



Administrative Report

H.18., File # 26-0439

Meeting Date: 4/14/2026

To: MAYOR AND CITY COUNCIL

From: MIKE COOK, INFORMATION TECHNOLOGY DIRECTOR

TITLE

APPROVE AN AMENDMENT TO THE AGREEMENT WITH PEGASUS STUDIOS TO ADD \$100,800 IN FUNDING TO CONTINUE AUDIO/VISUAL SERVICES FOR THE LIVE BROADCASTING OF ALL CITY COUNCIL, COMMISSION, AND SPECIAL MEETINGS AND TO EXTEND THE TERM FOR AN ADDITIONAL YEAR THROUGH APRIL 16, 2027

EXECUTIVE SUMMARY

Approval of this item would amend the Agreement with Pegasus Studios to continue Audio/Visual project and video production services for the live broadcasting of all City Council, Commission, and Special Meetings hosted in the City Council Chambers and Redondo Beach Main Library. The existing Agreement is funded through April 16, 2026. The proposed amendment would provide \$100,800 in additional funding to continue these services and extend the term for an additional year through April 16, 2027. The total not to exceed cost of the Agreement, following approval of the amendment, would be \$210,800.

BACKGROUND

The City of Redondo Beach has used third parties to facilitate live video broadcasting of its public meetings for over 30 years. Following the retirement of the City's long-time video broadcasting partner, Pegasus Studios was selected to continue broadcasting operations and has since provided high quality production-level services for all public meetings.

In order to maintain continuity of service, and ensure all City Council, Commission, and Special Meetings are broadcast to the community, staff recommends amending the Agreement to add an additional \$100,800 in funding to the Agreement and extend the term for another year, through April 16, 2027.

COORDINATION

Information Technology Department staff coordinated directly with Pegasus Studios to structure and scope the Agreement, which has been approved as to form by the City Attorney's Office.

FISCAL IMPACT

Funding for the proposed amendment is available in the Information Technology Internal Service Fund Budget. The total not to exceed cost of the Agreement would be increased by \$100,800 to \$210,800. Costs are based on the upper range of hours anticipated for the work. Total cost will depend on the total number of meetings held, as well as the total number of hours the City utilizes Pegasus Studios' staff to complete assigned tasks.

APPROVED BY:

Mike Witzansky, City Manager

ATTACHMENTS

- Agmt - First Amendment to the Agreement with Pegasus Studios
- Agmt - Original Agreement with Pegasus Studios, April 15, 2025
- Insurance - Pegasus Studios