



# Administrative Report

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J.1., File # RP24-0019

Meeting Date: 1/10/2024

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**TO:** RECREATION AND PARKS COMMISSION  
**FROM:** CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

## **TITLE**

COMMISSION SUBCOMMITTEE REVIEW AND PROJECT UPDATE

## **RECOMMENDATION**

Receive an update on each subcommittee's respective projects; and review and affirm each subcommittee's goals and those commissioners serving on each.

## **BACKGROUND**

The Recreation & Parks Commission has a number of active subcommittees that are individually tasked with specific projects. As part of the commission's ongoing review of the work assigned to its subcommittees, a current subcommittee member may briefly describe the mission of each subcommittee and any projects currently in process. The discussion will provide an opportunity to inform the commission of the current progress of each project; allow commissioners to express their interests, goals, and desires to be involved in subcommittees that have a vacancy; propose new subcommittees for consideration; or modify the number of approved subcommittees. A maximum of three commissioners may serve on a single subcommittee. There are no limitations to the number of subcommittees a commissioner may serve.

### Facility User Subcommittee

*Member(s): Chairperson Lang and Commissioners McCauley & Yousufzai*

Developed to create enhanced communication between the City and nonprofit groups that utilize the City's parks, facilities and open spaces.

### Historical Commission Liaison

*Member(s): Commissioner Deckman*

Developed to support joint projects between the Historical Commission and the Recreation and Parks Commission.

### Volunteer Acknowledgement Program

*Member(s): Commissioners Rowe and Blair*

Members review volunteer acknowledgement applications to determine whether the commission should consider acknowledging individual or group volunteer efforts.

Subcommittee items requiring formal action or consideration of the Commission must be agendaized prior to any action.

**ATTACHMENTS**

1. None