

**CITY OF REDONDO BEACH
CITY COUNCIL AGENDA
Tuesday, July 14, 2026**

415 DIAMOND STREET, REDONDO BEACH

CITY COUNCIL CHAMBER

**THE CITY COUNCIL PUBLIC MEETINGS ARE CONDUCTED IN THE
COUNCIL CHAMBER UNLESS OTHERWISE NOTICED BEFOREHAND.
MEMBERS OF THE PUBLIC MAY PARTICIPATE IN-PERSON, BY ZOOM,
eCOMMENT OR EMAIL.**

**4:00 P.M.- CLOSED SESSION- ADJOURNED REGULAR MEETING
6:00 P.M.- OPEN SESSION- REGULAR MEETING**

City Council meetings are broadcast live through Spectrum Cable, Channel 8, and Frontier Communications, Channel 41 and/or rebroadcast on Wednesday at 3 p.m. and Saturday at 3 p.m. following the date of the meeting. Live streams and indexed archives of meetings are available via internet. Visit the City's official website at www.Redondo.org/rbtv.

TO WATCH MEETING LIVE ON THE CITY'S WEBSITE:

<https://redondo.legistar.com/Calendar.aspx>

*Click "In Progress" hyperlink under Video section of meeting

TO WATCH MEETING LIVE ON YOUTUBE:

<https://www.youtube.com/c/CityofRedondoBeachIT>

TO JOIN THE MEETING VIA ZOOM (FOR PUBLIC INTERESTED IN SPEAKING. OTHERWISE, PLEASE SEE ABOVE TO WATCH/LISTEN TO MEETING):

Register in advance for this meeting:

https://redondo.zoomgov.com/webinar/register/WN_t8jPPUm6RbCHd-6sH6nE3A

After registering, you will receive a confirmation email containing information about joining the meeting.

If you are participating by phone, be sure to provide your phone # when registering. You will be provided a Toll Free number and a Meeting ID to access the meeting. Note; press # to bypass Participant ID. Attendees will be muted until the public participation period is opened. When you are called on to speak, press *6 to unmute your line. Note, comments from the public are limited to 3 minutes per speaker.

eCOMMENT: COMMENTS MAY BE ENTERED DIRECTLY ON THE WEBSITE AGENDA PAGE:

<https://redondo.granicusideas.com/meetings>

- 1) Public comments can be entered before and during the meeting.
- 2) Select a SPECIFIC AGENDA ITEM to enter your comment;
- 3) Public will be prompted to Sign-Up to create a free personal account (one-time) and then comments may be added to each Agenda item of interest.
- 4) Public comments entered into eComment (up to 2200 characters; equal to approximately 3 minutes of oral comments) will become part of the official meeting record.

EMAIL: TO PARTICIPATE BY WRITTEN COMMUNICATION, EMAILS MUST BE RECEIVED BEFORE 3:00 P.M. THE DAY OF THE MEETING (EMAILS WILL NOT BE READ OUT LOUD): Written materials pertaining to matters listed on the posted agenda received after the agenda has been published will be added as supplemental materials under the relevant agenda item. Public comments may be submitted by email to cityclerk@redondo.org. Emails must be received before 3:00 p.m. on the date of the meeting to ensure Council and staff have the ability to review materials prior to the meeting.

4:00 P.M. - CLOSED SESSION - ADJOURNED REGULAR MEETING

A. CALL MEETING TO ORDER

B. ROLL CALL

C. SALUTE TO FLAG AND INVOCATION

D. BLUE FOLDER ITEMS - ADDITIONAL BACK UP MATERIALS

Blue folder items are additional back up material to administrative reports and/or public comments received after the printing and distribution of the agenda packet for receive and file.

E. PUBLIC COMMUNICATIONS ON CLOSED SESSION ITEMS AND NON-AGENDA ITEMS

This section is intended to provide members of the public with the opportunity to comment on Closed Session Items or any subject that does not appear on this agenda for action. This section is limited to 30 minutes. Each speaker will be afforded three minutes to address the Mayor and Council. Each speaker will be permitted to speak only once.

F. RECESS TO CLOSED SESSION

F.1. [CONFERENCE WITH REAL PROPERTY NEGOTIATOR - The Closed Session is authorized by the Government Code Section 54956.8.](#)

[AGENCY NEGOTIATOR:](#)

[Mike Witzansky, City Manager](#)

[Elizabeth Hause, Waterfront and Community Services Director](#)

[David Biggs, Project Manager](#)

[Jon Goetz, Redwood Public Law](#)

[PROPERTY:](#)

[123 International Boardwalk, Redondo Beach, CA 90277](#)

[\(a portion of APN: 7505-002-908\)](#)

[NEGOTIATING PARTIES:](#)

[Raman Walia, Multiverse Platforms - Level Up Bowl & Bistro](#)

[UNDER NEGOTIATION:](#)

[Lease Status, Price, and Terms](#)

F.2. [CONFERENCE WITH REAL PROPERTY NEGOTIATOR - The Closed Session is authorized by the Government Code Section 54956.8.](#)

[AGENCY NEGOTIATOR:](#)

Mike Witzansky, City Manager
Elizabeth Hause, Waterfront and Community Services Director
Katherine Buck, Waterfront & Economic Development Manager
Jon Goetz, Redwood Public Law

PROPERTY:

100 International Boardwalk, Redondo Beach, CA 90277
130 International Boardwalk, Redondo Beach, CA 90277
(a portion of APN: 7505-002-932)

NEGOTIATING PARTIES:

Jeff Jones, Quality Seafood, Inc.

UNDER NEGOTIATION:

Lease Status, Price, and Terms

- F.3.** CONFERENCE WITH REAL PROPERTY NEGOTIATOR - The Closed Session is authorized by the Government Code Section 54956.8.

AGENCY NEGOTIATOR:

Mike Witzansky, City Manager
Elizabeth Hause, Waterfront and Community Services Director
Katherine Buck, Waterfront & Economic Development Manager

PROPERTY:

Fisherman's Wharf: 200-250 Fisherman's Wharf, Redondo Beach, CA 90277 (a portion of APN: 7505-002-934)

NEGOTIATING PARTIES:

Various Tenants

UNDER NEGOTIATION:

Price

- F.4.** CONFERENCE WITH REAL PROPERTY NEGOTIATOR - The Closed Session is authorized by the Government Code Section 54956.8.

AGENCY NEGOTIATOR:

Mike Witzansky, City Manager
Luke Smude, Assistant to the City Manager

PROPERTY:

2500 Marine Ave, Redondo Beach, CA 90278
(a portion of APN: 4149-005-042)

NEGOTIATING PARTIES:

Scott King, Del Amo Motorsports

UNDER NEGOTIATION:

Price and Terms

- F.5.** CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - The Closed

Session is authorized by the attorney-client privilege, Government Code Section 54956.9(d)(1).

JAMS Arbitration Case Reference No. 5220006179 [Hon. Candace Cooper [Ret.]]
Harry Stuver, et. al v. Redondo Beach Police Department and City of Redondo Beach

- G. RECONVENE TO OPEN SESSION**
- H. ROLL CALL**
- I. ANNOUNCEMENT OF CLOSED SESSION ACTIONS**
- J. ADJOURN TO REGULAR MEETING**

6:00 PM - OPEN SESSION - REGULAR MEETING

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. SALUTE TO THE FLAG AND INVOCATION**
- D. PRESENTATIONS/PROCLAMATIONS/ANNOUNCEMENTS/
AB 1234 TRAVEL EXPENSE REPORTS**
- E. APPROVE ORDER OF AGENDA**
- F. AGENCY RECESS**
- G. BLUE FOLDER ITEMS - ADDITIONAL BACK UP MATERIALS**

Blue folder items are additional back up material to administrative reports and/or public comments received after the printing and distribution of the agenda packet for receive and file.

- G.1. For Blue Folder Documents Approved at the City Council Meeting**

H. CONSENT CALENDAR

Business items, except those formally noticed for public hearing, or those pulled for discussion are assigned to the Consent Calendar. The Mayor or any City Council Member may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remaining on the Consent Calendar will be approved in one motion. The Mayor will call on anyone wishing to address the City Council on any Consent Calendar item on the agenda, which has not been pulled by Council for discussion. Each speaker will be permitted to speak only once and comments will be limited to a total of three minutes.

- H.1. APPROVE AFFIDAVIT OF POSTING FOR THE CITY COUNCIL ADJOURNED AND
REGULAR MEETING OF JULY 14, 2026**

CONTACT: ELEANOR MANZANO, CITY CLERK

- H.2. APPROVE MOTION TO READ BY TITLE ONLY AND WAIVE FURTHER READING
OF ALL ORDINANCES AND RESOLUTIONS LISTED ON THE AGENDA**

CONTACT: ELEANOR MANZANO, CITY CLERK

H.3. APPROVE THE FOLLOWING CITY COUNCIL MINUTES:
NONE

CONTACT: ELEANOR MANZANO, CITY CLERK

H.4. APPROVE CONTRACTS UNDER \$35,000:

1. APPROVE A SECOND AMENDMENT TO THE AGREEMENT WITH PETDATA, INC. FOR DOG LICENSING SERVICES TO EXTEND THE TERM THROUGH AUGUST 18, 2026 FOR A MINIMUM MONTHLY SERVICE FEE OF \$500 (ESTIMATED EXPENDITURE FOR THE TERM IS \$1,000) TO ALLOW TIME TO COMPLETE THE EVALUATION AND CONTRACTING PROCESS RELATED TO RFP#2526-007 FOR NEW DOG LICENSING SERVICES

CONTACT: STEPHEN SPRENGEL, CHIEF OF POLICE

2. APPROVE AN AGREEMENT WITH FORVIS MAZARS, LLP TO PREPARE AND FILE REQUIRED REPORTS WITH THE CA STATE CONTROLLER'S OFFICE IN AN AMOUNT NOT TO EXCEED \$5,413 FOR THE TERM ENDING UPON COMPLETION OF THE CURRENT YEAR FILING

CONTACT: STEPHANIE MEYER, FINANCE DIRECTOR

H.5. APPROVE A MEMORANDUM OF AGREEMENT WITH THE COUNTY OF LOS ANGELES FOR BASIC ACADEMY PEACE OFFICER RECRUIT TRAINING, EFFECTIVE JULY 1, 2025 UNTIL TERMINATED BY EITHER PARTY

CONTACT: STEPHEN SPRENGEL, CHIEF OF POLICE

H.6. ADOPT BY TITLE ONLY RESOLUTION NO. CC-2607-052, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, AMENDING THE OFFICIAL BOOK OF CLASS SPECIFICATIONS TO UPDATE THE POSITION OF FIRE CHIEF

CONTACT: DIANE STRICKFADEN, DIRECTOR OF HUMAN RESOURCES

H.7. APPROVE THE PLANS AND SPECIFICATIONS FOR THE PALOS VERDES BOULEVARD PROTECTED BIKE LANE PROJECT

APPROVE CHANGE ORDER NO. 1 TO THE CONSTRUCTION CONTRACT WITH ALL AMERICAN ASPHALT SOUTH, INC. FOR THE SLURRY AND BICYCLE LANE ADDITIONS ON PALOS VERDES BOULEVARD FROM PACIFIC COAST HIGHWAY TO IRENA AVENUE AND ADDITIONAL TRAFFIC CALMING AND SAFETY IMPROVEMENTS AT VARIOUS LOCATIONS FOR A COST OF \$577,450 INCREASING THE TOTAL CONTRACT AMOUNT TO \$1,175,381 AND RESET THE CITY ENGINEERS CHANGE ORDER AUTHORITY

CONTACT: ANDREW WINJE, PUBLIC WORKS DIRECTOR

H.8. ADOPT BY TITLE ONLY RESOLUTION NO. CC-2607-053, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, NAMING THE HERONDO OPEN SPACE PARK AREA, LOCATED AT HERONDO STREET AND CATALINA AVE, AS BILL BRAND GATEWAY PARK

CONTACT: JANE CHUNG, ASSISTANT TO THE CITY MANAGER

I. EXCLUDED CONSENT CALENDAR ITEMS

J. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

This section is intended to provide members of the public with the opportunity to comment on any subject that does not appear on this agenda for action. This section is limited to 30 minutes. Each speaker will be afforded three minutes to address the Mayor and Council. Each speaker will be permitted to speak only once.

J.1. [For eComments and Emails Received from the Public](#)

K. EX PARTE COMMUNICATIONS

This section is intended to allow all elected officials the opportunity to reveal any disclosure or ex parte communication about the following public hearings

L. PUBLIC HEARINGS

M. ITEMS CONTINUED FROM PREVIOUS AGENDAS

N. ITEMS FOR DISCUSSION PRIOR TO ACTION

N.1. [MAYOR AND CITY COUNCIL INTERVIEWS OF COMMISSIONER APPLICANTS FOR APPOINTMENTS TO CITY COMMISSIONS](#)

[Procedures:](#)

[A. Conduct applicant interviews; followed by](#)

[B. Councilmembers submitting recommendations for appointments to the Mayor by Thursday, August 6, 2026;](#)

[C. The Mayor proposing Commission appointments at the regular City Council meeting on Tuesday, August 11, 2026; and](#)

[D. The City Clerk administering the Oath of Office to new and reappointed Commissioners at the City Council Meeting of September 1, 2026, or before each Commissioner begins their term at the October Commission Meetings.](#)

CONTACT: ELEANOR MANZANO, CITY CLERK

O. CITY MANAGER ITEMS

P. MAYOR AND COUNCIL ITEMS

Q. MAYOR AND COUNCIL REFERRALS TO STAFF

R. RECESS TO CLOSED SESSION

R.1. [CONFERENCE WITH REAL PROPERTY NEGOTIATOR - The Closed Session is authorized by the Government Code Section 54956.8.](#)

[AGENCY NEGOTIATOR:](#)

[Mike Witzansky, City Manager](#)

[Elizabeth Hause, Waterfront and Community Services Director](#)

[David Biggs, Project Manager](#)

[Jon Goetz, Redwood Public Law](#)

[PROPERTY:](#)

123 International Boardwalk, Redondo Beach, CA 90277
(a portion of APN: 7505-002-908)

NEGOTIATING PARTIES:
Raman Walia, Multiverse Platforms - Level Up Bowl & Bistro

UNDER NEGOTIATION:
Lease Status, Price, and Terms

- R.2.** CONFERENCE WITH REAL PROPERTY NEGOTIATOR - The Closed Session is authorized by the Government Code Section 54956.8.

AGENCY NEGOTIATOR:
Mike Witzansky, City Manager
Elizabeth Hause, Waterfront and Community Services Director
Katherine Buck, Waterfront & Economic Development Manager
Jon Goetz, Redwood Public Law

PROPERTY:
100 International Boardwalk, Redondo Beach, CA 90277
130 International Boardwalk, Redondo Beach, CA 90277
(a portion of APN: 7505-002-932)

NEGOTIATING PARTIES:
Jeff Jones, Quality Seafood, Inc.

UNDER NEGOTIATION:
Lease Status, Price, and Terms

- R.3.** CONFERENCE WITH REAL PROPERTY NEGOTIATOR - The Closed Session is authorized by the Government Code Section 54956.8.

AGENCY NEGOTIATOR:
Mike Witzansky, City Manager
Elizabeth Hause, Waterfront and Community Services Director
Katherine Buck, Waterfront & Economic Development Manager

PROPERTY:
Fisherman's Wharf: 200-250 Fisherman's Wharf, Redondo Beach, CA 90277 (a portion of APN: 7505-002-934)

NEGOTIATING PARTIES:
Various Tenants

UNDER NEGOTIATION:
Price

- R.4.** CONFERENCE WITH REAL PROPERTY NEGOTIATOR - The Closed Session is authorized by the Government Code Section 54956.8.

AGENCY NEGOTIATOR:
Mike Witzansky, City Manager

Luke Smude, Assistant to the City Manager

PROPERTY:

2500 Marine Ave, Redondo Beach, CA 90278
(a portion of APN: 4149-005-042)

NEGOTIATING PARTIES:

Scott King, Del Amo Motorsports

UNDER NEGOTIATION:

Price and Terms

- R.5.** CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - The Closed Session is authorized by the attorney-client privilege, Government Code Section 54956.9(d)(1).

JAMS Arbitration Case Reference No. 5220006179 [Hon. Candace Cooper [Ret.]]
Harry Stuver, et. al v. Redondo Beach Police Department and City of Redondo Beach

S. RECONVENE TO OPEN SESSION

T. ROLL CALL

U. ANNOUNCEMENT OF CLOSED SESSION ACTIONS

V. ADJOURNMENT

The next meeting of the City Council of the City of Redondo Beach will be an Adjourned Regular meeting to be held at 4:00 p.m. (Closed Session) and a Regular meeting to be held at 6:00 p.m. (Open Session) on Tuesday, July 21, 2026, in the Redondo Beach City Hall Council Chamber, 415 Diamond Street, Redondo Beach, California.



Administrative Report

F.1., File # 26-0832

Meeting Date: 7/14/2026

TITLE

CONFERENCE WITH REAL PROPERTY NEGOTIATOR - The Closed Session is authorized by the Government Code Section 54956.8.

AGENCY NEGOTIATOR:

Mike Witzansky, City Manager
Elizabeth Hause, Waterfront and Community Services Director
David Biggs, Project Manager
Jon Goetz, Redwood Public Law

PROPERTY:

123 International Boardwalk, Redondo Beach, CA 90277
(a portion of APN: 7505-002-908)

NEGOTIATING PARTIES:

Raman Walia, Multiverse Platforms - Level Up Bowl & Bistro

UNDER NEGOTIATION:

Lease Status, Price, and Terms



Administrative Report

F.2., File # 26-0835

Meeting Date: 7/14/2026

TITLE

CONFERENCE WITH REAL PROPERTY NEGOTIATOR - The Closed Session is authorized by the Government Code Section 54956.8.

AGENCY NEGOTIATOR:

Mike Witzansky, City Manager

Elizabeth Hause, Waterfront and Community Services Director

Katherine Buck, Waterfront & Economic Development Manager

Jon Goetz, Redwood Public Law

PROPERTY:

100 International Boardwalk, Redondo Beach, CA 90277

130 International Boardwalk, Redondo Beach, CA 90277

(a portion of APN: 7505-002-932)

NEGOTIATING PARTIES:

Jeff Jones, Quality Seafood, Inc.

UNDER NEGOTIATION:

Lease Status, Price, and Terms



Administrative Report

F.3., File # 26-0679

Meeting Date: 7/14/2026

TITLE

CONFERENCE WITH REAL PROPERTY NEGOTIATOR - The Closed Session is authorized by the Government Code Section 54956.8.

AGENCY NEGOTIATOR:

Mike Witzansky, City Manager

Elizabeth Hause, Waterfront and Community Services Director

Katherine Buck, Waterfront & Economic Development Manager

PROPERTY:

Fisherman's Wharf: 200-250 Fisherman's Wharf, Redondo Beach, CA 90277 (a portion of APN: 7505-002-934)

NEGOTIATING PARTIES:

Various Tenants

UNDER NEGOTIATION:

Price



Administrative Report

F.4., File # 26-0833

Meeting Date: 7/14/2026

TITLE

CONFERENCE WITH REAL PROPERTY NEGOTIATOR - The Closed Session is authorized by the Government Code Section 54956.8.

AGENCY NEGOTIATOR:

Mike Witzansky, City Manager

Luke Smude, Assistant to the City Manager

PROPERTY:

2500 Marine Ave, Redondo Beach, CA 90278

(a portion of APN: 4149-005-042)

NEGOTIATING PARTIES:

Scott King, Del Amo Motorsports

UNDER NEGOTIATION:

Price and Terms



Administrative Report

F.5., File # 26-0831

Meeting Date: 7/14/2026

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - The Closed Session is authorized by the attorney-client privilege, Government Code Section 54956.9(d)(1).

JAMS Arbitration Case Reference No. 5220006179 [Hon. Candace Cooper [Ret.]]
Harry Stuver, et. al v. Redondo Beach Police Department and City of Redondo Beach



Administrative Report

G.1., File # 26-0821

Meeting Date: 7/14/2026

TITLE

For Blue Folder Documents Approved at the City Council Meeting



Administrative Report

H.2., File # 26-0823

Meeting Date: 7/14/2026

TITLE

APPROVE MOTION TO READ BY TITLE ONLY AND WAIVE FURTHER READING OF ALL ORDINANCES AND RESOLUTIONS LISTED ON THE AGENDA



Administrative Report

H.3., File # 26-0824

Meeting Date: 7/14/2026

To: MAYOR AND CITY COUNCIL
From: ELEANOR MANZANO, CITY CLERK

TITLE

APPROVE THE FOLLOWING CITY COUNCIL MINUTES:
NONE

EXECUTIVE SUMMARY

Approval of Council Minutes

APPROVED BY:

Eleanor Manzano, City Clerk



Administrative Report

H.4., File # 26-0828

Meeting Date: 7/14/2026

To: MAYOR AND CITY COUNCIL
From: STEPHANIE MEYER, FINANCE DIRECTOR

TITLE

APPROVE CONTRACTS UNDER \$35,000:

1. APPROVE A SECOND AMENDMENT TO THE AGREEMENT WITH PETDATA, INC. FOR DOG LICENSING SERVICES TO EXTEND THE TERM THROUGH AUGUST 18, 2026 FOR A MINIMUM MONTHLY SERVICE FEE OF \$500 (ESTIMATED EXPENDITURE FOR THE TERM IS \$1,000) TO ALLOW TIME TO COMPLETE THE EVALUATION AND CONTRACTING PROCESS RELATED TO RFP#2526-007 FOR NEW DOG LICENSING SERVICES

CONTACT: STEPHEN SPRENGEL, CHIEF OF POLICE

2. APPROVE AN AGREEMENT WITH FORVIS MAZARS, LLP TO PREPARE AND FILE REQUIRED REPORTS WITH THE CA STATE CONTROLLER'S OFFICE IN AN AMOUNT NOT TO EXCEED \$5,413 FOR THE TERM ENDING UPON COMPLETION OF THE CURRENT YEAR FILING

CONTACT: STEPHANIE MEYER, FINANCE DIRECTOR

EXECUTIVE SUMMARY

Approve Contracts Under \$35,000

APPROVED BY:

Mike Witzansky, City Manager

ATTACHMENTS

- Second Amendment, Signature & Insurance - PetData, Inc.
- Agmt & First Amendment - PetData, Inc.
- Agmt & Signature - Forvis Mazars, LLP
- Insurance - Forvis Mazars, LLP

SECOND AMENDMENT TO THE AGREEMENT FOR ANIMAL LICENSING SERVICES

THIS SECOND AMENDMENT TO THE AGREEMENT FOR ANIMAL LICENSING SERVICES ("Second Amendment") is entered into by and between the City of Redondo Beach, a chartered municipal corporation ("City"), and PETDATA, INC., a Texas for-profit corporation ("Contractor").

WHEREAS, the parties hereto entered into that certain Agreement for Animal Licensing Services, effective January 19, 2021 ("Agreement");

WHEREAS, on January 13, 2026, the parties hereto entered into the First Amendment to the Agreement ("First Amendment") to extend the term of the Agreement for an additional six (6) months, covering Months 61 through 66, under the same pricing and compensation structure then in effect;

WHEREAS, the Agreement currently expires at the close of business on July 17, 2026; and

WHEREAS, the parties hereto desire to extend the term of the Agreement for an additional one (1) month, covering Month 67, under the same pricing and compensation structure currently in effect.

NOW THEREFORE, in consideration of the promises and mutual covenants contained herein, and intending to be legally bound, the parties hereto agree to make the following amendments to the Agreement:

1. COMPENSATION TO CONTRACTOR

a. Amendment to Section 6.A (Basic Fees)

Section 6.A (Basic Fees) of the Agreement, as previously amended, is hereby further amended to add subsection 6.A.4, which shall read in its entirety as follows:

For Month 67 of the Agreement:

- \$4.30 for each one-year license or replacement tag;
- \$6.30 for each two-year license or replacement tag;
- \$8.30 for each three-year license or replacement tag; and
- \$2.50 collection service fee for each late fee, if any, paid by a Licensee.

All minimum annual and monthly fee provisions, payment terms, fees, cost reimbursements, charges, and related compensation conditions set forth in Section 6 of the Agreement shall continue to apply to this extension; provided, however, that the minimum aggregate annual fee for this one (1) month extension shall be prorated and shall equal Five Hundred Dollars (\$500) to reflect the one (1) month extension. No Start-Up Fee shall apply to this extension.

- ### **2. TERM.**
- Section 10 (Term) of the Agreement, as previously amended, is hereby further amended to extend the term of the Agreement for an additional one (1) month, such that the Agreement shall expire at the close of business on August 18, 2026, unless sooner terminated in accordance with the Agreement. This extension constitutes Month 67 of the Agreement.

3. **NO OTHER AMENDMENTS.** Except as expressly amended herein, the Agreement shall remain unchanged and in full force and effect. The Agreement, First Amendment, and this Second Amendment constitute the entire agreement between the parties and supersede any previous oral or written agreements with respect to the subject matter hereof. In the event of any inconsistency between the terms of the Agreement, First Amendment, and this Second Amendment, the terms of this Second Amendment shall govern.
4. **AUTHORITY AND COUNTERPARTS.** Each party represents and warrants that it has the authority to execute this Second Amendment. This Second Amendment may be executed in counterparts and by electronic signature, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.

SIGNATURES FOLLOW ON NEXT PAGE

FIRST AMENDMENT TO THE AGREEMENT FOR ANIMAL LICENSING SERVICES

THIS FIRST AMENDMENT TO THE AGREEMENT FOR ANIMAL LICENSING SERVICES ("First Amendment") is entered into by and between the City of Redondo Beach, a chartered municipal corporation ("City"), and PETDATA, INC., a Texas for-profit corporation ("Contractor").

WHEREAS, the parties hereto entered into that certain Agreement for Animal Licensing Services, effective January 19, 2021 ("Agreement").

WHEREAS, the Agreement currently expires at the close of business on January 18, 2026.

WHEREAS, the parties hereto desire to extend the term of the Agreement for an additional six (6) months, covering Months 61 through 66, under the same pricing structure currently in effect.

NOW THEREFORE, in consideration of the promises and mutual covenants contained herein, and intending to be legally bound, the parties hereto agree to make the following amendments to the Agreement:

1. COMPENSATION TO CONTRACTOR

a. Amendment to Section 6.A (Basic Fees)

Section 6.A (Basic Fees) of the Agreement is hereby amended to add subsection 6.A.4, which shall read in its entirety as follows:

For Months 61–66 of the Agreement:

- \$4.30 for each one-year license or replacement tag;
- \$6.30 for each two-year license or replacement tag;
- \$8.30 for each three-year license or replacement tag; and
- \$2.50 collection service fee for each late fee, if any, paid by a Licensee.

All minimum annual and monthly fee provisions, payment terms, fees, cost reimbursements, charges, and related compensation conditions set forth in this Section 6 of the Agreement shall continue to apply to this extension, as described below; provided, however, that the minimum aggregate annual fee for this six (6) month extension shall be prorated and shall equal Three Thousand Dollars (\$3,000) to reflect the six (6) month extension. No Start-Up Fee shall apply to this extension.

2. **TERM.** Section 10 (Term) of the Agreement is hereby amended to extend the term of the Agreement for an additional six (6) months, such that the Agreement shall expire at the close of business on July 17, 2026, unless sooner terminated in accordance with the Agreement. This extension constitutes Months 61 through 66 of the Agreement.
3. **NO OTHER AMENDMENTS.** Except as expressly amended herein, the Agreement shall remain unchanged and in full force and effect. The Agreement as amended by this First Amendment and this First Amendment constitute the entire agreement between the parties and supersede any previous oral or written agreements with

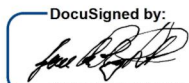
respect to the subject matter hereof. In the event of any inconsistency between the terms of the Agreement and this First Amendment the terms of this First Amendment shall govern.

4. **AUTHORITY AND COUNTERPARTS.** Each party represents and warrants that it has the authority to execute this First Amendment. This First Amendment may be executed in counterparts and by electronic signature, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.

SIGNATURES FOLLOW ON NEXT PAGE

IN WITNESS WHEREOF, the parties have executed this First Amendment in Redondo Beach, California, as of this 13th day of January, 2026.

CITY OF REDONDO BEACH,
a chartered municipal corporation

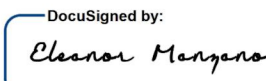
DocuSigned by:

6BC0853B8F644F1...
James A. Light, Mayor
1/16/2026 | 11:45 AM PST

PETDATA, INC.,
a Texas for-profit corporation

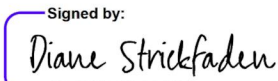
DocuSigned by:

12FB494C6A40480...
By: Christopher Richey
Name: Christopher Richey
Title: CEO
12/16/2025 | 12:14 PM PST

ATTEST:

DocuSigned by:

72F2AC716C214CF...
Eleanor Manzano, City Clerk
1/16/2026 | 1:49 PM PST

APPROVED:

Signed by:

ABED8CF35EEF48C...
Diane Strickfaden, Risk Manager
12/26/2025 | 7:59 AM PST

APPROVED AS TO FORM:

Signed by:

A5A27AAE40834DE...
Joy A. Ford, City Attorney
1/15/2026 | 8:47 AM PST

AGREEMENT FOR ANIMAL LICENSING SERVICES

THIS AGREEMENT FOR ANIMAL LICENSING SERVICES ("Agreement") is made and entered into by and between CITY OF REDONDO BEACH, a chartered municipal corporation, hereinafter called "CITY," and PETDATA, INC., a Texas for-profit corporation, hereinafter called "CONTRACTOR," as of January 19, 2021 ("the Execution Date").

For good and valuable consideration, CITY and CONTRACTOR agree as follows:

1. SERVICES

For the consideration set forth below, CONTRACTOR agrees to provide to CITY the animal licensing services described under "CONTRACTOR'S RESPONSIBILITIES" in Exhibit A, attached hereto and incorporated herein by reference (collectively, the "Services"), upon the terms and conditions of this Agreement. The Services relate to CITY's licensing and registration of pets. CITY agrees to perform "CITY'S RESPONSIBILITIES" described in Exhibit A. In the event of any conflict between any of the contents of Exhibit A and any of the provisions of the main body of this Agreement, the provisions of the main body of this Agreement will prevail.

2. OVERSIGHT AND COORDINATION

All Services shall be performed to the reasonable satisfaction of CITY, as reasonably determined by CITY's Administrator or other person whom CITY shall from time to time designate to monitor the performance of the Services by CONTRACTOR. CITY agrees to promptly notify CONTRACTOR of the name and contact information of the person who will monitor the performance of the Services on behalf of CITY, and to promptly notify CONTRACTOR of any changes to CITY'S monitoring designee or the contact information for CITY's monitoring designee.

3. PERFORMANCE OF SERVICES

CONTRACTOR acknowledges that, prior to signing this Agreement, CONTRACTOR has become familiar with the scope of the Services required under this Agreement. Subject to CONTRACTOR's fulfillment of its obligations under this Agreement, the means, methods, timing, and manner of performing the Services shall be within the sole discretion of CONTRACTOR. CONTRACTOR may perform the Services at such location(s) that CONTRACTOR may from time to time determine, and shall not be required to perform any of the Services at a CITY location. CITY acknowledges that CONTRACTOR shall not be obligated to commence the performance of the Services until the Commencement Date, as hereinafter provided. CONTRACTOR shall not be responsible or liable to CITY or any third party for any delays, errors or omissions in the performance of the Services or any losses or damages sustained by CITY or any third party that are caused by (i) CITY or any of CITY's employees or agents, (ii) the inaccuracy, incompleteness, or other insufficiency of any data furnished by or on behalf of CITY to CONTRACTOR under or in connection with this Agreement, or (iii) any other items furnished by or on behalf of CITY to CONTRACTOR under or in connection with this Agreement.

4. CUSTOM SUPPLIES

If CITY requests that CONTRACTOR utilize specific supplies in connection with the performance of the Services, such as, for example, forms, brochures, or rabies books, CITY will provide those supplies to CONTRACTOR without charge.

5. BANK ACCOUNTS

Licensing fees and any other amounts that are collected by CONTRACTOR for the benefit of CITY under this Agreement will be deposited into an account of one of the following types that is from time to time designated by CITY (a "Bank Account"):

- A. An account established and maintained by CITY in its name at a bank or other financial institution (a "CITY Account"); or
- B. A separate account established and maintained by CONTRACTOR at a bank or other financial institution selected by CONTRACTOR in which will be deposited funds that relate solely to this Agreement (a "Maintained Account").

CITY will initially designate the type of Bank Account to be utilized hereunder in a notice that CITY will deliver to CONTRACTOR during the Transition Phase in accordance with Section 11. CITY may thereafter change the designation of the type of Bank Account to be utilized hereunder from time to time upon notice to CONTRACTOR, and CONTRACTOR will have a reasonable time in order to effect any such requested change. CITY will reimburse CONTRACTOR for all out-of-pocket expenses incurred by CONTRACTOR in connection with any change in the type of Bank Account utilized hereunder. CITY acknowledges and consents that CONTRACTOR may make an initial deposit into a Maintained Account from CONTRACTOR's funds in order to establish the account, which initial deposit will be refunded or otherwise reimbursed to CONTRACTOR. When a Maintained Account is closed, any funds remaining in the account after the payment of all amounts due CITY hereunder will belong to and be disbursed to CONTRACTOR.

6. COMPENSATION TO CONTRACTOR

In consideration of the Services, CONTRACTOR shall be entitled to the following compensation:

A. Basic Fees.

CITY shall pay to CONTRACTOR the following fees for all animal licenses issued during the term of this Agreement, regardless of whether they are issued by CITY, CONTRACTOR, veterinarians, or any other persons:

- 1) For Months 1-36 of Agreement:
 - \$4.20 for each one-year license or replacement tag.
 - \$6.20 for each two-year license or replacement tag.
 - \$8.20 for each three-year license or replacement tag.
- 2) For Months 37-60 of Agreement:
 - \$4.30 for each one-year license or replacement tag.
 - \$6.30 for each two-year license or replacement tag.
 - \$8.30 for each three-year license or replacement tag.
- 3) \$2.50 collection service fee for each late fee, if any, paid by a Licensee during the term of this Agreement.

An animal license will be considered "issued" for purposes of this Agreement regardless of the means, method, program, process, or agency used for the issuance or registration of the license, and whether or not a fee or other consideration is charged or received by the CITY for the license. Without limiting the generality of the foregoing, an animal license that is donated or issued free of charge by the CITY or that is issued as part of a bundling of CITY services or programs will be considered "issued" for purposes of this Agreement. Further, any animal license that is processed by CONTRACTOR for CITY during the term of this Agreement will be considered

“issued” for purposes of this Agreement, whether or not the license was or is actually issued or delivered before, during, or after the term of this Agreement.

Notwithstanding the preceding provisions of this Section 6A, the parties agree that CONTRACTOR’s minimum aggregate fees under this Section 6A are \$6,000.00 per calendar year. In order to assure the payment of such minimum aggregate annual fees to CONTRACTOR, the parties agree that if the aggregate fees payable to CONTRACTOR under this Section 6A for a calendar month would, but for the application of this sentence, be less than \$500.00, then the aggregate fees payable to CONTRACTOR under this Section 6A for that calendar month will be \$500.00. However, the foregoing minimum monthly amount will not be applicable if the aggregate fees paid to CONTRACTOR under this Section 6A have already equaled or exceeded, or in the opinion of CONTRACTOR are reasonably expected to otherwise equal or exceed, \$6,000.00 for that calendar year. If the aggregate annual fees paid to CONTRACTOR under this Section 6A during any calendar year do not equal or exceed \$6,000.00, then CITY shall pay an amount equal to the positive difference between (i) the amount previously paid to CONTRACTOR for that calendar year and (ii) \$6,000.00, upon demand by CONTRACTOR. The \$6,000.00 minimum annual amount shall be prorated for any partial calendar year during the term of this Agreement. No delay or failure on the part of CONTRACTOR in imposing or collecting the aforesaid monthly minimum amount shall affect CONTRACTOR’s right to receive the aforesaid minimum aggregate annual fees or to collect the aforesaid minimum aggregate monthly amount either then or in the future. CITY acknowledges that the aforesaid minimum fee amounts apply only to the fees payable to CONTRACTOR under this Section 6A, and do not include, by way of example and not by way of limitation, any Start-Up Fee payable to CONTRACTOR under Section 6B.

The fees paid to CONTRACTOR under this Section 6A are further subject to reasonable adjustment in the event that CITY adds, modifies, or eliminates any fees that are charged to Licensees during the term of this Agreement. CITY and CONTRACTOR agree to negotiate any such reasonable adjustments in good faith.

As used in this Agreement, the term “Licensee” refers to any person who applies for an animal license to be issued by or on behalf of CITY.

B. Start-Up Fee.

CITY shall pay to CONTRACTOR, a \$1,000, one-time only, “Start-Up Fee”. The Start-Up Fee is due and payable within fifteen business days after the Execution Date. There are no Start-Up Fees for term extensions or any renewals of this Agreement that may hereafter be entered into by the parties.

C. Additional Service Fees or Costs.

The following fees or cost reimbursements will apply to the extent that the corresponding services described below are requested by CITY:

- 1) **Cost of Bank Account.** CITY will be responsible for all out-of-pocket costs related to any Bank Account. CITY will reimburse CONTRACTOR on a monthly basis for any out-of-pocket costs for a Bank Account that are paid by CONTRACTOR. CITY may request copies of the bank statements for a Maintained Account at any time and CONTRACTOR will provide available bank statements for that Maintained Account within five business days after a request is received by CONTRACTOR.
- 2) **Postal Box/Mail Forwarding Fee.** If CITY requests CONTRACTOR to establish a local post office box for mail collection and forwarding, CITY will pay or reimburse CONTRACTOR for the actual costs of mail box rental, mail forwarding and postage fees.

- 3) Supply Fee. If CITY requests changes to supplies or notices that it has previously approved, including but not limited to fee or program changes, CITY will be responsible for the actual costs associated with changing, replacing or discontinuing the use of the previously approved supplies.
- 4) Lock Box Fees. If CITY utilizes a lockbox, the actual fees and costs associated with the lockbox, including the cost to forward mail to CONTRACTOR from a lockbox, shall be borne solely by CITY.

D. Charges to Licensees.

CITY agrees that CONTRACTOR may charge and collect the following fees directly from Licensees, and CONTRACTOR shall be entitled to retain any such fees so collected as part of CONTRACTOR's compensation under this Agreement, except as otherwise provided below:

- 1) \$2.00 for each on-line transaction engaged in by a Licensee.
- 2) CONTRACTOR may charge a fee to a Licensee of no more than \$35.00 (or, if lower, the maximum amount permitted by applicable law from time to time in effect) for each check or other payment from that Licensee that is returned uncollected for any reason. Any such returned item fee related to a Maintained Account that is actually collected shall be deposited into the Maintained Account and shall be for the benefit of CITY so long as bank fees remain responsibility of CITY; otherwise the fee shall be retained by CONTRACTOR.

7. MODIFICATIONS OF SERVICES

If CITY requests Services in addition to those described in this Agreement, and CONTRACTOR agrees to provide those additional Services, then CONTRACTOR shall be entitled to additional compensation for those additional Services as shall be agreed upon by CONTRACTOR and CITY in a written modification to this Agreement that is signed by authorized parties of the CITY and CONTRACTOR. CONTRACTOR shall not be required to perform any such additional Services unless and until the parties have entered into a written amendment to this Agreement. Without limiting the other types of services that may be considered to be outside of the scope of the Services described in this Agreement, the following types of Services would be considered to be outside of the scope of the Services described in this Agreement and, therefore, the subject of additional compensation to CONTRACTOR: customized software projects; requests for new features in CONTRACTOR's software; or requests for CONTRACTOR to implement new procedures or operations. CITY may determine after the Execution Date that certain portions of the Services are no longer necessary, in which event CITY shall notify CONTRACTOR of the portions of the Services that are no longer required, and CONTRACTOR shall be relieved of the responsibility for performing those portions of the Services. However, there shall be no adjustment in CONTRACTOR's compensation hereunder for any portions of the Services that CONTRACTOR is not required to perform.

8. REPORTS

A. Reports from CONTRACTOR. Within 15 business days after the end of each calendar month during the term hereof, CONTRACTOR will submit an animal licensing summary report for the preceding calendar month to CITY in a format that is mutually agreed upon by CITY and CONTRACTOR. Any such report may be transmitted electronically or by any other means.

B. Reports from CITY. Within 10 calendar days after the end of each calendar month during the term hereof, CITY will submit a report to CONTRACTOR of all license fees that CITY has received during the preceding calendar month from Licensees, veterinarians or any other source other than CONTRACTOR. Any such report may be transmitted electronically or by any other means.

9. PAYMENTS

A. CITY Account Used. If and for so long as a CITY Account is utilized hereunder, the following provisions shall apply (and the provisions of Section 9B shall be inapplicable):

Within 15 business days after the end of each calendar month, CONTRACTOR will submit to CITY an invoice with supporting documentation for the compensation due CONTRACTOR under this Agreement for that calendar month. CITY will pay CONTRACTOR the invoiced amount by means of check, ACH payment or other form of payment acceptable to CONTRACTOR within 30 days after the date CONTRACTOR submits the invoice to CITY. Invoices will be submitted electronically to the e-mail address that CITY shall from time to time provide CONTRACTOR for the submission of invoices or in such other manner as CITY may from time to time request in writing to CONTRACTOR and that is acceptable to CONTRACTOR.

B. Maintained Account Used. If and for so long as a Maintained Account is utilized hereunder, the following provisions shall apply (and the provisions of Section 9A shall be inapplicable):

Upon opening a Maintained Account, CONTRACTOR shall deposit no more than \$100 to fund account. Within 15 business days after the end of each calendar month, CONTRACTOR shall remit to CITY the residual amount, if any, of all license fees collected by CONTRACTOR hereunder during the preceding calendar month after deducting therefrom all fees, costs, expenses, and reimbursements due CONTRACTOR hereunder. If at any time the funds in the Maintained Account are not sufficient to fully pay amounts due to CONTRACTOR hereunder, then CONTRACTOR may recoup any shortfall from any subsequent payments due to CITY under this paragraph until all sums due CONTRACTOR, including initial \$100 deposit, have been fully paid.

C. Direct Collections by CITY. If CITY collects any animal license fee or any other amount that is subject to this Agreement directly from a Licensee, veterinarian or other source, other than CONTRACTOR, CITY may either forward the amount collected to CONTRACTOR within fifteen business days for deposit into a Maintained Account, if a Maintained Account is in effect, or retain the amount. In either event, CITY shall report the amount so collected to CONTRACTOR in accordance with Section 8B so that the fee(s) due CONTRACTOR hereunder with respect to the amount collected by CITY may be determined and paid in accordance with this Agreement.

10. TERM

The initial term of this Agreement will commence on the Execution Date and will expire at the close of business on January 18, 2026, unless this Agreement is sooner terminated in accordance with other provisions of this Agreement.

11. TRANSITION PHASE

The period beginning on the Execution Date and expiring at the close of business on the 60th day thereafter is referred to as the "Transition Phase." CONTRACTOR shall begin processing licenses within a reasonable time following the Transition Phase subject to CITY's timely fulfillment of its obligations under this Section 11. CONTRACTOR, in its discretion, may begin processing licenses prior to the expiration of the Transition Phase. CITY acknowledges that any delay in the performance of its obligations under this Section 11 may result in a delay in the commencement of the Services. The date on which CONTRACTOR commences the processing of licenses hereunder is referred to in this Agreement as the "Commencement Date." CONTRACTOR shall notify CITY of the Commencement Date within a reasonable period before or after the Commencement Date.

During the Transition Phase:

A. License Data.

CITY shall provide historical license data files consisting of licenses older than 90 days within fifteen days after the Execution Date. The said historical data shall be made available to CONTRACTOR in an electronic format that is readily importable by CONTRACTOR.

B. Deliverables.

Within fifteen days after request from CONTRACTOR, CITY shall provide to CONTRACTOR agreed upon supplies, data, feedback, process information, the initial designation regarding the type of Bank Account under Section 5, and required approvals for items such as form designs (collectively, "Deliverables"). Deliverables may be requested throughout the Transition Phase.

C. Tags.

CITY shall purchase, at CITY's expense, and cause to be delivered to CONTRACTOR license tags that meet CONTRACTOR's specifications, which have been provided to CITY.

12. PERMITS AND REQUIREMENTS

A. Permits.

CONTRACTOR shall obtain the necessary permits(s), if any, required by CITY or its governing ordinances for the performance of the Services. CITY agrees to provide CONTRACTOR with a list of any and all such permits and to cooperate and assist CONTRACTOR in good faith to aid CONTRACTOR in obtaining any such permits in a timely fashion.

B. Legal Requirements.

CONTRACTOR shall, in performing the Services under this Agreement, comply with all federal, state, county, or CITY statutes, laws, codes and ordinances, as amended, that are directly applicable to CONTRACTOR's performance of the Services. CITY should notify CONTRACTOR of changes to laws, codes or ordinances affecting CONTRACTOR's performance of Services under this Agreement of which CITY obtains actual knowledge during the term of this Agreement. In no event shall the CITY be liable in the event the changes are not communicated to the CONTRACTOR and any lack of communication shall not be deemed cause to terminate this Agreement.

13. COVENANTS REGARDING DATA

CONTRACTOR agrees that it will not, without CITY's consent, use personal data collected on behalf of CITY other than for the performance of the Services or other uses permitted by this Agreement or under applicable law. Further, CONTRACTOR agrees that it will not sell, or intentionally transfer or release, to any third party personal data that CONTRACTOR has collected in performing the Services, except as may otherwise be required by this Agreement or applicable law including without limitation the State Public Records Act, and that it will take commercially reasonable measures to prevent the unauthorized release of any such third party personal data.

Upon the termination of this Agreement, CONTRACTOR agrees to return or transfer to CITY, in a mutually acceptable format, all animal licensing data maintained by CONTRACTOR under this Agreement within 15 business days after CONTRACTOR has received all sums due CONTRACTOR under this Agreement.

14. INDEMNITY

Subject to the limitations on CONTRACTOR's liability set forth elsewhere in this Agreement, CONTRACTOR agrees to indemnify and hold harmless CITY and its officers and employees from and against any and all claims, lawsuits, judgments, costs and expenses for personal injury (including death), property damage or other harm for which recovery of damages is sought, suffered by any person or persons, arising out of CONTRACTOR's negligence, gross negligence or willful misconduct in the performance of the Services under this Agreement. In the event of joint and concurring responsibility of CONTRACTOR and CITY, responsibility and indemnity, if any, shall be apportioned comparatively. The provisions of this paragraph are solely for the benefit of the parties hereto and are not intended to create or grant any rights, contractual or otherwise, in or to any other person or entity.

15. INSURANCE REQUIREMENTS

CONTRACTOR shall procure, pay for, and maintain during the term of this Agreement:

A. Commercial Liability Insurance with a minimum combined single limit coverage of \$1,000,000 per occurrence, and a \$2,000,000 General Aggregate Limit for all damages due to bodily injury, sickness or disease, or death to any person, and damage to property, including the loss of use thereof.

B. Workers Compensation Insurance to cover obligations imposed by federal and state statutes having jurisdiction or employees engaged in the performance of the work or services of not less than \$1,000,000 per accident, \$1,000,000 disease for each employee, and \$1,000,000 disease policy limit.

CONTRACTOR shall furnish evidence of such coverage to CITY and will provide 30 days' written notice of policy lapse or cancellation, or of a material change in policy terms.

CONTRACTOR does not own any vehicles. However, CONTRACTOR does have coverage for non-owned vehicles under its commercial liability policy. Therefore, CONTRACTOR does not carry and shall not be obligated to carry separate automobile liability coverage.

16. TERMINATION

A. Expiration.

If the term of this Agreement expires and is not extended in accordance with other provisions of this Agreement, then CONTRACTOR shall be paid all amounts due CONTRACTOR hereunder with respect to all periods through the date of termination, including CONTRACTOR's basic fees under Section 6A with respect to animal licenses or renewals that are in process at the time of termination.

B. For Cause.

If CONTRACTOR materially breaches this Agreement and fails to cure the breach within 30 days after CITY notifies CONTRACTOR of the breach and specifies the details of the breach, CITY may terminate this Agreement upon notice to CONTRACTOR. In the event of such termination, CONTRACTOR shall be entitled to payment for all amounts due CONTRACTOR hereunder with respect to all periods through the date of termination, including CONTRACTOR's basic fees under Section 6A with respect to animal licenses or renewals that are in process at the time of termination.

C. Without Cause.

CITY may terminate this Agreement without cause, on no less than thirty (30) days prior written notice to CONTRACTOR, provided that such termination shall not relieve CITY of payment obligations incurred prior to the date of such termination.

D. Termination of Licensing Program.

CITY may terminate this Agreement upon not less than 90 days prior notice to CONTRACTOR if CITY determines to terminate its animal licensing program. Upon such termination, CONTRACTOR shall be entitled to payment for all amounts due CONTRACTOR hereunder with respect to all periods through the date of termination.

17. UNFORESEEN CIRCUMSTANCES

CONTRACTOR shall not be responsible for any delay or omission in the performance of any of CONTRACTOR's obligations under this Agreement to the extent caused by natural disaster, power outages, war, civil disturbance, labor strikes or other cause beyond CONTRACTOR's reasonable control. To the extent CONTRACTOR is able to do so, CONTRACTOR shall provide written notice to CITY of any event described in this Section within ten (10) business days after the occurrence of such event.

18. RECORDS/AUDIT

CONTRACTOR shall maintain in electronic form or on a database material books, records, and documents directly related to the performance of the Services (collectively, "Records") during the term of this Agreement and for a period of five years thereafter. CONTRACTOR shall further maintain any Records that were either received or originally generated by CONTRACTOR in paper or electronic form for a period of five years after the date(s) that the respective Records were originally received or generated or until the termination, by expiration or otherwise, of this Agreement, whichever occurs first. Any paper Records in existence at the expiration of any such five-year period or at the termination of this Agreement shall either be shipped to CITY or destroyed, at CITY's option and at CITY's expense in either case. During the term of this Agreement and for a period of five years thereafter, CITY shall have the right to inspect and audit, at CITY's expense, and upon reasonable advance notice to CONTRACTOR, the Records that CONTRACTOR is obligated to maintain hereunder as of the time of any such inspection or audit. Notwithstanding the foregoing, any Records maintained by CONTRACTOR during the term of this Agreement that relate to any litigation, appeal, or related settlement arising under or in relation to this Agreement shall be preserved until a final disposition has been made of such litigation. However, CONTRACTOR shall not have any liability for disposing of paper Records in accordance with this Agreement prior to the time that CONTRACTOR obtained actual knowledge of the existence of the litigation.

19. NOTICES

Any notice, statement, or demand required or permitted to be given hereunder by either party to the other shall be in writing and shall be given personally or by courier, by overnight delivery service, by certified mail, return receipt requested, postage prepaid, or by confirmed (either machine or personal) facsimile transmission, addressed to the recipient as follows:

Notices to CITY shall be addressed as follows:

Finance Director
City of Redondo Beach
415 Diamond St, Door 1
Redondo Beach, CA 90277

Fax: 310-937-6666

Notices to CONTRACTOR shall be addressed as follows:

Chris Richey, President
PetData, Inc.

P.O. Box 141929 (if mailed)
Irving, Texas 75014-1929

8585 N Stemmons Fwy, Suite 1100N (if delivered)
Dallas, Texas 75247

214-821-3106 (facsimile)

Any such notice shall be effective (a) if delivered personally or by courier, when received, (b) if sent by overnight courier, when received, (c) if mailed, on the second business day after being mailed as described above, and (d) if sent by confirmed (either personal or machine) written telecommunication, when dispatched. Any party may change any of its contact information for notices upon not less than ten (10) days' prior notice to the other party in accordance with this Section. The provisions of this Section shall not govern the means of submission of invoices by CONTRACTOR to CITY under this Agreement.

20. CONTRACTOR'S SYSTEM

CITY acknowledges that CONTRACTOR has developed and coordinated proprietary means and methods of performing the Services and related know-how, skills, and property (collectively, the "System"). The System includes, among other items, an interactive website, databases, software, and related items. The System is special and unique to CONTRACTOR and has been developed by CONTRACTOR at great cost and expense to CONTRACTOR. CITY acknowledges that CITY is not acquiring any rights in or to the System, and that the System is and will remain the sole and exclusive property of CONTRACTOR. CITY further acknowledges and agrees that any information that CITY obtains related to the use, formulation or operation of the System that is not generally known is CONFIDENTIAL, may only be used by CITY for the limited purposes described in this Agreement, and may not be disclosed to any third parties except as may be required under applicable law, or with CONTRACTOR's prior, express written consent in CONTRACTOR's sole discretion. Upon the termination of this Agreement, any information and materials, in whatever media or format, related to the System that CITY has in its possession will be returned to CONTRACTOR or destroyed at CONTRACTOR's option. CITY agrees that it will not attempt to discover, duplicate, or replicate the System in any manner.

21. MISCELLANEOUS

A. Governing Law.

This Agreement shall be governed by and construed in accordance with the laws of the state in which CITY is located.

B. Relationship of Parties.

The relationship of CITY and CONTRACTOR is that of independent contractors. Nothing in this Agreement is intended to create a partnership or joint venture between the parties, to establish a fiduciary relationship between the parties, or to render either party liable or responsible for any debts, liabilities or other obligations of the other party.

C. Entire Agreement.

This Agreement, including any exhibits hereto, embodies the complete agreement of the parties hereto, and supersedes all oral or written previous or contemporary agreements or understandings between the parties relating to any of the matters herein. This Agreement may not be amended or otherwise modified except in a writing executed by both parties. The expiration or other termination of this Agreement shall not extinguish any right or remedy existing at the time of termination.

D. Severability.

In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof, and this Agreement shall be considered as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

E. Assignment; Binding Effect.

Neither party may assign this Agreement without the prior written consent of the other party. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, successors, and, where permitted, assigns.

F. General.

All references in this Agreement to sections and other subdivisions refer to corresponding sections and other subdivisions of this Agreement unless the context indicates otherwise. Titles appearing at the beginning of any such sections or subdivisions are for convenience only and shall not constitute part of such sections or subdivisions and shall be disregarded in construing the language contained in such sections or subdivisions. These words “this Agreement”, “this instrument”, “herein”, “hereof”, “hereby”, “hereunder” and words of similar import refer to this Agreement as a whole and not to any particular subdivision unless expressly so limited. Words in the singular form shall be construed to include the plural and vice versa, unless the context otherwise requires. Words in any gender (including the neutral gender) shall include any other gender, unless the context otherwise requires. Examples shall not be construed to limit, expressly or by implication, the matter they illustrate. The word “includes” and its derivatives shall mean “includes, but is not limited to” and corresponding derivative expressions. The term “or” includes “and/or.” All exhibits attached to this Agreement are incorporated herein by reference. No consideration shall be given to the fact or presumption that one party had a greater or lesser hand in drafting this Agreement. All references herein to “\$”, “dollars”, or other sums of money shall refer to U.S. Dollars. References in this Agreement to “business days” shall refer to days other than Saturdays, Sundays, or other days on which CITY offices are closed. Any references in this Agreement to “days” other than business days shall refer to calendar days. Time is of the essence of this Agreement. No delay or forbearance in asserting any right or enforcing any obligation under this Agreement shall constitute a waiver of such right or obligation.

G. Authorization.

Each of the parties represents and warrants to the other that this Agreement has been duly authorized by all necessary corporate or governmental action on the part of the representing party and that this Agreement is fully binding on such party.

H. Counterparts.

This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument. It shall not be necessary for each party to sign each counterpart, and separate signature pages may be attached to any counterpart in order to make a complete

counterpart. For purposes of the execution of this Agreement or any amendment hereto or modification hereof, a signature transmitted by facsimile, computer file or other electronic means shall be fully binding as an original signature.

[Signature page follows]

EXECUTED by CITY and by CONTRACTOR on the respective dates set forth below to be effective as of the Execution Date.

CITY:

CITY OF REDONDO BEACH

DocuSigned by:
William C. Brand
E6413C7231DF4E1...

By: _____

Printed Name: WILLIAM C. BRAND

Title: MAYOR

Date of Execution: JANUARY 19, 2021

DocuSigned by:
Diane Strickfaden
ABED8CF35EEF48C...

Diane Strickfaden,
Risk Manager

APPROVED AS TO FORM:

DocuSigned by:
Michael W. Webb
669049EDE03D402...

By: _____

Printed Name: MICHAEL W. WEBB

Title: CITY ATTORNEY

1/22/2021 | 12:34 PM PST

ATTEST:

DocuSigned by:
Eleanor Manzano
72F2AC716C214CF...

By: _____

Printed Name: ELEANOR MANZANO

Title: CITY CLERK

1/24/2021 | 10:41 PM PST

CONTRACTOR:

PETDATA, INC.

DocuSigned by:
Chris Richey
12FB494C6A40480...

By: _____

Chris Richey

Printed Name: _____

CEO

Title: _____

Date of Execution: 1/12/2021 | 12:38 PM PST

EXHIBIT A

Description of Services

This exhibit is attached to and a part of the above and foregoing Agreement for Animal Licensing Services (Agreement). Terms used in this exhibit that are not defined in this exhibit but which are defined elsewhere in the Agreement shall have the respective meanings given to them in the other provisions of the Agreement. In the event of any conflict between any of the provisions of this exhibit and the other provisions of the Agreement, the other provisions of the Agreement shall control.

CONTRACTOR RESPONSIBILITIES

1. Process License Applications
 - A. Receive and process animal license applications through the mail.
 - B. Provide online licensing and process applications initiated through CONTRACTOR's website.
 - C. Enter new and renewal license applications into CONTRACTOR's proprietary database.
 - D. Deposit, or transmit for deposit, all receipts collected for license fees, with the exception of those payments made via credit card, into a Bank Account.
 - E. Mail license tags within 10 business days after receipt of payment and complete documentation as required by local ordinance and/or CITY policy.
 - F. Update license information in CONTRACTOR'S database and issue replacement tags as needed.
 - G. If CONTRACTOR collects any payments due CITY from Licensees via credit card transactions that are paid to CONTRACTOR, those payments will be deposited, or transmitted for deposit, into a Bank Account within 15 business days after the end of the calendar month in which collected.
2. Mail License Notices
 - A. Mail renewal and reminder notices for expiring animal licenses. Renewal notices will be mailed in the month prior to the license expiration date, or as otherwise agreed upon between CONTRACTOR and CITY.
 - B. Mail billing notices to pet owners who have vaccinated a pet against rabies but have not licensed, if CITY collects rabies vaccination reports from veterinarians.
3. Customer Service for Licensing Program
 - A. Provide customer service to pet owners via phone, email and mail, and respond to requests in a timely fashion.
 - B. Provide customer service to CITY staff, and respond to CITY requests in a timely fashion.
 - C. Provide online access to licensing data to appropriate personnel via CONTRACTOR's proprietary website, at no additional charge.
4. Manage Reports from Authorized Registrars and Veterinary Clinics
 - A. Process and enter license sales records from any registrars and veterinary clinics authorized to sell animal licenses.
 - 1) Track tag inventories at all authorized registrars, and reconcile reports.
 - 2) Invoice authorized registrars for licenses sold in the event Veterinary Clinics sell licenses.

- B. Process and enter rabies vaccination records from local veterinary clinics in the event it is required by CITY ordinance.
 - C. Follow up with delinquent clinics and registrars and report delinquent clinics and registrars to CITY in the event subsection B applies.
5. Provide veterinarians and other authorized registrars with reasonable quantities of supplies (reporting forms, applications or vaccination certificates, citizen mailing envelopes, etc.) necessary to sell license tags and/or report rabies vaccinations to CONTRACTOR. Supplies are to be printed in one color with the design and layout to be determined by CONTRACTOR.
6. Reporting to CITY
- A. Send reports to CITY within 15 business days after the end of each month including the number of licenses sold at each location.
 - B. Provide statistical reports to CITY as requested within a timely manner. CONTRACTOR shall provide the reports within five business days. However, CONTRACTOR may request an extension; provided, however, that the reports shall be provided no later than thirty days.
 - C. Process donations on behalf of CITY when a donation is made with the purchase of a license, if CITY requests donations be collected.
 - D. Provide an online tag search to the public if CITY provides a written request to have CONTRACTOR's online tag search enabled.

CITY RESPONSIBILITIES

- 1. Purchase license tags to CONTRACTOR's specifications and ship them to CONTRACTOR. CONTRACTOR recommends that tags be shipped directly from tag vendor to CONTRACTOR to reduce shipping costs.
- 2. Report CITY license sales electronically or by mail at least monthly by the 10th calendar day of the month for the prior month's sales.
- 3. Give CONTRACTOR at least 30 days' notice of license fee or ordinance changes in accordance with Section 12.B of the Agreement.
- 4. Respond to CONTRACTOR inquiries in a timely fashion.
- 5. Provide feedback to CONTRACTOR regarding program and customer matters.

July 9, 2026

City of Redondo Beach
415 Diamond St. Door 1
Redondo Beach, CA 90277

We appreciate your selection of Forvis Mazars, LLP as your service provider and are pleased to confirm the arrangements of our engagement in this contract. Within the requirements of our professional standards and any duties owed to the public, regulatory, or other authorities, our goal is to provide you an **Unmatched Client Experience**.

In addition to the terms set forth in this contract, including the detailed **Scope of Services**, our engagement is governed by the following, incorporated fully by this reference:

- Terms and Conditions Addendum

Summary Scope of Services

As described in the attached **Scope of Services**, our services will include California State Controller Reporting services for the one annual period ended June 30, 2025.

You agree to assume full responsibility for the substantive outcomes of the contracted services and for any other services we may provide, including any findings that may result.

You also acknowledge these services are adequate for your purposes, and you will establish and monitor the performance of these services to ensure they meet management's objectives. All decisions involving management responsibilities related to these services will be made by you, and you accept full responsibility for such decisions.

We understand you have designated (or will) a management-level individual to be responsible and accountable for overseeing the performance of these services, and you have determined (or will) this individual is qualified to conduct such oversight.

Engagement Fees

We have estimated the time, skill, and resources, including our proprietary technology required to complete the services required by our engagement and expect our fee to be as follows:

Services	FYE 6/30/2025
City Report	\$3,000
Street Report	\$1,200
CFA Special District Report	\$441
PFA Special District Report	\$441
PA Special District Report	\$331
Total	\$5,413

In addition, you will be billed travel costs and fees for services from other professionals, if any.

Our pricing for this engagement and our fee structure are based upon the expectation that our invoices will be paid promptly. Payment of our invoices is due upon receipt.

Complexities and uncertainties related to various provisions of new laws, the continued issuance of guidance by governmental authorities, and ongoing revisions to reporting requirements may affect our services. Our fees do not consider additional efforts driven by these developments, and fees will be billed based upon the time, skills, and resources required.

Our timely completion of services and the fees thereon depends on the assistance you provide us in accumulating information and responding to our inquiries. Inaccuracies or delays in providing this information or the responses may result in additional billings, untimely filings, or inability to meet other deadlines.

The original due dates of the reports to be submitted are listed in the Schedule of Deliverables. In order to ensure there is adequate time for us to complete your reports by the due date, the information needed to complete the reports must be received no later than two weeks before the applicable due date or, if applicable, the information receipt date(s) specified on the Schedule of Deliverables.

Contract Agreement

Please sign and return this contract to indicate your acknowledgment of, and agreement with, the arrangements for our services including our respective responsibilities.

Forvis Mazars, LLP

Forvis Mazars, LLP



Shauna Woody-Coussens, Managing Director

DATE July 9, 2026

Acknowledged and agreed to as it relates to the entire contract, including the **Scope of Services** and **Terms and Conditions Addendum**.

I represent that I am the person responsible for the reporting matters of all entities listed in the Schedule of Deliverables and have the authority to enter into this agreement on behalf of each of these entities.

BY _____
James A. Light, Mayor

DATE _____

Scope of Services

We will submit the reports listed below for fiscal year ending June 30, 2025. If there are other reports you expect us to submit, please inform us as soon as possible.

Our engagement will include the following services:

CITY REPORT

We use our proprietary software to break out amounts required for the report. Our software utilizes a database which adds consistency from year to year. As a result, we can provide line item detail for any amount in the report. Our services include:

- Providing a detailed checklist for information required to submit the current year Cities Financial Transactions Report.
- Loading current year financial information into our software. We code new items (funds, accounts, or departments), foot to the draft financials provided in order to break out detailed amounts required by the report.
- Inputting information into the State of California (SCO) website.
- Issuing drafts via email for review. We may also ask specific questions about material variances and provide you with the supporting general ledger detail.
- Submitting the report electronically upon approval.
- Answering follow-up questions from The State and providing supporting documentation that is requested. We will notify you of these inquiries and will request assistance from you as needed in responding to The State.

STREET REPORT

We work with finance and street departments to identify revenues, expenditures, and remaining balances for State funding sources dedicated to street related activities. Our services include:

- Providing a detailed checklist for information required to submit the current year street report.
- Inputting information into the State of California (SCO) website.
- Issuing drafts via email for review. We may also ask specific questions to clarify information or questions we anticipate the SCO will ask during their review.
- Submitting the report electronically upon approval.
- Answering follow-up questions from The State and providing supporting documentation that is requested. We will notify you of these inquiries and will request assistance from you as needed in responding to The State.

SPECIAL DISTRICT REPORTS (Community Financing Authority-CFA, Public Financial Authority-PFA, and Parking Authority-PA)

We work with finance departments to report requested financial information. Our services include:

- Providing a detailed checklist for information required to submit the current year reports.
- Inputting information into the State of California (SCO) website.
- Issuing drafts via email for review. We may also ask specific questions to clarify information or questions we anticipate the SCO will ask during their review.
- Submitting the report electronically upon approval.
- Answering follow-up questions from The State and providing supporting documentation that is requested. We will notify you of these inquiries and will request assistance from you as needed in responding to The State.

Reports will be submitted from information you furnish to us. We have furnished you with an information request checklist to guide you in gathering the necessary information. Using this checklist will help keep you from overlooking pertinent information. We will not audit, or otherwise verify, any information you provide, although we may ask you to clarify or provide additional information.

The following apply for the services described above:

**Our
Responsibilities**

We will not make management decisions, perform management responsibilities or obligations, or manage the operations of the business, the responsibility for which remains with management and the Board of Directors. We will also not act or appear to act in a capacity equivalent to that of a member of your management or an employee.

We will not be representing you during compliance-related discussions with regulatory agencies.

**Limitations &
Fraud**

This engagement is not designed to prevent or discover errors, misrepresentations, fraud, or illegal acts, and you agree we have no such responsibility.

Because of the limits in any internal control structure, errors, fraud, illegal acts, or instances of noncompliance may occur and not be detected.

Our work does not include any services not specifically outlined in this contract.

Opinion

We will perform this engagement in accordance with the Statement on Standards for Consulting Services established by the American Institute of Certified Public Accountants (AICPA). This engagement will not constitute an examination, audit, attestation, or agreed-upon procedures engagement as those services are defined under relevant AICPA standards. Accordingly, we will not provide an audit or attest opinion or other form of assurance and will not verify or audit any information provided to us.

**Filing
Requirements**

You may be required to file multiple reports with the California State Controller's office, and you are ultimately responsible for meeting your filing requirements. We are not responsible for any reports other than those listed in the contract. However, we are available for consultation regarding your reporting responsibilities. Any penalties or fines as a result of a late submission are your responsibility.

We will not make submissions to any other third parties on your behalf unless we are separately engaged to do so. You acknowledge that submissions made by Forvis Mazars related to the services described in this contract are covered under the terms of this contract and that by signing this contract you give permission for all such submissions.

This engagement does not include any services not specifically listed in the contract. However, upon your request, we would be pleased to research and/or consult with you regarding other reporting matters. A separate contract or addendum may be required for significant or nonroutine consulting projects. We will render additional invoices for such services based upon the time, skill, and resources, including use of our proprietary information required to complete the services.

**Your
Responsibilities**

You have the final responsibility for the reports and representations therein and, therefore, should review them carefully before giving Forvis Mazars approval to transmit.

It is your responsibility to provide all the information required for the preparation of complete and accurate reports. This may include reports, records, maps, and other information. You should retain all the documents and other data that form the basis of the report.

**Regulatory
Authorities**

Your report may be selected for review by the California State Controller's Office. This review is included as part of our services.

**Positions &
Transactions**

We will be available during the course of the engagement to answer your questions, provide relevant information, and render advice.

Forvis Mazars, LLP Terms and Conditions Addendum

GENERAL

1. **Overview.** This addendum describes Forvis Mazars, LLP's standard terms and conditions ("Terms and Conditions") applicable to Our provision of services to the Client ("You"). The Terms and Conditions are a part of the contract between You and Forvis Mazars, LLP. For the purposes of the Terms and Conditions, any reference to "Firm," "We," "Us," or "Our" is a reference to Forvis Mazars, LLP ("Forvis Mazars"), and any reference to "You" or "Your" is a reference to the party or parties that have engaged Us to provide services and the party or parties ultimately responsible for payment of Our fees and costs.

BILLING, PAYMENT, & TERMINATION

2. **Billing and Payment Terms.** We will bill You for Our professional fees and costs as outlined in Our contract. Unless otherwise provided in Our contract, payment is due upon receipt of Our billing statement. Interest will be charged on any unpaid balance after 30 days at the rate of 10 percent per annum, or as allowed by law at the earliest date thereafter, and highest applicable rate if less than 10 percent. All fees, charges, and other amounts payable to Forvis Mazars hereunder do not include any sales, use, excise, value-added, or other applicable taxes, tariffs, or duties, payment of which shall be Your sole responsibility, and do not include any applicable taxes based on Forvis Mazars' net income or taxes arising from the employment or independent contractor relationship between Forvis Mazars and Forvis Mazars' personnel.

We reserve the right to suspend or terminate Our work for this engagement or any other engagement for nonpayment of fees. If Our work is suspended or terminated, You agree that We will not be responsible for Your failure to meet governmental and other deadlines, for any penalties or interest that may be assessed against You resulting from Your failure to meet such deadlines, and for any other damages (including but not limited to consequential, indirect, lost profits, or punitive damages) incurred as a result of the suspension or termination of Our services.

Our fees may increase if Our duties or responsibilities are increased by rulemaking of any regulatory body or any additional new accounting or auditing standards. Our engagement fees do not include any time for post-engagement consultation with Your personnel or third parties, consent letters and related procedures for the use of Our reports in offering documents, inquiries from regulators, or testimony or deposition regarding any subpoena. Charges for such services will be billed separately.

3. **Billing Records.** If these services are determined to be within the scope and authority of Section 1861(v)(1)(I) of the Social Security Act, We agree to make available to the Secretary of Health and Human Services, or to the U.S. Comptroller General, or any of their duly authorized representatives, such of Our books, documents, and records that are necessary to certify the nature and extent of Our services, until the expiration of four (4) years after the furnishing of these services. This contract allows access to contracts of a similar nature between

subcontractors and related organizations of the subcontractor, and to their books, documents, and records.

4. **Termination.** Either party may terminate these services in good faith at any time for any reason, including Your failure to comply with the terms of Our contract or as We determine professional standards require. Both parties must agree, in writing, to any future modifications or extensions. If services are terminated, You agree to pay Forvis Mazars for time expended to date. In addition, You will be billed costs and fees for services from other professionals, if any, as well as an administrative fee of five (5) percent to cover certain technology and administrative costs associated with Our services. Unless terminated sooner in accordance with its terms, this engagement shall terminate upon the completion of Forvis Mazars' services hereunder.

DISPUTES & DISCLAIMERS

5. **Mediation.** Any dispute arising out of or related to this engagement will, prior to resorting to litigation, be submitted for nonbinding mediation upon written request by either party. Both parties agree to try in good faith to settle the dispute in mediation. The mediator will be selected by agreement of the parties. The mediation proceeding shall be confidential. Each party will bear its own costs in the mediation, but the fees and expenses of the mediator will be shared equally.
6. **Indemnification.** You agree to indemnify, defend, and hold harmless Forvis Mazars and any of its partners, principals, shareholders, officers, directors, members, employees, agents, or assigns with respect to any and all claims arising from this engagement, regardless of the nature of the claim, and including the negligence of any party, except to the extent caused by the intentional or willful misconduct of Forvis Mazars. This provision shall not apply if enforcement is disallowed by applicable law or professional standards.

In addition, You acknowledge and agree that any advice, recommendations, information, or work product provided to You in connection with this engagement is based in part upon the accuracy of Your factual representations to Forvis Mazars and is not intended to be relied upon by any other parties. You agree to indemnify, defend, and hold Forvis Mazars harmless from and against any and all liability for loss and damage including, direct, indirect, consequential, incidental, and special damages such as loss of revenue and anticipated profits ("Damages") arising under or by virtue of (i) material factual misrepresentations or omissions to Forvis Mazars by You or Your agents, and (ii) claim or demand of any third party to the extent resulting from that party's use or possession of or reliance upon Forvis Mazars' advice, recommendations, information, or work product (collectively "Work Product") as a direct or indirect result of Your use or disclosure of such Work Product, except as such use, possession, or reliance is specifically authorized by Forvis Mazars in writing or otherwise authorized by applicable law.

Unless specifically authorized by Forvis Mazars in writing or as authorized by applicable law, You agree that You will not provide any third party with Our Work Product for their use or reliance.

7. **Statute of Limitations.** You agree that any claim or legal action arising out of or related to this contract and the services provided hereunder shall be commenced no more than one (1) year from the date of delivery of the work product to You or the termination of the services described herein (whichever is earlier), regardless of any statute of limitations prescribing a longer period of time for commencing such a claim under law. This time limitation shall apply regardless of whether Forvis Mazars performs other or subsequent services for You. A claim is understood to be a demand for money or services, demand for mediation, or the service of suit based on a breach of this contract or the acts or omissions of Forvis Mazars in performing the services provided herein. This provision shall not apply if enforcement is disallowed by applicable law or professional standards.
8. **Limitation of Liability.** You agree that Forvis Mazars' liability, if any, arising out of or related to this contract and the services provided hereunder, shall be limited to the amount of the fees paid by You for services rendered under this contract. This limitation shall not apply to the extent it is finally, judicially determined that the liability resulted from the intentional or willful misconduct of Forvis Mazars or if enforcement of this provision is disallowed by applicable law or professional standards.
9. **Waiver of Certain Damages.** In no event shall Forvis Mazars be liable to You or a third party for any indirect, special, consequential, punitive, or exemplary damages, including but not limited to lost profits, loss of revenue, interruption, loss of use, damage to goodwill or reputation, regardless of whether You were advised of the possibility of such damages, regardless of whether such damages were reasonably foreseeable, and regardless of whether such damages arise under a theory of contract, tort, strict liability, or otherwise.
10. **Choice of Law.** You acknowledge and agree that any dispute arising out of or related to this contract shall be governed by the laws of the State of California, without regard to its conflict of laws principles.
11. **WAIVER OF JURY TRIAL. THE PARTIES HEREBY AGREE NOT TO ELECT A TRIAL BY JURY OF ANY ISSUE TRIABLE OF RIGHT BY JURY, AND WAIVE ANY RIGHT TO TRIAL BY JURY FULLY TO THE EXTENT THAT ANY SUCH RIGHT SHALL NOW OR HEREAFTER EXIST WITH REGARD TO THIS AGREEMENT, OR ANY CLAIM, COUNTERCLAIM, OR OTHER ACTION ARISING IN CONNECTION THEREWITH. THIS WAIVER OF RIGHT TO TRIAL BY JURY IS GIVEN KNOWINGLY AND VOLUNTARILY BY THE PARTIES, AND IS INTENDED TO ENCOMPASS INDIVIDUALLY EACH INSTANCE AND EACH ISSUE AS TO WHICH THE RIGHT TO A TRIAL BY JURY WOULD OTHERWISE ACCRUE.**
12. **Severability.** In the event that any term or provision of this agreement shall be held to be invalid, void, or unenforceable, then the remainder of this agreement shall not be affected, and each such term and provision of this agreement shall be valid and enforceable to the fullest extent permitted by law.
13. **Assignment.** You acknowledge and agree that the terms and conditions of this contract shall be binding upon and inure to the parties' successors and assigns, subject to applicable laws and regulations.
14. **Disclaimer of Legal or Investment Advice.** Our services do not constitute legal or investment advice. You should seek the advice of legal counsel in such matters. Regulatory authorities may interpret circumstances differently than We do. In addition, the applicable laws, regulations, and regulators' enforcement activities may change over time.
- RECORDS, WORKPAPERS, DELIVERABLES, & PROPRIETARY INFORMATION**
15. **Maintenance of Records.** You agree to assume full responsibility for maintaining Your original data and records and that Forvis Mazars has no responsibility to maintain this information. You agree You will not rely on Forvis Mazars to provide hosting, electronic security, or backup services, e.g., business continuity or disaster recovery services, to You unless separately engaged to do so. You understand that Your access to data, records, and information from Forvis Mazars' servers, i.e., Forvis Mazars portals used to exchange information, can be terminated at any time and You will not rely on using this to host Your data and records.
16. **Forvis Mazars Workpapers.** Our workpapers and documentation retained in any form of media for this engagement are the property of Forvis Mazars. We can be compelled to provide information under legal process. In addition, We may be requested by regulatory or enforcement bodies (including any State Board) to make certain workpapers available to them pursuant to authority granted by law or regulation. Unless We are prohibited from doing so by law or regulation, Forvis Mazars will inform You of any such legal process or request. You agree We have no legal responsibility to You in the event We determine We are obligated to provide such documents or information.
17. **Subpoenas or Other Legal Process.** In the event Forvis Mazars is required to respond to any such subpoena, court order, or any government regulatory inquiry or other legal process relating to You or Your management for the production of documents and/or testimony relative to information We obtained or prepared incident to this or any other engagement in a matter in which Forvis Mazars is not a party, You shall compensate Forvis Mazars for all time We expend in connection with such response at normal and customary hourly rates and to reimburse Us for all out-of-pocket expenses incurred in regard to such response.
18. **Use of Deliverables and Drafts.** You agree You will not modify any deliverables or drafts prepared by Us for internal use or for distribution to third parties. You also understand that We may on occasion send You documents marked as draft and understand that those are for Your review purpose only, should not be distributed in any way, and should be destroyed as soon as possible.
19. **Proprietary Information.** You acknowledge that proprietary information, documents, materials, management techniques, and other intellectual property are a material source of the services We perform and were developed prior to Our association with You. Any new forms, software, documents, or intellectual property We develop during this engagement for Your use shall belong to Us, and You shall have the limited right to use them solely within Your business. All reports, templates, manuals, forms, checklists, questionnaires, letters,

agreements, and other documents which We make available to You are confidential and proprietary to Us. Neither You, nor any of Your agents, will copy, electronically store, reproduce, or make any such documents available to anyone other than Your personnel. This provision will apply to all materials whether in digital, "hard copy" format, or other medium. Notwithstanding any provision to the contrary, Forvis Mazars understands and acknowledges that the Engagement Letter, Scope of Services, and Terms and Conditions Addendum are not confidential and proprietary information.

REGULATORY

20. **U.S. Securities and Exchange Commission ("SEC") and other Regulatory Bodies.** Where We are providing services either for (a) an entity that is registered with the SEC, (b) an affiliate of such registrant, or (c) an entity or affiliate that is subject to rules, regulations, or standards beyond those of the American Institute of Certified Public Accountants ("AICPA"), any term of this contract that would be prohibited by or impair Our independence under applicable law or regulation shall not apply to the extent necessary only to avoid such prohibition or impairment.
21. **Forvis Mazars Not a Municipal Advisor.** Forvis Mazars is not acting as Your municipal advisor under Section 15B of the *Securities Exchange Act of 1934*, as amended. As such, Forvis Mazars is not recommending any action to You and does not owe You a fiduciary duty with respect to any information or communications regarding municipal financial products or the issuance of municipal securities. You should discuss such matters with internal or external advisors and experts You deem appropriate before acting on any such information or material provided by Forvis Mazars.

TECHNOLOGY

22. **Electronic Sites.** You agree to notify Us if You desire to place Our report(s), including, if applicable, any reports on Your financial statements, along with other information, such as a report by management or those charged with governance on operations, financial summaries or highlights, financial ratios, etc., on an electronic site. You recognize that We have no responsibility to review information contained in electronic sites.
23. **Electronic Signatures and Counterparts.** This contract and other documents to be delivered pursuant to this contract may be executed in one or more counterparts, each of which will be deemed to be an original copy and all of which, when taken together, will be deemed to constitute one and the same agreement or document, and will be effective when counterparts have been signed by each of the parties and delivered to the other parties. Each party agrees that the electronic signatures, whether digital or encrypted, of the parties included in this contract are intended to authenticate this writing and to have the same force and effect as manual signatures. Delivery of a copy of this contract or any other document contemplated hereby, bearing an original manual or electronic signature by facsimile transmission (including a facsimile delivered via the internet), by electronic mail in "portable document format" (".pdf") or similar format intended to preserve the original graphic and pictorial appearance of a document, or through the use of electronic signature software,

will have the same effect as physical delivery of the paper document bearing an original signature.

24. **Electronic Data Communication and Storage.** In the interest of facilitating Our services to You, We may send data over the internet, temporarily store electronic data via computer software applications hosted remotely on the internet, or utilize cloud-based storage. Your confidential electronic data may be transmitted or stored using these methods. In using these data communication and storage methods, We employ measures designed to maintain data security. We use reasonable efforts to keep such communications and electronic data secure in accordance with Our obligations under applicable laws, regulations, and professional standards.

You recognize and accept that We have no control over the unauthorized interception or breach of any communications or electronic data once it has been transmitted or if it has been subject to unauthorized access while stored, notwithstanding all reasonable security measures employed by Us. You consent to Our use of these electronic devices and applications during this engagement.

OTHER MATTERS

25. **Cooperation.** You agree to cooperate with Forvis Mazars in the performance of Forvis Mazars' services to You, including the provision to Forvis Mazars of reasonable facilities and timely access to Your data, information, and personnel. You shall be responsible for the performance of Your employees and agents.
26. **Third-Party Service Providers.** Forvis Mazars may from time to time utilize third-party service providers, including but not limited to domestic software processors or legal counsel, or disclose confidential information about You to third-party service providers in serving Your account. Forvis Mazars maintains, however, internal policies, procedures, and safeguards to protect the confidentiality and security of Your information. In addition, Forvis Mazars will secure confidentiality agreements with all service providers to maintain the confidentiality of Your information. If We are unable to secure an appropriate confidentiality agreement, You will be asked to consent prior to Forvis Mazars sharing Your confidential information with the third-party service provider.
27. **Independent Contractor.** When providing services to You, We will be functioning as an independent contractor; and in no event will We or any of Our employees be an officer of You, nor will Our relationship be that of joint venturers, partners, employer and employee, principal and agent, or any similar relationship giving rise to a fiduciary duty to You. Decisions regarding management of Your business remain the responsibility of Your personnel at all times. Neither You nor Forvis Mazars shall act or represent itself, directly or by implication, as an agent of the other or in any manner assume or create any obligation on behalf of, or in the name of, the other.
28. **Hiring of Forvis Mazars Personnel.** We ask that You respect the employment relationship that Our personnel have with Our firm and to refrain from any employment offers to Forvis Mazars personnel. However, if You find it necessary to make an offer of employment and if it is accepted, during the term of this

engagement and for a period of 18 months after Forvis Mazars stops providing services, You agree that We will be paid a one-time employment fee equal to 100 percent of the employee's highest annual salary. This fee will be payable prior to Our personnel commencing employment with You. Provided, however, You shall not be in violation of the nonsolicitation covenant set forth herein with respect to any position You advertise in the form of a general solicitation not delivered to or focused upon any single individual.

29. **Use of Forvis Mazars Name.** Any time You intend to reference Forvis Mazars' firm name in any manner in any published materials, including on an electronic site, You agree to provide Us with draft materials for review and approval before publishing or posting such information.
30. **Network.** Forvis Mazars, LLP is a Delaware limited liability partnership and an independent member of Forvis Mazars Global Ltd., a leading global professional services network. Forvis Mazars Global Ltd. is a United Kingdom company limited by guarantee and does not provide any services to clients.
31. **Entire Agreement.** The contract, including this Terms and Conditions Addendum and any other attachments or addenda, encompasses the entire agreement between You and Forvis Mazars and supersedes all previous understandings and agreements between the parties, whether oral or written. Any modification to the terms of this contract must be made in writing and signed by both You and Forvis Mazars.
32. **Force Majeure.** We shall not be held responsible for any failure to fulfill Our obligations if such failure was caused by circumstances beyond Our control, including, without limitation, fire or other casualty, act of God, act of terrorism, strike or labor dispute, war or other violence, explosion, flood or other natural catastrophe, epidemic or pandemic, or any law, order, or requirement of any governmental agency or authority affecting either party, including without limitation orders incident to any such epidemic or pandemic, lockdown orders, stay-at-home orders, and curfews.
33. **Permitted Disclosures.** The receiving party may make disclosures if the information (i) is or becomes generally known to the public through no fault of, or breach of this Agreement by, the receiving party; (ii) is rightfully in the receiving party's possession at the time of disclosure without an obligation of confidentiality; (iii) is independently developed by the receiving Party without use of the disclosing party's Confidential Information; (iv) is rightfully obtained by the receiving Party from a third party without restriction on use or disclosure; (v) required to be disclosed by the receiving party pursuant to law, rule, regulation, subpoena, or court order, including but not limited to the California Public Records Act; (vi) disclosed due to any rule, order, referral, or request, including without limitation any rule, order, referral, or request of Your City Council; or (vii) disclosed as part of Your customary contract approval process



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
07/08/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Central, Inc. Chicago IL Office 200 East Randolph Chicago IL 60601 USA	CONTACT NAME:	
	PHONE (A/C. No. Ext): (312) 381-1000	FAX (A/C. No.): (312) 381-7007
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED Forvis Mazars, LLP Attn: Scott Henderson 910 East St. Louis Street Suite 400 Springfield MO 65806 USA	INSURER A: Great Northern Insurance Co.	20303
	INSURER B: Chubb Indemnity Insurance Co.	12777
	INSURER C: Chubb National Ins Co	10052
	INSURER D: Federal Insurance Company	20281
	INSURER E:	
	INSURER F:	

COVERAGES**CERTIFICATE NUMBER:** 570121781824**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	☒ COMMERCIAL GENERAL LIABILITY			30040658 General Liability	09/30/2025	09/30/2026	EACH OCCURRENCE	\$1,000,000
	☐ CLAIMS-MADE ☒ OCCUR		DAMAGE TO RENTED PREMISES (Ea occurrence)				\$1,000,000	
	☒ Blanket Additional Insured		MED EXP (Any one person)				\$25,000	
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY	\$1,000,000
	☐ POLICY ☐ PRO-JECT ☒ LOC						GENERAL AGGREGATE	\$2,000,000
	OTHER:						PRODUCTS - COMP/OP AGG	Included
A	AUTOMOBILE LIABILITY			7362-88-88 Auto	09/30/2025	09/30/2026	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000
	☐ ANY AUTO		BODILY INJURY (Per person)					
	☐ OWNED AUTOS ONLY ☒ SCHEDULED AUTOS		BODILY INJURY (Per accident)					
	☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY		PROPERTY DAMAGE (Per accident)					
D	☒ UMBRELLA LIAB	☒ OCCUR		78197191 Umbrella	09/30/2025	09/30/2026	EACH OCCURRENCE	\$5,000,000
	☐ EXCESS LIAB	☐ CLAIMS-MADE	AGGREGATE				\$5,000,000	
	☐ DED ☐ RETENTION							
C B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			2670441240 2670441241 Workers Compensation	09/30/2025 09/30/2025	09/30/2026 09/30/2026	☒ PER STATUTE ☐ OTH-ER	
	ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N ☒ Y	N/A				E.L. EACH ACCIDENT	\$1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE-EA EMPLOYEE	\$1,000,000
							E.L. DISEASE-POLICY LIMIT	\$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The City, its officers, elected and appointed officials, employees, and volunteers are listed as additional insureds with respect to General Liability and Auto Liability arising out of work performed by or on behalf of Forvis Mazars, LLP as required by written contract. 30-day notice of cancellation to policy named insured, except 10 days for non-payment.

CERTIFICATE HOLDER**CANCELLATION**

City of Redondo Beach 415 Diamond Street Redondo Beach, CA 90277 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Aon Risk Services Central, Inc.</i>





Administrative Report

H.5., File # 26-0819

Meeting Date: 7/14/2026

To: MAYOR AND CITY COUNCIL
From: STEPHEN SPRENGEL, CHIEF OF POLICE

TITLE

APPROVE A MEMORANDUM OF AGREEMENT WITH THE COUNTY OF LOS ANGELES FOR BASIC ACADEMY PEACE OFFICER RECRUIT TRAINING, EFFECTIVE JULY 1, 2025 UNTIL TERMINATED BY EITHER PARTY

EXECUTIVE SUMMARY

The Police Department utilizes several allied law enforcement agencies to train entry-level police recruits at 26-week basic academies that meet the requirements of the California Commission on Peace Officer Standards and Training (POST). One of these agencies is the Los Angeles County Sheriff's Department (LASD), under a previously executed Supplemental Law Enforcement Services Agreement (SLESA).

In December 2025, the Los Angeles County Board of Supervisors approved an updated Memorandum of Agreement (MOA) to replace the prior SLESA, retroactive to July 1, 2025. The proposed MOA with LASD for its basic academy provides an additional option to the Police Department when enrolling recruits into a POST basic academy, but does not obligate the Police Department to solely utilize LASD. The cost of LASD's 26-week basic academy is \$7,832 per recruit.

BACKGROUND

The Police Department utilizes different POST-compliant regional basic training academies operated by allied law enforcement partners. These training partnerships include the Orange County Sheriff's Regional Training Academy, the City of Long Beach Police Academy, Golden West College Criminal Justice Training Center Regular Basic Course, and the Los Angeles County Sheriff's Department (LASD). In addition to meeting the basic POST requirements, each of these organizations have dedicated training staff that exceed the minimum requirements and frequently graduate recruits well prepared for the challenge of the Department's field training program.

On December 8, 2025, the Los Angeles County Board of Supervisors approved the proposed MOA to replace a previously executed Supplemental Law Enforcement Services Agreement (SLESA) for basic recruit training with LASD. This change requires approval of the presented MOA to utilize the LASD basic academy. The County Board action included the adoption of the retroactive July 1, 2025 effective date. While the County of Los Angeles is a critical regional partner, it is not practicable for them to negotiate terms and adjust effective dates in consideration of a single municipal partner. For this reason, we are requesting approval based on this retroactive effective date. Requests for updated pricing reflected in Exhibit A are pending. However, because the Police Department is not

obligated to utilize the LASD academy, staff recommends approval of the MOA to preserve the option of using LASD for basic academy training if future pricing remains competitive with other available options.

The high volume of new officer hiring throughout the region has impacted access to the various POST basic training academies, making it important that the Police Department maintain the MOA with LASD. This allows for the flexibility to meet our community's public safety needs in consideration of the considerable minimum lead time (26 weeks of basic academy, plus an additional six months of field training) required to train entry level police officers. The Police Department last sent a recruit to LASD's 26-week basic academy in 2023.

COORDINATION

The MOA was approved as to form, but not content, by the City Attorney's Office, as it was derived from the LASD required template.

FISCAL IMPACT

Funding for POST basic academy training for police recruits is incorporated in the annual operating budget for the Police Department. Under the MOA, the cost would be \$7,832 per recruit for LASD's 26-week basic academy. The City is not obligated to send any recruits to LASD for the basic academy.

APPROVED BY:

Mike Witzansky, City Manager

ATTACHMENTS

- Agmt - Memorandum of Agreement with the Los Angeles County Sheriff's Department
- Los Angeles County Sheriff's Department Cover Letter, December 18, 2025

**MEMORANDUM OF AGREEMENT
FOR
ACADEMY RECRUIT TRAINING
BY AND BETWEEN
COUNTY OF LOS ANGELES
AND
CITY OF REDONDO BEACH**

TABLE OF CONTENTS

PARAGRAPH	TITLE	PAGE
RECITALS.....		2
1.0	SCOPE OF SERVICES.....	2
2.0	ADMINISTRATION OF PERSONNEL.....	3
3.0	INDEMNIFICATION.....	4
4.0	TERM OF AGREEMENT.....	5
5.0	RIGHT OF TERMINATION.....	5
6.0	BILLING RATES.....	6
7.0	PAYMENT PROCEDURES.....	7
8.0	AMENDMENTS.....	7
9.0	ASSIGNMENT, DELEGATION, AND SUBCONTRACTING.....	7
10.0	AUTHORIZATION WARRANTY.....	8
11.0	GOVERNING LAW, JURISDICTION, AND VENUE	8
12.0	NOTICES.....	8
13.0	VALIDITY.....	9
14.0	WAIVER.....	9
15.0	ENTIRE AGREEMENT.....	9
SIGNATURES.....		10

EXHIBIT A - ACADEMY RECRUIT TRAINING RATE

**MEMORANDUM OF AGREEMENT
FOR
ACADEMY RECRUIT TRAINING
BY AND BETWEEN
COUNTY OF LOS ANGELES
AND
CITY OF REDONDO BEACH**

This Memorandum of Agreement ("Agreement") is entered into by and between the County of Los Angeles ("County") and City of Redondo Beach ("Public Entity.")

RECITALS

- (a) Whereas, the Public Entity is desirous of contracting with the County for the training of its peace officer recruits ("recruits") by the Los Angeles County Sheriff's Department ("Sheriff's Department"); and
- (b) Whereas, the Sheriff's Department operates a California Peace Officer Standards and Training ("POST") certified law enforcement training academy and provides law enforcement training for new recruits in accordance with POST standards; and
- (c) Whereas, the County is agreeable to rendering such recruit training services to the Public Entity under the terms and conditions set forth in this Agreement; and
- (d) Whereas, this Agreement is authorized pursuant to Section 56 ½ or 56 ¾ of the Charter of the County of Los Angeles and/or Section 51301 of the California Government Code.

NOW THEREFORE, in consideration of the mutual covenants contained herein, and for good and valuable consideration, the parties mutually agree as follows:

1.0 SCOPE OF SERVICES

- 1.1 The County agrees, as available, through the Sheriff's Department, to provide POST-certified training for Public Entity recruits. The classification, number of recruits, and training duration shall be mutually agreed upon by both parties and shall include all required POST mandates.
- 1.2 Requests for training shall be made in writing by the Public Entity and shall include the number of recruits and requested training dates in a Public Entity letterhead.

Requests shall be submitted to the Los Angeles County Sheriff's Department Training Bureau Recruit Training Unit 11515 S. Colima Road, Building K Whittier, CA 90604 562-906-5468.

- 1.3 The Sheriff's Department shall provide all instruction, supervision, materials, facilities and equipment necessary for the academy training, as available. Notwithstanding the foregoing, the Public Entity shall provide all standard gear and tools required by the respective Public Entity.
- 1.4 Public Entity recruits shall remain employees of the Public Entity throughout the training period. They shall not be considered employees or agents of the County for any purpose.
- 1.5 Public Entity employees can take no action to bind the County. Public Entity employees are solely to be trained by County employees, their agents, or contractors.
- 1.6 Public Entity employees who train with the Sheriff's Department pursuant to this Agreement shall remain employees of the Public Entity and shall not have any claim or right to employment, civil service protection, salary, benefits, or claims of any kind from the County based on this Agreement.

2.0 ADMINISTRATION OF PERSONNEL

- 2.1 The training services provided by the Sheriff's Department will be supervised and administered solely by the County.
- 2.2 All Public Entity recruits shall remain subject to the control, discipline, and personnel policies of the Public Entity.
- 2.3 With regard to Paragraphs 2.1 and 2.2 above, in the event of an unresolved dispute over the minimum level of performance of services, the County shall have final and conclusive determination as between the parties hereto.
- 2.4 The Public Entity agrees to bear all costs associated with the training of its recruits. In instances where the recruit is separated prior to the completion of the Sheriff's Department training academy due to any injury, physical incapacity preventing the recruit from passing any assessments or written testing, or where the recruit either

elects or is unable to return to the training academy, or the Public Entity elects to withdraw the recruit from academy training, the County will prorate the fee for service.

- 2.5 The Public Entity shall not be called upon to assume any liability for the direct payment of any Sheriff's Department salaries, wages, or other compensation to any County personnel performing services hereunder for said Public Entity. Except as herein otherwise specified, the Public Entity shall not be liable for compensation or indemnity to any County employee or agent of the County for injury or sickness arising out of his/her employment as a contract employee of the Public Entity.
- 2.6 The County shall not be responsible for any employment-related liabilities pertaining to the Public Entity's recruit.
- 2.7 As part of its compliance with all applicable laws and regulations relating to employee hiring, the County agrees that the County Civil Service Rules to which it is subject and which prohibit discrimination on the basis of non-merit factors, shall for purposes of this Agreement be read and understood to prohibit discrimination on the basis of sexual orientation.

3.0 INDEMNIFICATION

- 3.1 The County shall not be considered the employer of any Public Entity recruit receiving training services under this Agreement, and as such, shall not be responsible for any liabilities arising from acts or omissions of the Public Entity, their employees, agents, or subcontractors. The Public Entity agrees to indemnify, defend, and hold harmless the County, its officers, drill instructors, employees, agents, and County representatives from any and all claims, demands, actions, causes of action, liabilities, damages, or expenses (including, but not limited to, attorney's fees and costs) arising out of or related to any allegations or claims, including but not limited to, sexual harassment, discrimination, or any other unlawful conduct, occurring during or related to the performance of this Agreement, provided that such claims arise from the actions of the Public Entity, their employees, agents, or subcontractors.

- 3.2 The Public Entity further acknowledges and agrees that the County is not responsible for any employer-related obligations, including but not limited to those related to workers' compensation, employment taxes, or benefits for the Public Entity's personnel.
- 3.3 This indemnification emphasizes that the County is not acting as an employer and clarifies that the Public Entity is responsible for indemnifying the County against any claims or liabilities arising from their employees or subcontractors' actions, particularly in sensitive areas like sexual harassment or discrimination. The provision also makes clear that the indemnification obligation excludes the County's own negligence.

4.0 TERM OF AGREEMENT

This Agreement shall commence July 1, 2025, or upon execution by the Sheriff, whichever is later, and shall remain indefinite, unless sooner terminated in whole or in part as provided for herein.

5.0 RIGHT OF TERMINATION

- 5.1 Either party may terminate this Agreement with or without cause by giving not less than sixty days (60) calendar days advance written notice to the other party.
- 5.2 Notwithstanding the foregoing, the Sheriff may cancel the provision of services with thirty (30) calendar days advance notice, or less in the event of exigent circumstances, if the Sheriff concludes that there are insufficient personnel to provide the agreed upon services and still perform other Sheriff's duties as required by law.
- 5.3 In the event of a termination, all outstanding financial obligations incurred by the Public Entity prior to the termination shall remain due and payable.

6.0 BILLING RATES

- 6.1 For and in consideration of the rendition of the services outlined in this Agreement to be performed by the County for the Public Entity under this Agreement, the Public Entity shall pay the County for said services provided by the County under the terms of this Agreement at the prevailing billing rates set forth on Exhibit A, Academy Recruit Training Rate, as established by the County Auditor-Controller. The prevailing rate used shall be the rate in place at the onset of the academy class and shall prevail in instances where the academy class end date is within a new fiscal year.
- 6.2 The billing rates set forth on Exhibit A, Academy Recruit Training Rate, of this Agreement shall be readjusted by the County Auditor-Controller annually effective July 1 of each year, published by the County, and attached hereto this Agreement without requiring formal amendment and notice. The rate reflects the cost of such service in accordance with the policies and procedures for the determination of such rates as adopted by the County Board of Supervisors.
- 6.3 The billing rates published, Academy Recruit Training Rate, is developed and deemed appropriate by the County Auditor-Controller to reflect the County's actual costs in the compensation of employees' (except Deputy Sheriff - Reserves) salaries and benefits, the administration of workers' compensation benefits, and the overhead of the County and any other attributable costs to the provision of services pursuant to this Agreement. The foregoing rates are adjusted annually pursuant to the policies and practices adopted by the Los Angeles County Board of Supervisors governing the determination of such actual costs.
- 6.4 The Sheriff's Department reserves the right to waive the Academy Recruit Training Rate to Public Entities that agree to provide a drill instructor for a period of no less than 12 months. The extent of the annual waiver to Public Entities may not be applied to all of Public Entities' recruits in the 12-month period and will be determined prior to the effective date of each 12-month period. It shall be understood by all parties that the cumulative annual sum of the waiver of the Academy Recruit Training Rate to Public Entities is intended to represent the

estimated annual cost of a drill instructor.

7.0 PAYMENT PROCEDURES

- 7.1 The County, through the Sheriff's Department, shall render to the Public Entity a one-time invoice for the full cost of training services associated with the academy class. This invoice shall be issued upon the commencement of the academy class or as otherwise agreed upon in writing by both parties. Proration of training costs in the event of early separation of a recruit shall be handled in accordance with Section 2.4 of this Agreement.
- 7.2 If such payment is not delivered to the County office, which is described on said invoice, within sixty (60) calendar days after the date of the invoice, the County is entitled to recover interest thereon. For all disputed amounts, the Public Entity shall provide the County with written notice of the dispute including the invoice date, amount, and reasons for dispute within ten (10) calendar days after receipt of the invoice. The parties shall memorialize the resolution of the dispute in writing. For any disputed amounts, interest shall accrue if payment is not received within sixty (60) calendar days after the dispute resolution is memorialized.
- 7.3 Said interest shall be at a rate of ten percent (10%) per annum or any portion thereof, calculated from the date payment was due pursuant to Paragraphs 7.1 and 7.2 above.

8.0 AMENDMENTS

With the exception of Amendments made pursuant to Paragraph 6.2 which do not require the signature of either party, all other changes, modifications, or amendments to this Agreement must be in the form of a written Amendment duly executed by authorized personnel of the County and the Public Entity.

9.0 ASSIGNMENT, DELEGATION, AND SUBCONTRACTING

A party shall not assign its rights and/or subcontract, or otherwise delegate, its duties under this Agreement, either in whole or in part, without the prior written consent of the other

party, and any attempted assignment or delegation without such consent shall be null and void.

10.0 AUTHORIZATION WARRANTY

The Public Entity represents and warrants that the person executing this Agreement for the Public Entity is an authorized agent who has actual authority to bind the Public Entity to each and every term, condition, and obligation of this Agreement and that all requirements of the Public Entity have been fulfilled to provide such actual authority.

11.0 GOVERNING LAW, JURISDICTION, AND VENUE

This Agreement shall be governed by, and construed in accordance with, the laws of the State of California. The parties agree and consent to the exclusive jurisdiction of the courts of the State of California for all purposes regarding this Agreement and further agree and consent that venue of any action brought hereunder shall be exclusively in the County of Los Angeles.

12.0 NOTICES

Unless otherwise specified herein, all notices or demands required or permitted to be given or made under this Agreement shall be in writing and shall be hand delivered with signed receipt or mailed by first class registered or certified mail, postage prepaid, addressed to the parties at the following addresses and to the attention of the person named. Addresses and persons to be notified may be changed by either party by giving ten (10) calendar days prior written notice thereof to the other party.

Notices to the County shall be addressed as follows:

Los Angeles County Sheriff's Department
Contract Law Enforcement Bureau
Attn: Unit Commander
211 W. Temple Street, 7th Floor
Los Angeles, California 90012

Notices to the Public Entity shall be addressed as follows:

City of Redondo Beach
Attn: Chief of Police
401 Diamond Street
Redondo Beach, California 90277

13.0 VALIDITY

If any provision of this Agreement or the application thereof to any person or circumstance is held invalid, the remainder of this Agreement and the application of such provision to other persons or circumstances shall not be affected thereby.

14.0 WAIVER

No waiver by the parties of any breach of any provision of this Agreement shall constitute a waiver of any other breach or of such provision. Failure of the parties to enforce at any time, or from time to time, any provision of this Agreement shall not be construed as a waiver thereof.

15.0 ENTIRE AGREEMENT

This Agreement, including Exhibit A, Academy Recruit Training Rate, and any Amendments hereto or thereto, constitute the complete and exclusive statement of understanding of the parties which supersede all previous agreements, written or oral, and all communications between the parties relating to the subject matter of this Agreement.

**MEMORANDUM OF AGREEMENT
FOR
ACADEMY RECRUIT TRAINING
BY AND BETWEEN
COUNTY OF LOS ANGELES
AND
CITY OF REDONDO BEACH**

IN WITNESS WHEREOF, the Los Angeles County Board of Supervisors has caused this Agreement to be executed by its Sheriff, and the Public Entity has caused this Agreement to be executed on its behalf by its authorized officer, on the dates written below.

COUNTY OF LOS ANGELES

By _____
Robert G. Luna, Sheriff

Date _____

CITY OF REDONDO BEACH

By _____
Name, Title

Date _____

APPROVED AS TO FORM:
DAWYN R. HARRISON
County Counsel

By Michèle Jackson
Deputy County Counsel

APPROVED AS TO FORM:

By _____
Title

EXHIBIT A



Los Angeles County
Sheriff's Department

ACADEMY RECRUIT TRAINING RATE

Fiscal Year 2025-2026

Billing rates effective July 1, 2025:

Service	Rate
Per Recruit	\$7,832.00



OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

HALL OF JUSTICE

ROBERT G. LUNA, SHERIFF



December 18, 2025

Joe Hoffman, Chief of Police
Redondo Beach Police Department
401 Diamond Street
Redondo Beach, California 90277

Dear Chief Hoffman:

**ISSUANCE OF NEWLY APPROVED MEMORANDUM OF AGREEMENT
FOR ACADEMY RECRUIT TRAINING – ACTION REQUIRED**

Enclosed is a newly approved Memorandum of Agreement (MOA) for Academy Recruit Training, authorized by the Los Angeles County (County) Board of Supervisors on December 9, 2025. This MOA supersedes and replaces any previously executed Supplemental Law Enforcement Services Agreement (SLESA) related to Los Angeles County Sheriff's Department (Department) Academy Recruit Training services. The new MOA was developed to more accurately reflect and align with the scope of services, responsibilities, and cost-recovery practices associated with the Department's recruit training services.

The established cost-recovery rate for Fiscal Year 2025-26 will remain \$7,832 per recruit. This rate will be adjusted annually by the County Auditor-Controller, with updated rates effective July 1 of each year.

To ensure enrollment of your agency's recruit(s) in an upcoming Department Academy class, your agency must sign and return the enclosed MOA prior to the start of the academy class. Two (2) copies of the MOA are enclosed. Once fully executed by the Sheriff, an original copy will be returned to your agency.

Please be advised that recruits will not be enrolled unless the MOA has been fully executed by your agency. While payment is not required at the time of

211 WEST TEMPLE STREET, LOS ANGELES, CALIFORNIA 90012

A Tradition of Service
— Since 1850 —

enrollment, failure to remit payment within sixty (60) calendar days of the invoice date will result in the recruit's separation from the academy.

We respectfully request that you review, sign, and return the enclosed MOA at your earliest convenience to ensure timely processing and scheduling for your recruit(s).

The Department remains committed to supporting our partner agencies and ensuring a clear, sustainable, and equitable cost-recovery process.

Should you have any questions regarding the MOA, billing, or payment procedures, please do not hesitate to contact me at (213) 229-1647.

Sincerely,

ROBERT G. LUNA, SHERIFF



Andrew B. Cruz, Captain
Contract Law Enforcement Bureau

Encl: Memorandum of Agreement for Academy Recruit Training



Administrative Report

H.6., File # 26-0827

Meeting Date: 7/14/2026

To: MAYOR AND CITY COUNCIL

From: DIANE STRICKFADEN, DIRECTOR OF HUMAN RESOURCES

TITLE

ADOPT BY TITLE ONLY RESOLUTION NO. CC-2607-052, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, AMENDING THE OFFICIAL BOOK OF CLASS SPECIFICATIONS TO UPDATE THE POSITION OF FIRE CHIEF

EXECUTIVE SUMMARY

The City maintains an official book of class specifications for positions in the service of Redondo Beach. Pursuant to Article 6, Chapter 3 of the Redondo Beach Municipal Code, as recruitments for open positions are initiated, class specifications may be created, reviewed, updated, and modified to validate current job duties, responsibilities, and qualifications. The Fire Department will soon have a vacancy due to the upcoming retirement of the Fire Chief.

BACKGROUND

The City is preparing to fill the position of Fire Chief for the first time in several years. The existing job specification for the Fire Chief was last reviewed in 2012, and the attached, revised job specification would update the requirements of the position to allow each of the Department's four Division Chiefs an opportunity to apply for the position. The revised specification includes overall updates to the position's job duties and new language that adjusts the requisite experience as a Division Chief to three years and clarifies the timing of the position's Bachelor's Degree requirement. Attached is a redlined and final version for Council review.

Staff recommends approval of the Resolution and updated job specification. The Fire Chief is an unclassified, at-will position assigned to the Management and Confidential employee group.

COORDINATION

The Human Resources Department coordinated the revised class specification with the City Manager's Office. The City Attorney's Office approved the Resolution as to form.

FISCAL IMPACT

Funding for the position is available in the Fire Department's annual budget.

APPROVED BY:

Mike Witzansky, City Manager

ATTACHMENTS

- Reso - No. 2607-052 Amending the Official Book of Class Specifications for the Position of Fire Chief including Job Specification
- Redline Job Specification

RESOLUTION NO. CC-2607-052

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
REDONDO BEACH, CALIFORNIA, AMENDING THE OFFICIAL
BOOK OF CLASSIFICATIONS FOR THE POSITION OF FIRE
CHIEF**

WHEREAS, pursuant to Sections 2-3.602 and 2-3.603 of Article 6, Chapter 3, Title 2 of the Redondo Beach Municipal Code, the Mayor and City Council shall set forth from time to time the Class Titles and Specifications for job classifications; and,

WHEREAS, it is necessary to amend the Official Book of Classifications to reflect such action of the City Council.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the Official Book of Classifications is hereby amended, as reflected in the attached Exhibit "A" updating the class specification for the position of Fire Chief.

SECTION 2. This resolution shall take effect immediately upon its adoption by the City Council.

SECTION 3. The City Clerk shall certify to the passage and adoption of this resolution and shall enter the same in the Book of Original Resolutions.

PASSED, APPROVED AND ADOPTED this 14th day of July, 2026.

James A. Light, Mayor

APPROVED AS TO FORM:

ATTEST:

Joy A. Ford, City Attorney

Eleanor Manzano, CMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF REDONDO BEACH)

I, Eleanor Manzano, City Clerk of the City of Redondo Beach, California, do hereby certify that Resolution No. CC-2607-052 was passed and adopted by the City Council of the City of Redondo Beach, California, at a regular meeting of said City Council held on the 14th day of July, 2026, and there after signed and approved by the Mayor and attested by the City Clerk, and that said resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Eleanor Manzano, CMC
City Clerk

EXHIBIT A

City of Redondo Beach Approved: July 14, 2026
Class Specification Resolution: CC2607-052
Unclassified

FIRE CHIEF

DEFINITION

Under the direction of the City Manager, the position is accountable as a team member for performing executive level administrative work directing all fire departmental emergency and non-emergency operations, paramedic services, disaster preparedness and marine safety in addition to managing projects and complex tasks to achieve results in support of the City's mission, goals, policies and objectives.

DUTIES, RESPONSIBILITIES AND EXPECTATIONS

The position is accountable to direct the day-to-day management of the Fire Department and Harbor Patrol by:

- Providing effective leadership to accomplish the administrative objectives of the City Manager and the policy goals of the City Council
- Providing critical thinking for professional recommendations, decisions and completed staff work
- Providing initiative in achieving positive, timely results for the organization
- Providing effective planning, management and evaluation of departmental business units, programs, functions, services, contracts and projects
- Delivering outstanding internal and external customer service while solving problems and proactively creating sustainable solutions to issues
- Providing effective leadership, direction, supervision, training, coaching, teambuilding, evaluation, safety and support for employees
- Providing quality fiscal management prudently preparing and administering budgets, seeking new revenues, containing costs, safeguarding assets, improving productivity and accurately reporting financial conditions
- Providing leadership in labor relations and first responder services

- Providing management for capital improvement project planning, financing, administration and construction
- Maintaining effective relations with City Council, Boards, Commissions, businesses, community groups and stakeholders to accomplish goals
- Providing interdepartmental leadership and administration of multiple projects
- Providing effective representation and communications to public agencies, businesses, employees, media and community
- Completing analytic research, preparing well-written reports and making effective presentations
- Providing effective contract, grants and regulatory administration
- Conducting regular performance evaluations of personnel; giving frequent and specific feedback about personnel performance; holding employees accountable for doing their jobs while also celebrating accomplishments and successes.
- Conducting duties, responsibilities, tasks and assignments with a constructive, cooperative, positive, professional attitude and demeanor
- Supporting of the City's mission, goals, policies and objectives
- Supporting City's corporate values of: openness and honesty; integrity and ethics; accountability; outstanding customer service; teamwork; excellence; fiscal responsibility; and environmental responsibility
- Providing innovative options to enhance emergency service programs
- Applying current fire service technical experience and training methodologies to improve performance
- Providing leadership that strengthens regional fire service relationships throughout the area and take a leadership role in identifying efficiencies through regional collaboration and shared resources
- Performing other related duties as required

CLASSIFICATION

The position is exempt from coverage under the Fair Labor Standards Act and the employee is a member of the Unclassified Service.

QUALIFICATIONS

The position requires knowledge of leadership, management practices, techniques and methods to accomplish the goals and objectives of the City by combining the appropriate people, resources, processes and time to successfully achieve results. The position requires the professional ability to analyze, innovate and solve complex municipal problems with initiative and working as a team member in a dynamic environment.

The position requires graduation from an accredited college or university with a bachelors' degree in public administration, business administration or a closely related field by time of appointment. A masters' degree in a relevant field is highly desirable. Knowledge of Federal, State and local government management is highly desirable.

At least 3 years of increasingly responsible experience at the rank of division/battalion chief or higher in a municipal fire agency and chief officer certification by the California State Fire Marshal are required; experience as a Fire Chief is highly desirable. Experience serving in the capacities of fire marshal, fire operations chief; disaster preparedness coordinator, emergency medical services director, support services coordinator and experience in harbor/marine operations is highly desirable.

The position requires experience in labor relations, finance, budgets, contract administration, goal-setting, economic development, technology, legislative affairs, public communications, and human resources.

The position requires computer literacy with knowledge in the use of Microsoft Word, Excel, and PowerPoint; ability to communicate using email programs; and, understanding and adherence to City policies for information technology.

The position's expected competencies include knowledge of California Firefighter Bill of Rights; Skelly and disciplinary processes; sound decision making skills; critical thinking ability; problem solving and innovation skills; drive for results; analytical skills; interpersonal, customer service and diplomatic skills; ethical conduct; and proven top performance.

The position requires meeting the physical employment standards for the position.

FIRE CHIEF

DEFINITION

Under the direction of the City Manager, the position is accountable as a team member for performing executive level administrative work directing all fire departmental emergency and non-emergency operations, paramedic services, disaster preparedness and marine safety in addition to managing projects and complex tasks to achieve results in support of the City's mission, goals, policies and objectives.

DUTIES, RESPONSIBILITIES AND EXPECTATIONS

The position is accountable to direct the day-to-day management of the Fire Department and Harbor Patrol by:

- Providing effective leadership to accomplish the administrative objectives of the City Manager and the policy goals of the City Council
- Providing critical thinking ~~to~~for professional recommendations, decisions and completed staff work
- Providing initiative in achieving positive, timely results for the organization
- Providing effective planning, management and evaluation of departmental business units, programs, functions, services, contracts and projects
- Delivering outstanding internal and external customer service while solving problems and proactively creating sustainable solutions to issues
- Providing effective leadership, direction, supervision, training, coaching, teambuilding, evaluation, safety and support for employees
- Providing quality fiscal management prudently preparing and administering budgets, seeking new revenues, containing costs, safeguarding assets, improving productivity and accurately reporting financial conditions
- Providing leadership in labor relations and first responder services
- Providing management ~~to~~for capital improvement project planning, financing, administration and construction

- Maintaining effective relations with City Council, Boards, Commissions, businesses, community groups and stakeholders to accomplish goals
- Providing interdepartmental leadership and administration of multiple projects
- Providing effective representation and communications to public agencies, businesses, employees, media and community
- Completing analytic research, preparing well-written reports and making effective presentations
- Providing effective contract, grants and regulatory administration
- Conducting regular performance evaluations of personnel; ~~gives~~giving frequent and specific feedback about personnel performance; ~~holdings~~ employees accountable for doing their jobs while also celebrating accomplishments and successes.
- Conducting duties, responsibilities, tasks and assignments with a constructive, cooperative, positive, professional attitude and demeanor
- Supporting of the City's mission, goals, policies and objectives
- Supporting City's corporate values of: openness and honesty; integrity and ethics; accountability; outstanding customer service; teamwork; excellence; fiscal responsibility; and environmental responsibility
- ~~Provide~~Providing innovative options to enhance emergency service programs
- ~~Apply~~ing current fire service technical experience and training methodologies to improve performance
- ~~Provide~~Providing leadership that strengthens regional fire service relationships throughout the area and take a leadership role in identifying efficiencies through regional collaboration and shared resources
- Performing other related duties as required

CLASSIFICATION

The position is exempt from coverage under the Fair Labor Standards Act and the employee is a member of the Unclassified Service.

QUALIFICATIONS

The position requires knowledge of leadership, management practices, techniques and methods to accomplish the goals and objectives of the City by combining the appropriate people, resources, processes and time to successfully achieve results. The position requires the professional ability to analyze, innovate and solve complex municipal problems with initiative and working as a team member in a dynamic environment.

The position requires graduation from an accredited college or university with a bachelors' degree in public administration, business administration or a closely related field by time of appointment. A masters' degree in a relevant field is highly desirable. Knowledge of Federal, State and local government management is highly desirable.

At least 5-3 years of increasingly responsible experience at the rank of division/battalion chief or higher in a municipal fire agency and chief officer certification by the California State Fire Marshal are required; experience as a Fire Chief is highly desirable. Experience ~~should include~~ serving in the capacities of fire marshal, fire operations chief; disaster preparedness coordinator, emergency medical services director, support services coordinator and experience in harbor/marine operations is highly desirable.

The position requires experience in labor ~~negotiations~~relations, finance, budgets, contract administration, goal-setting, economic development, technology, legislative affairs, ~~communications and~~ public ~~relations~~communications, and human resources.

The position requires computer literacy with knowledge in the use of Microsoft Word, Excel, and PowerPoint; ability to communicate using email programs; and, understanding and adherence to City policies for information technology.

The position's expected competencies include knowledge of California Firefighter Bill of Rights; Skelly and disciplinary processes; sound decision making skills; critical thinking ability; problem solving and innovation skills; drive for results; analytical skills; interpersonal, customer service and diplomatic skills; ethical conduct; and proven top performances.

The position requires meeting the physical employment standards for the position.



Administrative Report

H.7., File # 26-0789

Meeting Date: 7/14/2026

To: MAYOR AND CITY COUNCIL
From: ANDREW WINJE, PUBLIC WORKS DIRECTOR

TITLE

APPROVE THE PLANS AND SPECIFICATIONS FOR THE PALOS VERDES BOULEVARD PROTECTED BIKE LANE PROJECT

APPROVE CHANGE ORDER NO. 1 TO THE CONSTRUCTION CONTRACT WITH ALL AMERICAN ASPHALT SOUTH, INC. FOR THE SLURRY AND BICYCLE LANE ADDITIONS ON PALOS VERDES BOULEVARD FROM PACIFIC COAST HIGHWAY TO IRENA AVENUE AND ADDITIONAL TRAFFIC CALMING AND SAFETY IMPROVEMENTS AT VARIOUS LOCATIONS FOR A COST OF \$577,450 INCREASING THE TOTAL CONTRACT AMOUNT TO \$1,175,381 AND RESET THE CITY ENGINEERS CHANGE ORDER AUTHORITY

EXECUTIVE SUMMARY

Based on recommendations from the Public Works, Safety, and Sustainability Commission (PWSSC) at their January 2025 and June 2026 meetings, staff is bringing forward the final plans and specifications for the Palos Verdes Boulevard (PVB) Protected Bike Lane Project. The project will remove underutilized street parking on both sides of PVB between Pacific Coast Highway (PCH) and S Irena Avenue to install protected bicycle lanes and close a gap in the City's micromobility network.

The Citywide Slurry Seal Project, Phases 5-7, Job No. 41140 (Slurry Project) construction contract was awarded to American Asphalt South, Inc. (American Asphalt South) on January 13, 2026. The Notice to Proceed for construction was issued effective June 2, 2026 with physical work beginning on June 16, 2026. Staff is recommending a change order to the construction contract with American Asphalt South to perform similar slurry scope to Palos Verdes Blvd and accelerate the delivery of the Protected Bike Lane Project. Additionally, staff identified streets near the North Redondo Beach Bikeway (NRBB) to implement traffic safety improvements and the addition of edge line striping on Flagler Lane that could be completed concurrently with the Slurry Seal project in a way that expedites delivery and saves cost. American Asphalt South provided a quote of \$577,449.49 for the aforementioned additional work based on the existing unit pricing in their competitively bid contract.

Construction of the Slurry Project is ongoing and will include the recommended change order if approved by City Council. The anticipated completion of all planned projects is expected by, or before, October 2026.

BACKGROUND

Palos Verdes Blvd Protected Bike Lane Project

The project was initiated as a referral from the former District 1 Councilmember in late 2024 in order to close a gap in bicycle lanes along PVB. Class II striped bicycle lanes were installed on PVB between S Irena Avenue and the eastern City border with Torrance. Class II striped bicycle lanes exist on PVB in Torrance west of PCH, but not east of Redondo's eastern border with Torrance. Therefore, the proposed project would provide continuous bicycle lanes between the eastern City border, Riviera Village, and Palos Verdes Estates.

The January 2025 PWSSC Administrative Report documents the background, analyses, and parking study to determine the feasibility of installing protected bicycle lanes on PVB between PCH and S Irena Avenue. Public comment was unanimously in favor of protected bicycle lanes on PVB. The PWSSC voted unanimously in favor of design and construction. Noticing of that meeting was provided to all residents within 250 feet of this segment of PVB. After the meeting, staff secured funding and completed design of the project. After design was completed in May 2026, staff noticed the same residents and agendized the final plans for input from the public and PWSSC at the June 2026 meeting. In addition, noticing was provided to the Eddy Redondo property manager, who posted notice of the meeting in common areas. Public comment at the June 2026 PWSSC was again in favor of the project and the PWSSC voted unanimously to recommend construction of the bicycle lanes.

The design of the entire project is now complete as the plans and specifications have been finalized and are ready for approval by the City Council. The plans and specifications are available for review at the plans and specifications review area located behind the Engineering Permit Counter in Redondo Beach City Hall.

Palos Verdes Blvd Signing and Striping Plan

Staff reviewed current City projects to determine if there were any similarly scoped projects that could be leveraged to expedite construction. The ongoing Slurry Project is an ideal candidate because it is largely comprised of pavement and striping work. Staff reached out to the contractor and American Asphalt South provided a quote of **\$372,812.25** to incorporate the signing and striping for the PVB Bike Lane Project. Staff recommends adding the PVB Protected Bike Lane Project to the current Slurry Project as a construction change order using contractual unit pricing. Utilizing the City's current slurry seal project contractor will allow for accelerated project construction.

Slurry Seal of Palos Verdes Blvd

On a per square foot basis, application of slurry application is about 10% of the cost to grind and overlay asphalt pavement. Slurry seal provides a new wear surface to structurally sound asphalt and extends the lifespan of existing street pavement by reducing water incursion into the roadway section. Slurry is applied to asphalt pavement with a higher pavement condition index (PCI) in an attempt to "keep good streets in good condition." This strategy increases the life of higher quality pavement and allows limited transportation restricted funds to go further in maintaining the City's overall PCI for its streets.

As part of the 2023 Pavement Management Program Implementation Report (PMR), the City Council approved street segments for Phases 5 to 7 of the Citywide Slurry Program. Phases 5 to 7 include the work for all three years of the three-year workplan proposed in the 2023 PMR for map of the approved streets.

On October 7, 2025, the City Council approved the project plans and specifications and authorized the City Clerk to advertise the Slurry Project for competitive bids. The project was advertised on October 23, 2025, and 5 bids were received and publicly opened on December 4, 2025. After reviewing the bids, American Asphalt South was found to be the lowest responsible bidder and City Council awarded a public works contract to American Asphalt South in the amount of \$597,931.97 in January 2026 to complete the project.

It is recommended that City Council approve the Change Order to add the PVB Protected Bike Lane Project as part the Slurry Project in an effort to accelerate street improvement delivery, using available funds to capitalize on favorable market pricing, and prepare the street for the PVB Protected Bike Lane Project. American Asphalt South provided a quote of **\$104,047.24** to slurry Palos Verdes Blvd from Pacific Coast Highway to Irena Ave.

The street will be slurry sealed, which will be followed by striping, sign installation, and deployment of bike buffer curbs. Completion of all work is anticipated by, or before, October 2026.

Traffic Calming and Safety Improvements

Staff reviewed the 2023 Pavement Management Program Implementation (PMP) to determine which streets adjacent to the NRBB would be good candidates for traffic calming and safety improvements. Staff determined that asphalt speed humps and enhanced striping would improve safety at these crossings in a cost effective manner. Based on the pavement condition index (PCI) determined by the 2023 PMP, the following streets were selected:

- 1) Gates Ave
- 2) Curtis Ave
- 3) Ruhland Ave
- 4) Nelson Ave
- 5) Vanderbilt Ln
- 6) Carnegie Ln
- 7) Rockefeller Ln
- 8) Felton Ln

An exhibit showing the approved street segments for Phases 5 to 7 of the Citywide Slurry Program and proposed Asphalt speed hump locations for the selected streets is attached. The Asphalt speed humps will follow a modification of the City of Los Angeles standard plan S-483.0 with advance pavement markings for speed humps per California Manual on Uniform Control Devices (CA MUTCD) Figure 3B-29, Option A.

In addition, based on resident requests and positive feedback, the City will be installing edge line striping along Flagler Lane to calm traffic. This has already been approved as a policy concept at the City Council level, and a new installation along Rindge Lane has proven to be popular and effective. The edge line striping will provide 10-foot travel lanes and a 4-foot shoulder.

Staff elected to join this additional pavement work and striping with the Citywide Slurry Seal Project to reduce overall mobilization costs and expedite construction. American Asphalt South provided a quote of **\$100,590** to construct the Asphalt speed humps and striping installations.

Therefore, staff recommends that Council:

- Approve the plans and technical specifications of the PVB Protected Bike Lane Project .
- Approve Change Order No. 1 (CO1) in the amount of \$577,449.49 for the quantities needed to incorporate additional slurry scope, install striping, signage, and bike buffer curbs for the Protected Bike Lane Project along of PVB and to construct traffic calming and safety improvements near the NRBB and along Flagler Lane .
- Reset the City Engineer change order authority to \$125,000, per APP 14.1, based on the original contract .

COORDINATION

The plans and specification development were coordinated by the Public Works Department Engineering Division.

FISCAL IMPACT

The cost for the proposed Change Order is detailed in the table below and funding is available utilizing three existing Capital projects.

<u>Funding</u>			<u>Estimated Expenditures</u>	
Bicycle Transportation Plan Implementation #40510	\$300,000		Construction Change Order	\$ 577,449.49
Citywide Slurry Seal #41140	\$105,000			
Traffic Calming & Safety #40470	\$172,449.49			
Total	\$577,449.49		Total	\$577,449.49

APPROVED BY:

Mike Witzansky, City Manager

ATTACHMENTS

- Agmt - Construction Change Order #1
- Map - Project Map of PVB from PCH to Irena
- Map - Citywide Slurry Seal Project Approved Streets Map and Proposed Asphalt Humps locations
- Administrative Report - PWSSC Administrative Report and Attachments, January 27, 2025
- Administrative Report - PWSSC Administrative Report and Attachments, June 22, 2026



**CITY OF REDONDO BEACH
DEPARTMENT OF PUBLIC WORKS**

PROJECT NAME CITYWIDE SLURRY SEAL PROJECT, PHASES 5-7

Job No: 41140

Change Order Number: 1

Date: Tuesday, July 14, 2026

I. Description of Work Included in the Contract:

The work includes slurry seal, localized asphalt repair, crack sealing, installation of asphalt concrete berms, medians, and striping work.

II. Changes Ordered:

This change order provides for additional work to be performed by the Contractor under this project. It covers work related to City requested/directed changes. The changes ordered are the negotiated prices and agreed upon between the Owner and the Contractor. The following changes will be incorporated and completed over the course of the project:

The following items are negotiated prices and agreed upon between the Owner and the Contractor:

Slurry Seal on Palos Verdes Blvd from Pacific Coast Highway to Irena Ave

Item #	Description	Unit	Qty	Unit Price	Total
1	Slurry Seal Modified Type III with 2.5% Latex Rubber Modifier with Carbon Black Additive Over AC Pavement Including Crack Sealing for Cracks Greater than 1/4"	SF	115,250	\$ 0.55	\$ 63,387.50
2	Remove Existing Thermoplastic and Painted Striping and Pavement Markings, and Raised Pavement Markers; Prepare for Paving	LS	1	\$ 14,850.00	\$ 14,850.00
3	Install Thermoplastic Traffic Striping and Markings, and Raised Pavement Markers (Only includes Redline Areas per Exhibit A)	LS	1	\$ 13,200.00	\$ 13,200.00
4	Install New 6" White Thermoplastic Edgeline on both sides of Flagler Ln per Exhibit B	LF	8,818	\$ 1.43	\$ 12,609.74
Subtotal					\$ 104,047.24

Traffic Calming and Safety Improvements

Item #	Description	Unit	Qty	Unit Price	Total
1	Layout and Install Striping for Speed Hump (Striping only, No Signage)	EA	11	\$ 3,850.00	\$ 42,350.00
2	Build Asphalt Speed Hump per Exhibit C	EA	11	\$ 4,840.00	\$ 53,240.00
3	Traffic Control	LS	1	\$ 5,000.00	\$ 5,000.00
Subtotal					\$ 100,590.00

CITYWIDE SLURRY SEAL PROJECT PHASES 5-7, JOB NO. 41140

Change Order No. 1

July 14, 2026

Palos Verdes Blvd Signing and Striping Plan

Item #	Description	Unit	Qty	Unit Price	Total
1	Install Thermoplastic Bike Lane Symbol and Arrow	EA	130	\$ 35.20	\$ 4,576.00
2	Install Thermoplastic 6" Bike Lane Line, Detail 39	LF	4,935	\$ 1.10	\$ 5,428.50
3	Install Thermoplastic 6" Bike Lane Extension, Detail 39A	LF	2,160	\$ 1.10	\$ 2,376.00
4	Install Thermoplastic 6" Lane Line, Detail 9	LF	2,070	\$ 1.10	\$ 2,277.00
5	Install Thermoplastic 6" White Solid Stripe, Detail A	LF	1,150	\$ 1.27	\$ 1,460.50
6	Install Thermoplastic White Shared Roadway Bicycle Legend	EA	35	\$ 35.20	\$ 1,232.00
7	Install Thermoplastic White STOP Legend	EA	180	\$ 19.80	\$ 3,564.00
8	Install Green MMA Backing	LF	2,785	\$ 7.15	\$ 19,912.75
9	Remove Existing Sign and Post	EA	1	\$ 110.00	\$ 110.00
10	Furnish and Install New Signs and Post	EA	3	\$ 385.00	\$ 1,155.00
11	Remove Existing Sign	EA	11	\$ 110.00	\$ 1,210.00
12	Furnish and Install New Sign on Existing Post	EA	11	\$ 385.00	\$ 4,235.00
13	Install Red and White Reflector on Concrete Bike Buffer Curb (C Marker)	EA	154	\$ 16.50	\$ 2,541.00
14	Furnish and Install 36" High White Flexible Delineator	EA	58	\$ 71.50	\$ 4,147.00
15	Construct 25' long x 4" thick x 18" wide concrete bike buffer curb with sloped profile; doweled to existing asphalt	EA	52	\$ 4,262.50	\$ 221,650.00
16	Construct 15' long x 4" thick x 18" wide concrete bike buffer curb with sloped profile; doweled to existing asphalt	EA	25	\$ 2,557.50	\$ 63,937.50
17	Traffic Control - Concrete Work	LS	1	\$ 33,000.00	\$ 33,000.00
Subtotal					\$ 372,812.25

III. Reasons for Changes

The City of Redondo Beach requested for American Asphalt South, Inc. to provide costs for additional similar scope construction activities on Palos Verdes Blvd from Pacific Coast Highway to Irena Ave, including new striping, signing, and installation of bike buffer curbs for the installation of new protected bike lanes. The change order also includes costs for edgeline striping along Flagler Ln and for installation of asphalt speed humps for traffic calming and safety improvements near the North Redondo Beach Bike Path on Gates Ave, Curtis Ave, Ruhland Ave, Nelson Ave, Vanderbilt Ln, Carnegie Ln, Rockefeller Ln, and Felton Ln. Inclusion of this work will allow timely completion of these projects.

IV. Contract Bid Item Adjustments

None

CITYWIDE SLURRY SEAL PROJECT PHASES 5-7, JOB NO. 41140

Change Order No. 1

July 14, 2026

V. Contract Adjustments

Work Authorized in Base Contract	\$	597,931.97
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This Change Order Itemized

Slurry Seal on Palos Verdes Blvd from Pacific Coast Highway to Irena Ave

Item #1	\$	63,387.50
Item #2	\$	14,850.00
Item #3	\$	13,200.00
Item #4	\$	12,609.74

Slurry Seal Sub-Total	\$	104,047.24
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Traffic Calming and Safety Improvements

Item #1	\$	42,350.00
Item #2	\$	53,240.00
Item #3	\$	5,000.00

Traffic Calming and Safety Improvements Sub-Total	\$	100,590.00
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Palos Verdes Blvd Signing and Striping Plan

Item #1	\$	4,576.00
Item #2	\$	5,428.50
Item #3	\$	2,376.00
Item #4	\$	2,277.00
Item #5	\$	1,460.50
Item #6	\$	1,232.00
Item #7	\$	3,564.00
Item #8	\$	19,912.75
Item #9	\$	110.00
Item #10	\$	1,155.00
Item #11	\$	1,210.00
Item #12	\$	4,235.00
Item #13	\$	2,541.00
Item #14	\$	4,147.00
Item #15	\$	221,650.00
Item #16	\$	63,937.50
Item #17	\$	33,000.00

Palos Verdes Blvd Signing and Striping Plan Sub-Total	\$	372,812.25
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This Change Order Total	\$	577,449.49
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<u>Revised Contract Amount</u>	\$	1,175,381.46
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VI. Contract Time

The above change increases the contract time by 25 working days.

VII. Compensation:

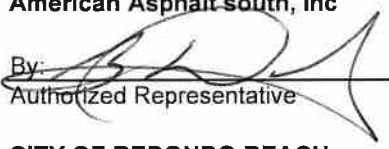
This change order constitutes full and complete payment for all costs associated with the above changes inclusive of consultant's profit, direct and indirect overhead, insurance, supervision, labor, material, equipment, and lost business opportunities.

CITYWIDE SLURRY SEAL PROJECT PHASES 5-7, JOB NO. 41140

Change Order No. 1

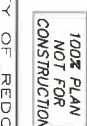
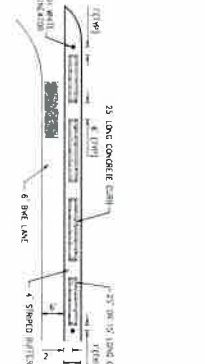
July 14, 2026

American Asphalt south, Inc

By: 
Authorized Representative

CITY OF REDONDO BEACH

By: _____
Lauren Sablan, PE
City Engineer

[illegible]CITY OF REDONDO BEACH
CALIFORNIA
ENGINEERING SERVICES DIVISION
STANDARD SPECIFICATIONS FOR THE CONSTRUCTION OF
SEWERAGE AND WASTEWATER TREATMENT SYSTEMS
CHAPTER 10.00 - WASTEWATER TREATMENT PLANTS
SECTION 10.01 - WASTEWATER TREATMENT PLANTS
PART 1 - GENERAL
1.01 SUMMARY
A. Section Includes
1. Wastewater Treatment Plant
B. Related Sections
1. Sewerage Systems
2. Storm Drainage Systems
3. Water Distribution Systems
4. Solid Waste Management
5. Air Pollution Control
6. Noise Abatement
7. Land Use Planning
8. Transportation Planning
9. Public Works
10. Parks and Recreation
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447. Hazardous Materials
448. Air Quality
449. Noise
450. Visual Quality
451. Cultural Resources
452. Historical Resources
453. Archaeological Resources
454. Biological Resources
455. Geology and Soils
456. Seismicity
457. Utilities
458. Telecommunications
459. Energy
460. Environmental Quality
461. Safety
462. Security
463. Emergency Services
464. Public Safety
465. Law Enforcement
466. Fire Protection
467. Hazardous Materials
468. Air Quality
469. Noise
470. Visual Quality
471. Cultural Resources
472. Historical Resources
473. Archaeological Resources
474. Biological Resources
475. Geology and Soils
476. Seismicity
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480. Environmental Quality
481. Safety
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485. Law Enforcement
486. Fire Protection
487. Hazardous Materials
488. Air Quality
489. Noise
490. Visual Quality
491. Cultural Resources
492. Historical Resources
493. Archaeological Resources
494. Biological Resources
495. Geology and Soils
496. Seismicity
497. Utilities
498. Telecommunications
499. Energy
500. Environmental Quality
501. Safety
502. Security
503. Emergency Services
504. Public Safety
505. Law Enforcement
506. Fire Protection[illegible]BIKE LANE LEGEND DETAIL
NO SCALE

PLANS PREPARED BY
SAGA
STRUCTURAL ANALYSIS & DESIGN, INC.
UNDER THE SUPERVISION OF

REGISTERED PROFESSIONAL ENGINEER
R.C.T. No. 83169

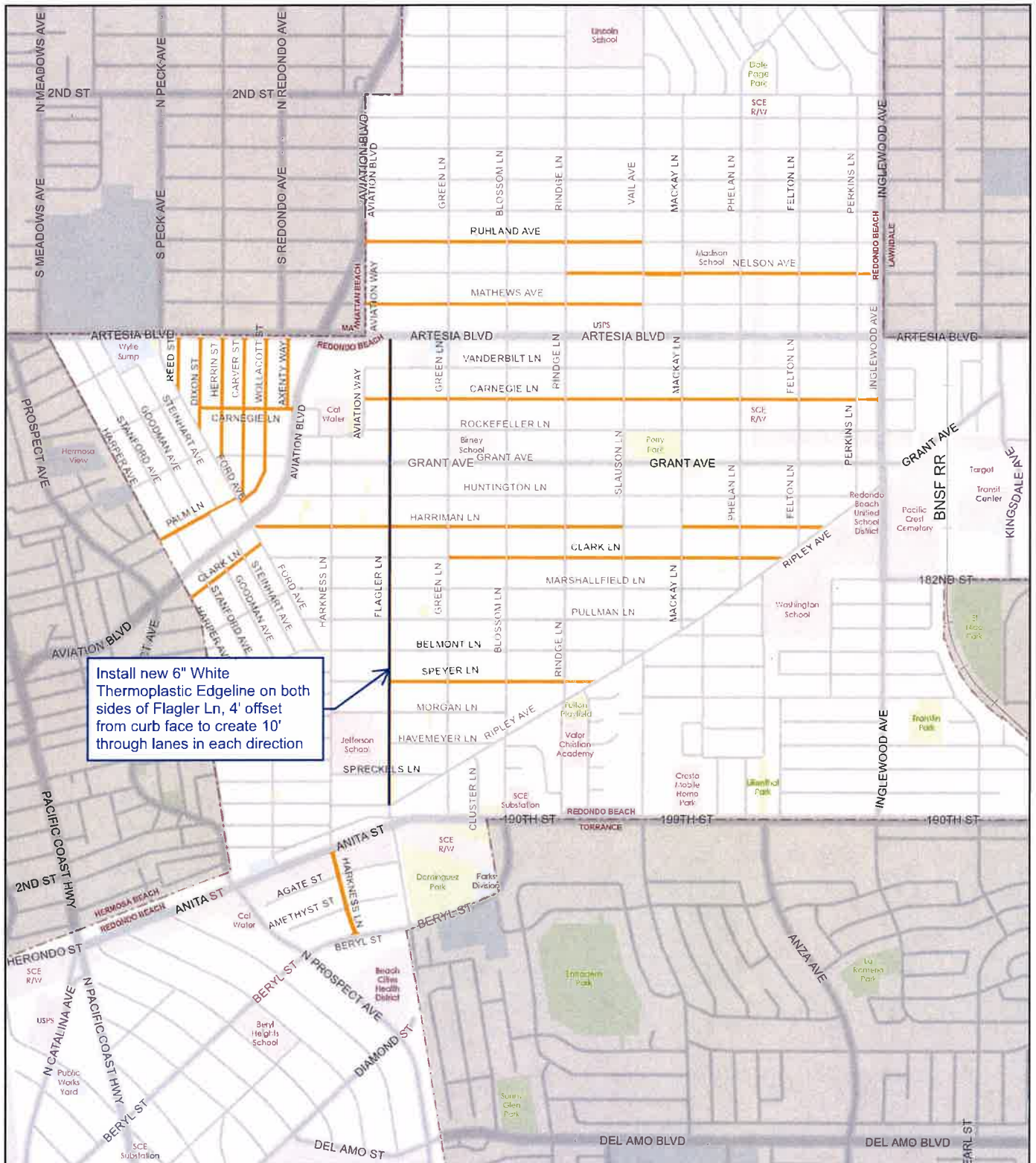
DATE

experience.com
211 Longview Hwy, Suite 208
Fountain CA 92633



PACIFIC COAST HIGHWAY TO BENA AVENUE			
DATE	NO./Y.R.	R. POUNDS	SCALE 1" = 40'
APPROVED BY	ENGINEER		DRAWN
LAUREN, SARGAN & CO. ENGINEERS			
PROJECT NO.			
SHEET NO.	2		DRAWING NO.
OF 2 SHEETS			

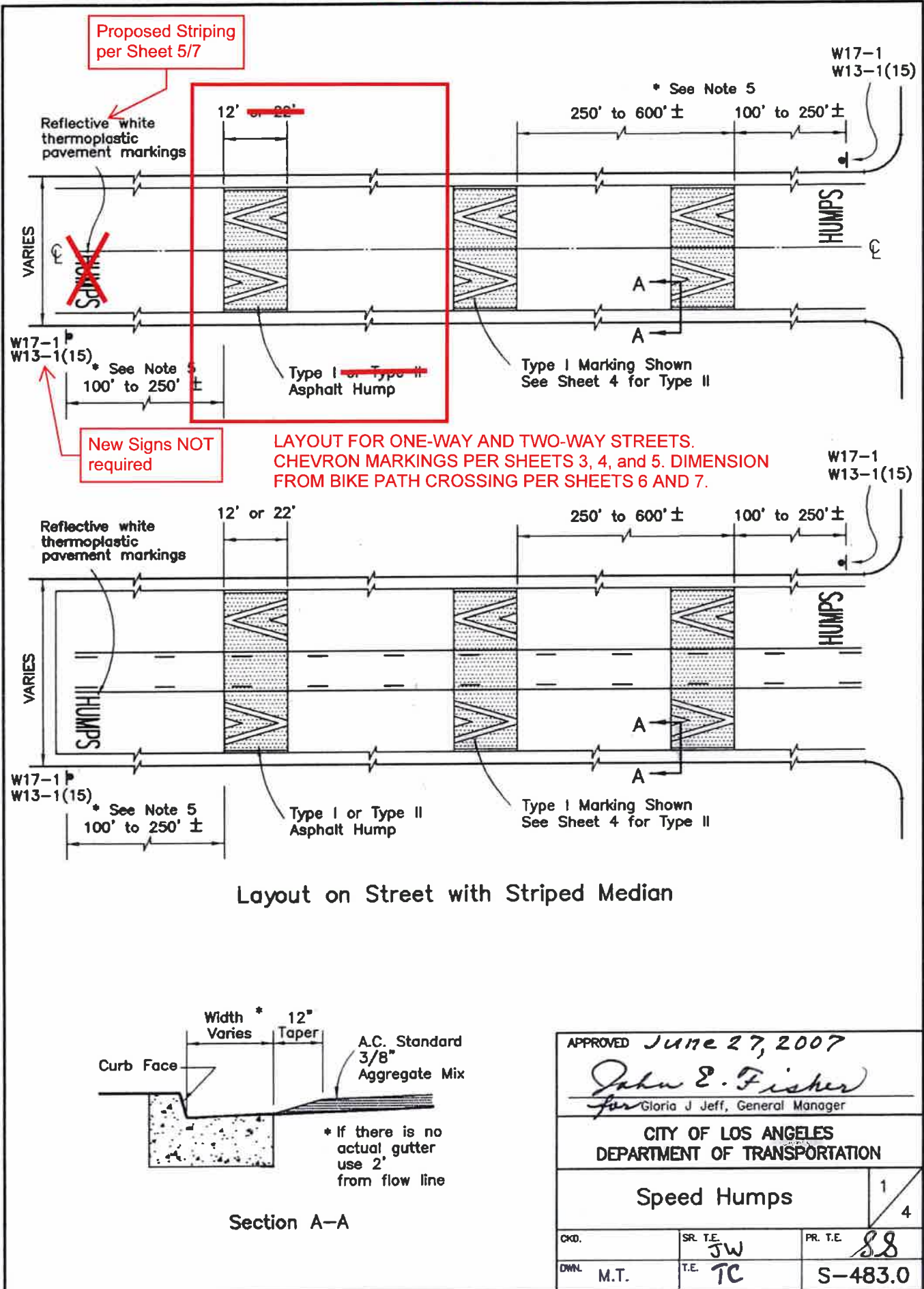
EXHIBIT B

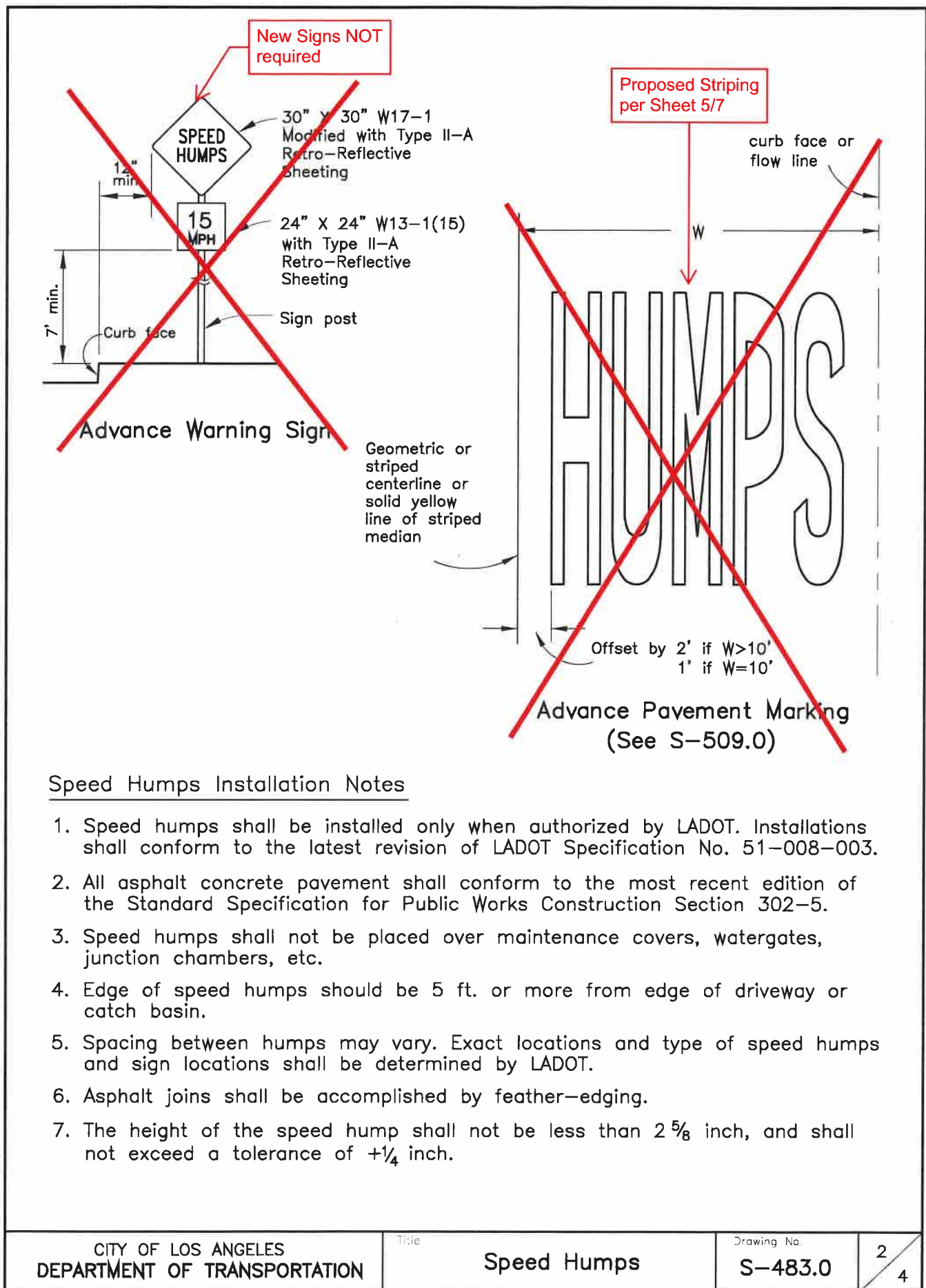


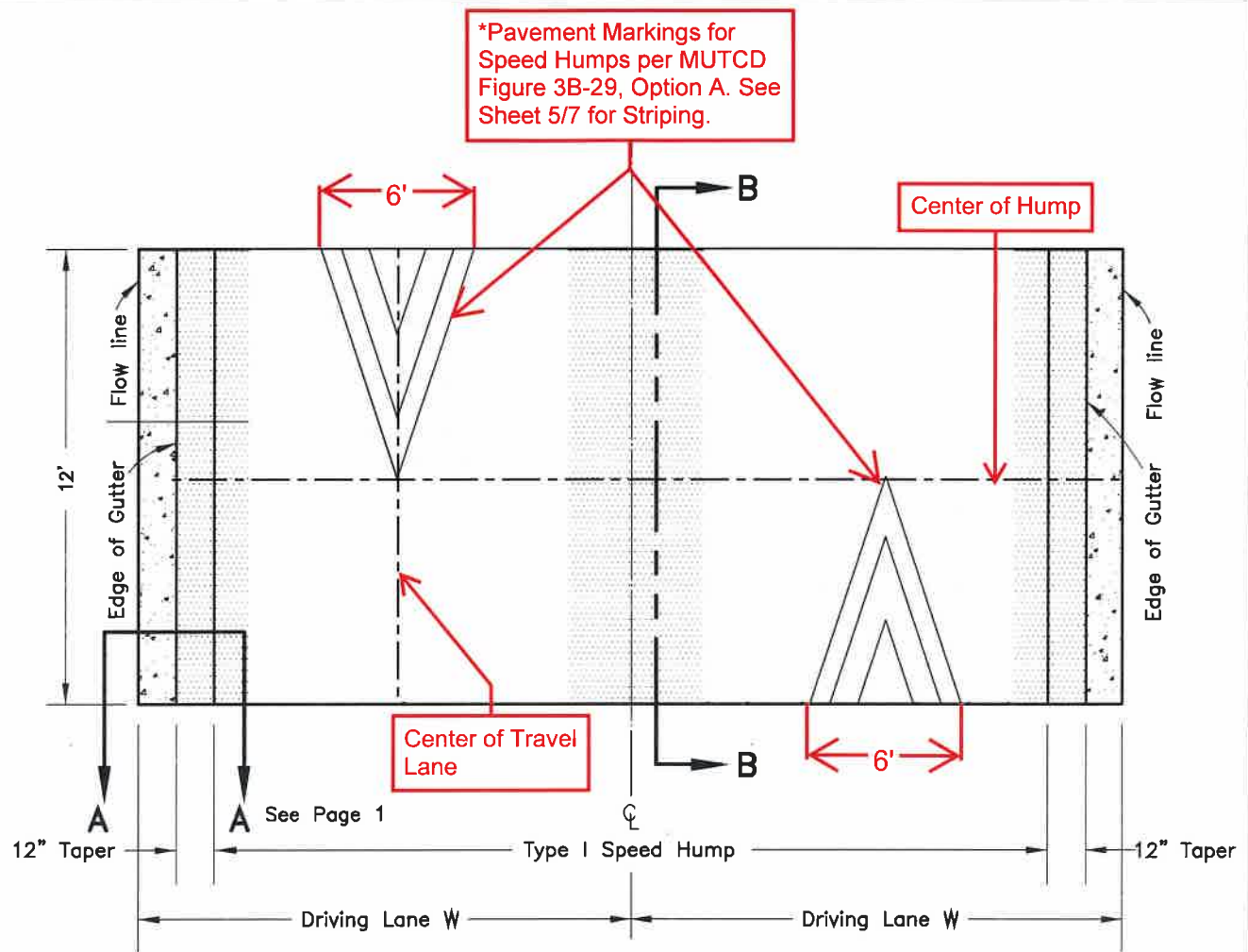
Install new 6" White Thermoplastic Edgeline on both sides of Flagler Ln, 4' offset from curb face to create 10' through lanes in each direction

	Citywide Slurry Seal Project Cycle 2, Phase 5-7 Job No. 41140 FLAGLER EDGELINE STRIPING EXHIBIT	 REDONDO BEACH 8/14/2025		
LEGEND <table style="width: 100%;"> <tr> <td style="width: 33%;"> Slurry Seal Street Segments</td> <td style="width: 33%;"> New 6" White Thermoplastic Edgeline on both sides of Flagler Ln, 4' offset from curb face</td> </tr> </table>			 Slurry Seal Street Segments	 New 6" White Thermoplastic Edgeline on both sides of Flagler Ln, 4' offset from curb face
 Slurry Seal Street Segments	 New 6" White Thermoplastic Edgeline on both sides of Flagler Ln, 4' offset from curb face			

Coordinate System: NAD 1983 StatePlane California V FIPS 0405 Feet

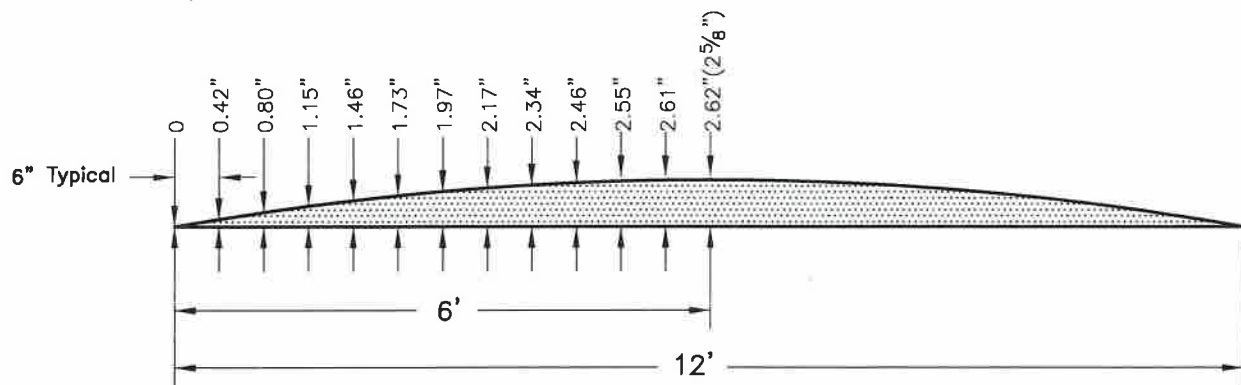




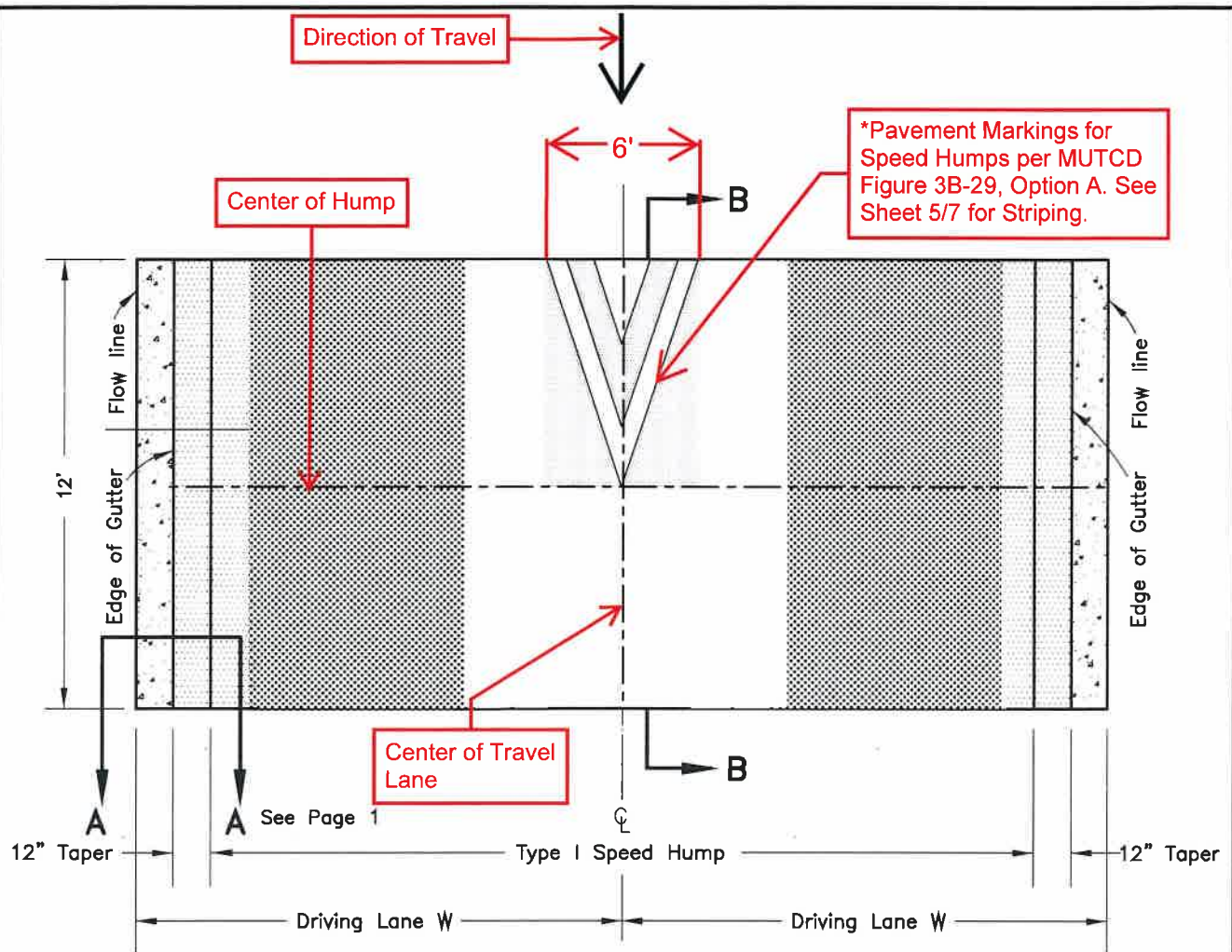


Type I Speed Hump Marking (Chevron I)

TWO-WAY STREETS AT GATES AVE, CURTIS AVE, RUHLAND AVE, AND FELTON LN BEFORE AND AFTER THE BIKE PATH CROSSING (7 HUMPS TOTAL). SEE MAP VIEW ON SHEETS 6 AND 7.

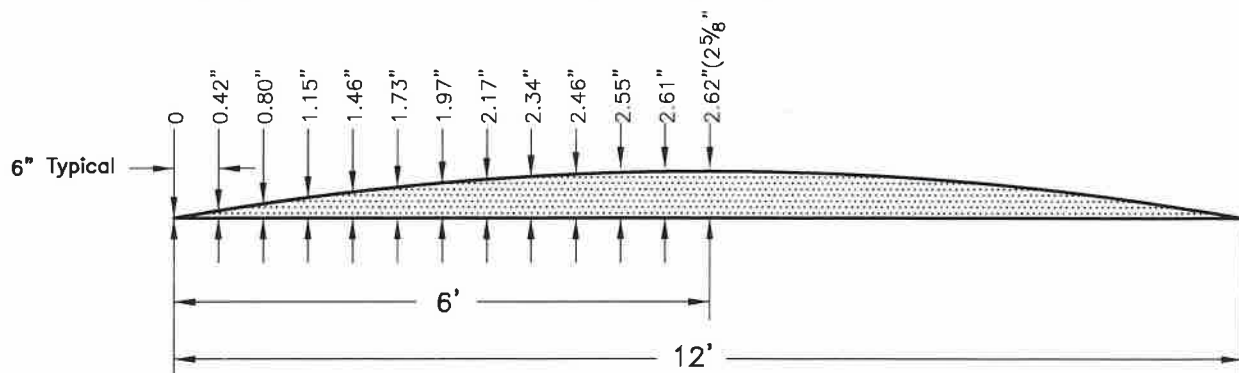


Type I Speed Hump
2 5/8" High by 12' long
Section B-B



Type I Speed Hump Marking (Chevron I)

ONE-WAY STREETS AT NELSON AVE, VANDERBILT LN, CARNEGIE LN, AND ROCKEFELLER LN PRIOR TO BIKE PATH CROSSING (4 HUMPS TOTAL). SEE MAP VIEWS ON SHEETS 6 AND 7.



Type I Speed Hump
2 ⁵/₈" High by 12' long
Section B-B

CITY OF LOS ANGELES
DEPARTMENT OF TRANSPORTATION

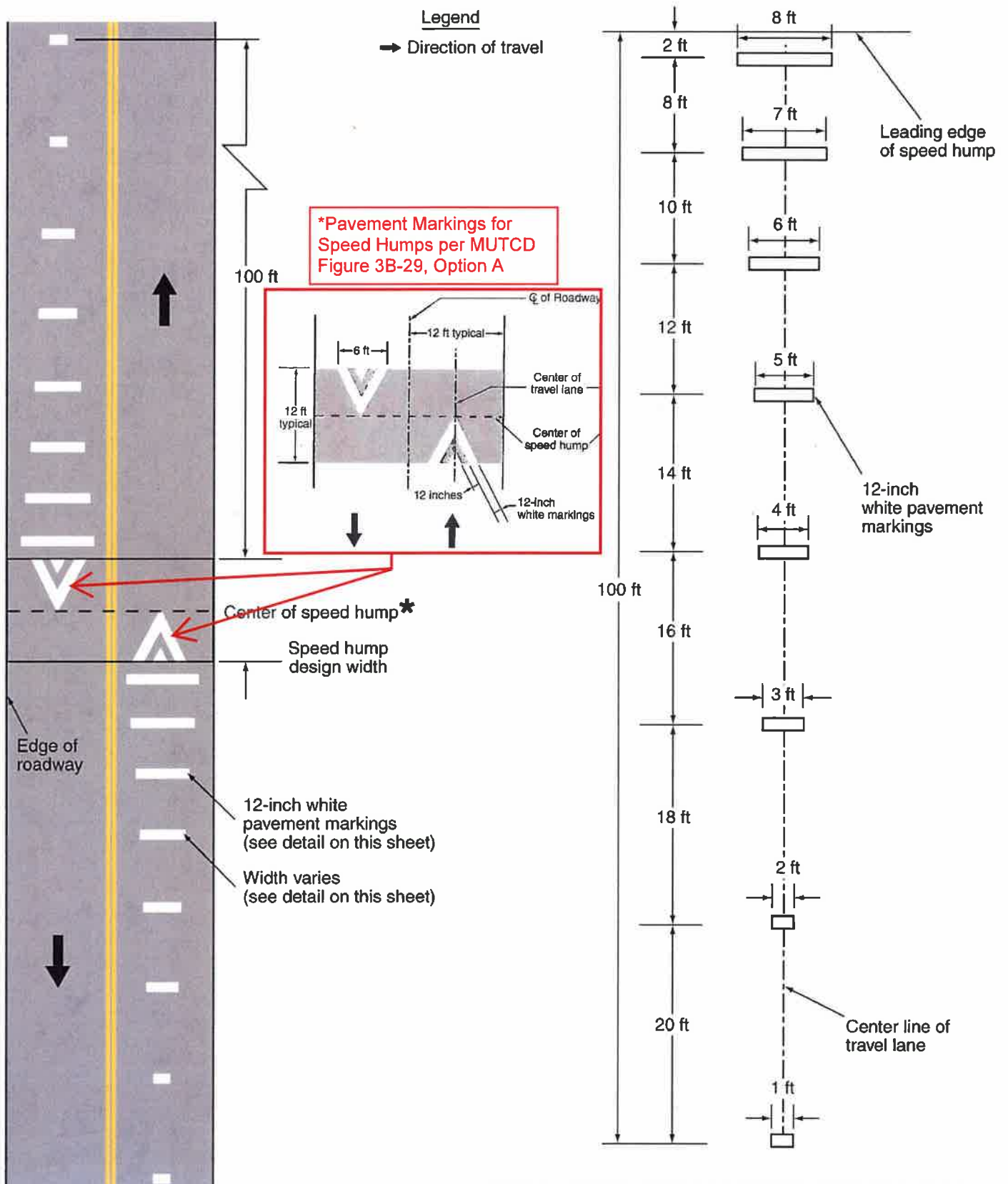
Title

Speed Humps

Drawing No.

S-483.0

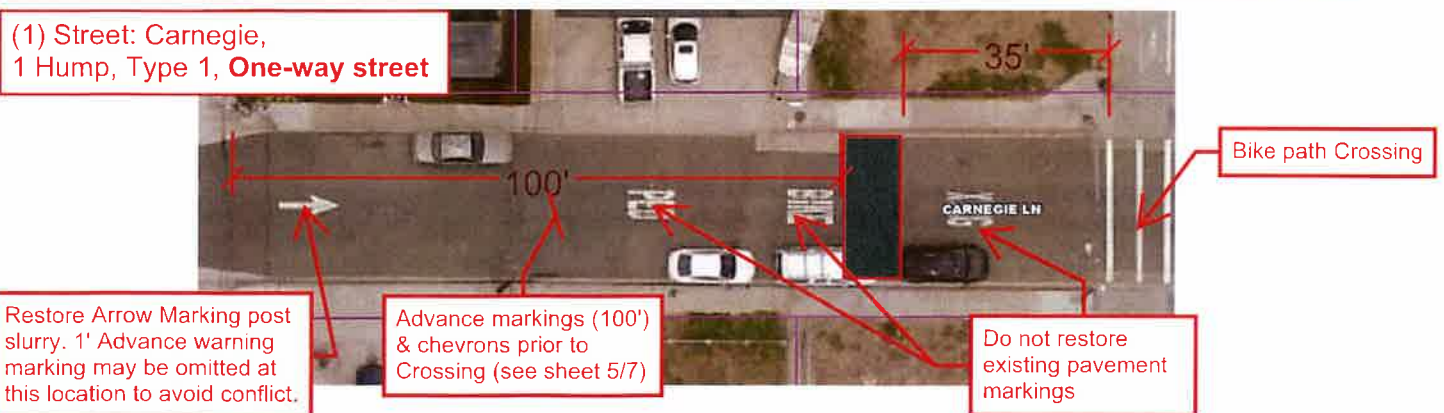
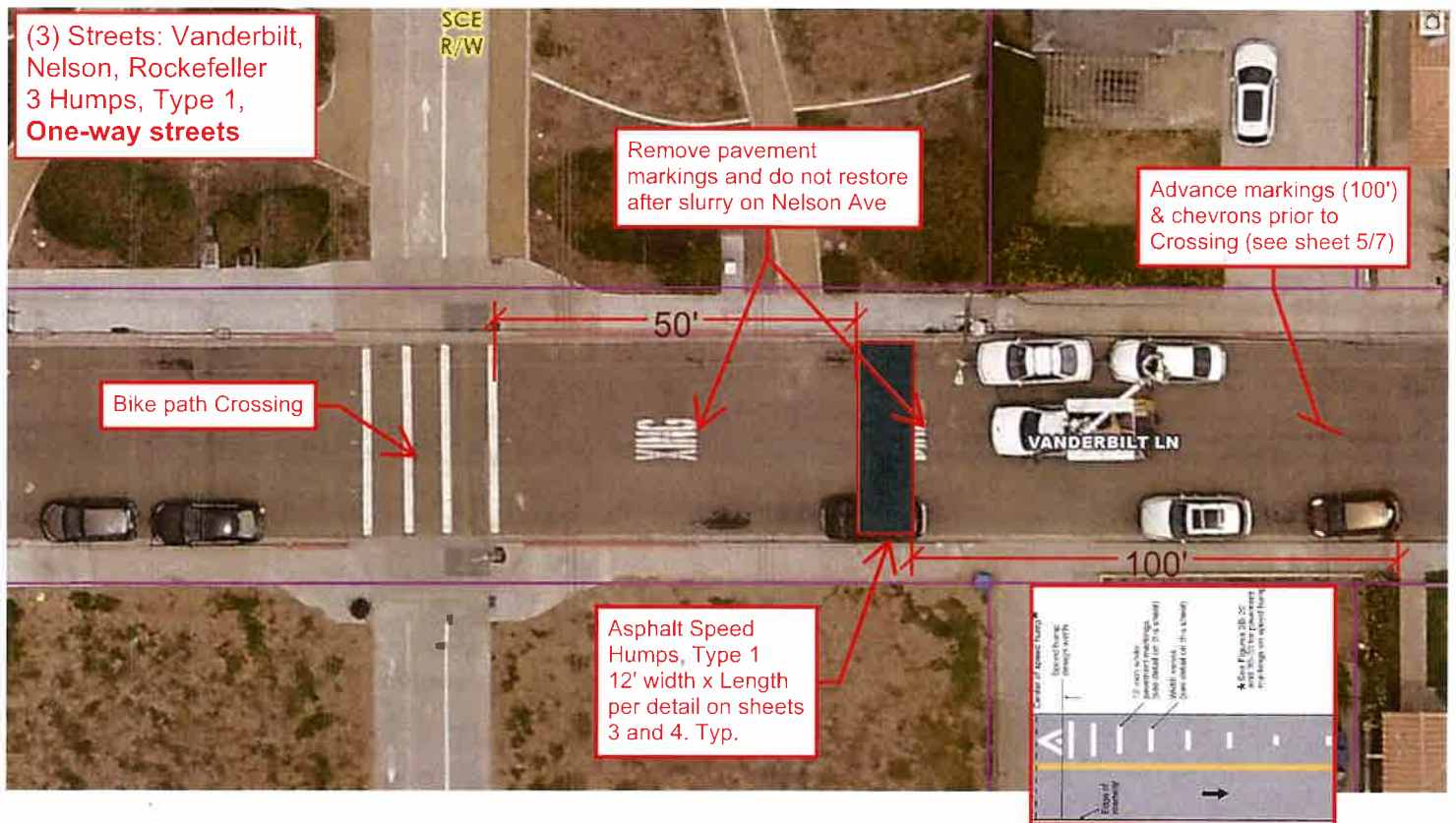
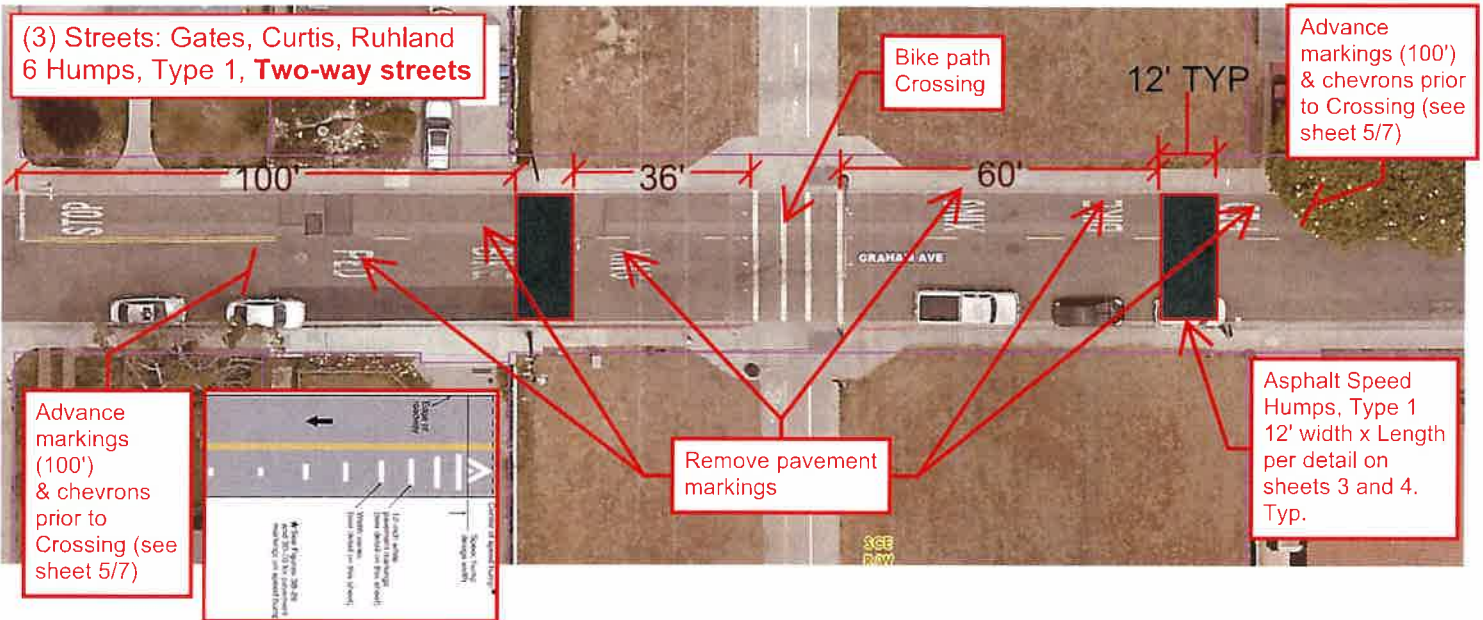
3
4

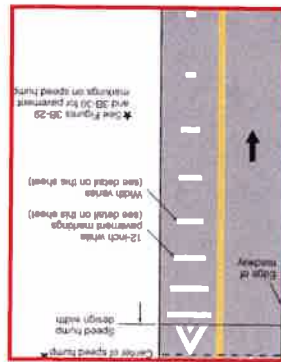


DETAIL—SPEED HUMP ADVANCE WARNING MARKINGS

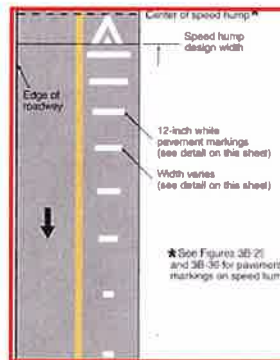
NRBB Speed Humps

SHEET 6/7

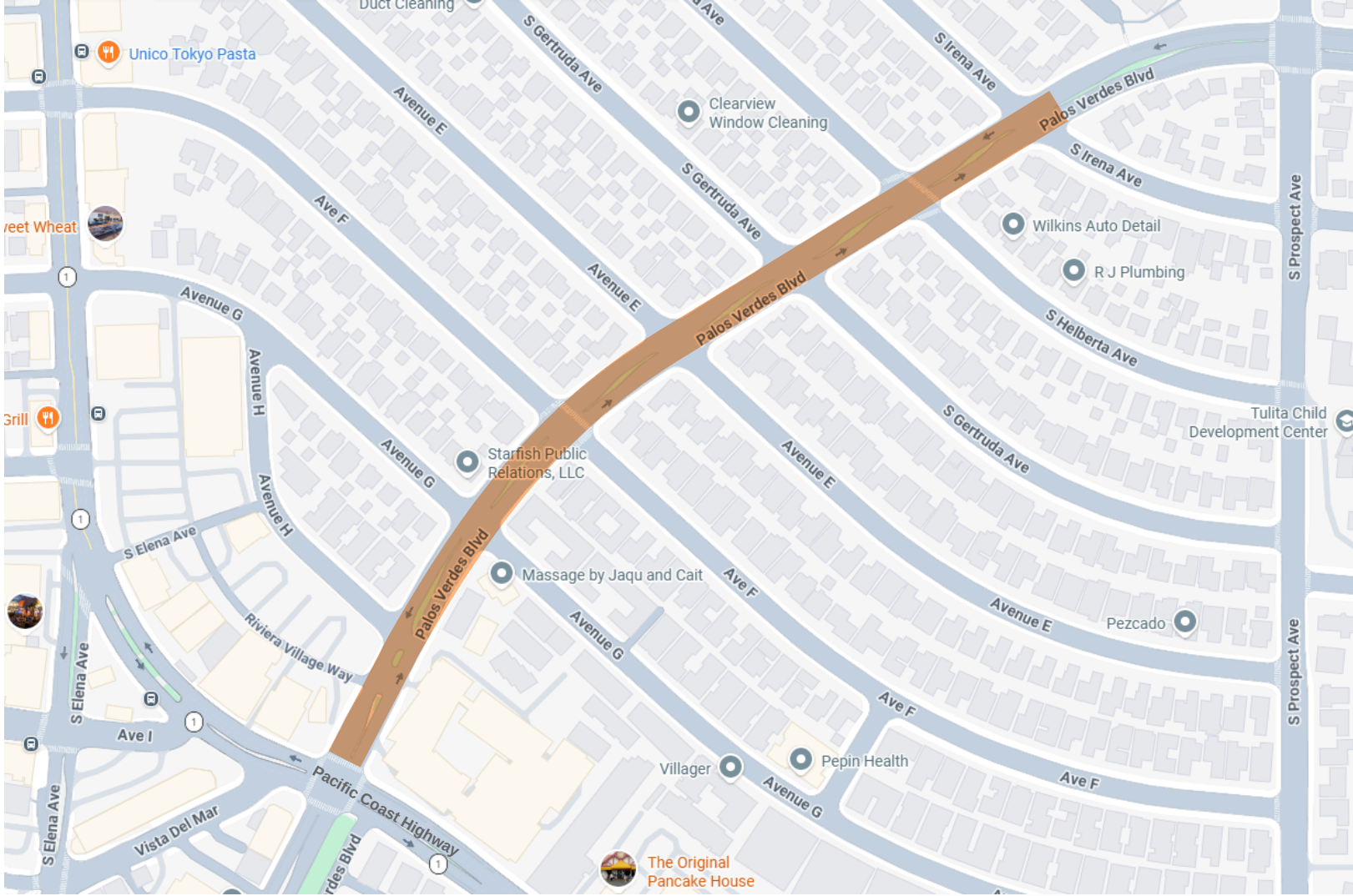




Advance markings (100')
& chevrons on **BOTH** sides
prior to Crossing (see sheet 5/7)



(1) Streets: Felton
1 Hump, Type 1, **Two-way street**



**Citywide Slurry Seal Project
Cycle 2, Phase 5-7
Job No. 41140**

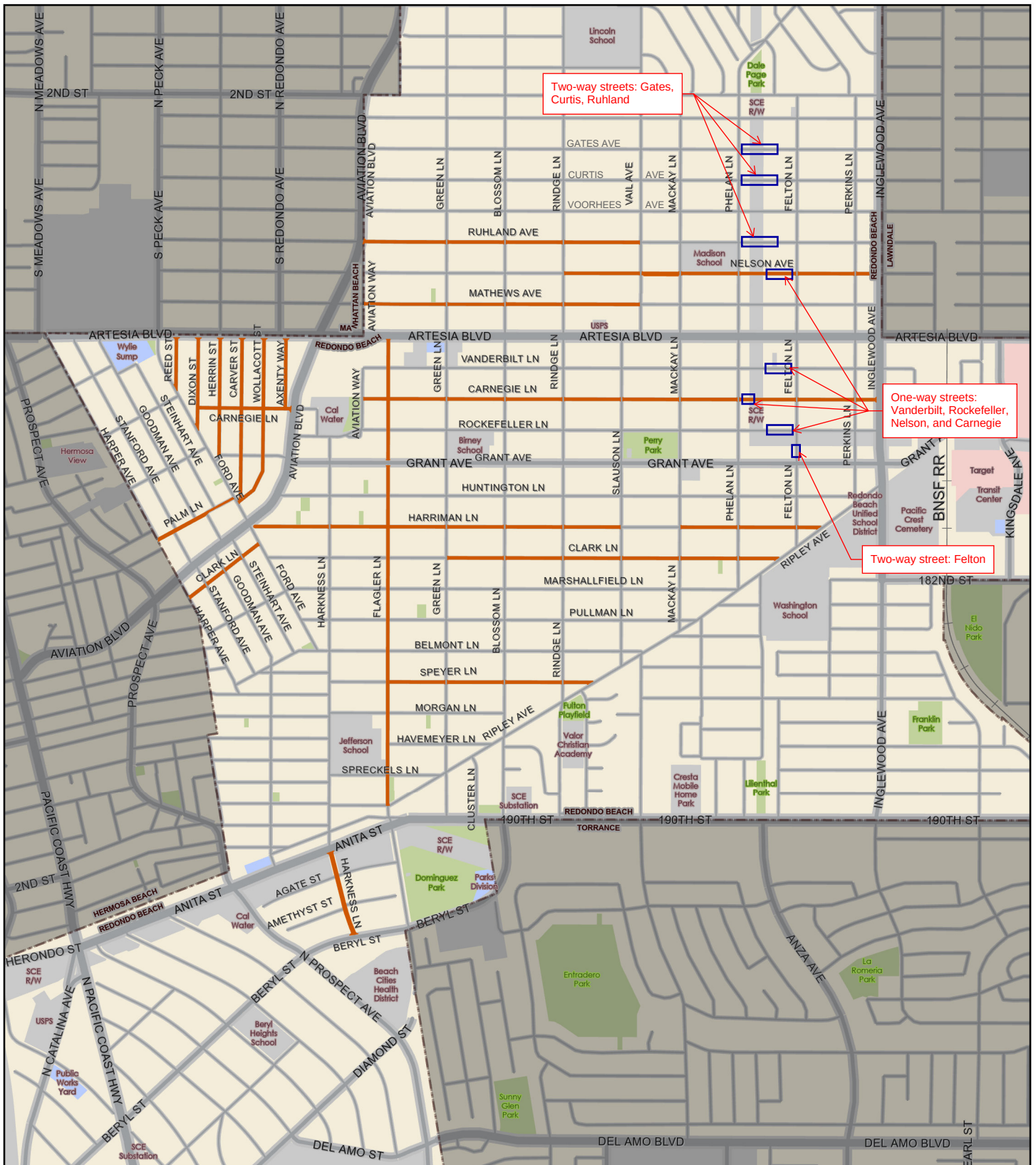


NOT TO SCALE

Slurry Seal Street Segments



Coordinate System: NAD 1983 StatePlane California V FIPS 0405 Feet



1 inch = 1,500 feet

Citywide Slurry Seal Project Cycle 2, Phase 5-7 Job No. 41140



8/14/2025



Slurry Seal Street Segments



Proposed Asphalt Speed Humps



Administrative Report

Date: January 27, 2025

To: Public Works and Sustainability Commission

From: Public Works Department

Subject: DISCUSSION OF BICYCLE LANE FEASIBILITY ON PALOS VERDES BOULEVARD

SUMMARY:

Per City Council direction at the December 3, 2024 City Council meeting, staff is bringing forward a parking utilization and feasibility analysis to convert the on-street parking lanes on Palos Verdes Boulevard (PVB) to be protected bike lanes (Class IV). This analysis only applies to the segment of PVB between Pacific Coast Highway (PCH) and S Irena Avenue. At this time, the City has approved and will install striped bike lanes (Class II) between Irena and the eastern City boundary with City of Torrance, east of Prospect. Parking data and staff's feasibility analysis indicate that the space currently used as street parking could be utilized as protected bicycle lanes with relatively low impact to parking demand. Notice of this meeting was provided to addresses within 200 feet of the PVB corridor between PCH and Prospect. Noticing was also sent to the District 1 Councilmember. Staff is seeking input on this matter from the public and a recommendation from the PWSC on the feasibility of installing the Class IV bike lanes on PVB to provide to City Council.

ANALYSIS:

Over the past several years, the City has been working to implement its portion of the adopted South Bay Bicycle Master Plan (SBBMP), a regional plan to improve traffic safety, reduce vehicle use/traffic, and improve mobility for all ages and abilities. The City Council previously approved limited bicycle facilities on PVB, which includes Class II bicycle lanes (striping only) between S Irena Avenue and the City border with Torrance, and Class III bicycle route markings (sharrows) between Irena and PCH. PVB narrows west of Irena, so any dedicated bicycle lanes would require a reduction in either vehicle or parking lanes. For this reason, staff recommended only sharrows for this stretch in the SBBMP implementation project, which was approved by the City Council in 2024. Recent state law and contemporary research has suggested that sharrows on higher speed/volume streets to be ineffective in providing additional protection for cyclists. In response to this, the Council directed staff to bring the matter to the PWSC to provide a recommendation for the most suitable bicycle facilities on this portion of Palos Verdes Blvd. Staff was also directed to determine the feasibility to install dedicated bicycle lanes on PVB with respect to the impacts to traffic and parking demands.

Staff determined that the most feasible option would be to convert underutilized on-street parking to be protected bicycle lanes. Staff does not recommend reducing travel lanes on PVB from two in each direction to one in each direction at this time. **Attachment 1** shows recently collected traffic data and speeds near Avenue E. At this location, PVB carries a bi-directional average daily traffic (ADT) count of 16,147 vehicles per day, and the 85th percentile speed is 35 mph. This level of traffic could potentially be accommodated with one lane in each direction, which would open up other opportunities to calm traffic, improve safety, improve all-way stop/crosswalk compliance, and allow for additional crosswalks along the corridor. However, PVB contains one or two lanes in each direction in the City of Torrance, which borders both ends of Redondo's PVB segment. In order to prevent the addition of merges to facilitate lane reductions along the corridor, any effort to reduce travel lanes would be best studied at a regional level in cooperation with Torrance and possibly cities on the PV Peninsula. Therefore, potentially removing street parking was determined to be the easiest and most expedient way forward to provide bicycle lanes on PVB in Redondo.

The City's traffic data vendor collected hourly parking utilization data from 7 AM to 7 PM on both sides of PVB. Data was collected on one weekday (Tuesday, 12/17/2024) and one weekend day (Saturday, 12/20/2024). Additionally, City staff counted the number of parked cars in both directions on different days around 9:45 PM to reflect overnight conditions. **Attachment 2** shows the parking utilization of the 116 total spaces along PVB from PCH to Prospect, between 7 AM and 7 PM, broken down by each side and each block. No single block face along PVB where parking is allowed showed more than 50% occupancy. At any given time between 7 AM and 7 PM on a weekday, no more than seven (7) vehicles were parked on either side of PVB between PCH and Irena, less on the weekend. Separately, Public Works night staff performed parking utilization sweeps at 9:45 PM on eight (8) different nights in December 2024. No more than five (5) vehicles were parked along PVB between PCH and Prospect during that hour. Therefore, it can be concluded that parking utilization is very low along the corridor west of Irena, since all homes along PVB primarily face intersecting streets with ample on-street parking. Only residences along PVB east of Irena have primary frontage along PVB, which already will have Class II bicycle lanes with on-street parking.

Therefore, staff has concluded that converting underutilized on-street parking lanes on PVB between PCH and Irena to be protected Class IV bicycle lanes would not cause substantial parking effects on the neighborhood. From a public perspective, bicycle lanes are considered a more efficient use of public space along a street, as opposed to providing free on-street storage of private property (personal vehicles). Street parking is plentiful on intersecting side streets along PVB, since all residences west of Irena have their front doors facing the side streets. Other benefits of providing bicycle lanes along this corridor include:

- Safer conditions for bicycles and other mobility devices
- Reduced bicycle riding in vehicular lanes and on sidewalks
- Narrower travel lanes that reduce speeding and crashes
- Reduced turning speeds onto slower side streets (traffic calming)
- Improved bicycle access to Riviera Village (reduced traffic and parking)
- Connects to Class II bicycle lanes along PVB in Torrance (West of PCH)

Attachment 3 shows existing and proposed cross sections of PVB. In order to reduce vehicular intrusion into bicycle lanes and provide the most effective traffic calming and bicycle safety benefits, staff recommends reducing travel lanes to 10' widths, which are standard for urban areas. Ten-foot lanes are recommended in urban areas, while 11-foot lanes can be used along bus and truck corridors, which PVB is not. Staff also recommends 6' wide bicycle lanes and 4' wide buffers, which will allow for two-abreast cycling. The inclusion of vertical barriers for increased safety would require coordination with Athens Services to deploy smaller street sweepers. A 4' wide buffer without vertical barriers would be considered a buffered Class II bicycle lane, while the inclusion of vertical barriers would classify the bicycle lanes as Class IV. If vertical barriers are used, staff recommends utilizing rigid barrier materials rather than flexible posts, which degrade quickly, do not truly protect vulnerable roadway users from vehicular impacts, and may not be considered aesthetically pleasing. Rigid barrier materials include prefabricated curb sections, rubber parking stops, and jersey barrier-like materials. Rigid barrier materials can be spaced to allow for continued drainage flows but do have impacts to street sweeping activities. Barriers are otherwise feasible along this corridor since driveways are fairly limited along PVB west of Irena. Openings and painted conflict zones would be provided at driveways. These openings would also provide opportunities for cyclists to exit the bikeway and perform left-turns from PVB onto streets like Avenue E and Helberta.

If approved by the City Council, staff would need to engage a design consultant to prepare plans, specifications, and estimates for restriping PVB. Staff expects the design and restriping of PVB to cost approximately \$200,000, which assumes the purchase of high-quality rigid barrier materials, if included in the design, and for the bicycle lane road markings. Design and construction are not funded at this time. A protected bicycle lane could be tested with a temporary parking restriction and cones, but staff would need to procure additional temporary traffic control devices.

In the future, if funds and engineering analyses allow, the City could also choose to install a raised bicycle lane or protected bicycle lane with permanent curb and gutter protection.

COORDINATION:

Coordination of this evaluation and report took place within the Public Works Department and with the Councilmember for District 1.

Prepared by:

Ryan Liu, Transportation Engineer

Submitted by:

Andrew Winje, Public Works Director

ATTACHMENTS:

- 1 – Speeds and Volumes Along PVB
- 2 – Weekday/Weekend 7 AM-7 PM Parking Utilization Along PVB
- 3 – Existing and Proposed Cross Sections

Palos Verdes Bl (Between Avenue E and Gertruda)
Speed and Volume Summary

DATE	NORTHEAST VOLUME (VEH/DAY)	SOUTHWEST VOLUME	TOTAL DAILY VOLUME	NORTHEAST 85TH % SPEED (MPH)	SOUTHWEST 85TH % SPEED	TOTAL 85TH % SPEED
Friday, 13 December 2024	8848	8747	17595	35	34	35
Saturday, 14 December 2024	7592	7457	15049	35	34	35
Sunday, 15 December 2024	6529	6598	13127	36	34	35
Monday, 16 December 2024	8056	7956	16012	35	34	34
Tuesday, 17 December 2024	8524	8364	16888	35	34	35
Wednesday, 18 December 2024	8749	8629	17378	35	34	35
Thursday, 19 December 2024	8553	8427	16980	35	34	34
7-DAY AVERAGE			16147			
AVERAGE 85TH % SPEED				35	34	35

[a] Northeast is towards Prospect, southwest is towards PCH.

Prepared by National Data & Surveying Services

Parking Study

Project ID: 24-020445
City: Redondo Beach, CA

Date: 12/14/24
Day: Saturday

Number of spaces provided for "Unmarked" segments are only approximate. Occupancy may exceed inventory.

Segment	Street	From	To	Curb Type	Side of the Street	Marked/Unmarked	Restriction	Measurement (ft)	Approximate Space	7:00 AM	8:00 AM	9:00 AM	10:00 AM	11:00 AM	12:00 PM	1:00 PM	2:00 PM	3:00 PM	4:00 PM	5:00 PM	6:00 PM	AVG
OSP-001	Palos Verdes Blvd	Avenue H	Pacific Coast Hwy	Regular	N	Unmarked	No Stopping Anytime	0'	0	0	0	0	0	0	0	0	0	0	0	0	0	0
OSP-002	Palos Verdes Blvd	Pacific Coast Hwy	Avenue H	Regular	S	Unmarked	No Parking 2am-6am Vehicles more than 22ft Long or a Combination of 8ft high and 7ft wide on all City Streets in Redondo Beach	145'	7	0	0	0	0	0	0	0	0	0	0	0	0	0
OSP-003	Palos Verdes Blvd	Avenue G	Avenue H	Regular	N	Unmarked	No Stopping Anytime	0'	0	0	0	0	0	0	0	0	1	0	0	0	0	0
OSP-004	Palos Verdes Blvd	Avenue H	Avenue G	Regular	S	Unmarked	No Stopping Anytime	0'	0	0	0	0	0	0	0	0	0	0	0	0	0	0
OSP-005	Palos Verdes Blvd	Ave F	Avenue G	Regular	N	Unmarked	No Parking Wed 9am-12nn/Parking by Permit Only 8pm-3am Everyday	170'	9	2	2	2	3	3	2	2	2	2	2	2	2	2
OSP-006	Palos Verdes Blvd	Avenue G	Ave F	Regular	S	Unmarked	No Parking Wed 9am-12nn/Parking by Permit Only 8pm-3am Everyday	40'	2	0	0	0	0	0	0	0	0	0	0	1	1	0
OSP-007	Palos Verdes Blvd	Avenue E	Ave F	Regular	N	Unmarked	No Parking Wed 9am-12nn	150'	8	0	0	0	0	0	0	0	0	0	0	0	0	0
OSP-008	Palos Verdes Blvd	Ave F	Avenue E	Regular	S	Unmarked	No Parking Wed 9am-12nn/90 Minute Parking Commercial Vehicles Over 3 Tons	145'	7	0	0	0	0	0	0	0	0	0	0	0	0	0
OSP-009	Palos Verdes Blvd	S Gertruda Ave	Avenue E	Regular	N	Unmarked	No Parking Wed 9am-12nn	105'	5	0	0	0	0	0	0	0	0	0	0	0	0	0
OSP-010	Palos Verdes Blvd	Avenue E	S Gertruda Ave	Regular	S	Unmarked	No Parking Wed 9am-12nn	165'	8	0	0	0	0	0	0	0	0	0	0	0	0	0
OSP-011	Palos Verdes Blvd	S Helberta Ave	S Gertruda Ave	Regular	N	Unmarked	No Parking Wed 9am-12nn/90 Minute Parking Commercial Vehicles Over 3 Tons	160'	8	0	0	0	0	0	0	0	0	0	0	0	0	0
OSP-012	Palos Verdes Blvd	S Gertruda Ave	S Helberta Ave	Regular	S	Unmarked	No Parking Wed 9am-12nn	170	8	0	0	0	0	0	0	0	0	0	0	0	0	0
OSP-013	Palos Verdes Blvd	S Irena Ave	S Helberta Ave	Regular	N	Unmarked	No Parking Wed 9am-12nn	165'	8	0	0	0	0	0	0	0	0	0	0	0	0	0
OSP-014	Palos Verdes Blvd	S Helberta Ave	S Irena Ave	Regular	S	Unmarked	No Parking Wed 9am-12nn	170'	8	0	0	0	0	0	0	0	0	0	0	0	0	0
OSP-015	Palos Verdes Blvd	S Prospect Ave	S Irena Ave	Regular	N	Unmarked	No Parking Wed 9am-12nn/90 Minute Parking Commercial Vehicles Over 3 Tons	440'	22	0	0	0	0	0	0	0	0	0	0	0	0	0
OSP-016	Palos Verdes Blvd	S Irena Ave	S Prospect Ave	Regular	S	Unmarked	No Parking Wed 9am-12nn/90 Minute Parking Commercial Vehicles Over 3 Tons	305'	15	2	3	2	2	2	3	2	2	2	2	2	2	2

Palos Verdes Blvd	Avenue H	Pacific Coast Hwy
Palos Verdes Blvd	Pacific Coast Hwy	Avenue H
Palos Verdes Blvd	Avenue G	Avenue H
Palos Verdes Blvd	Avenue H	Avenue G
Palos Verdes Blvd	Ave F	Avenue G
Palos Verdes Blvd	Avenue G	Ave F
Palos Verdes Blvd	Avenue E	Ave F
Palos Verdes Blvd	Ave F	Avenue E
Palos Verdes Blvd	S Gertruda Ave	Avenue E
Palos Verdes Blvd	Avenue E	S Gertruda Ave
Palos Verdes Blvd	S Helberta Ave	S Gertruda Ave
Palos Verdes Blvd	S Gertruda Ave	S Helberta Ave
Palos Verdes Blvd	S Irena Ave	S Helberta Ave
Palos Verdes Blvd	S Helberta Ave	S Irena Ave
Palos Verdes Blvd	S Prospect Ave	S Irena Ave
Palos Verdes Blvd	S Irena Ave	S Prospect Ave

	Utilization												AVG
	7:00 AM	8:00 AM	9:00 AM	10:00 AM	11:00 AM	12:00 PM	1:00 PM	2:00 PM	3:00 PM	4:00 PM	5:00 PM	6:00 PM	
0													
7	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
0													
0													
9	22%	22%	22%	33%	33%	22%	22%	22%	22%	22%	22%	22%	24%
2	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	50%	50%	8%
8	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
7	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
5	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
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8	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
8	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
9	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
22	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
15	13%	20%	13%	13%	13%	20%	13%	13%	13%	13%	13%	13%	14%

Prepared by National Data & Surveying Services

Parking Study

Project ID: 24-020445
City: Redondo Beach, CA

Date: 12/17/24
Day: Tuesday

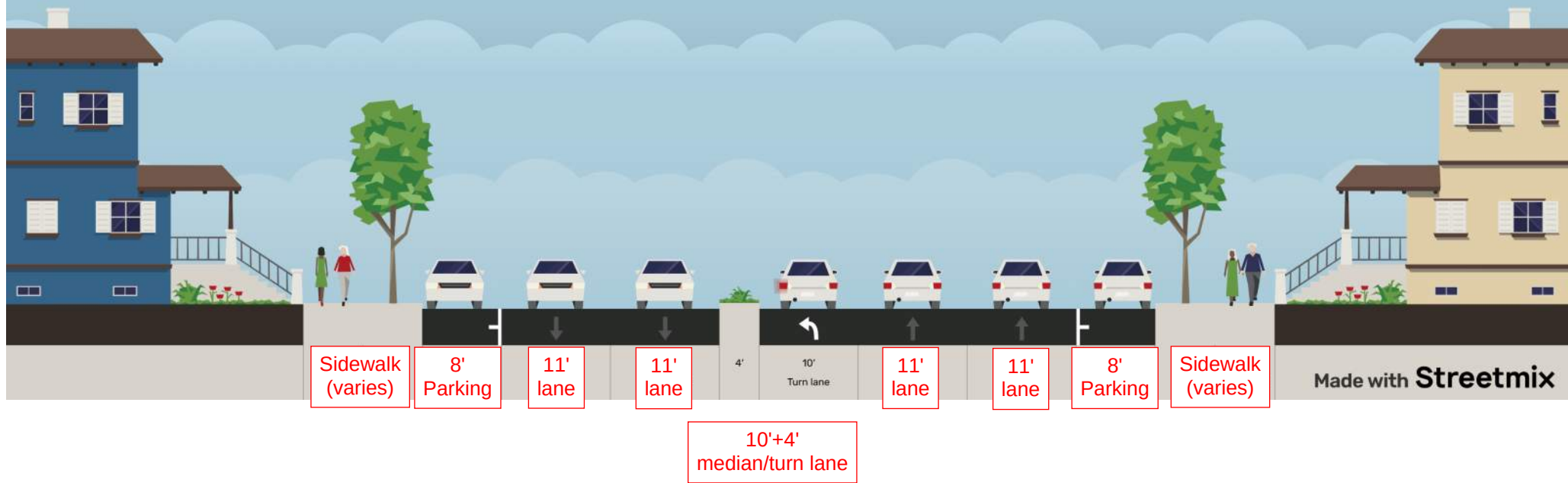
Number of spaces provided for "Unmarked" segments are only approximate. Occupancy may exceed inventory.

Segment	Street	From	To	Curb Type	Side of the Street	Marked/Unmarked	Restriction	Measurement (ft)	Approximate Space	7:00 AM	8:00 AM	9:00 AM	10:00 AM	11:00 AM	12:00 PM	1:00 PM	2:00 PM	3:00 PM	4:00 PM	5:00 PM	6:00 PM	AVG
OSP-001	Palos Verdes Blvd	Avenue H	Pacific Coast Hwy	Regular	N	Unmarked	No Stopping Anytime	0'	0	0	0	0	0	0	0	1	1	1	1	0	0	0
OSP-002	Palos Verdes Blvd	Pacific Coast Hwy	Avenue H	Regular	S	Unmarked	No Parking 2am-6am Vehicles more than 22ft Long or a Combination of 8ft high and 7ft wide on all City Streets in Redondo Beach	145'	7	0	0	0	0	1	1	0	0	0	0	0	0	0
OSP-003	Palos Verdes Blvd	Avenue G	Avenue H	Regular	N	Unmarked	No Stopping Anytime	0'	0	0	0	0	0	0	0	0	0	0	0	0	0	0
OSP-004	Palos Verdes Blvd	Avenue H	Avenue G	Regular	S	Unmarked	No Stopping Anytime	0'	0	0	0	0	0	0	0	0	0	0	0	0	0	0
OSP-005	Palos Verdes Blvd	Ave F	Avenue G	Regular	N	Unmarked	No Parking Wed 9am-12nn/Parking by Permit Only 8pm-3am Everyday	170'	9	4	3	1	1	0	2	0	0	0	0	0	0	1
OSP-006	Palos Verdes Blvd	Avenue G	Ave F	Regular	S	Unmarked	No Parking Wed 9am-12nn/Parking by Permit Only 8pm-3am Everyday	40'	2	0	0	0	0	0	0	0	0	0	0	0	0	0
OSP-007	Palos Verdes Blvd	Avenue E	Ave F	Regular	N	Unmarked	No Parking Wed 9am-12nn	150'	8	0	0	0	0	0	0	0	0	0	0	0	0	0
OSP-008	Palos Verdes Blvd	Ave F	Avenue E	Regular	S	Unmarked	No Parking Wed 9am-12nn/90 Minute Parking Commercial Vehicles Over 3 Tons	145'	7	0	0	0	0	0	0	1	0	0	0	0	0	0
OSP-009	Palos Verdes Blvd	S Gertruda Ave	Avenue E	Regular	N	Unmarked	No Parking Wed 9am-12nn	105'	5	0	0	0	0	0	0	0	0	0	0	0	0	0
OSP-010	Palos Verdes Blvd	Avenue E	S Gertruda Ave	Regular	S	Unmarked	No Parking Wed 9am-12nn	165'	8	0	0	0	0	0	0	0	0	0	0	0	0	0
OSP-011	Palos Verdes Blvd	S Helberta Ave	S Gertruda Ave	Regular	N	Unmarked	No Parking Wed 9am-12nn/90 Minute Parking Commercial Vehicles Over 3 Tons	160'	8	0	0	0	1	1	0	4	2	2	1	0	0	1
OSP-012	Palos Verdes Blvd	S Gertruda Ave	S Helberta Ave	Regular	S	Unmarked	No Parking Wed 9am-12nn	170	8	0	0	0	0	0	0	0	0	0	0	0	0	0
OSP-013	Palos Verdes Blvd	S Irena Ave	S Helberta Ave	Regular	N	Unmarked	No Parking Wed 9am-12nn	165'	8	0	0	0	0	0	0	0	0	0	0	0	0	0
OSP-014	Palos Verdes Blvd	S Helberta Ave	S Irena Ave	Regular	S	Unmarked	No Parking Wed 9am-12nn	170'	8	3	2	2	0	0	1	0	0	0	0	0	1	1
OSP-015	Palos Verdes Blvd	S Prospect Ave	S Irena Ave	Regular	N	Unmarked	No Parking Wed 9am-12nn/90 Minute Parking Commercial Vehicles Over 3 Tons	440'	22	0	0	0	0	0	0	0	0	0	0	0	0	0
OSP-016	Palos Verdes Blvd	S Irena Ave	S Prospect Ave	Regular	S	Unmarked	No Parking Wed 9am-12nn/90 Minute Parking Commercial Vehicles Over 3 Tons	305'	15	2	3	1	1	1	1	0	1	2	2	3	3	2

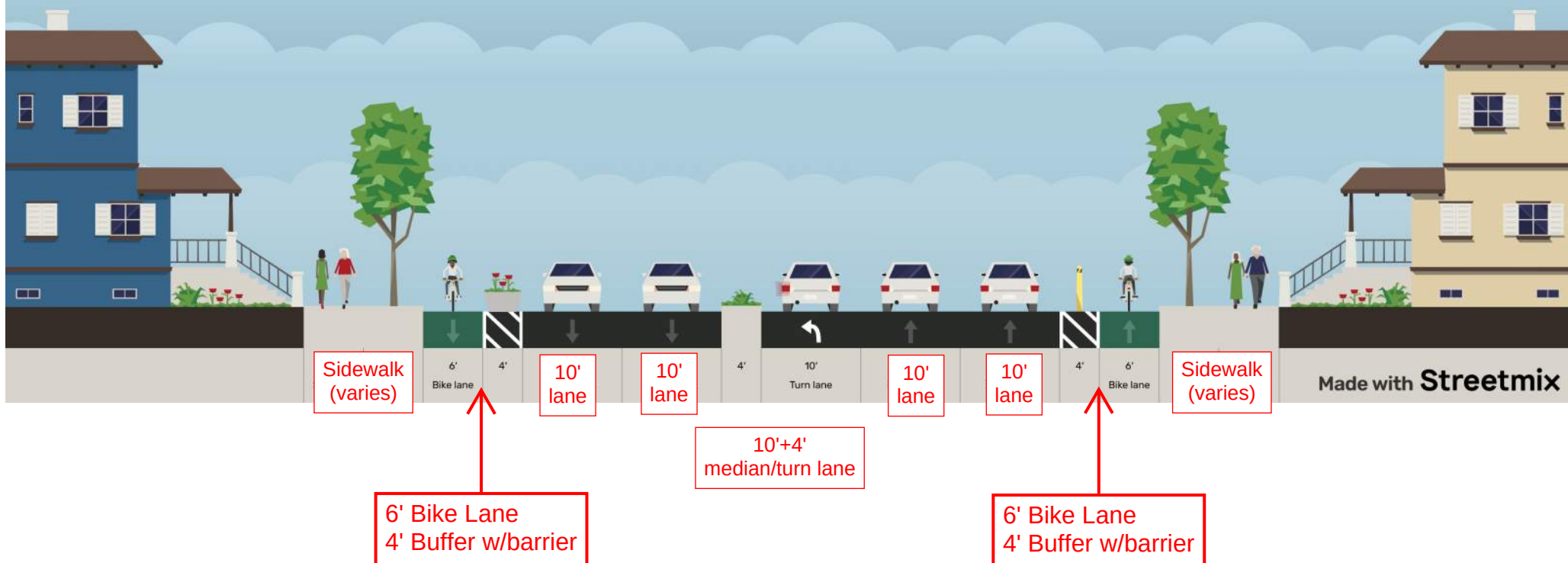
Palos Verdes Blvd	Avenue H	Pacific Coast Hwy
Palos Verdes Blvd	Pacific Coast Hwy	Avenue H
Palos Verdes Blvd	Avenue G	Avenue H
Palos Verdes Blvd	Avenue H	Avenue G
Palos Verdes Blvd	Ave F	Avenue G
Palos Verdes Blvd	Avenue G	Ave F
Palos Verdes Blvd	Avenue E	Ave F
Palos Verdes Blvd	Ave F	Avenue E
Palos Verdes Blvd	S Gertruda Ave	Avenue E
Palos Verdes Blvd	Avenue E	S Gertruda Ave
Palos Verdes Blvd	S Helberta Ave	S Gertruda Ave
Palos Verdes Blvd	S Gertruda Ave	S Helberta Ave
Palos Verdes Blvd	S Irena Ave	S Helberta Ave
Palos Verdes Blvd	S Helberta Ave	S Irena Ave
Palos Verdes Blvd	S Prospect Ave	S Irena Ave
Palos Verdes Blvd	S Irena Ave	S Prospect Ave

Utilization													7:00 AM	8:00 AM	9:00 AM	10:00 AM	11:00 AM	12:00 PM	1:00 PM	2:00 PM	3:00 PM	4:00 PM	5:00 PM	6:00 PM	
0																									
7													0%	0%	0%	0%	14%	14%	0%	0%	0%	0%	0%	0%	2%
0																									
0																									
9													44%	33%	11%	11%	0%	22%	0%	0%	0%	0%	0%	0%	10%
2													0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
8													0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
7													0%	0%	0%	0%	0%	14%	0%	0%	0%	0%	0%	0%	1%
5													0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
8													0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
8													0%	0%	0%	13%	13%	0%	50%	25%	25%	13%	0%	0%	11%
8													0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
8													0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
9													38%	25%	25%	0%	0%	13%	0%	0%	0%	0%	0%	13%	9%
22													0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
15													13%	20%	7%	7%	7%	7%	0%	7%	13%	13%	20%	20%	11%

Palos Verdes Bl (PCH to Irena) [Existing]



PV BI (PCH to Irena) [Protected Bike Lanes]



City proposes to remove very low utilization street parking along Palos Verdes Boulevard (only PCH to Irena) to install protected bike lanes (Class IV). Barrier type can be a variety of materials, but staff prefers something rigid and not flexible such as concrete barriers, rubber parking stops, or planter boxes (subject to maintenance). Vertical barriers are critical to prevent drivers from illegally driving in bicycle lanes.

Narrower through lanes decreases speed and provides traffic calming

East of Irena to Torrance border, PVB is wider and transitions to Class II striped bike lanes with street parking.



Administrative Report

Date: June 22, 2026

To: Public Works, Safety, and Sustainability Commission

From: Public Works Department

**Subject: UPDATE AND FINAL DESIGN FOR PALOS VERDES BOULEVARD
PROTECTED BIKE LANES**

SUMMARY:

Staff has been working on designing and funding the proposed protected (Class IV) bicycle lanes on Palos Verdes Boulevard (PVB) between Pacific Coast Highway (PCH) and S Irena Avenue. City Council directed staff to study its feasibility at the December 3, 2024 meeting. Staff analyzed the feasibility and the proposed design to remove street parking on PVB between PCH and S Irena allowing for the installation of protected bicycle lanes and presented findings at the January 27, 2025 Public Works Safety and Sustainability Commission (PWSSC) meeting. Noticing of that meeting was provided to the District 1 Councilmember and all addresses within 200 feet of the PVB corridor between PCH and Prospect. Because parking utilization is very low along PVB, the PWSSC recommended the City Council approve design and construction of protected bicycle lanes. This work was authorized in the FY 25-26 budget. After funding became available in the City's Bicycle Transportation Plan CIP project, the City's consultant prepared design plans. At this time, final design has been completed, and the City is seeking input from the public and the PWSSC before bringing the design plans to City Council for final approval as part of a slurry seal of PVB.

BACKGROUND:

The January 2025 PWSSC administrative report documents the background, analyses, and parking study to determine the feasibility of installing protected bicycle lanes on PVB between PCH and S Irena Avenue (Attachment 1). Public comment was unanimously in favor of these bicycle facilities on PVB. The PWSSC voted unanimously in favor of designing and constructing Class IV protected bicycle lanes. Existing Class II striped bicycle lanes are provided on PVB between S Irena and the eastern City border with Torrance.

Since then, as funding became available, the City's on-call traffic engineering consultant proceeded with preparing a signing & striping plan to construct Class IV bicycle lanes by removing existing street parking on PVB between PCH and S Irena Avenue. The final design plans to be constructed are subject to City Council approval (Attachment 2). Staff proposes to install these bicycle lanes as part of a slurry seal for PVB. This would create a fresh and clean roadway surface for the new roadway striping and protected bicycle lanes materials. At this time, the City is proposing using pre-fabricated concrete curb dividers

placed intermittently as the primary vertical delineation for the protected bicycle lane. A limited number of plastic flexible posts will be used for visibility purposes. This material choice will be lower maintenance, offers a higher degree of cyclist protection, and is considered more aesthetically pleasing. Attachment 3 provides existing and proposed cross sections of PVB.

Providing a protected bicycle lane on PVB would close a crucial gap in dedicated bicycle facilities along PVB, improving safety for all roadway users and connecting more residential areas to the Riviera Village. If constructed, continuous bicycle lanes would be provided on PVB between Palos Verdes Estates, Riviera Village, and the City's eastern border with Torrance. This will further encourage cycling and reduce vehicular parking pressures in the Riviera Village. Traffic counts were taken in March 2026 at the PCH/PVB intersection, when the development at 1700 S PCH was 61% residential leased and 25% commercial leased. Compared to traffic counts taken in 2023 before the development was constructed, vehicular traffic has been relatively flat while walking and biking activity has grown substantially, demonstrating a need for improved infrastructure to meet public demand.

COORDINATION:

Coordination of this report took place within the Public Works Department. Noticing for this agenda item was provided again to the same residents as the previous Commission discussion in January 2025.

Prepared by:

Ryan Liu, Principal Transportation Engineer

Submitted by:

Andrew Winje, Public Works Director

ATTACHMENTS:

1. 1/22/2025 PWSSC Administrative Report and Associated Attachments
2. Final Signing & Striping Plan – PVB Protected Bicycle Lanes
3. Existing and Proposed Cross Sections

CITY OF REDONDO BEACH

PALOS VERDES BOULEVARD
SIGNING AND STRIPING PLAN

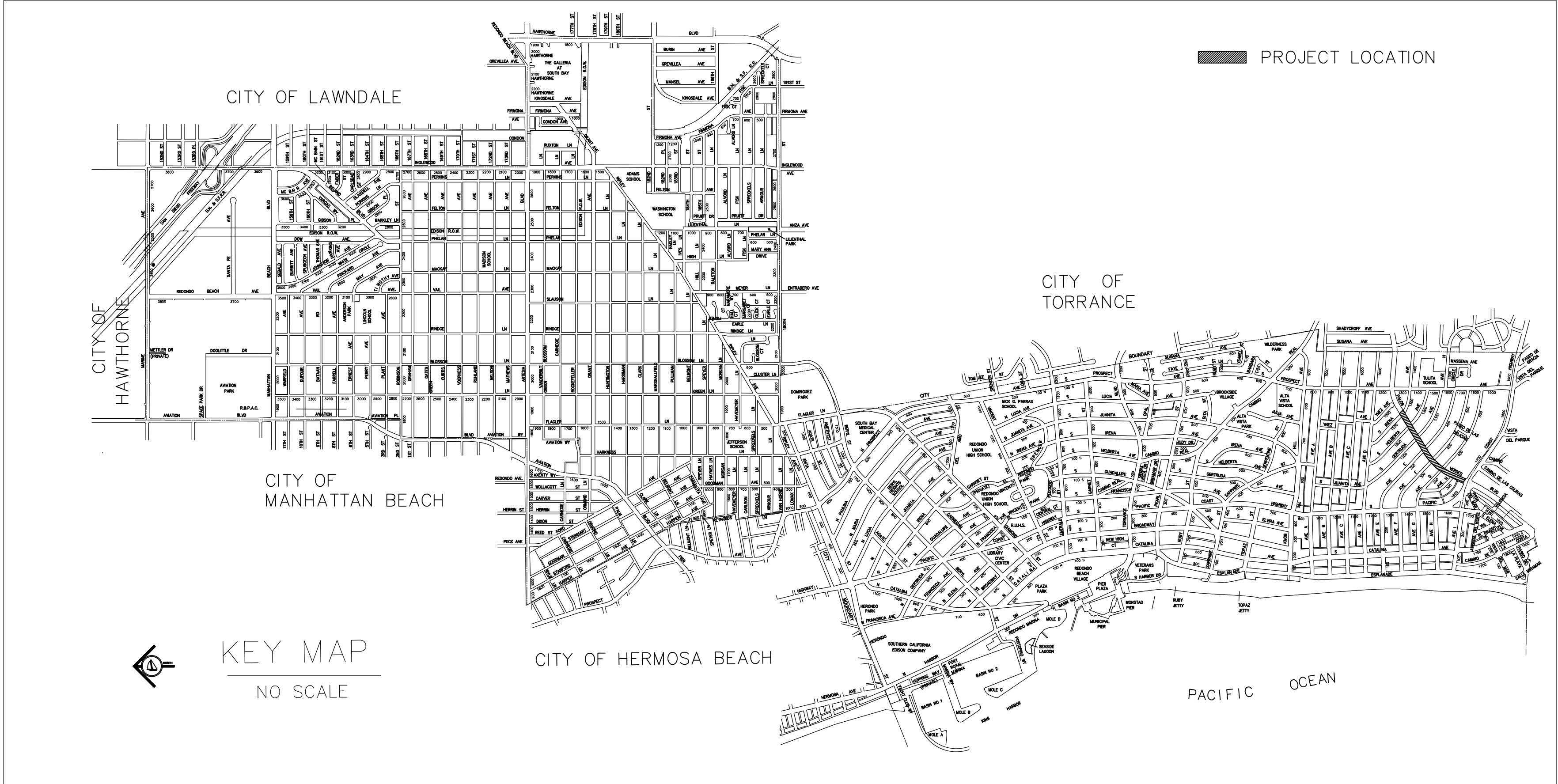
PACIFIC COAST HIGHWAY TO IRENA AVENUE

GENERAL NOTES

- GENERAL NOTES APPLY TO ALL PLANS.
- CONTRACTOR SHALL PROTECT ALL UTILITIES ENCOUNTERED DURING THIS PROJECT, AND SHALL NOTIFY THE CITY ENGINEER AND/OR THEIR REPRESENTATIVE IMMEDIATELY OF ANY UNDOCUMENTED SUBSTRUCTURES. ANY DAMAGE TO UTILITIES AS A RESULT OF CONTRACTOR'S ACTION SHALL BE REPAIRED AT THE CONTRACTOR'S SOLE EXPENSE TO THE SATISFACTION OF THE AGENCY HAVING JURISDICTION.
- CONTRACTOR SHALL OBTAIN AND PAY FOR ALL REQUIRED TEMPORARY AND PERMANENT PERMITS, INCLUDING LICENSES, CERTIFICATES, INSPECTIONS, TESTS, AND SERVICES. COPIES OF APPLICABLE PERMITS AND AN APPROVED SET OF PLANS MUST BE AT THE JOB SITE AT ALL TIMES.
- THE CONTRACTOR SHALL PREPARE DETAILED TRAFFIC CONTROL PLANS AS PART OF THIS PROJECT. PLANS DEVELOPED BY THE CONTRACTOR SHALL BE PREPARED BY REGISTERED CIVIL OR TRAFFIC ENGINEER AND SUBMITTED TO THE PUBLIC WORKS DEPARTMENT FOR APPROVAL AT LEAST TEN (10) WORKING DAYS PRIOR TO THE BEGINNING OF WORK. NO WORK SHALL COMMENCE PRIOR TO THE APPROVAL OF THE TRAFFIC CONTROL PLANS BY THE CITY ENGINEER. CONTRACTOR SHALL FURNISH AND INSTALL ALL SIGNS, LIGHTS, BARRICADES, FLASHING ARROW BOARDS, AND ANY OTHER TRAFFIC CONTROL WARNING DEVICES INCLUDING FLAGGERS AS MAY BE REQUIRED BY THE CITY ENGINEER OR THEIR REPRESENTATIVE. ALL WORK AREA TRAFFIC CONTROL SHALL CONFORM TO THE REQUIREMENTS SPECIFIED IN THE LATEST EDITION OF THE CALIFORNIA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (CA MUTCD). FAILURE TO DO SO WILL BE CITED UNDER THE APPLICABLE SECTION OF THE CALIFORNIA VEHICLE CODE (CVC), AND CORRECTIVE COST TO THE CITY SHALL BE CHARGED TO THE CONTRACTOR.
- TEMPORARY NO PARKING SIGNS (11" X 17") CONTAINING CONSTRUCTION TIMES, CONSTRUCTION DATES, AND A REFERENCE TO CVC 22615(L) MUST BE POSTED AND INSPECTED BY REDONDO BEACH POLICE DEPARTMENT - PARKING ENFORCEMENT THE 72 HOURS PRIOR TO CONSTRUCTION AT THE CONTRACTOR'S EXPENSE. CONTRACTOR SHALL NOTIFY CITY'S PARKING ENFORCEMENT OFFICE, (310) 379-2477, IMMEDIATELY AFTER POSTING SIGNS TO INSPECT AND SCHEDULE ENFORCEMENT OF CONSTRUCTION-RELATED PARKING RESTRICTIONS. IF THE DAYS, DATES, OR TIMES CHANGE AFTER RBDP INSPECTION, SIGNS MUST BE REPOSTED AND RE-INSPECTION REQUESTED A MINIMUM OF 72 HOURS IN ADVANCE OF THE CHANGED SCHEDULE.
- CONTRACTOR SHALL HAND DELIVER "NOTICE TO RESIDENTS" TO ALL AFFECTED RESIDENCES AT LEAST THREE DAYS PRIOR TO THE START OF CONSTRUCTION. RESIDENTS SHALL ALSO BE INFORMED VIA NOTICES OF ANY SIGNIFICANT CHANGES TO THE PROJECT SCOPE OR SCHEDULE. ALL NOTICES MUST BE APPROVED BY THE CITY ENGINEER AND/OR THEIR REPRESENTATIVE PRIOR TO DISTRIBUTION ALLOW THREE (3) WORKING DAYS FOR NOTICE REVIEW.
- CONTRACTOR SHALL COORDINATE WITH WASTE DISPOSAL SERVICES; PICKUPS ARE ONCE A WEEK. RESCHEDULING OF TRASH PICKUP TO ANOTHER DAY WILL NOT BE PERMITTED. CANCELLATION OF WASTE DISPOSAL SERVICES FOR ANY WEEK WILL NOT BE PERMITTED.
- CONTRACTOR SHALL PROVIDE ALL SURVEY WORK NECESSARY FOR CONSTRUCTION. CONTRACTOR SHALL PROTECT IN PLACE OR REPLACE AFFECTED SURVEY MONUMENTS IN ACCORDANCE WITH CALIFORNIA REGULATIONS AND COUNTY SURVEYOR REQUIREMENTS. COPIES OF APPROVED MAPS SHALL BE SUBMITTED TO THE CITY.
- ALL WORKS SHALL CONFORM TO THE LATEST EDITION OF THE APWA STANDARD PLANS AND SPECIFICATIONS, AND ALL SUPPLEMENTS/ AMENDMENTS THERETO.
- THE CITY ENGINEER AND/OR THEIR REPRESENTATIVE SHALL BE NOTIFIED A MINIMUM OF 48 HOURS PRIOR TO REMOVAL OF EXISTING TRAFFIC STRIPING, PAVEMENT MARKINGS, OR SIGNS.
- CONTRACTOR SHALL VISIT THE SITE AND VERIFY ALL DIMENSIONS, EXISTING AND FINISH SURFACE ELEVATIONS, CONDITIONS, ETC. AT THE JOB SITE BEFORE SUBMITTING A BID OR COMMENCING WORK. CONTRACTOR SHALL IMMEDIATELY REPORT ANY DISCREPANCIES OR ERRORS IN THE PLAN(S) TO THE CITY ENGINEER AND/OR THEIR REPRESENTATIVE.
- NO CHANGES IN THE PLANS SHALL BE MADE OR EXTRA WORK PERFORMED WITHOUT THE APPROVAL OF THE CITY ENGINEER AND/OR THEIR REPRESENTATIVE.
- CONTRACTOR SHALL RESET ALL AFFECTED SURVEY TIE/MONUMENTS, AND SHALL PRESENT TO THE CITY ENGINEER AND/OR THEIR REPRESENTATIVE A SURVEY DOCUMENT STAMP - APPROVED BY A LICENSED ENGINEER/SURVEYOR.

GENERAL CONSTRUCTION NOTES

- PRIME CONTRACTOR LICENSE REQUIRED - CLASS A.
- ALL STRUCTURES SHALL BE CONSTRUCTED PER APWA STANDARD PLANS, UNLESS OTHERWISE SHOWN.
- CONTRACTOR SHALL SUBMIT TRAFFIC DELINEATION PLAN TO THE CITY ENGINEER AND/OR THEIR REPRESENTATIVE FOR APPROVAL PRIOR TO START OF WORK.
- WORK WITHIN THE PUBLIC RIGHT OF WAY THAT REQUIRES A LANE CLOSURE SHALL BE PERFORMED BETWEEN THE HOURS OF 9:00 A.M. TO 3:00 P.M. ON PALOS VERDES BOULEVARD. ONE LANE SHALL REMAIN OPEN AT ALL TIMES.
- CONTRACTOR SHALL POST (1 EA) 3'X6' WEATHER PROOF SIGN SIZE NOTIFYING THE PUBLIC THAT CONSTRUCTION WILL OCCUR ON PALOS VERDES BOULEVARD FROM PACIFIC COAST HIGHWAY TO IRENA AVENUE. SAID SIGNS SHALL CONTAIN NAME OF THE PROJECT, DATES OF CONSTRUCTION, ENGINEERING DEPARTMENT PHONE NUMBER, AND EXPECTED TRAFFIC DELAYS.



SHEET INDEX

- TITLE SHEET
- PALOS VERDES BOULEVARD SIGNING AND STRIPING PLAN

GENERAL SIGNING AND STRIPING NOTES

- GENERAL SIGNING AND STRIPING NOTES APPLY TO ALL PLAN SHEETS.
- SIGNS, STRIPING, PAVEMENT MARKINGS, AND PAVEMENT MARKERS SHALL BE INSTALLED PER THE LATEST EDITION OF THE CALIFORNIA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (CA MUTCD) AND THE STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) STANDARD PLANS AND SPECIFICATIONS UNLESS OTHERWISE NOTED.
- ALL CONFLICTING STRIPING AND PAVEMENT MARKINGS SHALL BE COMPLETELY REMOVED BY WET SANDBLASTING PRIOR TO INSTALLATION OF NEW STRIPING AND MARKINGS.
- SIGN SHEETING SHALL BE 3M DG³ OR CITY-APPROVED EQUIVALENT.
- STRIPING AND PAVEMENT MARKINGS SHALL BE ALKYD THERMOPLASTIC WITH GLASS BEADS. MATERIAL SHALL CONFORM TO SPECIFICATION 8010-004 (TYPE II) FOR GLASS BEADS. APPLICATION SHALL CONFORM TO CALTRANS STANDARD SPECIFICATION SECTION 84-2. CONTRACTOR SHALL VERIFY LATEST MATERIALS SPECIFICATIONS AND SHALL NOTIFY CITY ENGINEER AND/OR THEIR REPRESENTATIVE OF ANY CHANGE PRIOR TO INSTALLATION.
- LANE WIDTHS SHALL BE MEASURED BETWEEN THE CENTER LINES OF EACH ADJACENT SINGLE OR DOUBLE STRIPE(S) OR TOP OF CURBS AS APPROPRIATE. ACTUAL LANE WIDTHS MAY VARY FROM THOSE SHOWN ON PLAN(S) DUE TO TOPOGRAPHY AND STREET CURVATURE. ANY CHANGES TO STRIPED LANE WIDTHS FOR THOSE SHOWN ON PLAN(S) REQUIRE APPROVAL BY THE CITY ENGINEER AND/OR THEIR REPRESENTATIVE PRIOR TO CAT-TRACKING.
- ALL STRIPING SHALL BE CAT-TRACKED AND APPROVED BY THE CITY ENGINEER AND/OR THEIR REPRESENTATIVE PRIOR TO FINAL INSTALLATION. A MINIMUM OF THREE DAYS NOTICE MUST BE PROVIDED TO THE CITY ENGINEER AND/OR THEIR REPRESENTATIVE, (310) 318-0661, FOR APPROVAL OF CAT-TRACKING AND/OR STRIPING.
- ALL COSTS TO RESTORE STRIPING, PAVEMENT MARKINGS, AND PAVEMENT MARKERS TO MATCH THE EXISTING CONDITION PER THE PRECEDING NOTES SHALL BE INCLUDED IN THE BID PRICE.
- TELESPAR, ROUND, AND WOOD POSTS IN SIDEWALK TO BE REMOVED SHALL BE REMOVED COMPLETELY AND THE HOLE BACKFILLED, PACKED, AND FINISHED WITH NON-SHRINK GROUT. U-POSTS IN SIDEWALK TO BE REMOVED MAY BE CUT OFF FLUSH TO SIDEWALK. POSTS IN DIRT TO BE REMOVED SHALL BE REMOVED COMPLETELY AND THE HOLE BACKFILLED, COMPACTED, AND MADE FLUSH WITH SURROUNDING SURFACE AREA.
- ALL NEW SIGNS SHALL HAVE PERMANENTLY AFFIXED ON THE BACK OF THE SIGN THE MONTH AND YEAR OF INSTALLATION.
- SIGNING SHALL CONFORM TO THE CURRENT CALTRANS SIGN SPECIFICATIONS. SIGN SIZE SHALL BE THE STANDARD SIZE NOTED IN THE SPECIFICATIONS UNLESS NOTED OTHERWISE ON THE PLAN.
- REMOVED SIGNS SHALL BE RETURNED TO THE CITY.

AGA Job No. : 108-007
AGA File Name: TITLE.DWG
Print Date : 5/6/2026
Last Revision : 5/6/2026

PLANS PREPARED BY:

(714) 992-4592
agoengineersinc.com

211 Imperial Hwy., Suite 208
Fullerton, CA 92835

UNDER THE SUPERVISION OF:

RUBEN PERALES R.C.E. No. 83169 5/6/2026
DATE



REVISIONS		CITY OF REDONDO BEACH CALIFORNIA PUBLIC WORKS DEPARTMENT ENGINEERING SERVICES DIVISION			
DATE	DESCRIPTION	Palos Verdes Boulevard Title Sheet			
		DRAWN J. REYES	CHECKED R. PERALES	SCALE AS NOTED	
		APPROVED BY		DATE	
		LAUREN SABLAN, P.E., CITY ENGINEER			
		PROJECT NO.	SHEET NO. 1 OF 2 SHEETS	DRAWING NO.	



Administrative Report

H.8., File # 26-0829

Meeting Date: 7/14/2026

To: MAYOR AND CITY COUNCIL
From: JANE CHUNG, ASSISTANT TO THE CITY MANAGER

TITLE

ADOPT BY TITLE ONLY RESOLUTION NO. CC-2607-053, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, NAMING THE HERONDO OPEN SPACE PARK AREA, LOCATED AT HERONDO STREET AND CATALINA AVE, AS BILL BRAND GATEWAY PARK

EXECUTIVE SUMMARY

The City has worked with Southern California Edison to transform an underutilized right-of-way along Herondo Street and Catalina Avenue into a passive open space park. On July 7, 2026, the City Council discussed names for the new open space area and directed staff to prepare a resolution naming it “Bill Brand Gateway Park” in recognition of former Mayor Bill Brand’s decades of community involvement and City leadership.

BACKGROUND

In 2019, Southern California Edison (SCE) completed a Method of Service study confirming that power lines within the 190th Street right of way could be removed or relocated following the retirement of the AES power plant. This determination created an opportunity for the City to evaluate the corridor for potential passive open space development. In 2021, the City began working with SCE to license approximately 5.1 acres of underused right of way along Herondo Street and Catalina Avenue for development as passive open space.

A License Agreement with SCE was negotiated to allow the City to develop two parcels along Herondo Street and Catalina Avenue into a passive park space. The Agreement commenced on June 1, 2022, with a five-year term. The project was designed to create a traversable public area featuring decomposed granite pathways and native landscaping. Full development of the site is expected to occur in two phases, with Phase 1 addressing improvements on the upper/eastern portion of the site and Phase 2 addressing the western portion of the property to North Francisca Avenue.

In anticipation of Phase 1 completion in July 2026, the City Council directed staff on June 16, 2026, to return with a discussion item regarding the naming of the Herondo open-space park. Naming or renaming passive open-space areas has traditionally been completed through City Council resolution, as seen with Gateway Parkette in 2016 and the Ito Family Open Space in 2021. On July 7, 2026, the City Council gave direction to prepare a Resolution naming the site “Bill Brand Gateway Park” in recognition of former Mayor Bill Brand.

Bill Brand served as the 30th Mayor of Redondo Beach and previously represented District 2 for two Council terms. He became active in local land-use issues in 2001 and went on to lead or co-author several significant community initiatives, including Measure DD and Measure C, and played a central role in efforts to prevent the re-powering of the AES power plant. He co-founded the South Bay Parkland Conservancy in 2004 and continued his public service after being elected Mayor in 2017 and reelected in 2021. Bill Brand passed away from lung cancer on February 9, 2024. A ribbon-cutting ceremony will be scheduled in the next few weeks to formally open the site and commemorate the naming of the park in his honor.

COORDINATION

The City Manager's Office prepared this report and the City Attorney's Office approved the Resolution as to form.

FISCAL IMPACT

The estimated costs for signage vary depending on the material type. A typical sign is estimated to cost approximately \$1,000, including manufacturing and installation by in-house staff. Funding is available in the FY 2026-27 Public Works Department Operating Budget for a basic sign. Other materials, such as concrete, would result in higher costs and may require additional feasibility review and coordination with SCE.

APPROVED BY:

Mike Witzansky, City Manager

ATTACHMENTS

- Reso - No. CC-2607-053 Bill Brand Gateway Park Naming

RESOLUTION NO. CC-2607-053

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
REDONDO BEACH, CALIFORNIA, NAMING THE HERONDO
OPEN SPACE PARK AREA, LOCATED AT HERONDO STREET
AND CATALINA AVE, AS BILL BRAND GATEWAY PARK**

WHEREAS, Southern California Edison (SCE) completed a Method of Service study confirming that power lines within the 190th Street right-of-way could be removed or relocated following the retirement of the AES power plant, creating an opportunity for the City to evaluate the corridor for passive open-space development; and

WHEREAS, in 2021 the City initiated discussions with SCE regarding the licensing of approximately 5.1 acres of right-of-way along Herondo Street and Catalina Avenue; and

WHEREAS, the City executed a five-year License Agreement with SCE, commencing June 1, 2022, to allow the development of two parcels into passive open space, and retained Architerra Design Group (ADG) to prepare final design and construction documents including includes pedestrian pathways, native landscaping, irrigation and drainage systems, site furnishings, and stormwater collection features;

WHEREAS, over a two-year period, City staff worked closely with SCE to ensure compliance with right-of-way requirements, and in January 2024 SCE directed the City to divide the project into two phases due to the size of the License Site; and

WHEREAS, Phase 1 plans were revised accordingly, and SCE granted approval to proceed with contractor bidding in February 2025, after which Marina Landscape, Inc. submitted the lowest responsible bid; and

WHEREAS, Phase 1 improvements, located in the eastern portion of the site, are expected to be completed in July 2026 and will include pathways, native landscaping, and site amenities; and

WHEREAS, staff consulted with SCE regarding the proposed naming of the site, and SCE expressed no concerns; and

WHEREAS, at its meeting on July 7, 2026, the City Council directed staff to formally name the site as Bill Brand Gateway Park; and

WHEREAS, Bill Brand served as the 30th Mayor of Redondo Beach, following two terms as Councilmember for District No. 2, and was a dedicated civic leader whose work included co-founding the South Bay Parkland Conservancy, co-authoring Measure DD to require public votes on major up-zoning, and leading the successful effort to stop the AES re-powering proposal; and

WHEREAS, through initiatives such as Measure C and his advocacy for balanced development, environmental stewardship, and community voice, Bill Brand shaped policies and outcomes that continue to benefit Redondo Beach residents; and

WHEREAS, Bill Brand courageously battled Stage 4 lung cancer for more than four years while continuing to work on land-use issues at the state level, and passed away on February 9, 2024, leaving a legacy defined by integrity, perseverance, and deep commitment to the people of Redondo Beach; and

WHEREAS, it is fitting and appropriate to honor Bill Brand's extraordinary contributions and lifelong dedication to protecting Redondo Beach's natural and civic character by naming this newly developed passive open-space park in his memory.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The Herondo Open Space is formally recognized as a passive open-space amenity developed under the City's license agreement with Southern California Edison (SCE).

SECTION 2. The Redondo Beach City Council hereby adopts the official name of Bill Brand Gateway Park for the site, in honor of former Mayor Bill Brand's exceptional leadership, longstanding advocacy for environmental protection, responsible land-use planning, and his enduring commitment to preserving and enhancing open space for the residents of Redondo Beach.

SECTION 3. The Redondo Beach City Council directs staff to implement all necessary actions to reflect this designation in City records, signage, communications, and future project documentation.

SECTION 3. The City Clerk shall certify to the passage and adoption of this resolution and shall enter the same in the Book of Original Resolutions.

PASSED, APPROVED AND ADOPTED this 14th day of July, 2026.

James A. Light, Mayor

APPROVED AS TO FORM:

ATTEST:

Joy A. Ford, City Attorney

Eleanor Manzano, CMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF REDONDO BEACH)

I, Eleanor Manzano, City Clerk of the City of Redondo Beach, California, do hereby certify that Resolution No. CC-2607-053 was passed and adopted by the City Council of the City of Redondo Beach, California, at a regular meeting of said City Council held on the 14th day of July, 2026, and there after signed and approved by the Mayor and attested by the City Clerk, and that said resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Eleanor Manzano, CMC
City Clerk



Administrative Report

J.1., File # 26-0825

Meeting Date: 7/14/2026

TITLE

For eComments and Emails Received from the Public



Administrative Report

N.1., File # 26-0820

Meeting Date: 7/14/2026

To: MAYOR AND CITY COUNCIL
From: ELEANOR MANZANO, CITY CLERK

TITLE

MAYOR AND CITY COUNCIL INTERVIEWS OF COMMISSIONER APPLICANTS FOR APPOINTMENTS TO CITY COMMISSIONS

Procedures:

- A. Conduct applicant interviews; followed by
- B. Councilmembers submitting recommendations for appointments to the Mayor by Thursday, August 6, 2026;
- C. The Mayor proposing Commission appointments at the regular City Council meeting on Tuesday, August 11, 2026; and
- D. The City Clerk administering the Oath of Office to new and reappointed Commissioners at the City Council Meeting of September 1, 2026, or before each Commissioner begins their term at the October Commission Meetings.

EXECUTIVE SUMMARY

Annual interviews of applicants interested in serving on the City's various Boards and Commissions are conducted to fill current vacancies and expiring terms. The City Clerk's Office has recruited applicants via newspaper publication, postings, and web site announcements. The annual process also provides for a roster of eligible applicants that will be considered for appointment as needs arise throughout the year due to unplanned vacancies. New terms begin October 1, 2026.

BACKGROUND

Each year, the application process is reviewed for the conduct of filling vacancies and annual recruitment. The City Council approved the schedule for new terms at their Regular meeting of April 14, 2026.

Commissioners are invited to attend a comprehensive orientation scheduled for September 29, 2026. It will outline expectations of each member during their service as a volunteer. The powers and duties as prescribed to the specific Board or Commission; how to conduct a meeting; the Council-Manager form of government, the Strategic Plan (Commission contributions); Commissioner Policy, Rules of Conduct, and City Rules; capital improvement projects; and other related topics shall be reviewed at the orientation.

FISCAL IMPACT

None

APPROVED BY:

Eleanor Manzano, City Clerk

ATTACHMENTS

- Commission Application Preference
- Maddy Act - Boards & Commissions Terms Expiring 2026
- Terms, Vacancies and Qualifications worksheet
- Board and Commissions Qualifications

Commission Applications - Due to personal information contained in the applications, applications are not included in the online agenda packet. Applications are on file with the City Clerk's office.

Commission Application Preferences 2026

RSVP	Last	First	Current Commission	District	Boards Applied To	First Choice	Second Choice	Third Choice
No Response	Blair	Anneke	Formerly Public Safety Commission	District 1	Planning Commission Public Works, Safety and Sustainability Commission* Public Amenities Commission*	Planning	Public Amenities	
Yes	Brann	Hudson		District 1	Planning Commission	Planning Commission		
No Response	Campadonia	Justin		District 3	Harbor Commission*	Harbor Commission		
Yes	DeFrance	Benjamin		District 4	Budget & Finance Commission Public Works, Safety and Sustainability Commission*	Budget and Finance Commission	Public Works & Sustainability	
No Response	Galassi	Desiree	Public Amenities Commission	District 4	Cultural Arts Commission* Public Amenities Commission*	Public Amenities Commission		
Yes	Gamble	Thomas	Formerly Preservation Commission 1998-2002	District 2	Budget & Finance Commission Planning Commission Cultural Arts Commission*	Planning	Cultural Arts	Budget & Finance
Yes	Lang	Mara	Public Amenities	District 1	Planning Commission	Planning Commission	Public Amenities	
Yes	Malcolm	Ryan		District 2	Budget & Finance Commission Planning Commission	Planning Commission	Budget & Finance	
Yes	Mark	Jacob		District 3	Harbor Commission*	Harbor Commission		
Yes	Maroko	Ron	Public Amenities Commission	District 3	Public Amenities Commission*	Public Amenities Commission		
Yes (Zoom)	Melendez	Juan	Cultural Arts Commission	District 4	Cultural Arts Commission*	Cultural Arts Commission	Budget & Finance Commission	
Yes	Mitchell	Teresa		District 4	Public Works, Safety and Sustainability Commission*	Public Works, Safety and Sustainability		
No Response	Price	Debby	Housing Authority		Housing Authority**	Housing Authority		
Unable to Attend	Rowe	Jeffrey	Public Amenities Commission	District 4	Recreation & Parks Commission Public Amenities Commission	Recreation and Parks		Planning
No Response	Skiba	Nancy	Formerly Public Safety Commission	District 4	Planning Commission	Public Works & Sustainability	Planning Commission	Budget and Finance
Unable to Attend	Weiss	Ara		District 2	Budget & Finance Commission Planning Commission Public Works, Safety and Sustainability Commission	Budget & Finance	Public Works and Sustainability	Planning

*UNABLE TO ATTEND; WILL CONTACT THE MAYOR AND THEIR DISTRICT COUNCILMEMBER

INCUMBENTS HIGHLIGHTED IN BLUE

HOUSING AUTHORITY APPLICANTS HIGHLIGHTED IN YELLOW

**CITY OF REDONDO BEACH
BOARDS & COMMISSIONS
LOCAL APPOINTMENTS LIST
Vacancies & Terms Expiring in 2026**

BUDGET AND FINANCE COMMISSION

<u>Commissioner</u>	<u>Date of Appointment</u>	<u>Term Expiration</u>
Vijay Jeste	10/01/2022	09/30/2026
Rodney Ramcharan	05/07/2025	09/30/2026

CULTURAL ARTS COMMISSION*

<u>Commissioner</u>	<u>Date of Appointment</u>	<u>Term Expiration</u>
Juan Melendez	10/01/2022	09/30/2026
Kristina Christian-Kelly	10/01/2022	09/30/2026

HARBOR COMMISSION*

<u>Commissioner</u>	<u>Date of Appointment</u>	<u>Term Expiration</u>
Roger Carlson (Term Out)	10/01/2022	09/30/2026

HOUSING AUTHORITY*

<u>Commissioner</u>	<u>Date of Appointment</u>	<u>Term Expiration</u>
Jason Newton	10/01/2024	09/30/2026
Debby Price	10/01/2024	09/30/2026

PLANNING COMMISSION

<u>Commissioner</u>	<u>Date of Appointment</u>	<u>Term Expiration</u>
Gale Hazeline	10/01/2022	09/30/2026

PUBLIC AMENITIES COMMISSION*

<u>Commissioner</u>	<u>Date of Appointment</u>	<u>Term Expiration</u>
Desiree Galassi	10/01/2024	09/30/2026
Ron Maroko	10/01/2024	09/30/2026
Jeffrey Rowe	10/01/2024	09/30/2026

PUBLIC WORKS & SUSTAINABILITY COMMISSION*

<u>Commissioner</u>	<u>Date of Appointment</u>	<u>Term Expiration</u>
Candace Nafissi	10/01/2022	09/30/2026
John Simpson (Term Out)	10/01/2022	09/30/2026

SUSPENSION APPEALS BOARD

<u>Board</u>	<u>Date of Appointment</u>	<u>Term Expiration</u>
Vacant	10/01/2022	09/30/2026
Vacant	10/01/2022	09/30/2026
Vacant	10/01/2023	09/30/2027
Vacant	10/01/2023	09/30/2027

**CITY OF REDONDO BEACH
BOARDS & COMMISSIONS
LOCAL APPOINTMENTS LIST
Vacancies & Terms Expiring in 2026**

YOUTH COMMISSION*

<u>Commissioner</u>		<u>Date of Appointment</u>	<u>Term Expiration</u>
Charlotte	E.	10/01/2025	09/30/2026
Kylie	C.	10/01/2025	09/30/2026
Priya	R.	10/01/2025	09/30/2026
Joshua	M.	10/01/2025	09/30/2026

Terms, Vacancies and Qualifications 2026

COMMISSION	INCUMBENT	TERM EXPIRATION	DISTRICT	APPLICABLE QUALIFICATIONS	APPOINTEE
Board of Appeals/Uniform Code	Vacant	Sep 30, 2026	At Large	Board Member - Alternate Engineer	
Board of Appeals/Uniform Code	Vacant	Sep 30, 2026	At Large	Board Member - Architect	
Board of Appeals/Uniform Code	Vacant	Sep 30, 2027	At Large	Board Member - Alternate Contractor	
Board of Appeals/Uniform Code	Vacant	Sep 30, 2027	At Large	Board Member - Engineer	
Board of Appeals/Uniform Code	Vacant	Sep 30, 2028	At Large	Board Member - Contractor	
Board of Appeals/Uniform Code	Vacant	Sep 30, 2028	At Large	Board Member - Alternate Architect	
Budget & Finance	Vijay V Jeste - NotRA	Sep 30, 2026	4	Commissioner	
Budget & Finance	Rodney Ramcharan - NotRA	Sep 30, 2026	2	Commissioner	
Budget & Finance	Jasmine Allen	Sep 30, 2027	4	Commissioner	
Budget & Finance	Damien Marin	Sep 30, 2028	5	Commissioner	
Budget & Finance	Nick Sherbin	Sep 30, 2028	2	Commissioner	
Budget & Finance	Trent W Turner	Sep 30, 2029	3	Commissioner	
Budget & Finance	Jerry Woodham	Sep 30, 2029	1	Commissioner	
Cultural Arts	Juan Melendez	Sep 30, 2026	4	Commissioner-Cultural and Arts Disciplines	
Cultural Arts	Kristina M Christian-Kelly	Sep 30, 2026	2	Commissioner-At Large	
Cultural Arts	Michelle A O'Brien-Herrera	Sep 30, 2028	3	Commissioner - At Large	
Cultural Arts	Orhan Taner	Sep 30, 2028	5	Commissioner - Arts Organization	
Cultural Arts	Victoria Pitzele	Sep 30, 2028	2	Commissioner - At Large	
Cultural Arts	Michelle Gold	Sep 30, 2028	3	Commissioner - Arts Organization	
Cultural Arts	Chelsea Lawrence	Sep 30, 2028	1	Commissioner - Cultural and Arts	
Harbor	Roger Carlson - T/O	Sep 30, 2026	3	Commissioner-Engineering	
Harbor	Ryan Abelman	Sep 30, 2027	4	Commissioner-State Bar Member	
Harbor	Tom Bauer	Sep 30, 2027	1	Commissioner-Business Owner	
Harbor	Leslie P Chrzan	Sep 30, 2028	2	Commissioner-Boat Owner	
Harbor	Lee D Collier	Sep 30, 2028	3	Commissioner - At Large	
Harbor	Jamie J Waryck	Sep 30, 2029	1	Commissioner-Licensed Realtor	
Harbor	Lisa R Falk	Sep 30, 2029	2	Commissioner-Local Government	
Housing Authority	Jason Newton	Sep 30, 2026	2	Tenant - Commissioner	
Housing Authority	Debby Price	Sep 30, 2026	2	Tenant - Commissioner	
Planning	Gale S Hazeltine - NotRA	Sep 30, 2026	1	Commissioner - At Large	
Planning	Jason J. Conroy	Sep 30, 2027	3	Commissioner	
Planning	Wayne Craig	Sep 30, 2027	1	Commissioner	
Planning	Douglas G Boswell	Sep 30, 2028	3	Commissioner	
Planning	Roger K Light	Sep 30, 2028	5	Commissioner	
Planning	Robert Gaddis	Sep 30, 2029	2	Commissioner - At Large	
Planning	Julie A Young	Sep 30, 2029	4	Commissioner	
Public Amenities	Desiree M Galassi	Sep 30, 2026	4	Commissioner - Preservation	
Public Amenities	Ron Maroko	Sep 30, 2026	3	Commissioner - Historical Society	
Public Amenities	Jeffrey E. Rowe	Sep 30, 2026	4	Commissioner	
Public Amenities	Masood K Yousufzai	Sep 30, 2028	5	Commissioner	
Public Amenities	Mara Lang	Sep 30, 2028	1	Commissioner - Architect Experience	
Public Amenities	Christopher McCauley	Sep 30, 2028	1	Commissioner - History Degree	
Public Amenities	Edward (E.J.) Caldwell	Sep 30, 2028	2	Commissioner - Preservation Act	
Public Works, Safety and Sustainability	Candace Allen Nafissi - NotRA	Sep 30, 2026	3	Commissioner - At Large	
Public Works, Safety and Sustainability	John M. Simpson - T/O	Sep 30, 2026	4	Commissioner	
Public Works, Safety and Sustainability	Jay Tsao	Sep 30, 2027	2	Commissioner	
Public Works, Safety and Sustainability	Andrew C Beeli	Sep 30, 2027	5	Commissioner	
Public Works, Safety and Sustainability	Steven Anderson	Sep 30, 2028	5	Commissioner	
Public Works, Safety and Sustainability	Bhuvan Bajaj	Sep 30, 2028	3	Commissioner	
Public Works, Safety and Sustainability	Cindi Ann Arrata	Sep 30, 2029	1	Commissioner	

T/O = Termed Out
NotRA = Not Re-Applying

BOARDS AND COMMISSIONS QUALIFICATIONS

BOARD OF APPEALS/UNIFORM CODE

The Board shall consist of three (3) members, one of which shall be a California State licensed architect, one a California State licensed civil or structural engineer, and one a California State licensed general contractor, who are qualified by experience and training to pass upon matters pertaining to building construction, who are not employees of the City, and who are electors of the City.

The Alternate members shall have the same qualifications as the members and shall be appointed for the same term as the members. In the event of the absence or unavailability of a member for any meeting, the alternate member with the same qualifications shall serve in his or her place at the meeting.

CULTURAL ARTS COMMISSION:

The Commission shall consist of seven members. To the extent practical, the members of the Commission shall be composed of: two members appointed from among professionals in the disciplines of architecture, landscape architecture, urban planning, engineering, design or other related cultural and arts disciplines, to the extent such professionals are available in the City; two members appointed from a recognized arts or artists organization; and the remaining three members shall be appointed at-large.

HARBOR COMMISSION:

Unless otherwise authorized by the City Council, appointments to the Commission shall be in accordance with the following criteria:

(a) One member shall be a sailboat or powerboat owner who regularly uses the boating facilities in King Harbor. The boating representative is intended to represent and further the interests of the boaters and vessel operators in King Harbor.

(b) One member may be selected from a list of names submitted by any commercial harbor/pier association. Any list of names submitted by a harbor/pier association shall be submitted to the City Clerk's Department no later than 5 days prior to the close of the deadline for Commissioner applications. The Mayor may select a member from one of these lists of names, or alternatively, select a member at-large.

(c) One member shall be a person who lives adjacent to, but at least 500 feet outside of, the jurisdiction of the Commission. This person shall not be a sailboat or powerboat owner, or a member of any commercial harbor/pier association. The intent of this representative is to further the interests of residents who live in close proximity to, and may be most regularly and directly impacted by, and benefited from, operations and development in the harbor.

1. (d) Each of the remaining members of the Commission shall have training and experience in one or more of the following disciplines or designations:\An engineer with a degree in engineering and at least three years of engineering experience. The intent of the engineering representative is to add engineering insight into the Commission's deliberations;
2. A member of the Bar of the State with at least three years of legal experience as an attorney. The intent of the legal experience is to add practical legal insight, experience, and considerations, as well as additional critical and analytical thought, into the Commission's deliberations, which may include contracts, complex issues, and other relevant matters.
3. A person with at least three years of experience in leasing or managing rental property. The intent of the property management representative is to add property management insight into the Commission's deliberations.
4. A person with at least three years of experience managing a retail, restaurant, or marine-related business. The intent of the business management representative is to add business management and operations insight into the Commission's deliberations.
5. A person with at least three years of experience in a marine and/or watercraft education related profession or practice. The intent of this representative is to add marine and/or watercraft educational representation into the Commission's deliberations.
6. A person with at least three years of experience in construction management or development. The intent of the construction representative is to add construction insight into the Commission's deliberations.
7. A person who is a recreational user of the harbor and surrounding waters, and is not a sailboat or powerboat owner or member of any commercial harbor/pier association. The recreational user representative is intended to represent and further the interests of additional recreational uses of the harbor area by a category of persons who may not otherwise be represented on the Commission.
8. Any of the following:
 - a. A certified public accountant, or an officer of a financial institution, with at least three years of experience;
 - b. An oceanographer or marine engineer with at least three years of experience;

- c. A State-licensed real estate broker with at least three years of experience;
 - d. A State-licensed general contractor with at least three years of experience;
 - e. A practicing economic or financial consultant with at least three years of experience;
 - f. A commercial developer with at least three years of experience;
 - g. An executive or owner/operator of a business with at least three years of experience;
 - h. A management level employee with at least three years of experience with a public or governmental entity;
 - i. A management level employee with at least three years of experience in harbor recreational development.
 - j. A member of the Commission who qualifies for appointment under more than one criteria, discipline, or designation, may, over the duration of that member's term, have that criteria, discipline, or designation changed when a vacancy of the Commission is filled.
 - k. No more than three Commissioners may be members of the same public or private club, association, or organization, that exists within the Harbor Commission's geographic jurisdiction.
- (§ 3, Ord. 2351 c.s., eff. November 1, 1982, as amended by § 1, Ord. 2427 c.s., eff. October 16, 1985, and § 1, Ord. 2509 c.s., eff. September 1, 1988, as renumbered by § 1, Ord. 2705 c.s., eff. October 21, 1993, eff. May 9, 2024, Ord. 3268, Ord. 3300-25 eff. November 14, 2025)

HOUSING AUTHORITY

Must be a tenant of the Section 8 Housing Program and requires a special application.
Section 34290, Health & Safety Code and Housing Authority Resolution No. 12.

PUBLIC AMENITIES COMMISSION:

To the extent practicable, three members shall be appointed from among professionals in the disciplines of architecture, history, architectural history, urban planning, archeology, or other historic preservation or related disciplines, such as American Studies, American Civilization, cultural geography, or anthropology. All members of the Public Amenities Commission shall have a demonstrated interest, competence, experience, or knowledge in historic preservation, art and literature, and the cultural heritage of the City.

PUBLIC WORKS, SAFETY AND SUSTAINABILITY COMMISSION:

Except in cases of practical difficulty, unnecessary hardship, or extreme differences, two (2) members shall be persons experienced in construction, two (2) members shall be physically handicapped persons, and one (1) person shall be a public member.