

**CITY OF REDONDO BEACH  
PUBLIC WORKS, SAFETY AND SUSTAINABILITY COMMISSION AGENDA  
Monday, January 26, 2026**

**415 DIAMOND STREET, REDONDO BEACH**

**CITY COUNCIL CHAMBER**

**REGULAR MEETING OF THE PUBLIC WORKS, SAFETY, AND  
SUSTAINABILITY COMMISSION - 7:00 PM**

**ALL PUBLIC MEETINGS HAVE RESUMED IN THE CITY COUNCIL  
CHAMBER. MEMBERS OF THE PUBLIC MAY PARTICIPATE IN-PERSON,  
BY ZOOM, EMAIL OR eCOMMENT.**

Public Works, Safety, and Sustainability Commission meetings are broadcast live through Spectrum Cable, Channel 8, and Frontier Communications, Channel 41. Live streams and indexed archives of meetings are available via internet. Visit the City's office website at [www.Redondo.org/rbtv](http://www.Redondo.org/rbtv).

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After registering, you will receive a confirmation email containing information about joining the meeting.

If you are participating by phone, be sure to provide your phone # when registering. You will be provided a Toll Free number and a Meeting ID to access the meeting. Note; press # to bypass Participant ID. Attendees will be muted until the public participation period is opened. When you are called on to speak, press \*6 to unmute your line. Note, comments from the public are limited to 3 minutes per speaker.

**eCOMMENT: COMMENTS MAY BE ENTERED DIRECTLY ON WEBSITE AGENDA PAGE:**

<https://redondo.granicusideas.com/meetings>

- 1) Public comments can be entered before and during the meeting.
- 2) Select a SPECIFIC AGENDA ITEM to enter your comment;
- 3) Public will be prompted to Sign-Up to create a free personal account (one-time) and then comments may be added to each Agenda item of interest.
- 4) Public comments entered into eComment (up to 2200 characters; equal to approximately 3 minutes of oral comments) will become part of the official meeting record.

**EMAIL: TO PARTICIPATE BY WRITTEN COMMUNICATION WITH ATTACHED DOCUMENTS BEFORE 3PM DAY OF MEETING:**

Written materials that include attachments pertaining to matters listed on the posted agenda

received after the agenda has been published will be added as supplemental materials under the relevant agenda item. Jesse.Reyes@redondo.org

## **REGULAR MEETING OF THE PUBLIC WORKS, SAFETY, AND SUSTAINABILITY COMMISSION - 7:00 PM**

- A. CALL MEETING TO ORDER**
- B. ROLL CALL**
- C. SALUTE TO THE FLAG**
- D. APPROVE ORDER OF AGENDA**
- E. BLUE FOLDER ITEMS - ADDITIONAL BACK UP MATERIALS**

*Blue folder items are additional back up material to administrative reports and/or public comments received after the printing and distribution of the agenda packet for receive and file.*

### **E.1. BLUE FOLDER**

## **F. CONSENT CALENDAR**

*Business items, except those formally noticed for public hearing, or discussion are assigned to the Consent Calendar. The Commission Members may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remaining on the Consent Calendar will be approved in one motion following Oral Communications.*

- F.1. APPROVE AFFIDAVIT OF POSTING FOR THE PUBLIC WORKS, SAFETY, AND SUSTAINABILITY COMMISSION MEETING**
- F.2. APPROVE THE PUBLIC WORKS, SAFETY, AND SUSTAINABILITY COMMISSION MEETING MINUTES FOR THE DECEMBER 15, 2025 SPECIAL MEETING**
- F.3. RECEIVE AND FILE STATUS UPDATES ON PROJECTS DISCUSSED AT THE PUBLIC WORKS AND SUSTAINABILITY COMMISSION**
- F.4. RECEIVE AND FILE THE MONTHLY UPDATE TO THE CITY'S STRATEGIC PLAN THREE YEAR PRIORITY AREAS AND TEN-MONTH OBJECTIVES ADOPTED BY COUNCIL ON JUNE 10, 2025**

## **G. EXCLUDED CONSENT CALENDAR ITEMS**

## **H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**

*This section is intended to provide members of the public with the opportunity to comment on any subject that does not appear on this agenda for action. This section is limited to 30 minutes. Each speaker will be afforded three minutes to address the Commission. Each speaker will be permitted to speak only once. Written requests, if any, will be considered first under this section.*

- H.1. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**
- I. ITEMS CONTINUED FROM PREVIOUS AGENDAS**
- J. ITEMS FOR DISCUSSION PRIOR TO ACTION**

- J.1. RECEIVE AND FILE UPDATE ON THE CITY'S SOLID WASTE PROGRAMS**
- J.2. DISCUSSION OF CAPITAL IMPROVEMENT PROJECT'S PROCESS AND PROCEDURES**

**K. COMMISSION MEMBER ITEMS AND FUTURE COMMISSION AGENDA TOPICS**

**L. ADJOURNMENT**

*The next meeting of the Redondo Beach Public Works, Safety, and Sustainability Commission will be a regular meeting to be held at 7:00 p.m. on February 23, 2026, in the Redondo Beach Council Chambers, at 415 Diamond Street, Redondo Beach, California.*

*It is the intention of the City of Redondo Beach to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting you will need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact the City Clerk's Office at (310) 318-0656 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.*

*An agenda packet is available 24 hours at [www.redondo.org](http://www.redondo.org) under the City Clerk.*



# Administrative Report

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E.1., File # PWSS26-0087

Meeting Date: 1/26/2026

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**TITLE**

BLUE FOLDER



# Administrative Report

F.1., File # PWSS26-0092

Meeting Date: 1/26/2026

**TITLE**

APPROVE AFFIDAVIT OF POSTING FOR THE PUBLIC WORKS, SAFETY, AND SUSTAINABILITY COMMISSION MEETING

## PROOF OF POSTING

I, Jesse Reyes, hereby declare, under penalty of perjury, that I am over the age of 18 years and am employed by the City of Redondo Beach, and that the following document:

Agenda Dated January 26, 2026

of the Public Works, Safety, and Sustainability Commission  
(City Council/Board/Commission/Committee)

was posted by me at the following locations (s) on the date and hour noted below:

Posted on: January 22, 2026 at 5:00 pm  
(date) (hour)

Posted at: DOOR "1" BULLETIN BOARD

and at CITY CLERK'S OFFICE

*Jesse Reyes, Capital Projects Program Manager*  
01/22/2026  
Date



# Administrative Report

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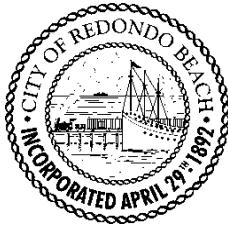
F.2., File # PWSS26-0093

**Meeting Date:** 1/26/2026

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**TITLE**

APPROVE THE PUBLIC WORKS, SAFETY, AND SUSTAINABILITY COMMISSION MEETING MINUTES FOR THE DECEMBER 15, 2025 SPECIAL MEETING



Minutes  
Special Meeting- 7:00 P.M.  
Public Works, Safety, and Sustainability Commission  
Monday, December 15, 2025

**A. CALL TO ORDER**

A Special Meeting of the Redondo Beach Public Works, Safety, and Sustainability Commission was called to order by Chair Arrata at 7:00 P.M., in the City Hall Council Chambers, 415 Diamond Street, Redondo Beach, California, and teleconference.

**B. ROLL CALL**

Commissioners Present: Simpson, Bajaj, Anderson, Nafissi, Beeli, Tsao, Chair Arrata

Commissioners Absent: None

Officials Present: Sean Scully, Planning Manager  
Ryan Liu, Traffic Engineer  
Jesse Reyes, Capital Projects Program Manager

**C. SALUTE TO THE FLAG**

Commissioner Beeli led the Commissioners in a salute to the flag.

**D. APPROVE ORDER OF AGENDA**

Motion by Commissioner Anderson, seconded by Commissioner Tsao, to approve the order of the agenda as presented.

Motion carried 7-0 by voice vote.

**E. BLUE FOLDER ITEMS - ADDITIONAL BACK UP MATERIALS**

**E.1. BLUE FOLDER**

Capital Projects Program Manager Reyes reported no Blue Folder items.

**F. CONSENT CALENDAR**

- F.1. APPROVE AFFIDAVIT OF POSTING FOR THE PUBLIC WORKS, SAFETY, AND SUSTAINABILITY COMMISSION MEETING**
- F.2. APPROVE THE PUBLIC WORKS AND SUSTAINABILITY COMMISSION MEETING MINUTES FOR THE OCTOBER 27, 2025 REGULAR MEETING**
- F.3. RECEIVE AND FILE THE UNIFORM REGULATIONS REGARDING ALL COMMISSIONS AND BOARDS AND THE ORDINANCE PERTAINING TO THE PUBLIC WORKS, SAFETY, AND SUSTAINABILITY COMMISSION**

**F.4. RECEIVE AND FILE UPDATE REGARDING THE SUBCOMMITTEE BETWEEN THE CITY OF REDONDO BEACH AND THE REDONDO BEACH UNIFIED SCHOOL DISTRICT**

Motion by Commissioner Bajaj, seconded by Commissioner Anderson, to approve the Consent Calendar.

ROLL CALL VOTE:

AYES: Simpson, Bajaj, Anderson, Nafissi, Beeli, Tsao, Chair Arrata

NOES: None

ABSTAIN: None

Motion carried 7-0 by roll call vote.

Chair Arrata invited public comments.

Capital Projects Program Manager Reyes reported no eComments and no hands raised.

**G. EXCLUDED CONSENT CALENDAR ITEMS - None**

**H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**

Jim Mueller stated the City is trying to develop Artesia Blvd. into a more lively and revenue rich commercial district; spoke about residents driving to other areas to shop because they do not feel safe walking on the sidewalk on Artesia due to the high volume of loud, fast moving cars; stated a crucial step to encourage more people to walk on Artesia must be to calm the traffic; suggested 1) the City reduce the speed limit from 35 to either 30 or 25 and install signage encouraging slower speeds and to look out for pedestrians, 2) employ some of the techniques for traffic calming that the City uses for residential streets, noted the proposed art plan for Artesia has funds for the installation of four crosswalks and should install them all in the first phase of the contract in 2026, 3) install the bulb outs and other pedestrian aids specified to provide pedestrian buffer zones and community space stated in the AACAP improvements, and 4) the Commission should work with the Planning Commission to ensure new buildings or renovations use setbacks in a way that expands the pedestrian space; stated they should begin the calming efforts now before the farmers' market starts up to help ensure the safety of pedestrian traffic headed to that venue.

Georgette Gantner, District 2, noted seed money of \$450,000 has been provided which included the hiring of a consultant; reported the consultant is giving a presentation to City Council the following evening; asked if the City, or their Commission, or the Planning Commission could encourage or incentivize owners of properties that are sitting vacant to sell, rent, or improve their properties that would improve the area greatly; suggested possibly the vacated properties could be made into little parkettes or anything to

encourage healthy activity for people which would also improve the setback and be safer for people since it would be further from the street.

Capital Projects Program Manager Reyes reported no hands raised on Zoom.

**I. ITEMS CONTINUED FROM PREVIOUS AGENDAS - None**

**J. ITEMS FOR DISCUSSION PRIOR TO ACTION**

**J.1. DISCUSSION OF COMMERCIAL DRIVEWAY WIDTHS**

City Traffic Engineer Ryan Liu stated the item is a joint item with the Planning Division and the Community Development Department and introduced Planning Manager Sean Scully to begin the discussion.

Planning Manager Scully provided background into the item; noted City Council passed the AACAP to the General Plan Advisory Committee in 2017 or 2018; stated the revitalization of Artesia Blvd and Aviation Blvd has been on the City's radar for decades; reported the City has done several studies including parking utilization and market feasibility and AACAP was approved as the revitalization strategy document for Artesia/Aviation; explained that there are a number of measures in the document, strategies, economic development, and public works projects; stated a lot of the focus is on pedestrian orientation and how to convert the current commuter oriented environment into a neighborhood/pedestrian orientation; stated incentivizing the development community and intensifying allowed development is the other issue; spoke of items such as increasing the FAR, increasing the allowable height, and eliminating the parking requirement are items going before the Council in the next month; spoke about the new ordinance requiring parking to the rear of the development with exceptions being reviewed by the City Traffic Engineer and the Community Development Director; stated the City is bringing before the Commission that evening discussion on the driveway widths, noted that Council requested their recommendation on the appropriate driveway width for the development of the corridor; provided the current standards and reported the Planning Commission recommended 15 ft for two-way, which is much narrower than the current standard; stated that Traffic Engineer Liu would go over staff's recommendation.

City Traffic Engineer Liu reported that the current driveway minimums for commercial development are codified in MC 10-2.1706, which mandates that one-way driveways must be at least 14 ft and a two-way at least 30 ft wide; stated they have had a working group between Community Development and Public Works to look at best practices and other cities and are proposing a baseline standard of 12 ft minimum width for one-way and a 20 ft minimum and a 24 ft maximum width for a two-way driveway; stated that staff is also proposing to add to the municipal code administrative flexibility on a case by case basis per the City Engineer's judgment and provided more explanation for that; provided a slide with information on other cities in the region with similar constrained urban environments and noted that each of the cities has a clause for their equivalent of a City Engineer to provide administrative flexibility on a case by case basis; stated staff's

recommendation is for the City Council, in consultation with the City Attorney's office, update commercial driveway standards in the municipal code to the measurements proposed with administrative flexibility on a case by case basis.

Chair Arrata invited public comments.

Theresa Mitchell commented that the driveways are the highest impact with pedestrians and when you're at a crosswalk you expect a car but when you're on a sidewalk you do not; stated that the width of the driveway is the most valuable land on a parcel, it's where retail shops get the highest rent and the highest tax revenue; opined the smaller the City can reduce the driveways the more incentivizing it would be to new development; supported the proposed maximum width and suggested reducing the minimum to 10 feet, limiting the number of driveways, and having a minimum space between the driveways of 20 ft so there would be more street parking.

Benjamin D. France stated the issue he has with reducing driveway space is drivers already have trouble when they drive a larger vehicle or SUV and explained the problems he has seen with narrow driveways into commercial areas; referenced points made by Theresa Mitchell and stated it's required for emergency purposes to have at least two points of egress; agreed with reducing the space but noted vehicles are getting bigger, such as the cyber trucks, and reducing the driveway size will create a lot of issues in the future.

Jim Mueller suggested, since they are encouraging parking in the back, to have the wider driveways in the back and the narrow driveway access in the front and then they would have the two points of egress and ingress.

Capital Projects Program Manager Reyes reported no eComments and no hands raised on Zoom.

Commissioner Bajaj agreed with Mr. France regarding the narrowing of the driveways; noted that the speed limit on Aviation is 35 MPH and narrowing the driveways would make it difficult for cars to slow down enough to make the turn; asked City Traffic Engineer Liu if he had a discussion with other cities regarding the numbers they provided or if they just pulled them up from the website.

City Traffic Engineer Liu stated it was just based off the cities' municipal code.

Commissioner Tsao asked if one of the City's motivations is to eventually try to increase parking spots on street parking on Aviation.

City Traffic Engineer Liu said it could be a side effect of narrowing the proposed driveway standards but in some cases, it could also buy back parking spots and get a few feet back which can open up for more street parking or for a tree or parkway space.

Commissioner Anderson asked why the City doesn't want to set the minimum and maximum widths in line with a lot of other cities in LA and LA County and then work that discretion on a case-by-case basis.

City Traffic Engineer Liu stated the proposed widths are a baseline for them; noted they proposed 12 ft for a minimum on a one-way because cars are normally turning at an angle and it allows them the room needed but if an applicant comes before them and can show a turning radius based on the intensity of the use that they are proposing they will consider it; stated the 12 ft represents a suggested minimum standard and it can go up or down based on the actual situation.

Commissioner Anderson noted that the language says "to require 12-foot minimum one-way driveway" and asked if it should be updated to "a suggested 12-foot minimum one-way driveway".

City Traffic Engineer Liu said the language can be modified to model what other cities specify regarding administrative flexibility in all the cases.

Commissioner Anderson and City Traffic Engineer Liu discussed design vehicle turning templates and the need to review those for stores that will receive deliveries with larger trucks or vehicles, situations that may offer opportunities for more parkway elements, issues with circulation, and taking into consideration the number of actual spaces proposed on the site.

City Traffic Engineer Liu stated, based on the City Council's direction within the AACAP, there is a general desire to slow speeds down on major streets and have more appropriately sized driveways where people are not speeding is probably the desired goal.

Chair Arrata asked City Traffic Engineer Liu what the effect would be if the City just kept the standards at 14 and 30 and add language for administrative discretion for exceptions on a case-by-case basis.

City Traffic Engineer Liu noted that developers may use those numbers as the starting place for their design and it might be extra design iterations when the City suggests they use 12 or 10; stated staff wanted to get the numbers closer to what other cities are suggesting but also provide flexibility; pointed out that the City's 30 ft minimum is close to the maximum for other cities.

Commissioner Tsao asked if the City is seeing elevated pushback from developers on the driveway issue.

City Traffic Engineer Liu stated the City has come across some projects that have lots that are only 30 to 40 feet wide and they are mandated to provide a 30 ft wide driveway which is essentially their entire frontage, and it creates challenges for the developers.

Commissioner Bajaj commented that the changes the City is proposing seem to be a step in the right direction by making it more attractive to developers, providing the City with flexibility in some cases, and having pedestrian benefits.

Commissioner Tsao asked staff if the changes are for new developers moving forward or something that the City wants to be able to initiate for any infrastructure.

Planning Manager Scully responded that it would go into the City's development standards that the development community would follow for private driveways moving forward.

Commissioner Nafissi asked City Traffic Engineer Liu if he could share what other cities minimum and maximum standards are compared to Redondo Beach.

City Traffic Engineer Liu reported what Santa Monica, Torrance, and Culver City's width standards are based on their municipal codes.

Commissioner Nafissi asked staff why the item was placed on their agenda that evening.

Planning Manager Scully stated it came from City Council in an overall effort to look at the City's development standards and try to find the right balance to incentivize developers, enhance safety, and still blend in with the surrounding neighborhoods.

Motion by Commissioner Bajaj to move the item forward based on staff's recommendations.

City Traffic Engineer Liu stated the action is to recommend City Council adopt it into the municipal code.

Commissioner Anderson suggested to modify the motion to use the word "suggested" instead of "require" in the recommendation.

Commissioner Beeli asked the Traffic Engineer if the City was thinking of adding more street parking in order to keep pedestrians on Artesia in an effort towards traffic calming.

City Traffic Engineer Liu spoke of the possibility of preserving street parking or gaining some with narrowing driveways but noted that it would be on a case-by-case basis; listed several factors such as fire hydrants, street lighting, and proximity to intersections that need to be taken into consideration, but the City's goal is to preserve street parking.

Chair Arrata spoke of keeping the widths as 14 and 30 ft and adding the language that it would be at administration's discretion on a case by case basis; voiced concern that the area is too busy to narrow the driveways and noted she had been rear-ended trying to pull into a driveway in a different location; asked if any engineering studies had been done on reducing the driveways and on traffic.

City Traffic Engineer Liu spoke of those studies being difficult to do due to speeds and turning and that is why they decided to model the City based on other cities that have had proven track records with these types of driveway regulations; stated what staff is proposing is reasonable and in line with other jurisdictions yet gives flexibility; noted the 30 ft minimum currently required is close to the maximum allowed for other cities.

Capital Projects Program Manager Reyes clarified the motion on the floor was made by Commissioner Bajaj and Commissioner Anderson offered a friendly amendment.

Commissioner Bajaj stated he did not want to change the language unless staff consults with the City Attorney to confirm that the implications of the change work for the City.

City Traffic Engineer Liu stated if the item is recommended that evening staff would consult the City Attorney to get the exact language that is appropriate.

Public Works Director Andy Winje spoke of the direction the Planning Commission, the AACAP, and the Council are trying to create is to consider having the smaller driveway maximums to increase the usability of the sidewalk for pedestrians and to have standards that force developers to plan with that intention but to have flexibility for exceptions; noted what is before the Commission that evening is whether they agree to that idea and if so, what are the right numbers; stated strong language is needed and using the word "suggest" allows a "get out of jail free" card; asked that the Commission keep in mind while they deliberate is that the language should remain strong but the City Engineer would have the discretion to make the appropriate decisions on widths given the situations.

Discussion followed on the language of the current code.

Commissioner Beeli spoke of having a larger vehicle and the difficulty in making turns when vehicles are parked against the apron and just wanted the City to take that under consideration; stated he is not against narrow driveways, as much as it is the turning radius.

Commissioner Nafissi spoke about the case-by-case basis not being defined and also felt keeping the word "require" instead of "suggest" is better; stated the whole point is to provide guidelines; stated she is not in support of the 12 ft from the current 14 ft.

Commissioner Tsao stated he doesn't understand how driveway widths can enhance pedestrian use of sidewalk; confirmed it was the Planning Commission's recommendation to reduce the driveway widths, City Council deliberated and wanted the PWSSC to discuss the item and provide feedback.

Chair Arrata circled back to keeping the widths at 14 and 30 and reduce on a case-by-case basis from that.

Planning Manager Scully stated the Commission could recommend that but it is inconsistent with the pedestrian orientation the City is trying to accomplish; to answer Commissioner Tsao question of how it enhances pedestrian use, he explained how decreasing the minimum for driveways increases the frontage and sidewalk space for use towards things such as outdoor seating.

City Traffic Engineer Liu added, from a traffic safety point of view, the wider the driveway the more exposure a pedestrian has within that driveway and provided a slide showing an example of a wide driveway; explained further that staff was tasked with creating a pedestrian friendly environment and the driveway widths are part of that discussion.

Chair Arrata asked Traffic Engineer Liu to explain how he would modify the driveway he

showed as an example.

City Traffic Engineer Liu stated, if the City received an application to redevelop that strip mall in the example, they would consider the types of uses the applicant is proposing for the location to determine the amount of traffic that would be going in and out of the lot and then determine the best widths and design for the driveway.

More discussion followed.

Commissioner Nafissi asked if a person building a home wanted to reduce their driveway does the City allow that.

Planning Manager Scully stated that the City has set development standards for single family homes at 9 ft and multi-family homes at 11 ft for driveways.

Commissioner Nafissi asked staff to explain why they are giving leeway for this item.

Planning Manager Scully stated the standard is part of many new standards, particularly for Artesia and Aviation corridor, and the City is trying to build in flexibility but minimums to try to drive the development in a certain direction in order to achieve the revitalization the City is looking for.

City Traffic Engineer Liu added that the patterns of traffic in a residential area is more consistent but commercial businesses are more diverse with traffic patterns.

Commissioner Nafissi commented that all the reasons staff are giving make her think it should be wider.

City Traffic Engineer Liu explained that they would need to understand how the lot would be used to determine the width of the driveway.

Commissioner Nafissi spoke of developers appealing decisions made by the City and asked if there was a way to clearly define case-by-case situations.

City Traffic Engineer Liu responded that they could discuss the language with the City Attorney if that is the direction they go in and read an example of Santa Monica's driveway language and Culver City's.

Commissioner Anderson commented the language is not the exercise for that evening but for another day.

Public Works Director Winje stated that the Planning staff along with the City Attorney's office would come up with the language after hearing input from the Planning Commission, City Council, and this Commission; stated that the goal that evening was to either have their support or their disagreement with the concepts presented that evening.

Chair Arrata revisited the conversation regarding where the item originated from regarding the revitalization and the parking, but no one recalled the conversation.

Commissioner Bajaj noted everyone's concerns but asked if everyone was in agreement that some flexibility should be built into the existing guideline.

Discussion followed regarding what the City is trying to accomplish with the changes in widths and the added flexibility recommended.

Planning Manager Scully spoke of staff and the City being very intentional with their recommendations to work towards minimizing conflicts between pedestrian and automobiles by minimizing the driveway widths and maximizing the potential for the pedestrian oriented street facing development; noted that the development community like certainty so they definitely want to see a requirement and they do like flexibility too if they have needs; stated it is really about creating the streetscape design and taking those wide driveways off of the visual and narrowing those and creating more storefront business development.

Commissioner Simpson recommended they move forward as City Council suggested and stated he would second Commissioner Bajaj's motion.

Commissioner Bajaj pulled his motion.

Commissioner Anderson stated he wanted to comment to Commissioner Tsao; noted he works in active transportation; spoke of various situations where they have long driveways that precludes opportunities for development; stated the problem with the driveway is you have to keep the whole space clear which prohibits performing any street elements such as benches or landscaping; spoke in support of flexibility as a general rule.

Commissioner Beeli asked Commissioner Anderson his thoughts on going with the 12 ft minimum instead of the 14 ft.

Commissioner Anderson opined giving staff the biggest berth; noted that staff is trying to go to the standards of other cities and not rewriting anything else; spoke of the staff being able to look at situations and determine if the widths do not work in certain cases; recommended they take the current language the City has since it provides them a lot more flexibility; agreed with Commissioner Nafissi's comments about defining exceptions.

Commissioner Tsao asked what Torrance's minimums are and wanted to compare Redondo Beach to a city more similar to theirs.

Commissioner Bajaj said the maximum for Torrance is 30; City Traffic Engineer Liu stated he could not find a minimum.

Commissioner Bajaj restated Commissioner Anderson's recommendation as he understood it to be: go with the proposed values to allow maximum flexibility from the developer side and have the most options for other tangential improvements.

Commissioner Anderson stated he was correct and added to also allow staff to review how they could administer the driveways.

More discussion followed regarding wanting more information on what neighboring beach cities are using and if the item could be continued in order to obtain the information.

Commissioner Beeli stated he did not see any reason to hold the item up and suggested changing the verbiage.

Motion by Commissioner Beeli to adopt the City staff's recommendations in order to continue looking into viable options for the Artesia corridor.

Motion died due to lack of a second.

City Traffic Engineer Liu pulled up the Manhattan Beach widths for commercial use which was similar to staff's recommendations.

Motion by Commissioner Beeli, seconded by Commissioner Anderson, to advance staff's recommendations.

**ROLL CALL VOTE:**

AYES: Simpson, Bajaj, Anderson, Beeli, Tsao

NOES: Nafissi

ABSTAIN: Chair Arrata

Motion carried 5-1-1 by roll call vote.

## **K. COMMISSION MEMBER ITEMS AND FUTURE COMMISSION AGENDA TOPICS**

Commissioner Nafissi thanked City staff for sharing the subcommittee information as requested at the last meeting.

Commissioner Beeli thanked City Traffic Engineer Liu for all his work in presenting that evening.

## **L. ADJOURNMENT – 8:12 P.M.**

Motion by Commissioner Bajaj, seconded by Commissioner Simpson, to adjourn at 8:12 p.m. to the next meeting of the Redondo Beach Public Works, Safety, and Sustainability Commission, which will be a Regular Meeting to be held at 7:00 p.m. on January 26, 2026, in the Redondo Beach Council Chambers, at 415 Diamond Street, Redondo Beach, California.

Motion carried 7-0 by voice vote.

All written comments submitted via eComment are included in the record and available for public review on the City website.

Respectfully submitted:

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Andrew Winje  
Public Works Director



# Administrative Report

F.3., File # PWSS26-0112

Meeting Date: 1/26/2026

To: PUBLIC WORKS, SAFETY, AND SUSTAINABILITY COMMISSION

From: DEPARTMENT OF PUBLIC WORKS

## TITLE

RECEIVE AND FILE STATUS UPDATES ON PROJECTS DISCUSSED AT THE PUBLIC WORKS AND SUSTAINABILITY COMMISSION

## BACKGROUND

Based on Public Works, Safety, and Sustainability Commission (PWSSC) recommendation, Staff has prepared a table comprised of all significant projects that have been discussed at the PWSSC since August 26, 2019. The table is included as **Attachment 1**. Staff will continue providing ongoing project status updates to the PWSSC in tabular format on a quarterly basis.

The most recent update was given at the October 2025 PWSC meeting for Q3 of 2025. Two new items have been added during Q4. One item was deemed complete during the quarter and will be dropped from the tracking table after tonight's meeting.

## ATTACHMENTS

- Attachment 1 - PWSSC Project Status Updates

**PUBLIC WORKS, SAFETY, AND SUSTAINABILITY COMMISSION DISCUSSED PROJECTS - QUARTERLY STATUS UPDATE**

**Q4 2025**

PROJECT NAME	PWSSC MEETING DATE	PWSC RECOMMENDATION	STAFF ACTION	CC MEETING DATE	CC ACTION	PROJECT STATUS	NOTES & PROJECT STATUS
North Redondo Beach Bikeway Extension	09/30/19	Receive and file report - forward Staff's conceptual design to City Council for approval.	Forward to CC	12/17/24	Approved construction contract	Construction	Most construction complete, waiting for landscaping to grow before officially opening and accepting as complete. Estimated February 2026.
Riviera Village Pedestrian Improvements	03/28/22	To be presented to PWSC at a later date.	Design			Pending	City received a grant to pursue design for comprehensive improvements in the Riviera Village. Project concepts were presented to transportation and design experts at a Metro Complete Streets Training as a case study. RFP will be issued to start design pending Metro approval of funding agreement.
Pref Parking Zone on N Gertruda	08/28/23	Move forward with Pref Parking Zone - daytimes for res frontage & provide letter to adjacent businesses	Forward to CC	TBD	To be discussed at future City Council hearing per appeal.	Pending	Coastal Development Permit ministerial approval was appealed by local businesses due to loss of available public parking.
Truck Routes in So RB	03/25/24	PWSC recommended City Manager and CC discussions with Torrance counterparts	refer to CM and CC	TBD		On-Hold	Truck route modifications rejected by Torrance Public Works due to no agreement on different traffic issues.
Curbspace at 2400 Artesia	03/25/24	PWSC Approval	N/A	N/A	N/A	Pending	To be implemented at developer cost when project is built.
Diamond Restriping and RUHS Area Traffic Improvements	10/27/25	PWSC recommended CC approval of concept design	Design	12/09/25	CC approved concept design for Diamond	Pending	Plans and Specifications design underway.
Class IV Bicycle Lanes on PVB	01/27/25	For City Council to fund design and construction of Class IV bike lanes	Design	N/A	TBD	Pending	Design to be funded by FY25-26 bicycle transportation fund. In design with consultant, staff provided comments on plans.
RB Blvd. Corridor MAT Project	04/28/25	Recommend project approval and further design. Recommend further consultation with Torrance	Design	08/19/25	Approved funding agreement, contract, and conceptual design	Pending	Metro funding agreement, consultant contract, and concept design approved by CC. CC to continue outreach to Torrance for cooperation. Staff awaiting fully executed contracts before starting design.
Ripley/Perkins/Huntington	3/24/25 & 4/24/25	Recommended approval as part of resi rehab project	Forward to CC	09/02/25	Approved plans and specs	Procurement	CC approved resi rehab FY23 plans and specs on 9/2/2025
500-600 Prospect Frontage (Safety Imp.)	4/28/25 & 06/23/2025	Recommended by PWSC 6/23/25	Staff to do	N/A	N/A	On-Hold	In review with City Attorney's Office.
Preferential Permit Parking Reform	06/23/25	Recommended for CC approval	Forward to CC	09/16/25	CC tabled to future date	On-Hold	CC explored targeted permits for Ave H neighborhood but unlikely due to resident feedback. Larger discussion tabled to future date.
Broadway/Sapphire/Guadalupe - Short-Term	07/28/25	Recommend short-term improvements	Staff to do	N/A	N/A	Pending	In queue for Public Works Operations to implement when resources available and materials arrive.
Grant & Blossom Safety Improvements	10/27/25	Recommend right-turn only from Blossom at Grant	Forward to CC	11/18/25	CC approved	Complete	New signs and street markings were added one week after Council approval.
Commercial Driveway Widths	12/15/25	Recommend CC to update RBMC commercial driveway standard to be 12' minimum one-way driveways, 20-24' two-way driveways.	Forward to CC	TBD	TBD	Pending	Planning staff to update RBMC in consultation with City Attorney's Office.



# Administrative Report

F.4., File # PWSS26-0111

Meeting Date: 1/26/2026

To: **PUBLIC WORKS, SAFETY, AND SUSTAINABILITY COMMISSION**

From: **DEPARTMENT OF PUBLIC WORKS**

## **TITLE**

RECEIVE AND FILE THE MONTHLY UPDATE TO THE CITY'S STRATEGIC PLAN THREE YEAR PRIORITY AREAS AND TEN-MONTH OBJECTIVES ADOPTED BY COUNCIL ON JUNE 10, 2025

## **EXECUTIVE SUMMARY**

On April 29, 2025, the City Council held a strategic planning session to discuss and update the City's Strategic Plan. At the session, the Mayor and City Council considered recent accomplishments, completed a strengths, weaknesses, opportunities, and threats (SWOT) analysis, evaluated and adjusted the previously established three-year goals, and listed specific objectives for the upcoming planning period which was set for the next ten-months. On January 20, 2026, the City Council approved the monthly update to the Strategic Plan Priority Areas and 10-Month Objectives adopted on June 10, 2025. A copy of this item is attached.

The Public Works Department has been assigned as leads or partners for a number of goals under the following priority areas:

- **Priority Area 1: Economic Vitality**
- **Priority Area 2: Public Safety and Community Well-Being**
- **Priority Area 3: Infrastructure and Public Spaces**
- **Priority Area 4: Customer-Centered Service Delivery**
- **Priority Area 5: Community Stewardship**

Staff will continue to regularly update the Commission on progress made on this set of ten-month objectives as periodic progress reports on the objectives are provided to the Council.

## **ATTACHMENTS**

- Attachment 1 - 1/20/2026 City Council Strategic Plan Update

# Three-Year Priority Areas & 10-Month Objectives

June 2025 – March 2026

CM= City Manager ATCM=Assistant to City Manager CD=Community Development CS=Community Services FD=Fire Department FS=Financial Services HR=Human Resources IT=Information Technology LIB=Library PD=Police Department PW=Public Works WED=Waterfront and Economic Development CA=City Attorney CC=City Clerk CT=City Treasurer

## Priority Area 1: Economic Vitality

### Goal 1.1 Enhance the Waterfront

#	When	Who	Objectives	Done	On Target	Revised	Notes
1	March 1, 2026	WED/PW	Investigate the options and costs associated with improving the Pier Parking Structure to allow for redevelopment.		X		
2	July 15, 2025	WED	Identify strategies to proactively market and lease the identified commercial opportunity sites in the Harbor and Pier area.	X			Staff appeared before the City Council during the July 8 and August 12 closed session agendas to discuss the strategies.
3	September 1, 2025	WED	Complete the pre-design engineering studies needed to construct the new public boat launch and present the results to the City Council for review.	X			Pre-design studies have been completed, and staff met with each Councilmember during the weeks of September 8 and September 15, to present the findings.
4	December 31, 2025	WED, PW	Complete the entitlement approval process for all phases of the Seaside Lagoon Rehabilitation Project and complete the plans and specifications for Phase 1 of the project needed for the Coastal Development Permit.			X	Local consideration of approval of the Lagoon's CDP and phase one construction plan set is on schedule. Coastal Commission review and approval is still TBD.
5	October 1, 2025	WED, CD	Identify the process and cost to consider adjusting the Local Coastal Program requirements for King Harbor Marina parking.	X			Staff prepared a discussion item for City Council consideration on November 4, 2025. Direction was given to prepare the parking analysis needed to consider modifying the LCP requirements.
6	March 1, 2026	FD, PD, CA, WED	Research policy options and prepare a draft Safety Ordinance for rental watercraft in King Harbor.			X	Staff is working with the City Council to update Title 12 language. The scope of the initial ordinance project has expanded, and staff anticipates completing this item in June 2026.
7	September 1, 2025	WED	Complete consideration of the preliminary Marine Mammal Center/Waterfront Education Center Property Use and Fundraising Agreement.			X	The Option Agreement was drafted and sent to the Marine Mammal Care Center (MMCC) for review in early July. Staff met with MMCC representatives on September 4 to answer questions and walk through the document. MMCC submitted initial comments and redlines on September 14, followed by additional revisions on September 29. Staff presented MMCC's counter proposal to the City Council as an October 7 closed session item. In coordination with outside legal counsel, staff has drafted updated redline language based on City Council direction and sent the redlines to

							MMCC. <i>MMCC submitted redlines in December 2025. City Council discussed the redlines in closed session on December 16, 2025 and formed a subcommittee to finalize a counter. The subcommittee held a meeting on January 15, 2026.</i>
8	October 1, 2025	WED, FD	Present a report to the City Council comparing the City's harbor/marine management operating model/organizational structure to others.		X	Staff anticipates presenting this item to Council in February 2026	
9	October 1, 2025	WED	Prepare a report to discuss the options and process to remove the former Gold's Gym site from the Harbor Tidelands.		X	Staff anticipates bringing this as a Closed Session item in January/February.	

### Goal 1.2: Revitalize Artesia Boulevard

#	When	Who	Objectives	Done	On Target	Revised	Notes
10	October 1, 2025	CD	Complete the policy discussions for adjusting the FAR Ratio and implementing property investment incentives along the Artesia/Aviation Corridor, in conjunction with the General Plan Phase 2 Update.	X			The policy discussion was held by the City Council on August 5, 2025. The Council directed staff to prepare an ordinance allowing up to 1.5 FAR along Artesia/Aviation.
11	September 1, 2025	CD	Provide a report to the City Council detailing the impact the changes made to Artesia Blvd parking regulations are having on business reinvestment in the area.	X			On August 5, the City Council directed staff to prepare an ordinance that would eliminate commercial parking requirements along Artesia. The draft ordinance will be reviewed by the Planning Commission in September and will return to City Council for consideration of adoption in late October.
12	December 31, 2025	CS, WED, PW	Provide a status report on the public art procurement effort on Artesia Blvd. by the City's newly-hired art consultant.		X		Stakeholder interviews, the community meeting, and community survey are complete. The Draft Plan will be presented to the City Council at the December 16 meeting.
13	October 1, 2025	CD	Provide a report to the City Council on the process to study and consider implementing rooftop dining; lot merger incentives that would encourage property reinvestment/revitalization; and options to enhance the quality of business signage along the boulevards.			X	Staff is currently preparing a draft ordinance and will present it to City Council for preliminary feedback in January 2026.

### Goal 1.3: Position Redondo Beach as a Destination for Business Investment

#	When	Who	Objectives	Done	On Target	Revised	Notes
14	November 1, 2025	WED, CD, ATCM, MAYOR+ COUNCIL SUBCOMM.	Convene an Economic Development Working Group to help recruit/retain businesses and assist staff in identifying and analyzing conditions/regulations/processes that exist in the City that may impede business reinvestment and report the preliminary results to the City Council.	X			An Economic Development Subcommittee met with two commercial development teams on four occasions to tour Artesia Blvd, the Waterfront, and PCH. Staff are currently working on a contract with a prospective third-party consultant to perform a void analysis along Artesia Blvd to identify desirable uses that generate foot and vehicle traffic. The consultant would also catalog parcel owners with contact information at key nodes, promote parcel assemblage, and contact owners to discuss new development standard regulations meant to promote redevelopment. <i>The agreement with AREAS was approved by</i>

							<i><b>City Council in early December. The results of AREAS' information gathering will be reviewed by the subcommittee and presented to the City Council when complete.</b></i>
15	December 31, 2025	CD, WED	Support proactive development in the City with a focus on business retention and enhancing marketing efforts and outreach to potential businesses and provide a report to the City Council on the status of these efforts.	X			A report of the City's economic development efforts will be provided with the above recommended agreement.
16	March 1, 2026	MAYOR, WED, CD, ATCM	Create a Major Events working group to pursue opportunities and attract activities associated with the 2026 World Cup and LA28 Olympics, as appropriate.		X		Following the official launch of the marketing website on November 4, 2025, staff is developing plans and activities for next year.
<b>Future Goal 1.4: Revitalize the Pacific Coast Highway Corridor</b>							

## Priority Area 2: Public Safety and Community Well-Being

### Goal 2.1 Implement Measure FP (Reconstruct City Fire and Police Facilities)

#	When	Who	Objectives	Done	On Target	Revised	Notes
17	August 1, 2025	ATCM	Complete selection of the firm to serve as the City's Owner's Representative and Bond Program Manager and present the contract to City Council for consideration of approval.	X			An Agreement with Griffin Structures was approved by Council on July 15, 2025.
18	March 1, 2026	FIN, ATCM, PW, IT, PD, FD, CT	Following selection of the Owner's Representative and Bond Program Manager, work with the City's Municipal Financial Advisor to develop a strategy to appropriately time the City's bond issuance to complete the projects included in Measure FP.		X		PRAG is standing by to advise the City as the funding needs and project schedule are developed in the Strategic Planning phase of Measure FP implementation.
19	March 1, 2026	ATCM, CA	Prepare the selection guidelines and resolution to form a Citizens Oversight Committee to review bond-related expenditures.			X	<i>Staff held a preliminary meeting with the City's Bond Team on January 16, including the Municipal Advisor and Bond Disclosure Council. Bond Issuance is not expected until late 2026. Staff anticipates establishing the Bond Oversight Committee in Q3/4 of this year.</i>
20	July 1, 2025	PW, PD	Complete the studies/design work needed to prepare the federal grant application for funding to replace the City's Police Shooting Range and engage appropriate outside/partnership agencies, pending release of the notice of funding opportunity.	X			City was notified that the application was not selected for the grant for this Cycle. Efforts to identify alternative grant funding options are underway.

### Goal 2.2: Strengthen the City's Mental Health Response and Community Support Systems

#	When	Who	Objectives	Done	On Target	Revised	Notes
21	September 1, 2025	CA, FD, PD	Present a report to the City Council on the City's efforts to utilize grant funding to hire/procure a mental health clinician to provide targeted response to mental health-related incidents in the City.	X			The report was presented to the City Council on September 2, followed by approval of an agreement with Clear on September 9. On October 7, 2025, the City Council also approved an agreement with HERO to provide consultation services and deploy a weekend pilot team
22	August 1, 2025	CA, FD, PD	Explore partnership with Hermosa Beach that would pool resources to enhance the City's ability to respond to mental health issues.	X			The City of Hermosa Beach has agreed to Partner with the City to improve the City's ability to respond to mental health issues.

### Goal 2.3: Further Enhance the City's Approach to Addressing Homelessness

#	When	Who	Objectives	Done	On Target	Revised	Notes
23	March 1, 2026	PW, CA	Complete construction of the pallet shelter expansion project.			X	A bid opening occurred on November 5, 2025 and all bids exceeded budget by a wide margin. Additionally, the apparent low bid was protested. Staff is processing the Protest and will bring a recommendation to City Council once that process has been completed. The City Attorney's Office is also seeking additional funding.
24	March 1, 2026	CS	Explore options to secure funding to support family supportive housing and report back to the City Council.		X		

25	August 1, 2025	CS	Develop a program to implement foster youth vouchers and report back to the City Council.	X			The Housing Authority approved the program agreement with Department of Children and Family Services at the June 17, 2025 Council meeting.
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### Goal 2.4: Continue to Leverage Technology to Enhance Public Safety, Emergency Response, and Community Resilience

#	When	Who	Objectives	Done	On Target	Revised	Notes
26	March 1, 2026	PD	Update the City's Drone First Responder agreement with Aerodome after the company obtains the FAA certificate waiver for autonomous drone use.		X		<i>The FAA autonomous waiver has been acquired. The Police Department is identifying funding for the agreement's amended cost.</i>
27	October 31, 2025	IT, PD	Investigate options to modernize the City video camera platform and consolidate existing systems.			X	<i>Staff plans to present the new policy as a receive and file item in Q1 2026.</i>
28	February 1, 2026	FD, IT	Complete additional research on the functionality and costs associated with implementing the Tablet Command Application for the Fire Department.	X			The product assessment is complete and Tablet Command was identified as the most suitable product available at this time.

Goal 3.1: Rehabilitate City Roads and Critical Public Facilities							
#	When	Who	Objectives	Done	On Target	Revised	Notes
29	December 31, 2025	PW	Identify the cost and process to inventory the condition of City facilities for future implementation of an asset management system.			X	Staff is exploring software providers and costs and expects to provide a report to the Council in early 2026.
30	December 1, 2025	PW, ATCM	Pursue grant funding for energy-related infrastructure improvements.		X		Staff continues to explore opportunities to secure grant funding.
31	March 1, 2026	PW	Research and provide a report to Council on the options to enhance the City's Street rehabilitation program.		X		
Goal 3.2: Expand and Enhance Public Spaces, Amenities, and Programs							
#	When	Who	Objectives	Done	On Target	Revised	Notes
32	April 1, 2026	CS, PW	Execute the Wilderness Park Master Plan as funded.		X		Construction on the Lower Pond Repair project began on August 18, 2025. The contractor's work is substantially completed and testing of the system was completed in early December. Remaining work around the Pond includes planting of aquatic and landside plants, and clean-up of the area in preparation for ribbon cutting in late winter or early spring.
33	October 1, 2025	CS, PW	Complete conceptual design of the Franklin Park playground improvements.			X	The Franklin Park All-Abilities Playground Working Group held meetings from June through September 2025. Playground amenities have been selected and the conceptual design was presented to the Public Amenities Commission on November 12, 2025. The City Council will consider the design on December 16, 2025. Staff successfully applied for a National Parks and Recreation Society Grant, which will fund 50% of the playground equipment costs.
34	November 1, 2025	CS/PW	Explore options to add signage to Ito Park that draws inspiration from signage found in America's National Parks.	X			Staff received information from Public Amenities Commissioners regarding signage language used by the FDR Presidential Museum and subsequently contacted the Museum for additional information. The City has been granted permission to replicate the historical content for usage on signs. Staff acquired quotes from three sign production companies and identified the most appropriate vendor. Language for the Ito Park signage is being finalized with the assistance of the Bringing History to the Community subcommittee of the Public Amenities

							Commission. Installation is anticipated in late 2025.
35	December 31, 2025	CS	Enhance available programming in the City's Teen Center.		X		The Teen Center Ribbon Cutting took place on September 25, 2025. Programming continues to develop as feedback is received by staff. A report detailing program development and participation will be presented to the City Council at the December 16, 2025, meeting.
36	November 1, 2025	CM, ATCM, FS	Provide a report on the status of negotiations with RBUSD regarding shared service and facility agreements.	X			The most recent negotiation update was provided to City Council in October. An additional update is scheduled for closed session on November 18, 2025.
37	January 1, 2026	ATCM	Research and provide Council with a report regarding the next steps to implement a licensing agreement to produce and market City-branded apparel using the updated City logo.			X	<b>Staff anticipates presenting this item to City Council in Spring 2026.</b>
38	October 1, 2025	ATCM	Prepare a report for Council to discuss the process and cost associated with updating the City flag with the new logo and also incorporating the logo on other City-maintained flags and banners.	X			Staff presented the report at the October 7, 2025, City Council meeting.

### Goal 3.3: Enhance Alternative Transportation Options

#	When	Who	Objectives	Done	On Target	Revised	Notes
39	January 1, 2026	PW	Award the construction contract to implement the City's Local Travel Network (LTN).	X			The project was advertised for bidding on September 18, 2025 and the bid opening was scheduled for October 16, 2025. No bids were received. Council awarded a change order to an existing contractor on December 9, 2025 to have this work done with expected completion in July 2026.
40	December 1, 2025	PW	Develop a strategy to deploy available funding for bike lane repainting to enhance bicycle safety and provide a report on the status of the City's implementation of the Bicycle Master Plan.	X			An agenda item was presented to the City Council on December 2, 2025
41	December 1, 2025	PW	Provide a report to the City Council on the status of the City's active transportation and micro-mobility projects included in the CIP.	X			An agenda item was presented to the City Council on December 2, 2025
42	February 1, 2026	CS	Analyze BCT routes and determine if there are other route options that could enhance youth ridership.		X		

### Future Goal 3.4: Develop Long-Range Plans to Modernize City Facilities, Including the Public Works Yard and City Hall

## Priority Area 4: Customer-Centered Service Delivery

### Goal 4.1: Improve Customer Service by Expanding the City's Use of Digital Tools and Online Services

#	When	Who	Objectives	Done	On Target	Revised	Notes
43	January 1, 2026	CC, IT	Work with Departments to determine the records and processes that can be digitized in order to improve operations and meet retention and disposition requirements. Develop a plan to digitize City records, make them more easily accessible to the public, and provide a progress report to the City Council.			X	Form digitization is in progress for the Finance Department, IT Department, HR, and City Clerk's Office. Staff is currently exploring tools leveraging AI to aid in document classification and metadata gathering. Initial meetings with each Department are being held, and planning efforts are well underway. <i>Staff plans to provide a status report to the City Council in Q1, 2026.</i>
44	March 1, 2026	CC, IT	Research software options to improve the workflow for public records act requests.		X		<i>Following product selection, staff has struggled to negotiate appropriate contract terms. Staff is continuing to assess other options.</i>
45	February 1, 2026	CC, IT, ATCM	Complete implementation of the new Agenda Management System to streamline internal operations and provide for enhanced agenda forecasting.		X		The implementation of the new Agenda Management System is underway with go-live scheduled for March of 2026.
46	September 1, 2025	IT, ATCM	Develop a plan to prioritize and implement new online processes to improve the functionality of the City website and enhance service delivery, including the possible use of AI.	X			<i>A task force has been created to update the City's web site in an effort to provide more accurate results for the chat bot to learn.</i>
47	March 1, 2026	IT, ATCM	Implement the Access Redondo App update and make it easier for community members to submit customer requests.		X		<i>The system is tentatively scheduled to begin user acceptance testing mid-February.</i>

## Priority Area 5: Community Stewardship

### Goal 5.1: Advance Environmental Sustainability and Climate Resilience

#	When	Who	Objectives	Done	On Target	Revised	
48	November 1, 2025	PW	Inventory the City's tree canopy and present a discussion item to the City Council to determine the best strategies to enhance the tree canopy in the future.	X			Staff presented this item to the Public Works and Sustainability Commission in September 2025 and to the City Council on December 9, 2025. Focus will be on City Trees and providing improved and customer friendly access to educational materials.
49	January 1, 2026	PW	Select and hire a consultant needed to study and update the City's Sewer System Management Plan.	X			A contract amendment was approved on July 15, 2025. The SSMP will be presented to Council by June 2026.
50	February 1, 2026	ATCM, PW	Continue to advance efforts to install additional EV charging stations throughout the City.	X			On October 7, 2025 the City Council approved a CFA Grant Agreement for \$250,000 of charging equipment for electrical vehicles. An additional Grant from SCE to provide charging infrastructure at the City's Public Works Yard was approved by the City Council on November 18, 2025. <i>A purchase order for the necessary charging equipment was also approved by City Council.</i>
51	September 1, 2025	WED	Provide a status report on the City's California Coastal Commission LCP Local Assistance Grant Program grant application, including climate resiliency.	X			The report was presented to the City Council on September 16, 2025. On October 7, 2025, the City Council approved a grant agreement with the Coastal Commission, securing \$500,000 in grant funding.

### Goal 5.2: Preserve and Promote the City's Historic Resources and Neighborhood Character

#	When	Who	Objectives	Done	On Target	Revised	Notes
52	November 1, 2025	CD, CA	Provide a report to the City Council on possible updates to the City's Historic Preservation Ordinance.	X			<i>This item was discussed as part of the January 6, 2026 City Council meeting. Direction to staff was provided by City Council.</i>
53	March 1, 2026	CD	Prepare a contract for completion of a Citywide Historical Resources Survey and present it to the City Council for consideration of approval.	X			<i>The historic resources survey was discussed as part of the January 6, 2026 item. No further action on the survey is scheduled at this time.</i>
54	October 1, 2025	CD	Review and present options to Council related to updating parking regulations in the Riviera Village as part of a larger discussion regarding preferred business uses in the Village.			X	This item is tentatively scheduled for discussion at a City Council meeting in March 2026.



# Administrative Report

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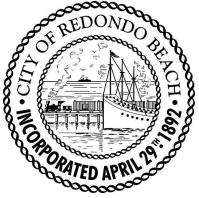
H.1., File # PWSS26-0088

Meeting Date: 1/26/2026

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**TITLE**

**PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**



# Administrative Report

J.1., File # PWSS26-0113

Meeting Date: 1/26/2026

To: PUBLIC WORKS, SAFETY, AND SUSTAINABILITY COMMISSION

From: DEPARTMENT OF PUBLIC WORKS

## TITLE

RECEIVE AND FILE UPDATE ON THE CITY'S SOLID WASTE PROGRAMS

## EXECUTIVE SUMMARY

Staff is providing this spotlight item to inform the Commission on the City's role in the collection and disposal of solid waste in a manner compliance with State law and best practices. The City engages Athens Services for a large part of this work, and is currently negotiating an amendment to the hauling agreement.

## BACKGROUND

The City provides a range of solid waste services that support public health, environmental protection, and quality of life within the community, while also meeting the requirements of California law. Core services include the collection of trash, recycling, and organics, which are delivered through the City's franchise agreement with its solid waste hauler and are designed to comply with applicable state mandates.

The City is currently working on a Second Amendment to the existing franchise agreement with Athens Services. This amendment is intended to address evolving regulatory requirements and operational needs and may result in changes to existing trash, recycling, and organics programs for multi-family unit residents and commercial properties. Staff continues to work with the franchise hauler to evaluate potential program adjustments and ensure continued service reliability and regulatory compliance.

In addition to regular collection services, the City operates several other solid waste-related programs for residents, including bulky item pickup, street sweeping, paper shredding events, and household hazardous waste collection. These programs are intended to provide convenient disposal options, reduce illegal dumping, and support the City's overall waste reduction and sustainability goals.



# Administrative Report

J.2., File # PWSS26-0124

Meeting Date: 1/26/2026

**To:** PUBLIC WORKS, SAFETY, AND SUSTAINABILITY COMMISSION  
**From:** DEPARTMENT OF PUBLIC WORKS

## TITLE

DISCUSSION OF CAPITAL IMPROVEMENT PROJECT'S PROCESS AND PROCEDURES

## EXECUTIVE SUMMARY

Recent communication with the City Council has revealed significant misunderstanding about how capital improvement projects are selected, funded and prioritized, how services for these projects are procured and contracted for, and how execution of those contracts is administered by the City. Staff has prepared this informational item with a recommendation to receive and file, in order to strengthen the understanding of the processes and procedures surrounding this work for the Commission and the interested public.

The discussion will focus on the following topics:

- Project Identification Process
  - Requests
  - Review
  - Criteria
- Project Funding
  - Funding Priorities (imperative, essential, important, and desirable)
  - Types of Funding (discretionary, restrictive, or grants)
- Project Execution
  - Procurement
    - State Law and City Charter / Municipal Code
    - Professional services
      - Request for Proposals vs on-call contracts
    - Public Works Projects
      - Maintenance or Repair
      - Traditional CIP
- Project Management
  - Contract administration
  - Construction Schedule
  - Notice to Proceed
  - Progress Payments

- Construction Management and Inspection (in house vs outside consultant)
- Change orders (APP 14.1)
- Project Close-out
  - Final Inspection
  - Commissioning, if applicable
  - Council Accept as complete
  - Project Recordation
  - Retention Release

CIP projects are generally organized into seven categories: programmed, pre-design, design, procurement, construction, completed and ongoing. These categories are sometimes sequential, sometimes overlapping, and do not all apply to some projects. Ongoing projects especially can be in multiple categories because the processes of the work are applied to various locations.

## Definitions

- Programmed - Project added to the CIP budget and a certain level of funding is appropriated
- Pre-Design - Project begins activities prior to actual design, including planning, entitlements, environmental, public outreach, and conceptual design process
- Design - Project formalizes conceptual plans and the design development process continues in order to prepare final construction plans and specifications and to secure all needed permits
- Procurement - Projects are in the process of being let for competitive bids, evaluating those bids, awarding a contract or finalizing and executing a contract
- Construction - Project and contract have been executed and a notice to proceed with project construction has been given
- Completed - Project has been substantially completed and close out procedures are underway
- Ongoing - Projects that are part of the City's regular and reoccurring maintenance and readiness programs, such as, slurry seal, restroom improvements, curb ramp improvements, residential street rehabilitation, etc.

In general, the City's Public Works Department (Department) is tasked with managing the implementation of the CIP. The methodology the Department utilizes to prioritize implementation of projects on the CIP list is dependent on various factors, such as the date a project was programmed, funding availability, regulatory requirements, continuation of phased projects, Strategic Plan priorities, complexity of project, nature of work and available staff resources/expertise. As CIP projects are funded in the CIP budget, they are evaluated to determine the most direct and appropriate pathway to completion. Projects requiring design, right of way acquisition, environmental analysis and/or regulatory permitting are assigned to the Engineering Division. Other projects, such as the routine restoration, readiness and reoccurring maintenance-related projects are best handled by the Department's Maintenance & Operations Divisions. Other projects require input from other City Departments, and/or the appropriate Board or Commission, and are spearheaded initially by staff outside the Public Works Department.

While the Department uses this methodology to assign and initiate work on CIP projects, the process

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is dynamic and subject to other extenuating circumstances. On certain occasions, funding opportunities present themselves with specific timelines that require a project to be pushed forward to take advantage of outside funding opportunities, especially if it is a Council priority. Furthermore, a new project might be added to an existing project to take advantage of favorable costs and to limit potential disruption to the public. The process in place creates a flexible framework that allows the Department to triage projects to move them forward proficiently while juggling the multiple priorities represented in the CIP. Staff have found that a stricter process does not generally accommodate the inherent variances in project funding and evolving public demands.