

**CITY OF REDONDO BEACH**  
**CITY COUNCIL AGENDA**  
**Tuesday, May 12, 2020**  
**CITY COUNCIL CHAMBER**  
**415 DIAMOND STREET, REDONDO BEACH**

**THIS VIRTUAL MEETING IS HELD PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR NEWSOM ON MARCH 17, 2020.**



**Bill Brand, Mayor**

**Nils Nehrenheim, Councilmember, District 1**

**Todd Loewenstein, Councilmember, District 2**

**Christian Horvath, Councilmember, District 3**

**John F. Gran, Councilmember, District 4**

**Laura Emdee, Councilmember, District 5**

**Michael W. Webb, City Attorney**

**Eleanor Manzano, City Clerk**

**Steven Diels, City Treasurer**

**AGENDA AND SUPPORTING MATERIALS** - An agenda packet is available 24 hours a day at the Redondo Beach Police Department and at [www.redondo.org](http://www.redondo.org) on the City Clerk page. Agenda packets are available during Library hours, at the reference desks at the Redondo Beach Main Library and Redondo Beach North Branch Library. During City Hall hours, agenda packets are available for review in the Office of the City Clerk, Door 1.

**AGENDA POSTING NOTIFICATION** - If you would like to receive notification of the agenda availability, please subscribe to our eNotify list at [www.redondo.org/services/subscribe.asp](http://www.redondo.org/services/subscribe.asp). You will receive notification when the agenda is available for viewing on the website and you may view and/or print a copy of the agenda.

**DOCUMENTS DISTRIBUTED FOLLOWING THE POSTING OF THE AGENDA (BLUE FOLDER ITEMS)** - Any writing that relates to an agenda item for an open session that is distributed within 72 hours of the meeting is available for public inspection at the City Clerk's Office, 415 Diamond Street, Door 1, Redondo Beach. In addition, such writings and documents will be posted on the City's website at [www.redondo.org](http://www.redondo.org)

**PUBLIC COMMENT** - The public is encouraged to address the City Council on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council on non-agenda items, you may do so during the **PUBLIC PARTICIPATION ON NON-AGENDA ITEMS** section on the agenda. Each person is allotted three (3) minutes to speak.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

**AMERICANS WITH DISABILITIES ACT** - It is the intention of the City of Redondo Beach to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact the City Clerk's Office at (310) 318-0656 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

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**ALL COUNCILMEMBERS ARE PARTICIPATING BY TELECONFERENCE/VIRTUAL MEETING. MEMBERS OF THE PUBLIC MAY ONLY PARTICIPATE BY eCOMMENT OR EMAIL.**

City Council meetings are broadcast live through Spectrum Cable, Channel 8, and Frontier Communications, Channel 41. Live streams and indexed archives of meetings are available via internet. Visit the City's office website at [www.Redondo.org/rbtv](http://www.Redondo.org/rbtv).

**eCOMMENT: WRITTEN COMMUNICATION MAY BE ENTERED DIRECTLY ON WEBSITE AGENDA PAGE:**

- 1) Public comments can be entered before and during the meeting. (Public comments will not be read aloud during the meeting, but are available for public view and by the City Council)
- 2) Select a SPECIFIC AGENDA ITEM to enter your comment;
- 3) Public will be prompted to Sign-Up to create a free personal account (one-time) and then comments may be added to each Agenda item of interest.
- 4) Public comments entered into eComment (up to 2200 characters; equal to approximately 3 minutes of oral comments) will become part of the official meeting record.

**EMAIL: TO PARTICIPATE BY WRITTEN COMMUNICATION WITH ATTACHED DOCUMENTS BEFORE 3PM DAY OF MEETING:**

Written materials that include attachments pertaining to matters listed on the posted agenda received after the agenda has been published will be added as supplemental materials under the relevant agenda item. Email [cityclerk@redondo.org](mailto:cityclerk@redondo.org)

**CANCELLED CLOSED SESSION - ADJOURNED REGULAR MEETING - 4:30 P.M.**

**6:00 PM - OPEN SESSION - REGULAR MEETING**

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. SALUTE TO THE FLAG AND INVOCATION**
- D. PRESENTATIONS/PROCLAMATIONS/ANNOUNCEMENTS**
- E. APPROVE ORDER OF AGENDA**
- F. AGENCY RECESS**
- G. BLUE FOLDER ITEMS- ADDITIONAL BACK UP MATERIALS**

*Blue folder items are additional back up material to administrative reports and/or public comments received after the printing and distribution of the agenda packet for receive and file.*

**G.1. For Blue Folder Documents Approved at the City Council Meeting**

**H. CONSENT CALENDAR**

*Business items, except those formally noticed for public hearing, or those pulled for discussion are assigned to the Consent Calendar. The Mayor or any City Council Member may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remainig on the Consent Calendar will be approved in one motion. The Mayor will call on anyone wishing to address the City Council on any Consent Calendar item on the agenda, which has not been pulled by Council for discussion. Each speaker will be permitted to speak only once and comments will be limited to a total of three minutes.*

**H.1. APPROVE AFFIDAVIT OF POSTING FOR THE CITY COUNCIL REGULAR MEETING OF MAY 12, 2020.**

**CONTACT:** ELEANOR MANZANO, CITY CLERK

**H.2. APPROVE MOTION TO READ BY TITLE ONLY AND WAIVE FURTHER READING OF ALL ORDINANCES AND RESOLUTIONS LISTED ON THE AGENDA.**

**CONTACT:** ELEANOR MANZANO, CITY CLERK

**H.3. APPROVE CONTRACTS UNDER \$35,000:**

**1. APPROVE AGREEMENT WITH BLACKSTONE FOR A STANDING ORDER PLAN TO PURCHASE CD'S AT A FLAT RATE FOR THE LIBRARY FOR AN AMOUNT NOT TO EXCEED \$11,000 ANNUALLY FOR THE TERM OF APRIL 21, 2020 TO APRIL 20, 2023.**

**CONTACT:** MARNI RUHLAND, FINANCE DIRECTOR

**H.4. APPROVE AGREEMENT WITH PEOPLE ASSISTING THE HOMELESS (PATH) FOR HOMELESS OUTREACH AND HOUSING NAVIGATION FOR THE AMOUNT NOT TO EXCEED \$100,000 FOR THE TERM MAY 12, 2020 - MAY 18, 2022**

**CONTACT:** JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR

**H.5. ADOPT BY TITLE ONLY RESOLUTION NO. CC-2005-030, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA ACKNOWLEDGING RECEIPT OF A REPORT MADE BY THE FIRE CHIEF OF THE REDONDO BEACH FIRE DEPARTMENT REGARDING THE INSPECTION OF CERTAIN OCCUPANCIES REQUIRED TO PERFORM ANNUAL INSPECTIONS IN SUCH OCCUPANCIES PURSUANT TO SECTIONS 13146.2 AND 13146.3 OF THE CALIFORNIA HEALTH AND SAFETY CODE.**

**CONTACT:** ROBERT METZGER, FIRE CHIEF

**I. EXCLUDED CONSENT CALENDAR ITEMS**

**J. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**

*This section is intended to provide members of the public with the opportunity to comment on any subject that does not appear on this agenda for action. This section is limited to 30 minutes. Each speaker will be afforded three minutes to address the Mayor and Council. Each speaker will be permitted to speak only once. Written requests, if any, will be considered first under this section.*

**J.1. For eComments and Emails Received from the Public**

**K. EX PARTE COMMUNICATIONS**

*This section is intended to allow all elected officials the opportunity to reveal any disclosure or ex parte communication about the following public hearings*

**L. PUBLIC HEARINGS**

**M. ITEMS CONTINUED FROM PREVIOUS AGENDAS**

**N. ITEMS FOR DISCUSSION PRIOR TO ACTION**

**N.1. DISCUSSION AND POSSIBLE ACTION TO RECEIVE AND FILE CITY TREASURER'S THIRD QUARTER FISCAL YEAR 2019-20 REPORT**

**CONTACT:** STEVEN DIELS, CITY TREASURER

**N.2. DISCUSSION OF THE COMMENT LETTER FILED BY THE CITY OF REDONDO BEACH WITH THE STATE WATER RESOURCES CONTROL BOARD, REGARDING THE DRAFT AMENDMENT TO THE ONCE-THROUGH COOLING POLICY, EXPRESSING OUR ADAMANT OPPOSITION TO ANY EXTENSION OF THE COMPLIANCE DEADLINE FOR THE AES REDONDO BEACH GENERATING STATION**

**CONTACT:** MICHAEL W. WEBB, CITY ATTORNEY

**O. CITY MANAGER ITEMS**

**O.1. DISCUSSION AND POSSIBLE ACTION REGARDING THE CITY'S LOCAL EMERGENCY PERTAINING TO COVID-19**

ADOPT BY TITLE ONLY RESOLUTION NO. CC-2005-031, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH CALIFORNIA CONFIRMING THE ACTIONS OF THE CITY MANAGER ACTING AS THE DIRECTOR OF EMERGENCY SERVICES IN ISSUING ADDITIONAL EMERGENCY PUBLIC ORDERS DATED MAY 7, 2020 AND AN UPDATED SUMMARY OF EMERGENCY ORDERS UNDER THE CITY OF REDONDO BEACH'S EMERGENCY AUTHORITY

**CONTACT:** JOE HOEFGEN, CITY MANAGER

**P. MAYOR AND COUNCIL ITEMS**

**Q. MAYOR AND COUNCIL REFERRALS TO STAFF**

**R. CLOSED SESSION**

**S. RECONVENE TO OPEN CLOSED SESSION**

**T. ADJOURNMENT**

The next meeting of the City Council of the City of Redondo Beach will be an Adjourned Regular meeting to be held at 4:30 p.m. (Closed Session) and a Regular meeting to be held at 6:00 p.m. (Open Session) on Tuesday, May 19, 2020, in the Redondo Beach City Hall Council Chamber, 415 Diamond Street, Redondo Beach, California.





# Administrative Report

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G.1., File #20-0907

**Council Action Date:** 5/12/2020

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**TITLE**

*For Blue Folder Documents Approved at the City Council Meeting*



# Administrative Report

H.1., File #20-0905

**Council Action Date:**5/12/2020

**To:** **MAYOR AND CITY COUNCIL**  
**From:** **ELEANOR MANZANO, CITY CLERK**

**TITLE**

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APPROVE AFFIDAVIT OF POSTING FOR THE CITY COUNCIL REGULAR MEETING OF MAY 12, 2020.

## EXECUTIVE SUMMARY

STATE OF CALIFORNIA )  
COUNTY OF LOS ANGELES ) SS  
CITY OF REDONDO BEACH )

## **AFFIDAVIT OF POSTING**

In compliance with the Brown Act, the following materials have been posted at the locations indicated below.

Legislative Body	City Council
Posting Type	Regular Meeting Agenda
Posting Locations	415 Diamond Street, Redondo Beach, CA 90277 ✓ City Hall Kiosk
Meeting Date & Time	MAY 12, 2020      6:00 p.m. Open Session

As City Clerk of the City of Redondo Beach, I declare, under penalty of perjury, the document noted above was posted at the date displayed below.

*Eleanor Manzano, City Clerk*

Date: May 7, 2020



# Administrative Report

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H.2., File #20-0906

**Council Action Date:** 5/12/2020

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**TITLE**

APPROVE MOTION TO READ BY TITLE ONLY AND WAIVE FURTHER READING OF ALL ORDINANCES AND RESOLUTIONS LISTED ON THE AGENDA.



# Administrative Report

H.3., File #20-0910

**Council Action Date:** 5/12/2020

**To:** **MAYOR AND CITY COUNCIL**  
**From:** **MARNI RUHLAND, FINANCE DIRECTOR**

**TITLE**

APPROVE CONTRACTS UNDER \$35,000:

1. APPROVE AGREEMENT WITH BLACKSTONE FOR A STANDING ORDER PLAN TO PURCHASE CD'S AT A FLAT RATE FOR THE LIBRARY FOR AN AMOUNT NOT TO EXCEED \$11,000 ANNUALLY FOR THE TERM OF APRIL 21, 2020 TO APRIL 20, 2023.

**EXECUTIVE SUMMARY**

Approve Contracts Under \$35,000

**APPROVED BY:**

*Joe Hoefgen, City Manager*

**ATTACHMENTS**

Contract, Signature and Insurance Documents



# Flat Rate CD Plan Agreement

**Library:** Redondo Beach Public Library

**Shipping Address** 303 N Pacific Coast Hwy

**Billing Address** 303 N Pacific Coast Hwy

**Main Contact Name** Susan Anderson

**Title** Library Director

**Phone Number** 310-318-0774

**City, State, ZIP** Redondo Beach, CA 90277

**City, State, ZIP** Redondo Beach, CA 90277

**Billing Contact Name** Scott Vilhauer

**Title** Library Technician

**Phone Number** 310-318-0676 x2589

**Email Address** susan.anderson@redondo.org

**Email Address** scott.vilhauer@redondo.org

**Is your organization Sales/Use Tax Exempt?** YES  NO  X If yes, please attach your certificate of exemption. Please note, Blackstone is located in Oregon, and does not currently withhold sales tax on purchases. If your entity is not tax exempt, you are responsible for the corresponding reporting and taxes due to your state of residence.

Canada customers, please provide Tax ID Number and specify which national/provincial taxes must be applied:

## CD STANDING ORDER PLANS:

SOP Plan	Titles per Mo/Season	Cost per Title	CD Discount if SRP is less than \$60	MP3 CD Discount*	Cost Per Mo/Yr	Savings per Yr
CDALL	23 / 69	\$35	45%	30%	\$805 / \$9,660	\$19,320
CD18	18 / 54	\$38	40%	20%	\$684 / \$8,208	\$14,472
CD12	12 / 36	\$40	35%	20%	\$480 / \$5,760	\$9,360
CD7	7 / 21	\$45	25%	N/A	\$315 / \$3,780	\$5,040
CD5	5 / 15	\$47	25%	N/A	\$235 / \$2,820	\$3,480
CD3	3 / 9	\$50	20%	N/A	\$150 / \$1,800	\$1,980

## FLAT RATE CD PLAN FEATURES:

- Adult, young adult, children's, Spanish, and multivoice productions are available on the same SOP plan
- Receive free shipping, replacements, digital processing, and MARC records
- You're free to choose your own titles or have us choose for you
- Order as many additional titles as you want while the plan is active and receive the same great flat rate

- Receive up to 45% off titles priced below \$60
- All titles on the website are eligible—all packed in sturdy snap-lock cases
- Online ordering allows separate purchase orders and multiple shipping addresses
- \*The MP3 CD discount is a courtesy discount. MP3 CD copies purchased will NOT count toward the minimum requirement of units permonth.

\*\*Multiple copies of the same title can be purchased to fulfill SOP commitment

# Budget planning has never been so easy!

Month Plan Will Start: April 2020

Plan Type: CD7

Monthly

Seasonal

Self-Select

Blackstone Selects

## SOP PLAN PURCHASING AGREEMENT:

Under Blackstone's standing order plan, you will be billed either at a special flat rate or at a specified discount. Blackstone's purchase terms and conditions require you to make a minimum number of purchases each month or each season. Your library has the option to choose which titles will be received on your standing order plan. If you are on a *monthly* plan and do not make your selections by the twenty-fifth of the month, Blackstone's selections will automatically ship to you. If you are on a *seasonal* plan and do not make your selections by the fifteenth of the last month of the season, Blackstone's selections will automatically ship to you.

**Monthly Customers:** The library will order titles every month based on their plan. They may choose any titles published that month or any of our backlist titles to fulfill their monthly commitment. Future months' releases do not count towards the current month's requirements. The purchase commitment resets monthly. The library may purchase additional titles in any given month beyond their required amount at the same discounted price. However, these additional titles will not count towards future monthly requirements.

**Seasonal Customers:** The library will order titles every season based on their plan. They may choose any titles published that season or any of our backlist titles to fulfill their seasonal commitment. Future seasons' releases do not count towards the current season's requirements. The purchase commitment resets each season. The library may purchase additional titles in any given season beyond their required amount at the same discounted price. However, these additional titles will not count towards future seasonal requirements.

The terms of this agreement shall commence on the signature date. You may cancel it without cause by advance written notice at least fourteen days prior to the next ordering month or season.

Starting April 1st, 2015, we will have four ordering seasons a year, broken down as follows: April–June, July–September, October–December, January–March.

**SOP Plan Replacement Policy:** SOP customers receive free replacements on library edition CDs and MP3 CDs for twenty-four months from date of invoice. After twenty-four months, the replacement cost is \$4 for an individual library edition CD and \$6 for MP3 CDs.

Blackstone reserves the right to charge for replacement discs if the SOP commitment is not being met or if the replacement policy is being abused.

**Term:** The term of this agreement shall commence April 21<sup>st</sup>, 2020 and shall continue for three (3) years, until April 20, 2023 unless otherwise terminated and herein provided.

**Not-to-exceed:** The annual purchases by the City of Redondo Beach made pursuant to this agreement shall not to exceed \$11,000 annually.

**Termination:** Either party may terminate this agreement with sixty (60) days written notice to the other party.

**Claims.** Any claim by Blackstone against City hereunder shall be subject to Government Code §§ 800 et seq. The claims presentation provisions of said Act are hereby modified such that the presentation of all claims hereunder to the City shall be waived if not made within six (6) months after accrual of the cause of action.

**Governing Law and Venue.** This Agreement shall be construed in accordance with the laws of the State of California without regard to principles of conflicts of law. Venue for any litigation or other action arising hereunder shall reside exclusively in the Superior Court of the County of Los Angeles, Southwest Judicial District.

**Authority.** City warrants and represents that upon City Council approval, the Mayor of the City of Redondo Beach is duly authorized to enter into and execute this Agreement on behalf of City. The party signing on behalf of Blackstone warrants and represents that he or she is duly authorized to enter into and execute this Agreement on behalf of Blackstone, and shall be personally liable to City if he or she is not duly authorized to enter into and execute this Agreement on behalf of Blackstone.

**Amendment.** This Agreement may be amended or modified only by a subsequent written amendment executed by both parties.

IN WITNESS WHEREOF, the parties have executed this Agreement in Redondo Beach, California, as of this 12<sup>th</sup> day of May, 2020.

**Signatures:**

**Blackstone Library Services**

**City of Redondo Beach**

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Name: Jason Esquerra  
Title Western Territory Rep  
Blackstone

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William C. Brand  
Mayor  
City of Redondo Beach

ATTEST:

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Eleanor Manzano, City Clerk

APPROVED:

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Jill Buchholz, Risk Manager

APPROVED AS TO FORM:

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Michael W. Webb, City Attorney

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
2/11/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERNS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: <b>K.C. Ferguson</b>
Propel Insurance		PHONE (A/C, No, Ext): <b>541 494-7752</b>
Medford Commercial Insurance		FAX (A/C, No): <b>541 494-7752</b>
P O Box 936		E-MAIL ADDRESS: <b>kc.ferguson@propelinsurance.com</b>
Medford, OR 97501		INSURER(S) AFFORDING COVERAGE
INSURED		INSURER A: <b>Travelers Indemnity Company of America</b> <b>25666</b>
Blackstone Audio, Inc. 31 Mistletoe Rd. Ashland, OR 97520-9515		INSURER B: <b>Travelers Property Casualty CoofAmerica</b> <b>25674</b>
		INSURER C:
		INSURER D:
		INSURER E:
		INSURER F:

COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:				
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.								
INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
<b>A</b>	COMMERCIAL GENERAL LIABILITY			<b>H6303H312862TIA19</b>	<b>07/07/2019</b>	<b>07/07/2020</b>	EACH OCCURRENCE <b>\$1,000,000</b>	
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) <b>\$300,000</b>	
							MED EXP (Any one person) <b>\$10,000</b>	
							PERSONAL & ADV INJURY <b>\$1,000,000</b>	
							GENERAL AGGREGATE <b>\$2,000,000</b>	
							PRODUCTS - COMP/OP AGG <b>\$2,000,000</b>	
<b>B</b>	AUTOMOBILE LIABILITY			<b>BA3H38107A19TEC</b>	<b>07/07/2019</b>	<b>07/07/2020</b>	COMBINED SINGLE LIMIT (Ea accident) <b>\$1,000,000</b>	
	<input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per person) <b>\$</b>	
	<input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident) <b>\$</b>	
							PROPERTY DAMAGE (Per accident) <b>\$</b>	
							<b>\$</b>	
							<b>\$</b>	
<b>B</b>	UMBRELLA LIAB			<b>CUP7K17994719I3</b>	<b>07/07/2019</b>	<b>07/07/2020</b>	EACH OCCURRENCE <b>\$5,000,000</b>	
	<input checked="" type="checkbox"/> EXCESS LIAB						AGGREGATE <b>\$5,000,000</b>	
	<input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$10000						<b>\$</b>	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE	OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/>						E.L. EACH ACCIDENT	<b>\$</b>
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	<b>\$</b>
	E.L. DISEASE - POLICY LIMIT	<b>\$</b>						
<b>B</b> Professional Liability**				<b>ZPL15T5161919I3</b>	<b>07/07/2019</b>	<b>07/07/2020</b>	<b>\$3,000,000 Ea Wrg Act</b> <b>\$3,000,000 Aggregate</b> <b>\$25,000 ded. Ea Wrg Act</b>	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**The GL & Auto policies include blanket additional insured and blanket waiver of subrogation endorsements**

[provisions] that provide additional insured/WOS status to the certificate holder when there is a written contract between the named insured and the certificate holder that requires such status.

The City of Glendale, and its departments, officers, officials, agents, employees and volunteers with respect to liability arising out of the use and/or occupancy of the property subject to this license.

Re: AZ Bid

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

13

This page has been left blank intentionally.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**TECHNOLOGY XTEND ENDORSEMENT**

This endorsement modifies insurance provided under the following:

**COMMERCIAL GENERAL LIABILITY COVERAGE PART**

**GENERAL DESCRIPTION OF COVERAGE** - This endorsement broadens coverage. However, coverage for any injury, damage or medical expenses described in any of the provisions of this endorsement may be excluded or limited by another endorsement to this Coverage Part, and these coverage broadening provisions do not apply to the extent that coverage is excluded or limited by such an endorsement. The following listing is a general coverage description only. Limitations and exclusions may apply to these coverages. Read all the provisions of this endorsement and the rest of your policy carefully to determine rights, duties, and what is and is not covered.

- A. Reasonable Force Property Damage - Exception To Expected Or Intended Injury Exclusion
- B. Non-Owned Watercraft Less Than 75 Feet
- C. Aircraft Chartered With Pilot
- D. Damage To Premises Rented To You
- E. Increased Supplementary Payments
- F. Who Is An Insured - Employees And Volunteer Workers - First Aid
- G. Who Is An Insured - Employees - Supervisory Positions
- H. Who Is An Insured - Newly Acquired Or Formed Organizations
- I. Blanket Additional Insured - Owners, Managers Or Lessors Of Premises
- J. Blanket Additional Insured - Lessors Of Leased Equipment
- K. Blanket Additional Insured - Persons Or Organizations For Your Ongoing Operations As Required By Written Contract Or Agreement
- L. Blanket Additional Insured - Broad Form Vendors
- M. Who Is An Insured - Unnamed Subsidiaries
- N. Who Is An Insured - Liability For Conduct Of Unnamed Partnerships Or Joint Ventures
- O. Medical Payments - Increased limits
- P. Contractual Liability - Railroads
- Q. Knowledge And Notice Of Occurrence Or Offense
- R. Unintentional Omission
- S. Blanket Waiver Of Subrogation

**PROVISIONS**

**A. REASONABLE FORCE PROPERTY DAMAGE - EXCEPTION TO EXPECTED OR INTENDED INJURY EXCLUSION**

The following replaces Exclusion a., **Expected Or Intended Injury**, in Paragraph 2., of **SECTION I - COVERAGES - COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY**:

- a. **Expected Or Intended Injury Or Damage**  
"Bodily injury" or "property dam-

age" expected or intended from the standpoint of the insured. This exclusion does not apply to "bodily injury" or "property damage" resulting from the use of reasonable force to protect any person or property.

**B. NON-OWNED WATERCRAFT LESS THAN 75 FEET**

The following replaces Paragraph (2) of Exclusion g., **Aircraft, Auto Or Watercraft**, in Paragraph 2. of **SECTION I - COVERAGES - COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY**:

- (2) A watercraft you do not own that is:
  - (a) Less than 75 feet long; and
  - (b) Not being used to carry any person or property for a charge.

#### C. AIRCRAFT CHARTERED WITH PILOT

The following is added to Exclusion **g.**, **Aircraft, Auto Or Watercraft**, in Paragraph 2. of **SECTION I - COVERAGES - COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY**:

This exclusion does not apply to an aircraft that is:

- (a) Chartered with a pilot to any insured;
- (b) Not owned by any insured; and
- (c) Not being used to carry any person or property for a charge.

#### D. DAMAGE TO PREMISES RENTED TO YOU

1. The first paragraph of the exceptions in Exclusion **j.**, **Damage To Property**, in Paragraph 2. of **SECTION I - COVERAGES - COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY** is deleted.
2. The following replaces the last paragraph of Paragraph 2., **Exclusions**, of **SECTION I - COVERAGES - COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY**:

Exclusions **c.**, **g.** and **h.**, and Paragraphs (1), (3) and (4) of Exclusion **j.**, do not apply to "premises damage". Exclusion **f.(1)(a)** does not apply to "premises damage" caused by fire unless Exclusion **f.** of Section I - Coverage **A** - Bodily Injury And Property Damage Liability is replaced by another endorsement to this Coverage Part that has Exclusion - All Pollution Injury Or Damage or Total Pollution Exclusion in its title. A separate limit of insurance applies to "premises damage" as described in Paragraph 6. of Section III - Limits Of Insurance.

3. The following replaces Paragraph 6. of **SECTION III - LIMITS OF INSURANCE**:

6. Subject to 5. above, the Damage To Premises Rented To You Limit is the most we will pay under Coverage **A** for damages because of "premises damage" to any one premises.

The Damage To Premises Rented To You Limit will be:

a. The amount shown for the Damage To Premises Rented To You Limit on the Declarations of this Coverage Part; or

b. \$300,000 if no amount is shown for the Damage To Premises Rented To You Limit on the Declarations of this Coverage Part.

4. The following replaces Paragraph **a.** of the definition of "insured contract" in the **DEFINITIONS** Section:

a. A contract for a lease of premises. However, that portion of the contract for a lease of premises that indemnifies any person or organization for "premises damage" is not an "insured contract";

5. The following is added to the **DEFINITIONS** Section:

"Premises damage" means "property damage" to:

a. Any premises while rented to you or temporarily occupied by you with permission of the owner; or

b. The contents of any premises while such premises is rented to you, if you rent such premises for a period of seven or fewer consecutive days.

6. The following replaces Paragraph 4.b.(1)(b) of **SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS**:

(b) That is insurance for "premises damage"; or

7. Paragraph 4.b.(1)(c) of **SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS** is deleted.

#### E. INCREASED SUPPLEMENTARY PAYMENTS

1. The following replaces Paragraph 1.b. of **SUPPLEMENTARY PAYMENTS - COVERAGES A AND B** of **SECTION I - COVERAGES**:

b. Up to \$2,500 for cost of bail bonds required because of accidents or traffic law violations arising out of the use of any vehicle to which the Bodily Injury Liability Coverage applies. We do not have to furnish these bonds.

2. The following replaces Paragraph 1.d. of **SUPPLEMENTARY PAYMENTS - COVERAGES A AND B** of **SECTION I - COVERAGES**:

d. All reasonable expenses incurred by the insured at our request to assist us in the investigation or defense

of the claim or "suit", including actual loss of earnings up to \$500 a day because of time off from work.

**F. WHO IS AN INSURED - EMPLOYEES AND VOLUNTEER WORKERS - FIRST AID**

1. The following is added to the definition of "occurrence" in the **DEFINITIONS** Section:

Unless you are in the business or occupation of providing professional health care services, "occurrence" also means an act or omission committed by any of your "employees" or "volunteer workers", other than an employed or volunteer doctor, in providing or failing to provide first aid or "Good Samaritan services" to a person.

2. The following is added to Paragraph 2.a.(1) of **SECTION II - WHO IS AN INSURED**:

Unless you are in the business or occupation of providing professional health care services, Paragraphs (1)(a), (b), (c) and (d) above do not apply to "bodily injury" arising out of providing or failing to provide first aid or "Good Samaritan services" by any of your "employees" or "volunteer workers", other than an employed or volunteer doctor. Any of your "employees" or "volunteer workers" providing or failing to provide first aid or "Good Samaritan services" during their work hours for you will be deemed to be acting within the scope of their employment by you or performing duties related to the conduct of your business.

3. The following is added to Paragraph 5. of **SECTION III - LIMITS OF INSURANCE**:

For the purposes of determining the applicable Each Occurrence Limit, all related acts or omissions committed by any of your "employees" or "volunteer workers" in providing or failing to provide first aid or "Good Samaritan services" to any one person will be deemed to be one "occurrence".

4. The following is added to the **DEFINITIONS** Section:

"Good Samaritan services" means any emergency medical services for which no compensation is demanded or received.

**G. WHO IS AN INSURED - EMPLOYEES - SUPERVISORY POSITIONS**

The following is added to Paragraph 2.a.(1) of **SECTION II - WHO IS AN INSURED**:

Paragraphs (1)(a), (b) and (c) above do not apply to "bodily injury" or "personal injury" to a co-"employee" in the course of the co-"employee's" employment by you arising out of work by any of your "employees" who hold a supervisory position.

**H. WHO IS AN INSURED - NEWLY ACQUIRED OR FORMED ORGANIZATIONS**

The following replaces Paragraph 4. of **SECTION II - WHO IS AN INSURED** of the Commercial General Liability Coverage Form, and Paragraph 3. of **SECTION II - WHO IS AN INSURED** of the Global Companion Commercial General Liability Coverage Form, to the extent such coverage forms are part of your policy:

Any organization you newly acquire or form, other than a partnership or joint venture, of which you are the sole owner or in which you maintain the majority ownership interest, will qualify as a Named Insured if there is no other insurance which provides similar coverage to that organization. However:

- a. Coverage under this provision is afforded only:

(1) Until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier, if you do not report such organization in writing to us within 180 days after you acquire or form it; or

(2) Until the end of the policy period, when that date is later than 180 days after you acquire or form such organization, if you report such organization in writing to us within 180 days after you acquire or form it, and we agree in writing that it will continue to be a Named Insured until the end of the policy period;

- b. Coverage A does not apply to "bodily injury" or "property damage" that occurred before you acquired or formed the organization; and

- c. Coverage B does not apply to "personal injury" or "advertising injury" arising out of an offense committed before you acquired or formed the organization.

**I. BLANKET ADDITIONAL INSURED - OWNERS, MANAGERS OR LESSORS OF PREMISES**

The following is added to **SECTION II - WHO IS AN INSURED**:

Any person or organization that is a premises owner, manager or lessor is an insured, but only with respect to liability arising out of the ownership, maintenance or use of that part of any premises leased to you.

The insurance provided to such premises owner, manager or lessor does not apply to:

- a. Any "bodily injury" or "property damage" caused by an "occurrence" that takes place, or "personal injury" or "advertising injury" caused by an offense that is committed, after you cease to be a tenant in that premises; or
- b. Structural alterations, new construction or demolition operations performed by or on behalf of such premises owner, manager or lessor.

**J. BLANKET ADDITIONAL INSURED - LESSORS OF LEASED EQUIPMENT**

The following is added to **SECTION II - WHO IS AN INSURED**:

Any person or organization that is an equipment lessor is an insured, but only with respect to liability for "bodily injury", "property damage", "personal injury" or "advertising injury" caused, in whole or in part, by your acts or omissions in the maintenance, operation or use by you of equipment leased to you by such equipment lessor.

The insurance provided to such equipment lessor does not apply to any "bodily injury" or "property damage" caused by an "occurrence" that takes place, or "personal injury" or "advertising injury" caused by an offense that is committed, after the equipment lease expires.

**K. BLANKET ADDITIONAL INSURED - PERSONS OR ORGANIZATIONS FOR YOUR ONGOING OPERATIONS AS REQUIRED BY WRITTEN CONTRACT OR AGREEMENT**

The following is added to **SECTION II - WHO IS AN INSURED**:

Any person or organization that is not otherwise an insured under this Coverage Part and that you have agreed in a written contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to liability for "bodily injury" or "property damage" that:

- a. Is caused by an "occurrence" that takes place after you have signed

and executed that contract or agreement; and

- b. Is caused, in whole or in part, by your acts or omissions in the performance of your ongoing operations to which that contract or agreement applies or the acts or omissions of any person or organization performing such operations on your behalf.

The limits of insurance provided to such insured will be the limits which you agreed to provide in the written contract or agreement, or the limits shown in the Declarations, whichever are less.

**L. BLANKET ADDITIONAL INSURED - BROAD FORM VENDORS**

The following is added to **SECTION II - WHO IS AN INSURED**:

Any person or organization that is a vendor and that you have agreed in a written contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to liability for "bodily injury" or "property damage" that:

- a. Is caused by an "occurrence" that takes place after you have signed and executed that contract or agreement; and
- b. Arises out of "your products" which are distributed or sold in the regular course of such vendor's business.

The insurance provided to such vendor is subject to the following provisions:

- a. The limits of insurance provided to such vendor will be the limits which you agreed to provide in the written contract or agreement, or the limits shown in the Declarations, whichever are less.
- b. The insurance provided to such vendor does not apply to:
  - (1) Any express warranty not authorized by you;
  - (2) Any change in "your products" made by such vendor;
  - (3) Repackaging, unless unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;
  - (4) Any failure to make such inspections, adjustments, tests or servicing as vendors agree to perform or normally undertake to perform in the regular course of business, in connection with the distribution or sale of "your products";

- (5) Demonstration, installation, servicing or repair operations, except such operations performed at such vendor's premises in connection with the sale of "your products"; or
- (6) "Your products" which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or on behalf of such vendor.

Coverage under this provision does not apply to:

- a. Any person or organization from whom you have acquired "your products", or any ingredient, part or container entering into, accompanying or containing such products; or
- b. Any vendor for which coverage as an additional insured specifically is scheduled by endorsement.

#### **M. WHO IS AN INSURED - UNNAMED SUBSIDIARIES**

The following is added to **SECTION II - WHO IS AN INSURED**:

Any of your subsidiaries, other than a partnership or joint venture, that is not shown as a Named Insured in the Declarations is a Named Insured if:

- a. You maintain an ownership interest of more than 50% in such subsidiary on the first day of the policy period; and
- b. Such subsidiary is not an insured under similar other insurance.

No such subsidiary is an insured for "bodily injury" or "property damage" that occurred, or "personal injury" or "advertising injury" caused by an offense committed:

- a. Before you maintained an ownership interest of more than 50% in such subsidiary; or
- b. After the date, if any, during the policy period that you no longer maintain an ownership interest of more than 50% in such subsidiary.

#### **N. WHO IS AN INSURED - LIABILITY FOR CONDUCT OF UNNAMED PARTNERSHIPS OR JOINT VENTURES**

The following replaces the last paragraph of **SECTION II - WHO IS AN INSURED**:

No person or organization is an insured with respect to the conduct of any cur-

rent or past partnership or joint venture that is not shown as a Named Insured in the Declarations. This paragraph does not apply to any such partnership or joint venture that otherwise qualifies as an insured under Section II - Who Is An Insured.

#### **O. MEDICAL PAYMENTS - INCREASED LIMITS**

The following replaces Paragraph 7. of **SECTION III - LIMITS OF INSURANCE**:

- 7. Subject to 5. above, the Medical Expense Limit is the most we will pay under Coverage C for all medical expenses because of "bodily injury" sustained by any one person, and will be the higher of:
  - (a) \$10,000; or
  - (b) The amount shown on the Declarations of this Coverage Part for Medical Expense Limit.

#### **P. CONTRACTUAL LIABILITY - RAILROADS**

- 1. The following replaces Paragraph c. of the definition of "insured contract" in the **DEFINITIONS** Section:
  - c. Any easement or license agreement;
- 2. Paragraph f.(1) of the definition of "insured contract" in the **DEFINITIONS** Section is deleted.

#### **Q. KNOWLEDGE AND NOTICE OF OCCURRENCE OR OFFENSE**

The following is added to Paragraph 2., **Duties In The Event of Occurrence, Offense, Claim or Suit, of SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS**:

- e. The following provisions apply to Paragraph a. above, but only for the purposes of the insurance provided under this Coverage Part to you or any insured listed in Paragraph 1. or 2. of Section II - Who Is An Insured:
  - (1) Notice to us of such "occurrence" or offense must be given as soon as practicable only after the "occurrence" or offense is known to you (if you are an individual), any of your partners or members who is an individual (if you are a partnership or joint venture), any of your managers who is an individual (if you are a limited liability company), any of your trustees who is an individual (if you are a trust), any of your "executive officers" or directors (if you are an organization other than a partnership, joint venture, limited liability company or trust) or any "employee" author-

ized by you to give notice of an "occurrence" or offense.

(2) If you are a partnership, joint venture, limited liability company or trust, and none of your partners, joint venture members, managers or trustees are individuals, notice to us of such "occurrence" or offense must be given as soon as practicable only after the "occurrence" or offense is known by:

(a) Any individual who is:

- (i) A partner or member of any partnership or joint venture;
- (ii) A manager of any limited liability company;
- (iii) A trustee of any trust; or
- (iv) An executive officer or director of any other organization;

that is your partner, joint venture member, manager or trustee; or

(b) Any "employee" authorized by such partnership, joint venture, limited liability company, trust or other organization to give notice of an "occurrence" or offense.

(3) Notice to us of such "occurrence" or offense will be deemed to be given as soon as practicable if it is given in good faith as soon as practicable to your workers' compensation insurer. This applies only if you subsequently give notice to us of the "occurrence" or offense as soon as practicable after any of the persons described in Paragraphs e. (1) or (2) above discovers that the "occurrence" or offense may result in sums to which the insurance provided under this Coverage Part may apply.

However, if this policy includes an endorsement that provides limited coverage for "bodily injury" or "property damage" or pollution costs arising out of a discharge, release or escape of "pollutants" which contains a requirement that the discharge, release or escape of "pollutants" must be reported to us within a specific number of days after its abrupt commencement, this Paragraph e. does not affect that requirement.

## R. UNINTENTIONAL OMISSION

The following is added to Paragraph 6., **Representations**, of **SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS**:

The unintentional omission of, or unintentional error in, any information provided by you which we relied upon in issuing this policy will not prejudice your rights under this insurance. However, this provision does not affect our right to collect additional premium or to exercise our rights of cancellation or nonrenewal in accordance with applicable insurance laws or regulations.

## S. BLANKET WAIVER OF SUBROGATION

The following is added to Paragraph 8., **Transfer Of Rights Of Recovery Against Others To Us**, of **SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS**:

If the insured has agreed in a contract or agreement to waive that insured's right of recovery against any person or organization, we waive our right of recovery against such person or organization, but only for payments we make because of:

- a. "Bodily injury" or "property damage" caused by an "occurrence" that takes place; or
- b. "Personal injury" or "advertising injury" caused by an offense that is committed;

subsequent to the execution of the contract or agreement.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **OTHER INSURANCE – ADDITIONAL INSURED – PRIMARY AND NON-CONTRIBUTORY WITH RESPECT TO CERTAIN OTHER INSURANCE**

This endorsement modifies insurance provided under the following:

### **COMMERCIAL GENERAL LIABILITY COVERAGE PART**

The following is added to Paragraph **4. a., Primary Insurance**, of **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**:

However, if you specifically agree in a written contract or agreement that the insurance afforded to an additional insured under this Coverage Part must apply on a primary basis, or a primary and non-contributory basis, this insurance is primary to other insurance that is available to such additional insured which covers such additional insured as a named insured, and we will not share with that other insurance, provided that:

- (1) The "bodily injury" or "property damage" for which coverage is sought is caused by an "occurrence" that takes place; and
- (2) The "personal injury" or "advertising injury" for which coverage is sought arises out of an offense that is committed;

subsequent to the signing and execution of that contract or agreement by you.

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**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **BUSINESS AUTO EXTENSION ENDORSEMENT**

This endorsement modifies insurance provided under the following:

### **BUSINESS AUTO COVERAGE FORM**

**GENERAL DESCRIPTION OF COVERAGE** – This endorsement broadens coverage. However, coverage for any injury, damage or medical expenses described in any of the provisions of this endorsement may be excluded or limited by another endorsement to the Coverage Part, and these coverage broadening provisions do not apply to the extent that coverage is excluded or limited by such an endorsement. The following listing is a general coverage description only. Limitations and exclusions may apply to these coverages. Read all the provisions of this endorsement and the rest of your policy carefully to determine rights, duties, and what is and is not covered.

- A. BROAD FORM NAMED INSURED**
- B. BLANKET ADDITIONAL INSURED**
- C. EMPLOYEE HIRED AUTO**
- D. EMPLOYEES AS INSURED**
- E. SUPPLEMENTARY PAYMENTS – INCREASED LIMITS**
- F. HIRED AUTO – LIMITED WORLDWIDE COVERAGE – INDEMNITY BASIS**
- G. WAIVER OF DEDUCTIBLE – GLASS**

### **PROVISIONS**

#### **A. BROAD FORM NAMED INSURED**

The following is added to Paragraph **A.1., Who Is An Insured**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

Any organization you newly acquire or form during the policy period over which you maintain 50% or more ownership interest and that is not separately insured for Business Auto Coverage. Coverage under this provision is afforded only until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier.

#### **B. BLANKET ADDITIONAL INSURED**

The following is added to Paragraph **c.** in **A.1., Who Is An Insured**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

Any person or organization who is required under a written contract or agreement between you and that person or organization, that is signed and executed by you before the "bodily injury" or "property damage" occurs and that is in effect during the policy period, to be named as an additional insured is an "insured" for Covered Autos Liability Coverage, but only for damages to which

- H. HIRED AUTO PHYSICAL DAMAGE – LOSS OF USE – INCREASED LIMIT**
- I. PHYSICAL DAMAGE – TRANSPORTATION EXPENSES – INCREASED LIMIT**
- J. PERSONAL PROPERTY**
- K. AIRBAGS**
- L. NOTICE AND KNOWLEDGE OF ACCIDENT OR LOSS**
- M. BLANKET WAIVER OF SUBROGATION**
- N. UNINTENTIONAL ERRORS OR OMISSIONS**

this insurance applies and only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Section II.

#### **C. EMPLOYEE HIRED AUTO**

1. The following is added to Paragraph **A.1., Who Is An Insured**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

An "employee" of yours is an "insured" while operating an "auto" hired or rented under a contract or agreement in an "employee's" name, with your permission, while performing duties related to the conduct of your business.

2. The following replaces Paragraph **b.** in **B.5., Other Insurance**, of **SECTION IV – BUSINESS AUTO CONDITIONS**:

**b.** For Hired Auto Physical Damage Coverage, the following are deemed to be covered "autos" you own:

- (1) Any covered "auto" you lease, hire, rent or borrow; and
- (2) Any covered "auto" hired or rented by your "employee" under a contract in an "employee's" name, with your

permission, while performing duties related to the conduct of your business.

However, any "auto" that is leased, hired, rented or borrowed with a driver is not a covered "auto".

#### D. EMPLOYEES AS INSURED

The following is added to Paragraph A.1., Who Is An Insured, of SECTION II – COVERED AUTOS LIABILITY COVERAGE:

Any "employee" of yours is an "insured" while using a covered "auto" you don't own, hire or borrow in your business or your personal affairs.

#### E. SUPPLEMENTARY PAYMENTS – INCREASED LIMITS

1. The following replaces Paragraph A.2.a.(2), of SECTION II – COVERED AUTOS LIABILITY COVERAGE:

(2) Up to \$3,000 for cost of bail bonds (including bonds for related traffic law violations) required because of an "accident" we cover. We do not have to furnish these bonds.

2. The following replaces Paragraph A.2.a.(4), of SECTION II – COVERED AUTOS LIABILITY COVERAGE:

(4) All reasonable expenses incurred by the "insured" at our request, including actual loss of earnings up to \$500 a day because of time off from work.

#### F. HIRED AUTO – LIMITED WORLDWIDE COVERAGE – INDEMNITY BASIS

The following replaces Subparagraph (5) in Paragraph B.7., Policy Period, Coverage Territory, of SECTION IV – BUSINESS AUTO CONDITIONS:

(5) Anywhere in the world, except any country or jurisdiction while any trade sanction, embargo, or similar regulation imposed by the United States of America applies to and prohibits the transaction of business with or within such country or jurisdiction, for Covered Autos Liability Coverage for any covered "auto" that you lease, hire, rent or borrow without a driver for a period of 30 days or less and that is not an "auto" you lease, hire, rent or borrow from any of your "employees", partners (if you are a partnership), members (if you are a limited liability company) or members of their households.

(a) With respect to any claim made or "suit" brought outside the United States of America, the territories and possessions of the United States of America, Puerto Rico and Canada:

(i) You must arrange to defend the "insured" against, and investigate or settle any such claim or "suit" and keep us advised of all proceedings and actions.

(ii) Neither you nor any other involved "insured" will make any settlement without our consent.

(iii) We may, at our discretion, participate in defending the "insured" against, or in the settlement of, any claim or "suit".

(iv) We will reimburse the "insured" for sums that the "insured" legally must pay as damages because of "bodily injury" or "property damage" to which this insurance applies, that the "insured" pays with our consent, but only up to the limit described in Paragraph C., Limits Of Insurance, of SECTION II – COVERED AUTOS LIABILITY COVERAGE.

(v) We will reimburse the "insured" for the reasonable expenses incurred with our consent for your investigation of such claims and your defense of the "insured" against any such "suit", but only up to and included within the limit described in Paragraph C., Limits Of Insurance, of SECTION II – COVERED AUTOS LIABILITY COVERAGE, and not in addition to such limit. Our duty to make such payments ends when we have used up the applicable limit of insurance in payments for damages, settlements or defense expenses.

(b) This insurance is excess over any valid and collectible other insurance available to the "insured" whether primary, excess, contingent or on any other basis.

(c) This insurance is not a substitute for required or compulsory insurance in any country outside the United States, its territories and possessions, Puerto Rico and Canada.

You agree to maintain all required or compulsory insurance in any such country up to the minimum limits required by local law. Your failure to comply with compulsory insurance requirements will not invalidate the coverage afforded by this policy, but we will only be liable to the same extent we would have been liable had you complied with the compulsory insurance requirements.

(d) It is understood that we are not an admitted or authorized insurer outside the United States of America, its territories and possessions, Puerto Rico and Canada. We assume no responsibility for the furnishing of certificates of insurance, or for compliance in any way with the laws of other countries relating to insurance.

#### G. WAIVER OF DEDUCTIBLE – GLASS

The following is added to Paragraph D., **Deductible**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

No deductible for a covered "auto" will apply to glass damage if the glass is repaired rather than replaced.

#### H. HIRED AUTO PHYSICAL DAMAGE – LOSS OF USE – INCREASED LIMIT

The following replaces the last sentence of Paragraph A.4.b., **Loss Of Use Expenses**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

However, the most we will pay for any expenses for loss of use is \$65 per day, to a maximum of \$750 for any one "accident".

#### I. PHYSICAL DAMAGE – TRANSPORTATION EXPENSES – INCREASED LIMIT

The following replaces the first sentence in Paragraph A.4.a., **Transportation Expenses**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

We will pay up to \$50 per day to a maximum of \$1,500 for temporary transportation expense incurred by you because of the total theft of a covered "auto" of the private passenger type.

#### J. PERSONAL PROPERTY

The following is added to Paragraph A.4., **Coverage Extensions**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

##### Personal Property

We will pay up to \$400 for "loss" to wearing apparel and other personal property which is:

(1) Owned by an "insured"; and

(2) In or on your covered "auto".

This coverage applies only in the event of a total theft of your covered "auto".

No deductibles apply to this Personal Property coverage.

#### K. AIRBAGS

The following is added to Paragraph B.3., **Exclusions**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

Exclusion 3.a. does not apply to "loss" to one or more airbags in a covered "auto" you own that inflate due to a cause other than a cause of "loss" set forth in Paragraphs A.1.b. and A.1.c., but only:

- If that "auto" is a covered "auto" for Comprehensive Coverage under this policy;
- The airbags are not covered under any warranty; and
- The airbags were not intentionally inflated.

We will pay up to a maximum of \$1,000 for any one "loss".

#### L. NOTICE AND KNOWLEDGE OF ACCIDENT OR LOSS

The following is added to Paragraph A.2.a., of **SECTION IV – BUSINESS AUTO CONDITIONS**:

Your duty to give us or our authorized representative prompt notice of the "accident" or "loss" applies only when the "accident" or "loss" is known to:

- You (if you are an individual);
- A partner (if you are a partnership);
- A member (if you are a limited liability company);
- An executive officer, director or insurance manager (if you are a corporation or other organization); or
- Any "employee" authorized by you to give notice of the "accident" or "loss".

#### M. BLANKET WAIVER OF SUBROGATION

The following replaces Paragraph A.5., **Transfer Of Rights Of Recovery Against Others To Us**, of **SECTION IV – BUSINESS AUTO CONDITIONS**:

#### 5. Transfer Of Rights Of Recovery Against Others To Us

We waive any right of recovery we may have against any person or organization to the extent required of you by a written contract signed and executed prior to any "accident" or "loss", provided that the "accident" or "loss" arises out of operations contemplated by

## COMMERCIAL AUTO

such contract. The waiver applies only to the person or organization designated in such contract.

### N. UNINTENTIONAL ERRORS OR OMISSIONS

The following is added to Paragraph B.2., **Concealment, Misrepresentation, Or Fraud, of SECTION IV – BUSINESS AUTO CONDITIONS:**

The unintentional omission of, or unintentional error in, any information given by you shall not prejudice your rights under this insurance. However this provision does not affect our right to collect additional premium or exercise our right of cancellation or non-renewal.



# Administrative Report

H.4., File #20-0867

Council Action Date: 5/12/2020

**To:** **MAYOR AND CITY COUNCIL**  
**From:** JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR

## **TITLE**

APPROVE AGREEMENT WITH PEOPLE ASSISTING THE HOMELESS (PATH) FOR HOMELESS OUTREACH AND HOUSING NAVIGATION FOR THE AMOUNT NOT TO EXCEED \$100,000 FOR THE TERM MAY 12, 2020 - MAY 18, 2022

## **EXECUTIVE SUMMARY**

People Assisting the Homeless (PATH) has been an effective collaborator since 2016 assisting the City with outreach and housing navigation to individuals experiencing homelessness.

PATH has more than 25 locations throughout California, providing services in more than 140 cities, and more than 1,000 units of permanent supportive housing completed or in development. They help unhoused individuals find permanent housing and provide case management, medical and mental healthcare, benefits advocacy, employment training, and other services to help residency retention. Since 2013, PATH has connected more than 7,500 people to permanent homes.

Working in collaboration with the Police Department and other homeless service providers, the proposed contract with PATH allocates their personnel resources to homeless street outreach in Redondo Beach, appearances at homeless court to support the City Attorney's homeless diversion pilot program, and providing housing navigation for interim and permanent housing solutions. During the COVID-19 health crisis, PATH continues outreach, providing hygiene kits to people experiencing homelessness and making hotel-stay connections via the State's Project Roomkey.

Following the original agreement approved on January 19, 2016 and subsequent agreements approved on March 3, 2017 and May 1, 2018, a new agreement has been prepared to maintain the outreach and navigation services of PATH in Redondo Beach through May 18, 2022.

## **BACKGROUND**

In 2012 the Redondo Beach Police Department conducted a comprehensive survey of its homeless population. The goal of the survey was to improve public safety and increase the City's knowledge of this diverse population. The survey spotlighted an even greater homeless population with more complex needs than what was previously believed. The total count at the time of the survey was 180 homeless individuals.

In 2014, the City Manager formed a homeless Task Force whose mission was to find collaborative 27

ways to respond to the challenges faced by the homeless population as well as residents, neighborhoods, businesses, schools, non-profits, churches and safety agencies. Under the direction of the City Manager, the Task Force made several recommendations. A key component of the recommendations was the need to contract with coordinated outreach providers to ensure that all available services were made available to the homeless. PATH was identified as a provider with an extensive industry network, trained staff and a methodology for working with public agencies to address homelessness issues. PATH had previously been selected by the South Bay Cities Council of Governments (SBCCOG) to work with all COG member cities on homelessness. PATH brings more than 30 years of experience addressing homelessness in California.

Working with the City's Public Safety Departments as well as on direct outreach and sourcing shelter, PATH interfaces with the Coordinated Entry System (CES). The CES is an initial assessment and needs based tracking program that tailors services and outcomes to the specific needs of each person experiencing homelessness. The goal is always to place an individual into transitional and or permanent housing.

In addition to the collaboration with PATH, the City is also working with the Harbor Interfaith Services (HIS) and Los Angeles County Department of Mental Health.

On January 19, 2016 the City Council approved an agreement with PATH to create, implement and coordinate with Public Safety Officers a service program to address the homeless population in the City. During the term of the agreement, the Police Department and PATH coordinated and provided vital social services to assist the critical need of the growing Redondo Beach homeless population. On March 3, 2017 the City Council approved a renewal of the 2016 agreement for one year to allow for the continuity of ongoing homeless outreach and coordinated services in the City. On May 1, 2018 City Council approved a two-year agreement with PATH through April 30, 2020.

The City's partnership with PATH to address homelessness is included in the strategies and goals of the City's approved Homeless Plan that was approved on April 6, 2019. Homeless Plan goals supported by the PATH agreement include:

- Continue to develop and strengthen City's response to homelessness while ensuring community safety
- Improve and expand local and regional homeless services.
- To prevent homelessness among Redondo Beach residents.

The scope of services from PATH in the new agreement include:

- Street-based intensive care at least 12 hours per week
- Meal program intervention at least 6 hours per week
- Administrative support from Service Planning Area Director of Programs
- Case management to top 10 homeless individuals
- Perform 75 unduplicated contacts with individuals experiencing homelessness
- Connect 20 individuals experiencing homelessness to interim housing
- Appear in Court to participate in the City's Homeless Court Diversion Program

Funding for the two-year agreement with PATH is available from remaining funds in the former Redevelopment Agency as well as the approved budget of the Redondo Beach Housing Authority.

PATH also has an agreement with the South Bay Cities Council of Governments (SBCCOG) to provide regional services to the homeless population in the South Bay; the City receives proportional homeless services from PATH under the SBCCOG agreement in addition to those provided by the proposed new agreement. The services provided through the COG will cover the period April 30-May 12, 2020 which is not covered by the current or new agreement between PATH and the City. There will be no reduction in services during this time.

### **COORDINATION**

The Agreement has been approved as to form by the City Attorney's Office.

### **FISCAL IMPACT**

Funding for the proposed agreement is available from carryover funds from the former Redevelopment Agency as well as from the Redondo Beach Housing Authority's HUD Administrative funding.

<u>Funding</u>		<u>Expenditures</u>	
\$50,000	Former Redevelopment Agency	\$50,000	2020-21 PATH Agreement
\$50,000	Former Redevelopment Agency	\$50,000	2021-22 PATH Agreement

### **APPROVED BY:**

*Joe Hoefgen, City Manager*

### **ATTACHMENTS**

1. Agreement-People Assisting the Homeless (PATH)

**AGREEMENT FOR CONSULTING SERVICES  
BETWEEN THE CITY OF REDONDO BEACH  
AND PATH**

THIS AGREEMENT FOR CONSULTING SERVICES (this "Agreement") is made between the City of Redondo Beach, a Chartered Municipal Corporation ("City") and PATH, a California nonprofit corporation ("Consultant" or "PATH").

The parties hereby agree as follows:

1. Description of Project or Scope of Services. The project description or scope of services to be provided by Consultant, and any corresponding responsibilities of City, or services required to be performed by City are set forth in Exhibit "A."
2. Term and Time of Completion. Consultant shall commence and complete the project or services described in Exhibit "A" in accordance with the schedule set forth in Exhibit "B".
3. Compensation. City agrees to pay Consultant for work performed in accordance with Exhibit "C".

\* \* \* \* \*

**GENERAL PROVISIONS**

1. Independent Contractor. Consultant acknowledges, represents and warrants that Consultant is not a regular or temporary employee, officer, agent, joint venturer or partner of the City, but rather an independent contractor. This Agreement shall not be construed as a contract of employment. Consultant shall have no rights to any benefits which accrue to City employees unless otherwise expressly provided in this Agreement. Due to the independent contractor relationship created by this Agreement, the City shall not withhold state or federal income taxes, the reporting of which shall be Consultant's sole responsibility.
2. Brokers. Consultant acknowledges, represents and warrants that Consultant has not hired, retained or agreed to pay any entity or person any fee, commission, percentage, gift, or any other consideration, contingent upon or resulting from the award or making of this Agreement.
3. City Property. All plans, drawings, reports, calculations, data, specifications, videos, graphics or other materials prepared for or obtained pursuant to this Agreement shall upon request be delivered to the City within a reasonable time, and the rights thereto shall be deemed assigned to the City. If applicable, Consultant shall prepare check prints upon request. Said plans, drawings, reports, calculations, data, specifications, videos, graphics or other materials, shall be specific for the project herein and shall not be used by the City for any other project without Consultant's consent. Notwithstanding the foregoing, Consultant shall not be obligated to assign any proprietary software or data developed by or at the direction of Consultant for Consultant's own use; provided, however, that Consultant shall, pursuant to Paragraph 14 below, indemnify, defend and hold the City harmless from and

against any discovery or Public Records Act request seeking the disclosure of any such proprietary software or data.

4. Inspection. If the services set forth in Exhibit "A" shall be performed on City or other public property, the City shall have the right to inspect such work without notice. If such services shall not be performed on City or other public property, the City shall have the right to inspect such work upon reasonable notice. Inspections by the City shall not relieve or minimize the responsibility of Consultant to conduct any inspections Consultant has agreed to perform pursuant to the terms of this Agreement. Consultant shall be solely liable for said inspections performed by Consultant. Consultant shall certify in writing to the City as to the completeness and accuracy of each inspection required to be conducted by Consultant hereunder.

5. Services. The project or services set forth in Exhibit "A" shall be performed to the full satisfaction and approval of the City. In the event that the project or services set forth in Exhibit "A" are itemized by price in Exhibit "C", the City in its sole discretion may, upon notice to Consultant, delete certain items or services set forth in Exhibit "A", in which case there shall be a corresponding reduction in the amount of compensation paid to Consultant. City shall furnish Consultant to the extent available, with any City standards, details, specifications and regulations applicable to the Project and necessary for the performance of Consultant's services hereunder. Notwithstanding the foregoing, any and all additional data necessary for design shall be the responsibility of Consultant.

6. Records. Consultant, including any of its subcontractors shall maintain full and complete documents and records, including accounting records, employee time sheets, work papers, and correspondence pertaining to the project or services set forth in Exhibit "A". Consultant, including any of its subcontractors shall make such documents and records available for City review or audit upon request and reasonable notice, and shall keep such documents and records, for at least four

(4) years after Consultant's completion of performance of this Agreement. Copies of all pertinent reports and correspondence shall be furnished to the City for its files.

7. Changes and Extra Work. All changes and/or extra work under this Agreement shall be provided for by a subsequent written amendment executed by City and Consultant.

8. Additional Assistance. If this Agreement requires Consultant to prepare plans and specifications, Consultant shall provide assistance as necessary to resolve any questions regarding such plans and specifications that may arise during the period of advertising for bids, and Consultant shall issue any necessary addenda to the plans and specifications as requested. In the event Consultant is of the opinion that City's requests for addenda and assistance is outside the scope of normal services, the parties shall proceed in accordance with the changes and extra work provisions of this Agreement.

9. Professional Ability. Consultant acknowledges, represents and warrants that Consultant is skilled and able to competently provide the services hereunder, and possesses all professional licenses, certifications, and approvals necessary to engage in its occupation.

City has relied upon the professional ability and training of Consultant as a material inducement to enter into this Agreement. Consultant shall perform in accordance with generally accepted professional practices and standards of Consultant's profession.

10. Business License. Consultant shall obtain a Redondo Beach Business License before performing any services required under this Agreement. The failure to so obtain such license shall be a material breach of this Agreement and grounds for immediate termination by City; provided, however, that City may waive the business license requirement in writing under unusual circumstances without necessitating any modification of this Agreement to reflect such waiver.

11. Termination Without Default. Notwithstanding any provision herein to the contrary, the City may, in its sole and absolute discretion and without cause, terminate this Agreement at any time prior to completion by Consultant of the project or services hereunder, immediately upon written notice to Consultant. In the event of any such termination, Consultant shall be compensated for: (1) all authorized work satisfactorily performed prior to the effective date of termination; and (2) necessary materials or services of others ordered by Consultant for this Agreement, prior to Consultant's receipt of notice of termination, irrespective of whether such materials or services of others have actually been delivered, and further provided that Consultant is not able to cancel such orders. Compensation for Consultant in such event shall be determined by the City in accordance with the percentage of the project or services completed by Consultant; and all of Consultant's finished or unfinished work product through the time of the City's last payment shall be transferred and assigned to the City. In conjunction with any termination of this Agreement, the City may, at its own expense, make copies or extract information from any notes, sketches, computations, drawings, and specifications or other data, whether complete or not.

12. Termination in the Event of Default. Should Consultant fail to perform any of its obligations hereunder, within the time and in the manner provided or otherwise violate any of the terms of this Agreement, the City may immediately terminate this Agreement by giving written notice of such termination, stating the reasons for such termination. Consultant shall be compensated as provided immediately above, provided, however, there shall be deducted from such amount the amount of damages if any, sustained by the City by virtue of Consultant's breach of this Agreement.

13. Conflict of Interest. Consultant acknowledges, represents and warrants that Consultant shall avoid all conflicts of interest (as defined under any federal, state or local statute, rule or regulation, or at common law) with respect to this Agreement. Consultant further acknowledges, represents and warrants that Consultant has no business relationship or arrangement of any kind with any City official or employee with respect to this Agreement. Consultant acknowledges that in the event that Consultant shall be found by any judicial or administrative body to have any conflict of interest (as defined above) with respect to this Agreement, all consideration received under this Agreement shall be forfeited and returned to City forthwith. This provision shall survive the termination of this Agreement for one (1) year.

14. Indemnity. To the maximum extent permitted by law, Consultant hereby agrees, at its

sole cost and expense, to defend protect, indemnify , and hold harmless the City, its elected and appointed officials, officers, employees, volunteers, attorneys, and agents (collectively "Indemnitees") from and against any and all claims, including, without limitation, claims for bodily injury, death or damage to property, demands, charges, obligations, damages, causes of action, proceedings, suits, losses, stop payment notices, judgments , fines, liens, penalties, liabilities, costs and expenses of every kind and nature whatsoever, in any manner arising out of, incident to, related to, in connection with or arising from any act, failure to act, error or omission of Consultant's performance or work hereunder (including any of its officers, agents, employees, Subcontractors) or its failure to comply with any of its obligations contained in the Agreement , or its failure to comply with any current or prospective law, except for such loss or damage which was caused by the sole negligence or willful misconduct of the City. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by Consultant or Indemnitees. This indemnification obligation shall survive this Agreement and shall not be limited by any term of any insurance policy required under this Agreement.

a. Nonwaiver of Rights. Indemnitees do not and shall not waive any rights that they may possess against Consultant because the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement.

b. Waiver of Right of Subrogation. Consultant, on behalf of itself and all parties claiming under or through it, hereby waives all rights of subrogation and contribution against the Indemnitees.

15. Insurance. Consultant shall comply with the requirements set forth in Exhibit "D." Insurance requirements that are waived by the City's Risk Manager do not require amendments or revisions to this Agreement.

16. Non-Liability of Officials and Employees of the City. No official or employee of the City shall be personally liable for any default or liability under this Agreement.

17. Compliance with Laws. Consultant shall comply with all federal, state and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any courts or administrative bodies or tribunals, with respect to this Agreement, including without limitation all environmental laws, employment laws, and non-discrimination laws.

18. Limitations Upon Subcontracting and Assignment. Consultant acknowledges that the services which Consultant shall provide under this Agreement are unique, personal services which, except as otherwise provided herein, Consultant shall not assign or sublet to any other party without the prior written approval of City, which approval may be withheld in the City's sole and absolute discretion. In the event that the City, in writing, approves any assignment or subletting of this Agreement or the retention of subcontractors by Consultant, Consultant shall provide to the City upon request copies of each and every subcontract prior to the execution thereof by Consultant and subcontractor. Any attempt by Consultant to assign any or all of its rights under this Agreement without first obtaining the City's prior written consent shall constitute a material default under this Agreement.

The sale, assignment, transfer or other disposition, on a cumulative basis, of twenty-five percent (25%) or more of the ownership interest in Consultant or twenty-five percent (25%) or more the voting control of Consultant (whether Consultant is a corporation, limited liability company, partnership, joint venture or otherwise) shall constitute an assignment for purposes of this Agreement. Further, the involvement of Consultant or its assets in any transaction or series of transactions (by way of merger, sale, acquisition, financing, transfer, leveraged buyout or otherwise), whether or not a formal assignment or hypothecation of this Agreement or Consultant's assets occurs, which reduces Consultant's assets or net worth by twenty-five percent (25%) or more shall also constitute an assignment for purposes of this Agreement.

19. Subcontractors. Consultant shall provide properly skilled professional and technical personnel to perform any approved subcontracting duties. Consultant shall not engage the services of any person or persons now employed by the City without the prior written approval of City, which approval may be withheld in the City's sole and absolute discretion.

20. Integration. This Agreement constitutes the entire agreement between the parties concerning the subject matter hereof and supersedes any previous oral or written agreement; provided, however, that correspondence or documents exchanged between Consultant and City may be used to assist in the interpretation of the exhibits to this Agreement.

21. Amendment. This Agreement may be amended or modified only by a subsequent written amendment executed by both parties.

22. Conflicting Provisions. In the event of a conflict between the terms and conditions of this Agreement and those of any exhibit or attachment hereto, this Agreement proper shall prevail. In the event of a conflict between the terms and conditions of any two or more exhibits or attachments hereto, those prepared by the City shall prevail over those prepared by Consultant.

23. Non-Exclusivity. Notwithstanding any provision herein to the contrary, the services provided by Consultant hereunder shall be non-exclusive, and City reserves the right to employ other contractors in connection with the project.

24. Exhibits. All exhibits hereto are made a part hereof and incorporated herein by reference; provided, however, that any language in Exhibit "A" which does not pertain to the project description, proposal, or scope of services (as applicable) to be provided by Consultant, or any corresponding responsibilities of City, shall be deemed extraneous to, and not a part of, this Agreement.

25. Time of Essence. Time is of the essence of this Agreement.

26. Confidentiality. To the extent permissible under law, Consultant shall keep confidential its obligations hereunder and the information acquired during the performance of the project or services hereunder.

27. Third Parties. Nothing herein shall be interpreted as creating any rights or benefits in

any third parties. For purposes hereof, transferees or assignees as permitted under this Agreement shall not be considered "third parties."

28. Governing Law and Venue. This Agreement shall be construed in accordance with the laws of the State of California without regard to principles of conflicts of law. Venue for any litigation or other action arising hereunder shall reside exclusively in the Superior Court of the County of Los Angeles, Southwest Judicial District.

29. Attorneys' Fees. In the event either party to this Agreement brings any action to enforce or interpret this Agreement, the prevailing party in such action shall be entitled to reasonable attorneys' fees (including expert witness fees) and costs. This provision shall survive the termination of this Agreement.

30. Claims. Any claim by Consultant against City hereunder shall be subject to Government Code §§ 800 *et seq.* The claims presentation provisions of said Act are hereby modified such that the presentation of all claims hereunder to the City shall be waived if not made within six (6) months after accrual of the cause of action.

31. Interpretation. Consultant acknowledges that it has had ample opportunity to seek legal advice with respect to the negotiation of this Agreement. This Agreement shall be interpreted as if drafted by both parties.

32. Warranty. In the event that any product shall be provided to the City as part of this Agreement, Consultant warrants as follows: Consultant possesses good title to the product and the right to transfer the product to City; the product shall be delivered to the City free from any security interest or other lien; the product meets all specifications contained herein; the product shall be free from material defects in materials and workmanship under normal use for a period of one (1) year from the date of delivery; and the product shall be fit for its intended purpose(s). Notwithstanding the foregoing, consumable and maintenance items (such as light bulbs and batteries) shall be warranted for a period of thirty (30) days from the date of delivery. All repairs during the warranty period shall be promptly performed by Consultant, at Consultant's expense, including shipping. Consultant shall not be liable under this warranty for an amount greater than the amount set forth in Exhibit "C" hereto.

33. Severance. Any provision of this Agreement that is found invalid or unenforceable shall be deemed severed, and all remaining provisions of this Agreement shall remain enforceable to the fullest extent permitted by law.

34. Authority. City warrants and represents that upon City Council approval, the Mayor of the City of Redondo Beach is duly authorized to enter into and execute this Agreement on behalf of City. The party signing on behalf of Consultant warrants and represents that he or she is duly authorized to enter into and execute this Agreement on behalf of Consultant, and shall be personally liable to City if he or she is not duly authorized to enter into and execute this Agreement on behalf of Consultant.

35. Waiver. The waiver by the City of any breach of any term or provision of this

Agreement shall not be construed as a waiver of any subsequent breach.

*SIGNATURES FOLLOW ON NEXT PAGE*

IN WITNESS WHEREOF, the parties have executed this Agreement in Redondo Beach, California, as of this 12<sup>th</sup> day of May, 2020.

CITY OF REDONDO BEACH,  
a chartered municipal corporation

PATH,  
a California nonprofit corporation

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William C. Brand, Mayor

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

ATTEST:

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Eleanor Manzano, City Clerk

APPROVED:

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Jill Buchholz, Risk Manager

APPROVED AS TO FORM:

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Michael W. Webb, City Attorney

## EXHIBIT "A"

### PROJECT DESCRIPTION AND/OR SCOPE OF SERVICES

Consultant shall perform the following duties.

#### 1. Staff Hours

- a. Ensure that the Street-Based Intensive Care Manager performs services for at least twelve (12) hours per week. This shall include six (6) dedicated hours at City feeding programs, five (5) hours of street outreach, and one (1) hour of other tasks, including but not limited to, case logging, telephonic coordination, training volunteers, and distributing supplies.
- b. Ensure that the Associate Director of SPA 8 Programs, in collaboration with the Director of SPA 8 Programs, provides up to twelve (12) hours of administrative support per week.
- c. Provide case management hours, system navigation, and other support to the top ten (10) homeless individuals.
- d. Attend monthly meetings with City staff and other homelessness service providers to advance and implement homelessness strategies.

#### 2. Contact with People Experiencing Homelessness

Perform seventy-five (75) unduplicated contacts with individuals experiencing homelessness within the City. Perform unlimited follow-up contacts for services and housing navigation with the original contacts experiencing homelessness in the City.

#### 3. Permanent Housing

House ten (10) of the most visible individuals experiencing homelessness in the City. City staff will identify those individuals at bi-monthly City staff meetings.

#### 4. Interim Housing

Connect a minimum of twenty (20) people experiencing homelessness in the City to interim housing.

#### 5. Community Stakeholder Meetings

Assist the City in convening and facilitating monthly faith-based organization meetings focused on community education and mobilization around issues of homelessness. Assist City in convening and facilitating biannual faith-based organization summits.

#### 6. Retention of Clients Placed in Permanent Housing

Provide ongoing support services to clients housed through this program to ensure that ninety-percent (90%) of the clients retain their housing for at least one year.

#### 7. Coordination with the City and Key Stakeholders

- a. Coordinate with the City Police Department's "Quality of Life" Officer and the designated Beach Cities Health Department's Mental Health Clinicians to assist in contacts with people experiencing homelessness and those in need of mental health and associated social services.

- b. Provide weekly meal program outreach at First United Methodist Church, St. James' Catholic Church, St. Paul's Methodist Church and St. Andrews' Presbyterian Church.
- c. Participate in the City's Homeless Court Diversion Program and appear in court on a monthly basis (no more than eight (8) court appearances per month), on behalf of homeless clients receiving diversionary instructions from the Court. Monitor this collaboratively with City staff and homelessness service providers
- d. Provide monthly statements to Public Safety Officers detailing community mobilization, communications, homeless outreach and contacts.
- e. Participate in and collaborate with the South Bay Coalition and Coordinated Entry.
- f. Coordinate with law enforcement, City staff, elected officials, community members, and homelessness service providers.
- g. Provide a dedicated hotline number to field calls, concerns, and requests from City staff, elected officials, community members, and homelessness service providers as well as from people experiencing homelessness.
- h. Attend meetings, provide updates and trainings upon City's request.

8. **Collaboration with Other Homelessness Service Providers**  
Consultant acknowledges that the services described herein are in addition to any services that the City may receive from funding and coordination with the Harbor Interfaith Coordinated Entry System, the South Bay Council of Governments, or any other agency. Consultant shall also collaborate with these organizations.

9. Perform any duties described in Consultant's attached proposal ("Attachment 1"), which is incorporated herein by reference; provided, that any language in Attachment 1 which does not pertain to the project description, proposal, or scope of services (as applicable) to be provided by Consultant, or any corresponding responsibilities of City, shall be deemed extraneous to, and not a part of, this Agreement.

**ATTACHMENT 1**  
**CONSULTANT'S "PROPOSAL TO ADDRESS HOMELESSNESS IN THE CITY OF**  
**REDONDO BEACH"**

PATH firmly believes that the best way to end homelessness—both in the City and throughout the United States—is to directly connect people living on the streets with permanent, affordable housing linked with critical supportive services. As such, we request \$50,000 to support the implementation of a focused homeless outreach initiative in the City. The proposed effort will include a Director of SPA 8 Programs, an Associate Director of SPA 8 Programs, and a Street-Based Intensive Case Manager who will provide one 12-hour shift per week. The case manager will perform community outreach; provide supportive services; and conduct permanent housing location, placement, and retention activities within the City community. Street-based intensive case management services (ICMS) will be conducted alongside and in close relationship with the City Police Department (RBPD), identifying hot spots and top 10 individuals needing supportive services and housing within the City.

In addition to street-based intensive case management, PATH will also drive community mobilization and will create and help implement a communications strategy to get the City's faith-based community more invested and proactively involved in addressing homelessness. Community mobilization efforts will occur in collaboration with RBPD, community leaders, faith-based groups, service provider groups, and the local coordinated entry system (CES) Service Provider Area (SPA) 8 collaborative.

**Organizational Information**

For 37 years, PATH has worked tirelessly “to end homelessness for individuals, families, and communities.” We have more than 600 staff providing services out of 32 locations in the Counties of Los Angeles, Orange, Sacramento, San Diego, San Jose, and Santa Barbara. Our programs provide a comprehensive continuum of services designed to end all types of homelessness. All services are housing-centric, focusing on connecting program participants with appropriate housing and providing the wrap-around supportive services they need to overcome their individual barriers to long-term housing stability. All of PATH’s programs are centered around the following core approaches:

- **ICMS:** PATH assembles culturally competent teams of MSW- and BA-level staff with EMT/RN training, substance use certifications, and/or lived experience to provide street-based ICMS to our neighbors on the streets. Through consistent engagement, our case managers gradually build trust and develop relationships with clients to establish PATH as a reliable resource. We partner with Los Angeles Housing Services Authority’s (LAHSA) online reporting portal, Ia-hop, which links individuals experiencing homelessness with services in the community.

PATH also works with local institutions such as community and faith groups, operates phone hotlines, and builds our presence in public spaces (e.g., libraries, beaches, parks). Through our exclusive contract with Los Angeles County Metropolitan Transportation Authority (LA Metro) we mobilize eight multidisciplinary teams—

comprising medical and mental health providers, substance use counselors, and formerly homeless advocates—to provide services on all Metro rails, the overnight bus lines, and at Union Station.

- **Personalized Support:** Once clients have entered PATH's programs, case managers work closely with them to assess their needs and develop Individualized Service Plans (ISPs). ISPs identify a client's unique housing and health goals and outline the action steps to achieve them. Case managers help clients connect with services and navigate public and private systems to access critical resources (e.g., eligible benefits, medical homes, and government-issued identification). We follow a Housing First approach, prioritizing permanent housing followed by access to voluntary supportive services such as medical and mental healthcare, substance use services, benefits assistance, and legal aid that promote long-term stability.
- **Housing Navigation:** PATH's housing specialists assess clients' needs to determine the best housing solution for each individual (e.g., supportive housing, rapid re-housing, affordable housing), then helps them access the resources to move into a new home. To provide stability as clients work toward permanent housing, PATH offers 847 interim beds in Los Angeles, operating five sites through our partnership with Los Angeles Mayor Garcetti's "A Bridge Home" initiative. Statewide, we operate 1,100 beds.

PATH is also working to increase access to affordable housing with LeaseUp Los Angeles, a landlord engagement campaign, which LAHSA selected us as the sole entity to develop and operate. Through LeaseUp, PATH conducts outreach and forges new relationships with landlords to provide education and support in renting to our clients. The initiative helps convert available apartments to affordable housing and aims to identify 3,000 units annually. We also provide access to apartments through our housing development arm, PATH Ventures, and through dedicated housing vouchers through Section 8 and our contracts with the VA and Department of Health Services (DHS).

- **Health and Wellness:** PATH addresses our clients' existing healthcare conditions and promotes preventative healthcare through partnerships with the Los Angeles County Department of Health Services (DHS) and other healthcare providers. We work with local hospitals, including the Harbor-UCLA Medical Center, to identify individuals who are experiencing homelessness, provide services, and connect them with medical homes. With significant support from local agencies, such as Care1st Health Plan and the Department of Veterans Affairs (VA) Greater Los Angeles Healthcare System, we have had strong success in serving high utilizers of public health services.

To support these efforts, PATH has contracts with multiple healthcare providers to operate beds for medically fragile individuals and we work to connect these clients with on-site federally qualified health centers, mental healthcare, and substance use counseling.

- **Financial Stability:** PATH's employment specialists work to increase clients' income through employment and benefits in order to strengthen their stability and ensure they can afford necessities such as rent and medicine. We support clients' workforce re-entry through Individual Employment Plans (IEPs); provide job training and linkage services, resume building workshops, and job retention services; assist with benefits enrollment; and offer financial literacy education. We connect clients with hiring fairs and recruit businesses to hire our clients for living wage positions. We also provide resources that help our clients stay employed such as bus tokens, business attire, and personal care services.

### **Proposed Outreach Program**

With the proposed funds, PATH will provide three key services: street-based ICMS in partnership with RBPD, faith-based community engagement and mobilization, and a localized communications strategy to further engage the community and media around homelessness. PATH will provide at least 12 hours/week of street-based ICMS by a trained, professional staff who has significant experience working with chronically homeless individuals in a street or other field-based setting. Additional hours of case management, system navigation, and other support for the top 10 individuals will be provided outside of this designated outreach time. The outreach staff will work under the guidance of PATH's senior director of greater Los Angeles and associate director of SPA 8 programs.

During the designated time, staff will be based out of City Police Station, and they will provide services to people experiencing homelessness in the City using street-based ICMS that integrates evidence-based practices (e.g., motivational interviewing, peer support, and harm reduction), alongside recovery principals, and kinship. Navigators will provide housing-focused support to all clients while utilizing a Critical Time Intervention (CTI) model to help them quickly reintegrate into the local community by developing independent living skills and building support networks and then tapering down services. PATH will also work to convene the City faith-based community around homelessness. Our senior director of greater Los Angeles and associate director of SPA 8 programs will engage stakeholders and facilitate meetings to address homelessness. PATH staff will partner closely with SPA 8 coordinated entry system (CES) leaders, as well as the South Bay Homeless Coalition, community stakeholders and members, and other service providers. The PATH staff dedicated to this program will provide the following services:

- **Convene Meetings with Faith-based Community to Address Homelessness:** Our staff will organize and facilitate faith-based community meetings, law enforcement, service providers, City staff, and other key stakeholders in order to organize and mobilize the community to address homelessness. Additionally, PATH will provide the oversight, training, and direction necessary to incorporate community leaders into local housing and service provider collaborative meetings and will ensure that the outreach, service, and housing placement model used in the City is consistent with accepted best practices, as well as with the approach utilized by neighboring communities.

- **Outreach Hotline:** PATH will provide a centralized contact/referral line for reports regarding people experiencing homelessness or community concerns related to homeless activity within the City. This hotline number will be provided to local stakeholders through one-on-one engagement efforts, faith-based community meetings, and via informational pamphlets/cards that will be distributed by case managers and made available through local businesses and groups.
- **Work closely with the RBPD:** The case manager will be based out of the City Police Station and will primarily be riding along with officers to identify, engage, and provide street-based ICMS to the most visible homeless individuals.
- **Assessment and Engagement.** In partnership with SPA 8 CES leaders, and with the support of the latest homeless count data, the case manager will target known homeless encampments and other “hot spots” in the City. RBPD will identify, engage, and work to permanently house the 10 most visible and vulnerable people experiencing homelessness in the City.

The navigator will also administer the Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT) assessments and utilize the information gathered to triage clients, provide services, and match individuals with housing that fits their needs. All assessment and engagement efforts will be coordinated with SPA 8 CES leads through regular case conference meetings. In the contract year, navigator will assist the 10 most visible people experiencing homelessness in moving into permanent housing.

**EXHIBIT "B"**

**SCHEDULE FOR COMPLETION**

**TERM.** This Agreement shall commence on May 12, 2020 and continue through May 11, 2022, unless otherwise terminated as herein provided.

## EXHIBIT "C"

### COMPENSATION

Provided Consultant is not in default under this Agreement Consultant shall be compensated as provided below.

1. **AMOUNT.** Consultant shall be paid an amount \$50,000 per year during the term of this Agreement. In no event shall the total compensation paid to Consultant exceed \$100,000 during the term of this Agreement.
2. **METHOD OF PAYMENT.** Consultant shall provide invoices to City for approval and payment. Invoices must list services performed, staff, and the hours worked. Invoices must be adequately detailed, based on accurate records, and in a form reasonably satisfactory to City. Consultant may be required to provide back-up material upon request.
3. **SCHEDULE FOR PAYMENT.** City agrees to pay Consultant within thirty (30) days of receipt of monthly invoices; provided, however, that the services are completed to the City's full satisfaction.
4. **NOTICE.** Written notices to City and Consultant shall be given by registered or certified mail, postage prepaid and addressed to or personally served on the following parties.

Consultant: PATH  
340 N. Madison Ave.  
Los Angeles, CA 90004  
Attn: Jennifer Hark-Dietz, Deputy Chief Executive Officer and  
Executive Director  
Ph: (323) 644-2200

City: City of Redondo Beach  
Community Services Department  
1922 Artesia Blvd.  
Redondo Beach, CA 90278  
Attention: John La Rock

All notices, including notices of address changes, provided under this Agreement are deemed received on the third day after mailing if sent by registered or certified mail. Changes in the respective address set forth above may be made from time to time by any party upon written notice to the other party.

## EXHIBIT "D"

### INSURANCE REQUIREMENTS FOR CONSULTANTS

Without limiting Consultant's indemnification obligations under this Agreement, Consultant shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

#### Minimum Scope of Insurance

Coverage shall be at least as broad as:

Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001).

Insurance Services Office form number CA 0001 (Ed. 1/87) covering Automobile Liability, code 1 (any auto).

Workers' Compensation insurance as required by the State of California. Employer's Liability Insurance.

#### Minimum Limits of Insurance

Consultant shall maintain limits no less than:

General Liability: \$1,000 ,000 per occurrence for bodily injury, personal injury and property damage. The general aggregate limit shall apply separately to this project.

Automobile Liability: \$1,000,000 per accident for bodily injury and property damage.

Employer's Liability: \$1,000,000 per accident for bodily injury or disease.

#### Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either: (1) the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its officers, officials, employees and volunteers or (2) the Consultant shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses.

#### Other Insurance Provisions

The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

#### Additional Insured Endorsement:

General Liability: The City, its officers, elected and appointed officials, employees, and volunteers shall be covered as insureds with respect to liability arising out of work performed by or on behalf of the Consultant. General liability coverage can be provided in the form of an endorsement to the Consultant's insurance, or as a separate owner's policy.

**Automobile Liability:** The City, its officers, elected and appointed officials, employees, and volunteers shall be covered as insureds with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the Consultant.

For any claims related to this project, the Consultant's insurance coverage shall be primary insurance as respects the City, its officers, elected and appointed officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled by either party, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.

Each insurance policy shall be endorsed to state that the inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverages afforded shall apply as though separate policies had been issued to each insured.

Each insurance policy shall be in effect prior to awarding the contract and each insurance policy or a successor policy shall be in effect for the duration of the project. The maintenance of proper insurance coverage is a material element of the contract and failure to maintain or renew coverage or to provide evidence of renewal may be treated by the City as a material breach of contract on the Consultant's part.

#### Acceptability of Insurers

Insurance shall be placed with insurers with a current A.M. Best's rating of no less than A:VII and which are authorized to transact insurance business in the State of California by the Department of Insurance.

#### Verification of Coverage

Consultant shall furnish the City with original certificates and amendatory endorsements effecting coverage required by this clause. The endorsements should be on the City authorized forms provided with the contract specifications. Standard ISO forms which shall be subject to City approval and amended to conform to the City's requirements may be acceptable in lieu of City authorized forms. All certificates and endorsements shall be received and approved by the City before the contract is awarded. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements effecting the coverage required by these specifications at any time.

#### Subcontractors

Consultant shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

#### Risk Management

Consultant acknowledges that insurance underwriting standards and practices are subject to change, and the City reserves the right to make changes to these provisions in the reasonable discretion of its Risk Manager.



# Administrative Report

H.5., File #20-0882

Council Action Date: 5/12/2020

**To:** **MAYOR AND CITY COUNCIL**  
**From:** **ROBERT METZGER, FIRE CHIEF**

## **TITLE**

ADOPT BY TITLE ONLY RESOLUTION NO. CC-2005-030, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA ACKNOWLEDGING RECEIPT OF A REPORT MADE BY THE FIRE CHIEF OF THE REDONDO BEACH FIRE DEPARTMENT REGARDING THE INSPECTION OF CERTAIN OCCUPANCIES REQUIRED TO PERFORM ANNUAL INSPECTIONS IN SUCH OCCUPANCIES PURSUANT TO SECTIONS 13146.2 AND 13146.3 OF THE CALIFORNIA HEALTH AND SAFETY CODE.

## **EXECUTIVE SUMMARY**

On September 27, 2018, the Governor of the State of California signed Senate Bill No. 1205. The bill mandates that every city or county fire department, or fire district shall report annually to its administering authority on its compliance with the Health and Safety Code, Sections 13146.2 and 13146.3. The bill states that the report shall occur when the administering authority discusses its annual budget, or at another time determined by the administering authority.

This item is before the Redondo Beach City Council to request approval of Resolution No. CC-2005-030 (Attachment 1) accepting the state mandated annual fire inspection report, in compliance with SB 1205.

## **BACKGROUND**

The California State Fire Marshal mandates that certain types of occupancies shall be inspected annually. These mandated inspections include schools, hotels, motels, lodging houses, and apartment buildings. This requirement is listed in California Health and Safety Code Sections 13146.2 and 13146.3. The purpose of annual fire inspections is to mitigate known hazards, reduce risk to the community, and ensure compliance with the California Fire Code. The Redondo Beach Fire Department performs the mandated inspections, as well as inspections of local businesses as part of the Department's annual fire inspection program.

The Redondo Beach Fire Department completed **99%** of the state mandated annual inspections during calendar year 2019. During calendar year 2018 the Department completed **97%** of the required inspections. The Redondo Beach Fire Department completed approximately **74.5%** of the required annual inspections in 2017. This lower rate of completion reflects inspection performance prior to the implementation of the inspection fee, the addition of the Fire Prevention Officer, and the

use of Streamline software to improve efficiency.

California Health and Safety Code Section 13146.2 mandates that the local fire department or district inspect all apartments, hotels, motels and lodging houses annually. The California Building Code also specifies that condominiums should be considered apartments for building code application. An apartment shall consist of three or more attached units, and excludes all duplex and townhome buildings as defined by code. The Redondo Beach Fire Department inspected **1932 of 1958** apartment/condominium complexes, hotels, motels, and lodging houses during the 2019 calendar year. This is a completion rate of **99%** for 2019.

California Health and Safety Code Section 13146.3 mandates that the local fire department or district inspect all public and private schools once annually. The Redondo Beach Fire Department inspected **32 of 34** school facilities during the 2019 calendar year. This is a completion rate of **94%** for 2019. The two missing facilities were not automatically scheduled in our Streamline software and that issue has since been resolved.

The acceptance of this compliance report and the recommended Resolution fulfill the statutory requirements contained in California Health and Safety Code Sections 13146.2, 13146.3, and 13146.4, as amended by SB 1205.

#### **COORDINATION**

The City Attorney was consulted to draft the SB 1205 compliance resolution.

#### **FISCAL IMPACT**

There is no direct fiscal impact.

#### **APPROVED BY:**

*Joe Hoefgen, City Manager*

#### **ATTACHMENTS**

Resolution SB1205 Compliance

**RESOLUTION NO. CC-2005-030**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA ACKNOWLEDGING RECEIPT OF A REPORT MADE BY THE FIRE CHIEF OF THE REDONDO BEACH FIRE DEPARTMENT REGARDING THE INSPECTION OF CERTAIN OCCUPANCIES REQUIRED TO PERFORM ANNUAL INSPECTIONS IN SUCH OCCUPANCIES PURSUANT TO SECTIONS 13146.2 AND 13146.3 OF THE CALIFORNIA HEALTH AND SAFETY CODE.**

WHEREAS, CALIFORNIA HEALTH & SAFETY CODE SECTION (hereinafter "CA H&S Code") 13146.4 was created pursuant to Senate Bill 1205, chaptered on September 27<sup>th</sup> 2018, and became effective January 1, 2019; and

WHEREAS, CA H&S Code Sections 13146.2 and 13146.3 requires all fire departments, including the Redondo Beach Fire Department, that provide fire protection services to perform annual inspections in every building used as a public or private school, hotel, motel, lodging house and certain residential care facilities for compliance with building standards, as provided; and

WHEREAS, CA H&S Code Section 13146.2 requires all fire departments including the Redondo Beach Fire Department, that provide fire protection services to report annually to its administering authority on its compliance with Sections 13146.2 and 13146.3; and

WHEREAS, the City Council of the City of Redondo Beach intends this resolution to fulfill the requirements of the California Health & Safety Code regarding acknowledgement of the Redondo Beach Fire Department's compliance with CA H&S Code Sections 13146.2 and 13146.3.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDONDO BEACH DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1: The City Council of the City of Redondo Beach, California, expressly acknowledges the measure of compliance of the Redondo Beach Fire Department with Health and Safety Code Sections 13146.2, 13146.3 and 13146.4 in the area encompassed by the City of Redondo Beach as follows:

**A. EDUCATIONAL GROUP E OCCUPANCIES**

Educational Group E occupancies are generally those public and private schools, used by more than six persons at any one time for educational purposes through the 12<sup>th</sup> grade. Within the City of Redondo Beach there lie 34 group E occupancies, buildings, structures and or facilities.

During calendar year 2019, the Redondo Beach Fire Department completed the annual inspection of 32 Group E occupancies, buildings, structures and/or facilities. This is a compliance rate of 94% for this reporting period.

**B. RESIDENTIAL GROUP R OCCUPANCIES:**

Residential Group R occupancies, for the purposes of this resolution are generally those occupancies containing sleeping units including hotels, motels, apartments (3 or more units) as well as other residential occupancies (including residential care facilities). These residential care facilities have a number of sub-classifications, and they may contain residents or clients that have a range of needs, including those related to custodial care, mobility impairments, cognitive disabilities etc. These residents may be non-ambulatory or bedridden. Within the City of Redondo Beach there are 1958 Group R occupancies.

During the calendar year of 2019, the Redondo Beach Fire Department completed the annual inspection of 1932 group R occupancies, buildings, structures and or facilities. This is a compliance rate of 98.6% for this reporting period.

SECTION 2: The City Clerk shall certify to the passage and adoption of this resolution and shall enter the same in the Book of Original Resolutions.

PASSED, APPROVED AND ADOPTED this 12th day of May, 2020.

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William C. Brand, Mayor

APPROVED AS TO FORM:

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Michael W. Webb, City Attorney

ATTEST:

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Eleanor Manzano, CMC, City Clerk

STATE OF CALIFORNIA )  
COUNTY OF LOS ANGELES ) ss  
CITY OF REDONDO BEACH )

I, Eleanor Manzano, City Clerk of the City of Redondo Beach, California, do hereby certify that Resolution No. CC-2005-030 was passed and adopted by the City Council of the City of Redondo Beach, California, at a regular meeting of said City Council held on the 12th day of May, 2020, and there after signed and approved by the Mayor and attested by the City Clerk, and that said resolution was adopted by the following vote:

**AYES:**

## NOES:

## ABSENT:

### ABSTAIN:

Eleanor Manzano, CMC  
City Clerk



# Administrative Report

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J.1., File #20-0908

**Council Action Date:** 5/12/2020

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## **TITLE**

*For eComments and Emails Received from the Public*



# Administrative Report

N.1., File #20-0913

**Council Action Date:** 5/12/2020

**To:** **MAYOR AND CITY COUNCIL**  
**From:** **STEVEN DIELS, CITY TREASURER**

**TITLE**

DISCUSSION AND POSSIBLE ACTION TO RECEIVE AND FILE CITY TREASURER'S THIRD QUARTER FISCAL YEAR 2019-20 REPORT

**EXECUTIVE SUMMARY**

Please see attached PDF for the full version of the Administrative Report

**ATTACHMENTS**

Qtr 3 FY 19-20 Administrative Report PDF

Exhibit A - FTN Financial Main Street Advisors March 2020 Quarterly Investment Report

Exhibit B - RB Affiliate Trade Tracker



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# Administrative Report

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MAYOR AND CITY COUNCIL Date: 05/12/2020

**To:** **MAYOR AND CITY COUNCIL**

**From:** **STEVEN DIELS, CITY TREASURER**

**Subject:** **CITY TREASURER'S THIRD QUARTER 2019-20 REPORT**

## **RECOMMENDATION**

Receive and file the City Treasurer's Quarter 3 Fiscal Year 2019-2020 report.

## **EXECUTIVE SUMMARY**

This City Treasurer's report for the third quarter of fiscal year 2019-2020, details the composition of the investment portfolio and investment transactions occurring during the period of January through March of 2020. FTN Financial Main Street Advisors serves as investment advisor to the City Treasurer. The FTN Financial Main Street Advisor's report with this package includes a comprehensive analysis of the City's investment portfolio and investment market trends.

Notable sections of this report include:

- Treasurer's Portfolio Summary
- Investment Reporting Guidelines
- Investment Report by FTN Main Street
  - Portfolio Summary
  - Investment Policy Compliance Report
  - Investment Activity Report
  - Economic and Market Update

## **City Treasurer's Portfolio Summary**

The market value of the City's general investment portfolio changed to \$93MM from \$88MM at the end of the prior quarter. This change in the investment portfolio resulted from anticipated fluctuations within the normal cash flow trends of both general operations and capital improvement program revenue and spending.

Investment portfolio liquidity is 30.3% of the portfolio having maturities of one year or less. The Bank of America General Fund Checking Account ending balance was \$5,306,333. It earned a rate of 1.45%, formerly 0.25%, to offset the expenses of banking support services.

### **QOQ Comparison of Investment Portfolio Positions**

Portfolio positions at the end of each quarter are listed by investment type, dollar amount, and percentage mix of the overall general investment portfolio:

#### **Composition of Portfolio 2014-Present**

#### **Market Value Comparison of Investment Portfolio Positions**

Market Value Comparison of Investment Portfolio Positions F.Y. 2019-2020							
	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter
Investment Type		%		%		%	%
Cash in Banks & Money Markets	\$8,004,405	*	\$10,421,483	*	\$5,306,333	*	
Local Agency Investment Fund	\$7,000,000	8.3%	\$17,052,131	19.7%	\$14,000,000	15.40%	
Federal Agency Issues	\$41,455,587	49.1%	\$35,460,741	40.9%	\$40,606,033	44.70%	
Commercial Paper							
Corporate Medium Term Notes	\$24,837,904	29.4%	\$22,851,300	26.4%	\$22,865,644	25.20%	
Bank Certificates of Deposit	\$3,223,020	3.8%	\$3,222,544	3.7%	\$3,222,661	3.60%	
Treasuries	\$7,994,458	9.5%	\$8,041,480	9.3%	\$10,073,719	11.10%	
Total: Investment Portfolio	\$84,510,969	100.0%	\$86,628,195	100.0%	\$90,768,058	100.00%	
Weighted Average Maturity (Yrs)	2.1		1.89		2.02		
Portfolio Effective Rate of Return (YTD)	2.23%		2.27%		2.26%		
L.A.I.F. Yield	2.28%		2.04%		1.79%		
Yield on Benchmark	2.06%		2.08%		2.06%		
Interest earned YTD	\$502,505.00		\$973,145		\$1,483,028		
General Fund Contribution (44%)	\$221,102		\$428,184		\$652,532		

## FY 2018-2019

Market Value Comparison of Investment Portfolio Positions F.Y. 2018-2019							
	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter
Investment Type		%		%		%	%
Cash in Banks & Money Markets	\$8,761,921	*	\$6,939,956	*	\$5,394,950	*	\$ 9,062,598
Local Agency Investment Fund	\$1,000,000	1.3%	\$16,000,000	18.5%	\$6,000,000	6.60%	\$ 10,000,000
Federal Agency Issues	\$46,940,821	59.7%	\$44,893,166	51.9%	\$44,394,491	49.20%	\$ 44,448,469
Commercial Paper					\$3,973,074	4.30%	\$ 3,998,729
Corporate Medium Term Notes	\$12,951,519	16.5%	\$11,958,712	13.8%	\$22,801,156	24.90%	\$ 26,821,710
Bank Certificates of Deposit	\$1,735,760	2.2%	\$1,735,790	2.0%	\$1,735,820	1.90%	\$ 3,222,931
Treasuries	\$15,938,992	20.3%	\$11,956,768	13.8%	\$11,973,607	13.10%	\$ 11,990,633
Total: Investment Portfolio	\$78,567,092	100.0%	\$86,544,436	100.0%	\$91,418,148	100.00%	\$100,482,471
Weighted Average Maturity (Yrs)	1.73		1.51		1.95		1.81
Portfolio Effective Rate of Return (YTD)	1.70%		1.77%		1.92%		2.01%
L.A.I.F. Yield	1.94%		2.29%		2.39%		2.43%
Yield on Benchmark	1.68%		1.59%		1.68%		1.76%
Interest earned YTD	\$357,684.00		\$726,249		\$1,215,976		\$1,765,752
General Fund Contribution (66%)	\$236,071		\$479,324		\$802,544.16		\$1,165,396

## FY 2017-2018

Market Value Comparison of Investment Portfolio Positions F.Y. 2017-2018							
	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter
Investment Type		%		%		%	%
General Fund Balance	\$10,347,480	*	\$7,888,671	*	\$3,989,868	*	\$6,704,241
Local Agency Investment Fund	\$9,000,000	11.10%	\$12,000,000	14.20%	\$6,000,000	6.8%	\$7,000,000
Federal Agency Issues	\$45,075,755	55.60%	\$43,050,066	51.00%	\$46,967,521	53.2%	\$44,960,588
Corporate Medium Term Notes	\$11,997,977	14.80%	\$12,970,428	15.40%	\$14,939,410	16.9%	\$14,945,085
Commercial Paper	\$0	0.00%	\$2,973,350	3.50%	\$5,972,492	6.8%	\$8,989,354
Bank Certificates of Deposit	\$2,981,639	3.70%	\$3,477,669	4.10%	\$2,479,699	2.8%	\$1,735,729
Treasuries	\$11,990,296	14.80%	\$9,992,260	11.80%	\$11,983,712	13.6%	\$15,920,916
Total: Investment Portfolio	\$81,045,667	100.00%	\$84,463,773	100.00%	\$88,342,834	100%	\$93,551,673
Weighted Average Maturity (Yrs)	1.73		1.73		1.72		1.45
Portfolio Effective Rate of Return (YTD)	1.34%		1.33%		1.41%		1.47%
L.A.I.F. Yield	1.07%		1.23%		1.52%		1.85%
Yield on Two Year C.M.T Benchmark	1.19%		1.27%		1.37%		1.49%
Interest earned YTD	\$290,237.00		\$567,247.15		\$904,997.70		\$1,278,235
General Fund Contribution (66%)	\$191,556		\$374,383		\$597,298.48		\$843,635

F.Y. 2016-2017

Market Value Comparison of Investment Portfolio Positions F.Y. 2016-2017							
	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter
Investment Type		%		%		%	%
Cash in Banks & Money Markets	\$5,445,468	5.9%	\$7,101,633	*	\$6,050,077	*	\$ 4,513,152
Local Agency Investment Fund	\$7,500,000	8.2%	\$15,000,000	17.17%	\$20,000,000	22.51%	\$ 20,000,000
Federal Agency Issues	\$49,133,855	53.7%	\$43,115,977	49.35%	\$45,099,628	50.80%	\$ 51,088,798
Corporate Medium Term Notes	\$15,019,110	16.4%	\$15,013,261	17.19%	\$14,009,196	15.80%	\$ 12,000,963
Bank Certificates of Deposit	\$4,471,907	4.9%	\$4,224,000	4.84%	\$3,728,000	4.20%	\$ 3,232,000
Treasuries	\$10,005,846	10.9%	\$10,006,306	11.45%	\$6,006,951	6.80%	\$ 11,988,938
Total: Investment Portfolio	\$91,576,186	100.0%	\$87,359,544	100.00%	\$88,843,775	100.00%	\$ 98,310,699
Weighted Average Maturity (Yrs)	1.47		1.34		1.51		1.77
Portfolio Effective Rate of Return (Y)	0.89%		0.95%		0.97%		1.14%
L.A.I.F. Yield	0.63%		0.71%		0.79%		0.98%
Yield on Two Year C.M.T Benchmark	0.76%		0.85%		0.94%		1.09%
Interest earned YTD	\$224,373.80		\$415,798		\$679,449		\$957,637
General Fund Contribution (66%)	\$148,087		\$274,427		\$448,436.34		\$632,040

F.Y. 2015-2016

Market Value Comparison of Investment Portfolio Positions F.Y. 2015-2016							
	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter
Investment Type		%		%		%	%
Cash in Banks & Money Markets	\$11,721,745	13.8%	\$11,174,661	13.1%	\$6,496,183	7.4%	\$5,488,047
Local Agency Investment Fund	\$9,000,000	10.6%	\$13,500,000	15.8%	\$10,000,000	11.3%	\$14,000,000
Federal Agency Issues	\$37,066,350	43.7%	\$34,862,930	40.8%	\$45,074,430	51.1%	\$49,152,723
Corporate Medium Term Notes	\$18,140,630	21.4%	\$17,050,700	19.9%	\$16,127,360	18.3%	\$15,028,238
Bank Certificates of Deposit	\$4,968,744	5.9%	\$4,955,583	5.8%	\$4,489,169	5.1%	\$4,471,877
Treasuries	\$3,991,940	4.7%	\$3,966,880	4.6%	\$5,997,140	6.8%	\$10,005,388
Total: Investment Portfolio	\$84,889,409	100.0%	\$85,510,754	100.0%	\$88,184,282	100%	\$98,146,273
Weighted Average Maturity (Yrs)	1.6		1.33		1.61		1.56
Portfolio Effective Rate of Return (Y)	0.89%		0.90%		0.90%		0.91%
L.A.I.F. Yield	0.34%		0.38%		0.47%		0.55%
Yield on Two Year C.M.T Benchmark	0.63%		0.69%		0.73%		0.78%
Interest earned YTD	\$197,265		\$383,756		\$79,186		\$805,155
General Fund Contribution (66%)	\$130,195		\$253,279		\$382,263		\$531,402

F.Y. 2014-2015

Market Value Comparison of Investment Portfolio Positions F.Y. 2014-2015							
	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter
Investment Type		%		%		%	%
Cash in Banks & Money Markets	\$11,402,908.00	14.7%	\$9,193,255	10.6%	\$10,495,738	12.8%	\$11,338,575 12.1%
Local Agency Investment Fund	\$17,000,000.00	21.9%	\$25,000,000	28.8%	\$14,000,000	17.1%	\$16,500,000 17.7%
Federal Agency Issues	\$26,990,004.00	34.7%	\$28,982,315	33.3%	\$31,971,151	39.0%	\$40,002,862 42.9%
Corporate Medium Term Notes	\$16,577,286.00	21.3%	\$16,566,109	19.1%	\$17,056,815	20.8%	\$16,047,393 17.2%
Bank Certificates of Deposit	\$4,725,663.00	6.1%	\$5,221,694	6.0%	\$5,469,724	6.7%	\$5,469,755 5.9%
Treasuries	\$994,072.00	1.3%	\$1,980,193	2.3%	\$2,972,128	3.6%	\$3,970,992 4.3%
Total: Investment Portfolio	\$77,689,933.00	100.0%	\$86,943,566	100.0%	\$81,965,556	100.0%	\$93,329,577 100.0%
Weighted Average Maturity (Yrs)	1.64		1.53		1.59		1.53
Portfolio Effective Rate of Return	0.857%		0.830%		0.850%		0.860%
L.A.I.F. Yield	0.25%		0.263%		0.267%		0.290%
Yield on Two Year C.M.T Benchmark	0.57%		0.47%		0.52%		0.57%
Interest earned YTD	\$180,781.21		\$331,781.00		\$465,822.56		\$706,765.00
General Fund Contribution (66%)	\$119,315.60		\$218,975.00		\$307,442.89		\$466,464.90

## Comparison of Total Cash and Investments

2013-Present

	Investments	General Fund	Subtotal	Other Cash	Total
2019-2020	\$ MM	\$ MM	\$ MM	\$ MM	\$ MM
Q1	84.51	8.00	92.51	5.86	98.37
Q2	86.63	10.42	97.05	6.64	103.69
Q3	90.77	5.31	96.08	12.94	109.02
2018-2019	\$ MM	\$ MM	\$ MM	\$ MM	\$ MM
Q1	78.57	8.76	87.33	5.95	93.28
Q2	86.54	6.94	93.48	5.93	99.41
Q3	91.42	5.39	96.81	6.73	103.54
Q4	100.48	9.06	109.54	4.95	114.49
2017-2018	\$ MM	\$ MM	\$ MM	\$ MM	\$ MM
Q1	81.05	10.35	91.4	5.87	*97.27
Q2	84.46	7.88	92.34	6.33	98.67
Q3	88.34	3.99	92.33	6.7	99.03
Q4	93.55	6.7	100.25	5.87	106.12
2016-2017	\$ MM	\$ MM	\$ MM	\$ MM	\$ MM
Q1	86.13	5.45	91.58	5.8	97.38
Q2	87.36	7.1	94.46	6.42	100.88
Q3	88.73	6.05	94.78	6.05	100.83
Q4	98.23	4.51	102.74	4.04	106.78
2015-16	\$ MM	\$ MM	\$ MM	\$ MM	\$ MM
Q1	73.17	11.72	84.89		84.89
Q2	74.34	11.17	85.51		85.51
Q3	81.68	6.5	88.18		88.18
Q4	92.66	5.49	98.15	5.67	103.82
2014-15	\$ MM	\$ MM	\$ MM	\$ MM	\$ MM
Q1	66.29	11.4	77.69		77.69
Q2	77.75	9.19	86.94		86.94
Q3	71.47	10.5	81.97		81.97
Q4	81.99	11.34	93.33		93.33

**Yields:** The book yield of the portfolio is 2.19%. The effective rate of return for the fiscal year to date is 2.26%. The book yield is a snapshot on a specific day whereas the effective rate of return is annualized return generated for the period.

**Investment Portfolio Performance vs. Benchmark:** At the end of the quarter, the yield on the City's general investment portfolio was 2.26%. This yield provided a 20 basis point advantage to the yield provided by the investment portfolio benchmark, U.S. Treasury Note 0-5 year index (30 month moving average), which yielded 2.06%. The 30 month moving average is used to identify trend direction and determine support and resistance levels.

**Mark to Market:** The City Treasurer compares market values of the portfolio holdings to their original cost. At the close of the quarter, the net asset value is \$1.027. That means the Market Value is slightly above the cost of investments. The difference between the book value (cost) of investments at \$90,768,058 and the current market value at \$93,201,929 is \$2,433,871.

**Cash in Banks:**

	As of 3/31/2020
General Fund	\$5,306,333
Workmen's Compensation Fund	\$1,111,224.30
Successor Agency of RDA	\$1,126,310.56
Successor Agency of RDA	\$47,274.66
Trust Account	\$7,364.40
Housing Authority BLKPNDG	\$1,337,558.07
Financing Authority	\$1,952,137.60
Parking Authority	\$953.72
Measure R Local Return	\$1,863,279.16
Housing Authority	\$108,695.22
City of Redondo Beach - FSA	\$81,285.98
<b>Total</b>	<b>\$12,942,416.67</b>

**All Agency, Authority and Miscellaneous Funds in Banks**

**Bank Account Descriptions**

**General Fund - 201**

Into the City's general checking account are deposited most of the City's revenue, including General Fund taxes, grant revenue (with the exception of that for the Housing Authority), Harbor Enterprise rental income, and sewer fees. From the general

checking account are automatic transfers to the payroll and warrant accounts (as payments clear the bank) and purchases of investments.

#### Workmen's Compensation Fund - 210

A Bank of America checking account has been established for the payment of workers' compensation claims. The City's third party administrator, AdminSure, writes the checks from this account on the City's behalf. Monthly, the City replenishes the account with a City Council approved accounts payable check.

#### Successor Agency of RDA - 213 / Successor Agency of RDA - 694

The Successor Agency to the former Redevelopment Agency maintains both a Bank of America checking account (with a larger balance) and a Bank of America interest checking account (with a smaller balance). A few years ago, the bank changed the accounts to this structure from a checking account and a savings account. The checking account activity reflects biannual deposits of Redevelopment Property Tax Trust Fund (RPTTF) revenue as a result of the Recognized Obligation Payment Schedule (ROPS) process whereby the City reports to the Department of Finance the amount of funding necessary to make its Redevelopment Agency debt service payments (together with the applicable administrative costs). Those debt service payments are then made from this checking account, and the administrative cost reimbursement is transferred to the City's general checking account. The activity in the interest checking account is currently only deposits of interest earned.

#### Trust Account - 212

The Police Department deposits bail money into this checking account and then transfers these funds to the courts by way of checks. The balance of the account has been \$7,364.40 for several years, but it could be higher at the end of the month/quarter if a check is outstanding at the time.

#### Housing Authority – 207/Housing Authority – 023

The Housing Authority maintains both a checking account and a government money market savings account. Into the checking account are deposited grant funds from HUD for operation of the Fair Housing and Section 8 housing programs. Payments to landlords are then made monthly from this account, and periodically a check is written to the City as reimbursement for administrative costs paid by the City on the Housing Authority's behalf. The activity in the government money market savings account is currently only deposits of interest earned.

#### Financing Authority -168

The Community Financing Authority (CFA), a joint powers authority of the City and the Parking Authority, was formed January 31, 2012 when the Kincaid's Restaurant lease was transferred from the Public Financing Authority (PFA), a joint powers authority of the City and the Redevelopment Agency, upon the Redevelopment Agency's elimination by the State. The Financing Authority checking account is used for the lease-related transactions, including rental income, loan payments, sewer user fees, and possessory interest property tax payments.

### Parking Authority - 675

The Parking Authority was established on March 3, 1969, pursuant to the provisions of the Streets and Highway Code of the State of California. Its primary purpose has been to provide public off-street parking within the City. The Parking Authority is currently inactive with a little more than \$5,000 remaining in a Bank of America interest checking account and a little less than \$5,000 remaining in a LAIF account from its previous activities.

### Measure R Local Return - 874

Measure R monies come from a 2008 voter-approved ½ cent sales tax levied within Los Angeles County for public transportation purposes. Per a Los Angeles County Metropolitan Transportation Authority (LACMTA) audit recommendation, Measure R monies are to be maintained in a separate bank account. Because expenditures from the Measure R Fund (primarily for capital improvement projects) are paid through the City's accounts payable system and "General Fund" bank account, this separate Measure R Local Return interest checking account is funded by periodic transfers from the "General Fund" bank account instead of Measure R monies deposited directly to the account.

### City of Redondo Beach – FSA - 825

The City contracts with Sterling to offer its employees Flexible Spending Accounts (FSAs) which allow the employees to set aside, before taxes, a portion of their yearly income to pay for qualified medical and/or dependent care expenses. These funds withheld from the employees' paychecks are transferred to this separate checking account each pay period. The medical and dependent care expenses are then paid by Sterling from this account.

### LAIF Balances:

#### CITY OF REDONDO BEACH LAIF ACCOUNTS

March-20

ACCOUNT NAMES	
GENERAL ACCOUNT	\$ 14,000,000
SUCCESSOR AGENCY FOR RDA	\$ 1,832,057.74
PUBLIC FINANCING AUTHORITY	\$ 174,813.33
PARKING AUTHORITY	\$ 5,074.77
Total:	\$16,011,945.84

Bond Account Balances:

ACCOUNT #	ACCOUNT DESCRIPTION	ENDING BALANCE AS OF 3/31/20
222936000	REDONDOBEACH COMMUNITY FINANCING AUTHORITY LEASE REVENUE REFUNDING BONDS SERIES 2019A	\$418,868.75
222936004	REDONDOBEACH COMMUNITY FINANCING AUTHORITY LEASE REVENUE REFUNDING BONDS SERIES 2019A	\$902,365.84

Trading Activity

During the quarter, the City purchased six securities. Also, three securities were redeemed.

**Fiscal Impact**

Interest earned year to date is \$1,483,028 for the entire portfolio. The General Fund contribution rate of our investment portfolio is approximately 44% of the total interest earned thus contributing approximately \$652,532 to the general fund through investment activity. Budgeted contribution of interest to the general fund for the entire fiscal year is \$825,000.

**Investment Reporting Guidelines**

Please note the following guidelines from the Government Finance Officers Association *Financial Management Checklists for Elected Officials*.

Always remember whose money it is (it's the community's, not yours)—and act accordingly in a responsible stewardship capacity.

The generally accepted objectives in managing public funds, in priority order, are:

- Safety
- Liquidity
- Yield

An investment manager's objective is to earn a reasonable rate of return on the city's investments, while preserving capital in the overall portfolio. It should *never* be an investment manager's goal to earn *maximum* returns on the city's portfolio as this would expose the city to an unacceptable level of risk. Failures in public investing occur when either:

- Policies were not clear.
- Policies were inappropriate.
- Policies were not followed.
- Oversight was inadequate.

**Questions to Ask:**

- Do you review the investment policy?
- Do you understand the city's investment program?
- Do you receive and review periodic investment reports?
- Are they clear, concise? Are they readable? Do you fully understand them? (If you can't, this is more likely to be because they've been presented poorly, and may in fact reflect problems, than any "technical" problems with your ability to understand them because it's too "complex." First, it's the job of your staff to make them readable and understandable; and secondly, if the city's portfolio is genuinely that complex, perhaps it shouldn't be.)
- Are there lots of investments and transactions? Why? Most cities do not have portfolios that justify "active" management with lots of sales, purchases and trades.
- Are your investments diversified? Or have you placed "all of your eggs in one basket?"
- What ongoing oversight is there? By whom?

Submitted by:  
Steven Diels, City Treasurer

Attachments:

- Exhibit A - FTN Financial Main Street Advisors March 2020 Quarterly Investment Report
- Exhibit B – RB Affiliate Trade Tracker



## Client Management Team

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### **Christine Wilson**

Operations Analyst  
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### **Ruth Phillips**

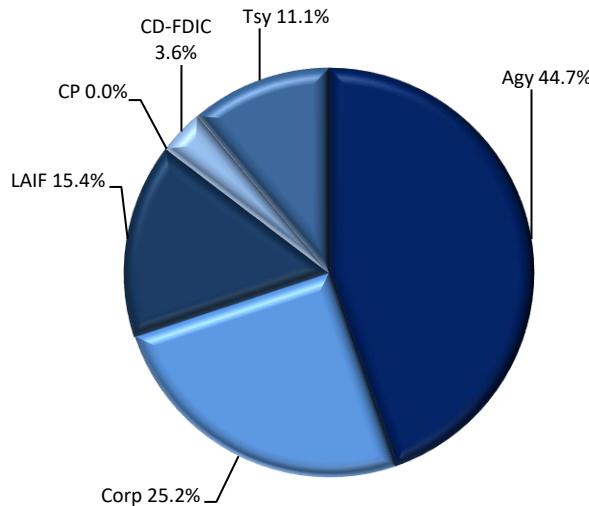
Financial Analyst  
702-575-6600  
ruth.phillips@fhnmaintstreet.com

# Quarterly Investment Report

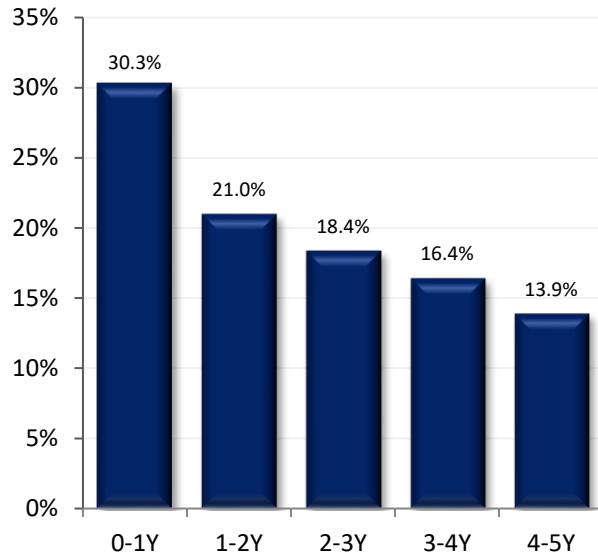
## City of Redondo Beach

### March 2020

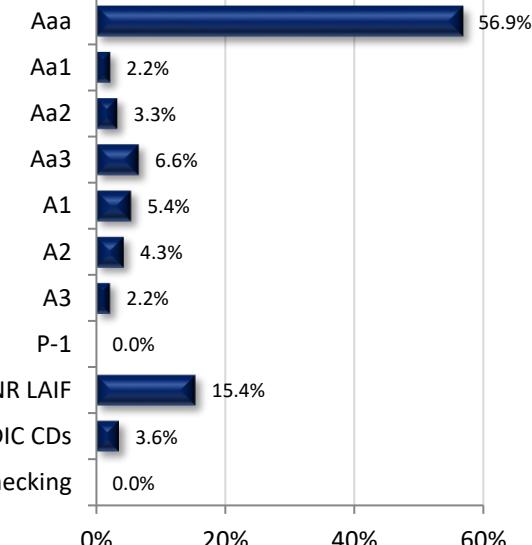
## SECTOR ALLOCATION



## MATURITY DISTRIBUTION



## CREDIT QUALITY (MOODY'S)



Per Book Value

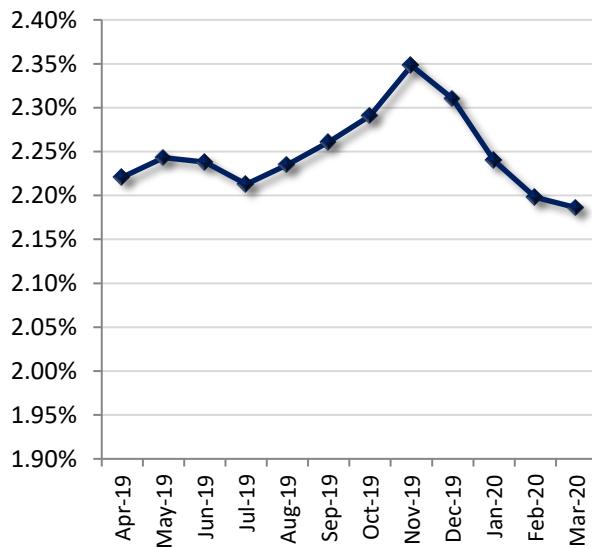
## ACCOUNT SUMMARY

3/31/20 12/31/19

	3/31/20	12/31/19
Market Value	\$93,201,929	\$87,832,786
Book Value*	\$90,768,058	\$86,628,195
Variance	\$2,433,871	\$1,204,591
Par Value	\$90,724,000	\$86,776,131
Net Asset Value	\$102.681	\$101.391
Book Yield	2.19%	2.31%
Years to Maturity	2.02	1.89
Effective Duration	1.96	1.74

\*Book Value is at Amortized Cost

## MONTH-END PORTFOLIO BOOK YIELD



NR: Not Rated

## TOP ISSUERS

Issuer	% Portfolio
FFCB	19.3%
LAIF	15.4%
U.S. Treasury	11.1%
FNMA	9.9%
FHLB	9.0%
FHLMC	6.6%
Wells Fargo Bank	2.2%
CME Group	2.2%
Blackrock	2.2%
US Bank	2.2%
Citibank	2.2%
Apple	2.2%
Phillip Morris	2.2%
Honda	2.2%
IBM	2.1%

Per Book Value

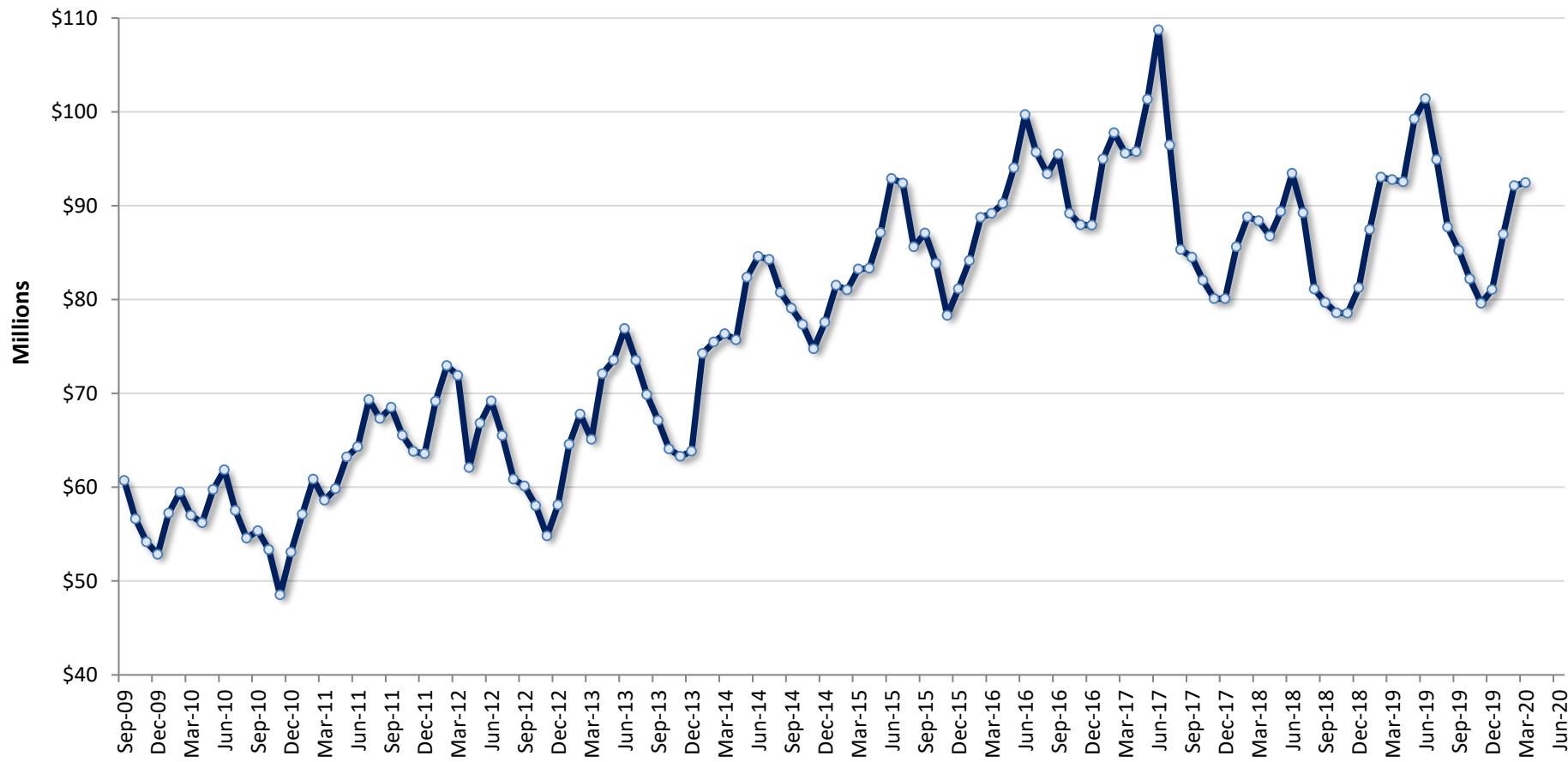
Item / Sector	Parameters	In Compliance
Weighted Average Maturity	Weighted Average Maturity (WAM) no greater than 2.5 years.	Yes: 2.02 Yrs
Liquidity: Less than 1 Year	At least 25% of the portfolio must have maturities of 1 year or less.	Yes: 30.3%
Liquidity: Less than 3 Years	At least 50% of the portfolio must have maturities of 3 years or less.	Yes: 69.7%
U.S. Treasuries	No limit, maximum maturity 5 years.	Yes: 11.1%
U.S. Federal Agencies	No limit, 40% issuer limit, maximum maturity 5 years.	Yes: 44.7%
Bankers' Acceptances	Sector limit 40%, issuer limit 5%, maximum maturity 180 days, A-1/P-1 by two.	Yes: 0.0%
Time Deposits	No sector limit, collateralized according to State Code.	Yes: 0.0%
Local Agency Investment Fund	No more than \$65 million.	Yes: \$14 Mil
Negotiable Certificates of Deposit	Sector limit 30%, issuer limit no greater than FDIC insured limit (currently \$250,000), max maturity 5 years, Issued by national/state charter banks or savings and loan associations.	Yes: 3.6%
Commercial Paper	25% limit, 5% per issuer, maximum maturity 270 days, A-1 (S&P)/P-1 (Moody's), issued by a domestic corporation w/ at least \$500 million of assets and A- (S&P)/A3 (Moody's) long term debt.	Yes: 0.0%
Corporate Medium Term Notes	Sector limit 30%, issuer limit 5%, max maturity 5 years, rated A (S&P/Fitch)/A2 (Moody's) by one, issued by domestic corporation/depositories.	Yes: 25.2%
Money Market Funds	Sector limit 15%, Issuer limit 10%, rated AAA by two of the three rating services.	Yes: 0.0%
CD Placement Service	Sector limit 30% (combined w/ negotiable CDs).	Yes: 0.0%
Collateralized Bank Deposits	No sector limit, collateralized according to State Code.	Yes: 0.0%
Supranationals	Sector limit 15%, Issuer limit 5% (IBRD, IFC, and IADB), Max maturity 5 years, AA or better by at least 1 of 3 rating agencies.	Yes: 0.0%
CalTRUST	30% limit, authorized if City Council first executes a JPA agreement.	Yes: 0.0%

Securities' market values are derived from the Entity's custodian.

Portfolio Metrics	3/31/2020	12/31/2020	Change
Market Value	\$93,201,929	\$87,832,786	
Book Value	\$90,768,058	\$86,628,195	
Par Value	\$90,724,000	\$86,776,131	
Net Asset Value	\$1.027	\$1.014	\$0.013
Yield to Maturity	2.19%	2.31%	-0.12%
2Yr Treasury Note Yield	0.25%	1.57%	-1.32%
LAIF Yield (monthly avg)*	1.79%	2.04%	-0.25%
Average Years to Maturity	2.02	1.89	0.13
Effective Duration	1.96	1.74	0.22

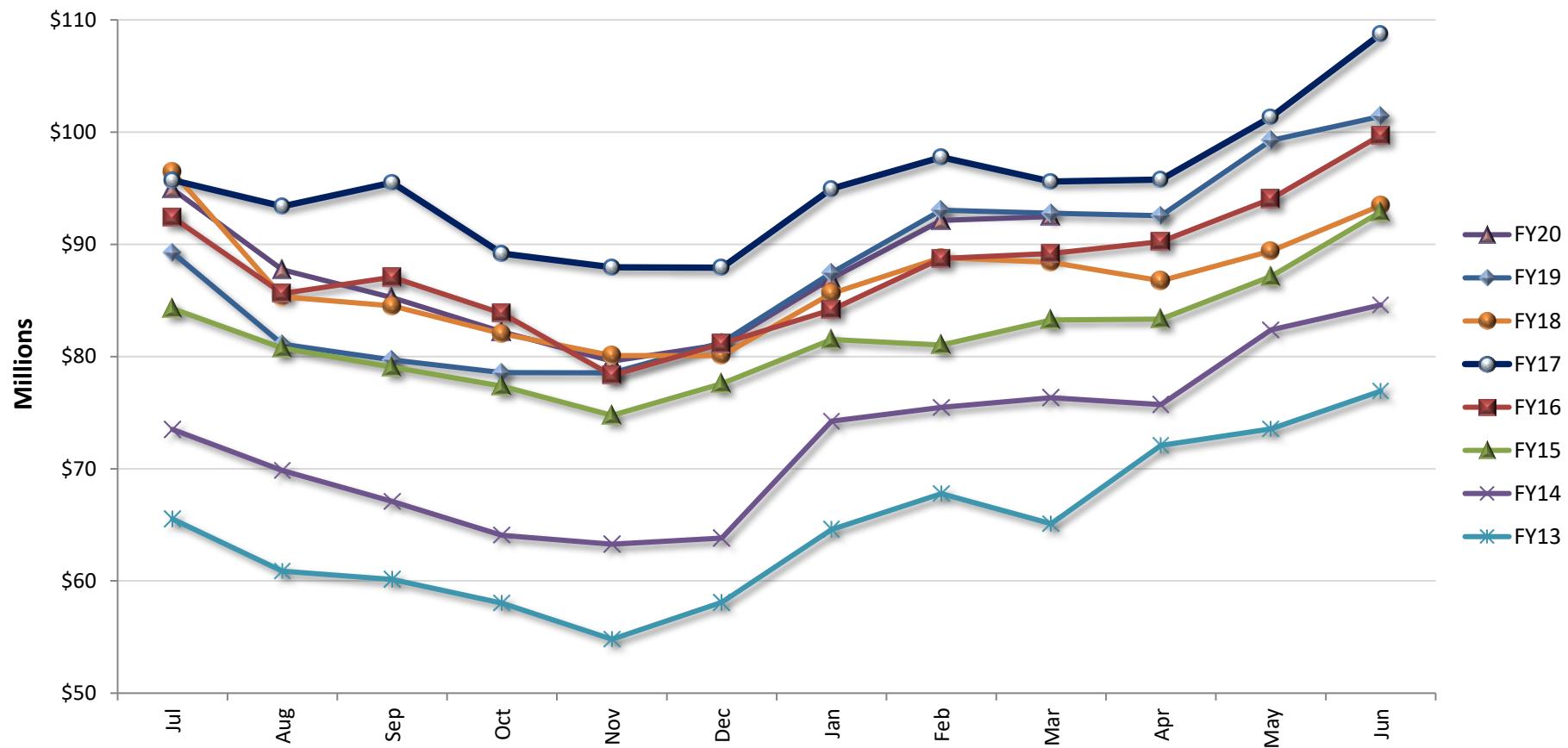
\*LAIF rate is estimated for current month/quarter end

Sectors (Book Value)	3/31/2020	12/31/2020	Change
Federal Agency	\$40,606,033	\$35,460,741	\$5,145,292
LAIF	\$14,000,000	\$17,052,131	-\$3,052,131
Corporate	\$22,865,644	\$22,851,300	\$14,345
Commercial Paper	\$0	\$0	\$0
Certificates of Deposit	\$3,222,661	\$3,222,544	\$118
U.S. Treasury	\$10,073,719	\$8,041,480	\$2,032,239
Total	\$90,768,058	\$86,628,195	\$4,139,862



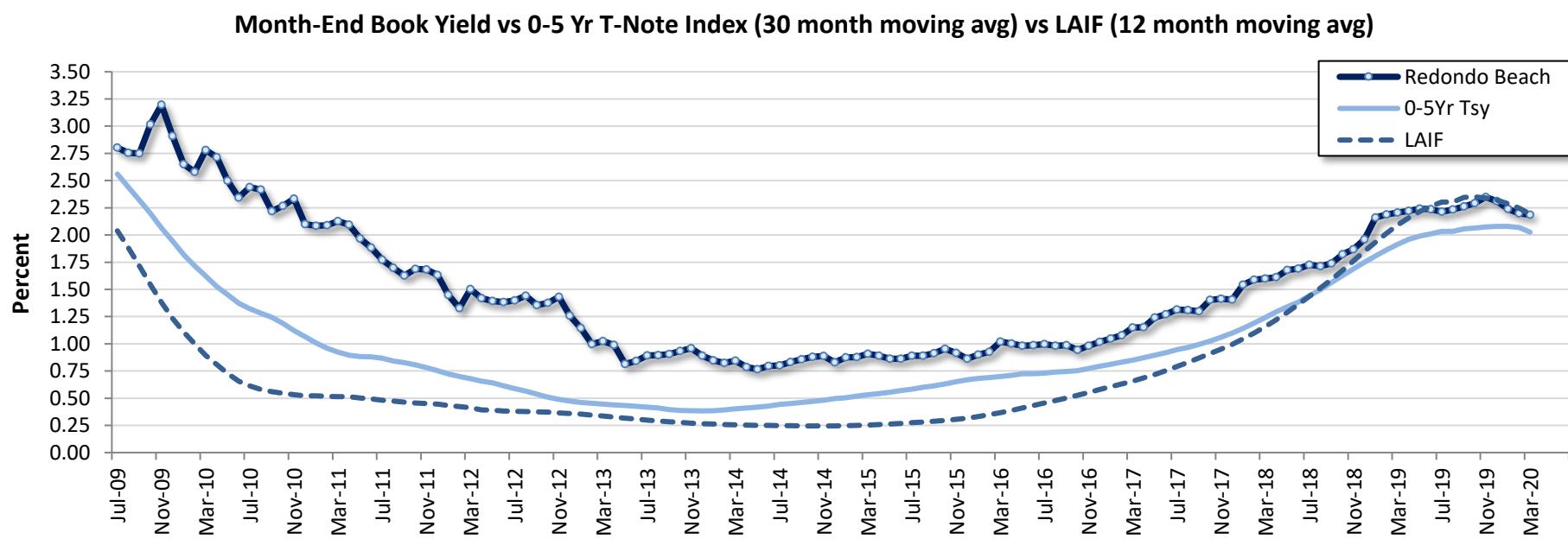
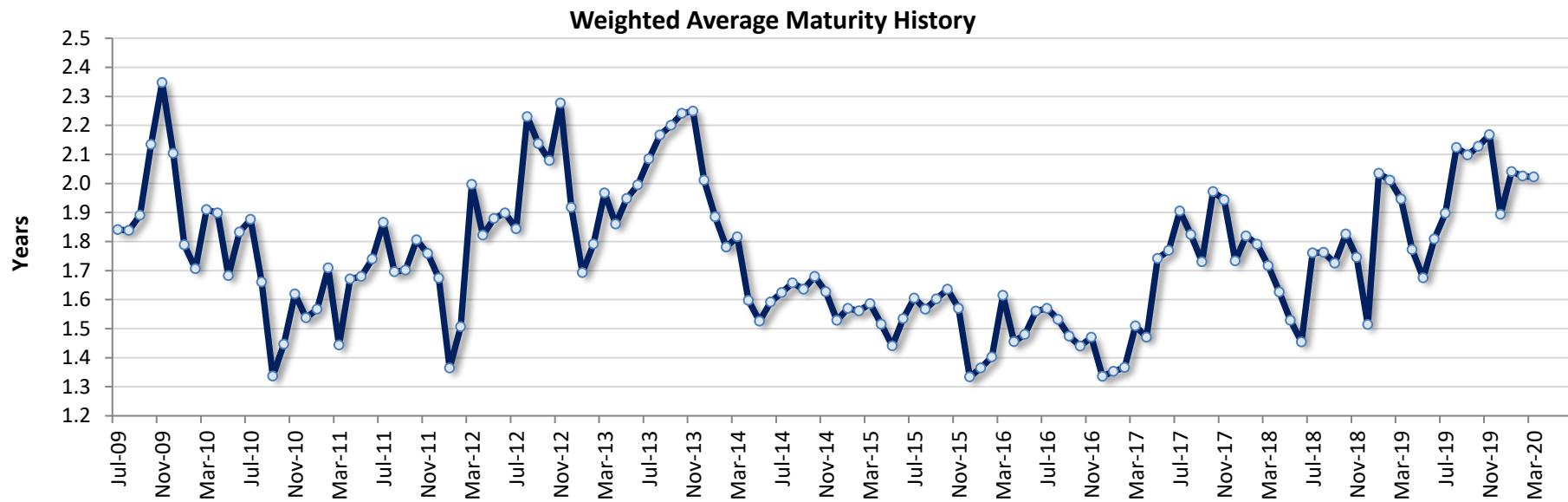
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
<b>Fiscal Year 2013</b>	\$65.5	\$60.9	\$60.1	\$58.0	\$54.8	\$58.1	\$64.6	\$67.8	\$65.1	\$72.1	\$73.6	\$76.9
<b>Fiscal Year 2014</b>	\$73.5	\$69.8	\$67.1	\$64.1	\$63.3	\$63.8	\$74.2	\$75.5	\$76.3	\$75.7	\$82.4	\$84.6
<b>Fiscal Year 2015</b>	\$84.3	\$80.8	\$79.1	\$77.4	\$74.8	\$77.6	\$81.5	\$81.0	\$83.3	\$83.3	\$87.1	\$92.9
<b>Fiscal Year 2016</b>	\$92.4	\$85.6	\$87.1	\$83.8	\$78.3	\$81.2	\$84.2	\$88.7	\$89.2	\$90.2	\$94.0	\$99.7
<b>Fiscal Year 2017</b>	\$95.7	\$93.4	\$95.5	\$89.2	\$87.9	\$87.9	\$95.0	\$97.8	\$95.6	\$95.8	\$101.3	\$108.7
<b>Fiscal Year 2018</b>	\$96.5	\$85.3	\$84.5	\$82.0	\$80.1	\$80.1	\$85.6	\$88.8	\$88.4	\$86.8	\$89.4	\$93.4
<b>Fiscal Year 2019</b>	\$89.3	\$81.1	\$79.7	\$78.6	\$78.5	\$81.2	\$87.5	\$93.0	\$92.8	\$92.5	\$99.3	\$101.4
<b>Fiscal Year 2020</b>	\$94.9	\$87.7	\$85.2	\$82.2	\$79.6	\$81.1	\$87.0	\$92.1	\$92.5			

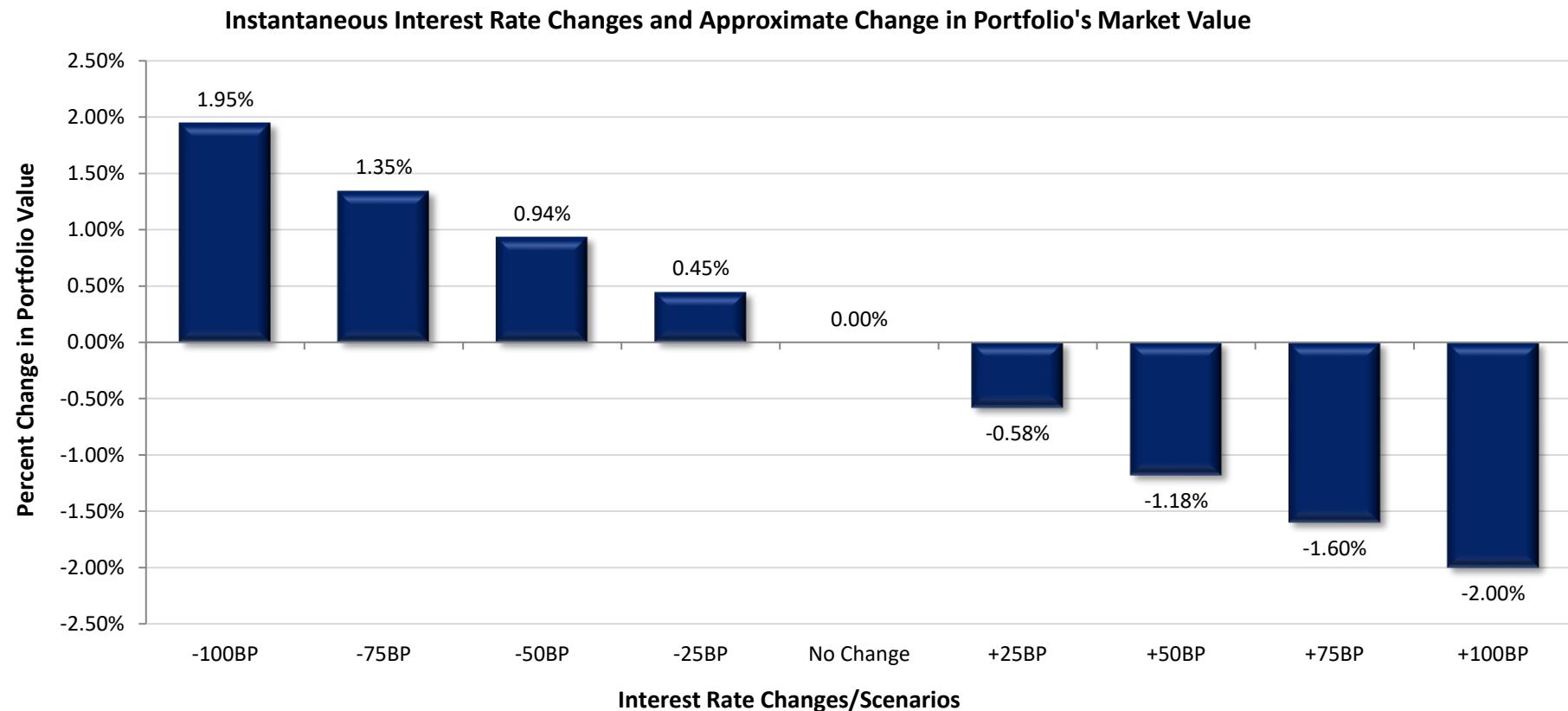
Figures in Millions, Average Daily Balance (excludes checking FY 2018 forward)



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
<b>Fiscal Year 2013</b>	\$65.5	\$60.9	\$60.1	\$58.0	\$54.8	\$58.1	\$64.6	\$67.8	\$65.1	\$72.1	\$73.6	\$76.9
<b>Fiscal Year 2014</b>	\$73.5	\$69.8	\$67.1	\$64.1	\$63.3	\$63.8	\$74.2	\$75.5	\$76.3	\$75.7	\$82.4	\$84.6
<b>Fiscal Year 2015</b>	\$84.3	\$80.8	\$79.1	\$77.4	\$74.8	\$77.6	\$81.5	\$81.0	\$83.3	\$83.3	\$87.1	\$92.9
<b>Fiscal Year 2016</b>	\$92.4	\$85.6	\$87.1	\$83.8	\$78.3	\$81.2	\$84.2	\$88.7	\$89.2	\$90.2	\$94.0	\$99.7
<b>Fiscal Year 2017</b>	\$95.7	\$93.4	\$95.5	\$89.2	\$87.9	\$87.9	\$95.0	\$97.8	\$95.6	\$95.8	\$101.3	\$108.7
<b>Fiscal Year 2018</b>	\$96.5	\$85.3	\$84.5	\$82.0	\$80.1	\$80.1	\$85.6	\$88.8	\$88.4	\$86.8	\$89.4	\$93.4
<b>Fiscal Year 2019</b>	\$89.3	\$81.1	\$79.7	\$78.6	\$78.5	\$81.2	\$87.5	\$93.0	\$92.8	\$92.5	\$99.3	\$101.4
<b>Fiscal Year 2020</b>	\$94.9	\$87.7	\$85.2	\$82.2	\$79.6	\$81.1	\$87.0	\$92.1	\$92.5			

Figures in Millions, Average Daily Balance (excludes checking FY 2018 forward)

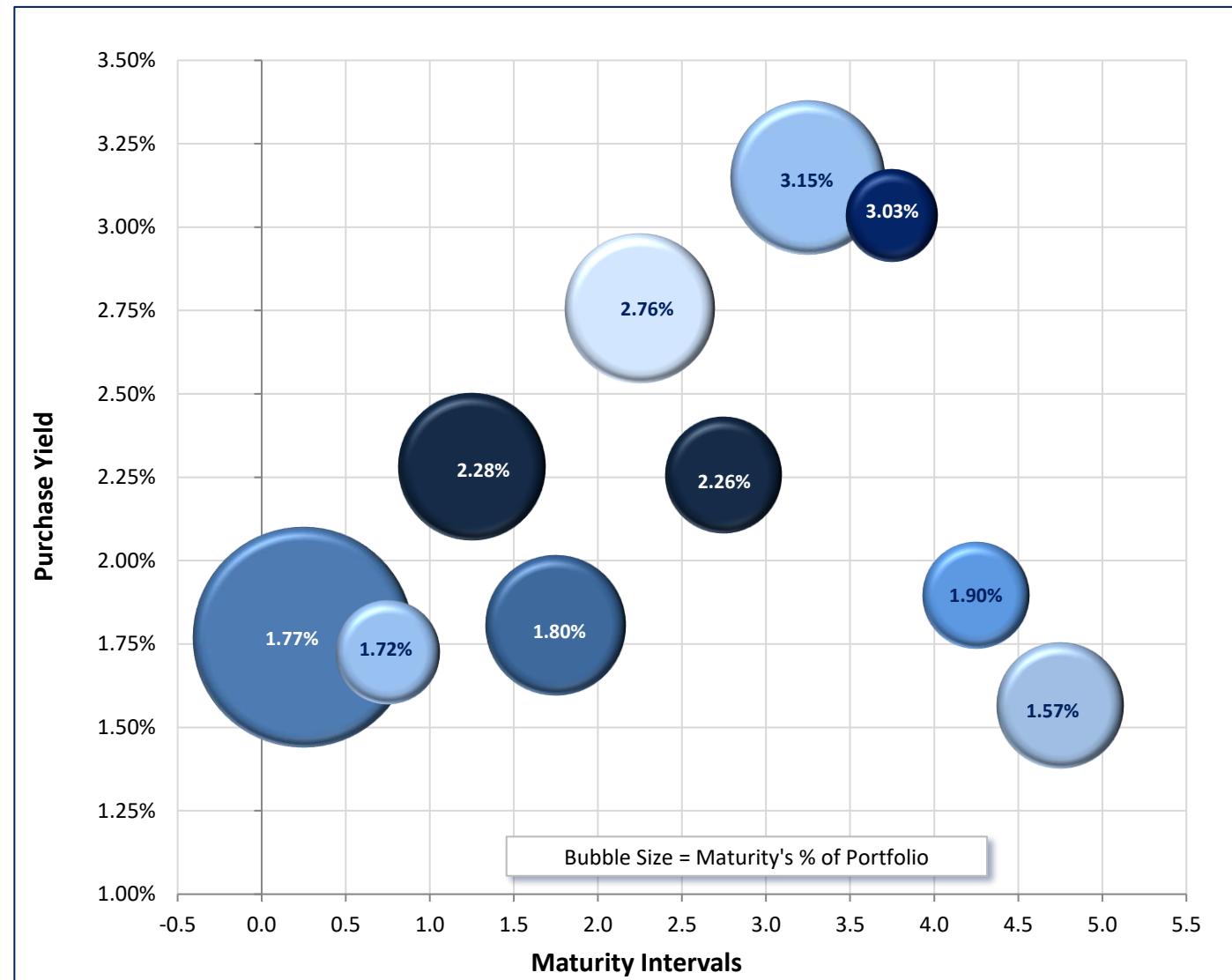


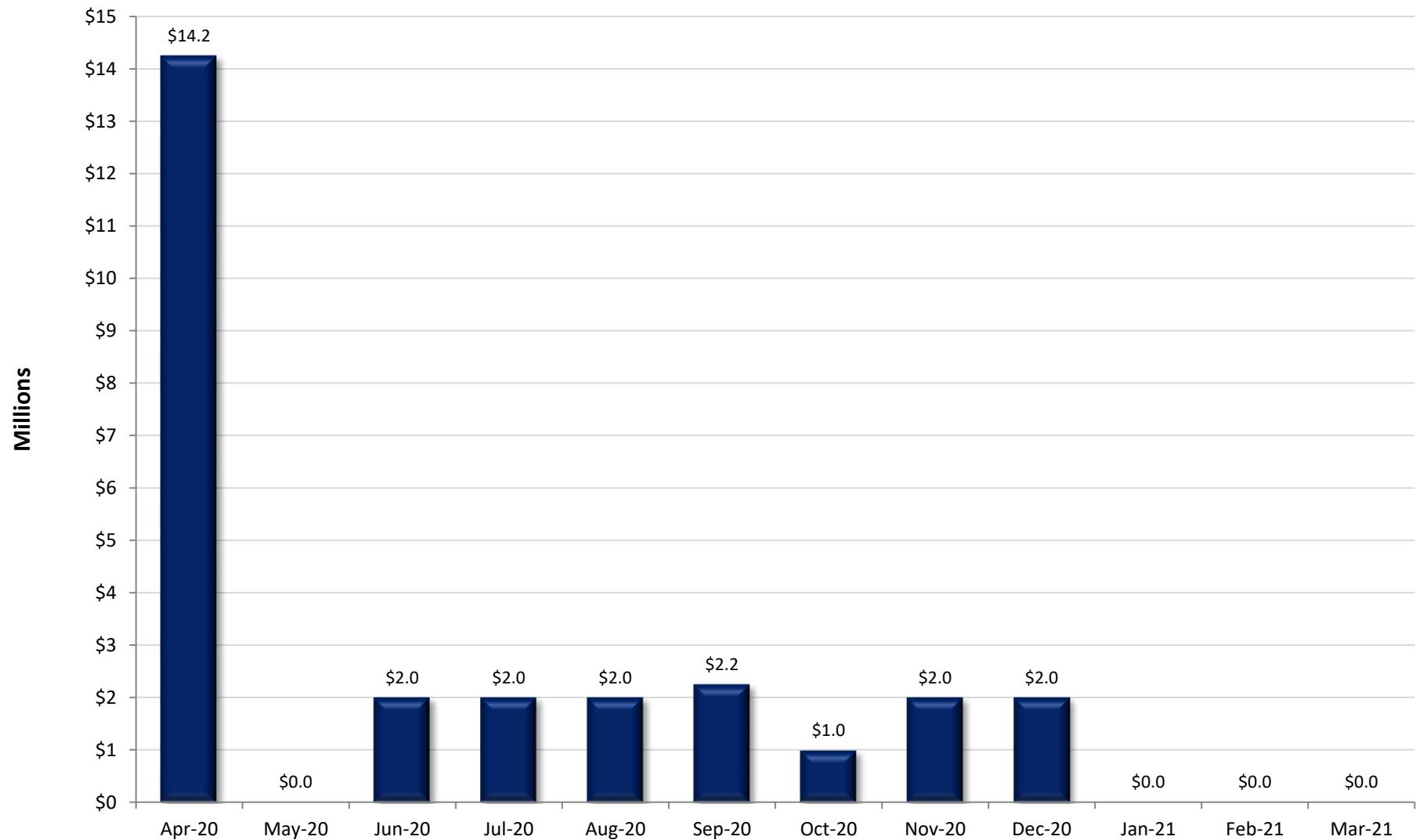


Interest Rate Change	Portfolio Value	Value Change	Percent Change
-100 Basis Points	\$95,019,366	\$1,817,438	1.95%
-75 Basis Points	\$94,455,961	\$1,254,032	1.35%
-50 Basis Points	\$94,074,299	\$872,370	0.94%
-25 Basis Points	\$93,619,939	\$418,011	0.45%
No Change	\$93,201,929	\$0	0.00%
+25 Basis Points	\$92,661,357	-\$540,571	-0.58%
+50 Basis Points	\$92,102,146	-\$1,099,783	-1.18%
+75 Basis Points	\$91,710,698	-\$1,491,231	-1.60%
+100 Basis Points	\$91,337,890	-\$1,864,039	-2.00%

Years	Purchase Yield	% of Portfolio*
0 to .5	1.77%	24.78%
.5 to 1.0	1.72%	5.50%
1.0 to 1.5	2.28%	10.99%
1.5 to 2.0	1.80%	9.99%
2.0 to 2.5	2.76%	11.50%
2.5 to 3.0	2.26%	6.89%
3.0 to 3.5	3.15%	12.09%
3.5 to 4.0	3.03%	4.34%
4.0 to 4.5	1.90%	5.79%
4.5 to 5.0	1.57%	8.12%

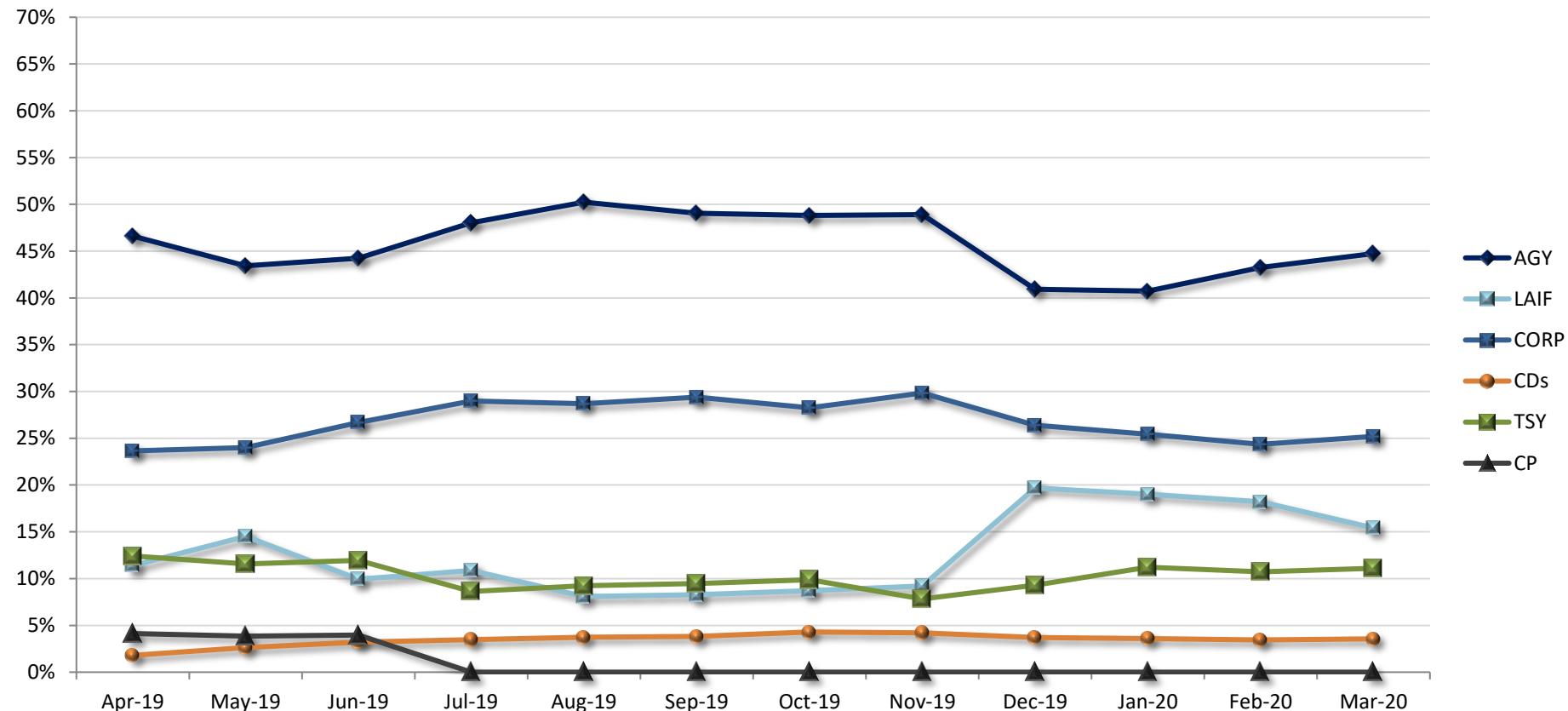
\*Based on Book Value



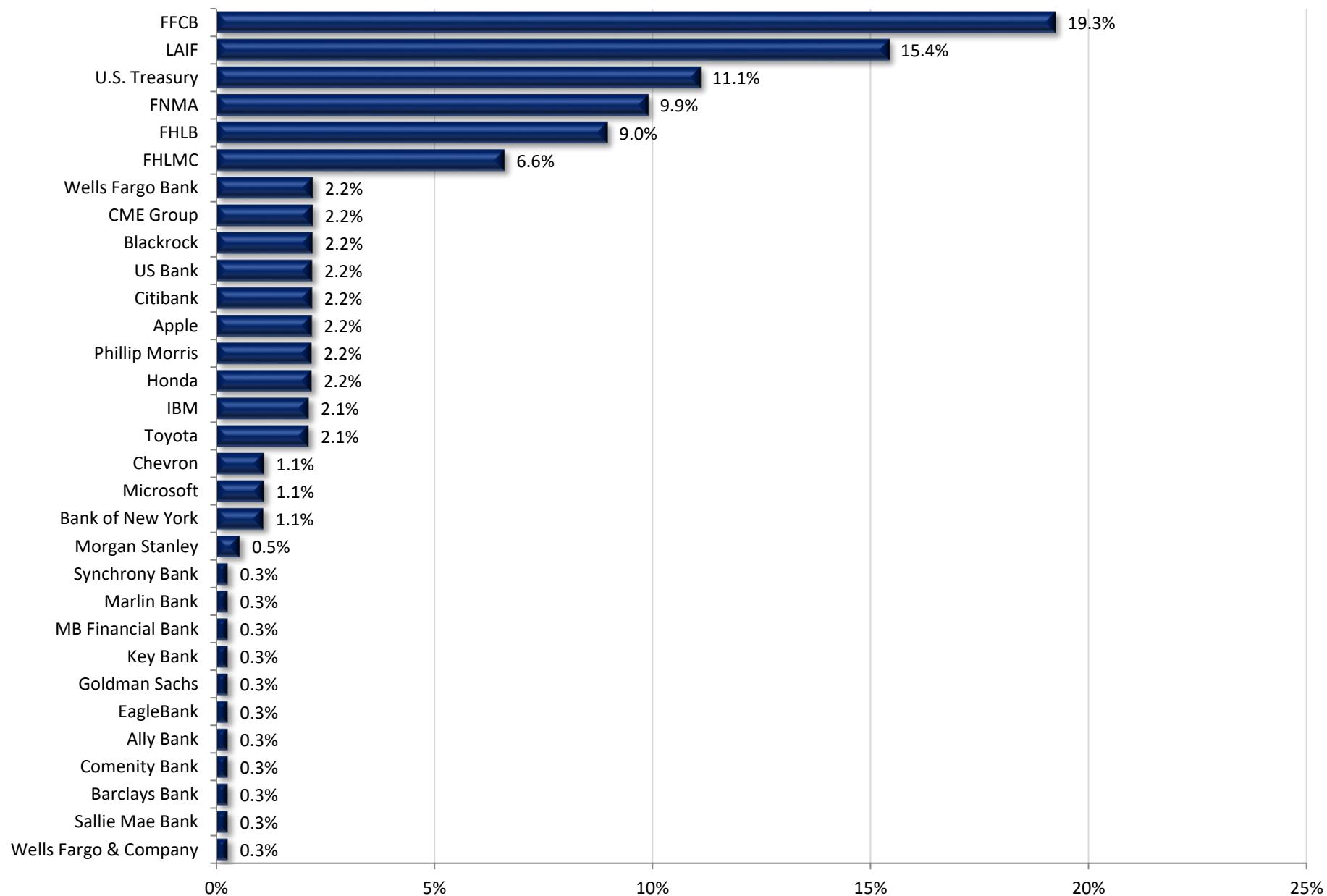


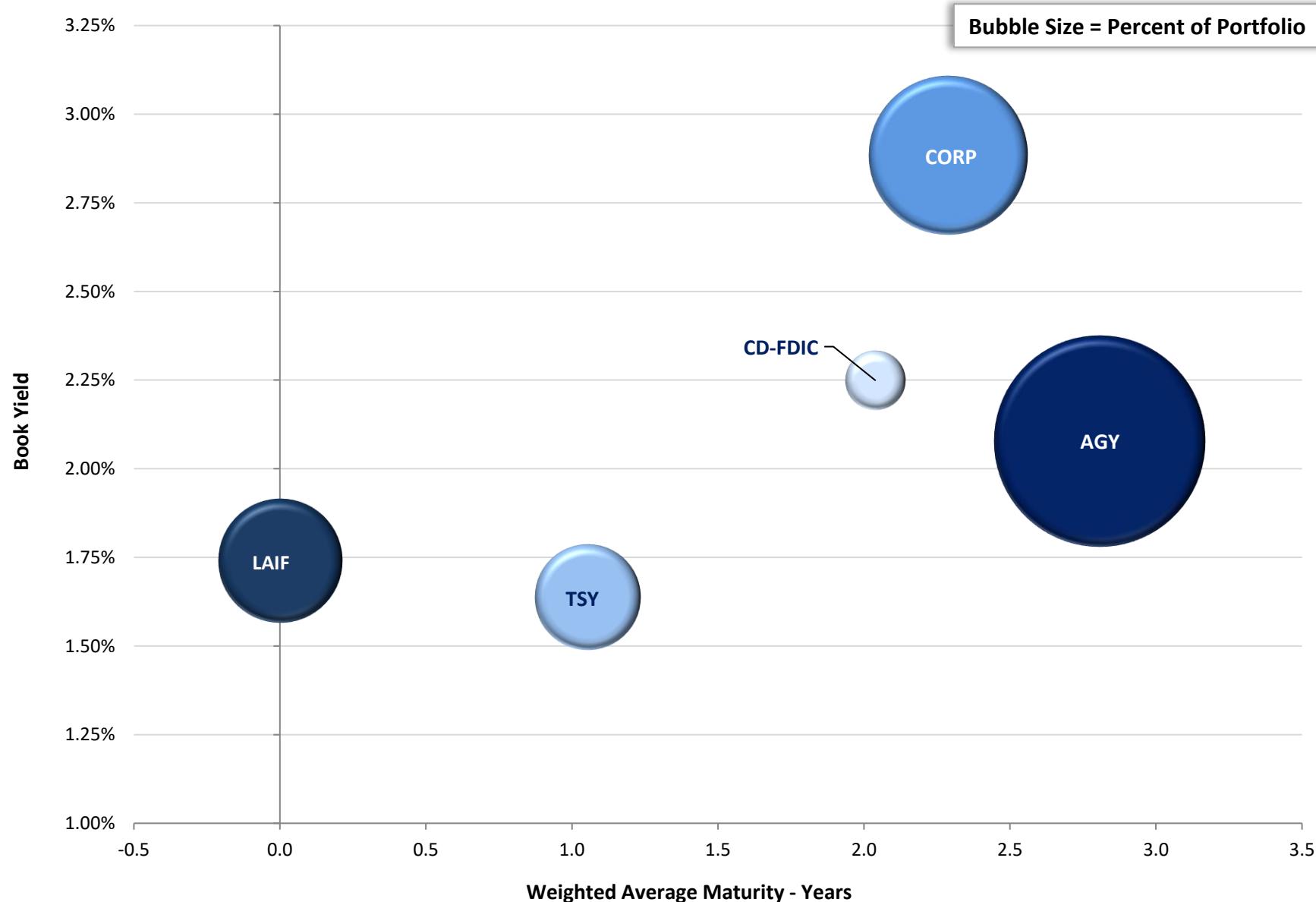
	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21
Maturities	\$14.2	\$0.0	\$2.0	\$2.0	\$2.0	\$2.2	\$1.0	\$2.0	\$2.0	\$0.0	\$0.0	\$0.0

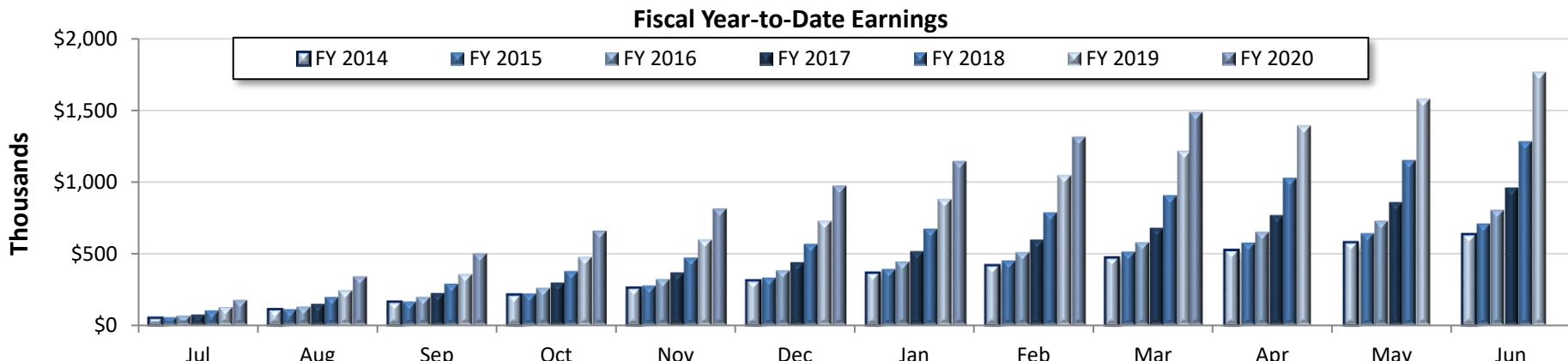
Par Value in Millions, Including Checking



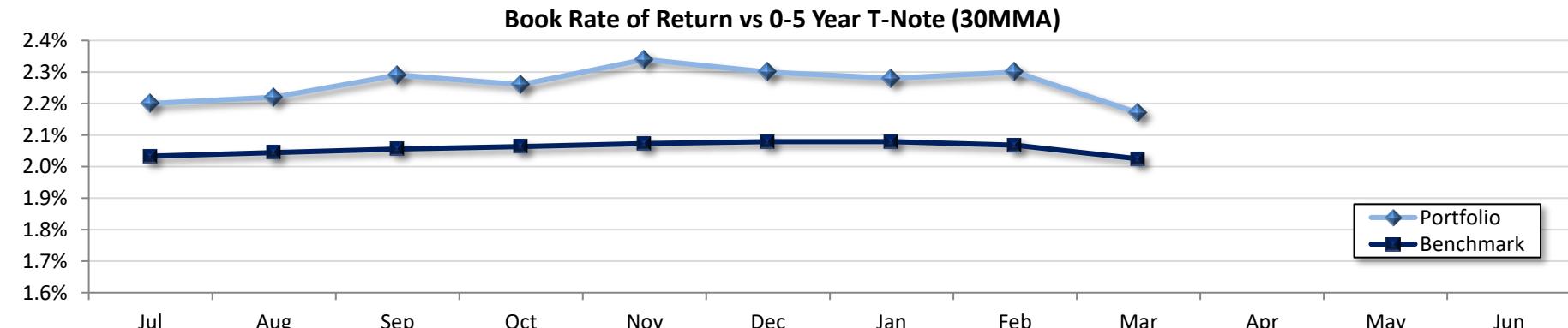
Sector	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20
<b>Agency</b>	46.6%	43.4%	44.2%	48.0%	50.2%	49.1%	48.8%	48.9%	40.9%	40.7%	43.3%	44.7%
<b>Corporate</b>	23.6%	24.0%	26.7%	29.0%	28.7%	29.4%	28.3%	29.8%	26.4%	25.4%	24.4%	25.2%
<b>Treasury</b>	12.4%	11.6%	11.9%	8.6%	9.2%	9.5%	9.9%	7.8%	9.3%	11.2%	10.7%	11.1%
<b>Commercial Paper</b>	4.1%	3.9%	4.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<b>Certificates of Deposit</b>	1.8%	2.6%	3.2%	3.5%	3.7%	3.8%	4.3%	4.2%	3.7%	3.6%	3.4%	3.6%
<b>LAIF</b>	11.4%	14.5%	10.0%	10.9%	8.1%	8.3%	8.7%	9.2%	19.7%	19.0%	18.2%	15.4%
<b>Total</b>	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%





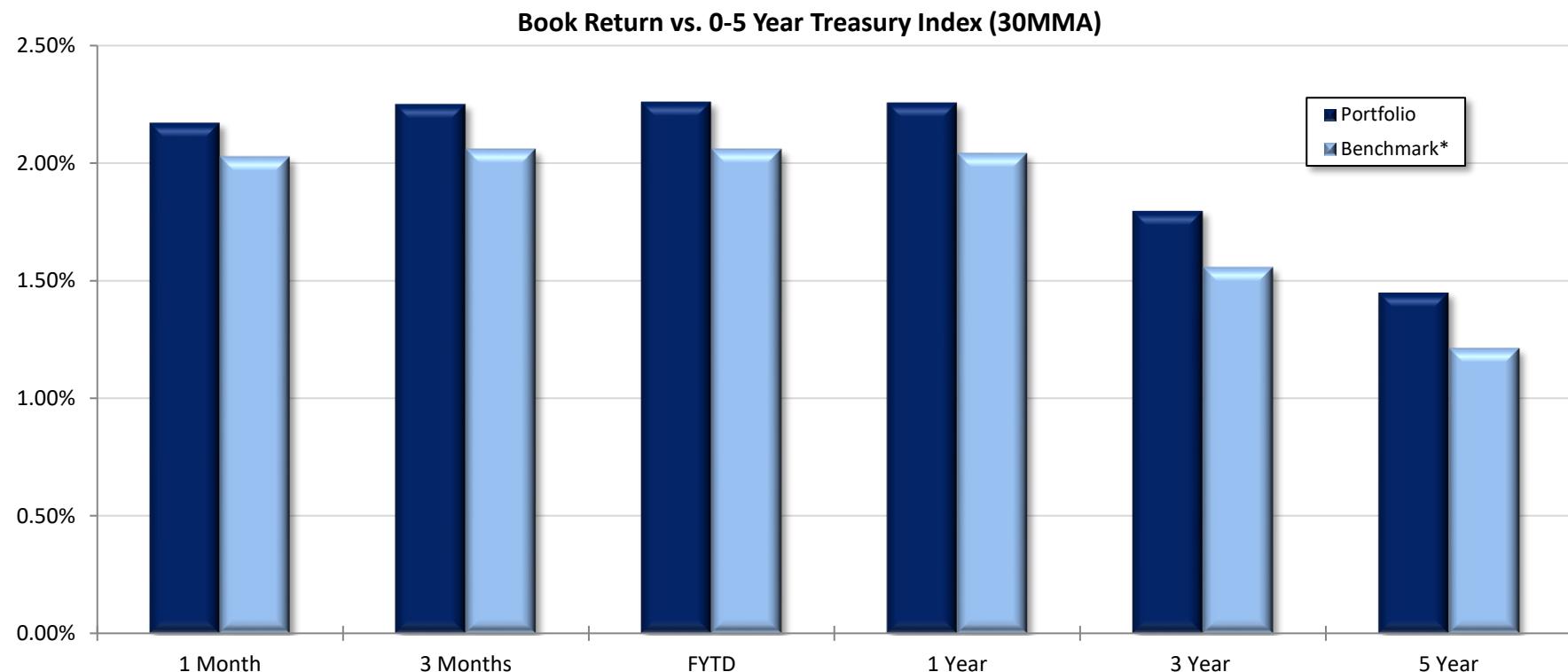


Fiscal YTD (\$000s)	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
<b>FY 2014</b>	\$53.0	\$112.4	\$162.7	\$212.5	\$261.8	\$311.8	\$364.3	\$416.9	\$469.9	\$521.5	\$574.9	\$630.5
<b>FY 2015</b>	\$55.6	\$110.6	\$166.0	\$221.7	\$276.5	\$331.8	\$391.6	\$451.2	\$512.4	\$574.7	\$640.0	\$706.8
<b>FY 2016</b>	\$66.8	\$131.7	\$197.3	\$261.8	\$322.7	\$383.8	\$445.5	\$510.7	\$579.2	\$652.1	\$727.7	\$805.2
<b>FY 2017</b>	\$75.9	\$150.1	\$224.4	\$298.2	\$367.6	\$439.1	\$516.4	\$596.1	\$679.4	\$766.2	\$857.2	\$957.6
<b>FY 2018</b>	\$103.6	\$198.2	\$290.2	\$378.7	\$472.3	\$567.2	\$673.3	\$786.8	\$905.0	\$1,025.2	\$1,147.8	\$1,278.2
<b>FY 2019</b>	\$126.5	\$243.2	\$357.7	\$476.3	\$595.7	\$726.2	\$878.5	\$1,044.2	\$1,215.9	\$1,390.6	\$1,576.7	\$1,765.7
<b>FY 2020</b>	\$177.0	\$342.2	\$502.5	\$661.9	\$815.0	\$973.1	\$1,143.9	\$1,312.5	\$1,483.0			



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
<b>Book Rate of Rtn</b>	2.20%	2.22%	2.29%	2.26%	2.34%	2.30%	2.28%	2.30%	2.17%			
<b>Custom Benchmark*</b>	2.03%	2.04%	2.06%	2.06%	2.07%	2.08%	2.08%	2.07%	2.02%			
<b>Variance</b>	0.17%	0.18%	0.23%	0.20%	0.27%	0.22%	0.20%	0.23%	0.15%			

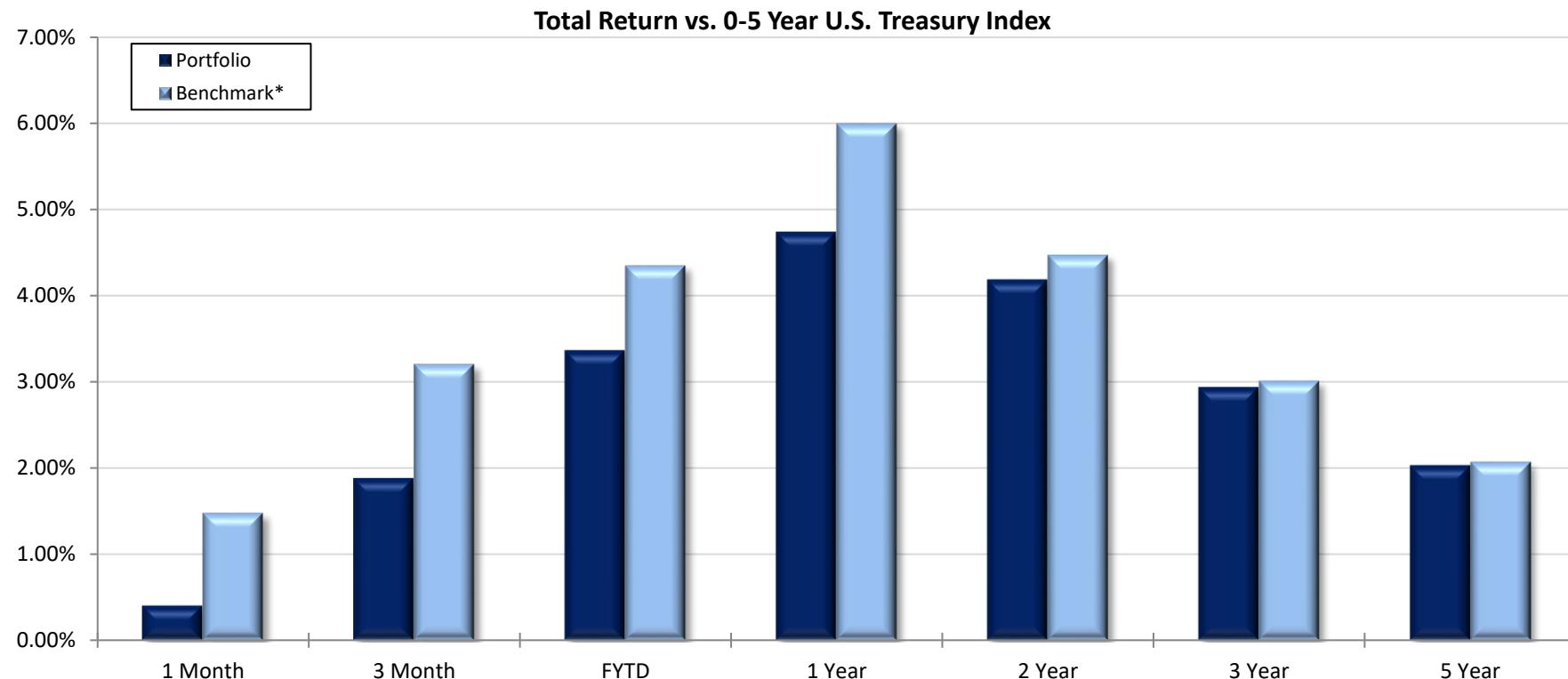
\*Benchmark: 0-5 Year Treasury Index (30 month moving average)



\*Benchmark: 0-5 Year Treasury Index (30 Month Moving Average)

	1 Month	3 Months	FYTD	1 Year	3 Year	5 Year
<b>Portfolio</b>	2.17%	2.25%	2.26%	2.26%	1.80%	1.45%
<b>Benchmark*</b>	2.02%	2.06%	2.06%	2.04%	1.56%	1.21%
<b>Variance</b>	0.15%	0.19%	0.20%	0.22%	0.24%	0.24%

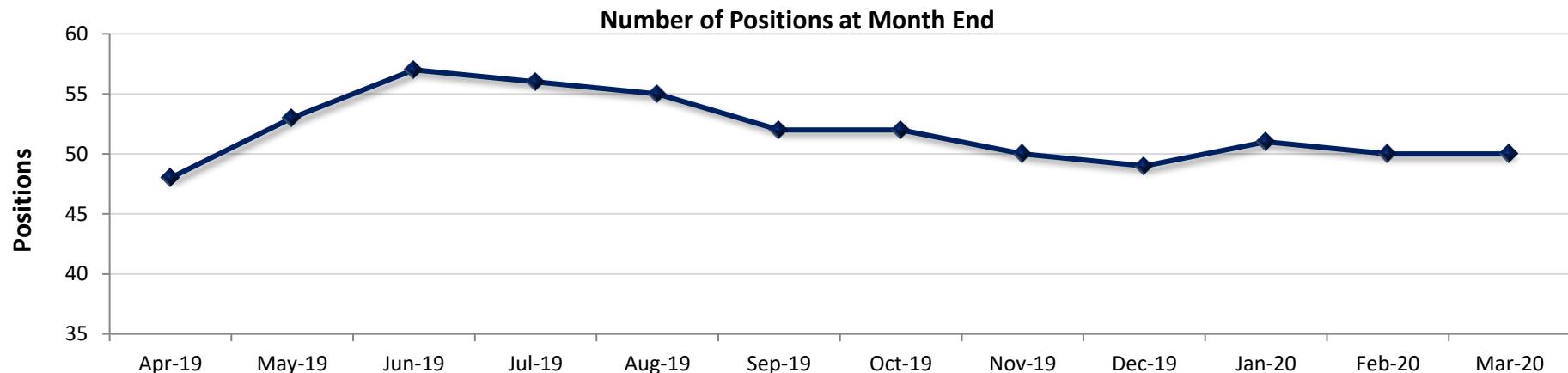
**Note:** All returns are annualized. Periods greater than 1 month use the average return for the corresponding period.  
Returns for the FYTD has the average build over the fiscal year period.



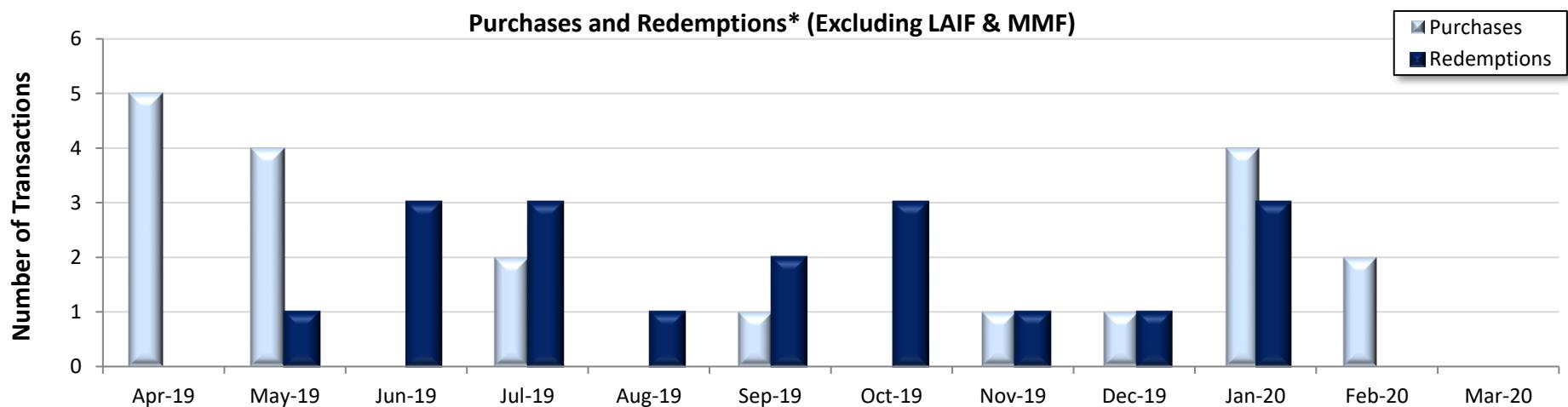
	1 Month	3 Month	FYTD	1 Year	2 Year	3 Year	5 Year
<b>Portfolio</b>	0.41%	1.89%	3.37%	4.74%	4.19%	2.95%	2.04%
<b>Benchmark*</b>	1.47%	3.20%	4.35%	6.00%	4.47%	3.01%	2.07%
<b>Variance</b>	-1.07%	-1.31%	-0.98%	-1.26%	-0.28%	-0.06%	-0.03%

\*Index: ICE BAML 0-5 Yr US Treasury Index; figures may not total due to rounding

Total return includes unrealized gains and losses in its calculation and is a good measurement of portfolio's risk/return compared to the market's risk/return. However, total return can be volatile with material changes of interest rates.



	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20
Positions	48	53	57	56	55	52	52	50	49	51	50	50



\*Redemptions include maturities, calls, and sells (excluding paydowns)

	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20
Purchases	5	4	0	2	0	1	0	1	1	4	2	0
Redemptions	0	1	3	3	1	2	3	1	1	3	0	0
Total Transactions	5	5	3	5	1	3	3	2	2	7	2	0

**PM Redondo Beach  
Portfolio Management  
Portfolio Summary  
March 31, 2020**

<b>Investments</b>	<b>Par Value</b>	<b>Market Value</b>	<b>Book Value</b>	<b>% of Portfolio</b>	<b>Term</b>	<b>Days to Maturity</b>	<b>YTM 360 Equiv.</b>	<b>YTM 365 Equiv.</b>
Treasury Securities - Coupon	10,000,000.00	10,228,020.00	10,073,718.64	11.10	1,050	385	1.615	1.637
Local Agency Investment Funds	14,000,000.00	14,000,000.00	14,000,000.00	15.42	1	1	1.716	1.740
Corporate Notes	23,000,000.00	23,362,900.00	22,865,644.42	25.19	1,420	836	2.844	2.884
Federal Agency Issues- Non Callable	40,500,000.00	42,321,425.00	40,606,033.17	44.74	1,536	1,025	2.049	2.077
CD-FDIC	3,224,000.00	3,289,583.60	3,222,661.42	3.55	1,391	745	2.218	2.249
	<b>90,724,000.00</b>	<b>93,201,928.60</b>	<b>90,768,057.65</b>	<b>100.00%</b>	<b>1,211</b>	<b>738</b>	<b>2.156</b>	<b>2.186</b>

**Investments**

<b>Total Earnings</b>	<b>March 31 Month Ending</b>	<b>Fiscal Year To Date</b>
Current Year	170,506.67	1,483,027.53
<b>Average Daily Balance</b>	<b>92,466,949.66</b>	<b>86,917,686.60</b>
<b>Effective Rate of Return</b>	<b>2.17%</b>	<b>2.26%</b>

"I certify that this report accurately reflects all pooled investments and is in conformity with the investment policy filed with the City Council in December, 2018. A copy of this policy is available at the office of the City Clerk. The source of portfolio market valuation is from the City's Custodian. The investment program herein shown provides sufficient cash flow liquidity to meet the level of estimated expenditures for the next six months."

Steven Diels, City Treasurer

Reporting period 03/01/2020-03/31/2020

Data Updated: SET\_RPM: 04/02/2020 10:05

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**PM Redondo Beach  
Portfolio Management  
Portfolio Details - Investments  
March 31, 2020**

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	YTM Moody's	S&P	Maturity Date
<b>Treasury Securities - Coupon</b>												
912828L65	1794	U.S. Treasury		05/11/2017	2,000,000.00	2,013,120.00	1,997,427.30	1.375	1.641	Aaa	AA+	09/30/2020
912828M98	1795	U.S. Treasury		05/11/2017	2,000,000.00	2,020,620.00	1,999,225.43	1.625	1.685	Aaa	AA+	11/30/2020
912828N48	1796	U.S. Treasury		05/11/2017	2,000,000.00	2,025,460.00	2,000,595.51	1.750	1.709	Aaa	AA+	12/31/2020
9128285L0	1847	U.S. Treasury		12/06/2019	2,000,000.00	2,086,640.00	2,039,542.03	2.875	1.632	Aaa	AA+	11/15/2021
9128285R7	1848	U.S. Treasury		01/27/2020	2,000,000.00	2,082,180.00	2,036,928.37	2.625	1.522	Aaa	AA+	12/15/2021
<b>Subtotal and Average</b>			<b>10,075,380.74</b>		<b>10,000,000.00</b>	<b>10,228,020.00</b>	<b>10,073,718.64</b>		<b>1.637</b>			
<b>Local Agency Investment Funds</b>												
SYSS51	51	LAIF			14,000,000.00	14,000,000.00	14,000,000.00	1.740	1.740			
<b>Subtotal and Average</b>			<b>15,699,046.22</b>		<b>14,000,000.00</b>	<b>14,000,000.00</b>	<b>14,000,000.00</b>		<b>1.740</b>			
<b>Corporate Notes</b>												
037833AY6	1791	Apple		04/11/2017	2,000,000.00	2,045,820.00	1,996,079.63	2.150	2.262	Aa1	AA+	02/09/2022
09247XAJ0	1824	Blackrock		01/04/2019	2,000,000.00	2,064,460.00	2,012,713.94	3.375	3.063	Aa3	AA-	06/01/2022
06406FAB9	1831	Bank of New York		02/06/2019	1,000,000.00	1,004,640.00	991,445.95	2.050	2.866	A1	A	05/03/2021
17325FAQ1	1827	Citibank		01/22/2019	2,000,000.00	2,041,000.00	2,000,817.23	3.400	3.367	Aa3	A+	07/23/2021
12572QAE5	1837	CME Group		05/06/2019	2,000,000.00	2,029,820.00	2,015,369.46	3.000	2.670	Aa3	AA-	09/15/2022
166764BN9	1789	Chevron		03/03/2017	1,000,000.00	1,014,920.00	1,000,000.00	2.498	2.498	Aa2	AA	03/03/2022
02665WBG5	1806	Honda		10/11/2017	2,000,000.00	1,967,220.00	1,986,439.29	1.700	2.194	A3	A	09/09/2021
459200HG9	1823	IBM		01/04/2019	2,000,000.00	2,017,880.00	1,930,554.78	1.875	3.470	A2	A	08/01/2022
594918BP8	1783	Microsoft		09/15/2016	1,000,000.00	1,006,960.00	999,143.68	1.550	1.616	Aaa	AAA	08/08/2021
718172CA5	1841	Phillip Morris		06/03/2019	2,000,000.00	2,016,960.00	1,987,286.10	2.375	2.655	A2	A	08/17/2022
89236TDK8	1825	Toyota		01/04/2019	2,000,000.00	1,960,740.00	1,927,276.18	2.250	3.368	A1	AA-	10/18/2023
90331HNV1	1826	US Bank		01/04/2019	2,000,000.00	2,098,540.00	2,002,458.74	3.400	3.359	A1	AA-	07/24/2023
94988J5R4	1828	Wells Fargo Bank		01/31/2019	2,000,000.00	2,093,940.00	2,016,059.44	3.550	3.291	Aa2	A+	08/14/2023
<b>Subtotal and Average</b>			<b>22,863,407.89</b>		<b>23,000,000.00</b>	<b>23,362,900.00</b>	<b>22,865,644.42</b>		<b>2.884</b>			
<b>Federal Agency Issues- Non Callable</b>												
3133EHZP1	1801	FFCB		10/06/2017	2,000,000.00	2,060,960.00	1,994,000.25	1.850	1.978	Aaa	AA+	09/20/2022
3133EEW55	1811	FFCB		01/30/2018	2,000,000.00	2,005,840.00	1,998,468.07	1.800	2.184	Aaa	AA+	06/15/2020
3133EJUS6	1819	FFCB		07/30/2018	4,000,000.00	4,306,160.00	3,990,708.45	2.875	2.951	Aaa	AA+	07/17/2023
3133EJYL7	1821	FFCB		10/19/2018	3,000,000.00	3,223,710.00	2,964,771.97	2.800	3.172	Aaa	AA+	09/05/2023
3133EJ3Q0	1830	FFCB		01/31/2019	2,000,000.00	2,165,260.00	2,011,115.91	2.875	2.714	Aaa	AA+	12/21/2023
3133EKNX0	1842	FFCB		06/05/2019	1,500,000.00	1,594,965.00	1,509,723.74	2.160	1.996	Aaa	AA+	06/03/2024
3133EKWV4	1843	FFCB		08/07/2019	1,000,000.00	1,052,220.00	1,008,796.31	1.850	1.637	Aaa	AA+	07/26/2024

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**PM Redondo Beach**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**March 31, 2020**

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM	365	Moody's	S&P	Maturity Date
<b>Federal Agency Issues- Non Callable</b>													
3133EKA63	1845	FFCB		08/16/2019	2,000,000.00	2,084,160.00	1,996,422.19	1.600	1.643	Aaa	AA+	08/16/2024	
3130AB6A9	1797	FHLB		05/11/2017	2,000,000.00	2,008,400.00	1,999,975.34	1.650	1.654	Aaa	AA+	07/20/2020	
3130AFE78	1829	FHLB		01/31/2019	2,000,000.00	2,132,580.00	2,016,179.83	3.000	2.680	Aaa	AA+	12/09/2022	
313381BR5	1849	FHLB		01/27/2020	2,000,000.00	2,070,260.00	2,017,408.99	1.875	1.543	Aaa	AA+	12/09/2022	
3130A3GE8	1851	FHLB		01/30/2020	2,000,000.00	2,196,580.00	2,109,376.75	2.750	1.538	Aaa	AA+	12/13/2024	
3134GBPX4	1798	FHLMC		05/30/2017	2,000,000.00	2,010,600.00	2,000,000.00	1.750	1.750	Aaa	AA+	08/25/2020	
3134GBRR5	1799	FHLMC		06/15/2017	4,000,000.00	4,065,640.00	4,000,000.00	1.800	1.800	Aaa	AA+	06/15/2021	
3135G0T78	1813	FNMA		01/30/2018	2,000,000.00	2,072,240.00	1,975,632.24	2.000	2.517	Aaa	AA+	10/05/2022	
3135G0X24	1850	FNMA		01/27/2020	3,000,000.00	3,149,070.00	3,003,036.74	1.625	1.603	Aaa	AA+	01/07/2025	
3135G0W66	1852	FNMA		02/06/2020	2,000,000.00	2,093,680.00	2,013,118.44	1.625	1.475	Aaa	AA+	10/15/2024	
3135G0Q89	1853	FNMA		02/21/2020	2,000,000.00	2,029,100.00	1,997,297.95	1.375	1.465	Aaa	AA+	10/07/2021	
<b>Subtotal and Average</b>			<b>40,606,472.82</b>		<b>40,500,000.00</b>	<b>42,321,425.00</b>	<b>40,606,033.17</b>		<b>2.077</b>				
<b>CD-FDIC</b>													
20033AW51	1835	Comenity Bank		05/15/2019	248,000.00	260,330.56	248,000.00	2.750	2.753				05/15/2024
02006L5Z2	1802	Ally Bank		10/12/2017	248,000.00	249,178.00	248,000.00	1.950	1.681				10/13/2020
06740KKX4	1800	Barclays Bank		09/27/2017	248,000.00	249,116.00	247,940.59	1.950	2.028				09/28/2020
27002YEM4	1838	EagleBank		05/17/2019	248,000.00	254,390.96	248,000.00	2.600	2.602				05/10/2022
38148PQX8	1804	Goldman Sachs		10/11/2017	248,000.00	249,178.00	248,000.00	1.950	1.952				10/13/2020
49306SYX8	1805	Key Bank		10/11/2017	248,000.00	249,044.08	248,000.00	1.850	1.852				10/09/2020
55266CXB7	1803	MB Financial Bank		10/16/2017	248,000.00	249,063.92	248,000.00	1.850	1.852				10/16/2020
57116ASG4	1836	Marlin Bank		05/09/2019	248,000.00	255,229.20	248,000.00	2.550	2.555				11/09/2022
61760AZZ5	1834	Morgan Stanley		05/09/2019	248,000.00	259,266.64	248,000.00	2.650	2.653				05/09/2024
61690UHB9	1840	Morgan Stanley		06/07/2019	248,000.00	259,933.76	247,516.78	2.700	2.753				06/06/2024
7954503G8	1839	Sallie Mae Bank		06/06/2019	248,000.00	254,286.80	247,740.63	2.550	2.600				06/06/2022
87165HHN3	1745	Synchrony Bank		04/17/2015	248,000.00	248,121.52	248,000.00	1.850	1.850				04/17/2020
949763L95	1846	Wells Fargo & Company		10/18/2019	248,000.00	252,444.16	247,463.42	2.050	2.102				10/17/2024
<b>Subtotal and Average</b>			<b>3,222,641.99</b>		<b>3,224,000.00</b>	<b>3,289,583.60</b>	<b>3,222,661.42</b>		<b>2.249</b>				
<b>Total and Average</b>			<b>92,466,949.66</b>		<b>90,724,000.00</b>	<b>93,201,928.60</b>	<b>90,768,057.65</b>		<b>2.186</b>				

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**Redondo Beach - Maturity Report**  
**Inventory by Maturity Report**  
**March 31, 2020**

CUSIP	Investment #	Fund	Sec. Type	Issuer	Purchase Date	Book Value	Current Rate	Maturity Date	Maturity Amount	Total Days	Par Value	YTM		Days to Maturity
												360	365	
SYS51	51	001	LA1	LAIF	07/01/2019	14,000,000.00	1.740		14,000,000.00	1	14,000,000.00	1.716	1.740	1
87165HHN3	1745	001	MC5	Synchrony Bank	04/17/2015	248,000.00	1.850	04/17/2020	248,000.00	1,827	248,000.00	1.825	1.850	16
3133EEW55	1811	001	MC3	FFCB	01/30/2018	1,998,468.07	1.800	06/15/2020	2,000,000.00	867	2,000,000.00	2.154	2.184	75
3130AB6A9	1797	001	MC3	FHLB	05/11/2017	1,999,975.34	1.650	07/20/2020	2,000,000.00	1,166	2,000,000.00	1.632	1.654	110
3134GBPX4	1798	001	MC3	FHLMC	05/30/2017	2,000,000.00	1.750	08/25/2020	2,000,000.00	1,183	2,000,000.00	1.726	1.750	146
06740KKX4	1800	001	MC5	Barclays Bank	09/27/2017	247,940.59	1.950	09/28/2020	248,000.00	1,097	248,000.00	2.000	2.028	180
912828L65	1794	001	TRC	U.S. Treasury	05/11/2017	1,997,427.30	1.375	09/30/2020	2,000,000.00	1,238	2,000,000.00	1.619	1.641	182
49306SYX8	1805	001	MC5	Key Bank	10/11/2017	248,000.00	1.850	10/09/2020	248,000.00	1,094	248,000.00	1.826	1.852	191
02006L5Z2	1802	001	MC5	Ally Bank	10/12/2017	248,000.00	1.950	10/13/2020	248,000.00	1,097	248,000.00	1.658	1.681	195
38148PQX8	1804	001	MC5	Goldman Sachs	10/11/2017	248,000.00	1.950	10/13/2020	248,000.00	1,098	248,000.00	1.925	1.952	195
55266CXB7	1803	001	MC5	MB Financial Bank	10/16/2017	248,000.00	1.850	10/16/2020	248,000.00	1,096	248,000.00	1.826	1.852	198
912828M98	1795	001	TRC	U.S. Treasury	05/11/2017	1,999,225.43	1.625	11/30/2020	2,000,000.00	1,299	2,000,000.00	1.662	1.685	243
912828N48	1796	001	TRC	U.S. Treasury	05/11/2017	2,000,595.51	1.750	12/31/2020	2,000,000.00	1,330	2,000,000.00	1.685	1.709	274
06406FAB9	1831	001	MC1	Bank of New York	02/06/2019	991,445.95	2.050	05/03/2021	1,000,000.00	817	1,000,000.00	2.827	2.866	397
3134GBRR5	1799	001	MC3	FHLMC	06/15/2017	4,000,000.00	1.800	06/15/2021	4,000,000.00	1,461	4,000,000.00	1.775	1.800	440
17325FAQ1	1827	001	MC1	Citibank	01/22/2019	2,000,817.23	3.400	07/23/2021	2,000,000.00	913	2,000,000.00	3.321	3.367	478
594918BP8	1783	001	MC1	Microsoft	09/15/2016	999,143.68	1.550	08/08/2021	1,000,000.00	1,788	1,000,000.00	1.594	1.616	494
02665WBG5	1806	001	MC1	Honda	10/11/2017	1,986,439.29	1.700	09/09/2021	2,000,000.00	1,429	2,000,000.00	2.164	2.194	526
3135G0Q89	1853	001	MC3	FNMA	02/21/2020	1,997,297.95	1.375	10/07/2021	2,000,000.00	594	2,000,000.00	1.445	1.465	554
9128285L0	1847	001	TRC	U.S. Treasury	12/06/2019	2,039,542.03	2.875	11/15/2021	2,000,000.00	710	2,000,000.00	1.609	1.632	593
9128285R7	1848	001	TRC	U.S. Treasury	01/27/2020	2,036,928.37	2.625	12/15/2021	2,000,000.00	688	2,000,000.00	1.501	1.522	623
037833AY6	1791	001	MC1	Apple	04/11/2017	1,996,079.63	2.150	02/09/2022	2,000,000.00	1,765	2,000,000.00	2.231	2.262	679
166764BN9	1789	001	MC1	Chevron	03/03/2017	1,000,000.00	2.498	03/03/2022	1,000,000.00	1,826	1,000,000.00	2.464	2.498	701
27002YEM4	1838	001	MC5	EagleBank	05/17/2019	248,000.00	2.600	05/10/2022	248,000.00	1,089	248,000.00	2.567	2.602	769
09247XAJ0	1824	001	MC1	Blackrock	01/04/2019	2,012,713.94	3.375	06/01/2022	2,000,000.00	1,244	2,000,000.00	3.021	3.063	791
7954503G8	1839	001	MC5	Sallie Mae Bank	06/06/2019	247,740.63	2.550	06/06/2022	248,000.00	1,096	248,000.00	2.564	2.600	796
459200HG9	1823	001	MC1	IBM	01/04/2019	1,930,554.78	1.875	08/01/2022	2,000,000.00	1,305	2,000,000.00	3.422	3.470	852
718172CA5	1841	001	MC1	Phillip Morris	06/03/2019	1,987,286.10	2.375	08/17/2022	2,000,000.00	1,171	2,000,000.00	2.619	2.655	868
12572QAE5	1837	001	MC1	CME Group	05/06/2019	2,015,369.46	3.000	09/15/2022	2,000,000.00	1,228	2,000,000.00	2.634	2.670	897
3133EHZP1	1801	001	MC3	FFCB	10/06/2017	1,994,000.25	1.850	09/20/2022	2,000,000.00	1,810	2,000,000.00	1.951	1.978	902
3135G0T78	1813	001	MC3	FNMA	01/30/2018	1,975,632.24	2.000	10/05/2022	2,000,000.00	1,709	2,000,000.00	2.483	2.517	917
57116ASG4	1836	001	MC5	Marlin Bank	05/09/2019	248,000.00	2.550	11/09/2022	248,000.00	1,280	248,000.00	2.520	2.555	952
3130AFE78	1829	001	MC3	FHLB	01/31/2019	2,016,179.83	3.000	12/09/2022	2,000,000.00	1,408	2,000,000.00	2.643	2.680	982
313381BR5	1849	001	MC3	FHLB	01/27/2020	2,017,408.99	1.875	12/09/2022	2,000,000.00	1,047	2,000,000.00	1.521	1.543	982
3133EJUS6	1819	001	MC3	FFCB	07/30/2018	3,990,708.45	2.875	07/17/2023	4,000,000.00	1,813	4,000,000.00	2.911	2.951	1,202

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**Redondo Beach - Maturity Report**  
**Inventory by Maturity Report**

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CUSIP	Investment #	Fund	Sec. Type	Issuer	Purchase Date	Book Value	Current Rate	Maturity Date	Maturity Amount	Total Days	Par Value	YTM		Days to Maturity		
												360	365			
90331HNV1	1826	001	MC1	US Bank	01/04/2019	2,002,458.74	3.400	07/24/2023	2,000,000.00	1,662	2,000,000.00	3.313	3.359	1,209		
94988J5R4	1828	001	MC1	Wells Fargo Bank	01/31/2019	2,016,059.44	3.550	08/14/2023	2,000,000.00	1,656	2,000,000.00	3.246	3.291	1,230		
3133EJYL7	1821	001	MC3	FFCB	10/19/2018	2,964,771.97	2.800	09/05/2023	3,000,000.00	1,782	3,000,000.00	3.129	3.172	1,252		
89236TDK8	1825	001	MC1	Toyota	01/04/2019	1,927,276.18	2.250	10/18/2023	2,000,000.00	1,748	2,000,000.00	3.322	3.368	1,295		
3133EJ3Q0	1830	001	MC3	FFCB	01/31/2019	2,011,115.91	2.875	12/21/2023	2,000,000.00	1,785	2,000,000.00	2.677	2.714	1,359		
61760AZZ5	1834	001	MC5	Morgan Stanley	05/09/2019	248,000.00	2.650	05/09/2024	248,000.00	1,827	248,000.00	2.617	2.653	1,499		
20033AW51	1835	001	MC5	Comenity Bank	05/15/2019	248,000.00	2.750	05/15/2024	248,000.00	1,827	248,000.00	2.715	2.753	1,505		
3133EKNX0	1842	001	MC3	FFCB	06/05/2019	1,509,723.74	2.160	06/03/2024	1,500,000.00	1,825	1,500,000.00	1.969	1.996	1,524		
61690UHB9	1840	001	MC5	Morgan Stanley	06/07/2019	247,516.78	2.700	06/06/2024	248,000.00	1,826	248,000.00	2.715	2.753	1,527		
3133EKWV4	1843	001	MC3	FFCB	08/07/2019	1,008,796.31	1.850	07/26/2024	1,000,000.00	1,815	1,000,000.00	1.615	1.637	1,577		
3133EKA63	1845	001	MC3	FFCB	08/16/2019	1,996,422.19	1.600	08/16/2024	2,000,000.00	1,827	2,000,000.00	1.620	1.643	1,598		
3135G0W66	1852	001	MC3	FNMA	02/06/2020	2,013,118.44	1.625	10/15/2024	2,000,000.00	1,713	2,000,000.00	1.455	1.475	1,658		
949763L95	1846	001	MC5	Wells Fargo & Company	10/18/2019	247,463.42	2.050	10/17/2024	248,000.00	1,826	248,000.00	2.074	2.102	1,660		
3130A3GE8	1851	001	MC3	FHLB	01/30/2020	2,109,376.75	2.750	12/13/2024	2,000,000.00	1,779	2,000,000.00	1.517	1.538	1,717		
3135G0X24	1850	001	MC3	FNMA	01/27/2020	3,003,036.74	1.625	01/07/2025	3,000,000.00	1,807	3,000,000.00	1.581	1.603	1,742		
<b>Subtotal and Average</b>						<b>90,768,057.65</b>					<b>90,724,000.00</b>		<b>90,724,000.00</b>	<b>2.156</b>	<b>2.186</b>	<b>738</b>
<b>Net Maturities and Average</b>						<b>90,768,057.65</b>					<b>90,724,000.00</b>		<b>90,724,000.00</b>	<b>2.156</b>	<b>2.186</b>	<b>738</b>

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**Redondo Beach - Credit Rating**  
**Credit Rating Report**  
**March 31, 2020**  
**Sorted by Moody's - Investment Number**

Investment #	Issuer	Security #	Purchase Principal	Book Value	Market Value	Moody's Rating	S&P Rating	Purchase Date	Maturity Date	Days To Maturity	Stated Rate	YTM	% of Total	
1783	MSFT	594918BP8	996,900.00	999,143.68	1,006,960.00	Aaa	AAA	09/15/2016	08/08/2021	494	1.550	1.616	1.10	
1794	TREASU	912828L65	1,982,500.00	1,997,427.30	2,013,120.00	Aaa	AA+	05/11/2017	09/30/2020	182	1.375	1.641	2.20	
1795	TREASU	912828M98	1,995,859.38	1,999,225.43	2,020,620.00	Aaa	AA+	05/11/2017	11/30/2020	243	1.625	1.685	2.20	
1796	TREASU	912828N48	2,002,890.62	2,000,595.51	2,025,460.00	Aaa	AA+	05/11/2017	12/31/2020	274	1.750	1.709	2.20	
1797	FHLB	3130AB6A9	1,999,740.00	1,999,975.34	2,008,400.00	Aaa	AA+	05/11/2017	07/20/2020	110	1.650	1.654	2.20	
1798	FHLB	3134GBPX4	2,000,000.00	2,000,000.00	2,010,600.00	Aaa	AA+	05/30/2017	08/25/2020	146	1.750	1.750	2.20	
1799	FHLB	3134GBRR5	4,000,000.00	4,000,000.00	4,065,640.00	Aaa	AA+	06/15/2017	06/15/2021	440	1.800	1.800	4.41	
1801	FFCB	3133EHZP1	1,987,960.00	1,994,000.25	2,060,960.00	Aaa	AA+	10/06/2017	09/20/2022	902	1.850	1.978	2.20	
1811	FFCB	3133EEW55	1,982,300.00	1,998,468.07	2,005,840.00	Aaa	AA+	01/30/2018	06/15/2020	75	1.800	2.184	2.20	
1813	FNMA	3135G0T78	1,954,580.00	1,975,632.24	2,072,240.00	Aaa	AA+	01/30/2018	10/05/2022	917	2.000	2.517	2.18	
1819	FFCB	3133EJUS6	3,986,000.00	3,990,708.45	4,306,160.00	Aaa	AA+	07/30/2018	07/17/2023	1,202	2.875	2.951	4.40	
1821	FFCB	3133EJYL7	2,949,870.00	2,964,771.97	3,223,710.00	Aaa	AA+	10/19/2018	09/05/2023	1,252	2.800	3.172	3.27	
1829	FHLB	3130AFE78	2,023,200.00	2,016,179.83	2,132,580.00	Aaa	AA+	01/31/2019	12/09/2022	982	3.000	2.680	2.22	
1830	FFCB	3133EJ3Q0	2,014,600.00	2,011,115.91	2,165,260.00	Aaa	AA+	01/31/2019	12/21/2023	1,359	2.875	2.714	2.22	
1842	FFCB	3133EKNX0	1,511,640.00	1,509,723.74	1,594,965.00	Aaa	AA+	06/05/2019	06/03/2024	1,524	2.160	1.996	1.66	
1843	FFCB	3133EKWV4	1,010,120.00	1,008,796.31	1,052,220.00	Aaa	AA+	08/07/2019	07/26/2024	1,577	1.850	1.637	1.11	
1845	FFCB	3133EKA63	1,995,911.08	1,996,422.19	2,084,160.00	Aaa	AA+	08/16/2019	08/16/2024	1,598	1.600	1.643	2.20	
1847	TREASU	9128285L0	2,047,343.75	2,039,542.03	2,086,640.00	Aaa	AA+	12/06/2019	11/15/2021	593	2.875	1.632	2.25	
1848	TREASU	9128285R7	2,040,781.25	2,036,928.37	2,082,180.00	Aaa	AA+	01/27/2020	12/15/2021	623	2.625	1.522	2.24	
1849	FHLB	313381BR5	2,018,560.00	2,017,408.99	2,070,260.00	Aaa	AA+	01/27/2020	12/09/2022	982	1.875	1.543	2.22	
1850	FNMA	3135G0X24	3,003,150.00	3,003,036.74	3,149,070.00	Aaa	AA+	01/27/2020	01/07/2025	1,742	1.625	1.603	3.31	
1851	FHLB	3130A3GE8	2,113,320.00	2,109,376.75	2,196,580.00	Aaa	AA+	01/30/2020	12/13/2024	1,717	2.750	1.538	2.32	
1852	FNMA	3135G0W66	2,013,560.00	2,013,118.44	2,093,680.00	Aaa	AA+	02/06/2020	10/15/2024	1,658	1.625	1.475	2.22	
1853	FNMA	3135G0Q89	1,997,100.00	1,997,297.95	2,029,100.00	Aaa	AA+	02/21/2020	10/07/2021	554	1.375	1.465	2.20	
<b>SubTotal for Aaa</b>			<b>51,627,886.08</b>	<b>51,678,895.49</b>	<b>53,556,405.00</b>						<b>890</b>	<b>2.088</b>	<b>1.982</b>	<b>56.93</b>
1791	AAPL	037833AY6	1,989,800.00	1,996,079.63	2,045,820.00	Aa1	AA+	04/11/2017	02/09/2022	679	2.150	2.262	2.20	
<b>SubTotal for Aa1</b>			<b>1,989,800.00</b>	<b>1,996,079.63</b>	<b>2,045,820.00</b>						<b>679</b>	<b>2.150</b>	<b>2.262</b>	<b>2.20</b>
1789	CVX	166764BN9	1,000,000.00	1,000,000.00	1,014,920.00	Aa2	AA	03/03/2017	03/03/2022	701	2.498	2.498	1.10	
1828	WELLS	94988J5R4	2,021,620.00	2,016,059.44	2,093,940.00	Aa2	A+	01/31/2019	08/14/2023	1,230	3.550	3.291	2.22	
<b>SubTotal for Aa2</b>			<b>3,021,620.00</b>	<b>3,016,059.44</b>	<b>3,108,860.00</b>						<b>1055</b>	<b>3.201</b>	<b>3.028</b>	<b>3.32</b>
1824	BLKR	09247XAJ0	2,020,000.00	2,012,713.94	2,064,460.00	Aa3	AA-	01/04/2019	06/01/2022	791	3.375	3.063	2.22	
1827	CITIB	17325FAQ1	2,001,560.00	2,000,817.23	2,041,000.00	Aa3	A+	01/22/2019	07/23/2021	478	3.400	3.367	2.20	

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**Redondo Beach - Credit Rating**  
**Credit Rating Report**  
**Sorted by Moody's - Investment Number**

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Investment #	Issuer	Security #	Purchase Principal	Book Value	Market Value	Moody's Rating	S&P Rating	Purchase Date	Maturity Date	Days To Maturity	Stated Rate	YTM	% of Total
1837	CME	12572QAE5	2,021,020.00	2,015,369.46	2,029,820.00	Aa3	AA-	05/06/2019	09/15/2022	897	3.000	2.670	2.22
<b>SubTotal for Aa3</b>			<b>6,042,580.00</b>	<b>6,028,900.63</b>	<b>6,135,280.00</b>					723	<b>3.258</b>	<b>3.033</b>	<b>6.64</b>
1825	TOY	89236TDK8	1,901,820.00	1,927,276.18	1,960,740.00	A1	AA-	01/04/2019	10/18/2023	1,295	2.250	3.368	2.12
1826	USBANK	90331HNV1	2,003,380.00	2,002,458.74	2,098,540.00	A1	AA-	01/04/2019	07/24/2023	1,209	3.400	3.359	2.21
1831	BONY	06406FAB9	982,390.00	991,445.95	1,004,640.00	A1	A	02/06/2019	05/03/2021	397	2.050	2.866	1.09
<b>SubTotal for A1</b>			<b>4,887,590.00</b>	<b>4,921,180.87</b>	<b>5,063,920.00</b>					1079	<b>2.678</b>	<b>3.263</b>	<b>5.42</b>
1823	IBM	459200HG9	1,893,600.00	1,930,554.78	2,017,880.00	A2	A	01/04/2019	08/01/2022	852	1.875	3.470	2.13
1841	PM	718172CA5	1,982,860.00	1,987,286.10	2,016,960.00	A2	A	06/03/2019	08/17/2022	868	2.375	2.655	2.19
<b>SubTotal for A2</b>			<b>3,876,460.00</b>	<b>3,917,840.88</b>	<b>4,034,840.00</b>					860	<b>2.129</b>	<b>3.057</b>	<b>4.32</b>
1806	HNDA	02665WBG5	1,963,140.00	1,986,439.29	1,967,220.00	A3	A	10/11/2017	09/09/2021	526	1.700	2.194	2.19
<b>SubTotal for A3</b>			<b>1,963,140.00</b>	<b>1,986,439.29</b>	<b>1,967,220.00</b>					526	<b>1.700</b>	<b>2.194</b>	<b>2.19</b>
1745	SYNC	87165HHN3	248,000.00	248,000.00	248,121.52	None	None	04/17/2015	04/17/2020	16	1.850	1.850	0.27
1800	BACR	06740KX4	247,637.92	247,940.59	249,116.00	None	None	09/27/2017	09/28/2020	180	1.950	2.000	0.27
1802	ALLY	02006L5Z2	248,000.00	248,000.00	249,178.00	None	None	10/12/2017	10/13/2020	195	1.950	1.681	0.27
1803	MBFI	55266CXB7	248,000.00	248,000.00	249,063.92	None	None	10/16/2017	10/16/2020	198	1.850	1.852	0.27
1804	GS	38148PQX8	248,000.00	248,000.00	249,178.00	None	None	10/11/2017	10/13/2020	195	1.950	1.952	0.27
1805	KEY	49306SYX8	248,000.00	248,000.00	249,044.08	None	None	10/11/2017	10/09/2020	191	1.850	1.852	0.27
1834	MS	61760AZZ5	248,000.00	248,000.00	259,266.64	None	None	05/09/2019	05/09/2024	1,499	2.650	2.653	0.27
1835	ADS	20033AW51	248,000.00	248,000.00	260,330.56	None	None	05/15/2019	05/15/2024	1,505	2.750	2.753	0.27
1836	MRLN	57116ASG4	248,000.00	248,000.00	255,229.20	None	None	05/09/2019	11/09/2022	952	2.550	2.555	0.27
1838	EGBN	27002YEM4	248,000.00	248,000.00	254,390.96	None	None	05/17/2019	05/10/2022	769	2.600	2.602	0.27
1839	SALLMA	7954503G8	247,642.88	247,740.63	254,286.80	None	None	06/06/2019	06/06/2022	796	2.550	2.600	0.27
1840	MS	61690UHB9	247,422.16	247,516.78	259,933.76	None	None	06/07/2019	06/06/2024	1,527	2.700	2.753	0.27
1846	WFC	949763L95	247,409.76	247,463.42	252,444.16	None	None	10/18/2019	10/17/2024	1,660	2.050	2.102	0.27
51	LAIF	SYS51	14,000,000.00	14,000,000.00	14,000,000.00	None	None	07/01/2019		1	1.740	1.740	15.42
<b>SubTotal for No Specified Rating</b>			<b>17,222,112.72</b>	<b>17,222,661.42</b>	<b>17,289,583.60</b>					140	<b>1.835</b>	<b>1.835</b>	<b>18.93</b>

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**Redondo Beach - Summary by Issuer**  
**Summary by Issuer**  
**March 31, 2020**

<b>Issuer</b>	<b>Number of Investments</b>	<b>Par Value</b>	<b>Book Value</b>	<b>% of Portfolio</b>	<b>Average YTM 365</b>	<b>Average Days to Maturity</b>
Apple	1	2,000,000.00	1,996,079.63	2.08	2.262	679
Comenity Bank	1	248,000.00	248,000.00	0.26	2.753	1,505
Ally Bank	1	248,000.00	248,000.00	0.26	1.681	195
Barclays Bank	1	248,000.00	247,940.59	0.26	2.028	180
Blackrock	1	2,000,000.00	2,012,713.94	2.09	3.063	791
Bank of America Checking	1	5,306,332.59	5,306,332.59	5.52	1.800	1
Bank of New York	1	1,000,000.00	991,445.95	1.03	2.866	397
Citibank	1	2,000,000.00	2,000,817.23	2.08	3.367	478
CME Group	1	2,000,000.00	2,015,369.46	2.10	2.670	897
Chevron	1	1,000,000.00	1,000,000.00	1.04	2.498	701
EagleBank	1	248,000.00	248,000.00	0.26	2.602	769
FFCB	8	17,500,000.00	17,474,006.89	18.19	2.455	1,160
FHLB	4	8,000,000.00	8,142,940.91	8.48	1.850	958
FHLMC	2	6,000,000.00	6,000,000.00	6.25	1.783	342
FNMA	4	9,000,000.00	8,989,085.37	9.36	1.744	1,278
Goldman Sachs	1	248,000.00	248,000.00	0.26	1.952	195
Honda	1	2,000,000.00	1,986,439.29	2.07	2.194	526
IBM	1	2,000,000.00	1,930,554.78	2.01	3.470	852
Key Bank	1	248,000.00	248,000.00	0.26	1.852	191
LAIF	1	14,000,000.00	14,000,000.00	14.57	1.740	1
MB Financial Bank	1	248,000.00	248,000.00	0.26	1.852	198
Marlin Bank	1	248,000.00	248,000.00	0.26	2.555	952

**Redondo Beach - Summary by Issuer**

**Summary by Issuer**

**March 31, 2020**

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<b>Issuer</b>	<b>Number of Investments</b>	<b>Par Value</b>	<b>Book Value</b>	<b>% of Portfolio</b>	<b>Average YTM 365</b>	<b>Average Days to Maturity</b>
Morgan Stanley	2	496,000.00	495,516.78	0.52	2.703	1,513
Microsoft	1	1,000,000.00	999,143.68	1.04	1.616	494
Phillip Morris	1	2,000,000.00	1,987,286.10	2.07	2.655	868
Sallie Mae Bank	1	248,000.00	247,740.63	0.26	2.600	796
Synchrony Bank	1	248,000.00	248,000.00	0.26	1.850	16
Toyota	1	2,000,000.00	1,927,276.18	2.01	3.368	1,295
U.S. Treasury	5	10,000,000.00	10,073,718.64	10.49	1.637	385
US Bank	1	2,000,000.00	2,002,458.74	2.08	3.359	1,209
Wells Fargo Bank	1	2,000,000.00	2,016,059.44	2.10	3.291	1,230
Wells Fargo & Company	1	248,000.00	247,463.42	0.26	2.102	1,660
<b>Total and Average</b>	<b>51</b>	<b>96,030,332.59</b>	<b>96,074,390.24</b>	<b>100.00</b>	<b>2.164</b>	<b>698</b>

**PM Redondo Beach  
Portfolio Management  
Interest Earnings Summary  
March 31, 2020**

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	<b>March 31 Month Ending</b>	<b>Fiscal Year To Date</b>
<b>CD/Coupon/Discount Investments:</b>		
Interest Collected	138,476.46	1,336,544.16
Plus Accrued Interest at End of Period	364,564.80	364,564.80
Less Accrued Interest at Beginning of Period	( 358,124.00)	( 442,919.78)
Less Accrued Interest at Purchase During Period	( 0.00)	( 0.00)
Interest Earned during Period	<u>144,917.26</u>	<u>1,258,189.18</u>
Adjusted by Premiums and Discounts	446.75	45,669.49
Adjusted by Capital Gains or Losses	0.00	-238.77
Earnings during Periods	<u>145,364.01</u>	<u>1,303,619.90</u>
<b>Pass Through Securities:</b>		
Interest Collected	0.00	0.00
Plus Accrued Interest at End of Period	0.00	0.00
Less Accrued Interest at Beginning of Period	( 0.00)	( 0.00)
Less Accrued Interest at Purchase During Period	( 0.00)	( 0.00)
Interest Earned during Period	<u>0.00</u>	<u>0.00</u>
Adjusted by Premiums and Discounts	0.00	0.00
Adjusted by Capital Gains or Losses	0.00	0.00
Earnings during Periods	<u>0.00</u>	<u>0.00</u>
<b>Cash/Checking Accounts:</b>		
Interest Collected	0.00	160,410.33
Plus Accrued Interest at End of Period	81,146.88	81,146.88
Less Accrued Interest at Beginning of Period	( 56,004.22)	( 62,149.58)
Interest Earned during Period	<u>25,142.66</u>	<u>179,407.63</u>
<b>Total Interest Earned during Period</b>	<b>170,059.92</b>	<b>1,437,596.81</b>
<b>Total Adjustments from Premiums and Discounts</b>	<b>446.75</b>	<b>45,669.49</b>
<b>Total Capital Gains or Losses</b>	<b>0.00</b>	<b>-238.77</b>
<b>Total Earnings during Period</b>	<b>170,506.67</b>	<b>1,483,027.53</b>

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**Redondo Beach - Interest Reports**  
**Interest Earnings**  
**Sorted by Security Type - Maturity Date**  
**March 1, 2020 - March 31, 2020**  
**Yield on Beginning Book Value**

CUSIP	Investment #	Fund	Issuer	Ending Par Value	Beginning Book Value	Ending Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
<b>Security Type: Treasury Securities - Coupon</b>												
912828L65	1794	001	TREASU	2,000,000.00	1,996,989.10	1,997,427.30	09/30/2020	1.375	1.632	2,329.24	438.20	2,767.44
912828M98	1795	001	TREASU	2,000,000.00	1,999,126.61	1,999,225.43	11/30/2020	1.625	1.679	2,752.73	98.82	2,851.55
912828N48	1796	001	TREASU	2,000,000.00	2,000,662.89	2,000,595.51	12/31/2020	1.750	1.715	2,980.77	-67.38	2,913.39
9128285L0	1847	001	TREASU	2,000,000.00	2,041,609.15	2,039,542.03	11/15/2021	2.875	1.632	4,896.98	-2,067.12	2,829.86
9128285R7	1848	001	TREASU	2,000,000.00	2,038,765.90	2,036,928.37	12/15/2021	2.625	1.507	4,446.72	-1,837.53	2,609.19
			<b>Subtotal</b>	<b>10,000,000.00</b>	<b>10,077,153.65</b>	<b>10,073,718.64</b>			<b>1.632</b>	<b>17,406.44</b>	<b>-3,435.01</b>	<b>13,971.43</b>
<b>Security Type: Local Agency Investment Funds</b>												
SYS51	51	001	LAIF	14,000,000.00	17,098,260.75	14,000,000.00		1.740	1.731	25,142.66	0.00	25,142.66
			<b>Subtotal</b>	<b>14,000,000.00</b>	<b>17,098,260.75</b>	<b>14,000,000.00</b>			<b>1.731</b>	<b>25,142.66</b>	<b>0.00</b>	<b>25,142.66</b>
<b>Security Type: Corporate Notes</b>												
06406FAB9	1831	001	BONY	1,000,000.00	990,791.30	991,445.95	05/03/2021	2.050	2.808	1,708.34	654.65	2,362.99
17325FAQ1	1827	001	CITIB	2,000,000.00	2,000,869.17	2,000,817.23	07/23/2021	3.400	3.304	5,666.66	-51.94	5,614.72
594918BP8	1783	001	MSFT	1,000,000.00	999,090.92	999,143.68	08/08/2021	1.550	1.584	1,291.66	52.76	1,344.42
02665WBG5	1806	001	HINDA	2,000,000.00	1,985,653.92	1,986,439.29	09/09/2021	1.700	2.146	2,833.34	785.37	3,618.71
037833AY6	1791	001	AAPL	2,000,000.00	1,995,903.57	1,996,079.63	02/09/2022	2.150	2.218	3,583.33	176.06	3,759.39
166764BN9	1789	001	CVX	1,000,000.00	1,000,000.00	1,000,000.00	03/03/2022	2.498	2.451	2,081.67	0.00	2,081.67
09247XAJ0	1824	001	BLKR	2,000,000.00	2,013,202.93	2,012,713.94	06/01/2022	3.375	3.004	5,625.00	-488.99	5,136.01
459200HG9	1823	001	IBM	2,000,000.00	1,928,074.59	1,930,554.78	08/01/2022	1.875	3.423	3,125.00	2,480.19	5,605.19
718172CA5	1841	001	PM	2,000,000.00	1,986,840.52	1,987,286.10	08/17/2022	2.375	2.610	3,958.34	445.58	4,403.92
12572QAE5	1837	001	CME	2,000,000.00	2,015,891.05	2,015,369.46	09/15/2022	3.000	2.616	5,000.00	-521.59	4,478.41
90331HNV1	1826	001	USBANK	2,000,000.00	2,002,520.57	2,002,458.74	07/24/2023	3.400	3.295	5,666.67	-61.83	5,604.84
94988J5R4	1828	001	WELLS	2,000,000.00	2,016,456.62	2,016,059.44	08/14/2023	3.550	3.223	5,916.66	-397.18	5,519.48
89236TDK8	1825	001	TOY	2,000,000.00	1,925,567.71	1,927,276.18	10/18/2023	2.250	3.338	3,750.00	1,708.47	5,458.47
			<b>Subtotal</b>	<b>23,000,000.00</b>	<b>22,860,862.87</b>	<b>22,865,644.42</b>			<b>2.832</b>	<b>50,206.67</b>	<b>4,781.55</b>	<b>54,988.22</b>

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**Redondo Beach - Interest Reports**  
**Interest Earnings**  
**March 1, 2020 - March 31, 2020**

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CUSIP	Investment #	Fund	Issuer	Ending Par Value	Beginning Book Value	Ending Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
<b>Security Type: Savings/ Checking Account</b>												
SYS92	92	002	BOFA	5,306,332.59	7,468,903.43	5,306,332.59		1.800	1.808	11,468.67	0.00	11,468.67
			<b>Subtotal</b>	<b>5,306,332.59</b>	<b>7,468,903.43</b>	<b>5,306,332.59</b>			<b>1.808</b>	<b>11,468.67</b>	<b>0.00</b>	<b>11,468.67</b>
<b>Security Type: Federal Agency Issues- Non Callable</b>												
3133EEW55	1811	001	FFCB	2,000,000.00	1,997,847.02	1,998,468.07	06/15/2020	1.800	2.134	3,000.00	621.05	3,621.05
3130AB6A9	1797	001	FHLB	2,000,000.00	1,999,968.55	1,999,975.34	07/20/2020	1.650	1.623	2,750.00	6.79	2,756.79
3134GBPX4	1798	001	FHLM	2,000,000.00	2,000,000.00	2,000,000.00	08/25/2020	1.750	1.717	2,916.67	0.00	2,916.67
3134GBRR5	1799	001	FHLM	4,000,000.00	4,000,000.00	4,000,000.00	06/15/2021	1.800	1.766	6,000.00	0.00	6,000.00
3135G0Q89	1853	001	FNMA	2,000,000.00	1,997,149.49	1,997,297.95	10/07/2021	1.375	1.439	2,291.67	148.46	2,440.13
3133EHZP1	1801	001	FFCB	2,000,000.00	1,993,797.78	1,994,000.25	09/20/2022	1.850	1.940	3,083.34	202.47	3,285.81
3135G0T78	1813	001	FNMA	2,000,000.00	1,974,823.57	1,975,632.24	10/05/2022	2.000	2.470	3,333.34	808.67	4,142.01
313381BR5	1849	001	FHLB	2,000,000.00	2,017,948.53	2,017,408.99	12/09/2022	1.875	1.509	3,125.00	-539.54	2,585.46
3130AFE78	1829	001	FHLB	2,000,000.00	2,016,681.27	2,016,179.83	12/09/2022	3.000	2.626	5,000.00	-501.44	4,498.56
3133EJUS6	1819	001	FFCB	4,000,000.00	3,990,473.42	3,990,708.45	07/17/2023	2.875	2.897	9,583.33	235.03	9,818.36
3133EJYL7	1821	001	FFCB	3,000,000.00	2,963,915.54	2,964,771.97	09/05/2023	2.800	3.121	7,000.00	856.43	7,856.43
3133EJ3Q0	1830	001	FFCB	2,000,000.00	2,011,364.77	2,011,115.91	12/21/2023	2.875	2.659	4,791.66	-248.86	4,542.80
3133EKNX0	1842	001	FFCB	1,500,000.00	1,509,917.95	1,509,723.74	06/03/2024	2.160	1.954	2,700.00	-194.21	2,505.79
3133EKWV4	1843	001	FFCB	1,000,000.00	1,008,966.01	1,008,796.31	07/26/2024	1.850	1.601	1,541.67	-169.70	1,371.97
3133EKA63	1845	001	FFCB	2,000,000.00	1,996,354.05	1,996,422.19	08/16/2024	1.600	1.613	2,666.67	68.14	2,734.81
3135G0W66	1852	001	FNMA	2,000,000.00	2,013,359.29	2,013,118.44	10/15/2024	1.625	1.443	2,708.34	-240.85	2,467.49
3130A3GE8	1851	001	FHLB	2,000,000.00	2,111,316.05	2,109,376.75	12/13/2024	2.750	1.474	4,583.33	-1,939.30	2,644.03
3135G0X24	1850	001	FNMA	3,000,000.00	3,003,089.83	3,003,036.74	01/07/2025	1.625	1.572	4,062.50	-53.09	4,009.41
			<b>Subtotal</b>	<b>40,500,000.00</b>	<b>40,606,973.12</b>	<b>40,606,033.17</b>			<b>2.035</b>	<b>71,137.52</b>	<b>-939.95</b>	<b>70,197.57</b>
<b>Security Type: CD-FDIC</b>												
87165HHN3	1745	001	SYNC	248,000.00	248,000.00	248,000.00	04/17/2020	1.850	1.850	389.66	0.00	389.66
06740KKX4	1800	001	BACR	248,000.00	247,930.36	247,940.59	09/28/2020	1.950	2.026	416.43	10.23	426.66
49306SYX8	1805	001	KEY	248,000.00	248,000.00	248,000.00	10/09/2020	1.850	1.850	389.66	0.00	389.66
38148PQX8	1804	001	GS	248,000.00	248,000.00	248,000.00	10/13/2020	1.950	1.950	410.73	0.00	410.73
02006L5Z2	1802	001	ALLY	248,000.00	248,000.00	248,000.00	10/13/2020	1.950	1.950	410.73	0.00	410.73
55266CXB7	1803	001	MBFI	248,000.00	248,000.00	248,000.00	10/16/2020	1.850	1.850	389.67	0.00	389.67
27002YEM4	1838	001	EGBN	248,000.00	248,000.00	248,000.00	05/10/2022	2.600	2.600	547.64	0.00	547.64
7954503G8	1839	001	SALLMA	248,000.00	247,730.53	247,740.63	06/06/2022	2.550	2.601	537.11	10.10	547.21
57116ASG4	1836	001	MRLN	248,000.00	248,000.00	248,000.00	11/09/2022	2.550	2.550	537.11	0.00	537.11
61760AZZ5	1834	001	MS	248,000.00	248,000.00	248,000.00	05/09/2024	2.650	2.650	558.17	0.00	558.17
20033AW51	1835	001	ADS	248,000.00	248,000.00	248,000.00	05/15/2024	2.750	2.750	579.23	0.00	579.23

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**Redondo Beach - Interest Reports**  
**Interest Earnings**  
**March 1, 2020 - March 31, 2020**

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CUSIP	Investment #	Fund	Issuer	Ending Par Value	Beginning Book Value	Ending Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
<b>Security Type: CD-FDIC</b>												
61690UHB9	1840	001	MS	248,000.00	247,506.97	247,516.78	06/06/2024	2.700	2.752	568.70	9.81	578.51
949763L95	1846	001	WFC	248,000.00	247,453.40	247,463.42	10/17/2024	2.050	2.102	431.79	10.02	441.81
			<b>Subtotal</b>	<b>3,224,000.00</b>	<b>3,222,621.26</b>	<b>3,222,661.42</b>		<b>2.268</b>	<b>6,166.63</b>	<b>40.16</b>	<b>6,206.79</b>	
			<b>Total</b>	<b>96,030,332.59</b>	<b>101,334,775.08</b>	<b>96,074,390.24</b>		<b>2.114</b>	<b>181,528.59</b>	<b>446.75</b>	<b>181,975.34</b>	

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**Redondo Beach - Interest Reports**  
**Accrued Interest**  
**Sorted by Security Type - Maturity Date**  
**March 1, 2020 - March 31, 2020**

CUSIP	Investment #	Security Type	Par Value	Maturity Date	Current Rate	* Beginning Accrued Interest	Adjusted Acc'd Int. at Purchase During Period	Interest Earned	Interest Received	* Ending Accrued Interest
<b>Treasury Securities - Coupon</b>										
912828L65	1794	TRC	2,000,000.00	09/30/2020	1.375	11,495.90	0.00	2,329.24	13,750.00	75.14
912828M98	1795	TRC	2,000,000.00	11/30/2020	1.625	8,169.40	0.00	2,752.73	0.00	10,922.13
912828N48	1796	TRC	2,000,000.00	12/31/2020	1.750	5,865.38	0.00	2,980.77	0.00	8,846.15
9128285L0	1847	TRC	2,000,000.00	11/15/2021	2.875	16,902.47	0.00	4,896.98	0.00	21,799.45
9128285R7	1848	TRC	2,000,000.00	12/15/2021	2.625	11,045.08	0.00	4,446.72	0.00	15,491.80
		<b>Subtotal</b>	<b>10,000,000.00</b>			<b>53,478.23</b>	<b>0.00</b>	<b>17,406.44</b>	<b>13,750.00</b>	<b>57,134.67</b>
<b>Local Agency Investment Funds</b>										
SY551	51	LA1	14,000,000.00		1.740	56,004.22	0.00	25,142.66	0.00	81,146.88
		<b>Subtotal</b>	<b>14,000,000.00</b>			<b>56,004.22</b>	<b>0.00</b>	<b>25,142.66</b>	<b>0.00</b>	<b>81,146.88</b>
<b>Corporate Notes</b>										
06406FAB9	1831	MC1	1,000,000.00	05/03/2021	2.050	6,719.44	0.00	1,708.34	0.00	8,427.78
17325FAQ1	1827	MC1	2,000,000.00	07/23/2021	3.400	7,177.78	0.00	5,666.66	0.00	12,844.44
594918BP8	1783	MC1	1,000,000.00	08/08/2021	1.550	990.28	0.00	1,291.66	0.00	2,281.94
02665WBG5	1806	MC1	2,000,000.00	09/09/2021	1.700	16,244.44	0.00	2,833.34	17,000.00	2,077.78
037833AY6	1791	MC1	2,000,000.00	02/09/2022	2.150	2,627.78	0.00	3,583.33	0.00	6,211.11
166764BN9	1789	MC1	1,000,000.00	03/03/2022	2.498	12,351.22	0.00	2,081.67	12,490.00	1,942.89
09247XAJ0	1824	MC1	2,000,000.00	06/01/2022	3.375	16,875.00	0.00	5,625.00	0.00	22,500.00
459200HG9	1823	MC1	2,000,000.00	08/01/2022	1.875	3,125.00	0.00	3,125.00	0.00	6,250.00
718172CA5	1841	MC1	2,000,000.00	08/17/2022	2.375	1,847.22	0.00	3,958.34	0.00	5,805.56
12572QAE5	1837	MC1	2,000,000.00	09/15/2022	3.000	27,666.67	0.00	5,000.00	30,000.00	2,666.67
90331HNV1	1826	MC1	2,000,000.00	07/24/2023	3.400	6,988.89	0.00	5,666.67	0.00	12,655.56
94988J5R4	1828	MC1	2,000,000.00	08/14/2023	3.550	3,352.78	0.00	5,916.66	0.00	9,269.44
89236TDK8	1825	MC1	2,000,000.00	10/18/2023	2.250	16,625.00	0.00	3,750.00	0.00	20,375.00
		<b>Subtotal</b>	<b>23,000,000.00</b>			<b>122,591.50</b>	<b>0.00</b>	<b>50,206.67</b>	<b>59,490.00</b>	<b>113,308.17</b>
<b>Savings/ Checking Account</b>										
SYS92	92	PA1	5,306,332.59		1.800	130,380.42	0.00	11,468.67	0.00	141,849.09
		<b>Subtotal</b>	<b>5,306,332.59</b>			<b>130,380.42</b>	<b>0.00</b>	<b>11,468.67</b>	<b>0.00</b>	<b>141,849.09</b>
<b>Federal Agency Issues- Non Callable</b>										
3133EEW55	1811	MC3	2,000,000.00	06/15/2020	1.800	7,600.00	0.00	3,000.00	0.00	10,600.00

\* Beginning Accrued may not include investments that redeemed in the previous month that had outstanding accrued interest. Ending Accrued includes outstanding purchase interest. 96

**Redondo Beach - Interest Reports**  
**Accrued Interest**  
**Sorted by Security Type - Maturity Date**

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CUSIP	Investment #	Security Type	Par Value	Maturity Date	Current Rate	* Beginning Accrued Interest	Adjusted Acc'd Int.		Interest Received	* Ending Accrued Interest
							at Purchase	During Period		
<b>Federal Agency Issues- Non Callable</b>										
3130AB6A9	1797	MC3	2,000,000.00	07/20/2020	1.650	3,758.33	0.00	2,750.00	0.00	6,508.33
3134GPBX4	1798	MC3	2,000,000.00	08/25/2020	1.750	9,333.33	0.00	2,916.67	0.00	12,250.00
3134GBRR5	1799	MC3	4,000,000.00	06/15/2021	1.800	15,200.00	0.00	6,000.00	0.00	21,200.00
3135G0Q89	1853	MC3	2,000,000.00	10/07/2021	1.375	11,000.00	0.00	2,291.67	0.00	13,291.67
3133EHZP1	1801	MC3	2,000,000.00	09/20/2022	1.850	16,547.22	0.00	3,083.34	18,500.00	1,130.56
3135G0T78	1813	MC3	2,000,000.00	10/05/2022	2.000	16,222.22	0.00	3,333.34	0.00	19,555.56
3130AFE78	1829	MC3	2,000,000.00	12/09/2022	3.000	13,666.67	0.00	5,000.00	0.00	18,666.67
313381BR5	1849	MC3	2,000,000.00	12/09/2022	1.875	8,541.67	0.00	3,125.00	0.00	11,666.67
3133EJUS6	1819	MC3	4,000,000.00	07/17/2023	2.875	14,055.56	0.00	9,583.33	0.00	23,638.89
3133EJYL7	1821	MC3	3,000,000.00	09/05/2023	2.800	41,066.67	0.00	7,000.00	42,000.00	6,066.67
3133EJ3Q0	1830	MC3	2,000,000.00	12/21/2023	2.875	11,180.56	0.00	4,791.66	0.00	15,972.22
3133EKNX0	1842	MC3	1,500,000.00	06/03/2024	2.160	7,920.00	0.00	2,700.00	0.00	10,620.00
3133EKWV4	1843	MC3	1,000,000.00	07/26/2024	1.850	1,798.61	0.00	1,541.67	0.00	3,340.28
3133EKA63	1845	MC3	2,000,000.00	08/16/2024	1.600	1,333.33	0.00	2,666.67	0.00	4,000.00
3135G0W66	1852	MC3	2,000,000.00	10/15/2024	1.625	12,006.94	0.00	2,708.34	0.00	14,715.28
3130A3GE8	1851	MC3	2,000,000.00	12/13/2024	2.750	11,916.67	0.00	4,583.33	0.00	16,500.00
3135G0X24	1850	MC3	3,000,000.00	01/07/2025	1.625	6,906.25	0.00	4,062.50	0.00	10,968.75
	<b>Subtotal</b>		<b>40,500,000.00</b>			<b>210,054.03</b>	<b>0.00</b>	<b>71,137.52</b>	<b>60,500.00</b>	<b>220,691.55</b>
<b>CD-FDIC</b>										
87165HHN3	1745	MC5	248,000.00	04/17/2020	1.850	1,715.78	0.00	389.66	0.00	2,105.44
06740KKX4	1800	MC5	248,000.00	09/28/2020	1.950	2,229.93	0.00	416.43	2,411.38	234.98
49306SYX8	1805	MC5	248,000.00	10/09/2020	1.850	1,784.92	0.00	389.66	0.00	2,174.58
02006L5Z2	1802	MC5	248,000.00	10/13/2020	1.950	1,868.15	0.00	410.73	0.00	2,278.88
38148POX8	1804	MC5	248,000.00	10/13/2020	1.950	1,881.40	0.00	410.73	0.00	2,292.13
55266CXB7	1803	MC5	248,000.00	10/16/2020	1.850	175.98	0.00	389.67	364.53	201.12
27002YEM4	1838	MC5	248,000.00	05/10/2022	2.600	353.32	0.00	547.64	512.31	388.65
7954503G8	1839	MC5	248,000.00	06/06/2022	2.550	1,507.36	0.00	537.11	0.00	2,044.47
57116ASG4	1836	MC5	248,000.00	11/09/2022	2.550	363.84	0.00	537.11	502.45	398.50
61760AZZ5	1834	MC5	248,000.00	05/09/2024	2.650	2,034.62	0.00	558.17	0.00	2,592.79
20033AW51	1835	MC5	248,000.00	05/15/2024	2.750	280.27	0.00	579.23	541.86	317.64
61690UHB9	1840	MC5	248,000.00	06/06/2024	2.700	1,577.69	0.00	568.70	0.00	2,146.39
949763L95	1846	MC5	248,000.00	10/17/2024	2.050	181.07	0.00	431.79	403.93	208.93
	<b>Subtotal</b>		<b>3,224,000.00</b>			<b>15,954.33</b>	<b>0.00</b>	<b>6,166.63</b>	<b>4,736.46</b>	<b>17,384.50</b>
	<b>Total</b>		<b>96,030,332.59</b>			<b>588,462.73</b>	<b>0.00</b>	<b>181,528.59</b>	<b>138,476.46</b>	<b>631,514.86</b>

\* Beginning Accrued may not include investments that redeemed in the previous month that had outstanding accrued interest. Ending Accrued includes outstanding purchase interest. 97

Data Updated: SET\_RIN: 04/02/2020 10:18

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Portfolio GENL

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AI (PRF\_AI) 7.2.8

Report Ver. 7.3.6.1

**Redondo Beach - Interest Reports**  
**Realized Gains and Losses**  
**Sorted By Investment Type**  
**Sales/Calls/Maturities: March 1, 2020 - March 31, 2020**

Investment # Issuer	Inv. Type	Purchase Date	Par Value		Sale Date	Days Held		Book Value	Maturity/Sale Proceeds	Realized Gain/Loss	Total Earnings	Total Net Earnings	Total Yield 365
			Current Rate	Maturity Date	Term								
No Sales or Maturities			0.00		0			0.00	0.00	0.00	0.00	0.00	0.00

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Portfolio GENL 98  
AC  
CG (PRF\_CGR1) 7.1.1  
Report Ver. 7.3.6.1

**City of Redondo Beach-General  
Transaction Activity Report  
March 1, 2020 - March 31, 2020  
Sorted by Fund - Transaction Date  
All Funds**

Investment #	Fund	CUSIP	Inv Descrip	TransactionType	TransactionDate	Issuer	New Principal	Principal Paydowns	Interest	Total Cash
1789	001	166764BN9	CHEVRON CORP	Interest	03/03/2020	Chevron			12,490.00	12,490.00
1821	001	3133EJYL7	FEDERAL FARM CR	Interest	03/05/2020	FFCB			42,000.00	42,000.00
1806	001	02665WBG5	HNDA 1.7% MAT	Interest	03/09/2020	Honda			17,000.00	17,000.00
1836	001	57116ASG4	MRLN 2.55% MAT	Interest	03/09/2020	Marlin Bank			502.45	502.45
1838	001	27002YEM4	EGBN 2.6% MAT	Interest	03/10/2020	EagleBank			512.31	512.31
1803	001	55266CXB7	MBFI 1.85% MAT	Interest	03/16/2020	MB Financial Bank			364.53	364.53
1835	001	20033AW51	ADS 2.75% MAT	Interest	03/16/2020	Comenity Bank			541.86	541.86
1837	001	12572QAE5	CME 3% MAT	Interest	03/16/2020	CME Group			30,000.00	30,000.00
1846	001	949763L95	WFC 2.05% MAT	Interest	03/17/2020	Wells Fargo &			403.93	403.93
51	001	SYS51	LAIF	Redemption	03/18/2020	LAIF	3,098,260.75			3,098,260.75
1801	001	3133EHZP1	FEDERAL FARM CR	Interest	03/20/2020	FFCB			18,500.00	18,500.00
1800	001	06740KKX4	BACR 1.95% MAT	Interest	03/27/2020	Barclays Bank			2,411.38	2,411.38
1794	001	912828L65	UNITED STATES	Interest	03/31/2020	U.S. Treasury			13,750.00	13,750.00
<b>Totals for General Fund Investment</b>							<b>3,098,260.75</b>	<b>138,476.46</b>	<b>3,236,737.21</b>	
<b>Grand Total</b>							<b>3,098,260.75</b>	<b>138,476.46</b>	<b>3,236,737.21</b>	

**City of Redondo Beach-General Selected F**  
**Fund 002 - Checking**  
**Cash**  
**March 31, 2020**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Market Value	Current Rate	YTM 360	YTM 365
<b>Savings/ Checking Account</b>								
SYS92	92	Bank of America Checking	07/01/2019	5,306,332.59	5,306,332.59	1.800	1.775	1.800
			<b>Subtotal and Average</b>	<b>5,306,332.59</b>	<b>5,306,332.59</b>		<b>1.775</b>	<b>1.800</b>
			<b>Total Cash Average</b>	<b>5,306,332.59</b>	<b>5,306,332.59</b>		<b>1.775</b>	<b>1.800</b>
			<b>Total Cash and and Investments</b>	<b>5,306,332.59</b>				

**Fund 003 - Parking Authority  
Investments by Fund  
March 31, 2020**

Page 2

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Local Agency Investment Funds</b>										
SYS150	150	LAIF	07/01/2019	5,074.77	5,074.77	5,074.77	1.740	1.716	1.740	1
			<b>Subtotal and Average</b>	<b>5,074.77</b>	<b>5,074.77</b>	<b>5,074.77</b>		<b>1.716</b>	<b>1.740</b>	<b>1</b>
<b>Savings/ Checking Account</b>										
SYS28	28	Bank of America Checking	07/01/2019	953.72	953.72	953.72	1.800	1.775	1.800	1
			<b>Subtotal and Average</b>	<b>953.72</b>	<b>953.72</b>	<b>953.72</b>		<b>1.775</b>	<b>1.800</b>	<b>1</b>
			<b>Total Investments and Average</b>	<b>6,028.49</b>	<b>6,028.49</b>	<b>6,028.49</b>		<b>1.726</b>	<b>1.749</b>	<b>1</b>

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**Fund 004 - Housing Authority  
Investments by Fund  
March 31, 2020**

Page 3

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Savings/ Checking Account</b>										
SYS100	100	Bank of America Checking	07/01/2019	108,695.22	108,695.22	108,695.22	1.800	1.775	1.800	1
SYS96	96	Bank of America Checking	07/01/2019	1,337,558.07	1,337,558.07	1,337,558.07				1
		<b>Subtotal and Average</b>		<b>1,446,253.29</b>	<b>1,446,253.29</b>	<b>1,446,253.29</b>		<b>0.133</b>	<b>0.135</b>	<b>1</b>
		<b>Total Investments and Average</b>		<b>1,446,253.29</b>	<b>1,446,253.29</b>	<b>1,446,253.29</b>		<b>0.133</b>	<b>0.135</b>	<b>1</b>

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**Fund 005 - Redevelopment Agency**  
**Investments by Fund**  
**March 31, 2020**

Page 4

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Local Agency Investment Funds</b>										
SYS10	10	LAIF	07/01/2019	1,832,057.74	1,832,057.74	1,832,057.74	1.740	1.716	1.740	1
			<b>Subtotal and Average</b>	<b>1,832,057.74</b>	<b>1,832,057.74</b>	<b>1,832,057.74</b>		<b>1.716</b>	<b>1.740</b>	<b>1</b>
<b>Savings/ Checking Account</b>										
SYS30	30	Bank of America Checking	07/01/2019	1,126,310.56	1,126,310.56	1,126,310.56				1
SYS40	40	Bank of America Checking	07/01/2019	47,274.66	47,274.66	47,274.66	1.800	1.775	1.800	1
			<b>Subtotal and Average</b>	<b>1,173,585.22</b>	<b>1,173,585.22</b>	<b>1,173,585.22</b>		<b>0.072</b>	<b>0.073</b>	<b>1</b>
			<b>Total Investments and Average</b>	<b>3,005,642.96</b>	<b>3,005,642.96</b>	<b>3,005,642.96</b>		<b>1.074</b>	<b>1.089</b>	<b>1</b>

**Fund 006 - Public Finance Authority**  
**Investments by Fund**  
**March 31, 2020**

Page 5

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Local Agency Investment Funds</b>										
SYS002	002	LAIF	07/01/2019	174,813.33	174,813.33	174,813.33	1.740	1.716	1.740	1
			<b>Subtotal and Average</b>	<b>174,813.33</b>	<b>174,813.33</b>	<b>174,813.33</b>		<b>1.716</b>	<b>1.740</b>	<b>1</b>
<b>Savings/ Checking Account</b>										
SYS001	001	Bank of America Checking	07/01/2019	1,952,137.60	1,952,137.60	1,952,137.60				1
			<b>Subtotal and Average</b>	<b>1,952,137.60</b>	<b>1,952,137.60</b>	<b>1,952,137.60</b>		<b>0.000</b>	<b>0.000</b>	<b>1</b>
			<b>Total Investments and Average</b>	<b>2,126,950.93</b>	<b>2,126,950.93</b>	<b>2,126,950.93</b>		<b>0.141</b>	<b>0.143</b>	<b>1</b>

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**Fund 007 - Workmens-Compensation-Fund**  
**Investments by Fund**  
**March 31, 2020**

Page 6

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Savings/ Checking Account</b>										
SYS41	41	Bank of America Checking	07/01/2019	1,111,224.30	1,111,224.30	1,111,224.30				1
			<b>Subtotal and Average</b>	<b>1,111,224.30</b>	<b>1,111,224.30</b>	<b>1,111,224.30</b>		<b>0.000</b>	<b>0.000</b>	<b>1</b>
			<b>Total Investments and Average</b>	<b>1,111,224.30</b>	<b>1,111,224.30</b>	<b>1,111,224.30</b>		<b>0.000</b>	<b>0.000</b>	<b>1</b>

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**Fund 008 - Measure-R-Local-Return**  
**Investments by Fund**  
**March 31, 2020**

Page 7

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Savings/ Checking Account</b>										
SYS42	42	Bank of America Checking	07/01/2019	1,863,279.16	1,863,279.16	1,863,279.16	1.800	1.775	1.800	1
			<b>Subtotal and Average</b>	<b>1,863,279.16</b>	<b>1,863,279.16</b>	<b>1,863,279.16</b>		<b>1.775</b>	<b>1.800</b>	<b>1</b>
			<b>Total Investments and Average</b>	<b>1,863,279.16</b>	<b>1,863,279.16</b>	<b>1,863,279.16</b>		<b>1.775</b>	<b>1.800</b>	<b>1</b>

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**Fund 009 - City-of-Redondo-Beach-FSA**  
**Investments by Fund**  
**March 31, 2020**

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CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Savings/ Checking Account</b>										
SYS43	43	Bank of America Checking	07/01/2019	81,285.98	81,285.98	81,285.98				1
			<b>Subtotal and Average</b>	<b>81,285.98</b>	<b>81,285.98</b>	<b>81,285.98</b>		<b>0.000</b>	<b>0.000</b>	<b>1</b>
			<b>Total Investments and Average</b>	<b>81,285.98</b>	<b>81,285.98</b>	<b>81,285.98</b>		<b>0.000</b>	<b>0.000</b>	<b>1</b>

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**Fund 011 - Trust Account**  
**Investments by Fund**  
**March 31, 2020**

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CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Savings/ Checking Account</b>										
SYS45	45	Bank of America Checking	07/01/2019	7,364.40	7,364.40	7,364.40				1
			<b>Subtotal and Average</b>	<b>7,364.40</b>	<b>7,364.40</b>	<b>7,364.40</b>		<b>0.000</b>	<b>0.000</b>	<b>1</b>
			<b>Total Investments and Average</b>	<b>7,364.40</b>	<b>7,364.40</b>	<b>7,364.40</b>		<b>0.000</b>	<b>0.000</b>	<b>1</b>

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# Quarterly Economic and Market Update

**March 2020**

**Economic and Market Update**  
**3/31/20**

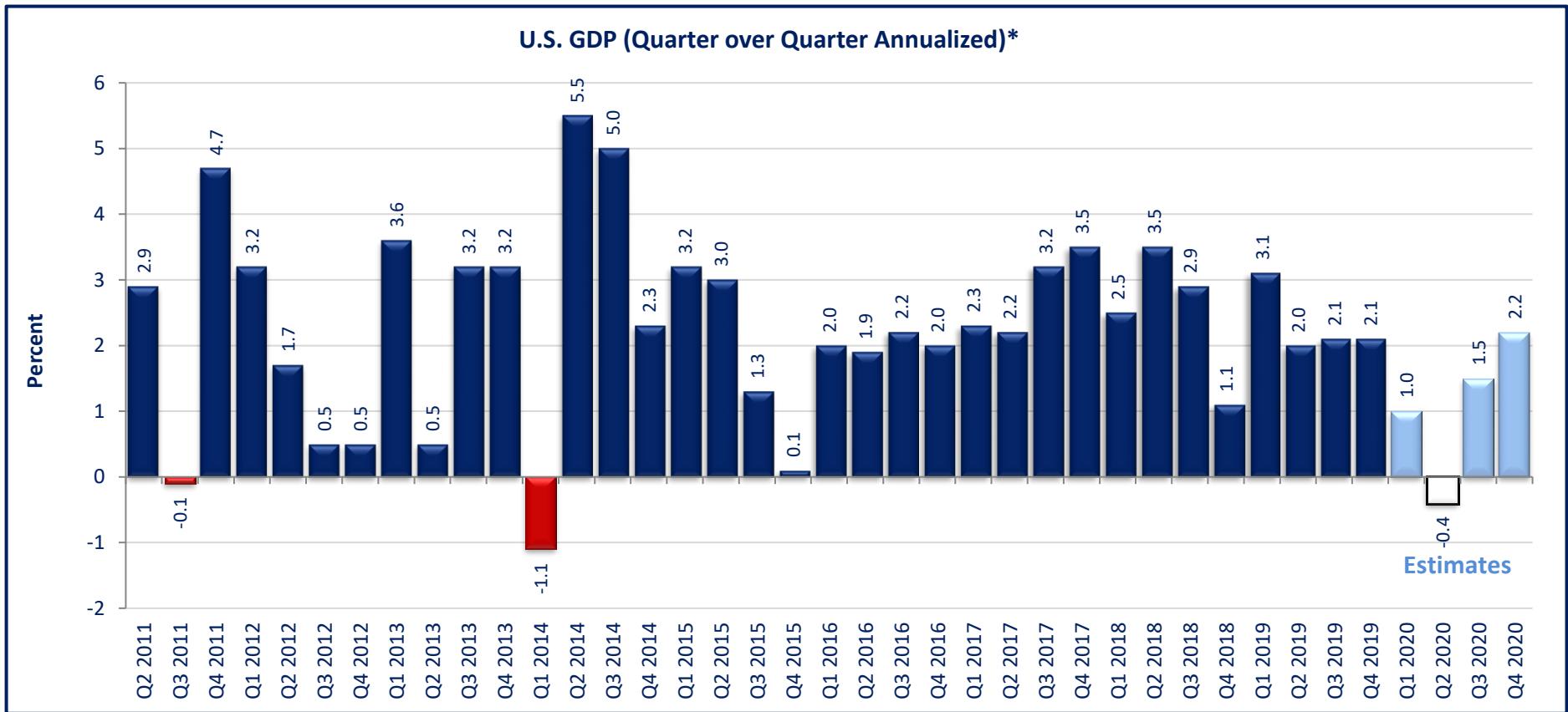
Item	3/31/20	12/31/19	Change
U.S. Payrolls Monthly Change	(701,000)	184,000	(885,000)
Unemployment Rate	4.4%	3.5%	0.9%
Labor Force Participation	62.7%	63.2%	(0.5%)
Effective Fed Funds Rate	0.08%	1.55%	(1.47%)
3 Month T-Bill	0.09%	1.55%	(1.46%)
2 Year T-Note	0.25%	1.57%	(1.32%)
3 Year T-Note	0.30%	1.61%	(1.32%)
5 Year T-Note	0.38%	1.69%	(1.31%)
10 Year T-Note	0.67%	1.92%	(1.25%)
U.S. Fed Debt Avg Yield*	2.39%	2.36%	0.03%
30 Year Mortgage Rate	3.86%	3.86%	0.00%
1-5 Yr Agency Spread	0.26%	0.04%	0.22%
1-5 Yr A-AAA Corporate Spread	1.88%	0.36%	1.52%
Dow Jones	21,917	28,538	(23.2%)
S&P 500	2,585	3,231	(20.0%)
Consumer Price Index YOY*	2.4%	2.3%	0.1%
U.S. Avg Regular Unleaded	\$1.98	\$2.59	(\$0.60)
Retail Sales YOY*	2.8%	5.4%	(2.6%)
Case-Shiller Home Prices YOY*	3.1%	2.6%	0.5%
Gold (per ounce)	\$1,577.18	\$1,517.27	\$59.91
Dollar Index	99.05	96.39	2.66
Consumer Confidence	120.0	128.2	(8.2)

\*Estimates for the current quarter/month, some data are lagged

Sources: FHN Main Street and Bloomberg

## Economic and Market Update

3/31/20



\* Real Rate (Inflation Adjusted)

Source: Bureau of Economic Analysis

Estimate: Bloomberg's Survey of Economists

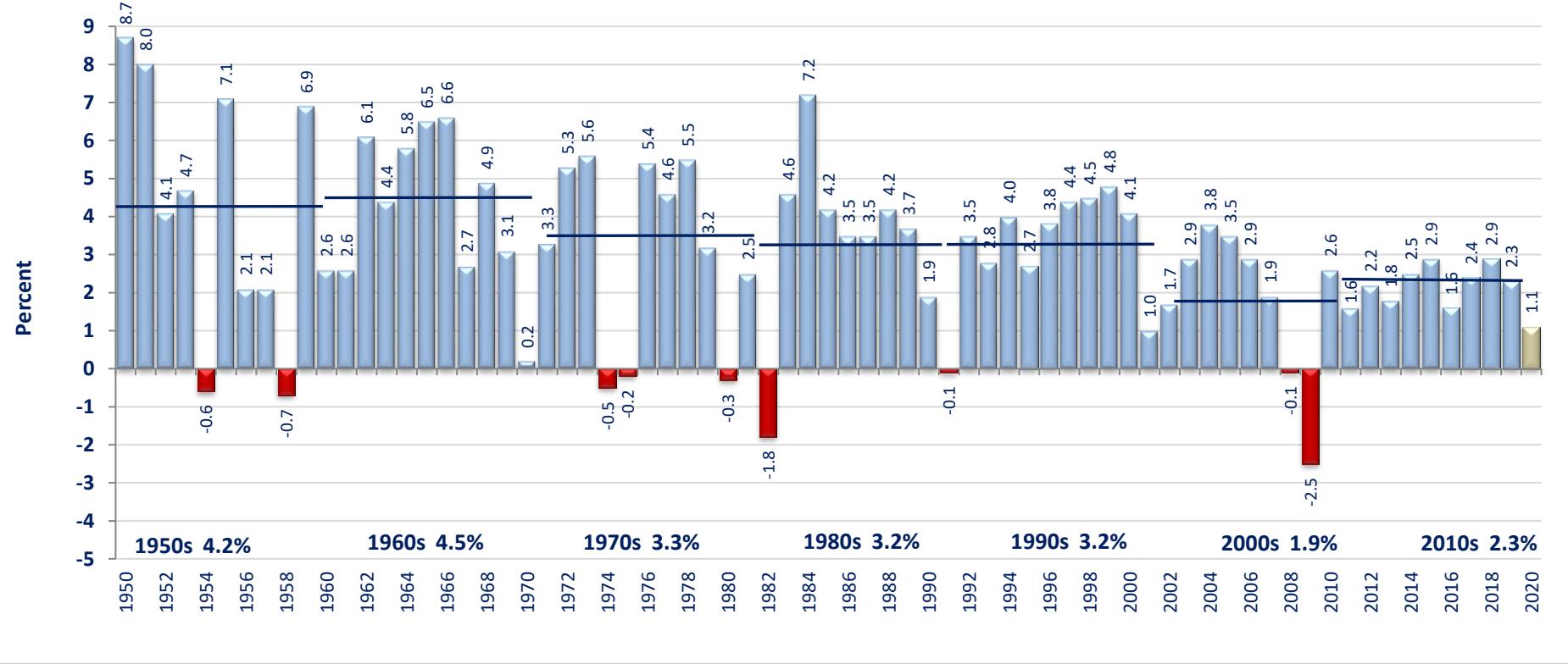
As of: 3/31/20

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## Economic and Market Update

3/31/20

### U.S. Annual GDP \*



\* Real Rate (Inflation Adjusted)

Source: Bureau of Economic Analysis

Estimate: Bloomberg's Survey of Economists

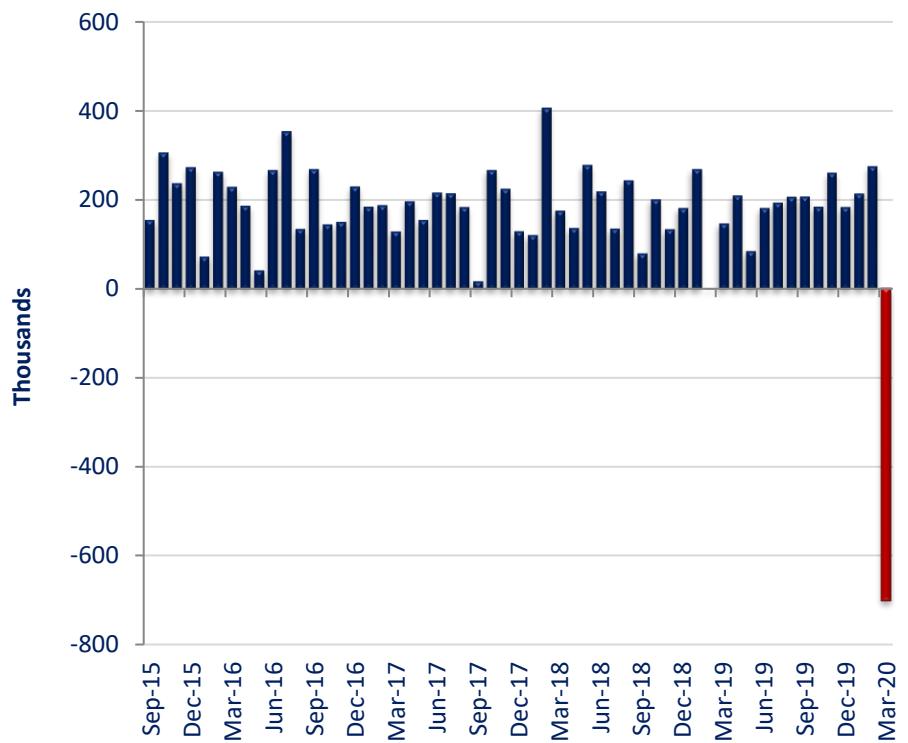
As of: 3/31/20

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## Economic and Market Update

3/31/20

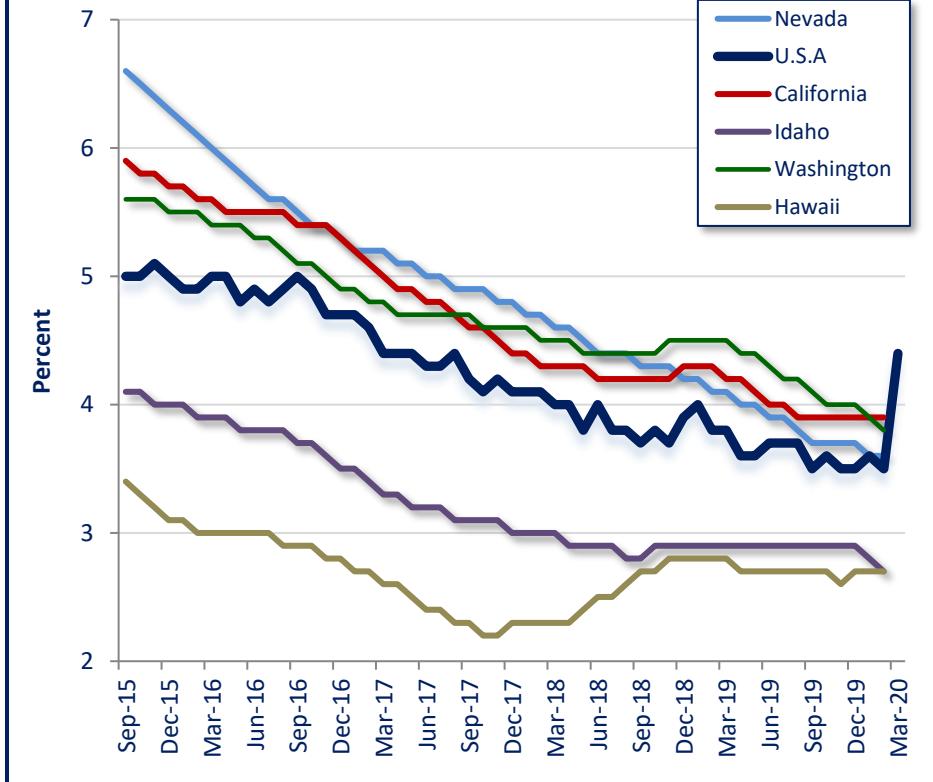
**U.S. Monthly Non-Farm Payrolls Change**



**12 Month Average Job Change**

**125,333**

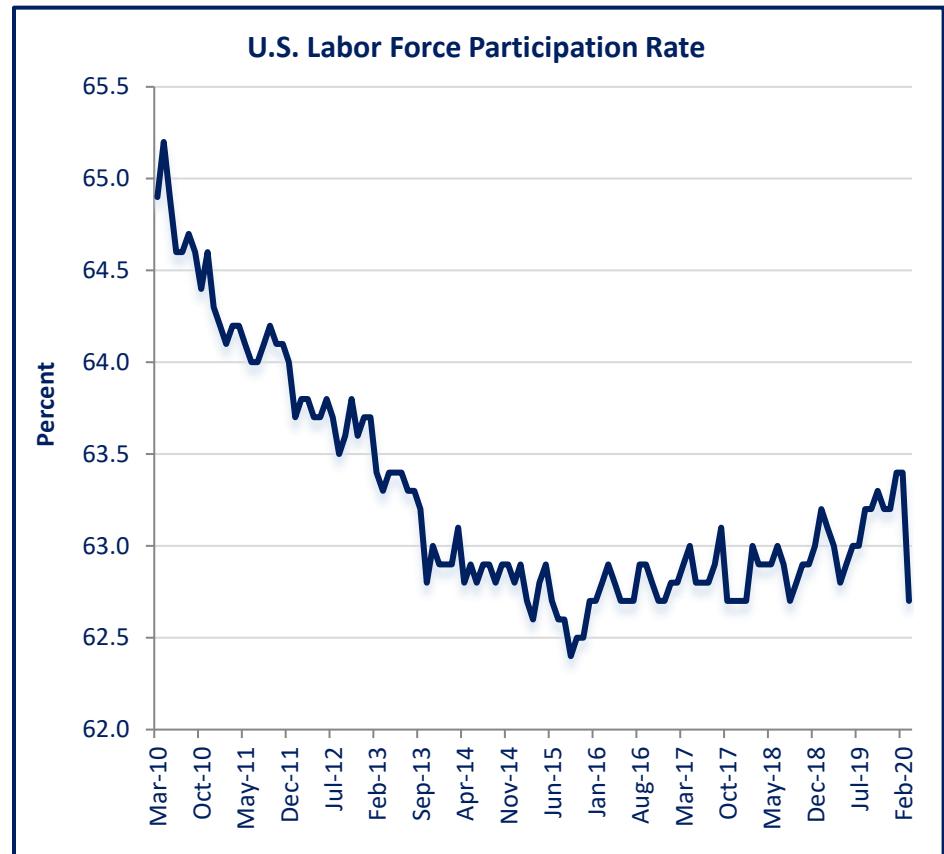
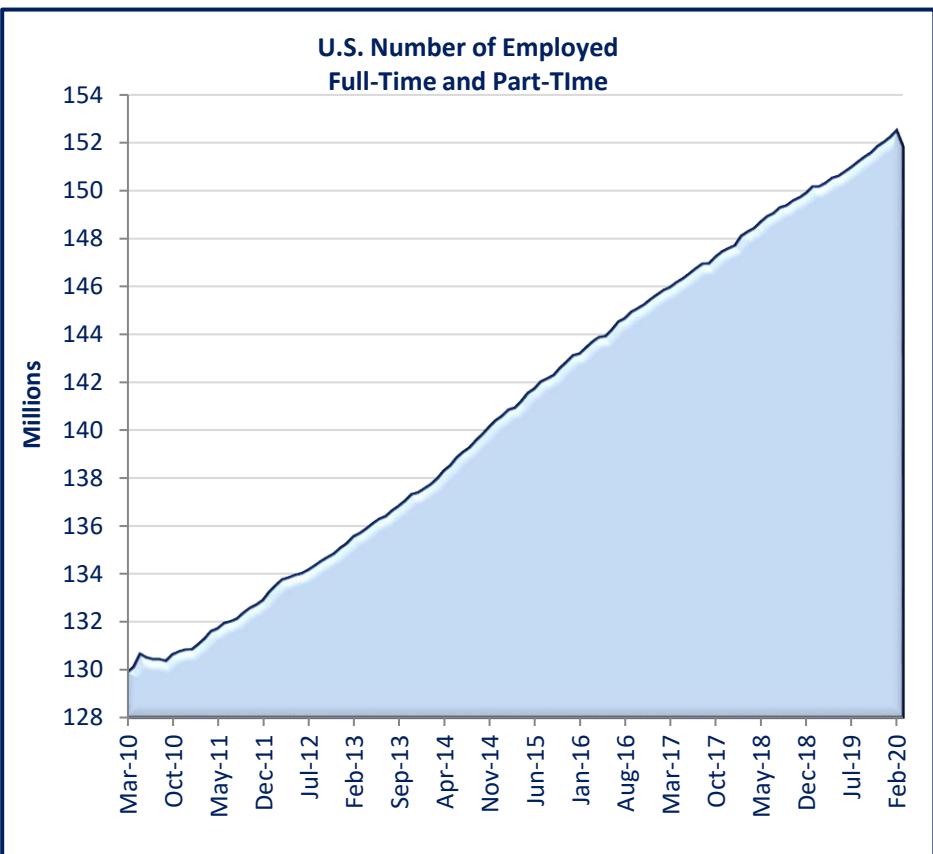
**Unemployment Rates**



Source: Bureau of Labor Statistics

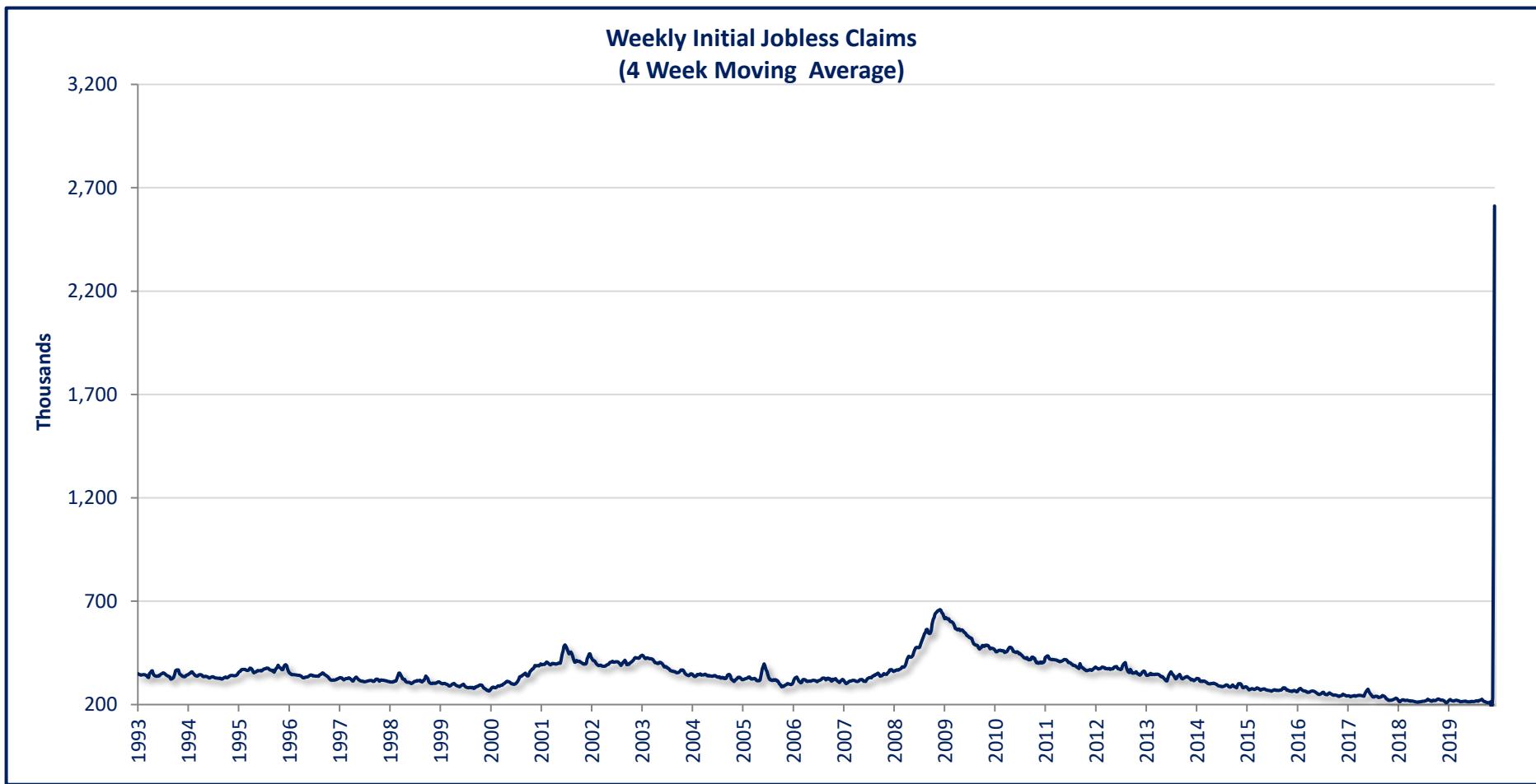
## Economic and Market Update

3/31/20



Source: Bureau of Labor Statistics

114



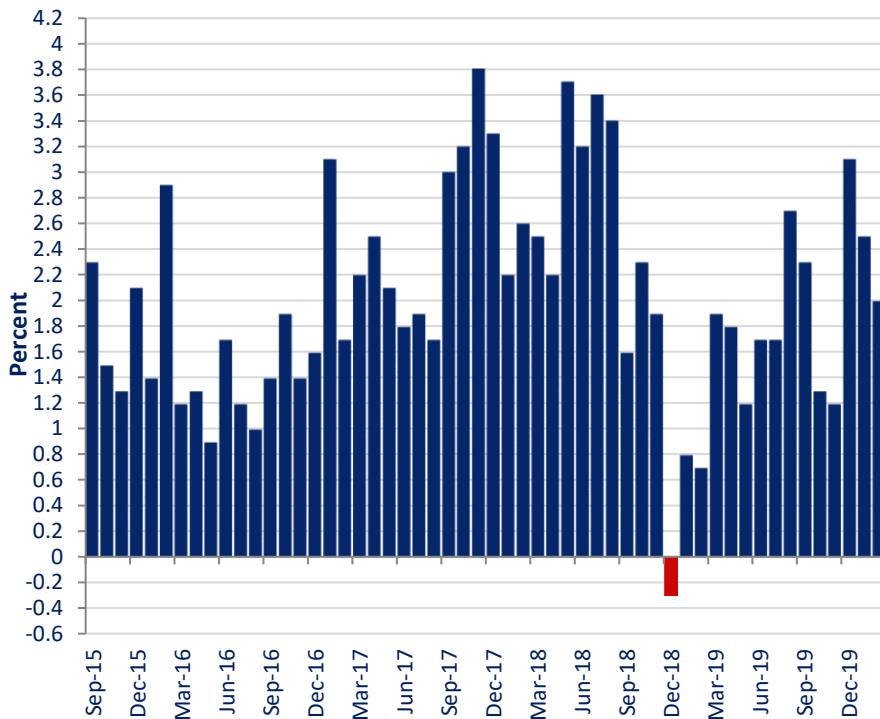
Weekly Initial Jobless Claims is the actual number of people who have filed for Unemployment benefits for the first time. The following five eligibility criteria must be met in order to file for unemployment benefits: 1. Meet the requirements of time worked during a 1 year period (full time or not). 2. Become unemployed through no fault of your own (cannot be fired). 3. Must be able to work; no physical or mental holdbacks. 4. Must be available for work. 5. Must be actively seeking work.

Source: Department of Labor and Bloomberg

## Economic and Market Update

3/31/20

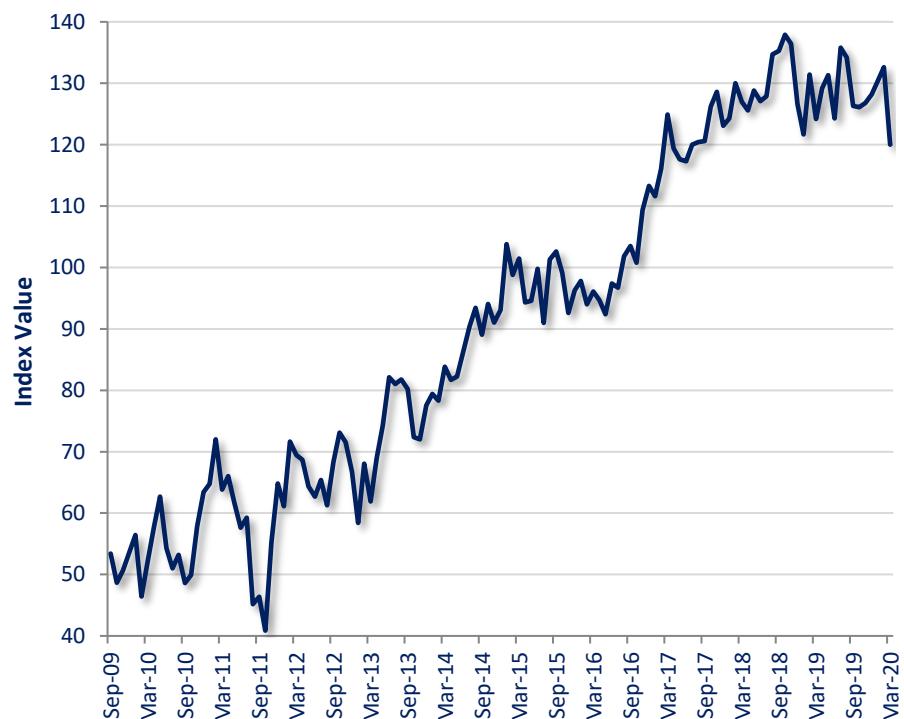
### U.S. Real\* Retail Sales YOY % Change



\*Real: Inflation Adjusted

Source: U.S. Census Bureau

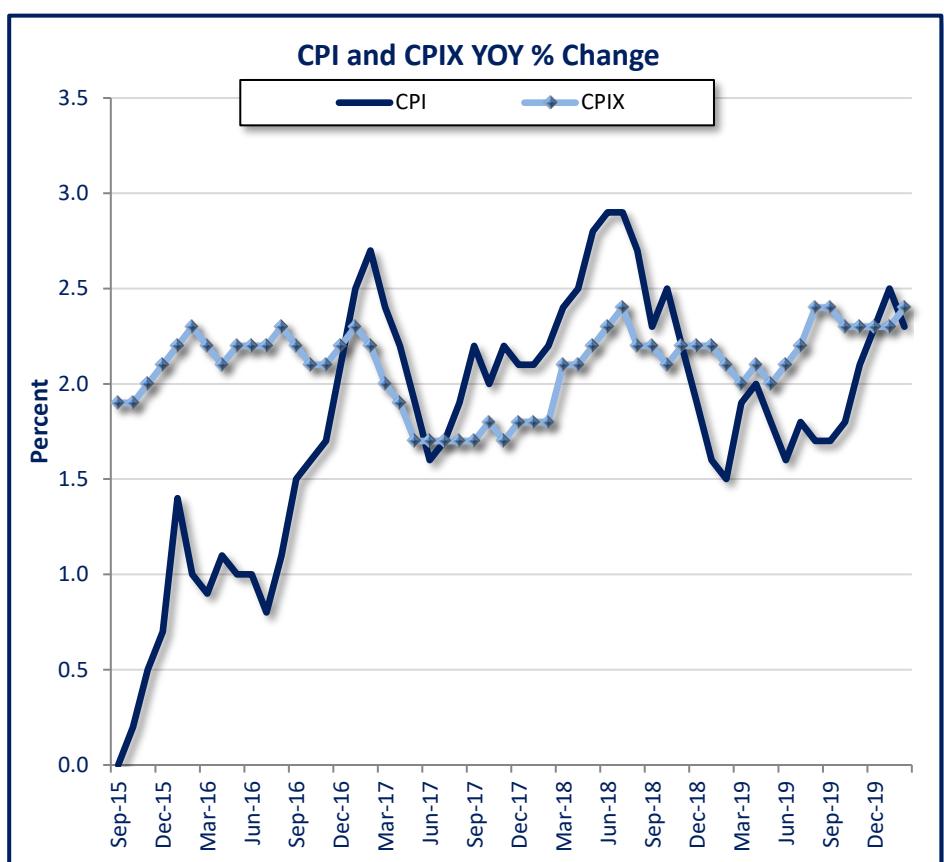
### U.S. Consumer Confidence



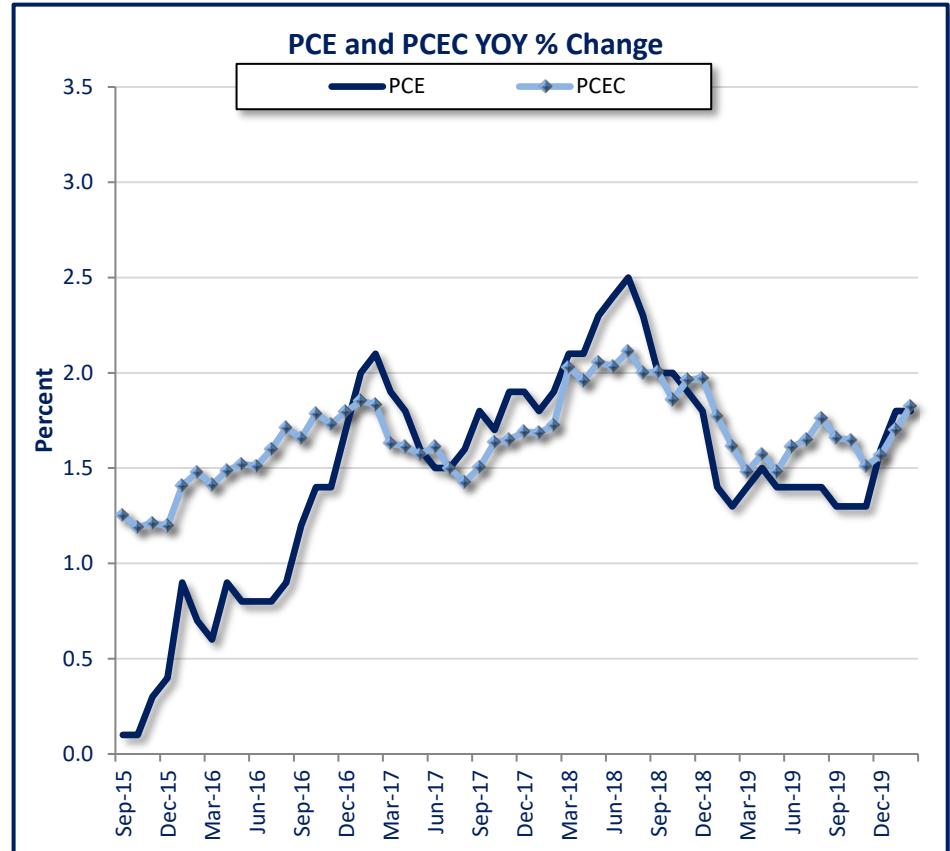
Source: Conference Board

## Economic and Market Update

3/31/20



CPIX: Consumer Price Index, excluding food and energy



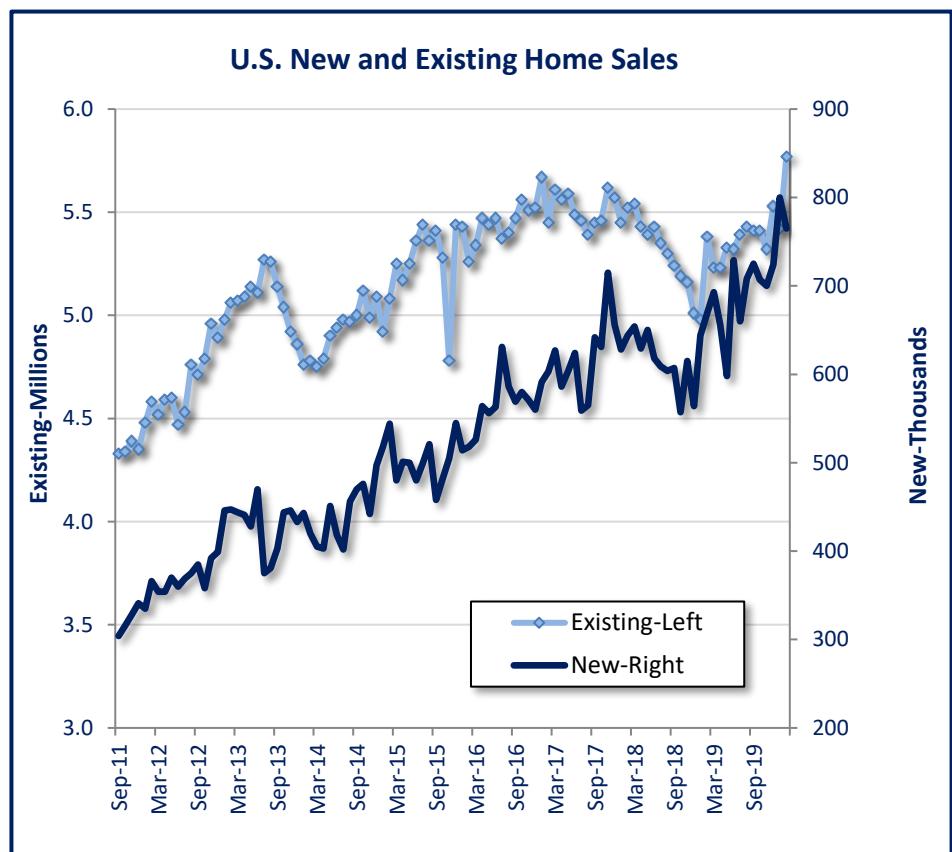
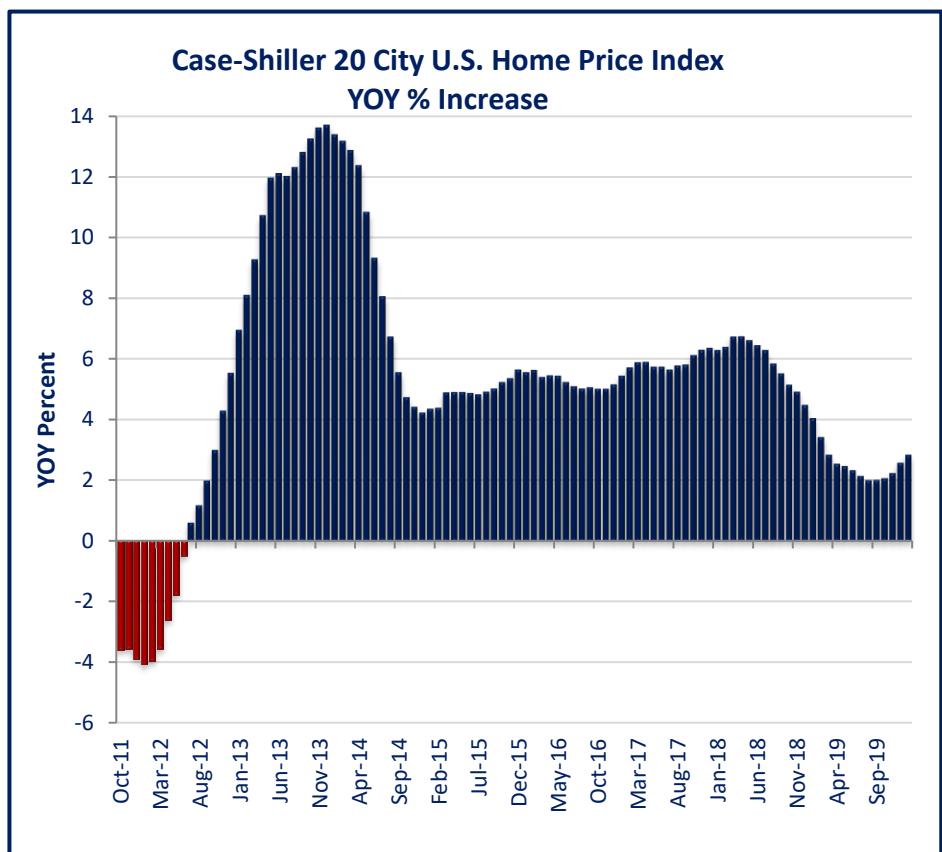
PCEC: Personal Consumption Expenditure Core

Source: Bureau of Labor Statistics and Bureau of Economic Analysis

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## Economic and Market Update

3/31/20



Source: Case-Shiller

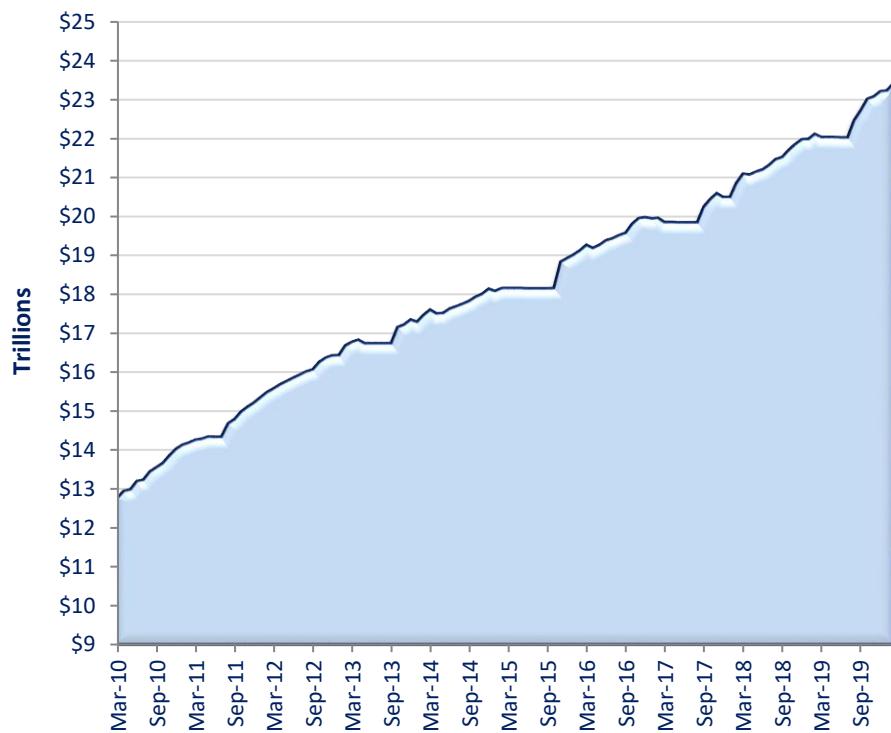
Sources: New (U.S. Census Bureau), Existing (National Assoc. of Realtors)  
Seasonally Adjusted Annual Rate

118

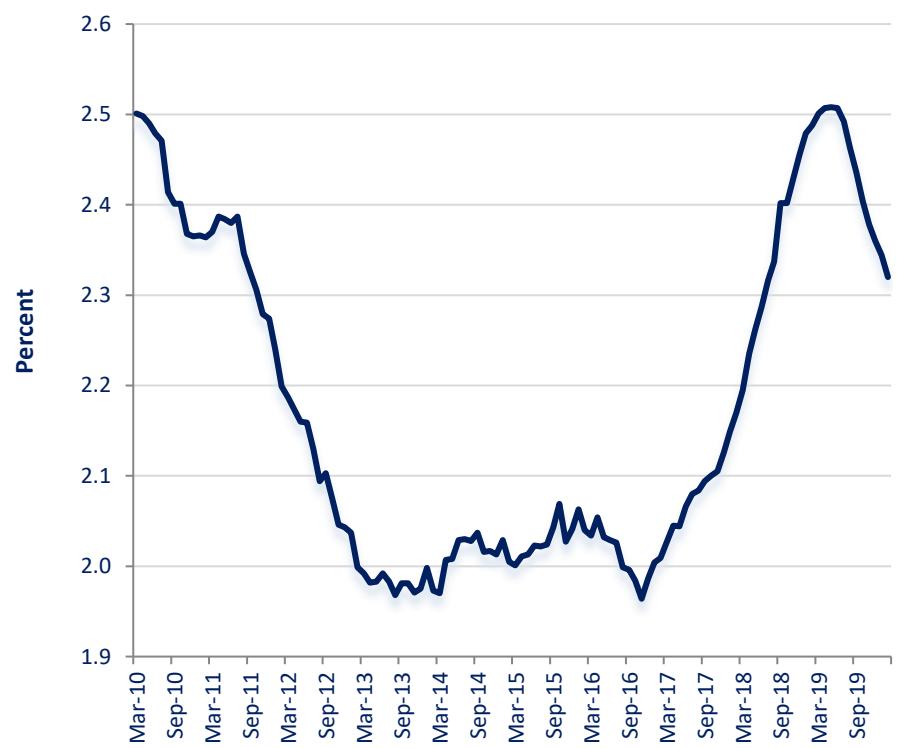
## Economic and Market Update

3/31/20

**U.S. Federal Debt Outstanding**



**U.S. Treasury Interest Bearing Debt Avg Rate**



Source: U.S. Treasury

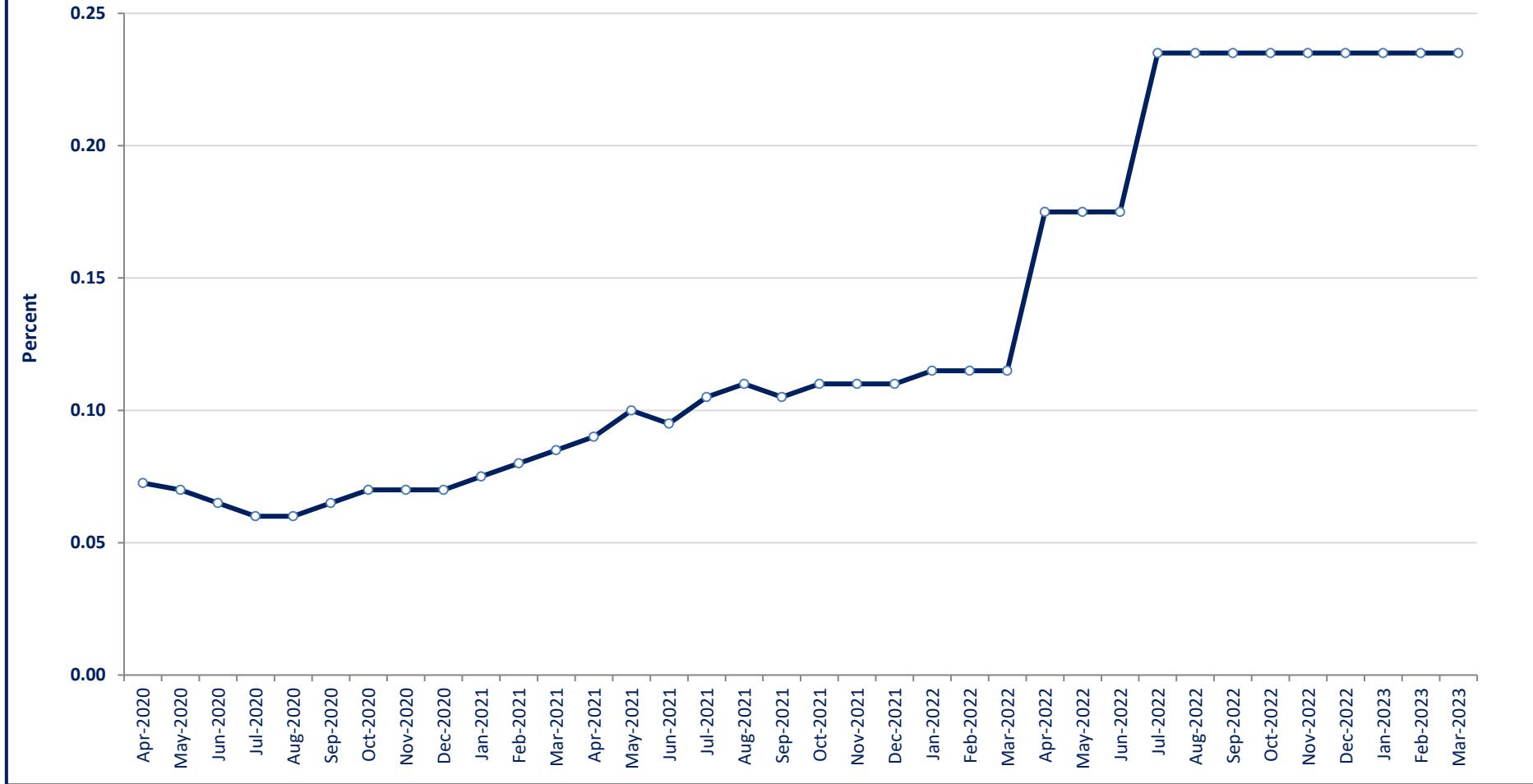
119

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## Economic and Market Update

3/31/20

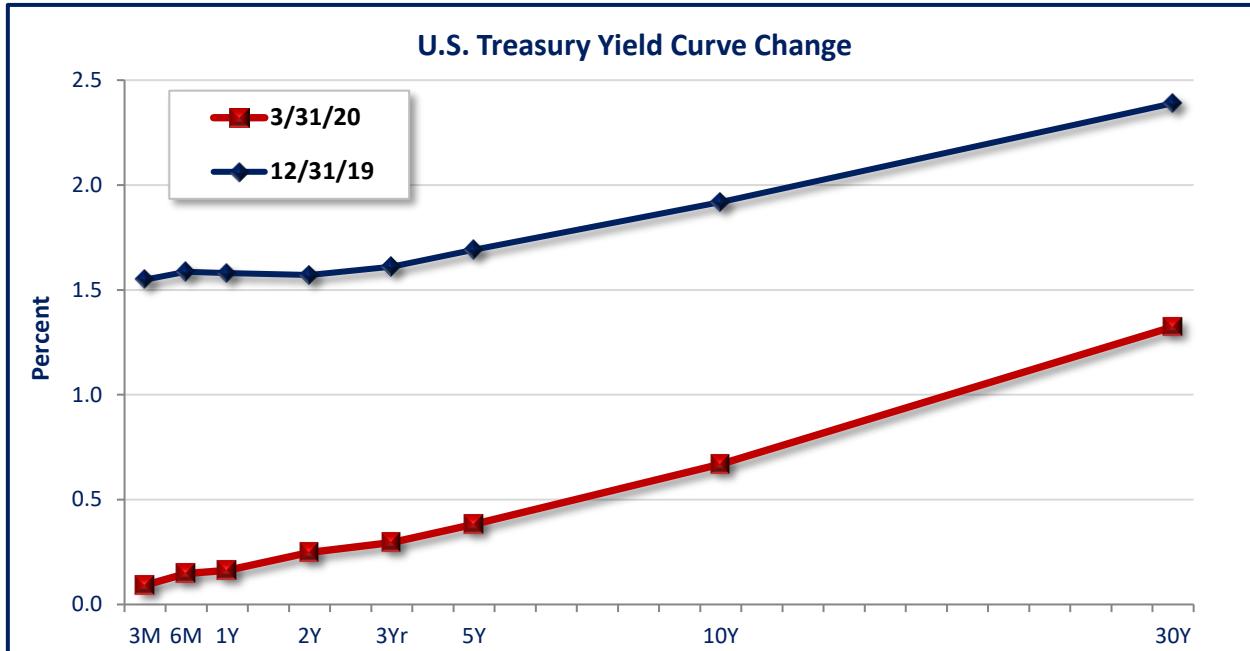
### Fed Funds Futures



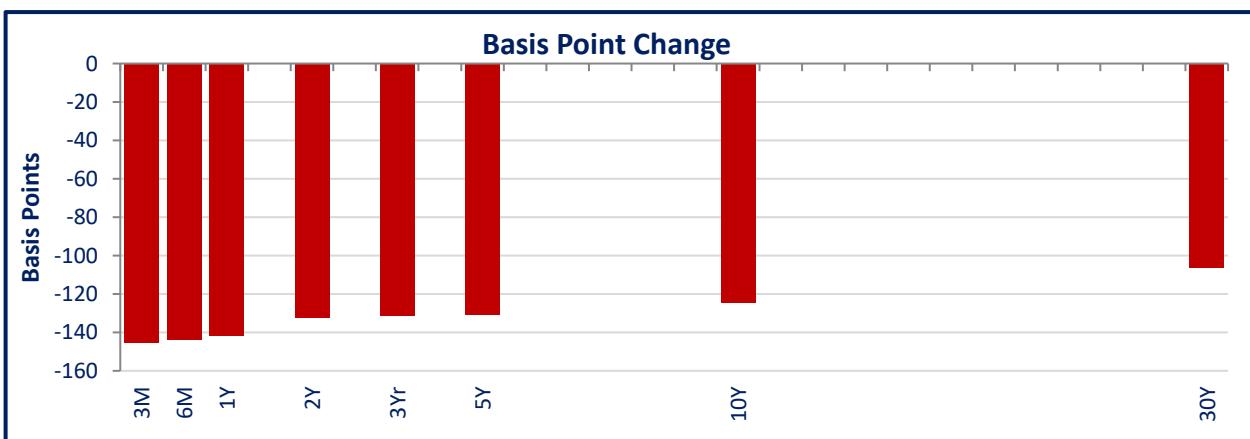
Source: Bloomberg

## Economic and Market Update

3/31/20



Maturity	12/31/19	3/31/20	Change
3M	1.55	0.09	-1.46
6M	1.59	0.15	-1.44
1Y	1.58	0.16	-1.42
2Y	1.57	0.25	-1.32
3Y	1.61	0.30	-1.32
5Y	1.69	0.38	-1.31
10Y	1.92	0.67	-1.25
30Y	2.39	1.32	-1.07



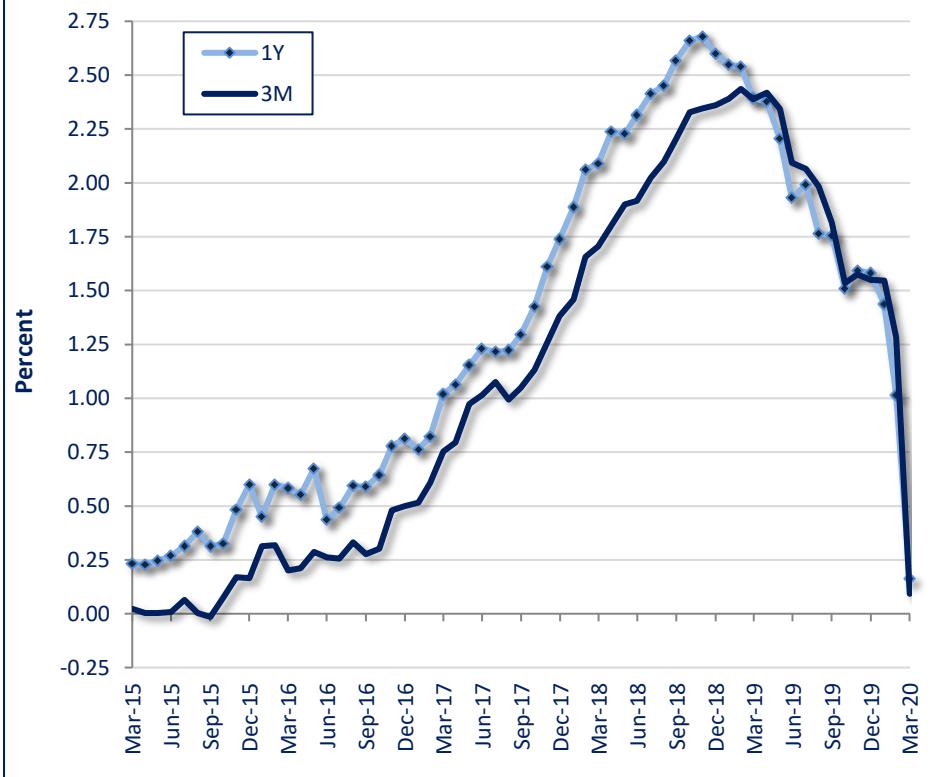
Source: Bloomberg

Figures may not total due to rounding

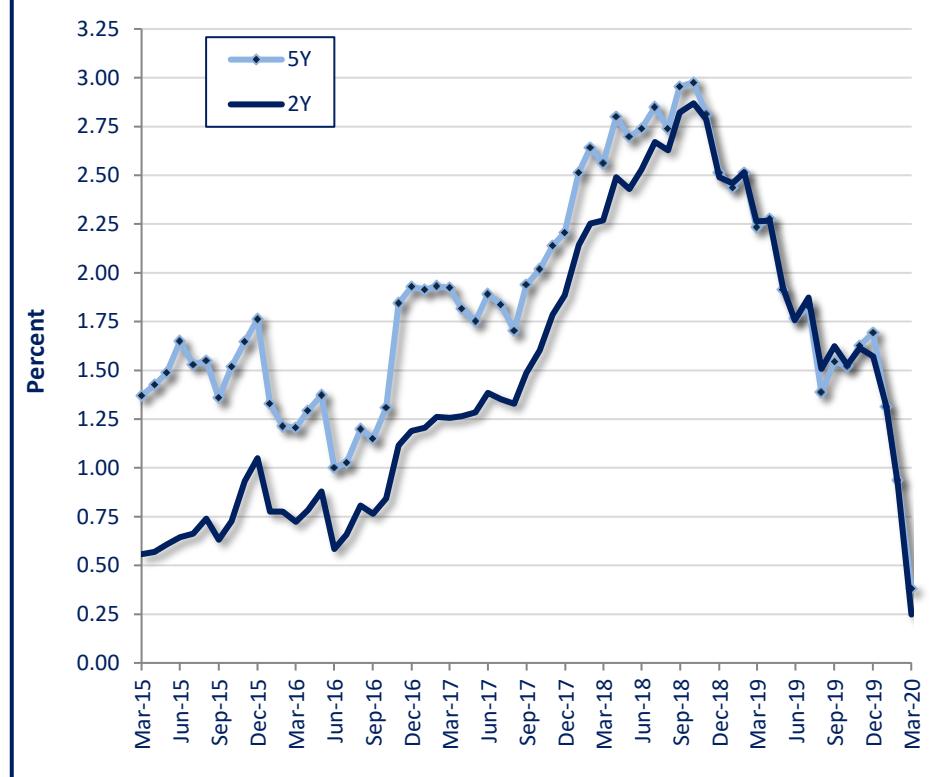
## Economic and Market Update

3/31/20

**U.S. Treasury Yields: 3M and 1Y**



**U.S. Treasury Yields: 2Y and 5Y**



Source: Bloomberg

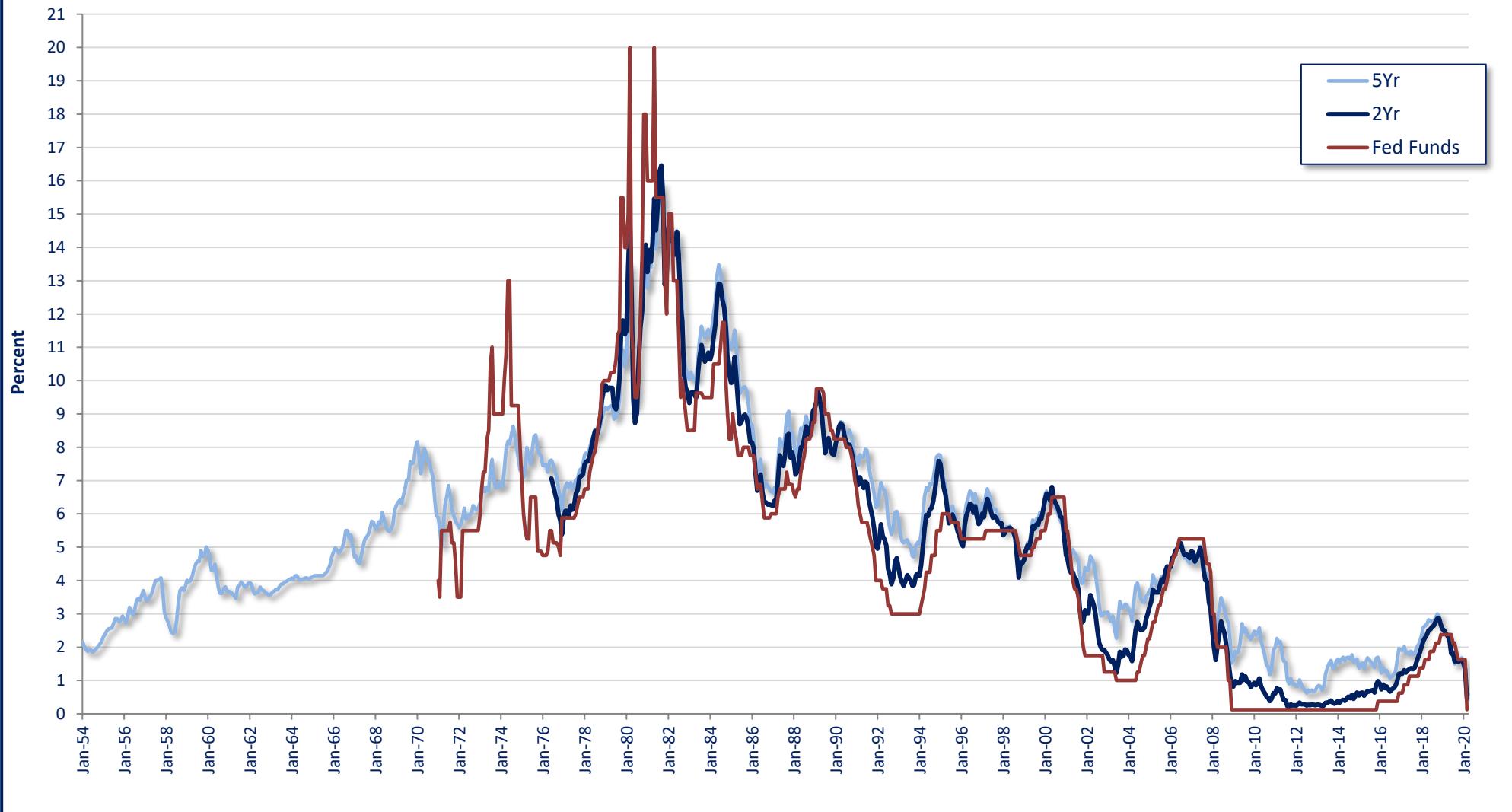
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## Economic and Market Update

3/31/20

### U.S. Treasury Yields 2Yr and 5Yr - Fed Funds Target Rate



Source: Bloomberg

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### Global Treasury Rates

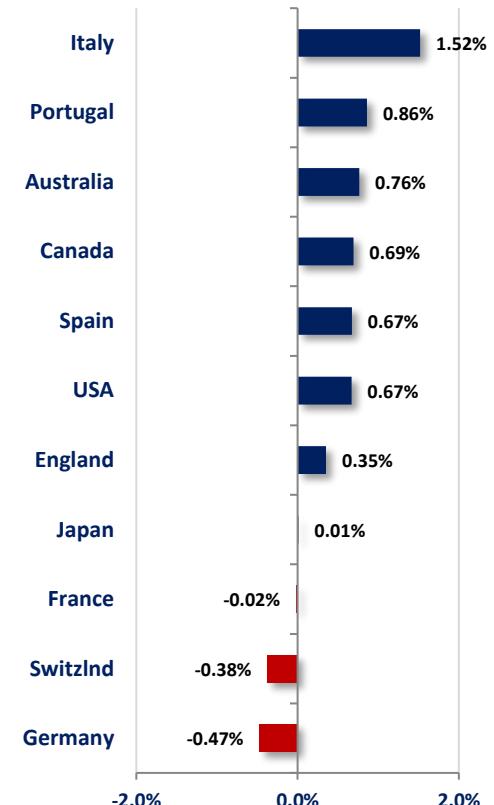
2 Year Yields



5 Year Yields



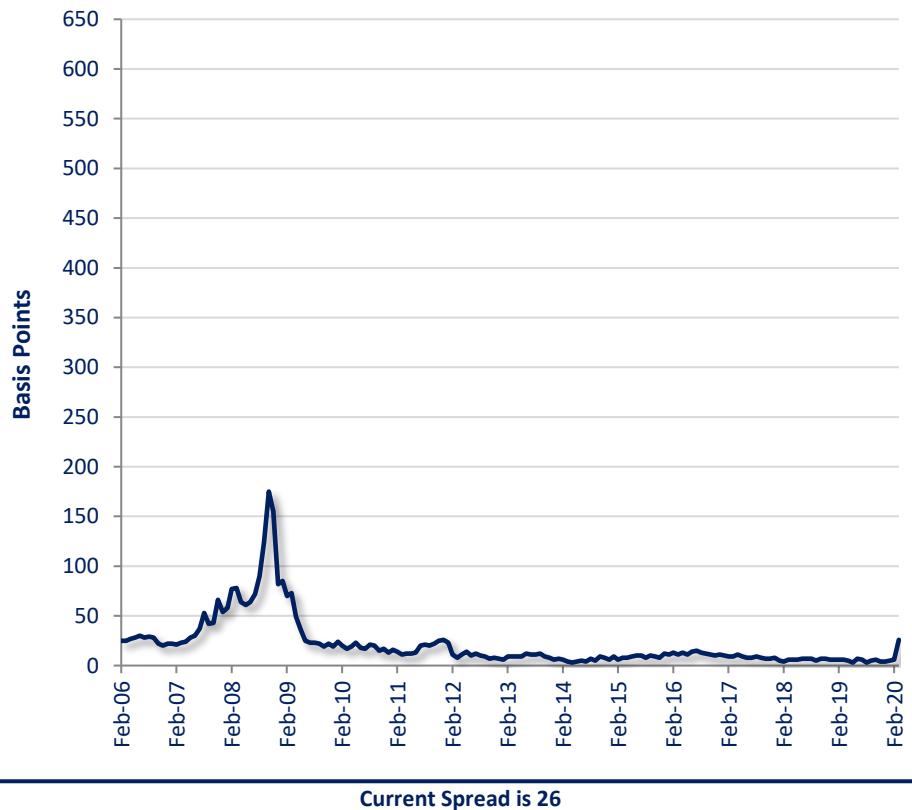
10 Year Yields



## Economic and Market Update

3/31/20

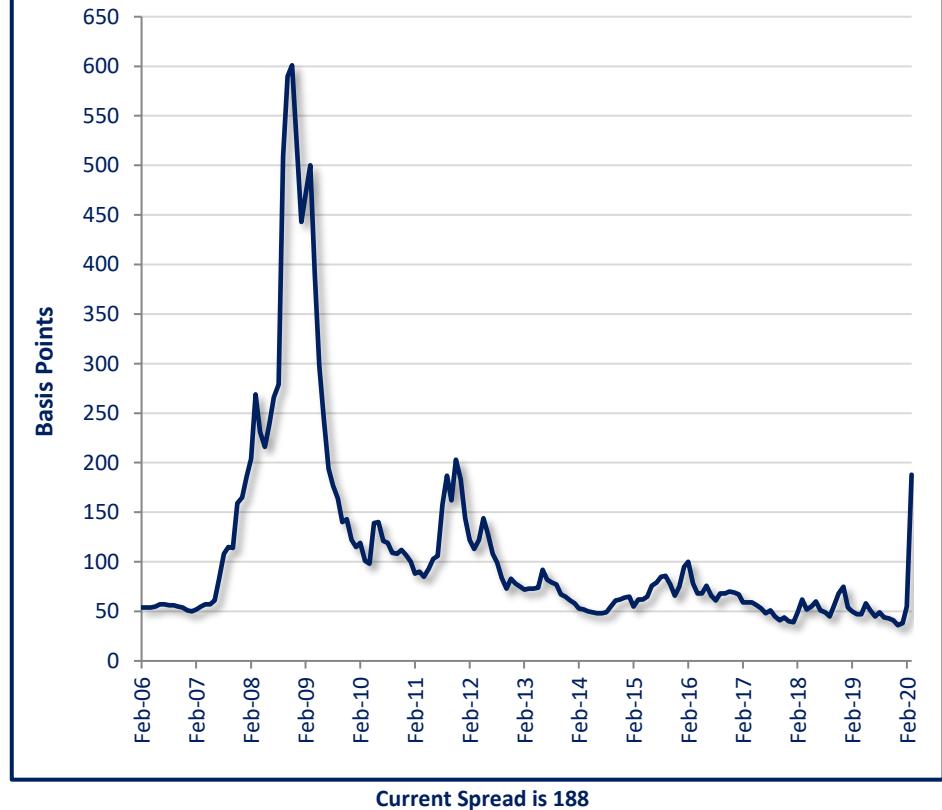
### Spread: 1-5Yr Agency vs Treasury



ICE BofAML Index (option adjusted spread vs. Treasury)  
1-5Yr Non-Callable Agency (GVPB)

Source: ICE BofAML Indices

### Spread: 1-5Yr A-AAA Corporate vs Treasury

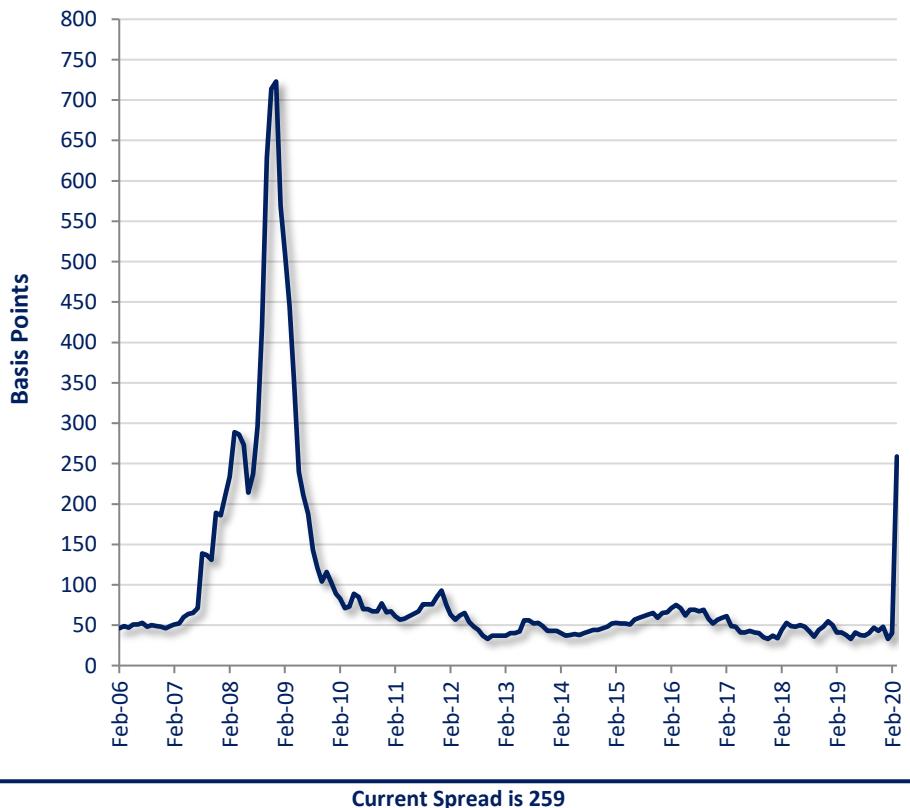


ICE BofAML Index (option adjusted spread vs. Treasury)  
Corporate A-AAA Excluding Yankee (CVAC)

## Economic and Market Update

3/31/20

### Spread: AAA Asset Backed vs Treasury



\*ICE BofAML Index (option adjusted spread vs. Treasury)  
AAA Rated ABS (ROA1)

Source: ICE BofAML Indices

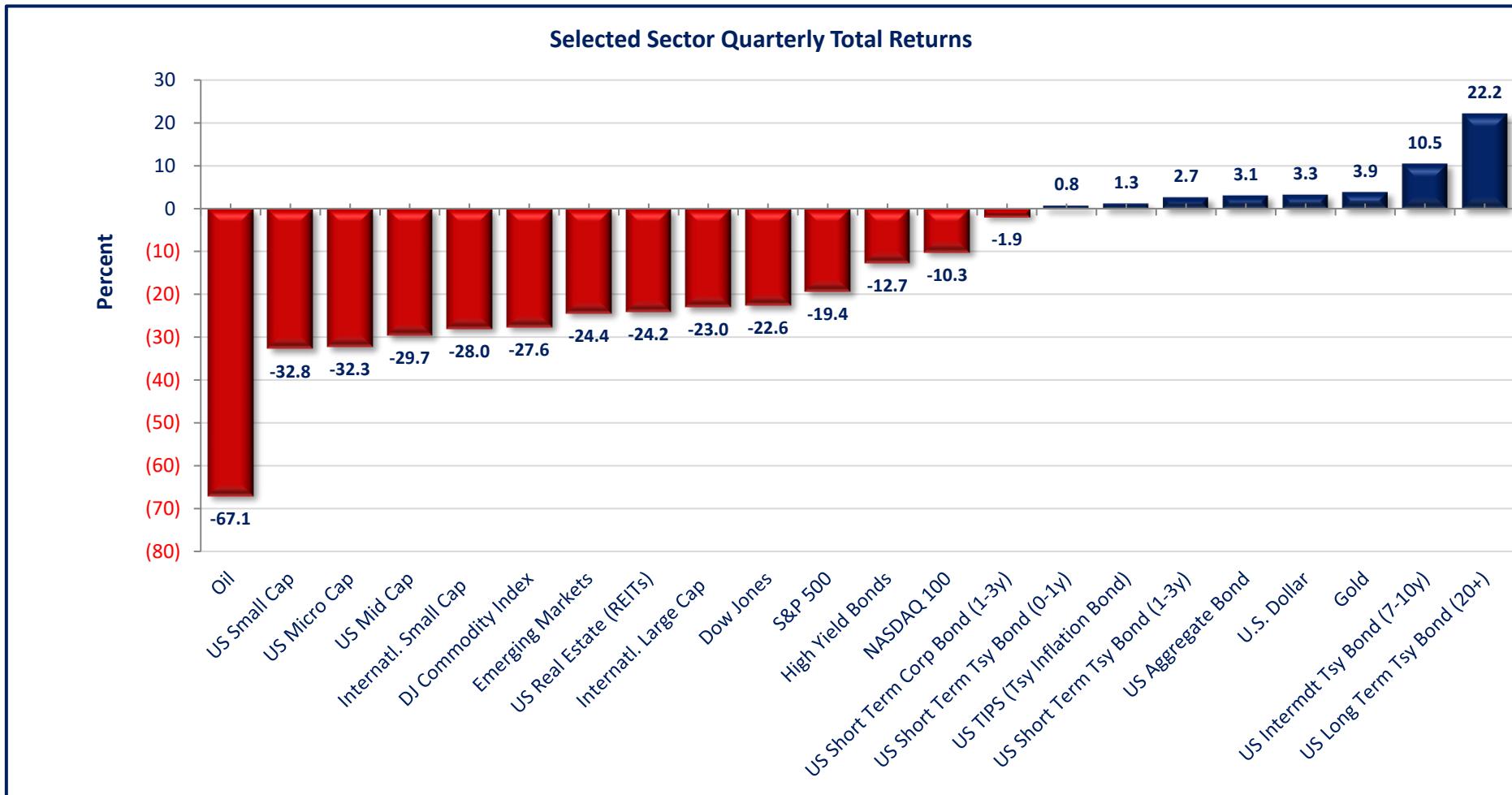
### Spread: 0-3Yr Agency CMO vs Treasury



\*ICE BofAML Index (option adjusted spread vs. Treasury)  
CMO Agency 0-3Yr PAC (CM1P)

## Economic and Market Update

3/31/20

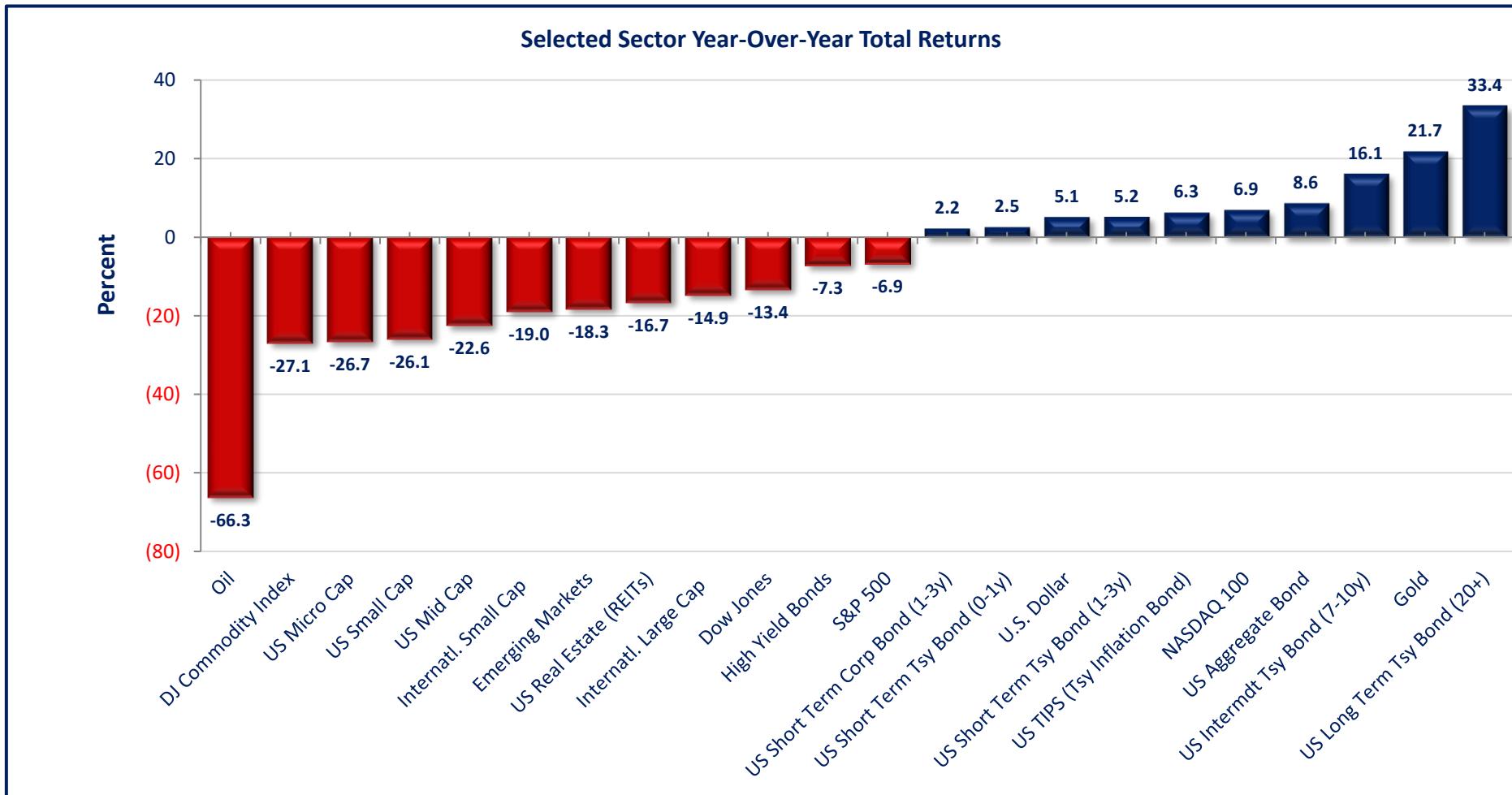


Source: Bloomberg

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## Economic and Market Update

3/31/20

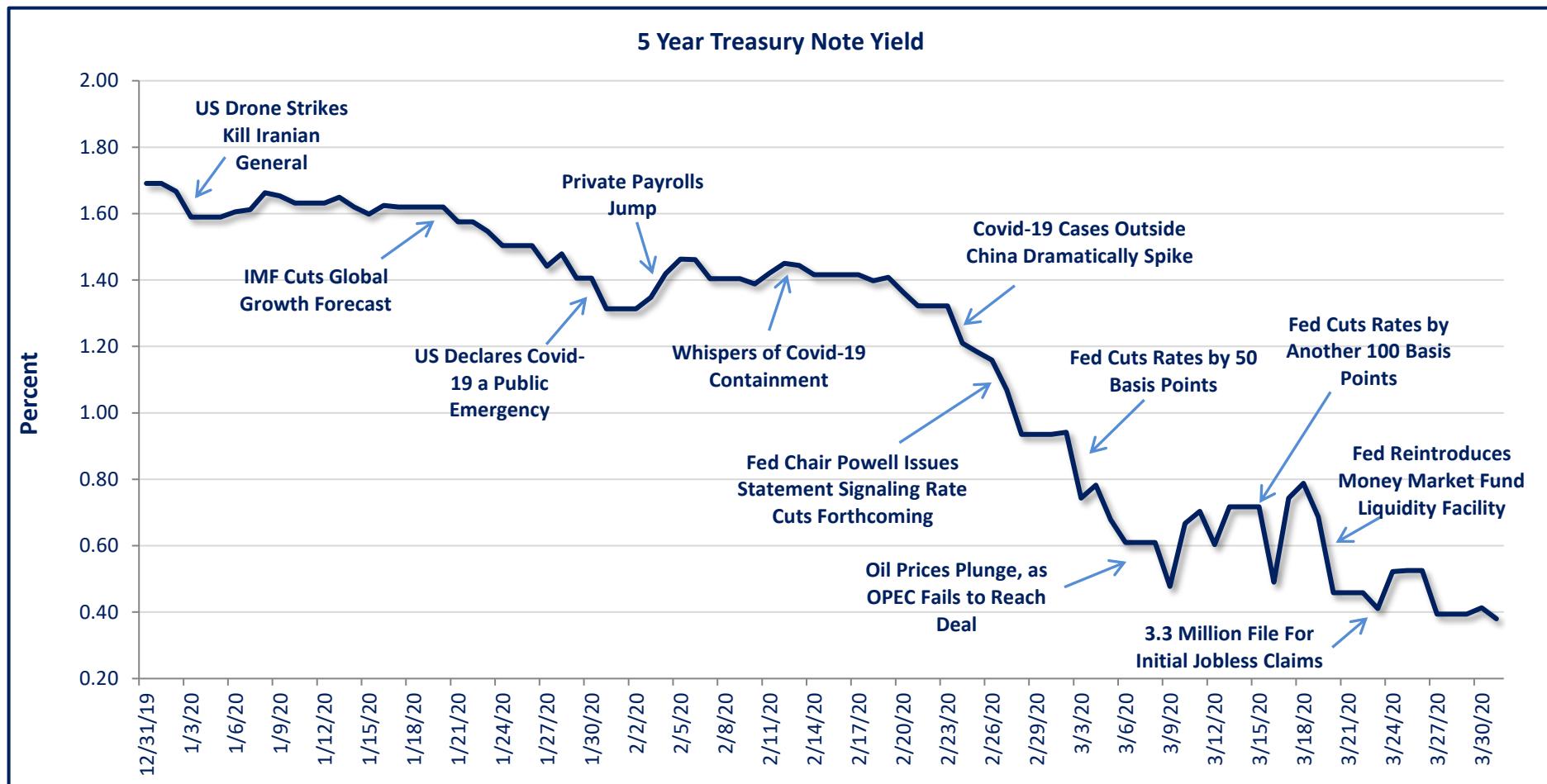


Source: Bloomberg

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## Economic and Market Update

3/31/20

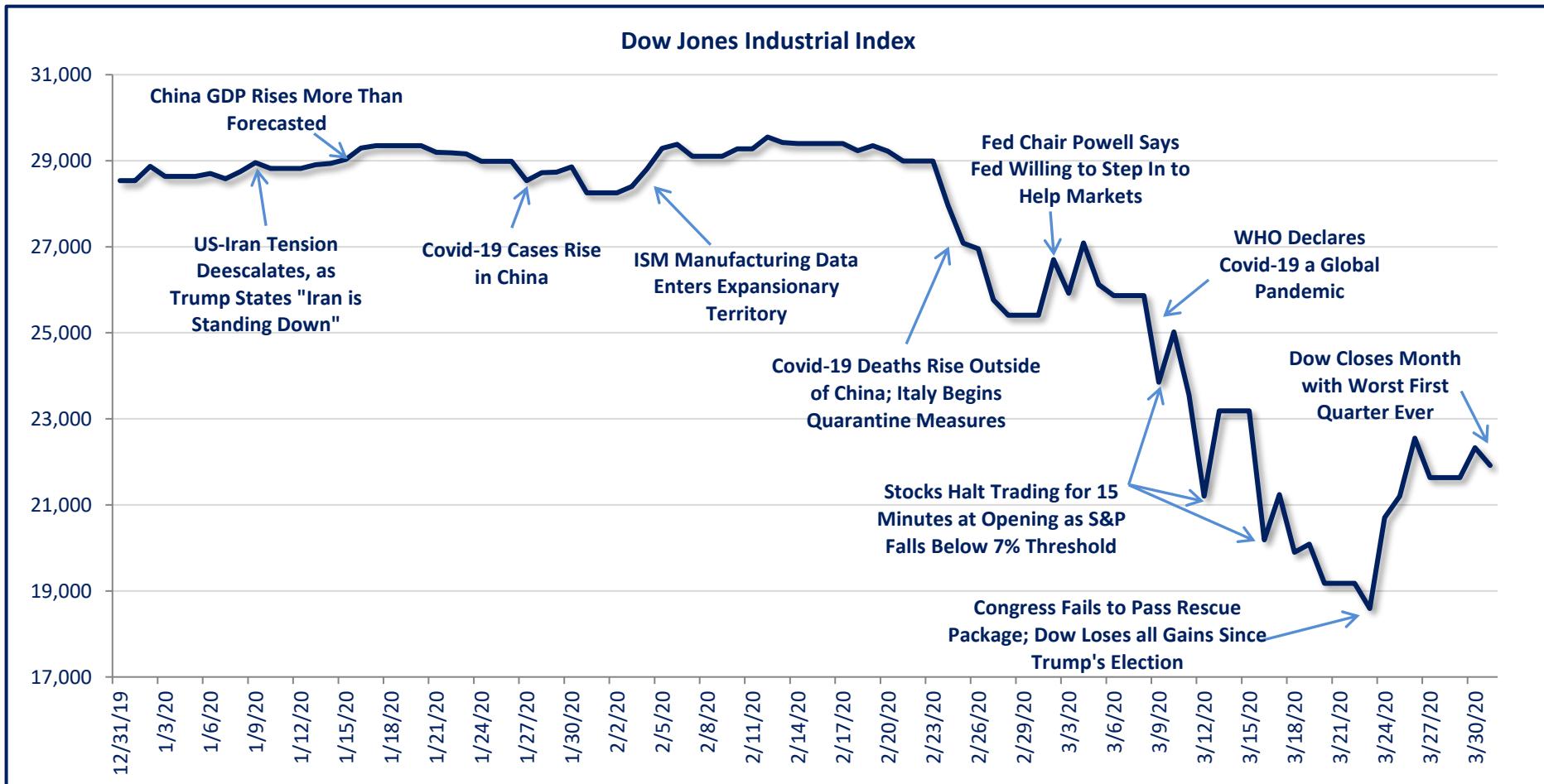


Sources: Bloomberg, FHN Main Street

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## Economic and Market Update

3/31/20



Sources: Bloomberg, FHN Main Street

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City of Redondo Beach - FTN Main Street Affiliate Trade Credit & Investment Management Fee						
Invoice Date or	Security or Invoice	Trade Par	Check	Affiliate Trade	Invest. Mgt.	Credit/(Debit)
Opening Balance						0
3/28/2013	FHLB 1.00% 3/28/18	1,000,000		1,500		1,500
3/31/2013	March Invoice				(1,000)	500
4/17/2013	Bank of China CD .60% 4/17/15	248,000		450		950
4/30/2013	April Invoice				(1,000)	(500)
5/7/2013	FHLMC 80% 8/7/17	1,000,000		250		200
5/8/2013	Beal Bank CD .90% 5/9/18	248,000		1,240		1,440
5/8/2013	May Invoice				(3,000)	440
5/30/2013	June Invoice				(3,000)	(560)
6/30/2013	Check Received		560			6
7/16/2013	FHLMC 85% 8/15/16	1,000,000		500		500
7/31/2013	FNMA 2% 8/28/18	1,000,000		750		1,250
7/31/2013	July Invoice				(1,000)	250
8/27/2013	SAFR .65 8/31/15	248,000		744		994
8/31/2013	Aug Invoice				(1,000)	(6)
9/30/2013	Sept Invoice				(1,000)	(1,000)
9/30/2013	Check Received		1,006			0
10/16/2013	SALLMA 1.15% 10/17/16	248,000		1,488		1,488
10/31/2013	Oct Invoice				(1,000)	488
11/30/2013	November Invoice				(1,000)	(542)
12/27/2013	FHLMC .75% 12/27/16	1,000,000		500		500
12/31/2013	Dec Invoice				(1,000)	(1,000)
12/31/2013	Check Received		1,012			6
1/23/2014	FFCB .83% 1/3/17	1,000,000		1,500		1,500
1/30/2014	FHLB 1.05% 1/30/17	1,000,000		150		1,650
1/31/2014	Jan Invoice				(1,000)	650
2/14/2014	FHLB 1.05% 2/14/17	1,000,000		350		1,000
2/28/2014	Feb Invoice				(1,000)	0
3/19/2014	FHLB .65% 12/19/16	1,000,000		550		550
3/31/2014	Mar Invoice				(1,000)	(450)
4/30/2014	April Invoice				(1,000)	(1,450)
5/22/2014	FHLB 1.00% 5/22/17	1,000,000		600		1,650
5/30/2014	May Invoice				(1,000)	(1,050)
6/11/2014	Compass Bank 1.05% 5/11/17	248,000		1,120.50		1,120.50
6/30/2014	June Invoice				(1,000)	(1,780)
7/31/2014	July Invoice				(1,000)	(2,730)
8/31/2014	August Invoice				(1,000)	(3,730)
9/30/2014	Sept Invoice				(1,000)	(4,730)
10/24/2014	GE 1.40 10/24/17	248,000		1,116		(3,614)
10/29/2014	LONSTR 1.00 10/29/17	248,000		310		(3,304)
10/30/2014	AMX 1.45 10/30/17	248,000		1,116		(2,188)
10/30/2014	GNATBK 1.20 5/1/17	248,000		620		(1,568)
10/31/2014	Oct Invoice				(1,000)	(2,568)
11/19/2014	COP 2.10 11/19/19	248,000		1,860		(708)
11/24/2014	AMX 1.45 11/25/18	248,000		744		(56)
12/30/2014	Nov Invoice				(1,000)	(969)
1/21/2014	Check Received		3,000			2,036
1/27/2014	Der Invoice				(1,000)	1,036
1/31/2014	Jan Invoice				(1,000)	36
2/1/2015	Feb Invoice				(1,000)	(964)
2/25/2015	FHLMC 1.05% 8/25/17	1,000,000		250		(734)
3/1/2015	March Invoice				(1,000)	(1,714)
3/31/2015	FBI2.15 4/2/18	248,000		744		(970)
4/1/2015	Check Received		970			0
4/17/2015	April Invoice				(1,000)	(1,000)
4/17/2015	Synch 1.85% 4/17/20	248,000		1,860		860
5/26/2015	FHLB .75% 5/26/17	1,000,000		750		1,610
5/26/2015	May Invoice		1,000,000		1,250	2,860
5/31/2015	May Invoice				(1,000)	1,000
6/29/2015	FHLB .85% 6/30/17	1,000,000		525		2,385
6/30/2015	FHLMC .75% 6/25/18	1,000,000		1,400		3,785
6/30/2015	FHLB 1.22% 6/30/17	1,000,000		400		4,185
6/30/2015	June Invoice				(1,000)	3,185
7/31/2015	July Invoice				(1,000)	2,185
8/31/2015	August Invoice				(1,000)	1,185
9/30/2015	FHLB 1.25% 9/30/20	1,000,000		2,000		3,185
9/30/2015	September Invoice				(1,000)	2,185
10/31/2015	October Invoice				(1,000)	1,185
11/30/2015	November Invoice				(1,000)	185
12/31/2015	December Invoice				(1,000)	(969)
1/26/2016	FHLMC 1.25% 10/26/18	1,000,000		850		35
1/29/2016	FHLB 1.25% 1/29/21	2,000,000		5,000		5,025
1/31/2015	January Invoice				(1,000)	4,035
2/29/2016	February Invoice				(1,500)	2,535
3/30/2016	FHLMC 1% 3/30/21	2,000,000		2,000		4,535
3/31/2016	March Invoice				(1,500)	3,035
4/30/2016	April Invoice				(1,500)	1,535
5/31/2016	May Invoice				(1,500)	35
6/30/2016	June Invoice				(1,500)	(1,465)
7/31/2016	July Invoice				(1,500)	(2,965)
8/31/2016	August Invoice				(1,500)	(5,965)
9/30/2016	September Invoice				(1,500)	(10,965)
10/31/2016	October Invoice			1,000		(10,465)
10/31/2016	Check Received		1,465			(6,465)
11/30/2016	Nov Invoice				(1,500)	(6,500)
11/30/2016	Check Received (Includes dup 51,465)		5,965			(535)
12/31/2016	Dec Invoice				(1,500)	(2,035)
1/31/2017	Jan Invoice				(1,500)	(3,535)
1/31/2017	Check Received		2,035			(1,500)
2/28/2017	Feb Invoice				(1,500)	(3,000)
3/31/2017	March Invoice				(1,500)	(4,500)
3/29/2017	FHLMC 2.215% 3/29/22	2,000,000		2,000		(2,500)
4/30/2017	April Invoice				(1,500)	(4,000)
5/31/2017	FHLMC 1.75% 8/25/20	2,000,000		1,700		(2,000)
5/28/2017	Check Received		2,500			200
5/31/2017	May Invoice				(1,500)	(1,300)
6/30/2017	June Invoice				(1,500)	(2,800)
7/31/2017	July Invoice				(1,500)	(4,300)
8/17/2017	Check Received		2,800			(1,500)
8/31/2017	Aug Invoice				(1,500)	(3,000)
9/30/2017	Sept Invoice				(1,500)	(4,500)
10/30/2017	Check Received		4,500			0
10/31/2017	Oct Invoice				(1,500)	(1,500)
11/30/2017	Nov Invoice				(1,500)	(3,000)
12/31/2017	Dec Invoice				(1,500)	(4,500)
1/31/2018	Jan Invoice				(1,500)	(6,000)
2/28/2018	Feb Invoice				(1,500)	(7,500)
2/28/2018	Check Received		4,500			(3,000)
3/31/2018	Mar Invoice				(1,500)	(4,500)
4/30/2018	April Invoice				(1,500)	(6,000)
5/31/2018	Check Received		4,500			(3,000)
5/31/2018	May Invoices				(1,500)	(3,000)
6/30/2018	June Invoice				(1,500)	(4,500)
7/31/2018	July Invoice				(1,500)	(6,000)
8/31/2018	August Invoice				(1,500)	(7,500)
8/31/2018	Check Received		4,500			(3,000)
9/30/2018	September Invoice				(1,500)	(4,500)
10/31/2018	October Invoice				(1,500)	(6,000)
11/1/2018	Check Received		4,500			(1,500)
11/30/2018	November Invoice				(1,500)	(3,000)
12/31/2018	December Invoice				(1,500)	(4,500)
1/31/2019	January Invoice				(1,500)	(6,000)
2/1/2019	Check Received		4,500			(1,500)
2/28/2019	February Invoice				(1,500)	(3,000)
3/31/2019	March Invoice				(1,500)	(4,500)
4/30/2019	April Invoice				(1,500)	(6,000)
5/1/2019	MS 2.65% 5/9/24	248,000		1,860		(4,140)
5/1/2019	MRLN 2.55% 11/9/22	248,000		806		(3,344)
5/1/2019	ADS 2.75% 5/15/24	248,000		1,240		(2,094)
5/31/2019	May Invoice				(1,500)	(3,594)
5/31/2019	Check Received		4,500			906
6/30/2019	June Invoice				(1,500)	(594)
7/31/2019	July Invoice				(1,500)	(2,094)
8/30/2019	Check Received		594			(1,500)
8/31/2019	August Invoice				(1,500)	(3,000)
9/30/2019	Sept Invoice				(1,500)	(4,500)
10/31/2019	Oct Invoice				(1,500)	(6,000)
11/30/2019	November Invoice				(1,500)	(7,500)
11/30/2019	Check Received		4,500			(3,000)
12/31/2019	Dec Invoice				(1,500)	(4,500)
1/31/2020	Jan Invoice				(1,500)	(6,000)
2/29/2020	Feb Invoice				(1,500)	(7,500)
2/29/2020	Check Received		4,500			(3,000)
3/31/2020	Mar Invoice				(1,500)	(4,500)



# Administrative Report

N.2., File #20-0911

**Council Action Date:** 5/12/2020

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**To:** **MAYOR AND CITY COUNCIL**  
**From:** **MICHAEL W. WEBB, CITY ATTORNEY**

**TITLE**

DISCUSSION OF THE COMMENT LETTER FILED BY THE CITY OF REDONDO BEACH WITH THE STATE WATER RESOURCES CONTROL BOARD, REGARDING THE DRAFT AMENDMENT TO THE ONCE-THROUGH COOLING POLICY, EXPRESSING OUR ADAMANT OPPOSITION TO ANY EXTENSION OF THE COMPLIANCE DEADLINE FOR THE AES REDONDO BEACH GENERATING STATION

**EXECUTIVE SUMMARY**

Item will be Blue Foldered.



# Administrative Report

O.1., File #20-0914

Council Action Date: 5/12/2020

**To:** **MAYOR AND CITY COUNCIL**  
**From:** **JOE HOEFGEN, CITY MANAGER**

## **TITLE**

DISCUSSION AND POSSIBLE ACTION REGARDING THE CITY'S LOCAL EMERGENCY PERTAINING TO COVID-19

ADOPT BY TITLE ONLY RESOLUTION NO. CC-2005-031, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH CALIFORNIA CONFIRMING THE ACTIONS OF THE CITY MANAGER ACTING AS THE DIRECTOR OF EMERGENCY SERVICES IN ISSUING ADDITIONAL EMERGENCY PUBLIC ORDERS DATED MAY 7, 2020 AND AN UPDATED SUMMARY OF EMERGENCY ORDERS UNDER THE CITY OF REDONDO BEACH'S EMERGENCY AUTHORITY

## **EXECUTIVE SUMMARY**

On May 5, 2020, the City Council received a status report on the Local Emergency and a draft beach reopening plan prepared by the Los Angeles County Beaches and Harbors Department signaling the County's intention to re-open the beach for exercise purposes only and to allow ocean water access for swimming and other water activities on or before May 15, 2020. After discussing the matter, and in light of imminent changes to other State and County Emergency Restrictions, the City Council gave direction to modify the City's local orders and enable the reopening of certain public facilities.

On May 7, 2020, I issued a new Emergency Order that immediately reopened the Harbor Drive Bike Path and the North Redondo Beach Bike Path, and set reopening dates, in accordance with anticipated revisions to Countywide Public Health Orders, for the Dominguez Park Dog Park (May 9, 2020), the Boat Hoist (May 15), the Personal Watercraft Hand Launch (May 15), Park Tennis Courts (concurrent with LA County tennis facility reopening), and Beach Access Points (concurrent with LA County beach re-opening for exercise). The May 7 Order also extends a number of prior City emergency orders due to COVID-19's continued impact and rescinds certain City orders that have been superseded by State Order or have been replaced by more prescriptive County Order. Tonight's item gives the Council an opportunity to review and discuss the new Emergency Orders and confirm and/or modify them via Resolution.

## **BACKGROUND**

As the Mayor and City Council are aware, on March 12, 2020 I declared a local emergency due to the imminent threat of COVID-19 in Redondo Beach and subsequently ordered a number of 134

measures to help protect residents, visitors and City employees and to combat the spread of the virus in the community including: the closure of the City's three Senior Centers; the cancellation or postponement of a number of citywide special events and activities at the Redondo Beach Performing Arts Center; the closure of the City's Main Library, North Branch Library and Teen Center; the suspension of the City's After School Care Program; the suspension of all City Advisory Commission Meetings; and the modification of core municipal services to enable proper social distancing.

On March 16, 2020, I issued a second proclamation, in conjunction with Los Angeles County Health Officer recommendations, ordering the closure of all restaurants, bars, nightclubs, movie theaters, gyms and fitness centers in the City; issued a temporary moratorium on evictions due to the non-payment of rent or mortgage resulting from COVID-19 related financial distress; and prohibited the shutoff of any utilities due to late payment for 90 days. On March 17, 2020, the Mayor and City Council ratified the declaration of local emergency and confirmed all emergency orders implemented by the City as of that date.

On March 26, 2020, I issued an additional proclamation ordering the closure of a number of City spaces, parks and facilities. I later closed additional park ball fields and extended the effective date of several of the previous Orders. On March 31, 2020, the City Council confirmed all of the emergency orders executed as of that date (see the attached list).

On April 7, 2020, the City Council received a report on the status of the Local Emergency pertaining to COVID-19 and on April 9, 2020, the first meeting of the Redondo Beach Disaster Council was held. All members of the Disaster Council participated. Several topics were discussed including a referral from City Council regarding whether City emergency orders should focus on a safer at home message or a stay at home message. The three medical professionals on the Disaster Council expressed a preference for the City of Redondo Beach continue promoting the Countywide safer at home message. Following the meeting, I issued another Emergency Order requiring workers and visitors of certain businesses and services to wear face coverings. Los Angeles County issued a similar order the next day. Additionally, we have updated the list of emergency orders and extended many of the effective dates of the City's previous emergency actions.

On April 7, 2020, the City Council received a report on the status of the Local Emergency pertaining to COVID-19 and on April 9, 2020, the first meeting of the Redondo Beach Disaster Council was held. All members of the Disaster Council participated. Several topics were discussed including a referral from City Council regarding whether City emergency orders should focus on a safer at home message or a stay at home message. The three medical professionals on the Disaster Council expressed a preference for the City of Redondo Beach to continue promoting the Countywide safer at home message. Following the meeting, I issued another Emergency Order requiring workers and visitors of certain businesses and services to wear face coverings. Los Angeles County issued a similar order the next day.

On April 21, 2020 the City Council had an opportunity to discuss the emergency actions implemented as of that date and confirmed the orders of the City Manager acting as the Director of Emergency Services with two modifications: 1) allowing the May meetings of the Budget and Finance and Harbor Commissions to proceed for budget review purposes and 2) allowing for the re-opening of the Farmers Market in Riviera Village as soon as a plan can be implemented that meets current Los Angeles County Farmers Market requirements (see attached). Additionally, the Council received a

presentation and provided feedback on the draft COVID-19 Strategic Recovery Plan prepared by the Beach Cities Health District. Members of the City's Disaster Council also had the opportunity to discuss and comment on the Plan, when they met for the second time on April 23, 2020.

On May 5, 2020 the City Council received a status report on the Local Emergency and a draft beach reopening plan prepared by the Los Angeles County Beaches and Harbors Department signaling the County's intention to re-open the beach for exercise purposes only and allow ocean water access for swimming and other water activities on or before May 15, 2020. The Council gave direction regarding modifications to City Emergency Orders in anticipation of changes the State and County are likely to make to their Stay at Home and Safer at Home Orders to allow for a phased reopening of business and public activities with continued social distancing requirements.

Additionally, on May 5, 2020, the City Council gave direction to prepare for the administration of Temporary Use Permit (TUP) applications that will help enable restaurants and businesses to re-open with new social distancing requirements. The following section was provided by staff in the Community Development Department, in consultation with the City Attorney's Office and Public Works Department, and describes the administrative approach Community Development will take when considering TUP's.

### Temporary Use Permits - Expanded Outdoor Dining Possibilities

The current State of California and LA County public health orders for the control of COVID-19 limit restaurant operations to only delivery, drive thru, or carry out operations. Indoor and outdoor table dining is not permitted. At such time that these orders are amended to allow for some level of modified table dining, the City recognizes that restaurants will likely be faced with accommodating social distancing and that during this public health emergency condition their typical capacity would then be effectively reduced within their current physical footprint. In such case, to address the capacity issue, the City may issue Temporary Use Permits (TUPs) to utilize the privately-owned parking areas and outdoor spaces of the restaurants to appropriately distribute seating areas to accommodate emergency orders related to social distancing.

The recommendation would be to make TUPs available for restaurants re-opening under modified emergency orders. The City does have a TUP process established in the City's Zoning Ordinance (both inland under RBMC 10-2.2520 and coastal under RBMC 10-5.2520). Per the City's regulations, the following are applicable related to TUPs:

- Temporary Use Permits may be issued to authorize the establishment of temporary uses on private property and are not intended to regulate temporary uses in public parks or on public rights-of-way.
- The criteria in determining the suitability and compatibility of a temporary use are as follows:
  - The operation of the requested temporary use shall have no adverse effect on abutting property or jeopardize public health, safety, and general welfare.
  - The site is adequate to accommodate the proposed use and shall include provision of off-street parking where feasible.
  - The time period and hours of operation for the temporary use shall be clearly specified and provision shall be made for the removal, clean-up, and restoration of the site.
  - The temporary use will be located, operated and maintained in a manner consistent with the requirements of the permit.

with the General Plan and with the use classification for the zone.

- The application process is through the Planning Division.
  - The application is in a form provided by the Planning Division (see attached form).
  - The owner of record of the lot or parcel of the property which is to be affected by the application shall file an affidavit authorizing the application on a form provided by the Planning Division.
  - Upon filing of an application, the applicant shall pay a fee, as set forth by resolution of the City Council. [This fee may be suspended by the City Council for COVID-19 reasons-if so this would be removed from the TUP requirement during City declared emergency]
- Contents of the application include a site plan drawn to scale and dimensioned to include the following information:
  - All buildings and structures on the site.
  - Off street parking spaces, driving aisles, and driveways.
  - The location and dimensions of the temporary use.
  - Such other data as may be required to demonstrate that the project meets the criteria. Examples include but are not limited to (similar provisions within the City's existing sidewalk dining program):
    - Furniture plan
    - Lighting plan
    - Portable heaters
    - ABC approval (if alcohol is served outdoors)

Per the City's Coastal Development Permit regulations (RBMC 10-5.2208), temporary events of this nature would be exempt from Coastal Development Permit requirements.

As noted above, the TUP regulations do have criteria regarding not jeopardizing public health, safety, and general welfare. To address this, the Community Development Department would require the restaurant to submit a social distancing protocol as part of their TUP application to demonstrate the commitment to protecting the public health, safety, and general welfare during the public health emergency due to COVID-19. A draft form has been prepared (see attached form) that was derived from the LA County required social distancing protocol form.

The purpose of the TUPs would be to accommodate the existing capacity of the restaurant, to the extent possible while maintaining social distancing protocols. Therefore, the TUP would limit the expanded space to allow for the same capacity of tables/patrons as currently exists within the interior space of the restaurant. The intent of the TUP would not be to increase the total number of tables/patrons, but rather to provide a larger footprint to accommodate existing capacity.

It is expected that many restaurants requesting a TUP will intend to use a portion of their parking lot for the temporary dining space. Any parking not utilized should remain available for parking use for the site, where safe and feasible, with some physical and visual barriers separating patrons from vehicle in place as determined necessary, as approved by the Fire Department. This temporary use of the parking lot for dining space will only be for the duration noted on the TUP. After the TUP has expired, the site is expected to be returned to the operating conditions for the site prior to the COVID-19 public health emergency, to be completed by the applicant within 10 days of the expiration of the TUP.

The TUP regulations require that the operation of the requested temporary use shall have no adverse effect on abutting properties. Since this type of TUP use would be for outdoor dining that is not typically there, this temporary use would create added noise to the abutting properties. To address the concern of noise effects, the timeframe for the TUP area would be limited to the hours of 10 a.m. to 10 p.m. (RBMC Article 3. Exterior Noise Limits - Identifies 10 pm as the time maximum permissible sound levels are reduced).

These TUPs would be issued for no longer than the duration of the City declared emergency that is based on a public health emergency due to COVID-19. A TUP may be suspended, modified, or revoked at any time in the sole and absolute discretion of the City. A condition on the TUP would be compliance with Federal, State, and LA County rules.

The standard application fee for a TUP is \$210. However, these TUPs are only required to meet the standard operations/capacities of the restaurants during and due to the public health emergency. If not for the public health emergency, a TUP would not be required for the operation of the restaurant. Therefore, staff requests that Council suspend the TUP fees for the duration of the emergency.

There may be evolving issues that need to be addressed as the State, LA County, and Redondo Beach move through the various recovery phases. As those issues arise, procedures can be modified to address unforeseen circumstances.

As of May 7, 2020, the Los Angeles County Public Health Department identified 29,427 cases and 1,418 COVID-19 deaths in the County. As of April 16, 2020, 116 cases of COVID-19 were cited in Redondo Beach.

**APPROVED BY:**

*Joe Hoefgen, City Manager*

**ATTACHMENTS**

- 1) Resolution No. CC-2005-031
- 2) Resolution Exhibit A - City Manager Emergency Order Dated May 7, 2020
- 3) Resolution Exhibit A - Updated Summary of City Manager Emergency Actions Ordered
- 4) City of Redondo Beach Temporary Use Permit Application
- 5) City of Redondo Beach Social Distancing Protocol Form for Businesses and Restaurants

## **RESOLUTION NO. CC-2005-031**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH CALIFORNIA CONFIRMING THE ACTIONS OF THE CITY MANAGER ACTING AS THE DIRECTOR OF EMERGENCY SERVICES IN ISSUING ADDITIONAL EMERGENCY PUBLIC ORDERS DATED MAY 7, 2020 AND AN UPDATED SUMMARY OF EMERGENCY ORDERS UNDER THE CITY OF REDONDO BEACH'S EMERGENCY AUTHORITY**

WHEREAS, California Government Code section 8634 empowers the City Council and delegated officials to promulgate orders and regulations necessary to provide for protection of life or property during a local emergency; and

WHEREAS, the City Council has specifically delegated this authority to the City Manager as Director of Emergency Services in Chapter 2 of Title 3 of the Redondo Beach Municipal Code; and

WHEREAS, on March 12, 2020, the City Manager acting as the Director of Emergency Services issued a proclamation declaring a local emergency due to the imminent threat of COVID-19 in Redondo Beach and subsequently issued a number of emergency orders to help protect residents, visitors and City employees and to combat the spread of the virus in the community; and

WHEREAS, on March 16, 2020, the City Manager acting as the Director of Emergency Services issued an emergency Public Order ordering the closure of all non-essential businesses and services; and

WHEREAS, on March 17, 2020, the Mayor and City Council ratified the declaration of local emergency and confirmed all emergency orders (see the attached summary) issued and implemented by the City Manager acting as the Director of Emergency Services as of that date; and

WHEREAS, on March 19, 2020, the Los Angeles County Public Health Officer issued the Safer at Home Order; which has been amended and superseded by Safer At Home Orders on March 21<sup>st</sup>, March 27<sup>th</sup>, March 31<sup>st</sup> and April 10<sup>th</sup>; and

WHEREAS, on March 20, 2020, the City Manager acting as the Director of Emergency Services issued additional emergency Public Orders regarding the closure of certain City spaces, parks and facilities and made modifications to certain operations; and

WHEREAS, on March 19, 2020 the Governor of the State of California issued Executive Order N-33-20 ordering all individuals living in the State of California to stay home or at their place of residence; and

WHEREAS, on March 26, 2020, the City Manager acting as the Director of Emergency Services issued Additional Emergency Public Orders regarding the closure of a number of additional City spaces, parks and facilities; and

WHEREAS, on March 31, 2020, the City Council confirmed the March 26, 2020 Additional Emergency Order and all other emergency orders to date; and

WHEREAS, on April 9, 2020, the City Manager acting as the Director of Emergency Services issued Additional Emergency Public Orders regarding the requirement to wear face coverings for certain persons working at or persons visiting essential businesses or services; and

WHEREAS, on April 21, 2020, the City Council confirmed the April 9, 2020 Additional Emergency Order and all other emergency orders issued to date with some minor modifications; and

WHEREAS, on May 5, 2020, the City Council directed the City Manager to reopen certain public facilities including the North Redondo Beach Bike Path, the Harbor Drive Bike Path, the boat hoist, the hand launch, and tennis courts in anticipation of the re-opening of some Los Angeles County facilities and to explore options to assist the reopening of food service businesses through the Temporary Use Permit process; and

WHEREAS, on May 6, 2020, officials from Los Angeles County announced that certain businesses and public locations would reopen on May 8, 2020, including florists, toy stores, book stores, clothing stores, music stores, sporting goods stores, car dealerships, golf courses and trails with new operation and social distancing requirements; and

WHEREAS, as of May 7, 2020, the Centers for Disease Control and Prevention (CDC) website listed the number of COVID-19 cases in the United States of America at 1,219,066 persons, including 73,297 deaths in the Country, and the Los Angeles County Public Health Department cited 29,427 cases (116 in Redondo Beach) and 1,418 deaths in Los Angeles County; and

WHEREAS, on May 7, 2020, the City Manager acting as the Director of Emergency Services issued Additional Emergency Public Orders in conformance with the direction provided by the City Council on May 5, 2020; and

WHEREAS, the City Council desires to confirm the May 7, 2020 Additional Emergency Orders and the updated Summary of City Manager Emergency Actions Ordered issued by the City Manager acting as the Director of Emergency Services under the City of Redondo Beach's emergency authority.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The May 7, 2020 Additional Emergency Public Orders and the updated Summary of City Manager Emergency Actions Ordered, attached herein as Exhibit "A" and incorporated into this Resolution, are confirmed.

SECTION 2. The City Manager is authorized to furnish information, to enter into agreements, and to take all actions necessary to implement preventative measures to protect and preserve the public health of the City from the COVID-19 public health epidemic.

SECTION 3. The City Clerk shall certify to the passage and adoption of this resolution and shall enter the same in the Book of Original Resolutions.

PASSED, APPROVED AND ADOPTED this 12th day of May 2020.

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William C. Brand, Mayor

APPROVED AS TO FORM:

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Michael W. Webb, City Attorney

ATTEST:

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Eleanor Manzano, CMC, City Clerk

STATE OF CALIFORNIA        )  
COUNTY OF LOS ANGELES    ) ss  
CITY OF REDONDO BEACH    )

I, Eleanor Manzano, City Clerk of the City of Redondo Beach, California, do hereby certify that Resolution No. CC-2005-031 was passed and adopted by the City Council of the City of Redondo Beach, California, at a regular meeting of said City Council held on the 12<sup>th</sup> day of May, 2020, and there after signed and approved by the Mayor and attested by the City Clerk, and that said resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Eleanor Manzano, CMC  
City Clerk



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Office of the City Manager

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[www.redondo.org](http://www.redondo.org)

tel 310 372-1171  
fax 310 379-9268

## **ADDITIONAL EMERGENCY ORDERS BY THE REDONDO BEACH CITY MANAGER UNDER THE PROCLAMATION OF A LOCAL EMERGENCY DUE TO COVID-19**

**May 7, 2020**

**WHEREAS**, on March 12, 2020, I declared a local emergency due to the imminent threat of COVID-19 in Redondo Beach and subsequently ordered a number of measures to help protect residents, visitors and City employees and to combat the spread of the virus in our community including: the closure of the City's three Senior Centers; the cancellation or postponement of a number of citywide special events and activities at the Redondo Beach Performing Arts Center; the closure of the City's Main Library, North Branch Library and Teen Center; the suspension of the City's After School Care Program; the suspension of all City Advisory Commission Meetings; and the modification of core municipal services to enable proper social distancing.

**WHEREAS**, on March 16, 2020, I issued a second proclamation, in conjunction with Los Angeles County Health Officer recommendations, ordering the closure of all restaurants, bars, nightclubs, movie theaters, gyms and fitness centers in the City; issued a temporary moratorium on evictions due to the non-payment of rent or mortgage resulting from COVID-19 related financial distress; and prohibited the shutoff of any utilities due to late payment.

**WHEREAS**, on March 17, 2020, the Mayor and City Council ratified the declaration of local emergency and confirmed all emergency orders (see the attached summary) implemented by the City as of that date.

**WHEREAS**, on March 19, 2020, the Los Angeles County Public Health Officer issued the Safer at Home Order to further restrict and limit the gathering of persons and to require the closure of malls, shopping centers, children's playgrounds, and non-essential retail businesses to stem or slow the spread of COVID-19 within the greater Los Angeles community.

**WHEREAS**, on March 19, 2020 the Governor of the State of California issued Executive Order N-33-20 ordering all individuals living in the State of California to stay home or at their place of residence, except as needed to maintain continuity of operations of federal critical infrastructure sectors.

**WHEREAS**, on March 20, 2020, I ordered additional measures including the closure of Wilderness Park and all City Park Playgrounds and made modifications to the operations of the Beach Cities Transit System and The Wave.

**WHEREAS**, on March 21, 2020, the Los Angeles County Public Health Officer issued a revised Safer at Home Order prohibiting all indoor and outdoor public and private gatherings and events and further restricting the number and type of businesses considered Essential Businesses.

**WHEREAS**, on March 26, 2020, in coordination with Los Angeles County and other South Bay Cities, I ordered the closure of a number of additional City spaces, parks and facilities including the Redondo Beach Pier and Esplanade, through April 24, 2020, to reduce crowding in public places and to help slow the spread of COVID-19 in the community.

**WHEREAS**, on March 27, 2020, the Los Angeles County Health Officer, issued an addendum to the Safer at Home Order and temporarily closed public trails, beaches, piers and beach bike paths to help ensure safe social distancing.

**WHEREAS**, on April 7, 2020, the City of Los Angeles issued a Worker Protection Order, requiring workers and customers of certain businesses and essential service providers such as grocery stores, laundromats, restaurants, and hotels to wear face coverings while performing their work or visiting the businesses.

**WHEREAS**, on April 9, 2020, the City Manager acting as the Director of Emergency Services issued Additional Emergency Public Orders regarding the requirement of workers of Essential Businesses to wear face coverings; workers of other businesses and services who perform their duties in the company of others to wear face coverings and visitors of Essential Businesses and other businesses and services to wear face coverings.

**WHEREAS**, on April 10, 2020, the Los Angeles County Public Health Officer issued a revised Safer at Home Order requiring all employees of Essential Businesses to wear face coverings while performing duties that require contact with others and members of the public visiting Essential Businesses to wear face coverings.

**WHEREAS**, on April 21, 2020, the City Council confirmed all of the Emergency Orders issued to date by the City Manager acting as the Director of Emergency Services with some minor modifications.

**WHEREAS**, on May 5, 2020, the City Council 1) received a status report on the Local Emergency and a draft beach reopening plan prepared by the Los Angeles County Beaches and Harbors Department signaling the County's intention to re-open the beach for exercise purposes only and allow ocean water access for swimming and other water activities on or before May 15, 2020 and 2) gave direction regarding modifications to City Emergency Orders in anticipation of changes the State and County are likely to make to

their Stay at Home and Safer at Home Orders to allow for a phased reopening of business and public activities with continued social distancing requirements.

**WHEREAS**, on May 6, 2020, officials from Los Angeles County announced that certain businesses and public locations would reopen on May 8, 2020, including florists, toy stores, book stores, clothing stores, music stores, sporting goods stores, car dealerships, golf courses and trails with new operation and social distancing requirements.

**WHEREAS**, as of May 7, 2020, the Centers for Disease Control and Prevention (CDC) website listed the number of COVID-19 cases in the United States of America at 1,219,066 persons, including 73,297 deaths in the Country, and the Los Angeles County Public Health Department cited 29,427 cases (116 in Redondo Beach) and 1,418 deaths in Los Angeles County.

**NOW THEREFORE**, by virtue of the authority vested in me as the City Manager and Director of Emergency Services for the City of Redondo Beach, and pursuant to the provisions of California Government Code Section 8634 and Redondo Beach Municipal Code Title 3, Chapter 2 and Title 5, Chapter 6 and the laws of the State of California to promulgate, issue, and enforce rules, regulations, orders, and directives, **I hereby order, effective May 7, 2020 at 8:00 PM**, the following:

1. The City's cancellation of all special events in the City and activities at the Redondo Beach Performing Arts Center is extended through June 30, 2020.
2. The City's closure of Redondo Beach Libraries is extended through June, 30, 2020. Curbside pick-up of library materials is exempted from this closure, if appropriate infection control measures can be implemented consistent with Los Angeles County guidelines before June 30, 2020.
3. The City's closure of the Perry Park Teen Center is extended through June 30, 2020.
4. The suspension of City Commission Meetings is extended through June 30, 2020 except for meetings of the Planning, Budget and Finance, and Harbor Commissions.
5. The City's Orders regarding public and private gatherings are rescinded and replaced by the Los Angeles County Safer at Home Order and any other COVID-19 related Orders issued by the Los Angeles County Health Department applicable to public and private gatherings.
6. The City's Order regarding the closure of restaurants in Redondo Beach, issued by the City Manager on March 16, 2020, is rescinded and replaced by the Los Angeles County Safer at Home Order and any other COVID-19 related Orders issued by the Los Angeles County Health Department applicable to restaurants.
7. The City's Order regarding the closure of Bars and Nightclubs, Gyms, Fitness Centers, Movie Theatres, Live performance Theaters, Bowling Alleys and Arcades in Redondo Beach, issued by the City Manager on March 16, 2020, is rescinded and replaced by the Los Angeles County Safer at Home Order and any other COIVD-19 related Orders issued by the Los Angeles

**County Health Department applicable to Bars and Nightclubs, Gyms, Fitness Centers, Movie Theatres, Live performance Theaters, Bowling Alleys and Arcades.**

8. The City's Order regarding the Temporary Moratorium on Evictions, issued by the City Manager on March 16, 2020, is rescinded and has been superseded by the COVID-19 Emergency Orders issued by the State of California.
9. The City's Order regarding operational changes to the Beach Cities Transit system is extended through June 30, 2020.
10. The City's closure of Park Playgrounds is extended through June 30, 2020.
11. The City's closure of Wilderness Park is extended through May 31, 2020.
12. The City's closure of the Redondo Beach Pier, International Boardwalk and Parking Structures, except at designated locations for the purpose of picking up food at restaurants providing to-go orders and employees of those restaurants still providing service, is extended through June 30, 2020. The exception is also extended to employees of any commercial businesses at the Pier that are considered Essential Businesses under California and Los Angeles County COVID-19 Emergency Orders and any deliveries to those businesses.
13. The City's closure of the Esplanade, as defined as the sidewalk and parking spaces along the west side of the street from the City's southern boundary with the City of Torrance at Calle Miramar to Knob Hill Avenue, and the Parking Lot adjacent to Miramar Park in Torrance, is extended through June 30, 2020.
14. The City's closure of Veteran's Park and Parking Lots, including the public parking areas adjacent to the Elks Lodge, is extended through June 30, 2020.
15. The City's closure of public walkways, stairways, ramps, and paths that provide access to the Beach is modified to allow for reopening concurrently with Los Angeles County's reopening of the Beach for exercise and ocean water activities. This reopening modification does not apply to the stairs at Avenue C, which will remain closed through June 30, 2020.
16. The City's closure of the coastal bluff trail between Knob Hill Avenue and George Freeth Way is extended through June 30, 2020.
17. The City's closure of the Pedestrian Path adjacent to the Los Angeles County Beach Bike Path between the City's southern boundary and the Redondo Beach Pier is extended through June 30, 2020.
18. The City's closure of all walkways and stairways that provide access from private residential properties to the Redondo Beach Pier and International Boardwalk is extended through June 30, 2020.
19. The City's closure of George Freeth Way, including the street, sidewalk and parking is extended through June 30, 2020.
20. The City's closure of Czuleger Park, except for the purpose of ingress and egress to residential properties adjacent to the Park, is extended through June 30, 2020.
21. The City's closure of the Redondo Bike Path Parkette and Parking Lot is extended through June 30, 2020.

22. The City's closure of Moonstone Park is extended through June 30, 2020.
23. The City's closure of the Sidewalk and Public Parking on the west side of Harbor Drive is extended through June 30, 2020. The Bike Path on Harbor Drive is reopened.
24. The City's closure of the Personal Watercraft Hand Launching Facility is to be rescinded on May 15, 2020, with the implementation of social distancing and new operational requirements as determined by the Waterfront and Economic Development Department.
25. The City's closure of the Boat Hoist is to be rescinded on May 15, 2020, with the implementation of social distancing and new operational requirements as determined by the Waterfront and Economic Development Department.
26. The City's closure of the Redondo Beach Marina Parking Lot, except at designated locations for the purpose of picking up food from restaurants providing to-go orders and employees of those restaurants still providing service, is extended through June 30, 2020. The exception is extended to live-aboard residents in the Marina and employees of any commercial businesses accessed via the Redondo Beach Marina Parking Lot that are considered Essential Businesses under California and Los Angeles County COVID-19 Emergency Orders and any deliveries to those businesses. The exception is also extended to Boat Hoist and Personal Watercraft Hand Launch Facility users effective May 15, 2020.
27. The City's closure of Aviation park is extended through June 30, 2020.
28. The City's closure of the North Redondo Beach Bike Path is rescinded, except for the portions of the Bike Path impacted by construction near Artesia Blvd.
29. The City's closure of the Dog Park at Dominguez Park is modified to allow for reopening on May 9, 2020 with the implementation of new social distancing, face covering, and personal hygiene requirements as determined by the Recreation and Community Services Department.
30. The City's closure of Park Basketball Courts is extended through June 30, 2020.
31. The City's closure of Park Tennis Courts is modified to allow for reopening concurrently with Los Angeles County's reopening of its tennis court facilities and the implementation of new social distancing requirements as determined by the Recreation and Community Services Department.
32. The City's closure of baseball fields at Dominguez, Alta Vista, and Perry Parks is extended through June 30, 2020.
33. The City's Emergency Order regarding Face Coverings for workers and customers of certain businesses and service providers, issued by the City Manager on April 9, is extended through June 30, 2020.

If Los Angeles County reopens its beaches to leisure activity and its coastal bike path before June 30, 2020, the extended closures of City facilities described in Order Numbers 12 – 23, and 26 above, are rescinded as of the date of County beach leisure activity and bike-path re-opening.

PER THE CITY OF REDONDO BEACH MUNICIPAL CODE AND GOVERNMENT CODE SECTION 8665, ANY VIOLATION OF THE ABOVE PROHIBITIONS SHALL CONSTITUTE A MISDEMEANOR, WHICH PROVIDES FOR FINES NOT TO EXCEED \$1,000 OR IMPRISONMENT NOT TO EXCEED SIX MONTHS, AND MAY BE REFERRED TO THE OFFICE OF THE CITY ATTORNEY FOR PROSECUTION. EACH INDIVIDUAL OFFICER SHOULD USE THEIR DISCRETION IN ENFORCING THIS ORDER AND ALWAYS KEEP THE INTENT OF THE ORDER IN MIND.

Date: May 7, 2020

  
Joe Hoefgen  
City Manager

## **Summary of City Manager Emergency Actions Ordered**

From the Proclamation of Emergency on March 12, 2020 to May 7, 2020

Items in **Bold** have been Implemented since April 21, 2020

- Increased cleaning of restrooms and City Facilities utilized by the public, including deep cleaning and disinfecting of all high-touch areas, to inhibit the potential spread of the Covid-19/Corona Virus.
- Beginning March 13, 2020, the Anderson Park Senior Center, Perry Park Senior Center and Veterans Park Senior Center were closed until further notice. No classes, programs or operations will be held.
- Beginning March 13, 2020, Senior Excursions for the months of March and April, 2020 were cancelled. The cancellation has been extended indefinitely.
- From March 13, 2020 through June 30, 2020, all special events in the City and those at the Redondo Beach Performing Arts Center (RBPAC) for which the total occupancy exceeds 250 persons were cancelled. The cancellation was further expanded to include events of 50 or more and now includes full closure of the RBPAC for the period March 17, 2020 through March 31, 2020. Similarly, the BeachLife Festival has been ordered postponed. Activities at RBPAC were cancelled through May 31, 2020. All Citywide Special Events were cancelled through May 31, 2020. **These cancellations have been extended through June 30, 2020.**
- All Recreation Spring Break Camps have been cancelled.
- Dissemination of best practices related to social distancing and good hygiene on the City website and other pertinent information for the prevention of community spread of COVID-19.
- Ordering the limiting of employee work-related travel.
- Preparing contingency plans for continuity of government in the event City employees contract COVID-19.
- Beginning March 15, 2020 Redondo Beach Libraries, both the Main and North Branch, and all associated programs and meetings were closed to the public until April 13, 2020. The timing of the closure is in parallel with the closure schedule announced by the Redondo Unified School District for Redondo Beach Public Schools and may be extended as necessary. These closures were extended through May 15, 2020. **These closures have been extended through June 30, 2020 unless appropriate infection control measures can be implemented consistent with Los Angeles County guidelines to allow for curbside library material pick-up.**

- Beginning March 15, 2020, the Riviera Village Sunday Farmers Market and the Veteran's Park Thursday Farmers Market have been cancelled until April 30, 2020. This cancellation has been extended through May 31, 2020 unless an operating plan can be implemented for each site that meets current LA County Health Officer Order requirements for Farmers Market Operations.
- The Perry Park Teen Center was closed beginning March 16, 2020 through April 13, 2020. No classes, programs or operations will be held. This closure was extended through May 15, 2020. **This closure has been extended through June 30, 2020.**
- All Recreation after school program operations and after-care activities were cancelled beginning March 16, 2020 through April 13, 2020. This closure has been extended to August 19, 2020, per the RBUSD school year calendar.
- Beginning March 17, 2020 all Redondo Beach City Offices and counters including those at City Hall, the Public Works Yard, Community Services Office, Police Department, and Fire Department were closed to the public.
- City Management and Department Directors are working to install alternative systems and procedures to temporarily transition core municipal services and enable public access via telephone, e-mail, or other web-based technology. Limited Plan Check services have been made available on an appointment basis via the Community Development Department. Updated information will be provided on the respective City Departmental web pages.
- The Redondo Beach Police and Fire Departments will continue to respond to calls for service and have incorporated response protocols to safeguard employees and the public to reduce the risk of spread of COVID-19. Fire Inspection services for residential and commercial buildings have been suspended until further notice.
- The Redondo Beach Public Works Department and City contractors will continue to perform maintenance and repair work within the City – e.g. street repair and park maintenance.
- Street sweeping enforcement has been suspended until further notice.
- Meetings of the following Advisory Commissions have been suspended until April 30, 2020:
  - Budget and Finance Commission
  - Harbor Commission
  - Historical Commission
  - Library Commission
  - Preservation Commission
  - Public Art Commission
  - Public Safety Commission

- Public Works Commission
- Recreation and Parks Commission
- Suspension Appeals Board
- Youth Commission

The suspension was extended through May 31, 2020 except for the Harbor Commission and Budget and Finance Commission. **The suspension has been extended through June 30, 2020 except for the Harbor and Budget and Finance commissions.**

- The City's Information Technology Department has been exploring how meetings of the City Council and the Planning Commission can be made accessible to the public and to elected/appointed officials via web or teleconferencing.
- On March 17, 2020 and March 19, 2020 respectively, the following methods of public participation were made available prior to and during the City Council and Planning Commission Meetings:
  1. Via E-Mail in Advance of the Meeting -- Submit e-mail comments to the City Clerk ([cityclerk@redondo.org](mailto:cityclerk@redondo.org)) by 3:00 p.m. on the day of the meeting. Submittals after this time will not be duplicated and provided to members in advance of the meeting.
  2. In Person at the Meeting – The City Council Chambers will be reconfigured to ensure social distancing among members of the public and participating City Council/Planning Commission members. Space will be limited for in person participation. Seniors and individuals with underlying chronic conditions or those who are ill are encouraged to use alternate methods to provide public comment.
  3. Via Telephone During the Meeting
- Beginning March 31, 2020, and consistent with the Governor's temporary modifications to California public meeting requirements under the Brown Act, no in-person attendance will be allowed at City Council and Planning Commission Meetings. Opportunities for public participation have been revised to include the following:
  1. Via E-Mail in Advance of the Meeting -- Submit e-mail comments to the City Clerk ([cityclerk@redondo.org](mailto:cityclerk@redondo.org)) by 3:00 p.m. on the day of the meeting.
  2. Via Webinar – Members of the public can participate in the Zoom Meeting via real-time e-comments for specific agenda items. Meeting format is subject to change.
- For the period March 17, 2020 through March 31, 2020 all gatherings of 50 individuals or more are prohibited. All gatherings not prohibited must follow Los Angeles County Health recommendations such as social distancing and access to

hand washing facilities. This Order was revised to prohibit all indoor and outdoor public and private gatherings and events through April 24, 2020. This Order was extended through May 15, 2020. **This Order has been rescinded and replaced by the Order issued by Los Angeles County.**

- For the period March 17, 2020 through March 31, 2020 all restaurants in Redondo Beach must close their dining rooms to the public and limit their services to only preparing and offering food to customers via delivery service, via pick up for take-out dining only, or via drive thru (further described in the March 16, 2020 City Manager Order). This Order was extended through May 15, 2020. **This Order has been rescinded and replaced by the Order issued by the County of Los Angeles.**
- For the period March 17, 2020 through March 31, 2020, Bars and Nightclubs that do not serve food, Gyms, Fitness Centers, Movie Theatres, Live performance Theaters, Bowling Alleys and Arcades have been closed (further described in the March 16, 2020 City Manager Order). This Order was extended through May 15, 2020. **This Order has been rescinded and replaced by the Order issued by the County of Los Angeles.**
- For the period March 16, 2020 through June 16, 2020, utility shut offs and late penalties for the non-payment of utility bills and late payment penalties for parking violations are prohibited (further described in the March 16, 2020 City Manager City Order).
- Beginning March 16, 2020, for the duration of the Emergency Period, a temporary moratorium on evictions has been implemented for the non-payment of rent or mortgage payments by residential and commercial tenants/occupants impacted by the COVID-19 crisis (further described in the attached March 16, 2020 City Manager Order). The Order grants a defense in the event that an unlawful detainer action is commenced in violation of the Order. The duration of the Emergency Period is unknown at this time and will be determined when the City Manager, in his capacity as Emergency Services Director, declares its end and the City Council ratifies his action. The Los Angeles County Emergency Order currently runs through April 19, 2020. The County Order was extended through May 15, 2020. **This Order is superseded by the Order issued by the State of California and has been rescinded by the City.**
- Beginning March 20, 2020, operational changes were made to the Beach Cities Transit system and the Wave dial-a-ride program. This Order was extended through May 15, 2020. **This Order has been extended through June 30, 2020.**
- For the period March 20, 2020 through April 24, 2020, City Park Playgrounds are closed to the public. This Order was extended through May 15, 2020. **This Order has been extended through June 30, 2020.**

- For the period March 20, 2020 through April 24, 2020, Wilderness Park is closed to the public. This Order was extended through May 15, 2020. **This Order has been extended through May 31, 2020.**
- Per the City Manager's March 26, 2020 Emergency Order, for the period March 27, 2020 at 12:00 AM through April 24, 2020 at 12:00 AM, the following City spaces, parks and facilities are closed to the public:
  1. The Redondo Beach Pier, International Boardwalk and Parking Structures, except at designated locations for the purpose of picking up food at restaurants providing to-go orders and employees of those restaurants still providing service. The exception is also extended to employees of any commercial businesses at the Pier that are considered Essential Businesses under California and Los Angeles County COVID-19 Emergency Orders and any deliveries to those businesses.
  2. The Esplanade, as defined as the sidewalk and parking spaces along the west side of the street from the City's southern boundary with the City of Torrance at Calle Miramar to Knob Hill Avenue, and the Parking Lot adjacent to Miramar Park in Torrance.
  3. Veteran's Park and Parking Lots, including the public parking areas adjacent to the Elks Lodge.
  4. All public walkways, stairways, ramps, and paths that provide access to the Beach. **These beach access points will be reopened, except for the stairs at Avenue C, concurrently with Los Angeles County's reopening of the Beach for exercise and ocean water activities.**
  5. The coastal bluff trail between Knob Hill Avenue and George Freeth Way.
  6. The Pedestrian Path adjacent to the Los Angeles County Beach Bike Path between the City's southern boundary and the Redondo Beach Pier.
  7. All walkways and stairways that provide access from private residential properties to the Redondo Beach Pier and International Boardwalk.
  8. George Freeth Way, including the street, sidewalk and parking.
  9. Czuleger Park, except for the purpose of ingress and egress to residential properties adjacent to the Park.
  10. Redondo Bike Path Parkette and Parking Lot.
  11. Moonstone Park.
  12. The Sidewalk, Bike Path, and Public Parking on the west side of Harbor Drive. **The Bike Path on Harbor Drive has been reopened.**
  13. The Personal Watercraft Hand Launching Facility and the access road behind Seaside Lagoon. **The Personal Watercraft Hand Launching Facility will be reopened on May 15, 2020 with the implementation of social distancing and new operational requirements as determined by the Waterfront and Economic Development Department.**
  14. The Public Boat Hoist located in the Redondo Beach Marina. **The Boat Hoist will be reopened on May 15, 2020 with the implementation of social distancing and new operational requirements as determined by the Waterfront and Economic Development Department.**

15. The Redondo Beach Marina Parking Lot, except at designated locations for the purpose of picking up food from restaurants providing to-go orders and employees of those restaurants still providing service. The exception is also extended to employees of any commercial businesses at the Pier that are considered Essential Businesses under California and Los Angeles County COVID-19 Emergency Orders and any deliveries to those businesses. **The exception will be extended to Boat Hoist and Personal Watercraft Hand Launch Facility users effective May 15, 2020.**
16. Aviation Park.
17. The North Redondo Beach Bike Path from Robinson Street to Felton Lane. **The North Redondo Beach Bike Path has been reopened, with the exception of the portions of the Path near Artesia Blvd. that are impacted by construction.**
18. The Dog Park at Dominguez Park. **The Dog Park will be reopened on May 9, 2020 with the implementation of social distancing, face covering, and new operational requirements as determined by the Recreation and Community Services Department.**
19. City Park Basketball Courts.
20. City Park Tennis Courts. **Tennis Courts will be reopened concurrently with Los Angeles County's reopening of tennis court facilities with new social distancing requirements as determined by the Recreation and Community Services Department.**

This Order was extended through May 15, 2020. **Except for the items modified above, this Order has been extended through June 30, 2020. If Los Angeles County re-opens its beaches for leisure activities and its coastal bike path before June 30, 2020, Order Numbers 1-12 and 15 above are rescinded as of the date of County beach leisure activity and bike-path re-opening.**

- For the period March 28, 2020 through April 24, 2020, the baseball fields at Dominguez, Alta Vista and Perry Parks are closed to the public. This Order was extended through May 15, 2020. **This Order has been extended through June 30, 2020.**
- Further described in the City Manager's April 9, 2020 Emergency Order (which is attached), for the period April 10, 2020 at 12:00 AM through April 24, 2020 at 12:00 AM, workers and customers of certain businesses and essential service providers such as grocery stores, laundromats, restaurants, and hotels must wear face coverings while performing their work, visiting the businesses or receiving the service. This Order was extended through May 15, 2020. **This Order has been extended through June 30, 2020.**
- The opening of Seaside Lagoon, scheduled for May 23, 2020, has been postponed indefinitely. Reservations for facility rentals at Seaside Lagoon have also been postponed indefinitely.



**CITY OF REDONDO BEACH**  
**COMMUNITY DEVELOPMENT DEPARTMENT**  
415 Diamond St., Redondo Beach, Ca. 90277  
(310) 318-0637

**APPLICATION FOR TEMPORARY USE PERMIT**

**Application must be filed a minimum of two (2) weeks prior to the event**

**10-2.2520 Temporary Use Permits.**

**Fee \$210.00**

**Purpose.** Temporary Use Permits may be issued to authorize the establishment of temporary uses on private property and are not intended to regulate temporary uses in public parks or on public right-of-ways. Temporary uses shall not include live entertainment subject to approval by the City Council pursuant to Chapter 17 of Title 4 of the Municipal Code. Typical temporary uses include pumpkin and Christmas tree lots; carnivals and circuses; special outdoor retail sales promotions; and similar unique and infrequent or irregularly occurring events.

<b>A</b>	<b>A TEMPORARY USE PERMIT CANNOT BE ISSUED WITHOUT THE FOLLOWING ATTACHMENTS:</b>	
	1) SITE PLAN OF THE EVENT LOCATION	2) COMPLETED OWNER'S AFFIDAVIT CONSENT FORM
<b>B</b>	NAME OF THE EVENT: _____	
	ADDRESS OF THE EVENT: _____	
	DATE(S): _____	HOURS: _____
	<b><u>PLEASE DESCRIBE IN DETAIL THE PURPOSE AND ACTIVITIES OF THE EVENT:</u></b> _____ _____ _____ _____ _____ _____	
<b>C</b>	<b><u>BUSINESS/ORGANIZATION OBTAINING THE TEMPORARY USE PERMIT:</u></b> (PLEASE PRINT)	
	NAME: _____	
	ADDRESS: _____	CITY: _____ STATE: _____ ZIP: _____
	AGENT/APPLICANT NAME: _____	
	TELEPHONE NUMBER: (_____) _____	
<b>D</b>	<b>DECLARATION:</b> I, as applicant for a Temporary Use Permit, hereby agree to all terms and conditions of the Redondo Beach Municipal Code regarding Temporary Use Permits.	
	<b>APPLICANT SIGNATURE:</b> _____	<b>DATE:</b> _____

## OWNER'S AFFIDAVIT

**Project address:** \_\_\_\_\_

**Project description:** \_\_\_\_\_

I (We) \_\_\_\_\_, being duly sworn, depose and say I am (we are) the owner(s) of all or part of the property involved and that this application has been prepared in compliance with the requirements printed herein. I (we) further certify, under penalty of perjury that the foregoing statements and information presented herein are in all respects true and correct to the best of my (our) knowledge and belief.

**Signature(s):** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Phone No.** (Res.) \_\_\_\_\_

(Bus.) \_\_\_\_\_

**Subscribed and sworn to (or affirmed) before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by \_\_\_\_\_, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.**

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FILING CLERK OR NOTARY PUBLIC

State of California      )  
County of Los Angeles    )      ss

Seal



Community Development Department  
Planning Division

415 Diamond Street, P.O. Box 270  
Redondo Beach, California 90277-0270  
www.redondo.org

tel 310 318-0637  
fax 310 372-8021

### **Public Health Emergency Due to COVID-19: Social Distancing Protocol Form**

**Business Name:** \_\_\_\_\_

**Facility Address:** \_\_\_\_\_

**Approximate gross square footage of space open to the public:** \_\_\_\_\_

**Business must implement ALL applicable measures listed below and be prepared to explain why any measure that is not implemented or checked is inapplicable to the business.**

#### **A. SIGNAGE**

- Signage at each public entrance of the facility to inform all employees and customers that they should: avoid entering the facility if they have a cough or fever; maintain a minimum of six-foot distance from one another.
- Posting a copy of the Social Distancing Protocol at each public entrance to the facility.

#### **B. MEASURES TO PROTECT EMPLOYEE HEALTH (CHECK ALL THAT APPLY TO FACILITY)**

- Everyone who can carry out their work duties from home has been directed to do so.
- All employees have been told not to come to work if sick.
- Symptom checks are being conducted before employees may enter the workspace.
- All employees that have contact during their shift(s) with the public or other employees are offered, at no cost, a cloth face covering to be used at work when interacting with them.
- All desks and individual workstations are separated by at least six feet.
- Break rooms, restrooms, and other common areas are being disinfected frequently, on the following schedule:
  - Break rooms: \_\_\_\_\_
  - Restrooms: \_\_\_\_\_
  - Other: \_\_\_\_\_

- Disinfectant and related supplies are available to all employees at the following location(s):  
\_\_\_\_\_

- Hand sanitizer effective against COVID-19 is available to all employees at the following location(s):  
\_\_\_\_\_

- Soap and water are available to all employees at the following location(s):  
\_\_\_\_\_

- Employees are allowed frequent breaks to wash their hands.

- Copies of this Protocol have been distributed to all employees.
- Optional—Describe other measures:  

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**C. MEASURES TO PREVENT CROWDS FROM GATHERING (CHECK ALL THAT APPLY TO FACILITY)**

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- Limit the number of customers in the store at any one time, which allows for customers and employees to easily maintain at least six-foot distance from one another at all practicable times.  
Maximum number of customers in the facility: \_\_\_\_\_
- Post an employee at the door to ensure the maximum number of customers in the facility is not exceeded.
- Placing per-person limits on goods that are selling out quickly to reduce crowds and lines. Explain:  

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- Optional—Describe other measures:  

---

**D. MEASURES TO KEEP PEOPLE AT LEAST SIX FEET APART (CHECK ALL THAT APPLY TO FACILITY)**

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- Placing signs outside the store reminding people to be at least six feet apart, including when in line.
- Placing tape or other markings at least six feet apart in customer line areas inside the store and on walkways at public entrances with signs directing customers to use the markings to maintain distance.
- Separate order areas from delivery areas to prevent customers from gathering.
- All employees have been instructed to maintain at least six feet distance from customers and from each other, except employees may momentarily come closer when necessary to accept payment, deliver goods or services, or as otherwise necessary.
- Optional—Institute one-way aisles to facilitate Social Distancing.
- Optional—Describe other measures:  

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**E. MEASURES TO PREVENT UNNECESSARY CONTACT (CHECK ALL THAT APPLY TO FACILITY)**

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- Preventing people from self-serving any items that are food-related.
  - All items are pre-packaged in sealed containers by staff.
  - Bulk-item food bins are not available for customer self-service use.
  - Food samples are prohibited.
- Providing for contactless payment systems or, if not feasible, sanitizing payment systems regularly.  
Describe:  

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- Optional—Describe other measures (e.g. providing senior-only hours):  

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**F. MEASURES TO INCREASE SANITIZATION (CHECK ALL THAT APPLY TO FACILITY)**

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- Restrooms normally open to the public shall remain open to the public.
- Disinfecting wipes that are effective against COVID-19 are available near shopping carts and shopping baskets.
- Employee(s) assigned to disinfect carts and baskets frequently, preferably after each use.
- Hand sanitizer, soap and water, or effective disinfectant is available to the public at or near the entrance of the facility, at checkout counters, and anywhere else inside the store or immediately outside where people have direct interactions.
- Disinfecting all payment portals, pens, and styluses after each use.
- Disinfecting all high-contact surfaces frequently.
- Optional—Describe other measures:  

---

**Any additional measures not included above should be listed on separate pages, which the business should attach to this document.**

**You may contact the following person with any questions or comments about this protocol:**

**Business Contact Name:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_