



# Administrative Report

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J.3., File # BF26-0024

Meeting Date: 1/8/2026

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**To:** BUDGET AND FINANCE COMMISSION  
**From:** STEPHANIE MEYER, FINANCE DIRECTOR

**TITLE**  
PROFESSIONAL SERVICES PROCUREMENT DATA FROM STAFF

**EXECUTIVE SUMMARY**

The attached document provides a summary of the type of data available from the City's financial system related to City purchasing as discussed at the December 11, 2025 Budget and Finance Commission Meeting.

The included items represent a sample of purchase orders in the category of professional services from the current fiscal year.

Note that the City may spend the total amount over several fiscal years. The Description column contains varying levels of detail; for larger agreements, this may include references to the supporting process, including to Council approval and amendments.

**ATTACHMENTS**  
2026 PURCHASE ORDERS - SERVICE AGREEMENTS