



# Administrative Report

H.6., File # 25-0827

Meeting Date: 6/17/2025

**To:** MAYOR AND CITY COUNCIL  
**From:** ELEANOR MANZANO, CITY CLERK

## TITLE

EXCUSED ABSENCES FROM VARIOUS COMMISSION AND COMMITTEE MEETINGS

## EXECUTIVE SUMMARY

<u>Commissioner/Member</u>	<u>Board/Commission/Committee</u>	<u>Meeting Date</u>
Orhan Taner	Cultural Arts	May 28, 2025
Marshall Trone	Youth	June 5, 2025
Masood Yousufzai	Public Amenities	June 11, 2025
Jeffrey Rowe	Public Amenities	June 11, 2025
Rodney Ramcharan	Budget & Finance	June 12, 2025
Tom Bauer	Harbor	July 14, 2025
Leslie Chrzan	Harbor	July 14, 2025
Candace Nafissi	Public Works & Sustainability	July 28, 2025

On May 27, 2025, the City Clerk received notification from Commissioner Taner, requesting an excused absence for the May 28, 2025, Cultural Arts Commission meeting for personal reasons

On June 5, 2025, the City Clerk received notification from Commissioner Trone, requesting an excused absence for the June 5, 2025, Youth Commission meeting for personal reasons.

On June 2, 2025, the City Clerk received notification from Commissioner Yousufzai, requesting an excused absence for the June 11, 2025, Public Amenities Commission meeting for personal reasons.

On June 2, 2025, the City Clerk received notification from Commissioner Rowe, requesting an excused absence for the June 11, 2025, Public Amenities Commission meeting for personal reasons.

On June 6, 2025, the City Clerk received notification from Commissioner Ramcharan, requesting an excused absence for the June 12, 2025, Budget & Finance Commission meeting for personal reasons.

On June 9, 2025, the City Clerk received notification from Commissioner Bauer, requesting an excused absence for the July 14, 2025, Harbor Commission meeting for personal reasons.

On June 11, 2025, the City Clerk received notification from Commissioner Chrzan, requesting an excused absence for the July 14, 2025, Harbor Commission meeting for personal reasons.

On June 3, 2025, the City Clerk received notification from Commissioner Nafissi, requesting an excused absence for the July 28, 2025, Public Works & Sustainability Commission meeting for personal reasons

### **BACKGROUND**

As of September 3, 2019, the City Council authorized the City Clerk to revise the policy pertaining to requests for excused absences, whereby Board Members and Commissioners are required to communicate impending absences directly to the City Clerk for processing.

Pursuant to Sec 2-9.107 of Redondo Beach Municipal Code in order for absences from regular meetings of City Commissions to be considered excused absences, permission must be requested from the City Council and approval must be expressed in the official minutes of the Council.

### **APPROVED BY:**

*Eleanor Manzano, City Clerk*

### **FISCAL IMPACT**

None