Post Employment Benefits (OPEB) | 22,490 | 22,531 | 22,531 | 22,619 | 88 | 0% |
| 501110 | Unemployment | 625 | 624 | 624 | 624 | - | 0% |
| | Total Personnel | 812,631 | 846,901 | 846,901 | 844,068 | (2,833) | 0% |
| 510010 | Office Supplies | 243 | 6,300 | 6,300 | 6,300 | - | 0% |
| 510020 | Special Departmental Supplies | 7,999 | 12,000 | 62,000 | 12,000 | (50,000) | (81%) |
| 510040 | Training/Meetings/Conferences | 6,539 | 12,562 | 12,562 | 12,562 | - | 0% |
| 510050 | Mileage Reimbursement | - | 250 | 250 | 250 | - | 0% |
| 510200 | Postage | 5 | 3,000 | 3,000 | 3,000 | - | 0% |
| 510210 | Publications/Subscriptions | - | 3,050 | 3,050 | 3,050 | - | 0% |
| 510220 | Memberships/Dues | 62,811 | 68,691 | 68,691 | 68,691 | - | 0% |
| 520000 | Maintenance Agreements | - | 50 | 50 | 50 | - | 0% |
| 520010 | Maintenance/Repair | - | 2,500 | 2,500 | 2,500 | - | 0% |
| 520020 | Telephone Maintenance/Repair | - | 250 | 250 | 250 | - | 0% |
| 520030 | Advertising/Promotions | - | 26,000 | 26,000 | 26,000 | - | 0% |
| 520040 | Contracts/Professional Services | 242,070 | 217,219 | 217,219 | 217,219 | - | 0% |
| 530110 | Tourism Marketing District | 18,695 | - | - | - | - | 0% |
| | Total Maintenance and Operations | 338,362 | 351,872 | 401,872 | 351,872 | (50,000) | (12%) |

CITY MANAGER

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-------------|
| 550020 | Information Tech. Equip Maintenance | 20,661 | 20,661 | 20,466 | 20,466 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 2,191 | 2,191 | 2,411 | 2,411 | - | 0% |
| 550050 | Workers' Compensation Insurance | 19,540 | 19,540 | 4,325 | 4,325 | - | 0% |
| 550060 | Liability Insurance Charges | 41,206 | 41,206 | 45,223 | 45,223 | - | 0% |
| 550080 | Building Occupancy Charges | 34,428 | 34,428 | 25,618 | 25,618 | - | 0% |
| 550090 | Major Facilities Repair | 440 | 440 | 522 | 522 | - | 0% |
| 550110 | City Facility Sewer Fee | 165 | 165 | 214 | 214 | - | 0% |
| Total Internal Service Fund Allocations | | 118,631 | 118,631 | 98,779 | 98,779 | - | 0% |
| Total Capital Outlay | | - | - | - | - | - | 0% |
| TOTAL | | 1,269,624 | 1,317,404 | 1,347,552 | 1,294,719 | (52,833) | (4%) |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|-----------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-------------|
| General Fund | 1,269,624 | 1,317,404 | 1,347,552 | 1,294,719 | (52,833) | (4%) |
| TOTAL | 1,269,624 | 1,317,404 | 1,347,552 | 1,294,719 | (52,833) | (4%) |

* Excludes carryover funding of \$154,652

CITY MANAGER

Core Service Activities

| | | | | |
|-----------------|-------------------|--------------|---------------------------|--------------|
| Adopted | FY 2019-20 | (54%) | Total Staff Hours: | 2,246 |
| Proposed | FY 2020-21 | (61%) | Total Staff Hours: | 2,540 |

- Provide proactive management of the City's continuing response to the COVID-19 health crisis and coordinate the City's economic recovery in FY 2020-2021 and beyond.
- Direct the City's day-to-day operations within the policies of the Mayor and City Council.
- Provide leadership and oversight for full-time and part-time employees.
- Prepare and submit the proposed annual City Operating Budget and five-year Capital Improvement Plan.
- Direct the completion of objectives contained in the City's Strategic Plan.
- Cultivate and pursue strategic economic development opportunities, including protecting the City's existing businesses and business climate.
- Manage the implementation of the Capital Improvement Plan.
- Effectively communicate with employees about current events and the City's Mission, Vision, Core Values, Three Year Goals and Ten Year Goals.

Key Projects and Assignments

| | | | | |
|-----------------|-------------------|--------------|---------------------------|--------------|
| Adopted | FY 2019-20 | (44%) | Total Staff Hours: | 1,850 |
| Proposed | FY 2020-21 | (35%) | Total Staff Hours: | 1,450 |

- | | Hours |
|---|--------------|
| • Work with regional agencies to continue to address the issue of homelessness in Redondo Beach and LA County utilizing local funding, regional Measure H funding and other available grant funds through June 2021. | 100 |
| • Coordinate Communications Task Force and establish improvements based on stakeholder input through June 2021. | 200 |
| • Continue to evaluate the feasibility of providing services to other entities; bringing services in-house; or contracting services to increase revenue and achieve savings while maintaining a high level of service by June 2021. | 150 |
| • Work with the Community Development department to coordinate the update of the City's General Plan through June 2021. | 200 |
| • Provide staff support for the work of the AES-City Council subcommittee through June 2021. | 200 |
| • Provide staff support for the work of the Olympic subcommittee through June 2021. | 150 |
| • Coordinate Cannabis Task Force recommendations that will be sent to City Council by December 2020. | 300 |
| • Provide staff support in the City Council's effort in acquiring open space acquisition grant funds by June 2021. | 150 |

CITY MANAGER

Customer Service and Referrals

Adopted FY 2019-20 (2%) Total Staff Hours: 64
 Proposed FY 2020-21 (4%) Total Staff Hours: 170

- Respond to approximately 400 service requests and referrals.

Selected Performance Measures

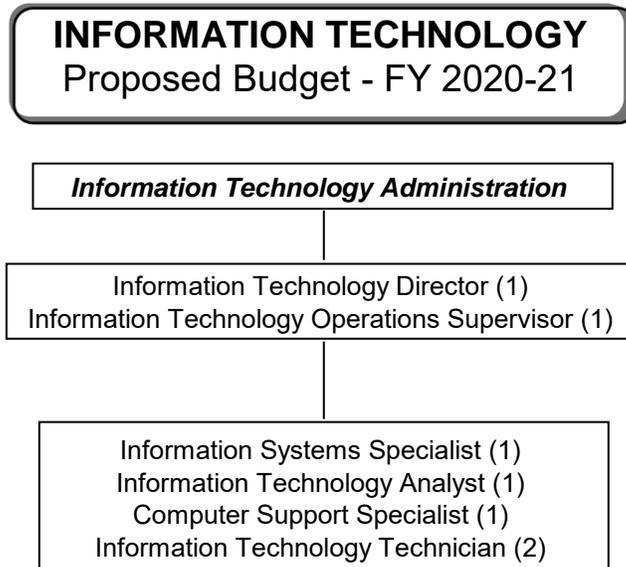
| <i>City Manager</i> | <i>Actual FY 2018-19</i> | <i>Estimated FY 2019-20</i> | <i>Proposed FY 2020-21</i> |
|---|------------------------------|---------------------------------|--------------------------------|
| Finalize agenda packets and reports for City Council meetings throughout the year | 33 | 39 | 42 |
| Periodic meeting with Los Angeles County Beaches & Harbor | 4 | 8 | 8 |
| Conduct regular department head meetings to update staff on current events, review project progress and implement Council policy. | 52 | 70 | 70 |



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INFORMATION TECHNOLOGY

Mission Statement: *The Information Technology department is committed to providing the highest level of customer support for all City information technology and copy center services, including the planning, acquisition, implementation, maintenance, and replacement of IT assets, management of website and citizen engagement systems and end user training, in order to promote the most effective and efficient use of technology and ensure the highest availability of network services.*



SUMMARY OF PERSONNEL
Proposed Budget - FY 2020-21

INFORMATION TECHNOLOGY

| | |
|-------------|--|
| 1.00 | Information Technology Director |
| 1.00 | Information Technology Operations Supervisor |
| 1.00 | Information Systems Specialist |
| 1.00 | Information Technology Analyst |
| 1.00 | Computer Support Specialist |
| <u>2.00</u> | Information Technology Technician |
| 7.00 | |

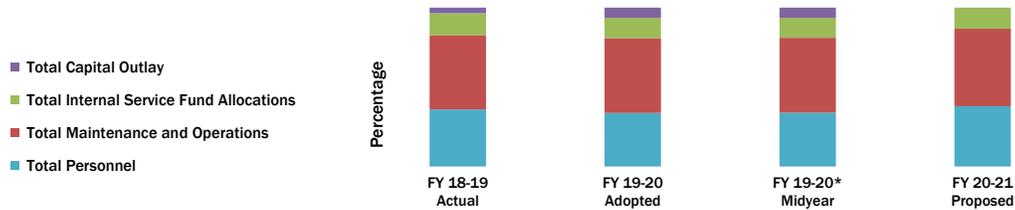
TOTAL PERSONNEL: 7.00

INFORMATION TECHNOLOGY

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|---------------------------|---|--------------------|---------------------|----------------------|----------------------|-----------------------|-------------|
| 500000 | Full-Time Salaries | 669,082 | 700,830 | 700,830 | 705,693 | 4,863 | 1% |
| 500010 | Part-Time Salaries | 11,120 | 50,806 | 50,806 | 50,806 | - | 0% |
| 500020 | Overtime | - | 2,160 | 2,160 | 2,160 | - | 0% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 21,320 | 30,501 | 30,501 | 30,904 | 403 | 1% |
| 500110 | Car Allowance | 4,513 | 4,500 | 4,500 | 4,500 | - | 0% |
| 500120 | Other Pay | 58,195 | 58,684 | 58,684 | 70,664 | 11,980 | 20% |
| 500150 | Cell Phone Allowance | 1,839 | 2,160 | 2,160 | 2,160 | - | 0% |
| 501020 | FICA | 42,555 | 43,139 | 43,139 | 44,917 | 1,778 | 4% |
| 501030 | Life Insurance | 1,290 | 1,290 | 1,290 | 1,290 | - | 0% |
| 501050 | Medical Insurance | 95,505 | 96,150 | 96,150 | 101,778 | 5,628 | 6% |
| 501060 | Medicare | 11,882 | 12,103 | 12,103 | 12,383 | 280 | 2% |
| 501070 | Psychological Insurance | 6 | 28 | 28 | 28 | - | 0% |
| 501075 | GASB 68 Pension Expense | 107,711 | - | - | - | - | 0% |
| 501076 | GASB 75 OPEB Expense | (6,792) | - | - | - | - | 0% |
| 501080 | Pension (Employer Share) | 43,295 | 47,423 | 47,423 | 49,942 | 2,519 | 5% |
| 501085 | Pension (Unfunded Liability) | 102,153 | 116,549 | 116,549 | 156,924 | 40,375 | 35% |
| 501090 | Pension (Employee Share) | 28,541 | 36,927 | 36,927 | 37,070 | 143 | 0% |
| 501095 | Other Post Employment Benefits (OPEB) | 29,729 | 32,570 | 32,570 | 32,791 | 221 | 1% |
| 501110 | Unemployment | 2,185 | 2,184 | 2,184 | 2,184 | - | 0% |
| | Total Personnel | 1,224,129 | 1,238,004 | 1,238,004 | 1,306,194 | 68,190 | 6% |
| 510010 | Office Supplies | 18,273 | 24,300 | 24,300 | 24,300 | - | 0% |
| 510020 | Special Departmental Supplies | 46,518 | 67,600 | 67,600 | 47,600 | (20,000) | (30%) |
| 510040 | Training/Meetings/Conferences | 3,717 | 13,572 | 13,572 | 5,064 | (8,508) | (63%) |
| 510050 | Mileage Reimbursement | 109 | 150 | 150 | 150 | - | 0% |
| 510200 | Postage | 5 | 2,460 | 2,460 | 2,460 | - | 0% |
| 510220 | Memberships/Dues | 520 | 1,000 | 1,000 | 1,000 | - | 0% |
| 510240 | Modems | 35,145 | 40,000 | 40,000 | 40,000 | - | 0% |
| 510300 | Utilities - Telephone | 333,024 | 300,742 | 300,742 | 343,750 | 43,008 | 14% |
| 510310 | Cell Phones | 5,754 | 6,600 | 6,600 | 4,100 | (2,500) | (38%) |
| 520000 | Maintenance Agreements | 681,235 | 631,050 | 631,050 | 631,050 | - | 0% |
| 520010 | Maintenance/Repair | - | 2,800 | 2,800 | 2,800 | - | 0% |
| 520020 | Telephone Maintenance/Repair | 33,315 | 31,930 | 31,930 | 31,930 | - | 0% |
| 520040 | Contracts/Professional Services | 188,235 | 309,226 | 309,226 | 247,226 | (62,000) | (20%) |
| 520050 | Rent/Lease - Equipment | 169,895 | 292,400 | 292,400 | 292,400 | - | 0% |
| 540000 | Depreciation | 73,007 | - | - | - | - | 0% |
| | Total Maintenance and Operations | 1,588,752 | 1,723,830 | 1,723,830 | 1,673,830 | (50,000) | (3%) |

INFORMATION TECHNOLOGY

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-------------------------|
| 550000 | Vehicle Maintenance | 2,110 | 2,110 | 1,762 | 1,762 | - 0% |
| 550010 | Vehicle Equipment Replacement | 3,150 | 2,800 | 3,150 | 3,150 | - 0% |
| 550020 | Information Tech. Equip Maintenance | 173,801 | 173,801 | 171,557 | 171,557 | - 0% |
| 550030 | Information Tech. Equip Replacement | 16,435 | 16,435 | 18,086 | 18,086 | - 0% |
| 550050 | Workers' Compensation Insurance | 8,402 | 8,402 | 6,633 | 6,633 | - 0% |
| 550060 | Liability Insurance | 91,572 | 91,572 | 89,693 | 89,693 | - 0% |
| 550080 | Building Occupancy | 89,806 | 89,806 | 70,056 | 70,056 | - 0% |
| 550090 | Major Facilities Repair | 899 | 899 | 930 | 930 | - 0% |
| 550110 | City Facility Sewer Fee | 426 | 426 | 551 | 551 | - 0% |
| 550120 | Overhead | 79,965 | 79,965 | 95,273 | 95,273 | - 0% |
| Total Internal Service Fund Allocations | | 466,566 | 466,216 | 457,691 | 457,691 | - 0% |
| 560030 | Technological Equipment | 120,899 | 234,385 | 234,385 | - | (234,385) (100%) |
| Total Capital Outlay | | 120,899 | 234,385 | 234,385 | - | (234,385) (100%) |
| TOTAL | | 3,400,346 | 3,662,435 | 3,653,910 | 3,437,715 | (216,195) (6%) |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease |
|------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|
| Information Technology | 3,400,346 | 3,662,435 | 3,653,910 | 3,437,715 | (216,195) (6%) |
| TOTAL | 3,400,346 | 3,662,435 | 3,653,910 | 3,437,715 | (216,195) (6%) |

* Excludes carryover funding of \$826,767

INFORMATION TECHNOLOGY

Core Service Activities

| | | | | |
|-----------------|-------------------|--------------|---------------------------|--------------|
| Adopted | FY 2019-20 | (30%) | Total Staff Hours: | 4,368 |
| Proposed | FY 2020-21 | (30%) | Total Staff Hours: | 4,368 |

Administrative

- Process and submit for payment approximately 75 monthly invoices.
- Prepare and submit the proposed Information Technology budget.
- Maintain and account for approximately 1,150 active City-wide Information Technology assets including cost and lifespan for replacement funding.
- Calculate and distribute the IT internal service fund allocation amounts annually for 20 departmental cost centers.
- Manage multiple hardware/software maintenance agreements.
- Coordinate and assist departments with copy center requests.

Network/Servers/Workstations

- Maintain the computer and voice network infrastructure consisting of 2 core routers, 50 edge-switches, 50 virtual LANS, category 5/category 3/house and fiber optic cable and 83 wireless access points, at 15 locations.
- Coordinate and assist with various consultants/vendors to perform required department specific application implementations, maintenance, upgrades, and fixes.
- Prepare, test, and distribute application and OS updates to approximately 400 workstations, 25 laptops, and 88 printers.
- Maintain public access network including 27 public access PC's, 17 catalog PC's, 2 database PC's, fiber optic transport, 2 document scanning stations, 2 coin machines, 1 physical and 5 virtual servers and a public access self-service management system.
- Install, test, patch, upgrade, maintain, and distribute 18 departmental applications.
- Maintain 47 public safety in-vehicle mobile data computers, 47 wireless modems and a Verizon wireless private network.
- Manage 7 copiers, in-house printing, copying, binding and mail services.
- Manage Comcate citizen engagement software system.
- Manage Granicus website content management system.
- Manage O365 infrastructure (SharePoint, Exchange, OneDrive, file system).

Security

- Manage KnowBe4 cyber security training system.
- Manage Perimeter Firewall Security Suite.
- Manage web content filtering and anti-virus system.
- Manage desktop anti-virus system for City desktop computers, servers and laptops.
- Install security patches and perform upgrades to 10 physical network servers, 70 virtualized servers, 3 storage arrays and 1 tape backup appliance.

INFORMATION TECHNOLOGY

Data Backups

- Perform nightly backups for the Police public safety system and financial management system.
- Prepare and manage cloud backups.
- Prepare backup media for bi-weekly off-site storage.

Telecommunications

- Maintain approximately 51 voice mail auto-attendants per month.
- Process multiple Frontier phone bills for payment each month.
- Generate approximately 20 call-accounting reports and e-mail to departments each month.
- Perform approximately 10 add/move/change requests and repairs per month on the City's Vol P phone system.
- Maintain 492 phone instruments, 378 voice mailboxes, 42 special circuits and 243 miscellaneous 7-digit lines.

Key Projects and Assignments

| | | | | |
|-----------------|-------------------|--------------|---------------------------|--------------|
| Adopted | FY 2019-20 | (40%) | Total Staff Hours: | 5,824 |
| Proposed | FY 2020-21 | (40%) | Total Staff Hours: | 5,824 |

| | Hours |
|--|--------------|
| • Complete equipment technology refresh as called out in the IT Replacement Program by June, 2021. | 4774 |
| • Complete City Council Chamber and Main Library AV broadcast equipment replacement by March, 2021. | 750 |
| • Participate in South Bay Regional Broadband Fiber Optic Master Plan development by September 2020. | 300 |

Customer Service and Referrals

| | | | | |
|-----------------|-------------------|--------------|---------------------------|--------------|
| Adopted | FY 2019-20 | (30%) | Total Staff Hours: | 4,368 |
| Proposed | FY 2020-21 | (30%) | Total Staff Hours: | 4,368 |

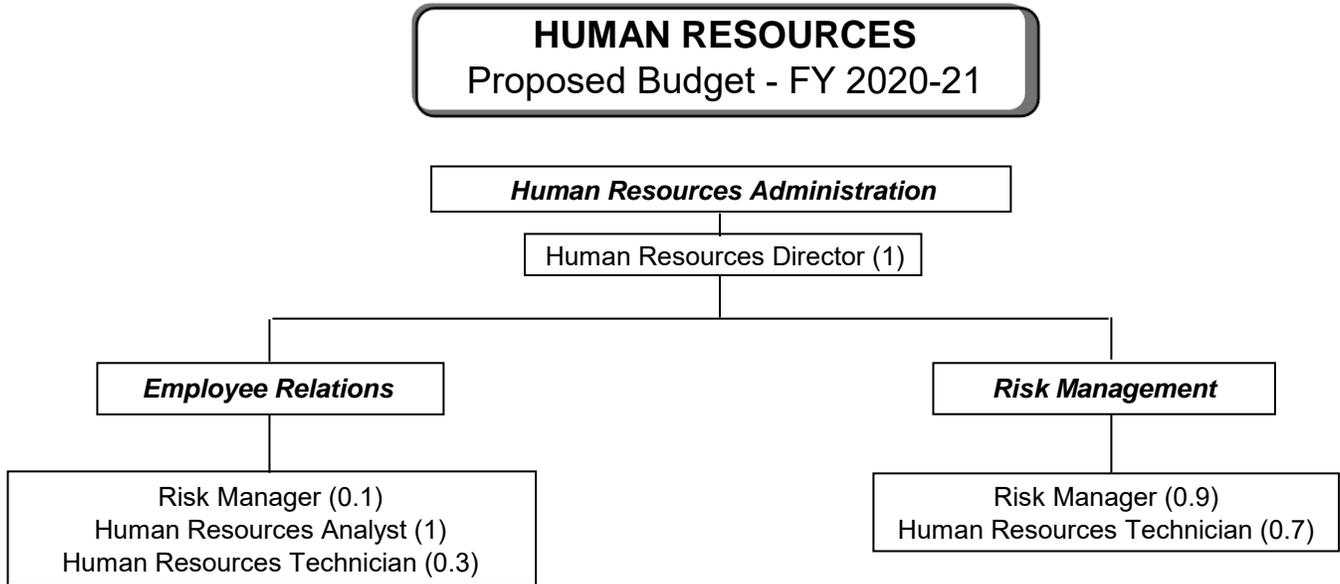
- Complete approximately 150 electronic Service Desk work orders for hardware, software and phone support per month.
- Support 600 departmental users.
- Manage approximately 40-50 ongoing City-wide departmental technology projects.
- Complete approximately 50 copy center requests for printing and duplication services per month.

INFORMATION TECHNOLOGY

| <i>Information Technology</i> | <i>Actual FY 2018-19</i> | <i>Estimated FY 2019-20</i> | <i>Proposed FY 2020-21</i> |
|---|---|---|---|
| Servers maintained | 82 Virtual 15 Physical | 76 Virtual 12 Physical | 70 Virtual 10 Physical |
| Network switches maintained | 50 | 50 | 50 |
| Workstations / laptops / MDC's maintained | 405 Workstations 35 Laptops 88 Printers 42 MDC's | 405 Workstations 35 Laptops 88 Printers 42 MDC's | 400 Workstations 25 Laptops 88 Printers 47 MDC's |
| Departmental users supported | 576 | 558 | 600 |
| Wireless access (public/City) maintained | 83 | 83 | 83 |
| Service Desk requests completed | 170 | 170 | 150 |
| Copy Center requests completed | 50 per month | 50 per month | 50 per month |
| Phone instruments maintained | 492 phone devices 378 voice mailboxes 70 special circuits 243 miscellaneous 7 digit lines | 492 phone devices 378 voice mailboxes 57 special circuits 243 miscellaneous 7 digit lines | 492 phone devices 378 voice mailboxes 42 special circuits 243 miscellaneous 7 digit lines |

HUMAN RESOURCES

Mission Statement: *To provide the City of Redondo Beach with a full range of hire through retire services, by providing a dedicated focus on recruitment, training, talent retention and employee engagement. Our purpose is to help City departments meet their strategic, operational and administrative goals via effective recruitments, minimization of risk, compliance with Federal, State and local laws, and maintenance of positive labor relations.*



**SUMMARY OF PERSONNEL
Proposed Budget - FY 2020-21**

HUMAN RESOURCES

Employee Relations

| | |
|-------------|----------------------------|
| 1.00 | Human Resources Director |
| 0.10 | Risk Manager |
| 1.00 | Human Resources Analyst |
| 0.30 | Human Resources Technician |
| <u>2.40</u> | |

Risk Management

| | |
|-------------|----------------------------|
| 0.90 | Risk Manager |
| 0.70 | Human Resources Technician |
| <u>1.60</u> | |

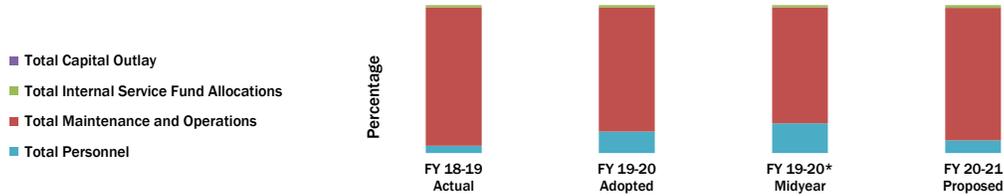
TOTAL PERSONNEL: 4.00

HUMAN RESOURCES

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|---------------------------|---|--------------------|---------------------|----------------------|----------------------|-----------------------|--------------|
| 500000 | Full-Time Salaries | 415,111 | 470,689 | 470,689 | 428,552 | (42,137) | (9%) |
| 500010 | Part-Time Salaries | 864 | 45,000 | 45,000 | 45,000 | - | 0% |
| 500020 | Overtime | 234 | 500 | 500 | 500 | - | 0% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 10,737 | 16,786 | 16,786 | 19,676 | 2,890 | 17% |
| 500100 | Personnel Adjustments | - | 539,371 | 1,200,603 | - | (1,200,603) | (100%) |
| 500110 | Car Allowance | 4,513 | 4,500 | 4,500 | 4,500 | - | 0% |
| 500120 | Other Pay | 23,083 | 23,018 | 23,018 | 32,154 | 9,136 | 40% |
| 500150 | Cell Phone Allowance | 1,083 | 1,080 | 1,080 | 1,080 | - | 0% |
| 501020 | FICA | 26,075 | 27,249 | 27,249 | 25,607 | (1,642) | (6%) |
| 501030 | Life Insurance | 930 | 987 | 987 | 881 | (106) | (11%) |
| 501050 | Medical Insurance | 42,730 | 60,000 | 60,000 | 42,600 | (17,400) | (29%) |
| 501060 | Medicare | 7,059 | 7,456 | 7,456 | 7,004 | (452) | (6%) |
| 501070 | Psychological Insurance | 10 | 20 | 20 | 16 | (4) | (20%) |
| 501075 | GASB 68 Pension Expense | (153,116) | - | - | - | - | 0% |
| 501076 | GASB 75 OPEB Expense | 3,035 | - | - | - | - | 0% |
| 501080 | Pension (Employer Share) | 38,019 | 45,005 | 45,005 | 42,006 | (2,999) | (7%) |
| 501085 | Pension (Unfunded Liability) | 94,912 | 110,609 | 110,609 | 94,683 | (15,926) | (14%) |
| 501090 | Pension (Employee Share) | 7,052 | 7,320 | 7,320 | 7,312 | (8) | 0% |
| 501095 | Other Post Employment Benefits (OPEB) | 19,185 | 21,637 | 21,637 | 19,786 | (1,851) | (9%) |
| 501110 | Unemployment | 1,334 | 1,560 | 1,560 | 1,248 | (312) | (20%) |
| | Total Personnel | 542,850 | 1,382,787 | 2,044,019 | 772,605 | (1,271,414) | (62%) |
| 510010 | Office Supplies | 2,794 | 6,500 | 6,500 | 6,500 | - | 0% |
| 510020 | Special Departmental Supplies | 12,517 | 25,695 | 25,695 | 25,695 | - | 0% |
| 510030 | Tuition Reimbursement/Professional Dev. | 86,629 | 100,000 | 100,000 | 100,000 | - | 0% |
| 510040 | Training/Meetings/Conferences | 5,909 | 11,686 | 11,686 | 11,686 | - | 0% |
| 510050 | Mileage Reimbursement | 162 | 600 | 600 | 600 | - | 0% |
| 510200 | Postage | 950 | 5,200 | 5,200 | 5,200 | - | 0% |
| 510220 | Memberships/Dues | 1,000 | 5,450 | 5,450 | 5,450 | - | 0% |
| 520030 | Advertising/Promotions | 3,857 | 12,000 | 12,000 | 12,000 | - | 0% |
| 520040 | Contracts/Professional Services | 444,990 | 331,105 | 331,105 | 331,105 | - | 0% |
| 530010 | Citywide Retiree Medical Insurance | 1,108,881 | 1,200,000 | 1,200,000 | 1,200,000 | - | 0% |
| 530020 | Workers Compensation Premiums | - | - | - | 216,000 | 216,000 | n/a |
| 530030 | Workers Compensation Claims | 1,297,649 | 2,588,100 | 2,588,100 | 2,071,160 | (516,940) | (20%) |
| 530040 | Unemployment Claims | 37,030 | 123,800 | 123,800 | 123,800 | - | 0% |
| 530050 | Liability Insurance Premiums | 1,391,142 | 1,463,279 | 1,463,279 | 1,764,219 | 300,940 | 21% |
| 530060 | Liability Claims | 5,740,787 | 2,100,000 | 2,100,000 | 2,100,000 | - | 0% |
| 530061 | Liability Claims (Pre-Litigation) | 200,541 | - | - | - | - | 0% |
| | Total Maintenance and Operations | 10,334,838 | 7,973,415 | 7,973,415 | 7,973,415 | - | 0% |

HUMAN RESOURCES

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|--------------|
| 550020 | Information Tech. Equip Maintenance | 49,559 | 49,559 | 40,932 | 40,932 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 5,478 | 5,478 | 4,823 | 4,823 | - | 0% |
| 550050 | Workers' Compensation Insurance | 5,759 | 5,759 | 3,682 | 3,682 | - | 0% |
| 550060 | Liability Insurance | 35,627 | 35,627 | 35,037 | 35,037 | - | 0% |
| 550080 | Building Occupancy | 27,248 | 27,248 | 20,461 | 20,461 | - | 0% |
| 550090 | Major Facilities Repair | 352 | 352 | 373 | 373 | - | 0% |
| 550110 | City Facility Sewer Fee | 225 | 225 | 291 | 291 | - | 0% |
| 550120 | Overhead | 42,670 | 42,670 | 53,752 | 53,752 | - | 0% |
| Total Internal Service Fund Allocations | | 166,918 | 166,918 | 159,351 | 159,351 | - | 0% |
| Total Capital Outlay | | - | - | - | - | - | 0% |
| TOTAL | | 11,044,606 | 9,523,120 | 10,176,785 | 8,905,371 | (1,271,414) | (12%) |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|--------------|
| General Fund | 1,988,613 | 2,801,128 | 3,446,800 | 2,173,808 | (1,272,992) | (37%) |
| Self-Insurance Program | 9,055,993 | 6,721,992 | 6,729,985 | 6,731,563 | 1,578 | 0% |
| TOTAL | 11,044,606 | 9,523,120 | 10,176,785 | 8,905,371 | (1,271,414) | (12%) |

* Excludes carryover funding of \$4,274

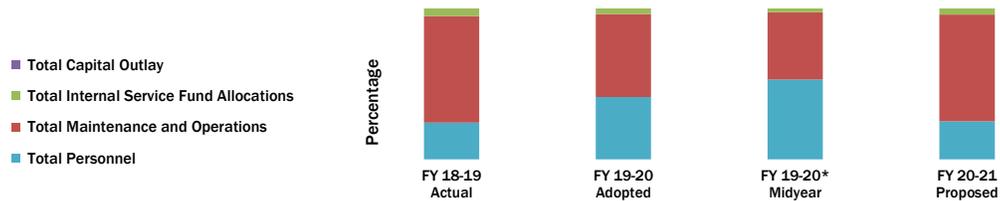
HUMAN RESOURCES EMPLOYEE RELATIONS

Purpose: To provide centralized support to the City's management staff, employees, and City Council in areas of labor and employee relations; employee training and development; health, safety and risk management; recruitment and selection; classification/compensation; and employee benefits administration.

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|---------------------------|---|--------------------|---------------------|----------------------|----------------------|-----------------------|--------------|
| 500000 | Full-Time Salaries | 288,176 | 337,095 | 337,095 | 292,703 | (44,392) | (13%) |
| 500010 | Part-Time Salaries | 864 | 45,000 | 45,000 | 45,000 | - | 0% |
| 500020 | Overtime | 70 | 500 | 500 | 500 | - | 0% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 8,434 | 10,606 | 10,606 | 13,405 | 2,799 | 26% |
| 500100 | Personnel Adjustments | - | 539,371 | 1,200,603 | - | (1,200,603) | (100%) |
| 500110 | Car Allowance | 4,513 | 4,500 | 4,500 | 4,500 | - | 0% |
| 500120 | Other Pay | 23,083 | 23,018 | 23,018 | 32,154 | 9,136 | 40% |
| 500150 | Cell Phone Allowance | 704 | 702 | 702 | 702 | - | 0% |
| 501020 | FICA | 17,763 | 18,545 | 18,545 | 16,811 | (1,734) | (9%) |
| 501030 | Life Insurance | 619 | 677 | 677 | 572 | (105) | (16%) |
| 501050 | Medical Insurance | 24,374 | 41,700 | 41,700 | 24,300 | (17,400) | (42%) |
| 501060 | Medicare | 5,115 | 5,420 | 5,420 | 4,947 | (473) | (9%) |
| 501070 | Psychological Insurance | 6 | 14 | 14 | 10 | (4) | (29%) |
| 501080 | Pension (Employer Share) | 26,777 | 32,822 | 32,822 | 29,359 | (3,463) | (11%) |
| 501085 | Pension (Unfunded Liability) | 68,306 | 80,666 | 80,666 | 66,176 | (14,490) | (18%) |
| 501090 | Pension (Employee Share) | 702 | 732 | 732 | 731 | (1) | 0% |
| 501095 | Other Post Employment Benefits (OPEB) | 13,556 | 15,780 | 15,780 | 13,830 | (1,950) | (12%) |
| 501110 | Unemployment | 835 | 1,062 | 1,062 | 750 | (312) | (29%) |
| | Total Personnel | 483,897 | 1,158,210 | 1,819,442 | 546,450 | (1,272,992) | (70%) |
| 510010 | Office Supplies | 2,794 | 6,500 | 6,500 | 6,500 | - | 0% |
| 510020 | Special Departmental Supplies | 12,517 | 25,695 | 25,695 | 25,695 | - | 0% |
| 510030 | Tuition Reimbursement/Professional Dev. | 86,629 | 100,000 | 100,000 | 100,000 | - | 0% |
| 510040 | Training/Meetings/Conferences | 5,909 | 11,686 | 11,686 | 11,686 | - | 0% |
| 510050 | Mileage Reimbursement | 162 | 600 | 600 | 600 | - | 0% |
| 510200 | Postage | 950 | 5,200 | 5,200 | 5,200 | - | 0% |
| 510220 | Memberships/Dues | 1,000 | 5,450 | 5,450 | 5,450 | - | 0% |
| 520030 | Advertising and Promotions | 3,857 | 12,000 | 12,000 | 12,000 | - | 0% |
| 520040 | Contracts/Professional Services | 179,335 | 173,105 | 173,105 | 173,105 | - | 0% |
| 530010 | Citywide Retiree Medical Insurance | 1,108,881 | 1,200,000 | 1,200,000 | 1,200,000 | - | 0% |
| | Total Maintenance and Operations | 1,402,034 | 1,540,236 | 1,540,236 | 1,540,236 | - | 0% |

HUMAN RESOURCES EMPLOYEE RELATIONS

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|--------------|
| 550020 | Information Tech. Equip Maintenance | 49,559 | 49,559 | 40,932 | 40,932 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 5,478 | 5,478 | 4,823 | 4,823 | - | 0% |
| 550050 | Workers' Compensation Insurance | 4,096 | 4,096 | 2,612 | 2,612 | - | 0% |
| 550060 | Liability Insurance | 24,296 | 24,296 | 23,975 | 23,975 | - | 0% |
| 550080 | Building Occupancy | 18,783 | 18,783 | 14,226 | 14,226 | - | 0% |
| 550090 | Major Facilities Repair | 245 | 245 | 263 | 263 | - | 0% |
| 550110 | City Facility Sewer Fee | 225 | 225 | 291 | 291 | - | 0% |
| Total Internal Service Fund Allocations | | 102,682 | 102,682 | 87,122 | 87,122 | - | 0% |
| Total Capital Outlay | | - | - | - | - | - | 0% |
| TOTAL | | 1,988,613 | 2,801,128 | 3,446,800 | 2,173,808 | (1,272,992) | (37%) |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|-----------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|--------------|
| General Fund | 1,988,613 | 2,801,128 | 3,446,800 | 2,173,808 | (1,272,992) | (37%) |
| TOTAL | 1,988,613 | 2,801,128 | 3,446,800 | 2,173,808 | (1,272,992) | (37%) |

* Excludes carryover funding of \$4,274

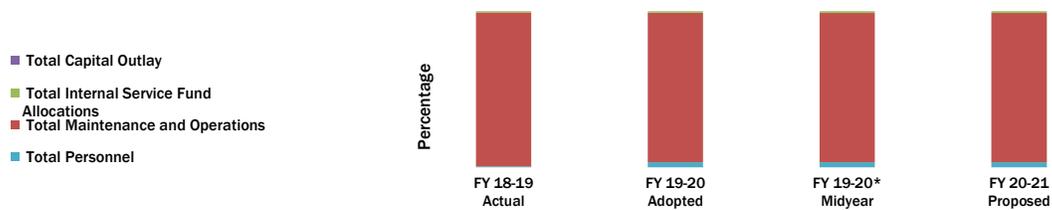
HUMAN RESOURCES RISK MANAGEMENT

Purpose: To proactively administer the City's workers' compensation, general liability and employee benefits programs by focusing on minimizing risk, optimizing training opportunities and serving as a resource for City employees as well as external customers.

| <i>Operating Expenses</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease | |
|---------------------------|---|------------------|------------------|------------------|------------------|-----------------------|-----------|
| | | Actual | Adopted | Midyear | Proposed | | |
| 500000 | Full-Time Salaries | 126,935 | 133,594 | 133,594 | 135,849 | 2,255 | 2% |
| 500020 | Overtime | 164 | - | - | - | - | 0% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 2,303 | 6,180 | 6,180 | 6,271 | 91 | 1% |
| 500150 | Cell Phone Allowance | 379 | 378 | 378 | 378 | - | 0% |
| 501020 | FICA | 8,312 | 8,704 | 8,704 | 8,796 | 92 | 1% |
| 501030 | Life Insurance | 311 | 310 | 310 | 309 | (1) | 0% |
| 501050 | Medical Insurance | 18,356 | 18,300 | 18,300 | 18,300 | - | 0% |
| 501060 | Medicare | 1,944 | 2,036 | 2,036 | 2,057 | 21 | 1% |
| 501070 | Psychological Insurance | 4 | 6 | 6 | 6 | - | 0% |
| 501075 | GASB 68/ Pension Expense | (153,116) | - | - | - | - | 0% |
| 501076 | GASB 75 OPEB Expense | 3,035 | - | - | - | - | 0% |
| 501080 | Pension (Employer Share) | 11,242 | 12,183 | 12,183 | 12,647 | 464 | 4% |
| 501085 | Pension (Unfunded Liability) | 26,606 | 29,943 | 29,943 | 28,507 | (1,436) | (5%) |
| 501090 | Pension (Employee Share) | 6,350 | 6,588 | 6,588 | 6,581 | (7) | 0% |
| 501095 | Other Post Employment Benefits (OPEB) | 5,629 | 5,857 | 5,857 | 5,956 | 99 | 2% |
| 501110 | Unemployment | 499 | 498 | 498 | 498 | - | 0% |
| | Total Personnel | 58,953 | 224,577 | 224,577 | 226,155 | 1,578 | 1% |
| 520040 | Contracts/Professional Services | 265,655 | 158,000 | 158,000 | 158,000 | - | 0% |
| 530020 | Workers Compensation Premiums | - | - | - | 216,000 | 216,000 | n/a |
| 530030 | Workers Compensation Claims | 1,297,649 | 2,588,100 | 2,588,100 | 2,071,160 | (516,940) | (20%) |
| 530040 | Unemployment Claims | 37,030 | 123,800 | 123,800 | 123,800 | - | 0% |
| 530050 | Liability Insurance Premiums | 1,391,142 | 1,463,279 | 1,463,279 | 1,764,219 | 300,940 | 21% |
| 530060 | Liability Claims | 5,740,787 | 2,100,000 | 2,100,000 | 2,100,000 | - | 0% |
| 530061 | Liability Claims (Pre-Litigation) | 200,541 | - | - | - | - | 0% |
| | Total Maintenance and Operations | 8,932,804 | 6,433,179 | 6,433,179 | 6,433,179 | - | 0% |

HUMAN RESOURCES RISK MANAGEMENT

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|---------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| 550050 | Workers' Compensation Insurance | 1,663 | 1,663 | 1,070 | 1,070 | - | 0% |
| 550060 | Liability Insurance | 11,331 | 11,331 | 11,062 | 11,062 | - | 0% |
| 550080 | Building Occupancy | 8,465 | 8,465 | 6,235 | 6,235 | - | 0% |
| 550090 | Major Facilities Repair | 107 | 107 | 110 | 110 | - | 0% |
| 550120 | Overhead | 42,670 | 42,670 | 53,752 | 53,752 | - | 0% |
| Total Internal Service Fund Allocations | | 64,236 | 64,236 | 72,229 | 72,229 | - | 0% |
| Total Capital Outlay | | - | - | - | - | - | 0% |
| TOTAL | | 9,055,993 | 6,721,992 | 6,729,985 | 6,731,563 | 1,578 | 0% |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| Self-Insurance Program | 9,055,993 | 6,721,992 | 6,729,985 | 6,731,563 | 1,578 | 0% |
| TOTAL | 9,055,993 | 6,721,992 | 6,729,985 | 6,731,563 | 1,578 | 0% |

HUMAN RESOURCES

Core Service Activities

| | | | | |
|-----------------|-------------------|--------------|---------------------------|--------------|
| Adopted | FY 2019-20 | (70%) | Total Staff Hours: | 5,825 |
| Proposed | FY 2020-21 | (70%) | Total Staff Hours: | 5,825 |

- Perform City-wide labor relations services through negotiation, meet and confer, maintenance, and interpretation of 6 Memoranda of Understanding (MOU) and 2 pay and benefits plans.
- Manage the City's PERS health and other insurance benefits programs in coordination with employee bargaining groups.
- Coordinate recruitment, selection and pre-employment testing and activities for all full-time and part-time vacancies.
- Develop, administer and modify City Administrative Policies and Procedures.
- Process monthly insurance payments to PERS and other coverage providers, manage cafeteria plan for 400 employees.
- Process mandated monthly reimbursements for 150 retirees participating in PERS Health plan.
- Administer employee personnel transactions and input all payroll changes into financial system (MUNIS), associated with new hires, MOU changes, employee performance evaluations, benefit modifications, or other HR related payroll changes.
- Provide HR procedural consultation and policy advice to 13 line departments.
- Coordinate and provide periodic training and professional development opportunities for best employment practices, employee well-being, workplace safety, customer service and other workplace relevant programs, to employees and managers through various forums.
- Coordinate annual City-wide Employee Service Awards Luncheon.
- Serve as primary liaison and coordinator to employee events committee, wellness committee, and health insurance committee.
- Maintain employee personnel files for approximately 800 employees.
- Manage safety and miscellaneous CalPERS contracts for approximately 400 active employees.
- Process CalPERS retirement and continued benefit applications for approximately 25 employees annually.
- Administer deferred compensation programs for approximately 300 employees.
- Coordinate 4 ICMA quarterly financial planning seminars and 6 ICMA site visits/individual appointment days per year.
- Manage City participation in CSAC risk pool committees and programs.
- Oversee and manage self insurance fund budget in conjunction with City Attorney's Office.
- Process and coordinate administration of all general liability claims against the City.
- Administer 10 annual property, liability, and workers compensation insurance policy renewals.
- Process and monitor compliance for approximately 500 insurance certificates for City contracts and general operations.
- Administer approximately 100 insurance documents for film permits.

HUMAN RESOURCES

- Provide insurance quotes and policies for approximately 60 special events.
- Administer 100 ongoing workers' compensation claims.
- Process annual Cal/OSHA log information.
- Oversee third party administrators for Flexible Spending Accounts and unemployment insurance benefits.
- Provide overall coordination of the City's Confidentiality of Medical Information Act policies and procedures.
- Monitor and maintain compliance with the Affordable Care Act and its impact on the City.
- Coordinate job related medical services and analyze associated medical clinics to ensure quality of care.
- Provide verbal and written employment verification for outside entities.
- Maintain an Occupational Health and Safety Exposure Reduction Program for approximately 800 employees.
- Administer Department of Transportation drug testing for eligible safety-sensitive employees.

Key Projects and Assignments

| | | | | |
|-----------------|-------------------|--------------|---------------------------|--------------|
| Adopted | FY 2019-20 | (22%) | Total Staff Hours: | 1,830 |
| Proposed | FY 2020-21 | (22%) | Total Staff Hours: | 1,830 |

| | Hours |
|--|--------------|
| • Work with Financial Services and Information Systems departments and City-wide timekeeping staff to implement Executime electronic timekeeping and streamlined payroll processing for all employees, by June 2021. | 630 |
| • Continue to facilitate ongoing worksite wellness programs for full time employees in conjunction with Beach Cities Health District by June 2021. | 400 |
| • Develop and/or modify critical administrative policies and procedures, including creation/updates to Anti-Harassment Policy, Substance Abuse Policy and Personal Vehicle Use Policies by June 2021. | 300 |
| • Modify and improve existing Service Awards Program in conjunction with employee events committee by June 2021. | 300 |
| • Continue to manage and implement City participation in California State Association of Counties (CSAC) risk pool programs by June 2021. | 200 |

HUMAN RESOURCES

Customer Service and Referrals

| | | | | |
|-----------------|-------------------|--------------|---------------------------|------------|
| Adopted | FY 2019-20 | (08%) | Total Staff Hours: | 665 |
| Proposed | FY 2020-21 | (08%) | Total Staff Hours: | 665 |

- Respond to pay and benefit inquiries from City employees within 2 business days.
- Respond to application or employment opportunity inquiries from City employees within 2 business days.
- Respond to application or employment opportunity inquiries from the public within 3 business days.
- Contact job candidates to begin pre-employment process within 2 business days from receipt of signed personnel (hiring) transaction form.

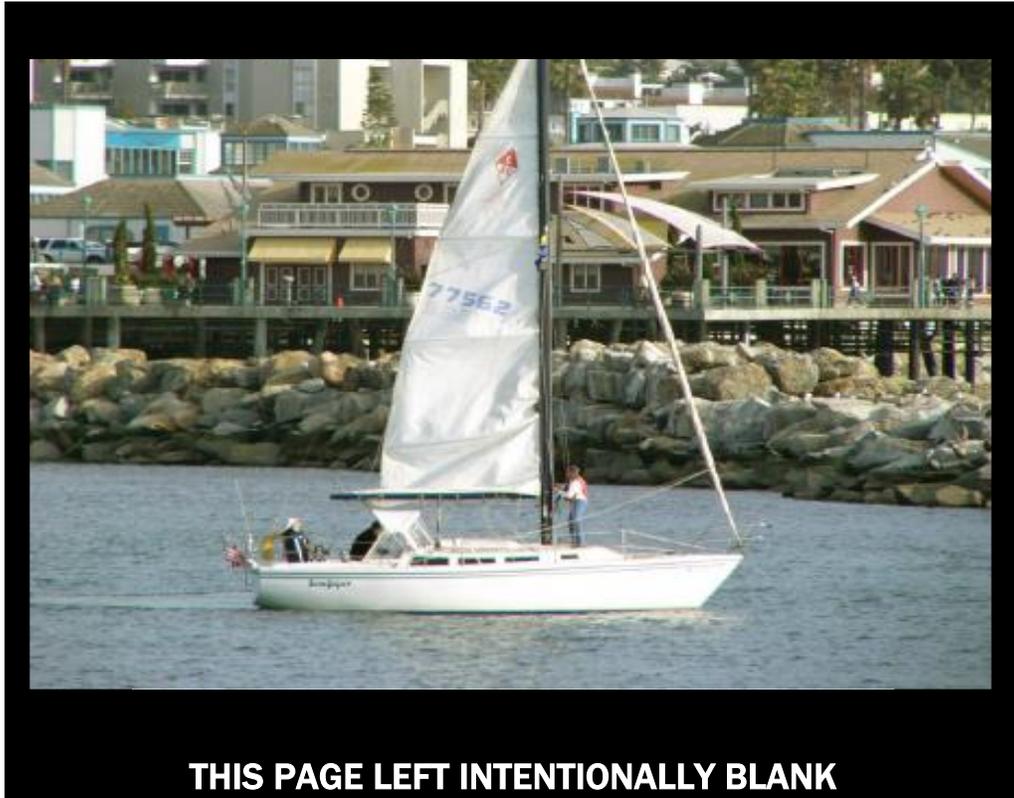
Selected Performance Measurements

| <i>Employee Relations</i> | <i>Actual FY 2018-19</i> | <i>Estimated FY 2019-20</i> | <i>Proposed FY 2020-21</i> |
|---|------------------------------|---------------------------------|--------------------------------|
| Coordinate and process employee recruitment / hiring for vacant full-time and part time positions | 65 | 60 | 35** |
| Process full time, part time and seasonal pre-hire background checks and physical exams | 147 | 160 | 160 |
| Review employment applications for full and part-time positions through NEOGOV | 6,068 | 4,200* | 4,000 |
| Develop and implement updated administrative policies, procedures and various processes | 2 | 5 | 7 |
| Coordinate and implement bi weekly payroll changes and streamlined processes in conjunction with Financial Services | 26 | 26 | 26 |
| Coordinate City-wide employee training and development programs | 7 | 16 | 14 |

HUMAN RESOURCES

| <i>Risk Management</i> | <i>Actual FY 2018-19</i> | <i>Estimated FY 2019-20</i> | <i>Proposed FY 2020-21</i> |
|--|-------------------------------------|--|---------------------------------------|
| Process employee new workers' compensation claim filings within three days of receipt | 46 | 31 | 35 |
| Process new general liability claims within 45 days of receipt | 65 | 55 | 55 |
| Process annual health benefits insurance plan renewals for active employees | 395 | 410 | 410 |
| Process annual ancillary health benefits insurance plan renewals for retired employees | 180 | 155 | 150 |

* Recruitment practices have been modernized and made more efficient
 ** Projection based on proposed reduction in recruitments due to Covid-19



FINANCIAL SERVICES

Mission Statement: *To provide fiduciary control of the City's assets, perform fiscally related services, and provide accurate, timely and transparent financial information to support the delivery of municipal services to the City organization and the public.*

FINANCIAL SERVICES
Proposed Budget - FY 2020-21

Financial Services Administration

Financial Services

Finance Director (1)

- Assistant Financial Services Director (1)
- Payroll and Finance Manager (1)
- Grants Financial Administrator (1)
- Administrative Analyst (1)
- Analyst (1)
- Accountant (2)
- Payroll Technician (1)
- Accounting Technician (2)
- License and Collections Clerk (1)
- Senior Account Clerk (1)
- Office Specialist III (1)

**SUMMARY OF PERSONNEL
Proposed Budget - FY 2020-21**

FINANCIAL SERVICES

| | |
|--------------|---------------------------------------|
| 1.00 | Finance Director |
| 1.00 | Assistant Financial Services Director |
| 1.00 | Payroll and Finance Manager |
| 1.00 | Grants Financial Administrator |
| 1.00 | Administrative Analyst |
| 1.00 | Analyst |
| 2.00 | Accountant |
| 1.00 | Payroll Technician |
| 2.00 | Accounting Technician |
| 1.00 | License and Collections Clerk |
| 1.00 | Senior Account Clerk |
| 1.00 | Office Specialist III |
| <u>14.00</u> | |

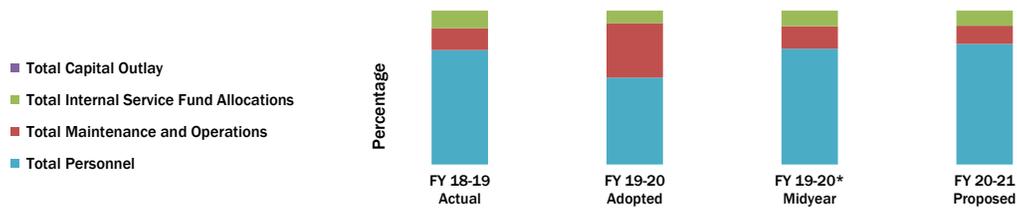
TOTAL PERSONNEL: 14.00

FINANCIAL SERVICES

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|---------------------------|---|--------------------|---------------------|----------------------|----------------------|-----------------------|--------------|
| 500000 | Full-Time Salaries | 1,126,043 | 1,193,855 | 1,193,855 | 1,151,130 | (42,725) | (4%) |
| 500010 | Part-Time Salaries | 15,824 | 75,778 | 53,448 | 75,778 | 22,330 | 42% |
| 500020 | Overtime | 3,225 | - | - | - | - | 0% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 16,953 | 41,507 | 41,507 | 41,677 | 170 | 0% |
| 500100 | Personnel Adjustments | - | (102,418) | (102,418) | - | 102,418 | (100%) |
| 500110 | Car Allowance | 4,513 | 4,500 | 4,500 | 4,500 | - | 0% |
| 500120 | Other Pay | 24,224 | 24,561 | 24,561 | 47,763 | 23,202 | 94% |
| 500150 | Cell Phone Allowance | 1,083 | 1,080 | 1,080 | 1,080 | - | 0% |
| 501020 | FICA | 73,771 | 78,266 | 78,266 | 76,140 | (2,126) | (3%) |
| 501030 | Life Insurance | 2,327 | 2,502 | 2,502 | 2,378 | (124) | (5%) |
| 501050 | Medical Insurance | 164,652 | 186,330 | 186,330 | 171,645 | (14,685) | (8%) |
| 501060 | Medicare | 18,381 | 19,395 | 19,395 | 19,121 | (274) | (1%) |
| 501070 | Psychological Insurance | 29 | 60 | 60 | 56 | (4) | (7%) |
| 501080 | Pension (Employer Share) | 61,984 | 74,854 | 74,854 | 75,135 | 281 | 0% |
| 501085 | Pension (Unfunded Liability) | 158,817 | 183,961 | 183,961 | 246,597 | 62,636 | 34% |
| 501090 | Pension (Employee Share) | 50,557 | 51,819 | 51,819 | 53,637 | 1,818 | 4% |
| 501095 | Other Post Employment Benefits (OPEB) | 48,229 | 52,397 | 52,397 | 51,530 | (867) | (2%) |
| 501110 | Unemployment | 4,292 | 4,680 | 4,680 | 4,368 | (312) | (7%) |
| | Total Personnel | 1,774,904 | 1,893,127 | 1,870,797 | 2,022,535 | 151,738 | 8% |
| 510010 | Office Supplies | 10,886 | 6,000 | 6,000 | 5,000 | (1,000) | (17%) |
| 510020 | Special Departmental Supplies | 4,895 | 5,000 | 5,000 | 5,000 | - | 0% |
| 510040 | Training/Meetings/Conferences | 4,492 | 7,551 | 7,551 | 7,650 | 99 | 1% |
| 510050 | Mileage Reimbursement | 86 | 107 | 107 | 148 | 41 | 38% |
| 510200 | Postage | 15,695 | 13,000 | 13,000 | 15,000 | 2,000 | 15% |
| 510220 | Memberships/Dues | 945 | 1,535 | 1,535 | 1,245 | (290) | (19%) |
| 520000 | Maintenance Agreements | 8,271 | 5,500 | 5,500 | 5,600 | 100 | 2% |
| 520040 | Contracts/Professional Services | 295,296 | 300,080 | 322,410 | 269,130 | (53,280) | (17%) |
| 520060 | Rent/Lease - Building | - | 847,575 | - | - | - | 0% |
| 540040 | Cash Overage/Shortage | 7 | - | - | - | - | 0% |
| | Total Maintenance and Operations | 340,573 | 1,186,348 | 361,103 | 308,773 | (52,330) | (14%) |

FINANCIAL SERVICES

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| 550020 | Information Tech. Equip Maintenance | 121,267 | 121,267 | 119,989 | 119,989 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 15,709 | 15,709 | 16,957 | 16,957 | - | 0% |
| 550050 | Workers' Compensation Insurance | 14,583 | 14,583 | 10,413 | 10,413 | - | 0% |
| 550060 | Liability Insurance | 66,442 | 66,442 | 64,929 | 64,929 | - | 0% |
| 550080 | Building Occupancy | 53,393 | 53,393 | 39,327 | 39,327 | - | 0% |
| 550090 | Major Facilities Repair | 673 | 673 | 692 | 692 | - | 0% |
| 550110 | City Facility Sewer Fee | 589 | 589 | 763 | 763 | - | 0% |
| Total Internal Service Fund Allocations | | 272,656 | 272,656 | 253,070 | 253,070 | - | 0% |
| Total Capital Outlay | | - | - | - | - | - | 0% |
| TOTAL | | 2,388,133 | 3,352,131 | 2,484,970 | 2,584,378 | 99,408 | 4% |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|-----------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| General Fund | 2,388,133 | 3,352,131 | 2,484,970 | 2,584,378 | 99,408 | 4% |
| TOTAL | 2,388,133 | 3,352,131 | 2,484,970 | 2,584,378 | 99,408 | 4% |

* Excludes carryover funding of \$34,490

FINANCIAL SERVICES

Core Service Activities

| | | | | |
|-----------------|-------------------|--------------|---------------------------|---------------|
| Adopted | FY 2019-20 | (67%) | Total Staff Hours: | 19,510 |
| Proposed | FY 2020-21 | (67%) | Total Staff Hours: | 19,510 |

- Direct preparation of all financial reporting including the annual operating budget and Comprehensive Annual Financial Report.
- Prepare approximately 3,200 internal service fund/overhead allocations by February each year for inclusion in the midyear and following year's budget.
- Prepare the Adopted Budget document by September each year for submission to the GFOA and CSMFO awards programs.
- Submit 4 State mandated reimbursement claims annually for costs incurred during most recently completed fiscal year totaling \$30,000.
- Prepare the Comprehensive Annual Financial Report by December each year for submission to the GFOA Award program.
- Coordinate annual audit of the City and special audits of Federal, State, and transportation funds.
- Account for 40 Federal, State, and local grants annually.
- Issue an average of 608 paychecks bi-weekly.
- Reconcile 816 W-2 forms to annual payroll reports.
- Prepare and process Federal and State payroll tax withholding reports quarterly.
- Process and record 2,600 accounts receivable invoices annually.
- Provide animal licensing and data base management for 4,000 dog licenses annually.
- Produce and distribute 565 accounts payable checks semi-monthly.
- Produce and distribute 160 1099 forms annually.
- Process 350 purchase orders annually.
- Prepare and process 41,500 central cashiering transactions annually.
- Provide business licensing and data base management for 9,500 business licenses annually.
- Prepare and submit Recognized Obligation Payment Schedule (ROPS) and Administrative Budget to Successor Agency and Los Angeles County Oversight Board annually.
- Evaluate current inventory of over 1,400 non-infrastructure capital assets and ensure inclusion/tagging of additions and retirement of deletions annually.
- Provide support and administrative assistance in the operation of the Budget and Finance Commission, Community Financing Authority, and Successor Agency.
- Submit to FCN 100 delinquent accounts for collections.
- Present web-based financial data to the public on the OpenGov platform
- Prepare and submit annually to the State Controller the Financial Transactions Report, the Streets and Roads Report, and the Government Compensation Report.

FINANCIAL SERVICES

Key Projects and Assignments.

| | | | | |
|-----------------|-------------------|--------------|---------------------------|--------------|
| Adopted | FY 2019-20 | (9%) | Total Staff Hours: | 2,621 |
| Proposed | FY 2020-21 | (11%) | Total Staff Hours: | 3,100 |

| | Hours |
|--|--------------|
| • Complete Moss Adams review of purchasing processes by March 2021. | 400 |
| • Working with Moss Adams, develop and/or update policies for contract management, cash management, asset management, travel expense reimbursement, grants management, accounts payable and budget by June 2021. | 400 |
| • Implement electronic timekeeping within Tyler Munis by December 2020. | 2,000 |
| • Modify financial statement recordation of leases as required by Governmental Accounting Standards Board (GASB) Statement No. 87 by June 2021. | 100 |
| • Develop and implement processes for monitoring revenue collecting service providers by June 2021. | 200 |

Customer Service and Referrals

| | | | | |
|-----------------|-------------------|--------------|---------------------------|--------------|
| Adopted | FY 2019-20 | (24%) | Total Staff Hours: | 6,989 |
| Proposed | FY 2020-21 | (22%) | Total Staff Hours: | 6,510 |

- Respond to approximately 6,500 internal customer service requests annually.
- Respond to approximately 9,500 external customer service requests annually.
- Respond to 125 public record requests annually.
- Assist in the development of 5 administrative reports/resolutions annually related to agenda items presented by departments other than Financial Services.
- Respond to 45 informational email requests from other government agencies annually
- Respond to licensing inquiries within 48 hours.

FINANCIAL SERVICES

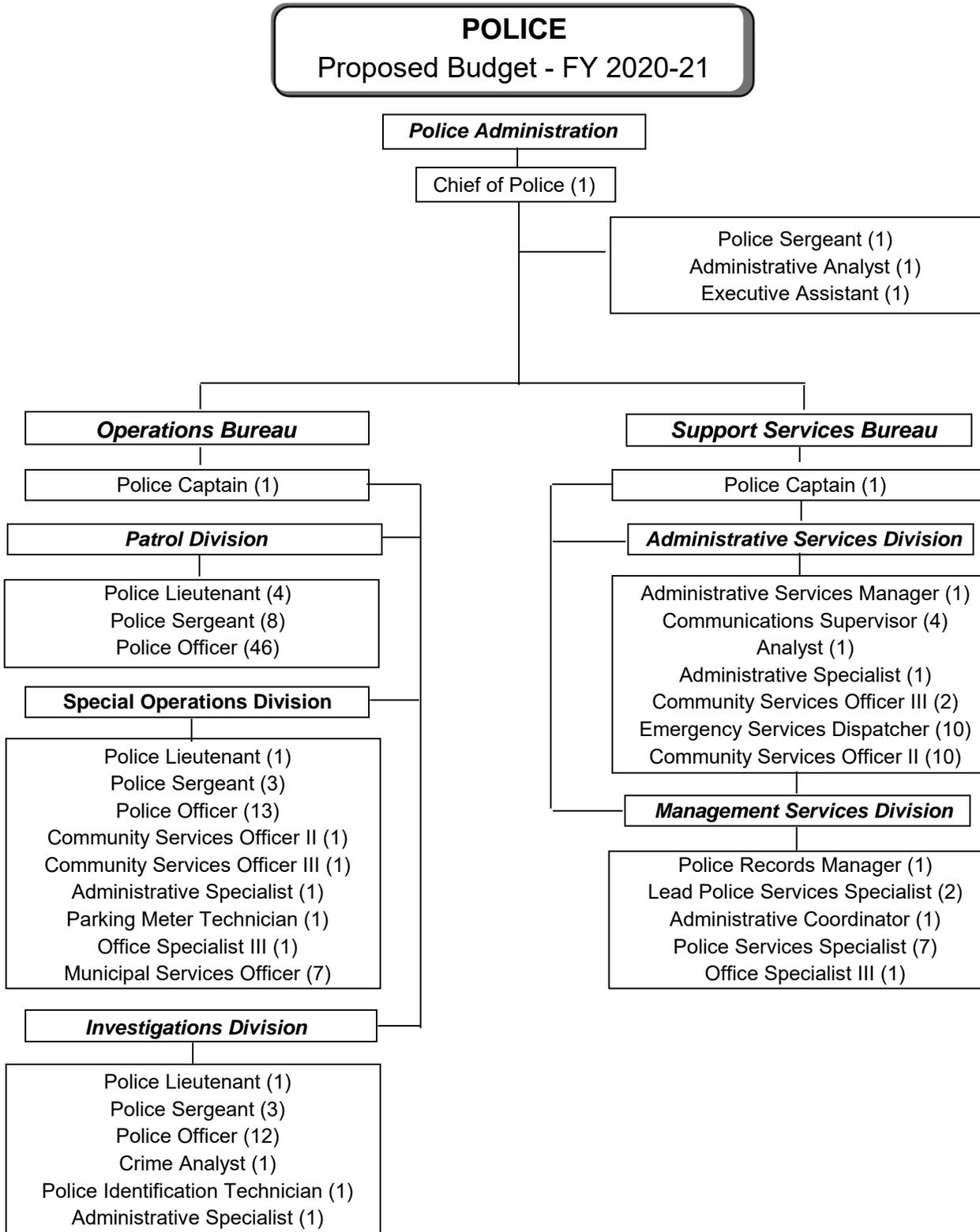
Selected Performance Measures

| <i>Financial Services</i> | <i>Actual FY 2018-19</i> | <i>Estimated FY 2019-20</i> | <i>Proposed FY 2020-21</i> |
|---------------------------------|------------------------------|---------------------------------|--------------------------------|
| Process payroll checks | 17,514 | 15,800 | 15,800 |
| Process warrants | 6,813 | 6,800 | 6,800 |
| Process journal entries | 752 | 756 | 750 |
| Process cashiering transactions | 41,711 | 34,329 | 40,000 |

POLICE

Mission Statement: *The mission of the Redondo Beach Police department is to forge a partnership with the community to control and prevent crime, to improve the quality of life in our neighborhoods, and to provide outstanding service in accordance with the values of our agency. We value openness and honesty, integrity and ethics, accountability, outstanding customer service, teamwork, excellence, dignity, equality and respect for all people, innovation with creative and proactive problem solving and fiscal responsibility.*

We are the community – Leading the way in law enforcement



**SUMMARY OF PERSONNEL
Proposed Budget - FY 2020-21**

POLICE

Administration

1.00 Chief of Police
2.00 Police Captain
1.00 Police Sergeant
1.00 Administrative Analyst
1.00 Executive Assistant
6.00

**Operations Bureau
Patrol Division**

4.00 Police Lieutenant
8.00 Police Sergeant
41.00 Police Officer
53.00

K-9 Team

5.00 Police Officer

Special Operations Division

1.00 Police Lieutenant
1.00

Pier

1.00 Police Sergeant
3.00 Police Officer
1.00 Community Services Officer II
5.00

Community Based Policing

1.00 Police Sergeant
5.00 Police Officer
1.00 Community Services Officer III
7.00

Traffic

1.00 Police Sergeant
5.00 Police Officer
1.00 Office Specialist III
7.00

Parking Enforcement & Animal Control

1.00 Administrative Specialist
1.00 Parking Meter Technician
7.00 Municipal Services Officer
9.00

95.00 Total Sworn

**Operations Bureau (cont.)
Investigations Division**

1.00 Police Lieutenant
3.00 Police Sergeant
12.00 Police Officer
1.00 Crime Analyst
1.00 Police Identification Technician
1.00 Administrative Specialist
19.00

**Support Services Bureau
Administrative Services Division**

1.00 Administrative Services Manager
1.00 Analyst
1.00 Administrative Specialist
3.00

Technical Services

1.00 Community Services Officer III
1.00 Community Services Officer II
2.00

Redondo Beach Jail

1.00 Community Services Officer III
9.00 Community Services Officer II
10.00

Communications

4.00 Communications Supervisor
10.00 Emergency Services Dispatcher
14.00

Management Services Division

Records

1.00 Police Records Manager
2.00 Lead Police Services Specialist
1.00 Administrative Coordinator
7.00 Police Services Specialist
1.00 Office Specialist III
12.00

58.00 Total Non-Sworn

TOTAL PERSONNEL: 153.00

POLICE

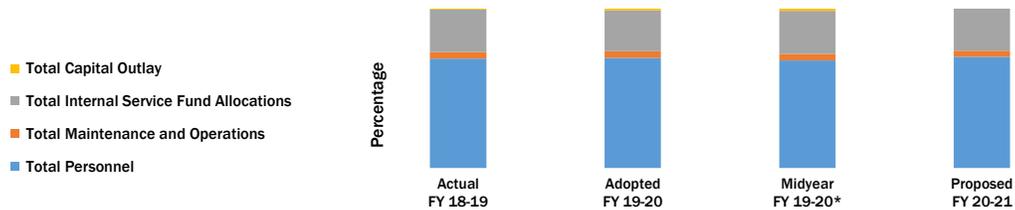
| <i>Operating Expenses</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease | |
|---------------------------|---|-------------------|-------------------|-------------------|-------------------|-----------------------|-----------|
| | | Actual | Adopted | Midyear | Proposed | | |
| 500000 | Full-Time Salaries | 14,591,676 | 15,405,480 | 15,405,480 | 15,951,199 | 545,719 | 4% |
| 500010 | Part-Time Salaries | 489,010 | 618,308 | 618,308 | 618,308 | - | 0% |
| 500020 | Overtime | 2,655,912 | 1,247,826 | 1,360,334 | 1,177,826 | (182,508) | (13%) |
| 500030 | Overtime - Special Events | 55,502 | 84,020 | 84,020 | 84,020 | - | 0% |
| 500050 | Vacation/Holiday Cashout (PERSable) | 341,329 | 708,579 | 708,579 | 713,469 | 4,890 | 1% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 281,254 | 727,851 | 727,851 | 722,132 | (5,719) | (1%) |
| 500100 | Personnel Adjustments | - | (323,419) | (323,419) | (200,000) | 123,419 | (38%) |
| 500110 | Car Allowance | 15,041 | 15,000 | 15,000 | 12,048 | (2,952) | (20%) |
| 500120 | Other Pay | 395,678 | 428,201 | 428,201 | 375,547 | (52,654) | (12%) |
| 500130 | Sick Leave Bonus | 28,963 | 27,138 | 27,138 | 28,501 | 1,363 | 5% |
| 500140 | Standby Bonus | 37,609 | 36,400 | 36,400 | 39,000 | 2,600 | 7% |
| 500150 | Cell Phone Allowance | 570 | - | - | - | - | 0% |
| 500160 | Public Safety Uniform Allowance | 16,502 | 20,400 | 20,400 | 15,850 | (4,550) | (22%) |
| 501020 | FICA | 316,837 | 268,422 | 268,422 | 260,343 | (8,079) | (3%) |
| 501030 | Life Insurance | 18,737 | 19,429 | 19,429 | 19,774 | 345 | 2% |
| 501050 | Medical Insurance | 1,886,213 | 2,025,311 | 2,025,311 | 2,283,230 | 257,919 | 13% |
| 501060 | Medicare | 266,091 | 248,599 | 248,599 | 259,717 | 11,118 | 4% |
| 501070 | Psychological Insurance | 569 | 616 | 616 | 612 | (4) | (1%) |
| 501075 | GASB 68 Pension Expense | 250,554 | - | - | - | - | 0% |
| 501076 | GASB 75 OPEB Expense | (11,390) | - | - | - | - | 0% |
| 501080 | Pension (Employer Share) | 2,632,112 | 2,857,293 | 2,857,293 | 3,126,693 | 269,400 | 9% |
| 501085 | Pension (Unfunded Liability) | 4,575,723 | 5,493,626 | 5,493,626 | 6,324,081 | 830,455 | 15% |
| 501090 | Pension (Employee Share) | 328,319 | 358,363 | 358,363 | 360,709 | 2,346 | 1% |
| 501095 | Other Post Employment Benefits (OPEB) | 1,009,986 | 1,081,286 | 1,081,286 | 1,114,546 | 33,260 | 3% |
| 501110 | Unemployment | 45,956 | 48,048 | 48,048 | 47,736 | (312) | (1%) |
| | Total Personnel | 30,228,753 | 31,396,777 | 31,509,285 | 33,335,341 | 1,826,056 | 6% |

POLICE

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|---------------------------|--|--------------------|---------------------|----------------------|----------------------|-----------------------|-------------|
| 510000 | Uniforms/Clothing/Personal Supplies | 51,019 | 109,790 | 109,790 | 64,790 | (45,000) | (41%) |
| 510010 | Office Supplies | 46,315 | 51,560 | 51,560 | 51,560 | - | 0% |
| 510020 | Special Departmental Supplies | 357,998 | 323,159 | 336,609 | 309,159 | (27,450) | (8%) |
| 510040 | Training/Meetings/Conferences | 83,377 | 100,832 | 104,174 | 100,832 | (3,342) | (3%) |
| 510050 | Mileage Reimbursement | 151 | 1,450 | 1,450 | 1,450 | - | 0% |
| 510200 | Postage | 10,114 | 13,240 | 13,240 | 13,240 | - | 0% |
| 510210 | Publications/Subscriptions | 4,103 | 9,200 | 9,200 | 9,200 | - | 0% |
| 510220 | Memberships/Dues | 10,623 | 62,235 | 62,235 | 62,235 | - | 0% |
| 510310 | Cell Phones | 41,327 | 35,390 | 35,390 | 35,390 | - | 0% |
| 520000 | Maintenance Agreements | 247,561 | 365,951 | 365,951 | 365,951 | - | 0% |
| 520010 | Maintenance/Repair | 37,415 | 56,490 | 56,490 | 56,490 | - | 0% |
| 520030 | Advertising/Promotions | - | 400 | 400 | 400 | - | 0% |
| 520040 | Contracts/Professional Services | 618,041 | 666,638 | 680,638 | 636,638 | (44,000) | (6%) |
| 520050 | Rent/Lease - Equipment | - | 4,360 | 4,360 | 4,360 | - | 0% |
| 520060 | Rent/Lease - Building | 9,548 | 10,400 | 10,400 | 10,400 | - | 0% |
| 530000 | Other Non-Capital Equipment | 14,266 | 900 | 900 | 900 | - | 0% |
| 530080 | Donation Expenditures | 64,040 | 89,200 | 89,200 | 49,200 | (40,000) | (45%) |
| 540000 | Depreciation | 190,330 | - | - | - | - | 0% |
| | Total Maintenance and Operations | 1,786,228 | 1,901,195 | 1,931,987 | 1,772,195 | (159,792) | (8%) |
| 550000 | Vehicle Maintenance | 934,774 | 934,774 | 1,112,925 | 1,112,925 | - | 0% |
| 550010 | Vehicle Equipment Replacement | 612,118 | 550,856 | 542,621 | 542,621 | - | 0% |
| 550020 | Information Tech. Equip Maintenance | 963,802 | 963,802 | 980,983 | 980,983 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 157,999 | 157,999 | 210,309 | 210,309 | - | 0% |
| 550040 | Communication Equipment Replacement | 236,360 | 236,360 | 306,142 | 306,142 | - | 0% |
| 550050 | Workers' Compensation Insurance | 1,975,749 | 1,975,749 | 1,888,422 | 1,888,422 | - | 0% |
| 550060 | Liability Insurance | 584,640 | 584,640 | 765,420 | 765,420 | - | 0% |
| 550080 | Building Occupancy | 638,647 | 638,647 | 466,060 | 466,060 | - | 0% |
| 550090 | Major Facilities Repair | 3,296 | 3,296 | 3,381 | 3,381 | - | 0% |
| 550110 | City Facility Sewer Fee | 4,840 | 4,840 | 6,266 | 6,266 | - | 0% |
| 550120 | Overhead | 3,332,125 | 3,332,125 | 3,630,806 | 3,630,806 | - | 0% |
| 550130 | Emergency Communications Operations | 2,326,278 | 2,326,278 | 2,705,189 | 2,705,189 | - | 0% |
| | Total Internal Service Fund Allocations | 11,770,628 | 11,709,366 | 12,618,524 | 12,618,524 | - | 0% |

POLICE

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease |
|---------------------------|-----------------------------|--------------------|---------------------|----------------------|----------------------|-------------------------|
| 560000 | Vehicle Equipment | 35,000 | - | - | - | - 0% |
| 560020 | Furniture/Equipment | 29,038 | 260,000 | 260,000 | - | (260,000) (100%) |
| 560030 | Technological Equipment | 160,752 | 200,000 | 390,000 | - | (390,000) (100%) |
| | Total Capital Outlay | 224,790 | 460,000 | 650,000 | - | (650,000) (100%) |
| | TOTAL | 44,010,399 | 45,467,338 | 46,709,796 | 47,726,060 | 1,016,264 2% |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease |
|---------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|
| General Fund | 38,470,567 | 40,451,725 | 41,277,901 | 42,517,998 | 1,240,097 3% |
| Intergovernmental Grants | 300,614 | 124,380 | 457,680 | 124,380 | (333,300) (73%) |
| Narcotic Forfeiture and Seizure | 156,353 | 252,957 | 252,957 | 52,957 | (200,000) (79%) |
| Disaster Recovery | 16,779 | - | - | - | - 0% |
| Harbor Tidelands | 1,149,635 | 717,404 | 739,980 | 952,831 | 212,851 29% |
| Harbor Uplands | 949,676 | 1,115,033 | 1,149,737 | 1,144,970 | (4,767) 0% |
| Emergency Communications | 2,966,775 | 2,805,839 | 2,831,541 | 2,932,924 | 101,383 4% |
| TOTAL | 44,010,399 | 45,467,338 | 46,709,796 | 47,726,060 | 1,016,264 3% |

* Excludes carryover funding of \$1,185,299

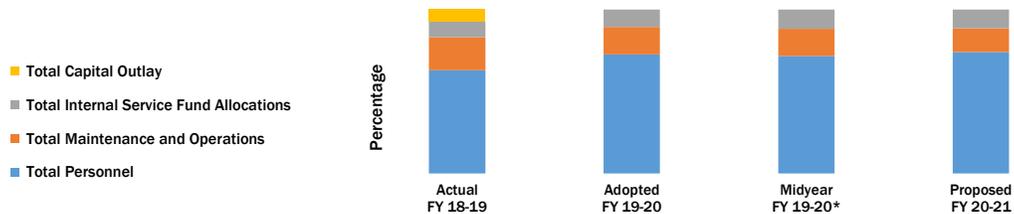
**POLICE
ADMINISTRATION**

Purpose: Police Administration provides leadership, vision, management and strategic planning to the department's divisions to facilitate the delivery of law enforcement and community relations services to the City. Police Administration manages the department's budget and resources and empowers personnel to accomplish the values, vision, mission, goals and objectives of the City and the department.

| <i>Operating Expenses</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease | |
|---------------------------|---|------------------|------------------|------------------|------------------|-----------------------|--------------|
| | | Actual | Adopted | Midyear | Proposed | | |
| 500000 | Full-Time Salaries | 885,781 | 902,625 | 902,625 | 925,766 | 23,141 | 3% |
| 500010 | Part-Time Salaries | 35,096 | 36,354 | 36,354 | 36,354 | - | 0% |
| 500020 | Overtime | 1,179 | 7,500 | 7,500 | 7,500 | - | 0% |
| 500050 | Vacation/Holiday Cashout (PERSable) | 33,143 | 31,939 | 31,939 | 23,043 | (8,896) | (28%) |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 36,176 | 31,394 | 31,394 | 41,963 | 10,569 | 34% |
| 500100 | Personnel Adjustments | - | 20,000 | 20,000 | - | (20,000) | (100%) |
| 500120 | Other Pay | 11,551 | 11,517 | 11,517 | 9,534 | (1,983) | (17%) |
| 500130 | Sick Leave Bonus | 1,200 | 600 | 600 | 450 | (150) | (25%) |
| 500160 | Public Safety Uniform Allowance | 2,302 | 2,300 | 2,300 | 1,650 | (650) | (28%) |
| 501020 | FICA | 13,317 | 11,867 | 11,867 | 12,038 | 171 | 1% |
| 501030 | Life Insurance | 1,045 | 1,046 | 1,046 | 1,046 | - | 0% |
| 501050 | Medical Insurance | 81,443 | 86,496 | 86,496 | 96,462 | 9,966 | 12% |
| 501060 | Medicare | 14,555 | 14,422 | 14,422 | 14,862 | 440 | 3% |
| 501070 | Psychological Insurance | 19 | 23 | 23 | 23 | - | 0% |
| 501080 | Pension (Employer Share) | 165,594 | 152,867 | 152,867 | 164,847 | 11,980 | 8% |
| 501085 | Pension (Unfunded Liability) | 295,219 | 294,746 | 294,746 | 369,604 | 74,858 | 25% |
| 501090 | Pension (Employee Share) | 55,837 | 56,691 | 56,691 | 57,794 | 1,103 | 2% |
| 501095 | Other Post Employment Benefits (OPEB) | 63,456 | 63,587 | 63,587 | 65,024 | 1,437 | 2% |
| 501110 | Unemployment | 1,783 | 1,794 | 1,794 | 1,794 | - | 0% |
| | Total Personnel | 1,698,696 | 1,727,768 | 1,727,768 | 1,829,754 | 101,986 | 6% |
| 510010 | Office Supplies | 2,660 | 3,000 | 3,000 | 3,000 | - | 0% |
| 510020 | Special Departmental Supplies | 112,588 | 38,450 | 38,450 | 38,450 | - | 0% |
| 510040 | Training/Meetings/Conferences | 22 | - | - | - | - | 0% |
| 510050 | Mileage Reimbursement | 151 | 750 | 750 | 750 | - | 0% |
| 510210 | Publications/Subscriptions | - | 740 | 740 | 740 | - | 0% |
| 510220 | Memberships/Dues | 3,544 | 4,050 | 4,050 | 4,050 | - | 0% |
| 510310 | Cell Phones | 41,327 | 32,700 | 32,700 | 32,700 | - | 0% |
| 520000 | Maintenance Agreements | 77,971 | 117,813 | 117,813 | 117,813 | - | 0% |
| 520010 | Maintenance/Repair | - | 860 | 860 | 860 | - | 0% |
| 520040 | Contracts/Professional Services | 49,618 | 121,100 | 121,100 | 121,100 | - | 0% |
| 530000 | Other Non-Capital Equipment | 13,472 | - | - | - | - | 0% |
| 530080 | Donation Expenditures | 54,185 | 81,100 | 81,100 | 41,100 | (40,000) | (49%) |
| 540000 | Depreciation | 187,087 | - | - | - | - | 0% |
| | Total Maintenance and Operations | 542,625 | 400,563 | 400,563 | 360,563 | (40,000) | (10%) |

**POLICE
ADMINISTRATION**

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| 550000 | Vehicle Maintenance | 21,769 | 21,769 | 21,378 | 21,378 | - | 0% |
| 550010 | Vehicle Equipment Replacement | 15,916 | 13,680 | 13,680 | 13,680 | - | 0% |
| 550020 | Information Tech. Equip Maintenance | 82,645 | 82,645 | 81,865 | 81,865 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 9,753 | 9,753 | 10,634 | 10,634 | - | 0% |
| 550040 | Communication Equipment Replacement | 9,209 | 9,209 | 11,928 | 11,928 | - | 0% |
| 550050 | Workers' Compensation Insurance | 10,608 | 10,608 | 8,334 | 8,334 | - | 0% |
| 550060 | Liability Insurance | 1,334 | 1,334 | 1,326 | 1,326 | - | 0% |
| 550080 | Building Occupancy | 21,595 | 21,595 | 15,564 | 15,564 | - | 0% |
| 550090 | Major Facilities Repair | 100 | 100 | 94 | 94 | - | 0% |
| 550110 | City Facility Sewer Fee | 229 | 229 | 292 | 292 | - | 0% |
| 550130 | Emergency Communications Operations | 81,353 | 81,353 | 115,896 | 115,896 | - | 0% |
| Total Internal Service Fund Allocations | | 254,511 | 252,275 | 280,991 | 280,991 | - | 0% |
| 560000 | Vehicle Equipment | 35,000 | - | - | - | - | 0% |
| 560020 | Furniture/Equipment | 29,038 | - | - | - | - | 0% |
| 560030 | Technological Equipment | 135,761 | - | - | - | - | 0% |
| Total Capital Outlay | | 199,799 | - | - | - | - | 0% |
| TOTAL | | 2,695,631 | 2,380,606 | 2,409,322 | 2,471,308 | 61,986 | 3% |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|---------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| General Fund | 2,120,220 | 2,260,226 | 2,288,942 | 2,350,928 | 61,986 | 3% |
| Intergovernmental Grants | 166,845 | 120,380 | 120,380 | 120,380 | - | 0% |
| Narcotic Forfeiture and Seizure | 120,774 | - | - | - | - | 0% |
| Emergency Communications | 287,792 | - | - | - | - | 0% |
| TOTAL | 2,695,631 | 2,380,606 | 2,409,322 | 2,471,308 | 61,986 | 3% |

* Excludes carryover funding of \$790,416

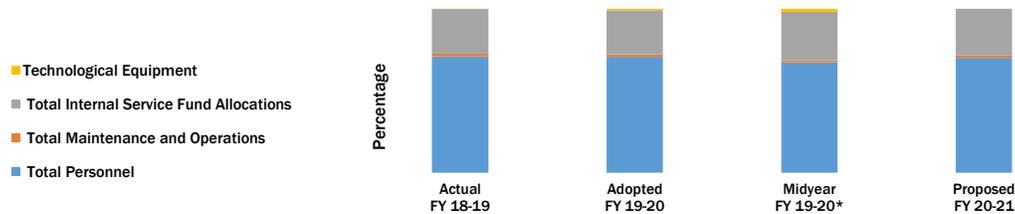
**POLICE
PATROL**

Purpose: The Patrol division responds to calls for service, enforces laws, deters crime, makes arrests, conducts preliminary investigations of crimes and collisions, and prepares associated reports. Patrol works with the community to prevent and solve crime and to enhance the quality of life for those who live, work, visit and play in Redondo Beach.

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|---------------------------|---|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| 500000 | Full-Time Salaries | 6,540,668 | 6,656,351 | 6,656,351 | 7,004,410 | 348,059 | 5% |
| 500020 | Overtime | 1,561,111 | 656,666 | 656,666 | 656,666 | - | 0% |
| 500030 | Overtime - Special Events | 4,415 | - | - | - | - | 0% |
| 500050 | Vacation/Holiday Cashout (PERSable) | 183,799 | 409,931 | 409,931 | 431,884 | 21,953 | 5% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 83,096 | 266,907 | 266,907 | 276,398 | 9,491 | 4% |
| 500110 | Car Allowance | 12,033 | 12,000 | 12,000 | 12,048 | 48 | 0% |
| 500120 | Other Pay | 152,573 | 172,090 | 172,090 | 135,582 | (36,508) | (21%) |
| 500130 | Sick Leave Bonus | 15,700 | 15,200 | 15,200 | 13,613 | (1,587) | (10%) |
| 500160 | Public Safety Uniform Allowance | 4,050 | 4,050 | 4,050 | 3,400 | (650) | (16%) |
| 501020 | FICA | 21,487 | 11,302 | 11,302 | - | (11,302) | (100%) |
| 501030 | Life Insurance | 7,322 | 6,800 | 6,800 | 6,972 | 172 | 3% |
| 501050 | Medical Insurance | 780,396 | 775,854 | 775,854 | 945,150 | 169,296 | 22% |
| 501060 | Medicare | 117,039 | 105,605 | 105,605 | 111,571 | 5,966 | 6% |
| 501070 | Psychological Insurance | 257 | 229 | 229 | 232 | 3 | 1% |
| 501080 | Pension (Employer Share) | 1,409,724 | 1,484,854 | 1,484,854 | 1,660,520 | 175,666 | 12% |
| 501085 | Pension (Unfunded Liability) | 2,345,026 | 2,781,759 | 2,781,759 | 3,159,489 | 377,730 | 14% |
| 501090 | Pension (Employee Share) | 104,749 | 110,542 | 110,542 | 106,313 | (4,229) | (4%) |
| 501095 | Other Post Employment Benefits (OPEB) | 500,425 | 517,609 | 517,609 | 539,026 | 21,417 | 4% |
| 501110 | Unemployment | 18,994 | 17,876 | 17,876 | 18,096 | 220 | 1% |
| | Total Personnel | 13,862,864 | 14,005,625 | 14,005,625 | 15,081,370 | 1,075,745 | 8% |
| 510010 | Office Supplies | 6,109 | 2,530 | 2,530 | 2,530 | - | 0% |
| 510020 | Special Departmental Supplies | 102,886 | 99,089 | 99,089 | 99,089 | - | 0% |
| 510040 | Training/Meetings/Conferences | 7,118 | - | - | - | - | 0% |
| 510050 | Mileage Reimbursement | - | 500 | 500 | 500 | - | 0% |
| 510200 | Postage | - | 100 | 100 | 100 | - | 0% |
| 510210 | Publications/Subscriptions | 2,220 | 3,260 | 3,260 | 3,260 | - | 0% |
| 510220 | Memberships/Dues | 500 | 1,230 | 1,230 | 1,230 | - | 0% |
| 520000 | Maintenance Agreements | 20,589 | 24,267 | 24,267 | 24,267 | - | 0% |
| 520010 | Maintenance/Repair | 3,655 | 10,600 | 10,600 | 10,600 | - | 0% |
| 520030 | Advertising/Promotions | - | 200 | 200 | 200 | - | 0% |
| 520040 | Contracts/Professional Services | 168,238 | 135,510 | 135,510 | 135,510 | - | 0% |
| 520060 | Rent/Lease - Building | 9,548 | 10,400 | 10,400 | 10,400 | - | 0% |
| 530000 | Other Non-Capital Equipment | - | 900 | 900 | 900 | - | 0% |
| 530080 | Donation Expenditures | 5,260 | 5,000 | 5,000 | 5,000 | - | 0% |
| | Total Maintenance and Operations | 326,123 | 293,586 | 293,586 | 293,586 | - | 0% |

**POLICE
PATROL**

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| 550000 | Vehicle Maintenance | 679,352 | 679,352 | 782,412 | 782,412 | - | 0% |
| 550010 | Vehicle Equipment Replacement | 405,810 | 387,078 | 383,625 | 383,625 | - | 0% |
| 550020 | Information Tech. Equip Maintenance | 258,483 | 258,483 | 253,828 | 253,828 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 30,527 | 30,527 | 31,697 | 31,697 | - | 0% |
| 550040 | Communication Equipment Replacement | 84,416 | 84,416 | 115,299 | 115,299 | - | 0% |
| 550050 | Workers' Compensation Insurance | 1,130,826 | 1,130,826 | 1,256,472 | 1,256,472 | - | 0% |
| 550060 | Liability Insurance | 264,449 | 264,449 | 507,574 | 507,574 | - | 0% |
| 550080 | Building Occupancy | 230,373 | 230,373 | 169,089 | 169,089 | - | 0% |
| 550090 | Major Facilities Repair | 882 | 882 | 907 | 907 | - | 0% |
| 550110 | City Facility Sewer Fee | 2,096 | 2,096 | 2,818 | 2,818 | - | 0% |
| 550120 | Overhead | 1,308,695 | 1,308,695 | 1,453,315 | 1,453,315 | - | 0% |
| 550130 | Emergency Communications Operations | 926,961 | 926,961 | 1,178,752 | 1,178,752 | - | 0% |
| Total Internal Service Fund Allocations | | 5,322,870 | 5,304,138 | 6,135,788 | 6,135,788 | - | 0% |
| 560030 | Technological Equipment | 24,991 | 200,000 | 390,000 | - | (390,000) | (100%) |
| Total Capital Outlay | | 24,991 | 200,000 | 390,000 | - | (390,000) | (100%) |
| TOTAL | | 19,536,848 | 19,803,349 | 20,824,999 | 21,510,744 | 685,745 | 3% |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|---------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| General Fund | 19,507,447 | 19,602,069 | 20,433,719 | 21,509,464 | 1,075,745 | 5% |
| Intergovernmental Grants | - | - | 190,000 | - | (190,000) | (100%) |
| Narcotic Forfeiture and Seizure | 12,622 | 201,280 | 201,280 | 1,280 | (200,000) | (99%) |
| Disaster Recovery | 16,779 | - | - | - | - | 0% |
| TOTAL | 19,536,848 | 19,803,349 | 20,824,999 | 21,510,744 | 685,745 | 3% |

* Excludes carryover funding of \$139,954

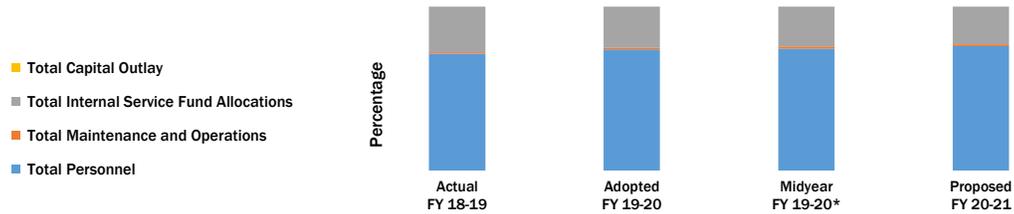
**POLICE
INVESTIGATIONS**

Purpose: The Investigations division proactively detects, investigates and deters crime and acts of terrorism. It prepares cases for prosecution to maintain and improve public safety and to enhance the quality of life for those who live, work, visit and play in Redondo Beach.

| <i>Operating Expenses</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease | |
|---------------------------|---|------------------|------------------|------------------|------------------|-----------------------|-----------|
| | | Actual | Adopted | Midyear | Proposed | | |
| 500000 | Full-Time Salaries | 2,064,607 | 2,211,037 | 2,211,037 | 2,382,442 | 171,405 | 8% |
| 500020 | Overtime | 211,832 | 251,550 | 251,550 | 251,550 | - | 0% |
| 500050 | Vacation/Holiday Cashout (PERSable) | 77,817 | 124,565 | 124,565 | 132,072 | 7,507 | 6% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 31,194 | 94,022 | 94,022 | 97,497 | 3,475 | 4% |
| 500110 | Car Allowance | 3,008 | 3,000 | 3,000 | - | (3,000) | (100%) |
| 500120 | Other Pay | 73,693 | 80,098 | 80,098 | 63,504 | (16,594) | (21%) |
| 500130 | Sick Leave Bonus | 7,000 | 6,000 | 6,000 | 6,000 | - | 0% |
| 500140 | Standby Bonus | 29,487 | 31,200 | 31,200 | 15,600 | (15,600) | (50%) |
| 500160 | Public Safety Uniform Allowance | 8,000 | 9,950 | 9,950 | 8,000 | (1,950) | (20%) |
| 501020 | FICA | 11,760 | 14,048 | 14,048 | 14,915 | 867 | 6% |
| 501030 | Life Insurance | 2,093 | 2,430 | 2,430 | 2,430 | - | 0% |
| 501050 | Medical Insurance | 230,025 | 261,120 | 261,120 | 290,550 | 29,430 | 11% |
| 501060 | Medicare | 36,986 | 37,614 | 37,614 | 40,560 | 2,946 | 8% |
| 501070 | Psychological Insurance | 66 | 76 | 76 | 76 | - | 0% |
| 501075 | GASB 68 Pension Expense | 35,500 | - | - | - | - | 0% |
| 501076 | GASB 75 Pension Expense | (10,510) | - | - | - | - | 0% |
| 501080 | Pension (Employer Share) | 432,488 | 474,130 | 474,130 | 532,798 | 58,668 | 12% |
| 501085 | Pension (Unfunded Liability) | 703,459 | 897,076 | 897,076 | 1,033,431 | 136,355 | 15% |
| 501090 | Pension (Employee Share) | 24,205 | 39,608 | 39,608 | 41,179 | 1,571 | 4% |
| 501095 | Other Post Employment Benefits (OPEB) | 156,879 | 169,211 | 169,211 | 179,989 | 10,778 | 6% |
| 501110 | Unemployment | 5,190 | 5,928 | 5,928 | 5,928 | - | 0% |
| | Total Personnel | 4,134,779 | 4,712,663 | 4,712,663 | 5,098,521 | 385,858 | 8% |
| 510010 | Office Supplies | 5,981 | 9,970 | 9,970 | 9,970 | - | 0% |
| 510020 | Special Departmental Supplies | 2,970 | 15,180 | 15,180 | 15,180 | - | 0% |
| 510040 | Training/Meetings/Conferences | 2,004 | - | - | - | - | 0% |
| 510210 | Publications/Subscriptions | - | 160 | 160 | 160 | - | 0% |
| 510220 | Memberships/Dues | 1,255 | 360 | 360 | 360 | - | 0% |
| 520000 | Maintenance Agreements | 12,673 | 27,450 | 27,450 | 27,450 | - | 0% |
| 520010 | Maintenance/Repair | 400 | 2,170 | 2,170 | 2,170 | - | 0% |
| 520040 | Contracts/Professional Services | 23,298 | 21,130 | 21,130 | 21,130 | - | 0% |
| 520050 | Rent/Lease - Equipment | - | 300 | 300 | 300 | - | 0% |
| | Total Maintenance and Operations | 48,581 | 76,720 | 76,720 | 76,720 | - | 0% |

**POLICE
INVESTIGATIONS**

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| 550000 | Vehicle Maintenance | 122,855 | 122,855 | 163,288 | 163,288 | - | 0% |
| 550010 | Vehicle Equipment Replacement | 97,781 | 72,536 | 68,363 | 68,363 | - | 0% |
| 550020 | Information Tech. Equip Maintenance | 188,788 | 188,788 | 186,806 | 186,806 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 19,356 | 19,356 | 21,301 | 21,301 | - | 0% |
| 550040 | Communication Equipment Replacement | 32,230 | 32,230 | 37,771 | 37,771 | - | 0% |
| 550050 | Workers' Compensation Insurance | 91,024 | 91,024 | 20,767 | 20,767 | - | 0% |
| 550060 | Liability Insurance | 14,194 | 14,194 | 14,879 | 14,879 | - | 0% |
| 550080 | Building Occupancy | 85,135 | 85,135 | 60,656 | 60,656 | - | 0% |
| 550090 | Major Facilities Repair | 1,175 | 1,175 | 1,208 | 1,208 | - | 0% |
| 550120 | Overhead | 475,204 | 475,204 | 486,023 | 486,023 | - | 0% |
| 550130 | Emergency Communications Operations | 488,135 | 488,135 | 483,089 | 483,089 | - | 0% |
| Total Internal Service Fund Allocations | | 1,615,877 | 1,590,632 | 1,544,151 | 1,544,151 | - | 0% |
| Total Capital Outlay | | - | - | - | - | - | 0% |
| TOTAL | | 5,799,237 | 6,380,015 | 6,333,534 | 6,719,392 | 385,858 | 6% |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|---------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| General Fund | 5,493,959 | 6,041,850 | 5,989,892 | 6,265,071 | 275,179 | 5% |
| Intergovernmental Grants | 10,202 | - | - | - | - | 0% |
| Narcotic Forfeiture and Seizure | - | - | - | - | - | 0% |
| Harbor Tidelands | 112,692 | 128,025 | 129,461 | 184,801 | 55,340 | 43% |
| Harbor Uplands | 182,384 | 210,140 | 214,181 | 269,520 | 55,339 | 26% |
| TOTAL | 5,799,237 | 6,380,015 | 6,333,534 | 6,719,392 | 385,858 | 3% |

**POLICE
SPECIAL OPERATIONS**

Purpose: The Special Operations division oversees the operations of the Traffic Unit, the Pier, Community Services, Parking Enforcement and Animal Control. The Special Operations division proactively performs operations that enhance the safety of the community.

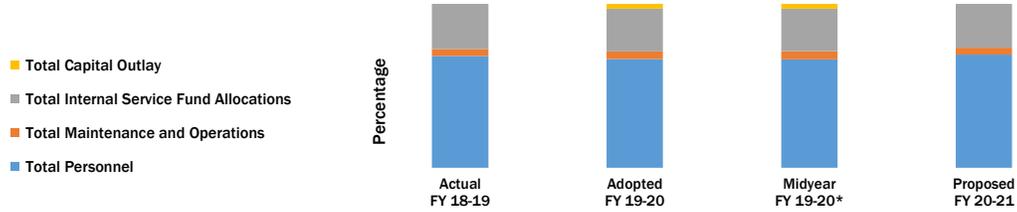
| <i>Operating Expenses</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease | |
|---------------------------|---|------------------|------------------|------------------|------------------|-----------------------|-----------|
| | | Actual | Adopted | Midyear | Proposed | | |
| 500000 | Full-Time Salaries | 2,480,815 | 2,827,831 | 2,827,831 | 2,790,295 | (37,536) | (1%) |
| 500010 | Part-Time Salaries | 328,352 | 348,308 | 348,308 | 348,308 | - | 0% |
| 500020 | Overtime | 213,748 | 188,930 | 301,438 | 118,930 | (182,508) | (61%) |
| 500030 | Overtime - Special Events | 51,087 | 84,020 | 84,020 | 84,020 | - | 0% |
| 500050 | Vacation/Holiday Cashout (PERSable) | 46,707 | 138,989 | 138,989 | 126,470 | (12,519) | (9%) |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 49,426 | 115,145 | 115,145 | 122,627 | 7,482 | 6% |
| 500100 | Personnel Adjustments | - | (363,419) | (363,419) | (200,000) | 163,419 | (45%) |
| 500120 | Other Pay | 90,246 | 94,864 | 94,864 | 77,934 | (16,930) | (18%) |
| 500130 | Sick Leave Bonus | 4,500 | 5,000 | 5,000 | 7,950 | 2,950 | 59% |
| 500140 | Standby Bonus | 300 | - | - | 15,600 | 15,600 | n/a |
| 500150 | Cell Phone Allowance | 570 | - | - | - | - | 0% |
| 500160 | Public Safety Uniform Allowance | 2,150 | 4,100 | 4,100 | 2,800 | (1,300) | (32%) |
| 501020 | FICA | 59,656 | 38,733 | 38,733 | 38,691 | (42) | 0% |
| 501030 | Life Insurance | 3,104 | 3,660 | 3,660 | 3,402 | (258) | (7%) |
| 501050 | Medical Insurance | 348,038 | 393,836 | 393,836 | 433,075 | 39,239 | 10% |
| 501060 | Medicare | 45,598 | 45,093 | 45,093 | 46,290 | 1,197 | 3% |
| 501070 | Psychological Insurance | 110 | 120 | 120 | 112 | (8) | (7%) |
| 501075 | GASB 68 Pension Expense | 447,413 | - | - | - | - | 0% |
| 501076 | GASB 75 Pension Expense | (49,349) | - | - | - | - | 0% |
| 501080 | Pension (Employer Share) | 468,463 | 554,082 | 554,082 | 567,650 | 13,568 | 2% |
| 501085 | Pension (Unfunded Liability) | 842,158 | 1,057,024 | 1,057,024 | 1,132,294 | 75,270 | 7% |
| 501090 | Pension (Employee Share) | 52,035 | 55,872 | 55,872 | 58,659 | 2,787 | 5% |
| 501095 | Other Post Employment Benefits (OPEB) | 174,447 | 202,975 | 202,975 | 199,911 | (3,064) | (2%) |
| 501110 | Unemployment | 7,949 | 9,360 | 9,360 | 8,736 | (624) | (7%) |
| | Total Personnel | 5,667,523 | 5,804,523 | 5,917,031 | 5,983,754 | 66,723 | 1% |
| 510000 | Uniforms/Clothing/Personal Supplies | 268 | 12,400 | 12,400 | 4,900 | (7,500) | (60%) |
| 510010 | Office Supplies | 5,946 | 5,900 | 5,900 | 5,900 | - | 0% |
| 510020 | Special Departmental Supplies | 55,814 | 83,530 | 96,980 | 69,530 | (27,450) | (28%) |
| 510040 | Training/Meetings/Conferences | - | - | 3,342 | - | (3,342) | (100%) |
| 510050 | Mileage Reimbursement | - | 200 | 200 | 200 | - | 0% |
| 510200 | Postage | 2,947 | 2,540 | 2,540 | 2,540 | - | 0% |
| 510210 | Publications/Subscriptions | 484 | 670 | 670 | 670 | - | 0% |
| 510220 | Memberships/Dues | 340 | 1,060 | 1,060 | 1,060 | - | 0% |
| 510310 | Cell Phones | - | 920 | 920 | 920 | - | 0% |
| 520000 | Maintenance Agreements | - | 3,630 | 3,630 | 3,630 | - | 0% |
| 520010 | Maintenance/Repair | 27,246 | 32,040 | 32,040 | 32,040 | - | 0% |

**POLICE
SPECIAL OPERATIONS**

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease |
|---------------------------|--|--------------------|---------------------|----------------------|----------------------|-------------------------|
| 520030 | Advertising/Promotions | - | 200 | 200 | 200 | - 0% |
| 520040 | Contracts/Professional Services | 252,464 | 271,868 | 285,868 | 241,868 | (44,000) (15%) |
| 520050 | Rent/Lease - Equipment | - | 1,450 | 1,450 | 1,450 | - 0% |
| 530080 | Donation Expenditures | 4,595 | 3,100 | 3,100 | 3,100 | - 0% |
| 540000 | Depreciation | 3,243 | - | - | - | - 0% |
| | Total Maintenance and Operations | 353,347 | 419,508 | 450,300 | 368,008 | (82,292) (18%) |
| 550000 | Vehicle Maintenance | 84,434 | 84,434 | 98,398 | 98,398 | - 0% |
| 550010 | Vehicle Equipment Replacement | 76,709 | 64,067 | 64,067 | 64,067 | - 0% |
| 550020 | Information Tech. Equip Maintenance | 179,064 | 179,064 | 206,067 | 206,067 | - 0% |
| 550030 | Information Tech. Equip Replacement | 18,990 | 18,990 | 24,518 | 24,518 | - 0% |
| 550040 | Communication Equipment Replacement | 46,043 | 46,043 | 57,651 | 57,651 | - 0% |
| 550050 | Workers' Compensation Insurance | 133,398 | 133,398 | 122,566 | 122,566 | - 0% |
| 550060 | Liability Insurance | 292,531 | 292,531 | 227,162 | 227,162 | - 0% |
| 550080 | Building Occupancy | 71,581 | 71,581 | 52,484 | 52,484 | - 0% |
| 550090 | Major Facilities Repair | 371 | 371 | 382 | 382 | - 0% |
| 550110 | City Facility Sewer Fee | 914 | 914 | 1,117 | 1,117 | - 0% |
| 550120 | Overhead | 720,952 | 720,952 | 769,145 | 769,145 | - 0% |
| 550130 | Emergency Communications Operations | 667,114 | 667,114 | 695,664 | 695,664 | - 0% |
| | Total Internal Service Fund Allocations | 2,292,101 | 2,279,459 | 2,319,221 | 2,319,221 | - 0% |
| 560020 | Furniture/Equipment | - | 260,000 | 260,000 | - | (260,000) (100%) |
| | Total Capital Outlay | - | 260,000 | 260,000 | - | (260,000) (100%) |
| | TOTAL | 8,312,971 | 8,763,490 | 8,946,552 | 8,670,983 | (275,569) (3%) |

**POLICE
SPECIAL OPERATIONS**

| <i>Operating Expenses</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease |
|---------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|
|---------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease |
|--------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|
| General Fund | 6,518,168 | 7,400,644 | 7,391,270 | 7,168,508 | (222,762) (3%) |
| Intergovernmental Grants | 123,567 | 4,000 | 147,300 | 4,000 | (143,300) (97%) |
| Harbor Tidelands | 978,891 | 526,215 | 545,804 | 699,858 | 154,054 28% |
| Harbor Uplands | 692,345 | 832,631 | 862,178 | 798,617 | (63,561) (7%) |
| TOTAL | 8,312,971 | 8,763,490 | 8,946,552 | 8,670,983 | (275,569) 3% |

* Excludes carryover funding of \$135,940

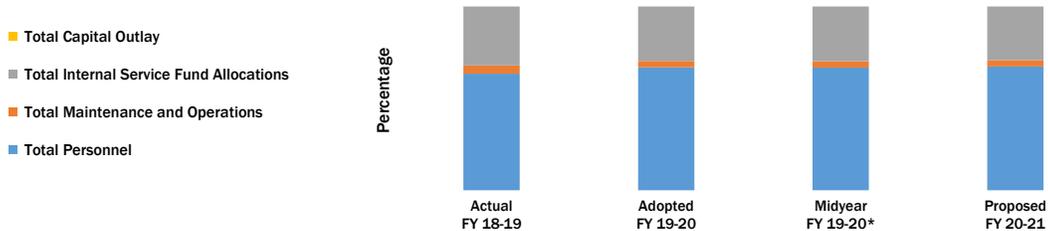
**POLICE
MANAGEMENT SERVICES**

Purpose: The Management Services division provides support for the Records Unit and Information Services. The Management Services division collects, processes, and disseminates law enforcement information to assist in the apprehension and prosecution of criminal offenders and to improve public safety, communication and productivity.

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|---------------------------|---|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| 500000 | Full-Time Salaries | 621,597 | 698,465 | 698,465 | 683,860 | (14,605) | (2%) |
| 500010 | Part-Time Salaries | 103,553 | 183,499 | 183,499 | 183,499 | - | 0% |
| 500020 | Overtime | 66,639 | 14,000 | 14,000 | 14,000 | - | 0% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 30,610 | 53,090 | 53,090 | 44,347 | (8,743) | (16%) |
| 500120 | Other Pay | 17,072 | 14,940 | 14,940 | 24,220 | 9,280 | 62% |
| 500130 | Sick Leave Bonus | 225 | - | - | - | - | 0% |
| 501020 | FICA | 52,573 | 47,526 | 47,526 | 46,122 | (1,404) | (3%) |
| 501030 | Life Insurance | 1,355 | 1,471 | 1,471 | 1,704 | 233 | 16% |
| 501050 | Medical Insurance | 105,068 | 117,375 | 117,375 | 142,800 | 25,425 | 22% |
| 501060 | Medicare | 12,312 | 11,114 | 11,114 | 10,786 | (328) | (3%) |
| 501070 | Psychological Insurance | 31 | 47 | 47 | 48 | 1 | 2% |
| 501080 | Pension (Employer Share) | 39,222 | 51,363 | 51,363 | 52,979 | 1,616 | 3% |
| 501085 | Pension (Unfunded Liability) | 99,143 | 123,322 | 123,322 | 148,997 | 25,675 | 21% |
| 501090 | Pension (Employee Share) | 15,967 | 16,294 | 16,294 | 15,549 | (745) | (5%) |
| 501095 | Other Post Employment Benefits (OPEB) | 27,618 | 31,367 | 31,367 | 31,133 | (234) | (1%) |
| 501110 | Unemployment | 3,386 | 3,652 | 3,652 | 3,744 | 92 | 3% |
| | Total Personnel | 1,196,371 | 1,367,525 | 1,367,525 | 1,403,788 | 36,263 | 3% |
| 510010 | Office Supplies | 15,617 | 14,800 | 14,800 | 14,800 | - | 0% |
| 510020 | Special Departmental Supplies | 934 | 2,230 | 2,230 | 2,230 | - | 0% |
| 510200 | Postage | 6,995 | 10,500 | 10,500 | 10,500 | - | 0% |
| 510210 | Publications/Subscriptions | 1,351 | 3,000 | 3,000 | 3,000 | - | 0% |
| 510220 | Memberships/Dues | 230 | 355 | 355 | 355 | - | 0% |
| 520000 | Maintenance Agreements | 54,347 | 30,387 | 30,387 | 30,387 | - | 0% |
| 520010 | Maintenance/Repair | - | 710 | 710 | 710 | - | 0% |
| 520040 | Contracts/Professional Services | 4,323 | 5,030 | 5,030 | 5,030 | - | 0% |
| 520050 | Rent/Lease - Equipment | - | 2,610 | 2,610 | 2,610 | - | 0% |
| 530000 | Other Non-Capital Equipment | 794 | - | - | - | - | 0% |
| | Total Maintenance and Operations | 84,591 | 69,622 | 69,622 | 69,622 | - | 0% |

**POLICE
MANAGEMENT SERVICES**

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| 550000 | Vehicle Maintenance | 14,518 | 14,518 | 12,328 | 12,328 | - | 0% |
| 550010 | Vehicle Equipment Replacement | 8,140 | 7,326 | 7,326 | 7,326 | - | 0% |
| 550020 | Information Tech. Equip Maintenance | 88,182 | 88,182 | 87,283 | 87,283 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 17,164 | 17,164 | 18,082 | 18,082 | - | 0% |
| 550040 | Communication Equipment Replacement | 19,952 | 19,952 | 23,855 | 23,855 | - | 0% |
| 550050 | Workers' Compensation Insurance | 102,672 | 102,672 | 79,272 | 79,272 | - | 0% |
| 550060 | Liability Insurance | 2,817 | 2,817 | 2,952 | 2,952 | - | 0% |
| 550080 | Building Occupancy | 52,602 | 52,602 | 38,569 | 38,569 | - | 0% |
| 550090 | Major Facilities Repair | 208 | 208 | 214 | 214 | - | 0% |
| 550110 | City Facility Sewer Fee | 496 | 496 | 583 | 583 | - | 0% |
| 550120 | Overhead | 234,322 | 234,322 | 243,041 | 243,041 | - | 0% |
| 550130 | Emergency Communications Operations | 65,080 | 65,080 | 96,678 | 96,678 | - | 0% |
| Total Internal Service Fund Allocations | | 606,153 | 605,339 | 610,183 | 610,183 | - | 0% |
| Total Capital Outlay | | - | - | - | - | - | 0% |
| TOTAL | | 1,887,115 | 2,042,486 | 2,047,330 | 2,083,593 | 36,263 | 2% |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|-----------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| General Fund | 1,887,115 | 2,042,486 | 2,047,330 | 2,083,593 | 36,263 | 2% |
| TOTAL | 1,887,115 | 2,042,486 | 2,047,330 | 2,083,593 | 36,263 | 3% |

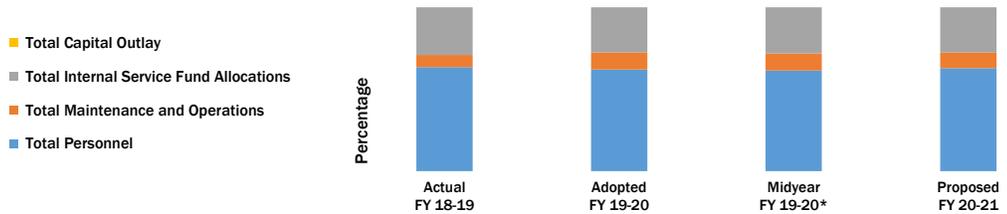
**POLICE
ADMINISTRATIVE SERVICES**

Purpose: The Administrative Services division strategically plans, organizes, manages and supervises unit activities in payroll, personnel and training, jail, technical services, property and evidence, emergency communications and supports the field services divisions that maintain and improve public safety. The Administrative Services division also works with the Public Works department to maintain and improve the Police department's public facility.

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|---------------------------|---|----------------------------|-----------------------------|------------------------------|------------------------------|-------------------------------|---------------|
| 500000 | Full-Time Salaries | 1,998,208 | 2,109,171 | 2,109,171 | 2,164,426 | 55,255 | 3% |
| 500010 | Part-Time Salaries | 22,009 | 50,147 | 50,147 | 50,147 | - | 0% |
| 500020 | Overtime | 601,403 | 129,180 | 129,180 | 129,180 | - | 0% |
| 500050 | Vacation/Holiday Cashout (PERSable) | (137) | 3,155 | 3,155 | - | (3,155) | (100%) |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 50,752 | 167,293 | 167,293 | 139,300 | (27,993) | (17%) |
| 500100 | Personnel Adjustments | - | 20,000 | 20,000 | - | (20,000) | (100%) |
| 500120 | Other Pay | 50,543 | 54,692 | 54,692 | 64,773 | 10,081 | 18% |
| 500130 | Sick Leave Bonus | 338 | 338 | 338 | 488 | 150 | 44% |
| 500140 | Standby Bonus | 7,822 | 5,200 | 5,200 | 7,800 | 2,600 | 50% |
| 501020 | FICA | 158,044 | 144,946 | 144,946 | 148,577 | 3,631 | 3% |
| 501030 | Life Insurance | 3,818 | 4,022 | 4,022 | 4,220 | 198 | 5% |
| 501050 | Medical Insurance | 341,243 | 390,630 | 390,630 | 375,193 | (15,437) | (4%) |
| 501060 | Medicare | 39,601 | 34,751 | 34,751 | 35,648 | 897 | 3% |
| 501070 | Psychological Insurance | 86 | 121 | 121 | 121 | - | 0% |
| 501075 | GASB 68 Pension Expense | (232,359) | - | - | - | - | 0% |
| 501076 | GASB 75 OPEB Expense | 48,469 | - | - | - | - | 0% |
| 501080 | Pension (Employer Share) | 116,621 | 139,997 | 139,997 | 147,899 | 7,902 | 6% |
| 501085 | Pension (Unfunded Liability) | 290,718 | 339,699 | 339,699 | 480,266 | 140,567 | 41% |
| 501090 | Pension (Employee Share) | 75,526 | 79,356 | 79,356 | 81,215 | 1,859 | 2% |
| 501095 | Other Post Employment Benefits (OPEB) | 87,161 | 96,537 | 96,537 | 99,463 | 2,926 | 3% |
| 501110 | Unemployment | 8,654 | 9,438 | 9,438 | 9,438 | - | 0% |
| | Total Personnel | 3,668,520 | 3,778,673 | 3,778,673 | 3,938,154 | 159,481 | 4% |
| 510000 | Uniforms/Clothing/Personal Supplies | 50,751 | 97,390 | 97,390 | 59,890 | (37,500) | (39%) |
| 510010 | Office Supplies | 10,002 | 15,360 | 15,360 | 15,360 | - | 0% |
| 510020 | Special Departmental Supplies | 82,806 | 84,680 | 84,680 | 84,680 | - | 0% |
| 510040 | Training/Meetings/Conferences | 74,233 | 100,832 | 100,832 | 100,832 | - | 0% |
| 510200 | Postage | 172 | 100 | 100 | 100 | - | 0% |
| 510210 | Publications/Subscriptions | 48 | 1,370 | 1,370 | 1,370 | - | 0% |
| 510220 | Memberships/Dues | 4,754 | 55,180 | 55,180 | 55,180 | - | 0% |
| 510310 | Cell Phones | - | 1,770 | 1,770 | 1,770 | - | 0% |
| 520000 | Maintenance Agreements | 81,981 | 162,404 | 162,404 | 162,404 | - | 0% |
| 520010 | Maintenance/Repair | 6,114 | 10,110 | 10,110 | 10,110 | - | 0% |
| 520040 | Contracts/Professional Services | 120,100 | 112,000 | 112,000 | 112,000 | - | 0% |
| | Total Maintenance and Operations | 430,961 | 641,196 | 641,196 | 603,696 | (37,500) | (6%) |

**POLICE
ADMINISTRATIVE SERVICES**

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| 550000 | Vehicle Maintenance | 11,846 | 11,846 | 35,121 | 35,121 | - | 0% |
| 550010 | Vehicle Equipment Replacement | 7,762 | 6,169 | 5,560 | 5,560 | - | 0% |
| 550020 | Information Tech. Equip Maintenance | 166,640 | 166,640 | 165,134 | 165,134 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 62,209 | 62,209 | 104,077 | 104,077 | - | 0% |
| 550040 | Communication Equipment Replacement | 44,510 | 44,510 | 59,638 | 59,638 | - | 0% |
| 550050 | Workers' Compensation Insurance | 507,221 | 507,221 | 401,011 | 401,011 | - | 0% |
| 550060 | Liability Insurance | 9,315 | 9,315 | 11,527 | 11,527 | - | 0% |
| 550080 | Building Occupancy | 177,361 | 177,361 | 129,698 | 129,698 | - | 0% |
| 550090 | Major Facilities Repair | 560 | 560 | 576 | 576 | - | 0% |
| 550110 | City Facility Sewer Fee | 1,105 | 1,105 | 1,456 | 1,456 | - | 0% |
| 550120 | Overhead | 592,952 | 592,952 | 679,282 | 679,282 | - | 0% |
| 550130 | Emergency Communications Operations | 97,635 | 97,635 | 135,110 | 135,110 | - | 0% |
| Total Internal Service Fund Allocations | | 1,679,116 | 1,677,523 | 1,728,190 | 1,728,190 | - | 0% |
| Total Capital Outlay | | - | - | - | - | - | 0% |
| TOTAL | | 5,778,597 | 6,097,392 | 6,148,059 | 6,270,040 | 121,981 | 2% |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|---------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| General Fund | 2,943,658 | 3,104,450 | 3,126,748 | 3,140,434 | 13,686 | 0% |
| Narcotic Forfeiture and Seizure | 22,957 | 51,677 | 51,677 | 51,677 | - | 0% |
| Harbor Tidelands | 58,052 | 63,164 | 64,715 | 68,172 | 3,457 | 5% |
| Harbor Uplands | 74,947 | 72,262 | 73,378 | 76,833 | 3,455 | 5% |
| Emergency Communications | 2,678,983 | 2,805,839 | 2,831,541 | 2,932,924 | 101,383 | 4% |
| TOTAL | 5,778,597 | 6,097,392 | 6,148,059 | 6,270,040 | 121,981 | 3% |

* Excludes carryover funding of \$118,919

POLICE

Core Service Activities

| | | | |
|-----------------|-------------------|--------------|-----------------------------------|
| Adopted | FY 2019-20 | (87%) | Total Staff Hours: 276,869 |
| Proposed | FY 2020-21 | (87%) | Total Staff Hours: 276,869 |

Patrol

- Provide 114,400 hours of Police patrol to the community.
- Arrest 2,100 criminal offenders.
- Conduct 34,500 parking violation investigations.
- Perform 10 high-risk operations coordinated and operated by SWAT personnel.
- Conduct quarterly Sergeants' patrol performance meetings.
- Investigate 690 traffic collisions.
- Initiate 6,125 traffic violation contacts.
- Conduct 3 DUI checkpoints.
- Conduct 20 dog bite investigations.
- Review 70 film permits/noise variance requests and coordinate their security.
- Respond to 3400 animal complaint calls for service.
- Service 800 parking meters.
- Process, collect and verify 1,500 parking meter permits.
- Investigate 250 graffiti cases and file 5 graffiti cases for prosecution.
- Conduct 3 juvenile curfew and/or truancy sweeps.
- Provide security and support at City Council meetings, City Council neighborhood meetings and special meetings.
- Complete 25 dog licensing investigation and citation details.
- Conduct 500 vehicle impounds and storages.

Investigations

- Provide 23,660 hours of Police investigations to the community.
- Investigate 100 cases of aggravated assault and obtain 25 felony filings.
- Investigate and obtain the appropriate disposition of 180 juvenile cases.
- Conduct surveillance of 125 known or suspected career criminals that are believed to be operating in Redondo Beach and/or adjacent cities.
- Investigate 125 narcotics cases.
- Investigate 1,300 property crime cases and serve 18 search warrants to recover evidence and victim property.

Management Services

- Process 6,950 police reports.
- Compile, review, duplicate, distribute, file and electronically archive 7,500 police reports.

POLICE

Administrative Services

- Arrange 275 training classes for sworn and non-sworn personnel.
- Conduct background checks on 45 applicants.
- Manage and maintain a 95% compliance score of current personnel training records to ensure State mandated requirements.
- Book 5,000 pieces of evidence into Police custody.
- Process 2,200 subpoenas, including data base entry, tracking, reports and calls.
- Process 1,250 court cases for review, filing, and tracking.
- Book coherent eligible detainees within 2 hours of receipt of approved pre-booking form 97% of the time.
- Answer 20,000 9-1-1 calls within 10 seconds 96% of the time.
- Coordinate and prepare billings for 1,000 false alarm incidents that qualify for billings of approximately \$50,000.

Administration

- Work with the newly established Police Foundation by reviewing grants, assisting in fundraising, attending meetings as an ex parte member, and giving presentations regarding Police activities to the board of directors.
- Investigate 15 complaints/internal affairs issues and provide training on issues derived from sustained complaints.
- Conduct quarterly reviews of the Lexipol policy manual and implement updates as necessary.

Key Projects and Assignments

| | | | | |
|-----------------|-------------------|-------------|---------------------------|---------------|
| Adopted | FY 2019-20 | (4%) | Total Staff Hours: | 12,730 |
| Proposed | FY 2020-21 | (4%) | Total Staff Hours: | 12,730 |

Special Operations

| | Hours |
|---|--------------|
| • Complete next phase of plan for parking meter replacement through the City by December 2020. | 400 |
| • Continue working with key stakeholders along with the contracted non-profit organization PATH (People Assisting the Homeless), in order to mitigate the homelessness issues within the City by June 2021. | 900 |
| • Develop and implement 2 new community outreach programs which will allow for improved information exchange between law enforcement and citizenry by June 2021. | 1,500 |
| • Provide security and traffic control for up to two Beach Life Concerts by June 2021. | 791 |

POLICE

| | |
|--|-------|
| • Provide security and traffic control for 4th of July City sponsored signature event by July 2020. | 682 |
| • Provide security and traffic control for the 10K Race City sponsored signature event by February 2021. | 700 |
| • Provide personnel resources necessary to staff the annual public safety fair event by October 2020. | 200 |
| • Conduct 20 parolee and probationer compliance checks to insure acceptable community behavior and to ensure recidivism is not an issue, by June 2020. | 480 |
| • Conduct up to 3 narcotics detection operations at Redondo Union High School as requested by school district personnel by June 2021. | 900 |
| • Provide citizen academy instruction to at least 22 citizens on Police operations and activities by June 2021. | 1,500 |
| • Conduct 6 Coffee with a Cop events by June 2021. | 108 |
| • Participate in National Walk to School Day on October 4, 2020. | 24 |
| • Participate in Distracted Driver Awareness Month in April 2021. | 100 |
| • Conduct 4 "Know Your Limit" campaigns" by June 2021. | 100 |
| • Research the feasibility of using a medical source other than the local hospitals for receiving pre-booking medical treatment, which reduces amount of time officers are waiting for arrestees to receive medical screening and evaluation by June 2021. | 175 |
| • Deploy the Community Sub-Station trailer in each district of the City by June 2021. | 100 |
| • Conduct investigations of massage businesses in the City and determine if they are operating legally and within City Municipal Code standards by June 2021. | 400 |
| • Continue training of new Crime Scene Technician by June 2021. | 100 |
| <i>Management Services</i> | |
| • Implement Mark43, the new Records Management System (RMS/CAD), by December 2020. | 710 |
| • Create a training manual for Records trainees by June 2021. | 650 |
| • Complete quality control and destroy 2008 and 2009 crime reports by December 2020. | 200 |
| • Complete quality control and destroy 50% of 2010 crime reports by June 2021. | 300 |
| <i>Administrative Services</i> | |
| • Initiate 1 drug destruction and 1 firearm destruction by June 2021. | 200 |
| • Send a Police Sergeant to the Supervisory Leadership Institute for professional development by June 2021. | 800 |
| • Enter into an agreement with the Los Angeles Sheriff's department to become a participating agency in Property, Evidence and Laboratory Information Management Systems (PRELIMS) for use of evidence entry for movement and tracking by December 2020. | 60 |
| • Continue development of Everbridge Multi-Jurisdictional Notification System (MJNS) pilot program as part of the South Bay cities within the Area G Disaster Management Operational Area. | 200 |
| • Increase number of Nixle group members to 7,000 by June 2021. | 50 |
| • Create templates for Jail training through ADORE software by December 2020. | 150 |
| • Implement software to review, approve and track departmental routing guides, personnel evaluations and employee training by June 2021. | 250 |

POLICE

Customer Service and Referrals

| | | | | |
|-----------------|-------------------|-------------|---------------------------|---------------|
| Adopted | FY 2019-20 | (9%) | Total Staff Hours: | 28,641 |
| Proposed | FY 2020-21 | (9%) | Total Staff Hours: | 28,641 |

Administration

- Respond to Comcate requests within 3 business days 90% of the time.

Patrol

- Traffic hotline citizen complaints.
- Conduct 2 animal awareness safety Complete 80 community Police service questionnaires.
- Respond to 75 classes for elementary school students.
- Conduct 6 Neighborhood Watch block meetings.

Investigations

- Conduct 4 community awareness presentations on investigation related programs.

Management Services

- Receive and dispose of 75,000 telephone calls to Communications for assistance.
- Provide 24-hour citizen access to City services via the Records Unit.

POLICE

Selected Performance Measures

| Administration | Actual FY 2018-19 | Estimated FY 2019-20 | Proposed FY 2020-21 |
|--|------------------------------|---------------------------------|--------------------------------|
| Complaints/internal affairs issues investigated on issues derived from complaints | 19 | 15 | 15 |
| Quarterly reviews conducted on Lexipol Policy manual to implement updates as necessary | 4 | 4 | 4 |
| Percentage of authorized sworn personnel positions filled | 95% | 95% | 95% |

| Patrol | Actual FY 2018-19 | Estimated FY 2019-20 | Proposed FY 2020-21 |
|--|------------------------------|---------------------------------|--------------------------------|
| Police hours patrolling the community | 114,000 | 108,000 | 108,000 |
| Police reports completed (JH /Records) | 7,228 | 7,000 | 7,500 |

| Special Operations | Actual FY 2018-19 | Estimated FY 2019-20 | Proposed FY 2020-21 |
|---|------------------------------|---------------------------------|--------------------------------|
| Parking violations investigated | 34,043 | 34,500 | 34,500 |
| Animal complaint calls responded to for service | 2,698 | 2,500 | 3,000 |

| Investigations | Actual FY 2018-19 | Estimated FY 2019-20 | Proposed FY 2020-21 |
|--|------------------------------|---------------------------------|--------------------------------|
| Police hours for investigations to the community | 23,660 | 23,000 | 23,000 |
| Aggravated assault cases investigated | 64 | 150 | 100 |
| Narcotic cases investigated | 107 | 275 | 275 |
| Bait items deployed to make associated arrests | Not a program | 15/4 | 15/4 |

POLICE

| Support Services | Actual FY 2018-19 | Estimated FY 2019-20 | Proposed FY 2020-21 |
|--|------------------------------|---------------------------------|--------------------------------|
| Invoices prepared for commercial and residential false alarms | 1,024 | 900- | 9501,100 |
| Percentage of 9-1-1 Calls answered within ten seconds by Emergency Services Dispatchers | 98.89% | 99.3% | 99% |
| Increase RBPD Nixle & Alert South Bay Alert subscribers | 7,594/ 0 | 8500 / 4562 | 8,600/7000 |
| Percentage of crime reports destroyed, from a selected previous year, to maintain record compliance | 0% | 50% of 2008 | 100% of 2008 100% of 2009 |
| Annual Police reports compiled, reviewed, duplicated, distributed, filed and electronically archived | 7,210 | 7,100 | 7,300 |

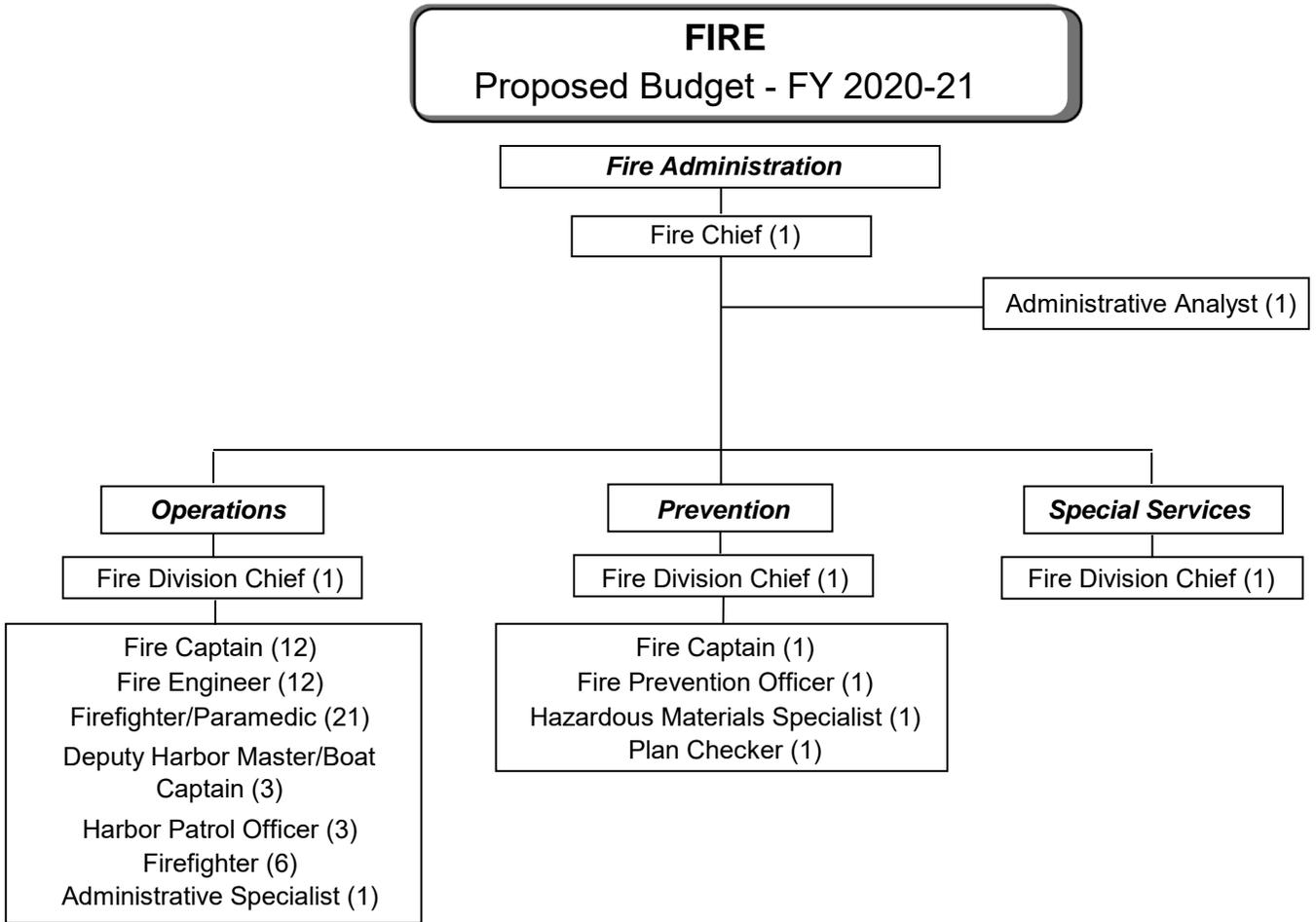
| Administrative Services | Actual FY 2018-19 | Estimated FY 2019-20 | Proposed FY 2020-21 |
|---|------------------------------|---------------------------------|--------------------------------|
| Training classes arranged for personnel | 211 | 275 | 280 |
| Pieces of evidence booked into Police custody | 5,188 | 4,500 | 5,400 |
| Court cases processed for review, filing, and tracking | 1,546 | 1,781 | 1,650 |
| Percentage of eligible coherent detainees booked within two hours of receipt of approved pre-booking form | 95% | 97% | 97% |



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FIRE

Mission Statement: *Serving the community by protecting life, property, and the environment through prevention, education, and emergency services.*



SUMMARY OF PERSONNEL
Proposed Budget - FY 2020-21

FIRE

Administration

| | |
|-------------|------------------------|
| 1.00 | Fire Chief |
| 1.00 | Administrative Analyst |
| <u>2.00</u> | |

Operations

| | |
|--------------|-----------------------------------|
| 1.00 | Fire Division Chief |
| 12.00 | Fire Captain |
| 12.00 | Fire Engineer |
| 21.00 | Firefighter/Paramedic |
| 3.00 | Deputy Harbor Master/Boat Captain |
| 3.00 | Harbor Patrol Officer |
| 6.00 | Firefighter |
| 1.00 | Administrative Specialist |
| <u>59.00</u> | |

Prevention

| | |
|-------------|--------------------------------|
| 1.00 | Fire Division Chief |
| 1.00 | Fire Captain |
| 1.00 | Fire Prevention Officer |
| 1.00 | Hazardous Materials Specialist |
| 1.00 | Plan Checker |
| <u>5.00</u> | |

Special Services

| | |
|-------------|---------------------|
| 1.00 | Fire Division Chief |
| <u>1.00</u> | |

62.00 Total Sworn

5.00 Total Non-Sworn

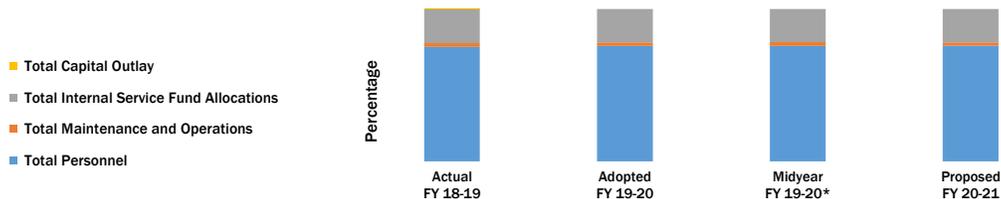
TOTAL PERSONNEL: 67.00

FIRE

| <i>Operating Expenses</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease | |
|---------------------------|--|-------------------|-------------------|-------------------|-------------------|-----------------------|--------------|
| | | Actual | Adopted | Midyear | Proposed | | |
| 500000 | Full-Time Salaries | 6,778,610 | 7,860,902 | 7,860,902 | 7,842,568 | (18,334) | 0% |
| 500010 | Part-Time Salaries | 28,969 | 47,551 | 47,551 | 47,551 | - | 0% |
| 500020 | Overtime | 3,349,927 | 1,996,347 | 1,996,347 | 2,035,042 | 38,695 | 2% |
| 500030 | Overtime Special Events | 7,402 | 6,000 | 6,000 | 6,000 | - | 0% |
| 500050 | Persable Vac./Hol. Cash-Out | 109,230 | 355,441 | 355,441 | 294,082 | (61,359) | (17%) |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 64,169 | 556,856 | 556,856 | 531,971 | (24,885) | (4%) |
| 500120 | Other Bonus | 13,569 | 17,120 | 17,120 | 9,900 | (7,220) | (42%) |
| 500130 | Sick Leave Bonus | 15,996 | 15,996 | 15,996 | 16,512 | 516 | 3% |
| 500150 | Cell Phone Allowance | 2,648 | 11,760 | 11,760 | 2,640 | (9,120) | (78%) |
| 500160 | Public Safety Uniform Allowance | 6,915 | 6,700 | 6,700 | 6,100 | (600) | (9%) |
| 501020 | FICA | 21,195 | 28,739 | 28,739 | 27,208 | (1,531) | (5%) |
| 501030 | Life Insurance | 8,075 | 9,129 | 9,129 | 9,124 | (5) | 0% |
| 501050 | Medical Insurance | 823,537 | 944,858 | 944,858 | 971,191 | 26,333 | 3% |
| 501060 | Medicare | 145,914 | 127,476 | 127,476 | 125,951 | (1,525) | (1%) |
| 501070 | Psychological Insurance | 246 | 268 | 268 | 268 | - | 0% |
| 501075 | Pension Expense - GASB 68 | 1,438,190 | - | - | - | - | 0% |
| 501076 | Opeb Expense - GASB 75 | (99,382) | - | - | - | - | 0% |
| 501080 | Pension (Employer Share) | 1,437,999 | 1,700,614 | 1,700,614 | 1,781,935 | 81,321 | 5% |
| 501085 | Pension (Unfunded Liability) | 2,565,521 | 3,279,710 | 3,279,710 | 3,306,580 | 26,870 | 1% |
| 501090 | Pension (Employee Share) | 104,238 | 119,912 | 119,912 | 105,072 | (14,840) | (12%) |
| 501095 | Other Post Employment Benefits (OPEB) | 505,933 | 580,231 | 580,231 | 573,844 | (6,387) | (1%) |
| 501110 | Unemployment | 18,614 | 20,904 | 20,904 | 20,904 | - | 0% |
| | Total Personnel | 17,347,515 | 17,686,514 | 17,686,514 | 17,714,443 | 27,929 | 0% |
| 510000 | Uniforms, Clothing and Personal Supplies | 94,970 | 54,600 | 54,600 | 54,600 | - | 0% |
| 510010 | Office Supplies | 8,498 | 14,640 | 14,640 | 14,640 | - | 0% |
| 510020 | Special Departmental Supplies | 181,424 | 142,850 | 172,850 | 127,850 | (45,000) | (26%) |
| 510040 | Training/Meetings/Conferences | 25,729 | 36,088 | 36,088 | 36,088 | - | 0% |
| 510050 | Mileage Reimbursement | - | 240 | 240 | 240 | - | 0% |
| 510200 | Postage | 1,415 | 4,640 | 4,640 | 4,640 | - | 0% |
| 510210 | Publications/Subscriptions | 2,262 | 5,171 | 5,171 | 5,171 | - | 0% |
| 510220 | Memberships/Dues | 1,859 | 1,550 | 1,550 | 1,550 | - | 0% |
| 510310 | Pagers and Cellular Phones | 6,335 | 20,550 | 20,550 | 20,550 | - | 0% |
| 510600 | Motor Fuel/Petroleum Products | 10,051 | 11,500 | 11,500 | 11,500 | - | 0% |
| 520000 | Maintenance Agreements | 55,472 | 105,946 | 105,946 | 105,946 | - | 0% |
| 520010 | Maintenance and Repair | 6,173 | 11,000 | 11,000 | 11,000 | - | 0% |
| 520040 | Contracts/Professional Services | 141,368 | 123,510 | 128,510 | 108,510 | (20,000) | (16%) |
| 530000 | Other Non-Capital Equipment | 11,091 | 16,300 | 16,300 | 16,300 | - | 0% |
| 540000 | Depreciation | 1,577 | - | - | - | - | 0% |
| | Total Maintenance and Operations | 548,224 | 548,585 | 583,585 | 518,585 | (65,000) | (11%) |

FIRE

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| 550000 | Vehicle Maintenance | 321,354 | 321,354 | 289,144 | 289,144 | - | 0% |
| 550010 | Vehicle Equipment Replacement | 499,452 | 426,937 | 426,937 | 426,937 | - | 0% |
| 550020 | Information Tech. Equip Maintenance | 483,997 | 483,997 | 478,152 | 478,152 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 72,136 | 72,136 | 76,118 | 76,118 | - | 0% |
| 550040 | Communication Equipment Replacement | 143,406 | 143,406 | 150,936 | 150,936 | - | 0% |
| 550050 | Workers' Compensation Insurance | 1,452,499 | 1,452,499 | 1,309,021 | 1,309,021 | - | 0% |
| 550060 | Liability Insurance | 55,048 | 55,048 | 78,463 | 78,463 | - | 0% |
| 550080 | Building Occupancy | 321,883 | 321,883 | 231,461 | 231,461 | - | 0% |
| 550090 | Major Facilities Repair | 3,323 | 3,323 | 3,411 | 3,411 | - | 0% |
| 550110 | City Facility Sewer Fee | 1,202 | 1,202 | 1,208 | 1,208 | - | 0% |
| 550120 | Overhead | 1,573,992 | 1,573,992 | 1,788,772 | 1,788,772 | - | 0% |
| 550130 | Emergency Communications Operations | 240,088 | 240,088 | 260,332 | 260,332 | - | 0% |
| Total Internal Service Fund Allocations | | 5,168,380 | 5,095,865 | 5,093,955 | 5,093,955 | - | 0% |
| 560020 | Furniture and Equipment | 9,960 | - | - | - | - | 0% |
| Total Capital Outlay | | 9,960 | - | - | - | - | 0% |
| TOTAL | | 23,074,079 | 23,330,964 | 23,364,054 | 23,326,983 | (37,071) | 0% |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| General Fund | 19,173,490 | 20,650,249 | 20,711,506 | 20,587,358 | (124,148) | (1%) |
| Intergovernmental Grants | 48,000 | 48,000 | 58,000 | 58,000 | - | 0% |
| Disaster Recovery | 203,958 | 17,060 | 17,060 | 17,060 | - | 0% |
| Harbor Tidelands | 3,409,681 | 2,211,757 | 2,147,425 | 2,223,126 | 75,701 | 4% |
| Harbor Uplands | 175,810 | 184,445 | 209,831 | 220,237 | 10,406 | 5% |
| Solid Waste | 63,140 | 219,453 | 220,232 | 221,202 | 970 | 0% |
| TOTAL | 23,074,079 | 23,330,964 | 23,364,054 | 23,326,983 | (74,142) | 0% |

* Excludes carryover funding of \$407,096

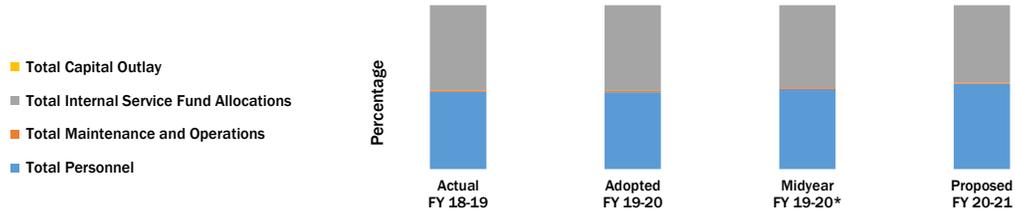
FIRE ADMINISTRATION

Purpose: The purpose of Fire Administration is to provide overall planning, control, and management of all Fire department activities and staff support for all divisions and to direct the day-to-day administration of the Fire department within the policies set forth by the City Council and City Manager. Fire Administration also establishes and modifies as needed all department strategies, tactics and policies in addition to administering joint training and automatic/mutual aid responses with neighboring fire jurisdictions. Fire Administration also oversees its participation in the City's combined Police/Fire communications services and serves as liaison to other fire suppression and medical emergency organizations. Specific administrative activities include general administration, establishment of annual goals and objectives, staff report development, fiscal management, records management, purchasing, clerical support, program coordination and community services.

| <i>Operating Expenses</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease | |
|---------------------------|--|----------------|----------------|----------------|----------------|-----------------------|------------|
| | | Actual | Adopted | Midyear | Proposed | | |
| 500000 | Full-Time Salaries | 321,685 | 319,743 | 319,743 | 320,973 | 1,230 | 0% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 2,688 | 9,138 | 9,138 | 9,177 | 39 | 0% |
| 500150 | Cell Phone Allowance | 662 | 660 | 660 | 660 | - | 0% |
| 500160 | Public Safety Uniform Allowance | 802 | 800 | 800 | 800 | - | 0% |
| 501020 | FICA | 6,245 | 6,246 | 6,246 | 6,204 | (42) | (1%) |
| 501030 | Life Insurance | 483 | 482 | 482 | 482 | - | 0% |
| 501050 | Medical Insurance | 31,295 | 31,200 | 31,200 | 31,200 | - | 0% |
| 501060 | Medicare | 4,629 | 4,718 | 4,718 | 4,704 | (14) | 0% |
| 501070 | Psychological Insurance | 3 | 8 | 8 | 8 | - | 0% |
| 501080 | Pension (Employer Share) | 34,120 | 35,415 | 35,415 | 53,460 | 18,045 | 51% |
| 501085 | Pension (Unfunded Liability) | 78,840 | 67,540 | 67,540 | 112,484 | 44,944 | 67% |
| 501090 | Pension (Employee Share) | 6,820 | 7,011 | 7,011 | 7,038 | 27 | 0% |
| 501095 | Other Post Employment Benefits (OPEB) | 20,098 | 20,103 | 20,103 | 20,180 | 77 | 0% |
| 501110 | Unemployment | 626 | 624 | 624 | 624 | - | 0% |
| | Total Personnel | 508,996 | 503,688 | 503,688 | 567,994 | 64,306 | 13% |
| 510000 | Uniforms, Clothing and Personal Supplies | 748 | 800 | 800 | 800 | - | 0% |
| 510010 | Office Supplies | 2,163 | 5,000 | 5,000 | 5,000 | - | 0% |
| 510040 | Training/Meetings/Conferences | 5,122 | 1,808 | 1,808 | 1,808 | - | 0% |
| 510200 | Postage | 50 | 1,430 | 1,430 | 1,430 | - | 0% |
| 510210 | Publications/Subscriptions | - | 30 | 30 | 30 | - | 0% |
| 510220 | Memberships/Dues | 1,359 | 660 | 660 | 660 | - | 0% |
| | Total Maintenance and Operations | 9,442 | 9,728 | 9,728 | 9,728 | - | 0% |

**FIRE
ADMINISTRATION**

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| 550000 | Vehicle Maintenance | 1,672 | 1,672 | 7,867 | 7,867 | - | 0% |
| 550010 | Vehicle Equipment Replacement | 3,369 | 2,948 | 2,948 | 2,948 | - | 0% |
| 550020 | Information Tech. Equip Maintenance | 28,899 | 28,899 | 28,693 | 28,693 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 3,287 | 3,287 | 3,617 | 3,617 | - | 0% |
| 550040 | Communication Equipment Replacement | 4,281 | 4,281 | 4,506 | 4,506 | - | 0% |
| 550050 | Workers' Compensation Insurance | 165,816 | 165,816 | 191,260 | 191,260 | - | 0% |
| 550060 | Liability Insurance | 29,596 | 29,596 | 39,875 | 39,875 | - | 0% |
| 550080 | Building Occupancy | 321,883 | 321,883 | 231,461 | 231,461 | - | 0% |
| 550090 | Major Facilities Repair | 2,468 | 2,468 | 2,531 | 2,531 | - | 0% |
| 550110 | City Facility Sewer Fee | 1,202 | 1,202 | 1,208 | 1,208 | - | 0% |
| Total Internal Service Fund Allocations | | 562,473 | 562,052 | 513,966 | 513,966 | - | 0% |
| Total Capital Outlay | | - | - | - | - | - | 0% |
| TOTAL | | 1,080,911 | 1,075,468 | 1,027,382 | 1,091,688 | 64,306 | 6% |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|-----------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| General Fund | 1,080,911 | 1,075,468 | 1,027,382 | 1,091,688 | 64,306 | 6% |
| TOTAL | 1,080,911 | 1,075,468 | 1,027,382 | 1,091,688 | 64,306 | 3% |

* Excludes carryover funding of \$9,850

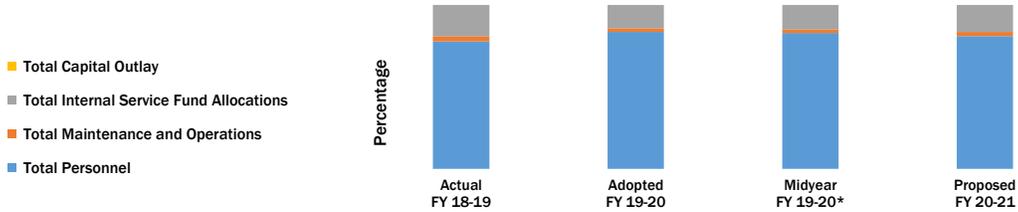
FIRE PREVENTION

Purpose: The purpose of Fire Prevention is to reduce the rate and severity of fires and other life safety emergencies in the City of Redondo Beach. This is done by actively enforcing local, State, and Federal codes to reduce the risks of hazards. The Fire Prevention division also conduct plan review, enforcing the current Fire and Building Code requirements. The reduction of fire loss is accomplished by examining development plans, inspecting buildings and facilities, conducting public education programs, and investigating all fires and hazardous incidents. The division operates a Fire Investigation team, investigating the causes of all fires in Redondo Beach. Fire Prevention also evaluates the incidence of certain risks to the community and compares those rates to the national averages.

| <i>Operating Expenses</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease | |
|---------------------------|--|----------------|------------------|------------------|------------------|-----------------------|--------------|
| | | Actual | Adopted | Midyear | Proposed | | |
| 500000 | Full-Time Salaries | 430,976 | 640,805 | 640,805 | 581,568 | (59,237) | (9%) |
| 500010 | Part-Time Salaries | 28,969 | 21,816 | 21,816 | 21,816 | - | 0% |
| 500020 | Overtime | 12,592 | 6,572 | 6,572 | 6,572 | - | 0% |
| 500050 | Persable Vac./Hol. Cash-Out | 12,166 | 19,476 | 19,476 | 15,534 | (3,942) | (20%) |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 12,678 | 29,884 | 29,884 | 23,023 | (6,861) | (23%) |
| 500120 | Other Bonus | 3,176 | 8,120 | 8,120 | - | (8,120) | (100%) |
| 500130 | Sick Leave Bonus | - | - | - | 516 | 516 | n/a |
| 500150 | Cell Phone Allowance | 662 | 660 | 660 | 660 | - | 0% |
| 500160 | Public Safety Uniform Allowance | 107 | 200 | 200 | 200 | - | 0% |
| 501020 | FICA | 10,831 | 18,219 | 18,219 | 16,611 | (1,608) | (9%) |
| 501030 | Life Insurance | 690 | 1,067 | 1,067 | 1,072 | 5 | 0% |
| 501050 | Medical Insurance | 42,368 | 69,156 | 69,156 | 75,888 | 6,732 | 10% |
| 501060 | Medicare | 7,447 | 10,008 | 10,008 | 9,166 | (842) | (8%) |
| 501070 | Psychological Insurance | 14 | 20 | 20 | 20 | - | 0% |
| 501080 | Pension (Employer Share) | 78,054 | 108,663 | 108,663 | 99,000 | (9,663) | (9%) |
| 501085 | Pension (Unfunded Liability) | 181,277 | 245,455 | 245,455 | 191,686 | (53,769) | (22%) |
| 501090 | Pension (Employee Share) | 20,262 | 20,751 | 20,751 | 16,218 | (4,533) | (22%) |
| 501095 | Other Post Employment Benefits (OPEB) | 27,893 | 39,507 | 39,507 | 35,177 | (4,330) | (11%) |
| 501110 | Unemployment | 966 | 1,560 | 1,560 | 1,560 | - | 0% |
| | Total Personnel | 871,128 | 1,241,939 | 1,241,939 | 1,096,287 | (145,652) | (12%) |
| 510000 | Uniforms, Clothing and Personal Supplies | 623 | 2,620 | 2,620 | 2,620 | - | 0% |
| 510010 | Office Supplies | 3,958 | 4,310 | 4,310 | 4,310 | - | 0% |
| 510020 | Special Departmental Supplies | 21,092 | 2,180 | 2,180 | 2,180 | - | 0% |
| 510040 | Training/Meetings/Conferences | 4,378 | 10,746 | 10,746 | 10,746 | - | 0% |
| 510200 | Postage | 1,307 | 1,110 | 1,110 | 1,110 | - | 0% |
| 510210 | Publications/Subscriptions | 2,262 | 1,641 | 1,641 | 1,641 | - | 0% |
| 510220 | Memberships/Dues | 200 | 500 | 500 | 500 | - | 0% |
| 520010 | Maintenance and Repair | 1,005 | 6,000 | 6,000 | 6,000 | - | 0% |
| 520040 | Contracts/Professional Services | 375 | 4,700 | 4,700 | 4,700 | - | 0% |
| 540000 | Depreciation | 844 | - | - | - | - | 0% |
| | Total Maintenance and Operations | 36,044 | 33,807 | 33,807 | 33,807 | - | 0% |

**FIRE
PREVENTION**

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|--------------|
| 550000 | Vehicle Maintenance | 21,953 | 21,953 | 24,486 | 24,486 | - | 0% |
| 550010 | Vehicle Equipment Replacement | 15,593 | 13,660 | 13,660 | 13,660 | - | 0% |
| 550020 | Information Tech. Equip Maintenance | 27,549 | 27,549 | 27,288 | 27,288 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 6,815 | 6,815 | 7,108 | 7,108 | - | 0% |
| 550040 | Communication Equipment Replacement | 10,702 | 10,702 | 11,264 | 11,264 | - | 0% |
| 550050 | Workers' Compensation Insurance | 5,234 | 5,234 | 5,236 | 5,236 | - | 0% |
| 550120 | Overhead | 124,748 | 124,748 | 134,355 | 134,355 | - | 0% |
| Total Internal Service Fund Allocations | | 212,594 | 210,661 | 223,397 | 223,397 | - | 0% |
| Total Capital Outlay | | - | - | - | - | - | 0% |
| TOTAL | | 1,119,766 | 1,486,407 | 1,499,143 | 1,353,491 | (145,652) | (10%) |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|-----------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| General Fund | 1,056,626 | 1,266,954 | 1,278,911 | 1,132,289 | (146,622) | (11%) |
| Solid Waste | 63,140 | 219,453 | 220,232 | 221,202 | 970 | 0% |
| TOTAL | 1,119,766 | 1,486,407 | 1,499,143 | 1,353,491 | (145,652) | 3% |

* Excludes carryover funding of \$32,505

FIRE OPERATIONS

Purpose: The purpose of the Operations division is as follows: To provide directive in the deployment of all fire/medical/hazardous material resources to ensure public safety; To provide management directive and oversight to all Fire department programs; To develop and implement public safety programs, services and life safety innovations; To establish and modify, as needed, department strategies, tactics and policies as they relate to land-based fire suppression activities and Harbor Patrol operations; To plan and coordinate automatic and mutual aid deployment of emergency response units during large-scale incidents and wildland conflagrations; To oversee the EMS/paramedic component of the Fire department and manage a continuing quality assurance/improvement (QA/QI) program to ensure that proper medical personnel are allocated and implementing field protocols in accordance with prescribed regulations as adopted by the Los Angeles Health Care Agency.

| <i>Operating Expenses</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease | |
|---------------------------|--|-------------------|-------------------|-------------------|-------------------|-----------------------|-----------|
| | | Actual | Adopted | Midyear | Proposed | | |
| 500000 | Full-Time Salaries | 5,846,780 | 6,713,583 | 6,713,583 | 6,767,574 | 53,991 | 1% |
| 500010 | Part-Time Salaries | - | 25,735 | 25,735 | 25,735 | - | 0% |
| 500020 | Overtime | 3,329,570 | 1,934,775 | 1,934,775 | 1,973,470 | 38,695 | 2% |
| 500030 | Overtime Special Events | 7,402 | 6,000 | 6,000 | 6,000 | - | 0% |
| 500050 | Persable Vac./Hol. Cash-Out | 94,024 | 335,965 | 335,965 | 270,096 | (65,869) | (20%) |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 41,701 | 500,970 | 500,970 | 489,735 | (11,235) | (2%) |
| 500120 | Other Bonus | 10,393 | 9,000 | 9,000 | 9,900 | 900 | 10% |
| 500130 | Sick Leave Bonus | 15,996 | 15,996 | 15,996 | 15,996 | - | 0% |
| 500150 | Cell Phone Allowance | 662 | 660 | 660 | 660 | - | 0% |
| 500160 | Public Safety Uniform Allowance | 6,006 | 5,700 | 5,700 | 5,100 | (600) | (11%) |
| 501020 | FICA | 4,119 | 4,274 | 4,274 | 4,393 | 119 | 3% |
| 501030 | Life Insurance | 6,657 | 7,321 | 7,321 | 7,311 | (10) | 0% |
| 501050 | Medical Insurance | 732,421 | 827,102 | 827,102 | 846,703 | 19,601 | 2% |
| 501060 | Medicare | 131,040 | 109,671 | 109,671 | 109,501 | (170) | 0% |
| 501070 | Psychological Insurance | 225 | 236 | 236 | 236 | - | 0% |
| 501075 | Pension Expense - GASB 68 | 1,438,190 | - | - | - | - | 0% |
| 501076 | Opeb Expense - GASB 75 | (99,382) | - | - | - | - | 0% |
| 501080 | Pension (Employer Share) | 1,283,586 | 1,513,021 | 1,513,021 | 1,587,429 | 74,408 | 5% |
| 501085 | Pension (Unfunded Liability) | 2,242,073 | 2,859,769 | 2,859,769 | 2,927,282 | 67,513 | 2% |
| 501090 | Pension (Employee Share) | 59,667 | 74,603 | 74,603 | 65,612 | (8,991) | (12%) |
| 501095 | Other Post Employment Benefits (OPEB) | 443,886 | 506,584 | 506,584 | 505,524 | (1,060) | 0% |
| 501110 | Unemployment | 16,731 | 18,408 | 18,408 | 18,408 | - | 0% |
| | Total Personnel | 15,611,747 | 15,469,373 | 15,469,373 | 15,636,665 | 167,292 | 1% |
| 510000 | Uniforms, Clothing and Personal Supplies | 93,599 | 51,180 | 51,180 | 51,180 | - | 0% |
| 510010 | Office Supplies | 1,669 | 3,830 | 3,830 | 3,830 | - | 0% |
| 510020 | Special Departmental Supplies | 154,082 | 130,700 | 135,700 | 115,700 | (20,000) | (15%) |
| 510040 | Training/Meetings/Conferences | 7,573 | 15,352 | 15,352 | 15,352 | - | 0% |
| 510050 | Mileage Reimbursement | - | 240 | 240 | 240 | - | 0% |
| 510200 | Postage | 7 | 1,880 | 1,880 | 1,880 | - | 0% |
| 510210 | Publications/Subscriptions | - | 1,400 | 1,400 | 1,400 | - | 0% |
| 510220 | Memberships/Dues | 300 | 390 | 390 | 390 | - | 0% |

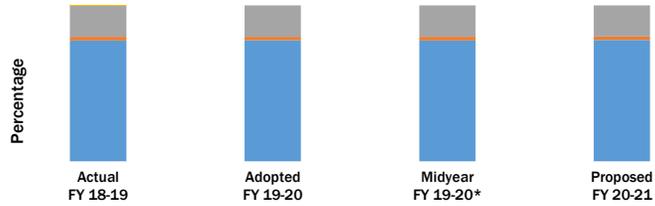
**FIRE
OPERATIONS**

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|---------------------------|--|--------------------|---------------------|----------------------|----------------------|-----------------------|-------------|
| 510310 | Pagers and Cellular Phones | 6,335 | 20,550 | 20,550 | 20,550 | - | 0% |
| 510600 | Motor Fuel/Petroleum Products | 10,051 | 11,500 | 11,500 | 11,500 | - | 0% |
| 520000 | Maintenance Agreements | 55,472 | 100,954 | 100,954 | 100,954 | - | 0% |
| 520010 | Maintenance and Repair | 2,650 | 3,000 | 3,000 | 3,000 | - | 0% |
| 520040 | Contracts/Professional Services | 131,578 | 105,050 | 110,050 | 90,050 | (20,000) | (18%) |
| 530000 | Other Non-Capital Equipment | 11,091 | 16,300 | 16,300 | 16,300 | - | 0% |
| 540000 | Depreciation | 733 | - | - | - | - | 0% |
| | Total Maintenance and Operations | 475,140 | 462,326 | 472,326 | 432,326 | (40,000) | (8%) |
| 550000 | Vehicle Maintenance | 297,729 | 297,729 | 256,791 | 256,791 | - | 0% |
| 550010 | Vehicle Equipment Replacement | 480,490 | 410,329 | 410,329 | 410,329 | - | 0% |
| 550020 | Information Tech. Equip Maintenance | 198,651 | 198,651 | 196,037 | 196,037 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 22,761 | 22,761 | 23,882 | 23,882 | - | 0% |
| 550040 | Communication Equipment Replacement | 126,283 | 126,283 | 132,913 | 132,913 | - | 0% |
| 550050 | Workers' Compensation Insurance | 1,279,229 | 1,279,229 | 1,110,647 | 1,110,647 | - | 0% |
| 550060 | Liability Insurance | 25,452 | 25,452 | 38,588 | 38,588 | - | 0% |
| 550090 | Major Facilities Repair | 855 | 855 | 880 | 880 | - | 0% |
| 550120 | Overhead | 1,402,807 | 1,402,807 | 1,606,372 | 1,606,372 | - | 0% |
| 550130 | Emergency Communications Operations | 240,088 | 240,088 | 260,332 | 260,332 | - | 0% |
| | Total Internal Service Fund Allocations | 4,074,345 | 4,004,184 | 4,036,771 | 4,036,771 | - | 0% |
| 560020 | Furniture and Equipment | 9,960 | - | - | - | - | 0% |
| | Total Capital Outlay | 9,960 | - | - | - | - | 0% |
| | TOTAL | 20,171,192 | 19,935,883 | 19,978,470 | 20,105,762 | 127,292 | 1% |

**FIRE
OPERATIONS**

| <i>Operating Expenses</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease |
|---------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|
|---------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|

- Total Capital Outlay
- Total Internal Service Fund Allocations
- Total Maintenance and Operations
- Total Personnel



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease |
|--------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|
| General Fund | 16,344,633 | 17,491,681 | 17,563,214 | 17,604,399 | 6,863 0% |
| Intergovernmental Grants | 48,000 | 48,000 | 58,000 | 58,000 | - 0% |
| Disaster Recovery | 193,068 | - | - | - | - 0% |
| Harbor Tidelands | 3,409,681 | 2,211,757 | 2,147,425 | 2,223,126 | 71,328 3% |
| Harbor Uplands | 175,810 | 184,445 | 209,831 | 220,237 | 10,406 5% |
| TOTAL | 20,171,192 | 19,935,883 | 19,978,470 | 20,105,762 | 88,597 3% |

* Excludes carryover funding of \$356,576

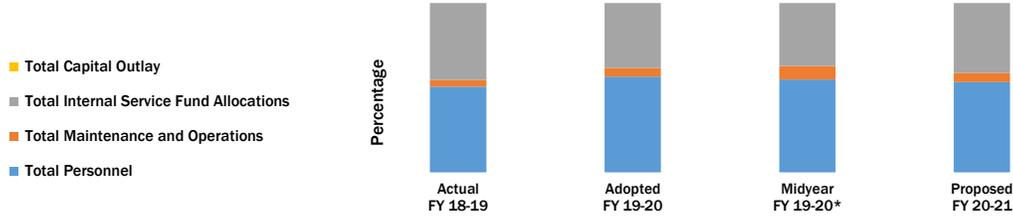
**FIRE
SPECIAL SERVICES**

Purpose: The purpose of the Special Services division is to ensure the training of all City employees in managing disaster responses and to enable the City to respond quickly and effectively to major emergencies. To establish and maintain an emergency management system that coordinates mitigation, preparedness, response, and recovery phases for 1) natural disasters, 2) technological disasters, and 3) national security emergencies. To manage the City's Emergency Preparedness Committee. To meet State/Federal laws/mandates including the National Emergency Management System (NEMS). To promote and train the City's Community Emergency Response Teams (CERT) to respond to disasters until public safety personnel are available. Additionally, under the direction of the Special Services/Division Chief, the departments Training Captain assists with the implementation of comprehensive training and education programs related to fire suppression, disaster and earthquake preparedness.

| <i>Operating Expenses</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease | |
|---------------------------|---|----------------|----------------|----------------|----------------|-----------------------|--------------|
| | | Actual | Adopted | Midyear | Proposed | | |
| 500000 | Full-Time Salaries | 179,169 | 186,771 | 186,771 | 172,453 | (14,318) | (8%) |
| 500020 | Overtime | 7,765 | 55,000 | 55,000 | 55,000 | - | 0% |
| 500050 | Persable Vac./Hol. Cash-Out | 3,040 | - | - | 8,452 | 8,452 | n/a |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 7,102 | 16,864 | 16,864 | 10,036 | (6,828) | (40%) |
| 500150 | Cell Phone Allowance | 662 | 9,780 | 9,780 | 660 | (9,120) | (93%) |
| 501030 | Life Insurance | 245 | 259 | 259 | 259 | - | 0% |
| 501050 | Medical Insurance | 17,453 | 17,400 | 17,400 | 17,400 | - | 0% |
| 501060 | Medicare | 2,798 | 3,079 | 3,079 | 2,580 | (499) | (16%) |
| 501070 | Psychological Insurance | 4 | 4 | 4 | 4 | - | 0% |
| 501080 | Pension (Employer Share) | 42,239 | 43,515 | 43,515 | 42,046 | (1,469) | (3%) |
| 501085 | Pension (Unfunded Liability) | 63,331 | 106,946 | 106,946 | 75,128 | (31,818) | (30%) |
| 501090 | Pension (Employee Share) | 17,489 | 17,547 | 17,547 | 16,204 | (1,343) | (8%) |
| 501095 | Other Post Employment Benefits (OPEB) | 14,056 | 14,037 | 14,037 | 12,963 | (1,074) | (8%) |
| 501110 | Unemployment | 291 | 312 | 312 | 312 | - | 0% |
| | Total Personnel | 355,644 | 471,514 | 471,514 | 413,497 | (58,017) | (12%) |
| 510010 | Office Supplies | 708 | 1,500 | 1,500 | 1,500 | - | 0% |
| 510020 | Special Departmental Supplies | 6,250 | 9,970 | 34,970 | 9,970 | (25,000) | (71%) |
| 510040 | Training/Meetings/Conferences | 8,656 | 8,182 | 8,182 | 8,182 | - | 0% |
| 510200 | Postage | 51 | 220 | 220 | 220 | - | 0% |
| 510210 | Publications/Subscriptions | - | 2,100 | 2,100 | 2,100 | - | 0% |
| 520000 | Maintenance Agreements | - | 4,992 | 4,992 | 4,992 | - | 0% |
| 520010 | Maintenance and Repair | 2,518 | 2,000 | 2,000 | 2,000 | - | 0% |
| 520040 | Contracts/Professional Services | 9,415 | 13,760 | 13,760 | 13,760 | - | 0% |
| | Total Maintenance and Operations | 27,598 | 42,724 | 67,724 | 42,724 | (25,000) | (37%) |

**FIRE
SPECIAL SERVICES**

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|--------------|
| 550020 | Information Tech. Equip Maintenance | 228,898 | 228,898 | 226,134 | 226,134 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 39,273 | 39,273 | 41,511 | 41,511 | - | 0% |
| 550040 | Communication Equipment Replacement | 2,140 | 2,140 | 2,253 | 2,253 | - | 0% |
| 550050 | Workers' Compensation Insurance | 2,220 | 2,220 | 1,878 | 1,878 | - | 0% |
| 550120 | Overhead | 46,437 | 46,437 | 48,045 | 48,045 | - | 0% |
| Total Internal Service Fund Allocations | | 318,968 | 318,968 | 319,821 | 319,821 | - | 0% |
| Total Capital Outlay | | - | - | - | - | - | 0% |
| TOTAL | | 702,210 | 833,206 | 859,059 | 776,042 | (83,017) | (10%) |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|-----------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| General Fund | 691,319 | 816,146 | 841,999 | 758,982 | (83,017) | (10%) |
| Disaster Recovery | 10,890 | 17,060 | 17,060 | 17,060 | - | 0% |
| TOTAL | 702,209 | 833,206 | 859,059 | 776,042 | (83,017) | 3% |

* Excludes carryover funding of \$8,165

FIRE

Core Service Activities

| | | | | |
|-----------------|-------------------|--------------|---------------------------|----------------|
| Adopted | FY 2019-20 | (71%) | Total Staff Hours: | 99,074 |
| Proposed | FY 2020-21 | (59%) | Total Staff Hours: | 111,551 |

Administration

- Direct the day-to-day administration of the Fire department.
- Provide leadership and direction to 67 full-time employees.
- Prepare, submit and manage the annual Fire department budget.
- Develop an emergency response policy that continually improves public safety and is consistent with Federal, State and County mandates.
- Administer 4 automatic aid agreements for the sharing of fire units with neighboring agencies.
- Apply and administer Federal, State and local grant funding opportunities.
- Prepare approximately 10 administrative staff reports to City Council.
- Complete the Fire department objectives contained in the City's Strategic Plan.
- Facilitate and provide direction to the City Council-endorsed Citizen Corp's Council and Community Emergency Response Team (CERT).
- Collaborate with Human Resources and the City Manager's office regarding employee relations.

Operations

- Implements emergent operational protocol changes across the organization to meet the dynamic response mitigation needs of the community.
- Ensures the timely response and effective mitigation of approximately 7,400 calls for emergency service. The nature of these service calls includes, but are not limited to, structure fires, traffic collisions, marine related incidents, and medical aids.
- Directs, commands, and coordinates RBFD and assisting agency resources during emergency incidents and large-scale disasters.
- Maintains and updates area mutual / automatic aid resource share agreements.
- Coordinates mandated regional interoperability training.
- Serves as City representative at Los Angeles Area Operations Chiefs Workgroup.
- Serves as City representative at Area G Operations / Training Officers Workgroup.
- Ensures compliance with State mandates for Wildland Mutual Aid response.
- When requested through master mutual aid agreement, coordinates response of RBFD resources to all wildland disaster fires within the State of California.
- When requested through master mutual aid agreement, responds to and supervises RBFD and South Bay resources at wildland disaster fires in the State of California.
- Provides structural framework for day-to-day operational workflows through policy development, best practice identification, and coordination of resources.
- Performs internal audits to ensure premium, relevant response services.
- Researches new vehicles, technologies, and tools for utilization in continually evolving service profiles.

FIRE

- Functions as Fire Department liaison with RBPD Dispatch Center.
- Evaluates and modifies deployment models to provide best service for the community.
- Introduces and implements run order modifications to reflect most effective resource deployments.
- Coordinates with Public Works - Fleet to maintain all Fire department vehicles and vessels.
- Coordinates with Public Works - Facilities to maintain all Fire department buildings.
- Coordinates RBFD internal infrastructure maintenance and improvements.
- Oversees internal maintenance of all Fire department suppression response apparatus, tools, and equipment.
- Oversees personal protective equipment/uniform specification and purchasing.
- Manages all documentation related to employee work status: driver's licenses, illness/injury work releases, etc.
- Provides OSHA mandated respiratory training to all RBFD members.
- Manages electronic training platform (Target Solutions).
- Provides promotional training for members seeking greater organizational responsibilities.
- Coordinates entry level operational training during on-boarding process of new hire employees.
- Directs and implements department specialized training.
- Provides department-wide operational training through coordination with Los Angeles Area Regional Training Group and other contracted subject matter expert training entities.

Prevention

- Engages to maintain a safe community by conducting inspections, enforcing codes, educating the public, and completing investigations.
- Prepares Uniform Fire Code adoption briefings for City administration.
- Manages the RBFD Fire and Life Safety Inspection Program.
- Supervises Fire Prevention Staff: (1) Fire Captain, (1) Inspector, and (1) Plan Checker.
- Assigns all RBFD inspection details and manages all inspection records.
- Ensures that 5,500 Fire and Life Safety inspections are completed annually.
- Ensures that 130 Fire Permit inspections are completed annually.
- Completes approximately 270 fire sprinkler and fire alarm inspections.
- Responds to citizen and business owner inquiries regarding the RBFD Fire and Life Safety Inspection Program.
- Manages and maintains the RBFD electronic fire inspection records system.
- Responds to citizen and business owner inquiries regarding the RBFD Fire and Life Safety Inspection Program.
- Completes life-safety overcrowding inspections throughout the City, as required.
- Oversees compliance to life safety regulations at all City Special Events and Signature Events.
- Manages City Film Permit and Inspection Program.
- Coordinates citywide inputs for applicable fees to apply for film permitting.
- Executes all film set inspections and safety stand-by assignments, as required.
- Manages the RBFD Fire Investigator Program.
- Ensures completion of monthly firearm qualification training for all investigators.
- Provides continuous professional development / skills training for RBFD fire investigators.
- Executes all fire investigations of structure fire incidents and suspicious that occur in the City, as required.

FIRE

- City representative at the South Bay Arson Taskforce.
- Rbfd representative at the City of RB Public Safety Commission.
- Rbfd representative at the City Special Events Committee.
- Coordinates all fire station tour public education requests.
- Conducts public education school programs.

Special Services

- Manages the Rbfd emergency medical services, disaster preparedness, training, and internal services programs.
- Plans for Rbfd mid-range capital improvements projects.
- Oversees Rbfd personal protective equipment (PPE) program.
- In coordination with Medical Director, manages Emergency Medical Service (EMS) and controlled medications programs; implements community-relevant expanded scope service enhancements; maintains compliance with Los Angeles County policies and mandates.
- Through oversight of Nurse Educator, provides State and County mandated instructor-based continuing education and equipment and skills review for all suppression members holding medical licensure or certification and executes on-going quality improvement audits.
- Through oversight of the Assistant Paramedic Coordinator, coordinates records, documents, and equipment preparation for annual Los Angeles County Emergency Services Agency - Rbfd EMS Program Audit.
- Maintains California state paramedic licensure for 51 suppression members.
- Maintains Los Angeles County paramedic accreditation for 51 suppression members.
- Maintains Los Angeles County Emergency Medical Technician Certification for 11 suppression members.
- Oversees the effectiveness of EMS electronic patient care reporting system.
- Through oversight of the EMS Equipment and Supplies Coordinator, ensures acquisition and maintenance of stock of EMS field equipment supplies to meet community needs.
- Maintains collaborative relationships with local hospitals, health clinics, and other medical facilities to enhance service to community.
- Represents the City at the Area G EMS Partners Workgroup.
- Coordinates City disaster preparation activities (Chairperson for the City of Redondo Beach Emergency Preparedness Committee).
- Provides CPR and first aid training to all City employees.
- Maintains operational readiness of the City's primary Emergency Operations Center (EOC).
- Maintains operational readiness of the City's secondary EOC.
- Ensures the delivery of (2) Community Emergency Response Team (C.E.R.T.) training modules.
- Coordinates liaison activities with the C.E.R.T. Alumni Board.
- City representative at the South Bay's Area G Partners Group (regional disaster preparation).

FIRE

Key Projects and Assignments

Adopted FY 2019-20 (19%) Total Staff Hours: 26,350
Proposed FY 2020-21 (31%) Total Staff Hours: 59,550

| | Hours |
|--|--------------|
| • Development and administration of promotional exams: Division Chief and Fire Captain by December 2020. | 500 |
| • Install mobile air compressor to fixed site location at Fire Station 2 by December 2020. | 250 |
| • Maintenance / operation of 12-lead EKG transmission program by September 2020. | 500 |
| • Complete recruitment and training of Plan Checker September 2020. | 500 |
| • Completion of probationary training of (2) FF/PM's by February 2021. | 1,600 |
| • Construct fixed structures for the purpose of providing shelter for reserve fire apparatus by October 2020. | 500 |
| • Continued development of both primary and secondary EOC's by February 2021. | 350 |
| • Establish a plan to meet National Weather Service guidelines for a tsunami ready community by February 2021. | 1,000 |
| • Re-write Hazard Mitigation Plan, to include City Emergency Operations and Response Plan by March 2021. | 1,500 |
| • Rules and Regulations manual review and update by June 2021. | 1,300 |
| • Operations manual review and update by June 2021. | 1,300 |
| • Plan and conduct a functional tabletop exercise of new EOC by June 2021. | 300 |
| • Renew W.A.T.E.R electronic patient care reporting platform contract by October 2020. | 200 |
| • Coordinate 2020 Beach Life Festival multi-day music event by October 2020 (date TBD). | 500 |
| • Participate in LAEMSA Sidewalk CPR Program by June 2021. | 250 |
| • Coordinate 2020 Fourth of July fireworks event by July 2020. | 500 |
| • Complete grant renewal process with BCHD By July 2020. | 200 |
| • Provide EMT recertification training to (11) suppression members by December 2020. | 750 |
| • Renew Los Angeles County EMT Certifications for (11) suppression members by December 2020. | 750 |
| • Complete recruitment and training of (9) FF/PM's by June 2021. | 28,000 |
| • Research effectiveness and potential acquisition of (2) Zoll Auto-Pulse CPR tool by February 2020. | 400 |

FIRE

- Provide CPR and first aid training for all City employees and RUHS senior class by October 2020. 2,500
- Coordinate with RBUSD to attend school district fire drills by October 2020. 1,250
- Maintain (2) Harbor unit and fire truck PAU's by October 2020. 1,500
- Coordinate Spark of Love Holiday Toy Donation program by December 2020. 500
- Coordinate FEMA mandated disaster worker training for City staff by March 2021. 2,500
- Conduct evacuation exercise at the City Hall complex by March 2021. 150
- Conduct (2) CERT classes by June 2021. 2,000
- Coordinate the replacement of (13) AED Defibrillator Monitors in city owned facilities by January 2021. 250
- Effectively manage local COVID-19 impacts thru June 2021. 5000
- Build fixed shed at Fire Station 2 by November 2020. 750
- Identify improved data collection process and interfaces for public display by June 2021 2,000

Customer Service and Referrals

| | | | | |
|-----------------|-------------------|--------------|---------------------------|---------------|
| Adopted | FY 2019-20 | (10%) | Total Staff Hours: | 13,936 |
| Proposed | FY 2020-21 | (10%) | Total Staff Hours: | 19,011 |

- Assist with approximately 300 citizen service requests involving fire code and UFC violations.
- Assist with approximately 300 citizen service requests involving vessel and marina related code and local ordinance violations.

FIRE

Selected Performance Measures

| Administration | Actual FY 2018-19 | Estimated FY 2019-20 | Proposed FY 2020-21 |
|---|------------------------------|---------------------------------|--------------------------------|
| Prepare and present administrative staff reports to City Council | 10 | 10 | 10 |
| Apply and administer Federal, State and local grants | 3 | 3 | 3 |
| Complete departmental Strategic Plan objectives | 3 | 3 | 3 |
| Quarterly meetings with Fire Association to review pending issues | 4 | 4 | 4 |

| Operations | Actual FY 2018-19 | Estimated FY 2019-20 | Proposed FY 2020-21 |
|--|------------------------------|---------------------------------|--------------------------------|
| Respond to 9-1-1 incidents | 7,270 | 7,393 | 7,488 |
| Medical incidents | 4,665 | 4,791 | 4,805 |
| Active fires | 109 | 120 | 112 |
| Non-fire and marine incidents | 2,496 | 2,482 | 2,571 |
| Conduct annual docks inspections | 1,400 | 1,400 | 1,400 |
| Administer mooring permit inspections | 60 | 60 | 60 |
| Administer mandated OSHA training in respiratory protection | 62 | 62 | 62 |
| Respond to 90% of all calls within 5 minutes/average dispatch time | 70 | 65 | 67 |
| Average response time of all calls | 4min 16sec | 4min 33sec | 4min 25sec |
| Attend monthly Area G Operations Committee meetings | 12 | 12 | 12 |
| Attend monthly INSB Radio Operations meetings | 12 | 12 | 12 |

FIRE

| Prevention | Actual FY 2018-19 | Estimated FY 2019-20 | Proposed FY 2020-21 |
|---|------------------------------|---------------------------------|--------------------------------|
| Conduct annual occupancy inspections | 5,800 | 5,500 | 5,500 |
| Conduct special event and filming inspections | 35 | 32 | 32 |
| Conduct fire sprinkler and fire alarm inspections | 270 | 270 | 270 |

| Special Services | Actual FY 2018-19 | Estimated FY 2019-20 | Proposed FY 2020-21 |
|---|------------------------------|---------------------------------|--------------------------------|
| Maintain annual registration of EMT's and PM's with LA Department. of Health / Employment | 62 | 62 | 62 |
| Attend monthly South Bay Training Officers meetings | 6 | 6 | 6 |
| Attend monthly Area G Disaster preparation meetings | 6 | 6 | 6 |
| Attend quarterly Los Angeles County EMS meetings | 6 | 6 | 6 |
| Attend monthly Emergency Preparedness meetings with City personnel | 12 | 12 | 12 |

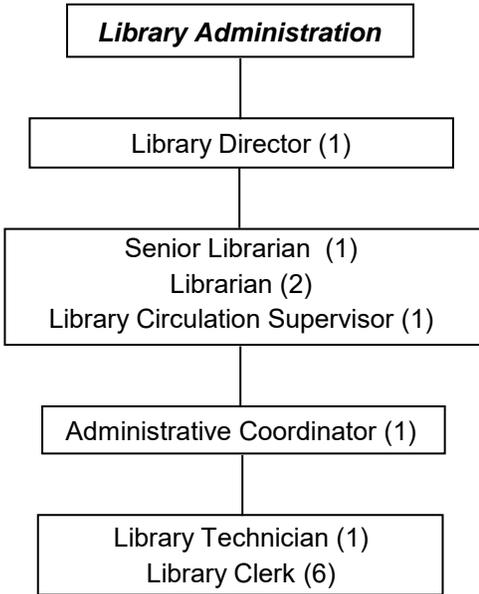


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PUBLIC LIBRARY

Mission Statement: *The Redondo Beach Public Library provides services and materials in a welcoming atmosphere to meet the informational, educational, recreational, and cultural needs of all library users.*

PUBLIC LIBRARY
Proposed Budget - FY 2020-21



SUMMARY OF PERSONNEL
Proposed Budget - FY 2020-21

PUBLIC LIBRARY

| | |
|-------------|--------------------------------|
| 1.00 | Library Director |
| 1.00 | Senior Librarian |
| 2.00 | Librarian |
| 1.00 | Library Circulation Supervisor |
| 1.00 | Administrative Coordinator |
| 1.00 | Library Technician |
| <u>6.00</u> | Library Clerk |
| 13.00 | |

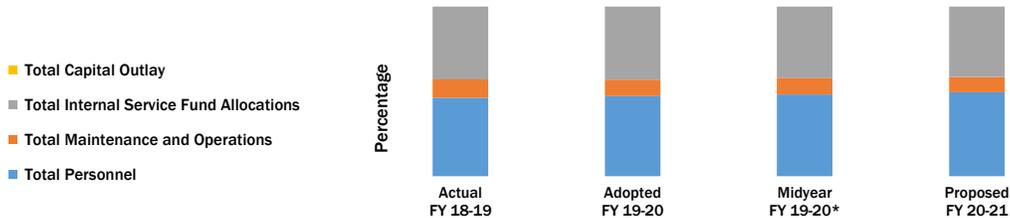
TOTAL PERSONNEL: 13.00

PUBLIC LIBRARY

| <i>Operating Expenses</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease | |
|---------------------------|---|------------------|------------------|------------------|------------------|-----------------------|-------------|
| | | Actual | Adopted | Midyear | Proposed | | |
| 500000 | Full-Time Salaries | 904,669 | 886,508 | 886,508 | 901,341 | 14,833 | 2% |
| 500010 | Part-Time Salaries | 712,838 | 802,290 | 802,290 | 793,000 | (9,290) | (1%) |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 2,187 | 25,544 | 25,544 | 22,323 | (3,221) | (13%) |
| 500110 | Car Allowance | 4,513 | 4,500 | 4,500 | 4,500 | - | 0% |
| 500120 | Other Pay | 2,665 | 2,675 | 2,675 | 11,900 | 9,225 | 345% |
| 500130 | Sick Leave Bonus | 450 | 450 | 450 | 450 | - | 0% |
| 500150 | Cell Phone Allowance | 662 | 660 | 660 | 660 | - | 0% |
| 501020 | FICA | 98,656 | 54,948 | 54,948 | 57,230 | 2,282 | 4% |
| 501030 | Life Insurance | 2,057 | 2,053 | 2,053 | 2,068 | 15 | 1% |
| 501050 | Medical Insurance | 143,752 | 144,813 | 144,813 | 157,326 | 12,513 | 9% |
| 501060 | Medicare | 23,830 | 13,630 | 13,630 | 14,101 | 471 | 3% |
| 501070 | Psychological Insurance | 38 | 52 | 52 | 52 | - | 0% |
| 501080 | Pension (Employer Share) | 67,064 | 57,008 | 57,008 | 64,945 | 7,937 | 14% |
| 501085 | Pension (Unfunded Liability) | 129,968 | 140,105 | 140,105 | 191,763 | 51,658 | 37% |
| 501090 | Pension (Employee Share) | 23,985 | 24,602 | 24,602 | 25,085 | 483 | 2% |
| 501095 | Other Post Employment Benefits (OPEB) | 38,191 | 39,013 | 39,013 | 40,070 | 1,057 | 3% |
| 501110 | Unemployment | 4,064 | 4,056 | 4,056 | 4,056 | - | 0% |
| | Total Personnel | 2,159,589 | 2,202,907 | 2,202,907 | 2,290,870 | 87,963 | 4% |
| 510010 | Office Supplies | 3,933 | 7,300 | 7,300 | 7,250 | (50) | (1%) |
| 510020 | Special Departmental Supplies | 17,126 | 16,574 | 16,574 | 16,574 | - | 0% |
| 510040 | Training/Meetings/Conferences | 3,304 | 8,049 | 5,049 | 6,279 | 1,230 | 24% |
| 510050 | Mileage Reimbursement | 271 | 1,675 | 675 | 685 | 10 | 1% |
| 510200 | Postage | 973 | 2,000 | 1,700 | 2,000 | 300 | 18% |
| 510210 | Publications/Subscriptions | 4,823 | 5,224 | 5,224 | 5,224 | - | 0% |
| 510220 | Memberships/Dues | 4,317 | 4,315 | 4,315 | 4,365 | 50 | 1% |
| 510230 | Library Materials | 347,740 | 289,145 | 293,445 | 249,145 | (44,300) | (15%) |
| 520000 | Maintenance Agreements | 103,373 | 98,307 | 98,307 | 108,207 | 9,900 | 10% |
| 520010 | Maintenance/Repair | - | 200 | 200 | 200 | - | 0% |
| 520040 | Contracts/Professional Services | 20,439 | 18,243 | 18,243 | 20,393 | 2,150 | 12% |
| 530080 | Donation Expenditures | 842 | 200 | 200 | 200 | - | 0% |
| 540040 | Cash Overage/Shortage | 104 | - | - | - | - | 0% |
| | Total Maintenance and Operations | 507,245 | 451,232 | 451,232 | 420,522 | (30,710) | (7%) |

PUBLIC LIBRARY

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| 550020 | Information Tech. Equip Maintenance | 541,119 | 541,119 | 538,555 | 538,555 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 58,383 | 58,383 | 61,762 | 61,762 | - | 0% |
| 550050 | Workers' Compensation Insurance | 42,087 | 42,087 | 45,307 | 45,307 | - | 0% |
| 550060 | Liability Insurance | 314,968 | 314,968 | 391,856 | 391,856 | - | 0% |
| 550080 | Building Occupancy | 849,512 | 849,512 | 672,964 | 672,964 | - | 0% |
| 550090 | Major Facilities Repair | 20,116 | 20,116 | 20,621 | 20,621 | - | 0% |
| 550110 | City Facility Sewer Fee | 4,101 | 4,101 | 5,061 | 5,061 | - | 0% |
| 550120 | Overhead | 179,511 | 179,511 | 184,482 | 184,482 | - | 0% |
| Total Internal Service Fund Allocations | | 2,009,797 | 2,009,797 | 1,920,608 | 1,920,608 | - | 0% |
| Total Capital Outlay | | - | - | - | - | - | 0% |
| TOTAL | | 4,676,631 | 4,663,936 | 4,574,747 | 4,632,000 | 57,253 | 1% |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| General Fund | 4,662,288 | 4,663,936 | 4,574,747 | 4,632,000 | 57,253 | 1% |
| Intergovernmental Grants | 14,343 | - | - | - | - | 0% |
| TOTAL | 4,676,631 | 4,663,936 | 4,574,747 | 4,632,000 | 57,253 | 3% |

* Excludes carryover funding of \$25,270

PUBLIC LIBRARY

Core Service Activities

| | | | | |
|-----------------|-------------------|--------------|---------------------------|---------------|
| Adopted | FY 2019-20 | (94%) | Total Staff Hours: | 25,318 |
| Proposed | FY 2020-21 | (94%) | Total Staff Hours: | 27,040 |

- Operate the Main Library with 56 weekly public open hours Monday -Thursday 10:00 A.M. to 8:00 P.M., Friday 10:00 A.M. to 6:00 P.M., Saturday 9:00 A.M. to 5:00 P.M., the North Branch Library with 40 weekly public open hours Monday - Thursday 12:00 P.M.- 8:00 P.M. and Saturday 9:00 A.M. to 5:00 P.M.; closed Sundays and 12 holidays with part-time staffing of approximately 31,174 hours.
- Maintain and work to continually increase the patron database which currently stands at 61,000 cardholders.
- Answer approximately 75,000 reference and information questions.
- Provide internet access for 370,000 user sessions.
- Maintain the Library's web page with timely information and remote access to the Library catalog, 12 databases and 5 downloads and streaming services, 24 hours a day.
- With continued funding from the Friends of the Library, provide online tutoring for students via tutor.com in order to support the Redondo Beach Unified School District.
- Provide and maintain a collection of physical materials with an annual circulation of 450,000 items and provide digital media services with an annual circulation of 65,000 eBooks, eAudiobooks, eMagazines, and streaming music and movies.
- Conduct programs for children, teens, and adults with a monthly average of 22 programs for children, 2 for teens, and 8 for adult.

Key Projects and Assignments

| | | | | |
|-----------------|-------------------|-------------|---------------------------|--------------|
| Adopted | FY 2019-20 | (4%) | Total Staff Hours: | 1,140 |
| Proposed | FY 2020-21 | (4%) | Total Staff Hours: | 1,080 |

- | | Hours |
|--|--------------|
| • Institute automatic card renewal by August 2020. | 40 |
| • Plan a display and celebration for the ten-year anniversary of the North Branch Library by September 2020. | 25 |
| • Add Novelist Select's "recommended reads" function to the Library catalog by February 2021. | 40 |
| • Hold a minimum of two Harwood Institute community conversations with working adults and develop an action plan from all conversations by May 2021. | 40 |
| • Create a minimum of ten circulating book club kits through outside funding by May 2021. | 100 |
| • Create marketing materials for the digilab project by June 2021. | 30 |
| • Participate in six community outreach events to promote Library services by June 2021. | 60 |

PUBLIC LIBRARY

- Hold a minimum of two training sessions for staff with the California State Library’s new mental health videos by June 2021. 20
- Provide a minimum of twenty-four STEM (science, technology, engineering mathematics) programs for children, teens, and adults by June 2021. 225
- Conduct children, teen, and adult summer reading programs for approximately 2200 participants by September 2021. 500

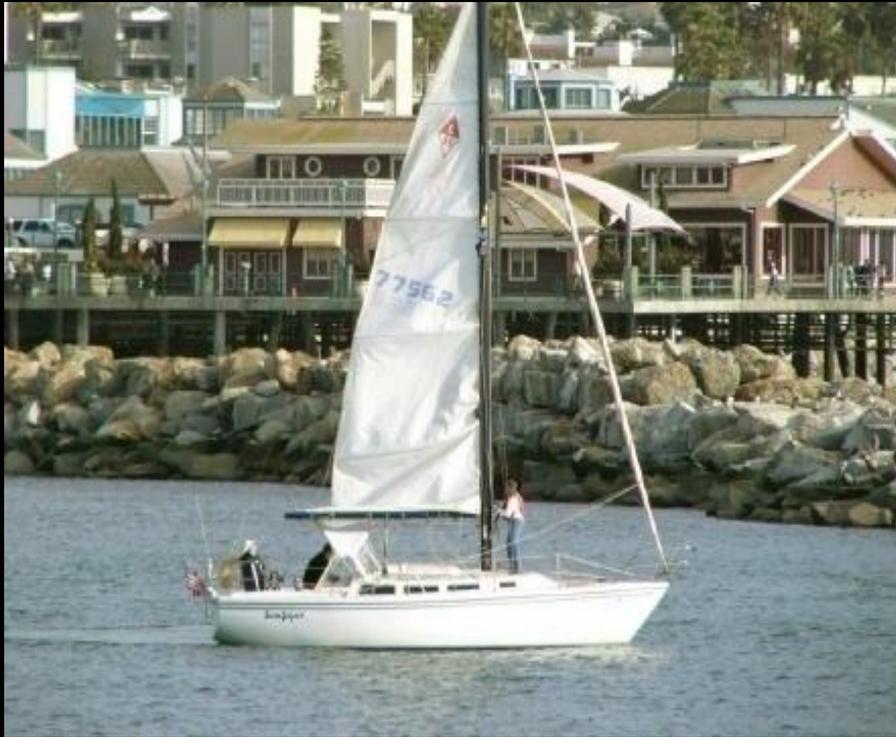
Customer Service and Referrals

Adopted FY 2018-19 (2%) Total Staff Hours: 582
Proposed FY 2019-20 (2%) Total Staff Hours: 540

- Achieve a customer satisfaction rating exceeding 92% on the annual user survey.
- Respond to customer phone calls and emails within 24 business hours.
- Hold daily morning staff meetings with a focus on customer service.

Selected Performance Measures

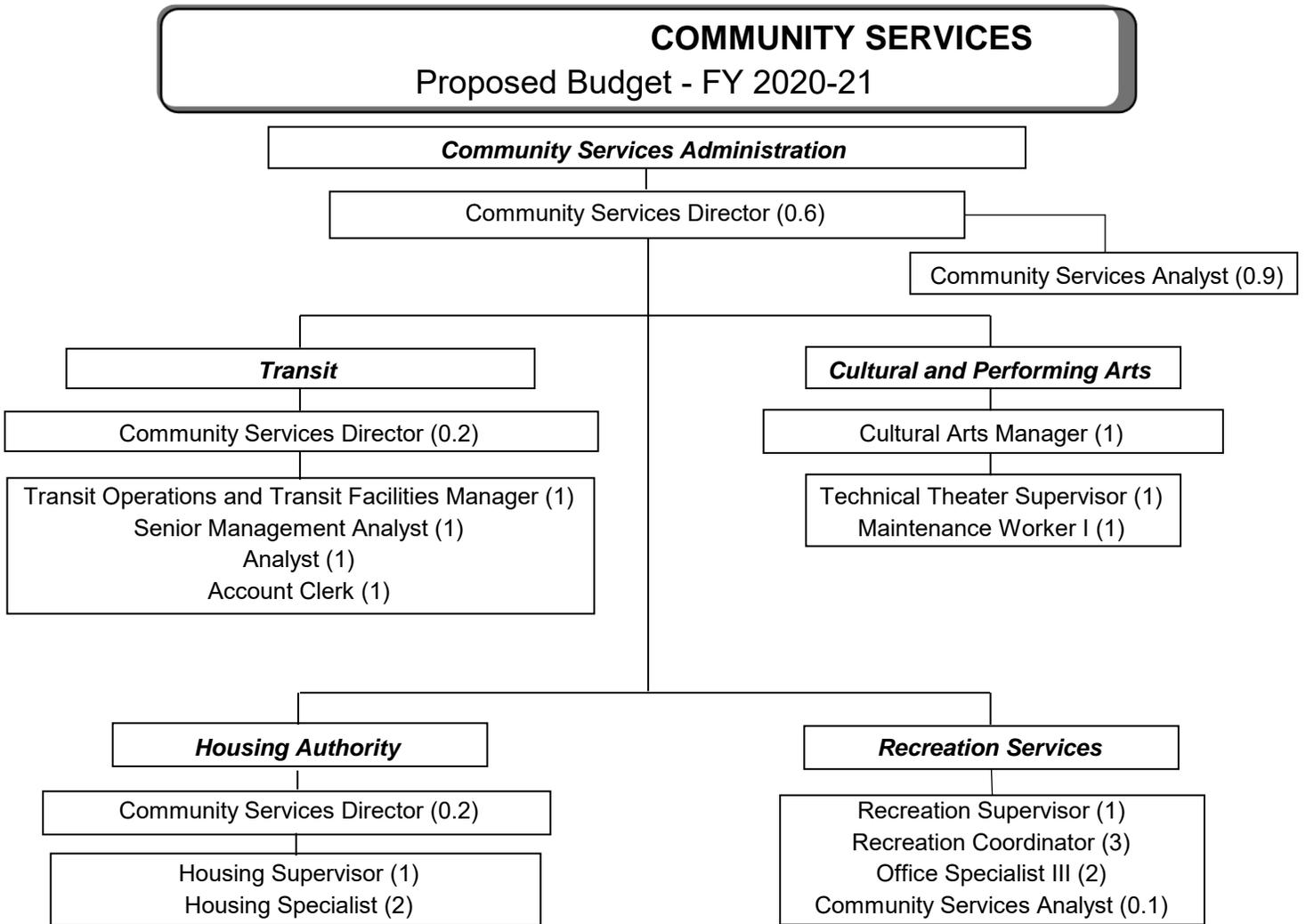
| <i>Library</i> | <i>Actual FY 2018-19</i> | <i>Estimated FY 2019-20</i> | <i>Proposed FY 2020-21</i> |
|---|------------------------------|---------------------------------|--------------------------------|
| Open libraries to the public (hours) | 4,826 | 4,398 | 4,752 |
| Circulate digital materials | 58,000 | 68,000 | 68,000 |
| Provide adult, teen, and children's programming | 478 | 440 | 450 |
| Respond to reference questions | 75,784 | 75,000 | 75,000 |



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COMMUNITY SERVICES

Mission Statement: *The Community Services department is committed to enhancing the quality of life for Redondo Beach residents and visitors through high-quality, customer-oriented programs in the areas of recreation and special events, cultural arts, senior and family services, housing assistance, public transportation, and passport administration.*



SUMMARY OF PERSONNEL
Proposed Budget - FY 2020-21

COMMUNITY SERVICES

Administration

0.60 Community Services Director
0.90 Community Services Analyst
1.50

Cultural and Performing Arts

1.00 Cultural Arts Manager
1.00 Technical Theater Supervisor
1.00 Maintenance Worker I
3.00

Recreation Services

1.00 Recreation Supervisor
3.00 Recreation Coordinator
2.00 Office Specialist III
0.10 Community Services Analyst
6.10

Housing Authority

0.20 Community Services Director
1.00 Housing Supervisor
2.00 Housing Specialist
3.20

Transit

0.20 Community Services Director
1.00 Transit Operations and Transit Facilities Manager
1.00 Senior Management Analyst
1.00 Analyst
1.00 Account Clerk
4.20

TOTAL PERSONNEL: 18.00

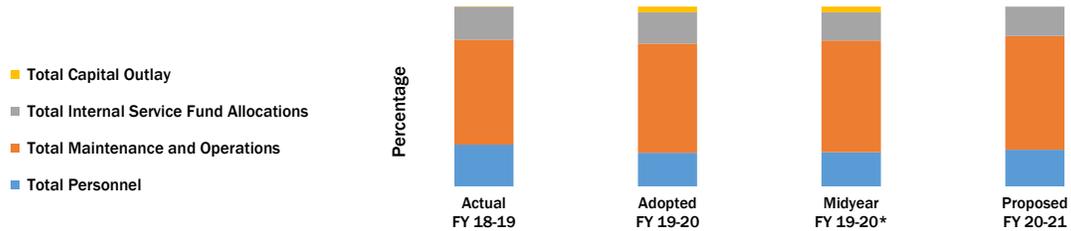
COMMUNITY SERVICES

| <i>Operating Expenses</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease | |
|---------------------------|---|------------------|------------------|------------------|------------------|-----------------------|-----------|
| | | Actual | Adopted | Midyear | Proposed | | |
| 500000 | Full-Time Salaries | 1,343,651 | 1,515,620 | 1,515,620 | 1,402,633 | (112,987) | (7%) |
| 500010 | Part-Time Salaries | 1,715,827 | 1,265,833 | 1,265,833 | 1,265,833 | - | 0% |
| 500020 | Overtime | 32,975 | 1,032 | 1,032 | 1,032 | - | 0% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 47,636 | 42,915 | 42,915 | 43,547 | 632 | 1% |
| 500100 | Personnel Adjustments | - | (159,824) | (159,824) | - | 159,824 | (100%) |
| 500110 | Car Allowance | 8,123 | 8,100 | 8,100 | 8,100 | - | 0% |
| 500120 | Other Pay | 23,999 | 29,537 | 29,537 | 27,026 | (2,511) | (9%) |
| 500130 | Sick Leave Bonus | 225 | - | - | - | - | 0% |
| 500150 | Cell Phone Allowance | 3,060 | 2,820 | 2,820 | 3,240 | 420 | 15% |
| 501020 | FICA | 191,909 | 92,996 | 92,996 | 87,411 | (5,585) | (6%) |
| 501030 | Life Insurance | 3,711 | 3,322 | 3,322 | 3,091 | (231) | (7%) |
| 501050 | Medical Insurance | 208,561 | 228,600 | 228,600 | 224,400 | (4,200) | (2%) |
| 501060 | Medicare | 45,390 | 22,226 | 22,226 | 21,180 | (1,046) | (5%) |
| 501070 | Psychological Insurance | 49 | 76 | 76 | 73 | (3) | (4%) |
| 501075 | GASB 68 Pension Expense | 44,314 | - | - | - | - | 0% |
| 501076 | GASB 75 OPEB Expense | 38,105 | - | - | - | - | 0% |
| 501080 | Pension (Employer Share) | 114,790 | 86,408 | 86,408 | 81,782 | (4,626) | (5%) |
| 501085 | Pension (Unfunded Liability) | 202,928 | 212,362 | 212,362 | 297,650 | 85,288 | 40% |
| 501090 | Pension (Employee Share) | 66,867 | 70,219 | 70,219 | 68,918 | (1,301) | (2%) |
| 501095 | Other Post Employment Benefits (OPEB) | 56,232 | 65,980 | 65,980 | 62,195 | (3,785) | (6%) |
| 501110 | Unemployment | 5,368 | 5,928 | 5,928 | 5,616 | (312) | (5%) |
| | Total Personnel | 4,153,720 | 3,494,150 | 3,494,150 | 3,603,727 | 109,577 | 3% |
| 510000 | Uniforms/Clothing/Personal Supplies | 1,213 | 1,650 | 1,650 | 1,650 | - | 0% |
| 510010 | Office Supplies | 11,261 | 15,670 | 15,670 | 15,670 | - | 0% |
| 510020 | Special Departmental Supplies | 482,395 | 451,277 | 451,277 | 385,277 | (66,000) | (15%) |
| 510040 | Training/Meetings/Conferences | 19,058 | 27,043 | 27,043 | 27,043 | - | 0% |
| 510050 | Mileage Reimbursement | 3,562 | 9,570 | 9,570 | 9,570 | - | 0% |
| 510200 | Postage | 10,179 | 20,811 | 20,811 | 20,811 | - | 0% |
| 510210 | Publications/Subscriptions | 817 | 2,650 | 2,650 | 2,650 | - | 0% |
| 510220 | Memberships/Dues | 13,966 | 20,060 | 20,060 | 20,060 | - | 0% |
| 510300 | Utilities - Telephone | 4,651 | 6,000 | 6,000 | 6,000 | - | 0% |
| 510310 | Cell Phones | 5,185 | 5,920 | 5,920 | 5,920 | - | 0% |
| 510400 | Mobility Access | 30,700 | 60,000 | 60,000 | 75,000 | 15,000 | 25% |
| 510600 | Motor Fuel/Petroleum Products | 437,174 | 448,000 | 448,000 | 448,000 | - | 0% |

COMMUNITY SERVICES

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|---------------------------|--|--------------------|---------------------|----------------------|----------------------|-----------------------|---------------|
| 510610 | Utilities - Electric | 5,206 | 10,000 | 10,000 | 10,000 | - | 0% |
| 510640 | Utilities - Water | 1,385 | 6,500 | 6,500 | 6,500 | - | 0% |
| 520000 | Maintenance Agreements | 55,945 | 82,012 | 82,012 | 82,012 | - | 0% |
| 520010 | Maintenance/Repair | 68,228 | 192,130 | 192,130 | 192,130 | - | 0% |
| 520030 | Advertising/Promotions | 37,801 | 118,081 | 118,081 | 118,081 | - | 0% |
| 520040 | Contracts/Professional Services | 3,029,108 | 3,502,373 | 3,502,373 | 3,294,443 | (207,930) | (6%) |
| 520050 | Rent/Lease - Equipment | 1,398 | 3,500 | 3,500 | 3,500 | - | 0% |
| 520060 | Rent/Lease - Building | 248,966 | 258,247 | 258,247 | 258,247 | - | 0% |
| 530000 | Other Non-Capital Equipment | 13,895 | 44,800 | 44,800 | 44,800 | - | 0% |
| 530050 | Liability Insurance Premiums | - | 1,100 | 1,100 | 1,100 | - | 0% |
| 530080 | Donation Expenditures | 17,905 | 33,000 | 33,000 | 33,000 | - | 0% |
| 530090 | Housing Vouchers | 5,848,798 | 6,032,240 | 6,032,240 | 6,032,240 | - | 0% |
| 540000 | Depreciation | 99,581 | - | - | - | - | 0% |
| 540030 | Admin Expense | - | 47,800 | 47,800 | 47,800 | - | 0% |
| 540040 | Cash Overage/Shortage | (44) | - | - | - | - | 0% |
| | Total Maintenance and Operations | 10,448,333 | 11,400,434 | 11,400,434 | 11,141,504 | (258,930) | (2%) |
| 550000 | Vehicle Maintenance | 2,656 | 2,656 | 4,162 | 4,162 | - | 0% |
| 550010 | Vehicle Equipment Replacement | 3,773 | 3,407 | 3,408 | 3,408 | - | 0% |
| 550020 | Information Tech. Equip Maintenance | 275,483 | 275,483 | 271,479 | 271,479 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 33,074 | 33,074 | 32,972 | 32,972 | - | 0% |
| 550050 | Workers' Compensation Insurance | 49,438 | 49,438 | 39,329 | 39,329 | - | 0% |
| 550060 | Liability Insurance | 235,477 | 235,477 | 227,502 | 227,502 | - | 0% |
| 550080 | Building Occupancy | 1,895,977 | 1,895,977 | 1,418,395 | 1,418,395 | - | 0% |
| 550090 | Major Facilities Repair | 16,079 | 16,079 | 16,518 | 16,518 | - | 0% |
| 550110 | City Facility Sewer Fee | 22,749 | 22,749 | 28,825 | 28,825 | - | 0% |
| 550120 | Overhead | 753,264 | 753,264 | 828,623 | 828,623 | - | 0% |
| | Total Internal Service Fund Allocations | 3,287,970 | 3,287,604 | 2,871,213 | 2,871,213 | - | 0% |
| 560000 | Vehicle Equipment | 8,124 | 576,000 | 576,000 | - | (576,000) | (100%) |
| | Total Capital Outlay | 8,124 | 576,000 | 576,000 | - | (576,000) | (100%) |
| | TOTAL | 17,898,147 | 18,758,188 | 18,341,797 | 17,616,444 | (725,353) | (4%) |

COMMUNITY SERVICES



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-------------|
| General Fund | 6,660,076 | 6,096,026 | 5,681,821 | 5,746,624 | 64,803 | 1% |
| Measure M | 62 | 62 | 374 | 374 | - | 0% |
| Proposition C | - | - | 483 | 483 | - | 0% |
| Transit | 4,004,652 | 4,723,854 | 4,698,878 | 4,415,271 | (283,607) | (6%) |
| Air Quality Improvement | 55,578 | 72,285 | 72,855 | 75,316 | 2,461 | 3% |
| Intergovernmental Grants | 84,000 | 460,800 | 460,800 | - | (460,800) | (100%) |
| Comm Develop Block Grant | 123,727 | 158,118 | 158,118 | 175,188 | 17,070 | 11% |
| Housing Authority | 6,425,772 | 6,667,915 | 6,690,593 | 6,679,763 | (10,830) | 0% |
| Harbor Tidelands | 544,280 | 579,128 | 577,875 | 523,425 | (54,450) | (9%) |
| TOTAL | 17,898,147 | 18,758,188 | 18,341,797 | 17,616,444 | (725,353) | (4%) |

* Excludes carryover funding of \$1,278,606

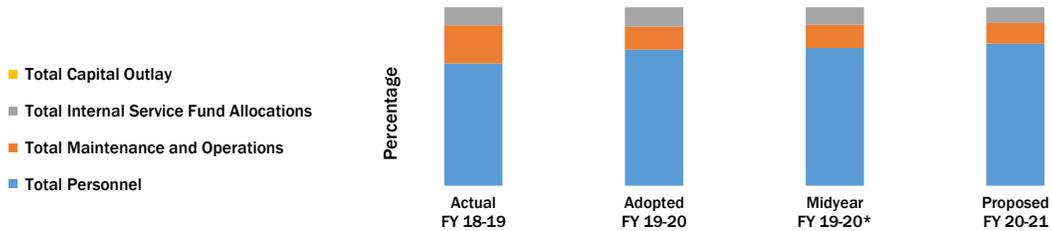
**COMMUNITY SERVICES
ADMINISTRATION**

Purpose: To provide leadership and accountable direction to the department's Recreation Services, Senior and Family Services, Cultural and Performing Arts, Transit, Housing, Passports and Community Development Block Grant divisions, as well as City and community based special events - cumulatively comprised of 18 full-time positions, approximately 150 part-time positions, volunteers and numerous contract employees providing high quality, cost effective programs and service to enhance the quality of life of Redondo Beach residents and visitors.

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|---------------------------|---|--------------------|---------------------|----------------------|----------------------|-----------------------|------------|
| 500000 | Full-Time Salaries | 186,265 | 202,496 | 202,496 | 218,139 | 15,643 | 8% |
| 500010 | Part-Time Salaries | 40,719 | 27,037 | 27,037 | 27,037 | - | 0% |
| 500020 | Overtime | - | 927 | 927 | 927 | - | 0% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 4,727 | 7,893 | 7,893 | 8,897 | 1,004 | 13% |
| 500110 | Car Allowance | 3,159 | 3,150 | 3,150 | 3,150 | - | 0% |
| 500120 | Other Pay | - | - | - | 10,783 | 10,783 | n/a |
| 500150 | Cell Phone Allowance | 463 | 462 | 462 | 462 | - | 0% |
| 501020 | FICA | 13,479 | 11,489 | 11,489 | 12,274 | 785 | 7% |
| 501030 | Life Insurance | 902 | 396 | 396 | 396 | - | 0% |
| 501050 | Medical Insurance | 19,481 | 19,260 | 19,260 | 19,260 | - | 0% |
| 501060 | Medicare | 3,351 | 3,020 | 3,020 | 3,385 | 365 | 12% |
| 501070 | Psychological Insurance | 1 | 7 | 7 | 7 | - | 0% |
| 501080 | Pension (Employer Share) | 12,470 | 12,106 | 12,106 | 14,242 | 2,136 | 18% |
| 501085 | Pension (Unfunded Liability) | 23,340 | 29,750 | 29,750 | 47,964 | 18,214 | 61% |
| 501090 | Pension (Employee Share) | 12,647 | 14,104 | 14,104 | 15,944 | 1,840 | 13% |
| 501095 | Other Post Employment Benefits (OPEB) | 8,052 | 8,866 | 8,866 | 10,022 | 1,156 | 13% |
| 501110 | Unemployment | 536 | 529 | 529 | 530 | 1 | 0% |
| | Total Personnel | 329,592 | 341,492 | 341,492 | 393,419 | 51,927 | 15% |
| 510010 | Office Supplies | 2,282 | 3,500 | 3,500 | 3,500 | - | 0% |
| 510020 | Special Departmental Supplies | 3,983 | 2,200 | 2,200 | 2,200 | - | 0% |
| 510040 | Training/Meetings/Conferences | 954 | 3,741 | 3,741 | 3,741 | - | 0% |
| 510050 | Mileage Reimbursement | - | 1,800 | 1,800 | 1,800 | - | 0% |
| 510200 | Postage | 4,089 | 1,284 | 1,284 | 1,284 | - | 0% |
| 510220 | Memberships/Dues | 833 | 560 | 560 | 560 | - | 0% |
| 520000 | Maintenance Agreements | 1,243 | - | - | - | - | 0% |
| 520010 | Maintenance/Repair | - | 250 | 250 | 250 | - | 0% |
| 520030 | Advertising/Promotions | 1,784 | 29,121 | 29,121 | 29,121 | - | 0% |
| 520040 | Contracts/Professional Services | 77,249 | - | - | - | - | 0% |
| 530000 | Other Non-Capital Equipment | - | 1,400 | 1,400 | 1,400 | - | 0% |
| 530080 | Donation Expenditures | 9,867 | 13,700 | 13,700 | 13,700 | - | 0% |
| | Total Maintenance and Operations | 102,284 | 57,556 | 57,556 | 57,556 | - | 275 |

**COMMUNITY SERVICES
ADMINISTRATION**

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|------------|
| 550020 | Information Tech. Equip Maintenance | 26,199 | 26,199 | 25,884 | 25,884 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 3,874 | 3,874 | 3,471 | 3,471 | - | 0% |
| 550050 | Workers' Compensation Insurance | 3,012 | 3,012 | 4,027 | 4,027 | - | 0% |
| 550060 | Liability Insurance | 516 | 516 | 164 | 164 | - | 0% |
| 550080 | Building Occupancy | 15,286 | 15,286 | 10,010 | 10,010 | - | 0% |
| 550090 | Major Facilities Repair | 27 | 27 | 8 | 8 | - | 0% |
| Total Internal Service Fund Allocations | | 48,914 | 48,914 | 43,564 | 43,564 | - | 0% |
| Total Capital Outlay | | - | - | - | - | - | 0% |
| TOTAL | | 480,790 | 447,962 | 442,612 | 494,539 | 51,927 | 12% |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| General Fund | 436,790 | 447,962 | 442,612 | 494,539 | 51,927 | 12% |
| Intergovernmental Grants | 44,000 | - | - | - | - | 0% |
| TOTAL | 480,790 | 447,962 | 442,612 | 494,539 | 51,927 | 3% |

* Excludes carryover funding of \$44,820

**COMMUNITY SERVICES
RECREATION SERVICES**

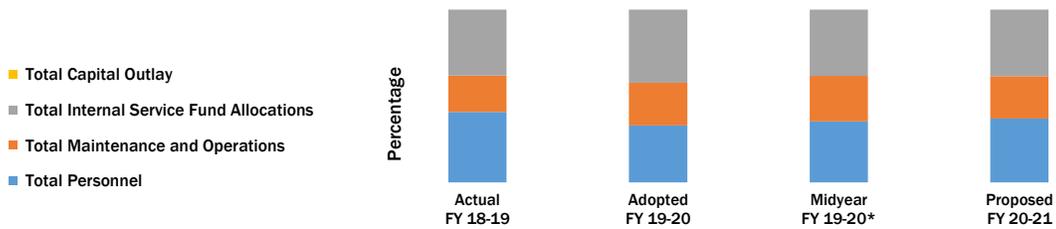
Purpose: To manage the operation of the Alta Vista Tennis Complex; Aviation Park Gymnasium, Track and Field; Wilderness Park; Artesia Center; Veterans Park Community Center; Teen Center; Seaside Lagoon; the After-School and Summer Camp Playground programs; Summer and school year camps and adult sports leagues, provide the Outdoor Summer Film Series, coordinate the Memorial Day and Veterans Day ceremonies, manage the City's street banners program, provide liaison services to the Recreation and Parks and Youth Commissions, publish the City quarterly newsletter and monthly e-blast and provide a variety of quality and innovative user-pay programs, classes, venues and activities for Redondo Beach residents to improve the livability of the City's neighborhoods, provide positive activities for the youth of the community and promote the community's health and quality of life.

| <i>Operating Expenses</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease | |
|---------------------------|---|------------------|------------------|------------------|------------------|-----------------------|-----------|
| | | Actual | Adopted | Midyear | Proposed | | |
| 500000 | Full-Time Salaries | 374,933 | 358,244 | 358,244 | 359,621 | 1,377 | 0% |
| 500010 | Part-Time Salaries | 1,103,506 | 763,160 | 763,160 | 763,160 | - | 0% |
| 500020 | Overtime | 10,639 | - | - | - | - | 0% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 4,813 | 10,391 | 10,391 | 10,544 | 153 | 1% |
| 500120 | Other Pay | 1,393 | 2,654 | 2,654 | 7,962 | 5,308 | 200% |
| 500130 | Sick Leave Bonus | 225 | - | - | - | - | 0% |
| 500150 | Cell Phone Allowance | 421 | 420 | 420 | 420 | - | 0% |
| 501020 | FICA | 91,528 | 22,441 | 22,441 | 22,614 | 173 | 1% |
| 501030 | Life Insurance | 795 | 793 | 793 | 793 | - | 0% |
| 501050 | Medical Insurance | 65,599 | 65,400 | 65,400 | 65,400 | - | 0% |
| 501060 | Medicare | 21,624 | 5,247 | 5,247 | 5,290 | 43 | 1% |
| 501070 | Psychological Insurance | 11 | 24 | 24 | 24 | - | 0% |
| 501075 | GASB 68 Pension Expense | 9,620 | - | - | - | - | 0% |
| 501076 | GASB 75 OPEB Expense | (6,038) | - | - | - | - | 0% |
| 501080 | Pension (Employer Share) | 34,392 | 12,697 | 12,697 | 13,430 | 733 | 6% |
| 501085 | Pension (Unfunded Liability) | 47,706 | 31,206 | 31,206 | 75,574 | 44,368 | 142% |
| 501090 | Pension (Employee Share) | 24,424 | 25,026 | 25,026 | 25,125 | 99 | 0% |
| 501095 | Other Post Employment Benefits (OPEB) | 15,471 | 15,730 | 15,730 | 15,791 | 61 | 0% |
| 501110 | Unemployment | 1,883 | 1,872 | 1,872 | 1,872 | - | 0% |
| | Total Personnel | 1,802,945 | 1,315,305 | 1,315,305 | 1,367,620 | 52,315 | 4% |
| 510000 | Uniforms/Clothing/Personal Supplies | - | 1,400 | 1,400 | 1,400 | - | 0% |
| 510010 | Office Supplies | 2,840 | 2,400 | 2,400 | 2,400 | - | 0% |
| 510020 | Special Departmental Supplies | 298,245 | 279,518 | 279,518 | 213,518 | (66,000) | (24%) |
| 510040 | Training/Meetings/Conferences | 4,623 | 5,283 | 5,283 | 5,283 | - | 0% |
| 510050 | Mileage Reimbursement | 1,382 | 3,470 | 3,470 | 3,470 | - | 0% |
| 510200 | Postage | 2,248 | 8,502 | 8,502 | 8,502 | - | 0% |
| 510220 | Memberships/Dues | 2,089 | 2,360 | 2,360 | 2,360 | - | 0% |
| 510310 | Cell Phones | 4,742 | 5,500 | 5,500 | 5,500 | - | 0% |
| 520000 | Maintenance Agreements | 14,459 | 18,500 | 18,500 | 18,500 | - | 277 |

**COMMUNITY SERVICES
RECREATION SERVICES**

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|---------------------------|--|--------------------|---------------------|----------------------|----------------------|-----------------------|-------------|
| 520010 | Maintenance/Repair | 26,816 | 25,280 | 25,280 | 25,280 | - | 0% |
| 520030 | Advertising/Promotions | 8,786 | 5,500 | 5,500 | 5,500 | - | 0% |
| 520040 | Contracts/Professional Services | 340,336 | 376,501 | 376,501 | 376,501 | - | 0% |
| 520050 | Rent/Lease - Equipment | 1,398 | 1,200 | 1,200 | 1,200 | - | 0% |
| 520060 | Rent/Lease - Building | 215,398 | 227,195 | 227,195 | 227,195 | - | 0% |
| 530000 | Other Non-Capital Equipment | 208 | 2,000 | 2,000 | 2,000 | - | 0% |
| 530080 | Donation Expenditures | 5,587 | 14,000 | 14,000 | 14,000 | - | 0% |
| 540040 | Cash Overage/Shortage | (44) | - | - | - | - | 0% |
| | Total Maintenance and Operations | 929,113 | 978,609 | 978,609 | 912,609 | (66,000) | (7%) |
| 550020 | Information Tech. Equip Maintenance | 99,118 | 99,118 | 98,318 | 98,318 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 12,837 | 12,837 | 12,621 | 12,621 | - | 0% |
| 550050 | Workers' Compensation Insurance | 30,407 | 30,407 | 22,915 | 22,915 | - | 0% |
| 550060 | Liability Insurance | 101,776 | 101,776 | 99,002 | 99,002 | - | 0% |
| 550080 | Building Occupancy | 1,053,398 | 1,053,398 | 783,556 | 783,556 | - | 0% |
| 550090 | Major Facilities Repair | 7,608 | 7,608 | 7,826 | 7,826 | - | 0% |
| 550110 | City Facility Sewer Fee | 22,650 | 22,650 | 28,696 | 28,696 | - | 0% |
| 550120 | Overhead | 358,709 | 358,709 | 371,807 | 371,807 | - | 0% |
| | Total Internal Service Fund Allocations | 1,686,503 | 1,686,503 | 1,424,741 | 1,424,741 | - | 0% |
| | Total Capital Outlay | - | - | - | - | - | 0% |
| | TOTAL | 4,418,561 | 3,980,417 | 3,718,655 | 3,704,970 | (13,685) | 0% |

**COMMUNITY SERVICES
RECREATION SERVICES**



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| General Fund | 3,834,492 | 3,401,500 | 3,141,022 | 3,181,787 | 40,765 | 1% |
| Intergovernmental Grants | 40,000 | - | - | - | - | 0% |
| Harbor Tidelands | 544,069 | 578,917 | 577,633 | 523,183 | (54,450) | (9%) |
| TOTAL | 4,418,561 | 3,980,417 | 3,718,655 | 3,704,970 | (13,685) | 3% |

* Excludes carryover funding of \$134,208

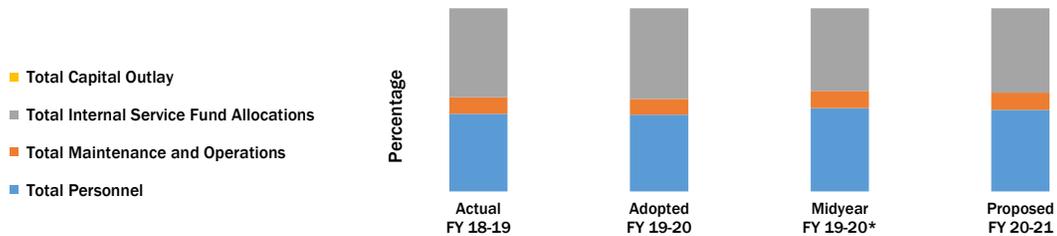
COMMUNITY SERVICES
CULTURAL AND PERFORMING ARTS

Purpose: To operate and manage rentals at the City's Performing Arts Center, manage rentals at Heritage Court, manage inventory, tours and public viewing hours at the Historical Museum, manage the City's public art program, produce and maintain cultural social media accounts, provide liaison services to the Public Art Commission and Historical Commission. Provide representation at various culturally oriented community groups such as the Redondo Beach Art Group, Friends of Redondo Beach Arts and Hands on Art. Increase, enhance and promote the variety and quality of the community's cultural events and activities to improve the livability of the City's neighborhoods.

| <i>Operating Expenses</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease | |
|---------------------------|---|----------------|----------------|----------------|----------------|-----------------------|-------------|
| | | Actual | Adopted | Midyear | Proposed | | |
| 500000 | Full-Time Salaries | 200,197 | 283,479 | 283,479 | 244,900 | (38,579) | (14%) |
| 500010 | Part-Time Salaries | 297,736 | 227,294 | 227,294 | 227,294 | - | 0% |
| 500020 | Overtime | 21,681 | - | - | - | - | 0% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 2,156 | 3,909 | 3,909 | 6,539 | 2,630 | 67% |
| 500120 | Other Pay | 4,327 | 8,655 | 8,655 | - | (8,655) | (100%) |
| 500150 | Cell Phone Allowance | 421 | 420 | 420 | 420 | - | 0% |
| 501020 | FICA | 32,016 | 16,396 | 16,396 | 15,167 | (1,229) | (7%) |
| 501030 | Life Insurance | 480 | 585 | 585 | 575 | (10) | (2%) |
| 501050 | Medical Insurance | 31,956 | 27,600 | 27,600 | 40,800 | 13,200 | 48% |
| 501060 | Medicare | 7,495 | 3,835 | 3,835 | 3,547 | (288) | (8%) |
| 501070 | Psychological Insurance | 8 | 12 | 12 | 12 | - | 0% |
| 501080 | Pension (Employer Share) | 23,748 | 16,620 | 16,620 | 16,021 | (599) | (4%) |
| 501085 | Pension (Unfunded Liability) | 32,181 | 40,845 | 40,845 | 51,463 | 10,618 | 26% |
| 501090 | Pension (Employee Share) | 10,008 | 10,604 | 10,604 | 6,811 | (3,793) | (36%) |
| 501095 | Other Post Employment Benefits (OPEB) | 8,715 | 11,937 | 11,937 | 10,753 | (1,184) | (10%) |
| 501110 | Unemployment | 807 | 936 | 936 | 936 | - | 0% |
| | Total Personnel | 673,932 | 653,127 | 653,127 | 625,238 | (27,889) | (4%) |
| 510000 | Uniforms/Clothing/Personal Supplies | 1,213 | 250 | 250 | 250 | - | 0% |
| 510010 | Office Supplies | 1,172 | 960 | 960 | 960 | - | 0% |
| 510020 | Special Departmental Supplies | 45,190 | 16,140 | 16,140 | 16,140 | - | 0% |
| 510040 | Training/Meetings/Conferences | - | 360 | 360 | 360 | - | 0% |
| 510050 | Mileage Reimbursement | 34 | 900 | 900 | 900 | - | 0% |
| 510200 | Postage | 432 | 852 | 852 | 852 | - | 0% |
| 510210 | Publications/Subscriptions | - | 400 | 400 | 400 | - | 0% |
| 510220 | Memberships/Dues | - | 500 | 500 | 500 | - | 0% |
| 520000 | Maintenance Agreements | 3,009 | 5,800 | 5,800 | 5,800 | - | 0% |
| 520010 | Maintenance/Repair | 4,630 | 5,000 | 5,000 | 5,000 | - | 0% |

**COMMUNITY SERVICES
CULTURAL AND PERFORMING ARTS**

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-------------|
| 520030 | Advertising and Promotions | 11,191 | 22,350 | 22,350 | 22,350 | - | 0% |
| 520040 | Contracts/Professional Services | 61,151 | 34,150 | 34,150 | 34,150 | - | 0% |
| 520050 | Rent/Lease - Equipment | - | 2,300 | 2,300 | 2,300 | - | 0% |
| 530000 | Other Non-Capital Equipment | 13,087 | 40,000 | 40,000 | 40,000 | - | 0% |
| 530080 | Donation Expenditures | 2,199 | 3,800 | 3,800 | 3,800 | - | 0% |
| Total Maintenance and Operations | | 143,308 | 133,762 | 133,762 | 133,762 | - | 0% |
| 550000 | Vehicle Maintenance | - | - | 2,467 | 2,467 | - | 0% |
| 550010 | Vehicle Equipment Replacement | 1,295 | 1,177 | 1,177 | 1,177 | - | 0% |
| 550020 | Information Tech. Equip Maintenance | 33,086 | 33,086 | 38,123 | 38,123 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 3,945 | 3,945 | 4,019 | 4,019 | - | 0% |
| 550050 | Workers' Compensation Insurance | 6,361 | 6,361 | 4,511 | 4,511 | - | 0% |
| 550060 | Liability Insurance | 78,875 | 78,875 | 82,655 | 82,655 | - | 0% |
| 550080 | Building Occupancy | 589,762 | 589,762 | 444,172 | 444,172 | - | 0% |
| 550090 | Major Facilities Repair | 6,071 | 6,071 | 6,244 | 6,244 | - | 0% |
| 550120 | Overhead | 51,369 | 51,369 | 62,844 | 62,844 | - | 0% |
| Total Internal Service Fund Allocations | | 770,764 | 770,646 | 646,212 | 646,212 | - | 0% |
| Total Capital Outlay | | - | - | - | - | - | 0% |
| TOTAL | | 1,588,004 | 1,557,535 | 1,433,101 | 1,405,212 | (27,889) | (2%) |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|-----------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| General Fund | 1,587,793 | 1,557,324 | 1,432,859 | 1,404,970 | (27,889) | (2%) |
| Harbor Tidelands | 211 | 211 | 242 | 242 | - | 0% |
| TOTAL | 1,588,004 | 1,557,535 | 1,433,101 | 1,405,212 | (27,889) | 3% |

* Excludes carryover funding of \$49,470

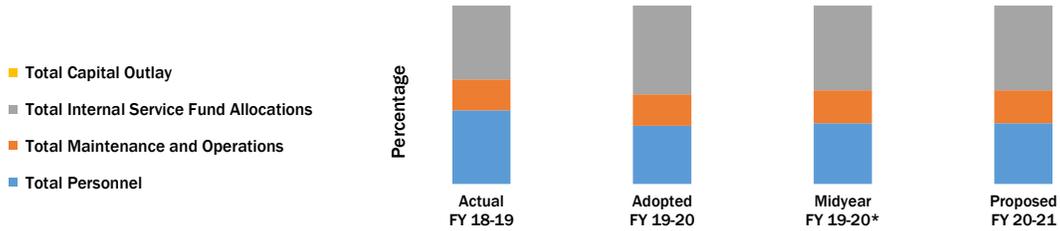
COMMUNITY SERVICES SENIOR AND FAMILY SERVICES

Purpose: To provide programs, services, information, referrals, and recreational activities for the community's older adult and senior population, their families and the disabled that promote physical and mental health and enhance the livability of Redondo Beach neighborhoods, To manage 3 senior centers, their inventory and rentals, To plan and implement information and referrals, resource guides, special events, senior clubs and classes, an annual health and resources fair, special needs programs for adults, lunch programs 5 days a week, volunteer opportunities, marketing and advertising, and partnerships and collaborations with local agencies and non-profits in the community.

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|---------------------------|---|--------------------|---------------------|----------------------|----------------------|-----------------------|--------|
| 500000 | Full-Time Salaries | 48,428 | 96,902 | 96,902 | - | (96,902) | (100%) |
| 500010 | Part-Time Salaries | 158,519 | 182,156 | 182,156 | 182,156 | - | 0% |
| 500020 | Overtime | 253 | - | - | - | - | 0% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 11,484 | 2,796 | 2,796 | - | (2,796) | (100%) |
| 500100 | Personnel Adjustments | - | (159,824) | (159,824) | - | 159,824 | (100%) |
| 500150 | Cell Phone Allowance | 233 | - | - | - | - | 0% |
| 501020 | FICA | 13,349 | 5,870 | 5,870 | - | (5,870) | (100%) |
| 501030 | Life Insurance | 125 | 238 | 238 | - | (238) | (100%) |
| 501050 | Medical Insurance | 9,737 | 17,400 | 17,400 | - | (17,400) | (100%) |
| 501060 | Medicare | 3,127 | 1,373 | 1,373 | - | (1,373) | (100%) |
| 501070 | Psychological Insurance | 2 | 4 | 4 | - | (4) | (100%) |
| 501080 | Pension (Employer Share) | 11,562 | 8,869 | 8,869 | - | (8,869) | (100%) |
| 501085 | Pension (Unfunded Liability) | 17,719 | 21,796 | 21,796 | - | (21,796) | (100%) |
| 501095 | Other Post Employment Benefits (OPEB) | 1,865 | 4,264 | 4,264 | - | (4,264) | (100%) |
| 501110 | Unemployment | 174 | 312 | 312 | - | (312) | (100%) |
| | Total Personnel | 276,577 | 182,156 | 182,156 | 182,156 | - | 0% |
| 510010 | Office Supplies | 1,975 | 2,060 | 2,060 | 2,060 | - | 0% |
| 510020 | Special Departmental Supplies | 60,124 | 40,000 | 40,000 | 40,000 | - | 0% |
| 510040 | Training/Meetings/Conferences | 1,467 | 767 | 767 | 767 | - | 0% |
| 510050 | Mileage Reimbursement | 1,090 | 1,500 | 1,500 | 1,500 | - | 0% |
| 510200 | Postage | 55 | 2,730 | 2,730 | 2,730 | - | 0% |
| 510210 | Publications/Subscriptions | - | 430 | 430 | 430 | - | 0% |
| 510220 | Memberships/Dues | 120 | 500 | 500 | 500 | - | 0% |
| 520030 | Advertising/Promotions | 498 | 1,200 | 1,200 | 1,200 | - | 0% |
| 520040 | Contracts/Professional Services | 50,126 | 45,980 | 45,980 | 45,980 | - | 0% |
| 530000 | Other Non-Capital Equipment | 600 | 1,200 | 1,200 | 1,200 | - | 0% |
| 530050 | Liability Insurance Premiums | - | 1,100 | 1,100 | 1,100 | - | 0% |
| 530080 | Donation Expenditures | 252 | 1,500 | 1,500 | 1,500 | - | 0% |
| | Total Maintenance and Operations | 116,307 | 98,967 | 98,967 | 98,967 | - | 282 |

**COMMUNITY SERVICES
SENIOR AND FAMILY SERVICES**

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|----|
| 550020 | Information Tech. Equip Maintenance | 34,436 | 34,436 | 34,111 | 34,111 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 3,652 | 3,652 | 4,019 | 4,019 | - | 0% |
| 550050 | Workers' Compensation Insurance | 2,663 | 2,663 | 1,682 | 1,682 | - | 0% |
| 550060 | Liability Insurance | 13,535 | 13,535 | 14,110 | 14,110 | - | 0% |
| 550080 | Building Occupancy | 175,787 | 175,787 | 134,317 | 134,317 | - | 0% |
| 550090 | Major Facilities Repair | 1,106 | 1,106 | 1,137 | 1,137 | - | 0% |
| 550120 | Overhead | 46,525 | 46,525 | 64,983 | 64,983 | - | 0% |
| Total Internal Service Fund Allocations | | 277,704 | 277,704 | 254,359 | 254,359 | - | 0% |
| Total Capital Outlay | | - | - | - | - | - | 0% |
| TOTAL | | 670,588 | 558,827 | 535,482 | 535,482 | - | 0% |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|-----------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|----|
| General Fund | 670,588 | 558,827 | 535,482 | 535,482 | - | 0% |
| TOTAL | 670,588 | 558,827 | 535,482 | 535,482 | - | 3% |

* Excludes carryover funding of \$4,170

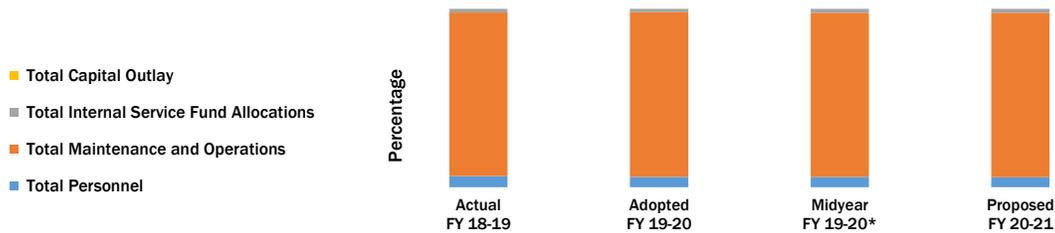
**COMMUNITY SERVICES
HOUSING AUTHORITY**

Purpose: To provide rent subsidies to low income individuals and families so they may reside in affordable, decent, safe and sanitary housing, to manage Federal funding from the U.S. Department of Housing and Urban Development, to direct interested members of the public to the City's contracted fair housing agency so that the City's renters and property managers may receive information and assistance pertaining to landlord/tenant laws, ultimately improving the City's attractiveness and livability of neighborhoods.

| <i>Operating Expenses</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease | |
|---------------------------|---|----------------|----------------|----------------|----------------|-----------------------|-------------|
| | | Actual | Adopted | Midyear | Proposed | | |
| 500000 | Full-Time Salaries | 151,554 | 200,508 | 200,508 | 203,081 | 2,573 | 1% |
| 500010 | Part-Time Salaries | 90,550 | 23,586 | 23,586 | 23,586 | - | 0% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 16,292 | 6,590 | 6,590 | 6,024 | (566) | (9%) |
| 500110 | Car Allowance | 451 | 450 | 450 | 450 | - | 0% |
| 500120 | Other Pay | 18,279 | 18,228 | 18,228 | 5,200 | (13,028) | (71%) |
| 500150 | Cell Phone Allowance | 66 | 66 | 66 | 486 | 420 | 636% |
| 501020 | FICA | 16,559 | 13,026 | 13,026 | 13,515 | 489 | 4% |
| 501030 | Life Insurance | 444 | 496 | 496 | 513 | 17 | 3% |
| 501050 | Medical Insurance | 32,679 | 49,980 | 49,980 | 49,980 | - | 0% |
| 501060 | Medicare | 3,902 | 3,095 | 3,095 | 3,235 | 140 | 5% |
| 501070 | Psychological Insurance | 9 | 12 | 12 | 13 | 1 | 8% |
| 501080 | Pension (Employer Share) | 16,834 | 18,301 | 18,301 | 19,072 | 771 | 4% |
| 501085 | Pension (Unfunded Liability) | 45,022 | 44,980 | 44,980 | 42,987 | (1,993) | (4%) |
| 501090 | Pension (Employee Share) | 974 | 1,110 | 1,110 | 1,273 | 163 | 15% |
| 501095 | Other Post Employment Benefits (OPEB) | 6,411 | 8,799 | 8,799 | 8,982 | 183 | 2% |
| 501110 | Unemployment | 656 | 967 | 967 | 967 | - | 0% |
| | Total Personnel | 400,682 | 390,194 | 390,194 | 379,364 | (10,830) | (3%) |
| 510010 | Office Supplies | 1,133 | 3,950 | 3,950 | 3,950 | - | 0% |
| 510020 | Special Departmental Supplies | 185 | 979 | 979 | 979 | - | 0% |
| 510040 | Training/Meetings/Conferences | 4,012 | 2,685 | 2,685 | 2,685 | - | 0% |
| 510050 | Mileage Reimbursement | - | 600 | 600 | 600 | - | 0% |
| 510200 | Postage | 2,588 | 4,693 | 4,693 | 4,693 | - | 0% |
| 510210 | Publications/Subscriptions | 817 | 1,250 | 1,250 | 1,250 | - | 0% |
| 510220 | Memberships/Dues | 600 | 1,140 | 1,140 | 1,140 | - | 0% |
| 510310 | Cell Phones | 443 | 420 | 420 | 420 | - | 0% |
| 520000 | Maintenance Agreements | 232 | 12,712 | 12,712 | 12,712 | - | 0% |
| 520030 | Advertising/Promotions | - | 100 | 100 | 100 | - | 0% |
| 520040 | Contracts/Professional Services | 2,440 | 7,874 | 7,874 | 7,874 | - | 0% |
| 520060 | Rent/Lease - Building | 33,568 | 31,052 | 31,052 | 31,052 | - | 0% |

**COMMUNITY SERVICES
HOUSING AUTHORITY**

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease |
|---------------------------|--|--------------------|---------------------|----------------------|----------------------|-----------------------|
| 530000 | Other Non-Capital Equipment | - | 200 | 200 | 200 | - 0% |
| 530090 | Housing Vouchers | 5,848,798 | 6,032,240 | 6,032,240 | 6,032,240 | - 0% |
| 540030 | Admin Expense | - | 47,800 | 47,800 | 47,800 | - 0% |
| | Total Maintenance and Operations | 5,894,816 | 6,147,695 | 6,147,695 | 6,147,695 | - 0% |
| 550000 | Vehicle Maintenance | 2,656 | 2,656 | 1,695 | 1,695 | - 0% |
| 550010 | Vehicle Equipment Replacement | 2,478 | 2,230 | 2,231 | 2,231 | - 0% |
| 550020 | Information Tech. Equip Maintenance | 41,322 | 41,322 | 34,111 | 34,111 | - 0% |
| 550030 | Information Tech. Equip Replacement | 4,383 | 4,383 | 4,019 | 4,019 | - 0% |
| 550050 | Workers' Compensation Insurance | 2,533 | 2,533 | 2,118 | 2,118 | - 0% |
| 550060 | Liability Insurance | 201 | 201 | 64 | 64 | - 0% |
| 550080 | Building Occupancy | 22,194 | 22,194 | 16,829 | 16,829 | - 0% |
| 550120 | Overhead | 54,507 | 54,507 | 91,637 | 91,637 | - 0% |
| | Total Internal Service Fund Allocations | 130,274 | 130,026 | 152,704 | 152,704 | - 0% |
| | Total Capital Outlay | - | - | - | - | - 0% |
| | TOTAL | 6,425,772 | 6,667,915 | 6,690,593 | 6,679,763 | (10,830) 0% |

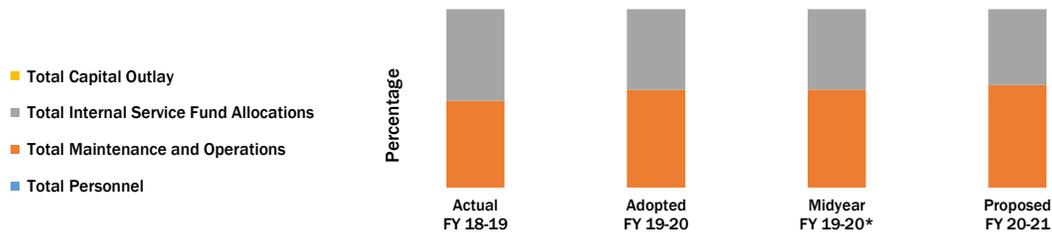


| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease |
|-----------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|
| Housing Authority | 6,425,772 | 6,667,915 | 6,690,593 | 6,679,763 | (10,830) 0% |
| TOTAL | 6,425,772 | 6,667,915 | 6,690,593 | 6,679,763 | (10,830) 3% |

COMMUNITY SERVICES COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

Purpose: To provide services to low income, disabled and senior residents via the Mobility Access/Emergency Repair Program, Housing Rights mediation and the Public Service Agency Funding Program, to manage Federal funding from the U.S. Department of Housing and Urban Development and to provide funding for CDBG-eligible capital improvement projects.

| <i>Operating Expenses</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease | |
|--|---------------------------------|----------------|----------------|----------------|----------------|-----------------------|------------|
| | | Actual | Adopted | Midyear | Proposed | | |
| Total Personnel | | - | - | - | - | - | 0% |
| 510400 | Mobility Access | 30,700 | 60,000 | 60,000 | 75,000 | 15,000 | 25% |
| 520040 | Contracts/Professional Services | 93,027 | 98,118 | 98,118 | 100,188 | 2,070 | 2% |
| Total Maintenance and Operations | | 123,727 | 158,118 | 158,118 | 175,188 | 17,070 | 11% |
| 550120 | Overhead | 130,413 | 130,413 | 129,846 | 129,846 | - | 0% |
| Total Internal Service Fund Allocations | | 130,413 | 130,413 | 129,846 | 129,846 | - | 0% |
| Total Capital Outlay | | - | - | - | - | - | 0% |
| TOTAL | | 254,140 | 288,531 | 287,964 | 305,034 | 17,070 | 6% |



| <i>Funding Source</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease | |
|--------------------------|--|----------------|----------------|----------------|----------------|-----------------------|-----------|
| | | Actual | Adopted | Midyear | Proposed | | |
| General Fund | | 130,413 | 130,413 | 129,846 | 129,846 | - | 0% |
| Comm Develop Block Grant | | 123,727 | 158,118 | 158,118 | 175,188 | 17,070 | 11% |
| TOTAL | | 254,140 | 288,531 | 287,964 | 305,034 | 17,070 | 3% |

* Excludes carryover funding of \$3,279

COMMUNITY SERVICES TRANSIT

Purpose: To provide safe, efficient and cost-effective transportation programs to Redondo Beach residents and visitors, and to promote environmentally-friendly, congestion-mitigating transportation alternatives to enhance the quality of life in the region. To plan, organize and administer the City's Transit Center, Beach Cities Transit and WAVE Dial-A-Ride services, Air Quality Management District improvement programs, Bus Pass Subsidy program and the Employee Rideshare program and to produce and maintain Transit social media accounts.

| <i>Operating Expenses</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease | |
|---------------------------|---|----------------|----------------|----------------|----------------|-----------------------|-----------|
| | | Actual | Adopted | Midyear | Proposed | | |
| 500000 | Full-Time Salaries | 382,274 | 373,991 | 373,991 | 376,892 | 2,901 | 1% |
| 500010 | Part-Time Salaries | 24,797 | 42,600 | 42,600 | 42,600 | - | 0% |
| 500020 | Overtime | 402 | 105 | 105 | 105 | - | 0% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 8,164 | 11,336 | 11,336 | 11,543 | 207 | 2% |
| 500110 | Car Allowance | 4,513 | 4,500 | 4,500 | 4,500 | - | 0% |
| 500120 | Other Pay | - | - | - | 3,081 | 3,081 | n/a |
| 500150 | Cell Phone Allowance | 1,456 | 1,452 | 1,452 | 1,452 | - | 0% |
| 501020 | FICA | 24,978 | 23,774 | 23,774 | 23,841 | 67 | 0% |
| 501030 | Life Insurance | 965 | 814 | 814 | 814 | - | 0% |
| 501050 | Medical Insurance | 49,109 | 48,960 | 48,960 | 48,960 | - | 0% |
| 501060 | Medicare | 5,891 | 5,656 | 5,656 | 5,723 | 67 | 1% |
| 501070 | Psychological Insurance | 18 | 17 | 17 | 17 | - | 0% |
| 501075 | GASB 68 Pension Expense | 34,694 | - | - | - | - | 0% |
| 501076 | GASB 75 OPEB Expense | 44,143 | - | - | - | - | 0% |
| 501080 | Pension (Employer Share) | 15,784 | 17,815 | 17,815 | 19,017 | 1,202 | 7% |
| 501085 | Pension (Unfunded Liability) | 36,960 | 43,785 | 43,785 | 79,662 | 35,877 | 82% |
| 501090 | Pension (Employee Share) | 18,814 | 19,375 | 19,375 | 19,765 | 390 | 2% |
| 501095 | Other Post Employment Benefits (OPEB) | 15,718 | 16,384 | 16,384 | 16,647 | 263 | 2% |
| 501110 | Unemployment | 1,312 | 1,312 | 1,312 | 1,311 | (1) | 0% |
| | Total Personnel | 669,992 | 611,876 | 611,876 | 655,930 | 44,054 | 7% |
| 510010 | Office Supplies | 1,859 | 2,800 | 2,800 | 2,800 | - | 0% |
| 510020 | Special Departmental Supplies | 74,668 | 112,440 | 112,440 | 112,440 | - | 0% |
| 510040 | Training/Meetings/Conferences | 8,002 | 14,207 | 14,207 | 14,207 | - | 0% |
| 510050 | Mileage Reimbursement | 1,056 | 1,300 | 1,300 | 1,300 | - | 0% |
| 510200 | Postage | 767 | 2,750 | 2,750 | 2,750 | - | 0% |
| 510210 | Publications/Subscriptions | - | 570 | 570 | 570 | - | 0% |
| 510220 | Memberships/Dues | 10,324 | 15,000 | 15,000 | 15,000 | - | 0% |
| 510300 | Utilities - Telephone | 4,651 | 6,000 | 6,000 | 6,000 | - | 0% |

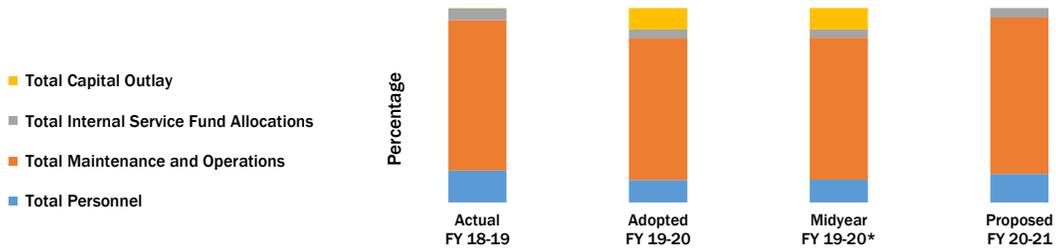
**COMMUNITY SERVICES
TRANSIT**

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|---------------------------|--|--------------------|---------------------|----------------------|----------------------|-----------------------|---------------|
| 510600 | Motor Fuel/Petroleum Products | 437,174 | 448,000 | 448,000 | 448,000 | - | 0% |
| 510610 | Utilities - Electric | 5,206 | 10,000 | 10,000 | 10,000 | - | 0% |
| 510640 | Utilities - Water | 1,385 | 6,500 | 6,500 | 6,500 | - | 0% |
| 520000 | Maintenance Agreements | 37,002 | 45,000 | 45,000 | 45,000 | - | 0% |
| 520010 | Maintenance/Repair | 36,782 | 161,600 | 161,600 | 161,600 | - | 0% |
| 520030 | Advertising/Promotions | 15,542 | 59,810 | 59,810 | 59,810 | - | 0% |
| 520040 | Contracts/Professional Services | 2,404,779 | 2,939,750 | 2,939,750 | 2,729,750 | (210,000) | (7%) |
| 540000 | Depreciation | 99,581 | - | - | - | - | 0% |
| | Total Maintenance and Operations | 3,138,778 | 3,825,727 | 3,825,727 | 3,615,727 | (210,000) | (5%) |
| 550020 | Information Tech. Equip Maintenance | 41,322 | 41,322 | 40,932 | 40,932 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 4,383 | 4,383 | 4,823 | 4,823 | - | 0% |
| 550050 | Workers' Compensation Insurance | 4,462 | 4,462 | 4,076 | 4,076 | - | 0% |
| 550060 | Liability Insurance | 40,574 | 40,574 | 31,507 | 31,507 | - | 0% |
| 550080 | Building Occupancy | 39,550 | 39,550 | 29,511 | 29,511 | - | 0% |
| 550090 | Major Facilities Repair | 1,267 | 1,267 | 1,303 | 1,303 | - | 0% |
| 550110 | City Facility Sewer Fee | 99 | 99 | 129 | 129 | - | 0% |
| 550120 | Overhead | 111,741 | 111,741 | 107,506 | 107,506 | - | 0% |
| | Total Internal Service Fund Allocations | 243,398 | 243,398 | 219,787 | 219,787 | - | 0% |
| 560000 | Vehicle Equipment | 8,124 | 576,000 | 576,000 | - | (576,000) | (100%) |
| | Total Capital Outlay | 8,124 | 576,000 | 576,000 | - | (576,000) | (100%) |
| | TOTAL | 4,060,292 | 5,257,001 | 5,233,390 | 4,491,444 | (741,946) | (14%) |

**COMMUNITY SERVICES
TRANSIT**

Operating Expenses

| FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease |
|--------------------|---------------------|----------------------|----------------------|-----------------------|
|--------------------|---------------------|----------------------|----------------------|-----------------------|



Funding Source

| FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease |
|--------------------|---------------------|----------------------|----------------------|-----------------------|
|--------------------|---------------------|----------------------|----------------------|-----------------------|

| | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease |
|--------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|
| Measure M | 62 | 62 | 374 | 374 | - 0% |
| Air Quality Improvement | 55,578 | 72,285 | 72,855 | 75,316 | 2,461 3% |
| Proposition C | - | - | 483 | 483 | - 0% |
| Intergovernmental Grants | - | 460,800 | 460,800 | - | (460,800) (100%) |
| Transit | 4,004,652 | 4,723,854 | 4,698,878 | 4,415,271 | (283,607) (6%) |
| TOTAL | 4,060,292 | 5,257,001 | 5,233,390 | 4,491,444 | (741,946) 3% |

* Excludes carryover funding of \$1,042,659

COMMUNITY SERVICES

Core Service Activities

| | | | | |
|-----------------|-------------------|--------------|---------------------------|---------------|
| Adopted | FY 2019-20 | (89%) | Total Staff Hours: | 33,322 |
| Proposed | FY 2020-21 | (86%) | Total Staff Hours: | 32,573 |

General

- Provide staff liaisons to the Redondo Beach Housing Authority and the Recreation and Parks, Historical, Youth, and Public Art commissions.
- Implement Blue Zones principles and practices throughout the department's services and program offerings.
- Coordinate review of 16 City-subsidized events: Super Bowl 10K, Spring Fest Carnival, Coast Guard Run to Remember, Memorial Day Ceremony, RVA Summer Festival, July 4 Fireworks, LA Kings 5k, Coastal Clean-Up Day, Beach life Festival (2), RVA Trick Or Treat, Veterans Day Tribute, RVA Holiday Stroll, Holiday Tree Lighting, King Harbor Boat Parade, Menorah Lighting; process and evaluate 11 non-subsidized special event applications, and respond to 40 special event inquiries throughout the year.
- Coordinate the Memorial Day Ceremony, July 4 Fireworks and Veterans Day Tribute with community- based organizations.
- Produce quarterly online City newsletters/program brochures that are high quality and informative.
- Produce a monthly E-Zine highlighting the Community Services department's upcoming events and activities and send it to an established resident database.
- Oversee concessionaire's use of the Veterans Park Community Center in compliance with the existing multi-year lease agreement.
- Operate a U.S. Passport Service Center at the Community Services offices serving approximately 6,300 customers annually.
- Provide administrative support to the City's implementation of the Five Year Plan to Address Homelessness and coordination with regional agencies on the issue of homelessness.
- Provide the outdoor Summer Family Movies.
- Manage the City's Path of History program.
- Maintain the Community Services Instagram social media account.

Recreation Services

- Operate and program 17 community, recreation and cultural facilities.
- Provide recreation programs, camps, classes and qualified-contracted instructors for 12,350 registered youth and adult participants.
- Operate an after-school program at 8 RBUSD school sites that serves 825 students per year.
- Manage the City's street banner program.
- Manage the City's Farmers Market program.
- Serve as liaison to 8 local youth sports organizations and assist in the annual coordination of field space and other City support needs.
- Schedule and manage the Seaside Lagoon's summer operating season and the 70 special events that occur at the facility throughout the year.

COMMUNITY SERVICES

Senior and Family Services

- Provide seniors and families with assistance and referrals for 16,000 community service information requests with an estimated 90% resident participation.
- Plan, organize and coordinate programs and services to serve 41,000 senior and family participants with an average of 80% resident participation.
- Coordinate and manage 5-day-a-week Senior Lunch program involving both North and South Redondo Beach Senior Centers to serve 7,400 lunches in conjunction with Community Partners, Torrance YMCA and Beach Cities Health District (BCHD).
- Coordinate programs with Community Partners and Volunteers for seniors and adults with special needs such as transportation, chronic diseases and adaptive mobility.
- Train, manage, evaluate and coordinate 140 volunteers to assist with special events and activities.
- Evaluate and coordinate 67 existing programs at the 3 senior centers and various community facilities with staff and volunteers.
- Provide Annual Fall Health and Resource Fair with health screenings and flu vaccines to 750 participants with partnerships from BCHD, local medical centers and the Los Angeles County Health department.
- Provide education/training for staff in gerontology, older adult services and customer service.

Cultural and Performing Arts

- Manage the Redondo Beach Performing Arts Center and serve 52 unique annual clients who lease the facility for more than 250 days each year and who provide more than 175 performances, presentations, and private events hosting 525,000 clients and patrons per year.
- Host periodic visual art exhibitions within the events schedule of the Redondo Beach Performing Arts Center.
- Continue to evaluate potential corporate and individual sponsorship agreements for the Performing Arts Center.
- Manage the City's Public Art program.
- Manage the inventory and operation of the Historical Museum.
- Manage rentals at Heritage Court in Dominguez Park.
- Serve as liaison to the Public Art and Historical Commissions and a variety of community based cultural arts organizations.

Housing Authority

- Administer the City's Section 8 Housing program and provide rental assistance to approximately 520 households each month within Federal funding levels.
- Ensure compliance with Federal regulations and provide monthly reports to the U.S. Department of Housing and Urban Development (HUD).
- Direct members of the public to the City's contracted fair housing agency for issues involving landlord/tenant housing rights.
- Serve as liaison to the Public Housing Authority.

COMMUNITY SERVICES

Community Development Block Grant (COBG)

- Manage consultant contract for CDBG mobility access and emergency repair projects for low-income homeowners within the Federal funding constraints.
- Coordinate the annual Public Service Agency Funding program.
- Prepare the annual CDBG Action Plan.
- Coordinate City-wide ADA improvements with the Public Works Department.

Transit

- Issue approximately 3,900 Metro and Beach Cities Transit (BCT) bus passes and approximately \$3,600 in Transit Access Pass (TAP) Stored Value sales.
- Expand TAP product sales options, issue and process 300 BCT/WAVE applications to students, disabled, seniors and the general public.
- Manage vendor contract with Transportation Concepts for the operation of Beach City Transit and WAVE services, serving approximately 400,000 public transportation customers.
- Manage BCT fares collected on Metro TAP system.
- Manage and monitor Transit funding sources, amounting to over \$3 million in annual revenue.
- Manage and implement programs related to Federal Transit Administration regulations.
- Coordinate transit activities with Metro, Council of Governments, Federal, State, County and local agencies, and professional affiliations, including participation in a minimum of 70 meetings annually.
- Maintain and update BCT web pages, brochures and public information and periodically include articles in the quarterly City newsletter providing public transit information.
- Market and promote transportation programs and services.
- Manage and promote transit information on social media by posting over 200 messages.
- Manage BCT real-time service information on BCT webpage, Google Maps, and other transit applications.
- Conduct random maintenance inspections of all bus stop amenities to verify they are maintained in clean and safe condition.
- Manage 6 professional services contracts for Transit support and administrative services.
- Manage qualification process for City's Rideshare program (30 participants) and Bike-to- Work Day event.
- Promote rideshare incentives for full-time and part-time employees.
- Coordinate BCT presence and participation at the 3-day RUHS Back to School event.

Key Projects and Assignments

| | | | | |
|-----------------|-------------------|--------------|---------------------------|--------------|
| Adopted | FY 2019-20 | (7%) | Total Staff Hours: | 2,621 |
| Proposed | FY 2020-21 | (10%) | Total Staff Hours: | 3,370 |

| | Hours |
|--|--------------|
| • Train key personnel on the new Vermont web-based registration and reservation system for recreation classes and facility rentals by December 2020. | 210 |
| • Continue to distribute promotional materials to Redondo Beach property managers in support of the Section 8 Voucher program by June 2021. | 40 |
| • Continue to update the Recreation User Pay and Senior Services programs to align offerings with contemporary participant interests, especially special needs patrons by June 2021. | 100 |

COMMUNITY SERVICES

- Continue to work with Beach Cities Health District for continued implementation of the Blue Zones Vitality Cities program by June 2021. 50
- Manage and increase the social media program for Twitter, Instagram and Facebook accounts for the Recreation, Transit and Cultural divisions by June 2021. 100
- Coordinate with Transit, Engineering and Public Works for the installation of the "Gate Wave" public artwork at the new Transit Center by June 2021. 220
- Implement and manage vehicle bus real-time tracking system to improve BCT transit rider information by September 2020. 480
- Collaborate with Public Works to initiate Transit-related capital improvement projects and complete within specified project duration through June 2021. 480
- Coordinate and perform project and financial management of Transit Center construction through June 2021. 300
- Coordinate with Public Works to manage Transit Center facility operations and contract maintenance services. 300
- Prepare and issue Requests for Proposals for transit center security services by January 2021, and implement services for opening of new transit center. 480
- Oversee and assist with completion of annual AQMD ridership reports by October 2020. 100
- Plan and implement the July 4 Fireworks special event. 100
- Coordinate and implement local marketing and promotion activities for BCT and WAVE transportation services with beach cities and business groups for public information, brochures and maps by June 2021. 140
- Provide a Senior Health and Resource Fair with Federal and State government agencies with partnerships from local non-profits and medical centers to offer information sessions and health screenings by October 2020. 200
- Coordinate with Transit and Cultural Arts divisions to maximize recreational transportation opportunities and provide free or low-cost performing arts opportunities for older adult residents by June 2021. 50
- Coordinate Beachlife Festivals at Seaside Lagoon by June 30, 2020. 20

COMMUNITY SERVICES

Customer Service and Referrals

| | | | | |
|-----------------|-------------------|-------------|---------------------------|--------------|
| Adopted | FY 2019-20 | (4%) | Total Staff Hours: | 1,497 |
| Proposed | FY 2020-21 | (4%) | Total Staff Hours: | 1,497 |

- Respond within a 24-hour period to the RBPAC's more than 1,000 non-client phone queries each year.
- Conduct customer service surveys and achieve a 90% satisfaction rating or better for all recreation and cultural services programs.
- Respond within 2 to 3 business days to all inquiries sent through the Comcate "Customer Service Center" system.
- Provide at least 30 hours of relevant training to Transit staff, including customer service skills, and BCT scheduling and webpage mapping systems.
- Respond within 24 hours to transportation-related customer service inquiries; verify contractors' responses to inquiries, as applicable.
- Process and return BCT and WAVE applications from the public within 20 business days.
- Respond within 2 business days to customer service inquiries received through the City's social media accounts.
- Respond to Passport Services customer service requests received through the Setmore appointment booking system.
- Solicit and analyze public outreach in written and electronic forms regarding upcoming capital improvement projects for recreation amenities.

COMMUNITY SERVICES

Selected Performance Measures

| Administration | Actual FY 2018-19 | Estimated FY 2019-20 | Proposed FY 2020-21 |
|---|--|--|---|
| Coordinate review of the City-subsidized events and other non- signature special events and respond to special event requests | 6 City-subsidized events and 17 special events | 6 City-subsidized events and 18 special events | 16 City-subsidized events and 11 special events / 40 requests |
| Provide monthly E-Zine highlighting the Community Services department's upcoming events | 12 | 12 | 12 |
| Produce quarterly online City newsletters/program brochures that are high quality and informative | 4 | 4 | 4 |

| Recreation Services | Actual FY 2018-19 | Estimated FY 2019-20 | Proposed FY 2020-21 |
|--|------------------------------|---------------------------------|--------------------------------|
| Operate an afterschool program that serves Redondo Beach students | 665 | 700 | 825 |
| Manage the Seaside Lagoon's special events | 69 | 72 | 70 |
| Provide recreation programs, camps, and classes to registered youth and adults | 12,155 | 12,250 | 12,350 |

| Senior and Family Services | Actual FY 2018-19 | Estimated FY 2019-20 | Proposed FY 2020-21 |
|-----------------------------------|------------------------------|---------------------------------|--------------------------------|
| Coordinate excursions | 27 | 32 | 32 |
| Coordinate special park events | 2 | 10 | 10 |
| Offer classes / programs | 55 | 60 | 65 |

| Cultural and Performing Arts | Actual FY 2018-19 | Estimated FY 2019-20 | Proposed FY 2020-21 |
|---------------------------------------|------------------------------|---|---|
| Rent RBPAC (number of days) | 278 | 235 | 250 |
| Collect revenue from RBPAC rentals | \$1,000,000 | \$950,000 | \$1,050,000 |
| Provide social media public followers | N/A | Instagram:32 Facebook :437 Twitter: 9 | Instagram:1,000 Facebook:2,000 Twitter: 100 |

COMMUNITY SERVICES

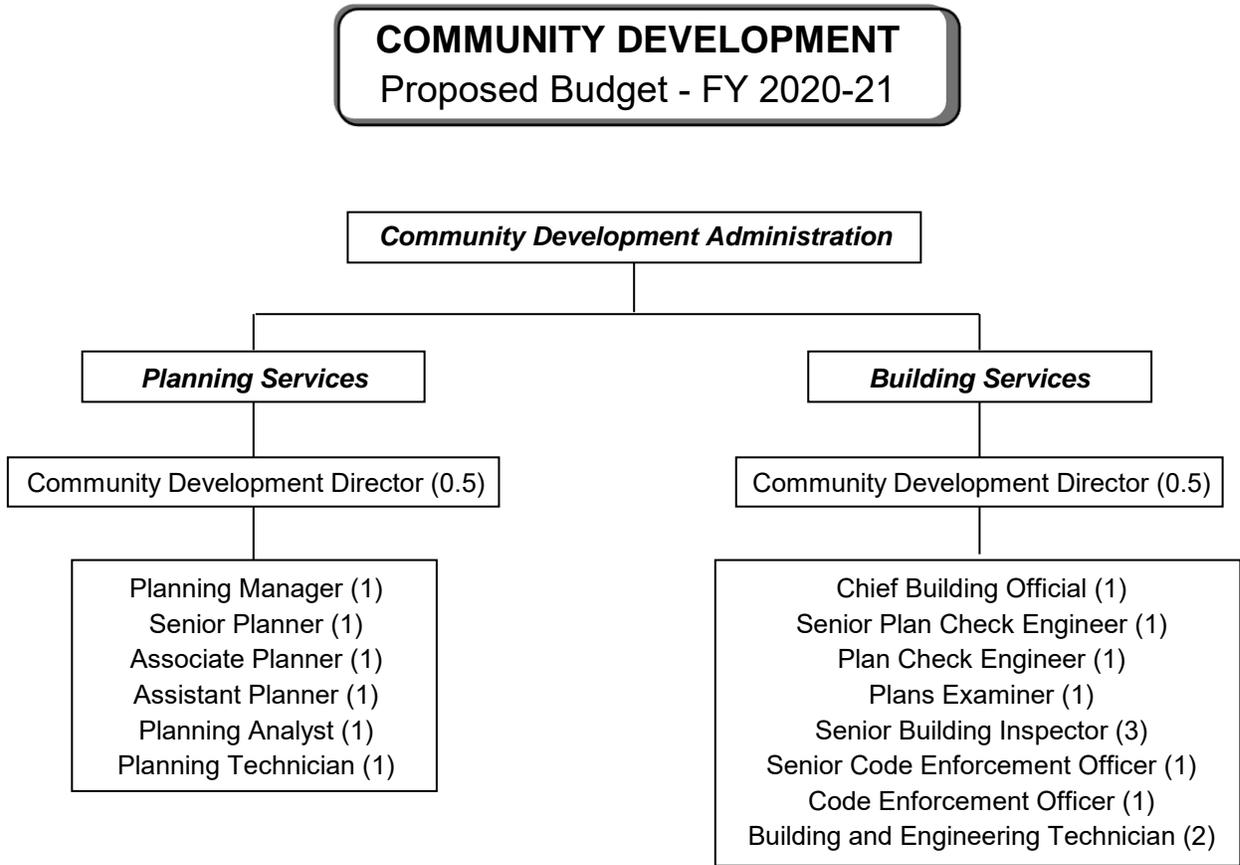
| Housing Authority | Actual FY 2018-19 | Estimated FY 2019-20 | Proposed FY 2020-21 |
|------------------------------------|------------------------------|---------------------------------|--------------------------------|
| Lease units | 496 | 525 | 500 |
| Collect housing assistance revenue | \$5,218,902 | \$5,343,298 | \$6,032,240 |
| Collect housing administrative fee | \$591,832 | \$557,037 | \$537,337 |

| CDBG | Actual FY 2018-19 | Estimated FY 2019-20 | Proposed FY 2020-21 |
|--|------------------------------|---------------------------------|--------------------------------|
| Assist households with Mobility Access/Emergency Repair program | 18 | 15 | 12 |
| Fund public service agencies | 9 | 8 | 7 |
| Conduct fair housing workshops | 2 | 2 | 2 |

| Transit | Actual FY 2018-19 | Estimated FY 2019-20 | Proposed FY 2020-21 |
|---|------------------------------|---------------------------------|--------------------------------|
| Provide fixed route Transit service hours | 33,944 | 33,995 | 34,100 |
| Provide fixed route passenger trips | 361,344 | 362,000 | 362,000 |
| Provide Dial-A-Ride service hours | 6,730 | 6,800 | 6,800 |
| Provide Dial-A-Ride passenger trips | 14,201 | 14,000 | 14,500 |
| Distribute BCT brochures | 10,520 | 15,000 | 15,000 |
| Sell BCT bus passes | 3,780 | 3,700 | 3,700 |
| Sell Metro bus passes | 228 | 220 | 250 |
| Serve TAP Stored Value Customers | 159 | 200 | 225 |
| Post BCT service information on Twitter | 194 | 220 | 250 |

COMMUNITY DEVELOPMENT

Mission Statement: *The Community Development department is committed to enhancing the quality of life of the City's residents, businesses and visitors, and to promote a safe, well-designed, physically integrated, livable and prosperous community.*



SUMMARY OF PERSONNEL
Proposed Budget - FY 2020-21

COMMUNITY DEVELOPMENT

Planning Services

| | |
|-------------|--------------------------------|
| 0.50 | Community Development Director |
| 1.00 | Planning Manager |
| 1.00 | Senior Planner |
| 1.00 | Associate Planner |
| 1.00 | Assistant Planner |
| 1.00 | Planning Analyst |
| 1.00 | Planning Technician |
| <u>6.50</u> | |

Building Services

| | |
|--------------|-------------------------------------|
| 0.50 | Community Development Director |
| 1.00 | Chief Building Official |
| 1.00 | Senior Plan Check Engineer |
| 1.00 | Plan Check Engineer |
| 1.00 | Plans Examiner |
| 3.00 | Senior Building Inspector |
| 1.00 | Senior Code Enforcement Officer |
| 1.00 | Code Enforcement Officer |
| 2.00 | Building and Engineering Technician |
| <u>11.50</u> | |

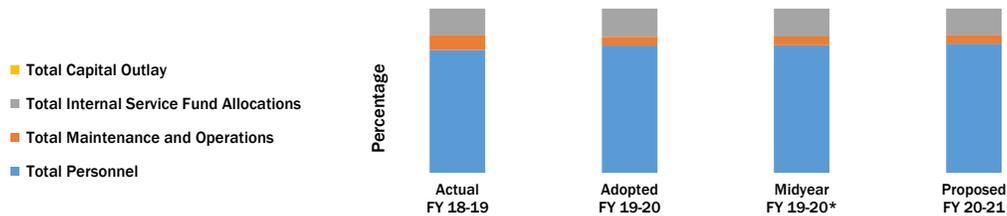
TOTAL PERSONNEL: 18.00

COMMUNITY DEVELOPMENT

| <i>Operating Expenses</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease | |
|---------------------------|---|------------------|------------------|------------------|------------------|-----------------------|-----------|
| | | Actual | Adopted | Midyear | Proposed | | |
| 500000 | Full-Time Salaries | 1,725,353 | 1,735,043 | 1,735,043 | 1,762,429 | 27,386 | 2% |
| 500010 | Part-Time Salaries | 31,924 | 55,789 | 55,789 | 55,789 | - | 0% |
| 500020 | Overtime | 21,394 | 23,000 | 23,000 | 23,000 | - | 0% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 140,529 | 50,137 | 50,137 | 48,670 | (1,467) | (3%) |
| 500110 | Car Allowance | 2,324 | 4,500 | 4,500 | 4,500 | - | 0% |
| 500120 | Other Pay | 33,426 | 7,232 | 7,232 | 7,232 | - | 0% |
| 500130 | Sick Leave Bonus | 225 | 225 | 225 | 225 | - | 0% |
| 500140 | Standby Bonus | 7,822 | 5,200 | 5,200 | 7,800 | 2,600 | 50% |
| 500150 | Cell Phone Allowance | 1,628 | 1,920 | 1,920 | 1,920 | - | 0% |
| 501020 | FICA | 114,247 | 112,616 | 112,616 | 115,721 | 3,105 | 3% |
| 501030 | Life Insurance | 4,839 | 3,254 | 3,254 | 3,254 | - | 0% |
| 501050 | Medical Insurance | 233,068 | 238,875 | 238,875 | 241,936 | 3,061 | 1% |
| 501060 | Medicare | 28,443 | 27,224 | 27,224 | 28,012 | 788 | 3% |
| 501070 | Psychological Insurance | 48 | 72 | 72 | 72 | - | 0% |
| 501080 | Pension (Employer Share) | 105,346 | 106,423 | 106,423 | 116,994 | 10,571 | 10% |
| 501085 | Pension (Unfunded Liability) | 255,873 | 261,554 | 261,554 | 370,652 | 109,098 | 42% |
| 501090 | Pension (Employee Share) | 49,599 | 51,466 | 51,466 | 52,006 | 540 | 1% |
| 501095 | Other Post Employment Benefits (OPEB) | 75,191 | 76,289 | 76,289 | 77,450 | 1,161 | 2% |
| 501110 | Unemployment | 5,552 | 5,616 | 5,616 | 5,616 | - | 0% |
| | Total Personnel | 2,836,831 | 2,766,435 | 2,766,435 | 2,923,278 | 156,843 | 6% |
| 510000 | Uniforms/Clothing/Personal Supplies | 1,715 | 2,250 | 2,250 | 2,250 | - | 0% |
| 510010 | Office Supplies | 8,086 | 8,370 | 8,370 | 8,370 | - | 0% |
| 510020 | Special Departmental Supplies | 815 | 3,200 | 3,200 | 3,200 | - | 0% |
| 510040 | Training/Meetings/Conferences | 14,581 | 13,944 | 13,944 | 13,944 | - | 0% |
| 510050 | Mileage Reimbursement | 278 | 900 | 900 | 900 | - | 0% |
| 510200 | Postage | 3,854 | 6,454 | 6,454 | 6,454 | - | 0% |
| 510210 | Publications/Subscriptions | 1,831 | 4,800 | 4,800 | 4,800 | - | 0% |
| 510220 | Memberships/Dues | 2,339 | 3,540 | 3,540 | 3,540 | - | 0% |
| 520000 | Maintenance Agreements | - | 330 | 330 | 330 | - | 0% |
| 520010 | Maintenance/Repair | - | 500 | 500 | 500 | - | 0% |
| 520030 | Advertising/Promotions | 2,202 | 9,665 | 9,665 | 9,665 | - | 0% |
| 520040 | Contracts/Professional Services | 300,649 | 134,937 | 134,937 | 134,937 | - | 0% |
| | Total Maintenance and Operations | 336,350 | 188,890 | 188,890 | 188,890 | - | 0% |

COMMUNITY DEVELOPMENT

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| 550000 | Vehicle Maintenance | 37,045 | 37,045 | 36,608 | 36,608 | - | 0% |
| 550010 | Vehicle Equipment Replacement | 19,226 | 13,302 | 12,134 | 12,134 | - | 0% |
| 550020 | Information Tech. Equip Maintenance | 162,589 | 162,589 | 167,744 | 167,744 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 16,800 | 16,800 | 19,291 | 19,291 | - | 0% |
| 550050 | Workers' Compensation Insurance | 19,952 | 19,952 | 15,979 | 15,979 | - | 0% |
| 550060 | Liability Insurance | 57,140 | 57,140 | 55,610 | 55,610 | - | 0% |
| 550080 | Building Occupancy | 45,298 | 45,298 | 32,772 | 32,772 | - | 0% |
| 550090 | Major Facilities Repair | 582 | 582 | 578 | 578 | - | 0% |
| 550110 | City Facility Sewer Fee | 547 | 547 | 709 | 709 | - | 0% |
| 550120 | Overhead | 259,106 | 259,106 | 264,120 | 264,120 | - | 0% |
| Total Internal Service Fund Allocations | | 618,285 | 612,361 | 605,545 | 605,545 | - | 0% |
| Total Capital Outlay | | - | - | - | - | - | 0% |
| TOTAL | | 3,791,466 | 3,567,686 | 3,560,870 | 3,717,713 | 156,843 | 4% |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|-----------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| General Fund | 3,791,466 | 3,567,686 | 3,560,870 | 3,717,713 | 156,843 | 4% |
| TOTAL | 3,791,466 | 3,567,686 | 3,560,870 | 3,717,713 | 156,843 | 4% |

* Excludes carryover funding of \$312,230

COMMUNITY DEVELOPMENT PLANNING SERVICES

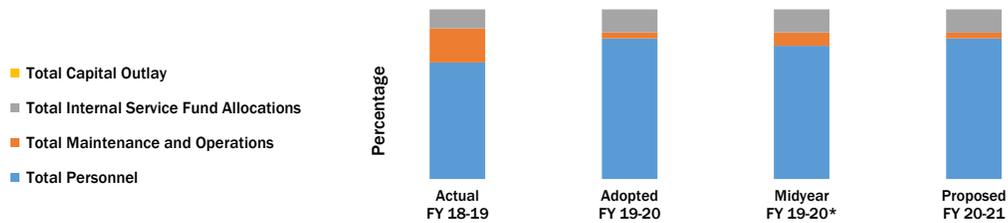
Purpose: The Planning Services division administers the City's long-range and current planning programs, as guided by the City's adopted General Plan and Zoning Ordinance to provide for the types and mix of land uses necessary to serve the needs of existing and future residents, to ensure that projects are developed to achieve a high level of quality, to improve the livability of neighborhoods, and to enhance the economic health of the community. Specific programs of the division include:

- Development review to permit property owners to make improvements to property in conformance with the General Plan and Zoning Ordinance;
- Updating the General Plan and Zoning Ordinance to meet the changing land use and development needs of the community; and
- Administration of the City's Historic Preservation program to assist property owners who submit applications to designate their own properties as historic landmarks and/or historic districts, and to safeguard the City's heritage, identity, and visual character.

| <i>Operating Expenses</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease | |
|---------------------------|---|------------------|------------------|------------------|------------------|-----------------------|--------------|
| | | Actual | Adopted | Midyear | Proposed | | |
| 500000 | Full-Time Salaries | 662,032 | 667,212 | 667,212 | 678,277 | 11,065 | 2% |
| 500010 | Part-Time Salaries | - | 31,167 | 31,167 | 31,167 | - | 0% |
| 500020 | Overtime | 215 | - | - | - | - | 0% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 63,184 | 19,190 | 19,190 | 19,478 | 288 | 2% |
| 500110 | Car Allowance | 1,162 | 2,250 | 2,250 | 2,250 | - | 0% |
| 500120 | Other Pay | 11,271 | - | - | - | - | 0% |
| 500150 | Cell Phone Allowance | 186 | 330 | 330 | 330 | - | 0% |
| 501020 | FICA | 42,010 | 42,776 | 42,776 | 44,207 | 1,431 | 3% |
| 501030 | Life Insurance | 2,153 | 1,364 | 1,364 | 1,363 | (1) | 0% |
| 501050 | Medical Insurance | 94,002 | 94,950 | 94,950 | 97,704 | 2,754 | 3% |
| 501060 | Medicare | 10,687 | 10,430 | 10,430 | 10,801 | 371 | 4% |
| 501070 | Psychological Insurance | 10 | 26 | 26 | 26 | - | 0% |
| 501080 | Pension (Employer Share) | 45,918 | 46,055 | 46,055 | 50,976 | 4,921 | 11% |
| 501085 | Pension (Unfunded Liability) | 107,237 | 113,186 | 113,186 | 142,311 | 29,125 | 26% |
| 501090 | Pension (Employee Share) | 11,924 | 12,162 | 12,162 | 12,161 | (1) | 0% |
| 501095 | Other Post Employment Benefits (OPEB) | 29,281 | 29,271 | 29,271 | 29,738 | 467 | 2% |
| 501110 | Unemployment | 1,955 | 2,028 | 2,028 | 2,029 | 1 | 0% |
| | Total Personnel | 1,083,227 | 1,072,397 | 1,072,397 | 1,122,818 | 50,421 | 5% |
| 510010 | Office Supplies | 3,821 | 4,000 | 4,000 | 4,000 | - | 0% |
| 510040 | Training/Meetings/Conferences | 7,558 | 7,897 | 7,897 | 7,897 | - | 0% |
| 510050 | Mileage Reimbursement | 170 | 400 | 400 | 400 | - | 0% |
| 510200 | Postage | 3,854 | 6,074 | 6,074 | 6,074 | - | 0% |
| 510210 | Publications/Subscriptions | 440 | 850 | 850 | 850 | - | 0% |
| 510220 | Memberships/Dues | 1,974 | 2,300 | 2,300 | 2,300 | - | 0% |
| 520000 | Maintenance Agreements | - | 30 | 30 | 30 | - | 0% |
| 520030 | Advertising/Promotions | 2,202 | 9,665 | 9,665 | 9,665 | - | 0% |
| 520040 | Contracts/Professional Services | 298,005 | 15,284 | 75,284 | 15,284 | (60,000) | (80%) |
| | Total Maintenance and Operations | 318,024 | 46,500 | 106,500 | 46,500 | (60,000) | (56%) |

**COMMUNITY DEVELOPMENT
PLANNING SERVICES**

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-------------|
| 550020 | Information Tech. Equip Maintenance | 55,096 | 55,096 | 61,399 | 61,399 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 5,843 | 5,843 | 7,234 | 7,234 | - | 0% |
| 550050 | Workers' Compensation Insurance | 7,327 | 7,327 | 6,070 | 6,070 | - | 0% |
| 550060 | Liability Insurance | 22,201 | 22,201 | 20,881 | 20,881 | - | 0% |
| 550080 | Building Occupancy | 17,880 | 17,880 | 12,229 | 12,229 | - | 0% |
| 550090 | Major Facilities Repair | 236 | 236 | 216 | 216 | - | 0% |
| 550110 | City Facility Sewer Fee | 391 | 391 | 512 | 512 | - | 0% |
| 550120 | Overhead | 66,508 | 66,508 | 76,942 | 76,942 | - | 0% |
| Total Internal Service Fund Allocations | | 175,482 | 175,482 | 185,483 | 185,483 | - | 0% |
| Total Capital Outlay | | - | - | - | - | - | 0% |
| TOTAL | | 1,576,733 | 1,294,379 | 1,364,380 | 1,354,801 | (9,579) | (1%) |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|-----------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| General Fund | 1,576,733 | 1,294,379 | 1,364,380 | 1,354,801 | (9,579) | (1%) |
| TOTAL | 1,576,733 | 1,294,379 | 1,364,380 | 1,354,801 | (9,579) | 3% |

* Excludes carryover funding of \$312,230

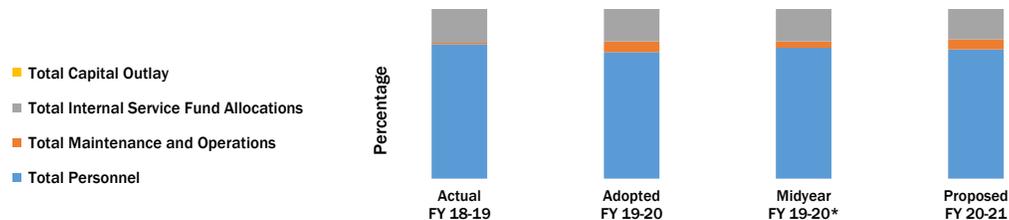
COMMUNITY DEVELOPMENT BUILDING SERVICES

Purpose: The Building Services division of the Community Development department is charged with the plan checking, permitting, and inspection of all private construction within the City. The Building Services division is also in charge of code enforcement of the City's Municipal Code. These tasks are accomplished using both active and interactive methods, with the goal of constantly improving the safety and livability of our neighborhoods. The tide of construction activity in the City rises and falls in an ongoing cycle. The Building Services division staff is committed to the mission of providing efficient, cost-conscious service to all areas of operation. The Building Services division is dedicated to supporting the City's mission, core values, and strategic plan goals.

| <i>Operating Expenses</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease | |
|---------------------------|---|------------------|------------------|------------------|------------------|-----------------------|-----------|
| | | Actual | Adopted | Midyear | Adopted | | |
| 500000 | Full-Time Salaries | 1,063,321 | 1,067,831 | 1,067,831 | 1,084,152 | 16,321 | 2% |
| 500010 | Part-Time Salaries | 31,924 | 24,622 | 24,622 | 24,622 | - | 0% |
| 500020 | Overtime | 21,179 | 23,000 | 23,000 | 23,000 | - | 0% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 77,345 | 30,947 | 30,947 | 29,192 | (1,755) | (6%) |
| 500110 | Car Allowance | 1,162 | 2,250 | 2,250 | 2,250 | - | 0% |
| 500120 | Other Pay | 22,155 | 7,232 | 7,232 | 7,232 | - | 0% |
| 500130 | Sick Leave Bonus | 225 | 225 | 225 | 225 | - | 0% |
| 500140 | Standby Bonus | 7,822 | 5,200 | 5,200 | 7,800 | 2,600 | 50% |
| 500150 | Cell Phone Allowance | 1,442 | 1,590 | 1,590 | 1,590 | - | 0% |
| 501020 | FICA | 72,237 | 69,840 | 69,840 | 71,514 | 1,674 | 2% |
| 501030 | Life Insurance | 2,686 | 1,890 | 1,890 | 1,891 | 1 | 0% |
| 501050 | Medical Insurance | 139,066 | 143,925 | 143,925 | 144,232 | 307 | 0% |
| 501060 | Medicare | 17,756 | 16,794 | 16,794 | 17,211 | 417 | 2% |
| 501070 | Psychological Insurance | 38 | 46 | 46 | 46 | - | 0% |
| 501080 | Pension (Employer Share) | 59,428 | 60,368 | 60,368 | 66,018 | 5,650 | 9% |
| 501085 | Pension (Unfunded Liability) | 148,636 | 148,368 | 148,368 | 228,341 | 79,973 | 54% |
| 501090 | Pension (Employee Share) | 37,675 | 39,304 | 39,304 | 39,845 | 541 | 1% |
| 501095 | Other Post Employment Benefits (OPEB) | 45,910 | 47,018 | 47,018 | 47,712 | 694 | 1% |
| 501110 | Unemployment | 3,597 | 3,588 | 3,588 | 3,587 | (1) | 0% |
| | Total Personnel | 1,753,604 | 1,694,038 | 1,694,038 | 1,800,460 | 106,422 | 6% |
| 510000 | Uniforms/Clothing/Personal Supplies | 1,715 | 2,250 | 2,250 | 2,250 | - | 0% |
| 510010 | Office Supplies | 4,265 | 4,370 | 4,370 | 4,370 | - | 0% |
| 510020 | Special Departmental Supplies | 815 | 3,200 | 3,200 | 3,200 | - | 0% |
| 510040 | Training/Meetings/Conferences | 7,023 | 6,047 | 6,047 | 6,047 | - | 0% |
| 510050 | Mileage Reimbursement | 108 | 500 | 500 | 500 | - | 0% |
| 510200 | Postage | - | 380 | 380 | 380 | - | 0% |

**COMMUNITY DEVELOPMENT
BUILDING SERVICES**

| <i>Operating Expenses</i> C.D. Building Services | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Adopted | Increase/ Decrease | |
|---|-------------------------------------|--------------------|---------------------|----------------------|---------------------|-----------------------|------------|
| 510210 | Publications/Subscriptions | 1,391 | 3,950 | 3,950 | 3,950 | - | 0% |
| 510220 | Memberships/Dues | 365 | 1,240 | 1,240 | 1,240 | - | 0% |
| 520000 | Maintenance Agreements | - | 300 | 300 | 300 | - | 0% |
| 520010 | Maintenance/Repair | - | 500 | 500 | 500 | - | 0% |
| 520040 | Contracts/Professional Services | 2,644 | 119,653 | 59,653 | 119,653 | 60,000 | 101% |
| Total Maintenance and Operations | | 18,326 | 142,390 | 82,390 | 142,390 | 60,000 | 73% |
| 550000 | Vehicle Maintenance | 37,045 | 37,045 | 36,608 | 36,608 | - | 0% |
| 550010 | Vehicle Equipment Replacement | 19,226 | 13,302 | 12,134 | 12,134 | - | 0% |
| 550020 | Information Tech. Equip Maintenance | 107,493 | 107,493 | 106,345 | 106,345 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 10,957 | 10,957 | 12,057 | 12,057 | - | 0% |
| 550050 | Workers' Compensation Insurance | 12,625 | 12,625 | 9,909 | 9,909 | - | 0% |
| 550060 | Liability Insurance | 34,939 | 34,939 | 34,729 | 34,729 | - | 0% |
| 550080 | Building Occupancy | 27,418 | 27,418 | 20,543 | 20,543 | - | 0% |
| 550090 | Major Facilities Repair | 346 | 346 | 362 | 362 | - | 0% |
| 550110 | City Facility Sewer Fee | 156 | 156 | 197 | 197 | - | 0% |
| 550120 | Overhead | 192,598 | 192,598 | 187,178 | 187,178 | - | 0% |
| Total Internal Service Fund Allocations | | 442,803 | 436,879 | 420,062 | 420,062 | - | 0% |
| Total Capital Outlay | | - | - | - | - | - | 0% |
| TOTAL | | 2,214,733 | 2,273,307 | 2,196,490 | 2,362,912 | 166,422 | 8% |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|-----------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| General Fund | 2,214,733 | 2,273,307 | 2,196,490 | 2,362,912 | 166,422 | 8% |
| TOTAL | 2,214,733 | 2,273,307 | 2,196,490 | 2,362,912 | 166,422 | 3% |

COMMUNITY DEVELOPMENT

Core Service Activities

| | | | | |
|-----------------|-------------------|--------------|---------------------------|---------------|
| Adopted | FY 2019-20 | (75%) | Total Staff Hours: | 28,080 |
| Proposed | FY 2020-21 | (75%) | Total Staff Hours: | 28,080 |

Planning Services

- Issue 40 administrative decisions on 2 to 3 unit residential applications, with 100% completed within 45 days.
- Render an administrative decision for 10 modifications within 21 days of submittal of an application.
- Complete the processing of 15 applications requiring approval of the Planning Commission, Harbor Commission, and City Council.
- Process 10 applications requiring Historic Preservation Commission consideration.
- Complete 2 zoning amendments.
- Conduct 30 final inspections for development projects within 48 hours of the request for inspection.
- Perform 350 reviews of development plans submitted for plan check, 280 (80%) completed within 4 weeks and 70 (20%) completed within 6 weeks.
- Issue 40 temporary use permits.
- Complete 15 zoning letters.
- Process 25 entertainment permits, including new and renewals.
- Monitor and process 21 massage business registrations.
- Provide staff access to continuing education seminars and certifications.

Building Services

- Complete an average of 70 counter requests daily for a total of 16,380.
- Perform 11,000 annual Building Services division inspections within 48 hours of request for inspection.
- Issue 3,000 building permits.
- Complete 1,900 Building Services division plan checks.
- Provide 800 Residential Building reports within 3 business days of request for report.
- Issue citations for non-compliance in code enforcement cases.
- Issue 40 Stop Work Orders for construction being performed without a permit.
- Conduct investigations on 225 new Code Enforcement cases.
- Assist investigations related to businesses with expired business licenses and businesses operating without a license.
- Respond to 250 calls for service regarding the use of motorized leaf blowers.
- Provide staff access to continuing education seminars and certifications.

COMMUNITY DEVELOPMENT

Key Projects and Assignments

| | | | |
|-----------------|-------------------|---------------------------------|--------------|
| Adopted | FY 2019-20 | (15%) Total Staff Hours: | 5,616 |
| Proposed | FY 2020-21 | (15%) Total Staff Hours: | 5,616 |

Planning Services

| | Hours |
|---|--------------|
| • Coordinate an update to the City's General Plan including facilitation of monthly public meetings of a General Plan Advisory Committee, conducting public workshops, processing an EIR, with formalization of recommendations and amendments through June 2021. | 1,000 |
| • Begin work on the Housing Element Update and RHNA allocation. | 600 |
| • Issue Request for Proposals and manage consultant contracts for the Housing Element Update and Residential Design Guidelines Update approved through the SB2 Grant funding. | 216 |
| • Coordinate the plan check submittal of first phase of the Galleria Redevelopment Project. | 250 |
| • Participate in all land use and urban design aspects of Artesia and Aviation Corridors revitalization through June 2021. | 150 |
| • Monitor and research State housing bills that may impact the City. | 50 |
| • Process major projects requiring environmental review including 100 block of N. Catalina Avenue Project and Beach Cities Health District Healthy Living Campus project. | 750 |

Building Services

| | |
|---|-----|
| • Plan check and permitting of the Galleria Redevelopment Project through June 2021. | 750 |
| • Conduct inspections for the Legado Mixed-Use and Hotel Renovation Project comprising of 115 residential units, 20,000-square feet of commercial space, and renovation of the existing hotel building through June 2021. | 350 |
| • Plan check and permitting of 36-unit residential condominium project on 190 th Street and Fisk Lane. | 500 |
| • Coordinate with the City Attorney's office in the criminal prosecution of code enforcement cases through June 2021. | 250 |
| • Coordinate the Tyler MUNIS Building Permits Re-implementation include activating the Code Enforcement module, citizen self-service portal, Building Inspector remote access | 750 |

COMMUNITY DEVELOPMENT

Customer Service and Referrals

| | | | | |
|-----------------|-------------------|--------------|---------------------------|--------------|
| Adopted | FY 2019-20 | (10%) | Total Staff Hours: | 3,744 |
| Proposed | FY 2020-21 | (10%) | Total Staff Hours: | 3,744 |

- Respond to approximately 4,500 public counter information inquiries and 6,000 phone calls about zoning, projects and planning applications.
- Continue expediting plan check for projects involving additions of 500 square feet or less by implementing a policy for a 3-day turnaround for such projects.
- Monitor and track resident requests, complaints, and feedback (averaging approximately 400+ per year) through internal files and via the online Comcate "Customer Service Center" software system.
- Compile data for 50 public records requests.
- Schedule and conduct annual departmental review and discussion of telephone and counter protocol and procedures, as well as customer service standards and expectations.

Building Services

- Respond to 90 City Council and City Attorney referrals annually.
- Monitor and track resident requests, complaints, and feedback (averaging approximately 400+ per year) through internal files and via the online Comcate "Customer Service Center" software system.
- Schedule and conduct an annual departmental review and discussion of telephone and counter protocol and procedures, as well as customer service standards and expectations.
- Respond to approximately 150 inquiries at the counter regarding Code Enforcement operations and ordinances.
- Respond to approximately 2,500 phone inquiries about Code Enforcement related issues.
- Develop and implement online portal for Tyler MUNIS to streamline permitting and Code Enforcement functions.

COMMUNITY DEVELOPMENT

Selected Performance Measures

| <i>Planning Services</i> | <i>Actual FY 2018-19</i> | <i>Estimated FY 2019-20</i> | <i>Proposed FY 2020-21</i> |
|---|-------------------------------------|--|---------------------------------------|
| Process major development projects requiring land use approvals and environmental review | 1 | 3 | 2 |
| Render administrative decisions for 2-3 unit condominiums, Modifications, Temporary Use Permits, and Administrative Use Permits | 121 | 125 | 125 |
| Perform plan check review | 448 | 350 | 350 |
| Provide over-the-counter consultation to residents regarding zoning and land | 4,800 | 4,500 | 4,500 |

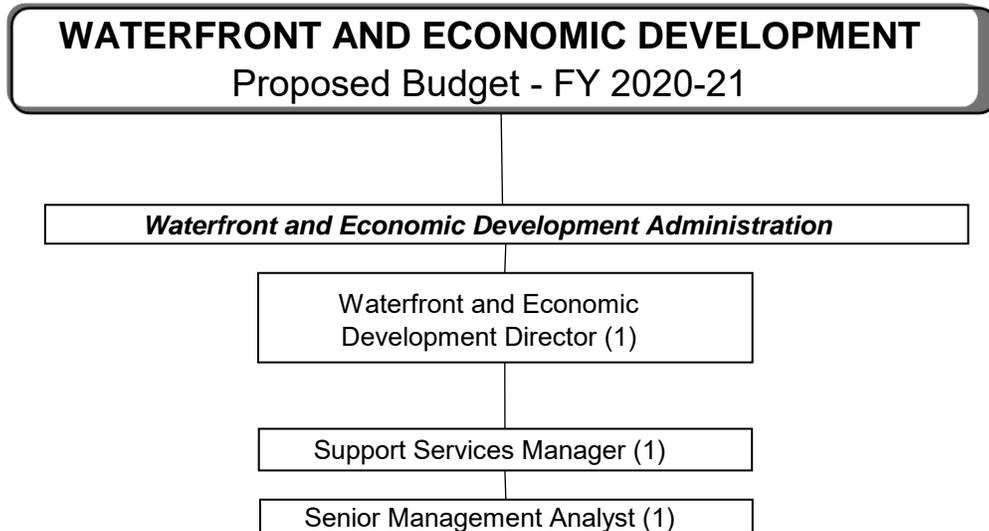
| <i>Building Services</i> | <i>Actual FY 2018-19</i> | <i>Estimated FY 2019-20</i> | <i>Proposed FY2020-21</i> |
|---|-------------------------------------|--|--------------------------------------|
| Issue building permits | 3,154 | 3,000 | 3,000 |
| Conduct building inspections | 11,776 | 11,000 | 11,000 |
| Perform plan check review | 2,225 | 1,750 | 1,900 |
| Respond to and investigate reported code violations | 1,032 | 1,000 | 1,000 |



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WATERFRONT AND ECONOMIC DEVELOPMENT

Mission Statement: *To improve the quality of life for residents, businesses and visitors of Redondo Beach by facilitating business development opportunities, efficiently managing the City's Waterfront, and working with the business community to consistently improve the core commercial areas within the City.*



SUMMARY OF PERSONNEL
Proposed Budget - FY 2020-21

WATERFRONT AND ECONOMIC DEVELOPMENT

| | |
|-------------|--|
| 1.00 | Waterfront and Economic Development Director |
| 1.00 | Support Services Manager |
| <u>1.00</u> | Senior Management Analyst |
| 3.00 | |

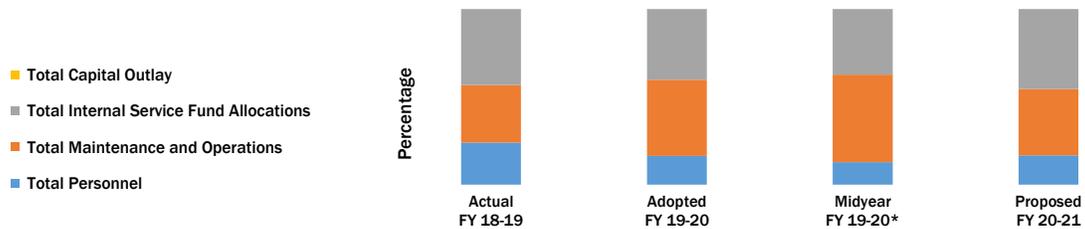
TOTAL PERSONNEL: 3.00

WATERFRONT AND ECONOMIC DEVELOPMENT

| <i>Operating Expenses</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease | |
|---------------------------|---|------------------|------------------|------------------|------------------|-----------------------|--------------|
| | | Actual | Adopted | Midyear | Proposed | | |
| 500000 | Full-Time Salaries | 403,825 | 429,250 | 429,250 | 380,930 | (48,320) | (11%) |
| 500020 | Overtime | 704 | 5,000 | 5,000 | 5,000 | - | 0% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 3,486 | 12,064 | 12,064 | 12,307 | 243 | 2% |
| 500100 | Personnel Adjustments | - | (89,494) | (89,494) | - | 89,494 | (100%) |
| 500110 | Car Allowance | 4,513 | 4,500 | 4,500 | 4,500 | - | 0% |
| 500120 | Other Pay | 48,887 | 49,352 | 49,352 | 49,541 | 189 | 0% |
| 500150 | Cell Phone Allowance | 662 | 660 | 660 | 660 | - | 0% |
| 501020 | FICA | 25,175 | 26,080 | 26,080 | 23,209 | (2,871) | (11%) |
| 501030 | Life Insurance | 802 | 809 | 809 | 695 | (114) | (14%) |
| 501050 | Medical Insurance | 44,679 | 45,225 | 45,225 | 34,574 | (10,651) | (24%) |
| 501060 | Medicare | 7,195 | 7,352 | 7,352 | 6,603 | (749) | (10%) |
| 501070 | Psychological Insurance | 17 | 16 | 16 | 12 | (4) | (25%) |
| 501075 | GASB 68 Pension Expense | 191,566 | - | - | - | - | 0% |
| 501076 | GASB 75 OPEB Expense | (19,398) | - | - | - | - | 0% |
| 501080 | Pension (Employer Share) | 21,632 | 24,076 | 24,076 | 27,665 | 3,589 | 15% |
| 501085 | Pension (Unfunded Liability) | 61,179 | 59,171 | 59,171 | 79,761 | 20,590 | 35% |
| 501090 | Pension (Employee Share) | 11,580 | 11,772 | 11,772 | 7,721 | (4,051) | (34%) |
| 501095 | Other Post Employment Benefits (OPEB) | 18,378 | 18,794 | 18,794 | 16,666 | (2,128) | (11%) |
| 501110 | Unemployment | 1,231 | 1,248 | 1,248 | 936 | (312) | (25%) |
| | Total Personnel | 826,113 | 605,875 | 605,875 | 650,780 | 44,905 | 7% |
| 510010 | Office Supplies | 1,386 | 3,950 | 3,950 | 3,950 | - | 0% |
| 510020 | Special Departmental Supplies | 148,494 | 171,600 | 171,600 | 171,600 | - | 0% |
| 510040 | Training/Meetings/Conferences | 11,680 | 25,228 | 25,228 | 25,228 | - | 0% |
| 510050 | Mileage Reimbursement | 73 | 800 | 800 | 800 | - | 0% |
| 510200 | Postage | 743 | 1,350 | 1,350 | 1,350 | - | 0% |
| 510210 | Publications/Subscriptions | 10 | 1,180 | 1,180 | 1,180 | - | 0% |
| 510220 | Memberships/Dues | 68,240 | 65,320 | 65,320 | 65,320 | - | 0% |
| 510640 | Utilities - Water | 13,029 | 15,000 | 15,000 | 15,000 | - | 0% |
| 520000 | Maintenance Agreements | 57,518 | 52,000 | 52,000 | 52,000 | - | 0% |
| 520010 | Maintenance/Repair | 13,030 | 25,000 | 25,000 | 25,000 | - | 0% |
| 520030 | Advertising/Promotions | 2,200 | 10,000 | 10,000 | 10,000 | - | 0% |
| 520040 | Contracts/Professional Services | 762,534 | 828,701 | 1,578,701 | 678,701 | (900,000) | (57%) |
| 540010 | Principal Payments | - | 369,492 | 369,492 | 369,492 | - | 0% |
| 540020 | Interest Expense | 46,341 | 46,341 | 46,341 | 46,341 | - | 0% |
| | Total Maintenance and Operations | 1,125,278 | 1,615,962 | 2,365,962 | 1,465,962 | (900,000) | (31%) |

WATERFRONT AND ECONOMIC DEVELOPMENT

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|--------------|
| 550020 | Information Tech. Equip Maintenance | 34,436 | 34,436 | 34,110 | 34,110 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 5,496 | 5,496 | 5,864 | 5,864 | - | 0% |
| 550050 | Workers' Compensation Insurance | 6,419 | 6,419 | 4,052 | 4,052 | - | 0% |
| 550060 | Liability Insurance | 1,035,577 | 1,035,577 | 1,303,373 | 1,303,373 | - | 0% |
| 550080 | Building Occupancy | 15,976 | 15,976 | 12,206 | 12,206 | - | 0% |
| 550090 | Major Facilities Repair | 38,301 | 38,301 | 39,404 | 39,404 | - | 0% |
| 550110 | City Facility Sewer Fee | 162 | 162 | 210 | 210 | - | 0% |
| 550120 | Overhead | 356,549 | 356,549 | 374,077 | 374,077 | - | 0% |
| Total Internal Service Fund Allocations | | 1,492,916 | 1,492,916 | 1,773,296 | 1,773,296 | - | 0% |
| Total Capital Outlay | | - | - | - | - | - | 0% |
| TOTAL | | 3,444,307 | 3,714,753 | 4,745,133 | 3,890,038 | (855,095) | (18%) |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|-------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|--------------|
| General Fund | 482,271 | 585,314 | 596,037 | 451,215 | (144,822) | (24%) |
| Harbor Tidelands | 1,351,138 | 1,615,190 | 1,755,779 | 1,775,637 | 19,858 | 1% |
| Harbor Uplands | 1,560,665 | 1,462,045 | 2,341,473 | 1,611,342 | (730,131) | (31%) |
| Community Financing Authority | 50,233 | 52,204 | 51,844 | 51,844 | - | 0% |
| TOTAL | 3,444,307 | 3,714,753 | 4,745,133 | 3,890,038 | (855,095) | (18%) |

* Excludes carryover funding of \$574,557

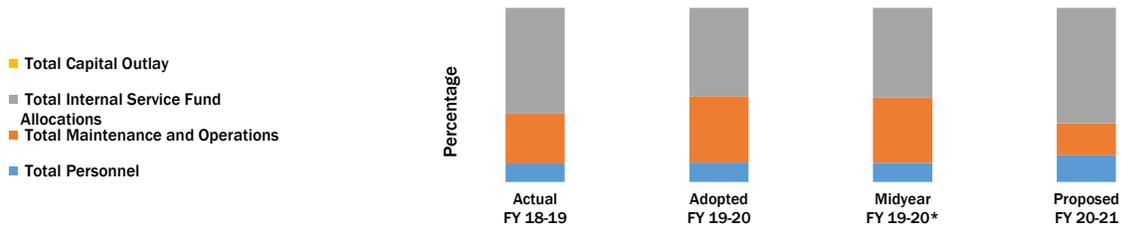
WATERFRONT AND ECONOMIC DEVELOPMENT WATERFRONT

Purpose: The Waterfront division represents the City as landlord in the administration of twelve long-term ground leases with the private sector for the use and development of Harbor resources. The division helps coordinate activities in the Harbor for Public Works, Fire (Harbor Patrol), Recreation (Seaside Lagoon), and Police. The overall program goal is to manage the Harbor enterprise efficiently so that it remains financially self-sufficient and provides recreational, business, and employment opportunities for the area's residents and visitors.

| <i>Operating Expenses</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease | |
|---------------------------|---|----------------|----------------|----------------|---------------|-----------------------|--------------|
| | | Actual | Adopted | Midyear | Proposed | | |
| 500000 | Full-Time Salaries | 38,727 | 43,560 | 43,560 | 46,287 | 2,727 | 6% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 1,185 | 1,360 | 1,360 | 1,433 | 73 | 5% |
| 500110 | Car Allowance | - | 450 | 450 | 450 | - | 0% |
| 500120 | Other Pay | 3,541 | 3,836 | 3,836 | 3,851 | 15 | 0% |
| 500150 | Cell Phone Allowance | - | 66 | 66 | 66 | - | 0% |
| 501020 | FICA | 2,683 | 2,694 | 2,694 | 2,907 | 213 | 8% |
| 501030 | Life Insurance | 72 | 92 | 92 | 94 | 2 | 2% |
| 501050 | Medical Insurance | 3,274 | 4,543 | 4,543 | 4,732 | 189 | 4% |
| 501060 | Medicare | 629 | 755 | 755 | 796 | 41 | 5% |
| 501070 | Psychological Insurance | 1 | 4 | 4 | 4 | - | 0% |
| 501080 | Pension (Employer Share) | 623 | 3,528 | 3,528 | 4,302 | 774 | 22% |
| 501085 | Pension (Unfunded Liability) | 1,602 | 8,670 | 8,670 | 9,694 | 1,024 | 12% |
| 501090 | Pension (Employee Share) | 2,584 | - | - | - | - | 0% |
| 501095 | Other Post Employment Benefits (OPEB) | 1,629 | 1,905 | 1,905 | 2,025 | 120 | 6% |
| 501110 | Unemployment | 106 | 124 | 124 | 124 | - | 0% |
| | Total Personnel | 56,656 | 71,587 | 71,587 | 76,765 | 5,178 | 7% |
| 510010 | Office Supplies | 64 | 450 | 450 | 450 | - | 0% |
| 510020 | Special Departmental Supplies | 14 | 10,600 | 10,600 | 10,600 | - | 0% |
| 510040 | Training/Meetings/Conferences | 11,576 | 12,268 | 12,268 | 12,268 | - | 0% |
| 510050 | Mileage Reimbursement | 73 | 400 | 400 | 400 | - | 0% |
| 510200 | Postage | 291 | 350 | 350 | 350 | - | 0% |
| 510210 | Publications/Subscriptions | - | 130 | 130 | 130 | - | 0% |
| 510220 | Memberships/Dues | 375 | 3,320 | 3,320 | 3,320 | - | 0% |
| 510640 | Utilities - Water | 13,029 | 15,000 | 15,000 | 15,000 | - | 0% |
| 520040 | Contracts/Professional Services | 127,013 | 200,000 | 200,000 | 50,000 | (150,000) | (75%) |
| | Total Maintenance and Operations | 152,435 | 242,518 | 242,518 | 92,518 | (150,000) | (62%) |

WATERFRONT AND ECONOMIC DEVELOPMENT WATERFRONT

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|---------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|--------------|
| 550050 | Workers' Compensation Insurance | 465 | 465 | 352 | 352 | - | 0% |
| 550060 | Liability Insurance | 14,084 | 14,084 | 14,513 | 14,513 | - | 0% |
| 550090 | Major Facilities Repair | 1,242 | 1,242 | 1,278 | 1,278 | - | 0% |
| 550110 | City Facility Sewer Fee | 14 | 14 | 18 | 18 | - | 0% |
| 550120 | Overhead | 307,608 | 307,608 | 317,615 | 317,615 | - | 0% |
| Total Internal Service Fund Allocations | | 323,413 | 323,413 | 333,776 | 333,776 | - | 0% |
| Total Capital Outlay | | - | - | - | - | - | 0% |
| TOTAL | | 532,504 | 637,518 | 647,881 | 503,059 | (144,822) | (22%) |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|-------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|--------------|
| General Fund | 482,271 | 585,314 | 596,037 | 451,215 | (144,822) | (24%) |
| Community Financing Authority | 50,233 | 52,204 | 51,844 | 51,844 | - | 0% |
| TOTAL | 532,504 | 637,518 | 647,881 | 503,059 | (144,822) | 3% |

* Excludes carryover funding of \$165,574

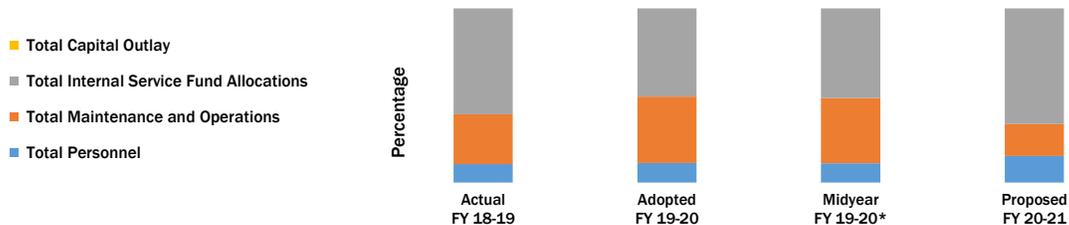
WATERFRONT AND ECONOMIC DEVELOPMENT ECONOMIC DEVELOPMENT

Purpose: The Economic Development program works with the business community to foster a positive atmosphere for businesses in Redondo Beach. Department personnel are involved with the various business associations within the City to keep abreast of each area's needs. The department endeavors to retain and attract businesses that will offer quality employment to local residents and to ensure the continued success of the City's core commercial areas.

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|---------------------------|---|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| 500000 | Full-Time Salaries | 365,098 | 385,690 | 385,690 | 334,643 | (51,047) | (13%) |
| 500020 | Overtime | 704 | 5,000 | 5,000 | 5,000 | - | 0% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 2,301 | 10,704 | 10,704 | 10,874 | 170 | 2% |
| 500100 | Personnel Adjustments | - | (89,494) | (89,494) | - | 89,494 | (100%) |
| 500110 | Car Allowance | 4,513 | 4,050 | 4,050 | 4,050 | - | 0% |
| 500120 | Other Pay | 45,346 | 45,516 | 45,516 | 45,690 | 174 | 0% |
| 500150 | Cell Phone Allowance | 662 | 594 | 594 | 594 | - | 0% |
| 501020 | FICA | 22,492 | 23,386 | 23,386 | 20,302 | (3,084) | (13%) |
| 501030 | Life Insurance | 730 | 717 | 717 | 601 | (116) | (16%) |
| 501050 | Medical Insurance | 41,405 | 40,682 | 40,682 | 29,842 | (10,840) | (27%) |
| 501060 | Medicare | 6,566 | 6,597 | 6,597 | 5,807 | (790) | (12%) |
| 501070 | Psychological Insurance | 16 | 12 | 12 | 8 | (4) | (33%) |
| 501075 | GASB 68 Pension Expense | 191,566 | - | - | - | - | 0% |
| 501076 | GASB 75 OPEB Expense | (19,398) | - | - | - | - | 0% |
| 501080 | Pension (Employer Share) | 21,009 | 20,548 | 20,548 | 23,363 | 2,815 | 14% |
| 501085 | Pension (Unfunded Liability) | 59,577 | 50,501 | 50,501 | 70,067 | 19,566 | 39% |
| 501090 | Pension (Employee Share) | 8,996 | 11,772 | 11,772 | 7,721 | (4,051) | (34%) |
| 501095 | Other Post Employment Benefits (OPEB) | 16,749 | 16,889 | 16,889 | 14,641 | (2,248) | (13%) |
| 501110 | Unemployment | 1,125 | 1,124 | 1,124 | 812 | (312) | (28%) |
| | Total Personnel | 769,457 | 534,288 | 534,288 | 574,015 | 39,727 | 7% |
| 510010 | Office Supplies | 1,322 | 3,500 | 3,500 | 3,500 | - | 0% |
| 510020 | Special Departmental Supplies | 148,480 | 161,000 | 161,000 | 161,000 | - | 0% |
| 510040 | Training/Meetings/Conferences | 104 | 12,960 | 12,960 | 12,960 | - | 0% |
| 510050 | Mileage Reimbursement | - | 400 | 400 | 400 | - | 0% |
| 510200 | Postage | 452 | 1,000 | 1,000 | 1,000 | - | 0% |
| 510210 | Publications/Subscriptions | 10 | 1,050 | 1,050 | 1,050 | - | 0% |
| 510220 | Memberships/Dues | 67,865 | 62,000 | 62,000 | 62,000 | - | 0% |

WATERFRONT AND ECONOMIC DEVELOPMENT ECONOMIC DEVELOPMENT

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|--------------|
| 520000 | Maintenance Agreements | 57,518 | 52,000 | 52,000 | 52,000 | - | 0% |
| 520010 | Maintenance/Repair | 13,030 | 25,000 | 25,000 | 25,000 | - | 0% |
| 520030 | Advertising/Promotions | 2,200 | 10,000 | 10,000 | 10,000 | - | 0% |
| 520040 | Contracts/Professional Services | 635,521 | 628,701 | 1,378,701 | 628,701 | (750,000) | (54%) |
| 540010 | Principal Payments | - | 369,492 | 369,492 | 369,492 | - | 0% |
| 540020 | Interest Expense | 46,341 | 46,341 | 46,341 | 46,341 | - | 0% |
| Total Maintenance and Operations | | 972,843 | 1,373,444 | 2,123,444 | 1,373,444 | (750,000) | (35%) |
| 550020 | Information Tech. Equip Maintenance | 34,436 | 34,436 | 34,110 | 34,110 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 5,496 | 5,496 | 5,864 | 5,864 | - | 0% |
| 550050 | Workers' Compensation Insurance | 5,954 | 5,954 | 3,700 | 3,700 | - | 0% |
| 550060 | Liability Insurance | 1,021,493 | 1,021,493 | 1,288,860 | 1,288,860 | - | 0% |
| 550080 | Building Occupancy | 15,976 | 15,976 | 12,206 | 12,206 | - | 0% |
| 550090 | Major Facilities Repair | 37,059 | 37,059 | 38,126 | 38,126 | - | 0% |
| 550110 | City Facility Sewer Fee | 148 | 148 | 192 | 192 | - | 0% |
| 550120 | Overhead | 48,941 | 48,941 | 56,462 | 56,462 | - | 0% |
| Total Internal Service Fund Allocations | | 1,169,503 | 1,169,503 | 1,439,520 | 1,439,520 | - | 0% |
| Total Capital Outlay | | - | - | - | - | - | 0% |
| TOTAL | | 2,911,803 | 3,077,235 | 4,097,252 | 3,386,979 | (710,273) | (17%) |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|-----------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| Harbor Tidelands | 1,351,138 | 1,615,190 | 1,755,779 | 1,775,637 | 19,858 | 1% |
| Harbor Uplands | 1,560,665 | 1,462,045 | 2,341,473 | 1,611,342 | (730,131) | (31%) |
| TOTAL | 2,911,803 | 3,077,235 | 4,097,252 | 3,386,979 | (710,273) | 3% |

* Excludes carryover funding of \$408,983 319

WATERFRONT AND ECONOMIC DEVELOPMENT

Core Service Activities

| | | | | |
|----------|------------|-------|--------------------|-------|
| Adopted | FY 2019-20 | (48%) | Total Staff Hours: | 2,995 |
| Proposed | FY 2020-21 | (43%) | Total Staff Hours: | 2,680 |

Waterfront

- Monitor City operations within King Harbor: Approximately 1,400 slips and 60 businesses.
- Manage the terms and conditions of 12 master ground leases between the City and private businesses, including conducting audits of two (2) leaseholds on an annual basis.
- Monitor and coordinate efforts between Police, Fire, Community Services, and Public Works for services funded by Harbor Tidelands and Harbor Uplands funds.
- Assist with planning and oversight of Capital Improvement Projects.
- Assist with the processing of film application requests.
- Oversee administration and distribution of boat hoist coupon books.
- Process master leases and subleases and any related amendments including extensions for consideration by the City Council.
- Monitor use of 20 storage spaces at the Pier.
- Coordinate and attend Harbor Commission meetings and present department-related items before other boards and commissions.
- Research and assist with grant application packages for Waterfront improvements.
- Maintain and update Waterfront and Economic Development department City web pages.
- Perform property inspections and address findings with tenants.
- Oversee Waterfront property management operations, including billing, collection, reporting of rents, storage fees, and sanitation district fees as well as maintenance for Waterfront leaseholds.
- Compile and transmit base data for dues calculations to the lessee associations in the Harbor Enterprise (Pier Association and King Harbor Association).
- As a member of the Pier Association and King Harbor Association, take a leadership role in meetings and promotional events.
- Verify and process all vendor invoices through the MUNIS financial system.
- Monitor Harbor Tidelands and Harbor Uplands funds and verify expenditures are consistent with the City's Tidelands Trust Agreement.
- Attend monthly Pier merchant meetings.
- Process Pier Entertainer Permits.

Economic Development

- Provide support and assistance to various City business organizations including the Riviera Village Association, the North Redondo Beach Business Association, the Pier Association, and the King Harbor Association.
- Assist businesses looking to establish or relocate to Redondo Beach.
- Manage the annual renewal of the Riviera Village Business Improvement District and coordinate joint activities and new design efforts.
- Verify and process all vendor invoices through the MUNIS financial system.
- Utilize web-based and social media applications as tools for communications with the public and to inform the public about events and emerging activities.
- Maintain and update (as necessary) the Economic Development division web pages.
- Attend and participate in meetings of the Tourism Marketing District with local hoteliers.

WATERFRONT AND ECONOMIC DEVELOPMENT

Community Financing Authority

- Oversee regular payments on the loan for the Kincaid's building.

Key Projects and Assignments

Adopted FY 2019-20 (42%) Total Staff Hours: 2,621
Proposed FY 2020-21 (47%) Total Staff Hours: 2,936

| | Hours |
|---|--------------|
| • Manage grant applications and complete the Storefront Improvement Grant Program for the Artesia/Aviation Commercial Corridor. | 160 |
| • Prepare grant applications and provide financial and technical support for the acquisition of property at AES for parks, open space and wetlands. | 320 |
| • Coordinate with Community Development and the prospective purchaser of the AES property on development plans for the site. | 200 |
| • Maintenance and QA/QC audit of lease management software to assist with the administration and operation of City-owned properties in the Harbor. | 240 |
| • Provide litigation support related to the Waterfront Project. | 160 |
| • Explore options to advance waterfront revitalization. | 200 |
| • Conduct additional feasibility analysis for public boat launch facility. | 240 |
| • Work with White Sea Bass Program to explore funding and location options. | 120 |
| • Collaborate with Public Works to initiate new capital improvement projects by June 2021 and complete active projects within specified duration. | 240 |
| • Oversee administration of Riviera Village Business Improvement District (BID) contract and funding through June 2021. | 80 |
| • Provide updates of the City's webpage to support economic development recovery efforts. | 80 |
| • Conduct community outreach to local business community regarding economic development programs. | 300 |
| • Complete the process to establish an Enhanced Infrastructure Financing District to help secure public funds for the acquisition and development of public parkland and recreational amenities on the AES site by June 2021. | 300 |
| • Work with the Pier Association to design webpage and social media content for the Pier. | 120 |
| • Coordinate with Community Services, Public Safety and the various leaseholders in the Harbor on rescheduling the Beachlife Festival. | 80 |
| • Meet with local brokers to discuss opportunities for use of commercial spaces within key corridors of the City. | 96 |

WATERFRONT AND ECONOMIC DEVELOPMENT

Customer Service and Referrals

| | | | | |
|-----------------|-------------------|--------------|---------------------------|------------|
| Adopted | FY 2019-20 | (10%) | Total Staff Hours: | 624 |
| Proposed | FY 2020-21 | (10%) | Total Staff Hours: | 624 |

- Respond within 2 to 3 business days to all inquiries sent through the Comcate "Customer Service Center" system.
- Provide at least 10 hours of relevant training to department staff, including customer service skills.
- Respond within 2 business days to public inquiries and/or complaints related to Pier/Harbor activities.
- Respond to phone calls for information concerning the Pier, Boardwalk or Harbor areas.
- Respond to approximately 15 visitors at public counters each month for information concerning Pier entertainer permits, film permits and Boat Hoist Coupon books.

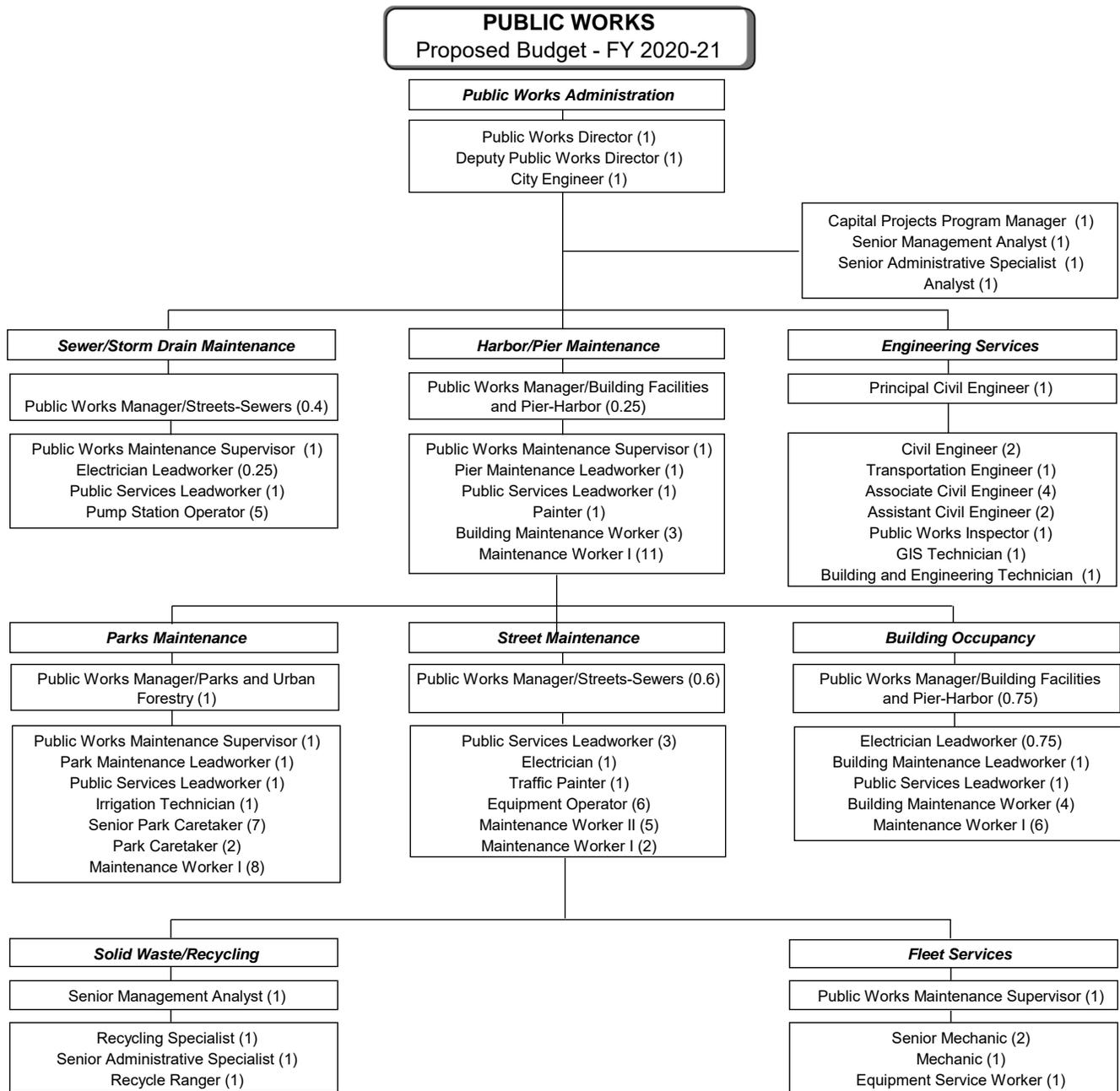
Selected Performance Measures

| <i>Waterfront and Economic Development</i> | <i>Actual FY 2018-19</i> | <i>Estimated FY 2019-20</i> | <i>Proposed FY 2020-21</i> |
|--|-------------------------------------|--|---------------------------------------|
| Audit Leaseholders / Tenants | 1 | 1 | 2 |
| Storefront Improvement Grants Issued to Artesia businesses ¹ | 10 | 12 | 0 |
| Conduct Quality Control Checks on Master Leaseholder Information in Property Management System ² | 0 | 2 | 3 |
| Submit to City Council for consideration lease items (new leases, lease renewals, amendments, assignments, subleases and estoppels) ³ | 3 | 9 | 40 |

1. Storefront Improvement Program has not been proposed for renewal in FY 2020/2021.
2. Visual Lease property management system was implemented in FY 2018/2019. Visual Lease contains lease information on all master leaseholds and those tenants who lease directly with the City.
3. FY 2019/2020 lease items reflect lease assignments, amendments and subleases and do not include new leases or lease renewals. FY 2020/2021 lease numbers assume authorization of a full leasing program.

PUBLIC WORKS

Mission Statement: *The Public Works department is committed to providing the highest quality maintenance, construction, and operations of the public facilities, projects, and programs under its care in the most cost-efficient manner to ensure the satisfaction of the community and maintain a high quality of life in the neighborhoods.*



SUMMARY OF PERSONNEL
Proposed Budget - FY 2020-21
PUBLIC WORKS

Administration

| | |
|-------------|----------------------------------|
| 1.00 | Public Works Director |
| 1.00 | Deputy Public Works Director |
| 1.00 | City Engineer |
| 1.00 | Capital Projects Program Manager |
| 1.00 | Senior Management Analyst |
| 1.00 | Senior Administrative Specialist |
| 1.00 | Analyst |
| <u>1.00</u> | |
| 7.00 | |

Building Occupancy

| | |
|-------------|--|
| 0.75 | Public Works Manager/Building Facilities and Pier-Harbor |
| 0.75 | Electrician Leadworker |
| 1.00 | Building Maintenance Leadworker |
| 1.00 | Public Services Leadworker |
| 4.00 | Building Maintenance Worker |
| 6.00 | Maintenance Worker I |
| <u>6.00</u> | |
| 13.50 | |

Street Maintenance

| | |
|-------------|-------------------------------------|
| 0.60 | Public Works Manager/Streets-Sewers |
| 1.00 | Electrician |
| 3.00 | Public Services Leadworker |
| 1.00 | Traffic Painter |
| 6.00 | Equipment Operator |
| 5.00 | Maintenance Worker II |
| 2.00 | Maintenance Worker I |
| <u>2.00</u> | |
| 18.60 | |

Harbor / Pier Maintenance

| | |
|--------------|--|
| 0.25 | Public Works Manager/Building Facilities and Pier-Harbor |
| 1.00 | Public Works Maintenance Supervisor |
| 1.00 | Pier Maintenance Leadworker |
| 1.00 | Public Services Leadworker |
| 1.00 | Painter |
| 3.00 | Building Maintenance Worker |
| 11.00 | Maintenance Worker I |
| <u>11.00</u> | |
| 18.25 | |

Fleet Services

| | |
|-------------|-------------------------------------|
| 1.00 | Public Works Maintenance Supervisor |
| 2.00 | Senior Mechanic |
| 1.00 | Mechanic |
| 1.00 | Equipment Service Worker |
| <u>1.00</u> | |
| 5.00 | |

Parks Maintenance

| | |
|-------------|---|
| 1.00 | Public Works Manager/Parks and Urban Forestry |
| 1.00 | Public Works Maintenance Supervisor |
| 1.00 | Park Maintenance Leadworker |
| 1.00 | Public Services Leadworker |
| 1.00 | Irrigation Technician |
| 7.00 | Senior Park Caretaker |
| 2.00 | Park Caretaker |
| 8.00 | Maintenance Worker I |
| <u>8.00</u> | |
| 22.00 | |

Sewer / Storm Drain Maintenance

| | |
|-------------|-------------------------------------|
| 0.40 | Public Works Manager/Streets-Sewers |
| 1.00 | Public Works Maintenance Supervisor |
| 0.25 | Electrician Leadworker |
| 1.00 | Public Services Leadworker |
| 5.00 | Pump Station Operator |
| <u>5.00</u> | |
| 7.65 | |

Engineering Services

| | |
|-------------|-------------------------------------|
| 1.00 | Principal Civil Engineer |
| 2.00 | Civil Engineer |
| 1.00 | Transportation Engineer |
| 4.00 | Associate Civil Engineer |
| 2.00 | Assistant Civil Engineer |
| 1.00 | Public Works Inspector |
| 1.00 | GIS Technician |
| 1.00 | Building and Engineering Technician |
| <u>1.00</u> | |
| 13.00 | |

Solid Waste / Recycling

| | |
|-------------|----------------------------------|
| 1.00 | Senior Management Analyst |
| 1.00 | Recycling Specialist |
| 1.00 | Senior Administrative Specialist |
| 1.00 | Recycle Ranger |
| <u>1.00</u> | |
| 4.00 | |

TOTAL PERSONNEL: 109.00

PUBLIC WORKS

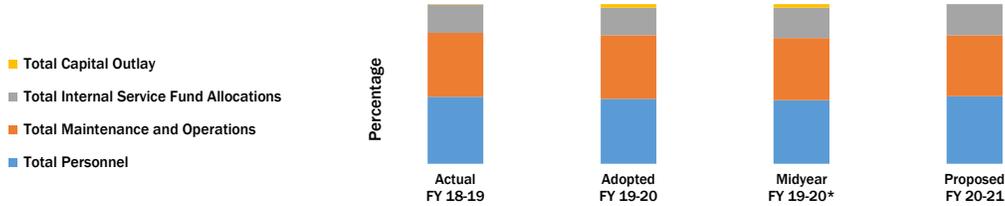
| <i>Operating Expenses</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease | |
|---------------------------|---|-------------------|-------------------|-------------------|-------------------|-----------------------|-----------|
| | | Actual | Adopted | Midyear | Proposed | | |
| 500000 | Full-Time Salaries | 6,691,429 | 7,406,355 | 7,406,355 | 7,438,000 | 31,645 | 0% |
| 500010 | Regular Part Time | 373,222 | 135,952 | 135,952 | 135,952 | - | 0% |
| 500020 | Overtime | 258,384 | 122,386 | 122,386 | 122,386 | - | 0% |
| 500030 | Overtime Special Events | 9,175 | - | - | - | - | 0% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 95,930 | 175,126 | 175,126 | 181,783 | 6,657 | 4% |
| 500100 | Personnel Adjustments | - | (763,503) | (763,503) | (675,000) | 88,503 | (12%) |
| 500110 | Car Allowance | 7,521 | 7,500 | 7,500 | 7,500 | - | 0% |
| 500120 | Other Pay | 90,474 | 96,213 | 96,213 | 93,481 | (2,732) | (3%) |
| 500130 | Sick Leave Bonus | 3,450 | 1,425 | 1,425 | 2,700 | 1,275 | 89% |
| 500140 | Standby Bonus | 71,685 | 72,800 | 72,800 | 72,800 | - | 0% |
| 500150 | Cell Phone Allowance | 11,270 | 11,340 | 11,340 | 10,920 | (420) | (4%) |
| 501020 | FICA | 467,096 | 476,261 | 476,261 | 475,893 | (368) | 0% |
| 501030 | Life Insurance | 14,361 | 15,708 | 15,708 | 15,609 | (99) | (1%) |
| 501050 | Medical Insurance | 1,327,954 | 1,475,308 | 1,475,308 | 1,456,860 | (18,448) | (1%) |
| 501060 | Medicare | 111,448 | 114,174 | 114,174 | 113,704 | (470) | 0% |
| 501070 | Psychological Insurance | 248 | 440 | 440 | 436 | (4) | (1%) |
| 501075 | GASB 68 Pension Expense | 898,123 | - | - | - | - | 0% |
| 501076 | GASB 75 OPEB Expense | 99,547 | - | - | - | - | 0% |
| 501080 | Pension (Employer Share) | 436,321 | 514,542 | 514,542 | 535,822 | 21,280 | 4% |
| 501085 | Pension (Unfunded Liability) | 1,128,890 | 1,264,565 | 1,264,565 | 1,577,299 | 312,734 | 25% |
| 501090 | Pension (Employee Share) | 274,813 | 289,918 | 289,918 | 277,028 | (12,890) | (4%) |
| 501095 | Other Post Employment Benefits (OPEB) | 292,442 | 328,073 | 328,073 | 329,590 | 1,517 | 0% |
| 501110 | Unemployment | 31,364 | 34,008 | 34,008 | 34,008 | - | 0% |
| | Total Personnel | 12,695,147 | 11,778,591 | 11,778,591 | 12,206,771 | 428,180 | 4% |
| 510000 | Uniforms/Clothing/Personal Supplies | 57,054 | 49,240 | 49,240 | 49,240 | - | 0% |
| 510010 | Office Supplies | 20,346 | 20,950 | 20,950 | 20,950 | - | 0% |
| 510020 | Special Departmental Supplies | 1,182,225 | 1,109,276 | 1,109,276 | 1,109,276 | - | 0% |
| 510040 | Training/Meetings/Conferences | 18,455 | 25,569 | 25,569 | 25,569 | - | 0% |
| 510050 | Mileage Reimbursement | 319 | 1,000 | 1,000 | 1,000 | - | 0% |
| 510200 | Postage | 12,215 | 5,225 | 5,225 | 5,225 | - | 0% |
| 510210 | Publications/Subscriptions | 420 | 3,830 | 3,830 | 3,830 | - | 0% |
| 510220 | Memberships/Dues | 3,429 | 3,630 | 3,630 | 3,630 | - | 0% |

PUBLIC WORKS

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|---------------------------|--|--------------------|---------------------|----------------------|----------------------|-----------------------|---------------|
| 510300 | Utilities - Telephone | 103 | - | - | - | - | 0% |
| 510310 | Cell Phones | 2,319 | 1,900 | 1,900 | 1,900 | - | 0% |
| 510600 | Motor Fuel/Petroleum Products | 520,108 | 647,330 | 647,330 | 647,330 | - | 0% |
| 510610 | Utilities - Electric | 1,544,328 | 1,699,114 | 1,699,114 | 1,699,114 | - | 0% |
| 510620 | Utilities - Gas | 35,598 | 54,070 | 54,070 | 54,070 | - | 0% |
| 510630 | Utilities - Waste Disposal | 110,331 | 171,000 | 171,000 | 171,000 | - | 0% |
| 510640 | Utilities - Water | 694,966 | 538,795 | 538,795 | 538,795 | - | 0% |
| 520000 | Maintenance Agreements | 3,247,063 | 3,618,978 | 3,618,978 | 3,618,978 | - | 0% |
| 520010 | Maintenance/Repair | 216,199 | 360,710 | 360,710 | 360,710 | - | 0% |
| 520030 | Advertising/Promotions | 19,556 | 32,019 | 32,019 | 32,019 | - | 0% |
| 520040 | Contracts/Professional Services | 1,919,551 | 2,581,405 | 2,581,405 | 2,061,405 | (520,000) | (20%) |
| 520050 | Rent/Lease - Equipment | 9,044 | 45,150 | 45,150 | 45,150 | - | 0% |
| 530000 | Other Non-Capital Equipment | 4,807 | 7,510 | 7,510 | 7,510 | - | 0% |
| 540000 | Depreciation | 2,259,373 | - | - | - | - | 0% |
| 540010 | Principal Payments | - | 280,000 | 280,000 | 280,000 | - | 0% |
| 540020 | Interest Expense | 268,389 | 268,400 | 268,400 | 268,400 | - | 0% |
| | Total Maintenance and Operations | 12,146,198 | 11,525,101 | 11,525,101 | 11,005,101 | (520,000) | (5%) |
| 550000 | Vehicle Maintenance | 804,992 | 804,992 | 1,023,886 | 1,023,886 | - | 0% |
| 550010 | Vehicle Equipment Replacement | 1,066,236 | 719,638 | 592,335 | 592,335 | - | 0% |
| 550020 | Information Tech. Equip Maintenance | 374,599 | 374,599 | 371,200 | 371,200 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 51,714 | 51,714 | 55,048 | 55,048 | - | 0% |
| 550040 | Communication Equipment Replacement | 18,025 | 18,025 | 29,678 | 29,678 | - | 0% |
| 550050 | Workers' Compensation Insurance | 296,398 | 296,398 | 272,370 | 272,370 | - | 0% |
| 550060 | Liability Insurance | 738,595 | 738,595 | 1,117,118 | 1,117,118 | - | 0% |
| 550080 | Building Occupancy | 295,904 | 295,904 | 213,577 | 213,577 | - | 0% |
| 550090 | Major Facilities Repair | 3,675 | 3,675 | 3,787 | 3,787 | - | 0% |
| 550110 | City Facility Sewer Fee | 2,262 | 2,262 | 2,386 | 111,818 | 109,432 | 4586% |
| 550120 | Overhead | 1,733,318 | 1,733,318 | 1,953,153 | 1,843,721 | (109,432) | (6%) |
| | Total Internal Service Fund Allocations | 5,385,718 | 5,039,120 | 5,634,538 | 5,634,538 | - | 0% |
| | Total Capital Outlay | 62,596 | 611,118 | 646,316 | - | (646,316) | (100%) |
| | TOTAL | 30,289,659 | 28,953,930 | 29,584,546 | 28,846,410 | (738,136) | (2%) |

PUBLIC WORKS

| <i>Operating Expenses</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease |
|---------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|
|---------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease |
|---------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|
| General Fund | 6,679,132 | 6,444,786 | 7,070,555 | 7,144,766 | 74,211 1% |
| State Gas Tax | 1,424,824 | 1,426,757 | 1,420,953 | 1,447,074 | 26,121 2% |
| Street Landscaping and Lighting | 2,518,003 | 2,696,798 | 2,731,914 | 2,536,694 | (195,220) (7%) |
| Proposition C | 2,127 | 38,127 | 37,579 | 1,579 | (36,000) (96%) |
| Measure R | - | 84,000 | 84,000 | - | (84,000) (100%) |
| Measure W | - | 225,000 | 197,079 | 198,291 | 1,212 1% |
| Intergovernmental Grants | 66,127 | 79,430 | 79,430 | 83,821 | 4,391 6% |
| Capital Projects | 163,983 | 165,725 | 165,725 | 180,953 | 15,228 9% |
| Open Space Acquisition | 150,000 | - | - | - | - 0% |
| Harbor Tidelands | 2,752,827 | 2,154,943 | 2,155,543 | 2,178,271 | 22,728 1% |
| Harbor Uplands | 1,858,640 | 1,573,528 | 1,602,737 | 1,607,118 | 4,381 0% |
| Solid Waste | 4,627,283 | 4,811,648 | 4,878,291 | 4,873,118 | (5,173) 0% |
| Wastewater | 3,406,302 | 3,398,666 | 3,395,578 | 3,419,987 | 24,409 1% |
| Vehicle Replacement | 3,604,535 | 2,634,285 | 2,548,383 | 1,924,753 | (623,630) (24%) |
| Building Occupancy | 3,035,876 | 3,220,237 | 3,216,779 | 3,249,985 | 33,206 1% |
| TOTAL | 30,289,659 | 28,953,930 | 29,584,546 | 28,846,410 | (738,136) (2%) |

* Excludes carryover funding of \$1,746,195

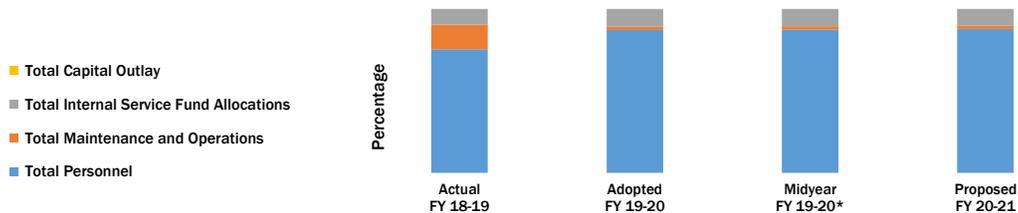
PUBLIC WORKS
PUBLIC WORKS ADMINISTRATION

Purpose: The Public Works Administration division provides high quality customer service to both internal customers (City departments) and external customers (the public), and ensures that department-wide efficiencies and strategic goals, such as maintaining and improving public facilities, infrastructure and open spaces and improving the attractiveness and livability of the City's neighborhoods, are achieved. To accomplish this, the Administration division manages a \$30 million Public Works budget that includes 3 internal service funds, Major Facilities Repair, Building Occupancy and Vehicle Replacement, as well as a Solid Waste enterprise fund, the Wastewater enterprise fund, and a portion of Harbor Uplands and Harbor Tidelands funds. The division also oversees approximately 112 employees distributed throughout the department's 9 divisions and operations including Administration, Engineering, Harbor/Pier Maintenance, Street Maintenance, Park Maintenance, Solid Waste/Recycling, Sewer/Storm Drain, Building Occupancy and Fleet Services.

| <i>Operating Expenses</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease | |
|---------------------------|---|------------------|------------------|------------------|------------------|-----------------------|-----------|
| | | Actual | Adopted | Midyear | Proposed | | |
| 500000 | Full-Time Salaries | 704,435 | 692,977 | 692,977 | 699,168 | 6,191 | 1% |
| 500010 | Part-Time Salaries | 17,064 | 41,556 | 41,556 | 41,556 | - | 0% |
| 500020 | Overtime | 2,015 | - | - | - | - | 0% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 14,144 | 21,581 | 21,581 | 21,546 | (35) | 0% |
| 500110 | Car Allowance | 7,521 | 7,500 | 7,500 | 7,500 | - | 0% |
| 500120 | Other Pay | 51,571 | 58,765 | 58,765 | 54,062 | (4,703) | (8%) |
| 500130 | Sick Leave Bonus | 225 | - | - | - | - | 0% |
| 500150 | Cell Phone Allowance | 1,083 | 1,080 | 1,080 | 1,080 | - | 0% |
| 501020 | FICA | 43,473 | 41,261 | 41,261 | 42,067 | 806 | 2% |
| 501030 | Life Insurance | 1,291 | 1,291 | 1,291 | 1,291 | - | 0% |
| 501050 | Medical Insurance | 87,674 | 92,904 | 92,904 | 90,126 | (2,778) | (3%) |
| 501060 | Medicare | 12,055 | 11,799 | 11,799 | 11,821 | 22 | 0% |
| 501070 | Psychological Insurance | 14 | 24 | 24 | 24 | - | 0% |
| 501076 | GASB 75 OPEB Expense | 11,206 | - | - | - | - | 0% |
| 501080 | Pension (Employer Share) | 39,160 | 41,691 | 41,691 | 43,406 | 1,715 | 4% |
| 501085 | Pension (Unfunded Liability) | 82,152 | 102,464 | 102,464 | 155,381 | 52,917 | 52% |
| 501090 | Pension (Employee Share) | 25,748 | 26,289 | 26,289 | 26,653 | 364 | 1% |
| 501095 | Other Post Employment Benefits (OPEB) | 31,680 | 32,179 | 32,179 | 32,468 | 289 | 1% |
| 501110 | Unemployment | 1,872 | 1,872 | 1,872 | 1,872 | - | 0% |
| | Total Personnel | 1,134,383 | 1,175,233 | 1,175,233 | 1,230,021 | 54,788 | 5% |
| 510010 | Office Supplies | 11,134 | 9,070 | 9,070 | 9,070 | - | 0% |
| 510020 | Special Departmental Supplies | 195 | 12,000 | 12,000 | 12,000 | - | 0% |
| 510040 | Training/Meetings/Conferences | 3,160 | 2,239 | 2,239 | 2,239 | - | 0% |
| 510200 | Postage | 1,330 | 450 | 450 | 450 | - | 0% |
| 510210 | Publications/Subscriptions | - | 720 | 720 | 720 | - | 0% |
| 510220 | Memberships/Dues | 865 | 450 | 450 | 450 | - | 0% |
| 520000 | Maintenance Agreements | - | 1,010 | 1,010 | 1,010 | - | 0% |
| 520040 | Contracts/Professional Services | 406 | 2,500 | 2,500 | 2,500 | - | 0% |
| 540000 | Depreciation | 208,365 | - | - | - | - | 0% |
| | Total Maintenance and Operations | 225,455 | 28,439 | 28,439 | 28,439 | - | 0% |

**PUBLIC WORKS
PUBLIC WORKS ADMINISTRATION**

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| 550000 | Vehicle Maintenance | 19,322 | 19,322 | 17,949 | 17,949 | - | 0% |
| 550010 | Vehicle Equipment Replacement | 4,567 | 4,215 | - | - | - | 0% |
| 550020 | Information Tech. Equip Maintenance | 52,259 | 52,259 | 51,968 | 51,968 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 6,209 | 6,209 | 6,832 | 6,832 | - | 0% |
| 550040 | Communication Equipment Replacement | 941 | 941 | 1,578 | 1,578 | - | 0% |
| 550050 | Workers' Compensation Insurance | 8,077 | 8,077 | 6,508 | 6,508 | - | 0% |
| 550060 | Liability Insurance | 1,781 | 1,781 | 603 | 603 | - | 0% |
| 550080 | Building Occupancy | 24,231 | 24,231 | 17,440 | 17,440 | - | 0% |
| 550090 | Major Facilities Repair | 132 | 132 | 136 | 136 | - | 0% |
| 550110 | City Facility Sewer Fee | 135 | 135 | 127 | 127 | - | 0% |
| 550120 | Overhead | 28,242 | 28,242 | 38,779 | 38,779 | - | 0% |
| Total Internal Service Fund Allocations | | 145,896 | 145,544 | 141,920 | 141,920 | - | 0% |
| Total Capital Outlay | | - | - | - | - | - | 0% |
| TOTAL | | 1,505,734 | 1,349,216 | 1,345,592 | 1,400,380 | 54,788 | 4% |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|---------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| General Fund | 734,448 | 772,911 | 758,677 | 784,707 | 26,030 | 3% |
| Street Landscaping and Lighting | 67,086 | 67,151 | 68,739 | 72,404 | 3,665 | 5% |
| Capital Projects | 163,983 | 165,725 | 165,725 | 180,953 | 15,228 | 9% |
| Harbor Tidelands | 43,075 | 47,571 | 47,571 | 47,397 | (174) | 0% |
| Solid Waste | 124,280 | 129,790 | 131,605 | 135,540 | 3,935 | 3% |
| Wastewater | 372,862 | 166,068 | 173,275 | 179,379 | 6,104 | 4% |
| TOTAL | 1,505,734 | 1,349,216 | 1,345,592 | 1,400,380 | 54,788 | 3% |

* Excludes carryover funding of \$212

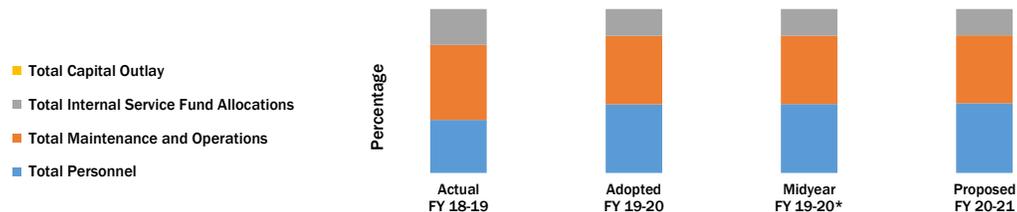
**PUBLIC WORKS
BUILDING OCCUPANCY**

Purpose: The Building Occupancy division, consisting of building maintenance and custodial services, maintains and repairs all City facilities. Building maintenance consists of carpentry and painting and maintains 433,366 square feet of 63 City-owned building and facilities. Building Occupancy ensures adequate maintenance and replacement of durable capital goods and supplies, and provides internal service maintenance support to other departments and facilities. This helps to assure maintenance and improvement of public facilities.

| <i>Operating Expenses</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease | |
|---------------------------|---|----------------|------------------|------------------|------------------|-----------------------|-----------|
| | | Actual | Adopted | Midyear | Proposed | | |
| 500000 | Full-Time Salaries | 743,388 | 788,685 | 788,685 | 799,404 | 10,719 | 1% |
| 500010 | Part-Time Salaries | 12,589 | - | - | - | - | 0% |
| 500020 | Overtime | 38,164 | 15,000 | 15,000 | 15,000 | - | 0% |
| 500030 | Overtime - Special Events | 1,266 | - | - | - | - | 0% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 2,988 | 16,050 | 16,050 | 18,113 | 2,063 | 13% |
| 500120 | Other Pay | 1,681 | 1,403 | 1,403 | 1,417 | 14 | 1% |
| 500130 | Sick Leave Bonus | 300 | 300 | 300 | 600 | 300 | 100% |
| 500140 | Standby Bonus | 17,328 | 15,600 | 15,600 | 15,600 | - | 0% |
| 500150 | Cell Phone Allowance | 1,329 | 1,335 | 1,335 | 1,335 | - | 0% |
| 501020 | FICA | 49,816 | 50,507 | 50,507 | 50,693 | 186 | 0% |
| 501030 | Life Insurance | 1,602 | 1,723 | 1,723 | 1,722 | (1) | 0% |
| 501050 | Medical Insurance | 162,164 | 174,771 | 174,771 | 165,900 | (8,871) | (5%) |
| 501060 | Medicare | 11,651 | 11,812 | 11,812 | 11,856 | 44 | 0% |
| 501070 | Psychological Insurance | 37 | 55 | 55 | 55 | - | 0% |
| 501075 | GASB 68 Pension Expense | (327,652) | - | - | - | - | 0% |
| 501076 | GASB 75 OPEB Expense | 23,009 | - | - | - | - | 0% |
| 501080 | Pension (Employer Share) | 49,055 | 57,220 | 57,220 | 60,550 | 3,330 | 6% |
| 501085 | Pension (Unfunded Liability) | 122,263 | 140,629 | 140,629 | 168,530 | 27,901 | 20% |
| 501090 | Pension (Employee Share) | 36,261 | 36,941 | 36,941 | 33,989 | (2,952) | (8%) |
| 501095 | Other Post Employment Benefits (OPEB) | 32,317 | 34,745 | 34,745 | 35,217 | 472 | 1% |
| 501110 | Unemployment | 3,993 | 4,290 | 4,290 | 4,291 | 1 | 0% |
| | Total Personnel | 983,549 | 1,351,066 | 1,351,066 | 1,384,272 | 33,206 | 2% |
| 510000 | Uniforms/Clothing/Personal Supplies | 11,573 | 7,590 | 7,590 | 7,590 | - | 0% |
| 510010 | Office Supplies | 1,161 | 600 | 600 | 600 | - | 0% |
| 510020 | Special Departmental Supplies | 148,905 | 156,802 | 156,802 | 156,802 | - | 0% |
| 510040 | Training/Meetings/Conferences | 610 | 2,793 | 2,793 | 2,793 | - | 0% |
| 510200 | Postage | 148 | 40 | 40 | 40 | - | 0% |
| 510210 | Publications/Subscriptions | - | 300 | 300 | 300 | - | 0% |
| 510220 | Memberships/Dues | 245 | 370 | 370 | 370 | - | 0% |

**PUBLIC WORKS
BUILDING OCCUPANCY**

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| 510310 | Cell Phones | 410 | 520 | 520 | 520 | - | 0% |
| 510610 | Utilities - Electric | 677,907 | 703,852 | 703,852 | 703,852 | - | 0% |
| 510620 | Utilities - Gas | 35,598 | 54,070 | 54,070 | 54,070 | - | 0% |
| 510640 | Utilities - Water | 63,722 | 50,400 | 50,400 | 50,400 | - | 0% |
| 520000 | Maintenance Agreements | 129,962 | 60,000 | 60,000 | 60,000 | - | 0% |
| 520010 | Maintenance/Repair | 56,481 | 134,000 | 134,000 | 134,000 | - | 0% |
| 520040 | Contracts/Professional Services | 250,931 | 171,300 | 171,300 | 171,300 | - | 0% |
| 530000 | Other Non-Capital Equipment | - | 500 | 500 | 500 | - | 0% |
| 540000 | Depreciation | 11,138 | - | - | - | - | 0% |
| Total Maintenance and Operations | | 1,388,791 | 1,343,137 | 1,343,137 | 1,343,137 | - | 0% |
| 550000 | Vehicle Maintenance | 65,416 | 65,416 | 87,552 | 87,552 | - | 0% |
| 550010 | Vehicle Equipment Replacement | 302,877 | 165,375 | 145,788 | 145,788 | - | 0% |
| 550020 | Information Tech. Equip Maintenance | 20,661 | 20,661 | 20,466 | 20,466 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 2,191 | 2,191 | 2,411 | 2,411 | - | 0% |
| 550040 | Communication Equipment Replacement | 2,293 | 2,293 | 3,642 | 3,642 | - | 0% |
| 550050 | Workers' Compensation Insurance | 9,622 | 9,622 | 6,955 | 6,955 | - | 0% |
| 550060 | Liability Insurance | 2,118 | 2,118 | 717 | 717 | - | 0% |
| 550080 | Building Occupancy | 28,812 | 28,812 | 20,737 | 20,737 | - | 0% |
| 550090 | Major Facilities Repair | 157 | 157 | 161 | 161 | - | 0% |
| 550110 | City Facility Sewer Fee | 160 | 160 | 151 | 151 | - | 0% |
| 550120 | Overhead | 229,229 | 229,229 | 233,996 | 233,996 | - | 0% |
| Total Internal Service Fund Allocations | | 663,536 | 526,034 | 522,576 | 522,576 | - | 0% |
| Total Capital Outlay | | - | - | - | - | - | 0% |
| TOTAL | | 3,035,876 | 3,220,237 | 3,216,779 | 3,249,985 | 33,206 | 1% |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|-----------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| Building Occupancy | 3,035,876 | 3,220,237 | 3,216,779 | 3,249,985 | 33,206 | 1% |
| TOTAL | 3,035,876 | 3,220,237 | 3,216,779 | 3,249,985 | 33,206 | 3% |

* Excludes carryover funding of \$27,573

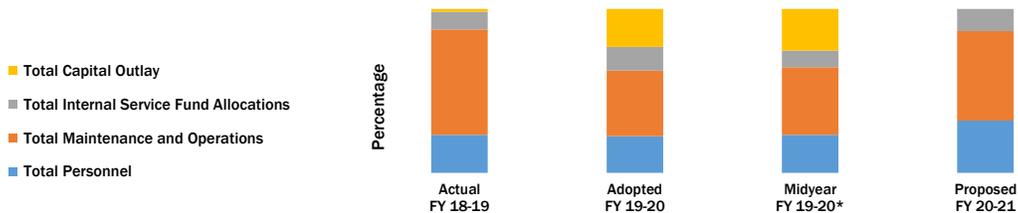
**PUBLIC WORKS
FLEET SERVICES**

Purpose: Fleet Services provides efficient, economical vehicle and equipment maintenance for all City equipment by performing preventive maintenance service, repair, and replacement of the City's 209-unit fleet and maintains an equipment inventory with a current market value of approximately \$5,100,000.

| <i>Operating Expenses</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease | |
|---------------------------|---|------------------|------------------|------------------|------------------|-----------------------|-----------|
| | | Actual | Adopted | Midyear | Proposed | | |
| 500000 | Full-Time Salaries | 339,141 | 351,741 | 351,741 | 360,403 | 8,662 | 2% |
| 500010 | Part-Time Salaries | 18,981 | - | - | - | - | 0% |
| 500020 | Overtime | 2,377 | 2,000 | 2,000 | 2,000 | - | 0% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 4,889 | 7,851 | 7,851 | 8,023 | 172 | 2% |
| 500120 | Other Pay | 81 | - | - | - | - | 0% |
| 500140 | Standby Bonus | 11,001 | 10,400 | 10,400 | 10,400 | - | 0% |
| 500150 | Cell Phone Allowance | 746 | 744 | 744 | 744 | - | 0% |
| 501020 | FICA | 22,875 | 22,124 | 22,124 | 22,861 | 737 | 3% |
| 501030 | Life Insurance | 750 | 751 | 751 | 751 | - | 0% |
| 501050 | Medical Insurance | 77,155 | 77,520 | 77,520 | 69,720 | (7,800) | (10%) |
| 501060 | Medicare | 5,350 | 5,174 | 5,174 | 5,346 | 172 | 3% |
| 501070 | Psychological Insurance | 11 | 21 | 21 | 21 | - | 0% |
| 501075 | GASB 68 Pension Expense | 221,697 | - | - | - | - | 0% |
| 501076 | GASB 75 OPEB Expense | 25,465 | - | - | - | - | 0% |
| 501080 | Pension (Employer Share) | 22,758 | 23,174 | 23,174 | 24,352 | 1,178 | 5% |
| 501085 | Pension (Unfunded Liability) | 49,771 | 56,955 | 56,955 | 75,765 | 18,810 | 33% |
| 501090 | Pension (Employee Share) | 13,867 | 14,741 | 14,741 | 15,118 | 377 | 3% |
| 501095 | Other Post Employment Benefits (OPEB) | 14,933 | 15,452 | 15,452 | 15,831 | 379 | 2% |
| 501110 | Unemployment | 1,627 | 1,623 | 1,623 | 1,622 | (1) | 0% |
| | Total Personnel | 833,475 | 590,271 | 590,271 | 612,957 | 22,686 | 4% |
| 510000 | Uniforms/Clothing/Personal Supplies | 4,236 | 2,700 | 2,700 | 2,700 | - | 0% |
| 510010 | Office Supplies | 277 | 120 | 120 | 120 | - | 0% |
| 510020 | Special Departmental Supplies | 388,051 | 199,200 | 199,200 | 199,200 | - | 0% |
| 510040 | Training/Meetings/Conferences | 456 | 1,579 | 1,579 | 1,579 | - | 0% |
| 510200 | Postage | 371 | 260 | 260 | 260 | - | 0% |
| 510220 | Memberships/Dues | - | 240 | 240 | 240 | - | 0% |
| 510310 | Cell Phones | 323 | - | - | - | - | 0% |
| 510600 | Motor Fuel/Petroleum Products | 520,108 | 645,580 | 645,580 | 645,580 | - | 0% |
| 520000 | Maintenance Agreements | 17,739 | 59,960 | 59,960 | 59,960 | - | 0% |
| 520010 | Maintenance/Repair | 86,364 | 127,240 | 127,240 | 127,240 | - | 0% |
| 520050 | Rent/Lease - Equipment | - | 15,000 | 15,000 | 15,000 | - | 0% |
| 540000 | Depreciation | 1,300,503 | - | - | - | - | 0% |
| | Total Maintenance and Operations | 2,318,428 | 1,051,879 | 1,051,879 | 1,051,879 | - | 0% |

**PUBLIC WORKS
FLEET SERVICES**

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|---------------|
| 550000 | Vehicle Maintenance | 8,065 | 8,065 | 14,488 | 14,488 | - | 0% |
| 550010 | Vehicle Equipment Replacement | 34,197 | 25,178 | 25,178 | 25,178 | - | 0% |
| 550020 | Information Tech. Equip Maintenance | 24,710 | 24,710 | 24,679 | 24,679 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 3,287 | 3,287 | 3,617 | 3,617 | - | 0% |
| 550040 | Communication Equipment Replacement | 837 | 837 | 1,403 | 1,403 | - | 0% |
| 550050 | Workers' Compensation Insurance | 37,983 | 37,983 | 31,436 | 31,436 | - | 0% |
| 550060 | Liability Insurance | 140,404 | 140,404 | 5,148 | 5,148 | - | 0% |
| 550080 | Building Occupancy | 17,282 | 17,282 | 12,439 | 12,439 | - | 0% |
| 550090 | Major Facilities Repair | 94 | 94 | 97 | 97 | - | 0% |
| 550110 | City Facility Sewer Fee | 96 | 96 | 91 | 91 | - | 0% |
| 550120 | Overhead | 123,081 | 123,081 | 141,341 | 141,341 | - | 0% |
| Total Internal Service Fund Allocations | | 390,036 | 381,017 | 259,917 | 259,917 | - | 0% |
| 560000 | Vehicle Equipment | 62,596 | 611,118 | 646,316 | - | (646,316) | (100%) |
| Total Capital Outlay | | 62,596 | 611,118 | 646,316 | - | (646,316) | (100%) |
| TOTAL | | 3,604,535 | 2,634,285 | 2,548,383 | 1,924,753 | (623,630) | (24%) |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|-----------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| Vehicle Replacement | 3,604,535 | 2,634,285 | 2,548,383 | 1,924,753 | (623,630) | (24%) |
| TOTAL | 3,604,535 | 2,634,285 | 2,548,383 | 1,924,753 | (623,630) | 3% |

* Excludes carryover funding of \$582,243

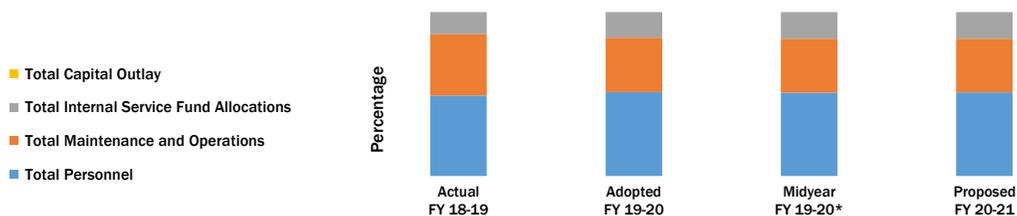
PUBLIC WORKS
HARBOR / PIER MAINTENANCE

Purpose: The Harbor/Pier Maintenance division ensures that the Pier and Harbor areas are clean, litter free, safe, properly maintained and aesthetically pleasing for the residents and visitors. Also, this division ensures that the Seaside Lagoon is maintained in accordance with the Los Angeles County Health Department and Los Angeles Regional Water Quality Control Board standards. Services are provided to maintain and improve public facilities, infrastructure and open spaces.

| <i>Operating Expenses</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease | |
|---------------------------|---|------------------|------------------|------------------|------------------|-----------------------|-----------|
| | | Actual | Adopted | Midyear | Proposed | | |
| 500000 | Full-Time Salaries | 883,499 | 1,011,874 | 1,011,874 | 1,008,023 | (3,851) | 0% |
| 500010 | Part-Time Salaries | 177,374 | 94,396 | 94,396 | 94,396 | - | 0% |
| 500020 | Overtime | 55,479 | 55,300 | 55,300 | 55,300 | - | 0% |
| 500030 | Overtime - Special Events | 1,155 | - | - | - | - | 0% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 30,672 | 20,057 | 20,057 | 22,411 | 2,354 | 12% |
| 500120 | Other Pay | 1,425 | 930 | 930 | - | (930) | (100%) |
| 500130 | Sick Leave Bonus | 600 | 300 | 300 | 300 | - | 0% |
| 500140 | Standby Bonus | 8,113 | 10,400 | 10,400 | 10,400 | - | 0% |
| 500150 | Cell Phone Allowance | 1,525 | 1,590 | 1,590 | 1,170 | (420) | (26%) |
| 501020 | FICA | 71,759 | 64,061 | 64,061 | 63,760 | (301) | 0% |
| 501030 | Life Insurance | 2,066 | 2,361 | 2,361 | 2,349 | (12) | (1%) |
| 501050 | Medical Insurance | 187,264 | 234,621 | 234,621 | 229,350 | (5,271) | (2%) |
| 501060 | Medicare | 16,808 | 14,980 | 14,980 | 14,910 | (70) | 0% |
| 501070 | Psychological Insurance | 54 | 74 | 74 | 74 | - | 0% |
| 501075 | GASB 68 Pension Expense | 499,248 | - | - | - | - | 0% |
| 501076 | GASB 75 OPEB Expense | (49,917) | - | - | - | - | 0% |
| 501080 | Pension (Employer Share) | 62,668 | 72,009 | 72,009 | 76,793 | 4,784 | 7% |
| 501085 | Pension (Unfunded Liability) | 178,937 | 176,967 | 176,967 | 211,697 | 34,730 | 20% |
| 501090 | Pension (Employee Share) | 41,221 | 43,768 | 43,768 | 35,956 | (7,812) | (18%) |
| 501095 | Other Post Employment Benefits (OPEB) | 38,520 | 44,489 | 44,489 | 44,301 | (188) | 0% |
| 501110 | Unemployment | 5,064 | 5,771 | 5,771 | 5,765 | (6) | 0% |
| | Total Personnel | 2,213,534 | 1,853,948 | 1,853,948 | 1,876,955 | 23,007 | 1% |
| 510000 | Uniforms/Clothing/Personal Supplies | 13,178 | 11,500 | 11,500 | 11,500 | - | 0% |
| 510010 | Office Supplies | 35 | 710 | 710 | 710 | - | 0% |
| 510020 | Special Departmental Supplies | 240,683 | 257,000 | 257,000 | 257,000 | - | 0% |
| 510040 | Training/Meetings/Conferences | 84 | 4,398 | 4,398 | 4,398 | - | 0% |
| 510310 | Cell Phones | 273 | 260 | 260 | 260 | - | 0% |
| 510600 | Motor Fuel/Petroleum Products | - | 1,750 | 1,750 | 1,750 | - | 0% |
| 510610 | Utilities - Electric | 173,574 | 270,740 | 270,740 | 270,740 | - | 0% |
| 510630 | Utilities - Waste Disposal | 110,331 | 171,000 | 171,000 | 171,000 | - | 0% |
| 510640 | Utilities - Water | 120,158 | 68,500 | 68,500 | 68,500 | - | 0% |

**PUBLIC WORKS
HARBOR / PIER MAINTENANCE**

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|
| 520000 | Maintenance Agreements | 39,268 | 51,200 | 51,200 | 51,200 | - 0% |
| 520010 | Maintenance/Repair | 63,938 | 92,000 | 92,000 | 92,000 | - 0% |
| 520040 | Contracts/Professional Services | 188,969 | 253,500 | 253,500 | 253,500 | - 0% |
| 520050 | Rent/Lease - Equipment | 5,407 | 18,100 | 18,100 | 18,100 | - 0% |
| 540000 | Depreciation | 724,166 | - | - | - | - 0% |
| Total Maintenance and Operations | | 1,680,064 | 1,200,658 | 1,200,658 | 1,200,658 | - 0% |
| 550000 | Vehicle Maintenance | 62,096 | 62,096 | 91,176 | 91,176 | - 0% |
| 550010 | Vehicle Equipment Replacement | 124,385 | 79,348 | 59,014 | 59,014 | - 0% |
| 550020 | Information Tech. Equip Maintenance | 13,774 | 13,774 | 13,644 | 13,644 | - 0% |
| 550030 | Information Tech. Equip Replacement | 1,460 | 1,460 | 1,608 | 1,608 | - 0% |
| 550040 | Communication Equipment Replacement | 3,243 | 3,243 | 4,964 | 4,964 | - 0% |
| 550050 | Workers' Compensation Insurance | 117,509 | 117,509 | 94,653 | 94,653 | - 0% |
| 550060 | Liability Insurance | - | - | 5,472 | 5,472 | - 0% |
| 550120 | Overhead | 289,606 | 289,606 | 325,313 | 325,313 | - 0% |
| Total Internal Service Fund Allocations | | 612,073 | 567,036 | 595,844 | 595,844 | - 0% |
| Total Capital Outlay | | - | - | - | - | - 0% |
| TOTAL | | 4,505,671 | 3,621,642 | 3,650,450 | 3,673,457 | 23,007 1% |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease |
|-----------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|
| Harbor Tidelands | 2,662,640 | 2,064,870 | 2,064,837 | 2,085,601 | 20,764 1% |
| Harbor Uplands | 1,843,031 | 1,556,772 | 1,585,613 | 1,587,856 | 2,243 0% |
| TOTAL | 4,505,671 | 3,621,642 | 3,650,450 | 3,673,457 | 23,007 3% |

* Excludes carryover funding of \$135,710

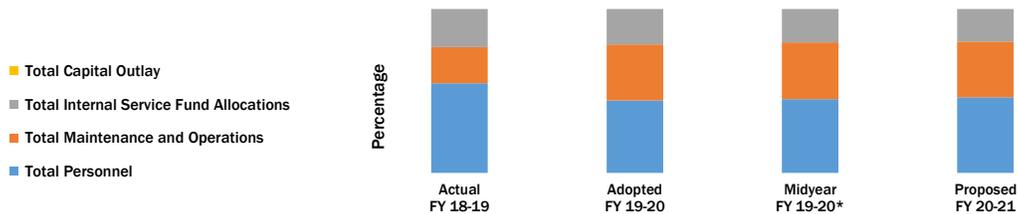
PUBLIC WORKS
SEWER / STORM DRAIN MAINTENANCE

Purpose: The Sewer/Storm Drain Maintenance division is responsible for the cleaning and maintenance of the City's 113 miles of sewer collection system and storm drains. The sewer activity is supported with 15 pump stations and 9 back-up generators. Storm drain maintenance includes 185,756 feet of drains and 467 catch basins. Line maintenance is an ongoing process for preventive maintenance measures. Sewage collection lines are cleaned 1 to 4 times per year while certain chronic areas require greater frequency. These services are to maintain and improve the City's infrastructure.

| <i>Operating Expenses</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease | |
|---------------------------|---|------------------|------------------|------------------|------------------|-----------------------|-----------|
| | | Actual | Adopted | Midyear | Proposed | | |
| 500000 | Full-Time Salaries | 597,246 | 587,909 | 587,909 | 594,107 | 6,198 | 1% |
| 500020 | Overtime | 71,770 | 18,000 | 18,000 | 18,000 | - | 0% |
| 500030 | Overtime - Special Events | 6,222 | - | - | - | - | 0% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 5,558 | 12,796 | 12,796 | 13,506 | 710 | 6% |
| 500100 | Personnel Adjustments | - | 2,750 | 2,750 | - | (2,750) | (100%) |
| 500120 | Other Pay | 6,876 | 6,578 | 6,578 | 7,957 | 1,379 | 21% |
| 500130 | Sick Leave Bonus | 1,500 | - | - | 900 | 900 | n/a |
| 500140 | Standby Bonus | 13,552 | 14,300 | 14,300 | 14,300 | - | 0% |
| 500150 | Cell Phone Allowance | 1,797 | 1,824 | 1,824 | 1,824 | - | 0% |
| 501020 | FICA | 41,702 | 38,088 | 38,088 | 38,021 | (67) | 0% |
| 501030 | Life Insurance | 1,174 | 1,181 | 1,181 | 1,186 | 5 | 0% |
| 501050 | Medical Insurance | 123,120 | 125,010 | 125,010 | 123,570 | (1,440) | (1%) |
| 501060 | Medicare | 9,753 | 8,905 | 8,905 | 8,887 | (18) | 0% |
| 501070 | Psychological Insurance | 6 | 33 | 33 | 34 | 1 | 3% |
| 501075 | GASB 68 Pension Expense | 205,408 | - | - | - | - | 0% |
| 501076 | GASB 75 OPEB Expense | 23,874 | - | - | - | - | 0% |
| 501080 | Pension (Employer Share) | 32,278 | 35,294 | 35,294 | 37,348 | 2,054 | 6% |
| 501085 | Pension (Unfunded Liability) | 72,859 | 86,740 | 86,740 | 126,842 | 40,102 | 46% |
| 501090 | Pension (Employee Share) | 33,847 | 34,858 | 34,858 | 34,235 | (623) | (2%) |
| 501095 | Other Post Employment Benefits (OPEB) | 25,585 | 26,052 | 26,052 | 26,440 | 388 | 1% |
| 501110 | Unemployment | 2,600 | 2,622 | 2,622 | 2,627 | 5 | 0% |
| | Total Personnel | 1,276,727 | 1,002,940 | 1,002,940 | 1,049,784 | 46,844 | 5% |
| 510000 | Uniforms/Clothing/Personal Supplies | 6,920 | 2,500 | 2,500 | 2,500 | - | 0% |
| 510010 | Office Supplies | 713 | 500 | 500 | 500 | - | 0% |
| 510020 | Special Departmental Supplies | 76,707 | 30,400 | 30,400 | 30,400 | - | 0% |
| 510040 | Training/Meetings/Conferences | 5,254 | 1,516 | 1,516 | 1,516 | - | 0% |
| 510220 | Memberships/Dues | 1,649 | 400 | 400 | 400 | - | 0% |
| 510300 | Utilities - Telephone | 103 | - | - | - | - | 0% |
| 510310 | Cell Phones | 634 | 430 | 430 | 430 | - | 0% |
| 510610 | Utilities - Electric | 24,371 | 45,000 | 45,000 | 45,000 | - | 0% |
| 510640 | Utilities - Water | 1,154 | 120 | 120 | 120 | - | 0% |

PUBLIC WORKS
SEWER / STORM DRAIN MAINTENANCE

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| 520000 | Maintenance Agreements | 8,942 | 34,200 | 34,200 | 34,200 | - | 0% |
| 520040 | Contracts/Professional Services | 378,685 | 660,000 | 660,000 | 660,000 | - | 0% |
| 540000 | Depreciation | 7,229 | - | - | - | - | 0% |
| Total Maintenance and Operations | | 512,361 | 775,066 | 775,066 | 775,066 | - | 0% |
| 550000 | Vehicle Maintenance | 87,533 | 87,533 | 66,719 | 66,719 | - | 0% |
| 550010 | Vehicle Equipment Replacement | 171,838 | 119,011 | 116,617 | 116,617 | - | 0% |
| 550020 | Information Tech. Equip Maintenance | 38,623 | 38,623 | 38,123 | 38,123 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 3,652 | 3,652 | 4,019 | 4,019 | - | 0% |
| 550040 | Communication Equipment Replacement | 1,352 | 1,352 | 2,199 | 2,199 | - | 0% |
| 550050 | Workers' Compensation Insurance | 33,398 | 33,398 | 41,199 | 41,199 | - | 0% |
| 550060 | Liability Insurance | 47,275 | 47,275 | 20,323 | 20,323 | - | 0% |
| 550080 | Building Occupancy | 17,464 | 17,464 | 12,570 | 12,570 | - | 0% |
| 550090 | Major Facilities Repair | 1,454 | 1,454 | 1,498 | 1,498 | - | 0% |
| 550110 | City Facility Sewer Fee | 286 | 286 | 301 | 301 | - | 0% |
| 550120 | Overhead | 141,524 | 141,524 | 149,833 | 149,833 | - | 0% |
| Total Internal Service Fund Allocations | | 544,399 | 491,572 | 453,401 | 453,401 | - | 0% |
| Total Capital Outlay | | - | - | - | - | - | 0% |
| TOTAL | | 2,333,487 | 2,269,578 | 2,231,407 | 2,278,251 | 46,844 | 2% |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|-----------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| General Fund | 294,100 | 48,551 | 56,784 | 58,346 | 1,562 | 3% |
| State Gas Tax | - | 38,770 | 38,770 | 40,621 | 1,851 | 5% |
| Wastewater | 2,039,387 | 1,957,257 | 1,938,774 | 1,980,993 | 42,219 | 2% |
| Measure W | - | 225,000 | 197,079 | 198,291 | 1,212 | 1% |
| TOTAL | 2,333,487 | 2,269,578 | 2,231,407 | 2,278,251 | 46,844 | 3% |

* Excludes carryover funding of \$559,507

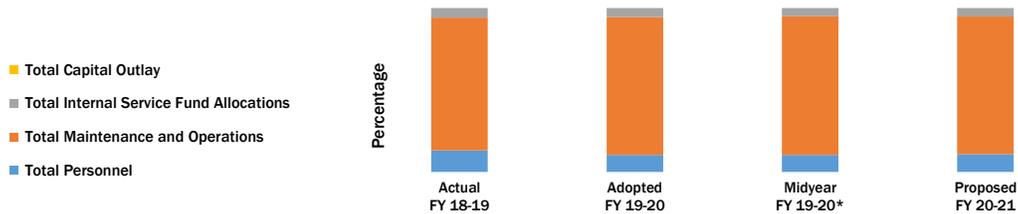
PUBLIC WORKS
SOLID WASTE / RECYCLING

Purpose: The Solid Waste/Recycling division is responsible for managing the City's solid waste and recycling collection services and the City's Household Hazardous Waste Collection program. In addition, it provides ongoing environmental and recycling education programs for the residents, school district, businesses and City departments. The division also manages the City's solid waste handling services agreement and monitors the solid waste hauling contractor that is responsible for the collection of refuse, green waste, recyclables, household hazardous waste and bulky items. The division oversees and responds to complaints and service requests. These services improve the attractiveness and livability of neighborhoods.

| <i>Operating Expenses</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease | |
|---------------------------|---|------------------|------------------|------------------|------------------|-----------------------|-------------|
| | | Actual | Adopted | Midyear | Proposed | | |
| 500000 | Full-Time Salaries | 235,967 | 262,493 | 262,493 | 265,092 | 2,599 | 1% |
| 500020 | Overtime | 2,839 | - | - | - | - | 0% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 3,189 | 7,556 | 7,556 | 7,517 | (39) | (1%) |
| 500130 | Sick Leave Bonus | 225 | 225 | 225 | - | (225) | (100%) |
| 500150 | Cell Phone Allowance | 502 | 501 | 501 | 501 | - | 0% |
| 501020 | FICA | 14,543 | 16,597 | 16,597 | 16,938 | 341 | 2% |
| 501030 | Life Insurance | 454 | 578 | 578 | 578 | - | 0% |
| 501050 | Medical Insurance | 31,325 | 48,630 | 48,630 | 48,630 | - | 0% |
| 501060 | Medicare | 3,401 | 3,882 | 3,882 | 3,962 | 80 | 2% |
| 501070 | Psychological Insurance | 7 | 16 | 16 | 16 | - | 0% |
| 501075 | GASB 68 Pension Expense | 103,613 | - | - | - | - | 0% |
| 501076 | GASB 75 OPEB Expense | 28,511 | - | - | - | - | 0% |
| 501080 | Pension (Employer Share) | 11,062 | 15,729 | 15,729 | 16,439 | 710 | 5% |
| 501085 | Pension (Unfunded Liability) | 34,214 | 38,657 | 38,657 | 55,707 | 17,050 | 44% |
| 501090 | Pension (Employee Share) | 9,422 | 10,532 | 10,532 | 10,573 | 41 | 0% |
| 501095 | Other Post Employment Benefits (OPEB) | 9,533 | 11,526 | 11,526 | 11,640 | 114 | 1% |
| 501110 | Unemployment | 951 | 951 | 951 | 1,264 | 313 | 33% |
| | Total Personnel | 489,758 | 417,873 | 417,873 | 438,857 | 20,984 | 5% |
| 510010 | Office Supplies | 80 | 350 | 350 | 350 | - | 0% |
| 510020 | Special Departmental Supplies | 3,626 | 27,748 | 27,748 | 27,748 | - | 0% |
| 510040 | Training/Meetings/Conferences | 1,274 | 2,284 | 2,284 | 2,284 | - | 0% |
| 510050 | Mileage Reimbursement | 229 | 600 | 600 | 600 | - | 0% |
| 510200 | Postage | 9,420 | 500 | 500 | 500 | - | 0% |
| 510210 | Publications/Subscriptions | - | 150 | 150 | 150 | - | 0% |
| 510220 | Memberships/Dues | 425 | 500 | 500 | 500 | - | 0% |
| 510640 | Utilities - Water | - | 300 | 300 | 300 | - | 0% |
| 520000 | Maintenance Agreements | 2,921,021 | 3,250,716 | 3,250,716 | 3,250,716 | - | 0% |
| 520030 | Advertising/Promotions | 19,556 | 32,019 | 32,019 | 32,019 | - | 0% |
| 520040 | Contracts/Professional Services | 71,841 | 95,833 | 95,833 | 61,833 | (34,000) | (35%) |
| 540000 | Depreciation | 4,672 | - | - | - | - | 0% |
| | Total Maintenance and Operations | 3,032,144 | 3,411,000 | 3,411,000 | 3,377,000 | (34,000) | (1%) |

**PUBLIC WORKS
SOLID WASTE / RECYCLING**

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| 550000 | Vehicle Maintenance | 10,649 | 10,649 | 10,219 | 10,219 | - | 0% |
| 550010 | Vehicle Equipment Replacement | 5,187 | 4,662 | 4,662 | 4,662 | - | 0% |
| 550020 | Information Tech. Equip Maintenance | 20,661 | 20,661 | 20,466 | 20,466 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 2,191 | 2,191 | 2,411 | 2,411 | - | 0% |
| 550040 | Communication Equipment Replacement | 652 | 652 | 1,093 | 1,093 | - | 0% |
| 550050 | Workers' Compensation Insurance | 2,869 | 2,869 | 1,891 | 1,891 | - | 0% |
| 550060 | Liability Insurance | 5,287 | 5,287 | 1,789 | 1,789 | - | 0% |
| 550080 | Building Occupancy | 71,913 | 71,913 | 51,759 | 51,759 | - | 0% |
| 550090 | Major Facilities Repair | 392 | 392 | 403 | 403 | - | 0% |
| 550110 | City Facility Sewer Fee | 400 | 400 | 377 | 377 | - | 0% |
| 550120 | Overhead | 100,166 | 100,166 | 110,666 | 110,666 | - | 0% |
| Total Internal Service Fund Allocations | | 220,367 | 219,842 | 205,736 | 205,736 | - | 0% |
| Total Capital Outlay | | - | - | - | - | - | 0% |
| TOTAL | | 3,742,269 | 4,048,715 | 4,034,609 | 4,021,593 | (13,016) | 0% |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|-----------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| Solid Waste | 3,742,269 | 4,048,715 | 4,034,609 | 4,021,593 | (13,016) | 0% |
| TOTAL | 3,742,269 | 4,048,715 | 4,034,609 | 4,021,593 | (13,016) | 3% |

* Excludes carryover funding of \$111,207

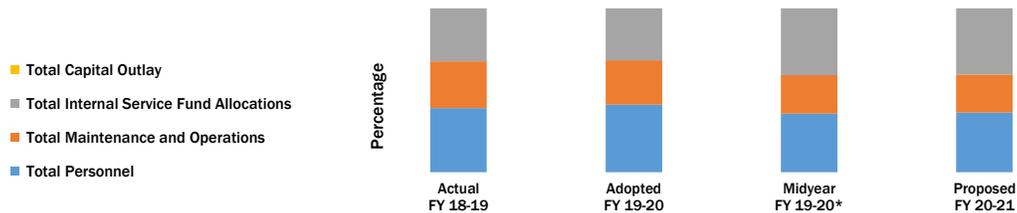
**PUBLIC WORKS
STREET MAINTENANCE**

Purpose: The Street Maintenance division is responsible for maintaining concrete and asphalt improvements within the City's street and alley right-of-ways, street sweeping, street signs, street lights (1,899 City owned), and 56 signalized intersections. The maintenance tasks include street paving, curb, gutter and sidewalk, street sweeping, graffiti removal, traffic painting, parking lots, catch basins and disaster-preparedness related to street maintenance. These services are to maintain and improve infrastructure.

| <i>Operating Expenses</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease | |
|---------------------------|---|------------------|------------------|------------------|------------------|-----------------------|-----------|
| | | Actual | Adopted | Midyear | Proposed | | |
| 500000 | Full-Time Salaries | 988,477 | 1,058,388 | 1,058,388 | 1,075,873 | 17,485 | 2% |
| 500020 | Overtime | 41,408 | 12,000 | 12,000 | 12,000 | - | 0% |
| 500030 | Overtime - Special Events | 532 | - | - | - | - | 0% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 5,267 | 22,785 | 22,785 | 22,285 | (500) | (2%) |
| 500120 | Other Pay | 5,447 | 5,837 | 5,837 | 7,239 | 1,402 | 24% |
| 500130 | Sick Leave Bonus | 300 | 300 | 300 | 600 | 300 | 100% |
| 500140 | Standby Bonus | 10,440 | 11,700 | 11,700 | 11,700 | - | 0% |
| 500150 | Cell Phone Allowance | 1,521 | 1,506 | 1,506 | 1,506 | - | 0% |
| 501020 | FICA | 66,150 | 69,635 | 69,635 | 68,973 | (662) | (1%) |
| 501030 | Life Insurance | 2,210 | 2,281 | 2,281 | 2,284 | 3 | 0% |
| 501050 | Medical Insurance | 237,335 | 248,844 | 248,844 | 234,630 | (14,214) | (6%) |
| 501060 | Medicare | 15,470 | 16,287 | 16,287 | 16,138 | (149) | (1%) |
| 501070 | Psychological Insurance | 28 | 73 | 73 | 72 | (1) | (1%) |
| 501075 | GASB 68 Pension Expense | 56,820 | - | - | - | - | 0% |
| 501076 | GASB 75 OPEB Expense | 13,802 | - | - | - | - | 0% |
| 501080 | Pension (Employer Share) | 67,400 | 76,623 | 76,623 | 81,185 | 4,562 | 6% |
| 501085 | Pension (Unfunded Liability) | 180,031 | 188,306 | 188,306 | 227,956 | 39,650 | 21% |
| 501090 | Pension (Employee Share) | 50,368 | 54,824 | 54,824 | 51,708 | (3,116) | (6%) |
| 501095 | Other Post Employment Benefits (OPEB) | 44,015 | 46,847 | 46,847 | 47,634 | 787 | 2% |
| 501110 | Unemployment | 5,486 | 5,647 | 5,647 | 5,647 | - | 0% |
| | Total Personnel | 1,792,507 | 1,821,883 | 1,821,883 | 1,867,430 | 45,547 | 2% |
| 510000 | Uniforms/Clothing/Personal Supplies | 7,111 | 9,950 | 9,950 | 9,950 | - | 0% |
| 510010 | Office Supplies | 1,032 | 1,300 | 1,300 | 1,300 | - | 0% |
| 510020 | Special Departmental Supplies | 221,732 | 311,325 | 311,325 | 311,325 | - | 0% |
| 510040 | Training/Meetings/Conferences | 2,400 | 1,320 | 1,320 | 1,320 | - | 0% |
| 510220 | Memberships/Dues | - | 200 | 200 | 200 | - | 0% |
| 510310 | Cell Phones | 393 | 50 | 50 | 50 | - | 0% |
| 510610 | Utilities - Electric | 643,112 | 644,824 | 644,824 | 644,824 | - | 0% |
| 520000 | Maintenance Agreements | 124,047 | 152,652 | 152,652 | 152,652 | - | 0% |
| 520040 | Contracts/Professional Services | 301,841 | 66,000 | 66,000 | 66,000 | - | 0% |
| 520050 | Rent/Lease - Equipment | 3,637 | 11,000 | 11,000 | 11,000 | - | 0% |
| | Total Maintenance and Operations | 1,305,305 | 1,198,621 | 1,198,621 | 1,198,621 | - | 0% |

**PUBLIC WORKS
STREET MAINTENANCE**

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| 550000 | Vehicle Maintenance | 330,211 | 330,211 | 485,786 | 485,786 | - | 0% |
| 550010 | Vehicle Equipment Replacement | 300,153 | 224,958 | 141,537 | 141,537 | - | 0% |
| 550020 | Information Tech. Equip Maintenance | 20,661 | 20,661 | 20,466 | 20,466 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 3,294 | 3,294 | 3,514 | 3,514 | - | 0% |
| 550040 | Communication Equipment Replacement | 2,912 | 2,912 | 5,087 | 5,087 | - | 0% |
| 550050 | Workers' Compensation Insurance | 38,767 | 38,767 | 43,451 | 43,451 | - | 0% |
| 550060 | Liability Insurance | 484,045 | 484,045 | 1,032,912 | 1,032,912 | - | 0% |
| 550080 | Building Occupancy | 21,655 | 21,655 | 15,586 | 15,586 | - | 0% |
| 550090 | Major Facilities Repair | 118 | 118 | 121 | 121 | - | 0% |
| 550110 | City Facility Sewer Fee | 120 | 120 | 114 | 109,546 | 109,432 | 15993% |
| 550120 | Overhead | 275,618 | 275,618 | 326,312 | 216,880 | (109,432) | (34%) |
| Total Internal Service Fund Allocations | | 1,477,554 | 1,402,359 | 2,074,886 | 2,074,886 | - | 0% |
| Total Capital Outlay | | - | - | - | - | - | 0% |
| TOTAL | | 4,575,366 | 4,422,863 | 5,095,390 | 5,140,937 | 45,547 | 1% |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|---------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| General Fund | 1,323,765 | 1,297,121 | 1,874,553 | 1,878,252 | 3,699 | 0% |
| State Gas Tax | 1,424,824 | 1,387,987 | 1,382,183 | 1,406,453 | 24,270 | 2% |
| Street Landscaping and Lighting | 1,346,735 | 1,332,674 | 1,354,151 | 1,371,898 | 17,747 | 1% |
| Solid Waste | 480,042 | 405,081 | 484,503 | 484,334 | (169) | 0% |
| TOTAL | 4,575,366 | 4,422,863 | 5,095,390 | 5,140,937 | 45,547 | 3% |

* Excludes carryover funding of \$91,064

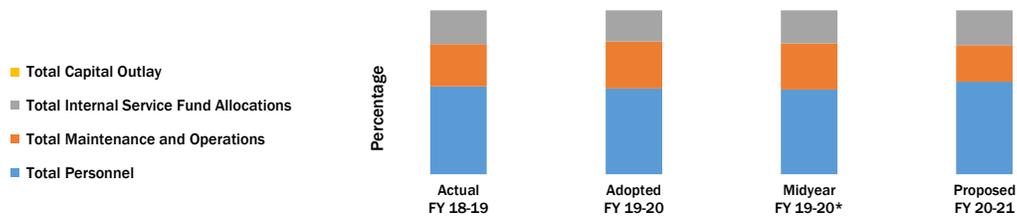
**PUBLIC WORKS
PARKS MAINTENANCE**

Purpose: The Parks division maintains 181 acres of parklands throughout the City and the City's open spaces to provide aesthetically pleasing surroundings every day of the year. Maintenance includes 14 parks and 19 parkettes, Edison Right of Way greenbelts, the school district sports fields, as well as the visible median strips and parkways along the main streets throughout the City. The division also administers the tree pruning program for approximately 12,000 trees.

| <i>Operating Expenses</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease | |
|---------------------------|---|------------------|------------------|------------------|------------------|-----------------------|-----------|
| | | Actual | Adopted | Midyear | Proposed | | |
| 500000 | Full-Time Salaries | 1,104,739 | 1,296,046 | 1,296,046 | 1,269,701 | (26,345) | (2%) |
| 500010 | Part-Time Salaries | 75,993 | - | - | - | - | 0% |
| 500020 | Overtime | 40,416 | 13,170 | 13,170 | 13,170 | - | 0% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 11,427 | 27,037 | 27,037 | 28,832 | 1,795 | 7% |
| 500100 | Personnel Adjustments | - | (91,253) | (91,253) | - | 91,253 | (100%) |
| 500120 | Other Pay | 11,870 | 7,452 | 7,452 | 7,500 | 48 | 1% |
| 500130 | Sick Leave Bonus | 300 | 300 | 300 | 300 | - | 0% |
| 500140 | Standby Bonus | 11,251 | 10,400 | 10,400 | 10,400 | - | 0% |
| 500150 | Cell Phone Allowance | 1,925 | 1,920 | 1,920 | 1,920 | - | 0% |
| 501020 | FICA | 77,855 | 82,167 | 82,167 | 78,551 | (3,616) | (4%) |
| 501030 | Life Insurance | 2,637 | 2,960 | 2,960 | 2,846 | (114) | (4%) |
| 501050 | Medical Insurance | 256,919 | 299,775 | 299,775 | 298,200 | (1,575) | (1%) |
| 501060 | Medicare | 18,209 | 19,215 | 19,215 | 18,370 | (845) | (4%) |
| 501070 | Psychological Insurance | 49 | 92 | 92 | 88 | (4) | (4%) |
| 501075 | GASB 68 Pension Expense | 43,450 | - | - | - | - | 0% |
| 501076 | GASB 75 OPEB Expense | 12,082 | - | - | - | - | 0% |
| 501080 | Pension (Employer Share) | 85,940 | 106,191 | 106,191 | 106,103 | (88) | 0% |
| 501085 | Pension (Unfunded Liability) | 225,212 | 260,985 | 260,985 | 268,832 | 7,847 | 3% |
| 501090 | Pension (Employee Share) | 31,264 | 28,173 | 28,173 | 28,492 | 319 | 1% |
| 501095 | Other Post Employment Benefits (OPEB) | 49,582 | 57,333 | 57,333 | 56,175 | (1,158) | (2%) |
| 501110 | Unemployment | 6,379 | 7,176 | 7,176 | 6,864 | (312) | (4%) |
| | Total Personnel | 2,067,499 | 2,129,139 | 2,129,139 | 2,196,344 | 67,205 | 3% |
| 510000 | Uniforms/Clothing/Personal Supplies | 14,036 | 15,000 | 15,000 | 15,000 | - | 0% |
| 510010 | Office Supplies | 1,827 | 3,000 | 3,000 | 3,000 | - | 0% |
| 510020 | Special Departmental Supplies | 96,400 | 109,828 | 109,828 | 109,828 | - | 0% |
| 510040 | Training/Meetings/Conferences | 1,500 | 3,316 | 3,316 | 3,316 | - | 0% |
| 510200 | Postage | - | 50 | 50 | 50 | - | 0% |
| 510310 | Cell Phones | 255 | 520 | 520 | 520 | - | 0% |
| 510610 | Utilities - Electric | 25,364 | 34,698 | 34,698 | 34,698 | - | 0% |
| 510640 | Utilities - Water | 509,932 | 419,475 | 419,475 | 419,475 | - | 0% |

**PUBLIC WORKS
PARKS MAINTENANCE**

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|--------------|
| 520010 | Maintenance/Repair | 9,416 | 7,370 | 7,370 | 7,370 | - | 0% |
| 520040 | Contracts/Professional Services | 321,710 | 565,098 | 565,098 | 265,098 | (300,000) | (53%) |
| 520050 | Rent/Lease - Equipment | - | 1,050 | 1,050 | 1,050 | - | 0% |
| 530000 | Other Non-Capital Equipment | 4,807 | 7,010 | 7,010 | 7,010 | - | 0% |
| 540000 | Depreciation | 3,300 | - | - | - | - | 0% |
| Total Maintenance and Operations | | 988,547 | 1,166,415 | 1,166,415 | 866,415 | (300,000) | (26%) |
| 550000 | Vehicle Maintenance | 201,361 | 201,361 | 230,239 | 230,239 | - | 0% |
| 550010 | Vehicle Equipment Replacement | 115,460 | 91,234 | 88,813 | 88,813 | - | 0% |
| 550020 | Information Tech. Equip Maintenance | 30,248 | 30,248 | 30,097 | 30,097 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 3,652 | 3,652 | 4,019 | 4,019 | - | 0% |
| 550040 | Communication Equipment Replacement | 3,702 | 3,702 | 6,206 | 6,206 | - | 0% |
| 550050 | Workers' Compensation Insurance | 32,539 | 32,539 | 33,852 | 33,852 | - | 0% |
| 550060 | Liability Insurance | 12,687 | 12,687 | 5,811 | 5,811 | - | 0% |
| 550080 | Building Occupancy | 78,914 | 78,914 | 56,798 | 56,798 | - | 0% |
| 550090 | Major Facilities Repair | 878 | 878 | 903 | 903 | - | 0% |
| 550110 | City Facility Sewer Fee | 439 | 439 | 414 | 414 | - | 0% |
| 550120 | Overhead | 316,813 | 316,813 | 369,829 | 369,829 | - | 0% |
| Total Internal Service Fund Allocations | | 796,693 | 772,467 | 826,981 | 826,981 | - | 0% |
| Total Capital Outlay | | - | - | - | - | - | 0% |
| TOTAL | | 3,852,739 | 4,068,021 | 4,122,535 | 3,889,740 | (232,795) | (6%) |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|---------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| General Fund | 2,461,068 | 2,555,289 | 2,599,413 | 2,562,789 | (36,624) | (1%) |
| Street Landscaping and Lighting | 1,044,852 | 1,205,240 | 1,216,118 | 1,011,479 | (204,639) | (17%) |
| Intergovernmental Grants | 66,127 | 79,430 | 79,430 | 83,821 | 4,391 | 6% |
| Solid Waste | 280,692 | 228,062 | 227,574 | 231,651 | 4,077 | 2% |
| TOTAL | 3,852,739 | 4,068,021 | 4,122,535 | 3,889,740 | (232,795) | 3% |

* Excludes carryover funding of \$15,783

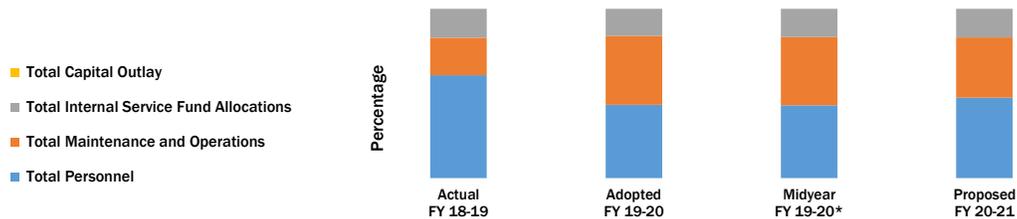
PUBLIC WORKS ENGINEERING SERVICES

Purpose: The Engineering Services division of the Public Works department is charged with the tasks of maintaining compliance with environmental regulations, CIP construction management, public right-of-way management, and infrastructure management. These tasks are accomplished using both active and interactive methods, with the goal of constantly improving the attractiveness and livability of our neighborhoods. Our experienced and dedicated staff is committed to being efficient and cost-conscious in all areas of our operations. The Engineering Services division is dedicated to supporting the City's mission, core values, and strategic plan goals.

| <i>Operating Expenses</i> | | FY 18-19 | FY 19-20 | FY 19-20* | FY 20-21 | Increase/ Decrease | |
|---------------------------|---|------------------|------------------|------------------|------------------|-----------------------|--------------|
| | | Actual | Adopted | Midyear | Proposed | | |
| 500000 | Full-Time Salaries | 1,094,537 | 1,356,242 | 1,356,242 | 1,366,229 | 9,987 | 1% |
| 500010 | Part-Time Salaries | 71,221 | - | - | - | - | 0% |
| 500020 | Overtime | 3,916 | 6,916 | 6,916 | 6,916 | - | 0% |
| 500070 | Vacation/Holiday Cashout (Non-PERSable) | 17,796 | 39,413 | 39,413 | 39,550 | 137 | 0% |
| 500100 | Personnel Adjustments | - | (675,000) | (675,000) | (675,000) | - | 0% |
| 500120 | Other Pay | 11,523 | 15,248 | 15,248 | 15,306 | 58 | 0% |
| 500150 | Cell Phone Allowance | 842 | 840 | 840 | 840 | - | 0% |
| 501020 | FICA | 78,923 | 91,821 | 91,821 | 94,029 | 2,208 | 2% |
| 501030 | Life Insurance | 2,177 | 2,582 | 2,582 | 2,602 | 20 | 1% |
| 501050 | Medical Insurance | 164,998 | 173,233 | 173,233 | 196,734 | 23,501 | 14% |
| 501060 | Medicare | 18,751 | 22,120 | 22,120 | 22,414 | 294 | 1% |
| 501070 | Psychological Insurance | 42 | 52 | 52 | 52 | - | 0% |
| 501075 | GASB 68 Pension Expense | 95,539 | - | - | - | - | 0% |
| 501076 | GASB 75 OPEB Expense | 11,515 | - | - | - | - | 0% |
| 501080 | Pension (Employer Share) | 66,000 | 86,611 | 86,611 | 89,646 | 3,035 | 4% |
| 501085 | Pension (Unfunded Liability) | 183,451 | 212,862 | 212,862 | 286,589 | 73,727 | 35% |
| 501090 | Pension (Employee Share) | 32,815 | 39,792 | 39,792 | 40,304 | 512 | 1% |
| 501095 | Other Post Employment Benefits (OPEB) | 46,277 | 59,450 | 59,450 | 59,884 | 434 | 1% |
| 501110 | Unemployment | 3,392 | 4,056 | 4,056 | 4,056 | - | 0% |
| | Total Personnel | 1,903,715 | 1,436,238 | 1,436,238 | 1,550,151 | 113,913 | 8% |
| 510010 | Office Supplies | 4,087 | 5,300 | 5,300 | 5,300 | - | 0% |
| 510020 | Special Departmental Supplies | 5,926 | 4,973 | 4,973 | 4,973 | - | 0% |
| 510040 | Training/Meetings/Conferences | 3,717 | 6,124 | 6,124 | 6,124 | - | 0% |
| 510050 | Mileage Reimbursement | 90 | 400 | 400 | 400 | - | 0% |
| 510200 | Postage | 946 | 3,925 | 3,925 | 3,925 | - | 0% |
| 510210 | Publications/Subscriptions | 420 | 2,660 | 2,660 | 2,660 | - | 0% |
| 510220 | Memberships/Dues | 245 | 1,470 | 1,470 | 1,470 | - | 0% |
| 510310 | Pagers/Cellular Phones | 31 | 120 | 120 | 120 | - | 0% |
| 520000 | Maintenance Agreements | 6,084 | 9,240 | 9,240 | 9,240 | - | 0% |
| 520010 | Maintenance/Repair | - | 100 | 100 | 100 | - | 0% |
| 520040 | Contracts/Professional Services | 405,168 | 767,174 | 767,174 | 581,174 | (186,000) | (24%) |
| 540010 | Principal Payments | - | 280,000 | 280,000 | 280,000 | - | 0% |
| 540020 | Interest Expense | 268,389 | 268,400 | 268,400 | 268,400 | - | 0% |
| | Total Maintenance and Operations | 695,103 | 1,349,886 | 1,349,886 | 1,163,886 | (186,000) | (14%) |

**PUBLIC WORKS
ENGINEERING SERVICES**

| <i>Operating Expenses</i> | | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|--|-------------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-------------|
| 550000 | Vehicle Maintenance | 20,339 | 20,339 | 19,758 | 19,758 | - | 0% |
| 550010 | Vehicle Equipment Replacement | 7,572 | 5,657 | 10,726 | 10,726 | - | 0% |
| 550020 | Information Tech. Equip Maintenance | 153,002 | 153,002 | 151,291 | 151,291 | - | 0% |
| 550030 | Information Tech. Equip Replacement | 25,778 | 25,778 | 26,617 | 26,617 | - | 0% |
| 550040 | Communication Equipment Replacement | 2,093 | 2,093 | 3,506 | 3,506 | - | 0% |
| 550050 | Workers' Compensation Insurance | 15,634 | 15,634 | 12,425 | 12,425 | - | 0% |
| 550060 | Liability Insurance | 44,998 | 44,998 | 44,343 | 44,343 | - | 0% |
| 550080 | Building Occupancy | 35,633 | 35,633 | 26,248 | 26,248 | - | 0% |
| 550090 | Major Facilities Repair | 450 | 450 | 468 | 468 | - | 0% |
| 550110 | City Facility Sewer Fee | 626 | 626 | 811 | 811 | - | 0% |
| 550120 | Overhead | 229,039 | 229,039 | 257,084 | 257,084 | - | 0% |
| Total Internal Service Fund Allocations | | 535,164 | 533,249 | 553,277 | 553,277 | - | 0% |
| Total Capital Outlay | | - | - | - | - | - | 0% |
| TOTAL | | 3,133,982 | 3,319,373 | 3,339,401 | 3,267,314 | (72,087) | (2%) |



| <i>Funding Source</i> | FY 18-19 Actual | FY 19-20 Adopted | FY 19-20* Midyear | FY 20-21 Proposed | Increase/ Decrease | |
|---------------------------------|--------------------|---------------------|----------------------|----------------------|-----------------------|-----------|
| General Fund | 1,865,751 | 1,770,914 | 1,781,128 | 1,860,672 | 79,544 | 4% |
| Street Landscaping and Lighting | 59,330 | 91,733 | 92,906 | 80,913 | (11,993) | (13%) |
| Proposition C | 2,127 | 38,127 | 37,579 | 1,579 | (36,000) | (96%) |
| Measure R | - | 84,000 | 84,000 | - | (84,000) | (100%) |
| Open Space Acquisition | 150,000 | - | - | - | - | 0% |
| Harbor Tidelands | 47,112 | 42,502 | 43,135 | 45,273 | 2,138 | 5% |
| Harbor Uplands | 15,609 | 16,756 | 17,124 | 19,262 | 2,138 | 12% |
| Wastewater | 994,053 | 1,275,341 | 1,283,529 | 1,259,615 | (23,914) | (2%) |
| TOTAL | 3,133,982 | 3,319,373 | 3,339,401 | 3,267,314 | (72,087) | 3% |

* Excludes carryover funding of \$222,896

PUBLIC WORKS

Core Service Activities

| | | | |
|-----------------|-------------------|--------------|-----------------------------------|
| Adopted | FY 2019-20 | (79%) | Total Staff Hours: 179,109 |
| Proposed | FY 2020-21 | (83%) | Total Staff Hours: 188,729 |

- Maintain 127 miles of streets.
- Maintain 6.7 million square feet of sidewalk and 8.63 miles of bike path.
- Maintain 1,899 City-owned street lights, 56 signalized intersections, 48 beacons, 18 speed cushion sets and 55 solar bike path lights.
- Perform street sweeping for 27,440 miles of residential and commercial area property annually.
- Maintain approximately 11,600 traffic control, parking, street name, park, and regulatory signs.
- Repair an average of 1,000 potholes annually and perform 8,800 yards of crack sealing.
- Respond to roughly 80 street lighting and traffic signal emergency calls each year.
- Steam clean approximately 180,000 square feet of sidewalk.
- Maintain 35 miles of storm drains, 467 catch basins, 6 controlled debris collection systems units (COS), 3 stormwater pump stations and 2 storm water diversion system units.
- Maintain 15 sewer pump stations, 113 miles of sewer collection lines and 47 smart manhole devices.
- Maintain 63 City-owned buildings totaling 433,366 square feet.
- Maintain 2 piers, 2 parking structures, 3 boat basins, 3 break walls, the Seaside Lagoon, 8 restroom structures, 3 boat docks, 32 vessel moorings and landscaped areas in the Redondo Beach pier and harbor area.
- Oversee the maintenance, fueling and replacement of 216 City vehicles and large equipment items, 3 Harbor Patrol vessels, 23 "hold over" vehicles (not on the replacement list and are temporary assignments) and operate and maintain the City's gasoline, diesel and compressed natural gas fueling station.
- Maintain 21 emergency standby generators and 2 mobile stand-by generators.
- Oversee the solid waste handling services agreement for the collection, disposal and recycling of approximately 55,900 tons of waste from 30,000 residential and commercial customers.
- Conduct 2 Household Hazardous Waste (HHW) roundups, 2 compost giveaways and oversee quarterly document shred events.
- Provide educational information regarding waste reduction, recycling and composting at 3 City events (Senior Resource Fair, Farmer's Market Earth Day event and the Public Safety Fair).
- Maintain 33 parks and parkettes totaling 113 acres, 22 playgrounds, approximately 33 acres of landscaped parkways, medians and other public facility open spaces and 14 acres of Southern California Edison Right of Way.
- Trim 3,200 street and parkway trees each year and monitor the health of approximately 12,000 City-owned trees.
- Perform 5,720 playground inspections.
- Perform 4,200 annual engineering right of way inspections.
- Process 1,700 Engineering permits annually (or 140 permits monthly).
- Complete over 3,000 annual engineering plan checks and land management transactions.
- Respond to 120 annual traffic engineering requests, including traffic calming, traffic investigations, traffic safety analysis, and parking concerns.
- Maintain and develop the City's GIS system and produce 325 project maps and City asset and infrastructure inventory maps each year.

PUBLIC WORKS

- Facilitate planning, design and construction of approximately 95 capital improvement projects, completing approximately 20 each year.
- Manage the Street Landscaping and Lighting Assessment District and the collection of all annual trash, sewer and landscaping and lighting assessment fees.
- Conduct 80 annual critical pollution source inspections and 556 annual fats, oil, and grease food service establishment inspections each year.
- Manage the City's MS4, Seaside Lagoon, and Sanitary Sewer Overflow Regulatory Permits to achieve regulatory compliance.
- Provide staff liaison to the Public Works Commission.

Key Projects and Assignments

| | | | | |
|-----------------|-------------------|-------------|---------------------------|---------------|
| Adopted | FY 2019-20 | (7%) | Total Staff Hours: | 15,870 |
| Proposed | FY 2020-21 | (3%) | Total Staff Hours: | 9,970 |

| | Hours |
|--|--------------|
| <u>Facility Projects</u> | |
| • Continue retrofit of lighting fixtures in City buildings to reduce energy usage and costs by December 2020. | 500 |
| • Assist with next phase of carpeting replacement in City Hall by June 2021. | 500 |
| • Paint exterior of City Hall and interior as-needed by June 2021. | 600 |
| • Paint interior and exterior of various City facilities by May 2021. | 600 |
| • Initiate and significantly complete construction of the new Redondo Beach Transit Center on Kingsdale Avenue. | 900 |
| • Complete construction of the City Council Chambers Improvement Project by May 2021. | 240 |
| <u>Pier/Harbor Projects</u> | |
| • Secure loose utility lines under the Pier by December 2020. | 200 |
| • Complete Pier/Harbor restroom upgrades by May 2021. | 350 |
| • Complete Monstad Pier Restroom Remodel by October 2020. | 600 |
| • Complete Construction of the Pier Parking Structure Repairs and Railing Rehabilitation Project by November 2020. | 200 |
| • Complete Construction of the Pier Parking Structure Repairs and Railing Rehabilitation Project by August 2020. | 200 |
| <u>Streets/Sewers Projects</u> | |
| • Steam clean approximately 135,000 square feet of sidewalk on Artesia Boulevard a minimum of 6 times by June 2021. | 200 |
| • Steam clean approximately 50,000 square feet of sidewalk pavers on the Esplanade a minimum of 12 times by June 2021. | 350 |

PUBLIC WORKS

- Repair/remove 4,000 sidewalk uplifts by June 2021. 500
- Complete construction of the Inglewood Avenue/Manhattan Beach Boulevard SB Right Turn Lane Project by June 2021 200
- Complete construction of the Torrance Boulevard Resurfacing Project from Pacific Coast Highway to Prospect Avenue by June 2021. 240
- Complete construction of the Grant Avenue Signal Improvements Project by June 2021. 480
- Initiate construction of the Beryl Street Resurfacing and Drainage Improvements Project from Prospect Avenue to Flagler Lane by June 2021. 240
- Initiate construction of the Manhattan Beach Boulevard Resurfacing Project from Aviation Boulevard to Inglewood Avenue by March 2021. 240
- Complete construction of the Residential Resurfacing Project by August 2020. 300
- Initiate construction of the new Alta Vista Wastewater Pump Station by April 2021. 180

Parks/Landscaping Projects

- Oversee planting of 100 new trees at various locations by June 2021. 100
- Replace restroom doors at park facilities by November 2020. 50
- Implement landscape enhancements at Inglewood Avenue and Grant Avenue by June 2021. 1,000
- Upgrade irrigation systems and landscaping at City Hall exterior by June 2021. 500
- Complete construction of the North Redondo Beach Bikeway Extension Project by June 2021. 200
- Initiate final design of the Dominguez Park Improvements Project by March 2021. 300

Customer Service and Referrals

Adopted FY 2019-20 (14%) Total Staff Hours: 31,741

Proposed FY 2020-21 (14%) Total Staff Hours: 31,741

- Process over 4,000 work order requests through the OPRA system each year.
- Process and document over 13,250 annual public inquiries and requests for service within 24 hours.
- Respond to all work orders within 48 hours and provide a follow-up work schedule and completion date.
- Monitor and track approximately 450 resident service requests and complaints through the online Comcate "Customer Service Center" software system each year.

PUBLIC WORKS

Selected Performance Measures

| <i>Public Works Administration</i> | <i>Actual FY 2018-19</i> | <i>Estimated FY 2019-20</i> | <i>Proposed FY 2020-21</i> |
|---|-------------------------------------|--|---------------------------------------|
| Conduct all-hands staff meetings | 4 | 3 | 4 |
| Conduct safety training workshops | 10 | 10 | 10 |
| Process public inquiries and requests | 13,500 | 13,250 | 13,250 |

| <i>Building Occupancy</i> | <i>Actual FY 2018-19</i> | <i>Estimated FY 2019-20</i> | <i>Proposed FY 2020-21</i> |
|--|-------------------------------------|--|---------------------------------------|
| Perform setups for special events | 40 | 40 | 40 |
| Respond to plumbing problems in City buildings | 110 | 105 | 115 |
| Process work orders | 1,550 | 1,450 | 1,500 |

| <i>Fleet Services</i> | <i>Actual FY 2018-19</i> | <i>Estimated FY 2019-20</i> | <i>Proposed FY 2020-21</i> |
|---|-------------------------------------|--|---------------------------------------|
| Procure for service new vehicles/equipment | 25 | 8 | 41 |
| Dispense gasoline gallon equivalents of compressed natural gas through fuel station | 0 | 5,000 | 12,000 |
| Process work orders | 1,650 | 1,600 | 1,650 |

| <i>Harbor Maintenance/ Pier</i> | <i>Actual FY 2018-19</i> | <i>Estimated FY 2019-20</i> | <i>Proposed FY 2020-21</i> |
|--|-------------------------------------|--|---------------------------------------|
| Perform pier deck scrubbing | 150 | 125 | 125 |
| Perform play area safety inspections at Seaside Lagoon | 120 | 100 | 120 |
| Process work orders | 525 | 500 | 525 |

| <i>Sewer/Storm Drain</i> | <i>Actual FY 2018-19</i> | <i>Estimated FY 2019-20</i> | <i>Proposed FY 2020-21</i> |
|--|-------------------------------------|--|---------------------------------------|
| Clean lineal feet of sewer lines | 300,000 | 300,000 | 600,000 |
| Clean lineal feet of storm drain lines | 20,000 | 20,000 | 20,000 |
| Process work orders | 725 | 710 | 725 |

PUBLIC WORKS

| <i>Solid Waste Recycling</i> | <i>Actual FY 2018-19</i> | <i>Estimated FY 2019-20</i> | <i>Proposed FY 2020-21</i> |
|---|-------------------------------------|--|---------------------------------------|
| Remove tons of compostable materials from the pier waste stream | 2,500 | 2,500 | 2,500 |
| Conduct compost giveaway and household hazardous waste events | 4 | 3 | 4 |
| Conduct waste management plans for property demolitions | 80 | 80 | 80 |

| <i>Street Maintenance</i> | <i>Actual FY 2018-19</i> | <i>Estimated FY 2019-20</i> | <i>Proposed FY 2020-21</i> |
|--|-------------------------------------|--|---------------------------------------|
| Resurface tons of asphalt to be used for street | 2,100 | 2,300 | 2,300 |
| Repair cubic yards of concrete to be used for sidewalk and curb and gutter | 570 | 570 | 570 |
| Process work orders | 1,150 | 1,100 | 1,150 |

| <i>Parks Maintenance</i> | <i>Actual FY 2018-19</i> | <i>Estimated FY 2019-20</i> | <i>Proposed FY 2020-21</i> |
|--|-------------------------------------|--|---------------------------------------|
| Gallons of water used to irrigate medians | 17.8 | 3.6 | 5.4 |
| Square feet of sidewalks steam-cleaned in key commercial corridors | 500,000 | 180,000 | 180,000 |
| Conduct park and playground safety inspections | 500 | 510 | 525 |
| Process work orders | 1,025 | 1,025 | 1,000 |

| <i>Engineering Services</i> | <i>Actual FY 2018-19</i> | <i>Estimated FY 2019-20</i> | <i>Proposed FY 2020-21</i> |
|---|-------------------------------------|--|---------------------------------------|
| Inspect fats, oils, and grease interceptors | 556 | 556 | 556 |
| Issue permits | 603 | 610 | 615 |
| Complete CIP projects | 13 | 16 | 16 |



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City of Redondo Beach, California



Proposed Five-Year
Capital Improvement Program
2020-2025

City of Redondo Beach

Proposed Five Year Capital Improvement Program 2020-2025



**CITY OF REDONDO BEACH
2020-2025 CAPITAL IMPROVEMENT PROGRAM**

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| Bicycle Plan Grant – S. Catalina Ave./Ave. I Bike Lanes | |
| Bicycle Plan Grant – Lilienthal Lane Bike Lanes | |
| Bicycle Plan Grant – Torrance Boulevard Bike Lanes | |
| Bicycle Plan Grant – Citywide Bike Facilities | |
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May 16, 2020

The Honorable Mayor and Members of the City Council
City of Redondo Beach, California

Subject: **Proposed Five Year Capital Improvement Program: 2020-2025**

The City's Five Year Capital Improvement Program (CIP) is a multi-year planning and budget document that matches financial resources with infrastructure and facility improvements which frequently take several years to fund, design, and build. The CIP is comprised of projects that meet the following parameters:

- New, replacement of, or improvements to infrastructure (buildings, roads, parks, etc.) that have a minimum life expectancy of five-years and a minimum expense of \$15,000.
- Public Works that typically involve multiple phases including conceptual design, design, engineering (plans and specifications), construction, and construction management.

The CIP planning process involves regular status checks with Department Directors to ensure accountability and cost effective project completion. The CIP planning process also involves periodic community review to ensure that the projects with the highest need receive priority effort and funding. The City Council's semi-annual Strategic Planning Workshops, monthly Strategic Plan updates, and year-end CIP review all allow for adjustments to the program as needed. Additionally, review during the mid-year budget process and annual Commission input, help make the CIP process a collaborative, community-wide endeavor that is aligned with City goals and objectives.

The CIP planning process, like so many other annual routines, has been significantly altered this year. The coronavirus pandemic has reduced the revenues available to fund the City's capital and operating budgets. The actual long-term impact on revenues is still unknown. General Fund revenues set aside at year end for capital uses and those programmed in previous years (RBPAC Seating Replacement Project, Enhanced Watershed Management Program Implementation Funds, various completed projects) totaling \$2,368,000, are now needed to help balance the City's FY 2020-21 operating budget. Fortunately, restricted proceeds from the Community Financing Authority (CFA) totaling \$2,240,000 are available in FY 20-21 to fund projects typically paid for by discretionary Capital Projects Funds. These CFA funds, when combined with significant grant funds (\$1,060,000) for four new projects, and restricted wastewater and transportation funds, allow the City to pursue a robust FY 2020-21 capital expenditure plan of \$11,669,314, despite COVID-19's impact on City finances.

Over the past year, the City focused on maintaining and improving its core infrastructure and completing or advancing the design of critical street improvement projects. Notable projects included the Inglewood Avenue, Flagler Lane, and Prospect Avenue resurfacing projects, the Veterans Park Play Equipment Replacement Project, the Main Library Elevator Repair Project,

and the PCH right turn lane at Torrance Blvd. The City's established process for evaluating, reviewing, and prioritizing future capital efforts concentrates on enhancing the quality of existing public facilities, streets, sewers, and open spaces. This year's proposed CIP continues the reinvestment in current infrastructure and includes significant funding for traffic calming projects, street rehabilitation, transit center reconstruction, park play equipment enhancements and, stormwater drainage and treatment projects.

2019-20 Accomplishments and Current CIP Activities

In FY 2019-20, the City continued to plan, design, and construct a significant number of capital improvement projects. Street improvement projects, with the greatest variety of funding sources, continued to represent much of the work plan. However, several other projects were completed throughout the City as well.

The City continued to make progress on five Regional Measure R funded transportation-related capital projects. The City completed construction on the right turn lane project at northbound Pacific Coast Highway and Torrance Boulevard (\$840,000). A similar project on southbound Pacific Coast Highway at Torrance Boulevard is with Caltrans for design review. The right turn lane project located on Aviation Boulevard at Artesia Boulevard has been conceptually designed and the City is negotiating with the property owner to secure the right of way necessary for construction. The engineering firm retained to complete plans for a southbound right turn lane on Inglewood Avenue at Manhattan Beach Boulevard has nearly completed the plans for that project and the City is working with the Metropolitan Water District to relocate their infrastructure near the intersection. Regional Measure R funds have also been secured to complete the Kingsdale Widening Project that will be completed following construction of the Transit Center.

Construction was completed on the Flagler Lane Resurfacing – 190th Street to Beryl Street Project (\$360,000), the Inglewood Avenue – Grant Avenue to 190th Street Resurfacing Project (\$1,100,000), and the Prospect Avenue Resurfacing – Beryl to Del Amo Project (\$875,000). Construction was also completed on the Citywide Curb Ramp Improvements Project (\$635,000) and the Palos Verdes Boulevard Median Renovations Project (\$100,000). The Citywide Slurry Seal Project (\$400,000) is nearing completion and the Residential Resurfacing Cycle 2, Phases 1 & 2 Project (\$4,700,000) is under construction and will be completed this summer. Plans and specifications for the Grant Avenue Signal Improvements Project were completed and will be brought forward for City Council review in June.

The Aviation Track Resurfacing Project (\$180,000) was completed, as well as, the Veterans Park Play Equipment Project (\$685,000) and the adjacent National Fitness Court Project (\$100,000). The Anderson Park Improvement Project (\$600,000) was also completed. A construction contract was recently awarded for the Special Park Needs – Julia Field Lights Project and construction is expected to begin in late May. Plans and Specifications for the City Council Chamber Improvements Project were recently approved and the Project is currently out to bid. Construction will begin this summer.

The City continues to devote significant resources to the maintenance and improvement of its wastewater infrastructure. Construction is complete on the new \$2 million Rindge Sewer Pump Station and will be brought to the City Council for acceptance before the end of the fiscal year. Design of the Yacht Club Way and Portofino Sewer Pump Stations is nearly complete and those projects will begin construction in FY 2020-21. A very significant stormwater improvement project, the Torrance Circle Low Flow Diversion (LFD) Project (\$400,000) was also completed.

In the waterfront, work on the Pier Parking Structure Repairs Project is well underway and will be completed early this summer. The project continues to repair joints, leaks, damaged floors, and other structural members of the structure, as well as the railing around the top of the North Pier Parking Structure for a total construction cost of \$2,000,000. Additionally, the new Transit Center Project will be brought to the City Council for award this month.

In summary, the City will have completed 17 CIP projects in FY 2019-20 and designed an additional 14 projects for execution in FY 2020-21 for a total capital expenditure of approximately \$12.0 million.

2020-21 Project Recommendations

The proposed 2020-21 CIP appropriations again place emphasis on the rehabilitation of existing street, sewer, park, and public facility infrastructure. The following City Council adopted criteria were used in developing the recommendations:

- ✓ Is it necessary to address an immediate public health or safety concern?
- ✓ Is it mandated by the state or federal government?
- ✓ Does it complete an existing project?
- ✓ Will it result in significant operating savings in the future?
- ✓ Is there significant outside funding for the project?
- ✓ Does it promote economic development?
- ✓ Does it implement a Strategic Planning goal for 2020-21?

Given the number of demands on City finances, it is essential that available grant and restricted funds be coordinated and leveraged to maximize the City's capital resources and complete as many projects as possible. The proposed capital improvement budget for FY 2020-21 accomplishes this goal and focuses on completing existing projects while addressing health and safety issues, legislated mandates and priorities arising out of the Mayor and City Council's three-year Strategic Plan. The proposed FY 2020-21 CIP contains \$46.3 million of carryover funding for 73 previously approved projects and \$11,669,314 of appropriations for 29 projects (9 of which are new to the Five-Year Plan), for a total FY 2020-21 CIP of approximately \$58 million and 82 projects. In summary, the project breakout is as follows:

| | Carryover Funding | New Appropriations | Total |
|--------------------------------|-------------------|--------------------|---------------|
| ❖ Sewer Projects | \$ 7,092,331 | \$ 3,200,000 | \$ 10,292,331 |
| ❖ Drainage Projects | \$ 734,955 | \$ 900,000 | \$ 1,634,955 |
| ❖ Street Projects | \$ 18,196,365 | \$ 6,474,314 | \$ 24,670,679 |
| ❖ Waterfront Projects | \$ 5,865,468 | \$ 0 | \$ 5,865,468 |
| ❖ Park Projects | \$ 1,710,718 | \$ 360,000 | \$ 2,070,718 |
| ❖ Public Facility Projects | \$ 12,603,459 | \$ 735,000 | \$ 13,338,459 |
| ❖ General Improvement Projects | \$ 79,086 | \$ 0 | \$ 79,086 |
| | \$ 46,282,382 | \$11,669,314 | \$ 57,951,696 |

Most of the City’s capital funding is designated to, and/or limited to, **Street Improvement Projects**. This year several resurfacing projects are proposed for construction in the winter and spring of FY 2020-21 including resurfacing of Manhattan Beach Boulevard, Beryl Street, and Torrance Boulevard. Additionally, approximately \$1.4 million is recommended to continue implementation of the Residential Resurfacing Project and \$293,000 in additional funding is proposed for the Citywide Slurry Seal Program. The location of the next round of residential improvements will be determined based on the results of the Pavement Management Survey currently underway. The proposed CIP includes a commitment of \$6,474,314 for new street improvement projects. Arterial projects recommended for additional funding in FY 2020-21 include Manhattan Beach Boulevard, between Aviation and Inglewood (\$800,000), Beryl Street, between Prospect and Flagler (\$800,000), and Torrance Boulevard, between PCH and Prospect (\$820,000). Another phase of the Citywide Curb Ramp Improvement Project is also included in the recommended CIP (\$186,314), as well as additional funding for Traffic Calming (\$240,000). The recommended Sidewalk Improvements and Repairs Project (\$700,000) will complete the City’s current sidewalk grinding effort and provide funding for sidewalk upgrades in the Artesia and Riviera Village commercial districts.

The City also has worked closely with the South Bay Cities Council of Governments and the Los Angeles Metropolitan Transportation Authority to secure new competitive transportation grants in the amount of \$1,060,000. The projects include the Anita/Herondo and PCH WB Right Turn Lane, the NRB Bikeway Extension – Felton to Inglewood Construction, the NRB Bikeway Extension – Inglewood Design, and the Traffic Signal Communications and Network System installation.

Notable **Park Projects** recommended for funding in FY 2020-21 include the Dominguez Park Play Equipment, Landscape & Walkways Project (\$240,000) and Dominguez Park Dog Park Improvements (\$60,000). Per the City Council’s direction, additional funding is provided for Play Surface Replacements at Anderson Park and Perry Park (\$60,000).

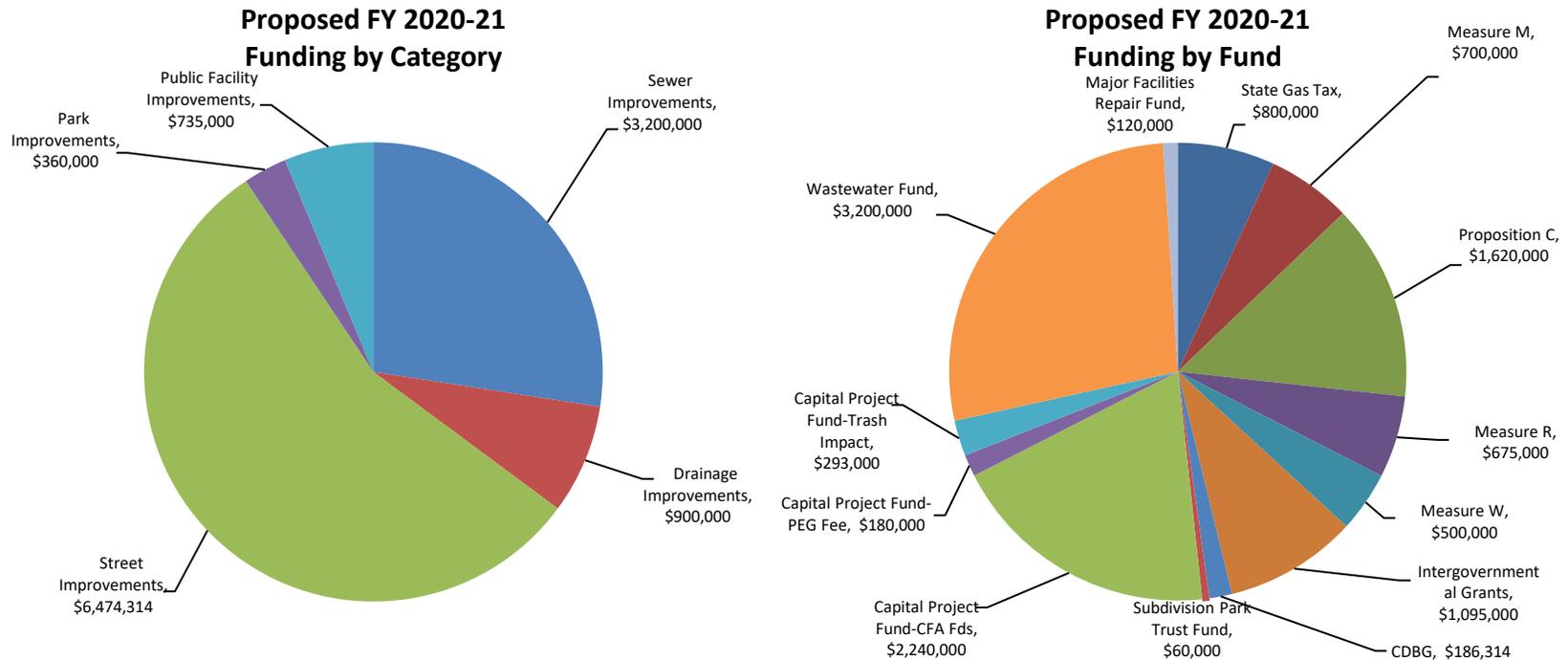
The **Sewer Projects** recommended for funding include additional funding for construction of the next phase of the Sanitary Sewer Facilities Rehabilitation Project (\$500,000), and funding for construction of the Alta Vista Sewer Pump Station (\$2,000,000). The City continues to fund **Drainage Projects** in order to fund ongoing municipal stormwater quality permit obligations. Specifically, \$500,000 of new Measure W funding will fund the City’s match to the Green Street Regional Grant program and will be focused on meeting the contractual requirements of the recently adopted Enhanced Watershed Management

Program (EWMP). Additionally, funding for the reconstruction of antiquated storm drain pipes is proposed (\$200,000) in FY 2020-21.

Public Facility Projects include additional grant funding for the Fleet Operations Facility (\$35,000), home to our Beach Cities Transit Fleet and additional restricted PEG funding (\$180,000) for upgrades to the City Council Chambers. Funding is also proposed to continue the design and site preparation for the Police Department Shooting Range Replacement (\$300,000) and to complete a Community Services Department Relocation Assessment (\$100,000).

The breakout and funding for proposed new projects is shown in more detail below.

New Project Summary \$11,669,314



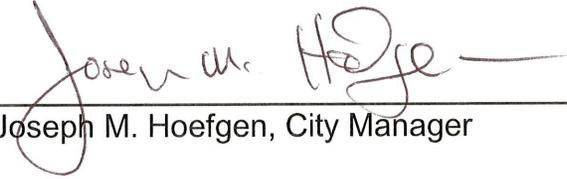
In addition to the funding recommendations for FY 2020-21, the proposed Five-Year CIP also includes a funding plan through FY 2024-25. The funding plan is based on anticipated available CIP revenues of approximately \$50.6 million in various funds and represents our attempt to prioritize projects over a five-year period. Only the first-year funding recommendations are appropriated as part of the proposed FY 2020-21 Budget. The projects recommended in the out years should be viewed as part of a larger/longer term plan that require future year appropriations and may evolve as new funds or priorities arise.

The FY 2020-21 CIP includes \$2,240,000 in projects funded by proceeds from the Community Financing Authority. The Capital Projects Fund (General Fund) also includes \$180,000 in restricted PEG Funds and \$293,000 in new and carryover annual street impact fees from the City's trash hauler. The funding projection for projects identified in years three through five of the plan assumes a \$1 million transfer from the General Fund to the CIP in each of those years. No General Fund transfer is expected to be available in FY 2021-22 for appropriation. With the current pandemic and its impact on the City's operating budget, the year-end savings in future years are expected to decline significantly, which will make it difficult to continue to fund the CIP at recent levels. As the five-year plan evolves, adjustments to future year project funding will be made that correspond with actual general fund contributions.

While the City has been successful in obtaining State and Federal grants over the years, State and Federal funding for local capital improvement projects cannot be counted on indefinitely and the City must remain judicious in the way it spends its limited capital resources. Ongoing funding from SB1, the Road Repair and Accountability Act of 2017, should continue to provide more stable "gas tax" funding for state and local streets and roads. However, gas tax revenues have decreased with reduced gas sales due to the coronavirus. The City anticipates receiving approximately \$1,000,000 from that funding source in FY 2020-21 as compared to \$1,250,000 in FY 2019-20. Additionally, the Safe, Clean Water Fee on County homeowners will provide the City with stable ongoing funding for local projects to improve water quality and to capture water run-off to help increase local water supply. The City's local allocation of those Measure W funds is anticipated to be \$720,000 in FY 2020-21.

As has been mentioned in previous CIP transmittal letters, while the City has had success in addressing some of its significant infrastructure needs, it will take time to completely rehabilitate all of the City's assets, particularly the major facilities such as the Police Station, the Public Works Yard, and City Hall. The proposed five-year CIP serves as a blueprint for the City to proactively meet current and future operating uses of the existing facilities and to maintain the City's various critical infrastructure systems, but does not include funding for their complete reconstruction. A large and separate source of dedicated funds will eventually be needed to replace the City's major facilities.

I want to express my thanks and appreciation to the commissions that provide regular CIP input over the course of the year, and the wide range of staff who participated in the development of the five-year CIP, as well as the team that oversees capital improvements on a monthly basis to ensure we keep our projects on time and within budget. The diligence that has been demonstrated during the past 20 years of CIP planning has served the City well in meeting the community's short and long term capital needs.



 Joseph M. Hoefgen, City Manager

ACKNOWLEDGEMENTS

The City Manager wishes to thank and acknowledge those listed below for the hard work and long hours to produce the Proposed Five Year Capital Improvement Program

Department Heads & Staff

CAPITAL PROJECTS ADVISORY COMMITTEE

Michael Witzansky - Assistant City Manager
Brandy Forbes - Community Development Director
John LaRock - Community Services Director
Brad Lindahl - Capital Projects Program Manager
Stephen Proud - Waterfront and Economic Development Director
Marni Ruhland – Finance Director
Ted Semaan - Public Works Director
Andrew Winje – City Engineer

**SUMMARY 2020-2025 CAPITAL IMPROVEMENT PROGRAM
FUNDING BY FISCAL YEAR - ALL PROGRAMS**

| PROJECT | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | TOTAL |
|--------------------------------|-------------------|-------------------|-------------------|------------------|------------------|-------------------|
| Sewer Improvements | 3,200,000 | 3,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 9,200,000 |
| Drainage Improvements | 900,000 | 700,000 | 1,465,000 | 1,415,000 | 1,415,000 | 5,895,000 |
| Street Improvements | 6,474,314 | 4,275,000 | 2,235,000 | 3,125,000 | 1,660,000 | 17,769,314 |
| Waterfront Improvements | - | 7,850,000 | 12,080,000 | 2,230,000 | 1,030,000 | 23,190,000 |
| Park Improvements | 360,000 | 100,000 | 900,000 | 1,000,000 | - | 2,360,000 |
| Public Facility Improvements | 735,000 | 1,400,000 | 1,445,000 | 235,000 | - | 3,815,000 |
| General Improvements | - | - | - | - | - | - |
| TOTAL | 11,669,314 | 17,325,000 | 19,125,000 | 9,005,000 | 5,105,000 | 62,229,314 |
| FINANCING | | | | | | |
| State Gas Tax | 800,000 | 1,200,000 | 500,000 | 500,000 | 500,000 | 3,500,000 |
| TDA Article 3 | - | 70,000 | - | 70,000 | - | 140,000 |
| Measur M | 700,000 | 300,000 | 300,000 | 300,000 | 300,000 | 1,900,000 |
| Proposition C | 1,620,000 | 1,850,000 | 575,000 | 1,300,000 | - | 5,345,000 |
| Measure R | 675,000 | 675,000 | 675,000 | 675,000 | 675,000 | 3,375,000 |
| Measure W | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 2,500,000 |
| Intergovernmental Grants | 1,095,000 | - | 300,000 | - | - | 1,395,000 |
| CDBG | 186,314 | 95,000 | - | 95,000 | - | 376,314 |
| Park & Rec Facilities Fees | - | 100,000 | 150,000 | - | - | 250,000 |
| Subdivision Park Trust Fund | 60,000 | 300,000 | 350,000 | 1,000,000 | - | 1,710,000 |
| Capital Project Fund | - | - | 965,000 | 1,050,000 | 815,000 | 2,830,000 |
| Capital Project Fund-CFA Fds | 2,240,000 | 800,000 | 800,000 | - | - | 3,840,000 |
| Capital Project Fund-PEG Fee | 180,000 | - | - | - | - | 180,000 |
| Capital Project Fund-Trash Imp | 293,000 | 285,000 | 285,000 | 285,000 | 285,000 | 1,433,000 |
| Tidelands | - | 5,900,000 | 7,400,000 | 300,000 | 300,000 | 13,900,000 |
| Uplands | - | 1,950,000 | 4,680,000 | 1,930,000 | 730,000 | 9,290,000 |
| Wastewater Fund | 3,200,000 | 3,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 9,200,000 |
| Major Facilities Repair Fund | 120,000 | 300,000 | 645,000 | - | - | 1,065,000 |
| TOTAL | 11,669,314 | 17,325,000 | 19,125,000 | 9,005,000 | 5,105,000 | 62,229,314 |

RECOMMENDED FY20-21 PROJECT FUNDING BY PROJECT

| Project Title | Project Number | Page Number | Fund | Recommended Funding | Estimated Carryover | Total Funding |
|--|-----------------------|--------------------|--------------------------------------|----------------------------|----------------------------|----------------------|
| Alta Vista Sewer Pump Station SEWER IMPROVEMENTS | 50300 | 2 | 603-Wastewater Fund | \$ 2,000,000 | \$ 275,000 | \$ 2,275,000 |
| | | | TOTAL PROJECT | \$ 2,000,000 | \$ 275,000 | \$ 2,275,000 |
| Anita/Herondo and PCH WB Right Turn Lane STREET IMPROVEMENTS | New | 13 | 215-Measure R | \$ 100,000 | \$ - | \$ 100,000 |
| | | | 230-Intergovernmental Grants | \$ 300,000 | \$ - | \$ 300,000 |
| | | | TOTAL PROJECT | \$ 400,000 | \$ - | \$ 400,000 |
| Beryl St. Resurfacing & Drainage - Prospect to Flagler STREET IMPROVEMENTS | 41130 | 17 | 204-Stormwater | \$ - | \$ 200,000 | \$ 200,000 |
| | | | 211-Measure M | \$ - | \$ 365,000 | \$ 365,000 |
| | | | 214-Proposition C | \$ 800,000 | \$ 235,000 | \$ 1,035,000 |
| | | | TOTAL PROJECT | \$ 800,000 | \$ 800,000 | \$ 1,600,000 |
| Bicycle Transportation Plan Implementation STREET IMPROVEMENTS | 40510 | 18 | 215-Measure R | \$ 75,000 | \$ - | \$ 75,000 |
| | | | TOTAL PROJECT | \$ 75,000 | \$ - | \$ 75,000 |
| Citywide Curb Ramp Improvements STREET IMPROVEMENTS | 40399 | 19 | 210-TDA Article III | \$ - | \$ - | \$ - |
| | | | 234-CDBG | \$ 186,314 | \$ - | \$ 186,314 |
| | | | TOTAL PROJECT | \$ 186,314 | \$ - | \$ 186,314 |
| Citywide Slurry Seal Program STREET IMPROVEMENTS | 41140 | 20 | 215-Measure R | \$ - | \$ 196,319 | \$ 196,319 |
| | | | 300-Capital Projects Fund-Trash Haul | \$ 293,000 | \$ 524,000 | \$ 817,000 |
| | | | TOTAL PROJECT | \$ 293,000 | \$ 720,319 | \$ 1,013,319 |
| Community Services Dept. Relocation Assessment PUBLIC FACILITY IMPROVEMENTS | New | 55 | 300-Capital Projects Fund-CFA Fd | \$ 100,000 | \$ - | \$ 100,000 |
| | | | TOTAL PROJECT | \$ 100,000 | \$ - | \$ 100,000 |
| Dominguez Park Dog Park Improvements PARK IMPROVEMENTS | 30780 | 45 | 254-Subdivision Park Trust | \$ - | \$ 60,000 | \$ 60,000 |
| | | | 300-Capital Projects Fund-CFA Fd | \$ 60,000 | \$ - | \$ 60,000 |
| | | | TOTAL PROJECT | \$ 60,000 | \$ 60,000 | \$ 120,000 |
| Dominguez Park Play Equipment, Landscape & Walkway PARK IMPROVEMENTS | 30730 | 46 | 254-Subdivision Park Trust | \$ - | \$ 1,041,425 | \$ 1,041,425 |
| | | | 300-Capital Projects Fund-CFA Fd | \$ 240,000 | \$ - | \$ 240,000 |
| | | | TOTAL PROJECT | \$ 240,000 | \$ 1,041,425 | \$ 1,281,425 |
| Drainage Improvement Project DRAINAGE IMPROVEMENTS | 60260 | 7 | 300-Capital Projects Fund-CFA Fd | \$ 200,000 | \$ - | \$ 200,000 |
| | | | 300-Capital Projects Fund | \$ - | \$ 45,587 | \$ 45,587 |
| | | | TOTAL PROJECT | \$ 200,000 | \$ 45,587 | \$ 245,587 |
| EWMP Implementation DRAINAGE IMPROVEMENTS | 60150 | 8 | 204-Stormwater | \$ - | \$ 51,802 | \$ 51,802 |
| | | | 217-Measure W | \$ 500,000 | \$ - | \$ 500,000 |
| | | | 300-Capital Projects Fund | \$ - | \$ 525,000 | \$ 525,000 |
| | | | TOTAL PROJECT | \$ 500,000 | \$ 576,802 | \$ 1,076,802 |

RECOMMENDED FY20-21 PROJECT FUNDING BY PROJECT

| Project Title | Project Number | Page Number | Fund | Recommended Funding | Estimated Carryover | Total Funding |
|---|-----------------------|--------------------|-----------------------------------|----------------------------|----------------------------|----------------------|
| Green Street Improvements DRAINAGE IMPROVEMENTS | 60270 | 9 | 211-Measure M | \$ 200,000 | \$ - | \$ 200,000 |
| | | | TOTAL PROJECT | \$ 200,000 | \$ - | \$ 200,000 |
| MBB Resurfacing - Aviation Blvd. to Inglewood Ave. STREET IMPROVEMENTS | 41160 | 21 | 202-State Gas Tax | \$ 800,000 | \$ 100,000 | \$ 900,000 |
| | | | 214-Proposition C | \$ - | \$ 672,000 | \$ 672,000 |
| | | | 300-Capital Proj Fd-Assessmt 92-1 | \$ - | \$ 146,681 | \$ 146,681 |
| | | | TOTAL PROJECT | \$ 800,000 | \$ 918,681 | \$ 1,718,681 |
| Morgan Sewer Pump Station Design SEWER IMPROVEMENTS | New | 3 | 603-Wastewater Fund | \$ 200,000 | \$ - | \$ 200,000 |
| | | | TOTAL PROJECT | \$ 200,000 | \$ - | \$ 200,000 |
| NRB Bikeway Extension - Felton Ln to Inglewood Ave STREET IMPROVEMENTS | New | 22 | 230-Intergovernmental Grants | \$ 500,000 | \$ - | \$ 500,000 |
| | | | TOTAL PROJECT | \$ 500,000 | \$ - | \$ 500,000 |
| NRB Bikeway Extension - Inglewood Ave. Design STREET IMPROVEMENTS | New | 23 | 230-Intergovernmental Grants | \$ 60,000 | \$ - | \$ 60,000 |
| | | | TOTAL PROJECT | \$ 60,000 | \$ - | \$ 60,000 |
| PD Shooting Range Upgrade Design/Environmental PUBLIC FACILITIES IMPROVEMENTS | 20810 | 56 | 300-Capital Projects Fund-CFA Fd | \$ 300,000 | \$ - | \$ 300,000 |
| | | | 300-Capital Projects Fund | \$ - | \$ 3,600 | \$ 3,600 |
| | | | TOTAL PROJECT | \$ 300,000 | \$ 3,600 | \$ 303,600 |
| Play Surface Repl. - Anderson Park & Perry Park PARK IMPROVEMENTS | New | 51 | 254-Subdivision Park Trust | \$ 60,000 | \$ - | \$ 60,000 |
| | | | TOTAL PROJECT | \$ 60,000 | \$ - | \$ 60,000 |
| Portofino Way Sewer Pump Station Design & Rebuild SEWER IMPROVEMENTS | 50210 | 4 | 603-Wastewater Fund | \$ 250,000 | \$ 1,914,872 | \$ 2,164,872 |
| | | | TOTAL PROJECT | \$ 250,000 | \$ 1,914,872 | \$ 2,164,872 |
| RBPAC Replacement of Electronic Message Board PUBLIC FACILITIES IMPROVEMENTS | New | 57 | 707-Major Facilities Repair Fund | \$ 120,000 | \$ - | \$ 120,000 |
| | | | TOTAL PROJECT | \$ 120,000 | \$ - | \$ 120,000 |
| RBTV Broadcast Fac/CC Chambers Upgrades PUBLIC FACILITIES IMPROVEMENTS | 20560 | 58 | 300-PEG Fees | \$ 180,000 | \$ 881,704 | \$ 1,061,704 |
| | | | TOTAL PROJECT | \$ 180,000 | \$ 881,704 | \$ 1,061,704 |
| Residential Street Rehabilitation STREET IMPROVEMENTS | 40190 | 25 | 202-State Gas Tax | \$ - | \$ 94,212 | \$ 94,212 |
| | | | 211-Measure M | \$ 500,000 | \$ - | \$ 500,000 |
| | | | 215-Measure R | \$ 500,000 | \$ 81,852 | \$ 581,852 |
| | | | 300-Capital Projects Fund-CFA Fd | \$ 400,000 | \$ - | \$ 400,000 |
| | | | 300-Capital Projects Fund | \$ - | \$ 272,985 | \$ 272,985 |
| | | | TOTAL PROJECT | \$ 1,400,000 | \$ 449,049 | \$ 1,849,049 |
| Sanitary Sewers Facilities Rehabilitation SEWER IMPROVEMENTS | 50150 | 5 | 603-Wastewater Fund | \$ 500,000 | \$ 2,545,461 | \$ 3,045,461 |
| | | | TOTAL PROJECT | \$ 500,000 | \$ 2,545,461 | \$ 3,045,461 |

RECOMMENDED FY20-21 PROJECT FUNDING BY PROJECT

| Project Title | Project Number | Page Number | Fund | Recommended Funding | Estimated Carryover | Total Funding |
|--|-----------------------|--------------------|----------------------------------|----------------------------|----------------------------|----------------------|
| Sidewalk Improvements & Repairs STREET IMPROVEMENTS | New | 27 | 300-Capital Projects Fund-CFA Fd | \$ 700,000 | \$ - | \$ 700,000 |
| | | | TOTAL PROJECT | \$ 700,000 | \$ - | \$ 700,000 |
| Torrance Blvd. Resurfacing - PCH to Prospect STREET IMPROVEMENTS | 41230 | 28 | 214-Proposition C | \$ 820,000 | \$ 130,000 | \$ 950,000 |
| | | | TOTAL PROJECT | \$ 820,000 | \$ 130,000 | \$ 950,000 |
| Traffic Calming STREET IMPROVEMENTS | 40470 | 29 | 300-Capital Projects Fund-CFA Fd | \$ 240,000 | \$ - | \$ 240,000 |
| | | | 300-Capital Projects Fund | \$ - | \$ 409,269 | \$ 409,269 |
| | | | TOTAL PROJECT | \$ 240,000 | \$ 409,269 | \$ 649,269 |
| Traffic Signal Communications And Network System STREET IMPROVEMENTS | New | 30 | 230-Intergovernmental Grants | \$ 200,000 | \$ - | \$ 200,000 |
| | | | TOTAL PROJECT | \$ 200,000 | \$ - | \$ 200,000 |
| Transit Fleet Operations Center PUBLIC FACILITIES IMPROVEMENTS | 20760 | 60 | 212-Proposition A | \$ - | \$ 75,000 | \$ 75,000 |
| | | | 214-Proposition C | \$ - | \$ 75,000 | \$ 75,000 |
| | | | 230-Intergovernmental Grants | \$ 35,000 | \$ 71,238 | \$ 106,238 |
| | | | TOTAL PROJECT | \$ 35,000 | \$ 221,238 | \$ 256,238 |
| Yacht Club Way Sewer Pump Station Construction SEWER IMPROVEMENTS | 50260 | 6 | 603-Wastewater Fund | \$ 250,000 | \$ 1,346,164 | \$ 1,596,164 |
| | | | TOTAL PROJECT | \$ 250,000 | \$ 1,346,164 | \$ 1,596,164 |
| | | | TOTAL RECOMMENDED PROJECT | \$ 11,669,314 | \$ 12,339,171 | \$ 24,008,485 |

RECOMMENDED FY20-21 PROJECT FUNDING BY FUND

| Fund | Project Number | Page Number | Project Title | Amount | Evaluation Criteria* |
|------------------------------|-----------------------|--------------------|--|---------------------|-----------------------------|
| 202-State Gas Tax | 41160 | 21 | MBB Resurfacing - Aviation Blvd. to Inglewood Ave. | \$ 800,000 | 3,4 |
| | | | TOTAL FUND 202 | \$ 800,000 | |
| 211-Measure M | 60270 | 9 | Green Street Improvements | \$ 200,000 | 1,2 |
| 211-Measure M | 40190 | 25 | Residential Street Rehabilitation | \$ 500,000 | 3,4 |
| | | | TOTAL FUND 211 | \$ 700,000 | |
| 214-Proposition C | 41130 | 17 | Beryl St. Resurfacing & Drainage - Prospect to Flagler | \$ 800,000 | 3,4,7 |
| 214-Proposition C | 41230 | 28 | Torrance Blvd Resurfacing - PCH to Prospect | \$ 820,000 | 4,7 |
| | | | TOTAL FUND 214 | \$ 1,620,000 | |
| 215-Measure R | New | 13 | Anita/Herondo and PCH WB Right Turn Lane | \$ 100,000 | 5 |
| 215-Measure R | 40510 | 18 | Bicycle Transportation Plan Implementation | \$ 75,000 | 3,6 |
| 215-Measure R | 40190 | 25 | Residential Street Rehabilitation | \$ 500,000 | 3,4 |
| | | | TOTAL FUND 215 | \$ 675,000 | |
| 217-Measure W | 60150 | 8 | EWMP Implementation | \$ 500,000 | 1,2,5 |
| | | | TOTAL FUND 217 | \$ 500,000 | |
| 230-Intergovernmental Grants | New | 13 | Anita/Herondo and PCH WB Right Turn Lane | \$ 300,000 | 1,7 |
| 230-Intergovernmental Grants | New | 22 | NRB Bikeway Extension - Felton Ln to Inglewood Ave | \$ 500,000 | 3,6 |
| 230-Intergovernmental Grants | New | 23 | NRB Bikeway Extension - Inglewood Ave. Design | \$ 60,000 | 3,6 |
| 230-Intergovernmental Grants | New | 30 | Traffic Signal Communications And Network System | \$ 200,000 | 1,4 |
| 230-Intergovernmental Grants | 20760 | 60 | Transit Fleet Operations Center | \$ 35,000 | 1,3 |
| | | | TOTAL FUND 230 | \$ 1,095,000 | |
| 234-CDBG Funds | 40399 | 19 | Citywide Curb Ramp Improvements | \$ 186,314 | 1,2 |
| | | | TOTAL FUND 234 | \$ 186,314 | |
| 254-Sub. Park Trust Funds | New | 51 | Play Surface Repl. - Anderson Park & Perry Park | \$ 60,000 | 1,3 |
| | | | TOTAL FUND 254 | \$ 60,000 | |

Project Evaluation Criteria:

- (1) Health and Safety Issue
- (2) State and Federal Mandates
- (3) Completes an Existing Project
- (4) Operating Savings
- (5) Required Grant Match
- (6) Implements Strategic Plan Goal
- (7) Supports Economic Development

RECOMMENDED FY20-21 PROJECT FUNDING BY FUND

| Fund | Project Number | Page Number | Project Title | Amount | Evaluation Criteria* |
|--|-----------------------|--------------------|---|----------------------|-----------------------------|
| 300-Capital Projects Fund-CFA Funds | New | 55 | Community Services Dept. Relocation Assessment | \$ 100,000 | 4 |
| 300-Capital Projects Fund-CFA Funds | 30780 | 45 | Dominguez Park Dog Park Improvements | \$ 60,000 | 3,4 |
| 300-Capital Projects Fund-CFA Funds | 30730 | 46 | Dominguez Park Play Equipment, Landscape, Walkway | \$ 240,000 | 3,4 |
| 300-Capital Projects Fund-CFA Funds | 60260 | 7 | Drainage Improvement Project | \$ 200,000 | 1,2,4 |
| 300-Capital Projects Fund-CFA Funds | 20810 | 56 | PD Shooting Range Upgrade Design/Environmental | \$ 300,000 | 1,4,6 |
| 300-Capital Projects Fund-CFA Funds | 40190 | 25 | Residential Street Rehabilitation | \$ 400,000 | 3,4 |
| 300-Capital Projects Fund-CFA Funds | New | 27 | Sidewalk Improvements & Repairs | \$ 700,000 | 1,2,3,4 |
| 300-Capital Projects Fund-CFA Funds | 40470 | 29 | Traffic Calming | \$ 240,000 | 1,6 |
| | | | TOTAL FUND 300-CFA Funds | \$ 2,240,000 | |
| 300-Capital Projects Fund-PEG Fees | 20560 | 58 | RBTV Broadcast Fac/CC Chambers Upgrades | \$ 180,000 | 3,6 |
| | | | TOTAL FUND 300-PEG Fees | \$ 180,000 | |
| 300-Capital Projects Fund-Trash Impact | 41140 | 20 | Citywide Slurry Seal Program | \$ 293,000 | 4 |
| | | | TOTAL FUND 300-TRASH IMPACT FUNDS | \$ 293,000 | |
| 603-Wastewater Fund | 50300 | 2 | Alta Vista Pump Station | \$ 2,000,000 | 1,4 |
| 603-Wastewater Fund | New | 3 | Morgan Sewer Pump Station Design | \$ 200,000 | 1,4 |
| 603-Wastewater Fund | 50210 | 4 | Portofino Way Sewer Pump Station Design & Rebuild | \$ 250,000 | 1,4 |
| 603-Wastewater Fund | 50150 | 5 | Sanitary Sewers Facilities Rehabilitation | \$ 500,000 | 1,4 |
| 603-Wastewater Fund | 50260 | 6 | Yacht Club Way Sewer Pump Station Construction | \$ 250,000 | 1,4 |
| | | | TOTAL FUND 603 | \$ 3,200,000 | |
| 707-Major Facilities Repair Fund | New | 57 | RBPAC Replacement of Electronic Message Board | \$ 120,000 | 4,7 |
| | | | TOTAL FUND 707 | \$ 120,000 | |
| | | | TOTAL RECOMMENDED PROJECT FUNDING | \$ 11,669,314 | |

Project Evaluation Criteria:

- (1) Health and Safety Issue
- (2) State and Federal Mandates
- (3) Completes an Existing Project
- (4) Operating Savings
- (5) Required Grant Match
- (6) Implements Strategic Plan Goal
- (7) Supports Economic Development

Proposed Five Year CIP Funding - FY 20-21 to FY 24-25
with Projected FY 19-20 Carryover Funds
(Carryover Projects and Funds are shown in italics)

| Fund Number/Name | Page Number | Projects | Est. 19-20 C/O | FY 20-21 | FY 21-22 | FY 22-23 | FY 23-24 | FY 24-25 |
|------------------------------------|-------------|--|---------------------|---------------------|---------------------|-------------------|---------------------|-------------------|
| 202-State Gas Tax | 15 | Artesia Boulevard Resurf.-Harper Ave to Hawthorne | | | \$ 700,000 | | | |
| | 21 | Manhattan Beach Boulevard Resurfacing | \$ 100,000 | \$ 800,000 | | | | |
| | 25 | Residential Street Rehabilitation | \$ 94,212 | \$ - | \$ 500,000 | \$ 500,000 | \$ 500,000 | \$ 500,000 |
| | 12 | <i>Citywide Striping</i> | \$ 80,783 | | | | | |
| | | TOTAL | \$ 274,995 | \$ 800,000 | \$ 1,200,000 | \$ 500,000 | \$ 500,000 | \$ 500,000 |
| 204-Storm Drain Improvement | 17 | <i>Beryl Street - Flagler to Prospect Drainage & St</i> | \$ 200,000 | | | | | |
| | 8 | <i>EWMP Implementation (Herondo Stormwater Infil)</i> | \$ 51,802 | | | | | |
| | | TOTAL | \$ 251,802 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 210-TDA Article III | 19 | Citywide Curb Ramp Improvements | \$ - | \$ - | \$ 70,000 | | \$ 70,000 | |
| | | TOTAL | \$ - | \$ - | \$ 70,000 | \$ - | \$ 70,000 | \$ - |
| 211-Measure M | 9 | Green Street Improvements | | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 |
| | 25 | Residential Street Rehabilitation | | \$ 500,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 |
| | 17 | <i>Beryl Street - Flagler to Prospect Drainage & St</i> | \$ 365,000 | | | | | |
| | 12 | <i>Citywide Traffic Signal Upgrades</i> | \$ 247,331 | | | | | |
| | 12 | <i>Median Renovations</i> | \$ 31,258 | | | | | |
| | 53 | <i>Transit Center</i> | \$ 865,000 | | | | | |
| | | TOTAL | \$ 1,508,589 | \$ 700,000 | \$ 300,000 | \$ 300,000 | \$ 300,000 | \$ 300,000 |
| 212-Proposition A | 60 | <i>Transit Fleet Operations Center</i> | \$ 75,000 | | | | | |
| | | TOTAL | \$ 75,000 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 214-Proposition C | 15 | Artesia Boulevard Resurf.-Harper Ave to Hawthorne | \$ 100,000 | | \$ 1,850,000 | | | |
| | 16 | Aviation Boulevard Resurf - Artesia to MBB | | | | \$ 475,000 | | |
| | 17 | Beryl Street - Flagler to Prospect Drainage & St | \$ 235,000 | \$ 800,000 | | | | |
| | 26 | Rindge Lane Resurfacing - 190th to Artesia | | | | \$ 100,000 | \$ 1,300,000 | |
| | 28 | Torrance Boulevard Resurfacing - PCH to Prospect | \$ 950,000 | \$ 820,000 | | | | |
| | 12 | <i>Bicycle Plan Grant - Beryl Street Bike Lanes</i> | \$ 26,501 | | | | | |
| | 12 | <i>Bicycle Plan Grant - N. Catalina Ave Bike Lanes</i> | \$ 82,874 | | | | | |
| | 12 | <i>Bicycle Plan Grant - S. Catalina Ave/Ave I Bike Lan</i> | \$ 8,928 | | | | | |
| | 12 | <i>Bicycle Plan Grant - Lilienthal Lane Bike Lanes</i> | \$ 56,505 | | | | | |
| | 12 | <i>Bicycle Plan Grant - Torrance Boulevard Bike Lane</i> | \$ 43,158 | | | | | |
| | 12 | <i>Bicycle Plan Grant - Citywide Bike Facilities</i> | \$ 170,668 | | | | | |
| | 12 | <i>Bus Bench & Shelter Replacement Program</i> | \$ 204,218 | | | | | |
| | 12 | <i>Inglewood Resurfacing - Marine to MBB</i> | \$ 500,000 | | | | | |
| | 12 | <i>Kingsdale Avenue Resurfacing - 182nd to Grant</i> | \$ 460,000 | | | | | |
| | 21 | <i>Manhattan Beach Boulevard Resurfacing</i> | \$ 672,000 | | | | | |
| | 12 | <i>Redondo Beach Boulevard Resurfacing - Artesia</i> | \$ 70,000 | | | | | |
| | 12 | <i>Torrance Blvd & Francisca Ave Traffic Signal Mod.</i> | \$ 249,748 | | | | | |
| | 53 | <i>Transit Center</i> | \$ 1,982,714 | | | | | |
| | 60 | <i>Transit Fleet Operations Center</i> | \$ 75,000 | | | | | |
| | | TOTAL | \$ 5,887,314 | \$ 1,620,000 | \$ 1,850,000 | \$ 575,000 | \$ 1,300,000 | \$ - |

Proposed Five Year CIP Funding - FY 20-21 to FY 24-25
with Projected FY 19-20 Carryover Funds
(Carryover Projects and Funds are shown in italics)

| Fund Number/Name | Page Number | Projects | Est. 19-20 C/O | FY 20-21 | FY 21-22 | FY 22-23 | FY 23-24 | FY 24-25 | |
|--------------------------------------|--------------------|--|---------------------------------|----------------------|---------------------|-------------------|-------------------|-------------------|-------------------|
| 215-Measure R | 13 | Anita/Herondo and PCH WB Right Turn Lane | | \$ 100,000 | | | | | |
| | 18 | Bicycle Transportation Plan Implementation | | \$ 75,000 | \$ 75,000 | \$ 75,000 | \$ 75,000 | \$ 75,000 | |
| | 20 | Citywide Slurry Seal Program | \$ 196,319 | | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 | |
| | 25 | Residential Street Rehabilitation | \$ 81,852 | \$ 500,000 | \$ 400,000 | \$ 400,000 | \$ 400,000 | \$ 400,000 | |
| | 12 | <i>Grant Avenue Signal Improvements</i> | \$ 294,628 | | | | | | |
| | 12 | <i>Kingsdale Avenue Resurfacing - 182nd to Grant</i> | \$ 400,000 | | | | | | |
| | | | TOTAL | \$ 972,799 | \$ 675,000 | \$ 675,000 | \$ 675,000 | \$ 675,000 | \$ 675,000 |
| 217-Measure W | 8 | EWMP Implementation | | \$ 500,000 | \$ 500,000 | \$ 500,000 | \$ 500,000 | \$ 500,000 | |
| | 10 | Santa Monica Bay Near/Offshore Debris TMDL | \$ 111,902 | | | | | | |
| | | | \$ 111,902 | \$ 500,000 | \$ 500,000 | \$ 500,000 | \$ 500,000 | \$ 500,000 | |
| 218-Air Quality Improvement | 53 | Electric Vehicle Charging Infrastructure | \$ 185,600 | \$ - | | | | | |
| | | TOTAL | \$ 185,600 | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 230-Inter-Governmental Grants | 13 | Anita/Herondo and PCH WB Right Turn Lane | | \$ 300,000 | | | | | |
| | 48 | Park Bond Massena Parkette Playground Equipment | | | | \$ 300,000 | | | |
| | 22 | Regional Measure M NRB Bikeway Extension - Felton Ln to Inglewood Ave | | \$ 500,000 | | | | | |
| | 23 | Regional Measure M NRB Bikeway Extension - Inglewood Ave Design | | \$ 60,000 | | | | | |
| | 30 | Regional Measure M Traffic Signal Communications And Network System | | \$ 200,000 | | | | | |
| | 60 | Transit Transit Fleet Operations Center | \$ 71,238 | \$ 35,000 | | | | | |
| | 12 | Regional Measure R <i>Aviation/Artesia NB Right Turn Lane</i> | \$ 543,404 | | | | | | |
| | 12 | CMAQ <i>Bicycle Plan Grant - Beryl Street Bike Lanes</i> | \$ 110,328 | | | | | | |
| | 12 | CMAQ <i>Bicycle Plan Grant - N. Catalina Ave Bike Lanes</i> | \$ 331,496 | | | | | | |
| | 12 | CMAQ <i>Bicycle Plan Grant - S. Catalina Ave/Ave I Bike Lan</i> | \$ 35,712 | | | | | | |
| | 12 | CMAQ <i>Bicycle Plan Grant - Lilienthal Lane Bike Lanes</i> | \$ 226,020 | | | | | | |
| | 12 | CMAQ <i>Bicycle Plan Grant - Torrance Boulevard Bike Lane</i> | \$ 172,632 | | | | | | |
| | 12 | CMAQ <i>Bicycle Plan Grant - Citywide Bike Facilities</i> | \$ 682,672 | | | | | | |
| | 12 | Transit <i>Bus Bench & Shelter Replacement Program</i> | \$ 596,298 | | | | | | |
| | 53 | MSRC <i>City Fueling Station Replacement - Design Build</i> | \$ 275,000 | | | | | | |
| | 53 | MSRC <i>Electric Vehicle Charging Infrastructure</i> | \$ 89,400 | | | | | | |
| | 12 | MTA Call For Projects <i>Grant Avenue Signal Improvements</i> | \$ 1,151,937 | | | | | | |
| | 12 | Regional Measure R <i>Inglewood Ave. at MBB SB Right Turn Lane</i> | \$ 4,682,546 | | | | | | |
| | 12 | Regional Measure R <i>Kingsdale Avenue Widening</i> | \$ 982,451 | | | | | | |
| | 12 | Regional Measure R <i>PCH Study Recommendations Implementation</i> | \$ 1,051,812 | | | | | | |
| | 53 | Regional Measure M <i>Transit Center</i> | \$ 6,668,512 | | | | | | |
| | | | TOTAL | \$ 17,671,458 | \$ 1,095,000 | \$ - | \$ 300,000 | \$ - | \$ - |
| | 234-CDBG | 19 | Citywide Curb Ramp Improvements | \$ - | \$ 186,314 | \$ 95,000 | \$ - | \$ 95,000 | \$ - |
| | | TOTAL | \$ - | \$ 186,314 | \$ 95,000 | \$ - | \$ 95,000 | \$ - | |

Proposed Five Year CIP Funding - FY 20-21 to FY 24-25
with Projected FY 19-20 Carryover Funds
(Carryover Projects and Funds are shown in italics)

| Fund Number/Name | Page Number | Projects | Est. 19-20 C/O | FY 20-21 | FY 21-22 | FY 22-23 | FY 23-24 | FY 24-25 | |
|---|-----------------------------|--|---|------------|------------|------------|--------------|------------|--|
| 250-Park & Rec Facilities Fees | 47 | General Eaton B Parkette Improvements - Design | | | \$ 100,000 | | | | |
| | 48 | Massena Parkette Playground Equipment | | | | \$ 150,000 | | | |
| | | TOTAL | \$ - | \$ - | \$ 100,000 | \$ 150,000 | \$ - | \$ - | |
| 252-Narcotic Forfeiture & Seizure | 53 | <i>Police Station Improvements</i> | \$ 24,235 | | | | | | |
| | | TOTAL | \$ 24,235 | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 254-Subdivision Park Trust | 44 | Aviation Park Play Equipment | | | | \$ 350,000 | | | |
| | 49 | Park Walkway Lighting Replacement | | | | | \$ 1,000,000 | | |
| | 51 | Play Surface Replacement at Anderson & Perry Pks | | \$ 60,000 | | | | | |
| | 59 | Senior Center HVAC Improvements | | | \$ 300,000 | | | | |
| | 45 | <i>Dominguez Park Dog Park Improvements</i> | \$ 60,000 | | | | | | |
| | 46 | <i>Dominguez Pk Play Equipment, Landscape & Walk</i> | \$ 1,041,425 | | | | | | |
| | 43 | <i>Dominguez Park Skatepark</i> | \$ 100,000 | | | | | | |
| | 43 | <i>Regional Park Restroom Improvements</i> | \$ 250,000 | | | | | | |
| | 43 | <i>Wilderness Park Improvements</i> | \$ 148,889 | | | | | | |
| | | TOTAL | \$ 1,600,314 | \$ 60,000 | \$ 300,000 | \$ 350,000 | \$ 1,000,000 | \$ - | |
| | 300-Capital Projects | 54 | City Hall & PD Window & Storefront Improvements | | | | | \$ 235,000 | |
| 7 | | Drainage Improvement Program - Construction | \$ 45,587 | | | \$ 200,000 | \$ 200,000 | \$ 200,000 | |
| 8 | | EWMP Implementation (Herondo Stormwater Infil) | \$ 525,463 | | | \$ 465,000 | \$ 465,000 | \$ 465,000 | |
| 50 | | Parkette Retaining Wall Integrity Assessment | | | | \$ 100,000 | | | |
| 24 | | Preventive Maintenance - Sidewalks, Curb & Gutter | \$ 83,864 | | | \$ 50,000 | \$ 50,000 | \$ 50,000 | |
| 25 | | Residential Street Resurfacing | \$ 272,986 | | | | | | |
| 10 | | Santa Monica Bay Near/Offshore Debris TMDL | \$ 201 | | | \$ 100,000 | \$ 50,000 | \$ 50,000 | |
| 29 | | Traffic Calming Improvements - Citywide | \$ 409,269 | | | \$ 50,000 | \$ 50,000 | \$ 50,000 | |
| 12 | | <i>Artesia Boulevard Improvements - Phase 1</i> | \$ 220,857 | | | | | | |
| 53 | | <i>Civic Center Safety & Workplace Health Improve.</i> | \$ 135,766 | | | | | | |
| 62 | | <i>Comprehensive City Identity Program</i> | \$ 65,000 | | | | | | |
| 43 | | <i>Dominguez Park Skatepark</i> | \$ 30,134 | | | | | | |
| 12 | | <i>Median Renovations</i> | \$ 50,417 | | | | | | |
| 43 | | <i>North Redondo Beach Bikepath Improvements</i> | \$ 32,093 | | | | | | |
| 62 | | <i>Path of History - Vincent</i> | \$ 8,993 | | | | | | |
| 53 | | <i>PD Security Fence & Parking Lot Improvements</i> | \$ 38,437 | | | | | | |
| 56 | | <i>PD Shooting Range Upgrade Feasibility/Site Prep</i> | \$ 3,600 | | | | | | |
| 53 | | <i>Police Station Improvements</i> | \$ 86,807 | | | | | | |
| 53 | | <i>RBPAC East Roof Repair, Phase 2</i> | \$ 105,000 | | | | | | |
| 43 | | <i>Wilderness Park Improvements</i> | \$ 48,177 | | | | | | |
| | | TOTAL | \$ 2,162,651 | \$ - | \$ - | \$ 965,000 | \$ 1,050,000 | \$ 815,000 | |
| 300-Capital Projects - Community Financing Auth. | | 55 | Community Services Dept. Relocation Assess. | | \$ 100,000 | | | | |
| | | 45 | Dominguez Park Dog Park Improvements | | \$ 60,000 | | | | |
| | 46 | Dominguez Park Play Equipment, Landscape,W | | \$ 240,000 | | | | | |
| | 7 | Drainage Improvement Project | | \$ 200,000 | | | | | |
| | 56 | PD Shooting Range Upgrade Design/Environ. | | \$ 300,000 | \$ 800,000 | \$ 800,000 | | | |
| | 25 | Residential Street Rehabilitation | | \$ 400,000 | | | | | |
| | 27 | Sidewalk Improvements & Repairs | | \$ 700,000 | | | | | |
| | 29 | Traffic Calming | | \$ 240,000 | | | | | |

Proposed Five Year CIP Funding - FY 20-21 to FY 24-25
with Projected FY 19-20 Carryover Funds
(Carryover Projects and Funds are shown in italics)

| Fund Number/Name | Page Number | Projects | Est. 19-20 C/O | FY 20-21 | FY 21-22 | FY 22-23 | FY 23-24 | FY 24-25 |
|--|-------------|---|----------------|--------------|--------------|--------------|------------|------------|
| | | TOTAL | \$ - | \$ 2,240,000 | \$ 800,000 | \$ 800,000 | \$ - | \$ - |
| 300-Capital Projects - PEG Fees | 58 | RBTV Broadcast Fac/City Council Chamber Upgr. | \$ 881,704 | \$ 180,000 | | | | |
| | 53 | <i>Council Chambers Voting System</i> | \$ 27,000 | | | | | |
| | | TOTAL | \$ 908,704 | \$ 180,000 | \$ - | \$ - | \$ - | \$ - |
| 300-Capital Projects - Trash Hauler Impact | | Annual Roadway Maintenance | | | \$ 285,000 | \$ 285,000 | \$ 285,000 | \$ 285,000 |
| | | Citywide Slurry Seal Program | \$ 524,000 | \$ 293,000 | | | | |
| | | TOTAL | \$ 524,000 | \$ 293,000 | \$ 285,000 | \$ 285,000 | \$ 285,000 | \$ 285,000 |
| 300-Capital Projects Assessment 92-1 District | | <i>Manhattan Beach Boulevard Resurfacing</i> | \$ 146,681 | | | | | |
| | | TOTAL | \$ 146,681 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 600-Tidelands | 35 | Harbor Dredging - Construction | | | \$ 1,100,000 | \$ 1,100,000 | | |
| | 36 | Harbor Railing Replacement | \$ 599,446 | | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 |
| | 37 | Pier Deck & Piling Structure Repair | \$ 201,178 | | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 |
| | 38 | Pier Parking Structures Critical Rpr & Railing Rehab | \$ 72,179 | | | | | |
| | 39 | Pier Restroom Improvements | \$ 111,813 | | | | | |
| | 40 | Relocation of Boat Launch - Construction | | | \$ 4,500,000 | | | |
| | 42 | Sport Fishing Pier Demolition & Reconstruction | | | | \$ 6,000,000 | | |
| | 32 | <i>Moonstone Park Area Design & Construction</i> | \$ 2,435,783 | | | | | |
| | 32 | <i>Outdoor Shower and Improvements</i> | \$ 40,050 | | | | | |
| | 32 | <i>Pier Decorative Sculpture Sails - Repainting</i> | \$ 99,646 | | | | | |
| | 32 | <i>Pier Light Fixture Replacement</i> | \$ 299,292 | | | | | |
| | 32 | <i>Relocation of Boat Launch - Assess/Design/Site</i> | \$ 542,830 | | | | | |
| | 32 | <i>Replacement of Harbor Patrol Docks</i> | \$ 922,100 | | | | | |
| | 32 | <i>Sport Fishing Pier, Municipal Pier, Seawall Design</i> | \$ 134,457 | | | | | |
| | | TOTAL | \$ 5,458,774 | \$ - | \$ 5,900,000 | \$ 7,400,000 | \$ 300,000 | \$ 300,000 |

Proposed Five Year CIP Funding - FY 20-21 to FY 24-25
with Projected FY 19-20 Carryover Funds
(Carryover Projects and Funds are shown in italics)

| Fund Number/Name | Page Number | Projects | Est. 19-20 C/O | FY 20-21 | FY 21-22 | FY 22-23 | FY 23-24 | FY 24-25 |
|---|--------------|---|----------------------|----------------------|----------------------|----------------------|---------------------|-----------------------|
| 601-Uplands | 33 | Basin 3 Seawall Improvements | | | \$ 100,000 | \$ 850,000 | | |
| | 34 | Basin 3 Slip Replacement | | | \$ 200,000 | \$ 3,100,000 | | |
| | 36 | Harbor Railing Replacement | \$ 222,629 | | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 |
| | 38 | Pier Parking Structures Critical Rpr & Railing Rehab | \$ 147,116 | | \$ 1,200,000 | | \$ 1,200,000 | |
| | 39 | Pier Restroom Improvements | \$ 30,000 | | \$ 350,000 | \$ 130,000 | \$ 130,000 | \$ 130,000 |
| | 41 | Sea Level Rise Improvements | | | | \$ 500,000 | \$ 500,000 | \$ 500,000 |
| | 32 | <i>Relocation of Boat Launch - Assess/Design/Site</i> | \$ 6,949 | | | | | |
| | | TOTAL | \$ 406,694 | \$ - | \$ 1,950,000 | \$ 4,680,000 | \$ 1,930,000 | \$ 730,000 |
| 603-Wastewater | 2 | Alta Vista Sewer Pump Station | \$ 275,000 | \$ 2,000,000 | | | | |
| | 3 | Morgan Sewer Pump Station | | \$ 200,000 | \$ 2,000,000 | | | |
| | 4 | Portofino Way Sewer Pump Station | \$ 1,914,872 | \$ 250,000 | | | | |
| | 5 | Sanitary Sewers Facilities Rehabilitation | \$ 2,545,461 | \$ 500,000 | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 |
| | 6 | Yacht Club Way Sewer Pump Station | \$ 1,346,164 | \$ 250,000 | | | | |
| | 1 | <i>Basin 2 Marine Vessel Sewer Pump Out Station</i> | \$ 350,000 | | | | | |
| | 1 | <i>Rindge Sewer Pump Station Design/Construction</i> | \$ 137,920 | | | | | |
| | 1 | <i>Sanitary Sewer SCADA Installation</i> | \$ 522,914 | | | | | |
| | TOTAL | \$ 7,092,331 | \$ 3,200,000 | \$ 3,000,000 | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 | |
| 700-Self Insurance Program | 62 | <i>733 N. Paulina Demolition</i> | \$ 5,093 | | | | | |
| | TOTAL | \$ 5,093 | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 701-Vehicle Replacement | 53 | <i>City Fueling Station Replacement - Design Build</i> | \$ 272,096 | | | | | |
| | TOTAL | \$ 272,096 | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 707-Major Facilities Repair Fund | 56 | PD Shooting Range Upgrade Design/Environ. | | | \$ 300,000 | \$ 645,000 | | |
| | 57 | RBPAC Replacement of Electronic Message Bd | | \$ 120,000 | | | | |
| | 53 | <i>City Facility HVAC Replacement</i> | \$ 358,309 | | | | | |
| | 53 | <i>City Facility Roof Replacement</i> | \$ 375,000 | | | | | |
| | 53 | <i>Police Department Lobby & Records Area Upgrd</i> | \$ 8,041 | | | | | |
| | TOTAL | \$ 741,350 | \$ 120,000 | \$ 300,000 | \$ 645,000 | \$ - | \$ - | |
| TOTAL | | | \$ 46,282,382 | \$ 11,669,314 | \$ 17,325,000 | \$ 19,125,000 | \$ 9,005,000 | \$ 5,105,000 |
| Recommended 5 Year Total | | | | | | | | \$ 108,511,696 |

**Unfunded and Underfunded CIP Projects by Fund
FY 20-21 to FY 24-25**

| Project Name | Five Year Recommended & C/O Funds | 230-Grants | 254-Subdivisic Park Trust | 300-Capital Projects (Gen'l Fund) | 600/601 Harbor Enterprise | Donations | Developer | Bonds | Unfunded/ Underfunded TOTAL |
|---|--|----------------------|--------------------------------------|--|--|------------------|---------------------|-----------------------|--|
| DRAINAGE IMPROVEMENTS | | | | | | | | | |
| Citywide Drainage Rehabilitation | | | | \$ 1,500,000 | | | | | \$ 1,500,000 |
| SUB-TOTAL | \$ - | \$ - | \$ - | \$ 1,500,000 | \$ - | \$ - | \$ - | \$ - | \$ 1,500,000 |
| STREET IMPROVEMENTS | | | | | | | | | |
| Broadway/Sapphire Intersection Modifications | | \$ 240,000 | | \$ 240,000 | | | | | \$ 480,000 |
| Catalina Streetscape Improvements | | | | | | | \$ 1,200,000 | | \$ 1,200,000 |
| Garnet/Catalina Accessible Pedestrian Signal | | \$ 60,000 | | | | | | | \$ 60,000 |
| Grant Avenue Pedestrian Improvements | | \$ 500,000 | | | | | | | \$ 500,000 |
| I-405 Freeway On/Off Ramp Landscaping | | \$ 630,000 | | | | | | | \$ 630,000 |
| I-405 Freeway SB On Ramp at Inglewood Avenue | | \$ 10,600,000 | | | | | | | \$ 10,600,000 |
| Riviera Village Streetscape Completion | | \$ 8,900,000 | | | | | | | \$ 8,900,000 |
| SUB-TOTAL | \$ - | \$ 20,930,000 | \$ - | \$ 240,000 | \$ - | \$ - | \$ 1,200,000 | \$ - | \$ 22,370,000 |
| PARK IMPROVEMENTS | | | | | | | | | |
| Anderson Park Improvements - Phase 1B (Fountain) | | | \$ 210,000 | | | | | | \$ 210,000 |
| Anderson Park Improvements - Phase 2 | | | \$ 400,000 | | | | | | \$ 400,000 |
| Anderson Park Improvements - Phase 3 | | | \$ 130,000 | | | | | | \$ 130,000 |
| Anderson Park Improvements - Phase 4 | | | \$ 545,000 | | | | | | \$ 545,000 |
| Anderson Park Improvements - Phase 5 | | | \$ 350,000 | | | | | | \$ 350,000 |
| Anderson Park Improvements - Phase 6 | | | \$ 1,020,000 | | | | | | \$ 1,020,000 |
| Anderson Park Improvements - Phase 7 | | | \$ 1,090,000 | | | | | | \$ 1,090,000 |
| Edison ROW Greenspace at Herondo | | \$ 2,000,000 | | | | | | | \$ 2,000,000 |
| Mc Neill Parkette | | | | \$ 75,000 | | | | | \$ 75,000 |
| North Redondo Beach Recycled Water Installation | | \$ 4,240,000 | | | | | | | \$ 4,240,000 |
| Snearly Parkette Decorative Fence | | | | \$ 60,000 | | | | | \$ 60,000 |
| SUB-TOTAL | \$ - | \$ 6,240,000 | \$ 3,745,000 | \$ 135,000 | \$ - | \$ - | \$ - | \$ - | \$ 10,120,000 |
| PUBLIC FACILITY IMPROVEMENTS | | | | | | | | | |
| Anderson Park Community Center (Phase 8) | | | | \$ 7,640,000 | | | | | \$ 7,640,000 |
| City Hall Replacement | | | | | | | \$ 35,000,000 | | \$ 35,000,000 |
| Corporation Yard | | | | \$ 25,000,000 | | | | | \$ 25,000,000 |
| Dominguez Park Community Center | | | | \$ 1,500,000 | | | | | \$ 1,500,000 |
| Fire Stations 1 & 2 Modernization | | | | | | | \$ 20,000,000 | | \$ 20,000,000 |
| Main Library Administration Carpet Replacement | | | | \$ 70,000 | | | | | \$ 70,000 |
| New Police Station | | | | | | | \$ 45,000,000 | | \$ 45,000,000 |
| Police Department Shooting Range | | | | \$ 10,000,000 | | | | | \$ 10,000,000 |
| Police Department Shooting Range - Modular Option | | | | \$ 1,000,000 | | | | | \$ 1,000,000 |
| Seaside Lagoon Water Recirculation System | | | | | \$ 1,165,000 | | | | \$ 1,165,000 |
| Seaside Lagoon Rehabilitation ¹ | | | | | \$ 13,650,000 | | | | \$ 13,650,000 |
| SUB-TOTAL | \$ - | \$ - | \$ - | \$ 45,210,000 | \$ 14,815,000 | \$ - | \$ - | \$ 100,000,000 | \$ 160,025,000 |

**Unfunded and Underfunded CIP Projects by Fund
FY 20-21 to FY 24-25**

| Project Name | Five Year Recommended & C/O Funds | 230-Grants | 254-Subdivisic Park Trust | 300-Capital Projects (Gen'l Fund) | 600/601 Harbor Enterprise | Donations | Developer | Bonds | Unfunded/ Underfunded TOTAL |
|---------------------------------------|--|----------------------|--------------------------------------|--|--|------------------|---------------------|-----------------------|--|
| GENERAL IMPROVEMENTS | | | | | | | | | |
| Ainsworth Court Stairs Rehabilitation | | \$ 490,000 | | | | | | | \$ 490,000 |
| SUB-TOTAL | \$ - | \$ 490,000 | \$ - | \$ - | | \$ - | \$ - | \$ - | \$ 490,000 |
| TOTAL | \$ - | \$ 27,660,000 | \$ 3,745,000 | \$ 47,085,000 | \$ 14,815,000 | \$ - | \$ 1,200,000 | \$ 100,000,000 | \$ 194,505,000 |

SUMMARY OF ESTIMATED REVENUES & APPROPRIATIONS AND
ESTIMATED CHANGES IN FUND BALANCES
BEFORE CITY MANAGER RECOMMENDED ADJUSTMENTS

| <i>Fund</i> | Estimated Fund Balances July 1, 2020 | + | Proposed Revenues 2020-21 | - | Proposed Appropriations 2020-21 | + | Transfers In | - | Transfers Out | + | Estimated Fund Balances June 30, 2021 |
|---------------------------------|--|---|---------------------------------|---|---------------------------------------|---|------------------|---|------------------|---|---|
| General Fund | - | | 88,417,478 | | 96,711,993 | | 1,997,281 | | 2,629,076 | | (8,926,310) |
| State Gas Tax | 124,041 | | 3,022,851 | | 2,247,074 | | - | | - | | 899,818 |
| Storm Drain Improvement | 85,522 | | 50,000 | | - | | - | | - | | 135,522 |
| Street Landscaping and Lighting | - | | 1,558,600 | | 2,536,694 | | 978,094 | | - | | - |
| Local Transportation Article 3 | (37,745) | | 46,714 | | - | | - | | - | | 8,969 |
| Measure M | 95,133 | | 1,000,261 | | 700,374 | | - | | - | | 395,020 |
| Proposition A | 1,088,733 | | 1,413,383 | | - | | - | | 1,917,179 | | 584,937 |
| Proposition C | 898,225 | | 1,267,477 | | 1,622,062 | | - | | - | | 543,640 |
| Measure R | 61,610 | | 875,855 | | 675,000 | | - | | - | | 262,465 |
| Measure W | 2,921 | | 720,000 | | 698,291 | | - | | - | | 24,630 |
| Air Quality Improvement | 71,871 | | 67,984 | | 67,984 | | - | | - | | 64,539 |
| Intergovernmental Grants | - | | 1,361,201 | | 1,361,201 | | - | | - | | - |
| Comm Develop Block Grant | 75,250 | | 472,566 | | 361,502 | | - | | - | | 186,314 |
| Housing Authority | 1,603,348 | | 7,116,683 | | 6,679,763 | | - | | - | | 2,040,268 |
| Parks and Recreation Facilities | 26,541 | | 30,000 | | - | | - | | - | | 56,541 |
| Narcotic Forfeiture and Seizure | 209,257 | | 30,000 | | 52,957 | | - | | - | | 186,300 |
| Subdivision Park Trust | 234,292 | | 500,000 | | 60,000 | | - | | - | | 674,292 |
| Disaster Recovery | 224,907 | | 50,500 | | 17,060 | | - | | - | | 258,347 |
| CalPERS Reserve | 6,692,289 | | - | | - | | - | | - | | 6,692,289 |
| Capital Projects | 966,148 | | 477,262 | | 2,893,953 | | 2,240,000 | | - | | 789,457 |
| Major Facilities Reconstruction | 1,150,000 | | - | | - | | - | | - | | 1,150,000 |
| Open Space Acquisition | 1,201,516 | | - | | - | | - | | - | | 1,201,516 |
| Harbor Tidelands | 7,340,929 | | 5,914,211 | | 7,770,823 | | - | | 96,299 | | 5,388,018 |
| Harbor Uplands | 2,602,023 | | 4,442,300 | | 4,778,744 | | - | | 1,650,982 | | 614,597 |
| Solid Waste | 1,307,092 | | 4,710,165 | | 5,094,320 | | - | | - | | 922,937 |
| Wastewater | 4,661,511 | | 5,876,765 | | 6,619,987 | | - | | - | | 3,918,289 |
| Transit | - | | 2,498,092 | | 4,415,271 | | 1,917,179 | | - | | - |
| Self-Insurance Program | (11,734,872) | | 8,073,504 | | 6,731,563 | | - | | - | | (10,392,931) |
| Vehicle Replacement | 7,031,506 | | 4,166,572 | | 1,924,753 | | - | | - | | 9,273,325 |
| Building Occupancy | 2,158,204 | | 3,277,446 | | 3,249,985 | | - | | - | | 2,185,665 |
| Information Technology | 1,532,174 | | 4,054,480 | | 3,437,715 | | - | | - | | 2,148,939 |
| Emergency Communications | 3,071,442 | | 3,452,277 | | 2,932,924 | | - | | - | | 3,590,795 |
| Major Facilities Repair | 52,979 | | 91,543 | | 120,000 | | - | | - | | 24,522 |
| Total Before Adjustments | 32,796,847 | | 155,036,170 | | 163,769,325 | | 7,132,554 | | 6,293,536 | | 24,902,710 |
| Less: Int Svc Fds/Overhead | - | | 32,426,532 | | 32,426,532 | | - | | - | | - |
| Total City | 32,796,847 | | 122,609,638 | | 131,342,793 | | 7,132,554 | | 6,293,536 | | 24,902,710 |
| Successor Agency | - | | 1,428,995 | | 361,900 | | - | | 1,067,095 | | - |
| Housing Successor Agency | 4,464,908 | | 359,650 | | 280,500 | | - | | - | | 4,544,058 |
| Community Financing Authority | 1,422,905 | | 273,975 | | 1,924,957 | | 2,468,077 | | 2,240,000 | | - |
| Grand Total | 38,684,660 | | 124,672,258 | | 133,910,150 | | 9,600,631 | | 9,600,631 | | 29,446,768 |

• The 8.33% "minimum contingency reserve" set by the City Council has already been removed from the beginning fund balance of the General Fund.
• Beginning fund balances of the Harbor Tidelands and Harbor Uplands Funds exclude capital assets such as the pier and the parking structures.

**Previously Funded Carryover Projects
Currently In Design, Out to Bid, or In Construction
(As of 5/15/20)**

| Project Category | Project Number | Initial FY of Funding | Project Title | FY 19-20 Appropriation | Estimated FY 19-20 Carryover |
|-------------------------|-----------------------|------------------------------|---|-------------------------------|-------------------------------------|
| Sewer | 50310 | FY19-20 | Basin 2 Sewer Pump Station Upgrade | \$ 350,000 | \$ 350,000 |
| Sewer | 50290 | FY16-17 | Rindge Sewer Pump Station Design/Construction | \$ 1,063,507 | \$ 137,920 |
| Sewer | 50230 | FY12-13 | Sanitary Sewer SCADA Installation | \$ 763,494 | \$ 522,914 |
| TOTAL | | | | \$ 2,177,001 | \$ 1,010,834 |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Alta Vista Sewer Pump Station
Design/Construction

DEPARTMENT: Public Works

PROJECT MANAGER: TBD

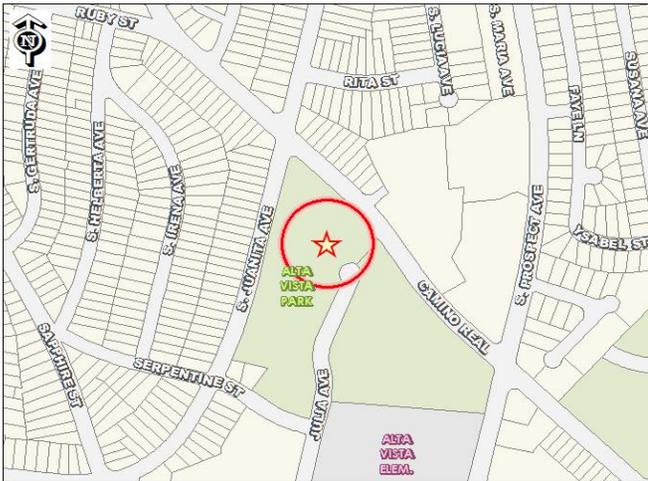
ESTIMATED SCHEDULE: Begin construction in
Fiscal Year 20-21.

PROJECT DESCRIPTION:

The Alta Vista Sewer Pump Station project will replace the two small existing deficient and damaged pump houses, discharge and suction pipes, valves, wet and dry wells, controls, electronics, and mechanical components. This project will combine the two small deficient pump stations into one pump station. This project includes the design and construction phases.

JUSTIFICATION: It is the City's responsibility to proactively manage, operate, and maintain all parts of the sanitary sewer system. The project supports the Strategic Plan goal to assess, prioritize, and plan for park/open space acquisition and for reconstruction of

Project Location
Alta Vista Sewer Pump Station



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|-------------------|---------------------|-------------|-------------|-------------|-------------|
| Wastewater Fees | \$ 275,000 | \$ 2,000,000 | | | | |
| TOTAL | \$ 275,000 | \$ 2,000,000 | \$ - | \$ - | \$ - | \$ - |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|---------------------|-------------|-------------|-------------|-------------|
| Design | \$ 275,000 | | | | |
| Construction | \$ 2,000,000 | | | | |
| TOTAL | \$ 2,275,000 | \$ - | \$ - | \$ - | \$ - |

NOTES:

| | |
|---------------------------------|------------------|
| FUND: | 603 - Wastewater |
| PROJECT NO.: | 50300 |
| PROJECT TYPE: | Rehabilitation |
| CATEGORY: | Sewer |
| INITIAL YEAR OF FUNDING: | FY19 201 |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Morgan Sewer Pump Station
Design/Construction

DEPARTMENT: Public Works

PROJECT MANAGER: Geraldine Trivedi

ESTIMATED SCHEDULE: Begin design in
Fiscal Year 20-21.

PROJECT DESCRIPTION: The Morgan Sewer Pump Station project will replace the existing deficient and damaged pump house, discharge and suction pipes, valves, wet and dry wells, controls, electronics, and mechanical components. This project includes the design and construction phases.

JUSTIFICATION: It is the City's responsibility to proactively manage, operate, and maintain all parts of the sanitary sewer system. The project supports the Strategic Plan goal to assess, prioritize, and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure.

Project Location
Morgan Sewer Pump Station



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|----------|------------|--------------|----------|----------|----------|
| Wastewater Fees | | \$ 200,000 | \$ 2,000,000 | | | |
| TOTAL | \$ - | \$ 200,000 | \$ 2,000,000 | \$ - | \$ - | \$ - |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|------------|--------------|----------|----------|----------|
| Design | \$ 200,000 | | | | |
| Construction | | \$ 2,000,000 | | | |
| TOTAL | \$ 200,000 | \$ 2,000,000 | \$ - | \$ - | \$ - |

NOTES:

| | |
|---------------------------------|------------------|
| FUND: | 603 - Wastewater |
| PROJECT NO.: | New |
| PROJECT TYPE: | Rehabilitation |
| CATEGORY: | Sewer |
| INITIAL YEAR OF FUNDING: | New |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Portofino Way Sewer Pump Station Design and Rebuild

DEPARTMENT: Public Works

PROJECT MANAGER: Geraldine Trivedi

ESTIMATED SCHEDULE: Construction in FY 20-21.

PROJECT DESCRIPTION: Design and reconstruct the Portofino Way Sanitary Sewer. The project will replace the existing deficient and damaged pump house, discharge and suction pipes, valves, wet and dry wells, controls, electronics, and mechanical components.

JUSTIFICATION: It is the City's responsibility to proactively manage, operate, and maintain all parts of the sanitary sewer system. The project supports the Strategic Plan goals to vitalize the waterfront and to assess, prioritize, and plan for park/open space acquisition, and for reconstruction of major City facilities and infrastructure.

Project Location Portofino Way Sewer Pump Station



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|---------------------|-------------------|-------------|-------------|-------------|-------------|
| Wastewater Fees | \$ 1,914,872 | \$ 250,000 | | | | |
| TOTAL | \$ 1,914,872 | \$ 250,000 | \$ - | \$ - | \$ - | \$ - |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|---------------------|-------------|-------------|-------------|-------------|
| Construction | \$ 2,164,872 | | | | |
| TOTAL | \$ 2,164,872 | \$ - | \$ - | \$ - | \$ - |

NOTES:

| | |
|---------------------------------|------------------|
| FUND: | 603 - Wastewater |
| PROJECT NO.: | 50210 |
| PROJECT TYPE: | Rehabilitation |
| CATEGORY: | Sewer |
| INITIAL YEAR OF FUNDING: | FY 09-10 |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Sanitary Sewer Facilities Rehabilitation

DEPARTMENT: Public Works

PROJECT MANAGER: Geraldine Trivedi

ESTIMATED SCHEDULE: Begin construction in Fiscal Year 20-21.

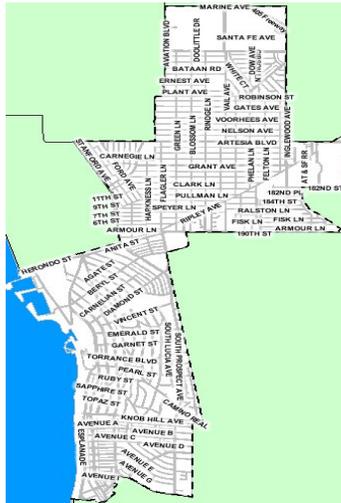
PROJECT DESCRIPTION:

This Project is intended to maintain and improve the City's sewer infrastructure to meet existing and future sewer demands.

JUSTIFICATION:

Through the City's sewer video inspection program, the entire sewer system has been documented for damage and deficiencies. The inspection has revealed that the existing sanitary sewer system sustains various damage patterns and deficiencies that require repair and/or replacement. Failure to perform the required repairs could cause serious backups or spills. The project supports the Strategic Plan goal to assess, prioritize, and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure.

Project Location
Various Locations in the City



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|---------------------|-------------------|---------------------|---------------------|---------------------|---------------------|
| Wastewater Fees | \$ 2,545,461 | \$ 500,000 | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 |
| TOTAL | \$ 2,545,461 | \$ 500,000 | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Construction | \$ 3,045,461 | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 |
| TOTAL | \$ 3,045,461 | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 |

NOTES:

| | |
|---------------------------------|------------------|
| FUND: | 603 - Wastewater |
| PROJECT NO.: | 50150 |
| PROJECT TYPE: | Rehabilitation |
| CATEGORY: | Sewer |
| INITIAL YEAR OF FUNDING: | FY 20/21 |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Yacht Club Way Sewer Pump Station
Construction

DEPARTMENT: Public Works

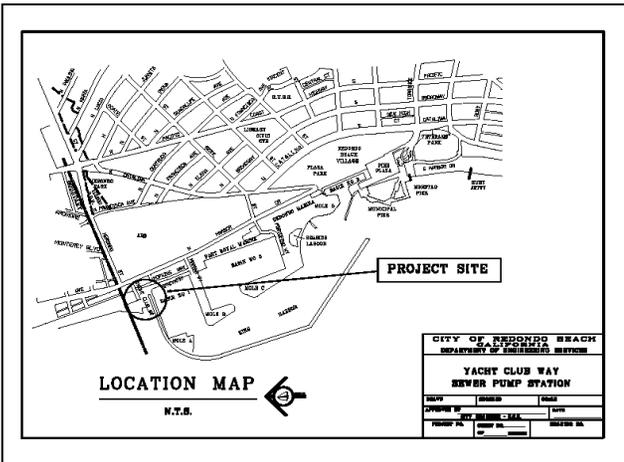
PROJECT MANAGER: Geraldine Trivedi

ESTIMATED SCHEDULE: Begin construction in
FY 20-21.

PROJECT DESCRIPTION: The Yacht Club Way Sewer Pump Station project will replace the existing deficient and damaged pump house, discharge and suction pipes, valves, wet and dry wells, controls, electronics, and mechanical components. This project includes the construction phase.

JUSTIFICATION: It is the City's responsibility to proactively manage, operate, and maintain all parts of the sanitary sewer system. The project supports the Strategic Plan goals to vitalize the waterfront and to assess, prioritize, and plan for park/open space acquisition, and for reconstruction of major City facilities and infrastructure.

Project Location Yacht Club Way Sewer Pump Station



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|---------------------|-------------------|-------------|-------------|-------------|-------------|
| Wastewater Fees | \$ 1,346,164 | \$ 250,000 | | \$ - | | |
| TOTAL | \$ 1,346,164 | \$ 250,000 | \$ - | \$ - | \$ - | \$ - |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|---------------------|-------------|-------------|-------------|-------------|
| Construction | \$ 1,596,164 | | \$ - | | |
| TOTAL | \$ 1,596,164 | \$ - | \$ - | \$ - | \$ - |

NOTES:

| | |
|---------------------------------|---------------------|
| FUND: | 603 - Wastewater |
| PROJECT NO.: | 50260 |
| PROJECT TYPE: | Rehabilitation |
| CATEGORY: | Sewer |
| INITIAL YEAR OF FUNDING: | FY 14 ¹⁵ |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Drainage Improvement Project - Construction

DEPARTMENT: Public Works

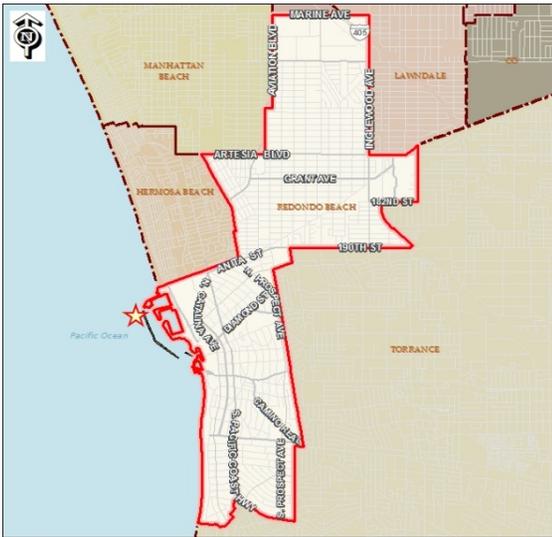
PROJECT MANAGER: Geraldine Trivedi

ESTIMATED SCHEDULE: Construction in Fiscal Year 20-21.

PROJECT DESCRIPTION: This project will replace all of the corrugated metal pipe (CMP), cross-drains and culverts throughout the City with reinforced concrete pipe (RCP) of similar size. It will also address nuisance water locations. The estimated length of CMP is approximately 25,000 lineal feet ranging in size from 18 to 48 inches in diameter. Cross-drains and culverts are located in 25 locations throughout the City. This phase of the project is for construction.

JUSTIFICATION: CMP leaks can cause sink holes to occur in City streets. The project supports the Strategic Plan goal to assess, prioritize, and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure.

Project Location
Various Locations in the City



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|------------------|------------------|-------------------|-------------|-------------------|-------------------|-------------------|
| Capital Projects | \$ 45,587 | | | \$ 200,000 | \$ 200,000 | \$ 200,000 |
| CFA Funds | | \$ 200,000 | | | | |
| TOTAL | \$ 45,587 | \$ 200,000 | \$ - | \$ 200,000 | \$ 200,000 | \$ 200,000 |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|-------------------|-------------|-------------------|-------------------|-------------------|
| Construction | \$ 245,587 | | \$ 200,000 | \$ 200,000 | \$ 200,000 |
| TOTAL | \$ 245,587 | \$ - | \$ 200,000 | \$ 200,000 | \$ 200,000 |

NOTES:

| | |
|---------------------------------|------------------------|
| FUND: | 300-CIP; 300-CFA Funds |
| PROJECT NO.: | 60260 |
| PROJECT TYPE: | Construction |
| CATEGORY: | Drainage |
| INITIAL YEAR OF FUNDING: | FY 17 ¹⁸ |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Enhanced Watershed Management Plan
(EWMP) Implementation

DEPARTMENT: Public Works

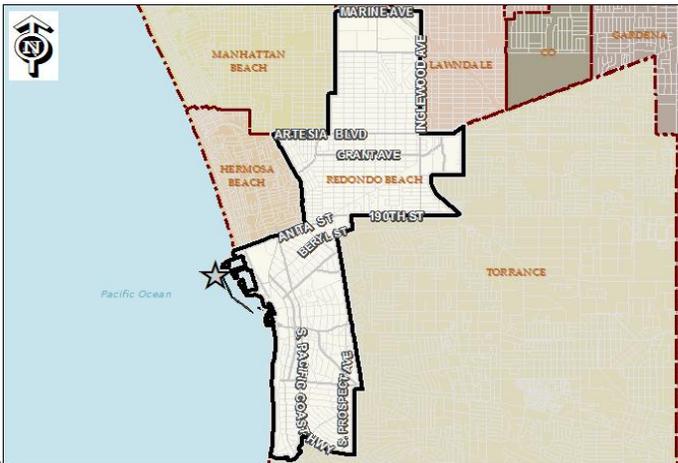
PROJECT MANAGER: Geraldine Trivedi

ESTIMATED SCHEDULE: Ongoing

PROJECT DESCRIPTION: The new Municipal MS4 NPDES permit was adopted by the Regional Board on November 8, 2012 and became effective on December 28, 2012. The City joined with neighboring cities to develop an Enhanced Watershed Management Program (EWMP) to implement various permit requirements. EWMP implementation will include both structural water quality enhancement projects and non-structural measures that address the need to comply with three new TMDLs recently approved by the EPA. They are PCB/DDT and debris for Santa Monica Bay and toxics for Dominguez Channel. Structural projects include dry weather diversion projects such as the Calle Mirimar Low Flow Diversion Project.

JUSTIFICATION: The project supports the City's strategic plan goals to maintain a high level of public safety with public engagement and ensure Sustainability, Livability, and health by completing the General Plan Update and by implementing environmentally responsible programs.

Project Location
Various Locations in the City



DRAINAGE

| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Stormwater | \$ 51,802 | | | | | |
| Measure W | | \$ 500,000 | \$ 500,000 | \$ 500,000 | \$ 500,000 | \$ 500,000 |
| Capital Projects | \$ 525,463 | | | \$ 465,000 | \$ 465,000 | \$ 465,000 |
| TOTAL | \$ 577,265 | \$ 500,000 | \$ 500,000 | \$ 965,000 | \$ 965,000 | \$ 965,000 |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|---------------------|-------------------|-------------------|-------------------|-------------------|
| Programs | \$ 525,000 | | | | |
| Construction | \$ 552,265 | \$ 500,000 | \$ 965,000 | \$ 965,000 | \$ 965,000 |
| TOTAL | \$ 1,077,265 | \$ 500,000 | \$ 965,000 | \$ 965,000 | \$ 965,000 |

NOTES:

| | |
|--------------------------|----------------------------|
| FUND: | 204 - Stormwater/300 - CIP |
| PROJECT NO.: | 60150 |
| PROJECT TYPE: | Construction |
| CATEGORY: | Drainage |
| INITIAL YEAR OF FUNDING: | FY 03/389 |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Green Street Improvements

DEPARTMENT: Public Works

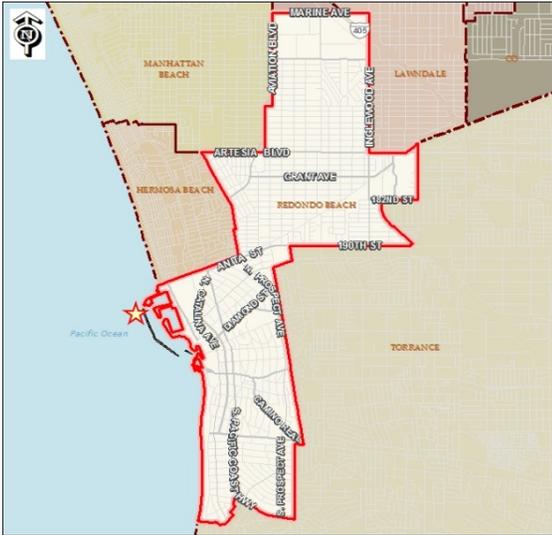
PROJECT MANAGER: TBD

ESTIMATED SCHEDULE: Construction in Fiscal Year 20-21.

PROJECT DESCRIPTION: Green streets provide an economical alternative to increasing pipe size in the City's and County's stormdrain system and are a cost-effective dry well bypass system that allows capture of excess runoff volume. Additionally, green street features, including infiltration wells and permeable pavers, control the peak rate from high intensity storm events, alleviate localized flooding/ponding, and can recharge groundwater.

JUSTIFICATION: Green street features are a cost effective way to reduce localized flooding and reduce urban run-off. The project supports the Strategic Plan goal to assess, prioritize, and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure.

Project Location
Various Locations in the City



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|----------|------------|------------|------------|------------|------------|
| Measure M | | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 |
| TOTAL | \$ - | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|------------|------------|------------|------------|------------|
| Construction | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 |
| TOTAL | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 |

NOTES:

| | |
|--------------------------|-----------------|
| FUND: | 211 - Measure M |
| PROJECT NO.: | 60270 |
| PROJECT TYPE: | Construction |
| CATEGORY: | Drainage |
| INITIAL YEAR OF FUNDING: | FY19 201 |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Santa Monica Bay Near/Offshore Debris TMDL

DEPARTMENT: Public Works

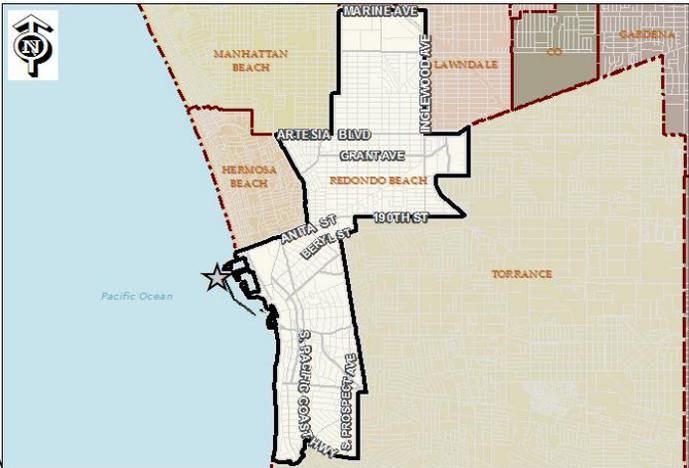
PROJECT MANAGER: Geraldine Trivedi

ESTIMATED SCHEDULE: Ongoing

PROJECT DESCRIPTION: The Santa Monica Bay nearshore and offshore debris Total Maximum Daily Load (TMDL) was adopted by the Los Angeles Regional Water Quality Control Board on November 4, 2010 and became effective on March 20, 2012. The City is subject to the new regulation: zero trash in Santa Monica Bay and zero plastic pellets in Santa Monica Bay. Four years from the effective date of the TMDL, the City is responsible to achieve 20% trash reduction; five years - 40%; six years - 60%; seven years - 80%; and eight years - 100% trash reduction. The compliance milestones have been incorporated into the new Municipal NPDES permit. The project includes the installation and maintenance of catch basin trash screeners.

JUSTIFICATION: The project is necessary to meet NPDES mandates and supports the City's strategic plan goals to maintain a high level of public safety with public engagement and ensure sustainability, livability, and health by completing the General Plan Update and by implementing environmentally responsible programs.

Project Location
Various Locations in the City



DRAINAGE

| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|------------------|-------------------|-------------|-------------|-------------------|------------------|------------------|
| Stormwater Fee | | | | | | |
| Measure W | \$ 111,902 | | | | | |
| Capital Projects | \$ 201 | | | \$ 100,000 | \$ 50,000 | \$ 50,000 |
| TOTAL | \$ 112,103 | \$ - | \$ - | \$ 100,000 | \$ 50,000 | \$ 50,000 |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|----------------|-------------------|-------------|-------------------|------------------|------------------|
| Implementation | \$ 112,103 | | \$ 100,000 | \$ 50,000 | \$ 50,000 |
| TOTAL | \$ 112,103 | \$ - | \$ 100,000 | \$ 50,000 | \$ 50,000 |

NOTES:

| | |
|--------------------------|--------------------------------------|
| FUND: | 204-Stormwater/217-Meas. W/300 - CIP |
| PROJECT NO.: | 60190 |
| PROJECT TYPE: | Construction |
| CATEGORY: | Drainage |
| INITIAL YEAR OF FUNDING: | FY 04 391 |

**Unfunded and Underfunded CIP Projects by Fund
FY 20-21 to FY 24-25**

| Project Name | Five Year Recommended & C/O Funds | 230-Grants | 254-Subdivision Park Trust | 300-Capital Projects (Gen'l Fund) | 600/601 Harbor Enterprise | Donations | Developer | Bonds | Unfunded/ Underfunded TOTAL |
|----------------------------------|--|-------------------|---------------------------------------|--|--|------------------|------------------|--------------|--|
| DRAINAGE IMPROVEMENTS | | | | | | | | | |
| Citywide Drainage Rehabilitation | | | | \$ 1,500,000 | | | | | \$ 1,500,000 |
| SUB-TOTAL | \$ - | \$ - | \$ - | \$ 1,500,000 | \$ - | \$ - | \$ - | \$ - | \$ 1,500,000 |

**Previously Funded Carryover Projects
Currently In Design, Out to Bid, or In Construction
(As of 5/15/20)**

| Project Category | Project Number | Initial FY of Funding | Project Title | FY 19-20 Appropriation | Estimated FY 19-20 Carryover |
|------------------|----------------|-----------------------|--|------------------------|------------------------------|
| Streets | 41080 | FY17-18 | Artesia Boulevard Improvements, Phase 1 | \$ 228,782 | \$ 220,857 |
| Streets | 40780 | FY11-12 | Aviation/Artesia NB Right Turn Lane | \$ 607,120 | \$ 543,404 |
| Streets | 40940 | FY13-14 | Bicycle Plan Grant - Beryl Street Bike Lanes | \$ 136,829 | \$ 136,829 |
| Streets | 40941 | FY13-14 | Bicycle Plan Grant - N. Catalina Ave. Bike Lanes | \$ 414,370 | \$ 414,370 |
| Streets | 40942 | FY13-14 | Bicycle Plan Grant - S. Catalina Ave./Ave. I Bike Lanes | \$ 44,640 | \$ 44,640 |
| Streets | 40943 | FY13-14 | Bicycle Plan Grant - Lilienthal Lane Bike Lanes | \$ 282,525 | \$ 282,525 |
| Streets | 40944 | FY13-14 | Bicycle Plan Grant - Torrance Boulevard Bike Lanes | \$ 215,790 | \$ 215,790 |
| Streets | 40945 | FY13-14 | Bicycle Plan Grant - Citywide Bike Facilities | \$ 853,340 | \$ 853,340 |
| Streets | 40120 | FY09-10 | Bus Bench and Shelter Replacement Program, Phase 2 | \$ 800,516 | \$ 800,516 |
| Streets | 41180 | FY18-19 | Citywide Striping | \$ 200,000 | \$ 80,783 |
| Streets | 41200 | FY19-20 | Citywide Traffic Signal Upgrades | \$ 250,000 | \$ 247,331 |
| Streets | 41090 | FY17-18 | Grant Avenue Signal Improvements | \$ 1,534,637 | \$ 1,446,566 |
| Streets | 40960 | FY13-14 | Inglewood at MBB SB Right Turn Lane - Design/Const. | \$ 4,927,127 | \$ 4,682,546 |
| Streets | 41210 | FY19-20 | Inglewood Resurfacing - Marine to MBB | \$ 500,000 | \$ 500,000 |
| Streets | 40880 | FY12-13 | Kingsdale Resurfacing - 182nd to Grant | \$ 860,000 | \$ 860,000 |
| Streets | 41150 | FY18-19 | Kingsdale Avenue Widening | \$ 984,601 | \$ 982,451 |
| Streets | 41110 | FY18-19 | Median Renovations | \$ 150,000 | \$ 31,258 |
| Streets | 40800 | FY11-12 | PCH Arterial Improvement Study/Design/Construction | \$ 1,150,481 | \$ 1,051,812 |
| Streets | 41220 | FY19-20 | Redondo Beach Boulevard Resurfacing - Artesia to Hawthorne | \$ 70,000 | \$ 70,000 |
| Streets | 41070 | FY16-17 | Torrance Blvd. & Francisca Ave. Traffic Signal Mods. | \$ 270,000 | \$ 249,748 |
| TOTAL | | | | \$ 14,480,758 | \$ 13,714,766 |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Anita/Herondo and PCH WB Right Turn Lane

DEPARTMENT: Public Works

PROJECT MANAGER: Didar Khandker

ESTIMATED SCHEDULE: Construction is scheduled for FY21-22.

PROJECT DESCRIPTION:

This project will extend the WB Dual left-turn lane from the existing 175 feet to approximately 310 feet and extend the WB right turn lane to approximately 510. This may require on-street parking restriction or removal. The intersection was identified in the 2018 Pacific Coast Highway Arterial Improvement Study as operating at a deficient level of service.

JUSTIFICATION:

The project supports the City's Strategic Plan goal to assess, prioritize, and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure.

Project Location



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|----------|------------|----------|----------|----------|----------|
| Measure R | \$ - | \$ 100,000 | | | | |
| Grants | | \$ 300,000 | | | | |
| TOTAL | \$ - | \$ 400,000 | \$ - | \$ - | \$ - | \$ - |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|--------------------------|------------|----------|----------|----------|----------|
| Design/Environmental/P&S | \$ 400,000 | | | | |
| | \$ - | | | | |
| TOTAL | \$ 400,000 | \$ - | \$ - | \$ - | \$ - |

NOTES:

FUND: 215-Measure R; 230-Grants

PROJECT NO.: New

PROJECT TYPE: Construction

CATEGORY: Streets

INITIAL YEAR OF FUNDING: New

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Annual Roadway Maintenance

DEPARTMENT: Public Works

PROJECT MANAGER: Lauren Sablan

ESTIMATED SCHEDULE: Construction is scheduled for FY20-21.

PROJECT DESCRIPTION:

This project will repair streets citywide impacted by trash hauling vehicles. The FY20-21 allocation has been programmed to the Citywide Slurry Seal Program.

JUSTIFICATION:

The project supports the City's Strategic Plan goal to assess, prioritize, and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure.

Project Location
Various Locations in the City



STREETS

| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|------------------|----------|----------|------------|------------|------------|------------|
| Capital Projects | \$ - | \$ - | \$ 285,000 | \$ 285,000 | \$ 285,000 | \$ 285,000 |
| TOTAL | \$ - | \$ - | \$ 285,000 | \$ 285,000 | \$ 285,000 | \$ 285,000 |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|----------|------------|------------|------------|------------|
| Construction | \$ - | \$ 285,000 | \$ 285,000 | \$ 285,000 | \$ 285,000 |
| TOTAL | \$ - | \$ 285,000 | \$ 285,000 | \$ 285,000 | \$ 285,000 |

NOTES:

| | |
|---------------------------------|--------------------------|
| FUND: | 300 - CIP (Trash Hauler) |
| PROJECT NO.: | New |
| PROJECT TYPE: | Maintenance |
| CATEGORY: | Streets |
| INITIAL YEAR OF FUNDING: | FY11 ¹²¹ |

395

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Artesia Boulevard Resurfacing - Harper Avenue to Hawthorne Boulevard

DEPARTMENT: Public Works

PROJECT MANAGER: TBD

ESTIMATED SCHEDULE: Construction is scheduled for FY 21-22.

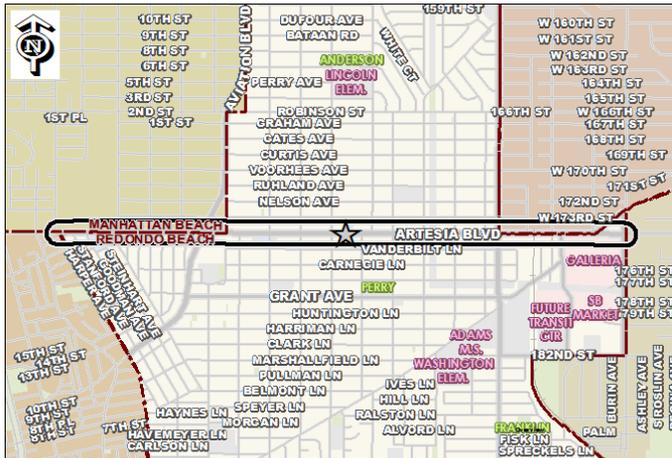
PROJECT DESCRIPTION:

This project will resurface and rehabilitate Artesia Boulevard from Harper Avenue to Hawthorne Boulevard. Ramps, curbs and gutters will be repaired and replaced as necessary.

JUSTIFICATION:

The project supports the City's Strategic Plan goal to assess, prioritize, and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure.

Project Location



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|-------------------|-------------|---------------------|-------------|-------------|-------------|
| Prop C | \$ 100,000 | | \$ 1,850,000 | | | |
| State Gas Tax | | | \$ 700,000 | | | |
| TOTAL | \$ 100,000 | \$ - | \$ 2,550,000 | \$ - | \$ - | \$ - |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|-------------------|---------------------|-------------|-------------|-------------|
| Design | \$ 100,000 | | | | |
| Construction | | \$ 2,550,000 | | | |
| TOTAL | \$ 100,000 | \$ 2,550,000 | \$ - | \$ - | \$ - |

NOTES:

| | |
|---------------------------------|------------------------------|
| FUND: | 202 - Gas Tax; 214 - Prop. C |
| PROJECT NO.: | 41190 |
| PROJECT TYPE: | Construction |
| CATEGORY: | Streets |
| INITIAL YEAR OF FUNDING: | FY19 201 |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Aviation Boulevard Resurfacing - Artesia to
Manhattan Beach Boulevard

DEPARTMENT: Public Works

PROJECT MANAGER: TBD

ESTIMATED SCHEDULE: Construction is
scheduled for FY 22-23

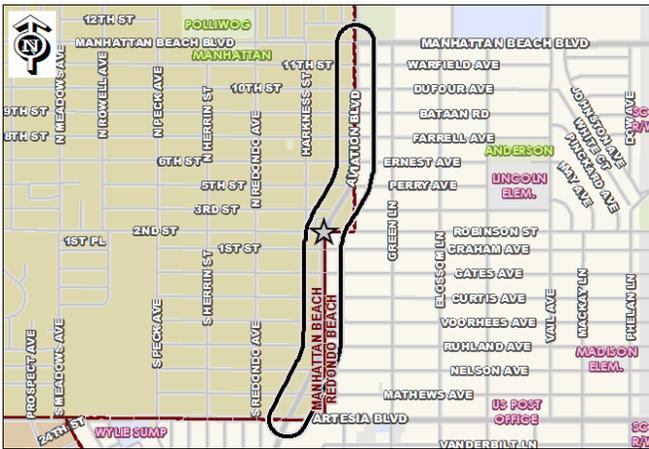
PROJECT DESCRIPTION:

This project will resurface and rehabilitate Aviation Boulevard from Artesia Boulevard to Manhattan Beach Boulevard. Ramps, curbs and gutters will be repaired and replaced as necessary.

JUSTIFICATION:

The project supports the City's Strategic Plan goal to assess, prioritize, and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure.

Project Location



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|----------|----------|----------|------------|----------|----------|
| Prop C | | | | \$ 475,000 | | |
| TOTAL | \$ - | \$ - | \$ - | \$ 475,000 | \$ - | \$ - |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|----------|----------|------------|----------|----------|
| Construction | | | \$ 475,000 | | |
| TOTAL | \$ - | \$ - | \$ 475,000 | \$ - | \$ - |

NOTES:

| | |
|---------------------------------|---------------------|
| FUND: | 214 - Proposition C |
| PROJECT NO.: | New |
| PROJECT TYPE: | Construction |
| CATEGORY: | Streets |
| INITIAL YEAR OF FUNDING: | New |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Beryl Street Drainage & Street Improvements - Prospect To Flagler

DEPARTMENT: Public Works

PROJECT MANAGER: TBD

ESTIMATED SCHEDULE: Construction is scheduled for FY20-21.

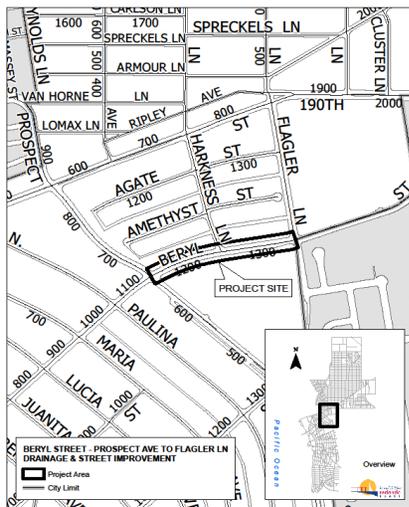
PROJECT DESCRIPTION:

This project will construct street and drainage improvements on Beryl Street from Flagler to Prospect. The design of the project will incorporate Living Street Design principles.

JUSTIFICATION:

The project supports the City's Strategic Plan goals to maintain a high level of public safety with public engagement and assess, prioritize, and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure.

Project Location
Beryl Street - Flagler to Prospect



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|-------------------|-------------------|-------------|-------------|-------------|-------------|
| Prop C | \$ 235,000 | \$ 800,000 | | | | |
| Stormwater | \$ 200,000 | | | | | |
| Measure M | \$ 365,000 | | | | | |
| TOTAL | \$ 800,000 | \$ 800,000 | \$ - | \$ - | \$ - | \$ - |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|---------------------|-------------|-------------|-------------|-------------|
| Construction | \$ 1,500,000 | | \$ - | | |
| Design | \$ 100,000 | | | | |
| TOTAL | \$ 1,600,000 | \$ - | \$ - | \$ - | \$ - |

NOTES:

| | |
|---------------------------------|---|
| FUND: | 204-Stormwater/211-Measure M/214-Prop C |
| PROJECT NO.: | 41130 |
| PROJECT TYPE: | Construction |
| CATEGORY: | Streets |
| INITIAL YEAR OF FUNDING: | FY 18 10 |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION6

PROJECT TITLE:
Bicycle Transportation Plan Implementation

DEPARTMENT: Public Works

PROJECT MANAGER: Gene Kim

ESTIMATED SCHEDULE: Ongoing review with the Public Works Commission

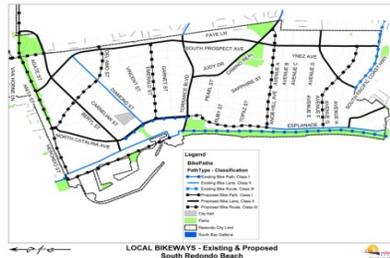
PROJECT DESCRIPTION:

The project will update and continue the implementation of the City's Bicycle Transportation Plan that was adopted by the City Council. The project will fund bicycle improvements not included in Metro Bicycle Plan Grants including bike mini-corrals and Harbor bikeway signage.

JUSTIFICATION:

Additional bicycle lanes improve the attractiveness, livability, and vitality of our neighborhoods. The project supports the City's Strategic Plan goals maintain a high level of public safety with public engagement and assess, prioritize, and plan for park/ open space acquisition and for reconstruction of major City facilities and infrastructure.

Project Location
Various Locations in the City



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|----------|-----------|-----------|-----------|-----------|-----------|
| Measure R | | \$ 75,000 | \$ 75,000 | \$ 75,000 | \$ 75,000 | \$ 75,000 |
| | | | | | | |
| | | | | | | |
| TOTAL | \$ - | \$ 75,000 | \$ 75,000 | \$ 75,000 | \$ 75,000 | \$ 75,000 |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|-----------|-----------|-----------|-----------|-----------|
| Construction | \$ 75,000 | \$ 75,000 | \$ 75,000 | \$ 75,000 | \$ 75,000 |
| | | | | | |
| TOTAL | \$ 75,000 | \$ 75,000 | \$ 75,000 | \$ 75,000 | \$ 75,000 |

NOTES:

| | |
|---------------------------------|---------------|
| FUND: | 215-Measure R |
| PROJECT NO.: | 40510 |
| PROJECT TYPE: | Construction |
| CATEGORY: | Streets |
| INITIAL YEAR OF FUNDING: | FY 07-08 |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Citywide Curb Ramp Improvements

DEPARTMENT: Public Works

PROJECT MANAGER: Javier Urista

ESTIMATED SCHEDULE: Construction in the spring of FY20-21.

PROJECT DESCRIPTION:

The project includes the installation of curb ramps on City sidewalks to meet ADA requirements.

JUSTIFICATION:

The project supports the City's strategic plan goals to maintain a high level of public safety with public engagement and assess, prioritize, and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure.

Project Location
Various Locations in the City



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|-------------|-------------------|-------------------|-------------|-------------------|-------------|
| TDA Article III | | | \$ 70,000 | | \$ 70,000 | |
| CDBG | \$ - | \$ 186,314 | \$ 95,000 | | \$ 95,000 | |
| TOTAL | \$ - | \$ 186,314 | \$ 165,000 | \$ - | \$ 165,000 | \$ - |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|-------------------|-------------------|-------------|-------------------|-------------|
| Construction | \$ 186,314 | \$ 165,000 | | \$ 165,000 | |
| TOTAL | \$ 186,314 | \$ 165,000 | \$ - | \$ 165,000 | \$ - |

NOTES:

| | |
|---------------------------------|----------------------------|
| FUND: | 210 - TDA Art III/234-CDBG |
| PROJECT NO.: | 40399 |
| PROJECT TYPE: | Construction |
| CATEGORY: | Streets |
| INITIAL YEAR OF FUNDING: | +20 years |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Citywide Slurry Seal Program

DEPARTMENT: Public Works

PROJECT MANAGER: Lauren Sablan

ESTIMATED SCHEDULE: To be completed in Spring 21.

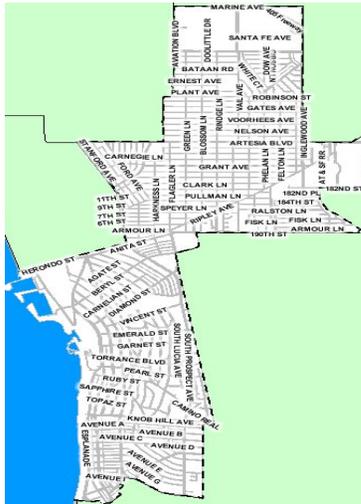
PROJECT DESCRIPTION:

The project will apply slurry seal to various City streets as identified in the most recent Pavement Management Survey. Slurry seal provides a new wear surface over structurally sound asphalt and extends the lifespan of the existing street pavement.

JUSTIFICATION:

The project will increase the life of the existing pavement and improve the ride of the streets. It supports the City's Strategic Plan goal to assess, prioritize, and plan for park/ open space acquisition and for reconstruction of major City facilities and infrastructure.

Project Location
Citywide



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Measure R | \$ 196,319 | | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 |
| Trash Hauler Impact | \$ 524,000 | \$ 293,000 | | | | |
| TOTAL | \$ 720,319 | \$ 293,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|---------------------|-------------------|-------------------|-------------------|-------------------|
| Construction | \$ 1,013,319 | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 |
| TOTAL | \$ 1,013,319 | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 |

NOTES:

| | |
|---------------------------------|------------------------------|
| FUND: | 215-Measure R/300-CIP(Trash) |
| PROJECT NO.: | 41140 |
| PROJECT TYPE: | Rehabilitation |
| CATEGORY: | Streets |
| INITIAL YEAR OF FUNDING: | FY 18-19 |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Manhattan Beach Boulevard Resurfacing -
Aviation Boulevard to Inglewood Avenue

DEPARTMENT: Public Works

PROJECT MANAGER: TBD

ESTIMATED SCHEDULE: Construction is
scheduled for spring 2021.

PROJECT DESCRIPTION:

This project will resurface Manhattan Beach Boulevard from Aviation Boulevard to Inglewood Avenue. Ramps, curbs and gutters will be repaired and replaced as necessary.

JUSTIFICATION:

The project will increase the life of the existing pavement and improve the ride of the street. It supports the City's Strategic Plan goal to assess, prioritize, and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure.

Project Location



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|------------------|-------------------|-------------------|-------------|-------------|-------------|-------------|
| State Gas Tax | \$ 100,000 | \$ 800,000 | | | | |
| Proposition C | \$ 672,000 | | | | | |
| Capital Projects | \$ 146,681 | | | | | |
| TOTAL | \$ 918,681 | \$ 800,000 | \$ - | \$ - | \$ - | \$ - |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|---------------------|-------------|-------------|-------------|-------------|
| Design | \$ 100,000 | | | | |
| Construction | \$ 1,618,681 | | | | |
| TOTAL | \$ 1,718,681 | \$ - | \$ - | \$ - | \$ - |

NOTES:

FUND: 202-Gas Tax; 214-Prop. C; 300-CIP(Ass92-1)

PROJECT NO.: 41190

PROJECT TYPE: Construction

CATEGORY: Streets

INITIAL YEAR OF FUNDING: FY19 2021

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION6

PROJECT TITLE:
NRB Bikeway Extension - Felton Lane to
Inglewood Avenue

DEPARTMENT: Public Works

PROJECT MANAGER: Gene Kim

ESTIMATED SCHEDULE: Construction is
planned for 2021.

PROJECT DESCRIPTION:

The project will construct an extension of the North Redondo Beach Bikeway from Felton Lane to Inglewood Avenue and continue the implementation of the City's Bicycle Transportation Plan that was adopted by the City Council. A companion project will begin the design of the Bikeway extension southward along Inglewood Avenue.

JUSTIFICATION:

Additional bicycle lanes improve the attractiveness, livability, and vitality of our neighborhoods. The project supports the City's Strategic Plan goals maintain a high level of public safety with public engagement and assess, prioritize, and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure.

Project Location
SCE Right-of-Way
Felton Lane to Inglewood Avenue



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|----------|------------|----------|----------|----------|----------|
| Grants | | \$ 500,000 | | | | |
| | | | | | | |
| | | | | | | |
| TOTAL | \$ - | \$ 500,000 | \$ - | \$ - | \$ - | \$ - |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|------------|----------|----------|----------|----------|
| Construction | \$ 500,000 | | | | |
| | | | | | |
| TOTAL | \$ 500,000 | \$ - | \$ - | \$ - | \$ - |

NOTES:

| | |
|---------------------------------|--------------|
| FUND: | 230 - Grants |
| PROJECT NO.: | New |
| PROJECT TYPE: | Construction |
| CATEGORY: | Streets |
| INITIAL YEAR OF FUNDING: | New |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION6

PROJECT TITLE:
NRB Bikeway Extension - Inglewood Avenue Design

DEPARTMENT: Public Works

PROJECT MANAGER: Gene Kim

ESTIMATED SCHEDULE: Design will occur in FY20-21.

PROJECT DESCRIPTION:

The project will design an extension of the North Redondo Beach Bikeway from the end of its planned extension southward along Inglewood Avenue to Ripley Avenue and continue the implementation of the City's Bicycle Transportation Plan that was adopted by the City Council.

JUSTIFICATION:

Additional bicycle lanes improve the attractiveness, livability, and vitality of our neighborhoods. The project supports the City's Strategic Plan goals maintain a high level of public safety with public engagement and assess, prioritize, and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure.

Project Location
Inglewood Ave. - SCE ROW to Ripley



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|----------|-----------|----------|----------|----------|----------|
| Grants | | \$ 60,000 | | | | |
| | | | | | | |
| | | | | | | |
| TOTAL | \$ - | \$ 60,000 | \$ - | \$ - | \$ - | \$ - |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|-----------|----------|----------|----------|----------|
| Design | \$ 60,000 | | | | |
| | | | | | |
| TOTAL | \$ 60,000 | \$ - | \$ - | \$ - | \$ - |

NOTES:

| | |
|---------------------------------|--------------|
| FUND: | 230 - Grants |
| PROJECT NO.: | New |
| PROJECT TYPE: | Design |
| CATEGORY: | Streets |
| INITIAL YEAR OF FUNDING: | New |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Preventive Maintenance - Sidewalks, Curbs
and Gutters

DEPARTMENT: Public Works

PROJECT MANAGER: Javier Urista

ESTIMATED SCHEDULE: Construction - Fall,
2020.

PROJECT DESCRIPTION: The project includes resurfacing and construction as necessary to maintain and repair City alleys, sidewalks, curbs and gutters - tasks that are too small to become separate CIP projects, but too large for the Public Works crews to undertake.

JUSTIFICATION: The project supports the City's strategic plan goals to assess, prioritize, and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure and to maintain a high level of public safety with public engagement. It provides customer service to our residents by providing a faster response to their concerns and complaints. It also reduces the City's trip-and-fall liability by repairing sidewalks in a timely manner and allows the City to proactively address ADA issues.

Project Location
Various Locations in the City



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|------------------|------------------|-------------|-------------|------------------|------------------|------------------|
| Capital Projects | \$ 83,864 | | | \$ 50,000 | \$ 50,000 | \$ 50,000 |
| TOTAL | \$ 83,864 | \$ - | \$ - | \$ 50,000 | \$ 50,000 | \$ 50,000 |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|------------------|-------------|------------------|------------------|------------------|
| Construction | \$ 83,864 | | \$ 50,000 | \$ 50,000 | \$ 50,000 |
| TOTAL | \$ 83,864 | \$ - | \$ 50,000 | \$ 50,000 | \$ 50,000 |

NOTES:

| | |
|---------------------------------|-----------------------------|
| FUND: | 300 - Capital Projects Fund |
| PROJECT NO.: | 40140 |
| PROJECT TYPE: | Construction |
| CATEGORY: | Streets |
| INITIAL YEAR OF FUNDING: | +10 years |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Rindge Lane Resurfacing - 190th to Artesia Boulevard

DEPARTMENT: Public Works

PROJECT MANAGER: TBD

ESTIMATED SCHEDULE: Construction is scheduled for FY 23-24.

PROJECT DESCRIPTION:

This project will resurface and rehabilitate Rindge Lane from 190th Street to Artesia Boulevard. Ramps, curbs and gutters will be repaired and replaced as necessary.

JUSTIFICATION:

The project supports the City's Strategic Plan goal to assess, prioritize, and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure.

**Project Location
Rindge Lane**



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|----------|----------|----------|----------|--------------|----------|
| Prop C | | | | | \$ 1,300,000 | |
| TOTAL | \$ - | \$ - | \$ - | \$ - | \$ 1,300,000 | \$ - |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|----------|----------|----------|--------------|----------|
| Construction | | | | \$ 1,300,000 | |
| TOTAL | \$ - | \$ - | \$ - | \$ 1,300,000 | \$ - |

NOTES:

| | |
|---------------------------------|---------------------|
| FUND: | 214 - Proposition C |
| PROJECT NO.: | New |
| PROJECT TYPE: | Construction |
| CATEGORY: | Streets |
| INITIAL YEAR OF FUNDING: | New |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Sidewalk Improvements & Repairs

DEPARTMENT: Public Works

PROJECT MANAGER: TBD

ESTIMATED SCHEDULE: Construction - Spring 2021.

PROJECT DESCRIPTION: The project includes completion of the City's sidewalk grinding efforts. Additional funds will be available to complete sidewalk repairs in the Riviera Village and Artesia commercial corridors.

JUSTIFICATION: The project supports the City's strategic plan goals to assess, prioritize, and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure, to maintain a high level of public safety with public engagement, and to vitalize the waterfront, Artesia Corridor, Riviera Village and South Bay Galleria. It also reduces the City's trip-and-fall liability by repairing sidewalks in a timely manner and allows the City to proactively address ADA issues.

Project Location
Various Locations in the City



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|----------|------------|----------|----------|----------|----------|
| CFA Funds | | \$ 700,000 | | | | |
| TOTAL | \$ - | \$ 700,000 | \$ - | \$ - | \$ - | \$ - |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|------------|----------|----------|----------|----------|
| Construction | \$ 700,000 | | | | |
| TOTAL | \$ 700,000 | \$ - | \$ - | \$ - | \$ - |

NOTES:

| | |
|--------------------------|---------------|
| FUND: | 300-CFA Funds |
| PROJECT NO.: | New |
| PROJECT TYPE: | Construction |
| CATEGORY: | Streets |
| INITIAL YEAR OF FUNDING: | New 408 |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Torrance Boulevard Resurfacing - PCH to Prospect Avenue

DEPARTMENT: Public Works

PROJECT MANAGER: TBD

ESTIMATED SCHEDULE: Construction is scheduled for FY 20-21.

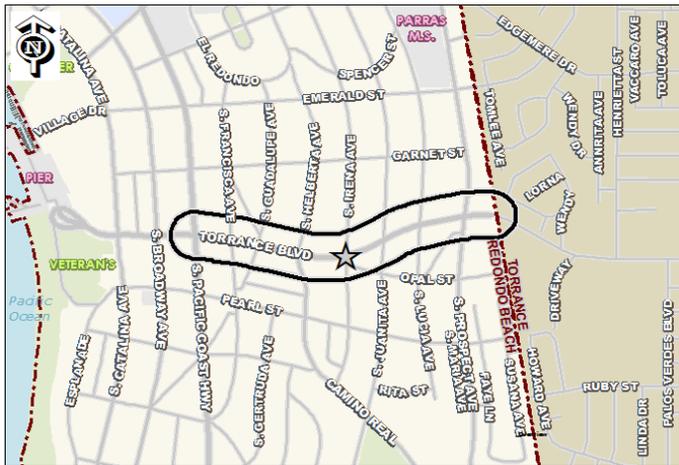
PROJECT DESCRIPTION:

This project will resurface and rehabilitate Torrance Boulevard from PCH to Propsect Avenue. Ramps, curbs and gutters will be repaired and replaced as necessary.

JUSTIFICATION:

The project supports the City's Strategic Plan goal to assess, prioritize, and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure.

Project Location



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|-------------------|-------------------|-------------|-------------|-------------|-------------|
| Prop C | \$ 130,000 | \$ 820,000 | | | | |
| TOTAL | \$ 130,000 | \$ 820,000 | \$ - | \$ - | \$ - | \$ - |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|-------------------|-------------|-------------|-------------|-------------|
| Construction | \$ 820,000 | | | | |
| Design | \$ 130,000 | | | | |
| TOTAL | \$ 950,000 | \$ - | \$ - | \$ - | \$ - |

NOTES:

| | |
|---------------------------------|---------------------|
| FUND: | 214 - Proposition C |
| PROJECT NO.: | 41230 |
| PROJECT TYPE: | Construction |
| CATEGORY: | Streets |
| INITIAL YEAR OF FUNDING: | FY19 201 |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Traffic Calming Improvements - Citywide

DEPARTMENT: Public Works

PROJECT MANAGER: Gene Kim

ESTIMATED SCHEDULE: Ongoing

PROJECT DESCRIPTION:

The project will determine if particular intersections or neighborhoods can have traffic minimized by the use of traffic calming measures. It will install traffic calming devices, such as partial diverters, extended curbs, and raised intersections as appropriate.

JUSTIFICATION:

The project supports the City's Strategic Plan goal to maintain a high level of public safety with public engagement and assess, prioritize, and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure.

Project Location
Various Locations in the City



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|------------------|-------------------|-------------------|-------------|------------------|------------------|------------------|
| Capital Projects | \$ 409,269 | | | \$ 50,000 | \$ 50,000 | \$ 50,000 |
| CFA Funds | | \$ 240,000 | | | | |
| TOTAL | \$ 409,269 | \$ 240,000 | \$ - | \$ 50,000 | \$ 50,000 | \$ 50,000 |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|-------------------|-------------|------------------|------------------|------------------|
| Construction | \$ 649,269 | | \$ 50,000 | \$ 50,000 | \$ 50,000 |
| TOTAL | \$ 649,269 | \$ - | \$ 50,000 | \$ 50,000 | \$ 50,000 |

NOTES:

| | |
|---------------------------------|-----------------------------|
| FUND: | 300 - Capital Projects Fund |
| PROJECT NO.: | 40470 |
| PROJECT TYPE: | Construction |
| CATEGORY: | Streets |
| INITIAL YEAR OF FUNDING: | FY 05 06 |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Traffic Signal Communications and Network System

DEPARTMENT: Public Works

PROJECT MANAGER: Gene Kim

ESTIMATED SCHEDULE: To be completed in FY 21-22.

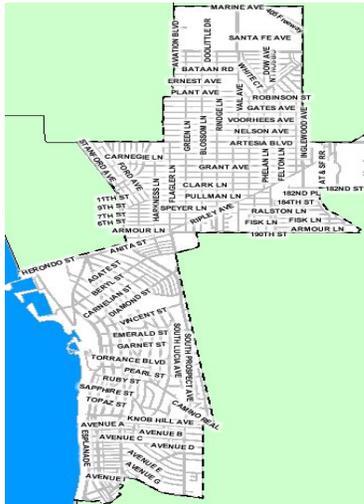
PROJECT DESCRIPTION:

The purpose of the project is to assess and upgrade the City's traffic signal system technology and intelligent Transportation System to enhance traffic signal infrastructure citywide for integration into an advanced traffic signal network/communications system. The project will survey and assess the City's existing traffic signals and upgrade controllers, cabinets, signal heads and pedestrian push buttons as necessary to enhance signal performance and corridor synchronization.

JUSTIFICATION:

The project will increase the life of the existing signals and enhance signal performance. It supports the City's Strategic Plan goal to assess, prioritize, and plan for park/ open space acquisition and for reconstruction of major City facilities and infrastructure.

Project Location
Citywide



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|--------------------|----------|------------|----------|----------|----------|----------|
| Regional Measure M | | \$ 200,000 | | | | |
| TOTAL | \$ - | \$ 200,000 | \$ - | \$ - | \$ - | \$ - |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|------------|----------|----------|----------|----------|
| Equipment | \$ 200,000 | | | | |
| TOTAL | \$ 200,000 | \$ - | \$ - | \$ - | \$ - |

NOTES:

| | |
|---------------------------------|----------------|
| FUND: | 230 - Grants |
| PROJECT NO.: | New |
| PROJECT TYPE: | Rehabilitation |
| CATEGORY: | Streets |
| INITIAL YEAR OF FUNDING: | New |

**Unfunded and Underfunded CIP Projects by Fund
FY 20-21 to FY 24-25**

| Project Name | Five Year Recommended & C/O Funds | 230-Grants | 254-Subdivision Park Trust | 300-Capital Projects (Gen'l Fund) | 600/601 Harbor Enterprise | Donations | Developer | Bonds | Unfunded/ Underfunded TOTAL |
|--|---|----------------------|-------------------------------|---|---------------------------------|-------------|---------------------|-------------|-----------------------------------|
| STREET IMPROVEMENTS | | | | | | | | | |
| Broadway/Sapphire Intersection Modifications | | \$ 240,000 | | \$ 240,000 | | | | | \$ 480,000 |
| Catalina Streetscape Improvements | | | | | | | \$ 1,200,000 | | \$ 1,200,000 |
| Garnet/Catalina Accessible Pedestrian Signal | | \$ 60,000 | | | | | | | \$ 60,000 |
| Grant Avenue Pedestrian Improvements | | \$ 500,000 | | | | | | | \$ 500,000 |
| I-405 Freeway On/Off Ramp Landscaping | | \$ 630,000 | | | | | | | \$ 630,000 |
| I-405 Freeway SB On Ramp at Inglewood Avenue | | \$ 10,600,000 | | | | | | | \$ 10,600,000 |
| Riviera Village Streetscape Completion | | \$ 8,900,000 | | | | | | | \$ 8,900,000 |
| SUB-TOTAL | \$ - | \$ 20,930,000 | \$ - | \$ 240,000 | \$ - | \$ - | \$ 1,200,000 | \$ - | \$ 22,370,000 |

**Previously Funded Carryover Projects
Currently In Design, Out to Bid, or In Construction
(As of 5/15/20)**

| Project Category | Project Number | Initial FY of Funding | Project Title | FY 19-20 Appropriation | Estimated FY 19-20 Carryover |
|-------------------------|-----------------------|------------------------------|--|-------------------------------|-------------------------------------|
| Waterfront | 70600 | FY12-13 | Moonstone Park Master Plan Design & Construction | \$ 2,610,026 | \$ 2,435,783 |
| Waterfront | 70730 | FY18-19 | Outdoor Shower and Improvements | \$ 45,050 | \$ 40,050 |
| Waterfront | 70670 | FY16-17 | Pier Decorative Sculpture Sails - Repainting | \$ 99,646 | \$ 99,646 |
| Waterfront | 70700 | FY16-17 | Pier Light Fixture Replacement | \$ 299,292 | \$ 299,292 |
| Waterfront | 70170 | FY01-02 | Relocation of Boat Launch (Assess/Conceptual/Design/Site Ac) | \$ 706,631 | \$ 549,779 |
| Waterfront | 70690 | FY16-17 | Replacement of Harbor Patrol Docks | \$ 925,000 | \$ 922,100 |
| Waterfront | 70710 | FY17-18 | Sport Fishing Pier, Municipal Pier, Seawall Design | \$ 303,619 | \$ 134,457 |
| | | | | \$ 4,989,264 | \$ 4,481,107 |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Basin 3 Seawall Improvements

DEPARTMENT: Public Works

PROJECT MANAGER: Geraldine Trivedi

ESTIMATED SCHEDULE:
Construction planned for FY 22-23.

PROJECT DESCRIPTION:

This project will provide critical repairs to areas of the Basin 3 seawall that were identified as part of the FY18-19 structural assessment. The project will preserve the functionality of the Basin for recreational and commercial boaters. In addition, the repair and addition of a small seat wall will prevent flooding of local businesses on the International Boardwalk during high tide and surge events.

JUSTIFICATION:

The project supports the City's Strategic Plan goals to assess, prioritize, and plan for park/open space acquisition, and for reconstruction of major City facilities and infrastructure and to vitalize the waterfront.

**Project Location
Basin 3**



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|----------|----------|------------|------------|----------|----------|
| Uplands | | | \$ 100,000 | \$ 850,000 | | |
| TOTAL | \$ - | \$ - | \$ 100,000 | \$ 850,000 | \$ - | \$ - |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-------------------------|----------|------------|------------|----------|----------|
| Planning/Design/Permits | | \$ 100,000 | | | |
| Construction | | | \$ 850,000 | | |
| TOTAL | \$ - | \$ 100,000 | \$ 850,000 | \$ - | \$ - |

NOTES:

| | |
|---------------------------------|----------------|
| FUND: | 601 - Uplands |
| PROJECT NO.: | 70740 |
| PROJECT TYPE: | Rehabilitation |
| CATEGORY: | Waterfront |
| INITIAL YEAR OF FUNDING: | NFW/414 |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Basin 3 Slip Replacement

DEPARTMENT: Public Works

PROJECT MANAGER: TBD

ESTIMATED SCHEDULE:
Construction planned for FY 22-23.

PROJECT DESCRIPTION:

This project will replace the slips in Basin 3 to preserve the functionality of the Basin for recreational and commercial boaters.

JUSTIFICATION:

The project supports the City's Strategic Plan goals to assess, prioritize, and plan for park/open space acquisition, and for reconstruction of major City facilities and infrastructure and to vitalize the waterfront.

**Project Location
Basin 3**



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|----------|----------|------------|--------------|----------|----------|
| Uplands | | | \$ 200,000 | \$ 3,100,000 | | |
| TOTAL | \$ - | \$ - | \$ 200,000 | \$ 3,100,000 | \$ - | \$ - |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-------------------------|----------|------------|--------------|----------|----------|
| Planning/Design/Permits | | \$ 200,000 | | | |
| Construction | | | \$ 3,100,000 | | |
| TOTAL | \$ - | \$ 200,000 | \$ 3,100,000 | \$ - | \$ - |

NOTES:

| | |
|---------------------------------|----------------|
| FUND: | 601 - Uplands |
| PROJECT NO.: | 70750 |
| PROJECT TYPE: | Rehabilitation |
| CATEGORY: | Waterfront |
| INITIAL YEAR OF FUNDING: | NEW/ 415 |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Harbor Dredging - Construction

DEPARTMENT: Public Works / Waterfront & Economic Development
PROJECT MANAGER: TBD

ESTIMATED SCHEDULED: Dredging is expected to occur in 2022.

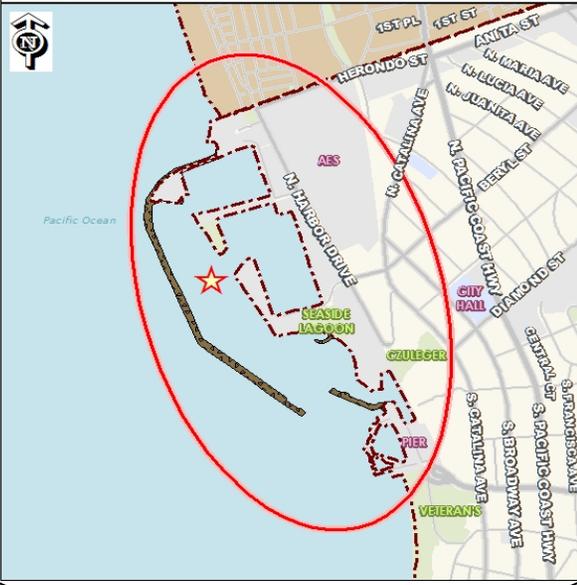
PROJECT DESCRIPTION:

In order to sustain appropriate depth for safe navigation into and out of King Harbor, this project will dredge the harbor. This phase of the project is for construction only.

JUSTIFICATION:

The project supports the City's Strategic Plan goals to vitalize the waterfront, maintain a high level of public safety with public engagement, and assess, prioritize, and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure.

Project Location
Harbor



WATERFRONT

| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|----------|----------|--------------|--------------|----------|----------|
| Tidelands Funds | | | \$ 1,100,000 | \$ 1,100,000 | | |
| TOTAL | \$ - | \$ - | \$ 1,100,000 | \$ 1,100,000 | \$ - | \$ - |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|----------|--------------|--------------|----------|----------|
| Dredging | | \$ 1,100,000 | \$ 1,100,000 | | |
| TOTAL | \$ - | \$ 1,100,000 | \$ 1,100,000 | \$ - | \$ - |

NOTES:

| | |
|---------------------------------|-----------------------|
| FUND: | 600 - Tidelands Funds |
| PROJECT NO.: | 70660 |
| PROJECT TYPE: | Construction |
| CATEGORY: | Waterfront |
| INITIAL YEAR OF FUNDING: | New 416 |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Harbor Railing Replacement

DEPARTMENT: Public Works / Waterfront & Economic Development
PROJECT MANAGER: TBD

ESTIMATED SCHEDULE: Installation of phase II to be completed in FY20-21.

PROJECT DESCRIPTION:

Replace existing City railing around the entire Harbor including all the boat basins. Approximately 2 miles of railing should be replaced.

JUSTIFICATION:

The project supports the City's Strategic Plan goals to vitalize the waterfront, maintain a high level of public safety with public engagement, and assess, prioritize, and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure.

Project Location
Harbor



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|-------------------|-------------|-------------------|-------------------|-------------------|-------------------|
| Tidelands Funds | \$ 599,446 | | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 |
| Uplands | \$ 222,629 | | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 |
| TOTAL | \$ 822,075 | \$ - | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Construction | \$ 822,075 | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 |
| TOTAL | \$ 822,075 | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 |

NOTES:

| | |
|--------------------------|-------------------------------|
| FUND: | 600 - Tidelands/601 - Uplands |
| PROJECT NO.: | 70360 |
| PROJECT TYPE: | Construction |
| CATEGORY: | Waterfront |
| INITIAL YEAR OF FUNDING: | FY 06-07 |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Pier Deck & Piling Structure Repairs

DEPARTMENT: Public Works / Waterfront & Economic Development
PROJECT MANAGER: Geraldine Trivedi

ESTIMATED SCHEDULE: Ongoing

PROJECT DESCRIPTION:

Repair pier structure including decking and pilings and pertinent utilities pursuant to annual maintenance inspections.

JUSTIFICATION:

The project supports the City's Strategic Plan goals to maintain a high level of public safety with public engagement, vitalize the waterfront, and assess, prioritize, and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure.

Project Location
Pier



WATERFRONT

| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|-------------------|-------------|-------------------|-------------------|-------------------|-------------------|
| Tidelands Funds | \$ 201,178 | | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 |
| TOTAL | \$ 201,178 | \$ - | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Construction | \$ 201,178 | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 |
| TOTAL | \$ 201,178 | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 |

NOTES:

| | |
|---------------------------------|-----------------------|
| FUND: | 600 - Tidelands Funds |
| PROJECT NO.: | 70350 |
| PROJECT TYPE: | Construction |
| CATEGORY: | Waterfront |
| INITIAL YEAR OF FUNDING: | +20 years |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Pier Parking Structure Critical Repairs & Railing Rehabilitation

DEPARTMENT: Public Works / Waterfront & Economic Development
PROJECT MANAGER: Lauren Sablan

ESTIMATED SCHEDULE: Fall, 2021.

PROJECT DESCRIPTION:

The project will continue the City's efforts to repair joints, leaks, damaged floor, railing, and other structural members of the pier parking structure using various repair methods.

JUSTIFICATION:

The project supports the City's Strategic Plan goals to vitalize the waterfront, maintain a high level of public safety with public engagement, and assess, prioritize, and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure.

Project Location
Harbor



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|-------------------|-------------|---------------------|-------------|---------------------|-------------|
| Uplands Funds | \$ 147,116 | | \$ 1,200,000 | | \$ 1,200,000 | |
| Tidelands | \$ 72,179 | | | | | |
| TOTAL | \$ 219,295 | \$ - | \$ 1,200,000 | \$ - | \$ 1,200,000 | \$ - |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|-------------------|---------------------|-------------|---------------------|-------------|
| Construction | \$ 219,295 | \$ 1,200,000 | | \$ 1,200,000 | |
| TOTAL | \$ 219,295 | \$ 1,200,000 | \$ - | \$ 1,200,000 | \$ - |

NOTES:

| | |
|---------------------------------|-------------------------------|
| FUND: | 600 - Tidelands/601 - Uplands |
| PROJECT NO.: | 70610 |
| PROJECT TYPE: | Construction |
| CATEGORY: | Waterfront |
| INITIAL YEAR OF FUNDING: | FY 04 05 419 |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Pier Restroom Improvements

DEPARTMENT: Public Works

PROJECT MANAGER: TBD

ESTIMATED SCHEDULE:
Construction will occur in FY 20-21.

PROJECT DESCRIPTION:

This project will remodel the existing men's and women's restrooms on the International Boardwalk and on the Pier to bring them into compliance with current codes.

JUSTIFICATION:

The project supports the City's Strategic Plan goals to vitalize the waterfront, maintain a high level of public safety with public engagement, and assess, prioritize, and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure.

Project Location
International Boardwalk and on the Pier



| Funding Sources | Est. C/O | FY20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|-------------------|-------------|-------------------|-------------------|-------------------|-------------------|
| Uplands | \$ 30,000 | | \$ 350,000 | \$ 130,000 | \$ 130,000 | \$ 130,000 |
| Tidelands | \$ 111,813 | | | | | |
| TOTAL | \$ 141,813 | \$ - | \$ 350,000 | \$ 130,000 | \$ 130,000 | \$ 130,000 |

| Project Costs | FY20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Construction | \$ 141,813 | \$ 350,000 | \$ 130,000 | \$ 130,000 | \$ 130,000 |
| TOTAL | \$ 141,813 | \$ 350,000 | \$ 130,000 | \$ 130,000 | \$ 130,000 |

NOTES:

| | |
|---------------------------------|---------------------------|
| FUND: | 600-Tidelands/601-Uplands |
| PROJECT NO.: | 70640 |
| PROJECT TYPE: | Rehabilitation |
| CATEGORY: | Waterfront |
| INITIAL YEAR OF FUNDING: | FY14 151 |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Relocation of Boat Launch - Construction

DEPARTMENT: Waterfront & Economic
Development / Public Works

ESTIMATED SCHEDULE: Construction
estimated to occur in FY21-22.

PROJECT DESCRIPTION:

The City of Redondo Beach is required to install a recreational boat launch facility (BLF) within its harbor and has been studying potential sites for many years. In 2015 the City hired the marine engineering firm Noble Consultants, Inc. (Noble) to conduct a siting study for Moles A, B, C and D. Public meetings were held on 2-28-18 and 3-10-18. This project provides funds for construction.

JUSTIFICATION:

The project supports the City's Strategic Plan goals to vitalize the waterfront, maintain a high level of public safety with public engagement, and assess, prioritize, and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure.

Project Location
Boat Launch Facility



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|----------|----------|--------------|----------|----------|----------|
| Tidelands Funds | | | \$ 4,500,000 | | | |
| TOTAL | \$ - | \$ - | \$ 4,500,000 | \$ - | \$ - | \$ - |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|----------|--------------|----------|----------|----------|
| Construction | | \$ 4,500,000 | | | |
| TOTAL | \$ - | \$ 4,500,000 | \$ - | \$ - | \$ - |

NOTES:

| | |
|--------------------------|-----------------------|
| FUND: | 600 - Tidelands Funds |
| PROJECT NO.: | 70170 |
| PROJECT TYPE: | Construction |
| CATEGORY: | Waterfront |
| INITIAL YEAR OF FUNDING: | FY 05-06 |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Sea Level Rise Improvements

DEPARTMENT: Public Works / Waterfront & Economic Development
PROJECT MANAGER: TBD

ESTIMATED SCHEDULE:
FY22-23

PROJECT DESCRIPTION:

This project will increase the height of existing concrete seawalls and breakwaters, and make other facility improvements in response to issues related to sea level rise. The first phase will take the findings of the LA County Coastal Communities Sea Level Rise Study and apply them to facilities within the City Coastal Zone.

JUSTIFICATION:

The project supports the City's Strategic Plan goals to assess, prioritize, and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure, to maintain a high level of public safety with public engagement, and vitalize the waterfront.

Project Location
Harbor



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|----------|----------|----------|------------|------------|------------|
| Uplands | | | | \$ 500,000 | \$ 500,000 | \$ 500,000 |
| TOTAL | \$ - | \$ - | \$ - | \$ 500,000 | \$ 500,000 | \$ 500,000 |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|----------|----------|------------|------------|------------|
| Construction | | | \$ 500,000 | \$ 500,000 | \$ 500,000 |
| TOTAL | \$ - | \$ - | \$ 500,000 | \$ 500,000 | \$ 500,000 |

NOTES:

| | |
|---------------------------------|---------------------------|
| FUND: | 600-Tidelands/601-Uplands |
| PROJECT NO.: | 70650 |
| PROJECT TYPE: | Rehabilitation |
| CATEGORY: | Waterfront |
| INITIAL YEAR OF FUNDING: | FY 14-15 |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Sport Fishing Pier Demolition and Reconstruction

DEPARTMENT: Public Works / Waterfront & Economic Development
PROJECT MANAGER: Geraldine Trivedi

ESTIMATED SCHEDULE: Construction planned for FY 22-23.

PROJECT DESCRIPTION:

This project includes the demolition and reconstruction of the sport fishing pier structure.

JUSTIFICATION:

The project supports the City's Strategic Plan goals to maintain a high level of public safety with public engagement, vitalize the waterfront, and assess, prioritize, and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure.

Project Location
Sport Fishing Pier



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|----------|----------|----------|--------------|----------|----------|
| Tidelands Funds | | | | \$ 6,000,000 | | |
| TOTAL | \$ - | \$ - | \$ - | \$ 6,000,000 | \$ - | \$ - |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|----------|----------|--------------|----------|----------|
| Construction | | | \$ 6,000,000 | | |
| TOTAL | \$ - | \$ - | \$ 6,000,000 | \$ - | \$ - |

NOTES:

| | |
|---------------------------------|-----------------------|
| FUND: | 600 - Tidelands Funds |
| PROJECT NO.: | New |
| PROJECT TYPE: | Construction |
| CATEGORY: | Waterfront |
| INITIAL YEAR OF FUNDING: | New |

**Previously Funded Carryover Projects
Currently In Design, Out to Bid, or In Construction
(As of 5/15/20)**

| Project Category | Project Number | Initial FY of Funding | Project Title | FY 19-20 Appropriation | Estimated FY 19-20 Carryover |
|-------------------------|-----------------------|------------------------------|--|-------------------------------|-------------------------------------|
| Parks | 30740 | FY18-19 | Dominguez Park Skatepark | \$ 130,134 | \$ 130,134 |
| Parks | 30640 | FY14-15 | North Redondo Beach Bikeway Improvements | \$ 813,698 | \$ 30,005 |
| Parks | 30790 | FY19-20 | Regional Restroom Improvements | \$ 250,000 | \$ 250,000 |
| Parks | 30770 | FY18-19 | Wilderness Park Improvements | \$ 226,362 | \$ 197,066 |
| TOTAL | | | | \$ 1,420,194 | \$ 607,205 |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Aviation Park Play Equipment

DEPARTMENT: Public Works

PROJECT MANAGER: TBD

ESTIMATED SCHEDULE: Construction in FY 22-23.

PROJECT DESCRIPTION:

The project will replace deteriorated picnic area amenities, play equipment and rubber surfacing in Aviation Park.

JUSTIFICATION:

The playground is heavily used and the picnic area amenities, play equipment, as well as the rubber surfacing, is in need of replacement. The project supports the City's Strategic Plan goal to maintain a high level of public safety with public engagement and assess, prioritize, and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure.

Project Location
Aviation Park



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|----------|----------|----------|------------|----------|----------|
| Subdivision | | | | \$ 350,000 | | |
| TOTAL | \$ - | \$ - | \$ - | \$ 350,000 | \$ - | \$ - |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|----------|----------|------------|----------|----------|
| Construction | | | \$ 350,000 | | |
| TOTAL | \$ - | \$ - | \$ 350,000 | \$ - | \$ - |

NOTES:

| | |
|---------------------------------|---------------------|
| FUND: | 254-Sub. Park Trust |
| PROJECT NO.: | NEW |
| PROJECT TYPE: | Rehabilitation |
| CATEGORY: | Parks |
| INITIAL YEAR OF FUNDING: | NEW |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
General Eaton B Parkette Improvements - Design

DEPARTMENT: Public Works

PROJECT MANAGER: TBD

ESTIMATED SCHEDULE: Design in FY 21-22.

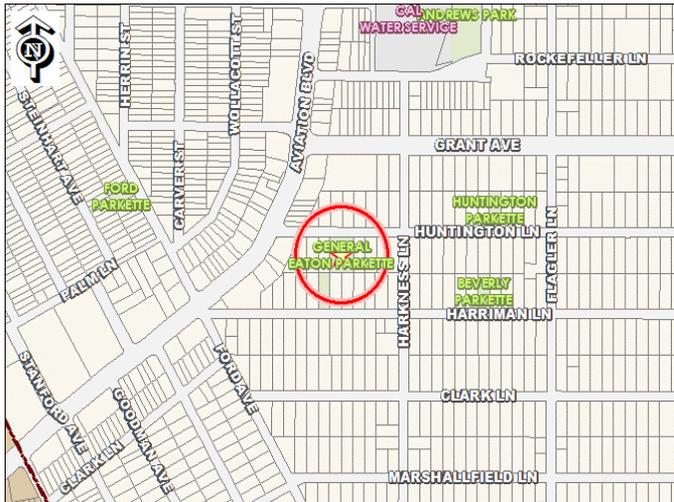
PROJECT DESCRIPTION:

The project will replace landscaping and play equipment at General Eaton B Parkette.

JUSTIFICATION:

The neighborhood parkette is in need of rehabilitation. The project supports the City's Strategic Plan goal to maintain a high level of public safety with public engagement and assess, prioritize, and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure.

Project Location
General Eaton B Parkette



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|----------|----------|------------|----------|----------|----------|
| Park & Rec | | | \$ 100,000 | | | |
| TOTAL | \$ - | \$ - | \$ 100,000 | \$ - | \$ - | \$ - |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|----------|------------|----------|----------|----------|
| Construction | | \$ 100,000 | | | |
| TOTAL | \$ - | \$ 100,000 | \$ - | \$ - | \$ - |

NOTES:

| | |
|---------------------------------|-------------------------|
| FUND: | 250-Park & Rec Fac. Fee |
| PROJECT NO.: | NEW |
| PROJECT TYPE: | Rehabilitation |
| CATEGORY: | Parks |
| INITIAL YEAR OF FUNDING: | NEW 428 |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Massena Parkette Playground Equipment

DEPARTMENT: Public Works

PROJECT MANAGER: TBD

ESTIMATED SCHEDULE: Construction in FY 22-23.

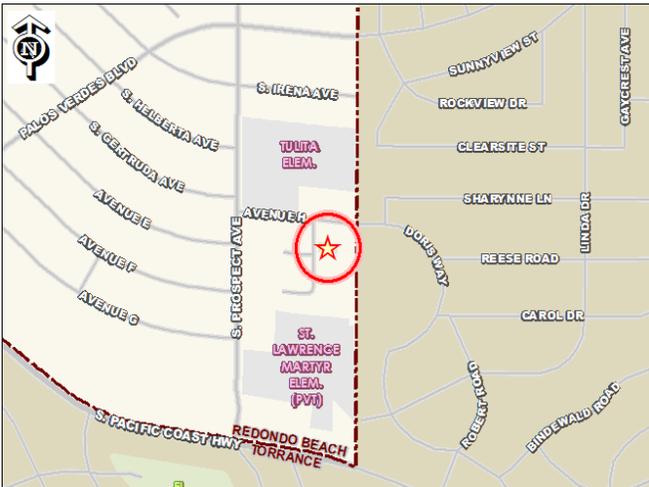
PROJECT DESCRIPTION:

The project will replace play equipment at Massena Parkette.

JUSTIFICATION:

The play equipment in this neighborhood parkette is in need of rehabilitation. The project supports the City's Strategic Plan goal to maintain a high level of public safety with public engagement and assess, prioritize, and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure.

Project Location
Massena Parkette



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|----------|----------|----------|------------|----------|----------|
| Park & Rec | | | | \$ 150,000 | | |
| Grants | | | | \$ 300,000 | | |
| TOTAL | \$ - | \$ - | \$ - | \$ 450,000 | \$ - | \$ - |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|----------|----------|------------|----------|----------|
| Construction | | | \$ 450,000 | | |
| TOTAL | \$ - | \$ - | \$ 450,000 | \$ - | \$ - |

NOTES:

| | |
|---------------------------------|------------------------------------|
| FUND: | 250-Park & Rec Fac. Fee/230-Grants |
| PROJECT NO.: | NEW |
| PROJECT TYPE: | Rehabilitation |
| CATEGORY: | Parks |
| INITIAL YEAR OF FUNDING: | NEW/ 429 |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Parkette Retaining Wall Integrity Assessment

DEPARTMENT: Public Works

PROJECT MANAGER: TBD

ESTIMATED SCHEDULE: Assessment in FY 22-23.

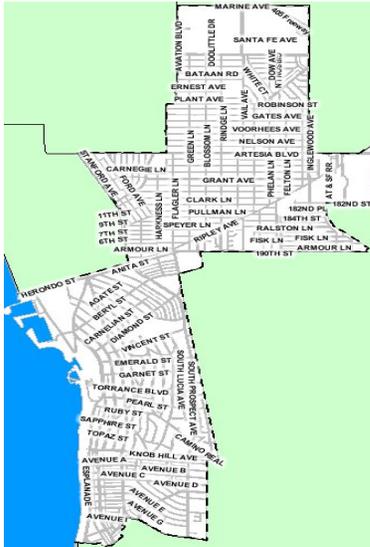
PROJECT DESCRIPTION:

The project will review and assess new technologies available to upgrade and replace retaining walls at all City Parkettes and develop a plan to upgrade the walls as required.

JUSTIFICATION:

The City maintains and upgrades City Parks and Parkettes on a regular basis including play equipment, landscaping and retaining walls. The project supports the City's Strategic Plan goal to maintain a high level of public safety with public engagement and assess, prioritize, and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure.

Project Location
Various City Parkettes



CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:

Play Surface Replacement at Anderson Park & Perry Park

DEPARTMENT: Public Works

PROJECT MANAGER: TBD

ESTIMATED SCHEDULE: Construction in FY 20-21.

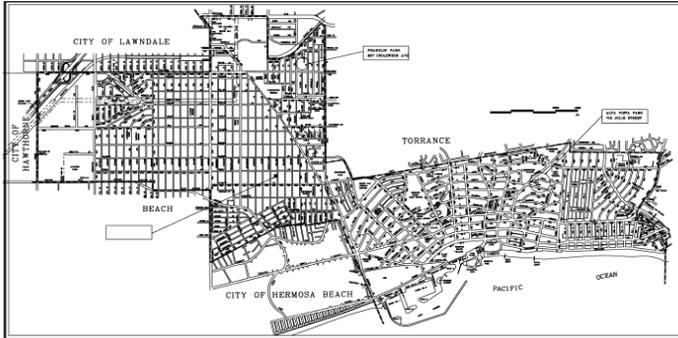
PROJECT DESCRIPTION:

The project will replace the rubber surfacing at the Anderson Park and Perry Park play areas.

JUSTIFICATION:

The rubber surfacing at both play areas is deteriorating and becoming inflexible. The Public Works Department has had to repeatedly patch the surfacing due to age, cracking, hardening and wear. The project supports the City's Strategic Plan goal to maintain a high level of public safety with public engagement and assess, prioritize, and plan for reconstruction of major City facilities and infrastructure.

Project Location
Anderson Park & Perry Park



PARKS

| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|----------|-----------|----------|----------|----------|----------|
| Subdivision | | \$ 60,000 | | | | |
| TOTAL | \$ - | \$ 60,000 | \$ - | \$ - | \$ - | \$ - |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|-----------|----------|----------|----------|----------|
| Construction | \$ 60,000 | | | | |
| TOTAL | \$ 60,000 | \$ - | \$ - | \$ - | \$ - |

NOTES:

| | |
|---------------------------------|-----------------|
| FUND: | 254-Subdivision |
| PROJECT NO.: | New |
| PROJECT TYPE: | Rehabilitation |
| CATEGORY: | Parks |
| INITIAL YEAR OF FUNDING: | New 432 |

**Unfunded and Underfunded CIP Projects by Fund
FY 20-21 to FY 24-25**

| Project Name | Five Year Recommended & C/O Funds | 230-Grants | 254-Subdivision Park Trust | 300-Capital Projects (Gen'l Fund) | 600/601 Harbor Enterprise | Donations | Developer | Bonds | Unfunded/ Underfunded TOTAL |
|--|---|---------------------|-------------------------------|---|---------------------------------|-------------|-------------|-------------|-----------------------------------|
| PARK IMPROVEMENTS | | | | | | | | | |
| Anderson Park Improvements - Phase 1B (Fountain) | | | \$ 210,000 | | | | | | \$ 210,000 |
| Anderson Park Improvements - Phase 2 | | | \$ 400,000 | | | | | | \$ 400,000 |
| Anderson Park Improvements - Phase 3 | | | \$ 130,000 | | | | | | \$ 130,000 |
| Anderson Park Improvements - Phase 4 | | | \$ 545,000 | | | | | | \$ 545,000 |
| Anderson Park Improvements - Phase 5 | | | \$ 350,000 | | | | | | \$ 350,000 |
| Anderson Park Improvements - Phase 6 | | | \$ 1,020,000 | | | | | | \$ 1,020,000 |
| Anderson Park Improvements - Phase 7 | | | \$ 1,090,000 | | | | | | \$ 1,090,000 |
| Edison ROW Greenspace at Herondo | | \$ 2,000,000 | | | | | | | \$ 2,000,000 |
| Mc Neill Parkette | | | | \$ 75,000 | | | | | \$ 75,000 |
| North Redondo Beach Recycled Water Installation | | \$ 4,240,000 | | | | | | | \$ 4,240,000 |
| Sneary Parkette Decorative Fence | | | | \$ 60,000 | | | | | \$ 60,000 |
| SUB-TOTAL | \$ - | \$ 6,240,000 | \$ 3,745,000 | \$ 135,000 | \$ - | \$ - | \$ - | \$ - | \$ 10,120,000 |

**Previously Funded Carryover Projects
Currently In Design, Out to Bid, or In Construction
(As of 5/15/20)**

| Project Category | Project Number | Initial FY of Funding | Project Title | FY 19-20 Appropriation | Estimated FY 19-20 Carryover |
|-------------------------|-----------------------|------------------------------|---|-------------------------------|-------------------------------------|
| Pub Facilities | 20790 | FY19-20 | City Facility HVAC Equipment Replacement | \$ 390,000 | \$ 358,309 |
| Pub Facilities | 20800 | FY19-20 | City Facility Roof Replacement | \$ 375,000 | \$ 375,000 |
| Pub Facilities | 20670 | FY14-15 | City Fueling Station Replacement - Design Build | \$ 1,470,820 | \$ 547,095 |
| Pub Facilities | 20610 | FY13-14 | Civic Center Safety & Workplace Health Improvements | \$ 160,156 | \$ 135,766 |
| Pub Facilities | 20590 | FY13-14 | Council Chambers Voting System | \$ 27,000 | \$ 27,000 |
| Pub Facilities | 20770 | FY18-19 | Electric Vehicle Charging Infrastructure | \$ 185,600 | \$ 185,600 |
| Pub Facilities | 20680 | FY14-15 | PD Security Fence & Parking Lot Improvements | \$ 38,427 | \$ 38,427 |
| Pub Facilities | 20750 | FY17-18 | PD Lobby & Records Unit Upgrade | \$ 50,000 | \$ 8,041 |
| Pub Facilities | 20690 | FY14-15 | Police Station Improvements | \$ 115,218 | \$ 111,042 |
| Pub Facilities | 20820 | FY19-20 | RBPAC East Roof Repair, Phase 2 | \$ 105,000 | \$ 105,000 |
| Pub Facilities | 20120 | FY07-08 | Transit Center | \$ 10,480,991 | \$ 9,516,226 |
| TOTAL | | | | \$ 13,398,212 | \$ 11,407,506 |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
City Hall and Police Department Window and Storefront Improvements

DEPARTMENT: Public Works

PROJECT MANAGER: TBD

ESTIMATED SCHEDULE:
Construction - FY 23-24.

Project Location
City Hall



PUBLIC FACILITIES

PROJECT DESCRIPTION:

The project will replace windows and other storefront amenities in the Civic Center facilities to improve energy conservation efforts and to provide accessibility enhancements.

JUSTIFICATION:

The project supports the City's Strategic Plan goals to assess, prioritize, and plan for park/ open space acquisition and for reconstruction of major City facilities and infrastructure and ensure sustainability, livability, and health by completing the General Plan Update and by implementing environmentally responsible programs.

| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|------------------|----------|----------|----------|----------|------------|----------|
| Capital Projects | | | | | \$ 235,000 | |
| TOTAL | \$ - | \$ - | \$ - | \$ - | \$ 235,000 | \$ - |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|----------|----------|----------|------------|----------|
| Construction | | | | \$ 235,000 | |
| TOTAL | \$ - | \$ - | \$ - | \$ 235,000 | \$ - |

NOTES:

| | |
|--------------------------|-------------------|
| FUND: | 300 - CIP |
| PROJECT NO.: | New |
| PROJECT TYPE: | Construction |
| CATEGORY: | Public Facilities |
| INITIAL YEAR OF FUNDING: | New 435 |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Community Services Department Relocation Assessment

DEPARTMENT: Community Services/Public Works
PROJECT MANAGER: TBD

ESTIMATED SCHEDULE:
Assessment FY 20-21.

Project Location
City Hall and Other City Facilities



PUBLIC FACILITIES

PROJECT DESCRIPTION:

The project will conduct a space planning and relocation assessment that analyzes options for moving Community Services staff from their current leased office space on Artesia Boulevard to existing City owned facilities throughout the City.

JUSTIFICATION:

The project will consider the financial savings of relocating Community Services staff. It supports the City's Strategic Plan goal to assess, prioritize, and plan for park/ open space acquisition and for reconstruction of major City facilities and infrastructure.

| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|----------|------------|----------|----------|----------|----------|
| CFA Funds | | \$ 100,000 | | | | |
| TOTAL | \$ - | \$ 100,000 | \$ - | \$ - | \$ - | \$ - |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------------|------------|----------|----------|----------|----------|
| Relocation Assessment | \$ 100,000 | | | | |
| TOTAL | \$ 100,000 | \$ - | \$ - | \$ - | \$ - |

NOTES:

| | |
|---------------------------------|-------------------|
| FUND: | 300-CFA Funds |
| PROJECT NO.: | New |
| PROJECT TYPE: | Planning |
| CATEGORY: | Public Facilities |
| INITIAL YEAR OF FUNDING: | New 436 |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Police Department Shooting Range Upgrade -
Design & Environmental Prep

DEPARTMENT: Public Works

PROJECT MANAGER: Andrew Winje

ESTIMATED SCHEDULE: Design in Fall 2020

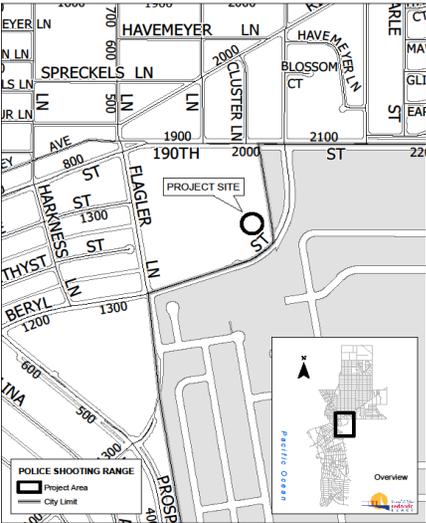
PROJECT DESCRIPTION:

The project will continue the design and environmental preparations necessary to install a modular shooting range at the site of the current police shooting range located at the City Parks Yard on Beryl Street and determine the environmental site preparation necessary to pursue construction at the site.

JUSTIFICATION:

The project supports the City's Strategic Plan goal to maintain a high level of public safety with public engagement and assess, prioritize, and plan for reconstruction of major City facilities and infrastructure.

Project Location
Police Shooting Range



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|----------|------------|--------------|--------------|----------|----------|
| CFA Funds | | \$ 300,000 | \$ 800,000 | \$ 800,000 | | |
| Maj. Fac Rpr Fd | | | \$ 300,000 | \$ 645,000 | | |
| TOTAL | \$ - | \$ 300,000 | \$ 1,100,000 | \$ 1,445,000 | \$ - | \$ - |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------------------|------------|--------------|--------------|----------|----------|
| Design/Environmental Prep | \$ 300,000 | | | | |
| Purchase and Installation | | \$ 1,100,000 | \$ 1,445,000 | | |
| TOTAL | \$ 300,000 | \$ 1,100,000 | \$ 1,445,000 | \$ - | \$ - |

NOTES:

| | |
|---------------------------------|------------------------------|
| FUND: | 300-CFA Fds; 707-Maj Fac Rpr |
| PROJECT NO.: | 20810 |
| PROJECT TYPE: | Feasibility/Site Prep |
| CATEGORY: | Public Facilities |
| INITIAL YEAR OF FUNDING: | FY19 201 |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
RBPAC Replacement of Electronic Message Board

DEPARTMENT: Public Works/Community Services

PROJECT DESCRIPTION:

The project will replace the electronic components of the Message Board Sign at the Redondo Beach Performing Arts Center.

JUSTIFICATION:

The project supports the City's Strategic Plan goals to assess, prioritize, and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure.

ESTIMATED SCHEDULE: Winter 2021

**Project Location
RBPAC**



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|----------|------------|----------|----------|----------|----------|
| Maj Fac Rpr Fds | | \$ 120,000 | | | | |
| TOTAL | \$ - | \$ 120,000 | \$ - | \$ - | \$ - | \$ - |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|------------|----------|----------|----------|----------|
| Construction | \$ 120,000 | | | | |
| TOTAL | \$ 120,000 | \$ - | \$ - | \$ - | \$ - |

NOTES:

| | |
|---------------------------------|---------------------------------|
| FUND: | 707 - Major Facility Repair Fds |
| PROJECT NO.: | NEW |
| PROJECT TYPE: | Construction |
| CATEGORY: | Public Facilities |
| INITIAL YEAR OF FUNDING: | New/ 438 |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
RBTB Broadcast Facility/City Council Chamber Upgrades

DEPARTMENT: Public Works & Information Technology

ESTIMATED SCHEDULE: Construction - FY20-21.

PROJECT DESCRIPTION:

The project will upgrade the City Council Chambers facility and equipment to enhance television broadcasting opportunities.

JUSTIFICATION:

The project supports the City's Strategic Plan goal to assess, prioritize, and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure.

Project Location
City Council Chambers



PUBLIC FACILITIES

| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|-------------------|-------------------|-------------|-------------|-------------|-------------|
| PEG Fees | \$ 881,704 | \$ 180,000 | | | | |
| TOTAL | \$ 881,704 | \$ 180,000 | \$ - | \$ - | \$ - | \$ - |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|---------------------|-------------|-------------|-------------|-------------|
| Construction | \$ 1,061,704 | | | | |
| TOTAL | \$ 1,061,704 | \$ - | \$ - | \$ - | \$ - |

NOTES:

| | |
|---------------------------------|-----------------------------------|
| FUND: | 300-Capital Project Fund - PEG Fe |
| PROJECT NO.: | 20560 |
| PROJECT TYPE: | Construction |
| CATEGORY: | Public Facilities |
| INITIAL YEAR OF FUNDING: | FY 14 15 439 |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Senior Center HVAC Improvements

DEPARTMENT: Public Works

PROJECT MANAGER: TBD

ESTIMATED SCHEDULE: Construction is scheduled for FY21-22.

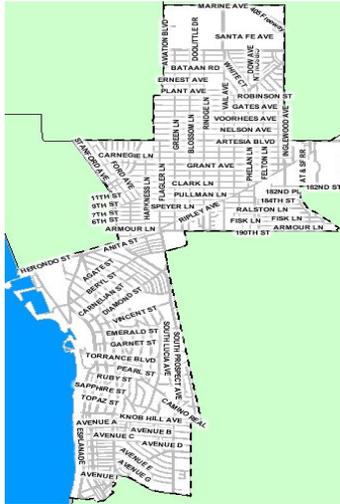
PROJECT DESCRIPTION:

This project will assess and upgrade the HVAC systems at City senior centers including those located at Anderson Park, Perry Park and Veterans Park.

JUSTIFICATION:

The project supports the City's Strategic Plan goals to maintain a high level of public safety with public engagement and to assess, prioritize, and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure.

Project Location
Various Locations in the City



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|----------|----------|------------|----------|----------|----------|
| Sub Park Trust | \$ - | | \$ 300,000 | | | |
| TOTAL | \$ - | \$ - | \$ 300,000 | \$ - | \$ - | \$ - |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|----------|------------|----------|----------|----------|
| Construction | | \$ 300,000 | | | |
| TOTAL | \$ - | \$ 300,000 | \$ - | \$ - | \$ - |

NOTES:

| | |
|---------------------------------|------------------------------|
| FUND: | 254 - Subdivision Park Trust |
| PROJECT NO.: | New |
| PROJECT TYPE: | Maintenance |
| CATEGORY: | Public Facilities |
| INITIAL YEAR OF FUNDING: | New 440 |

CITY OF REDONDO BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE:
Transit Fleet Operations Center

DEPARTMENT: Public Works / Community Services
PROJECT MANAGER: TBD

ESTIMATED SCHEDULE: Construction planned for Spring 2021.

PROJECT DESCRIPTION:

The project will provide necessary maintenance and facility upgrades to the transit fleet operations center located on the old Verizon site on Kingsdale. The Center is the dispatch and maintenance center for the Beach Cities Transit System.

JUSTIFICATION:

The project supports the City's Strategic Plan goals to assess, prioritize, and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure.

Project Location
Kingsdale



| Funding Sources | Est. C/O | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|-----------------|-------------------|------------------|-------------|-------------|-------------|-------------|
| Proposition A | \$ 75,000 | | | | | |
| Proposition C | \$ 75,000 | | | | | |
| Grants | \$ 71,238 | \$ 35,000 | | | | |
| TOTAL | \$ 221,238 | \$ 35,000 | \$ - | \$ - | \$ - | \$ - |

| Project Costs | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|---------------|-------------------|-------------|-------------|-------------|-------------|
| Construction | \$ 256,238 | | | | |
| TOTAL | \$ 256,238 | \$ - | \$ - | \$ - | \$ - |

NOTES:

| | |
|--------------------------|----------------------------------|
| FUND: | 212-Prop A/214-Prop C/230-Grants |
| PROJECT NO.: | 20760 |
| PROJECT TYPE: | Construction |
| CATEGORY: | Public Facilities |
| INITIAL YEAR OF FUNDING: | FY17-18 |

**Unfunded and Underfunded CIP Projects by Fund
FY 20-21 to FY 24-25**

| Project Name | Five Year Recommended & C/O Funds | 230-Grants | 254-Subdivision Park Trust | 300-Capital Projects (Gen'l Fund) | 600/601 Harbor Enterprise | Donations | Developer | Bonds | Unfunded/ Underfunded TOTAL |
|---|---|-------------|-------------------------------|---|---------------------------------|-------------|-------------|-----------------------|-----------------------------------|
| PUBLIC FACILITY IMPROVEMENTS | | | | | | | | | |
| Anderson Park Community Center (Phase 8) | | | | \$ 7,640,000 | | | | | \$ 7,640,000 |
| City Hall Replacement | | | | | | | | \$ 35,000,000 | \$ 35,000,000 |
| Corporation Yard | | | | \$ 25,000,000 | | | | | \$ 25,000,000 |
| Dominguez Park Community Center | | | | \$ 1,500,000 | | | | | \$ 1,500,000 |
| Fire Stations 1 & 2 Modernization | | | | | | | | \$ 20,000,000 | \$ 20,000,000 |
| Main Library Administration Carpet Replacement | | | | \$ 70,000 | | | | | \$ 70,000 |
| New Police Station | | | | | | | | \$ 45,000,000 | \$ 45,000,000 |
| Police Department Shooting Range | | | | \$ 10,000,000 | | | | | \$ 10,000,000 |
| Police Department Shooting Range - Modular Option | | | | \$ 1,000,000 | | | | | \$ 1,000,000 |
| Seaside Lagoon Water Recirculation System | | | | | \$ 1,165,000 | | | | \$ 1,165,000 |
| Seaside Lagoon Rehabilitation ¹ | | | | | \$ 13,650,000 | | | | \$ 13,650,000 |
| SUB-TOTAL | \$ - | \$ - | \$ - | \$ 45,210,000 | \$ 14,815,000 | \$ - | \$ - | \$ 100,000,000 | \$ 160,025,000 |

Note 1: Council selected concept (03-24-2009) is a 20,000 sf.hard bottom, zero depth entry swimming facility with ancillary features

**Previously Funded Carryover Projects
Currently In Design, Out to Bid, or In Construction
(As of 5/15/20)**

| Project Category | Project Number | Initial FY of Funding | Project Title | FY 19-20 Appropriation | Estimated FY 19-20 Carryover |
|-------------------------|-----------------------|------------------------------|-------------------------------------|-------------------------------|-------------------------------------|
| General | 10290 | FY14-15 | 733 N. Paulina Demolition | \$ 5,093 | \$ 5,093 |
| General | 10160 | FY00-01 | Comprehensive City Identity Program | \$ 247,759 | \$ 65,000 |
| General | 10210 | FY03-04 | Path of History - Vincent | \$ 8,993 | \$ 8,993 |
| TOTAL | | | | \$ 261,845 | \$ 79,086 |

**Unfunded and Underfunded CIP Projects by Fund
FY 20-21 to FY 24-25**

| Project Name | Five Year Recommended & C/O Funds | 230-Grants | 254-Subdivision Park Trust | 300-Capital Projects (Gen'l Fund) | 600/601 Harbor Enterprise | Donations | Developer | Bonds | Unfunded/ Underfunded TOTAL |
|---------------------------------------|--|-------------------|---------------------------------------|--|--|------------------|------------------|--------------|--|
| GENERAL IMPROVEMENTS | | | | | | | | | |
| Ainsworth Court Stairs Rehabilitation | | \$ 490,000 | | | | | | | \$ 490,000 |
| TOTAL | \$ - | \$ 490,000 | \$ - | \$ - | | \$ - | \$ - | \$ - | \$ 490,000 |