

Certified Local Government Program -- 2022-2023 Annual Report

(Reporting period is from October 1, 2022, through September 30, 2023)

INSTRUCTIONS: This a Word form with expanding text fields and check boxes. It will probably open as Read-Only. Save it to your computer before you begin entering data. This form can be saved and reopened.

Because this is a WORD form, it will behave generally like a regular Word document except that the font, size, and color are set by the text field.

- Start typing where indicated to provide the requested information.
- Click on the check box to mark either yes or no.
- To enter more than one item in a particular text box, just insert an extra line (Enter) between the items.

Save completed form and email as an attachment to info.calshpo@parks.ca.gov. You can also convert it to a PDF and send as an email attachment. Use the Acrobat tab in WORD and select Create and Attach to Email. You can then attach the required documents to that email. If the attachments are too large (greater than 10mb total), you will need to send them in a second or third email.

Name of CLG

City of Redondo Beach

Report Prepared by: Stacey Kinsella, Acting Senior Planner

Date of commission review: 5/1/2024

MINIMUM REQUIREMENTS FOR CERTIFICATION

I. Enforce Appropriate State or Local Legislation for the Designation and Protection of Historic Properties.

A. Preservation Laws

1. Are you considering amending or revising your certified ordinance this year? **No**

REMINDER: Pursuant to the *CLG Agreement*, the Office of Historic Preservation (OHP) must have the opportunity to review and comment on ordinance changes prior to adoption. Please communicate directly with the OHP Local Government Unit staff to coordinate the review. Changes that do not meet the CLG requirements could affect certification status.

2. Provide an electronic link to your ordinance or appropriate section(s) of the municipal/zoning code.
<https://ecode360.com/42657453#42657453>

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B. New Local Landmark Designations (Comprehensive list of properties/districts designated during the reporting.

1. During the reporting period, October 1, 2022 – September 30, 2023, what properties/districts have been locally designated?

Property Name/Address	Date Designated	If a district, number of contributors	Date Recorded by County Recorder
209 Avenue E	2/1/2023	N/A	10/13/2023
516 Garnet Street	6/7/2023	N/A	Pending
517 Garnet Street	9/6/2023	N/A	Pending

Reminder: Pursuant to California Government Code § 27288.2, “the county recorder shall record a certified resolution establishing an historical resources designation issued by the State Historical Resources Commission or a local agency, or unit thereof.”

2. What properties/districts have been de-designated this past year? For districts, include the total number of resource contributors.

Property Name/Address	Date Removed	Reason
N/A	Click or tap here to enter text.	Click or tap here to enter text.

C. Historic Preservation Element/Plan

1. Do you address historic preservation in your general plan?
 - Yes, in a separate historic preservation element.
 - No
 - Yes, it is included in another element.

Provide an electronic link to the historic preservation section(s) of the General Plan or to the separate historic preservation element.

D. Review Responsibilities

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1. Who takes responsibility for design review or Certificates of Appropriateness?

All projects subject to design review go the commission.

Some projects are reviewed at the staff level without commission review.

What is the threshold between staff-only review and full-commission review?

Maintenance is reviewed by Staff. Minor revisions, such as window and door replacements, are reviewed by the Minor Alterations Subcommittee, which is comprised of two Preservation Commission members. Major alterations such as additional square footage or changes to character-defining features require Preservation Commission review.

2. California Environmental Quality Act (CEQA)

- Explain the historic preservation staff and commission role in *providing input* to CEQA documents prepared for or by the local government. Staff is responsible for preparing and presenting CEQA documents. The Preservation Commission provides input regarding those documents during the public hearing process.
- Explain the staff and commission role in *reviewing* CEQA documents for projects that are proposed within the jurisdiction of the local government. The Preservation Commission makes findings to adopt a CEQA determination, most commonly for a categorical exemption.

3. Section 106 of the National Historic Preservation Act

- Explain the staff and commission role in *providing input* to Section 106 documents prepared for, or by, the local government. Staff reviews Section 106 documents and determines the level of significance, if any, of the proposed work.
- Explain the staff and commission role in *reviewing* Section 106 documents for projects that are proposed within the jurisdiction of the local government? Work that may have impacts, per Staff's review, would be forwarded to the Preservation Commission for review and determination.

II. Establish an Adequate and Qualified Historic Preservation Review Commission by State or Local Legislation.

A. Commission Membership

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Name	Professional Discipline	Date Appointed	Date Term Ends	Email Address
Jeff Matsuno	Artist/Educator/Owner of Local Historic Landmark	10/1/2021	9/30/2025	Jeff.matsuno@redondo.org
Edward J. Caldwell	Attorney	10/1/2019	9/30/2023	Edward.caldwell@redondo.org
Peter Aziz	Urban Planning/Public Administration	10/1/2020	9/30/2024	Peter.aziz@redondo.org
Orhan Taner	Cultural Arts/Economics	10/1/2021	9/30/2025	Orhan.taner@redondo.org
Desiree Galassi	Finance/Educator	10/1/2021	9/30/2024	Desiree.galassi@redondo.org
Michele McNearney	Real Estate	10/1/2019	9/30/2023	Michele.mcnearney@redondo.org
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Type here.	Type here.	Type here.	Type here.	Type here.
Type here.	Type here.	Type here.	Type here.	Type here.

Attach resumes and Statement of Professional Qualifications forms for all members.

1. If you do not have two qualified professionals on your commission, explain why the professional qualifications have not been met and how professional expertise is otherwise being provided. **Jeff Matsuno studied Art History, teaches Art History, and lives in and maintains a locally designated home. While Desiree Galassi does not have the technical background in historic preservation, she has lived in and is familiar with historic properties. She has also donated historic artifacts to the Historical Society.**

2. If all positions are not currently filled, why is there a vacancy, and when will the position be filled? **Historical Society member and long-time commissioner, David Jackson, ended his term on 9/30/2022. The City was unable to recruit qualified applicants until the following reporting period.**

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B. Staff to the Commission/CLG staff

1. Is the staff to your commission the same as your CLG coordinator? Yes No
2. If not, please provide the Commission staff member's contact information.
3. If the position(s) is not currently filled, why is there a vacancy?

Attach resumes and Statement of Professional Qualifications forms for staff.

Name/Title	Discipline	Dept. Affiliation	Email Address
Stacey Kinsella	Associate Planner	Community Development	Stacey.kinsella@redondo.org
Antonio Gardea	Senior Planner	Community Development	Antonio.gardea@redondo.org

C. Attendance Record

Please complete the commission meeting attendance chart for each commissioner and staff member. Commissions are required to meet a minimum of four times a year. If you haven't met at least four times, explain why not.

Commissioner/Staff	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Jeff Matsuno	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Edward J. Caldwell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Peter Aziz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Orhan Taner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Desiree Galassi	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Michele McNearney	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Stacey Kinsella	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

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Antonio Gardea	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Type here.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

D. Training Received

Please indicate the specific training each commissioner received last year.

Reminder: It is a CLG requirement that all commissioners and staff to the commission attend at least one training program relevant to your commission each year. It is up to the CLG to determine the relevancy of the training.

Commissioner/Staff Name	Training Title & Description (including method presentation, e.g., webinar, workshop)	Duration of Training	Training Provider	Date
Jeff Matsuno	CPF Conference Highlights Historic Library Presentation	One hour One hour	Planning Staff	5/3/2023 6/7/2023
Edward J. Caldwell	CPF Conference Highlights Historic Library Presentation	One hour One hour	Planning Staff	5/3/2023 6/7/2023
Orhan Taner	CPF Conference Highlights Historic Library Presentation	One hour One hour	Planning Staff	5/3/2023 6/7/2023
Peter Aziz	CPF Conference Highlights Historic Library Presentation	One hour One hour	Planning Staff	5/3/2023 6/7/2023
Stacey Kinsella	CPF Conference Elda Muir Seminar Architecture of Suspense SISR Bootcamp	Two Days One hour One hour Four hours	California Preservation Foundation (CPF)	4/26-4/27/2023 3/14/2023 1/24/2023 July/August 2023
Antonio Gardea	CPF Conference Highlights Historic Library Presentation	One hour One hour	Planning Staff	5/3/2023 6/7/2023
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Type here.	Type here.	Type here.	Type here.	Type here.

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III. Maintain a System for the Survey and Inventory of Properties that Furthers the Purposes of the National Historic Preservation Act

A. Historical Contexts: initiated, researched, or developed in the reporting year (excluding those funded by the OHP)

Reminder: California CLG procedures require CLGs to submit survey results, including historic contexts, to the OHP. If you have not done so, submit an electronic copy or link if available online with this report.

Context Name	Description	How it is Being Used	Date Submitted to the OHP
Historic Context Statement	Created in 1995 (unchanged)	Ongoing reference guide	Unknown

B. New Surveys or Survey Updates (excluding those funded by the OHP)

Note: The evaluation of a single property is not a survey. Also, material changes to a property that is included in a survey, is not a change to the survey and should not be reported here.

Survey Area	Context Based-yes/no	Level: Reconnaissance or Intensive	Acreage	# of Properties Surveyed	Date Completed	Date Submitted to the OHP
No updated surveys	Type here.	Type here.	Type here.	Type here.	Type here.	Type here.

Explain how you are using the survey data: The existing surveys are utilized as the initial reference point for possible historic status. In most cases, further research into City records is required.

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IV. Provide for Adequate Public Participation in the Local Historic Preservation Program

A. Public Education

Has your CLG undertaken any public outreach, training, or publications programs this year? How were the commissioners and staff involved? Please provide an electronic link to all publications or other products not previously provided to the OHP.

Item or Event	Description	Date
Cable Television Commercial	Commercial advertising Preservation Program broadcast on local cable network	Ongoing
Book – Photographic collection of Historic Landmark properties	2009 edition available at City Hall and public library	
Historic Preservation video and documents	All preservation documents and promotional video are available at the main library to the public. Public meetings are also live-streamed now and can be viewed online at any time.	
Redondo Beach Historical Society events	The Historical Society usually holds several events each year, including the historic homes tour.	

ADDITIONAL INFORMATION FOR NATIONAL PARK SERVICE ANNUAL PRODUCTS REPORTS FOR CLGS

During the reporting period (October 1, 2022 – September 30, 2023) how many historic properties did your local government **add** to the CLG inventory? This is the total number of historic properties and contributors to districts (or your best estimate of the number) added to your inventory **from all programs**, local, state, and Federal, during the reporting year. This includes the National Register, California Register, California Historical Landmarks, locally funded surveys, CLG surveys, and local designations.

Program area	Number of Properties added
Locally designated homes, citywide	Three

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A. Local Register (i.e., Local Landmarks and Historic Districts) Program

1. During the reporting period (October 1, 2022 – September 30, 2023) did you have a local register program to create local landmarks and/or local districts (or a similar list of designations) created by local law? Yes No
2. If yes, how many properties have been added to your register or designated from October 1, 2022, to September 30, 2023? **Three**

C. Local Property Tax Incentive Program

1. During the reporting period (October 1, 2022 – September 30, 2023) did you have a Mills Act program? Yes No
2. If yes, how many properties entered into a contract from October 1, 2022, to September 30, 2023?

Name of Program	Number of Properties Added During 2022-2023	Total Number of Properties Benefiting From Program
Mills Act	Two	112

D. Local “bricks and mortar” grants/loan program

1. During the reporting period (October 1, 2022 – September 30, 2023) did you have a local government historic preservation grant and/or loan program for rehabilitating/restoring historic properties? Yes No
2. If yes, how many properties have been assisted under the program(s) from October 1, 2022, to September 30, 2023?

Name of Program	Number of Properties that have Benefited
N/A	Type here.

E. Design Review/Local Regulatory Program

1. During the reporting period (October 1, 2022 – September 30, 2023) did your local government have a historic preservation regulatory law(s) (e.g., an ordinance) authorizing Commission and/or staff review of local government projects or impacts on historic properties? Yes No

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2. If yes, how many historic properties did your local government review for compliance with your local government's historic preservation regulatory law(s) from October 1, 2022, to September 30, 2023? **Four (4) properties were reviewed via the Certificate of Appropriateness application process. Please note that all four were reviewed by the Minor Alterations Subcommittee, comprised of two Preservation Commissioners.**

F. Local Property Acquisition Program

1. During the reporting period (October 1, 2022 – September 30, 2023) did you have a local program to acquire (or help to acquire) historic properties in whole or in part through purchase, donation, or other means? Yes No
2. If the answer is yes, then how many properties have been assisted under the program(s) from October 1, 2022, to September 30, 2023?

Name of Program	Number of Properties that have Benefited
N/A	Type here.

IN ADDITION TO THE MINIMUM CLG REQUIREMENT THE OHP IS INTERESTED IN YOUR TRAINING NEEDS

- Whether or not you were able to participate in any of the free CAMP trainings in 2021, would you like to see the OHP fund CAMPs from the NACP in the future? **Yes**
- What are your top three topics for future training provided by the OHP? **Innovative ways to address energy efficiency in old buildings and how to address designated landmarks that are in disrepair with unmotivated owners.**

XII Attachments (electronic)

- Resumes and Statement of Qualifications forms for **all** commission members/alternatives and staff
- Minutes from commission meetings
- Drafts of proposed changes to the ordinance
- Drafts of proposed changes to the General Plan

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Public outreach publications

Additional online resources and publications can be found at the following links:

https://www.redondo.org/departments/community_development/planning/historic_preservation_programs_and_commission/index.php
https://www.redondo.org/departments/community_development/planning/historic_preservation_programs_and_commission/landmarks/index.php

Email to: info.calshpo@parks.ca.gov