



# Administrative Report

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H.10., File # 26-0579

Meeting Date: 5/19/2026

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**To:** MAYOR AND CITY COUNCIL  
**From:** ANDREW WINJE, PUBLIC WORKS DIRECTOR

## **TITLE**

APPROVE CHANGE ORDERS 3 AND 4 WITH DASH CONSTRUCTION COMPANY, INC. TO CONSTRUCT NEW BUS PADS FOR THE AVIATION BOULEVARD AT ARTESIA BOULEVARD INTERSECTION IMPROVEMENTS, NORTHBOUND RIGHT TURN LANE PROJECT, JOB NO. 40780 AND THE PCH CORRIDOR IMPROVEMENT PROJECT, JOB NO. 40800 IN THE AMOUNT OF \$277,286.28

RESET THE CITY ENGINEER'S AUTHORIZATION LIMIT FOR THE CONTRACT TO \$125,000 TO ALLOW FOR FUTURE CHANGE ORDERS ASSOCIATED WITH THE REMAINING CONSTRUCTION OF THE FOUR PROJECTS WITHIN THE CONTRACT SCOPE

## **EXECUTIVE SUMMARY**

Staff has requested change order proposals from DASH Construction Company, Inc. (DASH) to install two concrete bus pads in the City in conjunction with Measure R funded projects. DASH has provided favorable quotes, and staff is now recommending that the City Council approve Change Orders 3 and 4. City Council approval of these change orders is required due to the limits of the City Engineer's change order authority previously provided by City Council.

DASH is currently completing work for the installation of a dedicated right turn lane on Aviation Blvd. at Artesia Blvd. (Aviation Boulevard at Artesia Boulevard Intersection Improvements - Northbound Right Turn Lane Project, Job No. 40780). During the work, City staff noted that asphalt pavement at a bus top at this corner was severely degraded and requested DASH to provide a quote to replace the degraded asphalt with a concrete bus pad. This work is eligible to be included in the Measure R reimbursement for the Aviation right turn lane project.

Additionally, similar work for the Pacific Coast Highway and Torrance Boulevard Bus Pad Improvement Project, Job No. 40800, to relocate the southbound stop from the near-side (north) of the intersection to the far-side (south) of the intersection, is in the City's FY 2025-26 Capital Improvement Program (CIP). This work is urgently needed to coordinate with the pending Caltrans resurfacing project for PCH within the City limits. Because the work is similar in nature and urgent to complete, staff requested a separate quote from DASH to construct the PCH/Torrance bus pad project.

The quotes provided for the bus pads were \$125,129.78 and \$152,156.50, respectively. Approval of the two change orders would increase the DASH contract value by \$277,286.28. This exceeds the

City Engineer's authority for change orders on this project and requires City Council approval. Staff is also recommending the City Engineer's authority for the remaining work be reset to \$125,000 the typical level authorized by the City's administrative policy.

### **BACKGROUND**

The Aviation Boulevard at Artesia Boulevard Intersection Improvements - Northbound Right Turn Lane Project, Job No. 40780 (Aviation Project) construction contract was awarded to DASH in August of 2025 in the amount of \$611,976.50. The Notice to Proceed with construction was issued effective November 26, 2025 with on-site work beginning in December 2025.

On December 9, 2025, the City Council approved Change Order No. 1 in the amount of \$1,156,881.50 to construct the Grant Avenue Resurfacing Phase I - Harkness Lane to Green Lane Project, Job No. 70960 (\$323,963) and the South Bay Cities Council of Governments Local Travel Network Project, Job No. 41480 (\$832,918.50). DASH was selected for the Change Order No. 1 work by providing the low bid of three received for the Grant Avenue repaving project and after receiving no bids for the Local Travel Network project. Execution of Change Order No. 1 brought the total value of the DASH contract to \$1,768,858. The City Council also increased the City Engineer's change order authorization limit to \$176,886 (10% of amended DASH contract) for future change orders associated with the construction of the three projects.

Change Order No. 2 was authorized by the City Engineer on May 6, 2026 in the amount of \$156,357.18 to address unforeseen conditions within the Aviation and Grant Avenue Projects such as a shallow storm drain line, unsuitable traffic signal foundation subsurface conditions, traffic signal equipment discrepancies, and to add new illuminated street names signs, drainage connection, and continental crosswalk striping. Execution of Change Order No. 2 brought the DASH contract value to \$1,925,215 and leaves the City Engineer's remaining capacity to approve change orders at \$20,529.

During construction at Aviation and Artesia, staff observed that portions of the pavement on the east leg of Artesia Boulevard at Aviation Boulevard are in poor condition and would greatly benefit from rehabilitation and the addition of a southeast corner concrete bus pad. This work is eligible for reimbursement by the Measure R funding being used to fund the Aviation and Artesia project. Similar work exists for the Pacific Coast Highway and Torrance Boulevard Bus Pad Improvement Project, Job No. 40800 (also a Measure R funded project), to relocate the southbound stop from the near/north-side to the far/south-side of the intersection. The design work for the PCH/Torrance bus pad project is complete and it is important to accelerate construction in advance of Caltrans' upcoming Capital Maintenance Project to rehabilitate the pavement of Pacific Coast Highway within the City limits. Staff requested proposals for the additional Artesia Boulevard work and the PCH/Torrance bus pad from DASH, which provided quotes of \$125,129.78 and \$152,156.50, respectively. The cost to complete these items exceed the remaining change order authority of the City Engineer.

Approval of these two change orders bring the total DASH contract value to \$2,202,501.46. Approximately \$800,000 of work is yet to be performed among the four projects. Therefore, staff is also recommending City Council reset the City Engineer's change order authority for the remaining work to \$125,000. City Administrative Policy and Procedure 14.1 (APP 14.1) provides a mechanism for the City Engineer to authorize certain project costs not included in the awarded contract value. This is done to expedite project delivery and to avoid delays and costs resulting from unforeseen

conditions while a project is underway. The administrative change order limit in APP 14.1 is \$125,000 per project or 10% of the of the contract value, whichever is greater, when the project construction contract total exceeds \$500,000.

Therefore, the following is recommended for City Council consideration:

- Approve Change Order No. 3 (CCO3) in the amount of \$125,129.78 for the proposed repaving and addition of bus pad on the east leg of Artesia Boulevard at Aviation Boulevard
- Approve Change Order No. 4 (CCO4) in the amount of \$152,156.50 for the proposed relocation of bus pad for the PCH/Torrance Bus Pad Project
- Reset the City Engineer's authorization limit to \$125,000

The anticipated completion of all four projects is expected by July 30, 2026.

### **COORDINATION**

The scope of work identified in the proposed change order was coordinated by the Public Works Department.

### **FISCAL IMPACT**

One hundred percent of the funding for the Aviation Project, the LTN Project, and the PCH/Torrance Bus Pad Project is provided through the Measure R program administered by the Los Angeles County Metropolitan Transit Authority (Metro) and the City's costs incurred are expected to be reimbursed by Metro according to the table below. The Grant Avenue Project was approved as part of the adopted Capital Budget for FY 2025-26 and included in the 2025-30 CIP.

<b>Funding</b>		<b>Expenditures</b>	
Aviation Blvd/Artesia Blvd RT Lane #40780	\$ 955,949.81	DASH Construction Contract for Aviation Project	\$ 611,976.50
Grant Ave Resurfacing #70960	\$ 847,820.20	CCO1 Grant Ave Resurfacing #70960	\$ 832,918.50
Local Travel Network #41480	\$ 356,359.30	CCO1 SBCCOG LTN #41480	\$ 323,963.00
CCO4 PCH Corridor Improvements #40800	\$ 167,372.15	CCO2 Aviation Blvd RT Lane #40780 Various	\$ 141,455.48
		CCO2 Grant Ave Resurfacing #70960 Street Name Signs	\$ 14,901.70
		<b>CCO3 Aviation Blvd RT Lane #40780 Bus Pad</b>	<b>\$ 125,129.78</b>
		<b>CCO4 PCH/Torrance Bus Pad #40800</b>	<b>\$ 152,156.50</b>
		<b>Proposed Reset Contingency</b>	<b>\$ 125,000.00</b>
<b>Total</b>	<b>\$ 2,327,501.46</b>	<b>Total</b>	<b>\$ 2,327,501.46</b>

**APPROVED BY:**

*Mike Witzansky, City Manager*

**ATTACHMENTS**

- Change Order No. 4 - Bus Pad and PCC Improvements at PCH/Torrance Blvd
- Change Order No. 3 - Bus Pad and Paving on Artesia Boulevard
- Change Order No. 2 - Storm Drain Encasement, Traffic Signal Revisions
- Change Order No. 1 - Grant Ave Resurfacing and SBCCOG LTN
- Project Location Maps