



Administrative Report

H.16., File # 24-0948

Meeting Date: 6/4/2024

To: MAYOR AND CITY COUNCIL
From: LUKE SMUDE, ASSISTANT TO THE CITY MANAGER

TITLE

INTRODUCE BY TITLE ONLY ORDINANCE NO. 3270-24 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, AMENDING TITLE 2, CHAPTER 9, ARTICLE 1, SECTION 2-9.101 OF THE REDONDO BEACH MUNICIPAL CODE REGARDING ORGANIZATION MEETINGS AND CANCELLATIONS

EXECUTIVE SUMMARY

On May 7, 2024, the City Council directed staff to move forward with changes to the City's existing Boards and Commissions that would eliminate certain boards, consolidate and adjust the purview of select commissions, and create a means to cancel upcoming commission meetings.

The Ordinance being introduced amends the Redondo Beach Municipal Code (RBMC) to allow for cancellations of upcoming commission meetings due to a lack of business. Additional updates to the City's boards and commissions will be presented to Council as they are prepared.

BACKGROUND

Currently, the RBMC dictates that all City commissions must meet on a monthly basis, and there is no means for commissioners to cancel an upcoming meeting. This has caused to scheduling uncertainty for participating members when there is a lack of quorum, and has led to many meetings being held when there is little to no substantive business to discuss.

The proposed Ordinance would amend Title 2, Chapter 9, Article 1, Section 2-9.101 of the RBMC allowing for a commissions next monthly meeting to be cancelled, "for lack of business only by a majority vote of commissioners or members, and only during the regular meeting that immediately precedes the meeting to be canceled." The Chair or Secretary of the commission would then have to announce the cancellation as well as provide the reasons for the cancellation.

Approval of this Ordinance would establish the meeting cancellation process, giving commissioners the ability to cancel upcoming meetings in an effort to improve the substance and impact of commission meetings that are held.

COORDINATION

This item was coordinated with various City Departments, and the City Attorney's Office prepared the Ordinance.

FISCAL IMPACT

There is no fiscal impact associated with this item.

APPROVED BY:

Mike Witzansky, City Manager

ATTACHMENTS

- Ord - No. 3270-24 Amending Title 2, Chapter 9, Article 1, Section 2-9.101 of the Redondo Beach Municipal Code Regarding Organization meetings and Cancellations
- Ord - No. 3270-24 Amending Title 2, Chapter 9, Article 1, Section 2-9.101 of the Redondo Beach Municipal Code Regarding Organization meetings and Cancellations (Redlined)
- Administrative Report - City Council, May 7, 2024