

**ORDINANCE NO. \*\*\*\*\***

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, AMENDING TITLE 2, CHAPTER 9, ARTICLE 1, SECTION 2-9.101 OF THE REDONDO BEACH MUNICIPAL CODE REGARDING ORGANIZATION MEETINGS AND CANCELLATIONS**

WHEREAS, on April 17, 1997, the City Council of the City of Redondo Beach, California ("City Council") adopted Ordinance No. 2797, which established Redondo Beach Municipal Code ("Municipal Code") Section 2-9.101, and set forth the rules and procedures surrounding organization meetings; and,

WHEREAS, Section 2-9.101 does not currently provide a method by which the City's boards and commissions can cancel regular meetings for lack of business; and,

WHEREAS, during its regular meeting on May 7, 2024, the City Council discussed and approved an amendment to Title 2, Chapter 9, Article 1, Section 2-9.101 of the Municipal Code to allow meeting cancellations in a prescribed manner; and,

WHEREAS, a majority of the City Council voted to direct staff to prepare an amendment to the Ordinance to reflect the method by which boards and commissions can cancel regular monthly meetings.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, DOES ORDAIN AS FOLLOWS:**

**SECTION 1. AMENDMENT.** Title 2, Chapter 9, Article 1, Section 2-9.101 of the Redondo Beach Municipal Code is amended to read as follows:

**"Section 2-9.101 Organization Meetings, Chairperson, Meeting Cancellations.**

- (a) Each board or commission shall meet as soon after the first day of October of every year as practical for the purpose of organizing. At such organization meeting, the boards and commissions shall organize themselves by electing one of its members to serve as **chairperson** for the ensuing year and one of its members as secretary. **Each board or commission shall hold a regular meeting at least once each month, subject to the meeting cancelation procedures in subdivision (b) of this section.** In addition to any such regular meetings, each board or commission shall hold whatever special meetings may be necessary or convenient to dispose of business without delay. All proceedings of any board or commission shall be open to the public.

(b) Regular monthly meetings may be canceled for lack of business only by a majority vote of commissioners or members, and only during the regular meeting that immediately precedes the meeting to be canceled. In order to cancel a meeting, the commissioners or members must publicly vote to cancel the next scheduled meeting “during the “Adjournment” item on the commission agenda. No future meetings beyond the next scheduled meeting may be canceled in advance.”

**SECTION 2. INCONSISTENT PROVISIONS.** Any provisions of the Redondo Beach Municipal Code, or appendices thereto, or any other ordinances of the City inconsistent herewith, to the extent of such inconsistencies and no further, are hereby repealed.

**SECTION 3. SEVERABILITY.** If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of the Ordinance. The City Council hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause, and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid or unconstitutional.

**SECTION 4. PUBLICATION AND EFFECTIVE DATE.** This Ordinance shall be published in the official newspaper of said City, and the same shall go into effect and be in full force and operation from and after thirty (30) days after its final passage and adoption.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
James A. Light, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
Michael W. Webb, City Attorney

\_\_\_\_\_  
Eleanor Manzano, CMC, City Clerk

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    ) ss  
CITY OF REDONDO BEACH       )

I, Eleanor Manzano, City Clerk of the City of Redondo Beach, California, do hereby certify that Ordinance No. O-\_\_\_\_\_ was introduced at a regular meeting of the City Council held on the \_\_\_\_ day of June, 2024 and approved and adopted by the City Council of the City of Redondo Beach, California, at a regular meeting of said City Council held on the \_\_\_\_ day of \_\_\_\_\_, 2024, and there after signed and approved by the Mayor and attested by the City Clerk, and that said ordinance was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Eleanor Manzano, CMC  
City Clerk