

A. CALL TO ORDER

A Regular Meeting of the Redondo Beach Library Commission was called to order by residing Chair Hall at 7:02 PM, in the City Hall Council Chambers, 415 Diamond Street, Redondo Beach, California, and teleconference.

B. ROLL CALL

Commissioners Present: Willers, Wirsing, Walls, Coopman, Vice Chair Beauchamp, and Chair Hall

Commissioners Absent: None

Officials Present: Erin Schoonover, Senior Librarian

C. SALUTE TO THE FLAG

Vice Chair Beauchamp led the Commissioners in a Salute to the Flag.

D. APPROVE ORDER OF AGENDA

Motion by Commissioner Coopman, seconded by Vice Chair Beauchamp, to approve the order of the agenda. Motion carried unanimously, with no objection.

AYES: Willers, Wirsing, Walls, Coopman, Vice Chair Beauchamp, and Chair Hall.

NOES: None.

ABSENT: None.

E. BLUE FOLDER ITEMS – ADDITIONAL BACK UP MATERIALS

E.1. RECEIVE AND FILE BLUE FOLDER ITEMS

Senior Librarian Schoonover confirmed that there are no Blue Folder Items.

F. CONSENT CALENDAR

F.1. APPROVE AFFIDAVIT OF POSTING FOR THE REDONDO BEACH LIBRARY COMMISSION MEETING OF APRIL 3, 2023

F.2. APPROVAL OF THE FOLLOWING MEETING MINUTES OF AUGUST 1, 2022, DECEMBER 5, 2022, AND MARCH 6, 2023

Item was pulled for individual consideration by Commissioner Coopman.

Motion by Vice Chair Beauchamp, seconded by Commissioner Coopman, to approve the Consent Calendar with the exception of the Meeting Minutes. Motion carried unanimously, with no objection.

AYES: Willers, Wirsing, Walls, Coopman, Vice Chair Beauchamp, and Chair Hall.

NOES: None.

ABSENT: None.

G. EXCLUDED CONSENT CALENDAR ITEMS

F.2. APPROVAL OF THE FOLLOWING MEETING MINUTES OF AUGUST 1, 2022, DECEMBER 5, 2022, AND MARCH 6, 2023

Item was pulled for individual consideration by Commissioner Coopman.

Commissioner Coopman stated the following changes:

- Page 7- Item E remove apostrophe from Commissioners.
- Page 8 – The new Library Director will be starting in September and Director Anderson recommended for the meeting to be canceled. Rephrase the sentence.
- Page 9 – Second bullet should be rephrased.
- Page 10 – Third line bottom, remove apostrophe from Commissioners.
- Page 11 – Fix Commissioners name to Nafissi.
- Page 12 – Remove Commissioner Nafissi.
- Page 12 – Replace Use to Youth.
- Page 13 – Delete apostrophe from Commissioners.
- Page 13 – Remove Nafissi.
- Page 14 – First bullet, participants received prizes for milestones.
- Page 14 – Rephrase sentence.
- Page 15 – Remove Nafissi.
- Page 19 – Second bullet to reflect the correct name of the organization.
- Page 19 – HOOPLA all lower-case.
- Page 19 – Add the apostrophe to Commissioners.
- Page 18 - Add the apostrophe to Commissioners.

Motion by Vice Chair Beauchamp, seconded by Commissioner Walls, to approve the Meeting Minutes as amended by Commissioner Coopman. Motion carried unanimously, with no objection.

AYES: Willers, Wirsing, Walls, Coopman, Vice Chair Beauchamp, and Chair Hall.

NOES: None.

ABSENT: None.

H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

Chair Hall opened the floor to public comments.

Senior Librarian Schoonover confirmed that there were no eComments or public comments received.

Seeing no requests to speak, Chair Hall closed the floor to public comments.

I. ITEMS CONTINUED FROM PREVIOUS AGENDAS

Senior Librarian Schoonover confirmed that there were no items continued from previous agendas.

Vice Chair Beauchamp inquired about budget request letter.

Chair Hall confirmed that she signed the letter and that it was sent for City Council consideration.

J. ITEMS FOR DISCUSSION PRIOR TO ACTION

J.1. DIRECTOR'S REPORT

Senior Librarian Schoonover provided the following Director's Report:

- March 6, 2023 – South Bay Literacy Council and the possibility of having an open house and provide literacy materials to help support the literacy tutors in the South Bay.
- Safety walkthrough conducted by the Police Department at both libraries and provided safety measures throughout the facility.
- Director Vinke sat on the Technology Director's interview panel for the City. Announcement was not made as to an appointment for this position.
- Attended the Friends of the Redondo Beach Library meeting.
- Attended a meeting with City staff regarding volunteers.
- Conducted interviews for part-time positions at the library.
- Meeting with company that specializes in world language materials.

Discussion followed regarding location for the newly hired part-time librarian staff, conference room space available, meeting with Redondo Beach High School, tour of the main library and all the various services available, usage of conference rooms at the libraries, volunteers, library events, Baker and Taylor vendor for library to purchase books, National Library Week proclamation, pride month display, Juneteenth display, five-year statistics provided by staff, confirmation for City Council to consider the budget request letter, and Health Workshop series and if it's a new collaboration and participation by the public.

Senior Librarian Schoonover responded and provided clarification to the Commissioners' questions.

Motion by Vice Chair Beauchamp, seconded by Commissioner Willers, to receive and file the Director's Report. Motion carried unanimously, with no objection.

AYES: Willers, Wirsing, Walls, Coopman, Vice Chair Beauchamp, and Chair Hall.

NOES: None.

ABSENT: None.

K. MEMBER ITEMS AND REFERRALS TO STAFF

Chair Hall confirmed the requested tour of the main library and review of services, the update on the Juneteenth and Pride month plans for June, and the update on the June meeting regarding the budget request letter.

Commissioner Willers requested for an orientation for onboarding new Commissioners.

Chair Hall opened the floor to public comments.

Senior Librarian Schoonover confirmed that there were no eComments or public comments received.

Elijah Hughes, Senior at Redondo Beach High School, inquired about the Library Commission's role and various projects.

Library Commissioners' responded to Elijah Hughes's questions.

Unknown Speaker, asked additional questions about the Library Commission's roles, other future goals for the library system, and community awareness of the library and its services.

Library Commissioners' responded to the Unknown Speaker's questions.

Seeing no additional requests to speak, Chair Hall closed the floor to public comments.

L. ADJOURNMENT

Motion by Vice Chair Beauchamp, seconded by Commissioner Walls, to adjourn the meeting at 8:02 PM. Motion carried unanimously, with no objection.

AYES: Willers, Wirsing, Walls, Coopman, Vice Chair Beauchamp, and Chair Hall.

NOES: None.

ABSENT: None.

The next meeting of the Redondo Beach Library Commission will be a Regular Meeting to be held at 7:00 PM on May 1, 2023, in the Redondo Beach Council Chambers, at 415 Diamond Street, Redondo Beach, California, and via teleconference.

All written comments submitted via eComment are included in the record and available for public review on the City website.

Dana Vinke
Library Director