



Administrative Report

H.5., File # 26-0877

Meeting Date: 8/4/2026

To: MAYOR AND CITY COUNCIL

From: STEPHANIE MEYER, FINANCE DIRECTOR

TITLE

APPROVE CONTRACTS UNDER \$35,000:

1. APPROVE AN AGREEMENT WITH LIEBERT CASSIDY WHITMORE FOR SPECIAL SERVICES TO PROVIDE GROUP TRAINING AS A MEMBER OF THE EMPLOYMENT RELATIONS CONSORTIUM IN AN AMOUNT NOT TO EXCEED \$5,045 FOR THE TERM JULY 1, 2026 TO JUNE 30, 2027

CONTACT: DIANE STRICKFADEN, DIRECTOR OF HUMAN RESOURCES

2. APPROVE A CHECK-IN CENTER PLAN AGREEMENT WITH THE LOS ANGELES COUNTY REGISTRAR-RECORDER/COUNTY CLERK FOR USE OF THE REDONDO BEACH PERFORMING ARTS CENTER PARKING LOT (5 SPACES) FOR ELECTION WORKERS TO CHECK IN ELECTION MATERIALS FOR THE NOVEMBER 3, 2026 GENERAL ELECTION AT NO COST TO THE CITY FOR THE TERM OCTOBER 24, 2026 TO NOVEMBER 3, 2026

CONTACT: ELEANOR MANZANO, CITY CLERK

3. APPROVE A VOTE CENTER FACILITY USE AGREEMENT AND THE SAFE ELECTION PLAN WITH THE LOS ANGELES COUNTY REGISTRAR-RECORDER/COUNTY CLERK FOR USE OF THE ALTA VISTA PARK COMMUNITY CENTER FOR THE NOVEMBER 3, 2026 GENERAL ELECTION AT NO COST TO THE CITY FOR THE TERM AUGUST 4, 2026 TO NOVEMBER 6, 2026

CONTACT: ELEANOR MANZANO, CITY CLERK

EXECUTIVE SUMMARY

Approve Contracts Under \$35,000

APPROVED BY:

Mike Witzansky, City Manager

ATTACHMENTS

- Agmt & Signature - Liebert Cassidy Whitmore
- Insurance - Liebert Cassidy Whitmore

- Check-In Center Plan Agreement - Los Angeles County Registrar-Recorder County Clerk
- Vote Center Facility Use Agreement & Signature - Los Angeles County Registrar-Recorder County Clerk