



Administrative Report

J.1., File # 25-1608

Meeting Date: 11/19/2025

To: CULTURAL ARTS COMMISSION
From: JACK MEYER, CULTURAL ARTS MANAGER

TITLE

CULTURAL ARTS COMMISSION ELECTION OF OFFICERS - CHAIRPERSON AND VICE CHAIRPERSON

EXECUTIVE SUMMARY

Per § 2-9.101 of Redondo Beach Municipal Code, "Each board or commission shall meet as soon after the first day of October of every year as practical for the purpose of organizing. At such organization meeting, or in the first meeting after a vacancy in the chairperson or vice chair position is declared, the boards and commissions shall organize themselves by electing one of its members to serve as chairperson and one member to serve as vice chair for the ensuing year."

RECOMMEND

Staff recommends, as procedure:

1. Sitting (current) chairperson opens nominations for chairperson and vice chair (previous position of secretary has been eliminated).
2. Chairperson closes nominations and accepts motion and second for chairperson.
3. Chairperson conducts a roll call vote of Commissioners for chairperson. A majority vote carries.
4. Chairperson accepts motion and second for vice chair.
5. Chairperson conducts a roll call vote of Commissioners for vice chair. A majority vote carries.
6. Newly elected chairperson and vice chair are seated.