

## **Library Director's Report – May 2025**

The Library Director continued to schedule regular meetings with Library Managers to review and address Library related matters and provide communication between departments.

The Library Director attended the City's Strategic Plan meeting on April 29, 2025 in the Library meeting room.

The Library is working on designs for new Library cards which will incorporate the City's new logo.

### **Facilities**

Library staff continued to address regular maintenance and minor facility issues as they arose.

### **Programs**

Library staff continued to plan and coordinate public programs for adult and youth for 2025.

Youth and Adult Services are working to plan and implement the Summer Reading Program for 2025.

National Library Week Opportunity Drawing, the Library received 275 tickets (177/Main & 98/NB)

The Library is hosting a local history trivia event at the Library on Saturday, May 10 at 2:00pm.

### **Outreach**

The Library performed outreach at the Kensington Redondo Beach, senior living facility on Saturday, April 26.

The Library planned on performing outreach at the Redondo Beach Birthday Celebration on Saturday, April 26. Unfortunately, the event was cancelled due to inclement weather.

### **Staffing**

The Library selected a new Youth Services Librarian. Lisa Juarez has been promoted to the position of Youth Services Librarian, effective Saturday, May 17, 2025.

Jay Patel, full-time Library Clerk, resigned as of April 12.

The Library is actively working with the Human Resources Department to recruit and fill the following positions:

Library Manager – Recruitment ongoing

Library Administrative Coordinator – Second round interviews are scheduled soon

### **Open+**

Library staff is working to pilot the system and hopes to soft launch the service soon.