



# Administrative Report

H.10., File # 25-1317

Meeting Date: 10/7/2025

**To:** MAYOR AND CITY COUNCIL  
**From:** JOE HOFFMAN, CHIEF OF POLICE

## **TITLE**

APPROVE A GRANT AGREEMENT WITH THE CALIFORNIA OFFICE OF TRAFFIC SAFETY (OTS) FOR SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP) FUNDS IN THE AMOUNT OF \$179,000 FOR THE TERM OCTOBER 1, 2025 THROUGH SEPTEMBER 30, 2026

ADOPT BY TITLE ONLY, RESOLUTION NO. CC-2510-069 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, APPROVING THE STATE OF CALIFORNIA OFFICE OF TRAFFIC SAFETY (OTS) SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP) GRANT AGREEMENT BETWEEN THE OTS AND THE CITY OF REDONDO BEACH, AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT ON BEHALF OF THE CITY

ADOPT BY 4/5THS VOTE AND TITLE ONLY, RESOLUTION NO CC- 2510-070 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, AUTHORIZING A FISCAL YEAR 2025-2026 BUDGET MODIFICATION TO APPROPRIATE \$179,000 IN STATE OFFICE OF TRAFFIC SAFETY (OTS) GRANT FUNDS FOR THE SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP) TO THE INTERGOVERNMENTAL GRANTS FUND

## **EXECUTIVE SUMMARY**

The Police Department has been awarded a grant from the California Office of Traffic Safety (OTS) in the amount of \$179,000 to participate in the Selective Traffic Enforcement Program (STEP). Traffic enforcement activities will include saturation patrol directed at alcohol and drug impaired drivers, primary collision factor enforcement, distracted driver operations, motorcycle enforcement operations, bicycle and pedestrian operations, seatbelt enforcement operations, driver's license and sobriety checkpoints, and officer training on traffic safety laws, along with bicycle rodeos and safety presentations. The grant term runs from October 1, 2025 through September 30, 2026. No matching funds are required from the City, and all grant funds will be distributed to the City on a reimbursement basis.

## **BACKGROUND**

The mission of California OTS is to effectively administer traffic safety grants that deliver innovative programs and eliminate traffic fatalities and injuries on California roadways. The specific goal of the STEP campaign is to reduce the number of persons injured or killed in crashes involving alcohol or drug impairment, distracted driving, excess speed, red light violations, seat belt violations, motorcycle, bicycle, and pedestrian traffic, and other primary collision factors. The grant funds will

increase the level of Police Officer enforcement for these collision factors on an overtime basis and will also support bicycle rodeos and safety presentations for the community.

### **COORDINATION**

The Grant Agreement and Resolutions have been approved as to form by the City Attorney's Office. The Police Department will ensure compliance with grant requirements and coordinate all final performance reports and reimbursement claims with the Financial Services Department and OTS.

As the funding authority, OTS will coordinate signatures for the Grant Agreement. If the Resolution authorizing the Mayor to sign on behalf of the City is approved by Council, OTS staff will email the Agreement to the Mayor for electronic signature.

### **FISCAL IMPACT**

The grant is fully funded by OTS in the amount of \$179,000. There is no requirement for matching funds from the City.

### **APPROVED BY:**

*Mike Witzansky, City Manager*

### **ATTACHMENTS**

- Agmt - Grant Agreement with the California Office of Traffic Safety for the Selective Traffic Enforcement Program
- Reso - No. CC- 2510-069 Approving the OTS STEP Grant Agreement
- Reso - No. CC- 2510-070 Modifying FY2025-26 Budget to Appropriate \$179,000 in OTS STEP Grant Funds