



# Administrative Report

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N.2., File # 24-1592

Meeting Date: 10/15/2024

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**To:** MAYOR AND CITY COUNCIL

**From:** ELEANOR MANZANO, CITY CLERK

**TITLE**

DISCUSSION AND POSSIBLE ACTION PERTAINING TO RESOLUTIONS REGARDING ADOPTING PROCEDURES PERTAINING TO TIE VOTES, CALLING AND GIVING NOTICE OF HOLDING AN ALL-MAILED GENERAL MUNICIPAL ELECTION CONSOLIDATED WITH THE REDONDO BEACH SCHOOL BOARD ON TUESDAY, MARCH 4, 2025, REQUESTING LOS ANGELES COUNTY TO RENDER SPECIFIC SERVICES AND ADOPT REGULATIONS FOR CANDIDATE STATEMENTS

ADOPT BY TITLE ONLY RESOLUTION NO. CC-2410-089, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, PROVIDING FOR A PROCEDURE TO RESOLVE TIE VOTES FOR ELECTIVE OFFICES AT GENERAL MUNICIPAL ELECTIONS CONSOLIDATED WITH THE BOARD OF EDUCATION OF THE REDONDO BEACH UNIFIED SCHOOL DISTRICT; AND

ADOPT BY TITLE ONLY RESOLUTION NO. CC-2410-090, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, CALLING AND GIVING NOTICE OF THE HOLDING OF AN ALL-MAILED BALLOT GENERAL MUNICIPAL ELECTION CONSOLIDATED WITH THE ELECTION OF THE BOARD OF EDUCATION OF THE REDONDO BEACH UNIFIED SCHOOL DISTRICT, TO BE HELD IN SAID CITY ON TUESDAY, MARCH 4, 2025, FOR THE ELECTION OF CERTAIN OFFICERS OF THE CITY AND MEMBERS OF THE BOARD OF EDUCATION OF SAID SCHOOL DISTRICT, AS REQUIRED BY THE PROVISIONS OF THE CHARTER OF THE CITY OF REDONDO BEACH; AND

ADOPT BY TITLE ONLY RESOLUTION NO. CC-2410-091, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO RENDER SPECIFIED SERVICES TO THE CITY RELATING TO THE CONDUCT OF AN ALL-MAILED BALLOT GENERAL MUNICIPAL ELECTION CONSOLIDATED WITH THE ELECTION OF MEMBERS TO THE BOARD OF EDUCATION OF THE REDONDO BEACH UNIFIED SCHOOL DISTRICT TO BE HELD ON TUESDAY, MARCH 4, 2025; AND

ADOPT BY TITLE ONLY RESOLUTION NO. CC-2410-092, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, ADOPTING REGULATIONS PERTAINING TO CANDIDATES' STATEMENTS SUBMITTED TO THE VOTERS AT A GENERAL MUNICIPAL ELECTION CONSOLIDATED WITH THE ELECTION OF MEMBERS TO THE BOARD

OF EDUCATION OF THE REDONDO BEACH UNIFIED SCHOOL DISTRICT FOR THE ELECTION ON MARCH 4, 2025

**EXECUTIVE SUMMARY**

Staff is seeking Council’s direction to clarify the procedures of tie votes and perhaps defining the word “lot” pursuant to the Elections Code. For Rank Choice Voting, also known as Instant Runoff Voting, in the event that two or more candidates tie for the fewest number of votes at the end of a round, the candidate to eliminate shall be chosen by lot. In the event that there are only two qualified candidates in a race for a Municipal Elective Office or for a position on the Board of Education and those candidates receive an equal number of votes creating a tie, the tie shall be resolved by lot as outlined in Exhibit “A” of Resolution No. CC-2410-089.

Staff conducted a survey of how other municipalities define “lot”. A few responses included a single coin toss. The City of Pacific Grove has an initial coin toss to determine which of the candidates is “heads” and which is “tails”. Then, they have a second coin toss to determine the winner. Other cities practice writing/typing the candidate names on pieces of paper, folding them in equal sizes (or placing the papers in separate envelopes) and drawing them out of a bag.

Under the provisions of the City Charter, the City Council must adopt a Resolution to call and give notice of a General Municipal Election. The City of Redondo Beach will be holding its General Municipal Election on March 4, 2025 via all-mailed ballot, as provided in the Municipal Code and in accordance with the City Charter. The City Council must also adopt Resolutions requesting certain services of the L.A. County Board of Supervisors, and adopt regulations pertaining to candidate statements of a General Municipal Election. In addition, the Redondo Beach Unified School District, by its Resolution No. R:24-25:03 has requested consolidation with the City’s election.

**Nomination Process**

Monday, November 11, 2024 is a National Holiday (Veteran’s Day). Therefore, the nomination period will begin Tuesday, November 12 - December 6, 2024, 5:30 p.m. In the event an incumbent does not file, the nomination period will be extended for that office to Wednesday, December 11, 2024, 5:30 p.m. The extended nomination period will not apply to Council Districts 1 and 2 contests because the incumbents are not eligible to run pursuant to completion of their two full terms. Beginning October 28, 2024, the City Clerk will begin scheduling appointments during the nomination period for potential candidates. Additional information is available on the City website [www.redondo.org/elections](http://www.redondo.org/elections) [≤](http://www.redondo.org/elections) <http://www.redondo.org/elections> [≥](http://www.redondo.org/elections) and will be updated as new information becomes available.

**BACKGROUND**

Vendor agreements are being added to Council meetings as quickly as possible for all election-related services for this General Municipal election pursuant the call of the October 15, 2024 General Municipal Election, including but not limited to:

- ballot design/layout, tabulation equipment, software and on-site support;
- ballot print, sample ballot, postcard and mail services;
- software licenses and support for vote by mail ballot processing; and
- ballot mail tracking software

Los Angeles County ballot drop boxes (5), one in each district, will also be available for the City's use during the City's municipal elections.

**COORDINATION**

The City Clerk's Office has coordinated with the City Attorney's office.

**FISCAL IMPACT**

The March 2025 Election is budgeted for \$462,950 for FY2024-2025.

**APPROVED BY:**

*Eleanor Manzano, City Clerk*

**ATTACHMENTS**

Resolution CC-2410-089 Resolve Tie Votes

Resolution CC-2410-090 Calling Election

Resolution CC-2410-091 Requesting County Services

Resolution CC-2410-092 Candidate Statements Regulations

RBUSD Resolution R:24-25:03