



Administrative Report

H.8., File # 24-0302

Meeting Date: 3/19/2024

To: **MAYOR AND CITY COUNCIL**
From: **TED SEMAAN, PUBLIC WORKS DIRECTOR**

TITLE

APPROVE THE PURCHASE OF TWO MERCURY 250 XL OUTBOARD MOTORS FOR FIRE DEPARTMENT HARBOR PATROL VESSEL #808 FROM CENTRAL FLORIDA YAMAHA FOR AN AMOUNT OF \$44,017

EXECUTIVE SUMMARY

As part of the FY 2023-24 Budget, the City Council approved funding via *Decision Package #51 - Public Works Fleet Maintenance - Fire Apparatus* for the replacement of outboard motors for Harbor Patrol Vessel #808. The existing motors are past their useable life, require significant maintenance, and, given their condition, under powered for the operational needs of the Harbor Patrol. The purchase and installation of new outboard motors will improve the functionality of Vessel #808, increasing Harbor Patrol capacity in the harbor by reducing both downtime and maintenance costs.

BACKGROUND

Fire Department Harbor Patrol Vessel #808 requires new outboard motors to replace existing units that are past their usable life. The vessel was acquired by the Fire Department in 2008 and still has its original outboard motors. As part of the FY 2023-24 Budget, specifically through *Decision Package #51 - Public Works Fleet Maintenance - Fire Apparatus*, the City Council approved funding for the replacement of the outboard motors for Vessel #808. The Fire Department, working with Public Works Department personnel, have identified the Mercury 250XL Verado outboard as a suitable replacement motor to provide the necessary functionality and desired reliability for the vessel.

The two outboard motors recommended for purchase have been selected through the City's regular purchasing procedures. The procedures contain a number of competitive purchasing options including the use of a Piggyback Bid, which utilizes another public entity's recent request for competitive procurement, or pricing available through the Sourcewell and Government Services Administration (GSA) Advantage cooperative purchasing programs. Cooperative purchasing programs enable the City to secure favorable pricing by leveraging their enhanced purchasing power.

By attaching to national or regional cooperatives, the City has immediate access to legitimately solicited contracts, guaranteed pricing, and delivery options without expending staff resources on the preparation of its own competitive procurement. If approved, the recommended outboard motors will be acquired via GSA Advantage contract 47QSWA23D006A.

Sales Tax, not collected by the vendor, will be submitted directly by the City per the Financial Services Department's regular processes.

COORDINATION

Public Works staff coordinated the purchase with personnel in the Fire and Financial Services Departments.

FISCAL IMPACT

Funding for the purchase was approved as part of the Fiscal Year 2023-24 Budget.

APPROVED BY:

Mike Witzansky, City Manager

ATTACHMENTS

- Quote - Central Florida Yamaha, March 11, 2024