



# Administrative Report

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H.5., File # 24-0107

Meeting Date: 4/2/2024

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**To:** MAYOR AND CITY COUNCIL  
**From:** WENDY COLLAZO, FINANCE DIRECTOR

**TITLE**

APPROVE CONTRACTS UNDER \$35,000:

1. APPROVE AN AGREEMENT WITH BUREAU VERITAS NORTH AMERICA, INC. FOR ON CALL PLAN CHECK AND BUILDING INSPECTION SERVICES FOR AN AMOUNT NOT TO EXCEED \$15,000 AND THE TERM APRIL 2, 2024 TO APRIL 1, 2028 WITH AUTOMATIC TWO-YEAR RENEWAL.
2. APPROVE AN AGREEMENT WITH BOWMAN INFRASTRUCTURE ENGINEERS LTD. FOR ON CALL PLAN CHECK AND BUILDING INSPECTION SERVICES FOR AN AMOUNT NOT TO EXCEED \$20,000 AND THE TERM APRIL 2, 2024 TO APRIL 1, 2028 WITH AUTOMATIC TWO-YEAR RENEWAL.
3. APPROVE AN AGREEMENT WITH MELAD AND ASSOCIATES, INC. FOR ON CALL PLAN CHECK AND BUILDING INSPECTION SERVICES FOR AN AMOUNT NOT TO EXCEED \$30,000 AND THE TERM APRIL 2, 2024 TO APRIL 1, 2028 WITH AUTOMATIC TWO-YEAR RENEWAL.
4. APPROVE AN AGREEMENT WITH BPR CONSULTING GROUP LLC FOR ON CALL PLAN CHECK AND BUILDING INSPECTION SERVICES FOR AN AMOUNT NOT TO EXCEED \$15,000 AND THE TERM APRIL 2, 2024 TO APRIL 1, 2028 WITH AUTOMATIC TWO-YEAR RENEWAL.
5. APPROVE AN AGREEMENT WITH INTERWEST CONSULTING GROUP, INC. FOR ON CALL PLAN CHECK AND BUILDING INSPECTION SERVICES FOR AN AMOUNT NOT TO EXCEED \$15,000 AND THE TERM APRIL 2, 2024 TO APRIL 1, 2028 WITH AUTOMATIC TWO-YEAR RENEWAL.
6. APPROVE AN AMENDMENT TO THE AGREEMENT WITH KOA CORPORATION FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE TORRANCE BOULEVARD FROM TORRANCE CIRCLE TO PROSPECT AVENUE STREET REHABILITATION PROJECT, JOB NO. 41230, AND THE TORRANCE BLVD. & FRANCISCA AVENUE TRAFFIC SIGNAL MODIFICATION PROJECT, JOB NO. 41070, FOR AN ADDITIONAL AMOUNT OF \$34,995 AND THE EXISTING TERM THROUGH JULY 18, 2024.

7. APPROVE A LICENSE AGREEMENT WITH LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY FOR PREPPING AND PAINTING THE EXTERIORS OF ARTESIA BOULEVARD CROSSING AND GRANT AVENUE CROSSING RAIL BRIDGES FOR GRAFFITI ABATEMENT AND POSSIBLE FUTURE ART MURALS IN AN AMOUNT NOT TO EXCEED \$1,500 COMMENCING ON MAY 1, 2024 FOR A MONTH-TO-MONTH TERM.
  
8. APPROVE AN AGREEMENT WITH PI ENVIRONMENTAL, LLC TO PROVIDE CONSULTATION SERVICES FOR COMPLIANCE WITH THE NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM FOR THE CITY'S FOURTH OF JULY FIREWORKS SHOW FOR AN AMOUNT NOT TO EXCEED \$7,500 AND THE TERM APRIL 2, 2024 TO AUGUST 31, 2024.

**EXECUTIVE SUMMARY**

Approve Contracts Under \$35,000

**APPROVED BY:**

*Mike Witzansky, City Manager*

**ATTACHMENTS**

- Agmt, Signature & Insurance - Bureau Veritas North America, Inc.
- Agmt, Signature & Insurance - Bowman Infrastructure Engineers, Ltd.
- Agmt, Signature & Insurance - Melad and Associates, Inc.
- Agmt, Signature & Insurance - BPR Consulting Group LLC
- Agmt, Signature & Insurance - Interwest Consulting Group, Inc.
- Agmt - First Amendment, Signature & Insurance - KOA Corporation
- Agmt - Original Agreement, KOA Corporation, July 19, 2022
- Licensing Agmt - LACMTA
- Agmt, Signature & Insurance - PI Environmental, LLC