

**CITY OF REDONDO BEACH
HARBOR COMMISSION AGENDA
Monday, December 8, 2025**

415 DIAMOND STREET, REDONDO BEACH

CITY COUNCIL CHAMBER

REGULAR MEETING OF THE HARBOR COMMISSION - 6:30 PM

**ALL PUBLIC MEETINGS HAVE RESUMED IN THE COUNCIL CHAMBER.
MEMBERS OF THE PUBLIC MAY PARTICIPATE IN-PERSON, BY ZOOM,
EMAIL OR eCOMMENT.**

Harbor Commission meetings are broadcast live through Spectrum Cable, Channel 8, and Frontier Communications, Channel 41. Live streams and indexed archives of meetings are available via internet. Visit the City's office website at www.Redondo.org/rbtv.

TO WATCH MEETING LIVE ON CITY'S WEBSITE:

<https://redondo.legistar.com/Calendar.aspx>

*Click "In Progress" hyperlink under Video section of meeting

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<https://www.youtube.com/c/CityofRedondoBeachIT>

TO JOIN ZOOM MEETING (FOR PUBLIC COMMENT ONLY):

Register in advance for this meeting:

https://www.zoomgov.com/webinar/register/WN_wYDC3O57R52Co5wCZ8sV_g

After registering, you will receive a confirmation email containing information about joining the meeting.

If you are participating by phone, be sure to provide your phone # when registering. You will be provided a Toll Free number and a Meeting ID to access the meeting. Note; press # to bypass Participant ID. Attendees will be muted until the public participation period is opened. When you are called on to speak, press *6 to unmute your line. Note, comments from the public are limited to 3 minutes per speaker.

eCOMMENT: COMMENTS MAY BE ENTERED DIRECTLY ON WEBSITE AGENDA PAGE:

<https://redondo.granicusideas.com/meetings>

- 1) Public comments can be entered before and during the meeting.
- 2) Select a SPECIFIC AGENDA ITEM to enter your comment;
- 3) Public will be prompted to Sign-Up to create a free personal account (one-time) and then comments may be added to each Agenda item of interest.
- 4) Public comments entered into eComment (up to 2200 characters; equal to approximately 3 minutes of oral comments) will become part of the official meeting record. Comments may be read out loud during the meeting.

EMAIL: TO PARTICIPATE BY WRITTEN COMMUNICATION WITH ATTACHED DOCUMENTS BEFORE 3PM DAY OF MEETING:

Written materials that include attachments pertaining to matters listed on the posted agenda received after the agenda has been published will be added as supplemental materials under

the relevant agenda item. Mio.Iwasaki@redondo.org

REGULAR MEETING OF THE HARBOR COMMISSION - 6:30 PM

A. CALL TO ORDER

B. ROLL CALL

C. SALUTE TO THE FLAG

D. APPROVE ORDER OF AGENDA

E. BLUE FOLDER ITEMS - ADDITIONAL BACK UP MATERIALS

Blue folder items are additional back up material to administrative reports and/or public comments received after the printing and distribution of the agenda packet for receive and file.

E.1. [For Blue Folder Documents Approved at the Harbor Commission Meeting](#)

F. CONSENT CALENDAR

Business items, except those formally noticed for public hearing, or those pulled for discussion are assigned to the Consent Calendar. The Commission Members may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remaining on the Consent Calendar will be approved in one motion. The Chair will call on anyone wishing to address the Commission on any Consent Calendar item on the agenda, which has not been pulled by the Commission for discussion. Each speaker will be permitted to speak only once and comments will be limited to a total of three minutes.

F.1. [APPROVAL OF AFFIDAVIT OF POSTING FOR THE HARBOR COMMISSION MEETING OF DECEMBER 8, 2025](#)

F.2. [APPROVAL OF THE FOLLOWING MINUTES: OCTOBER 13, 2025](#)

G. EXCLUDED CONSENT CALENDAR ITEMS

H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

This section is intended to provide members of the public with the opportunity to comment on any subject that does not appear on this agenda for action. This section is limited to 30 minutes. Each speaker will be afforded three minutes to address the Commission. Each speaker will be permitted to speak only once. Written requests, if any, will be considered first under this section.

H.1. [For eComments and Emails Received from the Public](#)

I. EX PARTE COMMUNICATION

This section is intended to allow all officials the opportunity to reveal any disclosure or ex parte communication about the following public hearings.

J. PUBLIC HEARINGS

K. ITEMS CONTINUED FROM PREVIOUS AGENDAS

L. ITEMS FOR DISCUSSION PRIOR TO ACTION

L.1. [RECEIVE AND FILE REDONDO BEACH MUNICIPAL CODE AMENDMENTS PERTAINING TO REGULATIONS OF COMMISSIONS](#)

M. ITEMS FROM STAFF

M.1. [LIAISON'S REPORT](#)

N. COMMISSION MEMBER ITEMS AND FUTURE COMMISSION AGENDA TOPICS

O. ADJOURNMENT

The next meeting of the Redondo Beach Harbor Commission will be a regular meeting to be held at 6:30 p.m. on January 12, 2026, in the Redondo Beach Council Chambers, at 415 Diamond Street, Redondo Beach.

It is the intention of the City of Redondo Beach to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting you will need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact the City Clerk's Office at (310) 318-0656 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

An agenda packet is available 24 hours at www.redondo.org under the City Clerk.



Administrative Report

E.1., File # HC25-1657

Meeting Date: 12/8/2025

TITLE

For Blue Folder Documents Approved at the Harbor Commission Meeting



Administrative Report

F.1., File # HC25-1658

Meeting Date: 12/8/2025

TO: HARBOR COMMISSION

FROM: GREG KAPOVICH, WATERFRONT & ECONOMIC DEVELOPMENT
DIRECTOR

TITLE

APPROVAL OF AFFIDAVIT OF POSTING FOR THE HARBOR COMMISSION MEETING OF
DECEMBER 8, 2025

ATTACHMENTS

- AFFIDAVIT OF POSTING - DECEMBER 8, 2025

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF REDONDO BEACH)

AFFIDAVIT OF POSTING

In compliance with the Brown Act, the following materials have been posted at the locations indicated below.

Legislative Body	Harbor Commission
Posting Type	Regular Meeting Agenda
Posting Locations	415 Diamond Street, Redondo Beach, CA 90277 ✓ Adjacent to Council Chambers
Meeting Date & Time	December 8, 2025, 6:30 pm

As the W.E.D. representative at the City of Redondo Beach, I declare, under penalty of perjury, the document noted above was posted at the date displayed below.



Mio Iwasaki, Administrative Analyst, Waterfront & Economic Development

Date: December 4, 2025



Administrative Report

F.2., File # HC25-1659

Meeting Date: 12/8/2025

TO: HARBOR COMMISSION

FROM: GREG KAPOVICH, WATERFRONT & ECONOMIC DEVELOPMENT
DIRECTOR

TITLE

APPROVAL OF THE FOLLOWING MINUTES: OCTOBER 13, 2025

ATTACHMENT

- MEETING MINUTES - OCTOBER 13, 2025

**CITY OF REDONDO BEACH
HARBOR COMMISSION MINUTES
Monday, October 13, 2025**

REGULAR MEETING OF THE HARBOR COMMISSION – 6:30 PM

A. CALL TO ORDER

A meeting of the Harbor Commission was held at the City of Redondo Beach City Council Chambers and was called to order by Chair Callahan at 6:30 p.m.

B. ROLL CALL

Commissioners Present: Bauer, Carlson, Chrzan, Collier, Falk, Waryck,
Vice Chair Abelman

Officials Present: Greg Kapovich, W.E.D. Director
Katherine Buck, W.E.D. Manager
Dave Charobee, Project Manager
Mio Iwasaki, Administrative Analyst

C. SALUTE TO THE FLAG

Commissioner Carlson led in the salute to the flag.

D. APPROVAL OF ORDER OF AGENDA

Motion by Commissioner Collier, seconded by Commissioner Carlson, to approve the order of the agenda, as presented. Hearing no objections, Vice Chair Abelman so ordered.

E. BLUE FOLDER ITEMS – ADDITIONAL BACK UP MATERIALS

E.1. For Blue Folder Documents Approved at the Harbor Commission Meeting

W.E.D. Director Kapovich reported receiving an email from Mark Hansen which is included as a Blue Folder Item and an additional item (the PowerPoint presentation Item No. L.2) will be distributed tomorrow.

Motion by Commissioner Carlson, seconded by Commissioner Chrzan, to approve the order of the agenda, as presented. Hearing no objections, Vice Chair Abelman so ordered.

F. CONSENT CALENDAR

F.1. APPROVAL OF AFFIDAVIT OF POSTING FOR THE HARBOR COMMISSION MEETING OF OCTOBER 13, 2025

F.2. APPROVAL OF THE FOLLOWING MINUTES: SEPTEMBER 8, 2025

There were no public comments on the Consent Calendar.

Motion by Commissioner Collier, seconded by Commissioner Bauer, to approve the Consent Calendar, as presented. Hearing no objections, Vice Chair Abelman so ordered.

G. EXCLUDED CONSENT CALENDAR ITEMS - None

H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS - None

H.1. For eComments and Emails Received from the Public

Vice Chair Abelman invited public comments.

There were no public comments.

I. EX PARTE COMMUNICATION - None

J. PUBLIC HEARINGS - None

K. ITEMS CONTINUED FROM PREVIOUS AGENDAS - None

L. ITEMS FOR DISCUSSION PRIOR TO ACTION

L.1. HARBOR COMMISSION NOMINATIONS AND ELECTION OF CHAIRPERSON AND VICE CHAIR

W.E.D. Director Kapovich presented a brief report.

Motion by Vice Chair Abelman, seconded by Commissioner Bauer, to nominate Vice Chair Abelman as Chair of the Harbor Commission. Hearing no objections, Vice Chair Abelman so ordered.

Chair Abelman called for nominations for Vice Chair.

Motion by Commissioner Bauer, seconded by Commissioner Falk, to nominate Commissioner Collier as Vice Chair of the Harbor Commission. Hearing no objections, Chair Abelman so ordered.

L.2. DISCUSSION AND POSSIBLE ACTION ON A RECOMMENDATION TO CITY COUNCIL TO AUTHORIZE STAFF TO APPLY FOR A GRANT FROM THE CALIFORNIA DIVISION OF BOATING & WATERWAYS TO FUND A NEW PUBLIC BOAT LAUNCH AND TO IDENTIFY A RECOMMENDED PREFERRED LOCATION

FOR THE NEW PUBLIC BOAT LAUNCH ON MOLE D AS A PART OF THE GRANT APPLICATION SUBMITTAL

W.E.D. Director Kapovich introduced the item and deferred to Senior Management Analyst Dave Charobee for a presentation.

Senior Management Analyst Charobee narrated a PowerPoint presentation with details of the project and a request for the Harbor Commission's input and recommendations to Council to proceed with submittal of a grant application that will fund the project; introduced Jerry Holcomb with Moffatt & Nichol and representatives from partnering agencies; addressed a history of the boat launch project, locations considered, Coastal Commission, Division of Boating and Waterways (DBAW), and Measure C requirements, project goals, public feedback regarding amenities, a summary of a past workshop, various options for consideration and recommendations, and provided details of the project timeline, the grant application deadline and next steps. A recommendation from staff was provided recommending Option E.

W.E.D. Director Kapovich added that the subcommittee met last Thursday to discuss the options; noted they reviewed options and public feedback and recommended Option E.

Discussion followed regarding when Option E was added to the recommendations, Council's discussion about the item scheduled for the November 4th City Council meeting, receiving public input on design, next steps, hours of ramp operations, the possibility of offering discounted parking and requirements to cap ramp use, including parking, the parking fee cap of \$13 due to DBAW requirements.

Commissioner Carlson commented on previously liking Option C when the short pier existed; spoke about changes that have caused him to change his mind; talked about preserving the promenade, the existing restaurant, and pedestrian pathway; mentioned the narrow channel and discussed making the available options, more palatable such as adding more queuing and courtesy docks. Additionally, he acknowledged the compromise and felt that Option E is the best option.

Commissioner Bauer agreed with Commissioner Carlson's comments; mentioned extending the queuing dock as much as possible and talked about the time span involved in receiving the grant agreement and the possibility of expediting the process.

Commissioner Chrzan talked about her experience with boat ramps; mentioned the width of the channel, Option A not feeling safe, and felt that Option E feels safer for boaters and standup paddle boarders; listed the reasoning behind her preference for Option E; noted the amenities discussion will be worked out later and agreed with preserving the basin turning area for on-the-water activities versus traffic to open up more available utility of the space.

Discussion followed regarding items considered in determining the recommendation for Option E, safety for those on land, circulation of on-land vehicle and pedestrian traffic, parking, approaches, lane width and length and the elevation at the top of the ramp.

Jerry Holcomb, Moffatt & Nichol, responded to questions from the Harbor Commission regarding the ramp specifications, the demand study, consideration of recreational vessels and all boats (not just motorized), street legality and wind direction.

Vice Chair Collier agreed with Commission colleagues in terms of approving Option E and spoke about consideration of wind direction.

Commissioner Falk appreciated the best combination of benefits versus drawbacks relative to Option E; commented on the drawbacks of the sheet pile wall in Option C, which would take away the “turning basin” and agreed with fellow Commissioners.

Commissioner Waryck noted concerns about safety in terms of Option A; felt Option C was not a responsible choice and affirmed that Option E creates the best the City can do, with the space that it has.

Chair Abelman mentioned concerns with Option E in that the public has not had a chance to weigh in on it.

W.E.D. Director Kapovich reiterated that Option E is based on feedback from the public and tonight’s meeting is another opportunity for the public to participate and talked about cost differences in the various options.

Chair Abelman invited public comments.

Kelly Martin, via Zoom, felt that no wind studies have been done; expressed concern that the ramp is now facing into the wind and the queuing ramp is in a 45-degree angle and mentioned challenges with the ingress of vessels.

Jacob Mark, Owner, Glass Bottom Boat LLC and Redondo Boat Rentals, spoke about his involvement in the commercial side of the basin; expressed concerns about increased vessel and pedestrian traffic relative to Option E; mentioned plans for the small sports fishing pier and felt that Option C would be the best choice, long term.

Mark Hansen, King Harbor Boater and member of Harbor Amenities Working Group, thanked all involved; referenced his email submitted under Blue Folder Items and commented on the various options including pros and cons and agreed with the choice of Option E.

Mike Jimenez, Owner, Redondo Beach Sport Fishing, thanked the City for its work on this project and noted his only concern relates to traffic.

There were no other public comments.

Motion by Commissioner Chrzan, seconded by Commissioner Waryck, to receive and file the report. Hearing no objections, Chair Abelman so ordered.

Motion by Vice Chair Collier, seconded by Commissioner Carlson, to recommend to City Council approval of Option E for the new public boat launch location. Hearing no objections, Chair Abelman so ordered.

Motion by Vice Chair Coller, seconded by Commissioner Bauer, to authorize staff to apply for a grant from the California Division of Boating and Waterways to fund a new public boat launch. Hearing no objections, Chair Abelman so ordered.

Motion by Commissioner Carlson, seconded by Commissioner Bauer to direct staff to advise Council that the Commission recognizes this is in a tight area, that there are still traffic concerns regarding vessels, automobiles and pedestrians and recommending mitigation of that in the design phase, as much as possible, with consideration to potentially moving smaller crafts out of that basin. Hearing no objections, Chair Abelman so ordered.

W.E.D. Director Kapovich agreed to let City Council know of the Commission's concerns.

M. ITEMS FROM STAFF

M.1. LIAISON'S REPORT

W.E.D. Director Kapovich provided an update on the seabass grow out pens; listed upcoming new grants and their related projects and talked about necessary updates to the LCP. Additionally, he noted no items for the next meeting, scheduled for November 10th and presented the Commission the option to cancel it.

Discussion followed regarding Council's update to the City code regarding commissions and committees and allowing staff to cancel a meeting if there is no business.

Motion by Vice Chair Coller, seconded by Commissioner Carlson, to cancel the November 2025 meeting of the Harbor Commission. Hearing no objections, Chair Abelman so ordered.

N. COMMISSION MEMBER ITEMS AND FUTURE COMMISSION AGENDA TOPICS

Commissioner Carlson expressed his appreciation for the work on the boat ramp project; suggested emphasizing the Port Royal area for the SAVE grant for new docks and in response to his inquiry, W.E.D. Manager Buck provided an update on break wall repairs.

W.E.D. Director Kapovich provided an update on leases noting an upcoming RFP for the prior Fun Factory site.

Commissioner Carlson commented on plans for the upcoming Boat Parade including the south side of the Harbor, beach replenishment in Veterans Park and plans for Marina del Rey to dredge their harbor and use the sand in Veterans Park. He reported that he will continue his research on the topic.

Commissioner Bauer mentioned the Waterfront Educational Facility and reported Brian Campbell, BC Urban, spoke to him about Placer AI; wondered about reestablishing the Educational Facility subcommittee and congratulated staff on the grants.

W.E.D. Director Kapovich reported that the subcommittee will be reestablished in the future.

Commissioner Chrzan congratulated staff for the grants and thanked the team for its work on the boat ramp project. She announced the Holiday Harbor Boat Parade will be on December 13, 2025.

Chair Abelman thanked the public for its involvement and feedback.

Commissioners Falk and Waryck expressed their appreciation to staff, the team and the public.

O. ADJOURNMENT – 8:03 p.m.

Motion by Commissioner Falk, seconded by Vice Chair Coller, to adjourn the Harbor Commission meeting at 8:03 p.m. Hearing no objections, Chair Abelman so ordered.

Chair Abelman adjourned the meeting noting the next meeting of the Redondo Beach Harbor Commission is scheduled for 6:30 p.m. on December 8, 2025, in the Redondo Beach Council Chambers at 415 Diamond Street, Redondo Beach, California.

All written comments submitted via eComment are included in the record and available for public review on the City website.

Respectfully submitted:

Greg Kapovich
W.E.D. Director



Administrative Report

H.1., **File #** HC25-1660

Meeting Date: 12/8/2025

TITLE

For eComments and Emails Received from the Public



Administrative Report

L.1., File # HC25-1662

Meeting Date: 12/8/2025

TO: HARBOR COMMISSION

FROM: GREG KAPOVICH, WATERFRONT & ECONOMIC DEVELOPMENT
DIRECTOR

TITLE

RECEIVE AND FILE REDONDO BEACH MUNICIPAL CODE AMENDMENTS PERTAINING TO REGULATIONS OF COMMISSIONS

EXECUTIVE SUMMARY

The City Council recently adopted updates to the Uniform Regulations applicable to all City Commissions, along with amendments to the ordinance pertaining to the Harbor Commission. These changes, effective November 15, 2025, provide updated direction on Commission operations and expectations, including appointment procedures, meetings practices, and Commissioner responsibilities. The City Manager has requested that the Harbor Commission receive and file Ordinance No. 3298-25 pertaining to the Uniform Regulations of Commissions and Ordinance No. 3300-25 pertaining to the Harbor Commission.

BACKGROUND

The Harbor Commission is one of several advisory bodies that provide public input, expertise, and recommendations to the City Council on specialized subject matters. To ensure consistency across all City Commissions and clarify the roles and responsibilities of Commissioners, the City Council recently adopted updates to the structure and regulations for the City's various commissions as outlined in the Redondo Beach Municipal Code (RBMC), along with targeted amendments to the Harbor Commission ordinance.

On October 14, 2025, the City Council adopted Ordinance No. 3298-25, which amended sections of the RBMC to update the Uniform Regulations for all Commissions. These changes took effect on November 15, 2025, and include updated provisions regarding terms of appointment, organization of Chair and Vice Chair positions, meeting and subcommittee procedures, eligibility, vacancies, and general powers and duties. Under Section 2-9.107, a Commission seat becomes vacant if a Commissioner is absent - whether excused or unexcused - from three regular meetings within any 12-month period after October 1, 2025.

In addition to these City-wide updates, the City Council adopted Ordinance No. 3300-25, which amended sections of the RBMC pertaining specifically to the Harbor Commission. The amendments update the map of the Commission's jurisdictional boundary to provide a clearer depiction of the existing boundary, update membership qualification categories, memorialize the Commission's

receipt of periodic leasing and public safety updates, and reaffirm the Commission's advisory responsibilities regarding development applications.

RECOMMENDATION

Staff recommends that the Harbor Commission receive and file Ordinance No. 3298-25 and Ordinance No. 3300-25.

ATTACHMENTS

- Ordinance No. 3298-25 Pertaining to the Uniform Regulations of Commissions
- Ordinance No. 3300-25 Pertaining to the Harbor Commission

ORDINANCE NO. 3298-25

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, AMENDING TITLE 2, CHAPTER 9, ARTICLE 1, SECTIONS 2-9.100, 2-9.101, 2-9.102, 2-9.103, 2-9.106, 2-9.107 AND 2-9.109 AND ADDING SECTIONS 2-9.110 AND 2-9.111 AND DELETING IN ITS ENTIRETY SECTION 2-9.108 PERTAINING TO UNIFORM REGULATIONS OF COMMISSIONS

WHEREAS, the City of Redondo Beach employs a number of Commissions that serve as advisory and decision-making bodies that provide public input and expertise to the City Council on specific areas of interest; and

WHEREAS, the role of the Commissions has evolved through the years; and

WHEREAS, several sections of the Redondo Beach Municipal Code sections related to the City's Commissions have become outdated and no longer reflect the role they play for the City; and

WHEREAS, the evolution of Commission-related ordinances has resulted in duplicative and conflicting elements that complicate operations and are in need of revisions; and

WHEREAS, the City Council desires to clearly define the role of each commission; and

WHEREAS, the City Council desires to ensure the Redondo Beach Municipal Code accurately reflects the needs served by each Commission; and

WHEREAS, the City Council desires to eliminate conflicting elements of the Commission-related ordinances; and

WHEREAS, the City Council desires to clearly define objective attendance requirements for Commissioners.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, ORDAINS AS FOLLOWS:

SECTION 1. AMENDMENT OF CODE. Title 2, Chapter 9, Article 1, Section 2-9.100 is hereby amended to read as follows:

“§ 2-9.100 Appointment and terms of members.

(a) The members of each board and commission shall serve for a term of four years, commencing October 1 and ending September 30 or as soon thereafter as his or her successor is appointed and qualified.

(b) The members of each board and commission shall be appointed by the Mayor, subject to confirmation by the City Council, within 60 days after the expiration of the four-year term or within 60 days after a vacancy occurs. If the Mayor shall have failed to make an appointment within such period, any member of the City Council may nominate an eligible person to fill such vacancy. Four affirmative votes of the City Council to appoint such nominated person shall result in the appointment. Any appointment to fill an unexpired term shall be for such unexpired period.

(c) A term of four years is a full term and a term of less than four years is a partial term. No person shall serve on the same board or commission after serving two full terms on that board or commission. If a person serves a partial term that exceeds two years, or serves more than one partial term that cumulatively exceeds two years, (excluding any leap day), it shall be considered a full term for the purpose of this provision. No member of a board or commission shall serve simultaneously on more than one board or commission, or as an elected or appointed official, or City employee, of the City of Redondo Beach.

(d) Where practical, at least one member of each board and commission should be appointed from each Council district, with qualifications for appointment prioritized over district residency.

(e) If a section related to the appointment and terms of members of a specific board or commission differs from this section, the section related to the appointment and terms of members of the specific board or commission shall prevail.”

SECTION 2. AMENDMENT OF CODE. Title 2, Chapter 9, Article 1, Section 2-9.101 is hereby amended to read as follows:

“§ 2-9.101 Organization meetings, chairperson, meeting cancelations.

(a) Each board or commission shall meet as soon after the first day of October of every year as practical for the purpose of organizing. At such organization meeting, or in the first meeting after a vacancy in the chairperson or vice chair position is declared, the boards and commissions shall organize themselves by electing one of its members to serve as chairperson and one member to serve as vice chair for the ensuing year. Commissions may elect a new Chair/Vice Chair at any time, but, at a minimum, a Chair/Vice Chair must be elected annually, as described above. Each board or commission shall hold a regular meeting at least once each month, subject to the meeting cancelation procedures in subdivision (c) of this section. In addition to any such regular meetings, each board and commission, upon approval of a majority, may hold whatever special meetings may be necessary or convenient to dispose of business within its jurisdiction without delay, with the approval of the City Council, City Manager, or staff

liaison with the approval and/or at the direction of the City Manager. All proceedings of any board or commission shall be open to the public.

(b) Commissions may form subcommittees on subject matters within their jurisdiction, and subject to the rights and powers granted to the Commission, by a motion approved by the majority of the commission. Any subcommittee formed shall be comprised of less than the number of commission members that would constitute a quorum of the commission under the Brown Act (defined as the Ralph M. Brown Act, California Government Code sections 54950, *et seq.*, and as otherwise amended and codified under California law). The subcommittee must have a defined termination date and/or terminate upon the completion of a specified task or purpose. Each commission may, by a motion approved by the majority, empower a subcommittee to report back to the commission regarding its subcommittee deliberations during public session and/or empower the subcommittee to produce written materials and/or an oral report for staff, the City Council, and/or another City commission. With the approval of the City Council, City Manager, or staff liaison with the approval and/or at the direction of the City Manager, the subcommittee may represent the commission in a public meeting of another public agency.

(c) Regular meetings may only be canceled (i) for an anticipated lack of business or a quorum by a majority vote of commissioners or members, and only during the regular meeting that immediately precedes the meeting to be canceled, or (ii) for an anticipated lack of business or a quorum, or other unforeseen circumstances, by the staff liaison with the approval and/or at the direction of the City Manager. The staff liaison or City Manager shall inform the City Council and Mayor of the cancellation and the reason(s) for it. In order to cancel a meeting, the commissioners or members must publicly vote to cancel the next scheduled meeting during the "Adjournment" item on the commission agenda. No future meetings beyond the next scheduled meeting may be canceled in advance."

SECTION 3. AMENDMENT OF CODE. Title 2, Chapter 9, Article 1, Section 2-9.102 is hereby amended to read as follows:

"§ 2-9.102 Procedure.

The following procedure shall be followed by boards and commissions, at public meetings:

(a) Each member of a board or commission who is present for a vote shall vote unless the member states the reasons for abstaining for the record.

(b) City staff shall maintain a true and correct record of all proceedings of all boards or commission and ensure such records are available to the public through the City Clerk's office."

SECTION 4. AMENDMENT OF CODE. Title 2, Chapter 9, Article 1, Section 2-9.103 is hereby amended to read as follows:

“§ 2-9.103 Proceedings.

Each board or commission shall conduct its public meetings in accordance with the Redondo Beach Municipal Code and City Council Rules of Conduct and Decorum.”

SECTION 5. AMENDMENT OF CODE. Title 2, Chapter 9, Article 1, Section 2-9.106 is hereby amended in its entirety to read as follows:

“§ 2-9.106 Membership eligibility.

Membership on any City board or commission shall be limited to residents who are registered voters of the City, with the exception of the Youth Commission as defined in Article 6 of this chapter. Each commission may have additional eligibility and qualification requirements as specified by the sections governing each commission.”

SECTION 6. AMENDMENT OF CODE. Title 2, Chapter 9, Article 1, Section 2-9.107 is hereby amended in its entirety to read as follows:

“§ 2-9.107 Vacancies.

(a) In the following instances a board member or commissioner’s position shall automatically become vacant and so declared by the City Council if the board member or commissioner:

- (1) Resigns;
- (2) Informs the Mayor and City Council in writing that they are unable to fulfill their term for any reason;
- (3) Is convicted of a crime involving moral turpitude;
- (4) Ceases to be a legally registered voter of the City;
- (5) Ceases to reside in the City of Redondo Beach;
- (6) Is removed by the City Council pursuant to Section 2-9.109;
- (7) Is absent from three regular meetings of such board or commission during any twelve (12) month period of time after October 1, 2025. For the purposes of determining absences, a board or commission member shall not be deemed absent if a meeting is canceled, unless the board or commission member’s absence was the cause of the meeting’s cancelation due to lack of quorum;
- (8) Dies; or

(9) Is adjudicated to be physically or mentally incapacitated due to disease, illness, or accident, and that there is reasonable cause to believe that they will not be able to perform their duties for the remainder of their term.

(b) Vacancies occurring in any board or commission shall be filled in the manner set forth in Section 2-9.100.”

SECTION 7. AMENDMENT OF CODE. Title 2, Chapter 9, Article 1, Section 2-9.108 is hereby repealed in its entirety:

SECTION 8. AMENDMENT OF CODE. Title 2, Chapter 9, Article 1, Section 2-9.109 is hereby amended to read as follows:

“§2.9-109 General Powers and Duties

The members of each board and commission may be removed from office by a vote of the majority of all members of the Council upon any grounds including but not limited to those described in §2.9-111 and/or those sections related to specific commissions.

SECTION 9. AMENDMENT OF CODE. Title 2, Chapter 9, Article 1, Section 2-9.110 is hereby added in its entirety to read as follows:

“§2.9-110 General Powers and Duties

(a) All commissions shall provide advice to the City Council on matters within their jurisdiction as defined in the respective sections addressing each commission’s powers and duties. This is the primary duty of all commissions.

(b) Commissions shall provide advice on matters assigned to the commission by the Redondo Beach Municipal Code, the City Council, City Manager, or staff liaison with the approval and/or at the direction of the City Manager.

(c) Commissions shall provide advice to the City Council on annual budgets and strategic plans prior to the City Council’s deliberations on these matters.

(d) Commissions may, under the “Commission Member Items and Future Commission Agenda Topics” section of the commission’s meeting agenda, advise the City Council on a matter if: 1) a commissioner moves to agendize the item, another commissioner seconds the motion and the commission approves agendizing the matter by majority vote; and 2) it is a matter that falls within the jurisdiction, powers and duties of the commission; and 3) the staff liaison, with the approval and/or at the direction of the City Manager, agrees. On matters in which the staff liaison disagrees with the commission, the commission may, by majority vote, seek the City Council’s determination as to the appropriateness of the commission’s proposed action. The staff liaison or City Manager shall inform the City Council and Mayor of the disagreement and the commission’s request.

(e) Commissions may have additional powers and duties as defined in the sections related to each commission.”

SECTION 10. AMENDMENT OF CODE. Title 2, Chapter 9, Article 1, Section 2-9.111 is hereby added in its entirety to read as follows:

“§2.9-111 Limited and Restricted Scope of Powers and Duties of Commissions:

Except as otherwise provided in the Redondo Beach Municipal Code and/or those sections related to specific commissions:

(a) Each commission is a reviewing and advising/recommending body only; and

(b) Each commission and each commissioner shall have no power, duty, responsibility, role or authority to:

(1) Demand that any particular City staff, personnel, contractor, elected or appointed official, or any other person or entity participate in or appear before a meeting of the commission or undertake any action or omission;

(2) Demand that any documents or information be provided to or generated for the commission;

(3) Direct, interfere with or participate in, the operations or management of any City department, staff, personnel, or contractor;

(4) Review, evaluate, investigate, or comment upon matters that are solely within the duties and functions of any other commissions or committees, unless directed to do so by the City Council, City Manager or staff liaison with the approval and/or at the direction of the City Manager;

(5) Review, evaluate, investigate, or comment upon individual complaints involving any City department, personnel, contractor, elected or appointed officials or others;

(6) Represent to be acting for on behalf of the City, its staff, personnel, or contractors;

(7) Commit the officers, employees, staff, or elected or appointed officials of the City to a specific position or to any course of action, and may not make referrals to City staff, except as authorized by specific sections governing the commission or if specifically directed by the City Council;

(8) Act in an oversight role of any City function, department or over any elected or appointed positions;

(9) Assert any power, authority, or privileges through the use of their title or appointed position in any context other than that which is allowed by the Redondo Beach Municipal Code.

(c) Commissioners who violate, or other fail to abide with, this section may be removed by the City Council in accordance with Title 2, Chapter 9, section 2-9.109.”

SECTION 11. Any provisions of the Redondo Beach Municipal Code, or appendices thereto, or any other ordinances of the City inconsistent herewith, to the extent of such inconsistencies and no further, are hereby repealed.

SECTION 12. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of the ordinance. The City Council hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause, and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid or unconstitutional.

SECTION 13. This ordinance shall be published by one insertion in the official newspaper of said city or published in conformance with the alternative publication requirements pursuant to Redondo Beach City Charter §9.15 and same shall go into effect and be in full force and operation from and after thirty (30) days after its final passage and adoption.

PASSED, APPROVED AND ADOPTED this 14th day of October, 2025.

James A. Light, Mayor

APPROVED AS TO FORM:

ATTEST:

Joy A. Ford, City Attorney

Eleanor Manzano, CMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF REDONDO BEACH)

I, Eleanor Manzano, City Clerk of the City of Redondo Beach, California, do hereby certify that the foregoing Ordinance No. 3298-25 was duly introduced at a regular meeting of the City Council held on the 7th day of October, 2025, and was duly approved and adopted by the City Council at a regular meeting of said City Council held on the 14th day of October, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Eleanor Manzano, CMC
City Clerk

ORDINANCE NO. 3300-25

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, AMENDING TITLE 2, CHAPTER 9, ARTICLE 7, SECTION 2-9.702 AND AMENDING SECTIONS 2-9.704, AND 2-9.709, AND RENUMBERING TO 2-9.703 AND 2-9.704, RESPECTIVELY, AND DELETING SECTIONS 2-9.705, 2-9.706, 2-9.707, 2-9.708, 2-9.709, 2-9.712 AND 2-9.714; AND RENUMBERING SECTIONS 2-9.710 TO 2-9.705; AND 2-9.711 TO 2-9.706 PERTAINING TO THE HARBOR COMMISSION

WHEREAS, the City of Redondo Beach employs a number of Commissions that serve as advisory and decision-making bodies that provide public input and expertise to the City Council on specific areas of interest; and

WHEREAS, the role of the Commissions has evolved through the years; and

WHEREAS, several sections of the Redondo Beach Municipal Code sections related to the City's Commissions have become outdated and no longer reflect the role they play for the City; and

WHEREAS, the evolution of Commission-related ordinances has resulted in duplicative and conflicting elements that complicate operations and are in need of revisions; and

WHEREAS, the City Council desires to clearly define the role of each commission; and

WHEREAS, the City Council desires to ensure the Redondo Beach Municipal Code accurately reflects the needs served by each Commission; and

WHEREAS, the City Council desires to eliminate conflicting elements of the Commission-related ordinances; and

WHEREAS, the City Council desires to clearly define objective attendance requirements for Commissioners.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, ORDAINS AS FOLLOWS:

SECTION 1. AMENDMENT OF CODE. Title 2, Chapter 9, Article 7, Section 2-9.702 is hereby amended and shall read as follows:

"§ 2-9.702 Jurisdiction

The jurisdiction of the Commission shall be limited to the harbor-pier area boundary as delineated on the map set forth in Section 10-2.2512 of the Redondo Beach Municipal Code.”

SECTION 2. AMENDMENT OF CODE. Title 2, Chapter 9, Article 7, Section 2-9.704 is hereby amended and renumbered to Section 2-9.703 and shall read as follows:

“§ 2-9.703 Qualifications for appointment.

Unless otherwise authorized by the City Council, appointments to the Commission shall be in accordance with the following criteria:

(a) One member shall be a sailboat or powerboat owner who regularly uses the boating facilities in King Harbor. The boating representative is intended to represent and further the interests of the boaters and vessel operators in King Harbor.

(b) One member may be selected from a list of names submitted by any commercial harbor/pier association. Any list of names submitted by a harbor/pier association shall be submitted to the City Clerk's Department no later than 5 days prior to the close of the deadline for Commissioner applications. The Mayor may select a member from one of these lists of names, or alternatively, select a member at-large.

(c) One member shall be a person who lives adjacent to, but at least 500 feet outside of, the jurisdiction of the Commission. This person shall not be a sailboat or powerboat owner, or a member of any commercial harbor/pier association. The intent of this representative is to further the interests of residents who live in close proximity to, and may be most regularly and directly impacted by, and benefited from, operations and development in the harbor.

(d) Each of the remaining members of the Commission shall have training and experience in one or more of the following disciplines or designations:

(1) An engineer with a degree in engineering and at least three years of engineering experience. The intent of the engineering representative is to add engineering insight into the Commission's deliberations;

(2) A member of the Bar of the State with at least three years of legal experience as an attorney. The intent of the legal experience is to add practical legal insight, experience, and considerations, as well as additional critical and analytical thought, into the Commission's deliberations, which may include contracts, complex issues, and other relevant matters.

(3) A person with at least three years of experience in leasing or managing rental property. The intent of the property management representative is to add property management insight into the Commission's deliberations.

(4) A person with at least three years of experience managing a retail, restaurant, or marine-related business. The intent of the business management representative is to add business management and operations insight into the Commission's deliberations.

(5) A person with at least three years of experience in a marine and/or watercraft education related profession or practice. The intent of this representative is to add marine and/or watercraft educational representation into the Commission's deliberations.

(6) A person with at least three years of experience in construction management or development. The intent of the construction representative is to add construction insight into the Commission's deliberations.

(7) A person who is a recreational user of the harbor and surrounding waters, and is not a sailboat or powerboat owner or member of any commercial harbor/pier association. The recreational user representative is intended to represent and further the interests of additional recreational uses of the harbor area by a category of persons who may not otherwise be represented on the Commission.

(8) Any of the following:

(a) A certified public accountant, or an officer of a financial institution, with at least three years of experience;

(b) An oceanographer or marine engineer with at least three years of experience;

(c) A State-licensed real estate broker with at least three years of experience;

(d) A State-licensed general contractor with at least three years of experience;

(e) A practicing economic or financial consultant with at least three years of experience;

(f) A commercial developer with at least three years of experience;

(g) An executive or owner/operator of a business with at least three years of experience;

(h) A management level employee with at least three years of experience with a public or governmental entity;

(i) A management level employee with at least three years of experience in harbor recreational development.

(e) A member of the Commission who qualifies for appointment under more than one criteria, discipline, or designation, may, over the duration of that member's term, have that criteria, discipline, or designation changed when a vacancy of the Commission is filled.

(f) No more than three Commissioners may be members of the same public or private club, association, or organization, that exists within the Harbor Commission's geographic jurisdiction.

SECTION 3. AMENDMENT OF CODE. Title 2, Chapter 9, Article 7, Section 2-9.709 is hereby amended and renumbered to Section 2-9.704 to read as follows:

“§ 2-9.704 Powers and duties.

(a) The Commission shall hold hearings on all applications for Administrative Design Review, Planning Commission Design Review, Conditional Use Permits, Variances, Planned Development Review, Development Agreements, and Temporary Use Permits for the use and development of lands within the jurisdiction of the Commission as provided for in Section 10-2.2512 of Article 12 of Chapter 2 of Title 10 of this Code.

(b) The Commission shall hold hearings on any matter concerning the commercial or recreational development within its jurisdiction. This shall include those matters listed in subdivision (a) above and applications provided for in Section 10-2.2512, hearings related to Coastal Development Permits, and environmental studies, within the jurisdiction of the Commission.

(c) The Commission shall advise the City Council on recommendations and concerns related to the current and future commercial and recreational development of the harbor. The Commission shall be informed of applications for General Plan Amendments, Rezoning, and Local Coastal Program being proposed in the area of its jurisdiction. Unless otherwise directed by the City Council, City Manager, or staff liaison with the approval and/or at the direction of the City Manager, the Commission shall review and advise the City Council on proposed General Plan, zoning, and Local Coastal Program changes to the area under its jurisdiction.

(Ref 10.2.2512)

(d) The Commission shall be advised on all new and assigned lease and sublease arrangements with the City relating to harbor lands, facilities, or improvements in its jurisdiction. Periodically, the Commission shall review, and advise the City Council, concerning vacancies and leasing or subleasing trends in the harbor and pier area under its jurisdiction.

(e) The Commission shall advise the City Council of concerns and/or recommendations related to land-side and/or water-side operations within its jurisdiction. The Commission shall receive periodic reports from Harbor Master/Patrol and Police on incidents, responses, and crime in the area of the Commission jurisdiction. The Commission may make recommendations to the City Council related to public safety in the harbor.

(f) The Commission shall advise the City Council on any other matter concerning the harbor when so requested by the City Council, City Manager, or staff liaison with the approval and/or at the direction of the City Manager.”

SECTION 4. AMENDMENT OF CODE. Title 2, Chapter 9, Article 7, Sections 2-9.705, 2-9.706, 2-9.707, 2-9.708, 2-9.709, and 2-9.712 are hereby deleted in their entirety.

SECTION 5. AMENDMENT OF CODE. Title 2, Chapter 9, Article 7, Section 2-9.710 is renumbered to Section 2-9.705; Section 2-9.711 is renumbered to 2-9.706; and Section 2-9.714 is renumbered to 2-9.707.

SECTION 6. Any provisions of the Redondo Beach Municipal Code, or appendices thereto, or any other ordinances of the City inconsistent herewith, to the extent of such inconsistencies and no further, are hereby repealed.

SECTION 7. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of the ordinance. The City Council hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause, and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid or unconstitutional.

SECTION 8. This ordinance shall be published by one insertion in the official newspaper of said city, or published in conformance with the alternative publication requirements pursuant to Redondo Beach City Charter §9.15 and same shall go into effect and be in full force and operation from and after thirty (30) days after its final passage and adoption.

PASSED, APPROVED AND ADOPTED this 14th day of October, 2025.

James A. Light, Mayor

APPROVED AS TO FORM:

ATTEST:

Joy A. Ford, City Attorney

Eleanor Manzano, CMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF REDONDO BEACH)

I, Eleanor Manzano, City Clerk of the City of Redondo Beach, California, do hereby certify that the foregoing Ordinance No. 3300-25 was duly introduced at a regular meeting of the City Council held on the 7th day of October, 2025, and was duly approved and adopted by the City Council at a regular meeting of said City Council held on the 14th day of October, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Eleanor Manzano, CMC
City Clerk



Administrative Report

M.1., File # HC25-1661

Meeting Date: 12/8/2025

TO: HARBOR COMMISSION

FROM: GREG KAPOVICH, WATERFRONT & ECONOMIC DEVELOPMENT
DIRECTOR

TITLE
LIAISON'S REPORT

RECOMMENDATION

Receive and file a report from the Waterfront & Economic Development Director on current and upcoming waterfront projects and activities.

EXECUTIVE SUMMARY

An oral report will be provided by the Waterfront & Economic Development Director at the Commission meeting on current and upcoming waterfront projects and activities including, but not limited to, property management and leasing activities, project updates, events and other information.

HARBOR COMMISSION

Liaison's Report

12.8.25

Updates:

- Sea Bass Grow Pens – The sea bass were transported to the pens on November 20th. Staff is planning a ribbon cutting ceremony for January.
- International Boardwalk Restrooms – Both the men's and women's restrooms next to Project Barley have reopened and are now ADA accessible.
- New Grants:
 - Staff is finalizing the grant agreement for the \$1.4 million dollar grant from HUD to fund much needed improvements to our Basin III slips and dock infrastructure.
 - Staff is planning to release the RFP for the LCP Amendment, funded by the City's new grant from the Coastal Commission, in mid-December. This project includes updating our sea level rise assessment from 2019 and a reorganization of our existing LCP.
 - Staff is awaiting the countersigned agreement from DBW for the SAVE Grant (\$50,000). Hopefully, staff can start utilizing the funding in January.
- New Public Boat Launch Project – On November 4th, City Council recommended Option E as the preferred location for the boat launch and on November 18th approved a resolution for Staff to apply for the DBW grant. The consultant is working on the grant application (due February 2, 2026) and has started the technical studies for CEQA.
- Seaside Lagoon –The entitlement submittal will be submitted to the Planning Department before the December holiday.
- Courtesy Dock – The Courtesy Dock is waiting on the removal of a boat within a Basin III slip in order to free up dock space. Staff hopes to have a better idea of timing for the Courtesy Dock in January.

- Breakwater Repair Project – The Army Corps has selected a contractor for this work. The project is anticipated to start in March (possibly February if the weather cooperates) and end in June. Staff will schedule a meeting with the KHYC, Army Corps, and the contractor in January to discuss project specifics. The vendor is already under contract and can mobilize quickly if any urgent repairs to the breakwater are needed this winter.

Topics for next meeting in January

- The next Harbor Commission meeting is scheduled for January 12, 2026. The City Leasing Agent and public safety officers will provide a brief report to Harbor Commission.