



Administrative Report

H.8., File # 24-0536

Meeting Date: 4/16/2024

To: **MAYOR AND CITY COUNCIL**
From: ANDREW WINJE, PUBLIC WORKS DIRECTOR

TITLE

APPROVE THE PURCHASE OF ONE FORD MAVERICK XL HYBRID TRUCK FROM COLLEY FORD FOR USE BY THE BUILDING AND SAFETY DIVISION FOR AN AMOUNT NOT TO EXCEED \$36,053.02 AND AUTHORIZE THE MAYOR TO EXECUTE ALL RELATED PROCUREMENT DOCUMENTS

EXECUTIVE SUMMARY

In February 2024, staff in the Public Works Fleet Division issued an Invitation to Bid for Ford Maverick XL Hybrid trucks for use by the Public Works and Community Development Departments. In March, the City utilized the bid to purchase two of the three vehicles scheduled for replacement. This purchase would provide a new truck to replace the third vehicle, Unit #57, which is assigned to the Building and Safety Division.

BACKGROUND

In June 2023, the City Council approved Decision Package #38 - *Carryover Vehicle Replacement Purchases from FY 2022-23*. Decision Package #38 allocated funding for vehicles that the City planned to purchase in FY 2022-23 but had not yet been able to procure due to supply-chain issues and market inventory shortages and included funding for two Community Development Building and Safety Division vehicles, Units #57 and #59.

The City issued an Invitation to Bid on February 19, 2024 for Ford Maverick XL Hybrid trucks (quantity 1-3). The successful bid came from Colley Ford for a total of 2 units, meeting the bid specifications for Public Works Department Storm/Sewer Division (Unit #352) and the Community Development Department Building and Safety Division (Unit #59). City Council approved the purchase of two units on March 19, 2024. At this time, staff recommends the purchase of an additional Ford Maverick XL Hybrid truck from Colley Ford for the successful Bid quote of \$36,053.02 per unit. This vehicle will replace Community Development, Building and Safety Division Unit #57, which is past the end of its useful life and is scheduled for replacement.

The vehicles and equipment approved for replacement as part of Decision Package #38 and the status of their acquisition is as follows:

<u>Decision Package #38 - FY2022-23 Vehicles Carried Forward</u>							
Unit	Year	Existing Vehicle	Assigned	Dept	Total Funding		Status
					per unit	ZEV/LEV	
57	2009	TOYOTA PRIUS HYBRID	BUILDING	PL	\$ 38,963	LEV	In Progress
261-08	2008	FORD RANGER UNIT 378 MOUNT	UPLANDS MAINT	PW	\$ 37,000	N/A	
348-09	2009	FORD F-350 1-TON PICKUP-EQ	BUILDING OCCUPANCY	PW	\$ 71,000	LEV	In Progress
349	2009	FORD F-350 1-TON PICKUP-EQ	UPLANDS MAINT	PW	\$ 71,000	LEV	In Progress
354	2009	FORD F-250 3/4 TON PICKUP	PARKS	PW	\$ 60,000	LEV	In Progress
59-07	2007	GMC CANYON P/U XTRA CAB	BUILDING	PL	\$ 37,000	N/A	Recommended
G-1	1999	CATERPILLAR 3306 GENERATOR	SEWER	PW	\$ 150,969	N/A	
G-11	1999	GENERAC 99A03799-S GENERATOR	BUILDING OCCUPANCY	PW	\$ 246,145	N/A	
G-12	1999	ONAN 175DGFB GENERATOR*	BUILDING OCCUPANCY	PW	\$ 149,210	N/A	
G-14	2018	GENERAC 98A06015-S GENERATOR	fire station 1	PW	\$ 98,304	N/A	Permits Submitted
G-16	1999	GENERAC 98A06019-S GENERATOR	BUILDING OCCUPANCY	PW	\$ 96,804	N/A	
G-2	1999	MQ POWER DCA-25SSIU	SEWER	PW	\$ 27,420	N/A	
		NEW VEHICLE	HOMELESS OUTREACH	CA	\$ 40,000.00	LEV	Delivered

Staff recommends purchasing the vehicle identified through the bid process and authorizing the Mayor to execute all required procurement documents.

COORDINATION

The Public Works Department coordinated this report with the Financial Services Department and the City Attorney's Office.

FISCAL IMPACT

Funding for the purchase, totaling \$36,053.02, is available in the appropriated Public Works Fleet Vehicle Replacement operating budget.

APPROVED BY:

Mike Witzansky, City Manager

ATTACHMENTS

- Administrative Report - City Council, March 19, 2024
- Colley Ford Bid Response #2324-008, March 4, 2024
- Colley Ford Registration and Procurement Documents Unit #57
- Colley Ford Exempt License Plate Request
- Invitation to Bid - Bid #2324-008, Ford Maverick XL Hybrid (Quantity 1-3), February 19, 2024