

**THIRD AMENDMENT TO THE AGREEMENT FOR PROJECT SERVICES
BETWEEN THE CITY OF REDONDO BEACH AND CITY NET**

THIS THIRD AMENDMENT TO THE AGREEMENT FOR PROJECT SERVICES (“Third Amendment”) is made between the City of Redondo Beach, a chartered municipal corporation (“City”) and City Net, a California nonprofit 501(c)(3) corporation (“Consultant”).

WHEREAS, on November 7, 2023, the parties hereto originally entered into that certain Agreement for Project Services between the City and Consultant (“Agreement”); and

WHEREAS, on May 21, 2024, the parties hereto entered into the First Amendment to the Agreement (“First Amendment”); and

WHEREAS, on July 30, 2024, the parties hereto entered into the Second Amendment to the Agreement (“Second Amendment”); and

WHEREAS, the parties hereto desire to amend the Agreement pursuant to the terms and conditions set forth herein.

NOW, THEREFORE, the parties hereby agree to make the following amendments to the Agreement:

1. Term. Exhibit “B” is amended to extend the term of the Agreement to June 30, 2025. Consultant shall continue to perform all services described in Exhibit “A” of the Agreement, as amended by the First Amendment, in accordance with the amended term.
2. Compensation. Exhibit “C” is amended to add Exhibit “C-1” to raise Consultant’s hourly rates, increase Consultant’s compensation limit by \$332,214.17 to a not-to-exceed amount of \$472,062.17, and establish updated hourly schedules as outlined in Exhibit “C-1”. Consultant shall be paid for the services described in Exhibit “A”, as amended by the First Amendment, in accordance with the terms set forth in Exhibit “C-1”, which is attached hereto and incorporated by this reference.
3. Modification. Except as expressly stated herein, the Agreement shall remain unchanged and in full force and effect. The Agreement, First Amendment, Second Amendment, and this Third Amendment constitute the entire agreement between the parties and supersede any previous oral or written agreements with respect to the subject matter hereof. In the event of any inconsistency between the terms of the Agreement, First Amendment, Second Amendment, and this Third Amendment, the terms of this Third Amendment shall govern.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties have entered into this Third Amendment as of this 17th day of December, 2024.

CITY OF REDONDO BEACH,
a chartered municipal corporation

CITY NET,
a California nonprofit 501(c)(3) corporation

James A. Light, Mayor

By: _____
Name: _____
Title: _____

ATTEST:

APPROVED:

Eleanor Manzano, City Clerk

Diane Strickfaden, Risk Manager

APPROVED AS TO FORM:

Michael W. Webb, City Attorney

EXHIBIT “C-1”

COMPENSATION

Consultant shall be paid in accordance with the following schedules. However, in no event shall the total amount paid to Consultant exceed \$472,062.17.

Redondo Beach Homeless Street Outreach and Engagement								
Oct 31, 2024 through June 30, 2025								
1 team, full-time M-F, with staff support and client services funds								
Labor								
Category	Title/Role	Description	Est Full Comp	Est Hrs/ week	Wks	FTE	TOTAL	
Client services	Program Supervisor	Direct program activities, staff management/supervision and project coordination.	\$50.83	8	34.6	0.20	\$14,058.13	
Client services	Case Manager I	Street outreach and engagement, case management	\$37.46	40	34.6	1.00	\$51,801.83	
Client services	Case Manager II	Street outreach and engagement, case management	\$41.55	40	34.6	1.00	\$57,457.71	
Client services	Data Analyst	Data management, reporting to/compliance with HMIS	\$37.35	6	34.6	0.15	\$7,747.46	
Client services	Community Engagement	Align with stakeholder activities and generate resources for client needs	\$50.23	4	34.6	0.10	\$6,946.09	
Staff support	Regional Program Director	Project compliance with management, operations and public safety standards to achieve programmatic outcomes	\$63.52	2	34.6	0.05	\$4,391.95	
Staff support	Executive leadership	Quality control, problem solving	\$104.23	2	34.6	0.05	\$7,206.76	
Staff support	Finance and Billing	Payroll, billing, financial controls	\$53.91	3	34.6	0.08	\$5,591.24	
Staff support	Human Resources	Staff recruiting, hiring, training, disputes	\$44.57	3	34.6	0.08	\$4,622.55	
Staff support	Operations	Inventory, purchasing, technical support	\$41.42	3	34.6	0.08	\$4,295.85	
Overtime Allocation	Standard overtime allocation at 2% of labor						\$3,282.39	
Labor Subtotal:							2.78	\$167,401.95
Client Services								
Category	Description						TOTAL	
Transportation	Client/staff transport (1 vehicle): vehicle lease, gas, vehicle insurance, maintenance						\$16,640.00	
Housing Assistance	Fees, rental assistance and move-in costs for: rapid rehousing, sober living homes, room and board, rooms for rent, relocations, emergency shelter vouchers, etc. Also fees for documentation, local transportation, work expenses, etc.						\$40,000.00	
Safety Equipment	Personal Protective Equipment for staff and clients (masks, gloves, safety footwear, trash bags, etc.)						\$1,110.00	
Client Services Subtotal:							\$57,750.00	
Operations and Program Expenses								
Category	Description						TOTAL	
Rent	Office space and office equipment/furniture rental						\$6,660.00	
Computing and Telecommunications	Computing (computer, Ipad, phone), telecommunications (phones & cell service), printer/copier w/supplies, hardware & software, wifi, etc.						\$7,570.20	
Materials and Supplies	Uniforms, copies, forms, office supplies, equipment, etc.						\$1,665.00	
Materials and Supplies	IT support and client management software licenses						\$2,220.00	
Materials and Supplies	Financial audit						\$777.00	
Materials and Supplies	Liability Insurance and worker's comp						\$5,254.42	
Operations and Program Expenses Subtotal:							\$24,146.62	
Indirect Costs								
Category	Description						TOTAL	
De minimis rate for non-federal entity	Per 2 CFR 200.414-11, de minimis rate established for non-Federal entities who do not have negotiated Indirect Cost Rate. This fee is charged at a rate of 10% to offset expenses incurred by the organization but not billable as direct project expenses.						\$24,929.86	
Indirect subtotal:							\$24,929.86	
Project TOTAL							\$274,228.43	
Notes								
Rates current as of 12/3/24 and valid for 90 days following this date. Annual renewal(s) would require review of rates for costs, materials and supplies plus COLA tied to local consumer price index. New contracts require 90-day startup time and 20% advance payment. Advance payment will be credited proportionately on each monthly invoice.								

Redondo Beach and Hermosa Beach Homeless Census, Winter/Spring 2025 date TBD					
Labor					
Title/Role	Description	Full Comp	# staff	Hrs/ staff	TOTAL
Census Manager	Project management and supervision, community meetings	\$53.24	1	112	\$5,962.88
Mapping/Reporting	GIS mapping, data management, report writing	\$44.54	4	112	\$19,953.92
Outreach and Engagement	Census taking, 2 six hour shifts at 1.5 OT rate	\$57.31	14	24	\$19,256.16
Data management	Survey setup, data compilation and analysis	\$36.61	2	24	\$1,757.28
Executive leadership	Project oversight, quality control, communications, problem solving, reporting	\$104.23	2	24	\$5,003.04
Finance and billing	Payroll, billing, financial controls	\$52.78	1	20	\$1,055.60
Human resources	Staff recruiting, hiring, training, disputes	\$43.82	1	20	\$876.40
Operations	Inventory, purchasing, logistics, technical support	\$41.29	1	20	\$825.80
Labor Subtotal:					\$54,691.08
Operations and Program Expenses					
Item	Description	TOTAL			
Client Services	Gift Card incentives for client participation	\$2,500.00			
Client Services	Printing/binding/delivery costs for final reports	\$3,000.00			
Materials and Supplies	Personal Protective Equipment (PPE) for staff and clients (masks, gloves, face shields, proximity suits, trash bags, etc.)	\$900.00			
Materials and Supplies	Uniforms, copies, forms, office supplies, equipment, etc.	\$700.00			
Materials and Supplies	IT support and ARC GIS client management software licenses	\$1,600.00			
Materials and Supplies	Vehicle expenses (lease, fuel, vehicle insurance, maintenance)	\$1,666.67			
Materials and Supplies	Office space and office equipment/furniture rental	\$1,306.00			
Materials and Supplies	Financial audit	\$178.00			
Materials and Supplies	Liability Insurance	\$1,800.00			
Materials and Supplies	Materials contingencies	\$1,944.00			
Operations and Program Expenses Subtotal:					\$15,594.67
Indirect Costs					
Category	Description	TOTAL			
Non-federal entity 10% de minimis rate	Per 2 CFR 200.414-11, de minimis rate established for non-Federal entities who do not have negotiated Indirect Cost Rate. This fee is charged at a rate of 10% to offset expenses incurred by the organization but not billable as direct project expenses.	\$7,028.57			
Indirect subtotal:					\$7,028.57
Credits					
Credit for multi-city participation at 25%					-\$19,328.58
Credits subtotal:					-\$19,328.58
Project TOTAL					\$57,985.74