



Administrative Report

H.15., File # 24-0409

Meeting Date: 3/19/2024

To: MAYOR AND CITY COUNCIL

From: ELIZABETH HAUSE, ASSISTANT TO THE CITY MANAGER

TITLE

APPROVE A LICENSE AGREEMENT WITH THE FRIENDS OF REDONDO BEACH ARTS FOR USE OF THE HISTORIC LIBRARY IN VETERANS PARK FOR THE "PAIR" ART EXHIBITION TO BE HELD IN APRIL

EXECUTIVE SUMMARY

On February 1, 2024, the City received a request from the Friends of Redondo Beach Arts (FRBA) group to host the "PAIR" Art Exhibition this April at the Redondo Beach Historic Library in Veterans Park. On February 20, 2024, the Council approved FRBA's request and directed staff to prepare a license agreement to codify the terms and conditions for use of the Historic Library. The City will provide use of the facility at no charge and, in exchange, FRBA will pay for the City's building utility costs and expenses, meet all insurance and legal requirements, and host the art exhibition free of charge to the public. It is recommended that the City Council approve the attached License Agreement with FRBA.

BACKGROUND

In 2022 and 2023, the City Council granted FRBA a license agreement for the use of the Historic Library to host its annual CA 101 Art Exhibit. FRBA is a local non-profit organization that focuses on providing art-related experiences and education to the South Bay community. City staff members were contacted on February 1, 2024 by the FRBA group requesting a short-term license for use of the Historic Library in April 2024 for a pop-up art exhibition. The title of the exhibition is "PAIR" and will be open to the public from April 5-15, 2024.

On February 20, 2024, the City Council approved FRBA's request and directed staff to prepare a license agreement to codify the terms and conditions for use of the Historic Library. The City will provide use of the facility at no charge and, in exchange, FRBA will pay for the City's building utility costs and all installation/program expenses, provide the City with proper indemnification and release of liability, meet all insurance and legal requirements and host the art exhibition free of charge to the public.

FRBA will have exclusive use of the Historic Library from April 1 through April 17, 2024, inclusive of load-in and load-out days. The exhibition would be open to visitors during the following two (2) weekend periods:

- April 5-7

- April 12-14

Staff recommends approval of the attached License Agreement between the City and FRBA.

COORDINATION

The City Manager's Office coordinated the preparation of this report. The License Agreement was approved as to form by the City Attorney's Office.

FISCAL IMPACT

There is no fiscal impact associated with this action. FRBA will incur all costs associated with the installation and operation of the event.

APPROVED BY:

Mike Witzansky, City Manager

ATTACHMENTS

- Agmt - License Agreement for Special Event Services with Friends of Redondo Beach Arts