

**CITY OF REDONDO BEACH
HISTORICAL COMMISSION AGENDA
Wednesday, July 17, 2024**

415 DIAMOND STREET, REDONDO BEACH

CITY COUNCIL CHAMBER

REGULAR MEETING OF THE HISTORICAL COMMISSION - 7PM

**ALL PUBLIC MEETINGS HAVE RESUMED IN THE CITY COUNCIL
CHAMBER. MEMBERS OF THE PUBLIC MAY PARTICIPATE IN-PERSON,
BY ZOOM, EMAIL OR eCOMMENT.**

Historical Commission meetings are broadcast live through Spectrum Cable, Channel 8, and Frontier Communications, Channel 41. Live streams and indexed archives of meetings are available via internet. Visit the City's office website at www.Redondo.org/rbtv.

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*Click "In Progress" hyperlink under Video section of meeting

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https://us02web.zoom.us/webinar/register/WN_-RtzZYpLQGuciDB7ZliXSg

After registering, you will receive a confirmation email containing information about joining the meeting.

If you are participating by phone, be sure to provide your phone # when registering. You will be provided a Toll Free number and a Meeting ID to access the meeting. Note; press # to bypass Participant ID. Attendees will be muted until the public participation period is opened. When you are called on to speak, press *6 to unmute your line. Note, comments from the public are limited to 3 minutes per speaker.

eCOMMENT: COMMENTS MAY BE ENTERED DIRECTLY ON WEBSITE AGENDA PAGE:

<https://redondo.granicusideas.com/meetings>

- 1) Public comments can be entered before and during the meeting.
- 2) Select a SPECIFIC AGENDA ITEM to enter your comment;
- 3) Public will be prompted to Sign-Up to create a free personal account (one-time) and then comments may be added to each Agenda item of interest.
- 4) Public comments entered into eComment (up to 2200 characters; equal to approximately 3 minutes of oral comments) will become part of the official meeting record.

EMAIL: TO PARTICIPATE BY WRITTEN COMMUNICATION WITH ATTACHED DOCUMENTS BEFORE 3PM DAY OF MEETING:

Written materials that include attachments pertaining to matters listed on the posted agenda received after the agenda has been published will be added as supplemental materials under the relevant agenda item. Gary.Margolis@redondo.org

REGULAR MEETING OF THE HISTORICAL COMMISSION - 7PM

A. CALL MEETING TO ORDER

B. ROLL CALL

C. SALUTE TO THE FLAG

D. APPROVE ORDER OF AGENDA

E. BLUE FOLDER ITEMS - ADDITIONAL BACK UP MATERIALS

Blue folder items are additional back up material to administrative reports and/or public comments received after the printing and distribution of the agenda packet for receive and file.

E.1. [BLUE FOLDER ITEMS](#)

CONTACT: ELIZABETH HAUSE, INTERIM COMMUNITY SERVICES DIRECTOR

F. CONSENT CALENDAR

Business items, except those formally noticed for public hearing, or discussion are assigned to the Consent Calendar. The Commission Members may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remaining on the Consent Calendar will be approved in one motion following Oral Communications.

F.1. [APPROVAL OF MINUTES: AUGUST 16, 2023; NOVEMBER 15, 2023; APRIL 17, 2024](#)

CONTACT: GARY MARGOLIS, CULTURAL ARTS MANAGER

F.2. [AFFIDAVIT OF POSTING](#)

CONTACT: ELIZABETH HAUSE, INTERIM COMMUNITY SERVICES DIRECTOR

G. EXCLUDED CONSENT CALENDAR ITEMS

H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

This section is intended to provide members of the public with the opportunity to comment on any subject that does not appear on this agenda for action. This section is limited to 30 minutes. Each speaker will be afforded three minutes to address the Commission. Each speaker will be permitted to speak only once. Written requests, if any, will be considered first under this section.

H.1. [PUBLIC PARTICIPATION ON NON-AGENDA ITEMS](#)

CONTACT: ELIZABETH HAUSE, INTERIM COMMUNITY SERVICES DIRECTOR

I. ITEMS CONTINUED FROM PREVIOUS AGENDAS

J. ITEMS FOR DISCUSSION PRIOR TO ACTION

J.1. [HISTORICAL COMMISSION COMMITTEE REPORTS](#)

CONTACT: GARY MARGOLIS, CULTURAL ARTS MANAGER

J.2. DISCUSSION AND POSSIBLE ACTION REGARDING THE CANCELLATION OF THE AUGUST 21, 2024 HISTORICAL COMMISSION MEETING

CONTACT: GARY MARGOLIS, CULTURAL ARTS MANAGER

K. MEMBER ITEMS AND REFERRALS TO STAFF

L. ADJOURNMENT

The next meeting of the Redondo Beach Historical Commission is currently scheduled to be a regular meeting to be held at 7 p.m. on August 21, 2024 in the Redondo Beach Council Chambers, at 415 Diamond Street, Redondo Beach, California.

However, at its June 17, 2024 meeting, the Historical Commission will discuss the possibility of cancelling the August 21 meeting due to lack of business which means the next regular meeting will be held at 7 p.m. on September 18, 2024. Please check the City's website for an update.

It is the intention of the City of Redondo Beach to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting you will need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact the City Clerk's Office at (310) 318-0656 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

An agenda packet is available 24 hours at www.redondo.org under the City Clerk.



Administrative Report

E.1., File # HI24-1205

Meeting Date: 7/17/2024

To: HISTORICAL COMMISSION

From: ELIZABETH HAUSE, INTERIM COMMUNITY SERVICES DIRECTOR

TITLE

BLUE FOLDER ITEMS



Administrative Report

F.1., File # HI24-1200

Meeting Date: 7/17/2024

To: HISTORICAL COMMISSION

From: GARY MARGOLIS, CULTURAL ARTS MANAGER

TITLE

APPROVAL OF MINUTES: AUGUST 16, 2023; NOVEMBER 15, 2023; APRIL 17, 2024

**CITY OF REDONDO BEACH
HISTORICAL COMMISSION MINUTES
Wednesday, April 17, 2024**

REGULAR MEETING OF THE HISTORICAL COMMISSION – 7:00 PM

A. CALL MEETING TO ORDER

A meeting of the Historical Commission was called to order by Chair Colin, at 7:00 p.m. in the City of Redondo Beach City Council Chambers.

B. ROLL CALL

Commissioners Present: Robert J. Cota, James Gorbin, Alexander S. Hardy,
Tonya L. Stumphauzer, Chair Stevan Colin

Commissioners Absent: Erik E. Fernandez

Officials Present: Wendy Collazo, Finance Director
Gary Margolis, Cultural Arts Manager

C. SALUTE TO THE FLAG

Chair Colin led in the salute to the flag.

D. APPROVE ORDER OF AGENDA

There were no public comments on this item.

Motion by Commissioner Gorbin, seconded by Commissioner Hardy, to approve the order of the agenda, as presented. Hearing no objections, Chair Colin so ordered.

E. BLUE FOLDER ITEMS – ADDITIONAL BACK UP MATERIALS

E.1. BLUE FOLDER ITEMS

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

Cultural Arts Manager Margolis reported there were no Blue Folder Items.

F. CONSENT CALENDAR

F.1. APPROVAL OF MINUTES: MARCH 20, 2024

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

F.2. AFFIDAVIT OF POSTING

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

There were no public comments on this item.

Motion by Commissioner Gorbin, seconded by Commissioner Stumphauzer, and approved by voice vote, to approve the Consent Calendar, as presented.

Motion carried, 5-0. Commissioner Fernandez was absent.

G. EXCLUDED CONSENT CALENDAR ITEMS - None

H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

H.1 PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

There were no public comments.

I. ITEMS CONTINUED FROM PREVIOUS AGENDAS - None

J. ITEMS FOR DISCUSSION PRIOR TO ACTION

J.1. DISCUSS AND POSSIBLY RECOMMEND INCLUSIONS FOR THE FISCAL YEAR 2024-2025 BUDGET (JULY 1, 2024 - JUNE 30, 2025) AS IT RELATES TO MUSEUM EXPENSES AND PROJECTS.

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

Cultural Arts Manager Margolis narrated a PowerPoint presentation with details of the Administrative Report; listed discussion items for infrastructure, the museum interior and part-time staff, and highlighted staff FY24-25 Budget recommendations.

Discussion followed regarding items that were approved under the previous budget, consideration of specific appropriations within the recommendations and the possibility of hiring someone with specific museum curation and project leadership experience, asking for funding for a new role specific to the museum such as a part-time, Lead Museum Specialist or Museum Manager or Consultant.

Chair Colin suggested a Total On-going Appropriation of \$50,000 and rather than asking for \$22,000, ask for \$32,000.

Discussion followed regarding the possibility of getting pay rate information specifically for Museum Management and what is needed to run a museum.

Cultural Arts Manager Margolis suggested the following language, "An additional ongoing appropriation of an amount TBD, to maintain five part-time staff or four part-time staff at nine hours per week, plus an additional part-time staff at the market rates for a Museum Specialist".

Chair Colin felt it is better to request a hard number that City Council could adjust as desired and reiterated his suggestion of a Total On-going Appropriation of \$50,000 and rather than asking for \$22,000, ask for \$32,000.

Finance Director Collazo suggested that the Commission consider the goals it wants to pursue for the Historical Museum and allow staff to do the necessary analysis to remain objective and research how the requests could be funded; noted the importance of having the Historical Commission's voices heard; summarized the Commission's requests and urged the Commission to consider revenue-generating ideas for the museum.

Discussion followed regarding the need to improve cash-handling, growing interest in the museum and communicating to City Council the needs of the museum.

There were no public comments on this item.

Motion by Commissioner Gorbin, seconded by Commissioner Hardy, and approved by voice vote, City Staff recommendations, as presented and discussed.

Motion carried, 5-0. Commissioner Fernandez was absent.

Finance Director Collazo apologized for the City Manager, as he was unable to attend the meeting; commented on the importance of getting input from the various commissions and committees and providing feedback to the City Manager and Council on the budget process and offered to respond to questions from the Historical Commission and forward its requests and ideas to the City Manager and Council.

In response to a question from the Commission regarding ideas for raising revenue, Finance Director Collazo acknowledged it is challenging and suggested taking donations, operating a concession area, providing classes and possible grant opportunities.

Discussion followed regarding the upcoming City Birthday Celebration; an upcoming free art exhibit of Watercolors by Caesar Hernandez at the Redondo Beach Performing Arts Center and other events at the Historical Museum.

J.2. HISTORICAL COMMISSION COMMITTEE REPORTS

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

Cultural Arts Manager Margolis narrated a PowerPoint presentation with details of upcoming events including a free art exhibit of Watercolors by Caesar Hernandez at the Redondo Beach Performing Arts Center and the Heritage Court Celebration of the City's birthday.

A discussion followed regarding activities, special displays and entertainment during the upcoming birthday celebrations.

K. MEMBER ITEMS AND REFERRALS TO STAFF

Chair Colin reported meeting a 94-year-old frequent patron of the Historical Museum who shared a hand-drawn map of Old Redondo Beach with the various businesses that existed and stated when she is finished, she will share it with him and he with the Commission.

Commissioner Cota spoke about generating ideas for increasing revenue such as selling maps of Old Redondo Beach and Redondo Beach swag.

Discussion followed regarding needing to install point-of-sale equipment, including a discussion item on a future agenda to discuss ways of raising revenue, the possibility of renting out the museum for private events,

L. ADJOURNMENT – 8:12 p.m.

Motion by Commissioner Gorbin, seconded by Commissioner Hardy, to adjourn the meeting. Hearing no objections, Chair Colin so ordered.

At 8:12 p.m., Chair Colin adjourned the meeting to the next regular meeting of the Redondo Beach Historical Commission on May 15, 2024, in the Redondo Beach Council Chambers at 415 Diamond Street, Redondo Beach, California.

All written comments submitted via eComment are included in the record and available for public review on the City website.

Respectfully submitted:

Elizabeth Hause
Interim Community Services Director

**CITY OF REDONDO BEACH
HISTORICAL COMMISSION MINUTES
Wednesday, November 15, 2023**

REGULAR MEETING OF THE HISTORICAL COMMISSION – 7:00 PM

A. CALL MEETING TO ORDER

A meeting of the Historical Commission was called to order by Chair Colin, at 7:00 p.m. in the City of Redondo Beach City Council Chambers.

B. ROLL CALL

Commissioners Present: Cota, Gorbin, Hardy, Stumphauzer, Warstadt, Chair Colin

Commissioners Absent: Fernandez

Officials Present: Gary Margolis, Cultural Arts Manager
William Zepeda, Community Services Department

C. SALUTE TO THE FLAG

Chair Colin led in the salute to the flag.

D. APPROVE ORDER OF AGENDA

Motion by Commissioner Cota, seconded by Commissioner Warstadt, to approve the order of the agenda, as presented. Hearing no objections, Chair Colin so ordered.

E. BLUE FOLDER ITEMS – ADDITIONAL BACK UP MATERIALS - None

E.1 BLUE FOLDER ITEMS

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

F. CONSENT CALENDAR

F.1. AFFIDAVIT OF POSTING

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

There were no public comments on this item.

G. EXCLUDED CONSENT CALENDAR ITEMS - None

The Consent Calendar was approved without objection.

H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

H.1. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

There were no public comments on this Item.

I. ITEMS CONTINUED FROM PREVIOUS AGENDAS - None

J. ITEMS FOR DISCUSSION PRIOR TO ACTION

J.1. ORIENTATION FOR NEW COMMISSIONERS

CONTACT: CAMERON HARDING, DIRECTOR

Cultural Arts Manager commented that the commission's establishing ordinance and bylaws are included in the agenda package.

Members of the Commission introduced themselves and addressed their backgrounds and experiences in the City of Redondo Beach.

J.2. DISCUSSION AND POSSIBLE ACTION RELATED TO A DECEMBER HOLIDAYS EVENT IN HERITAGE COURT TO BE JOINTLY HOSTED BY THE REDONDO BEACH HISTORICAL SOCIETY AT THE MORRELL HOUSE AND THE REDONDO BEACH HISTORICAL COMMISSION AT THE REDONDO BEACH HISTORICAL MUSEUM ON SATURDAY, DECEMBER 9, 2023 FROM NOON TO 3:00 PM.

CONTACT: CAMERON HARDING, DIRECTOR

Cultural Arts Manager Margolis reported plans for the event are underway.

Commissioner Stumphauzer discussed features and elements of the event.

Discussion followed regarding renting a Santa Claus for the event, the number of necessary Santas, the proposed scavenger hunt and refreshments.

Christina Christian-Kelly, Redondo Beach Historical Society, reported hot cider and cookies will be served and noted the Victorian Carolers will provide entertainment.

There were no other public comments on this item.

Discussion followed regarding advertising and promoting the event, decorations, using the RBPD Sleigh, having an Officer ride as Santa and directing staff to placing a small artificial Christmas Tree in the Museum.

Chair Colin proposed installing solar string LED lights along the fence at Heritage Court.

Discussion followed regarding promoting the annual event, placing the sleigh and Santa in the lawn area, inviting the RBFD to display one of their Fire Trucks, adding other events (i.e., Hannukah) and the Christmas Tree Lighting ceremony.

J.3. DISCUSSION AND POSSIBLE ACTION REGARDING DISCONTINUATION OR REORGANIZATION OF THE COMMISSION'S COMMITTEES AND SUBCOMMITTEES STRUCTURE

CONTACT: CAMERON HARDING, DIRECTOR

Cultural Arts Margolis presented the item for discussion; suggested considering the history of the committee structure and whether they were useful and what types of committees would be helpful, for example an Events Committee.

Chair Colin suggested that Commission Members take their time to review the subject and return with suggestions to the next Commission meeting for discussion. Additionally, he suggested that Members share promotions of the event on their social media platforms.

There were no public comments on this item.

Discussion followed regarding the current committees and the progress each has had, the possibility of a Heritage Home Medallion program for homeowners of designated historical homes, the jurisdiction of the Preservation Commission, having the Historical Commission recognize/honor the historic value of a home, holding quarterly open houses and movie nights.

J.4. ITEMS FROM STAFF

CONTACT: CAMERON HARDING, DIRECTOR

Cultural Arts Margolis provided an update of activities since the last Historical Commission meeting; discussed recently hired staff; addressed the reopening of regular hours, maintenance, completed and upcoming projects and spoke about partnering with the Library to develop the Historical Museum Collection.

Commissioner Stumphauzer further explained the collaboration with the Library and displayed a Hotel Redondo video she produced.

Motion by Commissioner Warstadt, seconded by Commissioner Gorbin, to reopen Public Comments on Non-Agenda Items. Hearing no objections, Chair Colin so ordered.

Christina Christian-Kelly, Redondo Beach Historical Society, announced the passing of Constantine Karavas; discussed the need to refurbish a previously- existing fountain and suggested installing a plaque in Mr. Kravis's honor, on the fountain.

J.5. ITEMS FROM COMMISSIONERS

CONTACT: CAMERON HARDING, DIRECTOR

Commissioner Gorbin noted that museum buildings are not labelled properly on Google Maps and the address is not easy to find; suggested adding directional signs and correcting existing signs.

Commissioner Hardy mentioned the computer Wi-Fi and addressed available museum curating software the City may want to consider purchasing.

Commissioner Stumphauzer updating social media platforms specifically for the museum; noted that a Chrome-Book check in system for guests to sign in would be very helpful in developing and maintaining

a visitor database and discussed the possibility of publishing a quarterly newsletter and painting the interior of the museum.

Commissioner Warstadt asked whether a landline is connected in the museum and suggested updating the recorded, outgoing message with accurate information.

Commissioner Cota called the number, and the outgoing message was, "Thank you for calling."

K. MEMBER ITEMS AND REFERRALS TO STAFF - None

L. ADJOURNMENT – 8:52 p.m.

Motion by Commissioner Cota, seconded by Commissioner Warstadt, to adjourn the meeting. Hearing no objections, Chair Colin so ordered.

At 8:52 p.m., Chair Colin adjourned the meeting to the next regular meeting of the Redondo Beach Historical Commission on December 20, 2023, in the Redondo Beach Council Chambers at 415 Diamond Street, Redondo Beach, California, in memory of Mr. Constantine Karavas.

All written comments submitted via eComment are included in the record and available for public review on the City website.

Respectfully submitted,

Cameron Harding,
Community Services Director

**CITY OF REDONDO BEACH
HISTORICAL COMMISSION MINUTES
Wednesday, August 16, 2023**

REGULAR MEETING OF THE HISTORICAL COMMISSION – 7:00 PM

A. CALL MEETING TO ORDER

A meeting of the Historical Commission was held at the City of Redondo Beach City Council Chambers and was called to order by Temporary Acting Chair Fernandez at 7:00 p.m.

B. ROLL CALL

Commissioners Present: Colin, Fernandez, Warstadt, Zaremski

Commissioners Absent: None

Staff Present: Gary Margolis, Cultural Arts Manager
William Zepeda, Community Services Department

C. SALUTE TO THE FLAG

Commissioner Zaremski led the assembly in the salute to the flag.

D. APPROVE ORDER OF AGENDA

Motion by Commissioner Colin, seconded by Commissioner Warstadt, to consider Item No. J.1. immediately after approval of the agenda. Hearing no objections, Temporary Acting Chair Fernandez so ordered.

The Commission considered Item No. J.1. at this point in the meeting.

J.1. ELECTION OF OFFICERS

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

There were no public comments on this item.

Temporary Acting Chair Fernandez declared the positions of Chair and Vice Chair to the Historical Commission vacant and called for nominations.

Commissioner Warstadt nominated Commissioner Colin for Chair and Commissioner Fernandez for Vice Chair. The motion was seconded by Commissioner Zaremski.

There were no other nominations. There were no public comments.

Temporary Acting Chair Fernandez called for a vote. The motion passed unanimously, and newly elected Chair Colin took control of the meeting.

The Historical Commission returned to Item No. E. and followed the rest of the agenda, as published.

E. BLUE FOLDER ITEMS – ADDITIONAL BACK UP MATERIALS - None

E.1 BLUE FOLDER ITEMS

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

F. CONSENT CALENDAR

F.1. APPROVAL OF THE APRIL 19, 2023 MINUTES

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

F.2. AFFIDAVIT OF POSTING

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

There were no public comments on items in the Consent Calendar.

Motion by Vice Chair Fernandez, seconded by Commissioner Zaremski, to approve the Consent Calendar, as presented. Hearing no objections, Chair Colin so ordered.

G. EXCLUDED CONSENT CALENDAR ITEMS - None

H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

H.1. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

There were no public comments on non-agenda items.

I. ITEMS CONTINUED FROM PREVIOUS AGENDAS - None

J. ITEMS FOR DISCUSSION PRIOR TO ACTION

J.2. HISTORICAL COMMISSION COMMITTEE REPORTS - None

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

J.3. DIRECTOR'S REPORT

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

Cultural Arts Manager Margolis presented details of the Director's Report including the recent 131st City Birthday Celebration and the art exhibit of Caesar Hernandez's watercolors, from Chair Colin's collection at the Redondo Beach Historical Museum; announced a docent has been retained by the Historical Museum; discussed the museum hours of operation; reported on three new history markers and commented on the museum's upcoming 40th Birthday.

Discussion followed regarding the possibility of having a Halloween and Christmas event at the museum to increase interest in the museum.

Commissioner Warstadt expressed her interest in organizing the museum's 40th Birthday.

Discussion followed regarding Christmas events, the City's birthday, having a signature event in April 2024, planning earlier and offering more food items.

Cultural Arts Manager discussed recent Public Records Requests and reported the next meeting of the Historical Commission will be held October 25, 2023.

K. MEMBER ITEMS AND REFERRALS TO STAFF

Chair Colin announced that Pat Cakebread who was connected to Ceasar Hernandez, passed away in July and requested adjourning the meeting in her memory.

L. ADJOURNMENT – 7:32 p.m.

Motion by Vice Chair Fernandez, seconded by Commissioner Warstadt, to receive and file Pat Cakebread's obituary and to adjourn the meeting in her memory. Hearing no objections, Chair Colin so ordered.

At 7:32 p.m., Chair Colin adjourned the meeting to the next regular meeting of the Redondo Beach Historical Commission on October 25, 2023, in the Redondo Beach Council Chambers at 415 Diamond Street, Redondo Beach, California.

All written comments submitted via eComment are included in the record and available for public review on the City website.

Respectfully submitted,

Cameron Harding,
Community Services Director



Administrative Report

F.2., File # HI24-1207

Meeting Date: 7/17/2024

To: HISTORICAL COMMISSION

From: ELIZABETH HAUSE, INTERIM COMMUNITY SERVICES DIRECTOR

TITLE

AFFIDAVIT OF POSTING



Community Services Department

1922 Artesia Boulevard
Redondo Beach, California 90278
www.redondo.org

tel: 310 318-0610
fax: 310 798-8273

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF REDONDO BEACH)

AFFIDAVIT OF POSTING

In compliance with the Brown Act, the following materials have been posted at the locations indicated below:

Legislative Body Historical Commission

Posting Type Regular Meeting Agenda

Posting Locations 415 Diamond Street, Redondo Beach, CA 90277
✓ City Hall Bulletin Board, Door "4"

Meeting Date & Time Wednesday, July 17, 2024 7:00 p.m.

As Community Services Director of the City of Redondo Beach, I declare, under penalty of perjury, the document noted above was posted at the date displayed below.

Elizabeth Hause, Interim Community Services Director

Date: July 11, 2024



Administrative Report

H.1., **File #** HI24-1217

Meeting Date: 7/17/2024

To: HISTORICAL COMMISSION

From: ELIZABETH HAUSE, INTERIM COMMUNITY SERVICES DIRECTOR

TITLE

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS



Administrative Report

J.1., File # HI24-1201

Meeting Date: 7/17/2024

TO: HISTORICAL COMMISSION
FROM: GARY MARGOLIS, CULTURAL ARTS MANAGER

TITLE
HISTORICAL COMMISSION COMMITTEE REPORTS

BACKGROUND

The Redondo Beach Historical Commission has two active committees:

- The Visitor Experience Committee, comprised of Commissioners Stumphauzer, Hardy and Cota; and
- The Marketing Committee, comprised of Commissioners Stumphauzer, Hardy and Fernandez.

Committees may provide an update of projects through verbal or written reports. Written reports or supplemental information are attached to this report, or included in the agenda as a Blue Folder Item if received following the publication of the agenda packet.

ATTACHMENTS
None



Administrative Report

J.2., File # HI24-1203

Meeting Date: 7/17/2024

TO: HISTORICAL COMMISSION
FROM: GARY MARGOLIS, CULTURAL ARTS MANAGER

TITLE

DISCUSSION AND POSSIBLE ACTION REGARDING THE CANCELLATION OF THE AUGUST 21, 2024 HISTORICAL COMMISSION MEETING

BACKGROUND

On June 11, 2024, City Council adopted an amendment to Title 2, Chapter 9, Article 1, Section 2-9.101 of the Redondo Beach Municipal Code allowing for a commission's next monthly meeting to be canceled for lack of business. A commission may take this action only by a majority vote of its members during the regular meeting that immediately precedes the meeting to be canceled. The Chair or Secretary of the commission would then have to announce the cancellation as well as provide the reasons for the cancelation.

According to the Administrative Report (attached), City Council adopted the amendment in order to give commissioners the ability to cancel upcoming meetings in an effort to improve the substance and impact of commission meetings that are held.

Currently, there are no pending discussion items for the Historical Commission to consider on August 21, 2024. This item gives the Commission the opportunity to define the items it wishes to discuss at its August 21, 2024 meeting or to cancel it due to "lack of business."

ATTACHMENTS

Administrative Report for File #24-1007 (Amending the RBMC Regarding Cancellation of Commission Meetings)



Administrative Report

H.9., File # 24-1007

Meeting Date: 6/11/2024

To: MAYOR AND CITY COUNCIL
From: LUKE SMUDE, ASSISTANT TO THE CITY MANAGER

TITLE

ADOPT BY TITLE ONLY ORDINANCE NO. 3270-24 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, AMENDING TITLE 2, CHAPTER 9, ARTICLE 1, SECTION 2-9.101 OF THE REDONDO BEACH MUNICIPAL CODE REGARDING ORGANIZATION MEETINGS AND CANCELLATIONS. FOR SECOND READING AND ADOPTION

EXECUTIVE SUMMARY

The proposed ordinance was approved for introduction on June 4, 2024 and is now ready for second reading and adoption. The ordinance, if adopted, will amend the Redondo Beach Municipal Code (RBMC) to allow for cancellations of upcoming commission meetings due to a lack of business.

BACKGROUND

Currently, the RBMC dictates that all City commissions must meet on a monthly basis, and there is no means for commissioners to cancel an upcoming meeting. This has caused to scheduling uncertainty for participating members when there is a lack of quorum, and has led to many meetings being held when there is little to no substantive business to discuss.

The Ordinance presented for second reading and adoption would amend Title 2, Chapter 9, Article 1, Section 2-9.101 of the RBMC allowing for a commissions next monthly meeting to be cancelled, "for lack of business only by a majority vote of commissioners or members, and only during the regular meeting that immediately precedes the meeting to be canceled." The Chair or Secretary of the commission would then have to announce the cancellation as well as provide the reasons for the cancellation.

Adoption of this Ordinance would establish the meeting cancellation process, giving commissioners the ability to cancel upcoming meetings in an effort to improve the substance and impact of commission meetings that are held.

COORDINATION

This item was coordinated with various City Departments, and the City Attorney's Office prepared the Ordinance.

FISCAL IMPACT

There is no fiscal impact associated with this item.

APPROVED BY:

Mike Witzansky, City Manager

ATTACHMENTS

- Ord - No. 3270-24 Amending Title 2, Chapter 9, Article 1, Section 2-9.101 of the Redondo Beach Municipal Code Regarding Organization meetings and Cancellations
- Ord - No. 3270-24 Amending Title 2, Chapter 9, Article 1, Section 2-9.101 of the Redondo Beach Municipal Code Regarding Organization meetings and Cancellations (Redlined)
- Administrative Report - City Council, June 4, 2024
- Administrative Report - City Council, May 7, 2024