BLUE FOLDER ITEM

Blue folder items are additional back up material to administrative reports and/or public comments received after the printing and distribution of the agenda packet for receive and file.

BUDGET & FINANCE COMMISSION MEETING
JUNE 12, 2025

J.1 DISCUSSION AND POSSIBLE ACTION REGARDING THE FISCAL YEAR 2025-2026 CITY MANAGER'S PROPOSED BUDGET AND FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

CONTACT: STEPHANIE MEYER, FINANCE DIRECTOR

- FY 25-26 BRRS FOR JUNE 10, 2025


REDONDO
BEACH
FISCAL YEAR
2025-2026
BUDGET
RESPONSE
REPORTS

CITY OF REDONDO BEACH

BUDGET RESPONSE REPORTS

FY 2025-26 BUDGET

The following is a list of Budget Response Reports to be delivered with the FY 2025-26 Budget. A glossary with full Department names is at the end of the document.

#	Dept	Question	Submitted
1.	FS	What changes or corrections have been made to the FY 2025-26 Proposed Budget and CIP since the initial publishing on May 16, 2025?	06/10/25
2.	FS/CM	What written correspondence and/or motions have Commissions provided to the City Council regarding the FY 2025-26 Proposed Budget?	06/10/25
3.	PW	What is the cost to construct a sound wall on the Prospect median between Beryl St. and Diamond St.?	06/03/25
4.	CA	What is the cost for an inclement weather shelter, and what is the possibility of partnering with local churches?	06/10/25
5.	CCO	What is the cost to enhance and make the process to record meeting minutes more efficient, including the possibility of using technological solutions?	06/10/25
6.	CCO	What were the final costs for FY 2024-25 elections? What are the options, and costs, to implement a resident survey and educational outreach program related to Ranked Choice Voting?	06/10/25 (Blue Folder)
7.	CD	What position changes does the recently completed Community Development Organizational Assessment recommend, and what are the associated costs?	06/10/25
8.	CD/PW	Can the Big Lots parking lot be reopened for use?	06/03/25
9.	CM	What are the costs and revenue opportunities for licensing the City logo for resale purposes?	06/10/25
10.	CM/FS	What costs related to Measure FP implementation does the City expect to incur in FY 2025-26 and are they eligible for Bond reimbursement?	06/10/25

#	Dept	Question	Submitted
11.	CS	What is the Metro GO pass / Ride-for-Free on Beach Cities Transit (BCT) program, and what is the cost to add this program to the BCT system?	06/10/25
12.	CS	What are the usage statistics for City-owned facilities that are leased or rented daily over the last three years? How does the City make these facilities available, and what external groups have used them? What revenue has the City collected associated with the use of these facilities?	06/10/25 (Blue Folder)
13.	FS	What percentage of the City's major revenue sources does each zip code generate? What primary economic activities occur in these areas?	06/10/25 (Blue Folder)
14.	FS/CT	What is the status of ongoing legislation related to Utility Users' Tax and streaming services? What actions would the City need to take to benefit from rulings favorable to cities?	06/10/25
15.	Police	What is the status of Sworn personnel staffing in the Police Department?	06/03/25
16.	Police	What is the status of Civilian personnel staffing in the Police Department?	06/03/25
17.	Police	How is the Police Department addressing traffic enforcement and safety on residential streets and the enforcement of truck routes, and what are the costs associated with these efforts?	06/03/25
18.	Police	What is the status of parking meter permit revenue and what are the options to prorate the parking meter permit fee?	06/03/25
19.	Police	What is the status of revenue collection following the Police Department's 24-25 Master Fee Schedule update?	06/03/25
20.	Police	What technology platforms does the Police Department utilize to increase transparency and build trust, and what are the plans for the evolution of these programs to meet changing needs?	06/03/25
21.	Police	How does the Police Department's Wellness Program support employee health and morale, what are the plans for the evolution of these programs to meet changing needs, and what are the anticipated long-term benefits of investing in this initiative?	06/03/25
22.	PW	What are the options and costs to address speeding concerns on the Prospect frontage road?	06/03/25
23.	PW	What tools can be acquired to expand the maintenance capacity of the Public Works Department, including the cost to purchase an asphalt zipper? Can	06/03/25

#	Dept	Question	Submitted
		the City partner with neighboring cities to defray roadway maintenance costs?	
24.	PW	What is the cost to add raised crosswalks and a speed table on Ford Avenue, and is it a feasible solution to improve pedestrian safety?	06/03/25
25.	PW	What would it cost to replace the fencing along the north side of Grant Avenue, west of the railroad bridge?	06/03/25
26.	PW/ CS	What is the cost to replace the basketball hoops, resurface the court, and install a mini dog run at General Eaton parkette?	06/10/25
27.	CS	What improvements have been completed at the Perry Park Teen Center to date, what additional amenities have been identified by the community and Youth Commission for installation, what is the estimated cost, and how much funding is available/recommended in the CIP for these items?	06/10/25 (Blue Folder)
28.	IT/CM	What is the cost of an AI software tool (information agent) to assist City residents and customers with online information and service requests?	06/03/25
29.	IT/CM	What is the cost to replace/upgrade the City's current Comcate customer service request/referral software program?	06/03/25
30.	PW/ CS	What is the cost to paint the Artesia & Grant train crossing bridges and what funding is available in the proposed Budget to complete this work?	06/10/25 (Blue Folder)
31.	CS	What special events were designated as Signature Events and received City subsidy in Fiscal Year 2024-25?	06/10/25
32.	CS	What was the cultural and entertainment rental activity at the RBPAC in FY 2024-25, and what rental activity is expected in FY 2025-26?	06/10/25
33.	CS	Can an additional fee (surcharge) for use of the Redondo Beach Performing Arts Center be implemented to fund facility upgrades?	06/10/25
34.	WED	What is the cost for an additional Economic Development staff member?	06/03/25
35.	Library	What is the cost to create a sensory room in the Public Library?	06/03/25
36.	PW	What is the cost to repaint the King Harbor entryway (at PCH) sign poles and to replace the plastic sign face/logo?	06/03/25
37.	CS	What projects have received funding from the John Parsons Public Art Fund, and what amount remains unallocated and available in the fund?	06/10/25

#	Dept	Question	Submitted
38.	WED/ PW	What is the cost to replace the flags above International Boardwalk with new CIty/Pier branding?	06/03/25
39.	FS	How did the City's current pension unfunded accrued liability (UAL) develop following the 2021 UAL payoff using lease revenue bonds?	06/03/25
40.	PW/ Police	Can the City add parking meters on Herondo Street, west of Francisca Ave.? What is the cost for installation, if so, and what additional revenue would be estimated as a result of the implementation? Can some of the spaces be used to create an additional vehicle lane to assist with east bound traffic throughput at PCH?	06/03/25
41.	PW/ WED	What is the cost to replace the light pole banner hardware in Riviera Village?	06/03/25
42.	WED	What are the costs of installing and maintaining LED string lights on the trees in the Artesia Blvd. median?	06/10/25
43.	Police	What is the fiscal impact of staffing the current 27 Crossing Guard locations in the City, plus two additional locations at the Greenbelt pedestrian crossing on Artesia and at the intersection of Inglewood and Grant Avenues? What do neighboring cities and school districts contribute to crossing guard services?	06/10/25
44.	PW	What is the estimated cost to repair critical public infrastructure in the waterfront including the beach pedestrian path, the storm drain outfall facilities south of Topaz, and the sea walls in King Harbor?	06/03/25
45.	PW	What would be the cost to replace the fencing at the Perry Park baseball field, and would a replacement project be eligible for Quimby Funds?	06/03/25
46.	PW	What is the cost to conduct an in-depth structural analysis of the Pier Parking Structure's upper deck?	06/10/25
47.	PW	What are the options, and associated cost, to install dedicated bicycle lanes on Palos Verdes Boulevard?	06/03/25
48.	PW	What is the cost to systematically replace aging street signs and traffic signal poles throughout the City?	06/03/25
49.	PW	What are the cost estimates and funding options to identify and perform major reconstruction on non-residential City streets that are currently unfunded though other City programs?	06/10/25
50.	PW	What are the costs and options to paint murals in intersections using the City's new logo?	06/03/25

#	Dept	Question	Submitted
51.	WED	What are the costs associated with adding hardware and banner signs to the street light poles along Artesia Blvd, and what are the costs anticipated to maintain the existing banners along Harbor Drive?	06/03/25
52.	HR	AB 2561 was signed by Governor Newsom and became effective January 1, 2025. Under this new law, what are the City's new reporting obligations regarding vacant job positions?	06/10/25
53.	PW	How does the City's Vehicle and Heavy Equipment Replacement Program work and what City vehicles and equipment are scheduled for replacement in the 2025-2026 Fiscal Year?	06/10/25
54.	IT	How does the City's Information Technology Equipment Replacement Program work, and what equipment is recommended for replacement in the 2025-2026 Fiscal Year?	06/03/25
55.	Police/ CS	What are the public safety and traffic control costs to close Catalina Avenue between Ave I and Vista Del Mar for pedestrian oriented special events? How much additional parking revenue was generated in Riviera Village in 2024 as a result of the change to the Holiday free parking waiver period?	06/03/25
56.	CS	When did the City last update Seaside Lagoon Fees? What are options to increase these fees, and what revenue could this generate?	06/10/25
57.	PD	How many preferential parking zones does the City maintain? How many permits are issued in each of the zones? What are the current permit fees and when were they last adjusted? What is the estimated cost to maintain and enforce the preferential parking program?	06/10/25
58.	PW	What would it cost to trim the palm trees on Artesia Boulevard every year?	06/10/25
59.	CS	What is the cost to add a Supervisor Position to the Recreation Services Division of the Community Services Department?	06/10/25

CITY OF REDONDO BEACH
Budget Response Report

#01

June 10, 2025

Question:

What changes or corrections have been made to the FY 2025-26 Proposed Budget and CIP since the initial publishing on May 16, 2025?

Response:

The City has made the following changes to the FY 2025-26 Proposed Budget and CIP since posting the document on May 16, 2025.

Section	Page	Revision & Justification
General Information		
	Frequently Asked Questions	Responses for revenue and spending questions to reflect current numbers
	City Organizational Chart	Revised Boards and Commissions to reflect reorganizations effective in FY 2024-25.
	Mayor & Council	Moved City staff to a new page; added City Manager to that page; re-ordered Elected Officials to alphabetical order
	City of Redondo Beach Profile and Statistics	Updated employer information and noted it applies to non-Government employment
Departments	**Department Summary Tables**	
	All Departments	Updated FY 2023-24 Actuals and FY 2024 Revised Budget due to errors in data upload.
	Information Technology Human Resources Finance Police Fire Community Services Waterfront & Economic Development Public Works	Updated FY 2025-26 Proposed Budget to reflect final changes made in financial system and incorporated in summary tables but not reflected in data upload. With the updates, Departments match to Citywide summary data. Citywide data/ summaries did not change. <u>Remove duplicate entries for 2021A Bond payments in non-General Funds</u>:

Section	Page	Revision & Justification
		(Information Technology, Human Resources, Fire, Police Community Services, Waterfront & Economic Development, Public Works Departments) Correct duplicate/ prior year Car Allowance, Cell Phone Allowance, and Personnel Adjustments (Finance, Police, Community Services, Public Works) Duplicate South Bay Center payment pass-through (Waterfront & Economic Development)
	City Clerk's Office	Updates City Clerk Administration Summary to correctly reflect that Division's allocation versus repeating the entire Department
Departments	**Department Personnel Tables/ Personnel Summaries**	
	Fire	Move Fire Division Chief and Fire Captain positions to the correct location under Fire Prevention
	Public Library	Update number of Library Clerks from 2 to 5
	Community Development	Correct position count for Community Development Director from 1.0 to 0.5 under Building Services
Departments	**Department Sections/ General Formatting**	
	City Clerk's Office	Hide extraneous tables for Personnel Summary and Summary of Goals blocks consistent with other Department/ Division presentations
	Human Resources	Change title to Summary of Personnel
	Public Works	Format Summary of Personnel to fit all columns
	Police	Format Summary of Personnel to fit all columns
	Public Library	Format org chart to be larger and more readable

Section	Page	Revision & Justification
	Finance, Fire Community Development Waterfront & Economic Development Public Works	Update tables in goals, objectives, benchmarks to be fit the page/ be more readable

In addition to the changes noted above, staff made the following changes throughout the book:

- Corrected minor grammar/punctuation/spacing in narrative sections
- Updated the document throughout to add blank pages so that the document will print correctly with tabs to separate sections.

CITY OF REDONDO BEACH
Budget Response Report

#02

June 10, 2025

Question:

What written correspondence and/or motions have Commissions provided to the City Council regarding the FY 2025-26 Proposed Budget?

Response:

As part of the FY 2025-26 Budget preparation process, the City Manager attended Commission meetings to share budget themes, solicit input on priorities, and gather Commission feedback on the FY 2025-26 Budget and Five-Year Capital Improvement Program (CIP). The dates of the discussions are shown below:

Date 2025	Commission
February 27	Public Safety Commission
March 10	Harbor Commission
March 24	Public Works & Sustainability Commission
April 2	Budget & Finance Commission
April 9	Public Amenities Commission
June 2	Planning Commission – General Plan Consistency Review
June 12	Budget & Finance Commission

The following information summarizes the formal Budget feedback provided by the Commissions as a result of those discussions. It is important to note that while each of the above Commissions discussed the FY 2025-26 Proposed Budget and CIP, not all of the Commissions opted to make a formal motion or to draft written correspondence for City Council consideration.

Budget & Finance Commission

The Budget & Finance Commission discussed the FY 2025-26 Budget on April 2nd and is scheduled to meet again to consider the Proposed Budget on June 12, 2025. Staff will include any formal feedback provided by the Commission at the City Council meeting on June 17, 2025.

Cultural Arts Commission

The Cultural Arts Commission discussed the FY 2025-26 Budget on March 26, 2025, and unanimously approved the following:

- Ensure all projects currently funded by the City Council from the John Parsons Public Art Fund (JPPAF) are rolled over into FY 2025-26.
- Do not allocate any remaining JPPAF balance, in anticipation of a LGBTQIA+ artwork and the reinvigoration of public art for Lilienthal Park, with the exception of the Utility Box Art Wrap Project.

Harbor Commission

The Harbor Commission discussed the FY 2025-26 Budget on March 10, 2025, and drafted the attached letter of recommendations.

Planning Commission

The Planning Commission discussed the FY 2025-26 Budget on June 2, 2025, and recommended the following items:

- Update the Residential Objective Standards
- Consider tree canopy requirements to address the heat island effect
- Consider water capture and on-site stormwater retention requirements for Citywide private development
    - Threshold for requirement – Demo and rebuild, redevelopment of site
- Prepare an Area Plan for Catalina Avenue from PCH to Francisca to Herondo St.
- Develop standards for Citywide Bike Racks
- Expand the City's Bicycle Routes Citywide
- Extend the Bike path along the SCE Transmission Easement

The Commission also adopted by a 5-0 vote a Resolution finding that the Proposed 2025-30 CIP is consistent with the City's Adopted General Plan. The Resolution is included as an attachment.

Youth Commission

The Youth Commission discussed the FY 2025-26 Budget on April 3, 2025 and requested the City Council's consideration for the following items:

- Perry Park Teen Center Amenities
    - A variety of games and activities including pool, foosball, arcade games, field trips, video games, instructional and recreational classes, and sport tournaments
    - New equipment including a 3-D printer, sound equipment, and snack/vending machines
    - Lounge area and fun outdoor space
- Programs/Activities
    - After school program for junior high students
    - Community garden for teens
    - Low-cost and teen-friendly amenities at the Pier

April 14, 2025

Redondo Beach City Council,

At the March 10, 2025 Harbor Commission meeting we reviewed the recommended FY2026 Budget as it relates to the Harbor. We agreed with the recommended budget that the WED Director and City Manager will be proposing to Council with respect to the Harbor, and wanted to offer the following feedback to show our consensus on the following key points:

- The city and regional community at large greatly benefit from having a dedicated Harbor Master and we strongly recommend that the position be funded as a permanent position in the Core budget.
- The city and regional community at large greatly benefit from having a dedicated Harbor Patrol and we strongly recommend that those dedicated positions remain and be fully funded in the Core budget.
- We are a proponent of funding and executing some of the "low-hanging fruit" on the Redondo Beach Harbor Amenities Plan (e.g. sections of the Promenade, Promenade nodes, wayfinding, benches, planters, extending things we're doing on International Boardwalk; little things that make people go "Wow!".)

Sincerely,



Leslie Chrzan, Lee Coller, Lisa Falk
City of Redondo Beach Harbor Commissioners

RESOLUTION NO. 2025--PCR-*****

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF REDONDO BEACH FINDING THAT THE PROPOSED 2025-2030 CAPITAL IMPROVEMENT PROGRAM (CIP) IS CONSISTENT WITH THE ADOPTED GENERAL PLAN OF THE CITY OF REDONDO BEACH, AS REQUIRED BY SECTION 65401 OF THE CALIFORNIA GOVERNMENT CODE

WHEREAS, Section 65401 of the California Government Code requires that the "Planning Agency" (i.e. Planning Commission) of a municipality review any Capital Improvement Program (CIP) within its jurisdiction for conformance with the adopted General Plan for the jurisdiction; and

WHEREAS, at its special meeting of June 2nd, 2025, the Planning Commission of the City of Redondo Beach reviewed the proposed 2025-2030 CIP for the City as to its conformance and consistency with the adopted City of Redondo Beach General Plan; and

WHEREAS, the projects proposed reflect the need for public roadways, public utilities and other community facilities during the next five-years in concert with the provisions of the General Plan.

NOW, THEREFORE, THE PLANNING COMMISSION OF THE CITY OF REDONDO BEACH DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City of Redondo Beach's General Plan, Land Use Element, Conservation, Recreation and Parks, and Open Space Elements, Utilities Element, and Circulation Element include numerous Goals, Objectives, and Policies that reflect the need for the continuation of existing and the development of new public service and recreation uses and facilities, utility infrastructure, and transportation facilities.

SECTION 2. The proposed 2025-2030 CIP for the City of Redondo Beach includes numerous projects in support of existing and new public service and recreation uses and facilities, utility infrastructure, and transportation facilities and is therefore consistent with the adopted General Plan for the City of Redondo Beach, pursuant to Section 65401 of the California Government Code.

SECTION 3. The Planning Commission shall forward a copy of this resolution to the City Council so the Council will be informed of the action of the Planning Commission.

PASSED, APPROVED AND ADOPTED this 2nd day of June, 2025.

_____
Wayne Craig, Chair
Planning Commission
City of Redondo Beach

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF REDONDO BEACH)

I, Marc Wiener, Community Development Director of the City of Redondo Beach, California, do hereby certify that the foregoing Resolution No. 2025-**-PCR-*** was duly passed, approved, and adopted by the Planning Commission of the City of Redondo Beach, California, at a special meeting of said Planning Commission held on the 2nd day of June, 2025 by the following roll call vote:

AYES:

NOES:

ABSENT:

_____
Marc Wiener, AICP
Community Development Director

APPROVED AS TO FORM:

_____
City Attorney's Office

CITY OF REDONDO BEACH
Budget Response Report

#03

June 3, 2025

Question:

What is the cost to construct a sound wall on the Prospect median between Beryl St. and Diamond St.?

Response:

The Public Works Department Parks Division is currently working on irrigating and replanting the median on Prospect as part of the Department's regular annual work plan.

Recent data from Caltrans indicates that the current estimated cost for a masonry block wall in the median on Prospect Avenue between Beryl St. and Diamond St., built to Caltrans sound wall specifications, is $2.3M (per the table below). The below table includes a cost escalation / inflation factor of 35% to account for the time required to complete design, procurement, and installation. When including anticipated inflation, staff estimates that $3.1M would need to be budgeted for a masonry sound wall project. Additional research would be required to determine whether installation of a sound wall is technically feasible due to the limited size of the median and the potential for underground conflicts.

SOUNDWALL (MASONRY BLOCK)	
Length (LF)	1,050
Height	24
Square foot (Sq ft)	25,200

Price/Sq ft*	$	68.22	$ 1,719,144.00
CM Inspection		10%	$ 171,914.40
Design		15%	$ 257,871.60
Contingency		10%	$ 171,914.40
		Subtotal	$ 2,320,844.40
Inflation budgeting factor		35%	$ 812,295.54
Total Estimated Budget Cost			**$ 3,133,139.94**

*2025 Caltrans Cost Data: https://d8data.dot.ca.gov/contractcost/results.php?item=582001&cs=1

Another option to improve the median is to add a wrought iron fence and guardrail, similar to the installation on PCH across from South High School in Torrance. Including the same

35% escalation / inflation factor, staff estimates $1M would need to be budgeted for a wrought iron fence and guardrail, (per the table below).

GUARDRAIL				
Price/LF*	$	58.59	$	61,519.50
CM Inspection		10%	$	6,151.95
Design		15%	$	9,227.93
Contingency		10%	$	6,151.95
		Subtotal	$	83,051.33
Inflation budgeting factor		0.35	$	29,067.96
Total Estimated Budget Cost			**$**	**112,119.29**

*2025 Caltrans Cost Data:
https://d8data.dot.ca.gov/contractcost/results.php?item=832007&ob=0&DISTRICT%5B%5D=07&Year%5B%5D=y2025&Year%5B%5D=y2024&min=&max=&minU=&maxU=&unit=none&start=Search

8' WROUGHT IRON FENCE				
Price/LF	$	450.56	$	472,983.00
CM Inspection		10%	$	47,298.30
Design		15%	$	70,947.45
Contingency		10%	$	47,298.30
		Subtotal	$	638,527.05
Inflation budgeting factor		0.35	$	223,484.47
Total Estimated Budget Cost			**$**	**862,011.52**

*2025 Caltrans Cost Data:
https://d8data.dot.ca.gov/contractcost/results.php?item=iron+fence&min=&max=&minU=&maxU=&unit=none&DISTRICT=07&Year=y2025%2Cy2024&sortby=adjprice&desc=&convert=&ob=0

Total Guardrail Cost	$ 112,119.29
Total Wrought Iron Fence Cost	$ 862,011.52
Total Estimated Budget Cost	**$ 974,130.81**

The budget estimates are only for the installation of these features and do not include any significant changes to the existing infrastructure. During the design process, it may be determined that these features would require existing physical constraints to be altered, such as widening the median, or the removal of parking on the frontage road, to accommodate construction requirements or minimum travel distances.

CITY OF REDONDO BEACH
Budget Response Report

#04

June 10, 2025

Question:
What are the costs for an inclement weather shelter, and what is the possibility of partnering with local churches?

Response:
In order to develop solutions for periods of inclement weather in Redondo Beach, staff from the City Attorney's Office met with representatives from First United Methodist Church and Saint Andrew's Presbyterian Church. Both faith-based organizations expressed interest in partnering with the City to provide space for individuals to stay overnight during inclement weather, if the City provides security and support from case managers who bring eligible clients to stay overnight. Both organizations were willing to either take turns providing space each night there in inclement weather, or to house a share of people each night during such conditions. Each group was confident in its ability to provide volunteers to help administer an as-needed inclement weather shelter program.

According to The Weather Channel, Los Angeles County gets on average 36 days per year with measurable rain, with over 90 percent of that rain falling from November through April. A pilot program will be initiated to provide approximately ten beds with accommodations needed for a single overnight stay per bed. The basic necessities needed to conduct this overnight stay would include overnight security from 6:00 pm to 8:00 am, microwaves, a coffee maker, first aid kits, a cigarette outpost receptacle, and food (i.e., water, dinner grab-n-go meals, simple breakfast). The basic necessities for personal use would include cots, sleeping bags, blankets, waterproof cot protection, pillows with protectors, and dental hygiene products.

The total cost to operate an overnight shelter from 6:00 pm to 8:00 am is approximately $770 per day for 10 individuals, with a start-up cost of $2,080. To implement the pilot program, a total of $29,800 would need to be appropriated.

The table below provides a breakdown of the costs:

VARIABLE COSTS					
Description	**Cost Basis**	**Cost Per Unit**	**# of Units**	**# of Days**	**TOTAL COST**
Hygiene Kit (toothbrush, toothpaste, first aid)	Per Person Per Day	$1	10	36	**$360**
Food/Beverage (breakfast, dinner, water, coffee)	Per Person Per Day	$20	10	36	**$7,200**
Unarmed Security Guard (6PM - 8AM)	Per Day	$560	N/A	36	**$20,160**
TOTAL VARIABLE COSTS 36 DAYS					**$27,720**
TOTAL VARIABLE COST PER PERSON PER DAY					**$770**

FIXED COSTS					
Description	**Cost Basis**	**Cost Per Unit**	**# of Units**	**# of Days**	**TOTAL COST**
Coffee Machine	Each	$60	3	N/A	**$180**
Microwave	Each	$90	3	N/A	**$270**
Cigarette Outpost Receptacle	Each	$60	3	N/A	**$180**
Cots	Each	$75	10	N/A	**$750**
Waterproof Cot Protector	Each	$20	10	N/A	**$200**
Sleeping Bags	Each	$7	10	N/A	**$70**
Blanket	Each	$30	10	N/A	**$300**
Pillow	Each	$7	10	N/A	**$70**
Pillow Protector	Each	$2	10	N/A	**$20**
Waterproof Pillow Protector	Each	$4	10	N/A	**$40**
TOTAL FIXED COSTS					**$2,080**

CITY OF REDONDO BEACH
Budget Response Report

#05

June 10, 2025

Question:
What is the cost to enhance and make the process to record meeting minutes more efficient, including the possibility of using technological solutions?

Response:
Historically, the City Clerk's Office has utilized external minute secretaries to record meeting minutes for the City Council, Commissions, and other public meetings as needed. In 2007, the City was charged $30 an hour, but current rates have reached $85 an hour, with some service providers seeking to charge $120 an hour. There is a small pool of qualified minute secretaries, which makes it difficult to identify and contract with capable parties or firms when the City needs to add outside staffing.

In February 2025, Granicus implemented Swagit, a new video streaming product that includes captioning services. Within five days of a completed meeting, Swagit will upload transcripts on the City's website. A minute secretary then reviews each transcript to make sure names are spelled accurately, spelling errors are corrected, and speakers are identified properly, to provide summary minutes for the corresponding meeting. The Swagit feature has reduced the time required to produce summary minutes, but due to the number of errors in the original draft transcript, the assigned minute secretary still must spend significant time reviewing/preparing the summary document.

One alternative, and less expensive, solution to consider, is the utilization of action minutes rather than summary minutes. This process is used by several cities (see the attached example from the City of Chula Vista). The action minutes process would reduce the number of meeting minute pages by more than 80% and would substantially reduce the overall cost of minute secretary services.

To ensure minutes are posted more quickly, a minute secretary has been assigned to oversee the production of all City Council, Board, and Commission meeting minutes to ensure that they are completed, approved, and posted on the City's website for public access in a timely manner.

The annual cost for Swagit is $27,375 and an additional $60,000 is budgeted each year for minute secretary services.

City of Chula Vista

Regular City Council Meeting

MINUTES

Date: February 11, 2025 at 5:00 p.m.
Location: Council Chambers, 276 Fourth Avenue, Chula Vista, CA

Present: Deputy Mayor Chavez, Councilmember Fernandez, Councilmember Inzunza, Councilmember Preciado, and Mayor McCann

Also Present: City Manager Kachadoorian, City Attorney Verdugo, City Clerk Bigelow, and Deputy Director, City Clerk Services Malone

Minutes are prepared and ordered to correspond to the agenda.

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1. **CALL TO ORDER**

The meeting was called to order at 5:00 p.m.

2. **ROLL CALL**

City Clerk Bigelow called the roll.
Deputy Mayor Chavez arrived at 5:01 p.m.

3. **PLEDGE OF ALLEGIANCE TO THE FLAG AND MOMENT OF SILENCE**

Led by Councilmember Inzunza.

4. **SPECIAL ORDERS OF THE DAY**

4.1 **Presentation of Proclamation Honoring Chula Vista Firefighters for Their Efforts in Fighting the Border 2 Fire and Los Angeles Fires**

The proclamation was presented.

5. **CONSENT CALENDAR (Items 5.1 through 5.5)**

John Acosta spoke regarding Item 5.5.
City Clerk Bigelow announced that a revised page 7 for Item 5.1 had been distributed. Action on the item was with respect to the revised document.

Moved by Mayor McCann
Seconded by Councilmember Fernandez
To approve the recommended actions appearing below consent calendar Items 5.1 through 5.5. The headings were read, text waived. The motion was carried by the following vote:

Yes (5) Mayor McCann, Deputy Mayor Chavez, Councilmember Preciado, Councilmember Inzunza, and Councilmember Fernandez

Result, Carried (5 to

5.1 **Approve Meeting Minutes**

Approve the minutes dated: February 4, 2025

5.2 **Waive Reading of Text of Resolutions and Ordinances**

Approve a motion to read only the title and waive the reading of the text of all resolutions and ordinances at this meeting.

5.3 **Annual Report: Accept the Annual Comprehensive Financial Report for Fiscal Year Ended June 30, 2024, and Update on Reserve Funds**

Adopt a resolution accepting the Annual Comprehensive Financial Report for Fiscal Year Ended June 30, 2024.

Item 5.3 heading:

RESOLUTION NO. 2025-019 OF THE CITY COUNCIL OF THE CITY OF CHULA VISTA ACCEPTING THE ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR FISCAL YEAR ENDING JUNE 30, 2024

5.4 **Policy and Investment Report: Amend City Council Policy No. 220-01, Delegate Investment Activity Authority to the Director of Finance/Treasurer, and Accept the Investment Report for Quarter Ending December 31, 2024**

Adopt a resolution acknowledging receipt of City Council Policy No. 220-01 Investment Policy and Guidelines, amending the existing policy, delegating investment activity authority to the Director of Finance/Treasurer, and accepting the investment report for the quarter ending December 31, 2024.

Item 5.4 heading:

RESOLUTION NO. 2025-020 OF THE CITY COUNCIL OF THE CITY OF CHULA VISTA ACKNOWLEDGING RECEIPT OF COUNCIL POLICY 220-01, INVESTMENT POLICY AND GUIDELINES, AMENDING THE EXISTING POLICY, DELEGATING INVESTMENT ACTIVITY AUTHORITY TO THE DIRECTOR OF FINANCE/TREASURER, AND ACCEPTING THE INVESTMENT REPORT FOR THE QUARTER ENDING DECEMBER 31, 2024

5.5 **Employee Compensation and Positions: Approve Classification Plan and Compensation Schedule; Position Counts; Revised Compensation Schedule; and Unclassified Ordinance**

Adopt resolutions: A) Amending the Classification Plan and Compensation Schedule to reflect the addition and deletion of position titles and amending the authorized position count in various departments; B) Approving the revised Fiscal Year 2024-25 Compensation Schedule effective February 21, 2025, as required by the California Code of Regulations, Title 2, Section 570.5; and place an Ordinance on first reading amending Chula Vista Municipal Code Section 2.05.010 to add the unclassified position titles of Chief Communications Officer and Chief Veterinarian and delete the position title of Communications Manager. **(First Reading) (4/5 Vote Required)**

Item 5.5 headings:

A) RESOLUTION NO. 2025-021 OF THE CITY COUNCIL OF THE CITY OF CHULA VISTA AMENDING THE CLASSIFICATION PLAN AND COMPENSATION SCHEDULE TO REFLECT THE ADDITION AND DELETION OF POSITION TITLES AND AMENDING THE AUTHORIZED POSITION COUNT IN DEPARTMENTS

B) RESOLUTION NO. 2025-022 OF THE CITY COUNCIL OF THE CITY OF CHULA VISTA APPROVING THE REVISED FISCAL YEAR 2024-25 COMPENSATION SCHEDULE EFFECTIVE FEBRUARY 21, 2025, AS REQUIRED BY CALIFORNIA CODE OF REGULATIONS, TITLE 2, SECTION 570.5

C) ORDINANCE OF THE CITY OF CHULA VISTA AMENDING CHULA VISTA MUNICIPAL CODE SECTION 2.05.010 ADDING THE UNCLASSIFIED POSITION TITLES OF CHIEF COMMUNICATIONS OFFICER AND CHIEF VETERINARIAN AND DELETING THE UNCLASSIFIED POSITION TITLE OF COMMUNICATIONS MANAGER **(FIRST READING) (4/5 VOTE REQUIRED)**

6. **PUBLIC COMMENTS**

John Acosta spoke regarding campaign contributions and submitted written communications.
Roy Estrella, Jr. introduced himself as a future candidate for elective office.

7. **PUBLIC HEARINGS**

7.1 **Otay Ranch Village Seven Sectional Planning Area: Amend the Otay Ranch Village Seven Sectional Planning Area Plan, Including Associated Regulatory Documents, and a Tentative Map**

Notice of the hearing was given in accordance with legal requirements, and the hearing was held on the date and no earlier than the time specified in the notice.
Senior Planner Mallec gave a presentation on the item.
Mayor McCann opened the public hearing.
Nick Lee and Maria Miller, representing Baldwin and Sons, the applicant, gave a presentation on the item.
Jenne submitted written comments expressing a neutral position.
John Acosta spoke in opposition.
Victor Diaz requested that action be delayed or labor standards related to the item be amended.
There being no further members of the public who wished to speak, Mayor McCann closed the public hearing.

Moved by Mayor McCann
Seconded by Councilmember Preciado
To adopt Resolution No. 2025-023 and place the below ordinance on first reading, headings were read, text waived. The motion was carried by the following vote:

Yes (5) Mayor McCann, Deputy Mayor Chavez, Councilmember Preciado, Councilmember Inzunza, and Councilmember Fernandez

Result, Carried (5 to 0)

Item 7.1 headings:

A) RESOLUTION NO. 2025-023 OF THE CITY COUNCIL OF THE CITY OF CHULA VISTA CERTIFYING A FIRST ADDENDUM (IS23-0001) TO THE FINAL ENVIRONMENTAL IMPACT REPORT FOR THE OTAY RANCH VILLAGE SEVEN SECTIONAL PLANNING AREA PLAN (FEIR 04-06) AND APPROVING AMENDMENTS TO THE CITY OF CHULA VISTA GENERAL PLAN (GPA23-0005); THE OTAY RANCH GENERAL DEVELOPMENT PLAN (GDP23-0001); THE OTAY RANCH VILLAGE SEVEN SECTIONAL PLANNING AREA PLAN AND ASSOCIATED REGULATORY DOCUMENTS (SPA23-0002); AND A TENTATIVE MAP FOR OTAY RANCH VILLAGE SEVEN (TM23-0001)

B) ORDINANCE OF THE CITY OF CHULA VISTA AMENDING THE PLANNED COMMUNITY DISTRICT REGULATIONS FOR THE OTAY RANCH VILLAGE SEVEN SECTIONAL PLANNING AREA **(FIRST READING)**

8. **ACTION ITEMS**

8.1 **Consider Items Removed From the Consent Calendar, if Any**

There were none.

8.2 **Long-Term Financial Plan: Accept the General Fund Long-Term Financial Plan – Fiscal Years 2026-2035 Report**

Finance Director Schoen and Budget and Analysis Manager Prendell gave a presentation on the item.

Moved by Mayor McCann
Seconded by Councilmember Fernandez
To accept the General Fund Long-Term Financial Plan – Fiscal Years 2026-2035 report, the heading was read. The motion was carried by the following vote:

Yes (5) Mayor McCann, Deputy Mayor Chavez, Councilmember Preciado, Councilmember Inzunza, and Councilmember Fernandez

Result, Carried (5 to 0)

9. **PUBLIC COMMENTS (CONTINUED)**

There were none.

10. **CITY MANAGER'S REPORTS**

City Manager Kachadoorian spoke regarding an upcoming Gaylord Pacific job fair.

11. **MAYOR'S REPORTS**

11.1 **Ratification of Appointment to the Following Commissions:**

Charter Review Commission
- Ryan Keyes
Civil Service Commission
- Michael Baranic

Moved by Mayor McCann

Seconded by Councilmember Preciado

To ratify the above appointments. The motion was carried by the following vote:

Yes (5) Mayor McCann, Deputy Mayor Chavez, Councilmember Preciado, Councilmember Inzunza, and Councilmember Fernandez

Result, Carried (5 to 0)

12. COUNCILMEMBERS' REPORTS

Council members reported on attendance at recent events and made community announcements.
At the request of Councilmember Inzunza, there was a consensus of the City Council to add an item to a future agenda to consider a resolution support of Senate Bill 10, "Otay Mesa East Toll Facility Act: toll revenues: environmental mitigation," authored by Senator Steve Padilla.
At the request of Councilmember Inzunza, there was a consensus of a majority of the City Council, with Mayor McCann opposed, to make a referral the City Manager and City Attorney to report to the City Council on the options for Councilmembers to issue proclamations, in addition to the Mayor.
At the request of Deputy Mayor Chavez, there was a consensus of the City Council to direct staff to raise the Pan-African flag in recognition of Bla History Month.

13. CITY CLERK'S REPORTS

There were none.

14. CITY ATTORNEY'S REPORTS

There were none.

15. CLOSED SESSION

Pursuant to Resolution No. 13706 and City Council Policy No. 346-03, the City Attorney maintains official minutes and records of action taken duri closed session.
City Attorney Verdugo announced that the City Council would convene in closed session to discuss the items listed below.
John Acosta spoke regarding Item 15.2.
Mayor McCann recessed the meeting at 6:46 p.m. The City Council convened in closed session at 6:51 p.m., with all members present.

15.1 **Conference with Labor Negotiators Pursuant to Government Code Section 54957.6**

Agency designated representatives: Maria Kachadoorian, Tiffany Allen, Courtney Chase, Marco Verdugo, Tanya Tomlinson, and Sarah Schoen

Employee organization: IAFF, MM/PR

Action: No reportable action.

15.2 **Conference with Legal Counsel Regarding Existing Litigation Pursuant to Government Code Section 54956.9(d)(1)**

Name of case:
1) CV Amalgamated LLC dba Caligrown v. City of Chula Vista, San Diego Superior Court, Case No. 37-2020-00033446-CU-MC-CTL;
2) CV Amalgamated LLC dba Caligrown v. City of Chula Vista, San Diego Superior Court, Case No. 37-2024-00023455-CU-MC-CTL;
3) Arturo Castanares v. City of Chula Vista, San Diego Superior Court, Case No. 37-2021-00017713-CU-MC-CTL; and
4) Just Construction, Inc. v. City of Chula Vista, San Diego Superior Court, 37-2023-00044536-CU-BC-CTL

Action: No reportable action.

16. ADJOURNMENT

The meeting was adjourned at 8:00 p.m.

CITY OF REDONDO BEACH
Budget Response Report

#06

June 10, 2025

Question:
What were the final costs for FY 2024-25 elections? What are the options, and costs, to implement a resident survey and educational outreach program related to Ranked Choice Voting?

Response:
Cost
The November 5th, 2024, Statewide Election included three City Measures:

1. Measure FP, a general obligation bond to finance the construction, rehabilitation, and replacement of public safety facilities
2. Measure RB, a City Charter amendment to conform with Supreme Court decision that voter approval requirement cannot be applied to changes necessary to meet the State's Housing Element laws
3. Measure SD: a School Board charter amendment to allow Board of Education members to receive up to $240 per month under the California Education Code. The total cost for all three measures from the Los Angeles County/Register Record's Office is $159,451

In 2023, Redondo Beach voters passed a measure to adopt instant runoff voting, and the City Council implemented Ranked Choice Voting (RCV), a form of instant runoff voting, for the first time as part of the March 4, 2024 General Municipal Election.

The election included races for Mayor, City Council Districts One, Two, Four, and the City Attorney, along with three seats on the Redondo Beach Unified School District Board and six City measures, however, ranked choice voting was not applied to all of these contests.

The overall cost for the March 4th, 2024 Election was $361,691:

- Staff: part-time, overtime, and temporary staff services (pre, day of and post-election) to assist with vote-by-mail process and signature verification. **$31,457**
- Postage: mailing of Voter Information Guide and prepaid vote-by-mail ballots. **$37,302**
- Voter Outreach: part-time staff, printing postcards and postage, outside vendor. **$60,368**
- Supplies and Advertising: election associated supplies, certificate framing, annual election conference registration and travel, and legal advertising. **$8,286**
- Contracts/Professional Services
    - Netfile: e-filing and City website publication of campaign finance reporting. **$4,300**

- Consultants: professional services for pre, day of and post-election consultation, and voter management election software. **$33,039**
- Printing: fulfillment, printing of voter information guide with measures, ballots by districts and city-wide, language translation, and minus the reimbursement of candidate statements. **$144,727**
- Ballot Tabulation Equipment: includes vendor assisted on-site services. **$37,214**
- LA County: Verification of signatures not found in the county's subscription database. **$4,998**

Resident Survey and Educational Outreach Program for RCV

FM3 Research, the same firm that conducted the Measure FP survey, provided a proposal to conduct a resident survey. In their proposal, they outlined plans to assess various aspects of Redondo Beach's recently implemented RCV system, including voter awareness and residents' comfort using the new format. The survey would provide data to help support public outreach efforts aimed at educating voters about the new system, among other topics. The total cost for 400 interviews is $31,500 or 500 interviews for $34,750.

For a third party to implement the educational outreach program, the City Clerk contacted two potential vendors. One provided an estimated quote of $30,000, while the other is still pending.

Based on previous cost for mailers and postcards, including postage, the total typically ranges from $15,000 to $20,000. For the March 4, 2024, election, two mailers were sent out.

If the City were to conduct the voter educational outreach internally, the City Clerk's Office would begin its efforts six months before the election rather than the two and a half months allocated to the March 4, 2025 Election. The office would update and implement the RCV Voter Education and Outreach Plan.

The estimated cost for the March 2, 2027 General Municipal Election would be between $100,000 and $125,000. Once the public has developed a better understanding of RCV, spending for voter education outreach would decrease over time. At that time, efforts could shift to educating new residents while continuing standard outreach through a one-time postcard that is sent to all voters along with their voter guide.

TO Eleanor Manzano, City Clerk
City of Redondo Beach

FROM Richard Bernard and Adam Sonenshein
FM3 Research

RE: Proposal to Conduct Survey Research on the City's New Ranked-Choice Voting System

DATE May 29, 2025

Fairbank, Maslin, Maullin, Metz & Associates (FM3 Research or FM3) is pleased to present this proposal to conduct survey research to assess a variety of issues related to Redondo Beach's recently implemented ranked-choice voting system—including how much voters know about the system and whether they liked it and/or were confused by it. The survey will also provide data that could help inform a public outreach effort to explain the new system to voters, among other topics. We believe our firm is an excellent choice to provide these research services for several reasons detailed in our proposal, including:

- **FM3 has an up-to-date familiarity with voter sentiment in Redondo Beach,** having most recently conducted research in 2024 to assess the viability of the ultimately successful Measure FP, a $6.28 million public safety facilities bond; previously, in 2009 our voter research informed voter sentiment around the passage of Measure RB-A (utility user tax). We are prepared to jump right into this project without missing a beat.

- **More broadly, we have extensive experience conducting research throughout the South Bay,** which has provided us with a comprehensive understanding of the region's voters and residents. As a result, our team is deeply familiar with not only the local electorate but also the issues, cycles and rhythms of local public opinion and its evolution over time. Local clients include the cities of Carson, El Segundo, Gardena, Hawthorne, Hermosa Beach, Lawndale, Palos Verdes Estates and Torrance, as well as Manhattan Beach Unified School District, South Bay Union School District and Wiseburn Unified School District.

- **FM3 has a strong grasp on how to elicit and interpret voter opinion on issues related to electoral and political reform,** including ranked-choice voting. We have worked in numerous jurisdictions as they developed (and sometimes passed) electoral reform measures, as well as conducted post-election research following the implementation of such measures. Furthermore, FM3 has worked in a variety of communities that have been using reformed systems—such as ranked-choice voting—for years including Oakland, San Francisco, so we understand the nuances of voters' attitudes toward these issues from a practical standpoint. Having worked on this issue in multiple communities and from different lenses will allow us to structure effective research instruments for this project that will help us gather the most useful data to help you achieve your goals.

- **FM3 features a local presence and accessibility.** Our Los Angeles office is located just a short drive from Redondo Beach. Metropolitan Los Angeles is home to our firm and the voters we know best. Our senior research staff for this project is located nearby and is always willing to make the drive to Redondo Beach to meet with you in person and discuss your project, present results, or help you leverage our research to achieve your goals.

- **Our approach is focused on providing the best possible ongoing strategic consultation to our clients.** We do not simply conduct a poll, present the results, and leave you and your team to figure out how to put them to use. Instead, we want to be a member of your strategic team. As a medium-sized research firm, FM3 provides its clients with a level of personal attention and service from our senior staff that is more often associated with much smaller organizations, while concurrently offering the wide range of services, adherence to expedited timelines, and rigorous quality control expected from larger research firms.

The following page provides an overview of our recommended research specifications and associated costs.

We appreciate the opportunity to be considered for this project and look forward to hearing from you. If you have any questions, please don't hesitate to contact us.

Sincerely,





Dr. Richard Bernard, Partner
Bernard@FM3Research.com
(310) 428-1809 (cell)

Adam Sonenshein, Senior Vice President
Adam@FM3Research.com
(310) 569-3653 (cell)

FM3 RESEARCH | OPINION RESEARCH & STRATEGY

Recommended Research Plan

Methodology	Dual-mode survey using a combination of telephone (cellular and landline) and online interviews
Contact Methods	Telephone calls, email invitations, and text invitations
Sample	400-500 registered voters, with half of the sample comprising those who voted in the March 2025 election and half comprising those who did not vote in the March 2025 election. The final results will be weighted back to the expected proportion of voters who participated in the March 2025 election (approximately 23%). This will provide more robust data on the subset of registered voters with experience with ranked-choice voting, while also providing reliable data citywide.
Margin of Sampling Error*	±4.9% for a sample of 400 interviews ±4.4% for a sample of 500 interviews **At the 95% confidence level (i.e., in 95 out of 100 cases)*
Survey Length	15 minutes on average; there will be additional questions for the respondents who voted in March 2025 than those who did not
Languages	English and Spanish
Deliverables	Following the completion of the survey, we will provide: • The survey questionnaire • A complete analysis of survey results in PowerPoint • A presentation of the survey results FM3 will also be available for ongoing consultation and any further analysis of the research.
Costs	The chart below contains the total estimated costs for this research. These prices are comprehensive and include all costs for questionnaire design, sample acquisition and preparation, translation, programming, email and text invitations, bilingual survey hosting, bilingual telephone interviewing, data entry and analysis, and reporting.

Survey Length	Cost
400 Interviews	$31,500
500 Interviews	$34,750

REDONDO BEACH

CITY OF REDONDO BEACH

CITY CLERK'S OFFICE

2024
VOTER EDUCATION AND OUTREACH PLAN

CITY OF REDONDO BEACH
CITY CLERK'S OFFICE

ELEANOR MANZANO, CITY CLERK

2024 - VOTER EDUCATION AND OUTREACH PLAN

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I. Background and Outreach Objectives

The mission of the City Clerk's Office is to conduct all local elections in the City of Redondo Beach (the City) in a manner that is free, fair, and functional.

The City Clerk's Office is responsible for administering a Voter Education and Outreach Plan in compliance with federal, state, and municipal laws, including the statutory mandates of Section 203 of the Voting Rights Act, the City of Redondo Beach Municipal Code Section Title 2, Chapter 2, and Charter Article XVIII.

With the ongoing goal of communicating general election information to City residents, the City Clerk's Office Outreach Plan has one main objective; to equip voters with knowledge of choices in Ranked Choice Voting (RCV) contests for city elected city offices, with a focus on a new ballot design that will allow for voters to rank candidates for city elected offices in order of their preference.

The City held its General Municipal Election on March 7, 2023, conducted by an all-mail ballot. The electorate successfully voted (by 76.67%) for Measure CA5, amending the City Charter Section 18.4, which replaces runoff elections for city elected offices with an instant runoff voting method.

While developing strategies for educating voters about the new voting method, the City Clerk's Office sought to identify effective outreach practices from other jurisdictions, particularly those jurisdictions that have adopted instant runoff voting. In addition to adopting best practices of other jurisdictions, the City Clerk's Office plans to build its 2024 RCV educational campaign. Collaboration with community partners features prominently in the 2024 Outreach Plan.

II. Outreach Strategies and Timelines

The City Clerk's Office is committed to reaching the community and voters in the City with relevant notices about a new way of marking the ballot for RCV contests. To meet this goal, the City Clerk's Office will roll out a voter education plan that includes a wide variety of direct communications via print and digital media, as well as collaboration with community partners.

A. General Public

In developing communication strategies, the City Clerk's Office will provide the City's voters with information about the new voting method by utilizing the following strategies.

1. Print Media

Print materials remain an essential part of the City Clerk's Office communications. The City Clerk's Office will produce flyers, brochures, and posters, highlighting the features of the new voting method and the changes in ballot marking for the RCV ballot format.

Postcards – The City Clerk's Office will send a postcard to every residential household in Redondo Beach containing specific information of the new voting method and the new RCV ballot. A second postcard will follow reminding residents to vote. Both postcards will invite voters to call the City Clerk's Office and use the City's website, https://www.redondo.org/elections, to find more information.

Timeline: 1st postcard – Approximately two months before Election Day;
"Don't Forget to Vote" postcard – Approximately two weeks before Election Day

Voter Information Pamphlet & Vote-By-Mail (VBM) Packet – The March 2025 Voter Information Pamphlet to be mailed to approximately 50,000 voters, will devote significant space to information about the new voting method and proper ballot marking for RCV contests, with an emphasis on the effects of over-voting or under-voting. The Vote-By-Mail (VBM) packet will include a ballot, a postage-paid return envelope, and voting instructions. These instructions will illustrate proper marking of the ballot and provide a link to the webpage on https://www.redondo.org/elections with information about RCV, which may include an interactive practice RCV ballot.

Timeline: One month before Election Day

Newspapers – The City Clerks' Office will place multiple notices in local newspapers, most of which also maintain a presence online. For a list of newspapers in which the City Clerk's Office intends to place notices, see **Appendix A.**

Timeline: 1st run – Approximately three months before Election Day;
2nd run – One month before Election Day

Brochures and posters – The City Clerk's Office will produce various materials that will be distributed throughout Redondo Beach such as community presentations, street fairs and

festivals, canvassing, and registration drives. All brochures and posters will also be made available for distribution to community organizations, with downloadable versions available on https://www.redondo.org/elections.

Timeline: Creation – Approximately Seven months before Election Day;
Distribution- Approximately six months and up until one month before Election Day

Demonstration ballots – At all outreach events, City Clerk's Office personnel will emphasize the new RCV ballot format. To reinforce verbal explanations of how to mark an RCV ballot with expanded rankings, presenters will use demonstration ballots to visually demonstrate how to rank a different candidate in each column. Additionally, demonstration RCV ballots will be distributed to participants to facilitate the opportunity to practice marking the ballot and to ask questions.

Timeline: Creation – Approximately Seven months before Election Day;
Distribution – Approximately Six months and up until one month before Election Day

2. Digital Media

Website – The City Clerk's Office will dedicate several pages on https://www.redondo.org/elections to information related to the new voting method and the new RCV ballot format. The website will host an interactive practice RCV ballot as well as answers to frequently asked questions on topics such as over-voting, under-voting, skipped columns, and much more.

Timeline: Rollout – Approximately seven months before Election Day

Press releases – The City Clerk's Office will issue a series of press releases to its media contacts, organizations, and ever-growing list of interested individuals. Press releases will be posted on the City Clerk's Office's website in order to reach individuals who prefer to obtain election information online.

Timeline: Periodically seven months and up until one month before Election Day

Public Service Announcements – The City Clerk's Office will produce and distribute a 30-second public service announcement (PSA) to air on local cable networks (Spectrum Cable Channel 8 & Frontier Communications Channel 41) about the new voting method and the new ballot format. The PSA will offer viewers a glimpse of the new system and highlight key differences between the old and new ballot formats.

Timeline: 1st run – Approximately three months before Election Day;
2nd run – One month before Election Day

Social media – The City Clerk's Office will utilize, Facebook & Instagram to announce public events, forums, and public voting method demonstrations and to share partner updates with other City departments and community partners.

Timeline: Periodically starting seven months before Election Day

RCV presentation – The City Clerk's Office will develop an online RCV slideshow that describes the new RCV ballot format, illustrates how to rank up to 6 candidates for a single office, discusses the implications of marking an RCV contest incorrectly, and shows how votes are tabulated. This demonstration will be available on https://www.redondo.org/elections and presented at events throughout Redondo Beach.

Timeline: Rollout – Approximately seven months before Election Day

3. Community Partnerships

Presentations and events – The City Clerk's Office will conduct educational presentations about the new voting method and RCV ballot format at a variety of City locations, such as community centers, schools, places of worship, and entertainment and meeting halls. The City Clerk's Office's community partners include non-profit organizations, community-based and private sector organizations, and other City departments and government agencies. At these events, participants will have the opportunity to practice marking demonstration RCV ballots and ask questions. For an ongoing list of community partners, see **Appendix C.**

Timeline: Periodically starting seven months before Election Day

Content for community partners – In addition to providing in-person outreach throughout the City, the City Clerk's Office will develop ready-made content available to community partners to share in their newsletters, blog posts, organizational websites, and social media accounts. This content will educate the City of Redondo Beach about the changes they will experience when casting their vote by mail or in person.

Timeline: Creation – Approximately seven months before Election Day;
Distribution – Four months and up until one month before Election Day

III. Voter Outreach at the City Clerk's Office, City Hall & Other City Facilities

In preparation for deployment of the new voting method, the City Clerk's Office will develop outreach and educational materials for use at the City Clerk's Office and throughout City Hall. These materials will include a new poster at the City Clerk's Office public counter, a flyer for inclusion in the candidate filing documents packet, and slideshows for lobby monitors.

Poster at the public counter – In the weeks preceding each election, visitors to the City Clerk's Office will be greeted by a "Did you know?" poster. The poster will indicate that Redondo Beach will debut a new voting method in the upcoming election and highlight that, among other benefits, the system is capable of providing up to 6 ranks in ranked-choice voting contests. The counter-top poster will encourage visitors to "Ask us for more information" or visit https://www.redondo.org/elections

Timeline: Approximately seven months before Election Day

Candidate packet – Many local candidates for the upcoming election will receive filing paperwork packets, with forms and documents to be submitted by various deadlines. In anticipation of this process, the City Clerk's Office will create a section in the candidate filing packets that will provide information about the new RCV ballot format and explain the process of counting votes in RCV contests.

Timeline: Approximately four months before Election Day

City Hall & Facilities Slideshow – Visitors to City Hall & Facilities will be able to view a slideshow of current election-related topics on large monitors. This slideshow will project announcements regarding important dates for the next election, announcements about the new voting method, and illustrations and information about the RCV ballot format.

Timeline: Approximately four months before Election Day

IV. Voter Outreach on Election Day

The City Clerk's Office will develop educational materials for various City facility locations featuring information about the new voting method and the expanded RCV ballot format.

Ballot instructions – In recognition of the importance of providing clear direction on how to mark the ballot, the City Clerk's Office will develop ballot marking illustrations and instructions to be

featured on official ballots. These updated instructions will focus on how to properly mark the expanded RCV ballot format.

Instructional sheet – The City Clerk's Office will create an instructional sheet to be placed at various City facility locations. This sheet, will explain the effects of an "under-vote", "over-vote", and skipped rankings. The instructional sheet will be written in a manner that permits voters to understand the RCV process and to decide themselves which course of action to take.

Timeline: Materials will be developed and made available at various City facility locations on Election Day

V. Election Day Staff Support

Election Day staff play an important role in not only administering voting on Election Day but also providing voters with the knowledge and resources they need to fully participate in elections. Providing comprehensive training to Election Day staff is an important outreach method since City staff can provide direct voter education.

Email & Phone Calls– The City Clerk's Office will develop and email election-specific informational materials to City staff prior to Election Day. These materials will serve as an introduction to the features of the new voting method and the new RCV ballot format. The materials will also provide notice to both new and experienced staff that some important aspects of Election Day procedure have changed and will require dedicated attention.

Timeline: 1st Email – Three months before Election Day;
2nd Email – One month before Election Day

Training materials – A staff election manual, covering every aspect of the new voting method and all mail ballots. The manual will also feature updated ballot issuing scripts, highlighting the new RCV ballot format and the new way of marking the ballot. Staff will receive the manual.

Timeline: Ongoing starting four months before Election Day

Appendices

Appendix A – Newspapers
Appendix B – Social Media
Appendix C – Community Partnerships

Appendix A- Newspapers

Organization Name & Website

Easy Reader https://easyreadernews.com/
Daily Breeze https://www.dailybreeze.com/
City of Redondo Beach Newsletter

Appendix B- Social Media

Platform

Facebook- Facebook.com/cityofrb
Instagram- @cityofrb

Appendix C- Community Partnerships

Organization Name & Website	
AYSO	https://ayso.org/
South Bay Sports League	https://www.southbaysports.com/
Redondo Beach Little League-	https://www.redondolittleleague.com/
AYSO South Redondo	https://www.ayso34.org/
AYSO North Redondo	https://www.ayso17.org/
BCHD	https://www.bchd.org/
Redondo Beach Rotary Club	https://www.redondobeachrotary.org/
Redondo Beach Elks	https://www.elks.org/lodges/home.cfm?LodgeNumber=1378
Redondo Beach Kiwanis	https://redondokiwanis.com/
Redondo Beach Woman's Club	https://redondowoman.org/
American Legion	https://post184.com/
South Bay Galleria	https://www.southbaygalleria.com/
Superbowl 10K	https://redondo10k.com/
Farmer's market	https://www.rivieravillagefarmersmarket.com/
Chamber of Commerce	https://www.redondochamber.org/
League of Women Voters	https://lwvc.org/
Riviera Village Association	https://rivieravillage.net/
North Redondo Business Assoc.	https://nrbba.org/
King Harbor Yacht Club	https://khyc.org/
Redondo Beach Yacht Club	https://kingharbor.com/discover/redondo-beach-yacht-club/
Port Royal Yacht Club	https://pryc.us/
Pier Assoc.	https://redondopier.com/
USPS- Post Offices	https://www.usps.com/
Heritage Pointe	https://www.heritagepointeredondobeach.com/
Silverado Beach Cities	https://www.silverado.com/locations/beach-cities/
Thrive Boutique Senior Living	https://thrivebsl.com/
The Kensington	https://thekensingtonredondobeach.com/
Redondo Union PTSA	https://www.redondounion.org/apps/pages/RUHS_PTSA
South Bay Adult School	https://www.southbayadult.org/
School District	https://www.rbusd.org/
Beryl Heights PTA	https://berylpta.com/
Alta Vista PTA	https://altavista.rbusd.org/
Birney Elementary PTA	https://birney.rbusd.org/
Jefferson Elementary PTA	https://www.dolphinpta.com/
Lincoln Elementary PTA	https://lincoln.rbusd.org/
Madison Elementary PTA	https://www.madisonpta.org/home

Tulita Elementary PTA	https://tulita.rbusd.org/apps/pages/pta
Washington Elementary PTA	https://sites.google.com/explorerspta.org/explorerspta/home
Adams Middle School PTSA	https://www.adamsmiddle.org/apps/pages/AdamsPTSA
Parras Middle School	https://www.parrasmiddle.org/apps/pages/ptsa
Jewish Community Center	https://www.jccmb.com/
The South Redondo Jewish Center	https://www.jewishbeach.org/
SeaCoast Church of Redondo	https://www.seacoastredondo.com/
Journey South Bay Church	https://www.journeysouthbay.org/
First United Methodist Church	https://fumcrb.org/
Saint James Catholic Church	https://www.saintjames.church/
St. Lawrence Martyr Church	https://www.stlm.org/
Redondo Beach Church of Christ	https://redondochurchofchrist.com/
Church of Redondo Hills	https://www.redondohills.net/
Riviera United Methodist Church	https://www.rivieraumc.com/
St. Paul's United Methodist Church	https://stpaulsrb.org/
St. Andrews Presbyterian Church	https://www.sntandrews.org/home
Coastline Covenant Church	https://coastlinecovenant.com/
Sovereign Grace Bible Church	https://sgbcrb.org/
One Faith Church in Christ	https://www.1faith.church/
Breakwater Church	https://www.breakwaterembassy.org/
Redondo Beach Center for Spiritual Living	https://www.redondocsl.org/
The River Church of the South Bay	https://riversouthbay.org/
Grace Missionary Baptist Church	No Website (2217 Belmont Ln, Redondo Beach, CA 90278)
Immanuel Lutheran Church	https://www.immanuelrb.com/
St. Andrew's and Christ Episcopal Church	https://www.andrewandchrist.org/
South Bay Community Church of the Brethren	https://www.andrewandchrist.org/
Church of Religious Science	No website (907 Knob Hill Ave, Redondo Beach, CA 90277)
South Bay Bible Church	No website (1016 S Prospect Ave, Redondo Beach, CA 90277)
South Bay Unitarian Fellowship	https://www.sbuf.org/
Jesus Center	https://www.jesuscenter.com/
South Bay Adventist Church	https://southbaychurch.net/South_Bay_Church/Home.html
St. Katherine Greek Orthodox Church	https://www.stkatherinegoc.org/
Resurrection Lutheran Church	https://www.resurrectionlutheranchurch.org/
Grant Avenue Baptist Church	No website (2215 Grant Ave, Redondo Beach, CA 90278)
St. James Catholic Church	https://www.saintjames.church/
Kingdom Hall of Jehovah's Witness	https://www.jw.org/en/
Temple Menorah	https://www.templemenorah.org/

The Church of Jesus Christ of Latter Day Saints- https://local.churchofjesuschrist.org/en/us/ca/redondobeach

Whole Foods Market	405 N Pacific Coast Highway Redondo Beach, Ca 90277
Ralph's	1413 Hawthorne Blvd, Redondo Beach, CA 90278

Vons	1212 Beryl St, Redondo Beach, CA 90277
Trader Joe's	1761 S Elena Ave, Redondo Beach, CA 90277
Smart & Final Extra!	1516 S Pacific Coast Hwy, Redondo Beach, CA 90277
Grocery Outlet	2115 Artesia Blvd, Redondo Beach, CA 90278
Spouts Farmers Market	1515 Hawthorne Blvd, Redondo Beach, CA 90278
Vons	245 Palos Verdes Blvd, Redondo Beach, CA 90277
Smart & Final Extra!	615 N Pacific Coast Hwy, Redondo Beach, CA 90277
Vons	4001 Inglewood Ave, Redondo Beach, CA 90278
Redondo Food Mart	529 S Catalina Ave, Redondo Beach, CA 90277
Shell	1200 Beryl St, Redondo Beach, CA 90277
Shell	1700 Artesia Blvd, Redondo Beach, CA 90278
Shell	3601 Inglewood Ave, Redondo Beach, CA 90278
ARCO	2730 Marine Ave, Redondo Beach, CA 90278
Mobil	2714 Artesia Blvd, Redondo Beach, CA 90278
Speedway Express	1890 S Pacific Coast Hwy, Redondo Beach, CA 90277
Chevron	1500 Pacific Coast Hwy, Redondo Beach, CA 90277
Chevron	1630 S Elena Ave, Redondo Beach, CA 90277
Chevron	3705 Inglewood Ave, Redondo Beach, CA 90278
76	247 S Pacific Coast Hwy, Redondo Beach, CA 90277
76	2118 Artesia Blvd, Redondo Beach, CA 90278

CITY OF REDONDO BEACH
Budget Response Report

#07

June 10, 2025

Question:

What position changes does the recently completed Community Development Organizational Assessment recommend, and what are the associated costs?

Response:

The Organizational Assessment prepared by Matrix Consulting Group for the Community Development Department recommends the following two positions:

1. Reclassify the Administrative Assistant position in the Building and Safety Division to an Administrative Analyst classification and expand it to 40 hours per week.

   Approximate Cost: $160,000 annually

2. Create a Permit Center Supervisor position (or similar classification) in the Building and Safety Division to oversee building permitting and public counter operations.

   Approximate Cost: $180,000 annually

Both of these positions will be considered following completion of the Department fee study that is currently underway. Staff anticipate presenting the results of the study and any associated position adjustments to the City Council in the next few months.

CITY OF REDONDO BEACH
Budget Response Report

#08

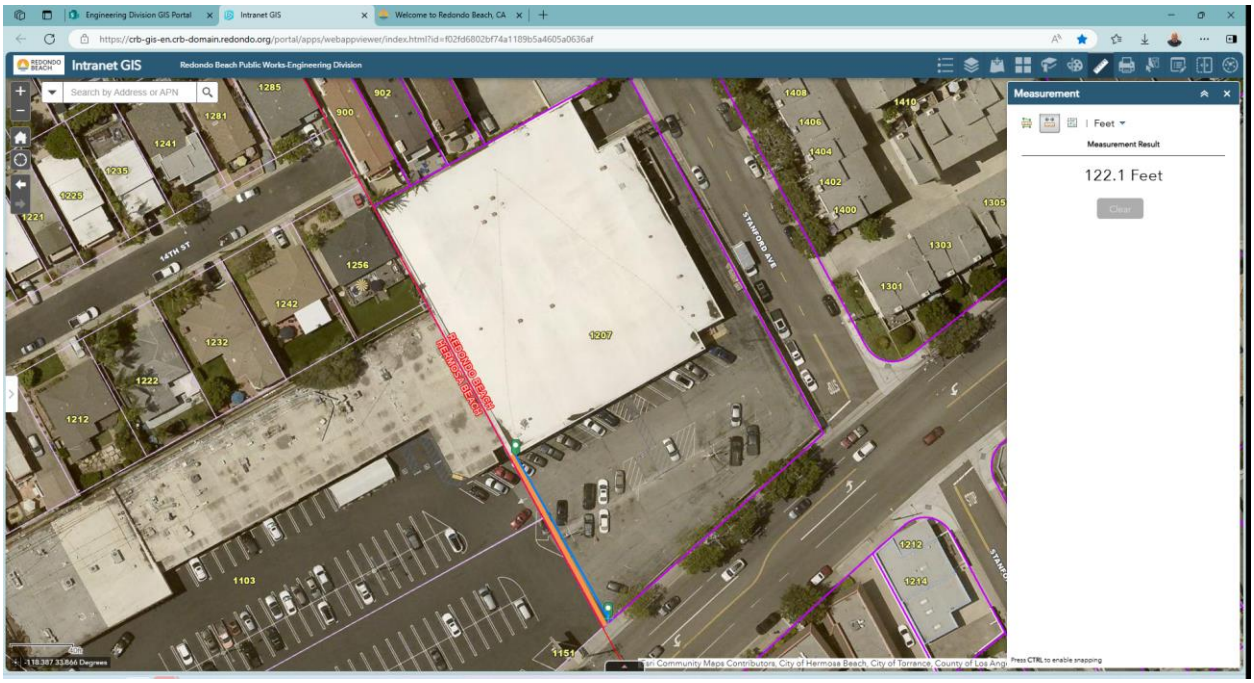
June 3, 2025

Question:

Can the Big Lots parking lot be reopened for use?

Response:

The Big Lots building (1207 Aviation Blvd.) was recently issued a building permit to complete structural and seismic upgrades. The temporary fence around the parking lot was installed to protect the property and to facilitate safe ingress and egress during construction. City staff contacted the property owner and contractor requesting that they consider relocating the fence to make more parking available to the public during construction. Both the owner and contractor indicated that they believe the fence should remain in its current location for security and liability reasons and expressed concerns with any relocation. The City's Chief Building Official concurs that the location of the fence is appropriate for the scope of the project and should remain as is.



CITY OF REDONDO BEACH
Budget Response Report

#09

June 10, 2025

Question:

What are the costs and revenue opportunities for licensing the City logo for resale purposes?

Response:

The below information summarizes the costs to date associated with the licensing of the City's logo and the possible costs for services that would be needed to produce and market logo related merchandise. Additionally, there is some preliminary information regarding possible revenues. In order to advance this concept further, more targeted research and analysis would be required, and it would be recommended that a standalone item be scheduled as part of a future City Council meeting agenda to have a more focused discussion.

Costs

On August 20, 2024, the City Council approved a contract with Innovent Law to prepare and submit trademark filings for the City's logo with the United States Patent and Trademark Office (USPTO). On March 12, 2025, filing applications were completed and submitted for the following classifications.

16	Paper goods and printer paper items, including brochures, stationery and adhesives
21	Cups, mugs and other household containers
22	Packaging bags and sacks
25	Baseball caps, hats, sweatshirts, t-shirts, polos, and other attire
28	Holiday décor and ornaments
35	Administration of community services projects, inclusive of promotional material
37	Installation, maintenance and repair of streetlights and outdoor public places, inclusive of construction site signs and notifications
38	Website and webpages
39	Bus transport, and other modes of passenger transportation
41	Material related to educational services, events; production and distribution of videos; and rental of performing arts facilities
45	Material related to police and civil protection services

The total cost for trademarking the City's Logo was $14,900. Below is a breakdown of the costs.

Mark Fee (flat fee)	$1,800
First three classifications	$300
Additional classifications ($700 each)	$6,300 ($700 x 9)
Legal Services	$6,500
Total	**$14,900**

Additional costs may include legal feels to ensure compliance with trademark and City policies; productions costs for printing, embroidery, or digital reproduction costs; and advertising and distribution. If the City decides to establish an online store, further costs may include website domain set up and hosting, website design, platform fees, inventory and fulfillment, marketing and advertising, and labor to oversee store operations. The table below illustrates a preliminary estimate of these costs based on cursory research.

Item	**Estimated Cost**
Legal Fees	Varies depending on business structure
Production Costs	Varies depending on inventory type, quantity, and manufacturing method
Advertising and Distribution	~ $5,000 to $10,000 for marketing materials and distribution
Website Domain Set Up and Hosting	~$10-20 annually for domain costs ~ $1,000 one time for website set-up ~ $1,000 to $10,000 annually for hosting (varies by provider)
Website Design	~$1,000 for basic design, higher for custom development
Platform Fees (e-Commerce)	~$400 monthly depending on platform
Product Inventory and Fulfillment	Varies depending on inventory type, storage, and packaging, and delivery methods
Marketing and Advertising	~up to $20,000 monthly depending on ad type, scope, and frequency
Labor (oversee store operations, website)	Varies based on staff size and hours

<u>Revenue Opportunities</u>

Cities may charge a fee for the use of their official logo or branding elements. For example, the City of Rochester, NY has a tiered license fee structure charging $50 for a two-year term for non-commercial usage and $100 for a two-year term for commercial usage. Last year, the city collected approximately $2,000.

Cities may also establish and operate their stores to sell city branded merchandise. For example, the City of New York operates the City Store, which sells branded products through both a physical storefront and an online store. The CityStore was originally created in the late 1980s and sells official New York City (NYC) souvenirs, memorabilia, collectibles, wedding gifts and favors, and municipal publications. The city generates hundreds of thousands of dollars in revenue annually through these sales.

CITY OF REDONDO BEACH
Budget Response Report

#10

June 10, 2025

Question:

What costs related to Measure FP implementation does the City expect to incur in FY 2025-26 and are they eligible for Bond reimbursement?

Response:

The following direct costs have been included in the FY 2025-26 Budget for Measure FP implementation. All of the identified expenditures will be reimbursed by the bond, once issued.

- Program Coordinator / Owners Representative Services – This entity will assist the City in developing an overall construction approach and timeline. Selection of the recommended firm is complete and staff are in the process of preparing the associated consulting services agreement for phase one of the anticipated work. The contract will be presented to City Council for consideration of approval in July. The Budget includes $350,000 for this work, and is more than sufficient to cover the phase one contract expenses proposed by the consultant.
- Project Coordinator (part time) Support – A part time staff member was hired in April to assist with overall Measure FP implementation management, including scheduling, coordination, and administrative work associated with advancing the project through critical milestones. The Proposed Budget includes $72,800 for this supporting staff work.

As noted above, these costs are eligible for Bond reimbursement as established in the City's reimbursement resolution adopted on March 18, 2025.

It should be noted that the City will incur other Measure FP related costs as part of the bond issuance. The City's Municipal Financial Advisor and hired Bond and Disclosure Counsel will be paid as part of the bond sale. These costs are estimated to total approximately $200,000. Consistent with industry practice, these costs are directly payable from bond proceeds and therefore do not require a Budget appropriation.

CITY OF REDONDO BEACH
Budget Response Report

#11

June 10, 2025

Question:

What is the Metro GO pass / Ride-for-Free on Beach Cities Transit (BCT) program, and what is the cost to add this program to the BCT system?

Response:

The Metro GoPass program provides free, unlimited transit access to students participating in K-12, Adult Schools, and Community Colleges in Los Angeles County. This pass is only available to students whose school district has opted to participate in the program. The goal of the program is to increase ridership, improve student health, and better support student success by partnering with existing transit programs such as the TAP Cooperative Program (TAP Program). GoPass establishes cost-sharing partnerships with school districts and community colleges while creating regional student passes through collaboration with other transit agencies in the county.

To participate, school districts and transit agencies are required to contract independently with the Los Angeles Metropolitan Transit District (Metro). Currently, Beach Cities Transit (BCT) and Redondo Beach Unified School District (RBUSD) have not opted into the program. In order for the GoPass program to be available to Redondo Beach students, RBUSD would need to agree with Metro to distribute and provide GoPass cards at a rate of $7 per student. Participating school districts do not receive direct revenue from Metro, but rather the program provides increased accessibility of public transportation for their students, which can help with attendance, academic performance, and to build positive community relations. The program is viewed as an investment in the students' well-being and future success.

Once an agreement between a school district and Metro is signed, school districts receive GoPass TAP cards and materials to distribute to students. Metro can also assist school districts with the distribution of the TAP cards. Currently, GoPass is available for use with the following transit agencies:

AVTA	Burbank Bus
City of Commerce	Culver Citybus
LADOT DASH	Foothill Transit
Gardena Transit (GTrans)	Glendale Beeline
Lawndale Beat	LA County Shuttles
Long Beach Transit	Norwalk Transit
Montebello Bus	Pasadena Transit

Santa Monica Big Blue Bus	Torrance Transit

BCT currently participates in the TAP program, which is a regional fare payment system that utilizes reloadable smart cards. This system is used by various transit agencies throughout Southern California and relies on the use of Bus System Validator devices for processing at the time of boarding. These devices are also used for the GoPass program, so the City's current fleet is already capable of accepting GoPass cards.

The GoPass program is based on a revenue-sharing model, which distributes revenue generated from the school district to partner transit agencies in direct proportion to the number of GoPasses used at each agency. Below is an example, provided by Metro, that outlines cost-share calculations for the Lynwood Unified School District.

Revenue-Sharing Sample - Lynwood Unified				
Lynwood Unified Enrollment for AY '20-'21	12,732	Students		
Cost Sharing Per Student	$ 7.00			
Estimated Revenue from CCUSD	$89,124.00			
TAP Cards Distributed	13,000	(Order delivered on 10/7/2022)		
Cost of TAP Cards @ $2 each	$26,000.00			
Balance of Revenue Share:	$63,124.00			
Estmated Revenue Sharing for FY23				
Estimated Annual Boardings as of 6/30/2023	**100,000**	**100%**	**$63,124.00**	
Lynwood Trolley	50,000	50%	$ 31,562.00	(Manual Cc
Metro	40000	40%	$ 25,249.60	(TAP)
SM Big Blue Bus	4000	4%	$ 2,524.96	(TAP)
Torrance Transit	3,000	3%	$ 1,893.72	(TAP)
Culver City Bus	3000	3%	$ 1,893.72	(TAP)
Total	100,000	100%	$ 63,124.00	

Figure 1: Lynwood Unified School District GoPass example

As shown above, the fees collected by the school district are shared among partner transit agencies and each transit agency's revenue payout is based on the number of boardings within each respective system. In the case above, there are 100,000 boardings for Lynwood Unified School District in FY 2023. Of the total boardings, Lynwood Trolley had 50% and therefore would receive 50% of the total revenue generated from the use of GoPass in FY 2023.

The GoPass program could benefit BCT by allowing students from other districts to utilize Redondo Beach's transit system, potentially increasing ridership as well as revenue for the City. For example, RBUSD had 9,560 students enrolled in TK through 12th grade in FY 2024. If all students enrolled in the GoPass program, the cost to RBUSD would be $47,800. Figure 2 below provides a breakdown of how the total revenue would be generated.

RBUSD Total Enrollment FY24	
RBUSD Enrollment FY24 (TK-12)	9,560
Cost Sharing/Student	$7
Estimated Revenue from RBUSD	$66,920
Tap Cards Distributed	9,560
Cost of Tap Cards ($2 ea)	($19,120)
Balance of Revenue Share	**$47,800**

Figure 2: Potential revenue based on student enrollment

Currently, BCT provides monthly student passes for those enrolled in RBUSD and who are also residents of the City for $8. Revenue generated from these passes in FY 2024 was $17,560. On average, the number of monthly BCT bus passes sold was approximately 183. Figure 3 provides a breakdown of monthly passes and revenue to the City for student passes.

Monthly BCT Bus Passes Sold FY24		
BCT Student Pass Cost		$8
Month	**Passes Sold**	**Amount**
July '23	42	$336
August '23	199	$1,592
September '23	208	$1,664
October '23	211	$1,688
November '23	220	$1,760
December '23	211	$1,688
January '24	193	$1,544
February '24	187	$1,496
March '24	188	$1,504
April '24	183	$1,464
May '24	190	$1,520
June '24	163	$1,304
Total	**2195**	**$17,560**

Figure 3: BCT Passes sold FY24 - Based on K-12 Redondo Beach resident students

If implemented, the GoPass would replace the City's student pass program. Since the City's student pass participants remain relatively consistent each month, GoPass estimates are based on the total monthly average of BCT's student bus passes. With approximately 183 students participating in the City's student pass program, the potential annual gross revenue is estimated to be $915, which is a 95% decrease. The City's

allocation would be calculated based on ridership. Figure 4 shows the potential revenue share BCT would be able to acquire through this program. The revenue payout is determined at the end of the year based on the total number of boardings throughout the region.

Revenue Estimate based on Average BCT Buses Sold in FY 2024	
Tap Card Distributed (based on average # of K-12 Students Purchasing Monthly BCT Passes)	183
Cost Sharing per Student ($7 ea)	$1,281
Cost of Tap Cards ($2 ea)	($366)
Balance of Revenue Share	**$915**

Figure 4: BCT GoPass Estimates based on FY 2024 Bus Pass Purchases

If the City decides to opt into the GoPass program, the City does not incur direct costs or expenses but stands to gain from increased ridership, which could lead to higher overall revenue. While RBUSD's decision to participate in the GoPass program is outside of the City's jurisdiction, future participation by RBUSD would shift student bus pass revenue projections as GoPass would replace the current system. However, this transition could yield broader benefits, such as increased accessibility to public transportation for students, positive community engagement, and the potential increase in ridership that may outweigh the initial revenue adjustment.

CITY OF REDONDO BEACH
Budget Response Report

#12

June 10, 2025

Question:

What are the usage statistics for City-owned facilities that are leased or rented daily over the last three years? How does the City make these facilities available, and what external groups have used them? What revenue has the City collected associated with the use of these facilities?

Response:

The Community Services Department oversees and facilitates the use of a variety of City-owned facilities, both indoors and outdoors. Sites are located throughout the City and include multiple amenities and rental opportunities at each location.

The City's facilities and fields are heavily utilized by residents, community organizations, and local programs. These spaces support a wide range of recreational, cultural, and educational activities that reflect the City's ongoing investment in community well-being. While compiling usage and revenue data for this Budget Response Report, staff has identified the need for more structured oversight of the City's rental program.

Staff is working on a comprehensive and formalized facility and field use program, inclusive of a fee schedule and facility use calendar, codified through executed agreements with user groups. These tools would enable the City to:

1. Recover costs associated with ongoing wear and tear on public assets;
2. Offset administrative expenses related to scheduling and facility management;
3. Ensure all users carry appropriate insurance to limit liability exposure; and
4. Protect resident access to public spaces, particularly in instances where commercial activities, such as outdoor fitness classes, may limit equitable community use.

Formalizing these procedures would strengthen operational accountability while maintaining the community-first focus of these shared resources. Detailed usage statistics for Community Services-managed facilities are provided below, organized by indoor and outdoor locations.

Staff's analysis led to the follow-up actions and considerations included below:

1. **Develop agreements with qualified youth sport leagues that utilize City-owned field space**
    - Establish a graduated use rate (i.e., per player, hourly fee, flat charge per season, special event/tournament rates, etc.)
    - Example: Redondo Beach Unified School District (RBUSD) Field Usage by the Redondo Beach Little League

        - $20 per player fee
        - Fields at Lincoln and Adams
    - Projection using RBUSD rate:
        - South Bay Sharks (formally Redondo Beach Pop Warner)
        - Two Locations: Perry and Aviation Fields
        - Approximately 160 participants
        - Rate of Usage:
            - Aug (20 days): Mon - Fri 5:00-7:00pm
            - Sept- Oct (32 days): Mon - Thurs 5:00-7:00pm
            - Nov (3 weeks) (12 days): Mon - Thurs 5:00-7:00pm
        - 160 players, $20 per player = $3,200

2. **Develop agreements with qualified youth sport leagues that utilize the Aviation Gymnasium facility.**
    - Establish a graduated use rate (i.e., per player, hourly fee, flat rate per season, special event/tournament rates, etc.)
        - Current court reservation fees are $175 for the large gym and $150 for the small gym.

3. **Consider establishing a rate for scout groups utilizing the Scout Houses**.

4. **Consider establishing an Outdoor Fitness Permit, which allows for private, outdoor instruction with limited capacity and scheduling (personal fitness).**
    - Example: Hermosa Beach
        - $130 monthly fee + $127 annual application fee, per location
        - Limited to:
            - 6 total hours per week
            - No more than 10 people at a time, including the instructor
            - Requires insurance, Business License, and proper certification to teach/instruct
    - Projection using HB rates: approximately $4,000 in additional revenue for 10 annual permits that include two locations for each applicant. These are conservative figures, as this program is anticipated to be popular given the number of unpermitted instruction taking place throughout the City

INDOOR FACILITIES

The table below provides an overview of all indoor facilities, indicating whether each location and individual facility provides private rental opportunities, contract activities, City-run camps/activities, existing leases, or use that is free of charge:

Table 1: Snapshot of the Variety of Uses of Indoor Facilities

INDOOR FACILITIES						
Location	**Facility**	**Private Rental**	**Contract Activities**	**City-run Camps/ Activities**	**Existing Lease**	**Reserved Without Charge**
Alta Vista Park	Community Room	●	●			●
	Racquetball Courts	●	●			
Anderson Park	Senior Center	●		●	●	
	Boy Scout House			●		●
	Girl Scout House			●		●
Artesia Office	Classroom		●			
Aviation Park	Gymnasium (large)	●			●	●
	Gymnasium (small)	●			●	●
	Dance Rooms	●	●		●	
	Fitness Center (NG)				●	
Dominguez Park	Historical Museum					
	Morrell House				●	
Perry Park	Senior Center	●	●	●		●
	Teen Center			●		
	Morris Scout House		●	●		●
Veterans Park	Senior Center			●		
Wilderness Park	Visitors Center	●	●	●		●

Table 2: Indoor Facilities Usage Data

		FY 2022-23	FY 2023-24	FY 2024-25	Total
Alta Vista Community Room	**Rental Revenue**	$6,925	$58,482	$75,041	$140,448
	Rental Hours	177	437	316	930
Alta Vista Racquetball Courts	**Rental Revenue**	No Data	$5,034	$5,969	$11,003
	Rental Hours	No Data	726	632	1,358
Anderson Park Senior Center	**Rental Revenue**	$1,225	$14,908	$16,965	$33,098
	Rental Hours	18	92	66	176

		FY 2022-23	FY 2023-24	FY 2024-25	Total
Aviation Park Large Gymnasium	**Rental Revenue**	$104,508	$117,294	$118,029	$339,831
	Rental Hours	774	849	660	2,283
Aviation Park Small Gymnasium	**Rental Revenue**	$95,808	$106,680	$122,029	$324,517
	Rental Hours	815	888	793	2,496
Aviation Park Dance Room	**Rental Revenue**	$400	$400	$450	$1,250
	Rental Hours	10	10	10	30
Perry Park Senior Center	**Rental Revenue**	$0[1]	$6,193	$8,854	$15,047
	Rental Hours	6	47	44	97

Alta Vista Park

Community Room

- The rental rate is $200 per hour, plus an additional $550 in fees, which includes the $400 refundable rental deposit. Additional staffing fees may apply
- Private rentals
- Contract activities
- Community or group meetings
- Free of charge for City Council Neighborhood District Meetings

Racquetball courts

- Two indoor racquetball courts available for private rental to Alta Vista members for an annual membership fee of $25
- Hourly court fees range from $9 to $11, depending on the day, time of use, and age of the player

Anderson Park

Anderson Park Senior Center

- Senior-related programs, activities, and events that are managed by City staff
- Community room is available for private rental for birthday parties, family gatherings, and other events
- Rental fees range from $85 to $130 per hour, plus additional staffing fees, as needed. A refundable $400 deposit is also required.
- Easter Seals utilizes a dedicated room and office space Monday through Friday

Boy Scout and Girl Scout Houses

- Used year-round by local Boy and Girl Scout groups for meetings, small gatherings, and other scout-related activities
- Facilities are provided to Scouting Organizations at no cost
- City assumes all maintenance costs

[1] *Rental revenue was collected in the prior fiscal year.*

Artesia Office-Community Services Department
Classroom used for

- Contract activities such as karate, music classes, and seasonal camps
- Not available for private rental
- Revenue is generated by use for contract activities

Aviation Park
Aviation Park Gymnasiums (Small and Large)

- Available by private rental as well as through the City's license agreement with Northrop Grumman, which provides limited weekday use to its employees
- Used by local basketball clubs and local sports organizations holding basketball camps
- Rental rates are $175 per hour for the large gymnasium and $150 per hour for the small gymnasium
- Redondo Beach Youth Basketball League (RBYBL) also utilizes both gymnasiums for its league activities free of charge
- RBYBL accounts for approximately 50% of the total annual usage

Dance Room

- Available for private rental at $45 per hour
- Sees limited use

Northrop Grumman Fitness Room

- License agreement provides exclusive use of a large room at the back of the gymnasium facility for its employees to use as a fitness area
- This area is not available for members of the public or City use
- City collects $10,359 per month for the exclusive use of this space, as well as for select use of the two gymnasiums and dance room during pre-designated times

Dominguez Park-Heritage Court
Morrell House

- Morrell House is leased to the Redondo Beach Historical Society (Society), which maintains and programs the site for public use
- The City contributes up to $18,000 annually for utilities and ongoing expenses, and costs beyond that are the Society's responsibility
- Society may rent the space to local organizations, however, there are no reporting requirements or rental fee limits, so facility usage is unknown to staff

Historical Museum

- Managed by staff and includes the City's collection of artifacts and historically significant pieces
- Only available to the public during its regular operations and City-sponsored events
- No rental revenue is collected

Perry Park
Senior Center

- Provides a variety of senior-focused programs, activities, and events throughout the year
- Available for private rental for meetings, small gatherings, and events
- Used for free to host City Council Neighborhood District Meetings
- Rental fees range from $85 to $130 per hour, plus $150 in facility and staff fees, when required
- $400 refundable security deposit is also required

Teen Center

- Remains closed for private rental
- Used for the City's seasonal camp programs, which generate revenue for those activities
- Staff anticipates having the Teen Center available for private use when it reopens later this year

Morris Scout House

- Used by local scouting groups for their meetings and other small gatherings
- facilities are used free of charge, with the City funding all repairs and maintenance

Veterans Park
Senior Center

- Hosts events, activities, and other senior-related programs
- Not currently available for private rentals
- Used for a variety of community meetings and larger senior events

Wilderness Park
Visitors Center

- Hosts a variety of activities for all ages, including City-sponsored seasonal camp programs and an early childhood education program for children aged 18 months to 6 years, during the school year
- The early childhood education program operates under the contract class program, which allocates 30% of its registration fee revenue to the City
- Periodically used free of charge by the South Bay Parkland Conservancy for organizational meetings
- Facility is available for private use, it is not typically utilized for this purpose

OUTDOOR FACILITIES

The Community Services Department also oversees the use of various outdoor facilities, including sports fields and courts, areas available for moon bounce rentals, and more. Each outdoor facility noted in Table 9 is used for different purposes with varying rental rates:

Table 3: Snapshot of the Variety of Uses of Outdoor Facilities

OUTDOOR FACILITIES							
Location	**Facility**	**Private Rental**	**Contract Activities**	**City-run Camps/ Activities**	**Existing Lease**	**Reserved Without Charge**	**Open Amenity**
Alta Vista Park	Picnic Shelter	●					●
	Moon Bounce Area	●					
	Tennis Courts (8)	●	●	●			
	Julia Field					●	●
	Dog Run						●
	Community Garden				●		
Anderson Park	Moon Bounce Areas (2)	●					
	Open Field						●
	Basketball Court (half)			●			●
	Tennis Courts (2)		●	●			●
	Pickleball Court						●
Aviation Park	Football/Soccer Field	●			●	●	●
	Track						●
Dominguez Park	Dog Park						●
	Sport Fields (2)					●	●
Franklin Park	Moon Bounce Area (2)	●					
	Basketball/Pickleball Courts		●				●
	Pickleball Court						●
	Field		●				●
Fulton Playfield	Open Field	●					●
Perry Park	Sports Field	●		●		●	●
	Batting Cages					●	
	Basketball/Pickleball Courts			●		●	●
	Skate Park						●
Seaside Lagoon	Picnic Areas (10)	●		●			
	Luau Shelter	●		●			
Wilderness Park	Amphitheater	●					●
	Camp Sites (4)	●		●			

Table 4: Outdoor Facility Usage Data

		FY 2022-23	FY 2023-24	FY 2024-25	Total
Alta Vista Picnic Shelter	**Rental Revenue**	$2,762	$14,727	$98,121	$115,610
	Rental Hours	173	373	340	886
	Moon Bounce Permits	12	48	14	74
Alta Vista Tennis Courts	**Rental Revenue**	No Data	$101,578.23	$122,237.39	$223,815.62
	Rental Hours	No Data	12,750	10,712	23,462
	Round Robin Hours	No Data	2,173	1,526	3,699
Julia Field	**RB Sunset League**	742 hours	742 hours	742 hours	$0
	AYSO – Region 17	458 hours	458 hours	458 hours	$0
	Miscellaneous	10 hours	10 hours	10 hours	$1,100
Anderson Park Moon Bounce Areas	**Rental Revenue**	$360	$6,746	$9,011	$16,117
	Rental Hours	245	1,107	825	2,177
	Moon Bounce Permits	45	140	165	350
Aviation Field	**Rental Revenue**	$68,625	$85,950	$85,650	$240,225
	Rental Hours[2]	664	688	650	2,002
Dominguez Park Sport Fields	**Rental Revenue**	$250	$250	$280	$780
	Rental Hours[3]	752	752	968	2,472
Franklin Park Moon Bounce Areas	**Rental Revenue**	$280	$3,246	$3,185	$6,711
	Rental Hours	124	557	310	991
	Moon Bounce Permits	20	67	62	149

[2] *This total includes the hours used by Redondo Beach Youth Football League, which averages 115 hours each year. These hours are currently offered free of charge to the organization.*
[3] *This total includes the hours used by the Redondo Beach Little League, which averages 750 hours each year. These hours are currently offered free of charge to the organization.*

		FY 2022-23	FY 2023-24	FY 2024-25	Total
Fulton Playfield Sport Field	**Rental Revenue**	$400	$700	$1,000	$2,100
	Rental Hours	20	35	50	105
Perry Park Field Usage	**RB Little League**	742 hours	742 hours	958 hours	$0
	AYSO – Region 34	58 hours	100 hours	116 hours	$0
	Miscellaneous	15 hours	10 hours	10 hours	$1,025
Seaside Lagoon Picnic and Luau Shelter	**Hours Used**	34 hours	321 hours	327 hours	$176,665
Wilderness Park	**Camp Sites**	No Data	130 days	80 days	$37,270
	Amphitheater	No Data	29 days	25 days	$1,193

<u>Alta Vista Park</u>
Picnic Shelter and Moon Bounce Area

- Typically used in tandem, however, it is not required
- Picnic shelter is $125 for a half day, or $250 for a full day
- Moon bounce reservations are $40 for residents and $60 for non-residents, plus a $25 electrical use fee

Tennis Courts (8)

- Available to Alta Vista Tennis Center members for an annual membership fee of $25
- Hourly rental rates vary between $10 and $13, depending on the day, time of use, and age of the player
- City provides Round Robin play for all levels of play during select times each week
    - Participation is $8 per player, per day

Julia Field

- Used for softball or baseball play, or soccer
- Used by the Redondo Beach Sunset Youth Baseball League as well as AYSO, Region 17, in the outfield area
- City does not charge either group for their use of the facilities
- Staff recommends entering into formal use agreements to establish clear responsibilities for each party and implement a fair and equitable fee structure to support field upkeep and maintenance

Dog Run
- Not available for private reservation and is open to the public

Community Garden
- Maintained and managed by the South Bay Parkland Conservancy through a license agreement with the City
- The City does not reserve this space and, therefore, does not collect revenue for its use

Anderson Park
Two Moon Bounce Areas
- Reservations are $40 for residents and $60 for non-residents, plus a $10 processing fee

Open Field Area
- Used for contract activities and is not available for private rental

Half-Court Basketball Court Shared with Pickleball Court
- Not available for private rental, but are used for City-run camps and activities

Tennis Courts
- Used periodically for contract activities

Aviation Park
Turf Field
- Part of a license and concession agreement with South Bay Sports, which funded the replacement of the artificial turf field
- Agreement allows South Bay Sports to utilize the field for its purposes during select dates and times, leaving the remaining times for the City to reserve for youth sport groups, including football and soccer organizations
- Current rate for field use is $125 per hour

Track
- Open amenity that cannot be reserved for private use

Dominguez Park
Dog Park
- Not available for private use and remains an open and available amenity for the community
- No entry fee or revenue generated from this facility

Sports Fields (2)
- Used for baseball and softball are available to the community and can be reserved for private use by sports organizations for $25 per hour
- City reserves these fields for the Redondo Beach Little League organization for league play

- League's use the field free of charge

Franklin Park
Two Moon Bounce Areas,

- Available for private rental and are used throughout the year for $40 for residents and $60 for non-residents, plus a $10 processing fee

Shared Basketball and Pickleball courts

- Used for contract activities and are not available for private rental

Dedicated Pickleball Court

- Open amenity for any community member to use without a reservation

Open Field

- Open amenity for any community member to use without a reservation
- Area is used periodically for contract activities

Fulton Playfield
Open Field Area

- Hosts a variety of activities
- Available for private rental for $22 per hour

Perry Park
Sports Field

- Open amenity that also serves as a location for contract activities
- Used by multiple youth sports organizations free of charge
- Available for private rental at a $40 hourly rate

Batting Cages

- Not available to the public and are solely managed and operated by the Little League organization

Shared Basketball and Pickleball Courts

- Open amenity when not being utilized by City-run camps or activities
- RBYB utilizes the basketball courts for practices in the evenings during regular season play, typically 16 hours each week between December and March

Skateboard Ramp Area

- Open amenity that cannot be reserved for private use

Seaside Lagoon
Seaside Lagoon is a seasonal facility, open from Memorial Day to Labor Day. During the off-season, the lagoon is available for private use.

10 Picnic Areas and Luau Shelter

- Available for private rental during regular season dates
- Picnic areas are available for $60 a day
- Private rental rates for the Luau Shelter range from $400 to $2,800 a day, depending on the type of group, and the day and time of use
- These areas are available for use by City-run camps and activities, but remain available to lagoon guests when not previously reserved

Information regarding entry fees to the Seaside Lagoon is outlined in BRR #56.

Wilderness Park

Campsite Areas (4)

- Available for private rental
- Select campsites used by City-run camps and activities
- Available for reservation on weekend dates only for $450

Amphitheater

- Available for private rental
- Used by City-run camps and activities

Outdoor Fitness Permit

The unpermitted use of open space by private trainers or instructors continues to be a concern for cities in the South Bay. In order to offset private use of public areas, provide formality and permitting capabilities for the instruction being provided, and to ensure liability insurance is in place, staff recommends the development of an Outdoor Fitness Permit. This permit would allow usage of predesignated outdoor spaces for limited hours each week, and set limitations for the number of students to ensure group sizes remain small.

The City of Hermosa Beach currently offers a similar program, charging $127 for an annual application plus an additional $130 monthly fee for each location used by the permittee. Based on these rates, the City could estimate approximately $4,000 in additional revenue from issuing 10 annual permits that include two locations for each applicant. These are conservative figures as staff anticipate this program to be popular, given the amount of unpermitted instruction taking place throughout the City. However, the success of this program is contingent on enforcement capabilities and would require a strong partnership with the City's Code Enforcement Team.

CITY OF REDONDO BEACH
Budget Response Report

#13

June 10, 2025

Question:

What percentage of the City's major revenue sources does each zip code generate? What primary economic activities occur in these areas?

Response:

The tables below show the City's primary tax sources by zip code. Percentages are based on FY 2023-24 data, which is the last full year of actual revenue available. For the Property Tax and Sales Tax tables, some revenue sources, such as sales tax revenue received from the County and State tax pools, or certain property tax adjustments, are not associated with a specific address/zip code. The City's two current largest economic commercial area contributors are Rivera Village and the Waterfront, which are both located in the 90277 zip code.

Property Tax (General Fund)

Zip	Amount	% Total
90277	$16,450,785	46%
90278	$17,856,559	50%
Unallocated by zip	$1,629,402	4.5%
Total	**$35,936,746**	**100%**

Sales Tax

Zip	Amount	% Total
90277	$5,051,086	47%
90278	$3,792,044	35%
Unallocated by zip	$1,979,349	18%
Total	**$10,822,479**	**100%**

Transient Occupancy Tax

Zip	Amount	% Total
90277	$5,548,533	62%
90278	$3,456,469	38%
Total	**$9,005,002***	**100%**

*If the City retained all generated TOT

Zip	Amount	% Total
90277	$5,955,672	92%
90278	$505,825	8%
Total	**$6,461,497***	**100%**

*Actual revenue

CITY OF REDONDO BEACH
Budget Response Report

#14

June 10, 2025

Question:

What is the status of ongoing legislation related to Utility Users' Tax and streaming services? What actions would the City need to take to benefit from rulings favorable to cities?

Response:

In 2022, the City of Santa Barbara billed Disney for back taxes related to the City's 2008 video utility users' tax (VUT). Disney appealed the bill on the grounds that the tax applied only to cable and traditional television channel services. An independent Hearing Officer, retired appellate court Justice James Lambden, ruled in favor of the City of Santa Barbara upholding the City's assignment for collection of VUT Taxes related to streaming services under Santa Barbara's Municipal Code. In his decision, Justice Lambden stated "The (video users' tax) VUT approved by the City's voters was patently intended to consider future developments in the 21st century's changing technological environment. Applying the meaning of 'channel' as defined to over-the-air broadcasts in the former century to defeat that intention would be absurd in context of new technology." In April 2024, Disney filed a lawsuit to appeal the tax assessment.

On November 13, 2024, the Court entered a judgment in favor of the City of Santa Barbara and Disney appealed this ruling. The case is currently pending in the California Court of Appeal (Disney Platform Distribution Inc. et. al. vs Keith DeMartini et. al., Case No. 24CV02313, Superior Court of California, October 25, 2024).

City staff members are working with Avenu Insights & Analytics (Muniservices) to monitor activity related to the lawsuit. If the courts continue to rule in Santa Barbara's favor, the City Treasurer's Office will coordinate with the City Manager's Office, the City Attorney's Office, and the Financial Services Department to develop possible next steps and report back to the Council with options. Staff would also work with Muniservices to identify implications for the City and its ability to tax under Redondo Beach Municipal Code Chapter 9 subsection 8-9.09 VUT, including potential Municipal Code amendments and Proposition 218 requirements to implement such changes.

CITY OF REDONDO BEACH
Budget Response Report

#15

June 3, 2025

Question:
What is the status of Sworn personnel staffing in the Police Department?

Response:
Staffing for the Redondo Beach Police Department's (RBPD) 98 budgeted sworn personnel, plus one over-hire for a Captain position, which expires at the end of 2025, is shown on the following table.

Position	Authorized	Frozen	Vacant	Filled
Chief of Police	1	0	0	1
Police Captain	4 (1 over-hire)	0	1 (over-hire)	3
Police Lieutenant	6	0	0	6
Police Sergeant	15	0	0	15
Police Officer	73	0	5	68
Total	99	0	6	93

RBPD currently has 93 sworn positions filled, which includes five trainees in the field training program and five recruits in the academy. In addition, two officers are on modified duty and/or out long-term due to medical reasons.

RBPD currently has five applicants in backgrounds, of which two are lateral transfers. One conditional offer has been made to a police recruit with the next academy class set to start on June 30, 2025. Additional recruit interviews occurred on May 7, 2025.

Recruitment has been a consistent challenge for law enforcement agencies, and RBPD is not exempt from this issue. RBPD continues to develop new and innovative ways to recruit qualified candidates via social media, academy visits, mobile sign boards, professional flyers, referrals, and recruitment efforts. Additionally, RBPD intends to remain focused on marketing the City's many video vignettes, special programs, and special assignment details to stimulate interest on its social media platforms.

CITY OF REDONDO BEACH
Budget Response Report

#16

June 3, 2025

Question:

What is the status of Civilian personnel staffing in the Police Department?

Response:

The current status for the Redondo Beach Police Department's (RBPD) civilian personnel is shown in the following tables.

Administrative Services

Position	Authorized	Frozen	Vacant	Filled
Executive Assistant	1	0	0	1
Senior Management Analyst	1	0	0	1
Analyst	2	0	0	2
Total	**4**	**0**	**0**	**4**

Community Service Officers

Position	Authorized	Frozen	Vacant	Filled
CSO III	3	0	0	3
CSO II (Jailers)	10	0	1	9
Total	**13**	**0**	**1**	**12**

CSO II (Jailer) has one vacancy, and one candidate is currently in backgrounds.

Communications Unit

Position	Authorized	Frozen	Vacant	Filled
Public Safety Communications Manager	1	0	0	1
Communications Supervisors	4	0	0	4
Communication Dispatchers	9	0	5	4
Total	**14**	**0**	**5**	**9**

There are currently five vacancies for Communications Dispatcher. Six dispatch candidates are in backgrounds, with one conditional offer being extended, pending testing. Dispatch Trainee applications continue to be accepted. One retired Dispatch Supervisor has returned as a part-time employee to assist with the current shortages in the Communications Dispatch Center but is limited to working 960 hours per fiscal year to comply with CalPERS guidelines for retirees.

Records Unit

Position	Authorized	Frozen	Vacant	Filled
Police Records Manager	1	0	0	1
Lead Police Services Specialist	2	0	0	2
Police Services Specialist	6	0	2	4
Administrative Specialist	1	0	1	0
Office Specialist III	2	0	1	1
Total	**12**	**0**	**4**	**8**

There are currently two vacancies for Police Services Specialists (PSS), with two candidates currently in backgrounds. Testing for Administrative Specialist position was recently completed, with two candidates advancing to backgrounds.

There is one vacant Office Specialist III position. RBPD has submitted a Decision Package for City Council consideration that would deauthorize the vacant Office Specialist III position for cost savings to help offset additional civilian personnel recommended for other units.

Investigations Division

Position	Authorized	Frozen	Vacant	Filled
Administrative Specialist	1	0	0	1
Crime Analyst	1	0	0	1
Police Identification Technician	1	0	0	1
Total	**3**	**0**	**0**	**3**

All positions in the Investigations Division are currently filled.

Community Services Unit

Position	Authorized	Frozen	Vacant	Filled
Municipal Services Supervisor	1	0	0	1
Municipal Services Officer	6	0	0	6
Senior Code Enforcement Officer	1	0	0	1
Code Enforcement Officer	2	0	0	2
Total	**10**	**0**	**0**	**10**

Proposal to Add a Second Municipal Services Supervisor

The department civilian staffing Decision Package includes a proposal to add one (1) additional Municipal Services Supervisor. The current Municipal Services Supervisor oversees a team of 22 Municipal Services Officer (MSO) employees across two locations: the Police Annex building and City Hall. Approximately half of the MSOs are part-time employees with varying schedules, including nights and weekends. Currently, the Supervisor follows a standard 4/10 work schedule, similar to the majority of Police civilian employees, which results in municipal services personnel being unsupervised on Fridays, Saturdays, and Sundays. These shifts are primarily staffed by part-time MSOs, who would benefit from additional oversight.

Adding a second Municipal Services Supervisor would provide full-week coverage, improve field supervision, and create a more balanced distribution of administrative duties. Additionally, this addition would enhance succession planning and overall efficiency. Lastly, enhanced supervision will increase citation issuance by 5 to 10%, resulting in additional General Fund revenue. The fully loaded cost of employing a full-time Municipal Services Supervisor is $152,277, to be offset by reductions in part-time and full-time staffing costs in other areas as noted above, along with an increase to citation revenue.

Proposal for a Full-Time Social Media Program Coordinator

The department's current Social Media Program Coordinator manages the Department's online presence but is limited to part-time hours. Expanding this role to full-time would enhance digital outreach efforts and allow the coordinator to manage social media platforms for not only the Police Department but also other City departments.

A full-time Social Media Program Coordinator would ensure consistent messaging, timely updates, and improved public communication across all City Departments. This expansion would strengthen community engagement, increase transparency, and create a unified digital presence for the City. This would be a new position, not currently included in the existing City job specifications. The estimated cost, based on comparable full-time coordinator positions, is $114,732.

CITY OF REDONDO BEACH
Budget Response Report

#17

June 3, 2025

Question:

How is the Police Department addressing traffic enforcement and safety on residential streets and the enforcement of truck routes, and what are the costs associated with these efforts?

Response:

The Redondo Beach Police Department (RBPD) and the Public Works Department are committed to improving traffic safety and reducing illegal truck traffic through a multi-faceted approach that includes grant funding, community engagement, enforcement initiatives, and public education. Below are the key measures being implemented to enhance safety on residential streets.

Grant Opportunities

The RBPD Traffic Unit has successfully secured two grants from the California Office of Traffic Safety (OTS) to support enforcement and education efforts. The Selective Traffic Enforcement Program (STEP) Grant provides $160,000 in funding to reimburse overtime staffing dedicated to traffic enforcement strategies aimed at reducing accidents and improving roadway safety. This grant funds various initiatives, including DUI/CDL checkpoints to target impaired drivers, DUI saturation patrols in areas with high DUI-related incidents, and primary collision factor enforcement focused on violations that commonly cause collisions, such as speeding, distracted driving, and running stop signs or red lights. The program also supports joint enforcement operations in collaboration with nearby agencies to conduct large-scale traffic safety efforts, as well as public education programs that promote roadway safety and compliance with bicycle and e-bike laws.

The Pedestrian and Bicycle Safety Grant provides $50,000 to fund enforcement operations and public education efforts aimed at reducing pedestrian and bicyclist injuries and fatalities. The grant supports bicycle and e-bike safety programs that encourage responsible riding habits and compliance with traffic laws. Additionally, it funds traffic awareness campaigns that utilize digital platforms and public outreach to educate residents on pedestrian and cyclist safety.

Traffic Complaint Hotline

RBPD operates a Traffic Complaint Hotline that allows residents to report traffic concerns such as speeding, reckless driving, and problem intersections. This system helps the Traffic Unit identify high-risk areas and allocate enforcement resources accordingly. Complaints are regularly reviewed, and enforcement efforts are adjusted based on the information received to deliver a proactive approach to traffic safety. The average number of locations on the Citywide Hotline list at any given time is 16.

Educational Messaging and Speed Reminders

To reinforce safe driving behaviors, RBPD employs various educational tools. Digital message signboards are placed in strategic locations throughout the City to provide reminders about local traffic laws and safety concerns. There are 21 fixed speed reminder signs across the City that encourage drivers to adhere to posted speed limits. Additionally, four portable radar speed trailers are periodically deployed in different areas to raise awareness about vehicle speeds in problem areas or during periods of high expected traffic volumes. RBPD also utilizes social media to disseminate traffic safety tips, updates on law changes, and reminders about responsible driving practices.

Stealth Stat Device

RBPD uses the Stealth Stat system, a mobile device designed to collect vehicle speed data without being visible to drivers. This tool enables RBPD to analyze speeding patterns, assess the validity of complaints, and determine whether additional enforcement efforts should be deployed in specific areas without having to assign staff to manually collect data. By leveraging this data-driven approach, RBPD can more effectively identify and target high-risk locations for speed enforcement.

Drive Slow Redondo Campaign

The Drive Slow Redondo campaign was developed last year by the Community Services Unit at the direction of the City Council to promote safe driving in residential areas. A student-designed campaign logo featuring a snail on wheels with the slogan #DriveSlowRedondo was selected to help spread awareness. Since its launch, the campaign has continued to expand, with ongoing promotion through social media, educational messaging, and community outreach. Banners and yard signs remain strategically placed throughout the City to remind drivers to reduce their speed and prioritize safety. This year, the program is being reinforced with additional outreach efforts and staff are working to develop new partnerships to further encourage responsible driving behaviors.

Commercial Vehicle Enforcement

RBPD is working to enhance Commercial Vehicle Enforcement to regulate large truck traffic within City limits. The Department has collaborated with the California Highway Patrol (CHP) to periodically conduct specialized enforcement operations. These efforts have resulted in over 80 citations being issued to commercial vehicle drivers for various infractions and more than 30 commercial vehicle inspections conducted by CHP officers to ensure compliance with safety and weight regulations. The RBPD is continuing to explore additional joint operations with CHP to further strengthen its overall enforcement efficiency.

Directed truck route enforcement aims to address ongoing resident complaints about unauthorized commercial vehicle traffic on Palos Verdes Blvd and Prospect Avenue. By conducting targeted enforcement twice per month, Traffic Officers can enhance compliance with the truck route ordinance, improve road safety, reduce noise and pollution, and protect the City's roadway infrastructure. The initiative will be carried out without disrupting regular Citywide traffic operations. Enforcement will specifically target eastbound commercial vehicle traffic on Palos Verdes Blvd and all truck traffic on Prospect Avenue, ensuring compliance with local regulations.

The estimated cost of this enforcement effort is $22,335.36 per year, covering 24 enforcement details at $116.33 per officer per hour (four-hour detail / two officers), resulting in an estimated cost of $930.64 per directed enforcement detail. Currently these details are absorbed by the traffic unit's regular operating budget and come at the expense of either citywide traffic enforcement activities. Dedicated funding would need to be identified to allow Traffic Officers to conduct these targeted operations on an ongoing basis while also maintaining full staffing for regular traffic enforcement Citywide. Targeted enforcement typically leads to increased compliance, fewer resident complaints, improved road conditions, and a better quality of life due to reduced roadway congestion and pollution.

The Department of Public Works has installed all feasible and enforceable truck route signage to formalize the City's currently approved truck routes around Palos Verdes Boulevard and Prospect Avenue. The signage includes one blinking and two conventional truck route signs along Palos Verdes Blvd, and one conventional truck route sign along Prospect Avenue.

Existing truck route issues were discussed by the Public Works & Sustainability Commission in March 2024, the Public Safety Commission in January 2025, and at additional neighborhood meetings with concerned residents. One of the core issues discussed at these meetings was the number of designated truck routes that enter the City of Redondo Beach from the City of Torrance. Trucks legally traveling on designated truck routes in the City of Torrance, such as Palos Verdes Boulevard, Sepulveda Boulevard, and Del Amo Boulevard, do not have a legal truck route to link to in the City of Redondo Beach. Therefore, enforcing Redondo Beach's truck route prohibitions at the City border are not feasible as trucks cannot make U-turns prior to crossing the City limit. Resolving truck route issues between the two cities is critical to discouraging illegal truck traffic on certain streets, and guiding trucks to designated truck routes. City staff have already installed all legally defensible truck route signs and thus far have been unsuccessful in convincing the City of Torrance to consider enacting truck route changes that would improve compliance in both communities.

On a related note, Assembly Bill (AB) 98 was recently passed and requires all cities to update their Circulation Element to include designated truck routes by January 1, 2028. Truck routes must now follow specific standards, such as avoiding residential areas and

concentrations of sensitive receptors, as defined by the State of California. Therefore, another opportunity will arise in which Redondo Beach's (and other South Bay cities) truck routes will be updated to follow the guidelines included in AB 98, which will include additional input from South Bay communities. Funding would be required to update the City's Circulation Element. The cost to update the Circulation Element can range between $50,000 for a minor update to more than $125,000 for a more comprehensive overhaul.

E-Bike Safety Initiatives

RBPD launched multiple initiatives to enhance e-bike safety and enforce traffic laws. With a strong emphasis on compliance, Officers have significantly increased citation enforcement for violations such as riding without a helmet, disregarding traffic signals, improper lane usage, and reckless riding. This proactive approach is designed to promote safer riding behaviors and improve overall road safety for all users. Additionally, digital signage has been strategically placed throughout the City to reinforce awareness of e-bike regulations and encourage responsible riding.

In addition to enforcement, RBPD has continued to utilize a positive reinforcement program where law-abiding e-bike riders receive gift cards along with a QR code that links to an educational video promoting e-bike safety and regulations. Educational outreach efforts include hosting community meetings and safety seminars, collaborating with the Redondo Beach Unified School District to educate students on responsible riding practices, and working with the City Attorney's Office to continue a bicycle diversion program through the Los Angeles County Courts for riders receiving citations. RBPD is also coordinating with neighboring South Bay cities to conduct joint enforcement operations and develop unified messaging on e-bike safety.

With grant funding from the OTS, the RBPD has scheduled eight Bicycle Education "Rodeos" to educate students on safe riding practices and traffic regulations. These interactive events provide hands-on instruction and demonstrations to help young cyclists develop the skills necessary to navigate city streets safely.

Red Light Camera Program

Implementing a red-light camera program in Redondo Beach could enhance road safety by deterring drivers from running red lights, a leading cause of traffic collisions. Since 1988, Culver City's program, has demonstrated success, with a 42% reduction in red-light violations after expanding its system. In 2023, their program generated approximately $3.5 million in revenue, offsetting its $1.3 million operational cost. Redondo Beach, with 108 signalized intersections and 60 reported red-light-related collisions since 2020, could benefit from similar enforcement, particularly at high-risk intersections like Pacific Coast Highway at Torrance Blvd and Aviation Blvd at Grant Ave.

Redflex Traffic Systems, a vendor operating in California, offers a cost structure of approximately $5,500 per camera per month, with no upfront installation fees. This fixed monthly rate includes all necessary equipment and services. While the program could

improve safety and reduce collisions, its effectiveness would depend on factors such as staffing for citation processing and legal/court related follow up. If implemented successfully, a red-light camera system could reduce injuries and fatalities while generating revenue to sustain its operation.

Conclusion

The Redondo Beach Police Department remains committed to a comprehensive approach to traffic safety, combining enforcement, education, and community engagement. By leveraging grant funding, targeted enforcement, public outreach, and collaboration with local and state agencies, RBPD is dedicated to creating safer streets for all road users, including drivers, cyclists, and pedestrians.

CITY OF REDONDO BEACH
Budget Response Report

#18

June 3, 2025

Question:

What is the status of parking meter permit revenue and what are the options to prorate the parking meter permit fee?

Response:

The City's parking meter permit program provides a convenient and cost-effective way for members of the public to utilize City parking meters, by allowing permit holders to park in designated spaces for a flat annual fee without having to make individual meter payments. The annual permit runs from November 1st through October 31st of the following year.

As part of the FY 2024-25 budget, which included a comparison of the permit fees from other cities and an overall adjustment to outdated Police master fee schedule, the cost of the annual meter permit was increased from $110 to $175, and for Riviera Village employees from $60 to $70. Vehicles utilizing the permit must still abide by posted time limits and other parking restrictions. Riviera Village employee permits can only be used in designated spaces.

To illustrate the value, someone parking at a meter two days a week for four hours, at $1.75/hour (increased in FY 2024-25 from $1.50/hour), would pay $728 per year, with the $175 annual permit rate saving them $553 a year.

For someone that visits on a regular basis of five days a week, for four hours each day, the hourly rate would total $1,820 per year. The permit provides $1,645 in savings. For meters that do not have an hourly limit, the savings would be even greater.

The table below provides data for meter permit sales through the third quarter of FY 2024-25 as compared to the same period last fiscal year:

	FY 2023-24 Q3	FY 2024-25 Q3	VARIANCE	
Permit Sales	1,839	1,654	(-185)	10% ▼
Revenue	$202,290	$289,064	$86,774	43% ▲

Although there has been a slight decrease in the number of meter permits sold since last year, the overall revenue has increased by 43%.

Proration Options:
The City Council requested options for possible cost proration of the annual permit fee. Currently, the annual permit runs from November 1st through October 31st of the following year for a flat fee of $175, regardless of when the permit is purchased.

The $175 fee equates to $14.58 per month. Some options for prorating include:

- Creating a monthly permit for at least $14.58 per month
- Creating a quarterly option at a cost of at least $43.75 per quarter
- Creating a bi-annual fee of at least $87.50 per six-month period

Each of the options above would have an effect on administrative processing and would likely reduce City revenue as many people would choose to purchase the permits for only the most desirable months of the year. Currently, Parking Enforcement staff handle a high volume of sales initially, from October through December, that tapers off significantly afterwards. Implementing a prorated system would divert staff to assisting with permit sales consistently throughout the year, adding to their other required duties. Staff in the field would also have to distinguish between multiple permit options to determine if individual vehicles were displaying valid permits.

CITY OF REDONDO BEACH
Budget Response Report

#19

June 3, 2025

Question:

What is the status of revenue collection following the Police Department's 2024-25 Master Fee Schedule update?

Response:

The Police Department Master Fee Schedule encompasses a variety of fees related to Police services and enforcement activities, including report copy fees, parking citations, parking permits, alarm permits, concealed carry weapons (CCW) permits, and Police stand-by fees for special events.

Police Department fees were not adjusted for well over 10 years. As a result, the City Council adopted a Strategic Plan objective to comprehensively update the Police Master Fee Schedule with the goals to 1) recover increased costs associated with personnel and operations 2) align specific fees closer to market rate, and 3) remove fees that are no longer applicable or have transitioned to other City Departments. A tiered approach to fee adjustments was approved as part of the FY 2024-25 budget adoption and implemented at the beginning of the fiscal year as follows:

- 10% increase to the majority of fees in FY 2024-25
- A targeted, larger increase to the parking meter permit fee, parking citation fees, CCW permits, and Police stand-by fees in FY 2024-25
- 25 cent increase to the hourly parking meter rates in FY 2024-25, and an additional 25 cents in FY 2025-26
- Return with a proposed additional 5% increase to fees in FY 2025-26 (DP #1)

The actions taken by City Council last year have had a significantly positive impact on General Fund revenue. A YTD comparison between FY 2023-24 end of Q3 and FY 2024-25 end of Q3 showed an additional $441,862 in revenue, the majority of which is attributed to the hourly parking meter rate and parking meter permit fee increases.

For FY 2025-26, a 5% fee increase, along with a targeted increase for alarm permit fees of more than 5% to align the fees with similar fees in neighboring jurisdictions, is proposed in DP #1. These changes are expected to generate an additional $152,231 in General Fund revenue. This action will finalize the action approved in FY 2024-25 to realign fees with current operating costs.

CITY OF REDONDO BEACH
Budget Response Report

#20

June 3, 2025

Question:

What technology platforms does the Police Department utilize to increase transparency and build trust, and what are the plans for the evolution of these programs to meet changing needs?

Response:

The Redondo Beach Police Department (RBPD) utilizes technology platforms to gather, process, and distribute information to maximize staff efficiency and provide the best level of service to our community. While some platforms are discretionary, others are embedded in RBPD's culture and inform the public's expectations for Police service in the City. As such, these tools have become necessary, even if they are not legally required. While the majority of these platforms are funded through Patrol contracts and the Department's professional services account, certain agreements require support from additional funding sources to implement. RBPD continuously evaluates the products in use to take advantage of updated feature developments and new products that can enhance service delivery to the community.

Currently RBPD utilizes the following technologies:

Aerodome, Inc. (subsidiary of Flock Group, Inc.), is the Drone as a First Responder (DFR) platform that utilizes commercial drone equipment and sensors to respond to calls for service. This maximizes situational awareness, improves efficiency, and aids in identifying and capturing suspects. Aerodome utilizes proprietary technology including ground-based radar, radio frequency sensors, ADS-B and remote ID data, to fly beyond visual line of sight.

SPIDR Tech, Inc. is RBPD's primary customer service portal that sends surveys via text or email to every customer that contacts the Communications Unit. The system records customer responses for categories including response time, communication, and the resolution of calls so RBPD leadership and staff can evaluate and respond to customer feedback. More than 20% of customers engage with RBPD using the surveys, resulting in responses from more than 3,800 customers each year.

Motorola Solutions Vigilant comprises a portion of RBPD's Automatic License Plate Reader (ALPR) system and uses camera equipment mounted at traffic signals to identify license plates for stolen vehicles and individuals wanted for crimes. Currently, there are

10 cameras at five intersections in the City, and one semi-portable ALPR camera deployed at various/periodic locations. Some of these systems have exceeded their useful lifespan, having been in operation for more than 5-years. An evaluation is being conducted to identify and address equipment that is no longer serviceable. The Vigilant database includes commercial license plate data for more than 44-billion records.

Motorola Solutions – Wave is a cell phone application that allows for two-way, encrypted radio communication on established police and public safety frequencies without traditional radio equipment, which costs upwards of $8,000 per unit.

Flock Safety is an additional ALPR system utilized by RBPD that uses camera equipment mounted at traffic signal locations to record license plates in order to identify stolen vehicles and individuals wanted for crimes. There are currently three Flock ALPR cameras deployed at three intersections in the City. Flock ALPR covers more than 4,000 communities throughout the country and utilizes proprietary technology, including artificial intelligence object recognition, to make the system an effective tool for law enforcement.

Zencity is a communications tool that sends surveys via social media advertisements and social media posts to individuals who are geolocated near Redondo Beach. These surveys aim to collect feedback and gather insights related to public safety services and community concerns.

LeadsOnline provides a database of social media, public auction, and other commercially available information to help investigators locate and identify potential stolen property.

Veritone is a computer application accessible via desktop and mobile phones that facilitates the reporting of demographic information to comply with the 2015 Racial and Identity Profiling Act (RIPA), which prohibits racial and identity profiling by law enforcement agencies in California. RIPA requires law enforcement agencies to report data to the California Department of Justice (DOJ) on all vehicle and pedestrian stops, as well as citizen complaints alleging racial and identity profiling.

Peregrine Technology is a data aggregation platform that provides a central search and dashboard function to unify data from desperate systems to unify information from legacy systems that had previously been siloed. For example, data from both the Vigilant and Flock ALPR systems can be accessed in real-time using Peregrine's high-tech platform. Perigrine adds value to a number of tools by making the data more readily available and useful across traditional technological boundaries.

Fiscal Impact:

The annual cost breakdown of the above technology platforms is as follows:

Platform	Annual Cost
Aerodome Drone as a First Responder	$180,000 *($275,000 following FAA 14 CFR part 107.31 BVLS waiver)*
SPIDR Tech	$21,065
Motorola Vigilant ALPR	$20,762
Motorola Wave	$5,616
Flock Safety ALPR	$11,523
Zencity	$15,000
LeadsOnline	$9,120
Veritone	$9,800
Peregrine Technologies	$96,500
TOTAL	**$369,386** ***($464,386 following FAA Aerodome waiver)***

RBPD's core operating budget can support approximately half the annual costs for its technology platforms, accounting for costs associated with various other systems central to Police operations (i.e. records management, timekeeping, personnel evaluation and training, legal updates, etc.). In prior years, RBPD has bridged the funding gap with a combination of one-time decision package requests and use of Supplemental Law Enforcement Services Funds (SLESF). As part of the FY 2025-26 budget, RBPD has submitted DP #23 for an additional ongoing appropriation of $187,2025 to permanently fund these vital technology platforms.

CITY OF REDONDO BEACH
Budget Response Report

#21

June 3, 2025

Question:

How does the Police Department's Wellness Program support employee health and morale, what are the plans for the evolution of these programs to meet changing needs, and what are the anticipated long-term benefits of investing in this initiative?

Response:

The Redondo Beach Police Department's (RBPD) Wellness Program is a comprehensive initiative designed to enhance the physical, mental, and emotional well-being of employees while fostering a stronger sense of teamwork and Department cohesion. Over the past year, RBPD made significant investments in both physical and mental wellness, leadership development, and boosting team morale, recognizing that a well-rounded approach to employee wellness is essential for maintaining a healthy and motivated workforce.

Employee wellness is especially critical in law enforcement due to the unique demands of the profession, including exposure to high-stress situations, unpredictable work hours, and the physical and emotional toll of the job. Police officers face life-or-death decisions, traumatic events, and intense public scrutiny on a regular basis, which makes creating a wellness program in the Police Department a key priority. Additionally, the quality of the Department's wellness program is a key recruitment consideration when attracting new police personnel.

RBPD has implemented a range of strategies to support these wellness initiatives, including:

Physical Wellness

To support physical health, RBPD has incorporated weekly circuit training sessions led by an on-site personal trainer, helping employees improve overall fitness, build strength, and reduce stress. Additionally, in-house Brazilian Jiu-Jitsu classes are taught by two of our own officers to provide both physical conditioning and practical defensive tactics training to help improve confidence and resilience.

Mental Wellness

RBPD has partnered with Sharp Performance for cognitive coaching to provide employees with personalized tools to strengthen mental clarity, manage stress, and improve decision-making in high-pressure situations. Employees are paired with a dedicated coach and participate in virtual one-on-one sessions where they receive

tailored guidance and support. Additionally, the program includes access to app-based training videos that allow employees to reinforce their skills and strategies at their own pace, ensuring continuous development and mental resilience.

Leadership Development

RBPD has also prioritized leadership growth, hosting the first ever "Empowering Women Leaders" workshop featuring distinguished female speakers that have established exemplary careers in law enforcement. This workshop provided valuable insights and mentorship opportunities, encouraging the professional growth of female employees to prepare them for future leadership roles within the Department.

Additionally, RBPD organized two leadership-focused keynote sessions with Codey Gandy of Echelon Front and Garth Massey of Command Ready, where they emphasized accountability, decision-making under pressure, and building high-performance teams. These sessions provided employees with practical leadership strategies to strengthen communication, enhance teamwork, and improve overall operational efficiency.

Team Morale and Camaraderie

Building team cohesion and morale has also been a key focus. RBPD partnered with Golf Pro, Jordan King Thomas to put together the first ever Golf Clinic, giving employees throughout all levels of the organization a relaxed environment to bond and strengthen relationships. The Annual RBPD Holiday Team Building Event and Annual All Department Day have further reinforced this sense of community. The All-Department Day featured a message and update from Chief Hoffman, keynote speakers Codey Gandy and Garth Massey, and was followed by a department-wide BBQ for employees and their families. These events create meaningful opportunities for connection, strengthen relationships across all divisions and ranks, and reinforce the message that every employee is a valued and integral part of RBPD's success.

Long-Term Benefits

Investing in employee wellness is a strategic decision that will produce tangible benefits for both the Department and the community. Improved physical and mental resilience will lead to better decision-making in the field, quicker response times, and give individuals the tools to more effectively handle high-stress incidents. Enhanced fitness levels will reduce the risk of injuries, decrease workers' compensation claims, and improve overall operational readiness. Increased employee morale and job satisfaction will strengthen retention and reduce the costs and disruptions associated with job turnover and recruitments.

Future Plans

RBPD plans to continuously evaluate the effectiveness of the Wellness Program, gathering feedback from employees to identify opportunities for improvement and expansion. Future enhancements may include adding more specialized training sessions tailored to the physical and mental demands of law enforcement, increasing access to cognitive coaching and stress management resources, and expanding family-inclusive events to further strengthen the Department's sense of community.

The Department intends to continue the current circuit training and Brazilian Jiu-Jitsu classes, which have already shown positive results in improving both physical and mental resilience. Additionally, RBPD has recently partnered with Sandbox, a local gym, to explore opportunities for expanding fitness offerings for RBPD staff. RBPD also intends to continue working with Sharp Performance to provide cognitive coaching and mental wellness support. The Department would also like to make events such as the Women's Leadership Workshop, All Department Day, and other meaningful gatherings annual traditions. Expanding and refining these events will ensure that they remain responsive to the evolving needs of Department, reinforce the goal of operational excellence, and enhance public safety outcomes.

Future success is contingent on funding. The proposed City Budget includes DP #33 requesting a General Fund appropriation of $74,000 to support the Police Department wellness program in the coming fiscal year.

CITY OF REDONDO BEACH
Budget Response Report

#22

June 3, 2025

Question:

What are the options and costs to address speeding concerns on the Prospect frontage road?

Response:

The Public Works Department and the District 3 Council Member have received complaints about speeding, wrong-way violations, noise, and safety concerns along the frontage road adjacent to the 500-600 blocks of Prospect Avenue. In response to these complaints, Public Works Department staff led a neighborhood meeting to introduce options to replant hedges in the median to help visually define the street/median space and processed a speed cushion request for the frontage road.

The recorded 85th percentile speed along the frontage road was 24 mph. The thresholds of the City's Speed Cushion Policy were not met along the roadway and as result speed cushions are not recommended. These findings were discussed by the Public Works & Sustainability Commission (PWSC), where Commissioners voted not to recommend the installation of speed cushions to the City Council. In lieu of speed cushions, the PWSC recommended striping treatments to help reduce wrong-way violations.

Striping treatments are currently being assessed and are slated to be discussed at an upcoming PWSC meeting with the aim of reinforcing the one-way segment of the frontage road. The assessment includes treatments such as striped curb extensions, reflective pavement markers, and additional red curb painting. City staff can install these striping and signage improvements internally for an approximate cost of $1,500. Funds are available in the City's Traffic Calming budget to support the work effort. If additional striping modifications are recommended, the City's on-call striping contractor would have to be engaged.

CITY OF REDONDO BEACH
Budget Response Report

#23

June 3, 2025

Question:
What tools can be acquired to expand the maintenance capacity of the Public Works Department, including the cost to purchase an asphalt zipper? Can we partner with neighboring cities to defray roadway maintenance costs?

Response:
An asphalt zipper is a high-powered grinding attachment used for pulverizing asphalt and gravel roadway surfaces. Asphalt zippers provide a far more efficient method of removing asphalt as compared to traditional saw-cutting and jackhammering. A six-foot zipper attachment unit costs approximately $215,000. However, zippers are exclusively used for asphalt removal, and acquiring one would not be practical unless a range of other major equipment was also acquired. In order to utilize the equipment regularly, the Public Works Department's Street Maintenance scope of operations would need to be expanded significantly.

For asphalt removal operations, a front-end loader would be needed to host the zipper attachment, which is estimated to cost an additional $120,000. A 13-ton dump truck would also be needed to haul away removed asphalt and transport new asphalt from the plant to the job site, with an estimated cost of $125,000.

For laying new asphalt, the following equipment would be needed:

- An asphalt drag bog to lay new asphalt: $17,000
- A scraper box to level new asphalt: $8,000
- A steam roller with trailer to compact newly laid asphalt: $70,000

With regard to staffing, the Street Maintenance Division is not currently equipped to perform large-scale asphalt replacement operations. Shifting focus to asphalt replacement would take focus away from other core services, such as sidewalk leveling, traffic sign and signal maintenance, and pothole repairs. Four additional full-time positions – an Equipment Operator, two Maintenance Worker IIs and one Leadworker – would need to be added to the Public Works Department's personnel budget to regularly deploy the equipment at an estimated annual cost of $425,000.

Establishing a large-scale asphalt replacement operation would require a substantial expansion of the Public Works Department and would have significant upfront and ongoing costs for the needed equipment and staffing.

The City of Torrance performs some asphalt replacement in-house with a zipper attachment, but has indicated that they do not have the capacity to consider sharing resources at this time. The cities of Manhattan Beach and Hermosa Beach have expressed a willingness to explore partnership with Redondo, but additional research and outreach with Public Works personnel will be needed to determine the value and efficacy of a shared asphalt repair program.



Front-End Loader with Asphalt Zipper Attachment

CITY OF REDONDO BEACH
Budget Response Report

#24

June 3, 2025

Question:

What is the cost to add raised crosswalks and a speed table on Ford Avenue, and is it a feasible solution to improve pedestrian safety?

Response:

The Public Works Department and the District 4 Councilmember have received complaints about speeding and stop sign violations along Ford Avenue. There are several all-way stops along Ford Avenue. Like other stop-controlled intersections, they are solely dependent on driver behavior. There are no physical measures that compel drivers to proceed with caution. Stop sign compliance can be especially challenging along major street approaches like Ford Avenue if the intersecting minor street is low volume, one-way, and/or terminating.

Physical measures such as speed bumps and cushions are effective at forcing drivers to operate vehicles at slower speeds, which in turn improves safety. However, they are typically not placed at or near intersections. Speed cushions are typically placed mid-block between intersection controls like stop signs, under the assumption that drivers comply with the stop signs. At intersections, physical speed control measures include raised crosswalks or intersections. A raised crosswalk brings the crosswalk up to sidewalk level, raising the profile of crossing pedestrians and creating a speed bump-like profile that forces drivers to reduce speed and make eye contact with conflicting approaches. A raised intersection is similar, where the entire intersection is raised to sidewalk level. The closest local example of a raised intersection is the Longfellow Street corridor in Santa Monica. Longfellow is an example of a “shared street” or “woonerf” as it is known in the Netherlands. Curbs were removed along Longfellow, which created raised and permeable intersections at intersecting streets with native planting and runoff features.

Raised intersections are costly and require a thorough study to account for drainage. Engineers in the public Works Department performed a conceptual feasibility analysis to determine if a raised intersection could be installed along Ford Avenue. The intersection at Ford Avenue and Ormond Lane is a potential candidate for a raised intersection since it is located at a high point for both streets. This reduces drainage concerns, but a full survey and design would be required to determine actual feasibility and potential impacts on adjacent driveways. The cost to design and install a raised intersection at Ford Avenue

and Ormond Lane is estimated to be $150,000, with approximately $20,000 of the total dedicated to design costs.

CITY OF REDONDO BEACH
Budget Response Report

#25

June 3, 2025

Question:

What would it cost to replace the fencing on the north side of Grant Avenue, west of the railroad bridge?

Response:

The 300-foot section of chain link fencing in this area has been in place for many years and is in dilapidated condition. Removing the existing fencing and replacing it with six-foot, vinyl-coated, green chain link fencing is estimated to cost $66.30 per linear foot. After adding a 15% contingency, the estimated cost to replace the fence is $22,900.



CITY OF REDONDO BEACH
Budget Response Report

#26

June 10, 2025

Question:
What is the cost for basketball hoop replacement, court resurfacing, and a mini dog run at the General Eaton Parkette?

Response:
The Public Works Department anticipates completing most of the improvements to the basketball hoop and court at General Eaton Parkette prior to the end of Fiscal Year 2024-25 as part of its regular work program. Staff plans to re-stripe the basketball court, rather that resurface it, as a more cost-effective and immediate solution. Resurfacing would require assistance from a contractor, at an estimated cost of approximately $13,000, including a 20% contingency.

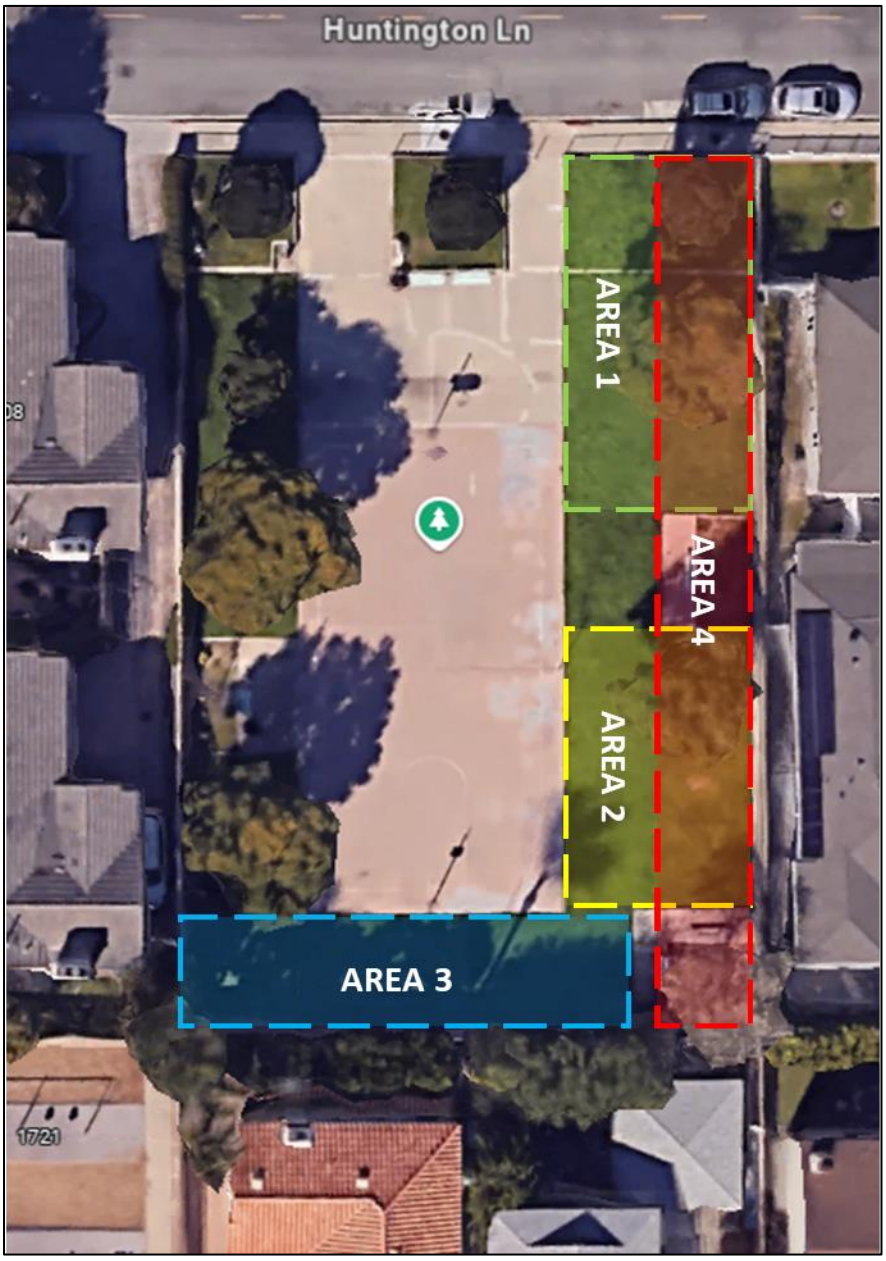
Installing a mini dog run in the parkette presents several challenges:

- **Limited Space**: There are existing concrete pads and mature trees that must be addressed in any layout.
- **Close Proximity to Housing:** Neighbors may be impacted by use of the parkette as a dog run.
- **Adequate Sizing:** Space must be functional to encourage regular use.

Given the parkette's limited size and its location within a dense residential neighborhood, staff does not recommend proceeding with the installation of a dog run.

However, if Council decides to move forward, **Area 4** (depicted below) presents the most viable option due to its larger size and ability to allow multiple dogs and their owners to gather comfortably.

The estimated costs for installing a fence, a gated entry point, and a few benches in this area is approximately $20,000. To reduce costs, staff recommends retaining the existing grass and concrete pads to monitor their condition over time.



- **Area 1** on the map provides approximately 1,800 square feet but includes trees that could impact usability.
- **Areas 2 and 3** are each about 1,300 square feet and are not considered suitable due to their limited size.
- **Area 4** offers the largest footprint at approximately 2,400 square feet. However, it includes concrete pads along the eastern edge of the park, which could complicate installation.

CITY OF REDONDO BEACH
Budget Response Report

#27

June 10, 2025

Question:

What improvements have been completed at the Perry Park Teen Center to date, what additional amenities have been identified by the community and Youth Commission for installation, what is the estimated cost, and how much funding is available/recommended in the CIP for these items?

Response:

The Public Works Department has recently completed renovations to the Perry Park Teen Center, utilizing $107,000 (of the originally appropriated $144,000) in CIP funds to perform the following work:

- Removed unnecessary decorative structures from interior
- Patched and painted interior walls, arches, restrooms, and kitchen area
- Replaced new drywall where needed
- Closed-off the small service window in the kitchen
- Replaced existing drain sink connections and water shut-offs to retrofit for a commercial stainless-steel sink
- Removed and replaced approximately 1,700 square feet of colored floor tiles to match with existing blue and grey tiles
- Rebuilt four existing area heaters and installed four new thermostats
- Relocated storage room door to create a large display wall to allow for the placement of a monitor
- Coated floor in kitchen and storage room with epoxy paint
- Reglazed 72 existing windows adding new windowpanes and painted frames
- Installed new rain gutters
- Repaired and repainted exterior of the building, including metal structures
- Installed a new water bottle filling station
- Installed landscaping including new plants and drip irrigation system in the front planter

The FY 2025-26 CIP Budget proposes to add $21,000 of funding to the roughly $37,000 remaining in the Teen Center CIP account for a total of roughly $58,000 to purchase new furniture, furnishings, and equipment for the Center that have been identified by the community and Youth Commission. This includes, but is not limited to, couches, bookshelves, movable wall separators, televisions, game systems - including arcade games and skee-ball, a ping pong table, a pool table, outdoor furniture, kitchen furnishings (i.e. refrigerator, electric stove, and oven), a speaker system, and office furniture.

Community & Youth Commission Feedback:

The 2024–2025 Youth Commission's Teen Survey Subcommittee developed a Teen Survey to gather input on a range of teen-related topics, including interest in reopening the Teen Center. The survey received 214 responses from local teens. Overall, the responses highlighted that Redondo Beach teens desire to participate in social and recreational activities, creative and educational programs, and enjoy Teen Center amenities that satisfy their desire to spend time in a safe space:

- Social and Recreational Activities: Responding teens indicated they enjoy hanging out with friends, watching movies, participating in sports, online gaming, and trying new foods. Teens also expressed interest in game nights, themed social events, talent shows, and open mic nights.
- Creative and Educational Programs: Teens expressed interest in arts and crafts workshops, cooking/baking classes, music-related activities, and technology-based programs. Teens also showed interest in career preparation activities like workshops and job fairs.
- Teen Center Amenities and Safe Spaces: Many teens would like a dedicated space for studying, socializing, and gaming. There is also a high interest in the Teen Center providing a vending/snack area, tabletop game spaces, and pool tables. Teens would like the City to provide a safe, welcoming, and inclusive environment where they can relax and connect with friends.

Additionally, the Youth Commission provided verbal support for a variety of amenities for the Teen Center, including vintage arcade games, skee-ball, pinball machine, pickleball equipment, white board, gaming equipment (PS5), sound equipment, outdoor seating, dimming and colored lights, and lounge/ game space(s).

In a final effort to gather community input, City staff collaborated with the Youth Commission to host an Open House event at the Teen Center on Monday, April 14, 2025, from 5:00 to 6:00pm. During the event, staff presented conceptual layouts based on the feedback from the survey and the Youth Commission, allowing the teen attendees to review and provide additional input.

Based on the finalized layout and design needs, staff developed a preliminary equipment and furniture budget totaling $62,000. To fund these purchases, staff will utilize the remaining $58,000 in CIP funds, supplemented with $4,000 (if needed) from the Teen Center's Special Departmental Supplies account. Procurement and installation are scheduled to take place from June through August 2025.

Staff will continue to work with the Youth Commission and local partners to plan an official re-opening celebration for the facility in September 2025. Additionally, the FY 2025-26 proposed budget includes new operating funding for teen programs and facility rental activities through Decision Packages 43 and 44 to support program materials, events, movie nights, and other teen-centered initiatives. The funding would also provide support for two part-time staff positions to enhance program delivery.

CITY OF REDONDO BEACH
Budget Response Report

#28

June 3, 2025

Question:

What is the cost of an AI software tool (information agent) to assist City residents and customers with online information and service requests?

Response:

On April 24, 2025, the City Manager's Office and the Information Technology team met with the City's website solutions provider, Revize, who recently partnered with OpenAI (ChatGPT) to offer an integrated, conversational, AI chatbot for deployment on municipal websites. Revize's chatbot utilizes machine learning to perform intelligent searches and deliver information based on content "learned" from the City's published web pages, as well as additional data and forms provided by City staff. The enhancement tool would cost an estimated $3,200 per year, with an implementation period of approximately 90 days. The cost to implement the chatbot can be accommodated within the approved FY 2025–26 Budget for the Information Technology Department.

CITY OF REDONDO BEACH
Budget Response Report

#29

June 3, 2025

Question:

What is the cost to replace/upgrade the City's current Comcate customer service request/referral software program?

Response:

Customer Relationship Management (CRM) Solution Options

Modern Customer Relationship Management (CRM) software packages offer a wide range of functionalities tailored for municipalities, including contact management, customer engagement, communication tracking, task assignment, and workflow automation. With a variety of solutions available in the market today, the City must determine the most appropriate path forward.

Current System – Comcate (Access Redondo)

The City currently utilizes "Access Redondo," a mid-tier CRM solution provided by Comcate. Designed specifically for small to mid-sized municipalities, Comcate holds a strong presence in the public sector market. Access Redondo has seen only minor updates over its approximately 20-year tenure with the City. On April 21, 2025, City staff met with Comcate representatives to review their latest product offering.

Comcate has developed a modernized version of its CRM application, enhancing both the web and mobile interfaces to deliver a more contemporary user experience. While the core functionality remains consistent, this upgrade offers the least disruption to existing operations and user workflows, with minimal implementation costs. It also presents the most seamless transition for both staff and external users. Upgrading to Comcate's latest product offering would result in a one-time cost of $23,900 with little change to annual subscription costs being paid currently.

Alternative Mid-Tier Solutions

The City may consider transitioning to an alternative mid-tier CRM platform, such as FreshDesk, CivicPlus, or Zoho. These options could introduce new features and offer the opportunity to redesign how the City engages with its residents. However, adopting a new system would entail significant additional costs, including extended procurement and implementation timelines, staff and constituent retraining, data migration, and increased annual software expenses.

While pricing may vary, a reasonable budget estimate would require a one-time expenditure of approximately $400,000 to the Information Technology Fund and an ongoing annual additional expense of $100,000.

Enterprise-Level CRM Solutions

Alternatively, the City could explore top-tier CRM platforms such as Salesforce, Oracle, or Microsoft Dynamics. These enterprise-level solutions are highly customizable and capable of supporting complex workflows and must be customized to provide the functionality necessary, which requires extensive knowledge to configure and maintain the platform. Implementation costs can reach the high six-figure, to low seven-figure range, with substantial annual licensing fees. A similarly sized public-sector agency recently implemented SalesForce CRM with a $1.2 million dollar implementation cost and an annual licensing cost of $180,000.

Staff recommends proceeding with Comcate's latest CRM offering. This option is the most cost-effective, requires minimal training for both staff and constituents, and adequately meets the City's functional needs without adding unnecessary complexity. To move forward with Comcate, a one-time $23,900 increase to the Information Technology Fund is required, and an annual $4,000 will need to be budgeted annually to fully fund the updated platform.

CITY OF REDONDO BEACH
Budget Response Report

#30

June 10, 2025

Question:

What is the cost to paint the Artesia & Grant train crossing bridges and what funding is available in the proposed Budget to complete this work?

Response:

The train crossing bridges over Grant Avenue and Artesia Boulevard are owned and operated by the Los Angeles County Metropolitan Transportation Authority (Metro). In 2024, the City entered into a license agreement with Metro to paint the exteriors, pillars, and undersides of the bridges. Staff solicited order of magnitude cost quotes from local painting contractors. The scope of work for the estimates includes repainting of all previously painted areas, along with concrete, metal framing, center columns, bridge beams, ladders, handrails, adjacent street level retaining walls, and concrete fascia. Traffic control was estimated for 10 days during normal working hours and would include lane closures, traffic cones, delineators, signs, and on-site staff to flag the work zone. The estimated costs are as follows:

Paint Artesia Bridge	$77,000
Paint Grant Avenue Bridge	$84,000
Traffic Control	$43,000
Total	**$204,000**

The proposed Capital Improvement Program Budget for FY 2025-26 includes a new project to paint the bridges, funded by $225,000 of general discretion Capital Program Funds.

Subsequent to the request for budget estimates to paint, staff became aware that lead abatement on the bridges may be required before painting. The City's on-call environmental consultant, Ellis Environmental Management, Inc. (Ellis) was engaged to inspect the bridge and prepare a memo regarding hazardous material abatement. The report is attached and indicates the presence of lead paint, which will need to be abated.

The abatement work includes removal and containment of all hazardous materials, legal disposal of all waste and debris, and monitoring/reporting by an environmental compliance consultant. The abatement work is a relatively predictable cost, however, there is considerable variation in estimated costs to access the bridges to do the work. Freight trains use the railroads daily. The bridges span two lanes of car traffic on Grant Avenue and four lanes of heavy traffic on Artesia Blvd. Details of the construction

conditions allowed by the City of Redondo Beach and the City of Lawndale will impact the cost of access, which would potentially include setting and removing scaffolding, traffic control, lane closures, full road closures with detours, night work, and/or weekend work. The potential for the painting and abatement contractors to collaborate may be a way to reduce costs. The restrictions imposed by the two cities, along with the resulting contract specifications, will significantly impact the time and costs required to access the work, making it difficult to have full confidence in an abatement estimate.

That said, staff has been working with Ellis Environmental and some of their known abatement contractors to develop an estimated range of cost. The given abatement costs per bridge range from $125,000 to $175,000, with the caveat that contract details will be necessary to provide a more reliable estimate.

Staff is prepared to explore creative cost-saving options, such as closing lanes overnight for a 24-hour work period to complete the work more efficiently. Although the currently proposed CIP budget will likely not be sufficient to abate and paint both bridges, staff anticipates at least one bridge could be completed this year. Funding may become available next year to complete the second bridge.

It should be noted that half of the Artesia Bridge is located within the City of Lawndale. Informal inquiries with Lawndale staff indicate a willingness to allow the City of Redondo Beach to perform the work, however a financial partnership does not appear likely.



Grant Avenue Train Bridge



Artesia Boulevard Train Bridge

ENVIRONMENTAL MANAGEMENT INC.

879 W. 190th Street, Suite 400
Gardena, CA 90248
Tel: (310) 544 1837

May 13, 2025

Mr. Gary Laolagi
City of Redondo Beach, Public Works
531 N. Gertruda Ave.
Redondo Beach, CA 90277

RE: Sampling for Asbestos and Lead – Client-Specified Locations
Grant Avenue Bridge – 4617 Artesia Blvd., Redondo Beach, CA 90278

1. Executive Summary

On March 7, 2025, Ellis conducted an inspection for possible asbestos- and lead-containing materials in client-specified locations (only) at the subject site. Sampling and inspections were performed on the bridge prior to planned repainting efforts – see photos and Figures 1-2. Results are summarized below.

Asbestos

No asbestos was identified in sampled materials, which included:

1. tar / coating on metal
2. concrete
3. tar / mastic on wood platform
4. coating on metal support / handrail

No other materials were sampled. Reference the "Results" section and Table 1 for a complete list of asbestos-related samples

Lead

The following sampled paint is "lead-based" (>0.06 % lead by wt.):

1. white wood paint
2. beige metal handrail paint
3. metal platform support paint
4. multicolored beam web and flange paint

A licensed abatement contractor is required for the removal or disturbance of the lead-based paints listed above.

The following sampled paint is "lead-containing" (<0.06 % lead by wt.):

1. beige concrete paint

Avoid torching, welding, or abrading on lead-containing paints without prior exposure monitoring. See "Results" section and attached lead "Trigger Tasks" for more information. Also reference Table 2 for a complete list of lead-related samples.

This was not a complete hazardous materials survey; only client-specified locations and materials were sampled. Any materials not identified in existing reports should be sampled prior to disturbance. The removal of asbestos- and lead-containing materials is regulated by SCAQMD Rule 1403 (asbestos only), Cal/OSHA Title 8 § 1529, Cal/OSHA Title 8 § 1532.1, and their federal regulatory counterparts. See attached regulatory summaries.

2. ***Methodology***

All samples were collected by Andrew Meyer (CSST #24-7678, CDPH #12221) and Nikk Norris (CSST #22-7183, CDPH #9376), both EPA course-certified building inspectors employed by Ellis. Each sample was placed in a sealed container and provided with a unique identifying number. Samples were transported to an EPA/NVLAP – accredited laboratory and analyzed by the following methods as appropriate for the sampled material:

- Asbestos. 40 CFR Part 763, Subpart F, Appendix A. (AHERA Final Rule). Results expressed in percent of measured area.
- Lead in Paint. Flame AAS (SW 846 EPA method 3050B/7000B). Results expressed in percent by weight.

3. ***Inaccessible Areas***

Sampling was limited to client-specified materials and locations (only) – see drawings and Section 1 above. There is a chance that additional suspect materials (e.g. pipe insulation above hard ceilings) may be exposed during renovation or demolition efforts. Such materials, if not identified in existing reports, should be sampled and analyzed prior to disturbance.

4. ***Results***

Refer to the attached drawing and laboratory analysis reports.

Asbestos

No asbestos was identified in the following sampled materials:

1. tar / coating on metal
2. concrete
3. tar / mastic on wood platform
4. coating on metal support / handrail

No other materials were sampled. See Tables 1-2 and Figures 1-2 for a complete list of sampled materials and their locations.

The removal of any material containing asbestos in an amount greater than one percent (Asbestos-Containing Material or ACM) is regulated under EPA-SCAQMD Rule 1403, 29 CFR 1926.1101 (federal OSHA) and other state and local guidelines. Removal of any material containing asbestos in an amount greater than 0.1 percent is also regulated, under Cal-OSHA Title 8 Section 1529. Asbestos-containing waste material (ACWM) generated during the removal of friable and non-friable ACM must be disposed of as hazardous asbestos waste and non-hazardous asbestos waste, respectively. For asbestos-containing materials with asbestos concentrations of less than 1% but greater than 0.1%, so called Asbestos-Containing Construction Materials or ACCM, waste generated during abatement activities may be disposed of as standard construction waste but must

still be *removed* by a DOSH registered abatement contractor. Prior to renovation or demolition, retain a licensed abatement contractor to remove asbestos materials identified.

Lead

The following sampled paint is "lead-based" (>0.06 % lead by wt.):

1. white wood paint – **(0.13% lead by wt.)**
2. beige metal handrail paint – **(6.8% lead by wt.)**
3. metal platform support paint – **(9.9% lead by wt.)**
4. multicolored beam web and flange paint – **(6.6 – 8.3% lead by wt.)**

A licensed abatement contractor is required for the removal or disturbance of the lead-based paint listed above. Drum and profile all uniquely generated waste streams prior to transportation or disposal. See attached regulatory summaries for more information.

The following sampled paints are "lead-containing" (<0.06 % lead by wt.):

1. beige concrete paint – (0.023 – 0.030% lead by wt.)

Avoid torching, welding, or abrading on lead-containing paints without prior exposure monitoring as is stipulated in Cal/OSHA Title 8 § 1532.1. Reference the attached lead "Trigger Tasks" document for additional information on "lead-based" (>.06%) and "lead-containing" (<.06%) paints and work practices.

No other materials were sampled. See Tables 1-2 and Figures 1-2 for a complete list of sampled materials and their locations.

The disturbance of lead-containing materials is regulated by Cal/OSHA Title 8 § 1532.1, California Department of Public Health CDPH Title 17, and their federal regulatory counterparts. See attached regulatory summaries.

5. Statement of Independence

Ellis is a privately held company and is not affiliated with any financial institution or other corporate entity. Ellis is retained as an independent contractor to provide objective, impartial investigation or analytical services regarding environmentally regulated hazardous or toxic materials. This report is not an endorsement or rejection of any specific methods used in handling or transport of potentially hazardous chemicals. Nor is it intended as a complete hazardous materials survey of the entire building or facility. Ellis provides independent testing for asbestos, lead, indoor air contaminants and other potentially hazardous materials. The company and its employees are certified and licensed to practice in the State of California. Retained laboratories are accredited by the EPA (AREAL), NIOSH (AIHA), and the California Air Resources Board (CARB).

Respectfully Submitted:
ELLIS ENVIRONMENTAL MANAGEMENT, INC.

Prepared by:



Ryan C. Davidson
Senior Project Manager
CAC #15-5395
CDPH #0368

Proj. No.: 25-226

Distribution: Gary Laolagi, Mike Klein

Photos






(above) Lead-based white wood paint, beige handrail paint, multicolor metal support paint, beam paint, and lead-containing concrete paint.

*Red lines and hatch indicate locations of lead-based: white wood paint, beige handrail paint, metal platform support paint, multicolored beam face paint, multicolored underside paint.



*Magenta lines and hatch indicate locations of lead-containing beige and multicolored concrete paint.

N

Figure 1: Material Locations
City of Redondo Beach
Artesia & Torrance Bridge
4617 Artesia Blvd.,
Redondo Beach, CA 90260

Firm Name and Address

Ellis Environmental Mgmt, Inc.
879 W. 190th Street, Suite 400,
Gardena, CA 90248

Client Name and Address

City of Redondo Beach
415 Diamond St.,
Redondo Beach, CA 90277

Project #	Sheet
25-226	1 of 1
Date	
04/29/2025	

Ellis

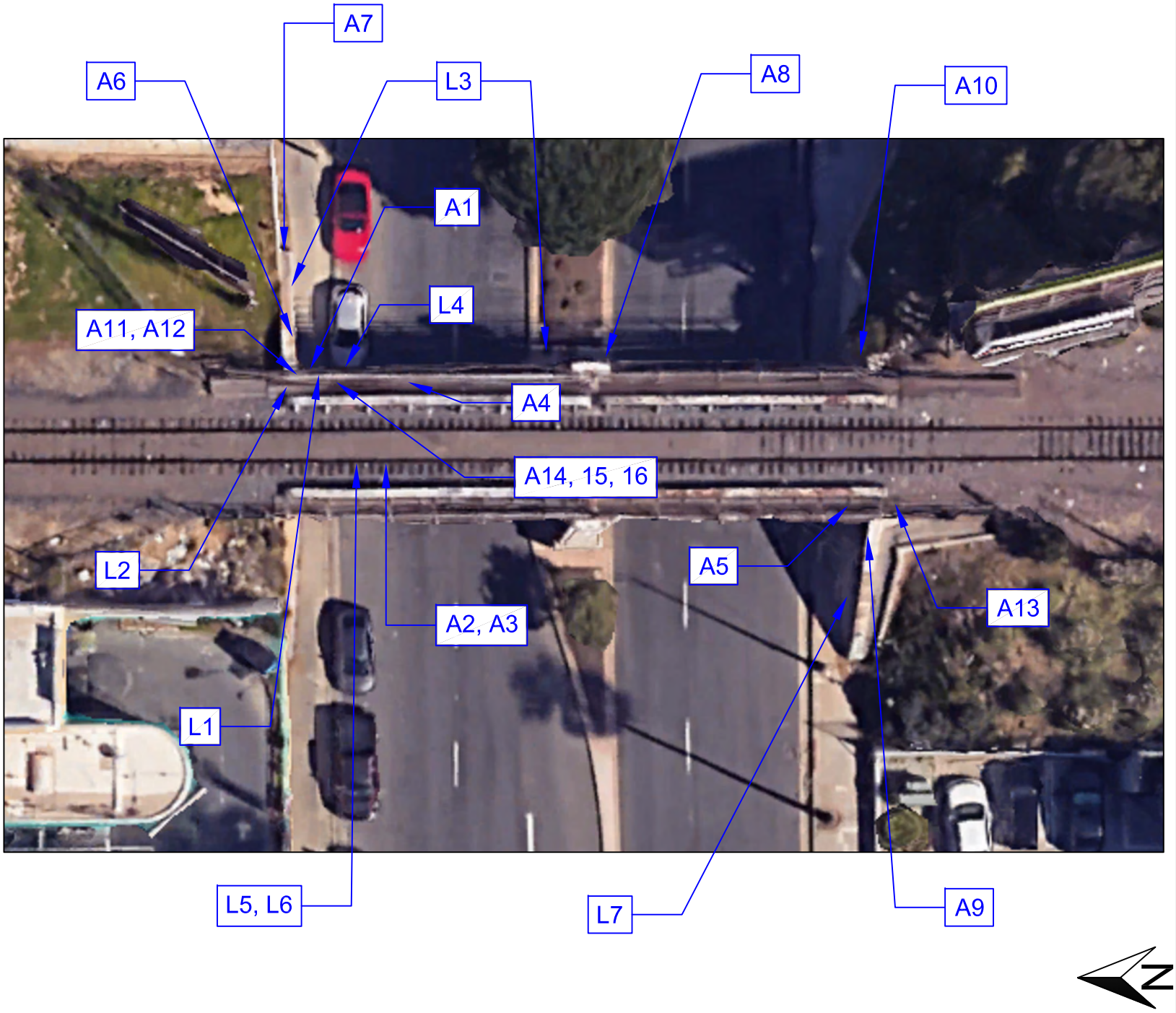


Figure 2: Sample Locations
City of Redondo Beach
Artesia & Torrance Bridge
4617 Artesia Blvd.,
Redondo Beach, CA 90260

Firm Name and Address

Ellis Environmental Mgmt, Inc.
879 W. 190th Street, Suite 400,
Gardena, CA 90248

Client Name and Address

City of Redondo Beach
415 Diamond St.,
Redondo Beach, CA 90277

Project #	Sheet
25-226	1 of 1
Date	
04/29/2025	

Ellis

REF.	MATERIAL	MATERIAL LOCATION	FRIABLE	DAMAGE	% ASB	QTY*	UNIT
	IDENTIFIED ASBESTOS MATERIALS						
NONE IDENTIFIED							
	NON-ASBESTOS MATERIALS						
A1, A2, A3, A4, A5	tar / coating on metal	see Figures 1-2	-	-	none detected	-	ft²
A6, A7, A8, A9, A10	concrete	see Figures 1-2	-	-	none detected	-	ft²
A11, A12, A13	tar / mastic on wood platform	see Figures 1-2	-	-	none detected	-	ft²
A14, A15, A16	coating on metal support / handrail	see Figures 1-2	-	-	none detected	-	ft²
Not a complete survey; only client-specified materials were sampled.							

Table 1
Asbestos Results Summary
City of Redondo Beach
Train Bridge
4617 Artesia Blvd.

Proj. #25-226
Sample Dates: 4/29/25

REF.	MATERIAL	LEAD RESULTS (% by wt.)	LEAD-BASED? (>0.06% by wt.)	LEAD-CONTAINING? (>0.01 to <0.06% by wt.)
L1	white wood paint	0.13%	**YES**	-
L2	beige metal handrail paint	6.8%	**YES**	-
L4	metal platform support paint	9.9%	**YES**	-
L5	multicolored beam web paint	8.3%	**YES**	-
L6	muilticolored beam flange paint	6.6%	**YES**	-
L3	beige concrete paint (east bound)	0.030%	no	YES
L7	beige concrete paint (west bound)	0.023%	no	YES
	Not a complete survey; only client-specified materials and locations were sampled. See report text.			

Table 2
Lead Results Summary
City of Redondo Beach
Train Bridge
4617 Artesia Blvd.

PINNACLE LABORATORY
15200 Grevillea Ave
Suite A
Lawndale, CA 90260
Phone: 310-431-9270
www.pinnaclelab.com

PLM Asbestos Report Job ID: 107553

Date Collected	04/29/2025
Date Received	04/29/2025
Date Analyzed	05/02/2025
Date Reported	05/02/2025

Ellis Environmental Management
430 Silver Spur Road
Rancho Palos Verdes, CA 90275

Sample Count:	Samples Submitted: 16; Layers Analyzed: 16
Project Desc:	25-226 - City of Redondo - 4617 Artesia Blvd, Bridge - Redondo Beach, CA 90278
Methodology:	EPA Method 600/R-93/116
Accreditation:	NVLAP Lab Code 600117-0

Polarized Light Microscopy (PLM) Analysis for Bulk

Lab ID # Client Sample ID # Layer #	Sample Description Sample Color Client Sample Location	Asbestos Detected? (Yes/No)	Composition % Non-Asbestos Materials	Composition % Asbestos Materials
107553-001 A1 1	Coating Beige/Black Underside/Metal Coating/Tar	No	Non-Fibrous Material 100%	None Detected
107553-002 A2 1	Coating Beige/Black Underside/Metal Coating/Tar	No	Non-Fibrous Material 100%	None Detected
107553-003 A3 1	Coating Beige/Black Underside/Metal Coating/Tar	No	Non-Fibrous Material 100%	None Detected
107553-004 A4 1	Coating Beige/Black Underside/Metal Coating/Tar	No	Non-Fibrous Material 100%	None Detected
107553-005 A5 1	Coating Beige/Black Underside/Metal Coating/Tar	No	Non-Fibrous Material 100%	None Detected
107553-006 A6 1	Concrete Gray Concrete	No	Non-Fibrous Material 100%	None Detected
107553-007 A7 1	Concrete Gray Concrete	No	Non-Fibrous Material 100%	None Detected
107553-008 A8 1	Concrete Gray Concrete	No	Non-Fibrous Material 100%	None Detected
107553-009 A9 1	Concrete Gray Concrete	No	Non-Fibrous Material 100%	None Detected
107553-010 A10 1	Concrete Gray Concrete	No	Non-Fibrous Material 100%	None Detected
107553-011 A11 1	Mastic Black Wood Platform - Mastic/Tar	No	Non-Fibrous Material 100%	None Detected

Polarized Light Microscopy (PLM) Analysis for Bulk

Lab ID # Client Sample ID # Layer #	Sample Description Sample Color Client Sample Location	Asbestos Detected? (Yes/No)	Composition % Non-Asbestos Materials	Composition % Asbestos Materials
107553-012 A12 1	Mastic Black Wood Platform - Mastic/Tar	No	Non-Fibrous Material 100%	None Detected
107553-013 A13 1	Mastic Black Wood Platform - Mastic/Tar	No	Non-Fibrous Material 100%	None Detected
107553-014 A14 1	Coating Beige/Black Metal Support/Handrail Coating - Platform	No	Non-Fibrous Material 100%	None Detected
107553-015 A15 1	Coating Beige/Black Metal Support/Handrail Coating - Platform	No	Non-Fibrous Material 100%	None Detected
107553-016 A16 1	Coating Beige/Black Metal Support/Handrail Coating - Platform	No	Non-Fibrous Material 100%	None Detected

Megan A. DeLara

Analyst: Megan De Lara(Analyst)

Steve Vaughn

Approval: Steve Vaughn (Laboratory Manager)

NVLAP TESTING NVLAP Lab Code 600117-0 ilac-MRA

Disclaimer: Bulk sample(s) submitted was (were) analyzed in accordance with the procedures outlined in EPA-600/R-93/116 (Method for Determination of Asbestos in Building Materials, 1993) and Appendix E to Subpart E of 40 CFR Part 763.

Samples were analyzed using Calibrated Visual Estimations (CVES); therefore, results may not be reliable for samples of low asbestos concentration levels. This report applies only to the items as received in the lab. "None Detected" means that no asbestos was observed in the sample. "< 1%" (less than one percent) means that asbestos was observed in the sample but the concentration is below the quantifiable level of 1%. This report may not be reproduced, except in full without the expressed written consent of Pinnacle Laboratory. This report may not be used to claim product certification, approval, or endorsement by NIST, NVLAP, AQMD, or any government agency.

END OF REPORT

Project No.: 25-226

Client: City of Redondo

Location: 4617 Artesia Blvd, Bridge - Redondo Beach, CA 90278

Ellis ENVIRONMENTAL MANAGEMENT INC.
879 W. 190th St., Suite 400
Gardena, CA 90248
(O) (310) 544-1837

Sampled by: Andrew Meyer/NN
Print name

Sheet 1 of 2

CHAIN OF CUSTODY RECORD

Sample Number	Description	QTY Sq. Ft.	Date	Time	H2O	AIR	SOLID	Stop at First Positive Layer	Tests Required
A1, A2, A3	Underside/Metal coating/TAR	3800	4/29	A.M.			X		Asbestos - PLM
A4, A5	↓	↓	↓	↓			↓		↓
A6, A7, A8	Concrete	4500							
A9, A10	↓	↓							
A11, A12, A13	Wood platform - Mastic/TAR	1000							
A14, A15, A16	METAL Support/handrail coating - platform								↓
L1	White wood paint								Lead - Flame AAS
L2	Beige Handrail paint - metal								
L3	Beige Concrete - Center/EAST Bound - Composite								
L4	Platform metal support paint								
L5	Multicolored Beam face paint								
L6	Multicolored Bridge underside paint		↓	↓			↓		

Turnaround: ___ same day ___ 24 hrs. ___ 48 hrs. X 3 days ___ 5 days (Standard) ___ 2 weeks

Special Instructions:

Date	Time	Relinquished By: Signature / Printed Name	Received By
4/29/25	1:15pm	Andrew Meyer	Jade Hagihara
4/29/25	2:16PM		David Wisnieski

PID#16608 #107553

Project No.: 25-226

Client: City of Redondo

Location: 46 17 Artesia Blvd, Bridge Redondo Beach, LA

Ellis ENVIRONMENTAL MANAGEMENT INC.

879 W. 190th St., Suite 400
Gardena, CA 90248
(O) (310) 544-1837

Sampled by: Andrew Meyer/NN
Print name

Sheet 2 of 2

CHAIN OF CUSTODY RECORD

Sample Number	Description	QTY Sq. Ft.	Date	Time	H 2 0	A I R	S O L I D	Stop at First Positive Layer	Tests Required
L7	West Bound - concrete paint		4/29	AM			X		LEAD - Flame AAS

Turnaround: ___ same day ___ 24 hrs. ___ 48 hrs. X 3 days ___ 5 days (Standard) ___ 2 weeks

Special Instructions:

Date	Time	Relinquished By: Signature / Printed Name	Received By
4/29/25	1:15pm	Andrew Meyer	Jade Hagihara
4/29/25	2:16PM		David Wisniewski

LA Testing
5431 Industrial Drive, Huntington Beach, CA 92649
Phone/Fax: (714) 828-4999 / (714) 828-4944
http://www.LATesting.com hblab@latesting.com

LA Testing Order: 332512387
CustomerID: 32EEMI45
CustomerPO: 25-226
ProjectID:

Attn: **Results**
Ellis Environmental Management, Inc.
879 W. 190th St
Suite 400
Gardena, CA 90248

Phone: (310) 544-1837
Fax:
Received: 4/30/2025 08:00 AM
Collected: 4/29/2025

Project: **25-226 - CITY OF REDONDO - 4617 ARTESIA BLVD, BRIDGE - REDONDO BEACH, CA 90278**

Test Report: Lead in Paint Chips by Flame AAS (SW 846 3050B/7000B)*

Client SampleDescription	Collected	Analyzed	Weight	RDL	Lead Concentration
L1	4/29/2025	5/6/2025	0.275 g	0.0064 % wt	0.13 % wt
332512387-0001	Site: WHITE WOOD PAINT				
L2	4/29/2025	5/6/2025	0.269 g	0.64 % wt	6.8 % wt
332512387-0002	Site: BEIGE HANDRAIL PAINT - METAL				
L3	4/29/2025	5/6/2025	0.26 g	0.0064 % wt	0.030 % wt
332512387-0003	Site: BEIGE CONCRETE- CENTER / EAST BOUND - COMPOSITE				
L4	4/29/2025	5/6/2025	0.2772 g	0.64 % wt	9.9 % wt
332512387-0004	Site: PLATFORM METAL SUPPORT PAINT				
L5	4/29/2025	5/6/2025	0.2722 g	0.64 % wt	8.3 % wt
332512387-0005	Site: MULTICOLORED BEAM FACE PAINT				
L6	4/29/2025	5/6/2025	0.295 g	0.64 % wt	6.6 % wt
332512387-0006	Site: MULTICOLORED BRIDGE UNDERSIDE PAINT				
L7	4/29/2025	5/6/2025	0.2871 g	0.0064 % wt	0.023 % wt
332512387-0007	Site: WEST BOUND - CONCRETE PAINT				

Michael Chapman

Michael Chapman, Laboratory Manager
or other approved signatory

LA Testing maintains liability limited to cost of analysis. Interpretation and use of test results are the responsibility of the client. This report relates only to the samples reported above, and may not be reproduced, except in full, without written approval by LA Testing. LA Testing bears no responsibility for sample collection activities or analytical method limitations. The report reflects the samples as received. Results are generated from the field sampling data (sampling volumes and areas, locations, etc.) provided by the client on the Chain of Custody. Samples are within quality control criteria and met method specifications unless otherwise noted.
Analysis following Lead in Paint by LA Testing SOP/Determination of Environmental Lead by FLAA. Reporting limit is 0.008% wt based on the minimum sample weight per our SOP. "<" (less than) result signifies the analyte was not detected at or above the reporting limit. Measurement of uncertainty is available upon request. Definitions of modifications are available upon request.
Samples analyzed by LA Testing Huntington Beach, CA AIHA LAP, LLC-ELLAP Accredited #101650, CA ELAP 1406

Initial report from 05/06/2025 10:04:54

#332512387

Project No.: 25-226

Client: City of Redondo

Location: 4617 Artesia Blvd, Bridge - Redondo Beach, CA 90278

Ellis ENVIRONMENTAL MANAGEMENT INC.

879 W. 190th St., Suite 400
Gardena, CA 90248
(O) (310) 544-1837

Sampled by: ~~Andrew Meyer~~ /NN
Print name

Sheet 1 of 2

CHAIN OF CUSTODY RECORD

Sample Number	Description	QTY Sq. Ft.	Date	Time	H20	AIR	SOLID	Stop at First Positive Layer	Tests Required
A1, A2, A3	Underside/Metal coating/TAR	3800	4/29	A.M.			X		Asbestos - PLM
A4, A5	↓	↓	↓	↓			↓		↓
A6, A7, A8	Concrete	4500	↓	↓			↓		↓
A9, A10	↓	↓	↓	↓			↓		↓
A11, A12, A13	Wood platform - Mastic/TAR	1000	↓	↓			↓		↓
A14, A15, A16	METAL Support/handrail coating - platform		↓	↓			↓		↓
L1	White Wood paint		↓	↓			↓		Lead - Flame AAS
L2	Beige Handrail paint - metal		↓	↓			↓		↓
L3	Beige Concrete - center/EAST Bound - Composite		↓	↓			↓		↓
L4	platform metal support paint		↓	↓			↓		↓
L5	Multicolored Beam face paint		↓	↓			↓		↓
L6	Multicolored Bridge underside paint		↓	↓			↓		↓

Turnaround: ___ same day ___ 24 hrs. ___ 48 hrs. X 3 days ___ 5 days (Standard) ___ 2 weeks

Special Instructions:

Date	Time	Relinquished By: Signature / Printed Name	Received By
4/29/25	1:15pm	Andrew Meyer	Jade Hagihara
4/29/25		Jade Hagihara	Josh Colombini (DB) 4.30.25 8AM

PID#16607 #107545

Page 1 Of 3

OrderID: 332512387

#3325123 87

Project No.: 25-226

Client: City of Redondo

Location: 46 17 Artesia Blvd, Bridge Redondo Beach, LA

Ellis ENVIRONMENTAL MANAGEMENT INC.

879 W. 190th St., Suite 400
Gardena, CA 90248
(O) (310) 544-1837

Sampled by: Andrew Meyer/NN
Print name

Sheet 2 of 2

CHAIN OF CUSTODY RECORD

Sample Number	Description	QTY Sq. Ft.	Date	Time	H20	AIR	SOLID	Stop at First Positive Layer	Tests Required
L7	West Bound - concrete paint		4/29	AM			X		LEAD - Flame AAS

Turnaround: ___ same day ___ 24 hrs. ___ 48 hrs. X 3 days ___ 5 days (Standard) ___ 2 weeks

Special Instructions:

Date	Time	Relinquished By: Signature / Printed Name	Received By
4/29/25	1:15pm	Andrew Meyer	Jade Hagihara
4/29/25		Jade Hagihara	

Page 2 Of 3

OrderID: 332512387

#332512387

PINNACLE LABORATORY

Subcontracted Services

Project Name:	25-226 - City of Redondo - 4617 Artesia Blvd. Bridge - Redondo Beach, CA 90278
# of Samples:	7
Date Released by Pinnacle Laboratory:	4/29/25
Released By:	Jade Hagihara
Released To:	LA Testing

Please send reports electronically to info@pinnaclelab.com in the following formats:

[X] PDF
[X] EDD
[ ] Other: _____

If there are any questions regarding the subcontracted project, please contact us at (310) 431-9270 or info@pinnaclelab.com. Thank you.

State of California—Health and Human Services Agency

California Department of Public Health

25-226

LEAD HAZARD EVALUATION REPORT

Section 1 — Date of Lead Hazard Evaluation 4-29-25

Section 2 — Type of Lead Hazard Evaluation (Check one box only)

☐ Lead Inspection ☐ Risk assessment ☐ Clearance Inspection ☑ Other (specify) pre-renovation bulk sampling

Section 3 — Structure Where Lead Hazard Evaluation Was Conducted

Address [number, street, apartment (if applicable)]	City	County	Zip Code
4617 ARTESIA BLVD train bridge	Redondo Beach	Los Angeles	90278

Construction date (year) of structure	Type of structure	Children living in structure?
unknown	☐ Multi-unit building ☐ School or daycare ☐ Single family dwelling ☑ Other Studio Support Space	☐ Yes ☑ No ☐ Don't Know

Section 4 — Owner of Structure (if business/agency, list contact person)

Name	Telephone number
Gary Laolagi - City of Redondo Beach	

Address [number, street, apartment (if applicable)]	City	State	Zip Code
531 N. Gertruda Ave.	Redondo Beach	CA	90277

Section 5 — Results of Lead Hazard Evaluation (check all that apply)

☐ No lead-based paint detected ☑ Intact lead-based paint detected ☑ Deteriorated lead-based paint detected

☐ No lead hazards detected ☐ Lead-contaminated dust found ☐ Lead-contaminated soil found ☐ Other

Section 6 — Individual Conducting Lead Hazard Evaluation

Name	Telephone number
Ryan C. Davidson	310-544-1837

Address [number, street, apartment (if applicable)]	City	State	Zip Code
879 W. 190th Street, Suite 400	Gardena	CA	90248

CDPH certification number	Signature	Date
0368	Ryan Davidson	5-9-25

Name and CDPH certification number of any other individuals conducting sampling or testing (if applicable)

Andrew Meyer #12221

Section 7 — Attachments

A. A foundation diagram or sketch of the structure indicating the specifc locations of each lead hazard or presence of lead-based paint;
B. Each testing method, device, and sampling procedure used;
C. All data collected, including quality control data, laboratory results, including laboratory name, address, and phone number.

First copy and attachments retained by inspector

Second copy and attachments retained by owner

Third copy only (no attachments) mailed or faxed to:

California Department of Public Health
Childhood Lead Poisoning Prevention Branch Reports
850 Marina Bay Parkway, Building P, Third Floor
Richmond, CA 94804-6403
Fax: (510) 620-5656

State of California
Division of Occupational Safety and Health

Certified Site Surveillance Technician

Name **Andrew P. Meyer**



Certification No. **24-7678**

Expires on **06/21/25**

This certification was issued by the Division of Occupational Safety and Health as authorized by Sections 7180 et seq. of the Business and Professions Code.

California Department of PublicHealth

STATE OF CALIFORNIA
DEPARTMENT OF PUBLIC HEALTH

LEAD-RELATED CONSTRUCTION CERTIFICATE

INDIVIDUAL:	CERTIFICATE TYPE:	NUMBER:	EXPIRATION DATE:
 **Andrew Meyer**	Lead Sampling Technician	LRC-00012221	1/8/2026

Disclaimer: This document alone should not be relied upon to confirm certification status. Compare the individual's photo and name to another valid form of government issued photo identification. Verify the individual's certification status by searching for Lead-Related Construction Professionals at www.cdph.ca.gov/programs/clppb or calling (800) 597-LEAD

State of California
Division of Occupational Safety and Health
Certified Site Surveillance Technician



Name: Nicholas I. Norris

Certification No. 22-7183

Expires on 08/19/25

This certification was issued by the Division of Occupational Safety and Health as authorized by Sections 7180 et seq. of the Business and Professions Code.

California Department of PublicHealth

STATE OF CALIFORNIA
DEPARTMENT OF PUBLIC HEALTH

LEAD-RELATED CONSTRUCTION CERTIFICATE

INDIVIDUAL:	CERTIFICATE TYPE:	NUMBER:	EXPIRATION DATE:
	Lead Sampling Technician	LRC-00009376	11/16/2025

Nicholas Norris

Disclaimer: This document alone should not be relied upon to confirm certification status. Compare the individual's photo and name to another valid form of government issued photo identification. Verify the individual's certification status by searching for Lead-Related Construction Professionals at www.cdph.ca.gov/programs/clppb or calling (800) 597-LEAD



State of California
Division of Occupational Safety and Health
Certified Asbestos Consultant

Name **Ryan C Davidson**

Certification No. **15-5395**

Expires on **05/12/25**

This certification was issued by the Division of Occupational Safety and Health as authorized by Sections 7180 et seq. of the Business and Professions Code.

California Department of PublicHealth

STATE OF CALIFORNIA
DEPARTMENT OF PUBLIC HEALTH

LEAD-RELATED CONSTRUCTION CERTIFICATE

INDIVIDUAL:	CERTIFICATE TYPE:	NUMBER:	EXPIRATION DATE:
 **Ryan Davidson**	Lead Inspector/Assessor	LRC-00000368	4/19/2026

Disclaimer: This document alone should not be relied upon to confirm certification status. Compare the individual's photo and name to another valid form of government issued photo identification. Verify the individual's certification status by searching for Lead-Related Construction Professionals at www.cdph.ca.gov/programs/clppb or calling (800) 597-LEAD

APPLICABLE REGULATIONS – LEAD

California Title 8. Industrial Relations, Division 1, Department of Industrial Relations, Chapter 4, Division of Industrial Safety, Subchapter 4, Construction Safety Orders, Article 4, Dusts, Fumes, Mists, Vapors, and Gases, §1532.1, Lead.

This section applies to all construction work where an employee may be occupationally exposed to lead. All construction work excluded from coverage in the general industry standard for lead by section 5198(a)(2) is covered by this standard. Construction work is defined as work for construction, alteration and/or repair, including painting and decorating. It includes but is not limited to the following:

(1) Demolition or salvage of structures where lead or materials containing lead are present;
(2) Removal or encapsulation of materials containing lead;
(3) New construction, alteration, repair, or renovation of structures, substrates, or portions thereof, that contain lead, or materials containing lead;
(4) Installation of products containing lead;
(5) Lead contamination/emergency cleanup;
(6) Transportation, disposal, storage, or containment of lead or materials containing lead on the site or location at which construction activities are performed, and
(7) Maintenance operations associated with the construction activities described in this subsection.

California Health & Safety Code 17961 et al.
Deems a building to be in violation of state law if it contains lead hazards, and requires local enforcement agencies to enforce provisions related to lead hazards. Makes it a crime for a person to engage in specified acts related to lead hazard evaluation, abatement, and lead-related construction courses unless certified or accredited by the Department. Permits local enforcement agencies to order the abatement of lead hazards or issue a cease and desist order in response to lead hazards.

California Labor Code 6716 to 6717 Lead-Related Activities in Construction Work
Provides for the establishment of standards that protect the health and safety of employees who engage in lead-related construction work, including construction, demolition, renovation and repair.

California Code of Regulations, Title 17, Section 35001
Includes requirements for lead hazard evaluation and abatement activities, accreditation of training providers, and certification of individuals engaged in lead-based paint activities.

LEAD - "TRIGGER TASKS"

(SOURCE: California Title 8 Section 1532.1.)

Following testing, Construction Managers and Superintendents may use the following to decide whether (and for how long) an abatement contractor should be retained during disturbance of painted surfaces.

Paint Categories

1. Lead-Based. >.06% Lead by Weight. Start-to-finish, retain an abatement contractor to perform trigger tasks listed below.
2. Lead-Containing. 0.009 – 0.06% lead by weight. Avoid torching or mechanical grinding; no other special precautions.
3. Non-Lead-Containing <.009% lead by weight. No special lead-related precautions required.

TRIGGER TASKS - Lead-Based Paints Only:

Lowest Exposure Trigger Tasks:

Unless proven otherwise (Negative Exposure Assessment, or "NEA"), assume exposures greater than 50 and up to 500 µg/m3 where lead-based coatings or paint are present:

- manual demolition of structures
- manual scraping
- manual sanding
- heat gun applications
- power tool cleaning with dust collection system
- spray painting with lead
- any other task where employees may be exposed over the PEL.

Medium Exposure Trigger Tasks:

Unless proven otherwise (NEA), assume exposures greater than 500 and up to 2,500 µg/m3 where lead-based coatings or paint are present:

- use of lead-containing mortar
- lead burning
- rivet busting
- power tool cleaning without dust collection systems
- cleanup of dry expendable abrasives
- abrasive blasting enclosure movement and removal

Highest Exposure Trigger Tasks:

Assume exposures greater than 2,500 µg/m3 unless proven otherwise where lead-based coatings or paint are present:

- abrasive blasting
- welding
- cutting
- torch burning

APPLICABLE REGULATIONS – ASBESTOS

Current state and federal regulations pertaining to asbestos are summarized below. The summary is not all-inclusive, and does not address specific removal or disposal requirements for individual materials.

NESHAPS

The National Emission Standard for Hazardous Air Pollutants (NESHAP), regulation 40 CFR Part 61, states that no visible emissions are allowed during building demolition or renovation activities which involve regulated asbestos-containing materials (RACMs). All buildings, regardless of construction date, must be surveyed for ACMs prior to demolition or renovation. The US EPA and/or the local air quality management district which implements US EPA actions must be notified prior to any building demolition, even if no ACMs are present. An ACM is defined as any material with an asbestos content of greater than one percent and which (a) is friable, or (b) Category I non-friable ACM that has or will become friable, or (c) Category II friable ACM that may become or will become crumbled, pulverized, or reduced to powder by the forces expected to act on the material in the course of demolition or renovation.

According to NESHAP, ACM is material containing more than one percent asbestos as determined using the methods specified in Appendix A, Subpart E, 40 CFR Part 763, Section 1, PLM. The NESHAP classifies ACM as friable or non-friable. Friable ACM is ACM that contains more than one percent asbestos and when dry, can be crumbled, pulverized, or reduced to powder by hand pressure.

Non-friable ACM also contains more than one percent asbestos and is further classified as either Category I ACM or Category II ACM. The materials are distinguished by their potential to release fibers when damaged. Category I ACMs are much more likely to release fibers when damaged.

In accordance with the US EPA's NESHAP regulation, facilities planned for renovation or demolition must be surveyed for the total amount of asbestos materials, which must be categorized as friable, Category 1 non-friable, and Category 2 non-friable ACMs.

Southern California Air Quality Management District (SCAQMD)

The SCAQMD is a government agency that regulates sources of air pollution within the area of the Los Angeles and surrounding counties. The District's regulating and enforcement authority comes from federal law. In response to the NESHAP requirements, the SCAQMD implemented Rule 1403 to specify work practice requirements to limit asbestos emissions from building demolition and renovation activities, including the removal and associated disturbance of asbestos-containing materials (ACM). The requirements for demolition and renovation activities include asbestos surveying, notification, ACM removal procedures and time schedules, ACM handling and clean-up procedures, and storage, disposal, and landfilling requirements for asbestos-containing waste materials (ACWM). All operators are required to maintain records, including waste shipment records, and are required to use appropriate warning labels, signs, and markings.

AHERA

The Asbestos Hazard Emergency Response Act (AHERA) requires performance of asbestos surveys and the development of Asbestos Management Plans for all of the nation's primary and secondary schools. The general procedures mandated under AHERA are considered the industry standard and are applied to all surveys performed.

Cal-OSHA

Per Cal-OSHA standards, Title 8 § 1529, Asbestos-Containing Construction Materials (ACCMs) are defined as any material with an asbestos content greater than one-tenth of one percent (>0.1%). Cal-OSHA sets forth requirements to register with the agency as a licensed abatement contractor for activities which may disturb ACCM's; however, though registration as a licensed abatement contractor is not required for the disturbance of asbestos concentrations below 0.1%, OSHA still maintains work practice requirements and prohibitions for asbestos in materials at *any* concentration – See section 1.1 below. Cal-OSHA requirements for ACM and ACCM have been classified as Class I, Class II, Class III, or Class IV Asbestos related work. The classes are distinguished by their potential to release fibers. Cal-OSHA prescribes specific engineering controls and work practices for each Class of Asbestos related Work.

1. Class I – This Class refers to removal of ACMs identified as Thermal System Insulation (TSI) or surfacing (sprayed-on or troweled-on) materials. These materials are generally considered friable.
2. Class II – This Class refers to removal of ACMs identified that are not TSI or surfacing materials. These materials are generally considered non-friable.
3. Class III – This Class refers to repair and maintenance operations of all identified ACMs.
4. Class IV – This Class refers to incidental contact with identified ACMs such as custodial staff.

1.1 OSHA / Cal-OSHA – Work Practice Requirements for Asbestos at Concentrations Less Than 0.1% asbestos

Per OSHA Interpretation Letter 2003-11-24-0:
https://www.osha.gov/laws-regs/standardinterpretations/2003-11-24-0

Those work practice requirements and prohibitions that must be observed **regardless of the exposure levels and of the percentage of asbestos in the installed construction materials are**:

- 29 CFR 1926.1101(g)(1)(ii), which requires: **wet methods, or wetting agents, to control employee exposures during asbestos handling, mixing, removal, cutting, application, and cleanup, except where employers demonstrate that the use of wet methods is infeasible due to, for example, the creation of electrical hazards, equipment malfunction, and, in roofing, except as provided in paragraph (g)(8)(ii)[2] of this section;**
- 29 CFR 1926.1101(g)(1)(iii), which requires: **prompt clean-up and disposal of wastes and debris contaminated with asbestos in leak-tight containers except in roofing operations, where the procedures specified in paragraph (g)(8)(ii)[3] of this section apply;**
- 29 CFR 1926.1101(g)(3)(i), which prohibits: **high-speed abrasive disc saws that are not equipped with point-of-cut ventilator or enclosures with HEPA filtered exhaust air;**
- 29 CFR 1926.1101(g)(3)(ii), which prohibits: **compressed air used to remove asbestos, or materials containing asbestos, unless the compressed air is used in conjunction with an enclosed ventilation system designed to capture the dust cloud created by the compressed air;** and
- 29 CFR 1926.1101(g)(3)(iv), which prohibits: **employee rotation as a means of reducing employee exposure to asbestos.**
- 29 CFR 1926.1101(f)(2)(i), the provision for establishing that neither asbestos PEL is exceeded: **Each employer who has a workplace or work operation covered by this standard shall ensure that a "competent person" conducts an exposure assessment immediately before or at the initiation of the operation to ascertain expected exposures during that operation or workplace. The assessment must be completed in time to comply with requirements which are triggered by exposure data or the lack of a "negative exposure assessment," and to**

provide information necessary to assure that all control systems planned are appropriate for that operation and will work properly;

- 29 CFR 1926.1101(f)(6)(i), a provision covering the observation of monitoring: **The employer shall provide affected employees and their designated representatives an opportunity to observe any monitoring of employee exposure to asbestos conducted in accordance with this section;**
- 29 CFR 1926.1101(f)(5)(i), a provision covering employee notification of monitoring results: **The employer shall notify affected employees of the monitoring results that represent that employee's exposure as soon as possible following receipt of monitoring results;**
- 29 CFR 1926.1101(f)(5)(ii), another provision covering employee notification of monitoring results: **The employer shall notify affected employees of the results of monitoring representing the employee's exposure in writing either individually or by posting at a centrally located place that is accessible to affected employees;** and
- 29 CFR 1926.1101(n)(2)(i)-(iii), a set of provisions covering recordkeeping for measurements of exposures to airborne asbestos.

California Health and Safety Code

The California Health and Safety Code 25915 (former Connelly Bill) requires all building owners in the State of California to provide written notification to employees, tenants, and contractors of the presence and location of ACCMs within their buildings. Some exclusion to the notification rule for restricted access areas is allowed. All documentation related to asbestos surveys (and air monitoring) must be made available to employees, tenants, or contractors for review. ACCMs are defined as any materials with an asbestos content greater than one-tenth of one percent (>0.1%). The California Health and Safety Code also require that a seller with any knowledge of ACMs on a property disclose such information or knowledge to other parties involved in a real estate transaction.

Building Demolition / Renovation

In accordance with the US EPA's NESHAPs regulation and the SCAQMD, all structures planned for renovation or demolition must be surveyed for ACMs prior to the planned renovation or demolition. Subsequent removal of identified ACMs is also required. Removal involves, to the greatest extent practical, the complete removal, disposal, and replacement, if necessary, of the ACMs. Removal usually also requires encapsulation of the remaining structure to lock down residual fibers which may exist. Removal of ACMs is required prior to renovation and/or demolition activities. The US EPA and SCAQMD require removal of all RACMs prior to demolition or renovation. RACMs include friable and non-friable (Category I and II) which have or will become friable by demolition or renovation activities.

CITY OF REDONDO BEACH
Budget Response Report

#31

June 10, 2025

Question:

What special events were designated as "Signature Events" and received City subsidy in Fiscal Year 2024-25? What corrections/adjustments need to be made to the FY 2025-26 Proposed Budget document for inclusion in the Adopted Budget?

Response:

Special events that take place on public property are categorized as one of the following: a Signature Event, City-initiated event, or other event. Signature Events are designated by the Mayor and City Council as having community benefit and receive subsidized support and/or staff assistance in predetermined amounts. Each event receives an assigned level of support, which is identified by Council according to the event's specific needs. The list of Signature Events is reviewed annually as part of the budget process. For FY 2024-25, a total of $53,500 was allocated as follows.

EVENT	SUBSIDY AMOUNT	TOTAL CITY FEES
Halloween Trick or Treat Stroll	$2,500	$2,468
Riviera Village Holiday Stroll	$2,500	$5,077
Christmas Boat Parade	$4,000	$55
Redondo Beach Super Bowl Sunday 10K	$10,000	$64,648
Springfest	$13,000	$7,423
LA Kings 5K & Hydrocephalus LA Walk	$7,000	$16,338
Riviera Village Summer Festival	$12,500	TBD
*King Harbor Sea Fair	$2,000	TBD

**A FY 2025-26 Special Event Application has not been received.*

Events that do not receive a City subsidy are required to pay the full cost of all applicable special event fees. Continuation of the above fee waivers (signature event subsidies) in the listed amounts has been included in the FY 2025-26 Proposed Budget. No Budget adjustments are required to maintain the current level of support.

Evolving Security Requirements

During the June 3, 2025, Public Hearing on the proposed FY 2025-26 Budget, representatives of the Chamber of Commerce requested an increase in the City subsidy amount for the Super Bowl Sunday 10K, citing significantly higher City service costs.

Recent national and international security concerns have necessitated tighter protective measures at events that occupy public roadways. Hard barricades, such as water-filled barriers or parked public safety/Public Works vehicles, have replaced cones and caution tape. Additionally, Traffic Control Plans undergo rigorous review and adjustment. These enhanced requirements increase labor costs for police staffing and public works crews, and drive additional overtime. The table below demonstrates the year over year cost escalation for the Super Bowl 10K in these areas:

Cost Escalation: Super Bowl Sunday 10K	FY 2023-24	FY 2024-25
Public Safety (Police Fees/Staff)	$14,580	$17,214
Public Works (Street Maintenance/Staff)	$9,946	$28,055
TOTAL	**$24,526**	**$45,269**

The FY 2024-25 invoice to the Chamber totaled $54,648.12, inclusive of the City's $10,000 subsidy. Of that amount, $16,935 reflects a two-day reservation of Seaside Lagoon, based on rates adopted by Council as part of the FY 2024-25 fee schedule and calculated for 1,900 attendees.

For reference, below is the cost escalation for the LA Kings 5K Run, specific to public safety and Public Works costs:

Cost Escalation: LA Kings 5K	FY 2023-24	FY 2024-25
Public Safety (Police Fees/Staff)	$8,100	$11,250
Public Works (Street Maintenance Only)	$3,840	$3,840
TOTAL	**$11,940**	**$15,090**

Total FY 2024-25 charges for the 5K Run were $16,337.69. The LA Kings engaged a private barricade contractor and did not rent Seaside Lagoon. As such, their event incurred no charges for vehicle placement to secure intersections or facility-rental fees.

There are several options available to the Chamber of Commerce and other event coordinators in the City to mitigate these costs, including:

1. Increase participant entry fees to mirror current market conditions and security obligations.
2. Contract early with a barricade vendor to design a Traffic Control Plan that minimizes reliance on City crews and equipment.
3. Re-evaluate the necessity of reserving Seaside Lagoon or consider alternate venues.

According to the Chamber's 2023 Form 990, the Super Bowl 10K generated $422,401 in gross receipts against $254,759 in direct expenses, yielding net proceeds of $167,642. In light of this positive margin and the security-driven nature of the recent fee increases, staff recommends that the Chamber pursue all three of the above mitigation options before the City considers committing additional subsidy.

Special Event Invoice

DATE: 20-Feb-25

415 Diamond Street, Redondo Beach, CA 90277

DATE OF EVENT: 14-Sep-24
EVENT: LA Kings 5K in Redondo Beach & Hydrocephalus LA Walk
SPONSOR: LA Kings
ADDRESS/CITY: 555 N Nash St, El Segundo, CA 90245
CONTACT: Jen Pope, 845-304-2241

DEPARTMENT	DESCRIPTION	AMOUNT DUE	ACT NO.	PROJECT NO.
Community Services	Special Event Processing Fee	$ 165.00	10032000-405520	S9999
Public Works/Eng. Div.	Street Closure Permit/inspection. ID/signature required in Eng/Door E	paid	10052100-410720	S9999
Fire	Fire Inspection Fee	$ 169.00	10022100-410500	S9999
Fire/Harbor Patrol	Fire Dept Standby	-	10022400-410520	S9999
Waterfront/Econ Dev	Tidelands Revenues	-	60045200-405010	S9999
Waterfront/Econ Dev	Uplands Revenues	-	60145200-405010	S9999
Police/Staffing	Police Fees/Staffing	$ 11,250.00	10021180-410910	S9999
Police/Sound Variance	Sound Variance Permit	-	10021150-410910	S9999
Police/Parking Enforcement	Parking Meter Fees (87 spaces x 6 hours)	$ 913.50	10021200-410900	S9999
Public Works	Street Maintenance	$ 3,840.19	10051800-411920	S9999
Engineering	Building Inspection	-	100422-410500	S9999
Engineering	After-Hours Building Inspection	-	10042200-410500	M1093
	SUBTOTAL	**$ 16,337.69**		
City of Redondo Beach Subsidy		$ (7,000)		
TOTAL DUE:		**$ 9,337.69**		

Note: invoice based on estimated services--actuals may be higher.

Insurance/Waiver of Liability Cleared on: 2/12/24

Conditions of approval:

1. 20' fire lanes required throughout venue.
2. Redondo Beach Business Licensing requirements apply.
3. Temporary no parking signs must be posted starting 72 hours prior to the event taking effect. Permittee responsible for daily inspection of signs to ensure they have not been altered or removed. Temporary No Parking approval form must be filled out daily with photos: one up close and one long shot of the posted areas. Daily inspection approval and photos must be emailed to debra.langsdale@redondo.org and lorraine.ahunada@redondo.org.

** All Health Department, ABC, and other governmental regulations must be obeyed **

* For weekend/off-hour emergency contact list, call Police Front Desk: 310-379-2477.

FINAL Event Invoice

DATE: 19-Feb-25

415 Diamond Street, Redondo Beach, CA 90277

DATE OF EVENT: February 10-11, 2024
EVENT: Redondo Beach Super Bowl Sunday Run
SPONSOR: Redondo Beach Chamber of Commerce
ADDRESS/CITY: 514 N Prospect Ave #301, Redondo Beach, CA 90277
CONTACT: Dominik Knoll, 310-376-6911, ext 21

DEPARTMENT	DESCRIPTION	AMOUNT DUE
Business License	Business License Tax, $34x1 day	-
Community Services	Special Event Processing Fee	$ 55.00
Public Works/Eng. Div.	Street Closure Permit/inspection. ID/signature required in Eng/Door E	$ 686.00
Fire	Fire Inspection Fee	$ -
Fire/Harbor Patrol	Fire Dept Standby - paramedic fee	$ 1,252.52
Waterfront/Econ Dev	Tidelands Revenues	-
Waterfront/Econ Dev	Uplands Revenues	-
Police/Staffing	Police Fees/Staffing - 108 staff hrs	$ 17,213.82
Police/Sound Variance	Sound Variance Permit	$ 79.00
Police/Parking Enforcement	Parking Meter Fees 62 spaces x 4 hrs	$ 372.00
Public Works	Street Maintenance & Staff	$ 28,054.78
Community Services	Seaside Lagoon Reservation and Entrance Fee	$ 16,935.00
	SUBTOTAL	**$ 64,648.12**
City of Redondo Beach Subsidy		$ (10,000)
TOTAL DUE:		**$54,648.12**

Insurance/Waiver of Liability Cleared on: _____

Conditions of Approval:

1. City of Redondo Beach Building Department requirements apply.
2. ABC permit required.
3. See **www.publichealth.lacounty.gov** for food service requirements.
4. Fire lanes and exits must be maintained throughout event.
5. Temporary no parking signs must be posted starting 72 hours prior to the event taking effect. Permittee responsible for daily inspection of signs to ensure they have not been altered or removed. Temporary No Parking approval form must be filled out daily with photos: one up close and one long shot of the posted areas. Daily inspection approval and photos must be emailed to debra.langsdale@redondo.org and lorraine.ahunada@redondo.org.

** All Health Department, ABC, and other governmental regulations must be obeyed **

* For weekend/off-hour emergency contact list, call Police Front Desk: 310-379-2477.

CITY OF REDONDO BEACH
Budget Response Report

#32

June 10, 2025

Question:
What was the cultural and entertainment rental activity at the RBPAC in FY 2024-25, and what rental activity is expected in FY 2025-26?

Response:
In FY 2024-25, the Redondo Beach Performing Arts Center (RBPAC) was utilized for 177 days. Of that total, it was used by fee-paying clients (renters) for 158 days and used without charge for City events/activities for the remaining 19 days. The 158 rental days include 48 unique clients and 71 unique events. Staff estimates total revenue for FY 2024-25 to be $950,708. Some minor variability in the final revenue amount is expected due to differences in actual event duration, which impacts total charges billed for actual hours of facility use.

An additional nine days, encompassing six weekdays and three weekend days, were given to the North Redondo Beach Business Association (NRBBA) at no cost for its annual Springfest Carnival. This resulted in the City denying two separate rentals at a loss of revenue of approximately $55,000.

The venue was also used for internal City events for 24 total days. These events were strategically scheduled to avoid revenue loss by selecting dates that were less desirable to potential renters.

Below is a comprehensive table detailing each activity held in the RBPAC throughout FY 2024-25. All indications point to similar show bookings and revenue for FY 2025-26.

DATE	USER	EVENT	EVENT TYPE	DAYS USED (M-TH)	DAYS USED (F-SU)	# of PERFORMANCES	REVENUE ($)
July 2024 – January 2025	REI	Bicycle Safety Classes	Youth Class		20		2,500
7/11/24 & 2/25/25	South Bay Police Training Assoc.	Regional Police Training	Regional Police Training	2		2	1,600
7/13/24	Parris Entertainment, Inc.	World Dance Crews Championship	International Dance Competition		1	1	10,255

DATE	USER	EVENT	EVENT TYPE	DAYS USED (M-TH)	DAYS USED (F-SU)	# of PERFORMANCES	REVENUE ($)
7/16-20/24	Kross-Kulture Musical	God of Kross Kulture	World Music Concert	3	2	1	11,703
7/21/24	American Cancer Society	Relay for Life Car Show	Classic Car Show		1	1	1,000
7/24-27/24	Insider Entertainment Group	Star Makers International	Talent Show	2	2	2	26,285
8/23/24	Elvis Show So Cal	Dean Z	Tribute Concert		1		9,171
9/15/25	Shakti School of Bharata Natyam	Shakti Nostalgia	Indian Classical Dance		1	1	8,196
9/9-10 & 12-14/24	Nuestras Raices	Noche Mexicana	Mexican Folkloric Dance	3	2	1	14,368
10/11-12/24	Dakshini Bengali Association	Prashmita Paul & Richa Sharma in Concert	Indian Cult. Concerts		2	2	19,014
10/17 thru 5/5/25	Swan Productions, LLC	Distinguished Speaker Series	Season of 6 Speaking Presentations	6		6	28,873
10/21 & 23-27/24	Redondo Ballet Company	Through The Pages	Youth Ballet	3	3	2	24,979
11/8/24	OHO Productions	Anubhav Singh Bassi	Indian Standup Comedy		1	1	8,770
11/14-16/24	Virgelia Productions	Miss/Mrs./Miss Teen Latina Global, Asia, Europe	Beauty Pageants	1	2	1	21,132
11/21-22/24	Calas Park Volunteer Association	La Vida Es Una Fiesta	Mexican Folkloric Dance	1	1	1	9,526
11/24/24	Japan America Soccer Assoc.	Dance, Dance, Dance!	Japanese Dance Concert		1	1	7,460
11/29/24	Reaching Educational Milestones	Ultimate Tribute Show	R&B Tribute Concert		1	1	8,233
12/1-8/24	Debbie Allen Dance Academy	Hot Chocolate Nutcracker	Christmas Show	5	3	10	80,557

DATE	USER	EVENT	EVENT TYPE	DAYS USED (M-TH)	DAYS USED (F-SU)	# of PERFORMANCES	REVENUE ($)
12/17-18/24	St. Anastasia Elementary School	Annual Christmas Pageant	Elementary Christmas Show	2		1	8,314
12/19/24	Dance1	2025 Winter Recital	Dance Recital	1		1	6,788
12/20/24	Golden State Pops Orchestra	Holiday Pops Spectacular	Christmas Concert		1	1	9,646
1/4-12/25	Encore Theatre Group	Charlie and the Chocolate Factory	Community Theater Musical	4	5		47,369
1/18-19/25	Kala Koa Entertainment	So Cal Slack Key Festival	Hawaiian Concert		2	2	13,304
1/24-26/25	Starbound Dance Competition	Starbound National Talent Competition	Dance Competition		3	3	39,962
2/1/25	Reaching Ed. Milestones	Music 4 The Soul	R&B Concert		1	1	6,683
2/2/25	Culture Shock LA	Vibe Jrs. Hip Hop	Dance Competition		1	1	9,612
2/8/24	Leap Dance Competition	2025 Leap Dance	Dance Competition		1	1	13,458
2/13/25	Reaching Educational Milestones	Pre-Valentine Day Soul & Blues	Soul & Blues Concert	1		1	5,840
2/14-16/25	Gravit8 Dance Competition	2024 Dance Competition	Dance Competition		3	2	24,179
2/22/25	Flypoet Entertainment	Flypoet Classic Slam	Poetry Competition		1	1	9,158
2/24 & 26-28 & 3/1-2/25	Redondo Ballet Company	Snow Queen	Youth Ballet	3	3	2	25,132
3/6/25	Northrop Grumman Management Club	Dinner/Meeting with Standup Comedy	Dinner/Club Meeting	1		1	4,909
3/7-9/24	School of Dance and Music	Le Corsaire	Youth Ballet		2	1	12,851
3/12-16/25	Hall of Fame Dance Competition	Hall of Fame Dance Challenge	Dance Competition	2	3	4	58,288

DATE	USER	EVENT	EVENT TYPE	DAYS USED (M-TH)	DAYS USED (F-SU)	# of PERFORMANCES	REVENUE ($)
3/28-30/25	Las Vegas Dance Starz	2025 Thunderstruck Dance	Dance Competition		3	3	34,474
4/3-6/25	Spotlight Dance Competition	Spotlight Dance Cup	Dance Competition	1	3	3	42,790
4/7-14/25	Living Art Productions	Living Art Experience	Easter Art Live Models Tableaux w/Orchestra	5	3	1	30,721
4/25-26/25	NDM Bollywood Dance	Parivaar	2025 Bollywood Dance Recitals		2	2	15,808
4/27/25	Soroptimists Int'l. MB	Women's Voices Now/Girls Voices Now	Women & Girls Short Film Festival		1	1	1,500
5/2-4/25	Starbound Dance Competition	Starbound National Talent Competition	Dance Competition		3	3	39,962
5/10/25	Hoffman Murphy Real Estate	Document Shred Event	Docs. Shred Event		1	1	300
5/10 & 6/13-14/25	Fifth Row Center Performing Arts	2025 Recital	Dance Recital	1	2	1	21,125
5/11/25	Reaching Educational Milestones	A Mother's Day Serenade	Dinner & R&B Tribute Concert		1	1	6,048
5/15-18/25	Kids Artistic Revue	KAR Dance Competition	Dance Competition	1	3	3	55,227
5/23-25/25	Angel City Chorale	People Get Ready	Choir Concert		3	1	17,869
5/31 & 6/1-8/25	School of Dance and Music	The Party's Just Begun	Dance Recital	4	4	10	34,768
6/9-10/25	Alliance Neuwirth HS	2025 Commencement	HS Graduation	2		1	9,221
6/11/25	Alliance Collins Family HS & Alliance Bloomfield HS	2025 Commencements	HS Graduation	1		2	10,727
6/10/25	Alliance Virgil Roberts MS	2025 Culmination	MS Graduation	1		1	5,760

DATE	USER	EVENT	EVENT TYPE	DAYS USED (M-TH)	DAYS USED (F-SU)	# of PERFORMANCES	REVENUE ($)
6/12/25	Hawthorne M&S Academy HS	2025 Commencement	HS Graduation	1		1	9,651
6/15/25	Tasty Hawaiian	Kapena & Friends	Hawaiian Concert		1	1	12,174
6/28/25	1Love	Father's Day: Ronnie Laws	Jazz Sax Concert		1	1	13,468
			TOTALS	**57**	**101**	**94**	**$950,708**

DATE	USER	EVENT	EVENT TYPE	DAYS USED (M-TH)	DAYS USED (F-SU)	# of PERFORMANCES	REVENUE
3/17-24/25	NRBBA	Springfest	Community Carnival	6	3	4	FEE WAIVED

Springfest resulted in the loss of $55,000 in potential revenue from two dance competitions during these dates.

DATE	USER	EVENT	EVENT TYPE	DAYS USED (M-TH)	DAYS USED (F-SU)	# of PERFORMANCES	REVENUE
Various	Council District 5	District Meetings	City Community	3		3	
Various	Public Works	Training Sessions	City – Internal	6			
Various	PW/Athens Event	Hazardous Waste/ Shredding/ Compost	City Community	5			
	RBFD	Fire Department Training	City – Internal	1		1	
	RBPD	Police Awards Ceremony	City – Internal	1		1	
	RBPD	National Night Out	Community Fair		1	1	
Various	Human Resources/ RBPD	Police Candidates Testing	City – Internal	3			
4/21/24	Community Services Seniors/Family Services	Volunteers Appreciation Luncheon	City – Internal	1		1	
12/9/24	Community Services	SFS Christmas Party	City – Internal	1		1	

DATE	USER	EVENT	EVENT TYPE	DAYS USED (M-TH)	DAYS USED (F-SU)	# of PERFORMANCES	REVENUE ($)
	Seniors/Family Services						
9/4-5/24	Community Services Seniors/Family Services	Senior Health Fair	City – Internal	2		1	
			TOTALS	**23**	**1**	**9**	

CITY OF REDONDO BEACH
Budget Response Report

#33

June 10, 2025

Question:

Can an additional fee (surcharge) for use of the Redondo Beach Performing Arts Center (RBPAC) be implemented to fund facility upgrades?

Response:

The City's Master Fee Schedule includes several cost-recovery fees associated with use of the Redondo Beach Performing Arts Center (RBPAC), such as an Administrative Fee, Application Fee, Lamp Use Recharge Fee, and others. The proposed FY 2025-26 Budget includes a 3% annual increase in commercial rental rates for the RBPAC over the next three years, along with a 5% annual increase in nonprofit rates over the same period. If approved, these adjustments are projected to generate approximately $13,000 in additional rental revenue in the coming fiscal year.

To date, the RBPAC has not established a specific fee to support facility upgrades or general upkeep. The introduction of a surcharge is now under consideration. Below are projected annual revenues based on various surcharge rates:

2% of Total Fees	3% of Total of Fees	5% of Total Fees
$20,110	$30,165	$50,276

Should the City Council wish to proceed with implementing a surcharge, staff recommends implementing a 3% surcharge. This would begin to address the need to generate funds for facility maintenance while also being mindful of the proposed rental rate increases and the impact the new fee would have on long-standing user groups, particularly nonprofit organizations.

Revenue generated from this surcharge could be designated for capital replacement and facility improvements, with unused funds rolling over annually until sufficient resources are available to address significant facility maintenance items and upgrades. This approach would enable proactive, long-term facility planning and support the long-term excellence and functionality of the RBPAC.

CITY OF REDONDO BEACH
Budget Response Report

#34

June 3, 2025

Question:
What is the cost for an additional Economic Development staff member?

Response:
The Waterfront and Economic Development Department was asked to identify the cost to hire an Economic Development Manager. The City has an existing job class specification for an Economic Development Manager and the salary range for the position is $92,340 to $128,988 annually. Including fringe benefits, the total compensation package for the position ranges from $138,588 to $183,064. The minimum qualifications for applicants of the Economic Development Manager position are a bachelor's degree in a related field and three years of experience in economic development or municipal planning.

Alternatively, the City could hire a more junior Economic Development position, such as an Economic Development Associate/Specialist. The minimum qualifications for the position are a bachelor's degree in a related field and one year of work experience in redevelopment, economic development, or real estate. The City has an existing job class specification for an Economic Development Associate and the salary range for the position is $75,336 to $104,976 annually. Including fringe benefits, the total compensation for the position would range from $117,952 to $153,923.

When looking at current open Economic Development Manager positions and Economic Development Specialist positions available in other jurisdictions, the salaries for the Redondo Beach positions fall within a reasonable range compared to those offered in Ventura, Los Angeles, and Orange Counties.

CITY OF REDONDO BEACH
Budget Response Report

#35

June 3, 2025

Question:

What is the cost to create a sensory room in the Public Library?

Response:

The addition of a sensory room aligns with Redondo Beach Public Library's mission to be a welcoming atmosphere to meet the information, educational, recreational, and cultural needs of all Library users.

A sensory room at a public library is a thoughtfully designed, calming space that offers a range of sensory experiences to support individuals of all ages, especially those with sensory processing needs such as autism, ADHD, or anxiety. Sensory rooms are being increasingly introduced in a wide range of public spaces, and libraries are incorporating sensory rooms to create more inclusive and welcoming spaces for all patrons. Rooms are made available for use by children, teens, and adults with sensory needs and are monitored and scheduled by staff.

Planning a sensory room in a public library requires careful consideration to ensure it is inclusive, functional, and supportive of diverse sensory needs. Key factors include selecting a quiet, low-traffic location within the library to minimize external noise and distractions. The room should be designed with flexible lighting options, such as dimmable or natural light, and soundproofing elements to create a calming atmosphere. Furniture and equipment—like soft seating, tactile panels, weighted blankets, and fidget tools—should accommodate a range of sensory preferences, from soothing to stimulating. Accessibility is crucial, so the layout must be wheelchair-friendly, with lever-style handles instead of knobs. Additionally, library staff should receive training on how to accommodate neurodivergent patrons and maintain the room as a respectful, welcoming space for all.

<u>Considerations:</u>

Atmosphere & Lighting

- Soft, dimmable lighting replaces harsh fluorescents—often with LED color-changing lights or fiber optic strands that gently shift hues
- The space feels quiet and cocooned, often with acoustic wall panels or soft furnishings to absorb sound

Furniture & Layout

- Comfortable seating includes bean bags, rocking chairs, floor cushions, or pod chairs that offer a feeling of enclosure
- The layout is open yet cozy, with defined zones for different activities (calming, interactive, reading, etc.)
- Shelves may house sensory-friendly books, including tactile and high-contrast picture books

Sensory Tools & Features

- Fidget toys, stress balls, textured tiles, and sensory bins with sand, beads, or rice are available for tactile engagement
- Weighted blankets or lap pads offer proprioceptive input for grounding and relaxation
- Some rooms feature bubble tubes, interactive light panels, or projection systems that display stars, clouds, or underwater scenes

Sound & Audio

- Acoustic panels can absorb ambient noise, reducing echoes and reverberations within the room. This helps create a more predictable and peaceful auditory environment
- A white noise machine or soft background music may play to create a soothing audio environment

Policies

- Sign-up system or time limits to manage capacity and ensure equitable time
- Orientation for first-time users
- Clear code of conduct for respectful use

The cost of designing and building a custom sensory room can range significantly, from several thousand to tens of thousands of dollars, based on multiple variables. Key factors influencing the total cost include the room's dimensions, the complexity and sophistication of the sensory equipment and technology, the selection of materials, and the geographical location of the project. The specific integration of sensory stimuli, such as lighting, sound systems, tactile surfaces, and interactive components, also contributes to the final price. On average, a custom sensory room can cost anywhere from $25,000 to $50,000 or more, depending on these considerations. These estimates are based on preliminary research, and more time would be needed to accurately predict total costs.

Two scalable options are provided below: a small (approx. 100 sq. ft.) and a moderate-sized (approx. 200-250 sq. ft.) sensory room.

Category	Small Room	Moderate Room
Remodeling & Construction	$15,000	$35,000
Equipment & Supplies	$6,000	$8,000
Installation & Setup	$4,000	$7,000
Total	**$25,000**	**$50,000**

Funding for a sensory room could come from a variety of sources. Libraries often seek local, state, or federal grants that support accessibility, inclusion, or public health initiatives. Private foundations, particularly those focused on neurodiversity, education, or disability advocacy, may also provide targeted funding. Additionally, community-based efforts, such as the Friends of the Redondo Beach Public Library, can potentially generate financial support. A combination of these sources can also help to ensure sustainable funding for both the creation and maintenance of the sensory room.

Staff recommends further investigation into the possible addition of a sensory room at the Library. This approach will ensure that the Library makes an informed decision based on real community needs, identifies appropriate furniture and equipment, and investigates how to use limited public library space effectively. It also allows staff the time to identify any specific design standards or guidelines that are applicable to sensory rooms and explore potential funding sources.

CITY OF REDONDO BEACH
Budget Response Report

#36

June 3, 2025

Question:

What is the cost to repaint the King Harbor entryway (at PCH) sign poles and to replace the plastic sign face/logo?

Response:

The estimated cost to repaint the King Harbor sign is $69,600, including materials and labor, which is currently funded through Capital Improvement Project #41400, which has a $74,000 appropriation. This cost does not include complete paint stripping, which is not expected to be necessary, and is an unknown cost. The re-painting process would include one coat of rust preventative coating on visibly rusted areas, followed by two coats of epoxy primer and one coat of epoxy polymer paint. Additionally, $20,000 would be needed to accommodate seven days of traffic control, which is the anticipated length of time needed to complete the work.

The cost to replace the translucent sign panels, add the new City logo (or update the existing logo), and refresh the wording, “REDONDO BEACH, KING HARBOR”, would be $60,000. This includes the removal of each panel, the fabrication of each individual panel offsite, and the installation of the new panels. Staff recommends budgeting for replacement of all panels at one time for aesthetics and because the removal of one panel may necessitate the removal of others. Aesthetically, replacing the panels during the painting project is ideal as it is easier and faster to paint the sign poles and exterior with the panels removed and the fresh paint may highlight the deteriorated condition of the sign panels, leaving an uneven, and potentially disappointing end result. To include this work in the project, $60,000 of funding would need to be identified to supplement the existing $74,000 budget.


REDONDO BEACH
KING HARBOR
SPORT FISHING • RESTAURANTS • PORTOFINO INN • MARINAS • FISHERMANS WHARF
4th of July Run/Walk & Kids Dash
July 4th • 8am • Redondo Beach
CATALINA AVE

CITY OF REDONDO BEACH
Budget Response Report

#37

June 10, 2025

Question:

What projects have received funding from the John Parsons Public Art Fund, and what amount remains unallocated and available in the fund?

Response:

The City Council has allocated a little more than $1.1M from the John Parsons Public Art Fund (JPPAF) to be used for various public art installations throughout the City. The following projects are included:

Name of Project	FY25 Approved Budget
"Gate Wave" (Re-located Transit Center Sculpture to be installed at Gateway Park)***	$275,000
"Sea Chatter" (Gertruda Ave. Mural)**	$125,000
"Skate Waves" (Pier Skatepark Mural)	$75,000
The Esplanade	$100,000
Transit Center	$75,000
ARTesia Public Art Project	$450,000
Big Lots Mural	No Funds Allocated
Lilienthal Street	No Funds Allocated
Utility Box Art Wraps* (5 approved by Cultural Arts Commission, est. $10,500)	$10,500*
TOTAL ENCUMBERED	**$1,110,500**

** The Cultural Arts Commission selected five artist submissions for the Utility Box Art Wrap program at its January 22, 2025 meeting. Currently, the contracts with the artists are being reviewed as to form by the City Attorney's Office. When completed, the five contracts will be submitted to City Council for approval for a total estimated cost of $10,500. If approved, the costs would be deducted from the remaining JPPAF balance identified below.*

*** The contract with the "Sea Chatter" artist has been approved by Council. The start time for the project has been delayed due to a family illness.*

**** The Gate Wave project site has been determined according to the location of the underground utilities in Gateway Parkette. The site will allow for a full-size installation, per the original design. The contract with the artist for installation is in development.*

Additional deposits have recently been collected, resulting in a total of $74,272 in available, unallocated project funds. This amount reflects the deduction of the 5% mandatory set-aside for ongoing project maintenance, as required by the City's Public Art Ordinance (RBMC 10-6.10). When including the Utility Box Art Wrap contracts, the remaining unallocated JPPAF balance is a little under $64,000.

CITY OF REDONDO BEACH
Budget Response Report

#38

June 3, 2025

Question:

What is the cost to replace the flags above International Boardwalk with new City/Pier branding?

Response:

The Redondo Beach Pier has 22 flag poles, with each displaying a colored flag. The existing flags could be replaced with new 4 foot by 6 foot white flags featuring the City of Redondo Beach logo. Each flag would display a 24-inch full color City of Redondo Beach logo on both sides. The flags would need to be replaced every six months due to exposure to coastal wind and sun, or unanticipated damage. Each flag costs $200 and the vendor requires a minimum order of 50 flags, so the upfront cost of replacing the flags with the branded flags would be $10,000.

The $10,000 purchase would cover the replacement of all 22 flags on the Pier with the new City-branded flags for one year, leaving 6 reserve flags. Alternatively, the City could choose to replace only half of the flags this year, allowing the $10,000 purchase to cover the replacement of half of the flags over a two year period.

CITY OF REDONDO BEACH
Budget Response Report

#39

June 3, 2025

Question:
How did the City's current pension unfunded accrued liability (UAL) develop following the 2021 UAL payoff using lease revenue bonds?

Response:
The City's unfunded accrued liability, or UAL, represents the difference between the value of contributions towards retirement and the anticipated amount needed to cover these commitments. CalPERS annual contribution rates are set so that when/if annual investment returns equal the target level, or "discount rate", and actual plan benefits and member experience match actuarial assumptions, the normal annual contributions from member agencies and employees fully cover the future value of benefits. Unfunded liability develops when the actual experience and/or investment returns underperform expectations. Conversely, if investment returns and/or experience outperform assumptions, this results in increased value of contributions and has a positive impact on unfunded liability.

Each year's performance is assessed individually and amortized over a 20-year period. Thus, any single year's unfunded liability reflects the most recent year's investment and plan experience, combined with the ongoing amortization of prior years until each reaches the end of its 20-year term. The City can experience an annual increase in liability following a positive investment year as the single-year positive return is only one part of the unfunded liability calculation.

The City paid off its entire unfunded liability through lease revenue bonds in 2021. The new (current) unfunded liability reflects investment returns and plan experience since that time. The current unfunded liability is almost entirely due to the impact of FY 2021-22 negative investment returns: which resulted in a negative 6.1% return compared to a positive 6.8% target. At that time, because of the payoff, the City had an unusually large pool of assets exposed to the loss.

The attachment shows the City's unfunded accrued liability with investment returns, an example from the miscellaneous plan actuarial report showing the development of unfunded liability, and a summary of what contributed to the most recent year-over-year increase in unfunded liability.

The most recent valuation projects the City's FY 2026-27 unfunded accrued liability payment at $4.3 million, similar to the FY 2025-26 estimate, assuming plan and

investment performance remain consistent with anticipated amounts. The final calculation, based on actuals, will likely differ from that number; at a minimum, it will reflect the positive impact of the FY 2023-24 9.3% investment returns. The City will receive this valuation in July or August of 2025.

Attachment: CalPERS UAL Summary Slides (from Budget and Finance Commission presentation on September 12, 2024)

Returns & UAL

Fiscal Year	CalPERS Investment Return	Valuation Date	UAL Payment Year	UAL	Notes
2010-11	21.7%	6/30/2012	FY 2013-14	110,497,727	
2011-12	0.1%	6/30/2013	FY 2014-15	132,733,669	
2012-13	13.2%	6/30/2014	FY 2015-16	119,722,222	
2013-14	18.4%	6/30/2015	FY 2016-17	115,941,505	
2014-15	4.8%	6/30/2016	FY 2017-18	137,483,684	
2015-16	0.6%	6/30/2017	FY 2018-19	174,162,856	
2016-17	11.2%	6/30/2018	FY 2019-20	173,854,333	
2017-18	8.6%	6/30/2019	FY 2020-21	202,395,183	
2018-19	6.7%	6/30/2020	FY 2021-22	208,715,529	
2019-20	4.7%	6/30/2021	FY 2022-23	218,668,761	
2020-21	21.3%	6/30/2022	FY 2023-24	163,400,593	UAL decrease from prior year reflects 21.3% return
2021-22	-6.1%	6/30/2023	FY 2024-25	42,545,878	Payoff made 7/15/21; UAL = $0 as of 9/21 Final UAL reflects -6.1% impact on large asset pool
2022-23	5.8%	6/30/2024	FY 2025-26	58,034,065	Adds 5.8% investment return & FY 22-23 experience impact to UAL
2023-24	9.3%	6/30/2025	FY 2026-27	TBD	Will include impact of 9.3% return

- The City's next actuarial report (July/ August 2025) will reflect 2023-24 investment returns
- FY 2026-27 projected payment is $4.2 million. This will change based on actual experience.

FY 2025-26 UAL Calculation

Breakdown of $12.8M UAL in most recent valuation (Miscellaneous)

	Reason for Base	Date Est.	Ramp Level 2025-26	Ramp Shape	Escala-tion Rate	Amort. Period	Balance 6/30/23	Expected Payment 2023-24	Balance 6/30/24	Expected Payment 2024-25	Balance 6/30/25	Minimum Required Payment 2025-26
1	Benefit Change	6/30/22	No Ramp		0.00%	19	366,450	(4,136)	395,643	35,578	385,779	35,578
2	Non-Investment (Gain)/Loss	6/30/22	No Ramp		0.00%	19	(751,906)	0	(803,036)	(72,212)	(783,016)	(72,212)
3	Partial Fresh Start	6/30/22	40%	Up Only	0.00%	19	11,988,352	0	12,803,560	275,209	13,389,790	550,417
4	Investment (Gain)/Loss	6/30/23	20%	Up Only	0.00%	20	1,846,498	0	1,972,060	0	2,106,160	45,271
5	Non-Investment (Gain)/Loss	6/30/23	No Ramp		0.00%	20	(680,338)	0	(726,601)	0	(776,010)	(69,782)
	Total						**12,769,056**	**(4,136)**	**13,641,626**	**238,575**	**14,322,703**	**489,272**

1 & 2 Prior year non-investment experience: second year of 20-year amortization; non-investment gain due to favorable experience vs. expectations offsets increase related to benefit change

3 Prior year investment experience: second year of 20-year amortization – reflects large FY 21-22 investment loss

4 & 5 Most recent experience: first year of amortization: investment loss offset by non-investment gain

Annual UAL includes impact of gains and losses over time

FY 2025-26 UAL: Detail vs. Prior Year

Reason	Date Established	Miscellaneous			Safety			TOTAL		
		FY 24-25	FY 25-26		FY 24-25	FY 25-26		FY 24-25	FY 25-26	
		Prior Valuation (data 6/30/22)	Current Valuation (data 6/30/23)	Delta	Prior Valuation (data 6/30/22)	Current Valuation (data 6/30/23)	Delta	Prior Valuation (data 6/30/22)	Current Valuation (data 6/30/23)	Delta
Benefit Change	6/30/2022	339,225	366,450	27,225	168,350	181,809	13,459	507,575	548,259	40,684
Non-Investment (Gain)/ Loss	6/30/2022	-704,032	-751,906	-47,874	4,099,853	4,378,643	278,790	3,395,821	3,626,737	230,916
Investment (Gain)/ Loss*	6/30/2022	10,946,441	11,988,352	1,041,911	27,696,041	30,107,104	2,411,063	38,642,482	42,095,456	3,452,974
Investment (Gain)/ Loss	6/30/2023		1,846,498	1,846,498		3,294,962	3,294,962	-	5,141,460	5,141,460
Non-Investment (Gain)/ Loss	6/30/2023		-680,338	-680,338		7,302,491	7,302,491	-	6,622,153	6,622,153
UAL TOTAL		**10,581,634**	**12,769,056**	**2,187,422**	**31,964,244**	**45,265,009**	**13,300,765**	**42,545,878**	**58,034,065**	**15,488,187**

* Called Partial Fresh Start in valuation - this is essentially investment experience. The sum of 6/30/21 UAL balance + 6/30/22 investment loss

What makes up FY 2025-26 UAL increase?

- Amortization of prior year investment losses ($3.5 million)
- Most recent investment returns 1% below target ($5.1 million)
- Public Safety member experience > expectations ($7.3 million)

REDONDO BEACH

CITY OF REDONDO BEACH
Budget Response Report

#40

June 3, 2025

Question:

Can the City add parking meters on Herondo Street, west of Francisca Ave.? What is the cost for installation, if so, and what additional revenue would be estimated as a result of the implementation? Can some of the spaces be used to create an additional vehicle lane to assist with east bound traffic throughput at PCH?

Response:

Additional Parking Meters on Herondo Street



There are a total of 82 angled parking spaces Along Herondo Street between PCH and N Francisca Avenue. There are 36 spaces on the North side, and 46 spaces on the South side. The cost to install new meters in this area is broken down as follows.

North Side Herondo Street				South Side Herondo Street			
Parking Meters	**Unit Price**	**Quantity**	**Total**	**Parking Meters**	**Unit Price**	**Quantity**	**Total**
Double-Space Meters	$823	18	$14,814	Double-Space Meters	$823	23	$18,929
Poles and bases	$230	18	$4,140	Poles and bases	$230	23	$5,290
Installation			$5,000	Installation			$6,700
One-Time Costs			**$23,954**	**One-Time Costs**			**$30,919**
			Total One-Time Cost:		**$54,873**		

North Side Herondo Street				South Side Herondo Street			
Ongoing				**Ongoing**			
Annual Costs	**Unit Price**	**Quantity**	**Total**	**Annual Costs**	**Unit Price**	**Quantity**	**Total**
Connectivity fees	$10/mo	18	$2,160	Connectivity fees	$10/mo	23	$2,760
Estimated Credit Card Transaction Fees			$5,833	Estimated Credit Card Transaction Fees			$7,452
On-going Costs			**$7,993**	**On-going Costs**			**$10,212**
			Total On-going Annual Cost:		**$18,205**		

To support these one-time, and ongoing, expenditures, additional funding would need to be added to the Police Department's FY 2025-26 operating budget.

Among the various parking meter areas, Herondo Street and Francisca Avenue have the lowest usage. However, this could be attributed to the fact that the parking spaces east of Francisca are not metered, so visitors can easily opt for the nearby free parking option.

Taking a conservative approach, assuming a 30-50% utilization rate (up to 41 spaces) during daily peak usage (~10 hours), with the new parking meter rate of $2.00/hour starting July 1, 2025, the estimated revenue for FY 2025-26 would be $87,600 (taking into account the time needed to order and install the equipment), and could potentially range between $175,200 and $299,300 annually moving forward. Below is a sampling of scenarios considered by staff.

Utilization	Peak Use (10 hours)	Parking Rate $2.00/hr	Annual Revenue (365 days)
25% - 20 meters	200 hours	$400 daily	$146,000
30% - 24 meters	240 hours	$480 daily	$175,200
50% - 41 meters	410 hours	$820 daily	$299,300
75% - 61 meters	610 hours	$1,220 daily	$445,300
100% - 82 meters	820 hours	$1,640 daily	$598,600

Lastly, adding parking meters to this area would require approval of a Coastal Development Permit, California Environmental Quality Act (CEQA) Exemption Declaration, and adoption of an ordinance amending RBMC Section 3-6.03 to establish parking meter rates for this portion of Herondo Street.

Addition of a second eastbound through lane at PCH

Currently, the eastbound approach of Herondo Street at PCH provides one left-turn lane, one through lane, one Class II bicycle lane, and one right-turn lane. It has been observed that the single eastbound through lane experiences lower than typical throughput at certain times due to a variety of factors, including abnormally high volumes during beach and harbor peak usage, and distracted driving as a result of a long signal cycle.

Eastbound through traffic volumes on Herondo typically do not reach commonly accepted thresholds to warrant adding a second through lane for the entire block. However, the long signal cycle length at PCH, combined with peak volume anomalies and distracted driving, does at times result in long queues that do not always clear in a single cycle. Providing a second, 120-foot long through lane at the intersection would provide additional space to clear queued vehicles without removing any existing parking. This could be achieved without removing the bicycle lane by combining the right-turn lane with the second through lane. This would not require reconstructing curbs, but rather lane striping and traffic detection loop changes, subject to Caltrans approval. Since eastbound right-turns on red are already prohibited and eastbound right-turn volumes are low, a dedicated right-turn lane in addition to a second through lane is not warranted. Those movements could be shared with a second through approach lane. A longer second

through lane, that is extending its beginning westward, could be added for an incrementally low cost of installation, but up to nine parking spaces would need to be removed to facilitate the change.

The cost to modify the striping and traffic loops for the eastbound Herondo approach at PCH is unknown at this time, as a configuration change that adds vehicular throughput may require CEQA environmental analyses. The construction cost to perform this change, subject to Caltrans' approval, is approximately $100,000. This includes slurry sealing the eastbound approach, restriping the lanes, and reinstalling the traffic detection loops to Caltrans' specifications.

CITY OF REDONDO BEACH
Budget Response Report

#41

June 3, 2025

Question:

What is the cost to replace light pole banner hardware in Riviera Village?

Response:

There are 80 street light poles in Riviera Village that feature brackets to hold decorative banners to promote various community events. The estimated cost to replace the brackets is as follows:

Hardware ($250 per set x 80 sets)	$20,000
Labor	$21,000
Total	**$41,000**

The labor cost is based on a two-person City crew working overtime for two weeks.



CITY OF REDONDO BEACH
Budget Response Report

#42

June 10, 2025

Question:

What are the costs of installing and maintaining LED string lights on the trees in the Artesia Blvd. median?

Response:

The North Redondo Beach Business Association (NRBBA) has proposed a "Light Up Artesia Blvd 2025" Program to display holiday lighting on trees along Artesia Blvd, from Inglewood Ave to Aviation Blvd, for the period October to January. In order to wrap all 72 trees with holiday lights, approximately 1,920 LED light stringers at $16.50 per stringer would be needed, costing a total of $31,680. Electrical adapters, cords, and supplies would also be required for a cost of $1,865. Labor to install and remove the lights, including worker's compensation insurance, is estimated to be $39,450. Additionally, the City would have the option to add a maintenance plan for $2,750. Under this plan, if included, the contractor would inspect and maintain the lighting system every 2 weeks from late October to January. The contractor also offers lighting and equipment storage for a fee of $750, if desired, for off-season materials storage.

The total cost breakdown for the identified materials and labor services needed for the "Light Up Artesia Blvd 2025" Program is as follows:

Light stringers	$	31,680.00
Electrical supplies	$	1,865.00
Labor	$	39,450.00
Maintenance	$	2,750.00
Storage	$	750.00
Sales Tax	$	3,438.36
Shipping	$	3,350.00
TOTAL	**$**	**83,283.36**

Staff estimates the proposed Light Up Artesia Blvd 2025 Program would cost roughly $83,000. Beyond the 2025 holiday season, the ongoing annual expenses, including labor for installation and removal, maintenance, and storage, are approximately $42,950. The NRBBA proposes to assume financial responsibility starting in 2026, with the hope that the City covers the original $83,000 to initiate and run the program in 2025.

M&M display inc.
33700 MADERA DE PLAYA DR
TEMECULA, CA 92592
PH: 310-704-8812
MDISPLAY@YAHOO.COM

DATE: 4/24/25

Mickey Johnson
President, NRBBA

TREE LIGHTING PROPOSAL

DESCRIPTION:

Installation and removal of LED light stringers on trees on Artesia Blvd in Redondo beach, ca. Includes 72 trees from Inglewood Blvd to Aviation Blvd. Trees to wrapped up to 12ft in height from tall ladders.

Tree counts:
29 – Pine trees – Main trunk to be wrapped
22 – Strawberry trees - Trunks and all arms to be wrapped
21 - Eucalyptus Trees – Main trunk to be wrapped

Light stringers
All trees to be wrapped with New 50 light LED light stringers. Colors to be warm white, Teal, Yellow, Pink, red, Blue. Final color choices to be determined.
1,920 stringers needed. $16.50 per stringer
Total $31,680.00

Electrical supplies
Electrical adapters, cords and supplies for above lighting package
Total $1,865.00

Installation and removal Labor
Total Labor $26,450.00

Included
Pricing includes 5 million dollars in Liability Insurance and California Workers Compensation Insurance.
Includes Labor, necessary basic tools, and supplies as needed for project
Client to provide all electrical power needed and in good working condition for items requiring power.
Client to secure any permitting as needed.

TOTALS FROM ABOVE:

Materials	$33,545.00
Labor	$39,450.00
Sales tax	$3,438.36
Shipping	$3,350.00
TOTAL	$79,783.36

ADDITIONAL OPTIONS

Maintence plan

Optional maintenance plan whereas M&M Display will maintain the lighting package for the season from Late October to January. Once every 14 days our team will inspect the lights and client's electrical outlets.
Client responsible for any plugs tampered with by general public.
Does not include any lighting not installed by M&M Display Inc.
Total $2,750.00

Storage

Storing of client's lights annually from January to October.
Pricing is per year.
Total $750.00

Terms:

50% Due at signing
25% Due at Installation
25% Due upon removal

NOTE: Please note that materials may be subject to a tariff fee if regulated by the federal government at time of purchase.

I agree to the following terms and conditions of the above agreement.

X_____ X_____

Signature Print Name



LIGHT UP ATRESIA BLVD 2025

Holiday tree lighting for the
City of Redondo beach

ARTESIA BLVD TREE STYLES AND COLORS





TREE LIGHTING TO MIMIC OCEAN VIBES AND CORAL

M&M display inc.





WE APPRECIATE YOU

Thank you for this opportunity to provide lighting, décor and service to your team. We value our partnership and look forward to your remarks. As always please feel free to contact us directly to discuss.



CITY OF REDONDO BEACH
Budget Response Report

#43

June 10, 2025

Question:

What is the fiscal impact of staffing the current 27 Crossing Guard locations in the City, plus two additional locations at the Greenbelt pedestrian crossing on Artesia and at the intersection of Inglewood and Grant Avenues? What do neighboring cities and school districts contribute to crossing guard services?

Response:

Crossing guards offer a valuable community service by ensuring safety for students who walk to and from various school locations in Redondo Beach each day. The Crossing Guard program is managed by the Special Operations Bureau of the Police Department. As part of the FY 24-25 Budget, City Council approved crossing guard staffing for 27 locations identified as pedestrian crossing areas in close proximity to schools, as noted below. District maps of the locations are included in Attachment B of this BRR. Of the 27 crossing guard locations, 17 are immediately adjacent to an RBUSD school site, and one (1) is adjacent to the St. Lawrence Martyr private school. They are italicized below.

LINCOLN ELEMENTARY Robinson & Vail *Rindge & Plant* **MADISON ELEMENTARY** *Mackay & Nelson* **BIRNEY ELEMENTARY** *Grant & Green* Aviation & Grant **ADAMS & WASHINGTON K-8th** Felton & Grant *Felton & Ripley* *Lilienthal & Ripley* 182nd & Inglewood Lilienthal & Ralston Inglewood & Ralston **TULITA ELEMENTARY** Palos Verdes & Prospect Palos Verdes & Helberta *Helberta & Prospect*	**JEFFERSON ELEMENTARY** *Harkness & Morgan* *Harkness & Carlson* *Flagler & Morgan* *Flagler & Havemeyer* **BERYL HEIGHTS ELEMENTARY** *Beryl & Maria* Beryl & Prospect **ALTA VISTA ELEMENTARY** *Camino Real & Prospect* *Knob Hill & Julia* *Julia & Serpentine* *Knob Hill & Prospect* **PARRAS MIDDLE SCHOOL** *Emerald & Lucia* *Vincent & Lucia* **ST. LAWRENCE MARTYR K-8th** *Prospect & Ave G*

Crossing Guard Services

Part-time City employed Crossing Guards are hired through the Police Department, along with the use of contract services to bridge gaps in coverage. Should vacant locations happen to occur due to an absence, personnel from other areas of the Police Department, such as Municipal Services or Code Enforcement, are diverted from their primary assignment to assist with coverage.

Historically, there has been difficulty in hiring, retaining, and consistently filling part-time crossing guard positions based on the limited candidate pool. During FY 2022-23, the City Council approved a pay range increase of $20-25/hour for the Crossing Guard positions, with the goal to improve recruitment and move away from the more costly contract services.

Crossing guard staffing is split into morning and afternoon shifts of approximately two (2) hours each, for a total of 4 to 5 hours per day, for the 180 days in each school year. The total rate for a single City-employed Crossing Guard for the entire school year is approximately $18,630.

The Police Department also has an annual agreement with All City Management, Inc. (ACM) for contract services to supplement vacant crossing guard locations. The current ACM contract cost for FY 24-25 is $36.78/hour. The cost for a single contracted Crossing Guard for the entire school year was $29,792, $11K more than a City-employed Crossing Guard. This hourly rate will be increased in FY 25-26.

Data related to individual intersection traffic volume is included in Attachment C of this BRR.

Addition of Two Intersections

City Council has identified two additional locations within the City that could benefit from crossing guards, Inglewood Avenue at Grant Avenue and Artesia Blvd at the Green Belt. Those proposed locations are situated on major arterial roadways which are heavily trafficked in both morning and afternoon hours.

Intersection assessments were conducted at both intersections by the City of Redondo Beach Police Department Crossing Guard Supervisor and the following data was collected.

Intersection Assessment
Artesia Blvd. & Bike Path
Tuesday, January 21, 2025 – 7:00 a.m. to 8:30 a.m.

1.	Student Bikes	(49) 10 were part of large organized group with three parents chaperoning 7 crossed when their light was red 3 were riding in the same direction as the vehicles
2.	Student E-Bikes	(27) 11 were part of the organized group with adult chaperones 5 crossed when their light was red
3.	Student Skateboards	(1)
4.	Student E-Scooters	(5)
5.	Student Pedestrians	(7) 1 crossed when their light was red
6.	Parent & Child on Bike	(1)
7.	Parent & Child on Ebike	(1)
8.	Adult Pedestrians	(25) 7 were walking dogs, 5 were jogging
9.	Adult Bikes	(14) Predominantly crossing after the school traffic is over
10.	No Helmets	1 Adult – however I saw at least several students without their helmets buckled
11.	Adults & Children & Dog	0
12.	Total Persons Crossing	(130)
13.	Automobiles	2500

Intersection Assessment
Inglewood Avenue & Grant Avenue
Thursday, January 23, 2025 – 7:00 a.m. to 8:30 a.m.

1.	Student Bikes	(2) Both Crossed Grant only
2.	Student E-Bikes	(7) Six Crossed both Inglewood and Grant
3.	Student Skateboards	(0)
4.	Student E-Scooters	(1) Crossed both Inglewood and Grant
5.	Student Pedestrians	(20) 14 Crossed both Inglewood and Grant 6 crossed Grant only
6.	Parent & Child on Bike	(3) Consisting of one parent and two children
7.	Adult Pedestrians	(16) 9 Crossed Both Inglewood and Grant 3 Crossed Inglewood only 4 Crossed Grant only 5 were joggers 3 were walking dogs, one also had a child
8.	Adult Bikes	(4)
9.	Adult EBikes	(2) One crossed Inglewood only One Crossed Grant only One included above carrying two children
10.	No Helmets	One – The helmet was on his handlebars
11.	Adults & Children & Dog	One included with “Adult Pedestrians” above
12.	Total Persons Crossing	(55)
13.	Automobiles	2960

Traffic collision review

A one-year collision review was conducted at both locations back to January 1, 2024.

Artesia and the Bike Way (2) collisions reported.

- Vehicle Vs. vehicle traffic collision with no injuries reported and no pedestrians involved.
- Vehicle Vs. Bicyclist collision report. Bicyclist was crossing Artesia Bl. in the Bike way when they were struck by a vehicle. Minor injuries were reported. Vehicle was found at fault for this collision.

Inglewood Av. and Grant Av. (9) collisions reported.

- (7) "non-reportable" collisions occurred at the intersection. Collisions were non injury and did not involve pedestrians.
- (2) traffic collision reports were completed. The collisions were non injury and no pedestrians were involved.

Fiscal Impact of Crossing Guard Services

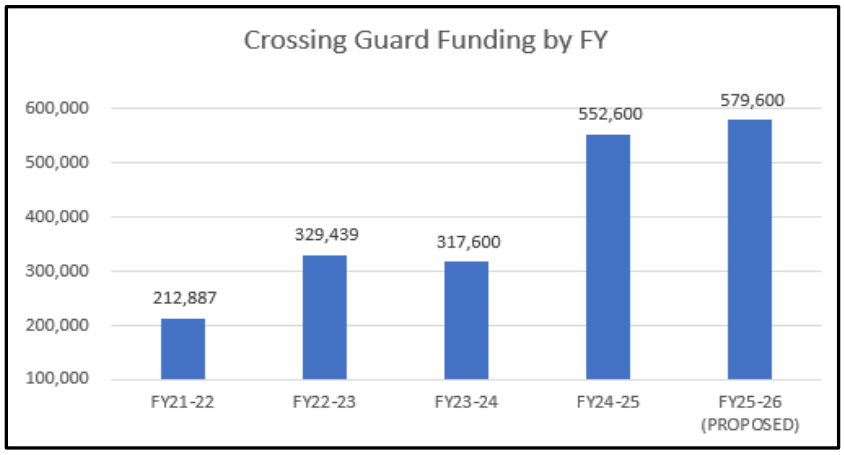
For FY 24-25, there was existing core budget of $212,600 for part-time personnel providing coverage for 12 intersections. City Council further authorized a one-time General Fund appropriation of an additional $340,000 ($205K for part-time staffing and $135K for contract services) to staff all 27 identified locations. This brought the total allocation for crossing guards in FY 24-25 to $552,600.

For FY 25-26, the core budget of $212,600 for part-time personnel will continue to fund 12 intersections. The proposed budget includes Decision Package #24 that, if approved, would provide $367,000 of additional one-time funding for both part-time personnel ($205,000) and contract crossing guard services ($162,000) to cover the additional 15 intersections, bringing the total budget appropriation for 27 intersections to $579,600. This figure anticipates an increase to the hourly cost of the contract service from last fiscal year. The Police Department will strive to maximize cost efficiency by filling the majority of locations with City-employed part-time staff when feasible, with the contract services allocation allowing flexibility to fill all locations.

Should City Council choose to add another two intersections, the cost would be $64,800 for contract services, bringing the General Fund total for 29 intersections to $644,400.

	Core Budget 12 Intersections	**DP#** $367,000 one-time 27 Intersections**	**Add one-time $64,800 to DP #** 29 Intersections**
Total Cost	$212,600	$579,600	$644,400

The following chart illustrates historical funding data for crossing guards.



Attachments:
Attachment A – Cost comparison with other cities
Attachment B – District Maps
Attachment C – Intersection traffic analysis

Crossing Guard Cost Comparison

City	School District	# of Schools	Total # of crossing guard posts	City employees vs. contract	Crossing guard per site	Funding from the School District	City Cost
Redondo	Redondo Beach Unified School District	11	27 posts	12 part-time positions allocated in the budget, supplemented with contract services (ACMS)	0.9 guard per site	None	$579,600
Torrance	Torrance Unified School District	29	32 posts	16 part-time positions allocated in the budget, supplemented with contract services (ACMS)	1 guard per site	None	~$330,000 annually for a 3-year contract; plus position costs
Hermosa	Hermosa Beach School District	3	14 posts	Fully contracted (ACMS)	1 guard per site	None	~$325,000 annually for a 3-year contract; plus position costs
Manhattan Beach	Manhattan Beach School District	7	26 posts	Fully contracted (ACMS)	1 guard per site	None	~$498,000 annually for a 3-year Contract
Lawndale	Lawndale Elementary School District	8	8 posts	Fully contracted (ACMS)	1 guard per site	None	$156,340 (FY 24-25)
Hawthorne	Hawthorne School District	11	12 posts	Fully contracted (ACMS)	1 guard per site	The City cost is paid to the School District	$117,500 (FY 24-25)

Rancho Palos Verdes	Palos Verdes Peninsula Unified School District*	16	7 posts (4 schools)	Fully contracted (ACMS)	1 guard per site	43% City/ 57% School District and Peninsula Education Foundation	$138,120 (FY 24-25) $59,392 (City share)
Rolling Hills Estates			4 posts (3 schools)		1 guard per site	City only pays for 4 posts, additional posts are covered by the School District	$78,000 (FY 24-25)
Riverside	Alvord Unified School District	15 (13 additional sites are 100% covered by the school district)	87 posts	Fully contracted (ACMS)	1.4 guards per site	2024-25: 50% City / 50% School District Gradual reduction in City contribution from 50% to 25% by 2029-30	$1.92M (FY 25-26) $714,873 (City Share) $2.44M (FY 29-30) $505,728 (City Share)
	Riverside Unified School District	49 (6 additional sites are 100% covered by the school district)					

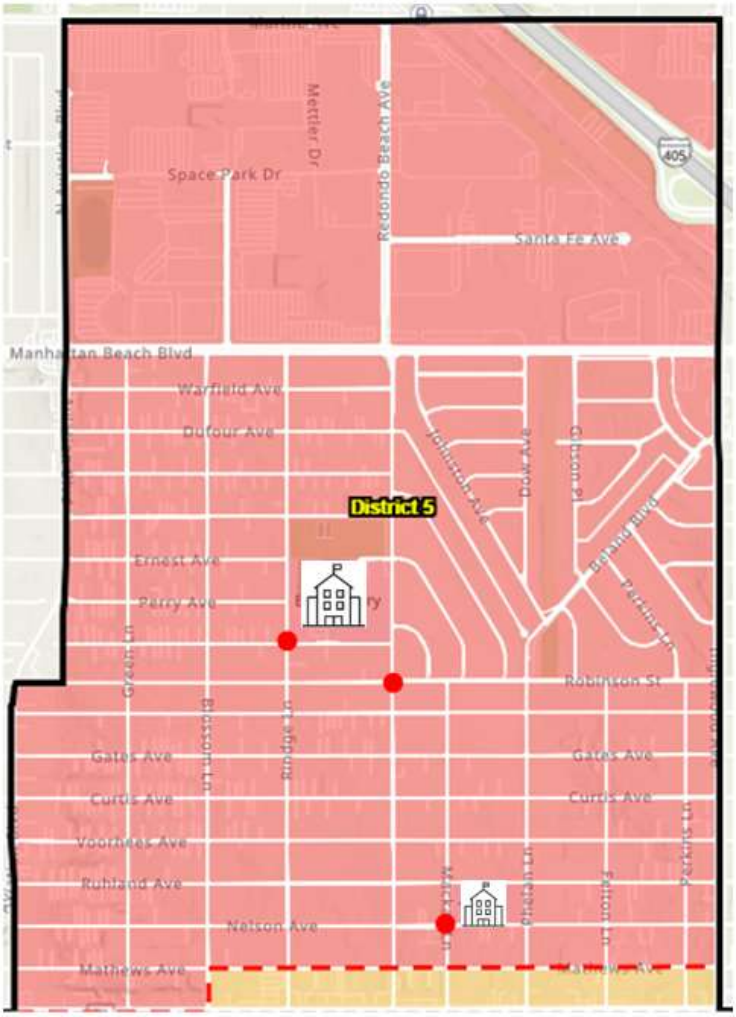
**Confirmed Palos Verdes Estates and Rolling Hills do not have crossing guards*

District Maps
District Maps follow, from north to south.

District 5 – 3 Intersections (Lincoln and Madison schools)
District 4 – 3 Intersections (Birney, Adams/Washington schools)
District 3 – 11 Intersections (Adams/Washington, Jefferson, and Beryl Heights schools)
District 2 – 2 Intersections (Beryl Heights and Parras schools)
District 1 – 8 Intersections (Alta Vista, Tulita, and St. Lawrence schools)

Of the 27 crossing guard locations, 17 are immediately adjacent to a RBUSD school site, and one (1) is adjacent to St. Lawrence Martyr private school.

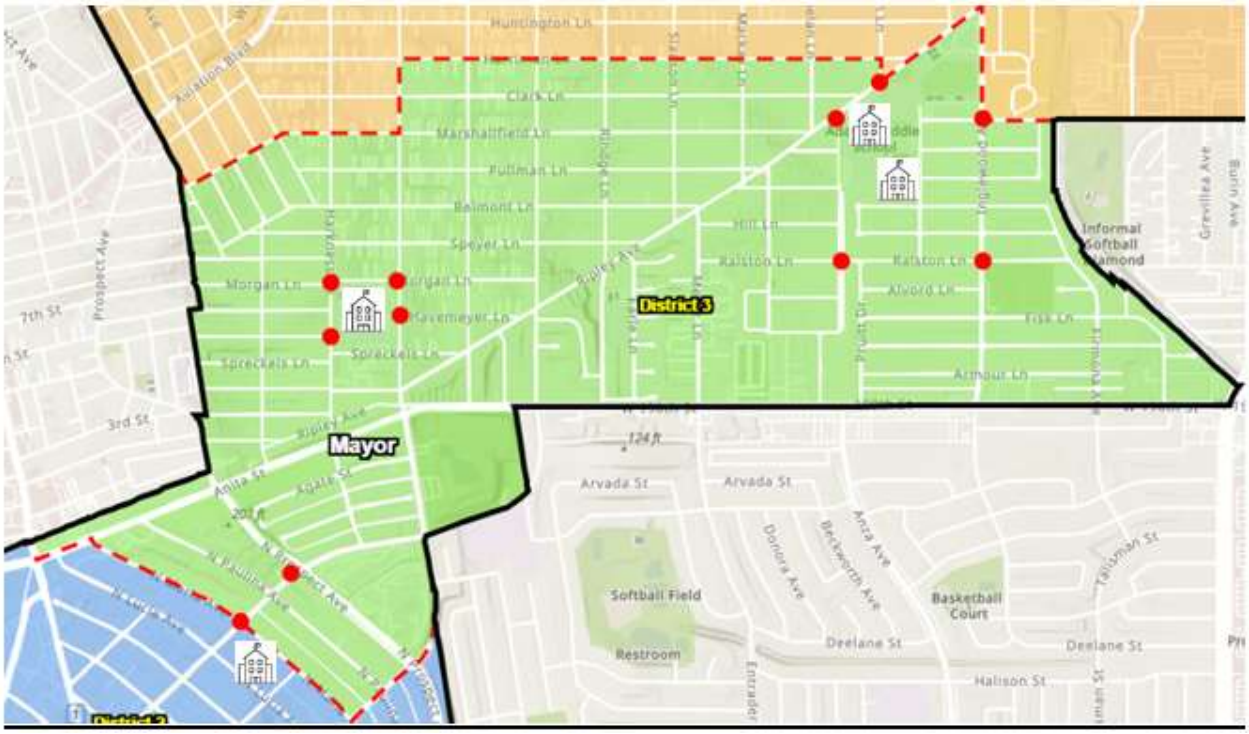
DISTRICT 5 – 3 Intersections
(Lincoln and Madison schools)



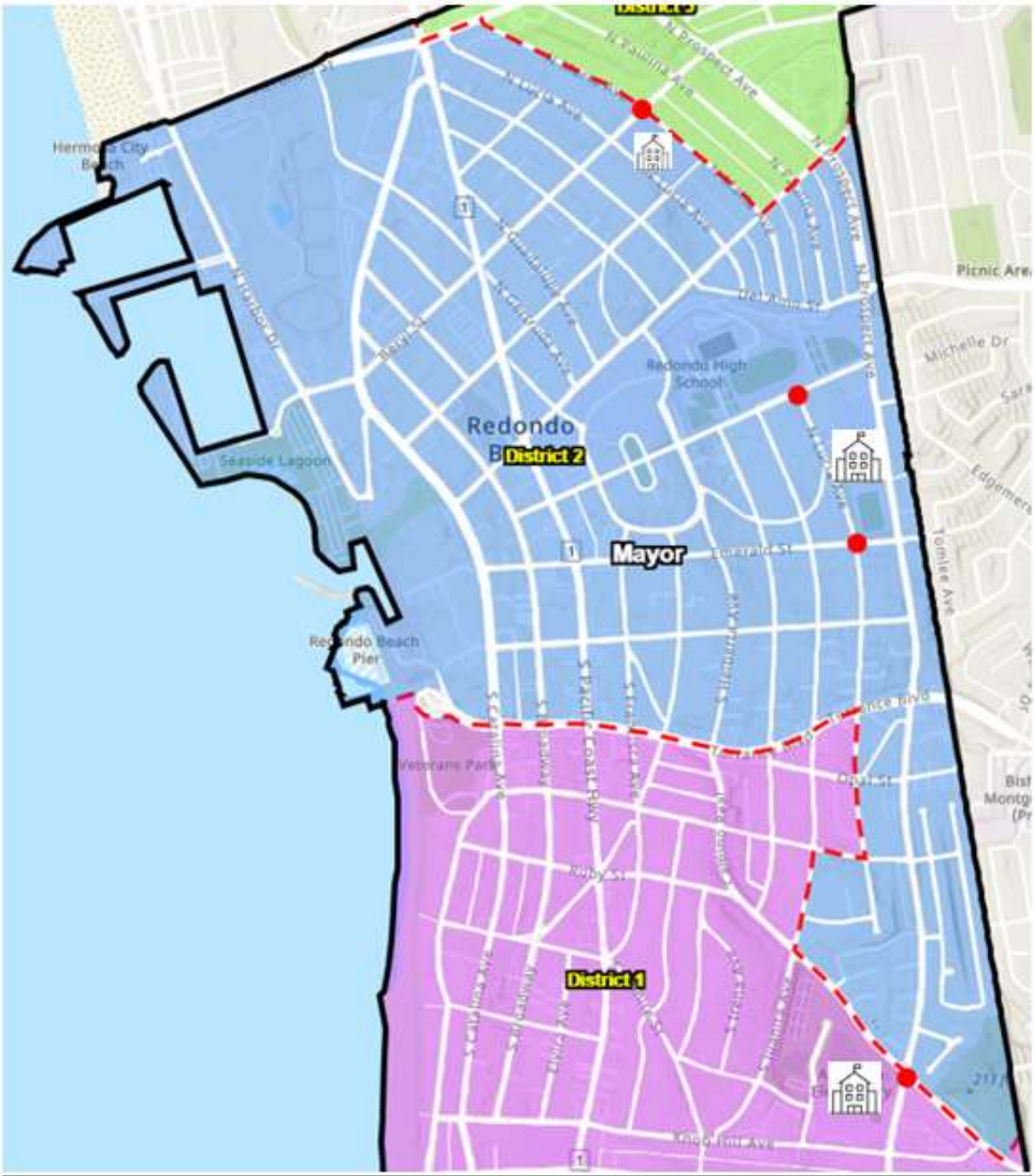
DISTRICT 4 – 3 Intersections (plus 1 bordered with D3)
(Birney and Adams/Washington schools)



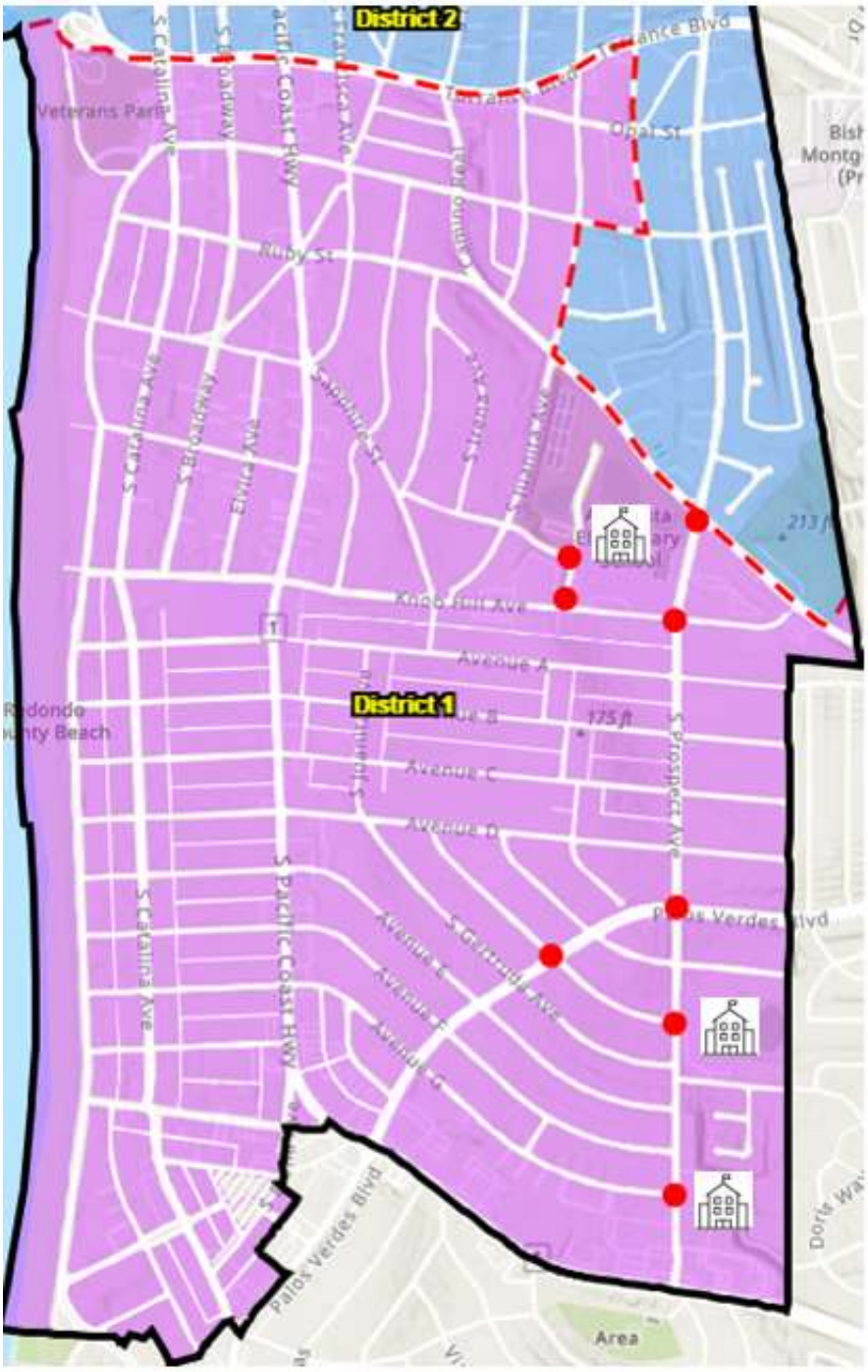
DISTRICT 3 – 11 Intersections
(Adams/Washington, Jefferson, and Beryl Heights)



DISTRICT 2 – 2 Intersections (2 other intersections on borders)
(Beryl Heights and Parras schools)



DISTRICT 1 – 8 Intersections
(Alta Vista, Tulita, and St. Lawrence schools)



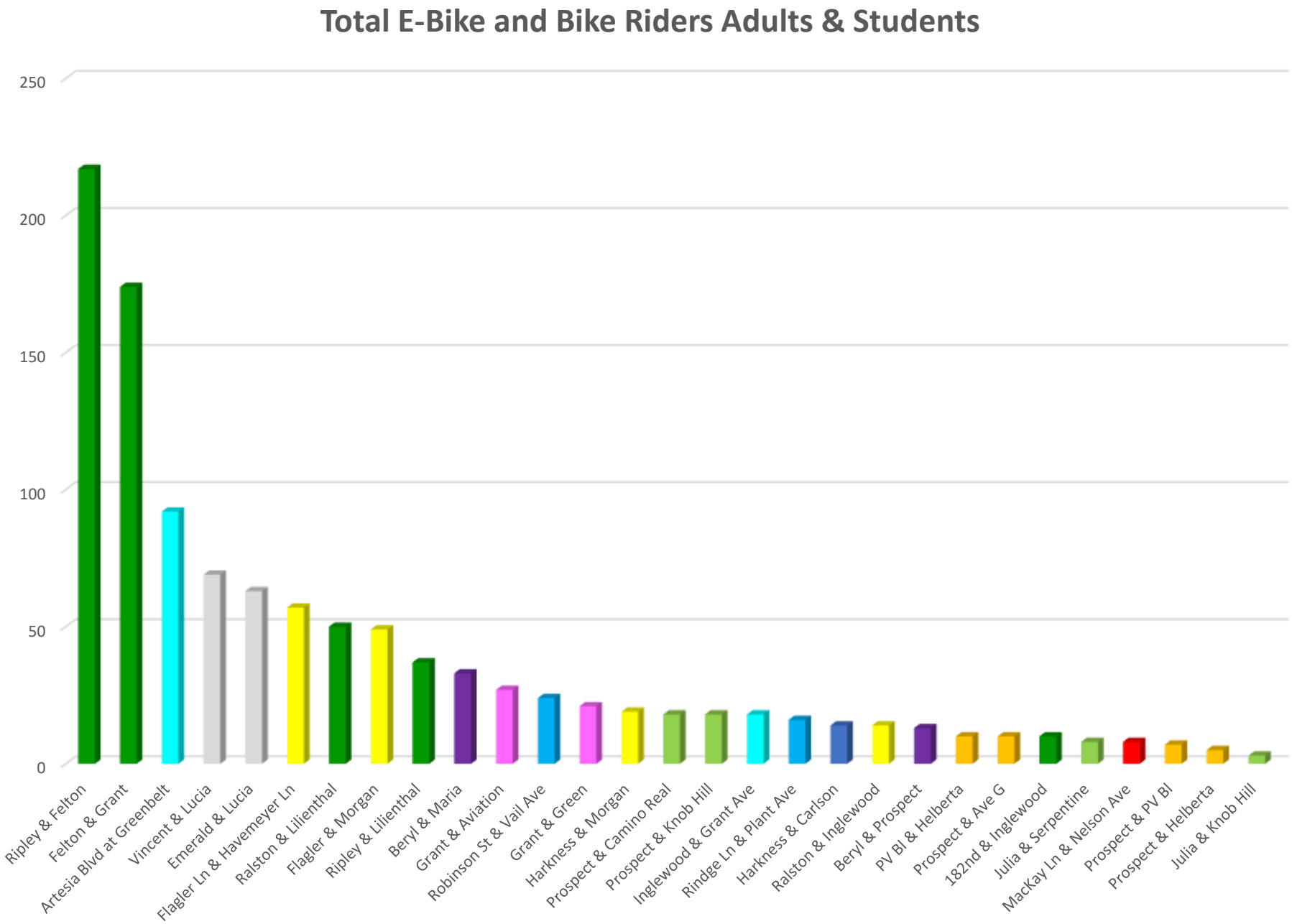
Legend

	Jefferson Elementary School		Parras Middle School
	Alta Vista Elementary School		Beryl Heights Elementary School
	Lincoln Elementary School		Birney Elementary School
	Madison Elementary School		Washington / Adams Schools
	Tulita Elementary School		*Artesia at Greenbelt & *Inglewood at Grant

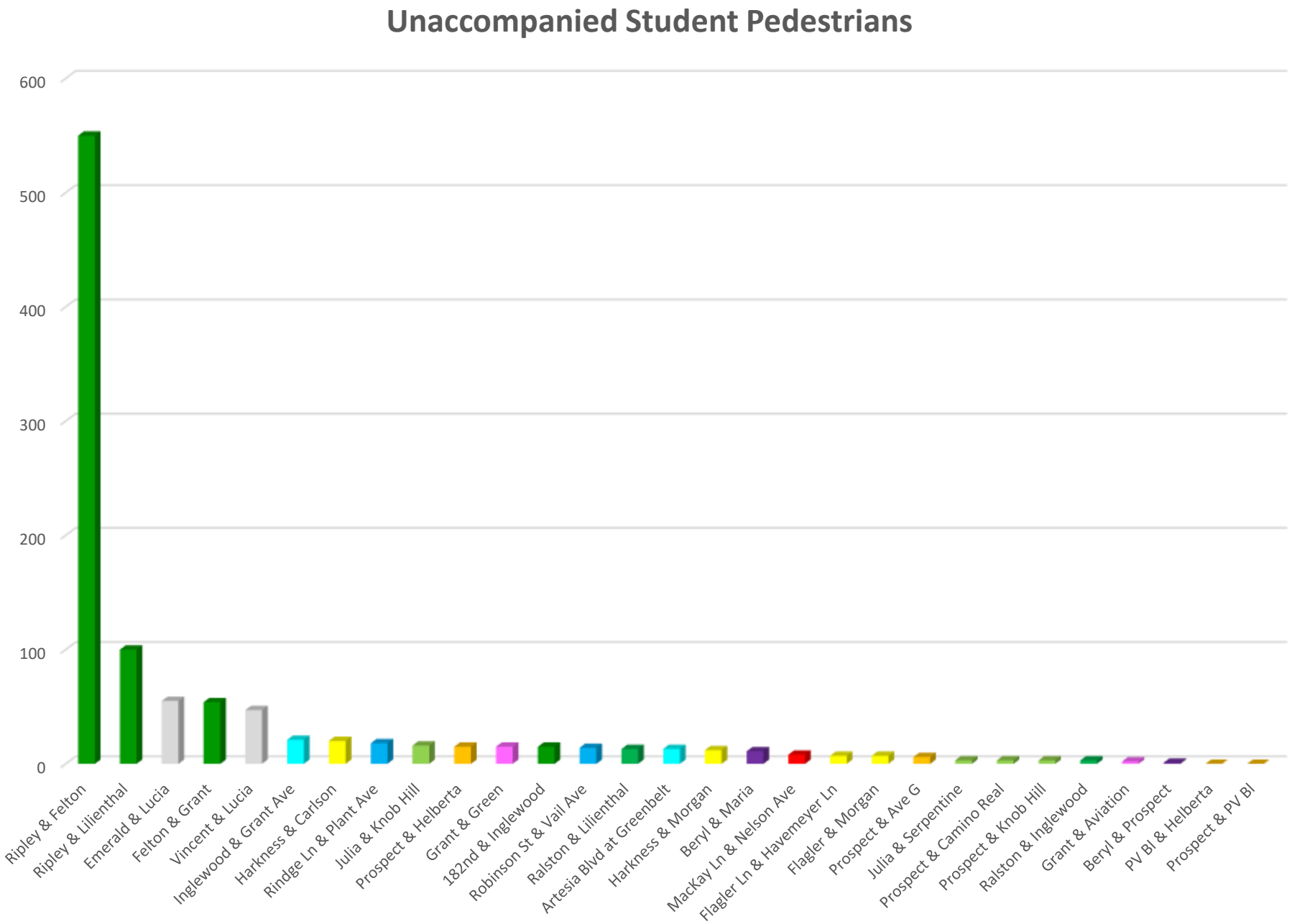
*Artesia Boulevard at the greenbelt (2500 block) and Inglewood Avenue at Grant Avenue are not currently included in the City Council authorized 27 intersections and are not currently staffed with a Crossing Guard.

All data was gathered over an approximate 90-minute period during the morning rush hour.

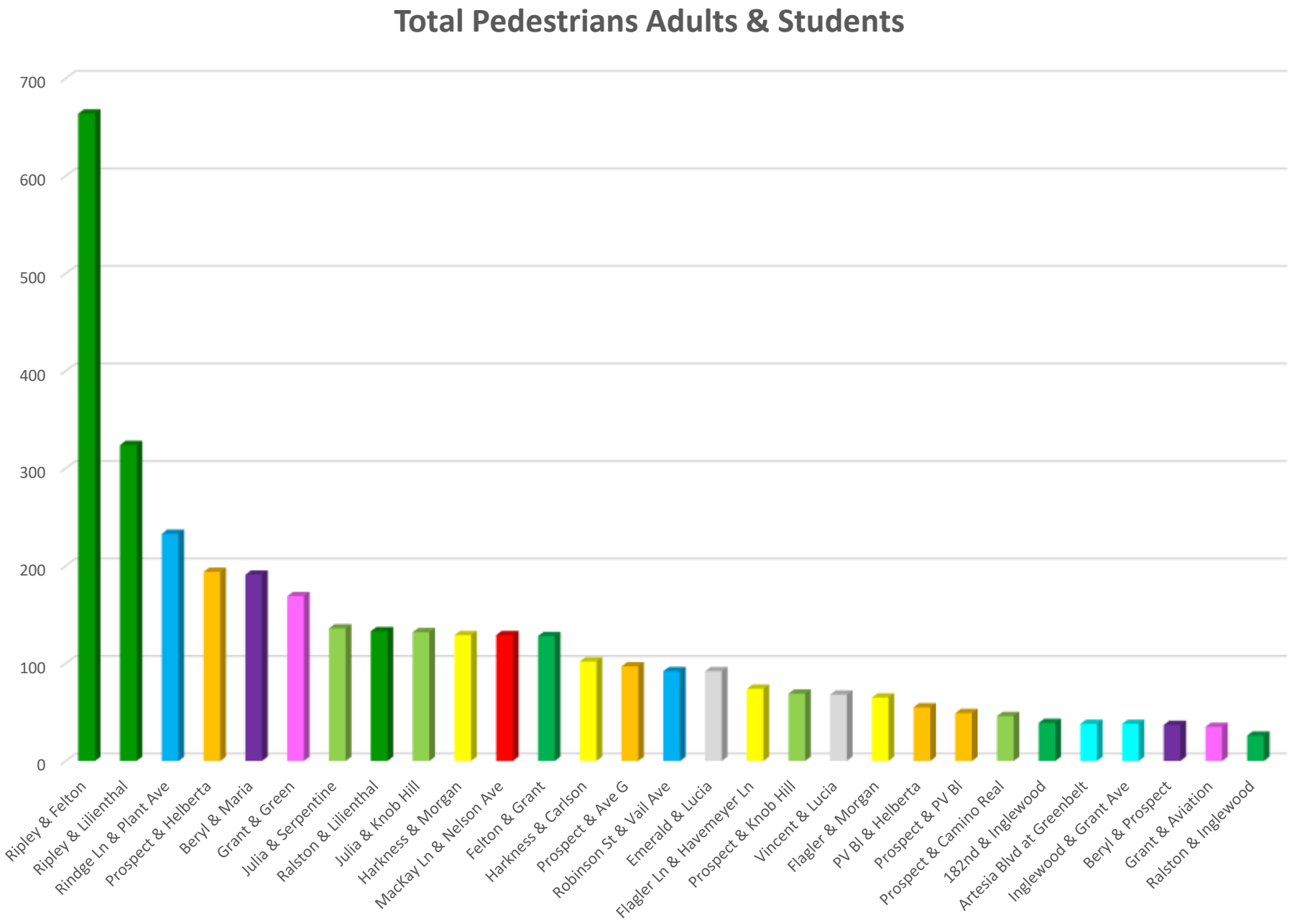
Intersection	Total E-Bike and Bike Riders	Unaccompanied Student Pedestrians	Adult Pedestrians - Solo & with Students	Total Pedestrians	Vehicles
Flagler Ln & Havemeyer Ln	57	7	67	74	586
Flagler & Morgan	49	7	58	65	742
Harkness & Carlson	14	20	82	102	490
Harkness & Morgan	19	12	117	129	557
Julia & Serpentine	8	3	133	136	398
Prospect & Camino Real	18	3	43	46	3190
Julia & Knob Hill	3	16	116	132	734
Prospect & Knob Hill	18	3	66	69	2233
Rindge Ln & Plant Ave	16	18	215	233	261
Robinson St & Vail Ave	24	14	78	92	470
MacKay Ln & Nelson Ave	8	8	121	129	111
PV Bl & Helberta	10	0	55	55	2275
Prospect & Helberta	5	15	179	194	1947
Prospect & PV Bl	7	0	49	49	2794
Prospect & Ave G	10	6	91	97	1255
Emerald & Lucia	63	55	37	92	761
Vincent & Lucia	69	47	21	68	1003
Beryl & Prospect	13	1	36	37	3519
Beryl & Maria	33	11	180	191	1364
Grant & Aviation	27	2	33	35	2316
Grant & Green	21	15	154	169	1742
182nd & Inglewood	10	15	24	39	3093
Felton & Grant	174	54	74	128	1892
Ralston & Inglewood	14	3	23	26	2827
Ralston & Lilienthal	50	13	120	133	597
Ripley & Felton	217	550	114	664	589
Ripley & Lilienthal	**37**	100	224	324	665
Artesia Blvd at Greenbelt	92	13	25	38	2000
Inglewood & Grant Ave	18	21	17	38	2960



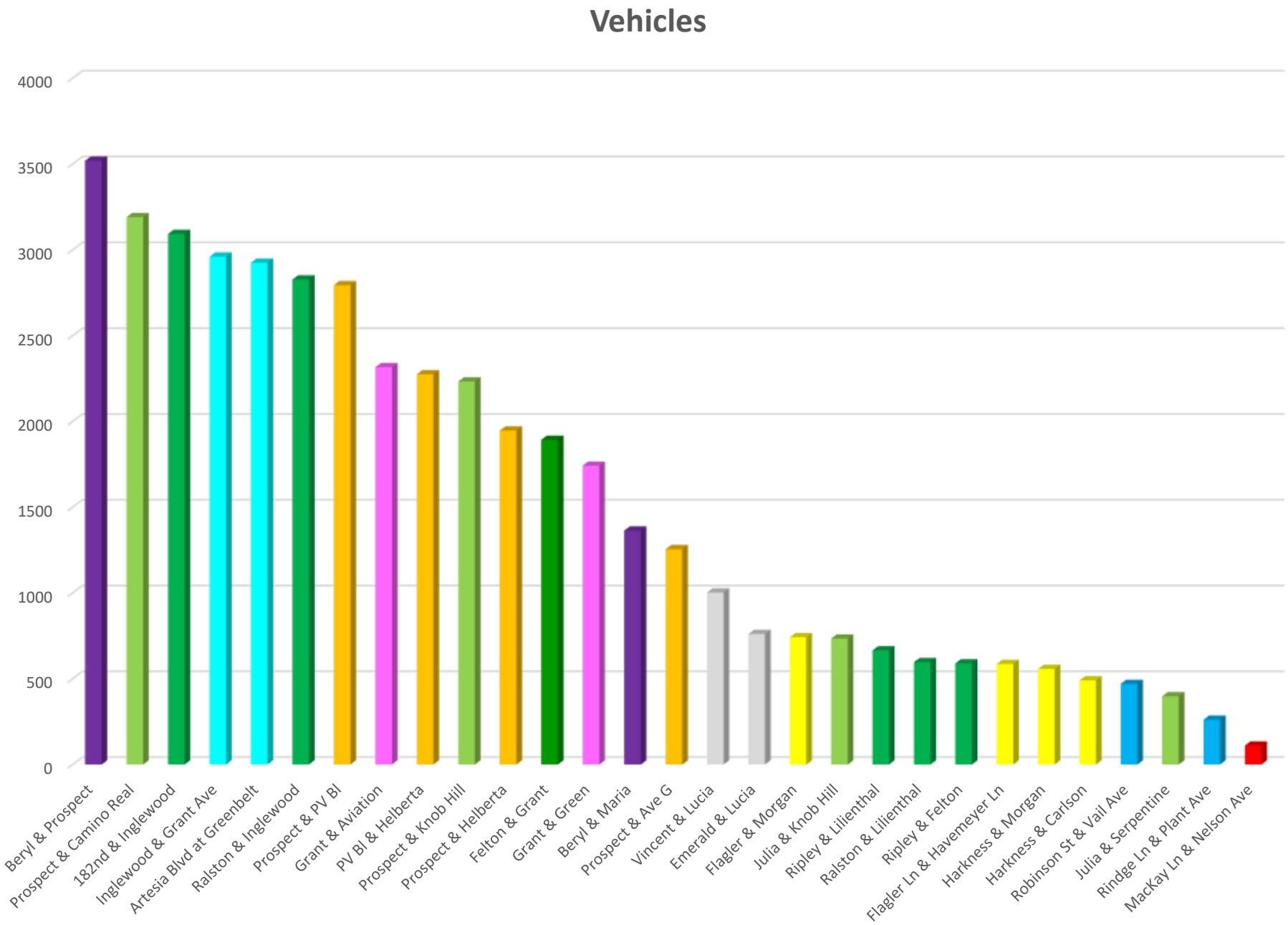
BRR #43 ATTACHMENT C



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BRR #43 ATTACHMENT C

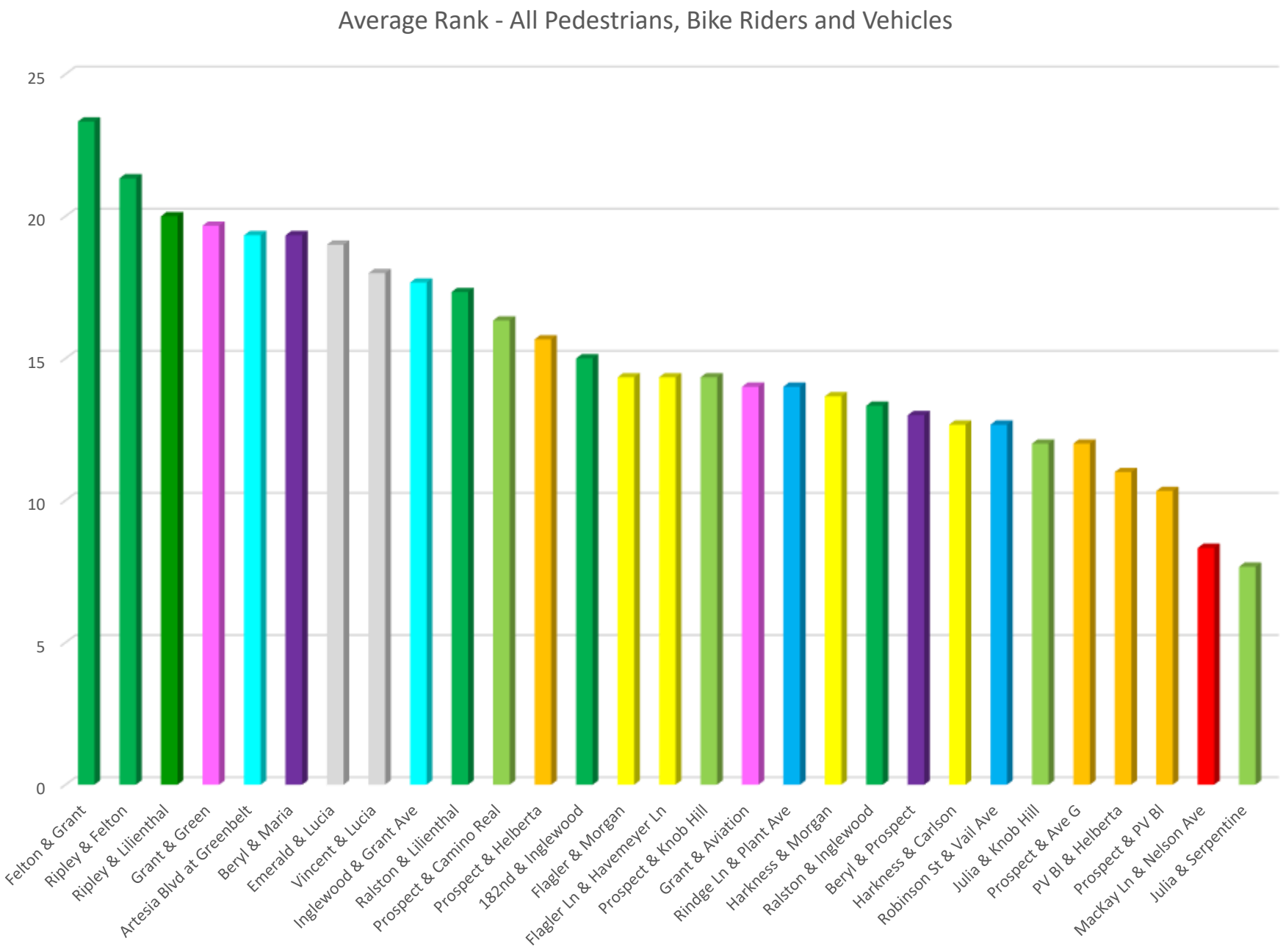


BRR #43 ATTACHMENT C

Intersection	Total E-Bike and Bike Riders Ranking	Total Pedestrians Ranking	Total Vehicles Ranking	Average
Felton & Grant	28	24	18	23.33333
Ripley & Felton	29	27	8	21.33333
Ripley & Lilienthal	**21**	29	10	20
Grant & Green	17	25	17	19.66667
Artesia Blvd at Greenbelt	27	8	23	19.33333
Beryl & Maria	20	22	16	19.33333
Emerald & Lucia	25	19	13	19
Vincent & Lucia	26	14	14	18
Inglewood & Grant Ave	15	12	26	17.66667
Ralston & Lilienthal	23	20	9	17.33333
Prospect & Camino Real	15	6	28	16.33333
Prospect & Helberta	2	26	19	15.66667
182nd & Inglewood	8	10	27	15
Flagler & Morgan	22	9	12	14.33333
Flagler Ln & Havemeyer Ln	24	12	7	14.33333
Prospect & Knob Hill	15	8	20	14.33333
Grant & Aviation	19	1	22	14
Rindge Ln & Plant Ave	12	28	2	14
Harkness & Morgan	16	19	6	13.66667
Ralston & Inglewood	11	4	25	13.33333
Beryl & Prospect	9	1	29	13
Harkness & Carlson	11	22	5	12.66667
Robinson St & Vail Ave	18	16	4	12.66667
Julia & Knob Hill	1	24	11	12
Prospect & Ave G	7	14	15	12
PV Bl & Helberta	7	5	21	11
Prospect & PV Bl	3	4	24	10.33333
MacKay Ln & Nelson Ave	5	19	1	8.333333
Julia & Serpentine	5	15	3	7.666667

Intersections given a rank for each category: 29 the busiest and 1 the least busy. Average for each category determined the ranking order.

This chart includes all pedestrians (adults and students), all bike riders and all vehicles.

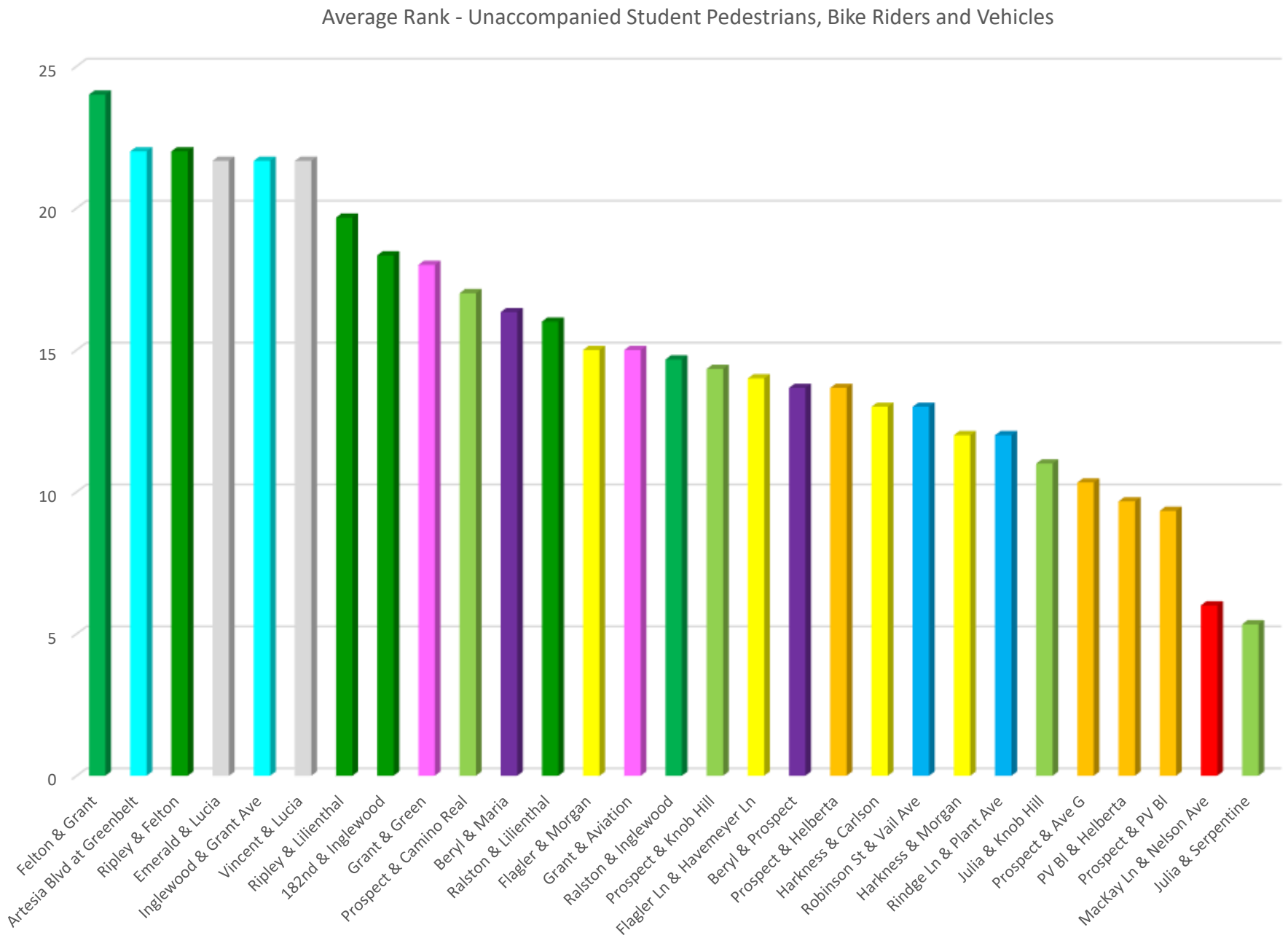


BRR #43 ATTACHMENT C

Intersection	Total E-Bike and Bike Riders Ranking	Unaccompanied Student Pedestrians Ranking	Vehicles	Average
Felton & Grant	28	26	18	24
Artesia Blvd at Greenbelt	27	16	23	22
Ripley & Felton	29	29	8	22
Emerald & Lucia	25	27	13	21.66666667
Inglewood & Grant Ave	15	24	26	21.66666667
Vincent & Lucia	26	25	14	21.66666667
Ripley & Lilienthal	**21**	28	10	19.66666667
182nd & Inglewood	8	20	27	18.33333333
Grant & Green	17	20	17	18
Prospect & Camino Real	15	8	28	17
Beryl & Maria	20	13	16	16.33333333
Ralston & Lilienthal	23	16	9	16
Flagler & Morgan	22	11	12	15
Grant & Aviation	19	4	22	15
Ralston & Inglewood	11	8	25	14.66666667
Prospect & Knob Hill	15	8	20	14.33333333
Flagler Ln & Havemeyer Ln	24	11	7	14
Beryl & Prospect	9	3	29	13.66666667
Prospect & Helberta	2	20	19	13.66666667
Harkness & Carlson	11	23	5	13
Robinson St & Vail Ave	18	17	4	13
Harkness & Morgan	16	14	6	12
Rindge Ln & Plant Ave	12	22	2	12
Julia & Knob Hill	1	21	11	11
Prospect & Ave G	7	9	15	10.33333333
PV Bl & Helberta	7	1	21	9.666666667
Prospect & PV Bl	3	1	24	9.333333333
MacKay Ln & Nelson Ave	5	12	1	6
Julia & Serpentine	5	8	3	5.333333333

Intersections given a rank for each category: 29 the busiest and 1 the least busy. Average for each category determined the ranking order.

This chart includes all unaccompanied student pedestrians, all bike riders and all vehicles.

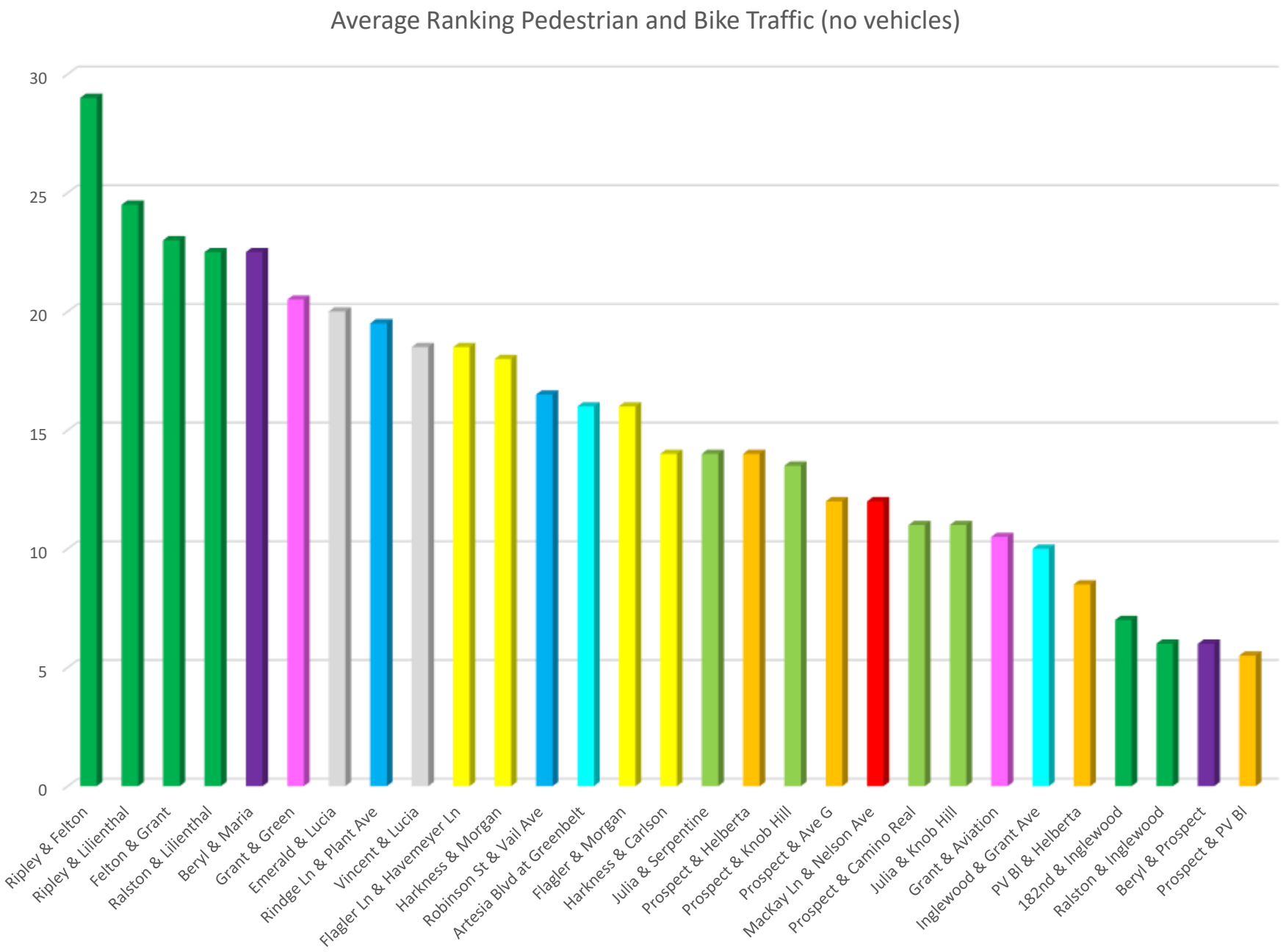


BRR #43 ATTACHMENT C

Intersection	Total Pedestrians	Total E-Bike and Bike Riders	Average Rank
Ripley & Felton	29	29	29
Ripley & Lilienthal	28	**21**	**24.5**
Felton & Grant	18	28	23
Ralston & Lilienthal	22	23	22.5
Beryl & Maria	25	20	22.5
Grant & Green	24	17	20.5
Emerald & Lucia	15	25	20
Rindge Ln & Plant Ave	27	12	19.5
Vincent & Lucia	11	26	18.5
Flagler Ln & Havemeyer Ln	13	24	18.5
Harkness & Morgan	20	16	18
Robinson St & Vail Ave	15	18	16.5
Artesia Blvd at Greenbelt	5	27	16
Flagler & Morgan	10	22	16
Harkness & Carlson	17	11	14
Julia & Serpentine	23	5	14
Prospect & Helberta	26	2	14
Prospect & Knob Hill	12	15	13.5
Prospect & Ave G	16	8	12
MacKay Ln & Nelson Ave	19	5	12
Prospect & Camino Real	7	15	11
Julia & Knob Hill	21	1	11
Grant & Aviation	2	19	10.5
Inglewood & Grant Ave	5	15	10
PV Bl & Helberta	9	8	8.5
182nd & Inglewood	6	8	7
Ralston & Inglewood	1	11	6
Beryl & Prospect	3	9	6
Prospect & PV Bl	8	3	5.5

Intersections given a rank for each category: 29 the busiest and 1 the least busy. Average for each category determined the ranking order.

This chart includes all pedestrians and all bike riders. No motor vehicles.



BRR #43 ATTACHMENT C

CITY OF REDONDO BEACH
Budget Response Report

#44

June 3, 2025

Question:

What is the estimated cost to repair critical public infrastructure in the waterfront including the beach pedestrian path, the storm drain outfall facilities south of Topaz, and the sea walls in King Harbor?

Response:

The table below provides order of magnitude estimates for various infrastructure improvements in the waterfront area. In addition to the order of magnitude estimate, the source of each estimate has been identified, along with the year the estimate was created.

Infrastructure Item	Estimated Cost to Repair	Year Cost Estimate Created	Cost Estimate Source
MARINA/BEACH:			
Basin 3 Sea Wall Replacement	$12,000,000	2020	Nobel Consultant Estimate
King Harbor Sea Level Rise Adaptation – overall estimate for perimeter marina basin protection to address risk for pedestrian sidewalk and marina access, perimeter inundation improvements, perimeter dike construction, seawall construction, landfill, relocation of utilities, and mole/building foundation redevelopment to raise base floor elevations	$291,000,000	2019	Nobel Consultant Estimate
Municipal Pier Utilities Repairs/Upgrades	$100,000	2025	Jilk Heavy Construction Estimate
Basin 3 Docks/Gangway Replacement – new concrete floating docks with marine structure construction and landside utilities	$32,000,000	2023	Moffatt& Nichol Estimate

Beach Boardwalk Pedestrian Walking Path Replacement – the 1000 ft long, 5 ft wide beach pedestrian walkway south of the Municipal Pier. This walkway is separated from the beach biking path and keeps walking and running pedestrians safe in this very busy boardwalk area.	$25,000	2025	Contractor pricing
Mole A Revetment Repair – permitting with regulatory agencies and follow-up construction to repair the existing rock revetment to original design. Damage due to wave overtopping of adjacent breakwater.	$500,000	2024	Moffatt & Nichol & Jilk Heavy Construction
STORM DRAIN:			
Avenue F Storm Drain Outfall Replacement – this Storm Drain Ocean Outfall is a partially exposed 6 x 5 feet reinforced concrete box located in the beach sand. The 232 feet linear outfall was built by the City in the mid 1980's and approximately 70 feet of the outfall is exposed at the oceans edge. It's designed to convey 360-cfs of storm water runoff and has significant structural deficiencies. The existing structure has exposed opening, rusting elements and jagged sections of concrete and steel.	$2,000,000	2019	Los Angeles County Public Works
SANITARY SEWER:			
Basin 3 Pump Station Rehabilitation	$5,000,000	2025	Staff Estimate based on recent similar projects
Harbor Drive Pump Station Rehabilitation	$5,000,000	2025	Staff Estimate based on recent similar projects

Portofino Way & Mole B Conveyance System & Manhole Lining	$1,000,000	2025	Sancon Contract Pricing

It should be noted that there has been a significant increase in construction costs over the past five years, and that many of the estimates identified above will need to be adjusted to account for inflation. The City hopes to receive a climate resiliency grant from the CA Coastal Commission to fund a comprehensive King Harbor vulnerability assessment that will update several of the critical waterfront infrastructure reconstruction estimates and provide various sea level rise adaptation strategies.

CITY OF REDONDO BEACH
Budget Response Report

#45

June 3, 2025

Question:
What is the cost to replace the fencing at the Perry Park baseball field, and would a replacement project be eligible for Quimby Funds?

Response:
A project to replace the ballfield fencing at Perry Park would include the following, as shown on the attached aerial map:

Main Diamond (shown in blue):

- 126 feet of 26-foot chain link fence in the infield
- 205 feet of 10-foot fencing down the left and right field lines
- 80 feet of 6-foot fencing for dugouts with privacy screens and roof covers
- 60 feet of 16-foot netting down the left and right field lines
- Five 8-foot gates

Smaller Diamond (shown in orange):

- 110 feet of 6-foot fencing for the dugouts
- 51 feet of 15-foot back stops, with netting
- Two 8-foot gates

Perimeter Fencing (shown in red):

- 895 feet of 6-foot chain link fencing
- Reinstalling 265 feet of existing windscreen
- 16 feet of 8-foot chain link fencing
- Four swinging gates, including one 15-foot-wide double swinging gate

Left Field Netting (shown in purple):

- 106 feet of 10-foot chain link fencing
- 106 feet of 26-foot netting
- New horizontal braces

All existing vertical posts would be re-used.

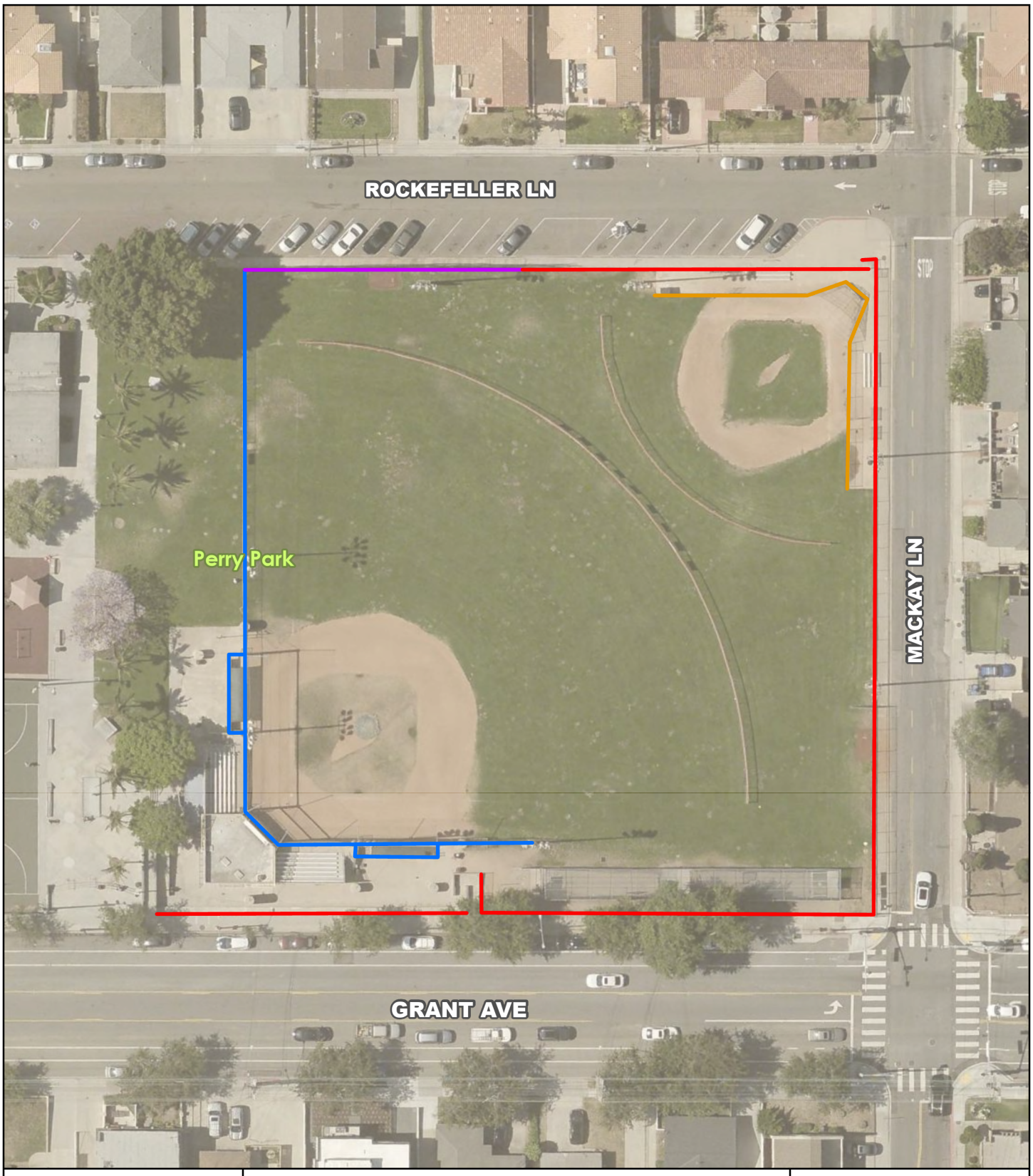
Based on information obtained from a local fencing contractor, the estimated cost to implement the above scope of work would be as follows:

- $225,000 for galvanized steel, including a 15% contingency
- $250,000 for green vinyl coated, including a 15% contingency

Use of Quimby Funds

The State of California Government Code Section 66477 authorizes cities to require the dedication of land, impose a payment in lieu of dedication, or a combination of both for park and recreational purposes as a condition to the approval of a tentative map or parcel map for residential development. On September 7, 2004, the Redondo Beach City Council adopted an ordinance establishing park subdivision trust dedications and in-lieu fees (Quimby Fees) for new housing units built in the City.

Quimby funds may be used to acquire, develop, and rehabilitate parkland and recreational facilities that serve the neighborhood or region impacted by the development. Therefore, replacing the fencing at Perry Park would be an eligible use of Quimby funds, as Perry Park is considered a regional facility that serves all of Redondo Beach.



N

Perry Park
Baseball Field
Fence Replacement

REDONDO BEACH

Coordinate System: NAD 1983 StatePlane California V FIPS 0405 Feet

2/4/2025

CITY OF REDONDO BEACH
Budget Response Report

#46

June 10, 2025

Question:

What is the cost to conduct an in-depth structural analysis of the Pier Parking Structure's upper deck?

Response:

Walker Consultants (Walker) prepared a proposal to conduct a structural engineering review of the City's South Pier Parking Structure to determine the feasibility of constructing new buildings on top of the existing parking deck. The proposed cost for the analysis is $151,000.

As part of the FY 2025-26 CIP, staff reduced the proposed funding and scope of work for the North Pier Parking Structure Repairs Project, which is currently underway as part of the Pier Parking Structure Critical Repairs Program, Job No.70610. The reduction in scope acknowledges (after project bidding and a number of value engineering attempts) that it is cost prohibitive to provide all seismic upgrades needed to bring the 60-year-old structure up to current seismic codes. The project's proposed budget is being reduced by $1M, with those funds reverting back to the General Fund. The remaining $1.1M will be used to perform the non-seismic repairs (i.e. spalling repair, waterproofing, cathodic protection, etc.) needed to repair and protect the existing concrete and keep the North Pier Parking Structure serviceable. The available funds will also be used to study alternatives to 1) reduce the upper deck's seismic loading, 2) help extend the long-term life of the parking structure, and 3) determine the allowable weight for new buildings and the overall engineering feasibility of redevelopment.

CITY OF REDONDO BEACH
Budget Response Report

#47

June 3, 2025

Question:

What are the costs and options to install dedicated bicycle lanes on Palos Verdes Boulevard?

Response:

Per City Council direction provided on December 3, 2024, staff investigated the feasibility of installing dedicated bicycle lanes on Palos Verdes Boulevard (PVB) and presented the analysis to the Public Works & Sustainability Commission (PWSC) on January 27, 2025.

The City Council has already approved new Class II bicycle lanes on PVB between S Irena Avenue and the eastern City border with Torrance. This area is currently being striped. Due to roadway width considerations, dedicated bicycle lanes on the remaining portion of PVB within the City are not designed, funded, or slated for construction at this time. Staff investigated the feasibility of removing either a travel lane or the parking lane in each direction on PVB, between Irena and PCH, to provide space for bicycle lanes. Completion of bike lanes in this half mile corridor would close the gap between the pending bike lanes eastward of S Irena Ave and those west of PCH in the City of Torrance. Because parking utilization on PVB was found to be low, the PWSC unanimously voted to recommend the City Council fund the design and construction of bicycle lanes along this stretch of roadway. This concept does not currently have funding.

Because the project, if desired by City Council, would repurpose underutilized parking lanes, there would be sufficient room to install Class IV protected bicycle lanes, which include vertical barriers to prevent vehicular intrusion. If space is available, staff generally recommends Class IV protected bicycle lanes for the improved safety and comfort that they provide to riders. If the Council would like to move forward with a bike lane project in this area, further study and coordination would be required to determine the barrier type best suited for the conditions. The review would consider a number of factors, including how to accommodate street sweeping.

The cost to design and install protected bicycle lanes can vary, depending on the materials used for protection. Staff estimates that if rigid, prefabricated, barriers were used, these bicycle lanes could be designed and installed for approximately $250,000. The cost would be $150,000 to $200,000 if more flexible materials are utilized. Flexible materials, however, come with higher ongoing maintenance costs.

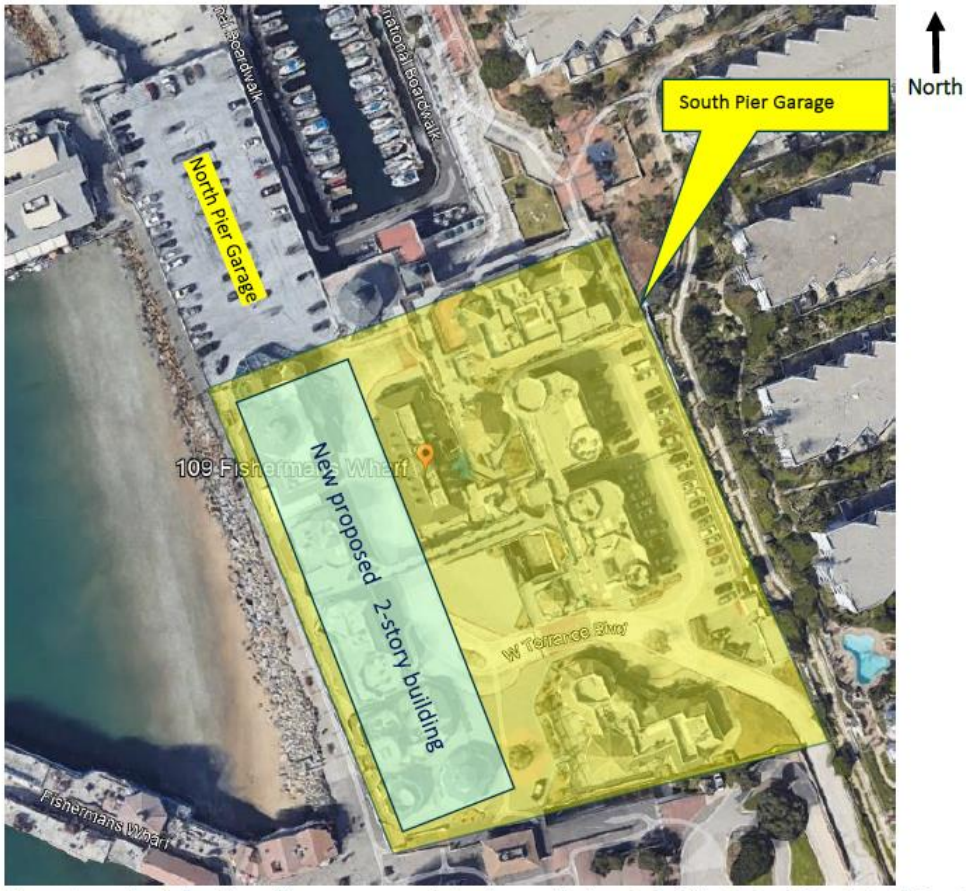


Figure. Approximate location of the new proposed structure on the top deck of the Redondo Beach South Pier Garage replacing the existing retail stores (20 ft distance from the west edge of the top deck extending along most of the length of the garage in the north-south direction).

CITY OF REDONDO BEACH
Budget Response Report

#48

June 3, 2025

Question:

What is the cost to systematically replace aging street signs and traffic signal poles throughout the City?

Response:

Street Name Signs:

The City Council adopted a new City logo, which resulted in an update to the design of the City's street name signs (SNS). The new sign design also included updates to meet contemporary traffic standards, readability requirements, and the use of more modern, lower-cost, and sustainable materials. At this time, the City has installed approximately 100 new SNS, using its existing annual maintenance budget.

Generally, the City's SNS fall into one of two categories, post-top signs, the most common, and mast arm signs. Mast arm signs have the option to be internally illuminated.

The in-house cost to replace the remaining 2,712 post-top SNS in the City is estimated as follows:

Materials:	$428,480	(2,712 signs x $150 per sign + 271 telespar poles x $80 per pole)
Administrative:	$179,968	(1/2 labor hours per sign x $128/hour x 2,812)
Installation:	$1,079,808	(3 labor hours per sign x $128/hour x 2,812)
Post-Top Total	**$1,688,256**	

Prior to the approval of the new City logo and corresponding street sign design, 100 post-top signs with the former blue background and yellow sunset were installed. The $63,800 to replace those signs is included in the above estimate. In most cases the existing signpost can be reused, but a contingency for replacement poles is also included in the above estimate.

Internally Illuminated Street Name Signs (IISNS):

The estimate to replace City-owned mast-arm IISNS in the City would be as follows:

- 104 new IISNS
- 101 new pole-mounted SNS (non-illuminated)

Materials & hardware:	$260,000	(104 IISNS x $2,500 per sign)
	$ 30,300	(101 SNS x $300 per sign)

Administrative:	$ 13,325	(1/2 labor hours per sign x $130/hour x 205)
Installation:	$340,000	($5,000 per intersection x 68 intersections)
IISNS Total:	**$643,625**	

It should be noted that many of these IISNS will be replaced as part of future traffic signal improvement projects. Locations where it is only feasible to install non-illuminated SNS due to pole structural integrity will be upgraded to IISNS as signals are replaced to the current standard.

Staff also recommends a CIP project to fund the replacement of large quantities of signs, due to staff labor limitations. However, for one-off replacements, of up to 100 signs, staff would be able to incorporate this work into the annual workplan. Staff has not yet sought quotes from outside contractors for mass replacements, due to the need to develop a project description and specification. For an order of magnitude estimate, staff estimates a range of $2,000,000 to $2,500,000 to account for equipment, materials, labor, design/specification development, traffic control, project management, and inspections.

Traffic Signal Poles:
The City has 108 signalized intersections:

- 58 owned/maintained by the City
- 22 shared maintenance with LA County
- 23 “signal-like” flashing red beacons (mostly obsolete and not expected to be replaced when removed)
- 5 shared with other jurisdictions who maintain those signals.

Some traffic signal poles, like those along Grant, have been replaced as part of Measure M-funded projects. The next twenty-four traffic signals due for replacement and funded for design within the City’s CIP include poles along:

- Inglewood Avenue (4)
- Prospect Avenue (12)
- Catalina Avenue (8)

Along with the poles, replacement of traffic signals often includes new signal controllers, new signal heads, modified curb ramps to meet accessibility standards, new wiring and conduits, new detection equipment, signal timing changes, and all other electrical equipment. Each full intersection signal replacement is expected to cost a minimum of $700,000. Design for new signals along Inglewood, Prospect, and Catalina are at least partially funded through the Regional Measure M program. As appropriate, City staff will continue to explore alternative intersection controls (such as roundabouts) as a reduced cost strategy for ongoing future maintenance and in some cases, to enhance safety.

The construction-only cost to replace the above identified 24 City-owned traffic signals is approximately $16,800,000. There are several other traffic signals around the City that will be due for replacement/upgrade in the near future. The construction cost to replace those traffic signals will be an additional $20,000,000. Due to the high cost and the availability of funding, staff recommends the City continue to address signal

improvements through Measure M, and other transportation restricted funding sources, to the maximum extent possible.

CITY OF REDONDO BEACH
Budget Response Report

#49

June 10, 2025

Question:

What are the cost estimates and funding options to identify and perform major reconstruction on non-residential City streets that are currently unfunded though other City programs?

Response:

City staff identified two non-residential streets, Grant Avenue (Inglewood to Aviation) and Aviation Blvd. (Artesia to Harper) that require major reconstruction and are only partially funded through existing City programs. Both segments of Grant Avenue and Aviation Blvd. do not have a bus route, and, therefore, are not eligible for Proposition (Prop) C funding, a funding source used to support many of the City's non-residential streets. Potential future funding sources to close the existing gaps would be SB 1/State Gas Tax (~$1.8M annually), local return Measure R (~$1.2M annually), local return Measure M (~$1.3M annually), or Capital Project Funds. However, there are specific ongoing projects, including Residential Rehabilitation and Citywide Striping, that currently rely on a significant portion of the local return funds and SB 1/State Gas Tax funds. Furthermore, specific street projects, such as Artesia Blvd. from Harper Ave. to Hawthorne Blvd., Aviation Blvd. from Artesia Blvd. to Manhattan Beach Blvd., and Rindge Ln. are programmed in the City's Capital Improvement Program (CIP). These projects are expected to be funded by local return funds over the next three fiscal years, with additional funding support from Prop C Funding. If approved in future CIP budgets as programmed in the five-year model, these projects will account for the majority of available local return funds during that time.

Grant Avenue (Inglewood Ave to Aviation Blvd):

Grant Avenue spans 1.25 miles from Inglewood Avenue on the east and Aviation Blvd. on the west. According to Nichols Consulting Engineers' (NCE) 2024 pavement study, the total estimated cost of repaving Grant Avenue is $4.73M. Additional work that is typically required to address ADA compatibility for curb ramps and signals, is not needed due to the recent completion of traffic signal and bulb-out projects along the street.

As part of the proposed FY 2025-26 CIP, $1M was identified for the rehabilitation of a portion of Grant Avenue. Since this amount does not cover the estimated cost to repave the entire stretch of Grant Avenue, staff recommends paving the blocks of Grant Avenue that are in the greatest state of disrepair.

Aviation Blvd (Artesia Blvd to Harper Ave):
This segment of Aviation Blvd spans 0.6 miles from Artesia Blvd to Harper Ave. According to NCE's 2024 pavement study, the total estimated cost of repaving this portion of Aviation Blvd is $3.9M. This amount includes ADA compliance requirements. It should be noted that the stretch of Aviation Blvd north of Artesia Blvd is included in the CIP as a joint project with the City of Manhattan Beach. This portion of Aviation is eligible for transit restricted Prop C money and is therefor easier to fund.

Both estimates for Grant Avenue and Aviation Blvd are based on FY 2024 cost projections and should be adjusted for inflation when the time of anticipated construction is known.

Funding Options:
Below are the funding options for these two street segments:

1. Add them in the CIP and fund them with future General Fund/Capital Fund monies, if available.
2. Prioritize them ahead of other street projects already included in the CIP through available SB 1/State Gas Tax, local return Measure R, local return Measure M, or Capital Funds. To note, other identified segments and maintenance related CIPs would have to be postponed.*
3. Prioritize these segments in the deferred maintenance street CIP and fund them through this project account as discretionary funds become available.
4. Include them in the unfunded CIP list and/or programming for local return and capital funds in the later years of the five-year CIP plan.

**It's important to note that if the City Council were to utilize the entire allocation of SB 1/State Gas Tax, local return Measure R, and local return Measure M, it would delay Residential Rehabilitation by at least two years. This would also divert funding from the Sidewalk Improvement Project, which focuses on mitigating trip hazards, and would postpone the Citywide Striping program that aims to maintain all striping on a five-year cycle. This is not a comprehensive list of CIPs that would be impacted, but highlights the primary CIP projects that rely on these funding sources.*

CITY OF REDONDO BEACH
Budget Response Report

#50

June 3, 2025

Question:
What are the costs and options to paint murals in intersections using the City's new logo?

Response:
Per City Council direction at their February 11, 2025 meeting, City staff investigated the options and cost to paint the City's newly adopted logo within an intersection. Neighboring cities, such as Hermosa Beach and Manhattan Beach, have painted their city logos in their downtown/pier areas on high-profile intersections. Generally, the placement of such a logo is most appropriate at locations where there are nearby commercial uses and significant pedestrian/bicycle crossing volumes. Otherwise, the logo would not be as visible from the sidewalk and would more likely be covered by moving vehicles.

In Redondo, significant intersections that could be considered for the painting of the Redondo's City logo include:

- Torrance Blvd & Catalina Ave – 15' radius,700 square feet (sf)
- Catalina Ave & Vista del Mar – 15' radius, 700 sf
- Artesia Blvd & Rindge Ln – 10' radius, 315 sf
- Artesia Blvd & North Redondo Beach Bikeway (NRBB) – (4) 5' radius circles, 315 sf
- Robinson St & Phelan Ln – 5' radius, 80 sf

Painting the intersections of Torrance/Catalina, Artesia/Rindge, or Artesia/NRBB would require significant traffic control, estimated at $5,000, for the one-day of work required to paint the intersection. Traffic control for the intersections at Catalina/Vista del Mar or Robinson/Phelan could be accommodated using Public Works crews. The expected materials and labor cost to paint a smaller intersection is approximately $5,000. The cost to paint a larger intersection is approximately $10,000. Below are the total costs to paint each intersection, including traffic control and $1,000 in administrative costs.

- Torrance/Catalina – $16,000
- Catalina/Vista del Mar – $11,000
- Artesia/Rindge – $11,000
- Artesia/NRBB – $11,000
- Robinson/Phelan – $6,000

Staff would like to note that future CIP projects that affect Torrance/Catalina and Catalina/Vista del Mar would also affect any existing intersection paintings, but those CIP projects could incorporate the City logo in future aesthetic treatments. Staff anticipates this process would need to reoccur every three to five years to maintain a legible logo design.

CITY OF REDONDO BEACH
Budget Response Report

#51

June 3, 2025

Question:
What are the costs associated with adding hardware and banner signs to the street light poles along Artesia Blvd and what are the costs anticipated to maintain the existing banners along Harbor Drive?

Response:
In 2023, staff prepared Budget Response Report #51 to provide City Council with an estimate to display decorative banner signs on the existing street light poles along Artesia Blvd. The cost was estimated at $43,200 and included the purchase of 53 banners (one for each pole), hardware, and a structural review of the existing light poles to ensure they could accommodate the weight and wind load stress associated with adding the banners. The estimate did not include installation of the banners or on-going maintenance.

City Council appropriated $43,200 in funding for the banner program in 2023. To date, Public Works staff have purchased the hardware at a cost of $12,200, leaving a balance of $31,000 for execution of the project. The next step is the completion of a structural analysis of the existing light poles to confirm the amount of additional banner weight and wind load that can be accommodated. The structural analysis is anticipated to cost $11,000, leaving $20,000 for banner procurement and installation.

The North Redondo Beach Business Association (NRBBA) has volunteered to assist with the banner program. The NRBBA has designed four sets of banners that would be changed out quarterly. The estimated cost to purchase the four sets of banner signs, install the hardware and initial banners on each of the 53 light poles, perform quarterly replacement of the banners with new content, and provide associated maintenance is $53,000 for the year. This cost would be reduced by roughly $20,300 if only one set of banners is purchased and installed.

As noted above, $20,000 is expected to be available to support these costs. An additional $33,000 of funding would be required to purchase and install four sets of Artesia banners and $12,700 to purchase and install one set. The NRBBA could potentially cover costs associated with maintenance and banner swapping after the first year.

In addition to the banner program along Artesia, the City has an existing banner program along Harbor Drive. There are 23 light poles with two banner signs each for a total of 46 banners along Harbor Drive. City staff has identified a need to purchase replacement parts for the current street light pole hardware, at an estimated cost of $15,545. The labor required to cover installation of the replacement parts is estimated to be $15,000. In total,

staff estimates an additional appropriation of $30,545 would be needed for maintenance efforts associated with the existing Harbor Drive banner program.

CITY OF REDONDO BEACH
Budget Response Report

#52

June 10, 2025

Question:

Assembly Bill 2561 was signed by Governor Newsom and became effective January 1, 2025. Under this new law, what are the City's new reporting obligations regarding vacant job positions?

Response:

On September 22, 2024, the California Governor signed Assembly Bill (AB) 2561 into law, with an effective date of January 1, 2025. This law added new requirements to Section 3500 of the Government Code regarding the reporting of public sector employment vacancies and recruitment efforts. Government Code Section 3500, also known as the Meyers Milias Brown Act (MMBA), governs labor relations between public sector employers and their employees in California. AB 2561 was written to amend the MMBA to address a concern among state officials regarding public sector job vacancies "affecting occupations across all wage levels and educational requirements." The Legislature specifically defined the issue as a matter of Statewide concern, and this new reporting requirement for vacancies and recruitment efforts applies to all public agencies, with or without unions.

AB 2561 requires that all California public agencies annually present the status of their employment vacancies and recruitment efforts at a public hearing, at least once per fiscal year, and before the annual budget is adopted. The law doesn't specify what timeframe must be measured when discussing the vacancy status, but that same "snapshot in time" should be generally measured each subsequent year. Agencies are also required to discuss specific recruitment efforts if the vacancies exceed a 20% threshold per bargaining unit and invite labor union representatives to speak about the job vacancies during the public hearing.

In accordance with the City Charter, the City of Redondo Beach holds three public hearings each June to discuss and ultimately adopt the budget for the upcoming fiscal year. This Budget Response Report is designed to present a snapshot of the City's current employment vacancies in accordance with AB 2561. Each unit's vacancies have been measured, effective May 1, 2025, and are outlined in summary form by bargaining unit below:

Bargaining Unit	Total Vacancies	Total Positions	Vacancy Percentage
Redondo Beach Police Officers Association	10	88	11.36%
Redondo Beach Police Management Unit	0	9	0%
Redondo Beach Firefighters' Association	3	59	5.08%
Redondo Beach Fire Management Unit	0	4	0%
Professional & Supervisory Association (PSA)	12	83	14.4%
Redondo Beach City Employees' Association	21	97	21.6%
Redondo Beach Teamsters	4	79	5%
Management/Confidential (unrepresented)	2	29	6.8%
Total Citywide	**53**	**448**	**11.8%**

AB 2561 also states that if the number of vacancies in any bargaining unit exceeds the number of full-time positions in that unit by 20%, the City must specifically address what measures are being taken to fill said positions. For Redondo Beach, there is only one bargaining unit that has more than a 20% vacancy rate, which is the City Employees Association (RBCEA). A chart showing the job vacancies and recruitment status for each of these positions is included below:

Redondo Beach City Employees' Association

Position Title	# of Vacancies	Recruitment Status
Accountant	2	Recruitment on hold/Potential Re-org
Police Services Specialist	2	Eligibility List Established
Office Specialist III	1	Eligibility List Established
Communications Dispatcher	4	Eligibility List Established-Recruitment Ongoing
Admin Specialist	2	Dept in Pre-Hire Processing
Admin Coordinator	2	Eligibility List Established
Library Clerk	1	Recruitment Pending
Recycling Ranger	1	On Hold/Pending proposed budget reclassification
Municipal Services Officer	1	Eligibility List Established
Senior Building Inspector	1	Eligibility List Established/Dept Head Reviewing
Community Services Officer II	2	Recruitment Pending

Planning Technician	1	Filled May 19, 2025
Recreation Coordinator	1	Eligibility List Established
TOTAL VACANCIES	**21**	

The law also requires the City to identify any obstacles to the recruiting process that may preclude the positions being filled in a timely manner. At this time, the position of Human Resources Analyst (Recruitment) is currently vacant. The Human Resources Department has proposed a Decision Package in the upcoming budget to reclassify this vacant position before filling it. While this vacancy creates a temporary obstacle to the timely filling of positions, the Human Resources Department has been able to remain competitive with other agency metrics despite this position being unfilled. At any given time, the HR Department is recruiting for approximately 40 positions. The average time to hire, from job posting to hiring, is 6 weeks, which continues to be a competitive metric in the current labor market.

CITY OF REDONDO BEACH
Budget Response Report

#53

June 3, 2025

Question:

How does the City's Vehicle and Heavy Equipment Replacement Program work and what City vehicles and equipment are scheduled for replacement by the Public Works Department in the 2025-2026 Fiscal Year?

Response:

The Vehicle Replacement Fund (VRF) was established by the City during the 1983-84 Fiscal Year. It is a best management practice tool that allows the City to efficiently replace and maintain vehicles and equipment. The purpose of the Vehicle and Heavy Equipment Replacement Program is to evaluate, maintain, and replace vehicles and equipment on a schedule that optimizes their usefulness, avoids major repairs and periods of downtime, and captures ongoing technological improvements in vehicle safety, efficiency, and performance. The Public Works Department manages the City Fleet and there is a dedicated Fleet Maintenance Team consisting of one Maintenance Supervisor, two Senior Mechanics, one Mechanic, and one Equipment Service Worker. A Senior Management Analyst in the Public Works Department manages the tracking, purchasing, disposition, and regulatory compliance for all vehicles listed in the VRF. Most Redondo Beach City vehicles have historically been replaced every 4 to 12 years, depending on vehicle type and function, with an aggregate cost between $1,000,000 and $1,500,000 each year.

Staff is recommending budgeting for the regular replacement of 14 vehicles/equipment in FY 2025-26 through Decision Package #51 at an estimated cost of $1,331,814. These units have reached the end of their planned lifecycle and are scheduled for replacement. The 14 vehicles/equipment for the Public Works Department consist of one roller for the Streets Division, five electric carts for the Pier Division, one forklift and one pickup truck for the Fleet Division, and one van for the Facilities Division. In addition, there are three trucks and two generators previously approved by City Council that staff was unable to acquire in FY 2023-24 or FY 2024-25 due to supply chain issues. The table below lists the planned replacement schedule:

Vehicle Replacement Fund - Decision Package #51								
Unit	Year	Description	Assigned	Dept	Fund Balance Per Unit	Estimated Auction Value	Additional Funding Needed	Total Funding Per Unit
340	2004	BOBCAT ROLLER	STREETS	PW	$ 59,093	$ 2,000		$ 61,093
861	2017	TAYLOR-DUNN ELECT CART	UPLANDS MAINT	PW	$ 10,890	$ 500	$ 6,500	$ 17,890
862	2017	TAYLOR-DUNN ELECT CART	UPLANDS MAINT	PW	$ 15,092	$ 500	$ 2,400	$ 17,992
863	2017	TAYLOR-DUNN ELECT CART	UPLANDS MAINT	PW	$ 10,890	$ 500	$ 6,500	$ 17,890
864	2017	TAYLOR-DUNN ELECT CART	UPLANDS MAINT	PW	$ 10,890	$ 500	$ 6,500	$ 17,890
899	2017	TAYLOR-DUNN ELECT CART	UPLANDS MAINT	PW	$ 10,890	$ 500	$ 6,500	$ 17,890
364	2003	CAT RC60 FORKLIFT	FLEET SERVICES	PW	$ 79,633	$ 2,000		$ 81,633
20	2013	FORD TRANSIT CONNECT	BUILDING	PW	$ 33,505		$ 2,000	$ 35,505
103	2009	FORD F-250 PICKUP-EQ	FLEET	PW	$ 38,367			$ 38,367
Units Previously Approved by Council - Funding re-appropriation request								
333	2006	CHEVROLET CC7500 CNG DUM	STREETS	PW	$ 199,938	$ 4,000		$ 203,938
350	2006	GMC TC 7500 CNG KNUCKLE B	STREETS	PW	$ 291,990	$ 4,000		$ 295,990
200	2006	GMC TC 7500 INSULATED MAN	STREETS	PW	$ 283,546	$ 4,000		$ 287,546
G-1	1999	CATEPILLAR 3306 GENERATOR	SEWER	PW	$ 159,632			$ 159,632
G-3	2000	MQ POWER DCA-25SSIU	SEWER	PW	$ 28,560		$ 50,000	$ 78,560
								$ 1,331,814

Table 1: FY2025-26 Proposed Vehicle Purchases

In addition, Decision Package #51 seeks authorization to pursue/initiate the purchase of two replacement Fire Department Vehicles, Paramedic Squad Units #135 and #136, which are not due for replacement until FY 2026-27 in FY 2025-26. These units are subject to long lead/assembly times, so authorizing the purchase now allows the build to begin in order to meet the retirement date of the current vehicles. Staff will return to Council to request an appropriation from the VRF when the build specifications are completed.

Finally, Decision Package #51 addresses the recommendation to take a Parks Division vehicle planned for replacement and instead purchase a Pier scrubber unit to assist with newly installed paver maintenance and cleaning on International Boardwalk. The additional funding request for this unit (in addition to the amount appropriated for the Parks truck) is $15,660. The total recommendation for all units is a one-time VRF appropriation of $1,347,474.

Fleet Operations and Purchasing in FY 2024-25

In FY 2024-25, Public Works staff continued to face supply chain challenges and significant delays throughout various stages of vehicle procurement and maintenance. While the availability and delivery times for passenger and mid-sized vehicles have improved, lead times for larger, specialized vehicles, remain prolonged. Upfitting timelines, and associated costs, have continued to increase over the past year, particularly for the specialized units serving Police, Fire, and Public Works Departments. Overall, costs related to vehicle acquisition, contractor services, upfitting, fuel, parts, and supplies have either continued to rise or remain at historically high levels.

After-market upfitting is essential for many of the specialty vehicles that make up the majority of the City Fleet, particularly those utilized by Police, Fire, and Public Works. However, ongoing shortages in parts and labor among upfitting vendors—combined with high demand for these services—have resulted in significant delays in preparing vehicles for service after delivery from the manufacturer. Extended upfit timelines are prompting Departments and Fleet staff to reconsider vehicle procurement strategies, aiming to align new vehicle orders more closely with the end of the existing Unit's life cycle.

Public Works continues to work towards transitioning to zero-emission vehicles (ZEVs) where it is feasible. However, evolving regulations, particularly the California Air Resources Board (CARB)'s Advanced Clean Fleet (ACF) purchasing requirements, pose significant challenges for Fleet procurement. Despite recent exemptions granted to commercial fleet operators, government agencies remain subject to strict ACF compliance timelines. Key challenges include a limited availability of ZEVs suitable for purchase, the complexity of upfitting ZEVs for use as specialty vehicles, and the significantly higher costs of ZEVs, which place additional strain on the Vehicle Replacement Fund. Further obstacles include delays and expenses associated with charging infrastructure projects, as well as the need for training and preparation of maintenance staff to safely service and support zero-emission vehicles.

Vehicle Purchase Status

The FY 2024-25 Budget included authorization for the purchase of 19 vehicles. The status of the procurement of those vehicles is listed below:

FY 24-25 Vehicle Replacement Update					
Unit	Model Year	Current Make/Model	Division	Dept.	Status
600	2012	DODGE RAM CHARGER ADMIN	ADMIN	P	ORDERED CY25 DELIVERY
688	2018	HONDA ODYSSEY VAN	INVESTIGATIONS	P	DELIVERED- BUILD
296	2013	TORO GROUNDMASTER	PARKS	PW	ON HOLD
297	2013	TORO GROUNDMASTER	PARKS	PW	ON HOLD
667	2021	FORD UTILITY Equipped	PATROL	P	ORDERED CY25 DELIVERY
668	2021	FORD UTILITY Equipped	PATROL	P	ORDERED CY25 DELIVERY
669	2021	DODGE DURANGO Equipped	PATROL	P	ORDERED CY25 DELIVERY
670	2021	DODGE CHARGER Equipped	PATROL	P	ORDERED CY25 DELIVERY
674	2021	DODGE CHARGER Equipped	PATROL	P	ORDERED CY25 DELIVERY
677	2021	FORD UTILITY Equipped	PATROL-WC	P	ORDERED CY25 DELIVERY
654	2016	FORD UTILITY K-9 Equipped	PATROL-K-9	P	ORDERED CY25 DELIVERY
655	2016	FORD UTILITY K-9 Equipped	PATROL-K-9	P	ORDERED CY25 DELIVERY
656	2016	FORD UTILITY K-9 Equipped	PATROL-K-9	P	ORDERED CY25 DELIVERY
657	2016	FORD UTILITY K-9 Equipped	PATROL-K-9	P	ORDERED CY25 DELIVERY
690	2017	HONDA AFRICA TWIN	PATROL-TRAFFIC	P	ORDERED CY25 DELIVERY
691	2017	HONDA AFRICA TWIN	PATROL-TRAFFIC	P	ORDERED CY25 DELIVERY
692	2016	HONDA AFRICA TWIN	PATROL-TRAFFIC	P	ORDERED CY25 DELIVERY
379	2007	INGERSOLL RAND ROLLER	STREETS	PW	DELIVERED
207	2011	FORD F-350 1-TON PICKUP	PARKS	PW	PROPOSED REPLACE AS PIER SCRUBBER

Table 2: Vehicles Approved for Purchase in FY 2024-25 Budget

The following 11 units were ordered prior to FY 2024-25 and were delivered and put into service in FY 2024-25:

FY24-25 Prior Year Orders Delivered- In Service					
UNIT	YEAR	DESCRIPTION	ASSIGNED	DEPT	PURCHASE PRICE
660	2024	DODGE DURANGO	PATROL	P	$ 77,952
661	2024	DODGE DURANGO	PATROL	P	$ 77,952
644	2024	FORD INTERCEPTOR	PATROL	P	$ 78,080
662	2024	DODGE DURANGO	PATROL	P	$ 81,766
666	2024	DODGE DURANGO	PATROL	P	$ 81,766
375	2024	AIRLESCO SURE STRIPE 3350	STREETS	PW	$ 5,803
326	2009	GAPVAX COMBINATION JETTER	SEWER	PW	$ 785,152
121	2024	SEAGRAVE	FIRE PUMPER	FD	$ 1,143,253
241	2025	FORD MAVERICK	PARKS	PW	$ 34,663
G-14	2024	CATERPILLAR D100-8S GENERA	FIRE STATION 1	F	$ 90,487
261	2025	FORD MAVERICK	PIER	PW	$ 34,005
					$ 2,490,879.66

Table 3: Vehicles delivered in FY2024-25

The following 13 vehicles were ordered prior to FY 24-25 and are in various stages of procurement, manufacturing, upfitting, and are anticipated to be delivered in FY 2025-26:

Prior Fiscal Year Orders Awaiting Delivery					
679	2025	F-550 4WD	PATROL- SWAT	P	BUILD
137	2008	CHEVROLET TAHOE-EQ	HARBOR PATROL	F	DELIVERED- BUILD
104	2024	DODGE RAM	OPS-SPEC-SRVS	F	BUILD
648	2025	FORD INTERCEPTOR	PATROL	P	ORDERED
678	2025	FORD INTERCEPTOR	PATROL	P	ORDERED
672	2025	FORD INTERCEPTOR	PATROL	P	ORDERED
675	2025	FORD INTERCEPTOR	PATROL	P	ORDERED
620	2016	FORD UTILITY	INVESTIGATIONS SIU	P	DELIVERED- BUILD
622	2017	DODGE DURANGO SUV SIU	INVESTIGATIONS-SIU	P	DELIVERED- BUILD
808	1975	SEAWAY	HARBOR PATROL	F	DELIVERED- BUILD
348	2025	F-150 LIGHTNING	BUILDING	PW	ORDERED
349	2025	F-150 LIGHTNING	UPLANDS-MAINT	PW	ORDERED
322	2024	F-750 (CNG)	BUILDING	PW	BUILD

Table 4: Vehicles Ordered Awaiting Delivery

Vehicle Replacement Fund Model

The Vehicle Replacement Fund is comprised of multiple funding sources, including the General Fund, Sewer Fund, Building Occupancy Fund, Harbor Fund, and other sources. Each vehicle is assigned for a specific use and charged against the appropriate fund using the approved replacement formulas. The replacement formula is based on two main components of the VRF, maintenance and operations, along with approved vehicle replacement timelines.

Vehicle Replacement Fund Balance

In the FY 2025-26 Proposed Budget, the expected starting VRF fund balance is $5,706,653. After City Manager recommendations and Decision Packages, the estimated FY 2025-26 end of year fund balance is $6,018,899. This includes all proposed revenues from the various Departments and all capital and operating Fleet Division expenditures for FY 2025-26. Additional information can be found in the FY 2025-26 Proposed Budget - Financial Summaries - Summary of Estimated Revenues, Appropriations, and Fund Balance Changes with City Manager Recommendations.

Fleet Maintenance and Operations Budget

With regards to the funding of the maintenance and operations component, each Department is charged based on the fuel consumption and internal labor costs associated with vehicles assigned to the respective departments. Funding is transferred into the Vehicle Replacement Fund and is appropriated annually into the Fleet Operating Budget. Funding covers personnel, overhead, fuel, preventative maintenance and operations, and major repair costs.

Vehicle Replacement Funding

A depreciation formula is used to develop funding estimates for the replacement of the vehicles and equipment. First, the replacement value is calculated by taking the purchase price of the vehicle, multiplying it by a 3% annual compounding rate to account for inflation, and then aggregating that compounding amount over the life cycle of the vehicle/equipment. The replacement value is then evenly divided for the duration of the vehicle's life span to calculate the annual amount. Below is a simplified example of the calculation for the vehicle replacement component.

Vehicle	Purchase Price	Life Span	Replacement Value (3% compounding rate)	Annual Amount
Administrative Sedan	$ 50,000	12	$ 71,288.04	$ 5,940.67

Table 5: Sample Vehicle Replacement Calculation

If the life span of a vehicle is decreased, the estimated replacement value also decreases as the model anticipates less inflationary costs. However, that replacement value is now amortized over fewer years and the annual savings required must rise accordingly.

Historically, this model has accrued enough monies to ensure that no additional, or accelerated internal service charges, are necessary to fund the planned vehicle/equipment replacements. In the last four years, with rapidly escalating vehicle purchase prices, as well as rising outfitting and equipment costs, it has been necessary for the Public Works Department to request supplementary funds when purchases are presented to Council for consideration. This additional funding covers the delta between the funding saved for a unit and the new purchase price. This has been particularly significant for vehicles with a longer life span, vehicles that require major after-market upfitting (e.g. Police Patrol units), and for compressed natural gas (CNG) or ZEV vehicles.

Covering the funding gap means drawing funding from savings gained from other units in the Vehicle Replacement Fund fleet. In order to maintain the savings associated with all units, and to be able to make purchases at the end of the units' replacement lifecycle, adjustments are generally made at Mid-Year to replenish the VRF.

In the FY 2024-25 VRF Budget Response Report, it was noted that the VRF will require ongoing, careful management, and periodic adjustments to keep pace with increasing costs, shifting environmental regulations, and market dynamics. As the Fleet Division manages these challenges, one-time funding infusions towards vehicles purchases will likely be necessary to cover increased replacement costs associated with new vehicle types.

Fleet replacement strategies that rely on historical upfitting timelines are becoming increasingly outdated. Adjustments to purchasing schedules may be needed to ensure vehicles are procured, upfitted, and ready for service within the planned timeframe. Upfitting delays have caused some vehicles to enter service 12 to 18 months late. Decision Package #51 recommends starting the purchase process early to replace Paramedic Squad Units #135 and #136. Although these units are not scheduled for replacement for another two years, current procurement and build timelines range from 2 to 3 years. Authorizing the purchase now will help ensure that the new units are available and service-ready when the existing vehicles reach the end of their operational life in FY 2026-27. An appropriation from the VRF will be requested and brought to City Council for consideration when the vehicle specs are more developed and the specific purchase price is better known.

City staff continue to monitor both the existing fleet and industry developments in order to make accurate recommendations regarding the continuing management of the VRF. Looking forward, the VRF will continue to require regular adjustments to address changing environmental regulations and dynamic market conditions.

CITY OF REDONDO BEACH
Budget Response Report

#54

June 3, 2025

Questions:

How does the City's Information Technology Equipment Replacement Program work, and what equipment is recommended for replacement in the 2025-2026 Fiscal Year?

Response:

The City's Information Technology (IT) Equipment Replacement Program was established in FY 2005-06 as a way to keep the City's technological infrastructure up to date and to minimize failures and workplace disruption due to unreliable, outdated, or failing computer hardware and software. Since the program's implementation, the City has maintained a robust and reliable technological infrastructure.

During each mid-year budget discussion, IT staff review the equipment replacement schedule and add or remove equipment. Staff extends or reduces the lifespan based on the condition of the equipment or in response to changes in the technological cycle, or due to the presence of emerging technologies. For example, instead of replacing the aging on-site telephone system, the City funded the implementation of a cloud-based telephony service. At times, equipment is replaced for reasons other than reaching the end of its lifespan, such as technological advances or the inability of the equipment to run updated software.

The replacement schedule is based on the estimated useful lives of the equipment across a 10-year rolling period. The replacement value is calculated using a 3.5% compounded rate against the purchase price of the equipment, software, and services for the respective number of years assigned to the equipment's life span.

Each fiscal year, an IT Internal Service Annual Rental charge is assessed to each department for the replacement of technological equipment (these charges are independent of the IT Internal Service Fund charges for personnel and maintenance, and operations). The number of departmental computers, computer-related equipment, telephones, and telecom-related items is used to allocate equipment that cannot be identified directly to a department. The total annual charge (beginning in FY 2006-07) has ranged from approximately $220,000 to $736,000, depending on the equipment included in the replacement schedule at that point in time. The charge has trended downward over time as we move from capital equipment expenses to subscription-based and cloud services.

FY 2025-26 Equipment Replacement

Each fiscal year, a budget Decision Package is recommended for Council consideration to allocate funds from the IT Replacement Fund to the IT Internal Service Fund for equipment replacement. Equipment is only recommended for replacement when it is fully funded, and the funds to pay for the FY 2025-26 IT replacement program are currently fully accrued in the IT Replacement Fund.

The amount requested to be allocated each fiscal year depends on which equipment is scheduled to be replaced. It can be more or less than the annual departmental rental charge. The following table details the previous years' allocations approved by the City Council from the IT Equipment Replacement Fund to the IT Internal Service Fund:

FY 2025-26 (proposed)	$239,460
FY 2024-25	$400,021
FY 2023-24	$192,359
FY 2022-23	$211,245
FY 2021-22	$432,695
FY 2020-21	$1,133,086
FY 2019-20	$234,385
FY 2018-19	$427,712
FY 2017-18	$105,710
FY 2016-17	$543,700

The following are some examples of enterprise-wide, mission-critical systems that have benefited from the replacement program:

- Data Network Infrastructure (2006, 2013, 2021)
- Telecommunications System (2006, 2012, 2021, 2023)
- Public Safety Computer Aided Dispatch and Records Management Systems (2005, 2010, 2015, 2021)
- Network perimeter firewalls (2010, 2016, 2024)
- Network Equipment Battery Backup (2011, 2015, 2019, 2025)
- High speed document imaging scanners (2010, 2014, 2016, 2019, 2025)

An appropriation from the IT Equipment Replacement Fund (fully funded for FY 2025-26) to the Information Technology Internal Service Fund (Decision Package #18) is necessary to implement the FY 2025-26 IT replacement program. Below is a listing of technological equipment scheduled for replacement in FY 2025-26 and the estimated costs that make up the requested $239,460:

Information Technology

- Dell Server (Physical Domain Controller) $ 8,908
  - Acquired in 2020. Equipment will be ~6 years old upon replacement.

- MVIX Digital Sign Players $ 10,534
  - Acquired in 2017. Equipment will be ~5 years old upon replacement.

- Non-Leased Printers $ 28,688
  - Acquired in 2017. Equipment will be ~ 5 years old upon replacement.

- Server Virtualization Equipment (Rubrik) $103,500
  - Acquired in 2024. Annual payment, cost spread over 3x years.

Fire

- MDC Replacement – 13ea. $ 28,500
  - Acquired between 2016 and 2018. Equipment will be between 7 and 9 years old upon replacement.

Community Development

- Inspector iPads – 4 Ea. . $ 4,131
  - Acquired in 2021. Equipment will be ~5 years old upon replacement.

Public Safety

- MDC Replacement $ 25,000
  - Acquired between 2016 and 2018. Equipment will be between 7 and 9 years old upon replacement.
- Dell Server (CAD Interface Server) $ 8,033
  - Acquired in 2021. Equipment will be ~5 years old upon replacement.
- Dell Server (CJIS Server) $ 8,033
  - Acquired in 2021. Equipment will be ~5 years old upon replacement.

Public Works

- Cradlepoint Modems – 13ea $ 14,133
  - Acquired in 2020. Equipment will be ~6 years old upon replacement.

CITY OF REDONDO BEACH
Budget Response Report

#55

June 3, 2025

Question:

What are the public safety and traffic control costs to close Catalina Avenue between Ave I and Vista Del Mar for pedestrian oriented special events? How much additional parking revenue was generated in Riviera Village in 2024 as a result of the change to the Holiday free parking waiver period?

Response:

To safely secure Catalina Avenue for pedestrian use between Vista Del Mar and Ave I, the roadway would need to be secured with barricades. For past events, the City has used Southern California Barricades to place water-filled barricades. The cost to secure the area of Catalina Avenue between Avenue I and Vista Del Mar with the water-filled barricades is approximately $5,200 per event. The street closure also requires preparation of a traffic plan coordinated by the Redondo Beach Police Department (RBPD) and the Public Works Department's Engineering Services Division, with staff time costing approximately $1,000 (one-time cost with updates as needed).

A road closure would also require the presence of RBPD personnel. The current cost for an officer is $150 an hour *($158/hour if the proposed update to the Police Master Fee Schedule in DP #1 is approved).* With two officers assigned for a 10-hour day, the total cost would be roughly $3,000. The Redondo Beach Fire Department also requires ingress and egress into the closed areas. To facilitate this, a Police vehicle is strategically placed to block the roadway and act as a staffed access point to allow the Fire Department immediate access into the area, as needed. This setup costs an additional $1,500.

Closing down vehicle access to Catalina Avenue would also result in a loss of parking meter revenue. There are 23 meters along this stretch of Catalina Avenue, which can generate up to $460 of revenue in a 10-hour period ($46 per hour). Listed costs for Police personnel and lost meter revenue are scalable based on the duration of an event. The total cost for these items, at current personnel rates, is $11,160.

Water-filled Barricades	$5,200
Traffic Plan	$1,000
Police Personnel (3)	$4,500 (10 hours)
Meter Revenue Loss	$460 (10 hours)
Total Cost	**$11,160**

Riviera Village Holiday Parking Fee Waiver

As part of the FY 2024-25 Budget, the City Council reduced free parking in the Riviera Village during the holidays from three weeks to one week. Free parking was offered starting on Christmas Eve and ran through New Year's Day. The following table shows the difference in December revenue for the 398 parking meters and 536 parking spaces in Riviera Village between the 2023-24 and 2024-25 Fiscal Years.

	FY 2023-24	FY 2024-25	VARIANCE
Riviera Village Meter Revenue	$4,820	$96,230	$91,410

A portion of this variance may also be attributed to the FY 2024-25 increase in the hourly parking meter rate from $1.50/hour to $1.75/hour, which represents a 17% adjustment. Taking this into account, the net revenue increase is estimated to be $75,870 ($37,935 per week).

CITY OF REDONDO BEACH
Budget Response Report

#56

June 10, 2025

Question:

When did the City last update Seaside Lagoon Fees? What are options to increase these fees, and what revenue could this generate?

Response:

The current Seaside Lagoon entrance fees are listed in Table 1 and were last updated in July 2023. At that time, a $1 increase was implemented across all daily entrance fee categories.

Table 1: Current Entry Fees

Description	Current Fee	2024 Admission	2024 Revenue
Adult (18+)	$9	22,639	$203,751
Child (2-17)	$7	23,509	$164,563
Group rate (weekday only)	$6/child $7/adult	7,011	$42,066
Season Pass	Individual $88 Senior $39 Family $165 Additional $33	Individual 2 Senior 4 Family 72 Additional 10	$12,542

The table below summarizes the projected additional revenue, based on a $1 increase to each daily entrance fee category and marginal increases to the various Season Pass rates.

Table 2: Proposed Entry Fees with Projected Revenue

Description	Proposed New Fee	Projected Attendance	Additional Revenue
Adult (18+)	$10	22,639	$22,639
Child (2-17)	$8	23,509	$23,509
Group rate (weekday only)	$7/child $8/adult	7,011	$7,011
Season Pass	Individual $90 Senior $40 Family $190 Additional $35	Individual 2 Senior 4 Family 72 Additional 10	$1,828

If the Seaside Lagoon entrance fees are increased to the levels indicated in Table 2, the City projects additional ongoing revenue of roughly $55,000 per year, which would cover the cost of reclassifying the Recreation Coordinator position to a Recreation Supervisor position as presented in BRR #59 ($40,939.21).

CITY OF REDONDO BEACH
Budget Response Report

#57

June 3, 2025

Question:

How many preferential parking zones does the City maintain? How many permits are issued in each of the zones? What are the current permit fees and when were they last adjusted? What is the estimated cost to maintain and enforce the preferential parking program?

Response:

Preferential Parking zones are established by the City Council resolutions for the benefit of adjacent residents, and subject to the provisions set forth in Redondo Beach Municipal Code (RBMC) Title 3, Chapter 7, Article 17 "Preferential Parking." The zones are designated based on findings that certain conditions impede the availability of reasonable and convenient parking for adjacent residents. The City Council has designated 10 Preferential Parking Zones, listed below.

Zone	Hours	Permits Issued
1300 block Clark Lane	6:00am-6:00pm daily	24
Esplanade (East side only)	24-hours daily	698
400-500 blocks Ave F	10:00pm-3:00am daily	203
400-500 blocks Ave G / Ave H	8:00pm-3:00am daily	842
800 block Knob Hill (South side only)	24-hours daily	18
500-600 blocks Phelan Lane/ 2400 block Fisk Lane	8:00am-6:00pm Mon-Fri	82
2500 block Rockefeller Lane	7:00pm-6:00am daily	89
Vincent Area 1	9:00am-4:00pm Mon-Fri	204
Vincent Area 2	2:00pm-10:00pm Mon-Fri 8:00am-10:00pm Sat	620
Holiday (Kingsdale/Firmona/Condon Aves, West of South Bay Galleria)	10:00am-8:00pm daily Nov-Dec	Vary
Total Permits		**2,780**

Permit Fees and Expiration

Preferential Parking Permits are issued and renewed on a calendar year basis. The current cost is $16 per year. The most recent price adjustment occurred with the Police Master Fee Schedule Update in FY 2024-25, when the fee was increased by $1. At that time, City Council also increased the parking meter permit fee from $110 to $175 annually.

The proposed Police Master Fee Schedule Update for FY 2025-26 (DP#1) would increase the Preferential Permit fee to $17 annually. Each $1 fee increase generates roughly $2,780 in additional annual revenue.

There is no fee associated with the Holiday Permit for residences west of the Galleria during the months of November and December each year.

Residents are allowed one permit for each noncommercial vehicle registered to their residence. Each dwelling is also allowed to purchase up to two guest permits. One-day daily visitor permits are also available. Non-resident property owners are allowed one guest permit annually for the property owner's personal use.

Permit Type	Current Fee	Term
Preferential Permit	$16.00/year	Jan 1 to Dec 31
Plastic Hanger (Optional)	$2.91	N/A
Holiday Permit	Free	Nov 15 to Dec 31
Parking Meter Permit	$175.00/year	Nov 1 to Oct 31

Program Maintenance and Enforcement Costs

Annual General Fund revenue generated by Preferential Parking Permits is approximately $45,000 from sales and an additional $23,000 from citations for violations.

The staff time to manage and enforce the City's ten designated Preferential Parking Zones far exceeds the level of current revenue. The process is manual, requiring residents to submit applications in person at City Hall. Significant staff time is then spent across multiple departments verifying eligibility documents and issuing permits. Additionally, the annual material cost for the decals alone averages $2,700. Enforcement is conducted during the Municipal Services Unit's routine operations, resulting in approximately 600 citations issued annually for parking without a permit in a Preferential Parking Zone.

The Police Department recently issued a Request for Proposal (RFP) for a new Parking Citation Management system that would have the capability to incorporate a preferential Parking Permit Management solution. This would streamline the submittal, review, and issuance process, significantly reducing the staff time required to administer the program. Residents would be able to apply online and upload supporting documents, rather than having to complete the tasks in-person. City staff would be able to review all applications through the online portal and issue permits. The estimated annual cost of implementing this service is $8,000.

CITY OF REDONDO BEACH
Budget Response Report

#58

June 10, 2025

Question:

What would it cost to trim the palm trees on Artesia Boulevard every year?

Response:

The City's contract for tree trimming services with West Coast Arborists calls for trees in certain key corridors and parks to be trimmed every two years. The 168 palm trees along Artesia Boulevard are included in this category. The cost for trimming a palm tree, including two feet of skinning old fronds and sheaths, is $78 per year. Servicing all of the 168 palm trees on Artesia Blvd. would cost an additional $13,104 during off-contract years.

CITY OF REDONDO BEACH
Budget Response Report

#59

June 10, 2025

Question:

What is the cost to add a Supervisor Position to the Recreation Services Division of the Community Services Department?

Response:

The Community Services Department's Recreation Services Division (Division) is currently staffed by one Recreation Manager, one Senior Recreation Coordinator, five Recreation Coordinators, one Office Coordinator, and one Office Specialist. This team oversees a broad range of services, including senior and family programs, youth and teen activities, City facility reservations, special event coordination, afterschool and summer programming, City holiday events, passport services, the user pay program, quarterly newsletter, Wilderness Park, Alta Vista Tennis Center, sports fields, adult leagues, and the Seaside Lagoon.

Due to the increasing growth and success of these programs, the Division is facing operational challenges. Recreational programming is highly dynamic and requires intensive, hands-on management. The ability to respond quickly to staff absences, illnesses, and other day-to-day issues is essential to maintaining service continuity. Currently, only the Recreation Manager is available to handle after-hours, weekend, holiday events, and emergency staffing needs, as the Memorandum of Understanding (MOU) negotiated with the bargaining unit representing all other full-time staff restricts their availability during these times. The attached organizational chart illustrates the limited management hierarchy, which leads to high demand being placed on the Recreation Services Manager.

The current staffing model significantly burdens the Recreation Manager and future growth in the Division is becoming increasingly unsustainable. Without additional supervisory capacity, the Division cannot effectively enhance its offerings by supporting new initiatives or adapting to evolving community needs.

One option to cost effectively address this concern, assuming the City wants to continue to expand its level of Recreation programming, is to convert one, currently vacant, Recreation Coordinator position to a Recreation Supervisor position. The vacant Coordinator position is primarily assigned to overseeing Seaside Lagoon operations and is funded through the Lagoon's Tidelands Account. The responsibilities of this position, due to the vacancy, are currently being covered by the Recreation Services Manager.

If the Recreation Supervisor position were to be created, it would oversee the Lagoon and could support the Division's other complex operations, which include eight full-time staff and approximately 175 part-time staff, as needed. The Recreation Services Manager would then be able to focus on the Division's daily operational demands. Additionally, reclassifying the Coordinator position to Recreation Supervisor would:

- Provide additional supervisory coverage during absences and high-volume periods
- Strengthen personnel management and team support
- Improve Division responsiveness, consistency, and overall program quality
- Enhance the Division's high-level planning and organizational development, including the rollout of key initiatives, including the expansion of teen programming, continued growth of After School Program, the implementation of Perry Park Teen Center rentals, and the possible addition of tennis tournament programming at Alta Vista Park. The additional leadership capacity would ensure these projects can be executed in a more timely and effective manner

The reclassification would result in an ongoing cost of $40,939.21 annually. The change would create a more sustainable staffing model, reinforce public confidence in City services, and enhance the City's ability to deliver high-quality, community-aligned recreation programming.

As outlined in BRR #56, a $1 increase in daily entry fees and a modest adjustment to the cost of seasonal passes at Seaside Lagoon would generate an additional $55,000 in annual revenue. This additional funding could be used to offset the cost of the Coordinator to Supervisor reclassification.

Recreation Manager

Recreation Coordinator		Rec Coordinator	Rec Coordinator		Office Coordinator	Office Specialist	Recreation Manager	Sr. Recreation Coordinator			Recreation Manager	Rec Coordinator- VACANT (Rec Manager Filling In)		Rec Coordinator		Recreation Manager			
Afterschool Program	**Summer Camps**	**Sports**	**Senior Programs**	**Community Events**	**Office Operations**		**Farmer's Market**	**Wilderness Park**	**AVCC**	**Sailing**	**Teens**	**Seaside Lagoon**	**Contracted Classes***	**Passports**	**Facilities**	**Newsletter & Promo Materials**	**Social Media & Promotions**	**Additional Programs**	**Administration**
2 PT Staff	**1 PT Staff**	**PT Gym Staff**	**2 PT Staff**				***Contracted***	**PT Staff**	**2 PT Staff**	**PT Staff**	**PT- Program Coordinator**	**3 PT Onsite Supervisors**	**1 PT Staff**	**2 PT Staff**	**1 PT staff**	**2 PT Staff**		**PT STAFF**	
RecTrac	RecTrac	Adult Sports: Softball/ Volleyball/ Basketball	Classes	Halloween	Customer Service	Customer Service	Contracted Service	Reservations/ Camp Coordination	Court Reservations	Sailing membership	Teen Center	Summer Operations	RecTrac - Administrator	passort processing	Facility Reservations	Newsletter Design & publication	Social Media Content & Management	PreppyK/ Kinderstarter	Public Works
Daily operations - 8 sites	5 City Camps	Contracted Officials	Excursions	Community Picnic	Activity Registration/ RecTrac	Activity Registration/ RecTrac	Weekly Revenue Entry	Overnight Reservations	Rentals	Boat Maintenance	Teen events/programs	Daily Balancing	Independent Contractor Agreements		RecTrac support	Ads/ Flyers		Knob Hill Volleyball Camp	IT service requests
Staff/Program Management	Staff/Program Management	Aviation Gym/Track/ Field	Clubs @ facilities	Egg Hunt	Time Card entry	Senior Family Services Classes		Family Camp Night	Daily Balancing	Sailing Instruction		Year round large Party Rentals	ICA Proposals		Bounce House				Payroll Approvals
School Year Camps	Liaison - Contracted Camps	Parks/Field rentals/ contracts	Senior Lunch	Senior Events	Munis/Invoice Payments	Munis/Invoice Payments			Rec Trac support			Chlorine Management	Contractor Rosters						Approvals for Munis/ Purchasing
Special Event staff		Banners	Resource Guide	Senior Dance	Daily Balancing	Contracted Class assistance*							Contractor Invoices						Facility Alarm codes/permits
			Health Fair		Sectran/Safe/ Postage	Facility Keys							Class Content Communication - quarterly						Coordinating & Leading City Special Event Meetings
					Office equipment/ Supplies	Cash pick up Farmer's Market													RecTrac - manage and administrator
					Artesia Facility														Youth Commission
																			Website Maintenance

Department Glossary

Dept. Abbreviation	Full Name
CCO	City Clerk's Office
CT	City Treasurer
CA	City Attorney
CM	City Manager
IT	Information Technology
HR	Human Resources
FS	Financial Services
PD	Police Department
FD	Fire Department
LIB	Library
CS	Community Services
CD	Community Development
WED	Waterfront and Economic Development
PW	Public Works