

# **BLUE FOLDER ITEM**

*Blue folder items are additional back up material to administrative reports and/or public comments received after the printing and distribution of the agenda packet for receive and file.*

## **CHARTER REVIEW ADVISORY COMMITTEE MEETING NOVEMBER 30, 2023**

J.2 DISCUSSION AND POSSIBLE ACTION PER CITY COUNCIL'S DIRECTION REGARDING A CHARTER AMENDMENT ON THE CITY TREASURER POSITION, FOR PLACEMENT ON THE MARCH 2025 BALLOT

- **GASB GOVERNMENT CODE OF THE STATE IMPACT AND BEST PRACTICE ANALYSIS**
- **FY 1981-1982 BUDGET**
- **FY 2005-2006 BUDGET**
- **CITY COUNCIL MINUTES- 6/14/2005**

[Redacted]

[Redacted]

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**From:** [Wendy Collazo](#)  
**Sent:** Thursday, August 24, 2023 2:39 PM  
**To:** [Redacted] [Eugene Solomon](#)  
**Cc:** [Mike Witzansky](#)  
**Subject:** Follow Up: GASB / Federal Law / Treasurer Role Best Practice

Gentlemen,

I am just rounding to provide a quick update as to the Federal requirements related with GASB Government Code of the State. I submitted questions and scenarios to the Government Finance Officers Association (GFOA) for not only best practices but review (they have a committee of subject matter experts) of our make-up to have some feedback as it pertains to law and function. I expect that response by the end of the

week to early next. I anticipate to prepare a formal summary to you next week with any additional findings and recommendations so that you have a well-rounded review. Below, I provided some preliminary bullet points to consider. Also note that the GFOA did provide a best practice for and clarification to the role of the City Treasurer which over 80% of the municipalities in the State of California practice. GFOA noted specifically that the Treasurer's focus (intent) should lie in the investment of funds and the use, reporting and custody of such. They should not be in the "transactional" part of the equation for internal control and function. Also noted was that the practice of management of "all" contracts is not a practice and has some conflict; banking contracts as it relates to the nature of the role makes is the accepted practice.

I will again round with a formal write up as I receive the additional information. If you have additional points to add that you would like me to focus on please feel free to add them.

### **Federal Law requirements for Local Governments :**

The Governmental Accounting Standards Board (GASB) is responsible for establishing accounting and financial reporting standards in the United States, following generally accepted accounting principles (GAAP). The legal authority who is responsible for enforcement and shaping of generally accepted accounting principles (GAAP) falls to two organizations: FASB standards, on one hand, are created by the Financial Accounting Standards Board (FASB) and they apply to all public companies. GASB standards, on the other hand, are created by the Governmental Accounting Standards Board (GASB) and they apply to state and local governments.

The Public Finance Act 1989 states that the **chief executive of a government department** is responsible for the financial management and financial performance of the department.

### **As it relates to the responsibility and management of it's compliance below are some of the items that are covered and required by law:**

STATEMENT NO. 34

BASIC FINANCIAL STATEMENTS—AND MANAGEMENT'S DISCUSSION AND ANALYSIS—FOR STATE AND LOCAL GOVERNMENTS

This Statement establishes new financial reporting requirements for state and local governments throughout the United States. It creates new information and will restructured much of the information that governments have presented in the past. These requirements were to make annual reports more comprehensive and easier to understand and use.

- Annual reports currently provide information about funds. Most funds are established by governing bodies (such as state legislatures, city councils, or

school boards) to show restrictions on the planned use of resources or to measure, in the short term, the revenues and expenditures arising from certain activities.

- Annual reports comply and are uniformed to assess a government's accountability by determining compliance with finance-related laws, rules, and regulations. For this reason and others, this Statement requires governments to continue to present financial statements that provide information about funds.
- Fund statements also will continue to measure and report the "operating results" of many funds by measuring cash on hand and other assets that can easily be converted to cash. These statements show the performance—in the short term—of individual funds using the same measures that many governments use when financing their current operations. For example, if a government issues fifteen-year debt to build a school, it does not collect taxes in the first year sufficient to repay the entire debt; it levies and collects what is needed to make that year's required payments.

Government-wide financial statements are required by law to:

- Assess the finances of the government in its entirety, including the year's operating results
- Determine whether the government's overall financial position improved or deteriorated
- Evaluate whether the government's current-year revenues were sufficient to pay for current-year services
- See the cost of providing services to its citizenry
- See how the government finances its programs—through user fees and other program revenues versus general tax revenues
- Understand the extent to which the government has invested in capital assets, including roads, bridges, and other infrastructure assets
- Make better comparisons between governments.

In short, the national standard gives government officials a new and more comprehensive way to demonstrate their stewardship in the long term in addition to the way they currently demonstrate their stewardship in the short term and through the budgetary process.

**In review of Various California Municipalities the charter has a Finance and Taxation and specific details to the transfer of duties from the State level to the overall to better define. I have provided the standard and best practice that the GFOA has provided:**

Sec. 10-36. - Office created.

Pursuant to the authority granted by Government Code §§ 36501 and 37209, the office

of director of finance of the city is hereby established.

Sec. 10-37. - Transfer of city clerk's duties.

The duties imposed upon the city clerk by Government Code tit. 4, div. 3, pt. 3, ch. 2 (§ 40800 et seq.), are hereby transferred to the director of finance in accordance with Government Code §§ 37209 and 40805.5. In addition, the finance and accounting duties imposed upon the city clerk by Government Code §§ 40802—40805 are hereby transferred to the director of finance.

(Code 1968, § 2-73.2)

Sec. 10-38. - Powers and duties.

(a)The director of finance shall have those duties imposed upon the city clerk by Government Code tit. 4, div. 3, pt. 3, ch. 2 (§ 40800 et seq.), and as imposed upon the director of finance by ordinance or resolution of the city council in connection with such duties or related duties as set forth in Government Code art. 1.(b)The director of finance shall have charge of the administration of all financial affairs of the city, subject to the control and under the direction of the city manager. The director of finance shall be the accounting officer of the city and shall maintain a general accounting system and records reflecting the financial condition of the city. He shall prepare and present to the city council and to other agencies all financial reports required by law or ordinance or by the direction of the city council or city manager. The director of finance shall be responsible for the preparation of all vouchers for payment, the register of demands and the monthly financial statement to the city manager and city council.

(c)The director of finance shall perform such other duties as hereafter may be imposed upon him by state law or by ordinance, resolution or motion of the city council. He shall assist the city manager in all financial and budgetary matters as well as any other administrative matter when ordered and directed to do so by the city manager.(d)The director of finance, under the jurisdiction of the city manager, shall:(1)Have charge of the administration of the financial affairs of the city.(2)Compile the budget expenses and income estimates for the city manager.(3)Maintain and supervise a general accounting system for the city government and each of its officers, departments and agencies.(4)Supervise and be responsible for the disbursement of all monies and expenditures, and the audit and approval of all claims, bills, invoices, demands, charges and purchase orders, with the advice of the city attorney, when necessary, for submission to the city council.(5)Prepare and submit to the city manager and city council monthly financial statements of receipts and disbursements and budget balances of the city, as well as an annual statement and report of the financial condition of the city.(6)Assist the city manager in keeping current inventories of all property of the city and its departments, officers and agencies.

#### **GFOA Best Practice Review: Treasurer**

The treasurer is responsible for the turnover, investment and disbursement of

municipal funds. This official works with the community's financial advisors, and manages banking services. They would not have management of City contracts (all) but rather banking contracts as it relates more to the function they serve. The practice of all contract management is not common or advised. The City Treasurer's role is to oversee the City's investment function and develop prudent investment and banking policies to assure that investment principal is protected, liquidity is maintained while portfolio yields are safely maximized. The Treasurer's responsibilities include investment of idle funds; reporting such activities to the City Council. The Treasurer oversees the City's investment portfolio. The portfolio contains instruments such as Federal Agencies, high-grade corporate bonds and Treasury notes. The State's Local Agency Investment Fund is also used to ensure proper cash flow and liquidity. The City's Investment Policy places emphasis on safety and liquidity.

Overall, they are not intended to be in the transactional element of Finances as that is delegated and done by Financial Departments but rather the pooled cash and investment of the portfolio.

Thank you,

Wendy

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CITY OF REDONDO BEACH

OFFICIAL BUDGET

*Handwritten signature or initials*

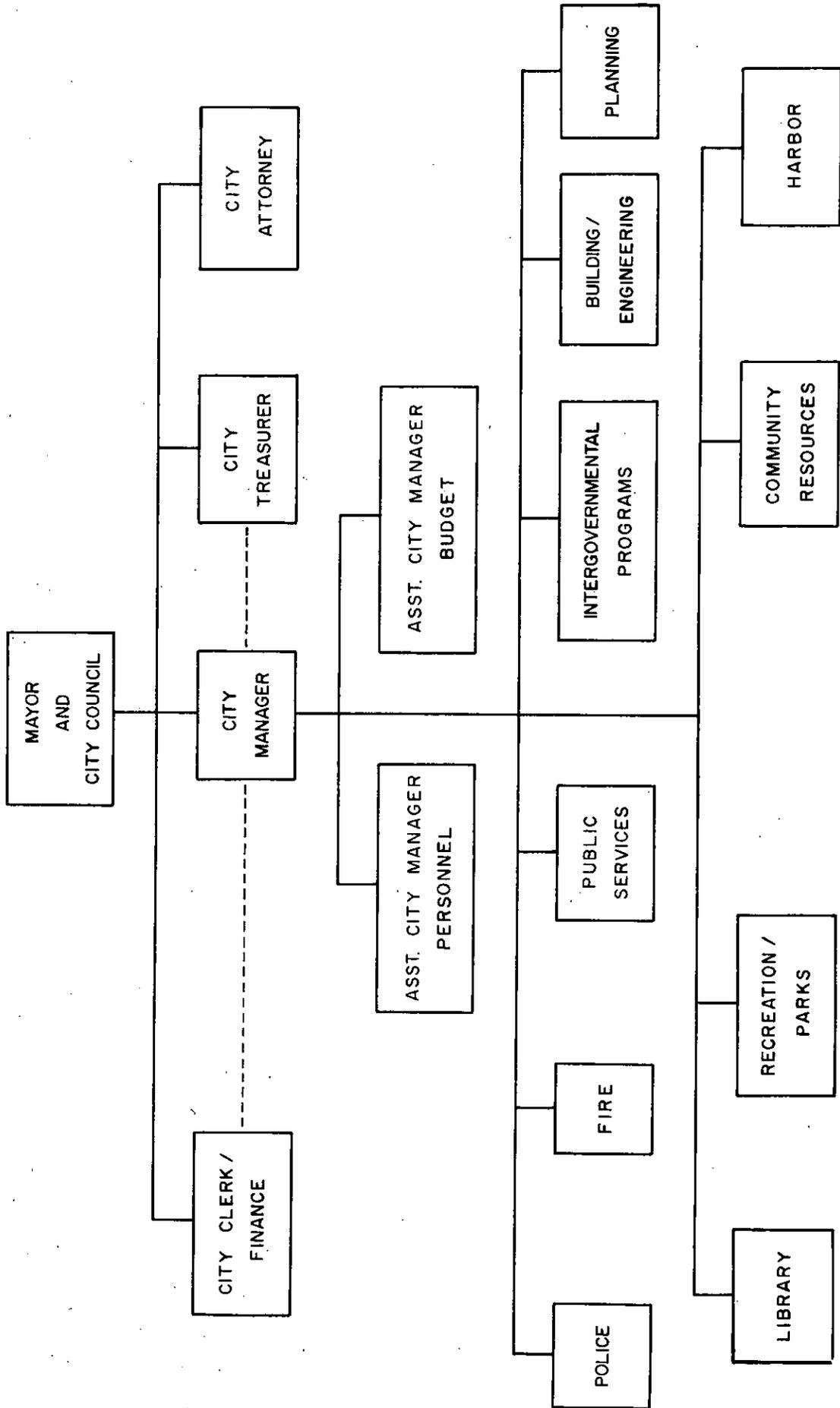
1981 - 1982

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Planning Department		
Building Department		
Harbor Department		
Community Promotion		
Miscellaneous		
Insurance		
Retirement		
Capital Improvements		
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CETA IIB		
CETA IVA YETP		
CETA IVC SYEP		
Dial-A-Ride		
Juvenile Diversion		
South Bay C-Cap		
Redondo C-Cap		
D.U.I. Program		
Local Coastal Program		
Community Development Act Administration		
Community Development Act Planning		
CDA/Housing Rehab/Preservation		
CDA/Commercial Rehab/Rebates		
CDA/Affordable Housing		
CDA/North Branch Library		

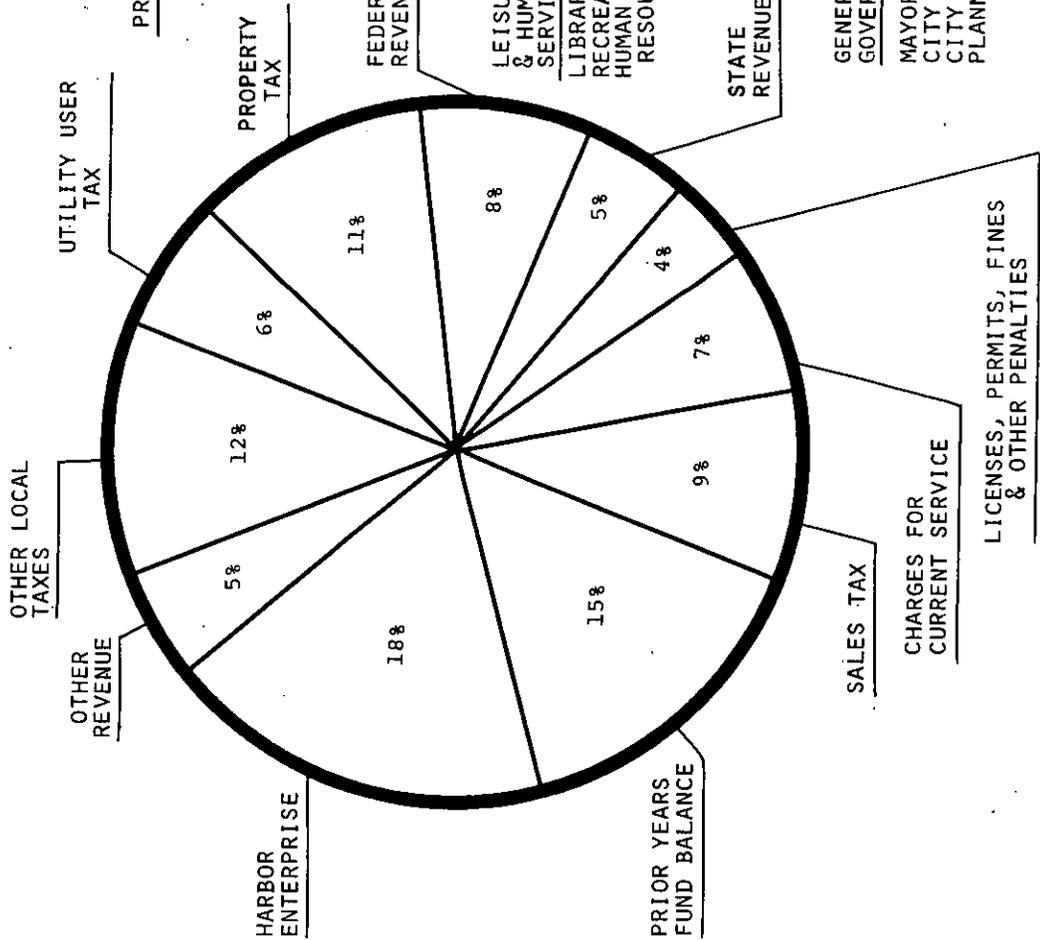
# CITY OF REDONDO BEACH

## ORGANIZATIONAL CHART



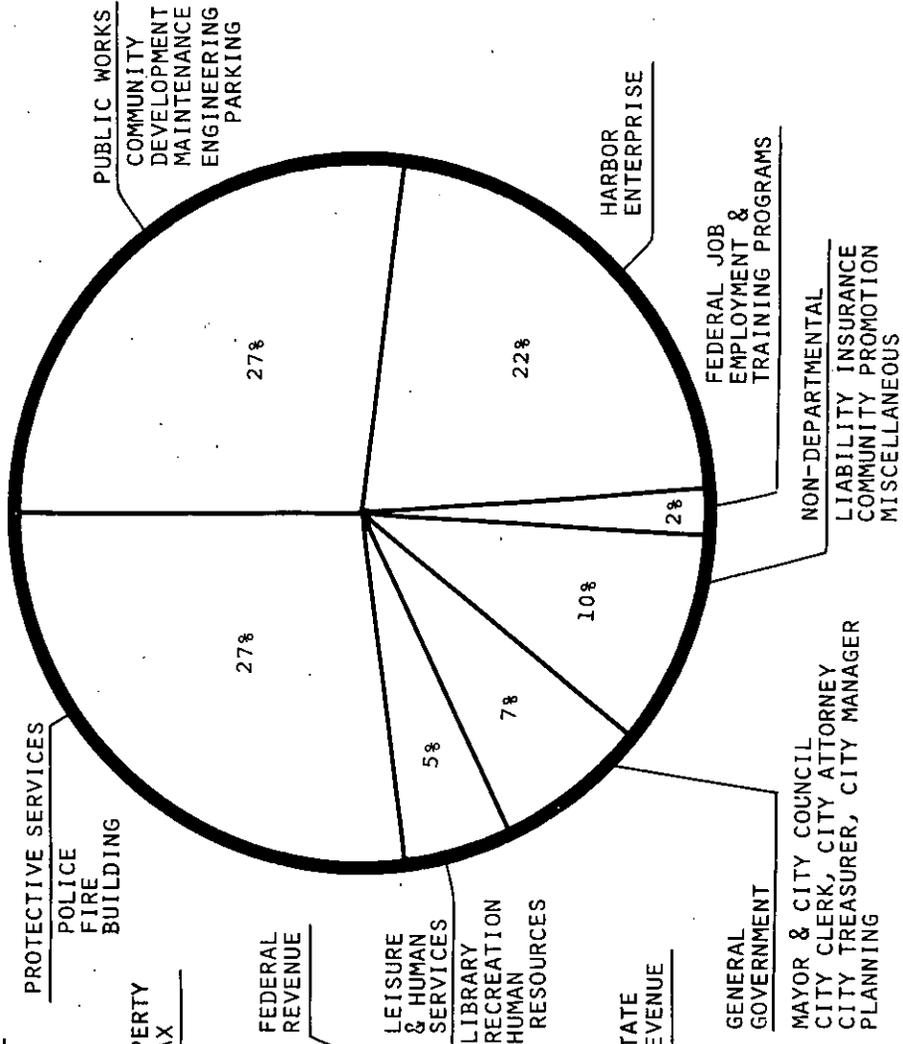
REVENUES: WHERE IT COMES FROM  
1981-1982

\$33,914,597



EXPENDITURES: WHERE IT GOES  
1981-1982

\$33,914,597



CITY OF REDONDO BEACH  
REVENUE DETAIL  
BUDGET YEAR 1981-1982

15 FEB 1982

	1979-1980 ACTUAL	1980-1981 ESTIMATE	8-MONTHS ACTUAL	1981-1982 ESTIMATE
GENERAL				
PROP TAX CURRENT	2,916,228	2,925,000	2,284,589	3,675,000
PROP TAX DELINQUENT	67,464	40,000	211	38,000
SALES & USE TAX	2,824,155	3,000,000	1,984,206	3,182,000
TRANSIENT OCCUPANCY TAX	1,243,788	1,358,150	192,422	240,000
FRANCHISE TAX	792,207	490,000	29,265	2,200,000
BUSINESS LICENSES	462,049	360,000	459,794	525,000
REAL PROP TRANSFER TAX	1,566,664	1,759,000	423,703	615,000
UTILITY USERS TAX	39,782	35,000	1,230,351	2,022,000
ANIMAL LICENSES	978	800	27,661	30,000
BICYCLE LICENSES	214,184	144,000	486	800
BUILDING DEPT PERMITS	27,223	22,000	158,587	175,000
SEWER PERMITS	51,317	20,000	18,073	22,000
EXCAVATION PERMITS	164,811	203,200	39,874	40,000
FISHERMAN WHARF SAN DIST	479,977	720,000	109,930	280,000
OTHER COURT FINES	1,006,252	500,000	434,670	650,000
INVESTMENT EARN TIME DEP	63,208	20,000	1,188,718	810,000
INVESTMENT EARN REPOS	53,080	45,000	90,142	90,000
ALCOHOLIC BEV LICENSE FEE	1,133,744	1,148,600	38,007	577,945
MOTOR VEH LICENSE IN LIEU	206,430	194,700	838,502	200,000
FINANCIAL AID TO CITIES	768	1,000	65,002	740
STATE CIGARETTE TAX	617,848		139,156	
STATE OFF-HWY MOTOR VEH			937	
PROP 13 TAX RELIEF				
LOCAL COASTAL PRGM GRANT		46,789		
UMTA SECTION 8				
WEATHERIZATION GRANT				
D. U. I. GRANT			1,440	
ZONING FEES	264,462	172,671	96,746	118,290
FINGERPRINTING FEES	1,656	115,000	121,596	135,000
SALE OF MAPS & PUBLICATNS	562	1,800	704	1,000
SALE OF CODES & ORDINANCE	477	200	359	500
SPECIAL POLICE SERVICES	3,145	150	102	150
SALE OF REPORTS POLICE	8,276	3,000	2,076	3,000
PLAN CHECKING FEES	68,589	6,000	5,606	8,000
ENG FEES INSPECTIONS ETC	17,513	32,000	60,799	75,000
LOT CLEANING	2,008	12,000	11,318	12,500
LATERAL SEWERS	9,304	2,000	3,254	2,500
RUBBISH FEES APARTMENTS	67,817	5,000	528	5,000
RUBBISH FEES COMMERCIAL	39,292	102,669	38,169	76,000
RUBBISH FEES RESIDENTIAL	649,159	113,041	29,013	99,000
CAMPING FEES	12,166	1,021,231	455,934	748,000
TENNIS COURT FEES	2,975	9,000	9,460	12,000
RECREATION USERS PAY	44,200	2,000	2,474	3,000
ENVIRONMENTAL PLNING FEES	114,411	50,000	31,869	50,000
VOTERS REGISTRATION FEES	12,880	100,000	117,071	100,000
SALE OF REAL PROPERTY		8,000	8,160	6,000
MISCELLANEOUS REVENUES	33,165	5,000	19,744	5,000
REIMBURSABLE EXPENDITURES	35,077	15,000	19,109	20,000
	294,965	50,000	123,381	75,000

CITY OF REDONDO BEACH  
REVENUE DETAIL  
BUDGET YEAR 1981-1982

15 FEB 1982

	1979-1980 ACTUAL	1980-1981 ESTIMATE	8-MONTHS ACTUAL	1981-1982 ESTIMATE
01 59810	11,158	4,000		4,000
01 59820	26,744	25,000	18,359	25,000
*** GENERAL TOTAL	15,813,191	15,073,051	10,931,557	16,949,055
TRAFFIC SAFETY				
02 53110	279,289	250,000	252,190	375,000
*** TRAFFIC SAFETY TOTAL	279,289	250,000	252,190	375,000
PARKING METER				
03 52151	167,022	175,000	109,292	175,000
*** PARKING METER TOTAL	167,022	175,000	109,292	175,000
STREET LIGHTING DIST #1				
07 57550	613,113	650,000	361,257	650,000
*** STREET LIGHTING DIST #1 TOTAL	613,113	650,000	361,257	650,000
STATE GAS TAX ST IMPRMT				
10 54111	102,242			
10 55131	277,323	284,200	175,494	223,000
10 55132	7,500	7,500	7,500	7,500
10 55133	236,218	251,700	150,266	224,500
10 59800		18,000		18,000
*** STATE GAS TAX ST IMPRMT TOTAL	623,283	561,400	333,260	473,000
COUNTY GAS TAX ST IMPRMT				
11 54200	31,249	20,000	34,184	50,000
11 55170	562,929	89,340	55,662	80,000
*** COUNTY GAS TAX ST IMPRMT TOTAL	594,178	109,340	89,846	130,000
PARK & REC FACILITIES				
14 51270	174,800	120,000	187,000	152,000
14 51280		576,000		450,000
*** PARK & REC FACILITIES TOTAL	174,800	696,000	187,000	602,000

CITY OF REDONDO BEACH  
REVENUE DETAIL  
BUDGET YEAR 1981-1982

15 FEB 1982

	1979-1980 ACTUAL	1980-1981 ESTIMATE	8-MONTHS ACTUAL	1981-1982 ESTIMATE
PUBLIC BUILDINGS				
15 54200	3,502	4,000	13,734	20,500
15 54300	93,729	75,000	45,412	75,000
15 59100	521,095	100,000		150,000
*** PUBLIC BUILDINGS TOTAL	618,326	179,000	59,146	245,500
FISCAL ASSIST ACT				
20 54111	126,910			
20 56110	688,019	175,002	535,669	711,175
*** FISCAL ASSIST ACT TOTAL	814,929	175,002	535,669	711,175
STATE PARK BOND ACT				
23 56400				193,447
*** STATE PARK BOND ACT TOTAL				193,447
S. B. 174				
24 55210	23,490	16,779	29,380	47,929
*** S. B. 174 TOTAL	23,490	16,779	29,380	47,929
LAND & WATER CONSERVATION				
25 56400		304,000		
*** LAND & WATER CONSERVATION TOTAL		304,000		
FED JUVENILE DIVER DCJP				
33 56300	15,935		30,411	109,219
33 56305				49,176
*** FED JUVENILE DIVER DCJP TOTAL	15,935		30,411	154,395
CETA ADMIN POOL & IIB				
35 56208	408,562	511,108	80,733	117,510
35 56210	408,562	511,108	179,577	451,707
*** CETA ADMIN POOL & IIB TOTAL	817,124	1,022,216	260,310	569,217

CITY OF REDONDO BEACH  
REVENUE DETAIL  
BUDGET YEAR 1981-1982

15 FEB 1982

	1979-1980 ACTUAL	1980-1981 ESTIMATE	8-MONTHS ACTUAL	1981-1982 ESTIMATE
FED CETA II & IID				
36 56220 CETA II & IID	543,914	471,228	151,541	
*** FED CETA II & IID TOTAL	543,914	471,228	151,541	
FED CETA IV				
37 56205 IV YCCIP			31,954	
37 56231 CETA IVC SYEP	10,220	11,817	10,733	10,410
37 56235 CETA IVB YETP	147,866	197,729	84,039	175,985
37 56237 CETA IVA YETP				
*** FED CETA IV TOTAL	158,086	209,546	126,726	186,395
FED CETA VI				
38 56260 CETA VI	458,765	227,663	13,426	
38 56265 CETA VI - PROJECTS	194,296	227,664	96,860	
*** FED CETA VI TOTAL	653,061	455,327	110,286	
FED COMM DEVELOPMENT ACT				
39 54200 RENTS & PERCENTAGES			4,047	10,000
39 56320 COMM DEVELOPMENT ACT	1,038,867	1,548,610	411,146	876,000
*** FED COMM DEVELOPMENT ACT TOTAL	1,038,867	1,548,610	415,193	886,000
ECONOMIC DEV ADM ACT				
41 56400 GRANT ALLOCATION			88,585	
*** ECONOMIC DEV ADM ACT TOTAL			88,585	
FED SO BAY BURGLARY TEAM				
42 56308 REDONDO CCAP GRANT		99,296		56,548
42 56310 SOUTH BAY BURGLARY TEAM	391,224			
42 56406 SOUTH BAY CCAP GRANT	14,953	144,913		33,434
*** FED SO BAY BURGLARY TEAM TOTAL	406,177	244,209		89,982
HARBOR IMPROVEMENT				
53 52140 CONTRI OTHER GOV ENTITIES				640,000
53 52145 TAX INCREMENT/U	439,862	445,000	382,591	722,000
53 52153 PARKING GARAGE PKG FEES/U	447,476	535,000	270,815	450,000
53 52155 PARKING GARAGE STORAGE/U	6,043	10,000	2,848	15,000
53 52156 FISHERMAN'S COVE RENTAL/U	58,533	65,000	47,464	91,000
53 52157 SEAPORT VILLAGE RENTAL/U	28,000	150,000	38,020	165,000

CITY OF REDONDO BEACH  
REVENUE DETAIL  
BUDGET YEAR 1981-1982

15 FEB 1982

	1979-1980 ACTUAL	1980-1981 ESTIMATE	8-MONTHS ACTUAL	1981-1982 ESTIMATE
53 52158	13,374	6,000	9,122	14,000
53 52159	50,633	57,000	39,692	61,000
53 52160	94,006	102,000	75,775	133,000
53 52161	74,580	76,000	49,335	77,000
53 52162	94,006	47,000	61,604	96,000
53 52163		109,000		40,000
53 52164	99,525	109,000	69,814	118,000
53 52165	169,498	160,000	120,722	190,000
53 52166	140,039	106,000	74,121	127,000
53 52167	26,968	27,000	19,008	31,000
53 52168	2,710	10,000	2,751	8,000
53 52169	24,067	36,000	18,837	28,000
53 52185	60,626	67,000	41,841	69,000
53 52187	106,067	109,000	68,732	108,000
53 52189	94,125	107,000	70,624	117,000
53 52191	227,990	236,000	168,749	260,000
53 52193	274,596	293,000	216,712	345,000
53 52195	88,122	88,000	72,300	106,000
53 52197	117,788	124,000	137,423	216,000
53 52199	398,572	377,000	248,147	426,000
53 52200	135,230	146,000	105,104	163,000
53 52201	76,909	77,000	51,381	85,000
53 52203	677	4,000	1,489	2,000
53 54113	818,289	1,224,000	809,509	1,200,000
53 54114			39,692	23,000
			65,579	38,000
	4,168,311	4,898,000	3,379,801	6,164,000
*** HARBOR IMPROVEMENT TOTAL				
SEC 312 LOAN				
SEC 312 LOAN FUND		150,000	34,850	
*** SEC 312 LOAN TOTAL		150,000	34,850	
DIAL-A-RIDE				
GRANT FUNDS (UMTA)		29,879		32,920
DIAL-A-RIDE FARES	3,382	6,363	4,525	9,675
GRANT SEC 4.5	21,000	27,379	29,379	46,498
*** DIAL-A-RIDE TOTAL	24,382	63,621	33,904	89,093
*** GRAND TOTAL	27,138,916	26,741,221	17,520,204	28,691,188

CITY OF REDONDO BEACH  
SUMMARY OF REVENUE AND EXPENDITURES BY FUND  
BUDGET YEAR 1981-1982

	ESTIMATED FUND BALANCE 30 JUN 1981	ESTIMATED REVENUE 1981-1982	ESTIMATED EXPENDITURES 1981-1982	TRANSFER IN	TRANSFER OUT	ESTIMATED FUND BALANCE 30 JUN 1982
01 GENERAL	7,100,000	16,949,055	16,058,796	1,538,468	<2,598,085> <24,171> <10,775> <667,787> <147,167> <1,594,610> <403,615>	4,082,517
02 TRAFFIC SAFETY		375,000	522,167	147,167		
03 PARKING METER	11,030	175,000	164,389			21,641
07 STREET LIGHTING DIST #1	108,000	650,000	757,814			186
10 STATE GAS TAX ST IMPRMT		473,000	1,140,787	667,787		
11 COUNTY GAS TAX ST IMPRMT	109,068	130,000				239,068
14 PARK & REC FACILITIES	587,635	602,000	672,420	403,615	<122,830> <112,000>	686,000
15 PUBLIC BUILDINGS	307,906	245,500	577,577	24,171		
20 FISCAL ASSIST ACT	688,888	711,175			<1,538,468>	
21 RETIREMENT			2,598,085	2,598,085		
23 STATE PARK BOND ACT		193,447			<193,447>	
24 S. B. 174	25,513	47,929			<73,442>	
33 FED JUVENILE DIVER OCJP		154,395	154,395			
35 CETA ADMIN POOL & IIB		569,217	569,217			
37 FED CETA IV		186,395	186,395			
39 FED COMM DEVELOPMENT ACT		886,000	876,000			10,000
42 FED SO BAY BURGLARY TEAM		89,982	89,982			
46 LOCAL TRANSPORTATION	12,781					12,781
53 HARBOR IMPROVEMENT	2,700,426	6,164,000	7,473,206	122,830		1,514,050
65 DIAL-A-RIDE		89,093	99,868	10,775		
90 CAPITAL PROJECTS FUND			1,973,499	1,594,610 112,000 193,447 73,442		
**** GRAND TOTAL	11,651,247	28,691,188	33,914,597	7,486,397	<7,486,397>	6,566,243

CITY OF REDONDO BEACH  
 APPROPRIATION SUMMARY BY DEPARTMENT  
 BUDGET YEAR 1981 - 1982

	PERSONNEL SERVICES	MAINTENANCE AND OPERATION	CAPITAL OUTLAY AND IMPROVEMENT	TOTAL
61100	MAYOR - COUNCIL	44,050		80,930
61250	ADMIN OFFICES/CITY MGR	17,800	1,000	180,229
61300	CITY CLERK	34,480		253,873
61330	DUPLICATING & PRINTING	52,900		76,036
61400	CITY TREASURER	7,510		59,494
61430	LICENSE DIVISION	26,210	6,500	153,627
61500	CITY ATTORNEY	60,945	1,100	134,596
61600	PLANNING DEPT	48,410		189,621
61640	LOCAL COASTAL PROGRAM	11,625		17,580
61700	PERSONNEL DEPT	87,680	1,000	170,691
61800	GOVT BLDG & LAND ACQ	248,500		276,952
61840	CAPITAL IMPROVEMENT PROJS	374,348		1,603,711
61850	BUILDING MAINTENANCE	238,750	38,965	580,625
61910	DATA PROCESSING	4,600		244,510
61920	PURCHASING WAREHOUSE	2,598,085		49,771
62200	RETIREMENT & SOCIAL SEC	1,608,580		2,598,085
62300	INSURANCE&DAMAGE CLAIMS	60,814		1,634,512
62400	COMMUNITY PROMOTION	1,867,200		60,814
62679	MISCELLANEDUS	779,170		1,867,200
63100	POLICE DEPARTMENT	240,931	178,254	3,995,089
63200	FIRE DEPARTMENT	6,685	89,181	2,406,519
63300	BUILDING DEPARTMENT	39,470		128,390
63400	ANIMAL REGULATION	10,300		100,274
64100	PUBLIC SERVICES ADMIN	22,450		86,286
64200	ENGINEERING	13,800	10,500	236,515
64310	STREET MAINT STORM DRAINS	85,365	9,400	77,288
64320	ST MAINT TRAVELED WAYS	80,462	79,450	344,291
64330	ST MAINT LANDSCAPING	9,120	55,700	261,066
64340	ST MAINT - ST CLEANING	263,863	82,000	127,076
64350	ST MAINT TRAFFIC SAFETY	599,000	21,876	387,167
64500	STREET LIGHTING DISTRICT	19,425	95,000	757,814
64600	PARKING METERS & LOTS	47,132	28,220	164,389
64700	MAIN SEWER MAINTENANCE	384,372	10,000	106,186
64810	REFUSE COLLECTION	698,099	145,000	818,101
64900	CITY GARAGE	58,714	68,750	962,494
66000	LIBRARY DEPARTMENT	162,400	10,000	302,589
67100	PARKS & RECREATION DEPT	156,157	13,000	354,689
67120	PARKS- MAINTENANCE	28,300	15,500	388,585
67150	PARKS- WILDERNESS PARK	1,200		49,830
68405	D. U. I. GRANT	13,660		118,290
69100	COMUNITY RESOURCES			86,250
***	SUBTOTAL	11,112,562	2,564,107	22,492,035

CITY OF REDONDO BEACH  
 APPROPRIATION SUMMARY BY DEPARTMENT  
 BUDGET YEAR 1981 - 1982

	PERSONNEL SERVICES	MAINTENANCE AND OPERATION	CAPITAL OUTLAY AND IMPROVEMENT	TOTAL
61840				
62608	CAPITAL IMPROVEMENT PROJS			
62625	REDONDO CCAP			
62630	DIAL-A-RIDE	13,000	6,447,278	6,447,278
62631	CETA ADMINISTRATIVE POOL	69,440		56,548
62635	CETA IIB	73,640		99,868
62636	CETA IVA YETP	51,190		117,510
62651	CETA-IV-C-SYEP	20,398		451,707
62652	COMM DEV ACT ADMINISTRN	9,010		175,985
62657	COMM DEV ACT PLANNING	78,862		10,410
62658	CDA/COMM REHAB/REBATES	55,398		103,452
62662	CDA/AFFORDABLE HOUSING	10,300		99,548
62664	CDA/HOUSING REHAB/PRESERV	18,508	174,972	50,000
62671	CDA/NORTH BRANCH LIBRARY	96,960		233,000
68406	JUVENILE DIVERSION		149,400	240,000
69900	SOUTH BAY CCAP HARBOR			150,000
			11,000	154,395
*** SUBTOTAL	1,500,273	3,139,639	6,782,650	11,422,562
**** GRAND TOTAL	10,315,639	14,252,201	9,346,757	33,914,597

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
MAYOR - COUNCIL					
* PERSONNEL SALARIES	35,245	35,245	36,880	36,880	36,880
* MAINTENANCE & OPERATION	44,050	44,050	44,050	44,050	44,050
* CAPITAL OUTLAY					
*** DEPARTMENT TOTAL	79,295	79,295	80,930	80,930	80,930

DEPARTMENTAL GOAL

Continually improve the quality of life in the City of Redondo Beach.

DEPARTMENTAL OBJECTIVES

1. Provide an efficient and economical variety of public services to the citizens of Redondo Beach.
2. Be responsive to the changing needs, desires and interests of the citizenry.
3. Provide an open forum for the discussion and debate of all public issues.
4. Promote, protect and preserve the integrity of local self-government for the benefit of all.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

	1980-1981		1981-1982		1981-1982		1981-1982	
	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT
		BUDGET	DEPARTMENT	REQUESTS	CITY MANAGER	RECOMMENDS	CITY COUNCIL	APPROVED
MAYOR - COUNCIL								
MAYOR AND COUNCIL	6.00	18,900	6.00	18,900	6.00	18,900	6.00	18,900
EXEC SECRETARY	1.00	16,345	1.00	17,980	1.00	17,980	1.00	17,980
* DIRECT SALARY	7.00	35,245	7.00	36,880	7.00	36,880	7.00	36,880

FOR INFORMATION ONLY

PERS	6,745	7,360	7,360	7,360	7,360
SOC SECURITY	2,255	2,460	2,460	2,460	2,460
WORKERS COMP INS	120	120	120	120	120
MEDICAL INS	15,744	14,920	14,920	14,920	14,920
UNEMPLOYMENT INS	285	40	40	40	40
* DIRECT FRINGE BENEFITS	25,149	24,900	24,900	24,900	24,900
** TOTAL PERSONNEL SERVICE	60,394	61,780	61,780	61,780	61,780

CITY OF REDONDO BEACH  
 EXPENDITURE DETAIL  
 BUDGET YEAR 1981-1982

24 JUL 81

MAYOR - COUNCIL	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
MISC SUPPLIES & EXPENSE	10,750	10,750	10,750	10,750	10,750
POSTAGE	2,500	2,500	2,500	2,500	2,500
CAR ALLOWANCE/MILAGE REMB	10,800	10,800	10,800	10,800	10,800
TRAVEL/CONFRENCE/MEETINGS	20,000	20,000	20,000	20,000	20,000
* MAINTENANCE & OPERATION	44,050	44,050	44,050	44,050	44,050

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
CITY CLERK					
* PERSONNEL SALARIES	209,630	209,630	219,393	219,393	219,393
* MAINTENANCE & OPERATION	60,520	60,520	34,480	34,480	34,480
* CAPITAL OUTLAY					
*** DEPARTMENT TOTAL	270,150	270,150	253,873	253,873	253,873

DEPARTMENTAL GOAL

Maintain a record of all proceedings of the City Council; administer oaths; conduct elections; maintain a central filing system for the City; and administer the financial affairs of the City; all as required by the City Charter.

DEPARTMENTAL PROGRAM AREAS

City Clerk

Prepare City Council agenda; compile and maintain minute books relating to actions of the City Council; compile and maintain ordinance and resolution books; administer oaths and take affidavits; prepare legal publications and notices; and conduct general special elections.

Central Files

Maintain a centralized filing system of information storage and retrieval for general City benefit.

Accounting

Maintain accounting records; supervise expenditures and disbursements; maintain budget control; approve, before payments, all bills, invoices, payrolls, demands, or charges against the City and prepare monthly and annual financial statements.

SPECIFIC DEPARTMENTAL OBJECTIVES

Complete the disposition of obsolete records; provide for a 60-day closing of all financial accounts after the end of the fiscal year; and complete the development of the computerized accounting system.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981 BUDGET AMOUNT		1981-1982 DEPARTMENT REQUESTS		1981-1982 CITY MANAGER RECOMMENDS		1981-1982 CITY COUNCIL APPROVED	
	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT
CITY CLERK								
CITY CLERK	1.00	34,020	1.00	36,492	1.00	36,492	1.00	<del>36,492</del> 36,504
SENIOR ACCOUNTANT	2.00	38,880	2.00	42,672	2.00	42,672	2.00	42,672
ACCOUNTANT I	1.00	20,248	2.00	37,946	2.00	37,946	2.00	37,946
ACCOUNT CLERK	2.00	26,115	1.00	12,882	1.00	12,882	1.00	12,882
ADMINIST COORDNATR	1.00	18,554						
ADMINIST SECRETARY	3.00	46,638	3.00	47,686	3.00	47,686	3.00	47,686
SR ACCOUNT CLERK			1.00	15,171	1.00	15,171	1.00	15,171
INTERMEDIATE CLERK	1.00	13,560	1.00	13,560	1.00	13,560	1.00	13,560
SENIOR CLERK			1.00	12,984	1.00	12,984	1.00	12,984
PT PERSONNEL		5,000						
SALARY INCREASES		6,615						
* DIRECT SALARY	11.00	209,630	12.00	219,393	12.00	219,393	12.00	219,393
FOR INFORMATION ONLY								
PERS		37,890		43,800		43,800		43,800
SOC SECURITY		12,975		14,645		14,645		14,645
WORKERS COMP INS		395		430		430		430
MEDICAL INS		23,355		22,760		22,760		22,760
UNEMPLOYMENT INS		1,625		220		220		220
* DIRECT FRINGE BENEFITS		76,240		81,855		81,855		81,855
** TOTAL PERSONNEL SERVICE		285,870		301,248		301,248		301,248

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

CITY CLERK	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
MISC SUPPLIES & EXPENSE	9,000	9,000	9,500	9,500	9,500
POSTAGE	3,000	3,000	3,600	3,600	3,600
CENTRAL FILES	1,000	1,000	1,000	1,000	1,000
ELECTIONS	42,500	42,500	15,000	15,000	15,000
RENTAL IBM MAG II	2,000	2,000	2,000	2,000	2,000
CAR ALLOWANCE/MILAGE REMB	1,620	1,620	1,980	1,980	1,980
TRAVEL/CONFRENCE/MEETINGS	1,400	1,400	1,400	1,400	1,400
* MAINTENANCE & OPERATION	60,520	60,520	34,480	34,480	34,480

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
<b>DUPLICATING &amp; PRINTING</b>					
* PERSONNEL SALARIES	22,450	22,450	23,136	23,136	23,136
* MAINTENANCE & OPERATION	30,400	30,400	52,900	52,900	52,900
* CAPITAL OUTLAY					
*** DEPARTMENT TOTAL	52,850	52,850	76,036	76,036	76,036

DIVISIONAL GOAL

Provide City departmental users with efficient copying and offset printing services.

DIVISIONAL PROGRAM AREAS

Electrostatic copying

Provide fast turnaround convenience copying for City Hall departmental users.

Offset Printing

Provide efficient and economical reproduction services to all departments with run lengths greater than twenty copies.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981 BUDGET AMOUNT	NUM	1981-1982 DEPARTMENT REQUESTS AMOUNT	NUM	1981-1982 CITY MANAGER RECOMMENDS AMOUNT	NUM	1981-1982 CITY COUNCIL APPROVED AMOUNT	NUM
DUPLICATING & PRINTING								
DULICATING DPR	17,100	1.00	15,636	1.00	15,636	1.00	15,636	1.00
PT PERSONNEL	5,000		7,500		7,500		7,500	
SALARY INCREASES	350							
* DIRECT SALARY	22,450	1.00	23,136	1.00	23,136	1.00	23,136	1.00
. . . . . FOR INFORMATION ONLY . . . . .								
PERS	3,275		3,120		3,120		3,120	
SOC SECURITY	1,415		1,540		1,540		1,540	
WORKERS COMP INS	75		75		75		75	
MEDICAL INS	2,065		2,040		2,040		2,040	
UNEMPLOYMENT INS	180		25		25		25	
* DIRECT FRINGE BENEFITS	7,010		6,800		6,800		6,800	
** TOTAL PERSONNEL SERVICE	29,460		29,936		29,936		29,936	

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
DUPLICATING & PRINTING					
MISC SUPPLIES & EXPENSE	15,000	15,000	16,500	16,500	16,500
RENTAL EQUIPMENT	8,400	8,400	22,400	22,400	22,400
M&O EQUIPMENT	7,000	7,000	14,000	14,000	14,000
* MAINTENANCE & OPERATION	30,400	30,400	52,900	52,900	52,900

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
CITY TREASURER					
* PERSONNEL SALARIES	50,542	50,542	52,524	51,384	51,984
* MAINTENANCE & OPERATION	7,510	7,510	7,510	7,510	7,510
* CAPITAL OUTLAY					
*** DEPARTMENT TOTAL	58,052	58,052	60,034	58,894	59,494

DEPARTMENTAL GOAL

Provide custody of all monies belonging to or under the control of the City and maximize City interest revenue through the efficient and effective investment of City monies.

DEPARTMENTAL PROGRAM AREAS

Cash Management

Receive and have custody of all monies receivable by the City from any source; deposit all monies received; disburse monies on demands properly audited and approved in the manner provided for in the City Charter or by ordinance of the City; and prepare and submit to the City Clerk and City Manager monthly written reports of all receipts, disbursements and fund balances.

Investments

Invest City monies to earn the maximum allowable rates of return to the City.

NOTES TO DEPARTMENTAL BUDGET

The City Treasurer's budget shows an increased salary request for part-time personnel when compared to the FY 80-81 level of staffing and appropriations. The additional help is being requested to handle the maternity leave of one of the employees.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981		1981-1982		1981-1982		1981-1982	
	NUM	AMOUNT	NUM	AMOUNT	CITY MANAGER	RECOMMENDS	CITY COUNCIL	APPROVED
					NUM	AMOUNT	NUM	AMOUNT
CITY TREASURER								
CITY TREASURER	1.00	12,636	1.00	12,636	1.00	12,636	1.00	12,636
SENIOR CLERK	1.00	16,944	1.00	17,544	1.00	17,136	1.00	17,136
ADMINIST SECRETARY	1.00	17,112	1.00	17,844	1.00	17,112	1.00	17,712
PT PERSONNEL		3,600		4,500		4,500		4,500
SALARY INCREASES		250						
* DIRECT SALARY	3.00	50,542	3.00	52,524	3.00	51,384	3.00	51,984

FOR INFORMATION ONLY

PERS	8,980	9,590	9,360	9,480
SOC SECURITY	3,230	3,510	3,430	3,470
WORKERS COMP INS	120	120	120	120
MEDICAL INS	6,410	6,230	6,230	6,230
UNEMPLOYMENT INS	405	50	50	60
* DIRECT FRINGE BENEFITS	19,145	19,500	19,190	19,360
** TOTAL PERSONNEL SERVICE	69,687	72,024	70,574	71,344

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
CITY TREASURER					
MISC SUPPLIES & EXPENSE	3,000	3,000	3,000	3,000	3,000
POSTAGE	500	500	500	500	500
CAR ALLOWANCE/MILAGE REMB	2,010	2,010	2,010	2,010	2,010
TRAVEL/CONFERENCE/MEETINGS	2,000	2,000	2,000	2,000	2,000
* MAINTENANCE & OPERATION	7,510	7,510	7,510	7,510	7,510

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
CITY ATTORNEY					
* PERSONNEL SALARIES	50,235	50,235	72,551	72,551	72,551
* MAINTENANCE & OPERATION	45,860	45,860	60,945	60,945	60,945
* CAPITAL OUTLAY			1,100	1,100	1,100
*** DEPARTMENT TOTAL	96,095	96,095	134,596	134,596	134,596

DEPARTMENTAL GOAL

Provide for the proper administration of all legal affairs of the City of Redondo Beach.

DEPARTMENTAL PROGRAM AREAS

1. General Counsel - Advise the City Council, Planning Commission, and all City officers of matters of law pertaining to their duties and responsibilities; prepare all ordinances and resolutions; approve all bonds, agreements and contracts as to form.
2. Prosecution - Prosecute all criminal cases involving violations of City ordinances and misdemeanors arising from violation of State laws.
3. Litigation/Special Hearings - Represent the City, its officers and employees in all actions or proceedings in which the City, officer or employee is officially concerned or is a party.

NOTES TO DEPARTMENTAL BUDGET

The increase in the Books & Subscriptions line item account is being recommended to upgrade the legal library. The objective is to provide a reasonable, but not extensive working library that will assist all City departments as well as provide easy access to the City Attorney for quicker answers to staff problems.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

	1980-1981		1981-1982		1981-1982		1981-1982	
	NUM	AMOUNT	NUM	AMOUNT	CITY MANAGER RECOMMENDS NUM	AMOUNT	CITY COUNCIL APPROVED NUM	AMOUNT
CITY ATTORNEY								
CITY ATTORNEY	1.00	13,960	1.00	13,956	1.00	13,956	1.00	13,956
DPT CITY ATTORNEY	1.00	16,045	1.00	17,208	1.00	17,208	1.00	17,208
PARALEGAL	1.00	19,065	1.00	19,887	1.00	19,887	1.00	19,887
PT PERSONNEL				21,500		21,500		21,500
SALARY INCREASES		1,165						

* DIRECT SALARY	3.00	50,235	3.00	72,551	3.00	72,551	3.00	72,551
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FOR INFORMATION ONLY

PERS		9,390		10,890		10,890		10,890
SOC SECURITY		3,135		4,845		4,845		4,845
WORKERS COMP INS		75		75		75		75
MEDICAL INS		6,625		6,340		6,340		6,340
UNEMPLOYMENT INS		395		75		75		75

* DIRECT FRINGE BENEFITS		19,620		22,225		22,225		22,225
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\*\* TOTAL PERSONNEL SERVICE 69,855 94,776 94,776

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
CITY ATTORNEY					
BOOKS & SUBSCRIPTIONS	1,500	1,500	7,485	7,485	7,485
MISC SUPPLIES & EXPENSE	1,000	1,000	8,600	8,600	8,600
POSTAGE	350	350	350	350	350
EXTRAORDINARY SERVICES	40,000	40,000	40,000	40,000	40,000
CAR ALLOWANCE/MILAGE REMB	2,010	2,010	2,010	2,010	2,010
TRAVEL/CONFERENCE/MEETINGS	1,000	1,000	2,500	2,500	2,500
* MAINTENANCE & OPERATION	45,860	45,860	60,945	60,945	60,945
TYPEWRITER			1,100	1,100	1,100
* CAPITAL OUTLAY			1,100	1,100	1,100

CITY MANAGER

DEPARTMENTAL GOAL

Provide for the proper administration of all affairs of the City through the effective management of human, financial and material resources; interpret the policies, enforce the laws and implement the programs and services established by the City Council.

DEPARTMENTAL PROGRAM AREAS

General Administration

Generally direct, supervise, and coordinate all departmental activities to ensure compliance with City Council policy direction.

Budget Administration

Prepare the proposed budget and administer the adopted budget; to monitor and report the City's financial condition.

Personnel/Labor Relations

Direct all activities of the Personnel Department; to participate in the "meet and confer" process as representative of management team.

License and Collections

Direct all activities of the License and Collections Department.

Purchasing

Direct all activities of the Purchasing Department.

Risk Management/Insurance Administration

Administer the City's liability and workers compensation self-insurance programs; competitively seek and procure all necessary insurance coverages and employee benefit programs; identify and reduce risk exposures.

Legislative Advocacy

Monitor legislative activities in Sacramento and Washington, D.C.; analyze proposed legislation, develop and represent City position; propose new legislation.

Administrative Research/Analysis

Coordinate or perform major studies and projects that are inter-departmental or non-departmental in nature.

NOTES TO DEPARTMENTAL BUDGET

The City Manager's budget shows an increase of one Senior Clerk and a request for part-time personnel. The Senior Clerk position was authorized by the City Council during FY 80-81 to provide additional clerical support staffing. The part-time personnel request is for an intern to assist in various administrative research studies.

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
ADMIN OFFICES/CITY MGR					
* PERSONNEL SALARIES	120,192	120,192	161,429	161,429	161,429
* MAINTENANCE & OPERATION	16,200	16,200	17,800	17,800	17,800
* CAPITAL OUTLAY			1,000	1,000	1,000
*** DEPARTMENT TOTAL	136,392	136,392	180,229	180,229	180,229

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

ADMIN OFFICES/CITY MGR	1980-1981		1981-1982		1981-1982		1981-1982	
	NUM	AMOUNT	NUM	AMOUNT	CITY MANAGER RECOMMENDS	AMOUNT	CITY COUNCIL APPROVED	AMOUNT
CITY MANAGER	1.00	42,000	1.00	49,200	1.00	49,200	1.00	49,200
ASST CITY MANAGER	1.00	33,492	1.85	66,140	1.85	66,140	1.85	66,140
ASST TO CITY MGR	0.85	27,600						
ADMINIST ASSISTANT			0.37	8,298	0.37	8,298	0.37	8,298
SENIOR CLERK			1.00	13,461	1.00	13,461	1.00	13,461
EXEC SECRETARY	1.00	17,100	1.00	18,810	1.00	18,810	1.00	18,810
PT PERSONNEL				5,520		5,520		5,520
* DIRECT SALARY	3.85	120,192	5.22	161,429	5.22	161,429	5.22	161,429

FOR INFORMATION ONLY

PERS	23,000	31,120	31,120	31,120
SDC SECURITY	7,680	10,410	10,410	10,410
WORKERS COMP INS	135	180	180	180
MEDICAL INS	8,260	11,000	11,000	11,000
UNEMPLOYMENT INS	960	160	160	160
* DIRECT FRINGE BENEFITS	40,035	52,870	52,870	52,870
** TOTAL PERSONNEL SERVICE	160,227	214,299	214,299	214,299

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
ADMIN OFFICES/CITY MGR					
MISC SUPPLIES & EXPENSE	5,400	5,400	5,600	5,600	5,600
POSTAGE	400	400	500	500	500
CAR ALLOWANCE/MILAGE REMB	2,400	2,400	2,700	2,700	2,700
TRAVEL/CONFERENCE/MEETINGS	8,000	8,000	9,000	9,000	9,000
* MAINTENANCE & OPERATION	16,200	16,200	17,800	17,800	17,800
TYPewriter			1,000	1,000	1,000
* CAPITAL OUTLAY			1,000	1,000	1,000

DATA PROCESSING

DIVISIONAL GOALS

Provide information processing to all departments within the City utilizing the most cost/effective computer hardware and software available.

DIVISIONAL PROGRAM AREAS

Systems Analysis

Systematically study the function to be computerized. All components are analyzed not only as to the requestor's area, but also how it may affect or work on functions throughout the City.

Programming

Write computer programs to meet the needs of the user. All programs must be easy to maintain and to use.

Training

Educate computer users to work their systems; to generally teach the automatic retrieval language to make the users' tasks easier and to better their knowledge of computer information processing.

Systems Maintenance

Maintain programs and systems as new or refined concepts or ideas are requested; to assure minimal, yet critical computer functions are constantly accomplished; to evaluate and solve problem areas to assure a smooth and viable productive effort.

DIVISIONAL OBJECTIVES

1. Implementation of a fully integrated financial accounting and reporting system.
2. Improve terminal access to financial status reports.

NOTES TO DIVISIONAL BUDGET

The increase in the Lease/Purchase Computer System line item is being recommended in order to provide for the hardware upgrade necessary during the 81-82 FY. The increase in the Consulting Services line item is necessary due to planned major systems development work during the fiscal year.

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
DATA PROCESSING					
* PERSONNEL SALARIES	5,057	5,057	5,760	5,760	5,760
* MAINTENANCE & OPERATION	151,150	151,150	238,750	238,750	238,750
* CAPITAL OUTLAY					
*** DEPARTMENT TOTAL	156,207	156,207	244,510	244,510	244,510

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981 BUDGET AMOUNT	1981-1982 DEPARTMENT REQUESTS NUM	1981-1982 CITY MANAGER RECOMMENDS AMOUNT	1981-1982 CITY COUNCIL APPROVED NUM	1981-1982 CITY COUNCIL APPROVED AMOUNT
DATA PROCESSING					
ASST CITY MANAGER		0.15	5,760	0.15	5,760
ASST TO CITY MGR	5,057				
* DIRECT SALARY	5,057	0.15	5,760	0.15	5,760

FOR INFORMATION ONLY

PERS	970	1,150	1,150	1,150
SOC SECURITY	323	380	380	380
WORKERS COMP INS	10	10	10	10
MEDICAL INS	345	320	320	320
UNEMPLOYMENT INS	40	5	5	5
* DIRECT FRINGE BENEFITS	1,688	1,865	1,865	1,865

\*\* TOTAL PERSONNEL SERVICE 6,745 7,625 7,625

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
DATA PROCESSING					
MISC SUPPLIES & EXPENSE	8,000	8,000	11,000	11,000	11,000
LEASE PURCH COMPUTER	37,000	37,000	66,250	66,250	66,250
M&O EQUIPMENT	24,150	24,150	44,000	44,000	44,000
CONSULTING SERVICES	82,000	82,000	117,500	117,500	117,500
* MAINTENANCE & OPERATION	151,150	151,150	238,750	238,750	238,750

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
LICENSE DIVISION					
* PERSONNEL SALARIES	102,470	102,470	120,917	120,917	120,917
* MAINTENANCE & OPERATION	95,110	95,110	26,210	26,210	26,210
* CAPITAL OUTLAY			6,500	6,500	6,500
*** DEPARTMENT TOTAL	197,580	197,580	153,627	153,627	153,627

DIVISIONAL GOALS

Provide better enforcement of untapped revenue sources, in addition to insuring compliance with the City's licensing and regulatory ordinances.

DIVISIONAL PROGRAM AREAS

Licensing

Implement and enforce the City business & animal licensing ordinances.

Collections

Effect the collection of the City's outstanding accounts receivable.

Permit Approval

Review, recommend and issue various regulatory, amusement, and entertainment permits.

SPECIFIC OBJECTIVES

- A. To realine specific areas of enforcement in order to pursue untapped revenue sources previously unmonitored, thereby increasing the license tax revenue.
- B. To intensify the monitoring of employee fees paid to assure proper payment as due, thereby increasing revenue.
- C. To provide continuous monitoring of transient business deliveries and construction sites.
- D. To increase business tax revenue by 10%.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

LICENSE DIVISION	1980-1981		1981-1982		1981-1982		1981-1982	
	NUM	AMOUNT	NUM	AMOUNT	CITY MANAGER RECOMMENDS NUM	AMOUNT	CITY COUNCIL APPROVED NUM	AMOUNT
REVENUE SUPERVISOR	1.00	18,384	1.00	20,592	1.00	20,592	1.00	20,592
LICENSE INSPECTOR	1.00	18,720	2.00	32,920	2.00	32,920	2.00	32,920
SR ACCOUNT CLERK	3.00	44,766	3.00	45,327	3.00	45,327	3.00	45,327
DATA ENTRY CLERK	1.00	11,700	1.00	10,578	1.00	10,578	1.00	10,578
PT PERSONNEL		6,250		11,500		11,500		11,500
SALARY INCREASES		2,650						
* DIRECT SALARY	6.00	102,470	7.00	120,917	7.00	120,917	7.00	120,917

FOR INFORMATION ONLY

PERS	17,905	21,845	21,845	21,845
SOC SECURITY	6,380	8,070	8,070	8,070
WORKERS COMP INS	1,345	1,570	1,570	1,570
MEDICAL INS	11,185	14,390	14,390	14,390
UNEMPLOYMENT INS	800	120	120	120
* DIRECT FRINGE BENEFITS	37,615	45,995	45,995	45,995
** TOTAL PERSONNEL SERVICE	140,085	166,912	166,912	166,912

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
LICENSE DIVISION					
MISC SUPPLIES & EXPENSE	5,500	5,500	6,000	6,000	6,000
POSTAGE	7,100	7,100	17,700	17,700	17,700
CONTRACT SERVICES	80,000	80,000			
CAR ALLOWANCE/MILAGE REMB	2,010	2,010	2,010	2,010	2,010
TRAVEL/CONFERENCE/MEETINGS	500	500	500	500	500
* MAINTENANCE & OPERATION	95,110	95,110	26,210	26,210	26,210
AUTOMOBILE			6,500	6,500	6,500
* CAPITAL OUTLAY			6,500	6,500	6,500

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
<b>PURCHASING WAREHOUSE</b>					
* PERSONNEL SALARIES	53,700	53,700	45,171	45,171	45,171
* MAINTENANCE & OPERATION	3,870	3,870	4,600	4,600	4,600
* CAPITAL OUTLAY					
*** DEPARTMENT TOTAL	57,570	57,570	49,771	49,771	49,771

DIVISIONAL GOALS

Maintain efficient procedures for the purchase of supplies and equipment at the lowest possible cost commensurate with quality needed; exercise positive financial control over purchases; clearly define authority for purchasing function and assure the quality of all purchases.

DIVISIONAL PROGRAM AREAS

Centralized Purchasing

Purchase the materials and supplies used by the City departments in accordance with established rules and procedures.

Warehousing

Receive, store inventories, and disburse materials purchased for City-wide operations.

SPECIFIC OBJECTIVE

Implement an integrated purchase order data processing system.

NOTES TO DIVISIONAL BUDGET

The Purchasing Department budget reflects a reduction of one full-time Storekeeper to a Maintenance Worker position and the increase of one Clerk Typist from part-time to a full-time position, due to the retirement of the previous Storekeeper. The full-time Clerk Typist will assume a portion of the workload previously required by the Storekeeper. This reorganization was approved by the City Council during FY 80-81.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981	1981-1982	1981-1982	1981-1982	1981-1982
	BUDGET	DEPARTMENT	CITY MANAGER	CITY COUNCIL	
	AMOUNT	REQUESTS	RECOMMENDS	APPROVED	
	NUM	AMOUNT	NUM	AMOUNT	NUM
PURCHASING WAREHOUSE					
PURCHASING ASST	1.00	19,872	1.00	21,960	1.00
STORE KEEPER	1.00	19,968			
MAINTENANCE WORKER			1.00	11,908	1.00
CLERK TYPIST PT		11,000			
CLERK TYPIST			1.00	11,303	1.00
SALARY INCREASES		2,860			
* DIRECT SALARY	2.00	53,700	3.00	45,171	3.00

FOR INFORMATION ONLY

PERS	9,730	9,020	9,020	9,020
SOC SECURITY	3,250	3,015	3,015	3,015
WORKERS COMP INS	760	1,140	1,140	1,140
MEDICAL INS	4,345	6,230	6,230	6,230
UNEMPLOYMENT INS	410	45	45	45
* DIRECT FRINGE BENEFITS	18,495	19,450	19,450	19,450

\*\* TOTAL PERSONNEL SERVICE 72,195 64,621 64,621

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
PURCHASING WAREHOUSE					
MISC SUPPLIES & EXPENSE	2,750	2,750	3,000	3,000	3,000
POSTAGE	1,000	1,000	1,200	1,200	1,200
UNIFORMS	120	120	150	150	150
CAR ALLOWANCE/MILAGE REMB			250	250	250
* MAINTENANCE & OPERATION	3,870	3,870	4,600	4,600	4,600

PERSONNEL DEPARTMENT

DEPARTMENTAL GOALS

Effectively administer the City's comprehensive personnel program and civil system in accordance with law, policy and departmental needs.

DEPARTMENTAL PROGRAM AREAS

Recruitment, Examination and Certification

Take all necessary action prerequisite to departmental selection of qualified candidates for classified and exempt positions.

Salary and Benefit Administration

Administer vacation, sick leave, holiday, tuition reimbursement and other benefit programs; administer salary plan including general increases, step increases, educational incentive, longevity pay and performance evaluations; provide employee counseling regarding insurance and retirement programs.

Records Maintenance

Maintain all personnel, benefit and special program files.

Absenteeism Management

Monitor sick leave and worker's compensation programs for purposes of sickness verification, injured on duty verification, light duty evaluation and benefit consideration.

Annual Physical Program

Schedule physical examinations for police, fire and management personnel in accordance with Resolution 5203.

Affirmative Action

Monitor City's personnel practice to ensure compliance with Equal Employment Opportunity laws.

Training

Monitor and assess general and specific City training needs, develop training programs, apprise employees of training opportunities.

Personnel Research and Analysis

Conduct classification studies, compensation surveys, legislative analysis, and policy review for purpose of policy formulation and development.

SPECIFIC DEPARTMENTAL OBJECTIVES

1. Computerize and integrate related personnel recordkeeping functions with payroll accounting system.
2. Complete update of personnel policy manual, employee handbooks, and comprehensive memoranda of understanding.
3. Improve employee morale, skills and productivity through training needs assessment and comprehensive program offerings.

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

PERSONNEL DEPT	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
* PERSONNEL SALARIES	70,220	70,220	82,011	82,011	82,011
* MAINTENANCE & OPERATION	63,570	63,570	87,680	87,680	87,680
* CAPITAL OUTLAY			1,000	1,000	1,000
*** DEPARTMENT TOTAL	133,790	133,790	170,691	170,691	170,691

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

PERSONNEL DEPT	1980-1981		1981-1982		1981-1982		1981-1982	
	NUM	AMOUNT	NUM	AMOUNT	DEPARTMENT REQUESTS	CITY MANAGER RECOMMENDS	CITY COUNCIL APPROVED	AMOUNT
PERSONNEL OFFICER	1.00	21,600	1.00	24,600	1.00	24,600	1.00	24,600
PERSONNEL ASST			1.00	17,045	1.00	17,045	1.00	17,045
ADMINIST ANALYST	1.00	17,465	1.00	19,430	1.00	19,430	1.00	19,430
ADMINIST ASSISTANT	0.15	3,320	0.50	11,064	0.50	11,064	0.50	11,064
SENIOR CLERK	1.00	15,495	0.50	6,780	0.50	6,780	0.50	6,780
ADMINIST SECRETARY	0.02	2,970	0.20	3,092	0.20	3,092	0.20	3,092
PT PERSONNEL		7,175						
SALARY INCREASES		2,195						
* DIRECT SALARY	3.17	70,220	4.20	82,011	4.20	82,011	4.20	82,011

FOR INFORMATION ONLY

PERS	11,645	16,375	16,375	16,375
SOC SECURITY	4,345	5,475	5,475	5,475
WORKERS COMP INS	320	410	410	410
MEDICAL INS	6,625	8,840	8,840	8,840
UNEMPLOYMENT INS	545	85	85	85
* DIRECT FRINGE BENEFITS	23,480	31,185	31,185	31,185
** TOTAL PERSONNEL SERVICE	93,700	113,196	113,196	113,196

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

PERSONNEL DEPT	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
MISC SUPPLIES & EXPENSE	3,500	3,500	4,200	4,200	4,200
POSTAGE	1,000	1,000	1,100	1,100	1,100
CIVIL SERVICE	8,000	8,000	8,500	8,500	8,500
EXAMINATIONS MEDICAL SURV	2,300	2,300	2,300	2,300	2,300
EXAMINATIONS NEW HIRES	10,000	10,000	13,600	13,600	13,600
EXAMINATIONS PHYSICALS	16,460	16,460	15,600	15,600	15,600
ADVERTISING	3,500	3,500	3,600	3,600	3,600
TRAINING	15,500	15,500	35,000	35,000	35,000
CAR ALLOWANCE/MILAGE REMB	2,110	2,110	2,280	2,280	2,280
TRAVEL/CONFERENCE/MEETINGS	1,200	1,200	1,500	1,500	1,500
* MAINTENANCE & OPERATION	63,570	63,570	87,680	87,680	87,680
TYPEWRITER			1,000	1,000	1,000
* CAPITAL OUTLAY			1,000	1,000	1,000

FIRE DEPARTMENT

DEPARTMENTAL GOALS

The preservation of life and property for the citizens from fire and disaster by the supervision of fires, providing of Rescue and Paramedic Services, and the enforcement of the Fire Prevention Code.

DEPARTMENTAL PROGRAM AREAS

A. Fire Suppression

The prevention and extinguishment of fires; providing Paramedic and Medical Rescue Service; maintenance of buildings, apparatus, and equipment; and the testing of alarm and water systems.

B. Fire Prevention Bureau

Enforces all applicable City and State Codes dealing with hazardous processes, public assembly, arson investigation, plan checks, building inspections, and the inspection of all alarm and fire life safety systems.

C. Special Services and Training

Provides emergency Paramedic coordination; training programs in all phases of Fire Department programs; and the supervision and coordination of public education programs.

D. Administration

Coordinates activities of all functions, researches and directs new and ongoing programs, and controls budgetary processes and records of the Department.

SPECIFIC DEPARTMENTAL OBJECTIVES

1. Continued coordination of personnel and programs toward fire loss improvement in all categories of fire losses, more specifically in the area of single and duplex residences.
2. Programs of Public Education, CPR Instruction, School Fire Prevention, Smoke Detectors, will continue to expand at the high level attained during 1980. Expansion for 1981 is estimated at a minimum of 10%.
3. Continued emphasis on sick leave and disability problems will continue during 1981.

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

24 JUL 81

1980-1981	1980-1981	1981-1982	1981-1982	1981-1982
BUDGET	REVISED	DEPARTMENT	CITY MANAGER	CITY COUNCIL
AMOUNT	ESTIMATE	REQUEST	RECOMMENDS	APPROVED

FIRE DEPARTMENT

* PERSONNEL SALARIES	2,034,059	2,034,059	2,076,407	2,076,407	2,076,407
* MAINTENANCE & OPERATION	207,525	207,525	240,931	240,931	240,931
* CAPITAL OUTLAY	16,050	16,050	109,181	89,181	89,181
*** DEPARTMENT TOTAL	2,257,634	2,257,634	2,426,519	2,406,519	2,406,519

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

FIRE DEPARTMENT	1980-1981		1981-1982		1981-1982		1981-1982	
	NUM	AMOUNT	NUM	AMOUNT	CITY MANAGER RECOMMENDS	AMOUNT	CITY COUNCIL APPROVED	AMOUNT
FIRE CHIEF	1.00	38,112	1.00	41,832	1.00	41,832	1.00	41,832
BATTALION CHIEF	4.00	124,332	4.00	143,748	4.00	143,748	4.00	143,748
FIRE CAPTAIN	11.00	371,785	11.00	379,444	11.00	379,444	11.00	379,444
FIRE ENGINEER	16.00	422,994	16.00	423,629	16.00	423,629	16.00	423,629
FIREFIGHTER PARAMEDIC	19.00	449,899	18.00	424,168	18.00	424,168	18.00	424,168
FIREFIGHTER	15.40	328,786	17.00	363,848	17.00	363,848	17.00	363,848
ADMINIST SECRETARY	1.00	15,636	1.00	15,754	1.00	15,754	1.00	15,754
DATA ENTRY CLERK	2.00	25,860	2.00	25,944	2.00	25,944	2.00	25,944
FIRE SAFETY INSPCT	1.00	18,600						
FIRE PREVENTION OFC	1.00	20,000	2.00	39,596	2.00	39,596	2.00	39,596
OVERTIME		195,320		218,444		218,444		218,444
SALARY INCREASES		22,735						
* DIRECT SALARY	71.40	2,034,059	72.00	2,076,407	72.00	2,076,407	72.00	2,076,407



CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
FIRE DEPARTMENT					
CITY PRINTING	3,330	3,330	3,505	3,505	3,505
MISC SUPPLIES & EXPENSE	16,100	16,100	18,000	18,000	18,000
POSTAGE	800	800	800	800	800
ALARM SYSTEM FIREBOARD	26,400	26,400	26,400	26,400	26,400
CITY EXTINGUISHER PROGRAM	2,900	2,900	2,500	2,500	2,500
EMERGENCY AID PLAN			12,000	12,000	12,000
FIRE PREVENTION	1,800	1,800	5,460	5,460	5,460
HYDRANT SERVICE	22,334	22,334	22,700	22,700	22,700
PARAMEDIC SUPPLIES	3,300	3,300	7,600	7,600	7,600
UNIFORMS	13,986	13,986	17,041	17,041	17,041
LEASE FIRE TRUCKS	90,000	90,000	90,000	90,000	90,000
M&O EQUIPMENT	18,240	18,240	22,010	22,010	22,010
TRAINING	6,310	6,310	9,640	9,640	9,640
TRAVEL/CONFERENCE/MEETINGS	2,025	2,025	3,275	3,275	3,275
* MAINTENANCE & OPERATION	207,525	207,525	240,931	240,931	240,931
CAPITAL OUTLAY	16,050	16,050			
FLOOR JACK			925	925	925
MOBILE AIR CHARGER			27,370	27,370	27,370
FIRE HOSE			6,260	6,260	6,260
BREATHING APPARATUS			18,126	18,126	18,126
GENERATOR PLANT OVERHAUL			2,500	2,500	2,500
RADIOS			30,000	30,000	30,000
WATER TANK			4,000	4,000	4,000
FUEL TANK			20,000		
* CAPITAL OUTLAY	16,050	16,050	109,181	89,181	89,181

POLICE

DEPARTMENTAL GOAL

Promote the safety of the community and a feeling of security among the citizens, primarily through the deterrence/prevention of crime and the apprehension of offenders; providing service in a fair, honest, prompt, and courteous manner to the satisfaction of the citizens.

DEPARTMENTAL PROGRAM AREAS

Field Operations

Provide 24-hour patrol service and respond to criminal activity; perform initial criminal and traffic accident investigations and enforce the State laws and applicable City ordinances; provide a high level of uninformed presence on the pier that will insure the safety of those who not only visit it, but those who work there as well; provide for animal regulation and crossing guard functions; provide for civil defense contingency operations; and select and maintain the authorized complement of police reserves.

Investigative Services

Conduct follow-up investigations, apprehend and prosecute violators, maintain liason with court system and probation department in the case of juveniles, and conduct undercover operations in the areas of vice and narcotics.

Administrative Services

Provide the support services for the above two line functions by the maintenance of necessary records and control of evidence, managing the jail and custodial function, and providing management information. Also conduct the departmental personnel and training functions and provide community relations and crime prevention activities.

SPECIFIC DEPARTMENTAL OBJECTIVES

1. Increase the level of punitive enforcement by 10% (arrests and citations) in an effort to offset seasonal problems associated with the pier area.
2. Compile a Civil Defense scenario and associated "drill" to assure the functionalism of procedures and equipment during fiscal 1981-82.
3. Maintain the system to follow up on false burglar alarms in compliance with the new alarm ordinance and to significantly reduce the present high rate of false alarms.
4. Convert the traditional manual records keeping system of departmental training records to a computerized system which will provide accurate and up-to-date information.
5. Research, develop, and implement a comprehensive fire safety and life support program for the City Jail. This program will be a joint effort with the Fire Department.
6. Develop an integrated program for Management of Criminal Investigations (MCI), using Career-Criminal Apprehension Program Grant resources. This effectively will reassess investigators' priorities and time management.
7. Shift assignments whereby Juvenile officers will spend approximately 50% more time at schools and diversion projects.
8. Continue crime analysis capabilities and files via the C-CAP Grant to enhance career criminal identification and apprehension.

CITY OF REDDOND BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
<b>POLICE DEPARTMENT</b>					
* PERSONNEL SALARIES	2,763,677	2,763,677	3,289,025	3,037,665	3,037,665
* MAINTENANCE & OPERATION	699,304	699,304	804,170	779,170	779,170
* CAPITAL OUTLAY	128,310	128,310	200,055	178,254	178,254
*** DEPARTMENT TOTAL	3,591,291	3,591,291	4,293,250	3,995,089	3,995,089

NOTES TO DEPARTMENTAL BUDGET

The City Manager's recommendation on staffing is primarily reflective of the City Council's action taken during FY 1980-81 to increase the number of Sergeants from thirteen to fifteen, increase the number of patrolmen by five (4 for the crime impact team and 1 for the phased assumption of the DUI program), and increase the Public Safety Officers by one and the Public Service Specialists by two (to assist in meeting the expanded clerical workload created by the DUI team). The additional Administrative Coordinator position is being recommended to assume the civil defense duties currently assigned to a Police Lieutenant. The Administrative Analyst and Intermediate Clerk position are being recommended to provide crime analysis assistance after the grant for the Redondo C-CAP program terminates.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

POLICE DEPARTMENT	1980-1981		1981-1982		1981-1982		1981-1982					
	NUM	AMOUNT	NUM	AMOUNT	DEPARTMENT REQUESTS	AMOUNT	CITY MANAGER RECOMMENDS	NUM	AMOUNT	CITY COUNCIL APPROVED	NUM	AMOUNT
POLICE CHIEF	1.00	37,464	1.00	41,496	1.00	41,496	1.00	41,496	1.00	41,496	1.00	41,496
POLICE CAPTAIN	3.00	97,944	3.00	108,420	3.00	108,420	3.00	108,420	3.00	108,420	3.00	108,420
POLICE LIEUTENANT	4.00	123,120	4.00	123,120	4.00	123,120	4.00	123,120	4.00	123,120	4.00	123,120
POLICE SERGEANT	13.00	337,485	16.00	440,355	15.00	412,623	15.00	412,623	15.00	412,623	15.00	412,623
AGENT	25.00	620,496	24.30	598,818	24.30	598,818	24.30	598,818	24.30	598,818	24.30	598,818
POLICEMAN	46.00	890,294	60.00	1,137,139	51.00	945,139	51.00	945,139	51.00	945,139	51.00	945,139
ADMINIST ANALYST			1.00	18,216	1.00	18,216	1.00	18,216	1.00	18,216	1.00	18,216
ADMINIST COORDNATR			1.00	15,492	1.00	15,492	1.00	15,492	1.00	15,492	1.00	15,492
ADMINIST SECRETARY	1.00	17,904	1.00	17,904	1.00	17,904	1.00	17,904	1.00	17,904	1.00	17,904
ADMINIST ASSISTANT	1.00	20,640	1.00	25,200	1.00	25,200	1.00	25,200	1.00	25,200	1.00	25,200
INTERMEDIATE CLERK	1.00	13,560	1.50	18,216	1.50	18,216	1.50	18,216	1.50	18,216	1.50	18,216
SENIOR CLERK			2.00	28,321	2.00	28,321	2.00	28,321	2.00	28,321	2.00	28,321
RECORDS SUPERVISOR	1.00	19,620	1.00	21,780	1.00	21,780	1.00	21,780	1.00	21,780	1.00	21,780
CLERK TYPIST	1.00	12,540										
POLICE SVC OFFICER	9.00	71,280	11.00	97,490	10.00	82,862	10.00	82,862	10.00	82,862	10.00	82,862
CRIME PREV SPEC	4.00	52,116	4.00	53,673	4.00	53,673	4.00	53,673	4.00	53,673	4.00	53,673
LEAD SERVICE SPEC	3.00	47,346	3.00	48,091	3.00	48,091	3.00	48,091	3.00	48,091	3.00	48,091
POLIC SERV SPEC	7.00	99,183	9.00	142,182	9.00	142,182	9.00	142,182	9.00	142,182	9.00	142,182
DATA ENTRY CLERK	1.00	11,700	1.50	18,312	1.50	18,312	1.50	18,312	1.50	18,312	1.50	18,312
POLICE CADET PT				28,000		28,000		28,000		28,000		28,000
CROSSING GUARD PT				44,800		44,800		44,800		44,800		44,800
OVERTIME				169,000		220,000		205,000		205,000		205,000
SHOOT PAY				13,000		15,000		13,000		13,000		13,000
EDUCATION PAY				12,000		21,000		21,000		21,000		21,000
PT PERSONNEL				6,000		6,000		6,000		6,000		6,000
* DIRECT SALARY	121.00	2,763,677	145.30	3,289,025	134.30	3,037,665	134.30	3,037,665	134.30	3,037,665	134.30	3,037,665

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

POLICE DEPARTMENT	1980-1981		1981-1982		1981-1982		1981-1982		
	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT	
			FOR INFORMATION ONLY						
PERS		839,770		1,030,831		944,936		944,936	
WORKERS COMP INS		117,175		140,710		130,055		130,055	
MEDICAL INS		248,500		296,735		274,295		274,295	
SOC SECURITY		32,640		38,960		38,820		38,820	
UNEMPLOYMENT INS		21,900		3,290		3,040		3,040	
* DIRECT FRINGE BENEFITS		1,259,985		1,510,526		1,391,146		1,391,146	
** TOTAL PERSONNEL SERVICE		4,023,662		4,799,551		4,428,811		4,428,811	

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
<b>POLICE DEPARTMENT</b>					
CITY PRINTING	9,500	9,500	12,000	12,000	12,000
MISC SUPPLIES & EXPENSE	131,276	131,276	100,240	100,240	100,240
POSTAGE	7,270	7,270	5,270	5,270	5,270
AUTO WANT WARRANT SYSTEM	29,615	29,615	30,230	30,230	30,230
CANINE PROGRAM	5,000	5,000	5,000	5,000	5,000
CIVIL DEFENSE	26,900	26,900	25,600	25,600	25,600
CCAP GRANT MATCH	10,000	10,000	5,000	5,000	5,000
CRIME PREVENTION PROGRAM			12,880	12,880	12,880
EXTRADITION EXPENSE	2,500	2,500	2,500	2,500	2,500
INVESTIGATIVE EXPENSE	2,500	2,500	2,500	2,500	2,500
PRISONER EXPENSE	21,540	21,540	33,900	33,900	33,900
SD BAY CCAP MATCH	2,103	2,103	9,600	9,600	9,600
SURVEILLANCE SECURITY	2,805	2,805	2,810	2,810	2,810
UNIFORMS	57,835	57,835	77,670	62,670	62,670
S/B REGL COMM AUTHORITY	305,880	305,880	363,230	363,230	363,230
M&O EQUIPT INSTALLATION	33,895	33,895	37,750	37,750	37,750
CONSULTING SERVICES	7,500	7,500	7,500	7,500	7,500
TRAINING	30,000	30,000	57,900	47,900	47,900
TRAVEL/CONFERENCE/MEETINGS	13,185	13,185	12,590	12,590	12,590
* MAINTENANCE & OPERATION	699,304	699,304	804,170	779,170	779,170
CAPITAL OUTLAY	128,310	128,310			
COLLATOR FOR COPIER			2,900	2,900	2,900
CAMERA EQUIPMENT			1,870	1,870	1,870
VIDIO EQUIPMENT			10,400	10,400	10,400
MOTORCYCLES			12,000		
POLICE CARS			76,000	76,000	76,000

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
<b>POLICE DEPARTMENT</b>					
UNDERCOVER CARS			46,000	40,000	40,000
ANTENNA			2,500	2,500	2,500
JDIC PRINTER			4,500	4,500	4,500
RADIOS			42,545	38,744	38,744
TYPEWRITER			1,340	1,340	1,340
* CAPITAL OUTLAY	128,310	128,310	200,055	178,254	178,254

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
<b>PARKING METERS &amp; LOTS</b>					
* PERSONNEL SALARIES	112,805	111,735	116,744	116,744	116,744
* MAINTENANCE & OPERATION	19,425	19,425	19,425	19,425	19,425
* CAPITAL OUTLAY	31,750	31,750	28,220	28,220	28,220
*** DEPARTMENT TOTAL	163,980	162,910	164,389	164,389	164,389

DEPARTMENTAL GOAL

Provide effective enforcement of all Municipal and State parking regulations.

DEPARTMENTAL PROGRAM AREAS

Parking Enforcement

Provide parking enforcement throughout the City as required to effectively enforce the Municipal Codes with emphasis on coordinating with Police and General Services Departments for specialized enforcement needs, such as street sweeping, trash collection, and seasonal crowds at beaches, pier, and harbor.

Meter Collections

Provide a means of efficiently and securely collecting parking meter revenues.

Meter Repairs

Provide a program for the proper maintenance of existing parking meters and equipment.

SPECIFIC DEPARTMENTAL OBJECTIVES

1. Issue 100,000 to 125,000 parking citations during the 1981-82 fiscal year.
2. Collect \$150,000 or more in parking meter revenue.
3. Successfully install 200 replacement parking meters.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981		1981-1982		1981-1982		1981-1982	
	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT
		BUDGET	DEPARTMENT	CITY MANAGER	CITY COUNCIL			
		AMOUNT	REQUESTS	RECOMMENDS	APPROVED			
PARKING METERS & LOTS								
PRK ENF SUPERVISOR	1.00	18,680	1.00	19,248	1.00	19,248	1.00	19,248
PRK ENF OFFICER	5.00	76,240	5.00	79,496	5.00	79,496	5.00	79,496
OVERTIME		1,500		2,000		2,000		2,000
PT PERSONNEL		15,315		16,000		16,000		16,000
SALARY INCREASES		1,070						
* DIRECT SALARY	6.00	112,805	6.00	116,744	6.00	116,744	6.00	116,744

FOR INFORMATION ONLY

PERS	18,165	19,710	19,710	19,710
SOC SECURITY	7,142	7,790	7,790	7,790
WORKERS COMP INS	120	120	120	120
MEDICAL INS	12,385	12,240	12,240	12,240
UNEMPLOYMENT INS	895	115	115	115
* DIRECT FRINGE BENEFITS	38,707	39,975	39,975	39,975

\*\* TOTAL PERSONNEL SERVICE : 151,512 ; 156,719 ; 156,719

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
<b>PARKING METERS &amp; LOTS</b>					
MISC SUPPLIES & EXPENSE	17,125	17,125	17,125	17,125	17,125
UNIFORMS	2,300	2,300	2,300	2,300	2,300
* MAINTENANCE & OPERATION	19,425	19,425	19,425	19,425	19,425
CAPITAL OUTLAY	31,750	31,750			
PARKING METERS			28,220	28,220	28,220
* CAPITAL OUTLAY	31,750	31,750	28,220	28,220	28,220

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
ANIMAL REGULATION					
* PERSONNEL SALARIES	48,014	48,014	60,804	60,804	60,804
* MAINTENANCE & OPERATION	39,320	39,320	39,470	39,470	39,470
* CAPITAL OUTLAY					
*** DEPARTMENT TOTAL	87,334	87,334	100,274	100,274	100,274

DIVISIONAL GOAL

The protection of life and property from animal attack, the preservation of the peace, the provision of general animal control services, and the creation of a stable and secure environment.

DIVISIONAL PROGRAM AREAS

Field Operations

Include answering citizens' questions and complaints; pick up and disposal of dead animals; pick up of injured or dangerous animals and transport them to an appropriate facility; patrol streets, picking up strays and enforcing animal control regulations; making court appearances when necessary; delivering and picking up of traps and trapped animals.

Animal Rabies and Licensing Clinic

The annual clinics provide low cost rabies immunization shots and convenient dog licensing services to citizens.

SPECIFIC DIVISIONAL OBJECTIVES

Increasing compliance with existing leash ordinance. This will require a level of approximately 400 citations being issued during fiscal 1981-82.

NOTES TO DIVISIONAL BUDGET

The Animal Regulation Budget reflects an increase of one Clerk Typist position. This position is being requested to provide clerical support that will be lost as a result of the termination of CETA by the Federal Government.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

ANIMAL REGULATION	1980-1981		1981-1982		1981-1982		1981-1982					
	NUM	AMOUNT	NUM	AMOUNT	DEPARTMENT REQUESTS	AMOUNT	CITY MANAGER RECOMMENDS	NUM	AMOUNT	CITY COUNCIL APPROVED	NUM	AMOUNT
ANIMAL CNTRL OFCR	3.00	44,014	3.00	45,654	3.00	45,654	3.00	3.00	45,654	3.00	3.00	45,654
CLERK TYPIST	1.00		1.00	11,150	1.00	11,150	1.00	1.00	11,150	1.00	1.00	11,150
OVERTIME		4,000		4,000		4,000			4,000			4,000
* DIRECT SALARY	3.00	48,014	4.00	60,804	4.00	60,804	4.00	4.00	60,804	4.00	4.00	60,804

FOR INFORMATION ONLY

PERS	9,290	11,340	11,340	11,340
SDC SECURITY	3,070	4,060	4,060	4,060
WORKERS COMP INS	3,160	4,215	4,215	4,215
MEDICAL INS	6,195	8,160	8,160	8,160
UNEMPLOYMENT INS	385	60	60	60

\* DIRECT FRINGE BENEFITS

22,100	27,835	27,835	27,835
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\*\* TOTAL PERSONNEL SERVICE

70,114	88,639	88,639	88,639
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CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
ANIMAL REGULATION					
MISC SUPPLIES & EXPENSE	4,450	4,450	5,050	5,050	5,050
POSTAGE	1,750	1,750	1,300	1,300	1,300
CONTRACT SERVICES	33,120	33,120	33,120	33,120	33,120
* MAINTENANCE & OPERATION	39,320	39,320	39,470	39,470	39,470

LIBRARY

DEPARTMENTAL GOAL

Provide efficient, effective, and equitable library services for all residents of Redondo Beach. Communicate and interact with the citizenry so that the Department can continually plan, evaluate, revise, and implement services and facilities to meet present and future library needs.

DEPARTMENTAL PROGRAM AREAS

Program Leadership

Coordination of all library activities and materials; supervision of personnel who perform duties in the business office as well as those in the public areas.

Reference

Assist patrons in the use of the library collection and answering patrons' questions in person and by telephone.

Material Selection

Evaluate materials available for purchase and select items based on the interests and needs of patrons. Continually review the holdings of the library to insure that they remain viable.

Audio Visual

Augment the more traditional services and materials with current and popular media which will enrich the citizens of the community.

Circulation Control

Interface with patrons in person and by telephone to process loans, renewals, book reserves and audio visual loans.

Metropolitan Cooperative Library System (MCLS)

Receive and send requests for available material desired by patrons who are entitled to service through membership in the 28-member library cooperative system.

SPECIFIC DEPARTMENTAL OBJECTIVES

1. Select and acquire significant new library materials in all media for all ages and replace out-of-date materials to maintain the quality of quantity of the collections.
2. Maintain the physical condition of collections through selective replacement, repair or rebinding of books and periodicals, and inspection, cleaning and repair of films and recordings.
3. Explore ways to improve user access to library materials.
4. Continue participation in the Metropolitan Cooperative Library System, thereby increasing resources and information available to the community.

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

24 JUL 81

LIBRARY DEPARTMENT

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
* PERSONNEL SALARIES	237,052	220,497	233,875	233,875	233,875
* MAINTENANCE & OPERATION	53,164	53,164	58,714	58,714	58,714
* CAPITAL OUTLAY			10,000	10,000	10,000
*** DEPARTMENT TOTAL	290,216	273,661	302,589	302,589	302,589

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

LIBRARY DEPARTMENT	1980-1981		1981-1982		1981-1982		1981-1982	
	NUM	AMOUNT	NUM	AMOUNT	CITY MANAGER RECOMMENDS	AMOUNT	CITY COUNCIL APPROVED	AMOUNT
LIBRARY DIRECTOR	1.00	23,112	1.00	32,688	1.00	32,688	1.00	32,688
LIBRARIAN	2.00	34,164	2.00	37,044	2.00	37,044	2.00	37,044
LIBRARY CLERK	5.00	68,200	5.00	69,207	5.00	69,207	5.00	69,207
SENIOR LIBRARIAN	1.00	21,684	1.00	24,366	1.00	24,366	1.00	24,366
SENIOR CLERK	1.00	16,944	1.00	16,944	1.00	16,944	1.00	16,944
CLERK	3.00	35,793	2.00	23,496	2.00	23,496	2.00	23,496
PT PERSONNEL		20,600		30,130		30,130		30,130
SALARY INCREASES		16,555						
* DIRECT SALARY	13.00	237,052	12.00	233,875	12.00	233,875	12.00	233,875

FOR INFORMATION ONLY

PERS	41,950	40,670	40,670
SOC SECURITY	13,740	15,610	15,610
WORKERS COMP INS	180	170	170
MEDICAL INS	27,350	24,910	24,910
UNEMPLOYMENT INS	1,765	225	225
* DIRECT FRINGE BENEFITS	84,985	81,585	81,585

\*\* TOTAL PERSONNEL SERVICE 322,037 315,460 315,460

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
LIBRARY DEPARTMENT					
BOOKS & SUBSCRIPTIONS	40,000	40,000	40,000	40,000	40,000
MISC SUPPLIES & EXPENSE	3,000	3,000	7,950	7,950	7,950
POSTAGE	1,200	1,200	1,200	1,200	1,200
METRO COOP LIBRARY SYSTEM	1,954	1,954	1,954	1,954	1,954
PUBLIC FILM CIRCUIT	1,000	1,000	1,500	1,500	1,500
LIBRARY COMMISSION EXP	700	700	800	800	800
BOOKBINDING	2,000	2,000	2,000	2,000	2,000
CAR ALLOWANCE/MILAGE REMB	2,010	2,010	2,010	2,010	2,010
TRAVEL/CONFERENCE/MEETINGS	1,300	1,300	1,300	1,300	1,300
* MAINTENANCE & OPERATION	53,164	53,164	58,714	58,714	58,714
FURNITURE			10,000	10,000	10,000
* CAPITAL OUTLAY			10,000	10,000	10,000

RECREATION

DEPARTMENTAL GOAL

Provide efficient, effective, and equitable recreational and park facilities for all residents of Redondo Beach. Generate enough revenue from recreation services to cover the total cost of providing the services. Communicate and interact with the citizenry so that the Department can continually plan, evaluate, revise, and implement services and facilities to meet present and future community recreation and park needs.

DEPARTMENT PROGRAM AREAS

User Pay Classes

Offer a variety of classes for youth and adults using City and school facilities.

Mariners Drill Team

Assist the Parents Advisory Board with operation of the program.

After School Playground Drill Team

Provide drill team training and competition for each elementary school in Redondo Beach with the help of high school volunteers.

User Pay Adult Sports Leagues

Organize and operate sports leagues as desired by adult residents of Redondo Beach using City and school facilities.

Facility Reservations

The Department coordinates reservations for all City Recreation and Park facilities and Elementary School District outdoor recreation facilities, South Bay Union High School District tennis courts, and maintains key control for buildings, lights and gates.

Alta Vista Tennis Courts

Maintain the courts, operate a starting time reservation system, promote use of the courts by organizing tournaments and leagues.

Recreation and Parks Commission

The Department acts as staff and consultant to the Commission in the pursuit of its duties.

Park Planning

The Department with assistance from citizens, consultants and City staff is responsible for conceptualizing plans for park improvements and developments.

SPECIFIC DEPARTMENTAL OBJECTIVES

1. Continue to increase the Department's gross income from program sales by 5%.
2. Maintain and, if possible, increase the number of residents receiving Department services.

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
PARKS & RECREATION DEPT					
* PERSONNEL SALARIES	152,955	145,250	179,289	179,289	179,289
* MAINTENANCE & OPERATION	109,876	109,876	162,400	162,400	162,400
* CAPITAL OUTLAY	3,000	3,000	13,000	13,000	13,000
*** DEPARTMENT TOTAL	265,831	258,126	354,689	354,689	354,689

CITY OF REDONDDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

1980-1981 BUDGET AMOUNT	1981-1982 DEPARTMENT REQUESTS		1981-1982 CITY MANAGER RECOMMENDS		1981-1982 CITY COUNCIL APPROVED		
	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT	
PARKS & RECREATION DEPT							
1.00	31,848	1.00	34,800	1.00	34,800	1.00	34,800
1.00	16,320	1.00	19,200	1.00	19,200	1.00	19,200
1.00	15,056	1.00	16,167	1.00	16,167	1.00	16,167
1.00	14,172	1.00	14,172	1.00	14,172	1.00	14,172
	67,854		94,950		94,950		94,950
SALARY INCREASES							
4.00	152,955	4.00	179,289	4.00	179,289	4.00	179,289
* DIRECT SALARY							
. . . . . FOR INFORMATION ONLY . . . . .							
	14,815		16,840		16,840		16,840
	9,285		11,970		11,970		11,970
	565		565		565		565
	8,690		8,380		8,380		8,380
	1,165		1,165		1,165		1,165
	34,520		38,920		38,920		38,920
* DIRECT FRINGE BENEFITS							
** TOTAL PERSONNEL SERVICE							
	187,475		218,209		218,209		218,209

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

1980-1981 BUDGET AMOUNT      1980-1981 REVISED ESTIMATE      1981-1982 DEPARTMENT REQUEST      1981-1982 CITY MANAGER RECOMMENDS      1981-1982 CITY COUNCIL APPROVED

PARKS & RECREATION DEPT

MISC SUPPLIES & EXPENSE	24,076	24,076	26,000	26,000	26,000
POSTAGE	1,500	1,500	2,000	2,000	2,000
RECREATION COMMISSION EXP	1,500	1,500	1,700	1,700	1,700
RECREATION BROCHURE	19,000	19,000	25,000	25,000	25,000
SAILBOAT MAINTENANCE	2,500	2,500	2,500	2,500	2,500
USER PAY SERVICES	57,000	57,000	100,000	100,000	100,000
TELEPHONE	1,000	1,000	1,200	1,200	1,200
CAR ALLOWANCE/MILAGE REMB	800	800	1,000	1,000	1,000
TRAVEL/CONFERENCE/MEETINGS	2,500	2,500	3,000	3,000	3,000
* MAINTENANCE & OPERATION	109,876	109,876	162,400	162,400	162,400
CAPITAL OUTLAY	3,000	3,000			
AUTOMOBILE			5,000	5,000	5,000
SAILBOATS			5,000	5,000	5,000
TABLES AND CHAIRS			3,000	3,000	3,000
* CAPITAL OUTLAY	3,000	3,000	13,000	13,000	13,000

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
PARKS- WILDERNESS PARK					
* PERSONNEL SALARIES	17,475	17,295	21,530	21,530	21,530
* MAINTENANCE & OPERATION	28,300	28,300	28,300	28,300	28,300
* CAPITAL OUTLAY	2,100	2,100			
*** DEPARTMENT TOTAL	47,875	47,695	49,830	49,830	49,830

DIVISIONAL GOAL

Provide and protect an authentic wilderness environment for park visitors.

DIVISIONAL PROGRAM AREAS

Park Maintenance

Includes landscape and irrigation care and repair, restroom sanitation, garbage disposal, building maintenance and repair, utilities, vandalism repair, etc., to keep the facility presentable and encourage public enjoyment.

Recreation Services

Regulate and supervise admission to the park, including camping reservation and fees, control ecological balance of the park, ponds and streams, and relate to the public visiting the park.

SPECIFIC DIVISIONAL OBJECTIVES

1. Continue to keep the park green and clean.
2. Continue low incidence of vandalism.
3. Continue to solicit volunteer help for park maintenance.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981		1981-1982		1981-1982		1981-1982	
	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT
PARKS- WILDERNESS PARK								
PARK RANGER			1.00	18,720	1.00	18,720	1.00	18,720
SR PARK CARETAKER	1.00	14,715						
PT PERSONNEL		2,580		2,810		2,810		2,810
SALARY INCREASES		180						
* DIRECT SALARY	1.00	17,475	1.00	21,530	1.00	21,530	1.00	21,530

FOR INFORMATION ONLY

PERS	2,815	3,740	3,740	3,740
SOC SECURITY	1,105	1,440	1,440	1,440
WORKERS COMP INS	725	725	725	725
MEDICAL INS	2,065	2,040	2,040	2,040
UNEMPLOYMENT INS	140	20	20	20
* DIRECT FRINGE BENEFITS	6,850	7,965	7,965	7,965

\*\* TOTAL PERSONNEL SERVICE 24,325 29,495 29,495

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
PARKS-- WILDERNESS PARK					
PARKS SUPPLIES & EXP	7,000	7,000	8,000	8,000	8,000
UNIFORMS	120	120	150	150	150
UTILITIES	21,180	21,180	20,150	20,150	20,150
* MAINTENANCE & OPERATION	28,300	28,300	28,300	28,300	28,300
CAPITAL OUTLAY	2,100	2,100			
* CAPITAL OUTLAY	2,100	2,100			

## COMMUNITY RESOURCES

### DEPARTMENTAL GOALS

To encourage individual, family and group self-sufficiency, continue to utilize existing human service programs in the community and assist in program development of new resources to aid the realization of full human potential. Develop services for youth, families, and seniors and to promote overall recognition of the multifaceted human problems in a changing community. Increase involvement of the network of volunteers to assist in meeting human service delivery needs.

### DEPARTMENTAL PROGRAM AREAS

#### Senior Life Services

Provide a comprehensive program to maintain or improve the self-sufficiency of the senior population in Redondo Beach through implementation and maintenance of Dial-a-Ride, Dial-a-Lift, Senior Discount Program, Legal Assurance Programs, Arts & Crafts Fair; Special Health Projects ie: Blood Pressure Checks, Dermatology Checks, Annual Health Fair; Outreach to Seniors with Limited Mobility; Advise and give support services at the three Senior Clubs, sponsored by the City of Redondo Beach.

#### Public Information

Provide direction and referral information to residents who require basic information on the City, Social Services, Health Services, and Community Involvement, as well as publishing a yearly resources booklet, monthly newsletters and meeting notices for existing organizations and a senior resources booklet.

#### Family and Children Services

Encourage family self-reliance through a networking system of services for those who request emergency funds, food and/or housing, or have other temporary needs, and administer a new community emergency fund program. Serve as liaison to the South Bay Juvenile Diversion Project, Community School Program, South Bay Coalition for Alternatives to Domestic Violence and health services to families.

#### Services and Resource Development

Give technical assistance, training, and/or organizational development on a continuing basis in partnership with local agencies and organizations. To create new resources for the Redondo Beach Community, Supply Crisis Intervention as needed, and complete assignments of special events.

#### Historical Commission

Staff the Commission of Redondo Beach residents who collect, catalogue, study and research current and past historical events.

### SPECIFIC DEPARTMENTAL OBJECTIVES

1. Serve the community and its residents in crisis intervention through referral, direct service and emergency needs.
2. Involve citizens in the human service programs in the community.
3. Enlist, coordinate and utilize 10,000 volunteer and student intern hours for community resources, outreach and public information.
4. Act as catalyst for existing agencies and new program development. Continue to evaluate and monitor these projects on a yearly basis.
5. Represent the City on Community boards and committees and provide program development assistance related to human concerns and current issues.

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
COMMUNITY RESOURCES					
* PERSONNEL SALARIES	61,171	58,746	72,590	72,590	72,590
* MAINTENANCE & OPERATION	12,630	12,630	13,660	13,660	13,660
* CAPITAL OUTLAY					
*** DEPARTMENT TOTAL	73,801	71,376	86,250	86,250	86,250

NOTES TO DEPARTMENTAL BUDGET

The Community Resources departmental budget reflects the addition of a part-time Senior Clerk and an increase in the Historical Commission appropriation. These requests stem from the fact that the City will be celebrating its 90th Anniversary during FY 1981-82.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

COMMUNITY RESOURCES	1980-1981		1981-1982		1981-1982		1981-1982	
	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT
COMM RESOUR DIREC	1.00	26,244	1.00	30,672	1.00	30,672	1.00	30,672
ANALYST	1.00	17,880	1.00	17,880	1.00	17,880	1.00	17,880
ADMINIST SECRETARY	1.00	14,622	1.00	15,115	1.00	15,115	1.00	15,115
SENIOR CLERK PT				8,923		8,923		8,923
SALARY INCREASES		2,425						
* DIRECT SALARY	3.00	61,171	3.00	72,590	3.00	72,590	3.00	72,590

FOR INFORMATION ONLY

PERS	11,245	12,710	12,710
SOC SECURITY	3,755	4,845	4,845
WORKERS COMP INS	110	150	150
MEDICAL INS	6,410	6,340	6,340
UNEMPLOYMENT INS	470	70	70
* DIRECT FRINGE BENEFITS	21,990	24,115	24,115
** TOTAL PERSONNEL SERVICE	83,161	96,705	96,705

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
COMUNITY RESOURCES					
MISC SUPPLIES & EXPENSE	1,850	1,850	2,130	2,130	2,130
POSTAGE	500	500	750	750	750
HISTORICAL COMMISSION	500	500	1,000	1,000	1,000
FREE CLINIC	2,500	2,500	2,500	2,500	2,500
COUNSELING SERVICES	4,500	4,500	4,500	4,500	4,500
CAR ALLOWANCE/MILAGE REMB	1,980	1,980	1,980	1,980	1,980
TRAVEL/CONFERENCE/MEETINGS	800	800	800	800	800
* MAINTENANCE & OPERATION	12,630	12,630	13,660	13,660	13,660

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
GOVT BLDG & LAND ACQ					
* PERSONNEL SALARIES	20,208	19,608	28,452	28,452	28,452
* MAINTENANCE & OPERATION	196,000	196,000	248,500	248,500	248,500
* CAPITAL OUTLAY					
*** DEPARTMENT TOTAL	216,208	215,608	276,952	276,952	276,952

DIVISIONAL GOAL

Provide for the purchase, lease, rental, valuation, accounting, support and control of real and personal property owned, leased, and rented by the City.

DIVISIONAL PROGRAM AREAS

Appraisal

Assure the proper valuation, recordation, and control of real and personal property owned, leased, and rented by the City.

Fixed Asset Acquisition/Lease/Rent

Provide for the purchase, lease, and rental of various specified capital fixed assets.

Utilities Support Program

Provide for the proper use and optimal efficiency of those utilities necessary to the operation of the City.

SPECIFIC DIVISIONAL OBJECTIVES

1. Provide for the updated appraisal and recordation of the value of all property owned by the City.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

	1980-1981		1981-1982		1981-1982		1981-1982	
	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT
GOVT BLDG & LAND ACQ								
SWITCHBOARD OPRATR	1.00	14,808	1.00	15,492	1.00	15,492	1.00	15,492
ADMINIST ASSISTANT	0.25	4,800	0.60	12,960	0.60	12,960	0.60	12,960
SALARY INCREASES		600						
* DIRECT SALARY	1.25	20,208	1.60	28,452	1.60	28,452	1.60	28,452

FOR INFORMATION ONLY

PERS	3,755	5,680	5,680	5,680
SOC SECURITY	1,260	1,900	1,900	1,900
WORKERS COMP INS	55	70	70	70
MEDICAL INS	2,064	3,330	3,330	3,330
UNEMPLOYMENT INS	160	30	30	30
* DIRECT FRINGE BENEFITS	7,294	11,010	11,010	11,010

\*\* TOTAL PERSONNEL SERVICE 27,502 39,462 39,462

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
GOVT BLDG & LAND ACQ					
MISC SUPPLIES & EXPENSE			500	500	500
TELEPHONE	100,000	100,000	121,000	121,000	121,000
UTILITIES	86,000	86,000	117,000	117,000	117,000
CONTRACT SERVICES	10,000	10,000	10,000	10,000	10,000
* MAINTENANCE & OPERATION	196,000	196,000	248,500	248,500	248,500

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
<b>PUBLIC SERVICES ADMIN</b>					
* PERSONNEL SALARIES	76,874	73,464	75,986	75,986	75,986
* MAINTENANCE & OPERATION	7,180	7,180	10,300	10,300	10,300
* CAPITAL OUTLAY					
*** DEPARTMENT TOTAL	84,054	80,644	86,286	86,286	86,286

DEPARTMENTAL GOAL

Plan, organize and administer the operations of the General Services Department, which encompasses Park Maintenance, Street Maintenance, Sewer and Storm Drain Maintenance, Automotive and Equipment Maintenance, Building Maintenance, Rubbish Collection, Building Custodial Service, Street Lighting and Traffic Safety, in addition to Capital Improvement Projects within the City.

DEPARTMENTAL PROGRAM AREAS

General Administration

Provide general administration over the activities of various General Services Divisions.

Capital Improvement Administration

Coordinate the Capital Improvement planning efforts within the City and administer from design through construction phases, the actual construction of those Capital Improvements as authorized by the City Council.

SPECIFIC DEPARTMENTAL OBJECTIVES

1. Continue to reevaluate the workload of General Services Department and formulate changes as necessary to maintain efficient operation of all Departments.
2. Investigate methods of reducing labor costs through more efficient use of equipment and implementing same throughout the Department.
3. Review services presently provided by the City and investigate the possibility of contract services where possible.
4. Review all General Services Divisions and reorganize as necessary to improve efficiency.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

	1980-1981		1981-1982		1981-1982		1981-1982	
	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT
		BUDGET	DEPARTMENT	REQUESTS	CITY MANAGER	RECOMMENDS	CITY COUNCIL	APPROVED
PUBLIC SERVICES ADMIN		AMOUNT	REQUESTS	AMOUNT	RECOMMENDS	AMOUNT	APPROVED	AMOUNT
PUBLIC SERVICE DIR	1.00	36,828	1.00	40,800	1.00	40,800	1.00	40,800
ASST DIR GEN SERVS	1.00	23,544	1.00	24,800	1.00	24,800	1.00	24,800
CLERK TYPIST	1.00	13,092	1.00	10,386	1.00	10,386	1.00	10,386
SALARY INCREASES		3,410						
* DIRECT SALARY	3.00	76,874	3.00	75,986	3.00	75,986	3.00	75,986

FOR INFORMATION ONLY

PERS	14,060	15,170	15,170
SOC SECURITY	4,695	5,070	5,070
WORKERS COMP INS	190	190	190
MEDICAL INS	6,625	6,340	6,340
UNEMPLOYMENT INS	590	80	80
* DIRECT FRINGE BENEFITS	26,160	26,850	26,850

\*\* TOTAL PERSONNEL SERVICE 103,034 102,836 102,836

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
PUBLIC SERVICES ADMIN					
MISC SUPPLIES & EXPENSE	5,900	5,900	7,360	7,360	7,360
POSTAGE	280	280	340	340	340
TRAVEL/CONFERENCE/MEETINGS	1,000	1,000	2,600	2,600	2,600
* MAINTENANCE & OPERATION	7,180	7,180	10,300	10,300	10,300

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
<b>MAIN SEWER MAINTENANCE</b>					
* PERSONNEL SALARIES	49,153	49,153	49,054	49,054	49,054
* MAINTENANCE & OPERATION	41,165	41,165	47,132	47,132	47,132
* CAPITAL OUTLAY	11,000	11,000	10,000	10,000	10,000
*** DEPARTMENT TOTAL	101,318	101,318	106,186	106,186	106,186

DIVISIONAL GOAL

Inspect, clean and repair as necessary the entire sewer collection system which includes 125 miles of sewer lines and 11 pump stations. Provide 24-hour emergency standby service.

DIVISIONAL PROGRAM AREAS

Sewer Line Cleaning

Provide for the maintenance and operation of the City's 125 miles of sewer lines.

Pump Station Maintenance

Provide for the maintenance and operation of the City's eleven pump stations.

Sewer Lateral Installation and Replacement

Provide for the abatement of weeds on vacant lots for fire and health safety purposes. The cost of the sewer lateral installation is charged to the property owner.

Weed Abatement

Provide for the abatement of weeds on vacant lots for fire and health safety purposes. The cost of this service is assessed to the property owner whose lot has been cleaned.

SPECIFIC DIVISIONAL OBJECTIVES

1. Inspect the entire collection system twice a year and clean as necessary.
2. Clean on monthly schedule those lines which in the past have proven to need frequent cleaning.
3. Service all pump stations and wet wells once a week.
4. Replace rather than clean sewer laterals which have been clogged with roots from City trees. These laterals are a source of continued labor expenditure.
5. Initiate preventive maintenance on all pumps and schedule regular overhauls.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981		1981-1982		1981-1982		1981-1982	
	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT
MAIN SEWER MAINTENANCE								
TRUCK DRIVER	1.00	17,100	1.00	17,100	1.00	17,100	1.00	17,100
LT EQUIP OPERATOR	0.90	14,850	0.90	14,850	0.90	14,850	0.90	14,850
MAINTENANCE WORKER	1.00	14,403	1.00	14,304	1.00	14,304	1.00	14,304
OVERTIME		2,800		2,800		2,800		2,800
* DIRECT SALARY	2.90	49,153	2.90	49,054	2.90	49,054	2.90	49,054

FOR INFORMATION ONLY

PERS	8,870	9,230	9,230	9,230
SOC SECURITY	3,140	3,275	3,275	3,275
WORKERS COMP INS	2,370	2,370	2,370	2,370
MEDICAL INS	5,985	5,920	5,920	5,920
UNEMPLOYMENT INS	395	50	50	50
* DIRECT FRINGE BENEFITS	20,760	20,845	20,845	20,845

\*\* TOTAL PERSONNEL SERVICE 69,913 69,899 69,899 69,899

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
<b>MAIN SEWER MAINTENANCE</b>					
MISC SUPPLIES & EXPENSE	6,480	6,480	7,500	7,500	7,500
WEED ABATEMENT	4,900	4,900	5,400	5,400	5,400
LATERAL SEWERS	10,890	10,890	10,890	10,890	10,890
SEWER CLEANING	2,500	2,500	3,500	3,500	3,500
UNIFORMS	595	595	592	592	592
UTILITIES	13,800	13,800	17,250	17,250	17,250
M&O EQUIPMENT ELECTRICAL	800	800	800	800	800
M&O ALARMS	1,200	1,200	1,200	1,200	1,200
* MAINTENANCE & OPERATION	41,165	41,165	47,132	47,132	47,132
CAPITAL OUTLAY	11,000	11,000			
SEWER PUMPS			10,000	10,000	10,000
* CAPITAL OUTLAY	11,000	11,000	10,000	10,000	10,000

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
<b>PARKS-- MAINTENANCE</b>					
* PERSONNEL SALARIES	201,964	197,949	216,928	216,928	216,928
* MAINTENANCE & OPERATION	132,100	132,100	156,157	156,157	156,157
* CAPITAL OUTLAY	24,550	24,550	15,500	15,500	15,500
*** DEPARTMENT TOTAL	358,614	354,599	388,585	388,585	388,585

DIVISIONAL GOAL

Develop, landscape, maintain, and repair all parks, parkettes, open space beautification, and multiuse sportsfields.

DIVISIONAL PROGRAM AREAS

Ballfield Maintenance

Maintain all little league, pony league and multi-use sportsfields in safe, usable condition. Support little league, slow pitch, and soccer programs.

Irrigation Maintenance

Maintain, monitor and upgrade all park, parkette, multi-use sportsfield, and open space beautification irrigation controllers, backflow prevention devices, remote control valves, and sprinkler heads.

Tree Maintenance

Maintain all park, parkette, and open space beautification to maximize safety and preserve aesthetics.

Recreation Support

Provide support to all programs requiring special set-up and assistance such as: Easter Sunrise Service, Veterans Day Memorial, Rabies Clinics, Cinco De Mayo Festival, Table and Chair set-ups, etc.

Vandalism Repair

Assessment of vandalism and expedient repair at all facilities.

Turf Maintenance

Maintain all ballfield and open space turf areas according to modern horticultural techniques.

Agricultural Chemicals

Utilize agricultural chemicals in a safe environmentally acceptable manner to reduce maintenance time requirements and improve appearance of facilities.

Construction

Assist engineering and recreation in the construction and renovation of facilities.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981		1981-1982		1981-1982		1981-1982	
	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT
PARKS-- MAINTENANCE								
SUPT OF PARKS	0.70	14,734	0.70	16,800	0.70	16,800	0.70	16,800
TREE TRIMER	0.30	4,608	0.30	4,608	0.30	4,608	0.30	4,608
SR PARK CARETAKER	2.00	30,405	2.00	30,255	2.00	30,255	2.00	30,255
PARK CARETAKER	5.00	64,944	6.00	79,855	6.00	79,855	6.00	79,855
LT EQUIP OPERATOR	2.00	33,500	2.00	33,204	2.00	33,204	2.00	33,204
GEN SER SUPERVISOR	0.70	13,146	0.70	15,094	0.70	15,094	0.70	15,094
GEN SER LEADWORKER	1.40	25,595	1.40	25,748	1.40	25,748	1.40	25,748
CLERK	0.70	8,392	0.70	7,739	0.70	7,739	0.70	7,739
OVERTIME		2,625		3,625		3,625		3,625
SALARY INCREASES		4,015						
* DIRECT SALARY	12.80	201,964	13.80	216,928	13.80	216,928	13.80	216,928
FOR INFORMATION ONLY								
PERS		37,375		42,580		42,580		42,580
SOC SECURITY		12,650		14,480		14,480		14,480
WORKERS COMP INS		8,790		9,480		9,480		9,480
MEDICAL INS		28,166		28,300		28,300		28,300
UNEMPLOYMENT INS		1,585		210		210		210
* DIRECT FRINGE BENEFITS		88,566		95,050		95,050		95,050
** TOTAL PERSONNEL SERVICE		290,530		311,978		311,978		311,978

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
PARKS- MAINTENANCE					
PARKS FAC REPAIR			5,000	5,000	5,000
LANDSCAPING-SUPP & EXPENS	17,250	17,250	19,837	19,837	19,837
UNIFORMS	2,200	2,200	2,420	2,420	2,420
UTILITIES	105,750	105,750	122,000	122,000	122,000
M&O EQUIPMENT	6,500	6,500	6,500	6,500	6,500
TRAVEL/CONFERENCE/MEETINGS	400	400	400	400	400
* MAINTENANCE & OPERATION	132,100	132,100	156,157	156,157	156,157
CAPITAL OUTLAY	24,550	24,550			
TRASH CONTAINERS			3,000	3,000	3,000
TYPEWRITER			1,000	1,000	1,000
ROTO-TILLER			1,500	1,500	1,500
TURF VACUUM			10,000	10,000	10,000
* CAPITAL OUTLAY	24,550	24,550	15,500	15,500	15,500

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
<u>REFUSE COLLECTION</u>					
* PERSONNEL SALARIES	294,670	292,305	288,729	288,729	288,729
* MAINTENANCE & OPERATION	353,600	353,600	398,372	384,372	384,372
* CAPITAL OUTLAY			145,000	145,000	145,000
*** DEPARTMENT TOTAL	648,270	645,905	832,101	818,101	818,101

DIVISIONAL GOAL

Provide efficient residential and commercial collection service for the citizens and businesses within the City.

DIVISIONAL PROGRAM AREAS

Commercial and Apartment Collection

Provide collection as ordered.

Residential Collection

Provide once-a-week collection to all subscribers.

Summer Clean-Up

Provide a special summer clean-up campaign for all residential subscribers.

Special Clean-Up Services

Provide weekly special pickups of bulky items.

SPECIFIC DIVISIONAL OBJECTIVES

1. Formulate fee schedule for special refuse pickups to offset costs of service.
2. Provide updated report on Refuse Collection.
3. Provide updated data to post streets for No Parking for more efficient collection of residential refuse.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981		1981-1982		1981-1982		1981-1982	
	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT
REFUSE COLLECTION								
GEN SER SUPERVISOR	1.00	19,260	1.00	21,624	1.00	21,624	1.00	21,624
DRIVER/COLLECTOR	9.00	147,230	9.00	144,164	9.00	144,164	9.00	144,164
SECRETARY	1.00	16,000	1.00	15,924	1.00	15,924	1.00	15,924
SAN COLLECTOR	2.00	28,315	2.00	25,517	2.00	25,517	2.00	25,517
OVERTIME		60,000		60,000		60,000		60,000
CLEAN UP CAMPAIGN		6,500		6,500		6,500		6,500
SPECIAL PICKUPS		15,000		15,000		15,000		15,000
SALARY INCREASES		2,365						
* DIRECT SALARY	13.00	294,670	13.00	288,729	13.00	288,729	13.00	288,729

FOR INFORMATION ONLY

PERS	43,210	41,370	41,370	41,370
SOC SECURITY	18,680	14,830	14,830	14,830
WORKERS COMP INS	6,740	6,740	6,740	6,740
MEDICAL INS	27,050	26,630	26,630	26,630
UNEMPLOYMENT INS	2,340	290	290	290
* DIRECT FRINGE BENEFITS	98,020	89,860	89,860	89,860

\*\* TOTAL PERSONNEL SERVICE 392,690 378,589 378,589 378,589

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
REFUSE COLLECTION					
MISC SUPPLIES & EXPENSE	13,450	13,450	9,500	9,500	9,500
DUMPING FEES	322,280	322,280	370,622	370,622	370,622
UNIFORMS	2,870	2,870	3,250	3,250	3,250
BILLING EXPENSE	15,000	15,000	15,000	1,000	1,000
* MAINTENANCE & OPERATION	353,600	353,600	398,372	384,372	384,372
TRUCKS			145,000	145,000	145,000
* CAPITAL OUTLAY			145,000	145,000	145,000

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
CITY GARAGE					
* PERSONNEL SALARIES	182,744	180,184	195,645	195,645	195,645
* MAINTENANCE & OPERATION	565,690	565,690	698,099	698,099	698,099
* CAPITAL OUTLAY	69,800	69,800	68,750	68,750	68,750
*** DEPARTMENT TOTAL	818,234	815,674	962,494	962,494	962,494

DIVISIONAL GOAL

On a regular basis, inspect and service all City vehicles and heavy equipment and make necessary repairs as found or reported.

DIVISIONAL PROGRAM AREAS

Heavy Equipment Maintenance

Service and repair all heavy automotive and construction equipment.

Police and City Vehicle Maintenance

Service and repair all police vehicles, fire paramedic vans, and City passenger vehicles.

SPECIFIC DIVISIONAL OBJECTIVES

Institute and carry out a preventive maintenance program on the following:

1. Police and Fire Emergency Vehicles.
2. Heavy Equipment such as Trash Trucks, Loaders, Dump Trucks, etc.
3. Minimize outside labor costs.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

CITY GARAGE	1980-1981		1981-1982		1981-1982		1981-1982	
	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT
GEN SER SUPERVISOR	1.00	23,950	1.00	24,708	1.00	24,708	1.00	24,708
GARAGE SUPERVISOR			1.00	20,268	1.00	20,268	1.00	20,268
SR MECHANIC	7.00	125,134	6.00	105,147	6.00	105,147	6.00	105,147
MECHANIC			1.00	13,722	1.00	13,722	1.00	13,722
OVERTIME		5,800		6,600		6,600		6,600
GENERAL SER WORKER	2.00	25,300	2.00	25,200	2.00	25,200	2.00	25,200
SALARY INCREASES		2,560						
* DIRECT SALARY	10.00	182,744	11.00	195,645	11.00	195,645	11.00	195,645

FOR INFORMATION ONLY

PERS	33,405	37,740	37,740
SDC SECURITY	11,515	12,620	12,620
WORKERS COMP INS	14,035	15,440	15,440
MEDICAL INS	20,860	22,550	22,550
UNEMPLOYMENT INS	1,445	190	190
* DIRECT FRINGE BENEFITS	81,260	88,540	88,540

\*\* TOTAL PERSONNEL SERVICE 264,004 284,185 284,185

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
<b>CITY GARAGE</b>					
MISC SUPPLIES & EXPENSE	244,110	244,110	316,469	316,469	316,469
UNIFORMS	1,580	1,580	1,630	1,630	1,630
M&D GAS, OIL, & LUBE	300,000	300,000	380,000	380,000	380,000
M&D RADIOS	20,000	20,000			
* MAINTENANCE & OPERATION	565,690	565,690	698,099	698,099	698,099
CAPITAL OUTLAY	69,800	69,800			
LOADPACKER BODY			18,000	18,000	18,000
TRUCK			5,000	5,000	5,000
HYDRAULIC HOIST			6,600	6,600	6,600
VAN			5,000	5,000	5,000
HYDRAULIC WHEEL DOLLY			750	750	750
HYDRAULIC POWER UNIT			2,400	2,400	2,400
ENGINES			20,000	20,000	20,000
MOBILE ELEVATOR ASSEMBLY			11,000	11,000	11,000
* CAPITAL OUTLAY	69,800	69,800	68,750	68,750	68,750

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
<b>BUILDING MAINTENANCE</b>					
* PERSONNEL SALARIES	166,532	165,807	167,312	167,312	167,312
* MAINTENANCE & OPERATION	279,755	279,755	374,348	374,348	374,348
* CAPITAL OUTLAY	21,950	21,950	38,965	38,965	38,965
*** DEPARTMENT TOTAL	468,237	467,512	580,625	580,625	580,625

DIVISIONAL GOAL

Provide efficient and effective maintenance of City facilities.

DIVISIONAL PROGRAM AREAS

Custodial

Provide cleaning services to all of the civic and park facilities.

Construction and Remodeling

Provide minor facilities improvements and routine repair.

Landscaping

Provide the maintenance and upkeep of the civic center landscaping.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

	1980-1981		1981-1982		1981-1982		1981-1982	
	NUM	AMOUNT	NUM	AMOUNT	CITY MANAGER RECOMMENDS NUM	AMOUNT	CITY COUNCIL APPROVED NUM	AMOUNT
BUILDING MAINTENANCE								
GEN SER LEADWORKER	1.00	19,020	1.00	19,608	1.00	19,608	1.00	19,608
MAINTENANCE WORKER	5.00	65,872	5.00	66,584	5.00	66,584	5.00	66,584
BLDG MAINT MAN	3.00	45,405	3.00	46,558	3.00	46,558	3.00	46,558
SR PARK CARETAKER	1.00	15,950	1.00	15,912	1.00	15,912	1.00	15,912
ELECTRICIAN-LEADMN	0.25	6,210	0.25	4,350	0.25	4,350	0.25	4,350
PT PERSONNEL		10,350		10,800		10,800		10,800
OVERTIME		3,000		3,500		3,500		3,500
SALARY INCREASES		725						
* DIRECT SALARY	10.25	166,532	10.25	167,312	10.25	167,312	10.25	167,312

FOR INFORMATION ONLY

PERS		29,175		30,545		30,545		30,545
SOC SECURITY		10,595		11,170		11,170		11,170
WORKERS COMP INS		1,085		1,085		1,085		1,085
MEDICAL INS		21,375		20,910		20,910		20,910
UNEMPLOYMENT INS		1,330		170		170		170
* DIRECT FRINGE BENEFITS		63,560		63,880		63,880		63,880

\*\* TOTAL PERSONNEL SERVICE 230,092 231,192 231,192 231,192

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
<b>BUILDING MAINTENANCE</b>					
MISC SUPPLIES & EXPENSE	12,900	12,900	20,830	20,830	20,830
LANDSCAPING-SUPP & EXPENS	1,400	1,400	2,200	2,200	2,200
UNIFORMS	1,790	1,790	1,818	1,818	1,818
MAINT BUILDINGS	24,300	24,300	28,500	28,500	28,500
M&O PAINT & MISC CONST	9,000	9,000	12,000	12,000	12,000
FISHERMAN WHARF SAN DIST	203,265	203,265	280,000	280,000	280,000
MAINTENANCE CONTRACT	27,100	27,100	29,000	29,000	29,000
* MAINTENANCE & OPERATION	279,755	279,755	374,348	374,348	374,348
CAPITAL OUTLAY	21,950	21,950			
CARPET			9,840	9,840	9,840
TRUCK			5,000	5,000	5,000
JOINTER			400	400	400
SANDER			600	600	600
DRINKING FOUNTAINS			2,100	2,100	2,100
LIGHTING REPLACEMENTS			18,000	18,000	18,000
CHAIRS			3,025	3,025	3,025
* CAPITAL OUTLAY	21,950	21,950	38,965	38,965	38,965

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
<b>ST MAINT - ST CLEANING</b>					
* PERSONNEL SALARIES	34,690	34,690	35,956	35,956	35,956
* MAINTENANCE & OPERATION	510	510	9,120	9,120	9,120
* CAPITAL OUTLAY	125,100	125,100	82,000	82,000	82,000
*** DEPARTMENT TOTAL	160,300	160,300	127,076	127,076	127,076

DIVISIONAL GOAL

Provide street sweeping service on all residential, commercial streets and state highways.

DIVISIONAL PROGRAM AREAS

Residential Street Sweeping

Sweep all residential streets on a weekly schedule.

Commercial Street and State Highway Sweeping

Sweep bi-weekly all state highways and commercial streets and areas.

SPECIFIC DIVISIONAL OBJECTIVES

1. Establish a three-year sign installation program for posting all City streets for NO PARKING for street sweeping and rubbish collection upon City Council approval.
2. On a continuing basis to provide services for non-routine or scheduled activities: Police/Accident Call-Outs, Vandalism, City Parking Lots, Harbor Areas and Holiday Cleanups.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1981-1982 DEPARTMENT REQUESTS NUM	1981-1982 CITY MANAGER RECOMMENDS NUM	1981-1982 CITY COUNCIL APPROVED NUM
ST MAINT - ST CLEANING				
LT EQUIP OPERATOR	2.00 33,190	2.00 33,756	2.00 33,756	2.00 33,756
OVERTIME	1.500	2,200	2,200	2,200
* DIRECT SALARY	2.00 34,690	2.00 35,956	2.00 35,956	2.00 35,956

FOR INFORMATION ONLY

PERS	6,350	6,740	6,740	6,740
SOC SECURITY	2,220	2,400	2,400	2,400
WORKERS COMP INS	2,370	2,370	2,370	2,370
MEDICAL INS	4,130	4,080	4,080	4,080
UNEMPLOYMENT INS	280	30	30	30
* DIRECT FRINGE BENEFITS	15,350	15,620	15,620	15,620

\*\* TOTAL PERSONNEL SERVICE 50,040 51,576 51,576 51,576

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
ST MAINT - ST CLEANING					
MISC SUPPLIES & EXPENSE			8,610	8,610	8,610
UNIFORMS	510	510	510	510	510
* MAINTENANCE & OPERATION	510	510	9,120	9,120	9,120
CAPITAL OUTLAY	125,100	125,100			
STREET SWEEPER			82,000	82,000	82,000
* CAPITAL OUTLAY	125,100	125,100	82,000	82,000	82,000

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
<b>STREET MAINT STORM DRAINS</b>					
* PERSONNEL SALARIES	53,475	53,475	54,088	54,088	54,088
* MAINTENANCE & OPERATION	11,075	11,075	13,800	13,800	13,800
* CAPITAL OUTLAY	7,300	7,300	9,400	9,400	9,400
*** DEPARTMENT TOTAL	71,850	71,850	77,288	77,288	77,288

DIVISIONAL GOALS

Prevent flood damage by cleaning and maintenance of the City's storm drain system which includes all catch basins, lines, sumps, sump landscaping and related pumping facilities. Provide 24-hour emergency standby service.

DIVISIONAL PROGRAM AREAS

Catch Basin Cleaning

Inspection and cleaning as needed on all catch basins before, during, and after each rain.

Sump Pump Maintenance

Periodic inspection and maintenance on all pumps in the system.

Maintenance of Sump Landscaping

Weed and debris removal as needed and year-round maintenance of landscaping.

SPECIFIC DIVISIONAL OBJECTIVES

Raise storm drain manhole covers as required as well as replace deteriorated storm drain grates.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

	1980-1981		1981-1982		1981-1982		1981-1982	
	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT
STREET MAINT STORM DRAINS								
GEN SER LEADWORKER	1.00	18,720	1.00	18,720	1.00	18,720	1.00	18,720
LT EQUIP OPERATOR	1.10	18,150	1.10	18,150	1.10	18,150	1.10	18,150
MAINTENANCE WORKER	1.00	11,605	1.00	12,218	1.00	12,218	1.00	12,218
OVERTIME		5,000		5,000		5,000		5,000
* DIRECT SALARY	3.10	53,475	3.10	54,088	3.10	54,088	3.10	54,088

FOR INFORMATION ONLY

PERS	9,275	9,800	9,800	9,800
SOC SECURITY	3,420	3,605	3,605	3,605
WORKERS COMP INS	2,370	2,370	2,370	2,370
MEDICAL INS	6,400	6,120	6,120	6,120
UNEMPLOYMENT INS	430	50	50	50
* DIRECT FRINGE BENEFITS	21,895	21,945	21,945	21,945

\*\* TOTAL PERSONNEL SERVICE 75,370 76,033 76,033

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
STREET MAINT STORM DRAINS					
MISC SUPPLIES & EXPENSE	6,300	6,300	7,600	7,600	7,600
LANDSCAPING-SUPP & EXPENS	2,500	2,500	2,700	2,700	2,700
UNIFORMS	575	575	750	750	750
UTILITIES	1,700	1,700	2,750	2,750	2,750
* MAINTENANCE & OPERATION	11,075	11,075	13,800	13,800	13,800
CAPITAL OUTLAY	7,300	7,300			
PUMP REPAIR			4,600	4,600	4,600
PUMP HOSES			1,300	1,300	1,300
STORM DRAIN GRATES			3,500	3,500	3,500
* CAPITAL OUTLAY	7,300	7,300	9,400	9,400	9,400

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
<b>ST MAINT TRAVELED WAYS</b>					
* PERSONNEL SALARIES	179,267	176,182	179,476	179,476	179,476
* MAINTENANCE & OPERATION	62,290	62,290	85,365	85,365	85,365
* CAPITAL OUTLAY	25,900	25,900	79,450	79,450	79,450
*** DEPARTMENT TOTAL	267,457	264,372	344,291	344,291	344,291

DIVISIONAL GOAL

Maintain all streets, alleys, sidewalks and curbs in a safe and satisfactory condition.

DIVISIONAL PROGRAM AREAS

Street Repair

Repair of pot holes, cracks, sewer cuts, and other miscellaneous defects as indicated by inspection. Maintain the quality of the streets and alleys by making necessary asphalt overlays.

Sidewalk and Curb Repairs

Repair of concrete sidewalks, curbs, driveway aprons, replacing when necessary.

SPECIFIC DIVISIONAL OBJECTIVES

Conduct an intensive sidewalk repair program to eliminate hazards caused by raised and defective sidewalks.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

	1980-1981		1981-1982		1981-1982		1981-1982	
	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT
ST MAINT TRAVELED WAYS								
GEN SER SUPERVISOR	1.00	19,260	1.00	26,400	1.00	26,400	1.00	26,400
GEN SER LEADWORKER	1.00	19,608	1.00	19,608	1.00	19,608	1.00	19,608
LT EQUIP OPERATOR	1.00	18,608	1.00	18,068	1.00	18,068	1.00	18,068
TRUCK DRIVER	5.00	78,904	5.00	72,972	5.00	72,972	5.00	72,972
MAINTENANCE WORKER	3.00	35,202	3.00	37,528	3.00	37,528	3.00	37,528
OVERTIME		4,600		4,900		4,900		4,900
SALARY INCREASES		3,085						
* DIRECT SALARY	11.00	179,267	11.00	179,476	11.00	179,476	11.00	179,476

FOR INFORMATION ONLY

PERS	32,835	34,850	34,850	34,850
SOC SECURITY	11,260	11,980	11,980	11,980
WORKERS COMP INS	9,695	9,695	9,695	9,695
MEDICAL INS	22,920	22,550	22,550	22,550
UNEMPLOYMENT INS	1,410	175	175	175
* DIRECT FRINGE BENEFITS	78,120	79,250	79,250	79,250

\*\* TOTAL PERSONNEL SERVICE 257,387 258,726 258,726

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
ST MAINT TRAVELED WAYS					
MISC SUPPLIES & EXPENSE	56,500	56,500	68,925	68,925	68,925
DUMPING FEES			10,000	10,000	10,000
UNIFORMS	1,790	1,790	2,040	2,040	2,040
MAINT BICYCLE PATH	4,000	4,000	4,400	4,400	4,400
* MAINTENANCE & OPERATION	62,290	62,290	85,365	85,365	85,365
CAPITAL OUTLAY	25,900	25,900			
TRACTOR			32,000	32,000	32,000
TRUCK			30,000	30,000	30,000
TRUCKS			17,000	17,000	17,000
CHAIN SAWS			450	450	450
* CAPITAL OUTLAY	25,900	25,900	79,450	79,450	79,450

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
<u>ST MAINT LANDSCAPING</u>					
* PERSONNEL SALARIES	117,958	116,233	124,904	124,904	124,904
* MAINTENANCE & OPERATION	66,515	66,515	80,462	80,462 *	80,462
* CAPITAL OUTLAY	3,400	3,400	55,700	55,700	55,700
*** DEPARTMENT TOTAL	187,873	186,148	261,066	261,066	261,066

DIVISIONAL GOAL

Develop, maintain, renovate, and repair landscaped median strips, parkways, street trees, and all City right-of-ways.

DIVISIONAL PROGRAM AREAS

Street Tree Maintenance

Maintain all City street trees in a safe and aesthetically pleasing manner. Eliminate all sight distance hazards.

Irrigation Maintenance

Maintain, monitor and upgrade all median and parkway City irrigation controllers, backflow prevention devices, remote control valves, and sprinkler heads.

Vandalism Repair

Assess and repair all automobile damage and vandalism to median and parkway plantings and irrigation systems.

Turf Maintenance

Maintain all turf medians and parkways according to modern horticultural techniques.

Agricultural Chemicals

Utilize agricultural herbicides and other pesticides in a safe environmentally acceptable manner to reduce maintenance time requirements and improve the appearance of facilities.

Construction

Assist engineering and public works in the construction and renovation of facilities.

SPECIFIC DIVISIONAL OBJECTIVES

Perform analysis and recommendation of contract street tree trimming.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

	1980-1981		1981-1982		1981-1982		1981-1982	
	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT
ST MAINT LANDSCAPING								
SUPT OF PARKS	0.30	6,314	0.30	7,200	0.30	7,200	0.30	7,200
SR PARK CARETAKER	3.00	48,604	3.00	48,165	3.00	48,165	3.00	48,165
PARK CARETAKER	2.00	28,980	3.00	37,234	3.00	37,234	3.00	37,234
TREE TRIMER	0.70	10,752	0.70	10,752	0.70	10,752	0.70	10,752
GEN SER SUPERVISOR	0.30	5,634	0.30	6,470	0.30	6,470	0.30	6,470
GEN SER LEADWORKER	0.60	12,353	0.60	11,765	0.60	11,765	0.60	11,765
CLERK	0.30	3,596	0.30	3,318	0.30	3,318	0.30	3,318
SALARY INCREASES		1,725						
* DIRECT SALARY	7.20	117,958	8.20	124,904	8.20	124,904	8.20	124,904

FOR INFORMATION ONLY

PERS	22,245	24,930	24,930	24,930
SOC SECURITY	7,430	8,340	8,340	8,340
WORKERS COMP INS	5,760	6,560	6,560	6,560
MEDICAL INS	14,310	16,825	16,825	16,825
UNEMPLOYMENT INS	930	125	125	125
* DIRECT FRINGE BENEFITS	50,675	56,780	56,780	56,780

\*\* TOTAL PERSONNEL SERVICE 168,633 181,684 181,684

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
ST MAINT LANDSCAPING					
LANDSCAPING-SUPP & EXPENS	19,000	19,000	13,225	13,225	13,225
UNIFORMS	715	715	787	787	787
UTILITIES	37,500	37,500	43,125	43,125	43,125
MAINT ARTESIA BL LANDSCOPE	5,000	5,000	5,000	5,000	5,000
CONTRACT PALM PRUNING			10,000	10,000	10,000
M&D IRRIGATION REPAIR			4,025	4,025	4,025
M&D RIVIERA VILLGE LNDSCP	3,500	3,500	3,500	3,500	3,500
LANDSCAPE & IRRIG DESIGN	800	800	800	800	800
* MAINTENANCE & OPERATION	66,515	66,515	80,462	80,462	80,462
CAPITAL OUTLAY	3,400	3,400			
DUMP TRUCK			29,000	29,000	29,000
TRAILER			2,500	2,500	2,500
TRUCK			16,500	16,500	16,500
LINE TRIMMER			700	700	700
MOWERS			7,000	7,000	7,000
* CAPITAL OUTLAY	3,400	3,400	55,700	55,700	55,700

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
STREET LIGHTING DISTRICT					
* PERSONNEL SALARIES	73,600	73,110	63,814	63,814	63,814
* MAINTENANCE & OPERATION	495,840	495,840	599,000	599,000	599,000
* CAPITAL OUTLAY	82,500	82,500	95,000	95,000	95,000
*** DEPARTMENT TOTAL	651,940	651,450	757,814	757,814	757,814

DIVISIONAL GOAL

Provide for maintenance and operation of the City's street lighting system.

DIVISIONAL PROGRAM AREA

On a regular basis inspect and service all City-owned street lights.

SPECIFIC DIVISIONAL OBJECTIVES

1. Perform preventive maintenance on all City-owned street lights.
2. Implement a program for conversion to high-pressure sodium.
3. Upgrade street light circuits from lead cable to multi-strand copper wire for more efficient service and to eliminate inoperative grounded circuits.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

	1980-1981		1981-1982		1981-1982		1981-1982	
	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT
STREET LIGHTING DISTRICT								
ELECTRICIAN-LEADMN	0.75	17,200	0.75	17,856	0.75	17,856	0.75	17,856
ELECTRICIAN	0.50	15,650	0.50	8,699	0.50	8,699	0.50	8,699
SECRETARY	0.70	14,125	0.70	11,534	0.70	11,534	0.70	11,534
PT PERSONNEL		7,000		7,000		7,000		7,000
BENEFITS		19,135		16,225		16,225		16,225
OVERTIME				2,500		2,500		2,500
SALARY INCREASES		490						
** TOTAL PERSONNEL SERVICE		73,600		63,814		63,814		63,814

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
STREET LIGHTING DISTRICT					
MISC SUPPLIES & EXPENSE	22,000	22,000	24,300	24,300	24,300
ASSESSMENT COSTS	2,700	2,700	2,700	2,700	2,700
SPECIAL DEPTL SUPPLIES	20,000	20,000	20,000	20,000	20,000
UTILITIES	451,140	451,140	552,000	552,000	552,000
* MAINTENANCE & OPERATION	495,840	495,840	599,000	599,000	599,000
CAPITAL OUTLAY	82,500	82,500			
LIGHTING REPLACEMENTS			95,000	95,000	95,000
* CAPITAL OUTLAY	82,500	82,500	95,000	95,000	95,000

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
ST MAINT TRAFFIC SAFETY					
* PERSONNEL SALARIES	102,135	101,660	101,428	101,428	101,428
* MAINTENANCE & OPERATION	200,035	200,035	263,863	263,863	263,863
* CAPITAL OUTLAY	102,900	102,900	21,876	21,876	21,876
*** DEPARTMENT TOTAL	405,070	404,595	387,167	387,167	387,167

DIVISIONAL GOAL

Promote traffic safety by a continuous maintenance program of all traffic control devices and markings.

DIVISIONAL PROGRAM AREAS

Street Painting and Signing

On a regular and continual basis repair all street lines and markings; also, install, maintain and replace as necessary, all regulatory and informational signs.

Traffic Signals

On a scheduled basis, inspect and service all traffic signals, make emergency repairs and install and modify signals as needed.

SPECIFIC DIVISIONAL OBJECTIVES

1. Update traffic counts.
2. Group replacement of all signal lights.
3. Update opticon units.
4. Coordinate signs posted for refuse collection and street sweeping to coincide with hours of collections.
5. Replace all signs which are damaged or illegible.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

	1980-1981		1981-1982		1981-1982		1981-1982	
	NUM	AMOUNT	NUM	AMOUNT	CITY MANAGER RECOMMENDS	AMOUNT	CITY COUNCIL APPROVED	AMOUNT
ST MAINT TRAFFIC SAFETY								
ELECTRICIAN-LEADMN	0.25	5,800	0.25	5,952	0.25	5,952	0.25	5,952
ELECTRICIAN	1.00	20,730	1.00	20,724	1.00	20,724	1.00	20,724
TRAFF PAINTER LDNM	1.00	20,920	1.00	20,916	1.00	20,916	1.00	20,916
TRAFFIC PAINTER	2.00	35,980	2.00	35,976	2.00	35,976	2.00	35,976
SECRETARY	0.30	5,930	0.30	4,960	0.30	4,960	0.30	4,960
OVERTIME		5,500		5,500		5,500		5,500
PT PERSONNEL		6,800		7,400		7,400		7,400
SALARY INCREASES		475						
* DIRECT SALARY	4.55	102,135	4.55	101,428	4.55	101,428	4.55	101,428

FOR INFORMATION ONLY

PERS	17,100	17,670	17,670	17,670
SOC SECURITY	6,500	6,770	6,770	6,770
WORKERS COMP INS	4,760	4,760	4,760	4,760
MEDICAL INS	9,395	9,280	9,280	9,280
UNEMPLOYMENT INS	815	100	100	100
* DIRECT FRINGE BENEFITS	38,570	38,580	38,580	38,580
** TOTAL PERSONNEL SERVICE	140,705	140,008	140,008	140,008

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
ST MAINT TRAFFIC SAFETY					
MISC SUPPLIES & EXPENSE	49,000	49,000	66,400	66,400	66,400
TRAFFIC SIGNALS	52,300	52,300	52,300	52,300	52,300
UNIFORMS	1,050	1,050	1,050	1,050	1,050
UTILITIES	75,000	75,000	116,200	116,200	116,200
UTIL S DIEGO FWY LIGHTING	910	910	1,138	1,138	1,138
M&O OPTICOM	7,775	7,775	7,775	7,775	7,775
DAMAGE CLAIMS	14,000	14,000	19,000	19,000	19,000
* MAINTENANCE & OPERATION	200,035	200,035	263,863	263,863	263,863
CAPITAL OUTLAY	102,900	102,900			
TRUCK			17,000	17,000	17,000
CUTTING PRESS			4,876	4,876	4,876
* CAPITAL OUTLAY	102,900	102,900	21,876	21,876	21,876

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
<b>ENGINEERING</b>					
* PERSONNEL SALARIES	188,526	182,646	203,565	203,565	203,565
* MAINTENANCE & OPERATION	32,050	32,050	22,450	22,450	22,450
* CAPITAL OUTLAY			10,500	10,500	10,500
*** DEPARTMENT TOTAL	220,576	214,696	236,515	236,515	236,515

DEPARTMENTAL GOAL

Provide engineering assistance and service to the public and other City departments, and to accommodate the proposed capital programs as outlined by the City Council.

DEPARTMENTAL PROGRAM AREAS

Engineering

Involves the issuance of permits for street cuts for utility companies or private construction, sewer laterals, wide or heavy loads, and industrial waste; service the drafting and engineering needs of the City departments; responds to public complaints and inquiries; maintains the Engineering Department's filing system; prepares or reviews plans and specifications of capital improvement projects; plan check of private construction; approval of legal descriptions in City property purchase or sales; plan check legal maps for recordations; update original improvement drawings to reflect as-built conditions; assist the General Services Department with field surveys for street and drainage maintenance or rework; maintains street centerline ties and monuments filing system.

Traffic

Evaluates and replies to City Council requests regarding street and intersection problems; run speed-zone surveys for use by Police Department; assists Planning Department in traffic studies; performs traffic counts for development and updating of mass diagram map; plan check commercial developments.

Inspection

Makes first and final inspections on private construction covered by street cut permits; takes oil gauge readings from American Pacific International; inspects capital improvement projects.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

	1980-1981		1981-1982		1981-1982		1981-1982	
	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT
ENGINEERING								
ENGINEERING DIR	1.00	31,500	1.00	35,040	1.00	35,040	1.00	35,040
ASSOC CIVIL ENGR	1.00	24,000	2.00	55,140	2.00	55,140	2.00	55,140
ENGR TECHNICIAN	5.00	87,906	4.00	74,049	4.00	74,049	4.00	74,049
PUBLIC WKS INSP	1.00	22,524	1.00	22,524	1.00	22,524	1.00	22,524
ADMINIST SECRETARY	1.00	16,716	1.00	16,812	1.00	16,812	1.00	16,812
SALARY INCREASES		5,880						
* DIRECT SALARY	9.00	188,526	9.00	203,565	9.00	203,565	9.00	203,565

FOR INFORMATION ONLY

PERS	34,950	40,640	40,640	40,640
SOC SECURITY	11,670	13,590	13,590	13,590
WORKERS COMP INS	160	160	160	160
MEDICAL INS	19,010	18,690	18,690	18,690
UNEMPLOYMENT INS	1,460	200	200	200
* DIRECT FRINGE BENEFITS	67,250	73,280	73,280	73,280
** TOTAL PERSONNEL SERVICE	255,776	276,845	276,845	276,845

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
<b>ENGINEERING</b>					
MISC SUPPLIES & EXPENSE	16,000	16,000	6,000	6,000	6,000
POSTAGE	400	400	750	750	750
CONSULTING SERVICES	14,500	14,500	14,500	14,500	14,500
TRAVEL/CONFERENCE/MEETINGS	1,150	1,150	1,200	1,200	1,200
* MAINTENANCE & OPERATION	32,050	32,050	22,450	22,450	22,450
VAN			10,500	10,500	10,500
* CAPITAL OUTLAY			10,500	10,500	10,500

PLANNING DEPT	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
* PERSONNEL SALARIES	134,131	128,776	141,211	141,211	141,211
* MAINTENANCE & OPERATION	22,480	22,480	48,410	48,410	48,410
* CAPITAL OUTLAY					
*** DEPARTMENT TOTAL	156,611	151,256	189,621	189,621	189,621

DEPARTMENTAL GOALS

Provide current, intermediate and long range community planning programs to insure in the future balanced physical, social, and economic development of the City of Redondo Beach.

DEPARTMENTAL PROGRAM AREAS

Current, Environmental and Advanced Planning

Current planning includes amendments to the Precise Land Use Plan (zoning ordinance) such as research, analysis, and preparation of ordinances for zone changes, development standards for the various land use districts, noise ordinances and other land use ordinances.

Environmental planning includes environmental assessments of all private and governmental development projects. Also preparation and review of all Environmental Impact Reports, Negative Declarations and Exemption Declarations.

Advanced planning includes preparation of new elements of the General Plan such as Housing, Economic, Social or a complete revision thereof to conform to the Coastal Plan and any other long range planning study that may be requested by the City Council. Other activities include special planning reports requiring research such as population and housing studies that are requested by the City Council, the Planning Commission or the City Manager.

Zoning and Land Use Administration

Zoning administration, investigation and preparation of all staff reports for Planning Commission changes of land use, conditional use permits, planned developments, and variances. It also includes public information on all zoning matters by telephone and at the counter, coordination with the Coastal Commission, the Building Department, and the Engineering Department. All building plans must be reviewed by the Planning Department for conformity to the development standards of the Precise Land Use Plan. Land use administration includes investigation and preparation of applications for minor variance, and exceptions for public hearing by the Land Use Administrator. Other duties include preparation of Planning Commission resolutions and other backup material for transmittal to the City Council.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

PLANNING DEPT	1980-1981		1981-1982		1981-1982		1981-1982	
	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT
COM PLANNING DIR	1.00	32,940	1.00	36,648	1.00	36,648	1.00	36,648
PLANNING ASSISTANT	0.85	19,665	1.25	21,325	1.25	21,325	1.25	21,325
PLANNING ASSOCIATE	2.00	45,552	2.00	47,196	2.00	47,196	2.00	47,196
ENGR DRAFTSMAN			0.22	4,167	0.22	4,167	0.22	4,167
ADMINIST SECRETARY	1.00	15,636	1.00	15,636	1.00	15,636	1.00	15,636
SENIOR CLERK	1.00	14,172	1.00	15,339	1.00	15,339	1.00	15,339
OVERTIME		811		900		900		900
SALARY INCREASES		5,355						
* DIRECT SALARY	5.85	134,131	6.47	141,211	6.47	141,211	6.47	141,211

FOR INFORMATION ONLY

PERS	24,490	28,010	28,010	28,010
SOC SECURITY	8,230	9,425	9,425	9,425
WORKERS COMP INS	125	140	140	140
MEDICAL INS	12,906	13,660	13,660	13,660
UNEMPLOYMENT INS	1,030	140	140	140
* DIRECT FRINGE BENEFITS	46,781	51,375	51,375	51,375
** TOTAL PERSONNEL SERVICE	180,912	192,586	192,586	192,586

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
PLANNING DEPT					
MISC SUPPLIES & EXPENSE	5,000	5,000	7,500	7,500	7,500
POSTAGE	4,000	4,000	5,000	5,000	5,000
PLANNING COMMISSION EXP	500	500	4,000	4,000	4,000
LEGAL PUBLISHING	8,000	8,000	9,000	9,000	9,000
TRANSP PLANNING STUDIES			18,000	18,000	18,000
CAR ALLOWANCE/MILAGE REMB	2,110	2,110	2,110	2,110	2,110
TRAVEL/CONFERENCE/MEETINGS	2,870	2,870	2,800	2,800	2,800
* MAINTENANCE & OPERATION	22,480	22,480	48,410	48,410	48,410

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
<b>BUILDING DEPARTMENT</b>					
* PERSONNEL SALARIES	112,010	112,010	121,705	121,705	121,705
* MAINTENANCE & OPERATION	5,635	5,635	6,685	6,685	6,685
* CAPITAL OUTLAY	500	500			
*** DEPARTMENT TOTAL	118,145	118,145	128,390	128,390	128,390

DEPARTMENTAL GOALS

Enforce minimum standards to safeguard life, health, property and public welfare by regulating and controlling the design, construction, quality of materials, use and occupancy, location and maintenance of all buildings and structures within the City, by regulating the erection, construction, enlargement, alteration, repair, moving, removal, conversion, demolition, occupancy, equipment, use and maintenance of buildings or structure in the City.

DEPARTMENTAL PROGRAM AREAS

Building Safety

Check plans, issue permits, perform field inspections of projects under construction and inspect structures built illegally without permit. To provide the public with information pertaining to building and zoning codes and land usage. To keep all records pertaining to structures built within the City.

Zoning Enforcement

The provisions of the Zoning Ordinance are enforced by this department as well as providing zoning information to the public.

House to House Inspections

A continuing program of house to house inspections throughout the City to enforce minimum housing standards and to eliminate blight in the City.

Abandoned Vehicle Abatement

This program has been permitted under the California Vehicle Code and has been financed in part under the Highway Patrol program. It provides for the removal of abandoned, inoperative vehicles and parts thereof from private property whenever they are considered a public nuisance. There is some doubt as to whether the State will fund the program again this year.

SPECIFIC DEPARTMENTAL OBJECTIVES

1. Provide faster, more complete service to the public by implementation of computerization of all building records.
2. Lessen the need for storage space and provide easy access to plans by microfilming plans of all completed buildings.
3. Make every effort to improve communication between all departments involved in construction projects to provide more complete information and assistance to the public.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

BUILDING DEPARTMENT	1980-1981		1981-1982		1981-1982		1981-1982	
	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT
INSPECTOR	4.60	97,475	4.40	86,096	4.40	86,096	4.40	86,096
PLAN CHECKER			1.00	21,074	1.00	21,074	1.00	21,074
ADMINIST SECRETARY	0.85	14,535	0.85	14,535	0.85	14,535	0.85	14,535
* DIRECT SALARY	5.45	112,010	6.25	121,705	6.25	121,705	6.25	121,705

FOR INFORMATION ONLY

PERS	21,435	24,300	24,300	24,300
SOC SECURITY	7,160	8,120	8,120	8,120
WORKERS COMP INS	235	270	270	270
MEDICAL INS	11,250	12,750	12,750	12,750
UNEMPLOYMENT INS	900	120	120	120
* DIRECT FRINGE BENEFITS	40,980	45,560	45,560	45,560
** TOTAL PERSONNEL SERVICE	152,990	167,265	167,265	167,265

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
BUILDING DEPARTMENT					
MISC SUPPLIES & EXPENSE	2,385	2,385	2,700	2,700	2,700
POSTAGE	1,500	1,500	1,800	1,800	1,800
MEMBERSHIPS & DUES			435	435	435
TRAVEL/CONFERENCE/MEETINGS	1,750	1,750	1,750	1,750	1,750
* MAINTENANCE & OPERATION	5,635	5,635	6,685	6,685	6,685
CAPITAL OUTLAY	500	500			
* CAPITAL OUTLAY	500	500			

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
<b>HARBOR</b>					
* PERSONNEL SALARIES	870,354	855,224	929,877	929,877	929,877
* MAINTENANCE & OPERATION	3,483,500	3,483,500	2,058,550	2,058,550	2,058,550
* CAPITAL OUTLAY	20,000	20,000	11,000	11,000	11,000
*** DEPARTMENT TOTAL	4,373,854	4,358,724	2,999,427	2,999,427	2,999,427

DEPARTMENTAL GOAL

Provide for the efficient maintenance and operation of the City's Harbor/Pier Complex in order to maximize public utilization of said facilities.

DEPARTMENTAL PROGRAM AREAS

General Administration

Assure City and Lessees compliance with all terms of the 18 Master Leases in the Harbor/Pier area, including 1) the collection of all monies due the City from said Lessees, and 2) the maintenance of all City facilities.

Harbor Patrol

Promote public compliance with all laws and regulations relating to fishing and the operation of all small craft within the Harbor.

Seaside Lagoon

Provide for the cost effective operation of the Seaside Lagoon.

Parking Structure

Provide administrative and operational support for Pier Parking Structure.

NOTES TO DEPARTMENTAL BUDGET

The Harbor Enterprise budget has been modified to reflect the inclusion of the Pier Parking Structure operations for FY 1981-82. Prior to this date, the Parking Structure operation was shown in the City budget as a discrete departmental operation. The change was made to more accurately reflect the Enterprise activities and to conform more precisely with Article XXV of the City Charter.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

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	1980-1981		1981-1982		1981-1982		1981-1982	
	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT
HARBOR								
HARBOR DIRECTOR	1.00	29,300	1.00	32,520	1.00	32,520	1.00	32,520
ADMINIST ASSISTANT	2.00	47,232	2.00	51,732	2.00	51,732	2.00	51,732
ANALYST	0.90	14,310	1.00	16,420	1.00	16,420	1.00	16,420
ADMINIST SECRETARY	2.00	28,998	2.00	30,322	2.00	30,322	2.00	30,322
ENGR TECHNICIAN	0.47	8,733	0.47	8,903	0.47	8,903	0.47	8,903
HARBOR MASTER	1.00	21,936	1.00	23,856	1.00	23,856	1.00	23,856
ASST HARBOR MASTER	1.00	21,908	1.00	22,308	1.00	22,308	1.00	22,308
HARBOR PATROL OFCR	7.00	128,592	7.00	126,088	7.00	126,088	7.00	126,088
SR MECHANIC	1.00	19,068	1.00	19,068	1.00	19,068	1.00	19,068
SR PARK CARETAKER	1.00	15,228	1.00	16,656	1.00	16,656	1.00	16,656
PD SUPPORT SERVICE		258,041		242,847		242,847		242,847
GEN SERVICE SUPORT		37,910		40,800		40,800		40,800
PT PERSONNEL		57,000		60,000		60,000		60,000
OVERTIME		11,998		12,000		12,000		12,000
BENEFITS		154,970		226,357		226,357		226,357
SALARY INCREASES		15,130						
* DIRECT SALARY	17.37	870,354	17.47	929,877	17.47	929,877	17.47	929,877

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
HARBOR					
MISC SUPPLIES & EXPENSE	30,500	30,500	39,000	39,000	39,000
SAILING PROGRAM			10,000	10,000	10,000
LEGAL EXPENSE/HARBOR	25,000	25,000	35,000	35,000	35,000
LEGAL EXP/PKING STRUCTURE	5,000	5,000	5,000	5,000	5,000
PROMOTION	85,000	85,000	85,000	85,000	85,000
UTILITIES/HARBOR	40,000	40,000	50,000	50,000	50,000
UTILITIES/PKING STRUCTURE	74,000	74,000	90,000	90,000	90,000
LEASE PURCH PIER APPRODACH	85,000	85,000	84,000	84,000	84,000
LEASE/PARKING STRUCTURE	1,191,000	1,191,000	1,185,550	1,185,550	1,185,550
MAINT HARBOR FACILITIES	130,000	130,000	130,000	130,000	130,000
MAINT PKING STRUCTURE	43,200	43,200	60,000	60,000	60,000
MAINT PIER CLNG ASSESSMNT	35,000	35,000	40,000	40,000	40,000
MAINT PKING ST CLEANING	19,800	19,800	25,000	25,000	25,000
M&O AUTO-BOAT-EG- HARBOR	15,000	15,000	20,000	20,000	20,000
CONSULTANTS HARBOR	50,000	50,000	30,000	30,000	30,000
ENGINEERING SERVICES	30,000	30,000	30,000	30,000	30,000
TRAM EXPENSE	30,000	30,000	25,000	25,000	25,000
TRUSTEE FEES &/DR AUDITOR	20,000	20,000	20,000	20,000	20,000
INSURANCE/HARBOR	25,000	25,000	25,000	25,000	25,000
INSURANCE/PKING STRUCTURE	50,000	50,000	50,000	50,000	50,000
MIN RT TAX & DEHYDRAT EXP			20,000	20,000	20,000
CONTINGENCY/HARBOR IMPRMT	1,500,000	1,500,000			
* MAINTENANCE & OPERATION	3,483,500	3,483,500	2,058,550	2,058,550	2,058,550
CAPITAL OUTLAY	20,000	20,000			
AUTOMOBILE			11,000	11,000	11,000
* CAPITAL OUTLAY	20,000	20,000	11,000	11,000	11,000

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

1980-1981	1980-1981	1981-1982	1981-1982	1981-1982
BUDGET	REVISED	DEPARTMENT	CITY MANAGER	CITY COUNCIL
AMOUNT	ESTIMATE	REQUEST	RECOMMENDS	APPROVED

COMMUNITY PROMOTION

* PERSONNEL SALARIES				
* MAINTENANCE & OPERATION	56,500	56,500	60,814	60,814
* CAPITAL OUTLAY				
*** DEPARTMENT TOTAL	56,500	56,500	60,814	60,814

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
COMMUNITY PROMOTION					
ANNUAL REPORT	8,000	8,000	8,000	8,000	8,000
NEWSLETTER	20,000	20,000	20,000	20,000	20,000
SISTER CITY PROGRAM	4,000	4,000	4,000	4,000	4,000
SURF FESTIVAL	500	500	600	600	600
CHAMBER DUES	24,000	24,000	28,214	28,214	28,214
* MAINTENANCE & OPERATION	56,500	56,500	60,814	60,814	60,814

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
MISCELLANEOUS					
* PERSONNEL SALARIES					
* MAINTENANCE & OPERATION	158,200	158,200	1,867,200	1,867,200	1,867,200
* CAPITAL OUTLAY					
*** DEPARTMENT TOTAL	158,200	158,200	1,867,200	1,867,200	1,867,200

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
MISCELLANEOUS					
AUDITING	25,000	25,000	25,000	25,000	25,000
CODIFICATION OF ORDINANCE	4,000	4,000	4,000	4,000	4,000
COUNTY TAX ADMINISTRATION	1,000	1,000			
HEALTH SERVICES	500	500	500	500	500
ROUND TABLE COMMITTEE	500	500	500	500	500
HOUSING AUTHORITY EXP	7,000	7,000	7,000	7,000	7,000
VETERANS SERVICES	1,200	1,200	1,200	1,200	1,200
LEGAL PUBLISHING	10,000	10,000	10,000	10,000	10,000
SUMMER WORK PROGRAM	5,000	5,000	5,000	5,000	5,000
MEMBERSHIPS & DUES	10,000	10,000	10,000	10,000	10,000
UNALLOCATED	90,000	90,000	1,800,000	1,800,000	1,800,000
UNCLASSIFIED	4,000	4,000	4,000	4,000	4,000
* MAINTENANCE & OPERATION	158,200	158,200	1,867,200	1,867,200	1,867,200

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
<b>INSURANCE&amp;DAMAGE CLAIMS</b>					
* PERSONNEL SALARIES			25,932	25,932	25,932
* MAINTENANCE & OPERATION	1,556,650	1,556,650	1,632,955	1,608,580	1,608,580
* CAPITAL OUTLAY					
*** DEPARTMENT TOTAL	1,556,650	1,556,650	1,658,887	1,634,512	1,634,512

DIVISIONAL GOALS . Efficiently administer the City's liability and workers' compensation self-insurance programs; procure necessary commercial and umbrella insurance policies to protect against loss to City property and catastrophe loss in self-insurance areas; and to procure and administer employee health and welfare insurance programs.

DIVISIONAL PROGRAM AREAS

Liability Self-Insurance - Conduct initial processing and investigation of all liability claims filed against the City.

Workers' Compensation Self-Insurance - Conduct initial processing and investigation of all employer injury claims filed against the City.

Commercial and Umbrella Insurance Procurement - Work through City's broker of record to market and procure necessary commercial insurance coverages to protect loss to City buildings, vehicles and resources and to provide excess coverage against catastrophe loss in self-insurance areas.

Health and Welfare Insurance - Obtain, administer and monitor employee medical, dental, life and psychological insurance benefit programs.

Risk Management - Monitor and analyze claim frequency, severity and losses to continuously identify, minimize or eliminate loss exposures.

PROGRAM NOTES The Insurance and Risk Management budget reflects for the first time one (1) full-time Administrative Analyst and one (1) part-time Senior Clerk. The Administrative Analyst is not a new position but was shown in the Personnel Department budget for FY 1980-1981. Since the position is exclusively involved in self-insurance programs, it was felt that it should be included in this budget to more accurately reflect total program costs. The part-time Senior Clerk represents support provided by the Personnel Department clerical staff to this function.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981 BUDGET AMOUNT	1981-1982 DEPARTMENT REQUESTS	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
	NUM	AMOUNT	NUM	AMOUNT
INSURANCE&DAMAGE CLAIMS				
ADMINIST ANALYST	1.00	19,152	1.00	19,152
SENIOR CLERK	0.50	6,780	0.50	6,780
* DIRECT SALARY	1.50	25,932	1.50	25,932

FOR INFORMATION ONLY

SALARY INCREASES	5,180	5,180		5,180
SOC SECURITY	1,730	1,730		1,730
WORKERS COMP INS	140	140		140
MEDICAL INS	3,170	3,170		3,170
UNEMPLOYMENT INS	30	30		30
* DIRECT FRINGE BENEFITS	10,250	10,250		10,250

\*\* TOTAL PERSONNEL SERVICE

36,182

36,182

36,182

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
<b>INSURANCE&amp;DAMAGE CLAIMS</b>					
MISC SUPPLIES & EXPENSE			1,000	1,000	1,000
POSTAGE			250	250	250
CONSULTING SERVICES	10,000	10,000	10,000	10,000	10,000
INSURANCE ALL RISK	178,300	178,300	150,000	150,000	150,000
INSURANCE ALL RISK RES	195,000	195,000	250,000	250,000	250,000
INSURANCE INDUST ACC	50,000	50,000	51,000	51,000	51,000
INSURANCE INDUST ACC RES	320,000	320,000	350,000	350,000	350,000
UNEMPLOYMENT INSURANCE	66,350	66,350	9,565	9,345	9,345
INSURANCE OTHER	737,000	737,000	809,840	785,685	785,685
CAR ALLOWANCE/MILAGE REMB			300	300	300
TRAVEL/CONFERENCE/MEETINGS			1,000	1,000	1,000
* MAINTENANCE & OPERATION	1,556,650	1,556,650	1,632,955	1,608,580	1,608,580

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
RETIREMENT & SOCIAL SEC					
* PERSONNEL SALARIES					
* MAINTENANCE & OPERATION	2,257,418	2,257,418	2,684,430	2,598,085	2,598,085
* CAPITAL OUTLAY					
*** DEPARTMENT TOTAL	2,257,418	2,257,418	2,684,430	2,598,085	2,598,085

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
RETIREMENT & SOCIAL SEC					
RETIREMENT	2,006,185	2,006,185	2,404,150	2,318,025	2,318,025
SOCIAL SECURITY	248,233	248,233	277,280	277,060	277,060
ADMINISTRATIVE COST CITY	2,500	2,500	2,500	2,500	2,500
ADMINISTRATIVE COST STATE	500	500	500	500	500
* MAINTENANCE & OPERATION	2,257,418	2,257,418	2,684,430	2,598,085	2,598,085

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
CAPITAL IMPROVEMENT PROJS					
* PERSONNEL SALARIES					
* MAINTENANCE & OPERATION					
* CAPITAL OUTLAY			55,532,139	8,050,989	8,050,989
*** DEPARTMENT TOTAL			55,532,139	8,050,989	8,050,989

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

1980-1981 BUDGET AMOUNT      1980-1981 REVISED ESTIMATE      1981-1982 DEPARTMENT REQUEST      1981-1982 CITY MANAGER RECOMMENDS      1981-1982 CITY COUNCIL APPROVED

CAPITAL IMPROVMENT PROJES

190 & RINDGE CRB RETURN	10,000			
OPAL & MARIA CURBS/WALKS	5,000			
GOODMAN AVE WALL	15,000			
INGLWD AVE MED LANDSCAPE	60,000			
LILIENTHAL ST IMPROVEMNTS	242,500			
LILIENTHAL MEDIAN LNDSCP	35,000	35,000	35,000	35,000
190TH/FISK ST LNDSCP	23,410	23,410	23,410	23,410
RAISE MANHOLE RINGS	3,500			
TOR BLVD MED LANDSCAPING	15,000			
N CAT & 190 MED LANDSCAPE	15,000			
S CATALINA RECONSTRUCTION	15,957	15,957	15,957	15,957
RESURFACING PROGRAM	200,000	200,000	200,000	200,000
TRF IMP CAT-BERYL-HRB DR	300,000			
ST SIGN POSTING	24,869	24,869	24,869	24,869
TORRANCE BLVD PHASE I	1,257	1,257	1,257	1,257
TOR BLVD WIDENING PH II	1,100,000			
ST TREES AVIATION BLVD	40,000			
UNDERGRND UTILITIES PCH	15,000,000			
PV BLVD/PCH SIGNAL	60,000	20,000	20,000	20,000
AVIATION/COMPTON SIGNAL	7,500	7,500	7,500	7,500
PED WALK/WAIT SIGNALS	30,000	7,000	7,000	7,000
TRF CONTROLLER UPGRADE	108,000	108,000	108,000	108,000
CRB & GUTTER S BROADWAY	29,000	29,000	29,000	29,000
BCH OUTFALL/SAPPHIRE ST	300,000			
IMP DRAIN GRANT/FLAGLER	5,000			
IMP DRAIN IRENA/AGATE	50,000			
DIAMOND ST DRAIN	60,000	60,000	60,000	60,000
SOUTH BROADWAY DRAINAGE	30,248	30,248	30,248	30,248

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
CAPITAL IMPROVEMENT PROJS					
SAPPHIRE ST STORM DRAIN			441,227	31,227	31,227
VINCENT/IRENA ST DRAIN			130,264	130,264	130,264
BEACH DRAIN OUTFALL			17,429	17,429	17,429
FORD AVENUE SEWER			65,138	65,138	65,138
ADAMS SCHOOL STAND			175,000	175,000	175,000
ALTA VISTA CT REPAIRS			15,113	15,113	15,113
ALTA VISTA INDOOR CTS			75,000	75,000	75,000
ALTA VISTA RESTROOMS			6,337	6,337	6,337
ALTA VISTA COMM BLDG			2,000,000		
DOMINGUEZ COMMUNITY BLDG			2,000,000		
GRASS BASEBALL INFIELDS			31,000		
ANDERSON PARK PHASE I			440,929	440,929	440,929
ANDERSON PARK PHASE II			1,442,570	1,442,570	1,442,570
ANDERSON PARK COMM BLDG			2,000,000		
LDSCP EDISON RW/HERONDO			25,000		
LDNSCP EDISON RW/RUXTON			13,150		
HILLCREST FIELD LIGHTS			1,673	1,673	1,673
MORGAN LANE PARKETTE			53,604	13,604	13,604
ENSENADA PARKETTE			15,000	15,000	15,000
LA PAZ PARKETTE			15,000	15,000	15,000
PERRY PK BASEBALL BCKSTOP			40,000		
PERRY PK IMPROVEMENTS			206,900	206,900	206,900
PERRY PARK DUGOUTS			7,227	7,227	7,227
PERRY PK SPORTSFIELD			75,000		
BEAUTIFY ESPLANADE BANK			50,000		
REST AREAS ON ESPLANADE			65,000		
WLDRNS PK OBSER PLATFORM			71,700	56,700	56,700

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
CAPITAL IMPROVEMENT PROJS					
VETS PARK ENTRANCE			79,000	79,000	79,000
WLDRNS PK RESTROOMS			95,000		
WLDRNS PK STAIRWAY			7,000		
PLAZA PARK DEVELOPMENT			5,866	5,866	5,866
VETS PK PICNIC AREA			90,000	90,000	90,000
DESIGN NEW CITY YARD			50,000	50,000	50,000
ROOFING REPAIRS			21,992	21,992	21,992
FIRE DEPT PARKING			246,000		
FIRE STATION REPLUMBING			43,000	43,000	43,000
PD PARKING S/SIDE			10,000	10,000	10,000
PD PARKING E/SIDE			20,000		
RAISE BREAKWATER			4,000,000		
FISH CLEANING FACILITIES			25,000		
HARBOR CENTER COMPLEX			8,000,000		
HARBOR DREDGING			800,000		
HARBOR LANDSCAPING			150,000		
HARBOR DRAIN VALVES			75,000	75,000	75,000
RPL SEWER LINE BASIN 3			30,000	30,000	30,000
MONSTAD PIER EXTENSION			350,000		
MOLE B PUBLIC FACILITY			1,000,000		
VETS PK PARKING LOT			8,000,000		
PARKING STRUCTURE #2			4,063,340	4,063,340	4,063,340
PIER LIGHTING			200,000	200,000	200,000
PIER PILING IMPROVEMENTS			100,439	100,439	100,439
PORTOFIND WAY CUL-DE-SAC			150,000		
MOLE A RESTROOMS			300,000		
HARBOR PUMP-OUT STATION			5,000	5,000	5,000
WALKWAYS & BIKE PATH			350,000		
* CAPITAL OUTLAY			55,532,139	8,050,989	8,050,989

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
CETA ADMINISTRATIVE POOL					
* PERSONNEL SALARIES			73,640	73,640	73,640
* MAINTENANCE & OPERATION	118,481	118,481	43,870	43,870	43,870
* CAPITAL OUTLAY					
*** DEPARTMENT TOTAL	118,481	118,481	117,510	117,510	117,510

DEPARTMENTAL GOAL

Provide a mechanism by which administrative monies from all CETA grants may be combined into a single fund, facilitating more efficient and accurate reporting of administrative expenditures.

Establishment of the Administrative Cost Pool is required by the Prime Sponsor, L.A. County.

DEPARTMENTAL PROGRAM AREAS

1. Budget Administrative salaries and fringe benefits for all CETA programs to the CETA Administrative Cost Pool.
2. Budget Administrative charges for maintenance and operations for all CETA programs to the Administrative Cost Pool.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

	1980-1981		1981-1982		1981-1982		1981-1982	
	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT
CETA ADMINISTRATIVE POOL								
SR ACCOUNTANT			0.89	18,156	0.89	18,156	0.89	18,156
ADMINIST ASSISTANT			1.13	25,566	1.13	25,566	1.13	25,566
ADMINIST COORDNATR			0.25	3,845	0.25	3,845	0.25	3,845
ADMINIST SECRETARY			0.80	6,185	0.80	6,185	0.80	6,185
BENEFITS				19,888		19,888		19,888
** TOTAL PERSONNEL SERVICE				73,640		73,640		73,640

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
CETA ADMINISTRATIVE POOL					
MISC SUPPLIES & EXPENSE			2,000	2,000	2,000
POSTAGE			1,280	1,280	1,280
ADVERTISING			2,300	2,300	2,300
TELEPHONE			3,600	3,600	3,600
FACILITIES			7,200	7,200	7,200
RENTAL EQUIPMENT			5,200	5,200	5,200
STAFF TRAINING			2,000	2,000	2,000
PARTICIPANT TRAINING	8,537	8,537			
CAR ALLOWANCE/MILAGE REMB			1,000	1,000	1,000
DISBURSMTS TO SUB-AGENTS	109,944	109,944	19,290	19,290	19,290
* MAINTENANCE & OPERATION	118,481	118,481	43,870	43,870	43,870

GRANT GOAL

Provide a comprehensive program of training and job opportunity to economically disadvantaged residents of the cities of Redondo Beach, Manhattan Beach, Hermosa Beach and Clifton Heights which will result in their placement in permanent, unsubsidized jobs. At the request of the cities of Manhattan Beach and Hermosa Beach, Los Angeles County designated Redondo Beach as "Prime Agent" Administrator of CETA training funds in June 1976. The continuance of the "Prime Agent" role has been due to high level of program performance and accomplishment of program goals.

GRANT PROGRAM ACTIVITIES

Recruitment

Provide centralized recruitment and intake for all programs through a CETA Job Training Center in order to reach the significant segments of the community.

Assessment

Assess the abilities, skills, experience and interests of all participants in order to place them in the most appropriate program.

Support Services

Provide support service including counseling, medical care, legal assistance, child care, and transportation where necessary for participants to complete training programs.

Placement

To place participants in unsubsidized jobs at completion of their training program.

Work Experience

Provide short term work experience in public or private non-profit agencies for adults, high school youth and out-of-school youth.

On-the-Job Training

Provide training with private employers in the South Bay who will retain participants at the end of their training period.

Vocational Training

Provide specific occupational training in office, welding, and automotive occupations, EKG Technician, computer programmer, and others as determined through the Direct Tuition purchase program.

Classroom Training

Provide direct placement of CETA applicants wherever possible.

Monitor/Evaluation

Effectively monitor program operations and evaluate the results.

Request for Proposal Process

Design and implement a bid process whereby program operators are selected as Subcontractors under CETA Title IIAB.

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
CETA IIB					
* PERSONNEL SALARIES	82,699	82,699	51,190	51,190	51,190
* MAINTENANCE & OPERATION	428,409	428,409	400,517	400,517	400,517
* CAPITAL OUTLAY					
*** DEPARTMENT TOTAL	511,108	511,108	451,707	451,707	451,707

SPECIFIC GRANT OBJECTIVES

1. Establish closer ties with local private enterprise in order to involve large and small employers in the On-the-Job training program.
2. Coordinate on-the-job programs with economic development activities in the City.
3. Develop a methodology for identifying demand occupations and expanding business in the South Bay.
4. Develop a job development program at the Center in order to directly place applicants who do not need training or are not eligible for CETA.
5. Identify non-CETA State and Federal funding received by private non-profit agencies in the South Bay in an attempt to coordinate FY 1981-82 Title II-B with other externally funded programs and achieve maximum impact on both participants and the community.
6. Continue to develop the City's role of Prime Agent and achieve greater authority over City of Redondo Beach CETA programs.
7. Include clear Prime Agent authorities and standards in the Title II-B contract with Los Angeles County.
8. Develop the direct tuition reimbursement program to offer as needed Vocational Education courses to CETA participants.
9. Improve placement/retention rates for all programs.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

CETA IIB	1980-1981		1981-1982		1981-1982		1981-1982	
	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT
ADMINISTRATOR	0.35	11,200	2.00	27,303	2.00	27,303	2.00	27,303
ANALYST	1.00	16,200						
SENIOR CLERK	1.00	13,304	0.75	10,062	0.75	10,062	0.75	10,062
ADMINISTRATOR	1.00	17,400						
BENEFITS		24,595		13,825		13,825		13,825
** TOTAL PERSONNEL SERVICE		82,699		51,190		51,190		51,190

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
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CETA IIB

CITY PRINTING	1,000	1,000		
MISC SUPPLIES & EXPENSE	3,300	3,300		
POSTAGE	1,200	1,200		
ADVERTISING	1,800	1,800		
TELEPHONE	4,200	4,200		
FACILITIES	6,209	6,209		
RENTAL EQUIPMENT	3,500	3,500		
STAFF TRAINING	3,600	3,600		
CAR ALLOWANCE/MILAGE REMB	2,466	2,466		
DISBURSMTS TO SUB-AGENTS	401,134	401,134	400,517	400,517
* MAINTENANCE & OPERATION	428,409	428,409	400,517	400,517

GRANT GOAL

Provide a comprehensive program of training and job opportunity to economically disadvantaged youth (ages 18-21) who are residents of Redondo Beach, Manhattan Beach, Hermosa Beach and Clifton Heights which will result in their identification of career goals and placement into unsubsidized jobs.

GRANT PROGRAM ACTIVITIES

Recruitment

Provide centralized recruitment and intake for all programs through a CETA Job Training Center in order to reach the significant segments of the community.

Assessment

Assess the abilities, skills, experience and interests of all participants in order to place them in the most appropriate program.

Support Services

Provide support service including counseling, medical care, legal assistance, child care, and transportation where necessary for participants to complete training programs.

Placement

Place participants in unsubsidized jobs at completion of their training programs.

Work Experience

Provide short term work experience in public or private non-profit agencies for out of school youth aged 18-21.

Vocational Education

Provide training for Non-Commercial Video Technician, Automotive Occupations, Clerical, Welding and Upholstery.

On-the-Job Training

Provide training with private employers who will retain participants as regular employees at the end of their subsidized training.

Employment Services

Provide direct placement of CETA applicants wherever possible.

Monitor/Evaluation

Effectively monitor program operations and evaluate the results.

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
CETA IVA YETP					
* PERSONNEL SALARIES	24,744	24,744	20,398	20,398	20,398
* MAINTENANCE & OPERATION	172,985	172,985	155,587	155,587	155,587
* CAPITAL OUTLAY					
*** DEPARTMENT TOTAL	197,729	197,729	175,985	175,985	175,985

SPECIFIC GRANT OBJECTIVES

1. Develop a greater variety of vocational training contracts within the South Bay area.
2. Expand an OJT Program for youth ages 18-21.
3. Improve recruitment of eligible youth.
4. Establish a youth council whose purpose is to assist in recruitment and provide input regarding CETA services for youth.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

	1980-1981		1981-1982		1981-1982		1981-1982	
	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT
CETA IVA YETP								
ADMINIST ANALYST	1.00	19,200						
ADMINIST COORDNATR			0.75	11,535	0.75	11,535	0.75	11,535
SENIOR CLERK			0.25	3,354	0.25	3,354	0.25	3,354
BENEFITS		5,544		5,509		5,509		5,509
** TOTAL PERSONNEL SERVICE		24,744		20,398		20,398		20,398

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

1980-1981  
BUDGET  
AMOUNT

1980-1981  
REVISED  
ESTIMATE

1981-1982  
DEPARTMENT  
REQUEST

1981-1982  
CITY MANAGER  
RECOMMENDS

1981-1982  
CITY COUNCIL  
APPROVED

CETA IVA YETP

MISC SUPPLIES & EXPENSE	500	500		
POSTAGE	180	180		
ADVERTISING	350	350		
STAFF TRAINING	500	500		
CAR ALLOWANCE/MILAGE REMB	600	600		
DISBURSMTS TO SUB-AGENTS	170,855	170,855	155,587	155,587
* MAINTENANCE & OPERATION	172,985	172,985	155,587	155,587

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
CETA-IV-C-SYEP					
* PERSONNEL SALARIES			9,010	9,010	9,010
* MAINTENANCE & OPERATION	11,817	11,817	1,400	1,400	1,400
* CAPITAL OUTLAY					
*** DEPARTMENT TOTAL	11,817	11,817	10,410	10,410	10,410

GRANT GOAL

Place economically disadvantaged youth, ages 14-21, who are residents of Redondo Beach, Manhattan Beach, Hermosa Beach, and Clifton Heights with summer jobs that they might earn a wage, receive training and work experience, develop specific career goals, and receive incentive to complete high school.

GRANT PROGRAM ACTIVITIES

Recruitment

Provide intensive recruitment for eligible youth from the three cities to work June through August.

Worksites

Develop worksites for approximately 300 youths at locations including City Halls, Schools, Libraries, Child Care Centers, Employment Development Department, RSVP, South Bay Juvenile Diversion Project, YMCA, South Bay Center for Counseling, Behavioral Health Services, South Bay Recycling Center, Parents Anonymous, and others.

Innovative Programs

Develop short term projects that enable participants to see a job through from start to finish.

Recreation Programs

Provide a low cost recreation program after working hours and on weekends.

SPECIFIC GRANT OBJECTIVES

1. Develop more intense and effective recruitment methods in order to reach all eligible youth of the three cities.
2. Develop worksites which offer close supervision and meaningful work experience for youth.
3. Continue to streamline administrative procedures and monitoring of program activities.
4. Maintain close coordination between South Bay Union High School District and the City.

CITY OF REDONDO BEACH  
 SALARY DETAIL  
 BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981 BUDGET AMOUNT	NUM	1981-1982 DEPARTMENT REQUESTS AMOUNT	NUM	1981-1982 CITY MANAGER RECOMMENDS AMOUNT	NUM	1981-1982 CITY COUNCIL APPROVED AMOUNT	NUM
CETA-IV-C-SYEP								
ADMINIST COORDNATR		1.00	4,236	1.00	4,236	1.00	4,236	1.00
PT PERSONNEL			4,547		4,547		4,547	
BENEFITS			227		227		227	
** TOTAL PERSONNEL SERVICE			9,010		9,010		9,010	

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY-COUNCIL APPROVED
CETA-IV-C-SYEP					
MISC SUPPLIES & EXPENSE	500	500	400	400	400
ADVERTISING			400	400	400
CAR ALLOWANCE/MILAGE REMB	500	500	600	600	600
DISBURSMTS TO SUB-AGENTS	10,817	10,817			
* MAINTENANCE & OPERATION	11,817	11,817	1,400	1,400	1,400

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
<b>DIAL-A-RIDE</b>					
* PERSONNEL SALARIES	19,734	19,734	30,428	30,428	30,428
* MAINTENANCE & OPERATION	50,317	50,317	69,440	69,440	69,440
* CAPITAL OUTLAY					
*** DEPARTMENT TOTAL	70,051	70,051	99,868	99,868	99,868

GRANT GOAL

Provide an alternative mode of transportation to the transit-dependent elderly and handicapped who have difficulty accessing regular mass transportation.

GRANT PROGRAM AREAS

Staff attends regular meetings with the Southern California Association of Governments, and with the L.A. County Transportation Commission to participate in the planning functions and formulation of policies of these agencies.

The main thrust of the program this year will be to actively participate in the formation of a paratransit brokerage among service purchasers, providers, and the transit-dependent. This effort will result in cost economies and an expanded service area, for the South Bay.

Staff will assist consultants with a grant-funded feasibility study of a multi-modal transit terminal at the South Bay Shopping Center. This project starts in FY '80-'81 and will continue into '81-'82.

Other ongoing tasks involve re-negotiation of the contracts between service providers and the City; monitoring the program for performance measures, and preparation of quarterly reports due to the County Transportation Commission. Staff provides assistance in financial auditing of the program, and completes surveys on an as-needed basis.

Staff conducts meetings with the Disabled Advisory Committee to determine ways of eliminating mobility barriers.

Grant applications are renewed annually for operating assistance from the State and Federal governments.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	NUM	1981-1982 DEPARTMENT REQUESTS AMOUNT	NUM	1981-1982 CITY MANAGER RECOMMENDS AMOUNT	NUM	1981-1982 CITY COUNCIL APPROVED AMOUNT
DIAL-A-RIDE							
PLANNING ASSIST.	10,260	0.60	12,693	0.60	12,693	0.60	12,693
ENGR DRAFTSMAN	3,903	0.21	4,403	0.21	4,403	0.21	4,403
PT PERSONNEL	5,571		5,443		5,443		5,443
BENEFITS			7,889		7,889		7,889
** TOTAL PERSONNEL SERVICE	19,734		30,428		30,428		30,428

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
DIAL-A-RIDE					
CITY PRINTING	2,000	2,000	1,000	1,000	1,000
MISC SUPPLIES & EXPENSE	400	400	2,000	2,000	2,000
ADVERTISING	600	600	800	800	800
CONTRACT SERVICES	46,982	46,982	65,334	65,334	65,334
TRAVEL/CONFERENCE/MEETINGS	335	335	306	306	306
* MAINTENANCE & OPERATION	50,317	50,317	69,440	69,440	69,440

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

1980-1981	1980-1981	1981-1982	1981-1982	1981-1982
BUDGET	REVISED	DEPARTMENT	CITY MANAGER	CITY COUNCIL
AMOUNT	ESTIMATE	REQUEST	RECOMMENDS	APPROVED

JUVENILE DIVERSION

* PERSONNEL SALARIES	50,004	50,004	50,004
* MAINTENANCE & OPERATION	104,391	104,391	104,391
* CAPITAL OUTLAY			
*** DEPARTMENT TOTAL	154,395	154,395	154,395

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1981-1982 DEPARTMENT REQUESTS	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
	NUM	AMOUNT	NUM	AMOUNT
JUVENILE DIVERSION				
EXEC DIR SBJD	1.00	22,000	1.00	22,000
ADMINIST SECRETARY	1.00	9,372	1.00	9,372
SECRETARY	1.00	8,814	1.00	8,814
BENEFITS		9,818		9,818
** TOTAL PERSONNEL SERVICE		50,004		50,004

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
JUVENILE DIVERSION					
MISC SUPPLIES & EXPENSE			600	600	600
POSTAGE			198	198	198
TELEPHONE			210	210	210
M&D EQUIPMENT			49	49	49
CONSULTING SERVICES			2,448	2,448	2,448
CONTRACT SERVICES			95,634	95,634	95,634
ACCOUNTING SERVICES			2,076	2,076	2,076
TRAVEL/CONFERENCE/MEETINGS			3,176	3,176	3,176
* MAINTENANCE & OPERATION			104,391	104,391	104,391

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
SOUTH BAY CCAP					
* PERSONNEL SALARIES	115,920	115,920	32,150	32,150	32,150
* MAINTENANCE & OPERATION	28,993	28,993	1,284	1,284	1,284
* CAPITAL OUTLAY					
*** DEPARTMENT TOTAL	144,913	144,913	33,434	33,434	33,434

GRANT GOAL

Impact the occurrence of major felonies through the implementation of a broader, more responsive approach in identification, apprehension, and prosecution of the career criminal. This will be accomplished by expanding the South Bay Burglary Team into the following program areas:

GRANT PROGRAM AREAS

Criminal Analysis/Intelligence System

To identify the Career Criminal and to perform criminal/crime analysis.

Interface with L.A. County Career Criminal Prosecution Unit

Successfully prosecute those career criminals apprehended by the Team, in accordance with Penal Code Chapter 2.3, Sections 999g through h.

SPECIFIC GRANT OBJECTIVES

Cooperate in the implementation of a Criminal Offender Information Network for the South Bay area and to increase communications, cooperation and coordination of the criminal information gathering efforts on a county-wide basis through inter-relation with other major crime suppression units; i.e., Los Angeles County's Violent Offenders Investigative Unit, and through expansion of the existing programs in the criminal information system.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981		1981-1982		1981-1982		1981-1982	
	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT
SOUTH BAY CCAP								
ADMINIST ASSISTANT	1.00	22,128	0.25	6,085	0.25	6,085	0.25	6,085
ANALYST	3.00	47,520	0.75	13,356	0.75	13,356	0.75	13,356
ADMINIST SECRETARY	1.00	13,836	0.25	3,666	0.25	3,666	0.25	3,666
BENEFITS		32,436		9,043		9,043		9,043
** TOTAL PERSONNEL SERVICE		115,920		32,150		32,150		32,150

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
SOUTH BAY CCAP					
MISC SUPPLIES & EXPENSE	20,161	20,161	1,035	1,035	1,035
CONSULTING SERVICES	8,649	8,649			
TRAVEL	183	183	249	249	249
* MAINTENANCE & OPERATION	28,993	28,993	1,284	1,284	1,284
			1,284	1,284	1,284

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
REDONDO CCAP					
* PERSONNEL SALARIES	78,652	78,652	43,548	43,548	43,548
* MAINTENANCE & OPERATION	20,644	20,644	13,000	13,000	13,000
* CAPITAL OUTLAY					
*** DEPARTMENT TOTAL	99,296	99,296	56,548	56,548	56,548
GRANT GOAL					

The Redondo Beach Career Criminal Apprehension Program grant is intended to provide the Redondo Beach Police Department with a crime analysis system that will assist in the identification, apprehension, and prosecution of career criminals.

GRANT PROGRAM AREAS

Crime Analysis

Development of an automated crime analysis system which will identify career criminals, crime patterns and crime trends.

Managed Patrol Operations

The use of crime pattern analysis as a basis for the deployment of patrol forces in a timely and directed fashion.

Enhancement of Managing Criminal Investigation

Development of a formal case screening system, design of an automated case tracking program by which decisions can be made regarding the utilization of investigative resources.

Interface with L.A. County Career Criminal Prosecution Unit

Successfully prosecute those career criminals apprehended by the police, in accordance with Penal Code Chapter 2.3, Sections 99g through h.

SPECIFIC GRANT OBJECTIVES

1. Expansion and continuance of Crime Analysis products, allowing Patrol to be more effective and efficient in deploying available personnel in a timely and directed fashion and in dealing with identified crime patterns, trends and career criminals.
2. To increase the resources available for investigation of career criminals and known offenders by the Investigations Division.
3. Develop procedures and formalize implementation of the Managing Criminal Investigation components and monitor its application and impact upon this Department.
4. Promote and facilitate increased communication and information sharing between and among Patrol and Investigations Units, the District Attorney's Office, and the Career Criminal Prosecutors Unit.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

REDDONDO CCAP	1980-1981		1981-1982		1981-1982		1981-1982			
	NUM	AMOUNT	NUM	AMOUNT	CITY MANAGER RECOMMENDS	NUM	AMOUNT	CITY COUNCIL APPROVED	NUM	AMOUNT
ADMINIST ANALYST	2.00	33,624	1.00	18,216	1.00	18,216	1.00	18,216	1.00	18,216
DATA ENTRY CLERK	1.00	11,070	0.50	5,958	0.50	5,958	0.50	5,958	0.50	5,958
INTERMEDIATE CLERK	1.00	9,746	0.50	6,216	0.50	6,216	0.50	6,216	0.50	6,216
BENEFITS		24,212		13,158		13,158		13,158		13,158

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
REDONDO CCAP					
MISC SUPPLIES & EXPENSE	5,444	5,444	5,000	5,000	5,000
CONSULTING SERVICES	15,200	15,200	8,000	8,000	8,000
* MAINTENANCE & OPERATION	20,644	20,644	13,000	13,000	13,000

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
D. U. I. GRANT					
* PERSONNEL SALARIES	171,471	171,471	117,090	117,090	117,090
* MAINTENANCE & OPERATION	1,200	1,200	1,200	1,200	1,200
* CAPITAL OUTLAY					
*** DEPARTMENT TOTAL	172,671	172,671	118,290	118,290	118,290

GRANT GOAL

The Driving Under the Influence Grant (D.U.I.) proposes to initiate a team of four police officers to be trained specifically for the detection and apprehension of the driver under the influence of alcohol and/or drugs.

SPECIFIC GRANT OBJECTIVES

Using the latest techniques, the team will increase the number of driving under the influence arrests and will cause a reduction in the number of injury and fatality accidents within the City. The other objective of the grant is to reduce the average blood alcohol level of those arrested to a level of .14-.15 from the current average of .19. Comparative statistical analysis prior, during, and subsequent to the project will be the basis of evaluation. A public awareness and educational program will also be initiated to supplement enforcement activities.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

	1980-1981		1981-1982		1981-1982		1981-1982	
	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT
D. U. I. GRANT								
AGENT	4.00	103,152	2.80	70,964	2.80	70,964	2.80	70,964
OVERTIME		10,316		7,096		7,096		7,096
BENEFITS		58,003		39,030		39,030		39,030
** TOTAL PERSONNEL SERVICE		171,471		117,090		117,090		117,090

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
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D. U. I. GRANT

MISC SUPPLIES & EXPENSE	200	200	1,200	1,200
PROMOTION	1,000	1,000		
* MAINTENANCE & OPERATION	1,200	1,200	1,200	1,200

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
LOCAL COASTAL PROGRAM					
* PERSONNEL SALARIES	20,237	20,237	5,955	5,955	5,955
* MAINTENANCE & OPERATION	26,552	26,552	11,625	11,625	11,625
* CAPITAL OUTLAY					
*** DEPARTMENT TOTAL	46,789	46,789	17,580	17,580	17,580

GRANT GOALS

Complete preparation of implementing ordinances and programs that will specifically outline applicable resource protection and development standards to accomplish the objectives of the Coastal Land Use Plan for the City of Redondo Beach's Coastal Zone.

GRANT PROGRAM AREAS

Phase III - Implementation and Public Hearing Process to Achieve Certification

The third major portion of the Local Coastal Program is the zoning (ordinances, district maps and other implementing actions to carry out the Coastal Land Use Plan). This portion of the LCP carries out the policies and provisions of the Land Use Plan as approved by the State Coastal Commission. This phase also includes the public hearing process before the local agency and the Regional and State Coastal Commissions to achieve certification so that the permit process will be returned to the local agency.

CITY OF REDONDO BEACH  
 SALARY DETAIL  
 BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1981-1982 DEPARTMENT REQUESTS AMOUNT	1981-1982 CITY MANAGER RECOMMENDS NUM	1981-1982 CITY COUNCIL APPROVED NUM	1981-1982 CITY COUNCIL APPROVED AMOUNT
LOCAL COASTAL PROGRAM					
PLANNING ASSIST	1.00	11,628			
ADMINIST ANALYST PT		1.00	1.00	1.00	5,955
ENGR DRAFTSMAN	0.17	4,423			
BENEFITS		4,186			
** TOTAL PERSONNEL SERVICE		20,237			5,955

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
LOCAL COASTAL PROGRAM					
CITY PRINTING	6,000	6,000	1,400	1,400	1,400
MISC SUPPLIES & EXPENSE	900	900	125	125	125
ADVERTISING	800	800	200	200	200
CONSULTING SERVICES	17,952	17,952	9,800	9,800	9,800
CAR ALLOWANCE/MILAGE REMB	100	100			
TRAVEL/CONFERENCE/MEETINGS	800	800	100	100	100
* MAINTENANCE & OPERATION	26,552	26,552	11,625	11,625	11,625

CITY OF REDONDDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
COMM DEV ACT ADMINSTRTN					
* PERSONNEL SALARIES	71,897	71,897	78,862	78,862	78,862
* MAINTENANCE & OPERATION	25,186	25,186	24,590	24,590	24,590
* CAPITAL OUTLAY -					
*** DEPARTMENT TOTAL	97,083	97,083	103,452	103,452	103,452

DEPARTMENTAL GOAL

Develop and maintain a comfortable community life in urban areas by providing decent housing, suitable living environments and expanding economic opportunities.

GRANT PROGRAM AREAS

Administration

Provide coordination, direction and staff support in the administration, citizen participation, and Housing Assistance Plan implementation requirements of the Community Development Act Program.

Environmental Studies

Conduct an environmental assessment of the Community Development Act Program in accordance with both the National Environmental Policy and the California Environmental Quality Acts.

SPECIFIC GRANT OBJECTIVES

1. Increase citizen involvement in the community development process through the establishment of a citizen advisory committee, in accordance with the Citizen Participation Plan adopted by the City Council in December, 1980.
2. Continue the development of an investment strategy to facilitate the construction of housing units affordable to families of low- and moderate-incomes.
3. Develop an indirect cost allocation system for externally-funded programs.
4. Inventory and fully document all non-expendable equipment purchased with funds from outside services.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981		1981-1982		1981-1982		1981-1982	
	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT
COMM DEV ACT ADMINISTRTRN								
INT GOV PROM DIREC	0.55	17,605	0.90	28,800	0.90	28,800	0.90	28,800
ADMINIST ASSISTANT	1.00	21,000	0.50	11,450	0.50	11,450	0.50	11,450
ADMINIST SECRETARY	0.50	7,308	0.50	7,340	0.50	7,340	0.50	7,340
ADMINIST COORDNATR			0.30	4,440	0.30	4,440	0.30	4,440
PLANNING ASSISTANT	0.25	4,275	0.15	2,430	0.15	2,430	0.15	2,430
ENGR TECHNICIAN	0.15	2,788	0.10	1,870	0.10	1,870	0.10	1,870
BENEFITS		18,921		22,532		22,532		22,532
** TOTAL PERSONNEL SERVICE		71,897		78,862		78,862		78,862

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
COMM DEV ACT ADMINSTRN					
CITY PRINTING	3,500	3,500	900	900	900
MISC SUPPLIES & EXPENSE	4,246	4,246	4,650	4,650	4,650
POSTAGE	3,500	3,500	1,800	1,800	1,800
ADVERTISING	6,500	6,500	2,500	2,500	2,500
FACILITIES	3,240	3,240	3,240	3,240	3,240
CONSULTING SERVICES			6,000	6,000	6,000
CAR ALLOWANCE/MILAGE REMB	2,000	2,000	2,500	2,500	2,500
TRAVEL/CONFERENCE/MEETINGS	2,200	2,200	3,000	3,000	3,000
* MAINTENANCE & OPERATION	25,186	25,186	24,590	24,590	24,590

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
COMM DEV ACT PLANNING					
* PERSONNEL SALARIES	33,276	33,276	55,398	55,398	55,398
* MAINTENANCE & OPERATION	10,657	10,657	44,150	44,150	44,150
* CAPITAL OUTLAY					
*** DEPARTMENT TOTAL	43,933	43,933	99,548	99,548	99,548

DEPARTMENTAL GOAL

Develop 3-year comprehensive community development, including assessing citywide needs, setting goals, and devising and/or modifying current programs.

GRANT PROGRAMS AREAS

Planning

Develop comprehensive strategy for 1982-85 CDBG Program Years, based on 1980 census data.

Grant Research

Conduct extensive research on the availability and probability of obtaining funding for housing, community and economic development, and energy conservation.

SPECIFIC GRANT OBJECTIVES

1. Gather and evaluate demographic data, in order to develop a comprehensive citywide strategy.
2. Implement monitoring system for CDBG - funded activities, assess the system for its effectiveness, and modify where necessary.
3. Secure funding to continue weatherization services currently provided to City residents, as well as to initiate additional energy conservation activities.
4. Identify and pursue funding from Federal and State agencies to complement CDBG-funded projects and activities.

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

COMM DEV ACT PLANNING	1980-1981		1981-1982		1981-1982		1981-1982	
	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT	NUM	AMOUNT
ADMINIST ASSISTANT	0.80	17,160	0.45	9,980	0.45	9,980	0.45	9,980
ADMINIST COORDNATR			1.50	22,540	1.50	22,540	1.50	22,540
ADMINIST SECRETARY	0.50	7,308	0.50	7,340	0.50	7,340	0.50	7,340
BENEFITS		8,808		15,538		15,538		15,538
** TOTAL PERSONNEL SERVICE		33,276		55,398		55,398		55,398

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
COMM DEV ACT PLANNING					
CITY PRINTING	1,000	1,000	300	300	300
MISC SUPPLIES & EXPENSE	457	457	600	600	600
POSTAGE	200	200	700	700	700
CONSULTING SERVICES	8,000	8,000			
TRAVEL/CONFERENCE/MEETINGS	1,000	1,000	2,000	2,000	2,000
CONTINGENCY			40,550	40,550	40,550
* MAINTENANCE & OPERATION	10,657	10,657	44,150	44,150	44,150

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
<u>CDA/HOUSING REHAB/PRESERV</u>					
* PERSONNEL SALARIES		96,960	96,960	96,960	96,960
* MAINTENANCE & OPERATION		143,040	143,040	143,040	143,040
* CAPITAL OUTLAY					
*** DEPARTMENT TOTAL		240,000	240,000	240,000	240,000

DIVISIONAL GOAL

Preserve the City's housing stock through improved maintenance and rehabilitation.

GRANT PROGRAM AREAS

Code Enforcement

Conduct building and property maintenance inspections in community development target areas, as a means of identifying the need for property rehabilitation.

Loans/Grants

Promote the conservation of the City's housing stock by encouraging the rehabilitation of residential buildings and properties through the provision of financial assistance.

SPECIFIC GRANT OBJECTIVES

<u>Loans/Grants</u> Program:	Dwelling Units:
DPL-Homeowner	4
DPL-Landlord	10
Handyperson	24
Interest Subsidies	4
Section 312	2
Weatherization	24

CITY OF REDONDO BEACH  
SALARY DETAIL  
BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981 BUDGET AMOUNT	NUM	1981-1982 DEPARTMENT REQUESTS AMOUNT	NUM	1981-1982 CITY MANAGER RECOMMENDS AMOUNT	NUM	1981-1982 CITY COUNCIL APPROVED AMOUNT	NUM
CDA/HOUSING REHAB/PRESERV								
REHAB INSPECT/ESTM		1.00	19,500	1.00	19,500	1.00	19,500	1.00
MAINTENANCE WORKER		2.00	20,480	2.00	20,480	2.00	20,480	2.00
ADMINIST ASSISTANT		0.55	11,880	0.55	11,880	0.55	11,880	0.55
ANALYST		1.00	17,400	1.00	17,400	1.00	17,400	1.00
BENEFITS			27,700		27,700		27,700	
** TOTAL PERSONNEL SERVICE			96,960		96,960		96,960	

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
CDA/HOUSING REHAB/PRESERV					
MISC SUPPLIES & EXPENSE			500	500	500
CODE ENFORCEMENT			30,000	30,000	30,000
HOUSING REHAB LOAN/GRANTS			105,340	105,340	105,340
ADVERTISING			2,000	2,000	2,000
LEASE PAYMENTS			2,700	2,700	2,700
TRAVEL/CONFERENCE/MEETINGS			2,500	2,500	2,500
* MAINTENANCE & OPERATION			143,040	143,040	143,040

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
<b>CDA/COMM REHAB/REBATES</b>					
* PERSONNEL SALARIES			10,300	10,300	10,300
* MAINTENANCE & OPERATION			39,700	39,700	39,700
* CAPITAL OUTLAY					
*** DEPARTMENT TOTAL			50,000	50,000	50,000

DIVISIONAL GOAL

Improve and maintain a comfortable community life by expanding economic opportunities for City residents.

GRANT PROGRAM AREA

Commercial Rehabilitation: Rebates - Provide rebates on small conventionally financed rehabilitation projects in the Artesia-Aviation Commercial Corridor.

SPECIFIC OBJECTIVE

1. Inspect 30 commercial structures for building and fire code violations, and provide a financial incentive to merchants and/or property owners to correct cited violations.
2. Induce 15-30 merchants and/or property owners to make exterior repairs and improvements to commercial structures.

CITY OF REDONDO BEACH  
 SALARY DETAIL  
 BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981 BUDGET AMOUNT	1981-1982 DEPARTMENT REQUESTS NUM	1981-1982 CITY MANAGER RECOMMENDS AMOUNT	1981-1982 CITY COUNCIL APPROVED NUM	1981-1982 CITY COUNCIL APPROVED AMOUNT
CDA/COMM REHAB/REBATES					
ADMINIST ASSISTANT		0.20	4,320	0.20	4,320
ADMINIST COORDNATR		0.20	3,040	0.20	3,040
BENEFITS			2,940		2,940
<b>** TOTAL PERSONNEL SERVICE</b>			<b>10,300</b>		<b>10,300</b>

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
CDA/COMM REHAB/REBATES					
MISC SUPPLIES & EXPENSE			500	500	500
REHAB- REBATE PROGRAM			39,000	39,000	39,000
ADVERTISING			200	200	200
* MAINTENANCE & OPERATION			39,700	39,700	39,700

CITY OF REDONDO BEACH  
EXPENDITURE SUMMARY  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
CDA/AFFORDABLE HOUSING					
* PERSONNEL SALARIES			18,508	18,508	18,508
* MAINTENANCE & OPERATION			39,520	39,520	39,520
* CAPITAL OUTLAY			174,972	174,972	174,972
*** DEPARTMENT TOTAL			233,000	233,000	233,000

DIVISIONAL GOAL

Expand the City's housing stock and increase housing opportunities, especially to persons of low- and moderate-incomes.

GRANT PROGRAM AREA

Land Acquisition

Acquire properties to facilitate the private development of housing for low- and moderate-income families.

Relocation

Relocate to decent, safe and sanitary housing all persons displaced by acquisition activities.

SPECIFIC GRANT OBJECTIVES

1. Identify and acquire 2 lots and relocate occupants.
2. Evaluate possible funding sources for housing construction, and determine "best fit" for City residents.
3. Initiate contact with potential housing developers.

CITY OF REDONDO BEACH  
 SALARY DETAIL  
 BUDGET YEAR 1981-1982

24 JUL 81

	1980-1981 BUDGET AMOUNT	1981-1982 DEPARTMENT REQUESTS NUM	1981-1982 CITY MANAGER RECOMMENDS AMOUNT	1981-1982 CITY COUNCIL APPROVED NUM	1981-1982 CITY COUNCIL APPROVED AMOUNT
CDA/AFFORDABLE HOUSING					
ADMINIST ASSISTANT		0.60	13,220	0.60	13,220
BENEFITS			5,288		5,288
** TOTAL PERSONNEL SERVICE			18,508		18,508

CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

	1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
CDA/AFFORDABLE HOUSING					
MISC SUPPLIES & EXPENSE			100	100	100
UTILITIES			120	120	120
MAINT BUILDINGS			300	300	300
RELOCATION EXPENSE			39,000	39,000	39,000
* MAINTENANCE & OPERATION			39,520	39,520	39,520
LAND ACQUISITION			174,972	174,972	174,972
* CAPITAL OUTLAY			174,972	174,972	174,972

1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
		600	600	600
	149,400	149,400	149,400	149,400
	150,000	150,000	150,000	150,000

CDA/NORTH BRANCH LIBRARY

- \* PERSONNEL SALARIES
- \* MAINTENANCE & OPERATION
- \* CAPITAL OUTLAY
- \*\*\* DEPARTMENT TOTAL

DIVISIONAL GOAL

Improve and expand opportunities for City residents to obtain and exchange information on education, health, crime prevention, recreation and employment.

GRANT PROGRAM AREA

North Branch Library/Community Center

Initiate the construction of a community center and expansion of the parking lot adjacent to the existing library.

SPECIFIC OBJECTIVE

Complete construction of the community center and expansion of the parking lot.

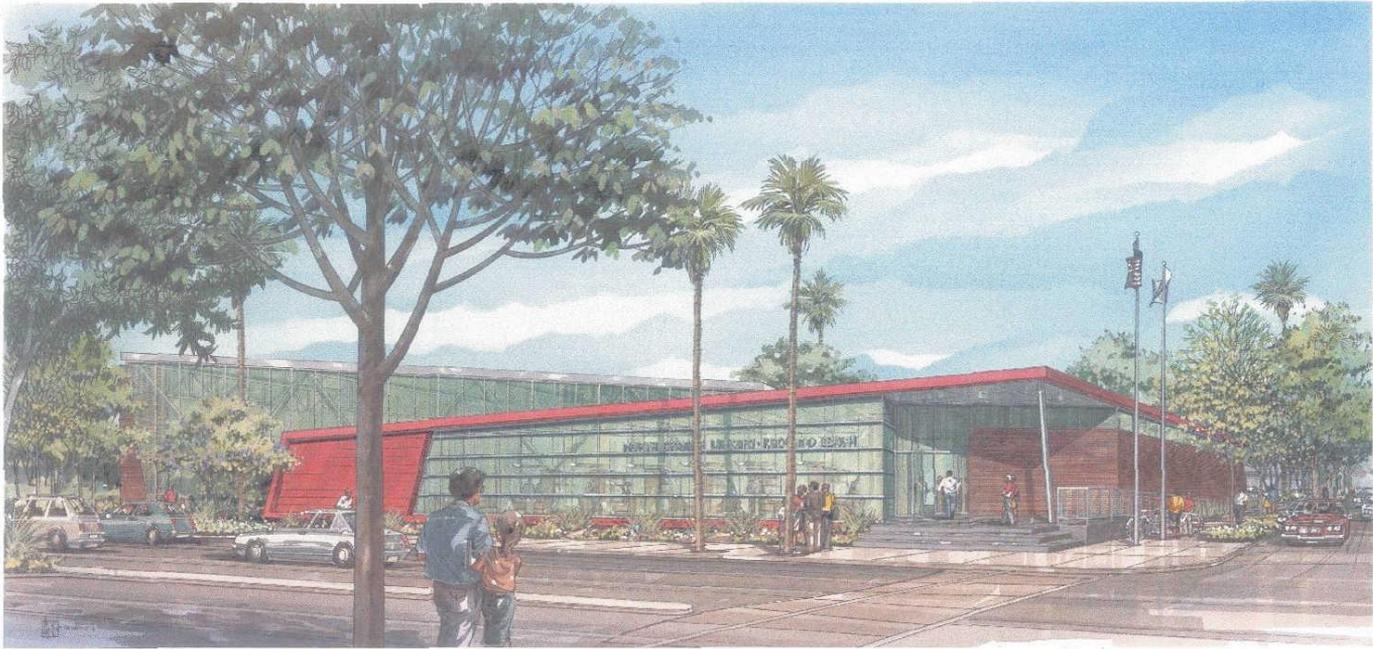
CITY OF REDONDO BEACH  
EXPENDITURE DETAIL  
BUDGET YEAR 1981-1982

1980-1981 BUDGET AMOUNT	1980-1981 REVISED ESTIMATE	1981-1982 DEPARTMENT REQUEST	1981-1982 CITY MANAGER RECOMMENDS	1981-1982 CITY COUNCIL APPROVED
		200	200	200
		400	400	400
		600	600	600
		149,400	149,400	149,400
		149,400	149,400	149,400

CDA/NORTH BRANCH LIBRARY

- MISC SUPPLIES & EXPENSE
- RENTAL FEES
- \* MAINTENANCE & OPERATION
- BUILDING IMPROVEMENTS
- \* CAPITAL OUTLAY

# City of Redondo Beach Adopted Budget Fiscal Year 2005-2006



Future North Branch Library Improvements



# **CITY OF REDONDO BEACH**

## **Adopted Budget**

**For Fiscal Year 2005-2006**

### **MAYOR**

**Michael A. Gin**

### **CITY COUNCIL**

**Steve Aspel**

**Chris Cagle**

**Donald Szerlip**

**Steven Diels**

**John Parsons**

### **CITY MANAGER**

**William P. Workman**

### **ASSISTANT CITY MANAGER**

**David Biggs**

### **CITY ATTORNEY**

**Michael Webb**

### **CITY CLERK**

**Sandy Forrest**

### **CITY TREASURER**

**Ernie O'Dell**

# CITY OF REDONDO BEACH

## MAYOR AND CITY COUNCIL



Michael A. Gin  
Mayor



Steve Aspel  
Councilmember  
District 1



Chris Cagle  
Councilmember  
District 2



Don Szerlip  
Councilmember  
District 3



Steven Diels  
Councilmember  
District 4



John Parsons  
Councilmember  
District 5

## CITY OFFICIALS

William P. Workman  
City Manager

David Biggs  
Assistant City Manager



Michael Webb  
City Attorney



Sandy Forrest  
City Clerk



Ernie O'Dell  
City Treasurer

Gregory J. Kind  
Director of Recreation & Community Services

Robert Engler  
Fire Chief

Steve Huang  
City Engineer/Chief Building Official

Barry Kielsmeier  
Harbor Properties Director

Chris Benson  
Information Technology Director

Randy Berler  
Planning Director

Robert Luman  
Chief of Police

Jean Scully  
Director of Library Services

Sylvia Glazer  
Public Works Director

Diana Moreno  
Financial Services Director



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Redondo Beach  
California**

For the Fiscal Year Beginning

**July 1, 2004**

President

Executive Director

# California Society of Municipal Finance Officers

Certificate of Award

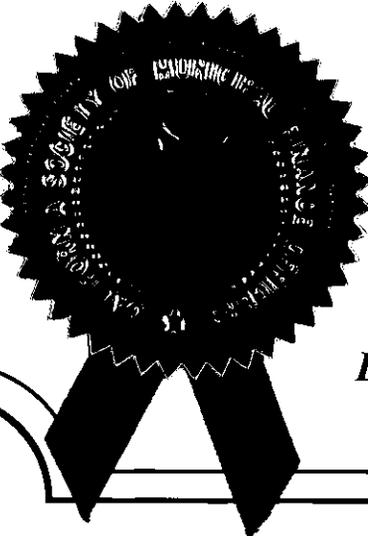
*Excellence in Operational Budgeting 2004-05*

Presented to

*City of Redondo Beach*

*This certificate recognizes Excellent Achievement in Operational Budgeting and reflects an outstanding budget document and the underlying budgeting process through which the budget is implemented.*

*February 24, 2005*



*Agnes J. Walker*

Agnes Walker  
Chair, Budgeting & Financial Management

*Dedicated to Excellence in Municipal Financial Management*

**CITY OF REDONDO BEACH**  
**ADOPTED BUDGET**  
**FOR FISCAL YEAR 2005-2006**

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# CITY MANAGER'S MESSAGE





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**Office of the City Manager**

415 Diamond Street, P.O. Box 270  
Redondo Beach, California 90277-0270  
www.redondo.org

tel 310 372-1171  
fax 310 379-9268

May 16, 2005

Dear Mayor and Members of the City Council:

I am pleased to present for your consideration a proposed budget for the 2005-06 fiscal year.

We are committed within the budget to provide the finest municipal services that enhance the quality of life for those who live, work, visit and play in our community. The budget was crafted using the City's corporate values as a compass... *Openness and Honesty ...Integrity and Ethics ...Accountability ...Outstanding Customer Service ...Teamwork ...Excellence ...Fiscal Responsibility.*

The budget is the single most important document the City Council acts on each year. It is through the budget that the Council sets the direction for the City by aligning its resources with strategic goals and service needs. The budget functions to:

1. Describe the policy priorities of the City.
2. Determine the City's services and capital projects required to address the policy priorities.
3. Establish the service performance measures and fiscal controls to permit evaluation of and adjustments to the City's performance.
4. Create a financial plan for carrying out the City's services and capital projects.

#### Outlook for the Fiscal Year

Our financial health is closely tied to the condition of the local economy and to the fiscal decisions made by the legislatures in Sacramento and Washington, D. C. The Council has had to make some difficult budget decisions in the past several years to reduce costs, improve revenues and increase productivity. These efforts have stabilized the City's budget situation going into FY05-06. Looking ahead, the major assumptions used in developing the proposed City budget include:

- The local economy will continue to gradually improve with an increase in jobs and disposable income available to increase sales taxes.
- The travel and tourism industry will continue to rebound from the post 9-11 recession to positively affect transient occupancy taxes.

- The property values will continue strong growth and have a positive impact on property taxes.
- Utility use will remain about the same leading to only a modest increase in utility user revenues.
- The Legislature will respect the voters' decision in approving Proposition 1A and will not take away more than \$917,492 for FY05-06.
- Some expenditure increases will be needed to address higher operational costs, changing service needs and mandated expenditures.
- Service levels from departments will generally remain the same as set in FY04-05 with the goal to provide for the general well-being and safety of the citizens.

### Overview of Developing the Proposed Budget

The annual budget is the service and financial blueprint for the fiscal year running from July 1 to June 30. By City Charter, the City Manager is responsible for delivering a proposed budget to the City Council by May 16 of each year. Guiding the budget process is the Council's adopted Financial Principles. Every year the budget development process begins with an assessment of our revenue base, followed by an evaluation of potential changes in that revenue base. Revenues are classified as either *ongoing* sources of income, such as property taxes, or *one-time* sources of revenue, such as a project-specific federal grant.

The proposed expenditure plan for services and capital projects is prepared by the City's Department Heads under the direction of the City Manager. The City's expenditures are categorized into five areas: Personnel; Maintenance & Operations; Internal Service Fund Allocations; Capital Outlay; and Capital Improvements. Expenditures are classified as either *recurring* costs, such as the ongoing funding for an employee, or *one-time* costs, such as the single event to purchase land.

The Departments were directed to prepare their budgets starting at the expenditure and service levels adopted by the City Council for FY04-05. Adjustments were then made to their departmental expenditure budgets in the Personnel category that reflect changes due to labor agreements and employee movements within authorized compensation schedules. Additionally, adjustments were made in the departmental Internal Service Fund expenditure category to reflect updated current charges and new charges for equipment replacement and overhead. The combination of all of the above changes set the new departmental "core" budget for FY05-06.

Those Departments seeking changes to their core budgets or service levels were required to submit a supplemental request (*known as a "Decision Package"*) to the City Manager for each change. A total of 224 Decision Packages were submitted by Departments for consideration by the City Manager for possible inclusion in the budget.

The departmental Decision Packages were evaluated by the City Manager. The highest priority Decision Packages are recommended for approval by the City Council as supplements to the departments' proposed FY05-06 core budgets. The following criteria were used in the evaluation and ranking:

1. Would the Decision Package sustain or improve revenues to the City?
2. Would the Decision Package be needed to comply with mandates or fund unavoidable costs for current basic services?
3. Would the Decision Package be needed to protect the health and safety of the public, employees or environment?
4. Would the Decision Package support achievement of goals and objectives in the Strategic Plan?
5. Would the Decision Package improve organizational efficiency, economy or effectiveness?
6. Would the Decision Package fill gaps in current services or meet new service needs?

Using the criteria described above, a total of 68 Decision Packages impacting the operational budget are recommended, along with one policy and one capital improvement program Decision Package. The total amount of all Decision Packages is \$1,457,237, with \$645,590 recommended for the General Fund. Decision Packages recommended by the City Manager are listed immediately following this message;

The annual budget is a means to communicate about the municipal *services* we provide, the *quality* of those services and the *value* of those services. The Departments have prepared performance measures that quantify their key annual service activities. Identified also are the key departmental projects that we expect to see completed during the fiscal year. Development of the new departmental performance measures and identification of key departmental projects allow us to better align our overall citywide objectives with the financial and people resources needed to achieve results.

Added to the positive mix of preparing the proposed FY05-06 budget was the assistance of the public, Budget & Finance Commission and city employees. The staff has listened and paid special attention to the comments and suggestions we have received from members of the community about how we should be spending their tax dollars. The City's Budget & Finance Commission held a workshop in April with the City Manager and Director of Financial Services to receive feedback on revenue opportunities, possible expenditure changes, service levels, performance measures, capital projects and productivity improvements. Our employees provided their recommendations in a "Suggestion Box Survey", which solicited their ideas about the City budget.

### The Annual Budget in Brief

The total City revenue from all sources (excluding internal charges) is estimated to be \$83.6 million in FY05-06. The total expenditures proposed for all Funds is \$88.7 million. The difference of \$5.1 million will be funded from the estimated beginning fund balance.

The FY05-06 Capital Improvement Plan proposes \$7.5 million in projects to be paid for with \$7.5 million from eleven funding sources.

### General Fund Revenue

The projected General Fund revenue for FY05-06 is \$54,155,020 (excluding internal overhead). This represents an increase of \$4,189,820, or approximately 8.4%, over the adopted budget for FY04-05. The primary reasons for the increase can be attributed to property tax, transient occupancy tax and sales and use tax. Below are five major revenue sources of the City along with a brief explanation of the changes from the FY04-05 adopted budget:

- Sales taxes are estimated to increase 5.4 % to \$9,114,000. This is attributable to a continuing economic recovery after 9-11, as well as the opening of a new Target store in October 2005.
- Property valuations are projected to increase 5.7% in the City. This translates to an increase in property tax revenues of 13.5 % to 15,272,490. As a reminder to the Council and public, the City receives only 16.6% of the base rate collected by the County.
- Property Transfer taxes are estimated to decline 1% to \$1,960,000 based on stabilization in the sale of local real estate and rising interest rates.
- Transient Occupancy taxes are estimated to increase by 20.9% to \$3,003,000, substantially as a result of an increase in the tax rate from 10% to 12%. Continuing strength in local tourism was also considered.
- Utility Users Tax revenue is estimated to increase modestly by 6% to \$7,064,000. This is because of higher telecommunications revenues.

### General Fund Expenditures

The projected General Fund expenditures for FY05-06 are \$56,424,050 (excluding internal overhead). This represents an increase of \$4,427,580, or approximately 8.5%, over the adopted budget for FY04-05. The primary reasons for the increase can be attributed to cost of living increases and internal service fund charges. Described below are the major assumptions used in projecting our "core" budget expenditures:

- Personnel costs will rise by 5.7% to \$41,841,270 due to current labor agreements and individual employee pay adjustments.
- 488 positions are authorized compared to 513 just two years ago.
- Maintenance & Operations and Capital Outlay costs were not permitted to increase unless a Decision Package was approved for a specific expenditure purpose.
- Internal Service Fund Allocations will increase to \$ 8,864,360, or 25.2%, substantially due to new equipment replacement allocations.
- Capital Improvements costs are scheduled in the Capital Improvement Plan (CIP).

The difference between the General Fund revenue and expenditures of \$2,269,030 will be funded from the estimated beginning fund balance.

A separate allocation also will be recommended for Council's consideration to fund possible compensation adjustments as part of the meet & confer process in bargaining new labor-management agreements.

### General Fund Reserve

In accordance with the City Council's adopted Financial Principles, the General Fund will maintain a minimum reserve (undesignated fund balance) equivalent to 8.33% of the General Fund's operating budget. For FY04-05, the total amount of this reserve is \$4,331,300. The reserve earns interest, smoothes cash flow and is ready for unanticipated expenditures or emergencies.

### Harbor Enterprise Fund

The projected Harbor Enterprise Fund revenue for FY05-06 is \$8,735,880. This represents an increase of \$224,100, or approximately 2.6%, over the adopted budget for FY04-05. The primary reason for the increase can be attributed to the leasing of the 655 North Harbor Drive location.

The projected Harbor Enterprise Fund expenditures for FY05-06 are \$10,027,470. This represents an increase of \$523,540 or approximately 5.5% over the adopted budget for FY04-05. The primary reason for the increase can be attributed to cost of living increases for employees represented by bargaining groups with an approved Memorandum of Understanding (MOU), and internal service fund charges.

The difference of \$1,291,590 will be funded from the estimated beginning fund balance.

### Redevelopment Agency Fund

The projected Redevelopment Agency revenue for FY05-06 is \$6,271,700. The Redevelopment Agency revenue is remaining relatively flat when compared to the FY04-05 adopted budget.

The projected Redevelopment expenditures for FY05-06 are \$6,351,080. This represents an increase of \$129,730, or approximately 2.1%, over the adopted budget for FY04-05. The primary reason for the increase can be attributed to cost of living increases for employees represented by bargaining groups with an approved Memorandum of Understanding (MOU).

The difference of \$79,380 will be funded from the estimated beginning fund balance.

### Social Services

The City's social service programs add significantly to the quality of life our citizens enjoy. The revenues to pay for these programs come from non-profit, local, state and federal sources separate from the General Fund. Unfortunately, these revenues have been in decline for several years and the full cost for providing these social service programs has dramatically increased. For the past few years, the programs have been subsidized by the General Fund or RDA. Budgetary and programmatic changes need

to be made as soon as practical to insure these programs continue at an affordable level. At this point, the subsidy for FY05-06 anticipated for each of the social service programs administered by Redondo Beach is as follows:

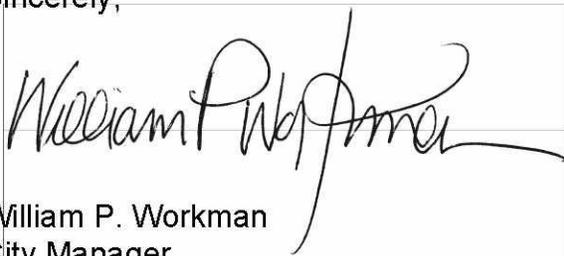
Housing Authority	\$ 2,510	Workforce Investment Act	\$31,345
South Bay Youth Project	\$21,345	Community Devel. Block Grant	\$17,910

These amounts represent only half of the full-year amounts requested. During this six-month period, each of the social service program coordinators has been requested to develop a strategy whereby their expenditures match their financial resources. This should minimize future reliance on the General Fund or RDA. A brief financial statement for each of these social service programs is included in a separate section of the budget labeled "Financial Summaries", and a Decision Package reflecting the above has been prepared for Council's consideration.

Conclusion

The preparation of the City Budget is a team effort. I wish to acknowledge the Department Heads and staffs for their tremendous efforts in developing the departmental budgets and responding to my requests for new performance measures and Decision Packages. Secondly, I want to thank the Finance Department staff including Diana Moreno, Marni Ruhland, Beth Lynch, Eleanor Manzano, Robert Shellabarger and Sally Tephany, as well as Cathy Thompson from the Human Resources Department for masterfully building our service and financial information into a municipal budget. Most importantly, I wish to say thank you to the Mayor & City Council for your continuing support and leadership.

Sincerely,



William P. Workman  
City Manager

## **Budget Policy and Financial Supplements for the Fiscal Year 2005-06 Annual City Budget**

The Departments were directed to prepare their budgets starting at the expenditure and service levels adopted by the City Council for FY 2004-05. Adjustments were made to their departmental expenditure budgets for the proposed FY 2005-06 to reflect scheduled personnel and overhead cost increases. Departments seeking changes to their "core" budget or their service levels were required to submit supplemental policy-financial requests referred to as "*Decision Packages*".

The departmental Decision Packages were evaluated by the City Manager. The highest priority Decision Packages are recommended for approval by the City Council as supplements to departmental proposed FY 2005-06 core budgets. The following are the criteria that were used in the evaluation and ranking:

1. Would the Decision Package sustain or improve revenues to the City?
2. Would the Decision Package be needed to comply with mandates or fund unavoidable costs for current basic services?
3. Would the Decision Package be needed to protect the health and safety of the public, employees or environment?
4. Would the Decision Package support achievement of goals and objectives in the Strategic Plan?
5. Would the Decision Package improve organizational efficiency, economy or effectiveness?
6. Would the Decision Package fill gaps in current services or meet new service needs?

### **City Manager Recommended "Decision Packages" for City Council Approval**

The following Decision Package descriptions fall into one of the above six groupings which are presented in the order shown. The number at the end of each Decision Package represents its net effect on the budget. A negative number may mean a net increase in revenue or a net decrease in appropriation.

Following the Decision Package descriptions is the City Manager's Decision Package Rack Sheet, wherein the 70 items, except #22, the Worker's Compensation Program which is to be discussed at a later time, and #28, the Harbor Area Park which is to be addressed through the Capital Improvement Program, are regrouped and summarized by department.

## **Decision Packages that would sustain or improve revenues to the City:**

Decision Package #1: Police Parking Enforcement Program. The addition of one full-time Community Services Officer is needed for parking enforcement. Compensated at \$62,750 per year, the position would net the City approximately \$17,250 annually by encouraging the payment of meter fees and increased citation penalties. (\$17,250).

Decision Package #2: Lighting and Landscaping District. The citywide district assessment for lighting and landscaping no longer pays the full cost of providing this service due to rising utility and maintenance costs. An expenditure adjustment is needed for an outside assessment engineer to calculate the ongoing costs, propose a new assessment charge and conduct the process for public approval. \$95,000.

Decision Package #3: Franchise Fee for Solid Waste Contractors. The City does not impose a franchise fee for the use of and impact to streets by waste haulers. A one-time expenditure adjustment is needed for the cost of retaining outside assistance to research and recommend an appropriate franchise fee. \$10,000.

Decision Package #4: Redevelopment Program. New economic development activity is expected through the Redevelopment Agency. This will require an expenditure adjustment for additional outside assistance to complete agency transactions. \$38,100.

Decision Package #5: Wireless Communications Fee. The City currently uses outside technical assistance to evaluate wireless communications applications. A new \$2,000 per application fee will cover the cost of outside technical assistance related to these applications. (\$6,000).

Decision Package #6: Citywide Fee Update. A comprehensive fee study has yet to be performed at the City and is needed to ensure costs for services are accurately calculated and recaptured to the greatest degree possible. A one-time expenditure is needed to retain outside assistance to prepare a new fee schedule in order to better recover the City's costs for fee based services. The cost would be offset with fee revenue. \$80,000.

Decision Package #7: Morrell House Lease. The historic Morrell House is presently undergoing a major rehabilitation. A lease tenant could provide net revenue to the City, security for the premises, and interpretive talks for visitors. The Redondo Beach Chamber of Commerce & Visitors Bureau has expressed interest in the facility, so staff has initiated lease discussions with the Chamber. (\$9,000).

Decision Package #8: Business License Tax Processing Fee. The City does not have a processing fee for handling business license tax applications. A fee structure of \$30.00 for new applications and \$15.00 for renewals would cover the costs of set up and processing. (\$97,000).

**Decision Packages that would be needed comply to with county-state-federal mandates or fund unavoidable costs to maintain current basic services:**

Decision Package #9: Fire Hazardous Waste Containment Area. The existing facility for holding hazardous materials must be upgraded to comply with state and federal mandated regulations. \$1,000.

Decision Package #10: Fire Training. A one-time expenditure adjustment is needed to cover new unreimbursed state-mandated Wild Fire and paramedic training costs. \$7,600.

Decision Package #11: Public Works Fuel Costs. An expenditure adjustment is needed to cover the significant increase in the price of fuel for City vehicles. \$229,880.

Decision Package #12: Public Works Utility Costs. The price of water, gas, trash and electric utilities have increased requiring an expenditure adjustment to cover the cost increase for all City facilities. \$173,260.

Decision Package #13: Police Contract Costs. An expenditure adjustment is needed to cover the cost increases for existing contracts involving software maintenance agreements, animal shelter fees, alarms, crime/lab analysis services, prisoner transport and similar expenses. \$133,840.

Decision Package #14: Police Special Departmental Supplies & Equipment. An expenditure adjustment is needed to cover the increased costs of supplies and equipment such as recorders, printers, light bars, office supplies and other small equipment. \$39,610.

Decision Package #15: Fire Suppression Special Supplies and Equipment. An expenditure adjustment is needed to cover the increased costs of supplies and equipment such as small tools, paramedic supplies and SCBA air bottle refilling. \$36,200.

Decision Package #16: Fire Hose. An expenditure adjustment is needed to purchase replacement fire hose. \$6,100.

Decision Package #17: Information Technology Agreements. An expenditure adjustment is needed to cover the cost increases for existing software maintenance and support agreements. \$24,360.

Decision Package #18: Finance Annual City Audit Contract. An expenditure adjustment is needed to cover the scheduled cost increase for the City's outside independent auditor. \$4,090.

Decision Package #19: Patterson Park Facility Rental. An expenditure adjustment is needed to cover the cost increase for the rental of Patterson Park from the School District. \$12,040

**Decision Packages that would be needed to protect the health and safety of the public, employees or environment:**

Decision Package #20: Risk Management Program. An expenditure adjustment is needed to cover higher costs in the Liability Internal Service Fund. \$108,710.

Decision Package #21: Retiree Medical Coverage Program. An expenditure adjustment is needed to cover higher costs for the retiree medical program. \$60,370

Decision Package #22: Worker's Compensation Program. An expenditure adjustment will be proposed in November for Council consideration with FY04-05 set aside funds to cover costs associated with increases in required state workers compensation benefits and City experience rates. \$1,800,000.

Decision Package #23: Recreation Facilities Fire Alarms. An expenditure adjustment is needed to cover the cost of monitoring and testing fire alarms at recreation facilities. \$1,500.

Decision Package #24: Police Pedestrian Safety Program. An assessment of the school crossing locations indicates that an expenditure adjustment needs to be made to add one part-time crossing guard at the intersection of Lilienthal and Ripley. \$10,260.

Decision Package #25: Safe City Program Block Party Events. An expenditure adjustment is needed to cover the net cost of special event insurance related to public streets being used for neighborhood block parties under approved permits. \$3,000.

Decision Package #26: Wastewater Program Supplies. An expenditure adjustment is needed to cover special supplies for compliance with federal and regional water quality regulations. \$2,000.

Decision Package #27: Performing Arts Center Health Permits. An expenditure adjustment is needed for food handling permits with costs offset by event fee revenue. \$980

## **Decision Packages that would support achievement of goals and objectives in the Strategic Plan:**

Decision Package #28: Harbor Area Park. An expenditure adjustment is needed to begin a park development strategy and funding options analysis in support of the goal "Maintain and Improve Public Facilities, Infrastructure and Open Spaces." \$10,000.

Decision Package #29: Public Works Harbor Area Maintenance. An expenditure adjustment is needed to replace one sweeper and two scrubbers in support of the goal "Improve the Attractiveness and Livability of Our Neighborhoods." \$180,360.

Decision Package #30: Beautification Grants. An expenditure adjustment is needed to use recycling funds for the Neighborhood Beautification Program in support of the goal "Improve the Attractiveness and Livability of Our Neighborhoods." \$12,000.

Decision Package #31: Economic Development. An expenditure adjustment needs to be made to retain outside assistance for business growth activities and an Economic Development Conference in support of the goal "Achieve Financial Stability and Balanced Economic Growth." \$109,700.

Decision Package #32: Housing Program - RDA. An expenditure adjustment is needed for increased costs for the Redevelopment Agency's Housing Program supplies and services costs in support of the goal "Improve the Attractiveness and Livability of Our Neighborhoods." \$8,000.

## **Decision Packages that would improve organizational efficiency, economy or effectiveness:**

Decision Package #33: Harbor Legal and Administrative Costs. The Harbor Division has completed several major objectives related to leases and operation of properties thus requiring less expenditure in FY05-06. \$(253,530).

Decision Package #34: City Clerk Election Costs. The City Clerk successfully completed the conduct of the March – May 2005 elections thus requiring less expenditure in FY05-06. \$(176,500).

Decision Package #35: Coin Machine for Parking Meter Collections. An expenditure adjustment is needed to cover the cost and maintenance of a coin machine that will provide an accurate count of parking meter collections and proper internal controls related to cash. \$11,350

Decision Package #36: Information Technology Public Safety. Police computers, laptops, printers and mobile data computers are in need of replacement with an expenditure adjustment to cover the cost. \$68,280.

Decision Package #37: Information Technology Data Base Licenses. The Public Safety Database System needs an expenditure adjustment to cover the cost of additional licenses for users. \$10,000.

Decision Package #38: Fire Harbor Patrol. The higher cost of boat fuel and extra patrol time requires an expenditure adjustment. \$4,450.

Decision Package #39: Public Works Special Maintenance and Repair. An expenditure adjustment needs to be made for costs related to outside assistance used to maintain/repair certain difficult vehicles, sewers and facilities. \$35,000.

Decision Package #40: Transit Service Improvements. The Beach Cities Transit System needs to make additional expenditures for issuing bus passes, signage and maintenance of the Galleria Transit Center. \$14,490.

Decision Package #41: Building & Engineering Computers. An expenditure adjustment is needed for two additional computers at the counter to better serve the public and improve the productivity of employees. \$2,292.

Decision Package #42: Building & Engineering Department Staffing. The increase in activities and project work load establish a need for the following changes to departmental personnel and associated expenditures: authorize one new Associate Civil Engineer position; formalize the assignment of the Analyst position to the City Manager's Office; and change the classification of the vacant Secretary position to Administrative Secretary. \$49,120.

Decision Package #43: Social Service Programs. The City is the recipient of special allocations of non-profit, local, state and federal funds to carry out specific non-General Fund projects and services. The Housing Authority, South Bay Youth Project, Workforce Investment Act (WIA) program and Community Development Block Grant program have all been successful in carrying out their responsibilities. Unfortunately, each of these programs has seen a decline in funding and an increase in administrative/overhead costs. General Fund dollars are now required to significantly subsidize the operation of these programs which, in some cases, serve more than Redondo Beach residents. Even with the elimination of one vacant Administrative Analyst position in the WIA program, a one-time subsidy to cover administrative and overhead costs for all programs, including WIA, is needed for the first six months of FY05-06. This will allow these social service programs time to refit their expenditures with their financial resources, therefore, minimizing future reliance on the General Fund. (\$73,110).

Decision Package #44: Assignment of Financial Services and Treasurer's Staffing. A realignment of the internal financial accounting, control and reporting system is necessary to better safeguard, professionally manage and accurately report the City's financial affairs in accordance with generally accepted accounting principles and governing local, state and federal laws. To achieve the efficient operation of the

departments, the following transfer of personnel and their responsibilities is needed from the Treasurer's Office to the Financial Services Department: one Accountant; one License & Collections Clerk; one Senior Account Clerk; one Senior Clerk. The total operating budget transfer (excluding internal service charges) is \$361,110. The City Treasurer would retain the Deputy City Treasurer and one Senior Auditor with a total operating budget (excluding internal services charges) of \$415,060 to ensure the conduct of investment activities and cooperative oversight of designated responsibilities. \$0.

Decision Package #45: Planning Staffing. The increased activity level and workload in the planning function establishes a need to authorize one new assistant planner position and deauthorize part-time planning hours. \$21,630.

Decision Package #46: Mayor, Council and City Manager's Office Staffing. The realignment of responsibilities and administrative changes establish the need to formalize the current assignment of the Analyst position to the City Manager's Office from the Building & Engineering Department, as well as modification of the position Executive Assistant to Executive Assistant (Confidential). \$76,230.

Decision Package #47: Library Staffing. An expenditure adjustment is needed to cover scheduled cost increases for compensation related to library pages, clerks, technicians and librarians. \$51,860.

Decision Package #48: Recreation and Community Services Staffing. An expenditure adjustment is needed to cover scheduled cost increases for compensation related to summer part-time staff. \$8,390

Decision Package #49: City Clerk Maintenance Agreement Costs. An expenditure adjustment is needed to cover the cost increase for outside assistance for the records management program. \$5,000.

Decision Package #50: City Clerk Supplies and Services Costs. An expenditure adjustment is needed to cover higher costs for postage, phones and supplies. \$2,990.

Decision Package #51: City Treasurer Supplies and Services Costs. An expenditure adjustment is needed to cover higher costs for postage and office & special supplies. \$5,000.

Decision Package #52: Library Technology Upgrade. The Library's 39 "dumb" terminals need to be replaced with 29 desktop computers to permit the transition to updated versions of required software applications. \$17,380.

Decision Package #53: Professional Development & Tuition Reimbursement Program. An expenditure adjustment is needed to cover the cost of this required citywide training and education program. \$38,500

Decision Package #54: Information Technology Telecom Agreement. An expenditure adjustment is needed to pay for the cost of a new maintenance contract for all phone switches and associated software. \$7,160.

Decision Package #55: Finance Awards & Training Program. An expenditure adjustment is needed to cover new costs related to the California Society of Municipal Finance Officers awards and training program to improve our financial management. \$1,270.

Decision Package #56: City Memberships and Associations. The City Council's budget needs an expenditure adjustment to reinstate City memberships in SCAG, National League of Cities, Innovations Group, California Coastal Coalition and South Bay Economic Development Council. \$24,240

**Decision Packages that would fill gaps in current services or meet new service needs:**

Decision Package #57: Building Inspector Vehicle, Equipment and Supplies. The Council approved a budget adjustment for one additional building inspector during FY04-05. Not included at that time were the vehicle, equipment and supplies required for the performance of the position's duties. \$26,000.

Decision Package #58: Library Materials. An increase is needed in the Library base materials expenditure account to cover higher costs for the acquisition of new and replacement materials for patrons. \$20,895.

Decision Package #59: Fire Code Training. New Fire Code regulations are being adopted which will require an expenditure to cover the cost for Fire personnel to be trained. \$2,860.

Decision Package #60: Recreation After School Playground Program. Enrollment has significantly increased in this very successful program. With over 500 participants expected, an expenditure adjustment is needed with the cost offset by an equal amount of user fee revenue. \$56,440.

Decision Package #61: Police Service Coverage. An expenditure adjustment is needed to cover Police overtime for special events and film activity with the cost offset by an equal amount of user fee revenue. \$37,460.

Decision Package #62: Chamber of Commerce & Visitors Bureau Contract and Services. The City's contract with the Chamber requires an expenditure adjustment to account for a CPI increase; recalculation of TOT subventions for the Visitor's Bureau; and a Leadership Redondo appropriation. \$62,740.

Decision Package #63: Planning Riviera Village Parking Study. An expenditure adjustment needs to be made to retain outside assistance for a parking study to allow the City to reapply to the Coastal Commission for the Village employee parking program. \$10,000.

Decision Package #64: Recreation Brochure & City Newsletter. An expenditure adjustment is needed to cover the cost increase for printing and distribution of the brochure. \$3,700.

Decision Package #65: Banner Hanging Program. An expenditure adjustment needs to be made to retain outside assistance for hanging informational banners with the cost offset by user fee revenue. \$10,000.

Decision Package #66: Performing Arts Center Parking Attendants. An expenditure adjustment is needed to hire six part-time parking lot attendants with the cost offset by event service charges. \$9,940.

Decision Package #67: Fee Waiver Signature Events. The City Council approved three signature events in FY04-05 including the Super Bowl 10K Run, 4th of July Fireworks Celebration and Lobster Festival. Springfest Carnival & Community Festival being added as a fourth signature event requires this expenditure adjustment. \$5,000.

Decision Package #68: New Recreation Programming. An expenditure adjustment is needed to cover an expanded bridge instruction program with the cost offset by user fee revenue. \$2,000.

Decision Package #69: Position Reclassification Requests. Departments submitted a number of reclassification requests for budget consideration. Due to the number of requests and the time needed for Human Resources to evaluate each one, the reclassification Decision Packages were deferred until the FY05-06 mid-year budget review. \$0.

Decision Package #70: BDTPM Department Name Change. A name change of the Business Development, Transit & Property Management Department to Harbor, Business & Transit better sets the identity for the Department. \$0.

**CITY OF REDONDO BEACH**  
**CITY MANAGER'S DECISION PACKAGES "RACK SHEET"**

Department	Title	Cost
City Clerk	Increase of Maintenance Contract	\$5,000
	Miscellaneous increase/decrease - postage, Contracts, Phone, etc.	\$2,990
	Reduce Election Expense	(\$176,500)
	<u>TOTAL</u>	<u>(\$168,510)</u>
City Treasurer	<u>Increase Supplies for BID Postage, Business Lic. Processing, etc.</u>	<u>\$5,000</u>
	<u>TOTAL</u>	<u>\$5,000</u>
City Manager	Chamber of Commerce, TOT, Leadership Training	\$62,740
	City Manager's Office Reorganization (move analyst position)	\$76,230
	City Memberships	\$24,240
	<u>TOTAL</u>	<u>\$163,210</u>
IT	Maintenance Agreements	\$24,360
	Maintenance & Repairs - Telecom	\$7,160
	Equipment (desktop, laptop, mobile) - Police	\$68,280
	IBM database licenses for Police	\$10,000
	<u>TOTAL</u>	<u>\$109,800</u>
Human Resources	Liability Insurance Costs	\$108,710
	Retiree Medical Insurance	\$60,370
	Professional Development and Tuition Reimbursement	\$38,500
	<u>TOTAL</u>	<u>\$207,580</u>
Financial Services	Consultant for Citywide Fee Study	\$80,000
	Finance - Auditor Price Increase	\$4,090
	Awards Program, Membership Dues, Conference	\$1,270
	<u>TOTAL</u>	<u>\$85,360</u>
Police	Maintenance & Contracts Increases	\$133,840
	Special Event Overtime	\$37,460
	Police Pedestrian Safety Program	\$10,260
	Misc. Special Departmental Supplies	\$39,610
	Coin Machine Purchase and Maintenance	\$11,350
		<u>\$232,520</u>
	New Position - Parking Enforcement Officer	\$62,750
	New Position - Parking Enforcement Officer Gross Revenue Generated	(\$80,000)
	New Position - Parking Enforcement Officer (net revenue)	(\$17,250)
	<u>TOTAL</u>	<u>\$215,270</u>
Fire	Harbor Patrol Fuel, Overtime	\$4,450
	Fire Suppression - Special Departmental Supplies	\$36,200
	Mandated Training and Associated Contract Costs	\$7,600
	Haz. Mat. - Maintenance & Repairs	\$1,000
	Fire Prevention - Travel, Meeting & Conference	\$2,860
	Fire Suppression - Replacement Hose	\$6,100
	<u>TOTAL</u>	<u>\$58,210</u>

**CITY OF REDONDO BEACH**  
**CITY MANAGER'S DECISION PACKAGES "RACK SHEET"**

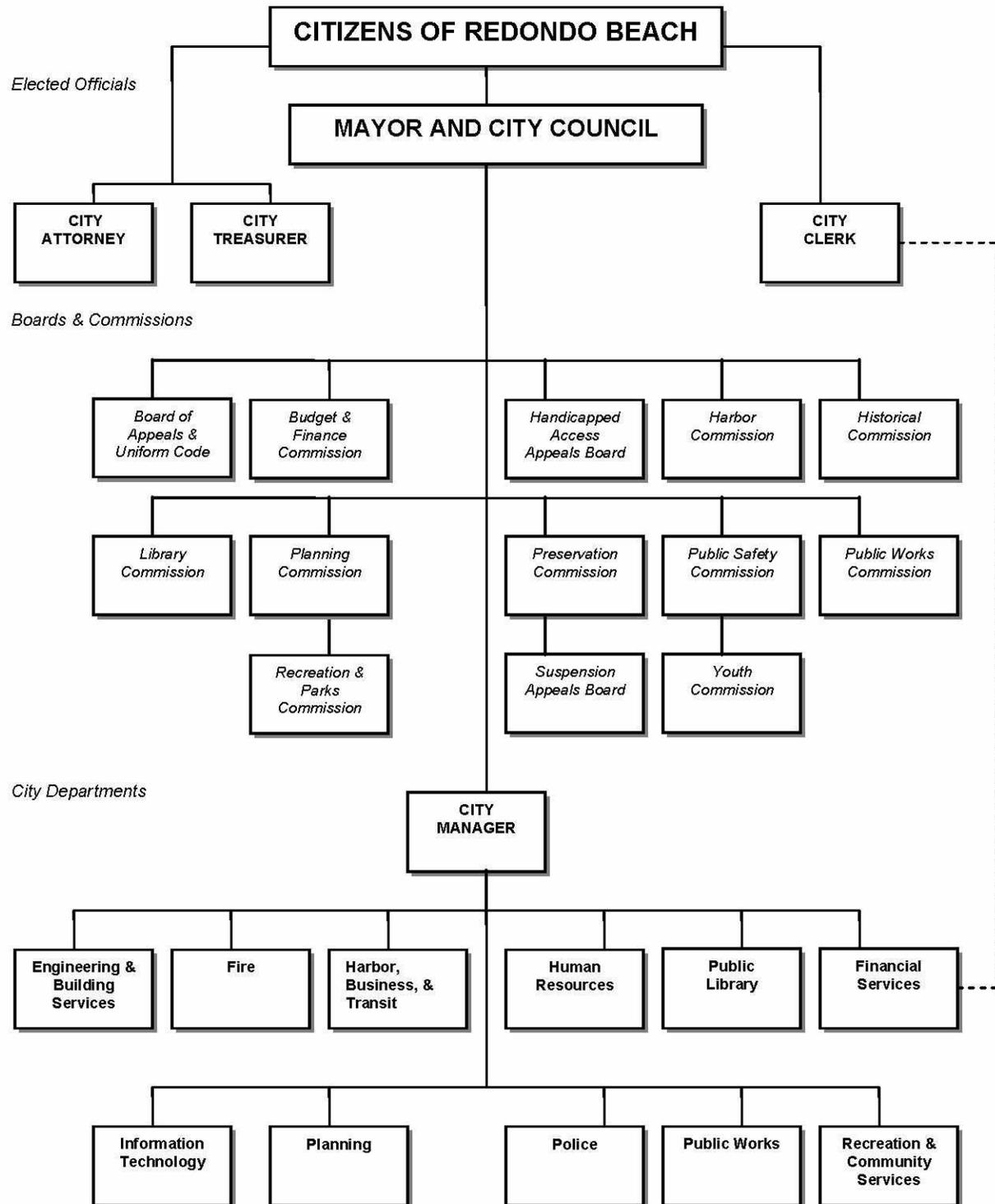
<b>Department</b>	<b>Title</b>	<b>Cost</b>
<b>Library</b>	Part-Time	\$51,860
	Library Materials	\$20,895
	Technological Equipment	\$17,380
	<b>TOTAL</b>	<b>\$90,135</b>
<b>Rec. &amp; Comm. Svcs.</b>	Afterschool Playground	\$56,440
	Grant Programs Subsidy	(\$73,110)
	Banner Hanging	\$10,000
	Maintenance Agreement - Fire Alarm	\$1,500
	RBPAC Parking Lot Attendant	\$9,940
	Contracts - Bridge Instruction	\$2,000
	RBPAC Health Department Permit for 2 New Concession Booths	\$980
	Supplies for City Brochure	\$3,700
	Patterson Rent Increase	\$12,040
	Part-Time Increases for Summer PG, Wilderness Pk, Aviation Gym	\$8,390
	<b>TOTAL</b>	<b>\$31,880</b>
	Morrell House (net revenue)	(\$9,000)
	<b>TOTAL</b>	<b>\$22,880</b>
<b>Planning</b>	Part-Time Planner Converted to Full-Time Assistant Planner	\$21,630
	Riviera Village Parking Study Contract	\$10,000
	<b>TOTAL</b>	<b>\$31,630</b>
	Wireless Sites Supplemental Application Fee (revenue)	(\$6,000)
	<b>TOTAL</b>	<b>\$25,630</b>
<b>Engineering/Building</b>	Building Inspector Costs	\$26,000
	Wastewater Program Supplies	\$2,000
	Consulting Engineer	\$95,000
	Computers	\$2,292
	Engineering Reorganization	\$49,120
	<b>TOTAL</b>	<b>\$174,412</b>
<b>BDTPM</b>	Redevelopment Program	\$38,100
	Econ. Dev. - Financial and Consulting Resources for Prop. Mgmt.	\$109,700
	Housing Program - Redevelopment Agency	\$8,000
	Transit Increases	\$14,490
	Harbor Decrease in Contracts, Travel & Attorney Fees	(\$253,530)
	<b>TOTAL</b>	<b>(\$83,240)</b>
<b>Public Works</b>	Fuel Amount Increase	\$229,880
	Utilities	\$173,260
	Beautification Grants	\$12,000
	Public Works Special Maintenance and Repairs	\$35,000
	Sweepers and Scrubbers	\$180,360
	<b>TOTAL</b>	<b>\$630,500</b>
	<b>TOTAL</b>	<b>\$1,536,237</b>

*CITY OF REDONDO BEACH*  
*CITY MANAGER'S DECISION PACKAGES "RACK SHEET"*

Department	Title	Cost
	<b>Other Considerations:</b>	<b>Fiscal Impact</b>
	Business License Tax Processing Fee (revenue)	(\$97,000)
	Assignment of Finance and Treasurer's Staffing	\$0
	Fee Waiver Signature Events	\$5,000
	Block Party Insurance (net cost)	\$3,000
	Position Reclasses	\$0
	BDTPM Name Change	\$0
	Franchise Fee for Solid Waste Contractors	\$10,000
	 TOTAL OTHER CONSIDERATIONS	 <u>(\$79,000)</u>
	 GRAND TOTAL	 \$1,457,237

# GENERAL INFORMATION

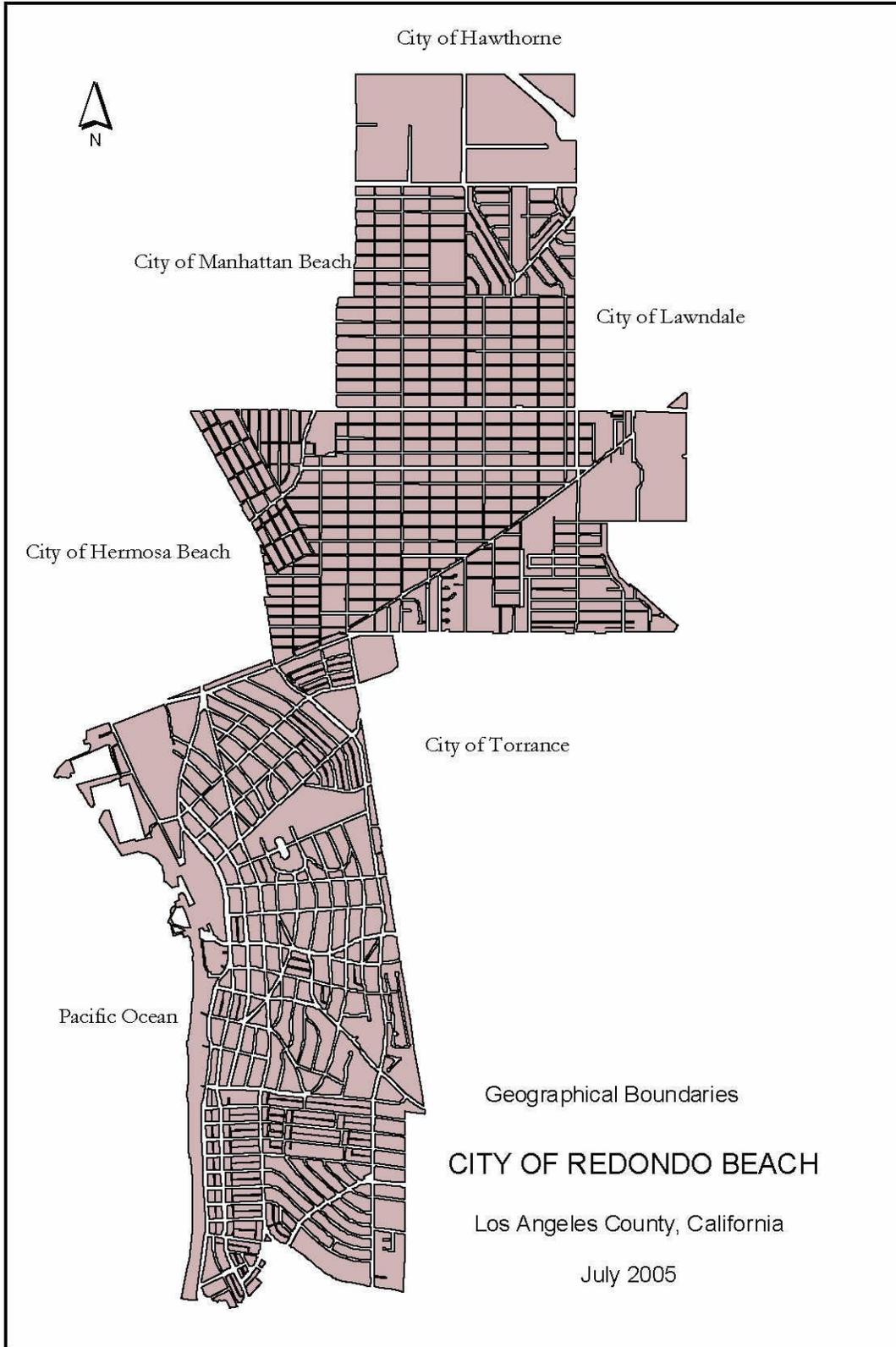




**ORGANIZATIONAL CHART  
FY 2005-06**

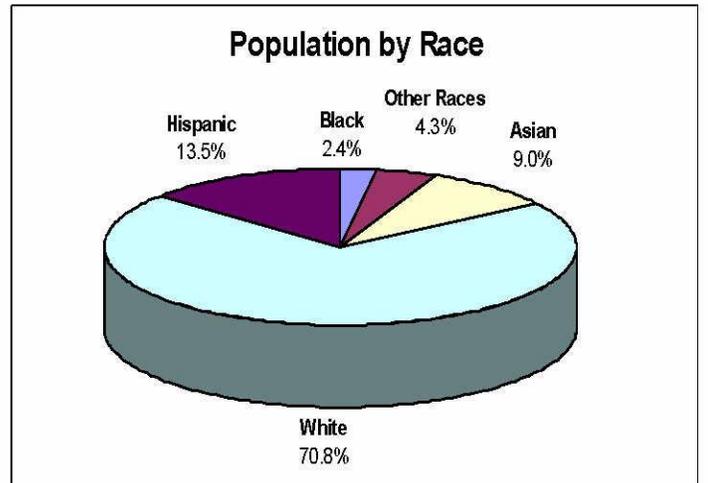
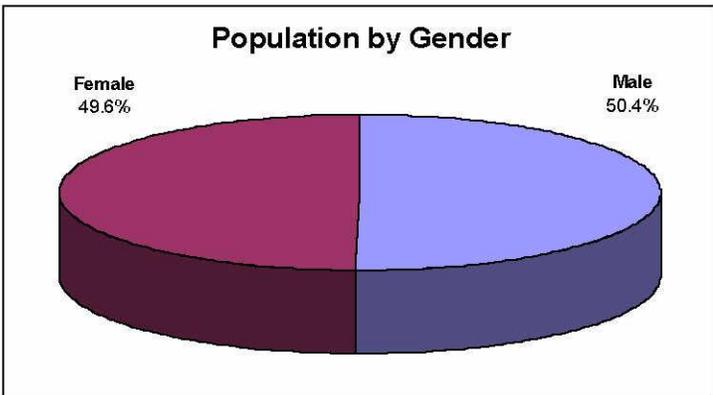
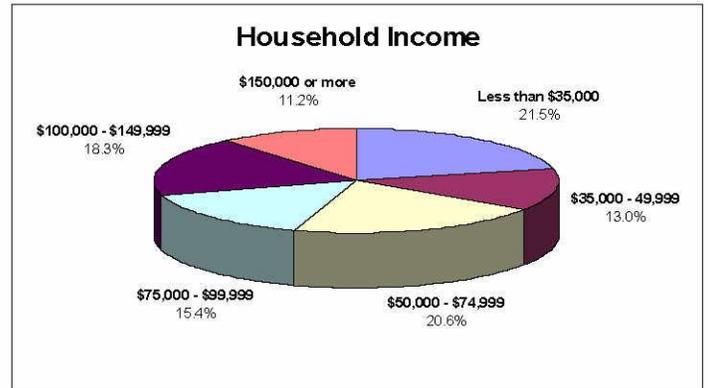
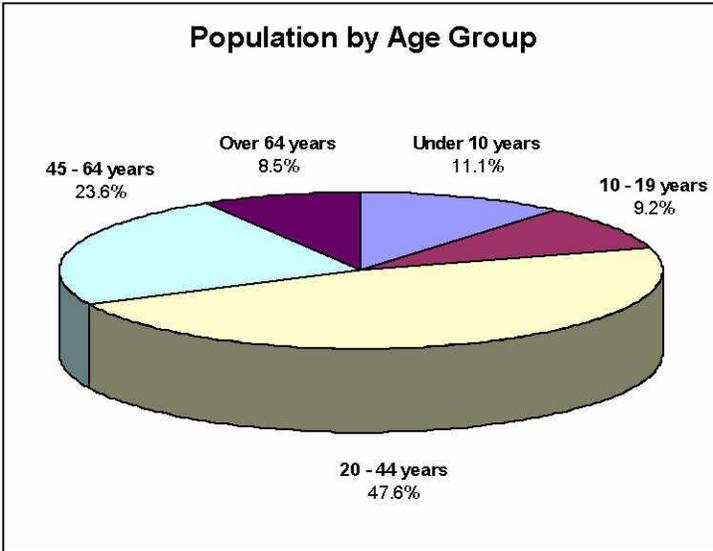
CITY OF REDONDO BEACH STATISTICAL PROFILE
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Date of Incorporation	April 29, 1892
Adoption of City Charter	January 4, 1949
Form of Government	Council/Manager
Population:	
2000 Census	63,261
California Dept. of Finance as of January 2005	67,325
Area	6.35 square miles
Miles of Streets	127
Miles of Sanitary Sewers	112
Number of Street Lights	1,892 city-owned
Number of Street Traffic Controllers	84
Police Protection:	1 station 1 sub-station 105 sworn employees 57 non-sworn employees
Fire Protection:	3 stations 64 sworn 6 non-sworn
Cultural and Leisure:	
Number of Parks	15 (90.76 acres)
Number of Parkettes	13 (2.3 acres)
Number of Boat Slips	1,509
Total Harbor Water Area (Exclusive of the Pier)	107 acres
Total Harbor Land Area	52.5 acres
Number of Libraries	2
Number of Community Centers	5
Number of Schools (Separate Entity)	12
Employees:	488 full-time, permanent



**CITY OF REDONDO BEACH  
POPULATION DATA  
(Based on 2000 Census)**

Total Population – 63,261  
Total Households – 28,594



**ECONOMIC CONDITION AND OUTLOOK**

The City of Redondo Beach is located in the South Bay part of Los Angeles County, which is in the southwesterly portion of the State of California. The City's population has been slowly, but steadily growing in the past few years. As reported in the 2000 Census, the population is 63,261. In comparison, the population reported in the 1990 Census was 60,167. The minimal net gain in population of 3,094 over the 10 year period reflects the fact that the City is primarily a residential (mostly built-out) and recreational community. There continues to be a reasonable level of recycling of lots with single family homes being redeveloped with two or three units per parcel, though these new homes tend to have smaller average family size consistent with general demographic trends.

Significant concentrations of employment and retail activity include the northern industrial complex anchored by Northrop Grumman and the Space Park campus; the Harbor/Pier area; a regional mall, the South Bay Galleria, anchoring the Artesia Boulevard Business District and the east end of the City; and an eclectic mix of specialty shops and services known as the Riviera Village in the south.

The economic outlook for the State and the region has improved. State revenues have been enhanced by a number of factors, and as a result, the City received an early repayment on its VLF loan to the State. Higher fuel and energy prices, the impacts from a number of significant natural disasters in the South, and increasing inflationary pressures may have some negative impact on both National and State economic performance. In 2004, the South Bay added 3,000 jobs, a gain of 0.8%, with the region expected to add 7,200 and 9,200 jobs in 2005 and 2006 respectively according to the Director of the Office of Economic Research at the California State University, Long Beach.

Locally, the City saw a healthily, nearly 9.8%, increase in assessed value for properties from the 2004/05 to the 2005/06 fiscal year. Taxable sales growth has fully recovered from the recession and taxable sales are on-track to meet or exceed budgetary estimates. The City continues to have retail sales per capita higher than the County-wide average, and in 2003, the City ranked 29<sup>th</sup> out of Los Angeles County's 88 cities in total taxable retail sales according to Ultra Research, Inc. The hotel occupancy tax, or bed tax, is also set to rise, reflecting higher average occupancy and room rates.

*Economic Development:*

The City's economy and that of the entire South Bay continue to diversify. The narrow base defense and aerospace dependent economy of the 1990's has been broadened significantly with strong growth in tourism, trade, technology, film and media sectors. The South Bay creates a disproportionate number of high paying jobs in the region. However, one major economic development challenge is to keep the jobs of the information and knowledge-based economy located here, given high housing costs.

In order to continue to retain and attract business and stimulate tourism, the City must strive to maintain a business friendly attitude and to provide the highest quality in municipal services.

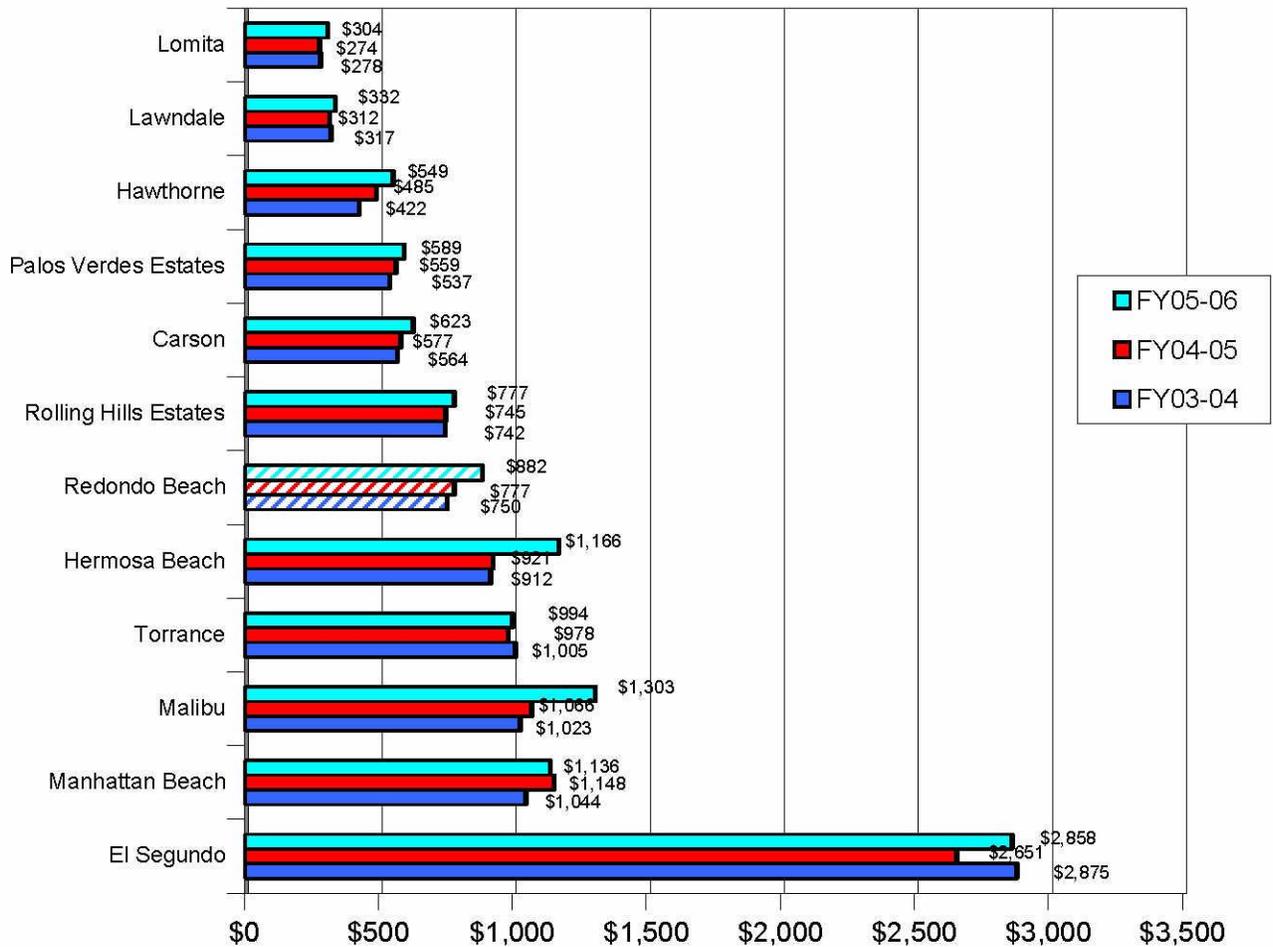
The City's major economic development efforts can be summarized as follows:

- Providing support to businesses in the Artesia/Inglewood area and helping them capitalize on a new image and identity.
- Assisting the Riviera Village in the process of implementing physical improvements.
- Supporting efforts to develop a plan for reuse of the Redondo Beach waterfront.

- Leveraging public assets to ensure a well-rounded economic base.
- Working with major construction and improvement projects, like the new Target.
- Strengthening the on-going attractiveness of the Galleria area in the face of revitalized competition from other regional centers.

**CITY OF REDONDO BEACH**  
**FISCAL YEARS 2003-2004 to 2005-2006**

**General Fund Per Capita Expenditures**



The information above is provided to show how the City of Redondo Beach's General Fund per capita expenditures compare with those of its neighboring cities, based on Fiscal Years 2003-2004 to Fiscal Year 2005-2006.

**COMPENSATION AND BENEFITS****COMPENSATION:**

The Mayor and City Council believe that employees are the City's most valuable asset. The City desires to compensate employees at the median salary and benefit levels of comparable jurisdictions. Salaries are surveyed upon request of the departments and/or the City Manager, usually as a part of the budget process. Requests for salary increases, new positions and reclassifications are analyzed by the Human Resources Department and recommendations are made to the City Manager. Adjustments are made to eliminate inequities after final review by the City Manager and approval by the City Council.

*The employees of the City of Redondo Beach are included in the following employee groups:*

- Management and Confidential Employees of the City of Redondo Beach
- Redondo Beach City Employees Association
- Redondo Beach Firefighter Association
- Redondo Beach Police Officers Association
- Redondo Beach Professional & Supervisory Association
- Teamsters

**BENEFITS:**

- Medical, Dental, Vision, Life and Psychological Insurance
- Retirements Plans:
  - 2% @ 55 for Miscellaneous
  - 3% @ 55 for Fire
  - 3% @ 50 for Police
- Deferred Compensation
- Professional Development Reimbursement\*
- Longevity Pay\*
- Special Merit Pay\*
- Pay for Performance\*
- Reduced Work Schedules\*
- Administrative Leave\*

\* Benefit varies depending on the MOU/Pay Plan for the employee group.

**CITY OF REDONDO BEACH**  
**PERSONNEL SUMMARY BY DEPARTMENT**

DEPARTMENT	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
<b><u>Mayor and City Council</u></b>					
Mayor	1.0	1.0	1.0	1.0	1.0
Council Member	5.0	5.0	5.0	5.0	5.0
Executive Assistant	1.0	1.0	1.0	1.0	1.0
<b>Total</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>
<b><u>City Clerk</u></b>					
City Clerk	1.0	1.0	1.0	1.0	1.0
Chief Deputy City Clerk	1.0	1.0	1.0	1.0	1.0
Records Management Coordinator	1.0	1.0	1.0	1.0	1.0
Senior Clerk	2.0	2.0	2.0	2.0	2.0
Intermediate Clerk	1.0	1.0	-	-	-
<b>Total</b>	<b>6.0</b>	<b>6.0</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>
<b><u>City Treasurer</u></b>					
City Treasurer	1.0	1.0	1.0	1.0	1.0
Deputy City Treasurer	1.0	1.0	1.0	1.0	1.0
Senior Auditor	1.0	1.0	1.0	1.0	1.0
Accountant	1.0	1.0	1.0	1.0	-
License Inspector	1.0	1.0	-	-	-
License and Collections Clerk	1.0	1.0	1.0	1.0	-
Senior Account Clerk	1.0	1.0	1.0	1.0	-
Senior Clerk	1.0	1.0	1.0	1.0	-
<b>Total</b>	<b>8.0</b>	<b>8.0</b>	<b>7.0</b>	<b>7.0</b>	<b>3.0</b>
<b><u>City Attorney</u></b>					
City Attorney	1.0	1.0	1.0	1.0	1.0
Assistant City Attorney	1.0	1.0	1.0	1.0	1.0
Asst. City Attorney/Prosecutor	2.0	2.0	2.0	2.0	2.0
Deputy City Attorney	1.0	1.0	1.0	1.0	1.0
Paralegal	1.0	1.0	1.0	1.0	1.0
Legal Secretary	1.0	1.0	1.0	1.0	1.0
<b>Total</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>
<b><u>City Manager</u></b>					
City Manager	1.0	1.0	1.0	1.0	1.0
Assistant City Manager	1.0	1.0	1.0	1.0	1.0
Assistant to the City Manager	1.0	1.0	1.0	1.0	1.0
Administrative Analyst	1.0	1.0	1.0	-	-
Executive Assistant	2.0	2.0	1.0	-	-
Secretary	-	-	-	1.0	1.0
Senior Clerk	-	-	2.0	1.0	1.0
Switchboard Operator	1.0	1.0	1.0	1.0	1.0
Clerk Typist	1.0	1.0	-	-	-
<b>Total</b>	<b>8.0</b>	<b>8.0</b>	<b>8.0</b>	<b>6.0</b>	<b>6.0</b>

**CITY OF REDONDO BEACH**  
**PERSONNEL SUMMARY BY DEPARTMENT**

DEPARTMENT	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
<b><u>Information Technology</u></b>					
Information Technology Director	1.0	1.0	1.0	1.0	1.0
Info. Tech. Operations Supervisor	-	1.0	1.0	1.0	1.0
Information Systems Specialist	2.0	1.0	1.0	1.0	1.0
Computer & Telephone Specialist	1.0	1.0	1.0	1.0	1.0
Computer Support Specialist	1.0	1.0	1.0	1.0	1.0
Computer Support Technician	1.0	1.0	2.0	2.0	2.0
<b>Total</b>	<b>6.0</b>	<b>6.0</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>
<b><u>Human Resources</u></b>					
Director of Management Services	-	1.0	1.0	-	-
Human Resources Director	1.0	-	-	-	-
Associate Risk Manager	1.0	1.0	1.0	-	-
Risk Manager	-	-	-	1.0	1.0
Senior Human Resources Analyst	-	-	-	1.0	1.0
Human Resources Analyst	2.0	2.0	2.0	1.0	1.0
Human Resources Technician	-	-	1.0	1.0	1.0
Administrative Coordinator	1.0	1.0	-	-	-
Senior Clerk	1.0	1.0	1.0	1.0	1.0
<b>Total</b>	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>	<b>5.0</b>	<b>5.0</b>
<b><u>Financial Services</u></b>					
Financial Services Director	1.0	1.0	1.0	1.0	1.0
Accounting Manager	1.0	1.0	1.0	1.0	1.0
Budget and Finance Manager	1.0	1.0	1.0	1.0	1.0
Grants Financial Administrator	-	-	-	-	1.0
Administrative Analyst	1.0	1.0	1.0	1.0	-
Graphics & Printing Supervisor	1.0	1.0	1.0	1.0	1.0
Analyst	2.0	2.0	2.0	2.0	2.0
Accountant	1.0	1.0	1.0	1.0	2.0
Payroll Technician	1.0	1.0	1.0	1.0	1.0
Accounting Technician	1.0	1.0	2.0	2.0	2.0
License and Collections Clerk	-	-	-	-	1.0
Senior Account Clerk	1.0	1.0	-	-	1.0
Senior Clerk	-	-	-	-	1.0
Duplicating Specialist	1.0	1.0	1.0	1.0	1.0
<b>Total</b>	<b>12.0</b>	<b>12.0</b>	<b>12.0</b>	<b>12.0</b>	<b>16.0</b>

**CITY OF REDONDO BEACH**  
**PERSONNEL SUMMARY BY DEPARTMENT**

DEPARTMENT	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
<b><u>Police</u></b>					
Chief of Police	1.0	1.0	1.0	1.0	1.0
Police Captain	2.0	2.0	2.0	2.0	2.0
Police Lieutenant	4.0	5.0	5.0	5.0	5.0
Police Sergeant	18.0	17.0	16.0	16.0	16.0
Police Agent/Officer	84.0	83.0	83.0	81.0	81.0
Civilian Services Manager	1.0	1.0	-	-	-
Records Supervisor	-	-	1.0	1.0	1.0
Administrative Analyst	1.0	1.0	1.0	1.0	1.0
Communications Supervisor	5.0	5.0	5.0	4.0	4.0
Municipal Enforcement Supervisor	-	-	-	1.0	1.0
Analyst	1.0	1.0	2.0	2.0	2.0
Executive Assistant	-	-	1.0	1.0	1.0
Police Identification Technician	1.0	1.0	1.0	1.0	1.0
Community Services Officer III	3.0	3.0	3.0	3.0	3.0
Communications Operator	15.0	15.0	15.0	12.0	12.0
Lead Police Services Specialist	2.0	2.0	2.0	2.0	2.0
Community Services Officer II	10.0	10.0	10.0	9.0	9.0
Administrative Coordinator	2.0	2.0	3.0	3.0	3.0
Parking Meter Technician	-	-	-	1.0	1.0
Administrative Secretary	1.0	2.0	1.0	-	-
Secretary	2.0	2.0	1.0	2.0	2.0
Police Services Specialist	9.0	9.0	9.0	7.0	7.0
Crime Prevention Specialist	2.0	1.0	1.0	-	-
Community Services Officer I	-	-	-	1.0	1.0
Municipal Services Officer	-	-	-	4.0	4.0
Senior Clerk	2.0	2.0	2.0	2.0	2.0
<b>Total</b>	<b>166.0</b>	<b>165.0</b>	<b>165.0</b>	<b>162.0</b>	<b>162.0</b>
<b><u>Fire</u></b>					
Fire Chief	1.0	1.0	1.0	1.0	1.0
Fire Division Chief	3.0	3.0	3.0	3.0	3.0
Fire Captain	9.0	10.0	10.0	13.0	13.0
Harbor Master/Fire Lieutenant	1.0	1.0	1.0	-	-
Fire Engineer	15.0	15.0	15.0	12.0	12.0
Firefighter/Paramedic	21.0	21.0	21.0	21.0	21.0
Fire Prevention Plan Checker	-	-	1.0	-	-
Plan Check Inspector/FFP	1.0	1.0	1.0	1.0	1.0
Harbor Patrol Sgt./Firefighter Spec.	3.0	3.0	3.0	3.0	3.0
Harbor Patrol Officer/Firefighter	3.0	3.0	3.0	3.0	3.0
Firefighter	9.0	9.0	9.0	6.0	6.0
Senior Inspector/Firefighter	1.0	1.0	1.0	1.0	1.0
Hazardous Material Specialist	1.0	1.0	1.0	1.0	1.0
Administrative Analyst	-	-	1.0	1.0	1.0
Fire Prevention Officer	1.0	1.0	-	1.0	1.0
Analyst	1.0	1.0	-	-	-
Office Coordinator	-	-	-	1.0	1.0
Administrative Secretary	1.0	1.0	1.0	-	-
Senior Clerk	2.0	2.0	2.0	2.0	2.0
<b>Total</b>	<b>73.0</b>	<b>74.0</b>	<b>74.0</b>	<b>70.0</b>	<b>70.0</b>

**CITY OF REDONDO BEACH**  
**PERSONNEL SUMMARY BY DEPARTMENT**

DEPARTMENT	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
<b><u>Public Library</u></b>					
Director of Library Services	1.0	1.0	1.0	1.0	1.0
Senior Librarian	2.0	2.0	2.0	2.0	2.0
Librarian	4.0	4.0	4.0	4.0	4.0
Library Clerical Supervisor	1.0	1.0	1.0	1.0	1.0
Administrative Secretary	1.0	1.0	1.0	1.0	1.0
Library Technician	2.0	2.0	2.0	1.0	1.0
Library Clerk	6.0	6.0	6.0	6.0	6.0
Library Page	1.0	1.0	1.0	1.0	1.0
<b>Total</b>	<b>18.0</b>	<b>18.0</b>	<b>18.0</b>	<b>17.0</b>	<b>17.0</b>
<b><u>Recreation and Community Services</u></b>					
Director of Rec. & Comm. Services	1.0	1.0	1.0	1.0	1.0
Program Manager - WIA	1.0	1.0	1.0	1.0	1.0
Program Manager - SBYP & CDBG	1.0	1.0	1.0	1.0	1.0
Housing Manager	1.0	1.0	1.0	1.0	1.0
Recreation Facilities Manager	-	-	-	1.0	1.0
Recreation Services Manager	2.0	2.0	2.0	1.0	1.0
Grants Financial Administrator	1.0	1.0	1.0	1.0	1.0
Community Programs Manager	1.0	1.0	1.0	1.0	1.0
Rehab. Inspector-Estimator	1.0	1.0	1.0	1.0	1.0
Technical Theater Supervisor	1.0	1.0	1.0	1.0	1.0
Recreation Supervisor	1.0	2.0	2.0	2.0	2.0
Intake Supervisor	-	1.0	1.0	1.0	1.0
Administrative Analyst	2.0	2.0	2.0	2.0	1.0
Analyst	1.0	1.0	1.0	1.0	1.0
Handyperson Leadworker	1.0	1.0	1.0	1.0	1.0
Administrative Coordinator	3.0	4.0	3.0	3.0	3.0
Community Program Coordinator	1.0	1.0	1.0	1.0	1.0
Employment Coordinator	3.0	5.0	5.0	5.0	5.0
Housing Coordinator	3.0	3.0	3.0	3.0	3.0
Recreation Coordinator	1.0	5.0	5.0	4.0	4.0
Administrative Secretary	1.0	1.0	1.0	1.0	1.0
Secretary	2.0	2.0	2.0	2.0	2.0
Senior Clerk	2.0	4.0	3.0	3.0	3.0
Handyperson	1.0	-	-	-	-
Maintenance Worker	-	3.0	3.0	3.0	3.0
<b>Total</b>	<b>32.0</b>	<b>45.0</b>	<b>43.0</b>	<b>42.0</b>	<b>41.0</b>

**CITY OF REDONDO BEACH**  
**PERSONNEL SUMMARY BY DEPARTMENT**

DEPARTMENT	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
<b><u>Planning</u></b>					
Planning Director	1.0	1.0	1.0	1.0	1.0
Senior Planner	2.0	2.0	2.0	2.0	2.0
Associate Planner	1.0	1.0	1.0	1.0	1.0
Assistant Planner	-	1.0	1.0	1.0	1.0
Economic Development Manager	1.0	1.0	-	-	-
Transit Manager	1.0	1.0	1.0	-	-
Municipal Enforcement Manager	1.0	1.0	1.0	1.0	1.0
Municipal Enforcement Supervisor	1.0	1.0	1.0	-	-
Senior Code Enforcement Officer	1.0	1.0	1.0	1.0	1.0
Code Enforcement Officer	1.0	1.0	1.0	1.0	1.0
Planning Technician	-	-	1.0	1.0	1.0
Administrative Coordinator	1.0	1.0	1.0	-	-
Parking Meter Technician	1.0	1.0	1.0	-	-
Administrative Secretary	1.0	1.0	1.0	1.0	1.0
Secretary	1.0	1.0	-	-	-
Municipal Services Officer	4.0	5.0	5.0	-	-
Community Services Officer I	2.0	1.0	1.0	-	-
Account Clerk	1.0	1.0	1.0	-	-
<b>Total</b>	<b>21.0</b>	<b>22.0</b>	<b>21.0</b>	<b>10.0</b>	<b>10.0</b>
<b><u>Engineering and Building Services</u></b>					
City Engineer/Chief Building Official	1.0	1.0	1.0	1.0	1.0
Principal Civil Engineer	-	-	-	1.0	1.0
Civil Engineer	1.0	1.0	1.0	1.0	1.0
Capital Projects Program Manager	1.0	1.0	1.0	1.0	1.0
Transportation Engineer	-	-	1.0	1.0	1.0
Associate Civil Engineer	3.0	3.0	2.0	1.0	1.0
Senior Plan Check Engineer	2.0	2.0	2.0	1.0	1.0
Capital Projects Constr. Manager	1.0	1.0	1.0	1.0	1.0
Plan Check Engineer	-	-	-	1.0	1.0
Building Regulations Manager	1.0	1.0	1.0	1.0	1.0
Senior Building Inspector	2.0	2.0	2.0	2.0	2.0
Assistant Civil Engineer	2.0	2.0	2.0	2.0	2.0
Analyst	1.0	1.0	1.0	1.0	1.0
Public Works Inspector	1.0	1.0	1.0	1.0	1.0
Building Inspector	1.0	1.0	1.0	2.0	2.0
Engineering and Building Technician	-	-	-	3.0	3.0
Engineering Technician	2.0	2.0	2.0	-	-
Building and Safety Technician	2.0	2.0	2.0	-	-
Secretary	1.0	1.0	1.0	1.0	1.0
Senior Clerk	1.0	1.0	1.0	1.0	1.0
<b>Total</b>	<b>23.0</b>	<b>23.0</b>	<b>23.0</b>	<b>23.0</b>	<b>23.0</b>

**CITY OF REDONDO BEACH**  
**PERSONNEL SUMMARY BY DEPARTMENT**

DEPARTMENT	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
<b><i>Harbor, Business, and Transit</i></b>					
Harbor Properties Director	1.0	1.0	1.0	1.0	1.0
Harbor Facilities Manager	1.0	1.0	1.0	2.0	2.0
Transit Manager	-	-	-	1.0	1.0
Harbor Properties Associate	1.0	1.0	1.0	-	-
Economic Development Manager	-	-	1.0	-	-
Administrative Analyst	-	-	-	1.0	1.0
Administrative Secretary	1.0	1.0	1.0	1.0	1.0
Account Clerk	-	-	-	1.0	1.0
<b>Total</b>	<b>4.0</b>	<b>4.0</b>	<b>5.0</b>	<b>7.0</b>	<b>7.0</b>
<b><i>Public Works</i></b>					
Public Works Director	1.0	1.0	1.0	1.0	1.0
Public Works Superintendent	1.0	1.0	1.0	1.0	1.0
Parks and Building Superintendent	-	-	1.0	1.0	1.0
Parks Superintendent	1.0	1.0	-	-	-
Facilities Maintenance Manager	1.0	1.0	-	-	-
Senior Management Analyst	1.0	1.0	2.0	2.0	2.0
Administrative Analyst	1.0	1.0	-	-	-
Public Works Supervisor	5.0	5.0	5.0	5.0	5.0
Electrician Leadworker	1.0	1.0	1.0	1.0	1.0
Engineering Technician	1.0	1.0	-	-	-
Electrician	2.0	2.0	2.0	2.0	2.0
Building Maintenance Leadworker	1.0	1.0	1.0	1.0	1.0
Parks Maintenance Leadworker	1.0	1.0	1.0	1.0	1.0
Public Services Leadworker	7.0	7.0	7.0	7.0	7.0
Senior Mechanic	1.0	2.0	2.0	2.0	2.0
Irrigation Technican	-	-	1.0	1.0	1.0
Mechanic	1.0	-	1.0	1.0	1.0
Pump Station Operator	4.0	4.0	4.0	4.0	4.0
Administrative Coordinator	1.0	1.0	1.0	1.0	1.0
Traffic Painter	1.0	1.0	1.0	1.0	1.0
Administrative Secretary	-	-	1.0	1.0	1.0
Equipment Operator	6.0	6.0	6.0	6.0	6.0
Building Maintenance Worker	8.0	8.0	8.0	8.0	8.0
Secretary	2.0	2.0	2.0	2.0	2.0
Senior Clerk	1.0	1.0	-	-	-
Equipment Service Worker	1.0	2.0	1.0	1.0	1.0
Maintenance Worker II	5.0	5.0	5.0	5.0	5.0
Maintenance Worker I	20.0	39.0	38.0	35.0	35.0
Painter	1.0	1.0	1.0	1.0	1.0
Pier Maintenance Leadworker	1.0	1.0	1.0	1.0	1.0
Senior Park Caretaker	10.0	10.0	9.0	9.0	9.0
Park Caretaker	1.0	1.0	1.0	1.0	1.0
<b>Total</b>	<b>88.0</b>	<b>108.0</b>	<b>105.0</b>	<b>102.0</b>	<b>102.0</b>
<b>TOTAL BUDGETED POSITIONS</b>	<b>485.0</b>	<b>519.0</b>	<b>513.0</b>	<b>489.0</b>	<b>488.0</b>

**CITY OF REDONDO BEACH**  
**PERSONNEL SUMMARY BY DEPARTMENT**

**RECAP OF POSITION CHANGES IN FY 04-05**

<b>Add:</b>	Secretary - CM	1.0	<b>Delete:</b>	Administrative Analyst - CM	1.0
	Risk Manager - HR	1.0		Senior Clerk - CM	1.0
	Senior Human Resources Analyst - HR	1.0		Associate Risk Manager - HR	1.0
	Municipal Enforcement Supervisor - PD	1.0		Human Resources Analyst - HR	1.0
	Parking Meter Technician - PD	1.0		Fire Prevention Plan Checker - FD	1.0
	Secretary - PD	1.0		Fire Department Clerical Supervisor - FD	1.0
	Community Services Officer I - PD	1.0		Recreation Services Manager - RS	1.0
	Municipal Services Officer - PD	4.0		Transit Manager - PL	1.0
	Fire Prevention Officer - FD	1.0		Municipal Enforcement Supervisor - PL	1.0
	Office Coordinator - FD	1.0		Administrative Coordinator - PL	1.0
	Recreation Facilities Manager - RCS	1.0		Parking Meter Technician - PL	1.0
	Principal Civil Engineer - EB	1.0		Municipal Services Officer - PL	5.0
	Plan Check Engineer - EB	1.0		Account Clerk - PL	1.0
	Building Inspector - EB	1.0		Associate Civil Engineer - EB	1.0
	Engineering and Building Technician - EB	3.0		Senior Plan Check Engineer - EB	1.0
	Harbor Facilities Manager - HBT	1.0		Building and Safety Technician - EB	2.0
	Transit Manager - HBT	1.0		Harbor Properties Associate - HBT	1.0
	Administrative Analyst - HBT	1.0			
	Account Clerk - HBT	1.0			
	<i>Total</i>	<b>24.0</b>		<i>Total</i>	<b>22.0</b>

**RECAP OF POSITION CHANGES IN FY 05-06**

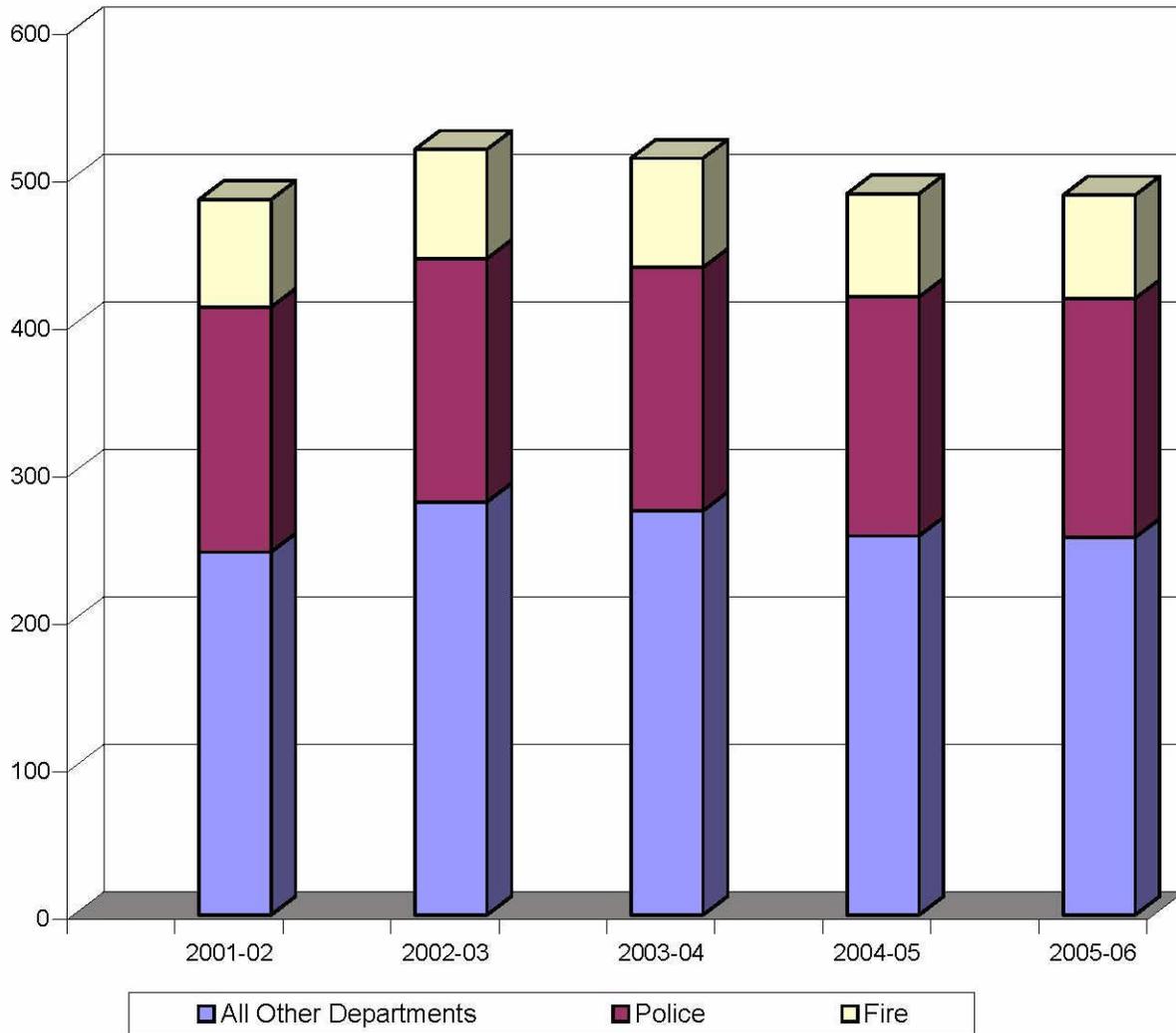
<b>Add:</b>	Grants Financial Administrator - FS	1.0	<b>Delete:</b>	Grants Financial Administrator - RCS	1.0
	Accountant - FS	1.0		Administrative Analyst - RCS	1.0
	Administrative Analyst - RCS	1.0		Administrative Analyst - FS	1.0
	License and Collections Clerk - FS	1.0		Accountant - CT	1.0
	Senior Account Clerk - FS	1.0		License and Collections Clerk -CT	1.0
	Senior Clerk - FS	1.0		Senior Account Clerk - CT	1.0
				Senior Clerk - CT	1.0
	<i>Total</i>	<b>6.0</b>		<i>Total</i>	<b>7.0</b>

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*CITY OF REDONDO BEACH*  
*STAFFING LEVELS*

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FISCAL YEARS 2001-2002 TO 2005-2006



**RESOLUTION NO. CC-0506-66**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, ADOPTING AN ANNUAL BUDGET FOR FISCAL YEAR 2005-2006**

WHEREAS, the City Manager has prepared and submitted to the City Council a proposed annual budget for the fiscal year 2005-2006 which commences on July 1, 2005, and ends on June 30, 2006; and

WHEREAS, the City Council has considered the proposed annual budget; and

WHEREAS, a public hearing has been duly held on June 14, 2005, pursuant to the provisions of the Charter of the City of Redondo Beach; and

WHEREAS, the City Council concurs with the proposed revenue and expenditure plan as outlined by City Manager; and

WHEREAS, the City Council determines that expenditures of \$709,180 are necessary to maintain public health and safety in the City by ensuring continued maintenance of sanitary sewers and pump stations.

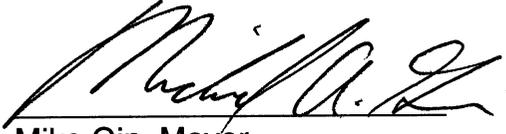
NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager's proposed annual budget for Fiscal Year 2005-2006, attached hereto as Exhibit A, is hereby adopted.

SECTION 2. That the expenditures of public funds in the amount of \$86,879,410 are authorized in accordance with the programs and services outlined in said budget.

SECTION 2. The City Clerk shall certify to the passage and adoption of this resolution and shall enter the same in the Book of Original Resolutions.

PASSED, APPROVED AND ADOPTED this 21 day of June 2005.

  
Mike Gin, Mayor

ATTEST:

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    )    SS  
CITY OF REDONDO BEACH        )

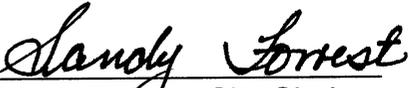
I, Sandy Forrest, City Clerk of the City of Redondo Beach, California, do hereby certify that the foregoing Resolution No. CC-0506-66 was duly passed, approved and adopted by the City Council of the City of Redondo Beach, California, at a regular meeting of said City Council held on the 21 day of June 2005, by the following roll call vote:

AYES:       Aspel, Cagle, Szerlip, Diels, Parsons

NOES:       None

ABSENT:     None

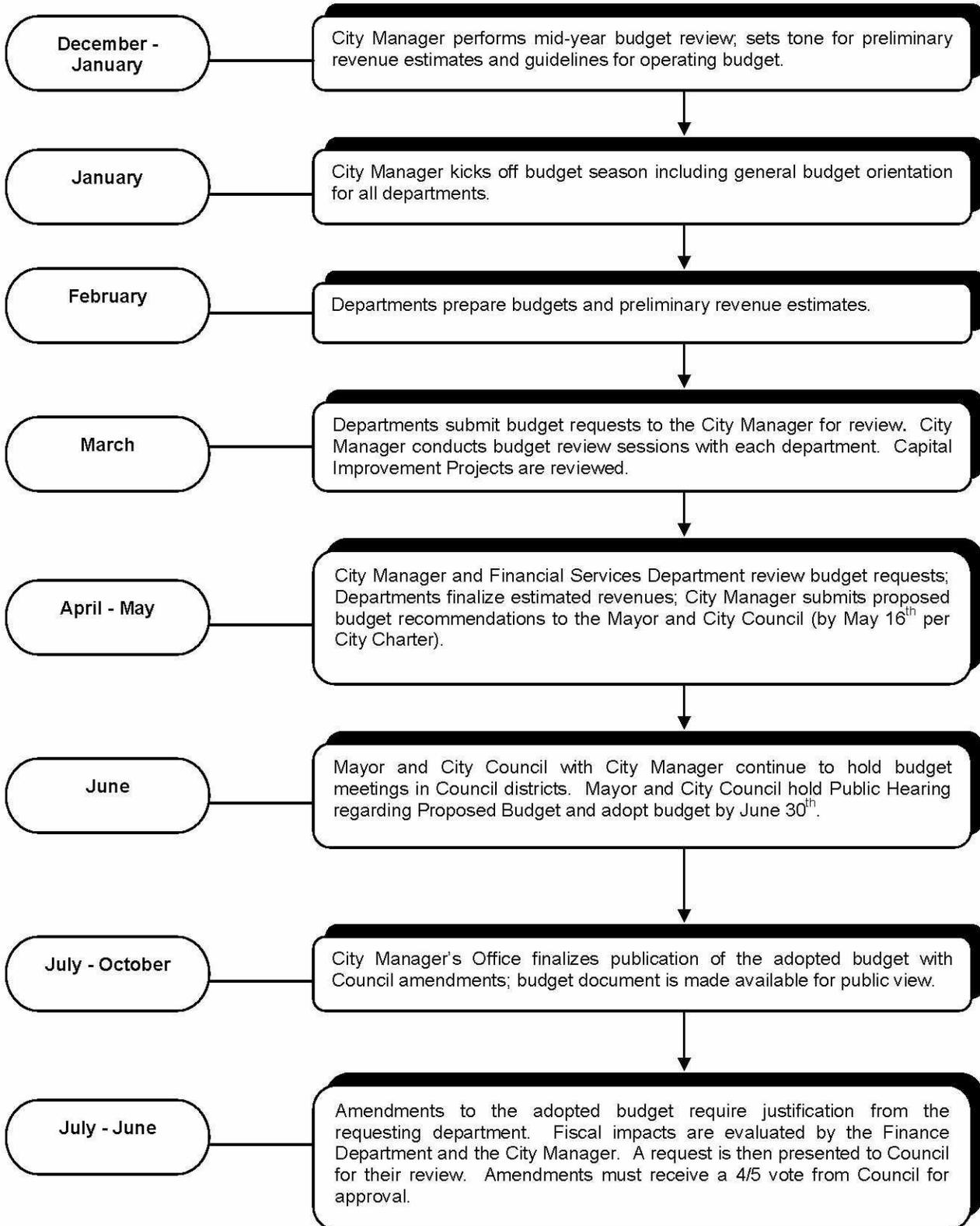
ABSTAIN:   None

  
Sandy Forrest, City Clerk

APPROVED AS TO FORM:

  
Mike Webb, City Attorney

### BUDGET PREPARATION TIMELINE



**BUDGETARY PROCESS AND OTHER MANAGEMENT INFORMATION*****THE BUDGET PROCESS***

The budget is a means of allocating financial resources to various work activities over a specified period of time for the City of Redondo Beach. This time period is the City's fiscal year, which begins on July 1 and ends the following June 30. The preparation of the budget document begins in January – six months before it is put into operation.

In January, each department assesses its current activities, updates performance measures and reviews its spending records provided through the City's accounting system. This information is used as a base for developing the following year's plan. Program managers confer with their department directors to develop a work plan and to estimate necessary financing. Revenue estimates are developed by the City Treasurer's Office and the Financial Services Department, along with other departments that generate fees and/or charges. In March, the departments' work programs and justifications for proposed expenditures are presented to the City Manager for review.

Throughout March and April, the Financial Services Department and the City Manager work with departments to gather all budgetary information. The City Manager's recommendations are then incorporated into the proposed budget document. The proposed budget is submitted to the City Council by May 16 as required by the City Charter. After the Mayor and Council Members have reviewed the proposed budget, the City Manager, Financial Services' budget staff and Department Heads participate in formally presenting the budget to the City Council. Budget documents are available to the general public and the citizens of Redondo Beach on the Internet and in the City Clerk's office, City libraries and fire stations.

The City Charter mandates a public hearing on the budget within 30 days of its presentation to the City Council. Therefore, in May or June, the Mayor and City Council conduct public hearings to receive citizen input on the proposed budget. Public study sessions are then held to review budget proposals and to adopt a budget by June 30.

The adopted budget presents City activities on two levels. The first level is the department level, which shows the total appropriations for the department. The second level is the program or activity level. Presentations at these levels allow a more thorough review of each activity and provide management and citizens a way of more accurately associating costs with activities they see on a day-to-day basis. This improves appreciation of the resources it takes to accomplish given goals and is an easier gauge on whether those activities should be increased or decreased and the financial impact of those decisions.

At each step of the budget process, the information is stored through the City's finance system. After approval of the budget, the adopted revenue and appropriations are automatically posted in the City's accounting ledgers.

City departments are required to monitor their budgets and spend only amounts allocated by the Mayor and City Council. However, during the year, unforeseen costs arise which cannot be accommodated within the original adopted budget. For these circumstances, the City Manager may recommend budget modifications to the Mayor and City Council. The Mayor and City Council may approve budget modification resolutions to make the necessary changes. At any meeting after the adoption of the budget, appropriations may be modified and/or transferred by adoption of a resolution with at least four affirmative votes.

**STRATEGIC PLAN FOR 2004-2007 & DEPARTMENTAL MISSION STATEMENTS  
AND PERFORMANCE MEASURES**

After considering the City's Mission Statement, the Strategic Plan is developed, which establishes the major three-year goals and six-month objectives for the City. It provides principle guidance for preparation of the City budget, program objectives and performance measures. The three-year goals provide the basis for improving services and preserving a high quality of life in the City.

In developing the three-year goals and six-month objectives, the Mayor, City Council and City management consider current challenges facing the City and external factors and trends that might impact the future.

Updates to the Strategic Plan are scheduled approximately every six months, and the City Manager submits monthly progress reports to the Mayor and City Council.

In coordination with the Strategic Plan, departments formulate their mission statements and current and future departmental objectives. Each department's mission relates directly to the overall City mission. It focuses primarily on the interaction between the department and its key customers. In preparing a mission statement, the department considers such questions as:

- What business are you in?
- Who are your customers?
- What added value do customers of your department receive?
- What contribution is your department making to the Strategic Plan goals?

In preparing departmental objectives, City staff has to consider many factors such as:

- Current workload or service demands
- Revenue forecasts
- Project schedules
- Current staffing

**THE CAPITAL IMPROVEMENT BUDGET**

In June, the Mayor and City Council adopted the Five-Year Capital Improvement Program (CIP) for FY2005-2010. The five-year CIP is a strategic plan which addresses the long-term capital and infrastructure of the City. The separate five-year CIP document is presented to the Mayor and City Council as part of the budget process.

The first year CIP funding recommendations are included as a separate section in this document.

**BASIS OF ACCOUNTING AND BUDGETING**

Annual budgets are legally adopted for all funds on a basis consistent with generally accepted accounting principles.

With the exception of government-wide financial statements prepared in accordance with GASB 34, the City uses the modified-accrual basis for accounting *and* budgeting of Governmental Fund types which are: General, Special Revenue, Debt Service and Capital Projects Funds. Under the modified-accrual basis of accounting, revenues are recognized in the accounting period in which they become available and measurable. Those revenues treated as susceptible to accrual primarily consist of taxes, interest and grant revenues for which reimbursement requests are expenditure-driven. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which is recognized when due.

In all presentations, the City uses the accrual basis for accounting *and* budgeting of its Proprietary Fund Types which are the Enterprise and Internal Service Funds. Revenues are recognized when earned, and expenses are recognized when incurred.

**CASH MANAGEMENT**

The City invests all idle cash in various investment instruments, as authorized within the City's Statement of Investment Policy. The City Treasurer employs a buy and hold philosophy of cash management, ensuring the full return of all investment principal. Composition of the City's investment portfolio consists of a well diversified mix of Federal Agency instruments, complimented by a blend of AA rated Corporate Medium Term Notes, both investment types of which are structured along a five-year laddered maturity schedule. In addition, sufficient portfolio liquidity is maintained through continued maintenance of a significant portion of the investment portfolio's position in the State managed Local Agency Investment Fund, or LAIF.

The City has an Investment Policy certified by the Association of Public Treasurers – United States & Canada (APT – US&C) and has established both a written investment plan and an investment procedures manual. The Investment Policy is reviewed and approved by both the City Council and Budget and Finance Commission on an annual basis. The investment policy's established performance benchmark is the 1 year Constant Maturity Treasury index (CMT). In the periodic purchase of investments, both the rate of return provided by LAIF and the yield on the US Treasury security of closest maturity to the purchased investment serve also as investment performance benchmarks.

The level of investments maintained with LAIF fluctuates in accordance with variations in the City's operating and capital improvement cash flow requirements. The LAIF balance is maintained at a level of \$10 to \$20 million, or approximately 25% of the portfolio's assets, ensuring maintenance of sufficient portfolio liquidity. The yield provided by LAIF has improved over the past year in line with the overall improvement in short-term market interest rates. Idle investment funds above the liquidity threshold have been placed primarily in Federal Agency investments within the two to five year investment maturity range. The improvement in market interest rates experienced over the past year have provided investment opportunities that have served to significantly improve the overall investment yield on the portfolio.

As of June 30, 2005, the City's idle funds were invested as follows:

<i>Investments</i>	<i>Market Value</i>	<i>% of Portfolio</i>	<i>Yield to Maturity</i>
Federal Agency Issues – Coupon	\$34,652,614	60.5%	3.48%
Local Agency Investment Fund	\$14,500,000	25.3%	2.97%
Corporate Medium Term Notes	<u>\$ 8,091,550</u>	<u>14.2%</u>	<u>6.18%</u>
<b>Total Investments and Averages</b>	<b>\$57,244,164</b>	<b>100.0%</b>	<b>3.73%</b>

**DEBT MANAGEMENT**

As a Charter City, the City of Redondo Beach cannot incur general obligation bonded indebtedness which exceeds 15% of total assessed valuation of all real and personal property within the City. **The City of Redondo Beach currently has no general obligation indebtedness.** The current outstanding bonds for the City are those issued by the Redevelopment Agency, the Public Financing Authority (PFA), and the Special Assessment District, which is completely supported by Northrop Grumman, for the Manhattan Beach Boulevard widening project.

The City's Fiscal Agent administers all of the debt-servicing requirements. The bonds issued by the Redevelopment Agency, a component unit of the City, were issued to provide financing of improvements within the South Bay Center project area. Bonds issued by the Public Financing Authority (PFA), a component unit of the Redevelopment Agency, were issued to provide funds to acquire the 1996 Tax Allocation Bonds of the Redevelopment Agency, to finance certain redevelopment activities with respect to the South Bay Center project area and to provide new monies for certain public capital improvements within the City. In addition, bonds were issued to acquire, construct, expand, improve or rehabilitate property and public improvements within or of benefit to the Aviation High project area and to refinance the Redevelopment Agency's Pier Reconstruction bonds, and to finance various improvements to, and to remedy a variety of deficiencies in, the facilities of the Wastewater Enterprise. The bonds issued by the Assessment District, pursuant to the Improvement Bond Act of 1915, were issued to finance certain public improvements within the Assessment District. Property owners within this district are assessed an annual tax sufficient to meet annual debt servicing requirements. Neither the faith and credit nor the taxing power of the City, the Redevelopment Agency, the State of California or any political subdivision thereof, is pledged for the payment of these Assessment District bonds.

The following are changes in outstanding bonds for the fiscal year ended June 30, 2005:

	<u>Outstanding July 1, 2004</u>	<u>Additions</u>	<u>Deletions</u>	<u>Outstanding June 30, 2005</u>
Public Financing Authority 1996 South Bay Center Revenue Bonds (\$10,330,000)	9,325,000	-	175,000	9,150,000
Public Financing Authority 2000 Aviation High Tax Allocation Bonds (\$4,735,000)	4,385,000	-	100,000	4,285,000
Public Financing Authority 2001 Pier Reconstruction Revenue Bonds (\$2,965,000)	2,730,000	-	115,000	2,615,000
Public Financing Authority 2004 Wastewater System Revenue Bonds (\$10,335,000)	10,335,000	-	180,000	10,155,000
Manhattan Beach Blvd. Limited Obligation Improvement Bonds (\$1,147,000)	435,000	-	100,000	335,000
Total	27,210,000	-	670,000	26,540,000

For Fiscal Year 2005-06, the City's (including Redevelopment Agency and Public Financing Authority) debt service requirements are as follows.

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
1996 PFA South Bay Center Revenue Bonds	185,000	640,562	825,562
2000 PFA Aviation High Tax Allocation Bonds	100,000	128,550 <sup>1</sup>	228,550
2001 PFA Pier Reconstruction Revenue Bonds	115,000	85,950	200,950
2004 PFA Wastewater System Revenue Bonds	185,000	478,062	663,062
Manhattan Beach Blvd. Limited Obligation Improvement Bonds	<u>105,000</u>	<u>20,770</u>	<u>125,770</u>
Total	690,000	1,353,894	2,043,894

**LEGAL DEBT MARGIN**

Based on the fiscal year 2005-2006 assessed value of real and personal property within the City of Redondo Beach, the legal debt margin is calculated as follows.

Total assessed value of all real and personal property	\$9,399,274,486
Legal debt limit - 15% of total assessed valuation <sup>2</sup>	\$1,409,891,173
Amount of debt applicable to limit	-
Legal debt margin	<u>\$1,409,891,173</u>
Percentage of legal debt limit authorized	0%

<sup>1</sup> Estimated for variable rate bond issue

<sup>2</sup> Legal debt limit set by Government Code Section 436505 and City Charter Section 17.11

**GANN LIMIT**

Pursuant to Article XIII B of the California Constitution (known as the Gann Limit), the City must compute an annual appropriations limit. In June 1990 the California voters approved Proposition 111 which amended Article XIII B and provided for a greater selection of factors used in determining annual adjustments to the limit. The factors used include the change in the California per capita personal income combined with the change in population of the jurisdiction's county or the change in the population of the City; whichever is higher. The calculation using these new factors began with the base year of Fiscal Year 1987-88, as provided for in the Proposition 111 amendments. Below is a two-year comparison of the appropriations limit.

The City's appropriations limit for Fiscal Year 2005-06 is established at \$82,562,569, a 6.5% increase over Fiscal Year 2004-05. The City's eligible appropriations for Fiscal Year 2005-06 are approximately \$37.5 million, substantially under the limit of \$82.6 million. Additional appropriations to the budget funded by non-tax sources such as service charges, restricted revenues from other agencies, grants or beginning fund balances would be unaffected by the appropriations limit. However, any supplemental appropriations funded through increased tax sources would be subject to the appropriations limit and could not exceed the \$45.1 million variance indicated. Further, any overall actual receipts from tax sources greater than \$45.1 million from budget estimates would result in proceeds from taxes in excess of the City's appropriations limits, requiring refunds of the excess within the next two fiscal years or voter approval of an increase in the City's appropriation limit. Only in 1983 did the City exceed the limit and voter approval to expend the monies was received.

<u>Calculation</u>	<u>2004-05</u>	<u>2005-06</u>	<u>% Increase</u>
Prior Year Appropriation Limit	\$74,034,986	\$77,522,034	4.7%
Cumulative Growth Factor	<u>X 1.0471</u>	<u>X 1.0650</u>	
Appropriation Limit	\$77,522,034	\$82,562,569	6.5%

**CITY OF REDONDO BEACH  
STATEMENTS OF FINANCIAL PRINCIPLES**

**BACKGROUND:** On February 13, 1998, the City of Redondo Beach established a strategic plan. As part of the plan, various committees were formed to implement the five citywide goals. One of the said committees is the Strategic Financing Planning Committee.

The Strategic Financial Planning Committee, in concert with the Budget & Finance Commission, was tasked to develop a strategic plan for the City to achieve financial stability. The Strategic Financial Planning Committee and the Budget & Finance Commission determined that one of the steps in developing a strategic financial plan is for the City to establish a set of financial principles.

On November 17, 1998, the Mayor and City Council adopted the Statements of Financial Principles as a City Policy. The intention of the Mayor and City Council was to establish written policies to guide the financial management of the City of Redondo Beach and to demonstrate to the citizens of Redondo Beach, the investment community, and the bond rating agencies that the City of Redondo Beach is committed to a strong fiscal policy. The Mayor and City Council also determined that it is necessary to provide precedents for future policy makers and financial managers.

On June 6, 2000, the Mayor and Council approved by resolution, to include under Section 11(h), a policy regarding threshold for capitalization of fixed assets.

On November 6, 2001, the Mayor and Council amended by resolution Section 12(a) to reflect the "minimum reserve" for contingencies to be 8.33% of the General Fund current fiscal year's budget.

**CITY POLICY**

**Section 1: General Financial Goal** - To establish a five-year financial plan and achieve financial stability. Once achieved, maintain and enhance the City's fiscal health. To help achieve this goal, the City's objective is to adhere to the following statements of financial principles and policies:

**Section 2: General Principles**

- a) The City will maintain a level of expenditures which will provide for the well-being and safety of the general public and citizens of the community.
- b) The City will manage its financial assets in a sound and prudent manner.
- c) The City will maintain and further develop programs to assure its long-term ability to pay all the costs necessary to provide the highest quality of service required by the citizens of Redondo Beach.
- d) The City will adopt a balanced operating budget by June 30 of each year as required by the City Charter Section 17.9. The objective is to balance the budget without the use of General Fund undesignated fund balances or "reserves".
- e) The City will maintain and improve its infrastructure.
- f) The City will provide funding for capital equipment replacement, including a long-term technology plan, to achieve greater efficiency in its operations.
- g) The City will value its employees as one of its most important assets and will compensate them competitively according to the City's ability to pay.
- h) All City officials and employees shall always conduct themselves in a manner that will not expose the City to any liability.

**Section 3: Revenue Policies**

- a) The City will use a conservative approach in estimating revenues to maintain financial flexibility to adapt to local and regional economic changes.
- b) The master fee schedule will be updated annually to recover, as much as possible, the cost of providing the service and to allow for inflationary cost increases, but keeping in mind that fees are not to exceed the cost of providing the service. In some instances, the City may not want to charge any fees or the full cost of providing the service, if it is in the City's best interest to do so. These charges or fees for services will be identified during the budget approval process.
- c) The City will aggressively pursue revenue collection and auditing to assure that monies due the City are accurately received in a timely manner.
- d) Departments shall avoid earmarking General Fund revenues for specific purposes unless authorized by the City Council.
- e) One-time revenues shall be used for one-time expenditures.
- f) Revenues in excess over expenditures at the end of the fiscal year shall be used to first satisfy the general reserve requirements before appropriating for other uses.
- g) The City will continue to explore revenue-raising alternatives as necessary and pursue all grants available for local government. (The City may consider not accepting a grant if the grant requires continued City funding after the grant expires.)
- h) Program managers for special revenue funds shall diligently pursue reimbursements or receipts of grants in a timely manner to minimize the negative impact to the General Fund's investment earnings.
- i) The Mayor and City Council shall be promptly informed of any significant revenue gain or loss impacting the City.
- j) The City shall abide by the requirements of applicable Federal, State and local laws or statutes, when contemplating to raise revenues.

**Section 4: Expenditure/Budget Policies**

- a) Current year operating expenditures shall be funded by current year operating revenues.
- b) In an advisory capacity, the Budget & Finance Commission will conduct a preliminary review of all essential services. The City Council will have final approval in determining which services receive priority funding when a revenue shortfall exists or is projected.
- c) The City will continue to explore options in delivering services in the most cost-effective method, including public-private partnerships and partnerships with other governmental agencies.
- d) Programs that are funded through user fees shall be self supporting. (The City may partially subsidize some of these programs if it is in the City's best interest to do so.)
- e) Departments' fiscal year-end expenditures must be within approved appropriations by fund.
- f) Departments with unexpended/unencumbered balances in their *maintenance and operations* budget at the end of the year, may carryover a specified amount to the next fiscal year with specific approval by the City Manager.
- g) Departments with approved capital outlay budget but who were unable to purchase the capital item by the end of the fiscal year, may carryover this item with approval by the City Manager.
- h) Departments that have encumbrances at the end of the year, but have exceeded their total appropriations within each fund, may not be able to carryover the encumbrance balances, depending on the circumstances that caused the department to exceed its appropriations. Consequently, payments against these encumbrances may be charged to the affected department's subsequent fiscal year's budget.
- i) Salary and benefit savings at the end of the fiscal year will not be carried forward.
- j) Departments shall adhere to purchasing guidelines when expending City funds.
- k) All City officials and employees shall adhere to the City's conference and travel expense policy.
- l) Requests for new positions must identify specific funding sources and include a cost-benefit analysis.

- m) Budget transfers within each fund and between line accounts or programs within each department, must be approved by the City Manager or his/her designee. The Mayor and City Council shall be notified as soon as possible of budget transfers between departments and between capital improvement projects.
- n) Additional appropriations requests beyond the adopted budget must be approved by the City Council by four affirmative votes, as required by the City Charter Section 17.10.
- o) Salaries and benefits savings may not be transferred to fund maintenance & operations items other than those for which savings from vacancies are used for temporary or contractual services.
- p) When appropriate, projects or programs that have multiple funding sources must first use funds that have the most restrictions before using the General Fund, unless otherwise approved by the City Council.
- q) All City officials and City employees will exercise prudence and due care and will avoid any conflicts of interest or appearance thereof, when expending public funds.

**Section 5: Capital Improvement Projects (CIP) Policies**

- a) The City will develop and implement a five-year capital improvement plan.
- b) The City may dedicate revenues from the Gas Tax Fund for the infrastructures' capital needs. (As this fund is currently being used for operating expenditures for streets maintenance, the City may implement a phased-in period to absorb these costs in the General Fund or other appropriate special revenue funds. The phased-in period may begin in FY99/00.)
- c) The City will set aside a reasonable and prudent amount of General Fund monies for capital improvements and repairs of various facilities, in its annual budget process.
- d) All capital improvement projects must be coordinated with the CIP "Committee" before they are submitted to the City Manager. Subsequently, the City Manager's recommendations shall be submitted to the Budget & Finance Commission for review and prioritization before the capital projects are submitted to the City Council.
- e) Change orders for capital projects already in progress, that exceed the amounts normally pre-approved at the City Engineer's discretion, (per the schedule outlined in the Administrative Policies & Procedures - APP 14.1), shall be submitted to the City Council for approval.
- f) The long-term operating impact of any capital improvement project must be disclosed before the project is recommended for funding.
- g) The City will select only the most responsible and reputable contractors to work on capital projects.
- h) The City will abide by applicable Federal, State and local laws/regulations on public works contracts.

**Section 6: Debt Policies**

- a) The City shall avoid, as much as possible, incurring general obligation debt.
- b) The City shall obtain voter approval before incurring general bonded indebtedness for the City.
- c) The City's legal debt limit is 15% of assessed valuation of property within the City, per City Charter Section 17.11 and per California Government Code Section 436505.
- d) The City shall incur debt only for capital improvement projects and only if the projects cannot be funded by recurring or one-time revenues.
- e) Proceeds from long-term debt shall not be used for current ongoing expenditures.
- f) The debt shall be paid by specific revenue sources.
- g) The term of the debt incurred for capital projects shall not exceed the life of the projects being financed in accordance with regulations in federal, state or local law.
- h) The City shall not use short-term borrowing for operating expenditures.
- i) The City may participate in the statewide issuance of Tax & Revenue Anticipation Notes (TRANS) in accordance with applicable TRANS guidelines.
- j) The City shall consider interfund loans, when it is more cost effective and feasible, instead of borrowing outside, for short-term debt requirements.
- k) The City will use lease-purchase financing when it is cost effective.

- l) Bonds will be sold on a competitive basis unless it is in the City's best interest to conduct a negotiated sale.
- m) The City will follow a policy of full disclosure by communicating with bond rating agencies to inform them of the City's financial condition. (The continuing disclosure required in the City's Comprehensive Annual Financial Report is sent to the dissemination agent who will then report it to the bondholders, rather than the rating agencies.)
- n) The City will honor all its debt and seek to maintain the highest attainable bond rating to minimize issuance costs to the City.

**Section 7: Investment Policies**

- a) The City Treasurer's Office shall abide by the City's adopted investment policy and shall submit a monthly report to the Mayor and City Council on the investment activities. Additionally, the City Treasurer shall make a quarterly presentation to the Budget & Finance Commission and to the Mayor and City Council.
- b) The investment policy shall be annually reviewed and approved by the City Council.

**Section 8: Interfund Transfers Policies**

- a) Transfers to the General Fund from other funds for overhead costs shall be reviewed annually and shall conform to OMB (Office of Management & Budget) A-87 guidelines.
- b) All City funds, including eligible grant funds, shall share the administrative costs borne by the General Fund.

**Section 9: Special Revenue Policies**

- a) The City shall abide by applicable rules and regulations pertaining to the expenditures of special revenue funds as required by each funding source.

**Section 10: Enterprise Funds Policies**

- a) Enterprise activities will be programmed to generate sufficient revenues to fully support the Enterprise's operations including debt service requirements, current and future capital needs.
- b) Enterprise activities will generally adhere to all other applicable fiscal policies of the City.
- c) Audits of lessees shall be performed, based on the terms of the lease agreements, to ensure the City receives all revenues due the City.

**Section 11: Accounting, Auditing & Financial Reporting Policies**

- a) The City will comply with all generally accepted accounting principles (GAAP) and adhere to the statements issued by the Governmental Accounting Standards Board (GASB).
- b) The City shall continue to participate in the Government Finance Officers Association's (GFOA) and the California Society of Municipal Finance Officers' (CSMFO) financial reporting and budgeting awards program to help ensure continued quality financial reports and budget documents.
- c) The City shall retain the services of an independent auditor to perform annual financial audits.
- d) The City shall routinely bid for audit services, at a minimum, every five years. Audit contracts shall not exceed five years at a time. The Budget & Finance Commission will participate in the selection process.
- e) The City shall issue its Comprehensive Annual Financial Report by the second council meeting in December each year.
- f) Staff shall submit a mid-year budget review to the Mayor and City Council by the second council meeting in February each year.
- g) The Mayor and City Council shall be promptly informed of any significant financial reporting issue or any audit findings.
- h) The City shall, from time to time, review the threshold when capitalizing fixed assets and make necessary adjustments thereto, as appropriate, with the initial recommendation from the Financial Services Department and with concurrence by the City's independent auditors.

**Section 12: Reserves Policies**

- a) The City shall maintain a "minimum reserve" for contingencies, equivalent to 8.33% of the General Fund's current fiscal year's budget. Maintaining this minimum "reserve" will also allow the City to continue to earn a certain level of investment earnings and provide sufficient cash flow reserves. The minimum reserve requirement will be subject to an annual, or whenever necessary, review by the City Council.
- b) Undesignated fund balances shall be used for one-time expenditures, preferably only on capital improvement items.
- c) The remaining undesignated fund balances, after all "reserve" requirements are met, may be transferred to the Capital Projects Fund or may be used to increase the funds set aside for capital equipment replacement, subject to Council approval. This process will be annually reviewed with the Mayor and City Council.
- d) The City Council may alter reserve requirements anytime, as necessary.
- e) The "reserves" or fund balances designated for claims and judgments shall be maintained at appropriate levels as authorized by the City Council.
- f) The "reserves" or fund balances designated for compensated absences shall be maintained at appropriate levels as authorized by the City Council.
- g) Council approval will be required before expending funds designated for contingencies or any of the available fund balances.

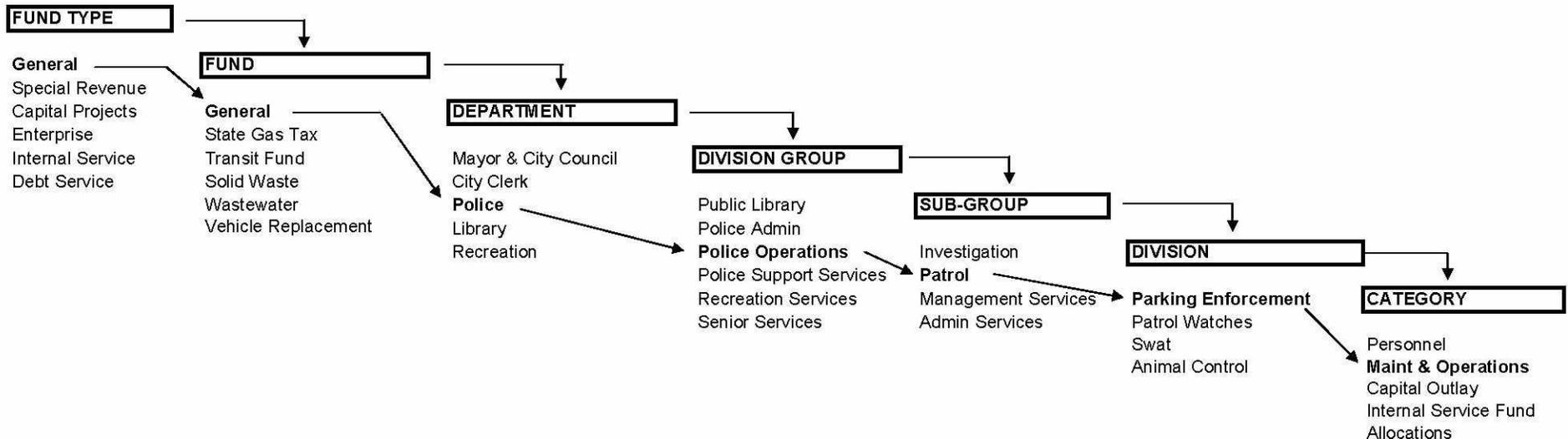
**BUDGET ACCOUNT STRUCTURE**

As illustrated below, the City's highest level of reporting is Fund Type. For budgeting purposes, the City uses six Fund Types. Included in each Fund Type may be several Funds - the next level of reporting. For example, the Special Revenue Fund Type includes 16 funds of which only two are reflected below. Each Fund has at least one subordinate level, designated as the City's Departments (e.g., the Police Department), and within each Department, there is at least one Division Group (e.g., Police Operations). Within each Division Group is a division Sub-Group (e.g., Police Patrol), and within each Sub-Group is a Division (e.g., Parking Enforcement).

The number of Departments within a Fund, as well as the number of subordinate levels of Division Groups, Sub-Groups and Divisions within a Department, depends on the management control needed to effectively monitor expenditures. Divisions assist management and citizenry in assessing the cost of providing a service. Finally, similar expenditure types are grouped at the Category level. For example, salaries and benefits are grouped together in the Category level as "Personnel" and office supplies, advertising, equipment maintenance, etc., are grouped together in the Category level "Maintenance & Operations".

Using General as the Fund Type, the following is an example of the flow of reporting from the highest level of budget reporting (Fund Type) to the lowest or most detailed level of budget reporting (Character).

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**CLASSIFICATION OF FUNDS**

The accounts of the City are organized on the basis of funds. A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts recording resources, together with all related liabilities, obligations, reserves and equities, which are segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. The City currently uses the following funds:

**GENERAL FUND**

The General Fund is used to account for the financial resources and expenditures associated with most City operations where revenue is not required to be recorded in a separate fund. Revenues collected in the general fund are not restricted as to which program or purpose they may be spent upon. They are derived primarily from taxes - property tax, sales and use tax, transient occupancy tax, utility users' tax, and business license tax. These taxes account for approximately 68% of all General Fund revenues. Other General Fund revenue sources include licenses and permits; fines and forfeitures; charges for services; revenues from the use of money and property; and other miscellaneous revenues.

**SPECIAL REVENUE FUNDS****Air Quality Improvement Fund**

This fund accounts for monies received from the South Coast Air Quality District which are used to reduce air pollution from motor vehicles.

**Community Development Block Grant Fund**

Revenues derived through the Federal Community Development Act are recorded in this fund. Community Development Block Grant (CDBG) receipts are restricted to the revitalization of low and moderate income areas within the City. As required by the U.S. Department of Housing and Urban Development (HUD), the City annually solicits public input regarding the expenditure of these funds.

**Housing Authority Fund**

HUD (Department of Housing & Urban Development) Section 8 housing grants are recorded in this fund. Section 8 monies are used to provide rent subsidies to qualifying low-income families and to locally administer the program.

**Intergovernmental Grants Fund**

This fund reflects various grants received from the County, State or Federal governments. It includes grant funding to supplement local funding primarily for capital improvement projects and public safety programs.

**Local Transportation Tax Fund**

Monies recorded in this fund originate from the Transportation Development Act (TDA) created in 1972. The Act authorizes the use of 1/4 of the State sales tax. Uses are restricted to bikeways, pedestrian and handicapped facilities, transit operations and paratransit.

**Narcotic Forfeiture/Seizure Fund**

Revenues recorded in this fund are the local agency's proportionate share of monies and sold property seized during drug and narcotic arrests. Monies are distributed after convictions are received by the lead State or Federal agency. Expenditures incurred are restricted to law enforcement activities and must supplement, not replace, existing law enforcement budgets.

**SPECIAL REVENUE FUNDS (continued)****Parks & Recreation Facilities Fund**

The revenue reflected in this fund comes from a \$400 per unit fee charged on the construction of any new residential unit within the City. Fees are due at the time a building permit is taken out. This revenue is used solely for the acquisition, improvement and expansion of public parks, playgrounds, and recreation facilities.

**Proposition A (Prop A) Fund**

Monies received in this fund come from a voter-approved ½ cent sales tax levied within Los Angeles County for the operation of transit-related projects.

**Proposition C (Prop C) Fund**

Monies received in this fund come from a voter-approved ½ cent sales tax levied within Los Angeles County for the operation of transit-related projects.

**South Bay Youth Project Fund**

The California Office of Criminal Justice Planning grant revenues and other local grants and donations are recorded under this fund. These grants finance the South Bay Juvenile Diversion program which is administered through the City of Redondo Beach for ten South Bay cities. This delinquency prevention program provides counseling, crisis centers, and remedial education for problem and high-risk youth and their families.

**State Gas Tax Fund**

The City's share of the State Gasoline Tax allocation is recorded in this fund. Monies are derived through Sections 2105, 2106, 2107 and 2107.5 of the California Streets and Highways Code Sections. Section 2105, 2106 and 2107 revenue can be used for street maintenance and construction while Section 2107.5 revenue is restricted to street engineering activities.

**Storm Drain Improvement Fund**

In FY01/02 the Mayor and City Council established the Storm Drain Improvement Fund. This fund is used to account for the receipt of the storm drain impact fees and the related National Pollutant Discharge Elimination System (NPDES) implementation and enforcement costs.

**Street Landscaping & Lighting District Fund**

This is a special assessment fund which is used to account for the revenue and expenditures associated with the Street Landscaping & Lighting District. Revenue comes into the fund through assessments levied against residential and business property. Expenditures charged to this fund are restricted to establishing, improving, and maintaining street lighting; and median landscaping.

**Subdivision Park Trust Fund**

This fund is financed from Quimby fees, which are paid by developers on certain qualifying development projects. The monies in this fund are used exclusively for the acquisition, development, or rehabilitation of park land or related improvements.

**SPECIAL REVENUE FUNDS (continued)****Traffic Congestion Relief Fund**

Monies recorded in this fund originate from AB 2928, a FY00/01 State budget trailer bill for the transportation finance package. The funds are to be used for maintenance and rehabilitation projects. No monies are budgeted in this fund for FY05/06.

**Transit Fund**

Transit Fund revenue sources include the following: the 1981 voter approved Proposition A ½ cent sales tax; the 1990 voter approved Proposition C ½ cent sales tax; and Dial-A-Ride fares. Transit fund monies are used to support public transportation programs and projects.

**Workforce Investment Act Fund**

This fund accounts for Federal grant revenues received for various job training and work experience programs, such as re-training for displaced aerospace workers, and other participants impacted by lay-offs, etc.

**CAPITAL PROJECTS FUND**

In FY84/85 the Mayor and City Council established this fund following recommendations from the City's Public Improvement Commission. It is used to account for capital improvements such as the construction, repair, and upgrade of City facilities; streets; storm drains; sewers; and park facilities.

**ENTERPRISE FUNDS****Harbor Tidelands Fund**

Revenue deposited in this fund is derived from business operations run by lessees, and parking receipts. The use of this fund is restricted under the City's Tideland Trust Agreement with the State of California.

**Harbor Uplands Fund**

Revenue comes from similar sources as the Tidelands Fund - trade leases, and parking receipts. However, its use is less restrictive and is subject to the decisions only of the City Council.

**Solid Waste Fund**

In FY90/91 the Mayor and City Council established the Solid Waste Fund. This fund is used to account for expenditures and revenues related to the City's comprehensive solid waste program which includes refuse collection, recycling, hazardous waste disposal, and street sweeping services. The solid waste program is wholly supported through user service fees.

**Wastewater Fund**

In FY95/96 the Mayor and City Council approved the establishment of the Wastewater Fund funded by a capital facility charge or more commonly referred to as a sewer connection fee. In FY03/04, in anticipation of the rehabilitation needs of the sewer system and additional requirements for operations and maintenance, the Mayor and City Council assessed an annual sewer user fee to be charged to property owners in the City.

**INTERNAL SERVICE FUNDS****Building Occupancy Fund**

Established in FY00/01, the Building Occupancy Fund includes reimbursement for costs associated with facilities maintenance and replacement. Cost allocations are based on square footage of the area occupied by each user department.

**Communications Equipment Replacement Fund**

Established in FY04/05, the Communications Equipment Replacement Fund is used to provide for the replacement of technology used for emergency purposes such as emergency dispatch equipment. Such equipment is currently used only in the Police, Fire and Public Works Departments. The amount to be deposited into this fund each year will be maintained by the Police Department.

**Information Technology Fund**

Established in FY00/01, the Information Technology Fund includes reimbursement of all costs associated with the Information Technology Department. These costs include personnel, maintenance and operations and capital outlay expenses budgeted by this Department. Additionally, in FY05/06, an additional component of replacement now includes a charge for equipment replacement. All costs are charged back to the users. The allocated cost for information technology services depends on the number of computers and telephones residing in the department.

**Printing and Graphics Fund**

Established in FY02/03, the Printing and Graphics Fund contains reimbursement for printing and graphics charges allocated to departments for use of services of the in-house print shop. Cost allocations are based on each department's actual usage.

**Self-Insurance Program Fund**

Established in FY00/01, the Self-Insurance Program Fund contains reimbursement for costs associated with insurance premiums and claims experience related to liability, workers' compensation and unemployment. Depending on the type of insurance matter, allocations are based on a combination of square footage, property values, gross payroll and/or claims experience of the department.

**Vehicle Replacement Fund**

Established in FY83/84, the Vehicle Replacement Fund contains cost reimbursements from departments that utilize the City's Fleet Services Division for maintenance of vehicles and equipment. Also included in this fund are reimbursed rental charges for vehicles assigned to particular departments. Maintenance charges are based on historical records of past maintenance costs for the vehicle, and rental charges are based on the estimated future replacement value of the vehicle.

**REDEVELOPMENT AGENCY**

Redevelopment funds are used for the activities of four redevelopment project areas within the City. Revenue is derived from property tax increments and developer agreement payments. The revenues support bond payment activity, capital improvements, and low-to-moderate housing subsidies.

**GLOSSARY OF BUDGET TERMS**

**Abatement.** A complete or partial cancellation of a levy imposed by a government. Abatements usually apply to tax levies, special assessments and service charges.

**Accountability.** The state of being obliged to explain one's actions, to justify what one does. Accountability requires governments to answer to the citizenry -- to justify the raising of public resources and the purposes for which they are used.

**Accrual Basis.** Revenues are recognized when earned, and expenses are recognized when incurred.

**Activity.** A specific and distinguishable service performed by one or more organizational components of a government to accomplish a function for which the government is responsible (e.g., police is an activity within the public safety function).

**Ad Valorem Tax.** A tax based on value (e.g., a property tax).

**Allocation.** Most often refers to the division of tax proceeds among local agencies.

**Allotment.** A part of an appropriation that may be encumbered or expended during a given period.

**Appropriated Budget.** The expenditure authority created by the appropriation bills or ordinances, which are signed into law, and the related estimated revenues. The appropriated budget would include all reserves, transfers, allocations, supplemental appropriations and other legally authorized legislative and executive changes.

**Appropriation.** Amount of money budgeted for a given program. Does not mean it will be fully expended. Appropriations are the means by which legal authority is given to expend public monies.

**Assessed Valuation.** A dollar value placed upon real estate or other property, by Los Angeles County, as a basis for levying property taxes.

**Balanced Budget.** A budget in which available resources exceed or equal expenditures.

**Basis of Accounting/Budgeting.** A term used to refer to *when* revenues, expenditures, expenses and transfers – and the related assets and liabilities – are recognized in the accounts and reported in the financial statements.

**Biennial Budget.** A budget applicable to a two-year fiscal period.

**Bill.** A term used to denote a law or statute passed by certain legislative bodies. A bill has greater legal formality and standing than a resolution.

**Bond.** A City may raise capital by issuing a written promise to pay a specified sum of money called the face value, or principal amount, at a specified date or dates in the future, together with periodic interest, at a special rate.

**GLOSSARY OF BUDGET TERMS**

**Budget.** A plan of financial and program operation which lists appropriations and the means of financing them for a given time period.

**Budgetary Control.** The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and revenues.

**Capital Improvements.** New, replacement or improved infrastructure which has a minimum life expectancy of five years and a minimum expense of \$15,000. However, some capital projects fall outside this definition, for example: one-time expenditures for initial studies that are associated with other capital improvement projects.

**Capital Outlay.** A budget category which accounts for all furniture and equipment having a unit cost of \$1,000 or more and a useful life of more than one year. (See "Expenditure Categories".)

**City Charter.** Legal authority approved in 1949 by the voters of Redondo Beach establishing the Council-Manager form of government.

**Continuing Appropriation.** An appropriation that, once established, is automatically renewed without further legislative action, period after period, until altered or revoked.

**Debt.** An obligation resulting from the borrowing of money or purchase of goods and services. Debts of governments include bonds, time warrants and notes.

**Debt Service Requirements.** The amount of money required to pay interest on outstanding debt, serial maturities of principal for serial bonds and required contributions to accumulate monies for future retirement of term bonds.

**Department.** An organizational unit comprised of programs and sub-programs. Each department is managed by a single director.

**Depreciation.** Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of physical elements, inadequacy or obsolescence.

**Designated Fund Balance.** A portion of unreserved fund balance designated by City policy for a specific future use.

**Encumbrances.** Financial commitments related to unperformed services or contracts for goods for which part of an appropriation has been reserved.

**Endowment.** Funds or property that are donated with either a temporary or permanent restriction as to the use of principal.

**Enterprise Fund.** A type of fund established to account for the total costs of those governmental facilities and services which are operated in a manner similar to a private business.

**Entitlement.** The amount of payment to which a State or local government is entitled pursuant to an allocation formula contained in applicable statutes.

**GLOSSARY OF BUDGET TERMS**

**Executive Budget.** The aggregate of information, proposals and estimates prepared and submitted to the legislative body by the chief executive.

**Expenditures.** Expenditures include current operating expenses which require the current or future use of net current assets, service and capital outlays.

**Expenditure Categories.** The individual expenditure accounts used to record each type of expenditure are categorized into groups of similar types. For budgeting purposes, objects of expenditure are categorized into groups of similar types of expenditures called major categories of expenditure. The principal objects of expenditure used in the budget are:

- ◆ **Personnel.** Salaries and fringe benefits paid to City employees. Includes items such as health/dental insurance, retirement contributions, educational and other benefits.
- ◆ **Maintenance and Operations.** Supplies and other materials/services used in the normal operations of City departments. Includes items such as books, chemicals and construction materials, consultant contracts, advertising, travel and utilities.
- ◆ **Capital Outlay.** A budget category which budgets all equipment having a unit cost of more than \$1,000 and an estimated useful life of more than one year. This includes furniture, automobiles, machinery, equipment and other types of fixed assets.
- ◆ **Internal Service Fund Allocations.** Charges for goods or services provided by one department or agency to other departments and/or agencies on a cost reimbursement basis.

**Expenses.** Decreases in net total assets. Expenses represent total cost of operations during a period regardless of the timing of related expenditures.

**Fiscal Year.** A twelve-month period of time used for budgeting, accounting or tax collection purposes which may differ from a calendar year. Redondo Beach operates on a July 1 to June 30 fiscal year.

**Fixed Assets.** Assets of a long-term nature such as land, buildings, machinery, furniture, and other equipment. The City has defined such assets as those with an expected life in excess of one year and an acquisition cost in excess of \$5,000.

**Fixed Budget.** A budget setting forth dollar amounts that are not subject to change based on the volume of goods or services to be provided.

**Forfeiture.** The automatic loss of cash or other property as a penalty for not complying with legal provisions and as compensation for the resulting damages or losses. This term should not be confused with confiscation. The latter term designates the actual taking over of the forfeited property by the government. Even after property has been forfeited, it cannot be said to be confiscated until the government claims it.

**Formal Budgetary Integration.** The management control technique through which the annual operating budget is recorded in the general ledger through the use of budgetary accounts. It is intended to facilitate control over revenues and expenditures during the year.

**GLOSSARY OF BUDGET TERMS**

**Franchise.** A special privilege granted by a government permitting the continuing use of public property, such as City streets, and usually involving the elements of monopoly and regulation.

**Full-Time Equivalent.** The amount of time for which a regular full or part-time position has been budgeted in terms of the amount of time an employee works in a year.

**Function.** A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible (e.g., public safety).

**Fund.** An independent fiscal and accounting term used to record all financial transactions related to the specific purpose for which the fund was created.

**Fund Balance.** The amount of financial resources available for use. Generally, this represents a summary of all the annual operating surpluses and deficits since the fund's inception.

**Gann Limit.** A California ballot initiative adopted in 1980, and modified by Proposition 111 which passed in 1990, to limit the amount of tax proceeds state and local governments can spend each year. It now appears in California's State Constitution as Article XIII B.

**General Obligation Bonds.** The full faith and credit of the City guarantees repayment of this debt.

**Governmental Fund Types.** Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities -- except those accounted for in proprietary funds and fiduciary funds. In essence, these funds are accounting segregations of financial resources.

**Grant.** Contributions or gifts of cash or other assets from another governmental or private entity to be used or expended for a specific purpose, activity or facility.

**Impact Fees.** Fees charged to developers to cover, in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development (e.g., parks, sidewalks).

**Infrastructure.** Facilities on which the continuance and growth of a community depend, such as roads, water lines, sewers, public buildings, parks and so forth.

**In-Lieu Tax.** Tax levied in place of another tax or taxes. The State of California provides in-lieu motor vehicle fees to local governments to compensate for local personal property, not subject to property tax.

**Interfund Transfers.** Transfers are classified into residual equity transfers and operating transfers. Residual equity transfers are non-recurring or non-routine transfers of equity between funds. Operating transfers reflect ongoing operating subsidies between funds. An example of operating transfer is when the General Fund would report its annual subsidy to fund capital improvements in the Capital Projects Fund.

**Internal Control.** A plan of organization for purchasing, accounting and other financial activities which, among other things, provides that: (1) the duties of employees are subdivided so that no single employee handles a financial action from beginning to end; (2) proper authorizations from

**GLOSSARY OF BUDGET TERMS**

specific responsible officials are obtained before key steps in the processing of a transaction are completed; and, (3) records and procedures are arranged appropriately to facilitate safekeeping and effective control.

**Internal Service Fund.** A fund used to account for the financing of goods or services provided by one department or agency to the other departments or agencies of a government, or to other governments, on a cost-reimbursement basis.

**Lapse.** As applied to appropriations, the automatic termination of an appropriation. Except for indeterminate appropriations, an appropriation is made for a certain period of time. At the end of this period, any unexpended or unencumbered balance thereof lapses, unless otherwise provided by law.

**Levy.** To impose taxes, special assessments or service charges for the support of governmental activities.

**Maintenance and Operations.** A budget category which accounts for all the supplies, goods, and services required to support a program or activity. (See "Expenditure Categories".)

**Measurement Focus.** The accounting convention that determines (1) which assets and which liabilities are included on a government's balance sheet and where they are reported there, and (2) whether an operating statement presents information on the flow of financial resources (revenues and expenditures) or information on the flow of economic resources (revenues and expenses).

**Modified Accrual Basis.** The accrual basis of accounting adapted to the governmental fund-type measurement focus. Under it, revenues and other financial resource increments (e.g., bond issue proceeds) are recognized when they become susceptible to accrual, that is when they become both "measurable" and "available to finance expenditures of the current period." "Available" means collectible in the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred except for (1) inventories of materials and supplies that may be considered expenditures either when purchased or when used, and (2) prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed.

**Mortgage Bonds.** Bonds secured by a mortgage against specified properties of a government, usually its public utilities or other enterprises. If primarily payable from enterprise revenues, they also are classed as revenue bonds.

**Municipal.** In its broadest sense, an adjective denoting the State and all subordinate units of government. In a more restricted sense, an adjective denoting a city or village as opposed to other local governments.

**Municipal Code.** A book that contains the City Council approved ordinances currently in effect. The Municipal Code defines City policy. The Municipal Code contains the "laws" of the City.

**Municipal Corporation.** A political and corporate body established pursuant to State statutes to provide government services and regulations for its inhabitants. A municipal corporation has defined boundaries and a population and usually is organized with the consent of its residents. It usually has a seal and may sue and be sued.

**GLOSSARY OF BUDGET TERMS**

**Obligations.** Amounts a government may be required legally to meet out of its resources. They include not only actual liabilities, but also unliquidated encumbrances.

**Operating Budget.** A financial, programmatic, and organization plan, for furthering the goals of the City Council through the City departments, which does not include one-time capital improvement projects.

**Ordinance.** A formal legislative enactment by the City Council. An ordinance has the full force and effect of law within the City boundaries, unless it is in conflict with any higher form of law, such as a State statute or constitutional provision. An ordinance has a higher legal standing than a resolution.

**Performance Budget.** A budget that bases expenditures primarily upon measurable performance of activities and work programs. A performance budget may also incorporate other bases of expenditure classification, such as character and object class, but these are secondary to activity performance.

**Performance Measure.** A quantitative or qualitative assessment of the results obtained through a program or activity. Effectiveness or outcome measures related directly to program objectives and are typically represented by a date, percentage achievement or rate of performance.

**Performance Objective.** A clearly described target for achievement within a specified time span which represents an interim step or measured progress toward a goal.

**Personnel.** Budget category used to denote salaries and all personnel associated benefits. (See "Expenditure Categories".)

**Principal.** In the context of bonds other than deep-discount debt, the face value or par value of a bond or issue of bonds payable on stated dates of maturity.

**Program.** A division of a department which specifies a particular group of activities.

**Proposition 4.** Initiative constitutional amendment approved in the November 1979 ballot which imposes limits on allowable appropriations of state and local governments. Article XIII B of the California Constitution. Also commonly known as the Gann Limit.

**Proposition 13.** Enacted as Article XIII A of the California Constitution. Initiative constitutional amendment approved in the June 1978 ballot which imposes a 1% limit on property taxes, various assessment restrictions and limitations on the levy of new taxes.

**Proposition 111 Limit.** On June 5, 1990, California voters approved Proposition 111, to amend Article XIII B, of the California Constitution, relating to the Gann Appropriations Limit Initiative.

**GLOSSARY OF BUDGET TERMS**

**Proprietary Fund Types.** Sometimes referred to as income determination or commercial-type funds, the classification used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector (i.e., enterprise and internal service funds). All assets, liabilities, equities, revenues, expenses and transfers relating to the government's business and quasi-business activities are accounted for through proprietary funds.

**Reappropriation.** The amount of money budgeted for a project in a prior year, but not spent, or encumbered, and which needs to be appropriated again in the current year.

**Reimbursements.** Payments remitted on behalf of another party, department, or fund. These amounts are recorded as expenditures, or expenses, in the reimbursing fund, and as reductions of the expenditure, or expense, in the fund that is reimbursed.

**Reserve.** An account used to earmark a portion of the fund balance as legally segregated, for a specific use.

**Resolution.** A special order of the City Council, which requires less legal formality than an ordinance, in terms of public notice, and the number of public readings prior to approval. A Resolution has lower legal standing than an ordinance.

**Revenues.** Amount received for taxes, fees, permits, licenses, interest, use of property, and intergovernmental sources during the fiscal year.

**Special Assessment.** A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

**Special Revenue Funds.** These funds are separately administered because revenues are restricted by the City Council, the State of California, the Federal government, or other governmental agencies as to how the City may spend them.

**Statute.** A written law enacted by a duly organized and constituted legislative body.

**Sub-Program.** A division of the program unit. Sub-programs are used to further define a program to assist management and citizenry in better assessing the costs of providing an identifiable service.

**Subventions.** Revenue collected by the State (or other level of government), which are allocated to the City on a formula basis. The major subventions received by the City, from the State of California, include motor vehicle in-lieu, gasoline taxes, and homeowner's property tax exemptions.

**Taxes.** Compulsory charges levied by a government to finance services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits, such as special assessments. Neither does the term include charges for services rendered only to those paying such charges (e.g., sewer service charges).

**DEFINITION OF ACRONYMS**

Below are the definitions for various acronyms used throughout the budget document.

<b><u>AB:</u></b>	Assembly Bill	<b><u>CNG:</u></b>	Compressed Natural Gas
<b><u>ADA:</u></b>	American Disabilities Act	<b><u>COLA:</u></b>	Cost of Living Adjustment
<b><u>AED:</u></b>	Automatic External Defibrillators	<b><u>COPS:</u></b>	Citizen's Options for Public Safety
<b><u>APB:</u></b>	Accounting Principles Board	<b><u>CPI:</u></b>	Consumer Price Index
<b><u>APT-US&amp;C:</u></b>	Association of Public Treasurers- United States & Canada	<b><u>CSCDA:</u></b>	California Statewide Communities Development Authority
<b><u>AQMD:</u></b>	Air Quality Management District	<b><u>CSMFO:</u></b>	California Society of Municipal Finance Officers
<b><u>ARB:</u></b>	Accounting Research Bulletins	<b><u>DARE:</u></b>	Drug Awareness Resistance Education
<b><u>A/V:</u></b>	Audio Visual	<b><u>DDA:</u></b>	Disposition and Development Agreement
<b><u>B&amp;W:</u></b>	Boating & Waterways	<b><u>DMV:</u></b>	Department of Motor Vehicles
<b><u>BCHD:</u></b>	Beach Cities Health District	<b><u>DNA:</u></b>	Deoxyribose Nucleic Acid
<b><u>BJA:</u></b>	Bureau of Justice Assistance	<b><u>DOJ:</u></b>	Department of Justice
<b><u>CAD:</u></b>	Computer Aided Dispatch	<b><u>DUI:</u></b>	Driving Under the Influence
<b><u>CAFR:</u></b>	Comprehensive Annual Financial Report	<b><u>EIR:</u></b>	Environmental Impact Report
<b><u>CalPERS:</u></b>	California Public Employees Retirement System	<b><u>EMS:</u></b>	Emergency Medical Services
<b><u>CATIC:</u></b>	California Anti Terrorism Info Center	<b><u>EPA:</u></b>	Environmental Protection Agency
<b><u>CDBG:</u></b>	Community Development Block Grant	<b><u>EPMC:</u></b>	Employer-Paid Member Contribution
<b><u>CEQA:</u></b>	California Environmental Quality Act	<b><u>ERAF:</u></b>	Educational Revenue Augmentation Fund
<b><u>CERT:</u></b>	Community Emergency Response Team	<b><u>FASB:</u></b>	Financial Accounting Standards Board
<b><u>CFIRS:</u></b>	California Fire Incident Reporting System	<b><u>FBI:</u></b>	Federal Bureau of Investigation
<b><u>CIP:</u></b>	Capital Improvement Program	<b><u>FCC:</u></b>	Federal Communications Commission
<b><u>CLEEP:</u></b>	California Law Enforcement Equipment Program	<b><u>FDIC:</u></b>	Federal Deposit Insurance Corporation
<b><u>CMP:</u></b>	Corrugated Metal Pipe	<b><u>FEMA:</u></b>	Federal Emergency Management Agency
<b><u>CMT:</u></b>	Constant Maturity Treasury	<b><u>FHLMC:</u></b>	Federal Home Loan Mortgage Association

**DEFINITION OF ACRONYMS**

<b><u>FMS:</u></b> Financial Management System	<b><u>LA:</u></b> Los Angeles
<b><u>FNMA:</u></b> Federal National Mortgage Association	<b><u>LAIF:</u></b> Local Agency Investment Fund
<b><u>FTE:</u></b> Full-Time Equivalent	<b><u>LAN:</u></b> Local Area Network
<b><u>FY:</u></b> Fiscal Year	<b><u>LLD:</u></b> Landscaping and Lighting District
<b><u>GAAP:</u></b> Generally Accepted Accounting Principles	<b><u>LLEBG:</u></b> Local Law Enforcement Block Grant
<b><u>GAAS:</u></b> Generally Accepted Auditing Standards	<b><u>LTD:</u></b> Long-Term Debt
<b><u>GASB:</u></b> Governmental Accounting Standards Board	<b><u>MOU:</u></b> Memorandum of Understanding
<b><u>GFOA:</u></b> Government Finance Officers Association	<b><u>M&amp;O:</u></b> Maintenance and Operations
<b><u>GIC:</u></b> Guaranteed Investment Contract	<b><u>MTA:</u></b> Metropolitan Transit Authority
<b><u>GIS:</u></b> Geographical Information System	<b><u>MVIL:</u></b> Motor Vehicle in-Lieu
<b><u>GNMA:</u></b> Government National Mortgage Association	<b><u>NFIRS:</u></b> National Fire Incident Reporting System
<b><u>GREAT:</u></b> Gang Resistance Education and Training	<b><u>NFPA:</u></b> National Fire Protection Association
<b><u>HHW:</u></b> Household Hazardous Waste	<b><u>NPDES:</u></b> National Pollutant Discharge Elimination System
<b><u>HR:</u></b> Human Resources	<b><u>OCJP:</u></b> Office of Criminal Justice Planning
<b><u>HUD:</u></b> Housing and Urban Development	<b><u>OES:</u></b> Office of Emergency Services
<b><u>HVAC:</u></b> Heating/Ventilation and Air Conditioning	<b><u>OPA:</u></b> Owner Participant Agreement
<b><u>ICMA:</u></b> International City/County Management Association	<b><u>OTS:</u></b> Office of Traffic Safety
<b><u>ICRMA:</u></b> Independent Cities Risk Management Authority	<b><u>PCH:</u></b> Pacific Coast Highway
<b><u>ISTEA:</u></b> Intermodal Surface Transportation Efficiency Act	<b><u>PERS:</u></b> Public Employees' Retirement System
<b><u>IT:</u></b> Information Technology	<b><u>PFA:</u></b> Public Financing Authority
<b><u>JTTF:</u></b> Joint Terrorism Task Force	<b><u>PIC:</u></b> Public Improvement Commission
	<b><u>POB:</u></b> Pension Obligation Bond
	<b><u>POST:</u></b> Peace Officers Standard Training
	<b><u>PSAF:</u></b> Public Safety Augmentation Fund

<b>DEFINITION OF ACRONYMS</b>
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<b><u>RBCEA:</u></b>	Redondo Beach City Employees Association	<b><u>TMDL:</u></b>	Total Maximum Daily Load
<b><u>RBFA:</u></b>	Redondo Beach Firefighters Association	<b><u>TOT:</u></b>	Transient Occupancy Tax
<b><u>RBPAAC:</u></b>	Redondo Beach Performing Arts Center	<b><u>TPA:</u></b>	Third Party Administrator
<b><u>RBPOA:</u></b>	Redondo Beach Police Officers Association	<b><u>TRAN:</u></b>	Tax and Revenue Anticipation Note
<b><u>RBPSA:</u></b>	Redondo Beach Professional and Supervisory Association	<b><u>TRAP:</u></b>	Taskforce for Regional Autotheft Prevention
<b><u>RCP:</u></b>	Reinforced Concrete Pipe	<b><u>UCR:</u></b>	Uniform Crime Report
<b><u>RDA:</u></b>	Redevelopment Agency	<b><u>UUT:</u></b>	Utility Users' Tax
<b><u>RFP:</u></b>	Request for Proposal	<b><u>VIP:</u></b>	Volunteer in Policing
<b><u>SAPP:</u></b>	Spousal Abuser Prosecution Program	<b><u>VLF:</u></b>	Vehicle License Fee
<b><u>SB:</u></b>	Senate Bill	<b><u>WAN:</u></b>	Wide Area Network
<b><u>SBYP:</u></b>	South Bay Youth Project	<b><u>WIA:</u></b>	Workforce Investment Act
<b><u>SCADA:</u></b>	Supervisory Control and Data Acquisition	<b><u>WI-FI:</u></b>	Wireless Fidelity
<b><u>SCAG:</u></b>	Southern California Association of Governments		
<b><u>SEC:</u></b>	Securities and Exchange Commission		
<b><u>SEMS:</u></b>	Standardized Emergency Mgmt. Systems		
<b><u>SIU:</u></b>	Special Investigations Unit		
<b><u>SIR:</u></b>	Self-Insurance Retention		
<b><u>SLESF:</u></b>	Supplemental Law Enforcement Services Fund		
<b><u>STC:</u></b>	Standards & Training Corrections		
<b><u>SRO:</u></b>	School Resource Officers		
<b><u>SWAT:</u></b>	Special Weapons and Tactics		
<b><u>TDA:</u></b>	Transportation Development Act		

**FREQUENTLY ASKED QUESTIONS**

**CITY:**

**What are the major General Fund revenues?**

The City's top ten revenues are listed below. These revenues account for 86.9% of total General Fund revenues from external sources.

<b>Top Ten Revenues</b>	<b>Budget</b>	<b>Percent of General Fund Revenues</b>
Property Tax	15,272,490	28.2%
Sales Tax	9,114,000	16.8%
Utility Users' Tax	7,064,000	13.1%
Motor Vehicle/In Lieu	4,346,000	8.0%
Transient Occupancy Tax	3,003,000	5.6%
Franchise Fees	2,039,000	3.7%
Property Transfer Tax	1,960,000	3.6%
Construction/Excavation Permits	1,550,000	2.9%
Investment Earnings	1,373,000	2.6%
Business License Tax	1,320,000	2.4%
<b>Total</b>	<b>47,041,490</b>	<b>86.9%</b>

**What is the largest use of General Fund revenues?**

Personnel costs totaling \$41,841,270 account for 70.4% of the General Fund expenditures. Personnel costs consist of salaries and all personnel associated benefits. The most costly benefits are retirement (PERS) costs in the amount of \$8,506,790 and health insurance in the amount of \$2,595,680. The majority (51.7%) of the total personnel costs are for public safety with the Police Department at 33.6% and the Fire Department at 18.1%.

**Can the General Fund be said to have a "bottom line"?**

The goal of a private-sector business is to make money. To accomplish this goal each period, revenues and gains must exceed related expenses and losses. Accordingly, the difference between revenues/gains and expenses/losses (i.e., "net income") is a basic measure of the degree to which a business has been successful during the period. Because "net income" is reported as the last item on a business's operating statement, it is commonly referred to as the "bottom line," and serves as the primary focus of interest for users of private-sector financial statements.

The difference between the beginning and ending estimated fund balances at first may appear similar to "net income". However, in budgeting for governmental funds, including the General Fund, revenues may be less than expenditures simply because of the timing of collections, or revenues may exceed expenditures just because the payment of some liabilities is deferred until future fiscal years. Therefore, a positive balance of revenues and transfers in over expenditures and transfers out does not necessarily indicate that the City has managed to "pay its way" for the fiscal year.

**What is the relationship between "unreserved fund balance" and cash?**

The year-end unreserved fund balance in a governmental fund, including the General Fund, is designed to measure the net financial resources that are available to finance expenditures of future fiscal years.

However, not all such "available" financial resources are cash. While cash on hand may be spent at will, differing time periods typically are needed to convert the City's various receivables into cash. Moreover, fund liabilities payable from those assets may be due at different times. Therefore, while unreserved fund balance provides a good measure of the financial resources that will be available for appropriation in the budget, it is not necessarily a good measure of the fund's cash at the beginning of the fiscal year.

## **REDEVELOPMENT AGENCY:**

### **What is Redevelopment?**

Redevelopment is a process created by the State of California to assist local governments in eliminating blight and revitalizing designated redevelopment project areas. Redevelopment provides communities with the ability to obtain funding to bring about desired development, reconstruction and rehabilitation. A portion of redevelopment funds must also be used to promote affordable housing opportunities in the community. The basic idea is this: when an area is blighted due to economic reasons or faulty land use decisions, it costs the community in many ways, including monetarily. Redevelopment allows higher levels of tax revenues to be used by the Agency to cope with the blight.

### **Who is the Redevelopment Agency?**

The Redevelopment Agency is closely linked to the City by overlapping administration with the City Council serving as the Redevelopment Agency Board, the City Manager serving as the Agency's Executive Director/Secretary, the City Attorney serving as the Agency Counsel, the City Treasurer serving as the Agency Treasurer, and the City staff serving as the Agency staff. However, the Agency is a separate legal entity.

### **From where does the Redevelopment Agency get funding?**

The projects of the Redevelopment Agency of the City of Redondo Beach are funded in a number of ways including tax increment, investment earnings, developer payments and bond issue revenue. Tax increment is a funding method specifically established for redevelopment agencies by state law. On the date that the City Council approves a Redevelopment Plan, the amount of property tax being generated by the property within the boundaries of the plan is noted. As the total assessed valuation of the properties within the project area increases, usually as a result of development activity, the amount of property tax generated by those properties also increases. The difference in the two levels of property tax is known as the tax increment. Most of this tax increment goes to the Redevelopment Agency. The Agency has no power to set tax rates or impose new property taxes.

Usually, the amount of tax increment revenues going to the Agency will not be enough to finance all the redevelopment activities and development projects specified in the redevelopment plan. Therefore, agencies can raise additional money by issuing bonds. These bonds are not a debt of the City but are repaid solely from tax increment revenue.

Tax increment funds must be used for activities occurring in the same project area that generates the funds, except for residential projects which benefit low- and moderate-income residents of any area within the City. By law, 20% of the Agency's revenues must be set aside and used to improve the quality and/or quantity of affordable housing.

### **What has the Redevelopment Agency of the City of Redondo Beach accomplished?**

The Redevelopment Agency has completed a number of successful projects since its inception in 1962. These include financial assistance in the construction of the main library, the Crowne Plaza hotel, the

South Bay Galleria, and the Home Expo store outside the mall. Financial assistance was also provided by the Redevelopment Agency for the reconstruction of the pier which had been damaged during the disasters of 1988. Completed most recently are the Aviation Park improvements which include the rebuilding of the Redondo Beach Performing Arts Center and the purchase of land in the South Bay Center project area.

Infrastructure improvements include the Kingsdale storm drain work, the installation of sewer improvements along Harbor Drive, a contribution to the County's Green Lane storm drain project, financial assistance to the Artesia Boulevard improvement project, and funding of Inglewood Avenue improvements.

The Redevelopment Agency has used "housing set-aside" money to provide affordable rents at the Heritage Pointe and Seasons (McCandless) senior housing projects. In addition, these funds are being used to fund the handyperson and the owner rehabilitation loan programs which benefit low-income homeowners.

# FINANCIAL SUMMARIES



**CITY OF REDONDO BEACH**  
**SUMMARY OF ESTIMATED REVENUES & APPROPRIATIONS AND**  
**ESTIMATED CHANGES IN FUND BALANCES**

	Estimated Fund Balances July 1, 2005	+	Adopted Revenues 2005-06	-	Adopted Appropriations 2005-06	+	Transfers In	-	Transfers (Out)	=	Estimated Fund Balances June 30, 2006
General Fund	2,656,610	*	58,453,280		59,390,180		-		(108,110)		1,611,600
State Gas Tax	459,250		1,186,880		1,155,930		-		-		490,200
Parks & Recreation Facilities	43,290		90,000		120,000		-		-		13,290
Subdivision Park Trust	-		500,000		326,000		-		-		174,000
Narcotic Forfeiture & Seizure	400,010		37,800		-		-		-		437,810
Local Transportation Tax	65,660		34,950		-		-		-		100,610
Proposition A	305,770		986,950		-		-		(906,130)		386,590
Proposition C	517,950		845,410		521,000		-		-		842,360
Transit	-		836,700		1,762,770		906,130		-		(19,940)
Air Quality Improvement	201,100		72,700		36,740		-		-		237,060
Storm Drain Improvement	44,300		150,000		175,000		-		-		19,300
St. Landscaping and Lighting	232,230		1,516,050		1,847,240		-		-		(98,960)
South Bay Youth Project	101,000		737,100		903,230		56,340		-		(8,790)
Workforce Investment Act	-		950,000		1,000,120		31,350		-		(18,770)
Comm. Develop. Block Grant	-		496,220		519,480		17,910		-		(5,350)
Intergovernmental Grants	-		1,452,540		1,500,540		-		-		(48,000)
Housing Authority	150,000		4,992,960		5,129,130		2,510		-		16,340
Capital Projects	2,401,650		64,000		2,464,270		-		-		1,380
Solid Waste	1,090,440		3,541,720		3,352,350		-		-		1,279,810
Wastewater	5,368,630		1,985,910		2,935,580		-		-		4,418,960
Harbor Tidelands	25,583,940		4,841,030		5,534,200		-		-		24,890,770
Harbor Uplands	17,611,740		3,894,850		4,493,270		-		-		17,013,320
Vehicle Replacement	6,619,330		2,378,140	**	2,164,930		-		-		6,832,540
Building Occupancy	-		2,300,250		2,269,230		-		-		31,020
Information Technology	745,760		2,245,680		2,374,670		-		-		616,770
Self-Insurance Program	265,680		4,084,980		3,483,900		-		-		866,760
Printing and Graphics	79,660		309,610		331,840		-		-		57,430
Comm Equip Replacement	400,000		353,780		613,940		-		-		139,840
											-
<b>Total Before Adjustments</b>	<b>65,344,000</b>		<b>99,339,490</b>		<b>104,405,540</b>		<b>1,014,240</b>		<b>(1,014,240)</b>		<b>60,277,950</b>
Less: Internal Charges	-		15,741,430		15,741,430		-		-		-
<b>TOTAL CITY</b>	<b>65,344,000</b>		<b>83,598,060</b>		<b>88,664,110</b>		<b>1,014,240</b>		<b>(1,014,240)</b>		<b>60,277,950</b>
<b>REDEVELOPMENT AGENCY</b>	<b>15,042,590</b>		<b>6,271,700</b>		<b>6,351,080</b>		<b>-</b>		<b>-</b>		<b>14,963,210</b>
<b>GRAND TOTAL</b>	<b>80,386,590</b>		<b>89,869,760</b>		<b>95,015,190</b>		<b>1,014,240</b>		<b>(1,014,240)</b>		<b>75,241,160</b>

\* Includes only designations for future years' appropriations and continuing appropriations and reserves for encumbrances.

\*\* Includes both internal service fund allocations from other funds or departments and external funding from other entities.

**CITY OF REDONDO BEACH**  
**SUMMARY OF ESTIMATED REVENUES & APPROPRIATIONS AND**  
**ESTIMATED CHANGES IN FUND BALANCES**

**RESOURCES**

	Estimated Fund Balances		License & Permits	Fines & Forfeitures	Use of Money & Property	Intergovernmental	Charges for Services	Other Revenues	Total Adopted Revenues	Available Resources	Transfers In		
	July 1, 2005	+	Taxes	+	+	+	+	+	=	2005-06	+		
General Fund	2,656,610		37,541,000		1,723,900	880,000	4,791,500	4,441,200	8,816,680	259,000	58,453,280	61,109,890	-
State Gas Tax	459,250		1,180,580		-	-	6,300	-	-	-	1,186,880	1,646,130	-
Parks and Recreation Facilities	43,290		90,000		-	-	-	-	-	-	90,000	133,290	-
Subdivision Park Trust	-		500,000		-	-	-	-	-	-	500,000	500,000	-
Narcotic Forfeiture and Seizure	400,010		-		-	-	7,800	30,000	-	-	37,800	437,810	-
Local Transportation Tax	65,660		-		-	-	-	34,950	-	-	34,950	100,610	-
Proposition A	305,770		-		-	-	12,900	974,050	-	-	986,950	1,292,720	-
Proposition C	517,950		-		-	-	37,500	807,910	-	-	845,410	1,363,360	-
Transit	-		-		-	-	733,630	103,070	-	-	836,700	836,700	906,130
Air Quality Improvement	201,100		-		-	-	2,700	70,000	-	-	72,700	273,800	-
Storm Drain Improvement	44,300		-		-	-	-	150,000	-	-	150,000	194,300	-
St. Landscaping and Lighting	232,230		-		-	-	27,900	-	1,488,150	-	1,516,050	1,748,280	-
South Bay Youth Project	101,000		-		-	-	-	737,100	-	-	737,100	838,100	56,340
Workforce Investment Act	-		-		-	-	-	950,000	-	-	950,000	950,000	31,350
Comm. Develop. Block Grant	-		-		-	-	-	496,220	-	-	496,220	496,220	17,910
Intergovernmental Grants	-		-		-	-	-	1,452,540	-	-	1,452,540	1,452,540	-
Housing Authority	150,000		-		-	-	-	4,992,960	-	-	4,992,960	5,142,960	2,510
Capital Projects	2,401,650		-		-	-	-	-	64,000	-	64,000	2,465,650	-
Solid Waste	1,090,440		-		500,000	-	40,000	2,916,720	85,000	-	3,541,720	4,632,160	-
Wastewater	5,368,630		-		-	-	-	1,985,910	-	-	1,985,910	7,354,540	-
Harbor Tidelands	25,583,940		-		-	4,819,530	-	-	21,500	-	4,841,030	30,424,970	-
Harbor Uplands	17,611,740		-		-	3,880,600	-	-	14,250	-	3,894,850	21,506,590	-
Vehicle Replacement	6,619,330		-		-	-	-	2,332,140	46,000	-	2,378,140	8,997,470	-
Building Occupancy	-		-		-	-	-	2,300,250	-	-	2,300,250	2,300,250	-
Information Technology	745,760		-		-	-	-	2,245,680	-	-	2,245,680	2,991,440	-
Self-Insurance Program	265,680		-		-	-	-	4,084,980	-	-	4,084,980	4,350,660	-
Printing and Graphics	79,660		-		-	-	-	309,610	-	-	309,610	389,270	-
Comm. Equip. Replacement	400,000		-		-	-	-	353,780	-	-	353,780	753,780	-
<b>Total Before Adjustments</b>	<b>65,344,000</b>		<b>39,311,580</b>		<b>1,723,900</b>	<b>1,380,000</b>	<b>13,586,730</b>	<b>15,760,560</b>	<b>27,086,970</b>	<b>489,750</b>	<b>99,339,490</b>	<b>164,683,490</b>	<b>1,014,240</b>
Less: Internal Charges	-		-		-	-	-	15,741,430	-	-	15,741,430	15,741,430	-
<b>Total City</b>	<b>65,344,000</b>		<b>39,311,580</b>		<b>1,723,900</b>	<b>1,380,000</b>	<b>13,586,730</b>	<b>15,760,560</b>	<b>11,345,540</b>	<b>489,750</b>	<b>83,598,060</b>	<b>148,942,060</b>	<b>1,014,240</b>
<b>Redevelopment Agency</b>	<b>15,042,590</b>		<b>2,907,000</b>		<b>-</b>	<b>-</b>	<b>1,701,530</b>	<b>-</b>	<b>1,663,170</b>	<b>-</b>	<b>6,271,700</b>	<b>21,314,290</b>	<b>-</b>
<b>Grand Total</b>	<b>80,386,590</b>		<b>42,218,580</b>		<b>1,723,900</b>	<b>1,380,000</b>	<b>15,288,260</b>	<b>15,760,560</b>	<b>11,345,540</b>	<b>2,152,920</b>	<b>89,869,760</b>	<b>170,256,350</b>	<b>1,014,240</b>

**CITY OF REDONDO BEACH**  
**SUMMARY OF ESTIMATED REVENUES & APPROPRIATIONS AND**  
**ESTIMATED CHANGES IN FUND BALANCES**

**REQUIREMENTS**

	- Personnel	- Maintenance & Operations	- Internal Service	- Capital Outlay	- Capital Improvement	= Expenditures	- Transfers Out	= Estimated Fund Balances June 30, 2006
General Fund	41,841,270	5,653,370	11,830,490	65,050	-	59,390,180	108,110	1,611,600
State Gas Tax	531,170	341,820	282,940	-	-	1,155,930	-	490,200
Parks and Recreation Facilities	-	-	-	-	120,000	120,000	-	13,290
Subdivision Park Trust	-	-	-	-	326,000	326,000	-	174,000
Narcotic Forfeiture and Seizure	-	-	-	-	-	-	-	437,810
Local Transportation Tax	-	-	-	-	-	-	-	100,610
Proposition A	-	-	-	-	-	-	906,130	386,590
Proposition C	-	-	-	-	521,000	521,000	-	842,360
Transit	173,180	1,349,850	239,740	-	-	1,762,770	-	(19,940)
Air Quality Improvement	13,090	23,650	-	-	-	36,740	-	237,060
Storm Drain Improvement	-	-	-	-	175,000	175,000	-	19,300
St. Landscaping and Lighting	484,870	1,146,630	165,740	-	50,000	1,847,240	-	(98,960)
South Bay Youth Project	246,850	537,730	118,650	-	-	903,230	-	(8,790)
Workforce Investment Act	728,080	122,900	149,140	-	-	1,000,120	-	(18,770)
Comm. Develop. Block Grant	166,100	259,520	73,860	-	20,000	519,480	-	(5,350)
Intergovernmental Grants	240,680	50,840	13,860	-	1,195,160	1,500,540	-	(48,000)
Housing Authority	416,440	4,560,790	151,900	-	-	5,129,130	-	16,340
Capital Projects	177,670	4,000	-	-	2,282,600	2,464,270	-	1,380
Solid Waste	686,460	2,340,990	324,900	-	-	3,352,350	-	1,279,810
Wastewater	546,530	809,270	129,780	-	1,450,000	2,935,580	-	4,418,960
Harbor Tidelands	2,051,740	1,398,200	893,760	84,000	1,106,500	5,534,200	-	24,890,770
Harbor Uplands	2,570,030	978,330	613,410	56,000	275,500	4,493,270	-	17,013,320
Vehicle Replacement	380,900	876,590	142,100	765,340	-	2,164,930	-	6,832,540
Building Occupancy	999,040	1,087,860	182,330	-	-	2,269,230	-	31,020
Information Technology	722,210	899,200	311,660	441,600	-	2,374,670	-	616,770
Self-Insurance Program	144,730	3,320,400	18,770	-	-	3,483,900	-	866,760
Printing and Graphics	159,020	105,770	67,050	-	-	331,840	-	57,430
Comm. Equip. Replacement	-	-	-	613,940	-	613,940	-	139,840
<b>Total Before Adjustments</b>	<b>53,280,060</b>	<b>25,867,710</b>	<b>15,710,080</b>	<b>2,025,930</b>	<b>7,521,760</b>	<b>104,405,540</b>	<b>1,014,240</b>	<b>60,277,950</b>
Less: Internal Service Fund	31,350	-	15,710,080	-	-	15,741,430	-	-
<b>Total City</b>	<b>53,248,710</b>	<b>25,867,710</b>	<b>-</b>	<b>2,025,930</b>	<b>7,521,760</b>	<b>88,664,110</b>	<b>1,014,240</b>	<b>60,277,950</b>
<b>Redevelopment Agency</b>	<b>635,970</b>	<b>5,517,620</b>	<b>197,490</b>	<b>-</b>	<b>-</b>	<b>6,351,080</b>	<b>-</b>	<b>14,963,210</b>
<b>Grand Total</b>	<b>53,884,680</b>	<b>31,385,330</b>	<b>197,490</b>	<b>2,025,930</b>	<b>7,521,760</b>	<b>95,015,190</b>	<b>1,014,240</b>	<b>75,241,160</b>

**CITY OF REDONDO BEACH**  
**FISCAL YEAR 2005-2006**

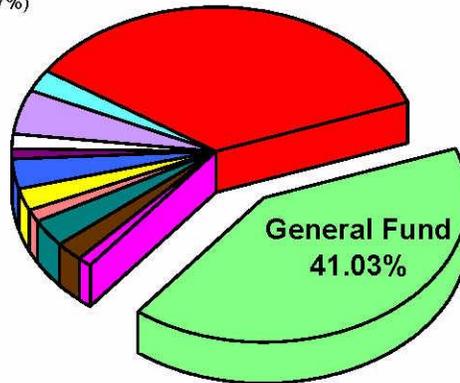
**AVAILABLE RESOURCES:  
WHERE IT COMES FROM**

**TOTAL CITY**  
**\$148,942,060**

Other Special Revenue Funds (1.10%)  
Housing Authority (3.45%)  
Other Grants (2.51%)  
Street Landscaping/Lighting (1.17%)  
Solid Waste (3.11%)  
Transit (2.35%)  
State Gas Tax (1.11%)

Harbor Enterprise (34.87%)

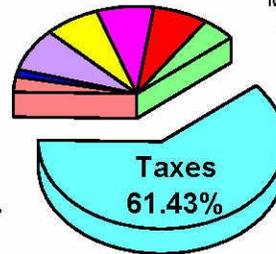
Capital Projects Fund (1.66%)  
Wastewater (4.93%)  
Other (2.71%)



**GENERAL FUND**  
**\$61,109,890**

Intergovernmental (7.60%)  
Service Charges (7.73%)  
Misc. Revenue (3.25%)  
Beginning Fund Balance (4.54%)

Use of Money & Property (8.20%)  
Fines & Forfeitures (1.51%)  
Licenses & Permits (2.95%)

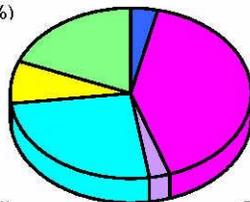


Utility Users' Tax (18.82%)  
Transient Occupancy Tax (8.00%)

Business Licenses (3.50%)  
Property Tax (41.10%)

Sales & Use Tax (25.80%)

Other Taxes (2.78%)



**TAXES**  
**\$37,541,000**

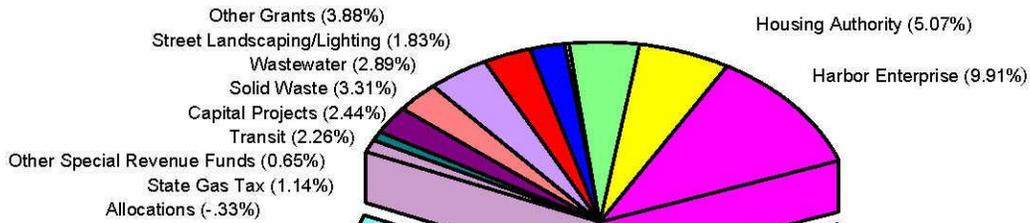
**Notes:**

- 1) Available resources not only include the current year's estimated revenue, but also the financial resources on hand at the beginning of the fiscal year (beginning fund balance)
- 2) Excludes revenues of the Redevelopment Agency, Internal Service Funds and Transfers In
- 3) Other Grants include SBYP, WIA, CDBG and Intergovernmental Grants funds
- 4) Other Special Revenue Funds include Parks & Recreation Facilities, Subdivision Park Trust Funds, Narcotic Forfeiture & Seizure, Local Transportation Tax, Air Quality Improvement, and Storm Drain Improvement Funds
- 5) Transit includes Prop. A, Prop. C & Transit Funds

**CITY OF REDONDO BEACH**  
**FISCAL YEAR 2005-2006**

**TOTAL CITY**  
**\$88,664,110**

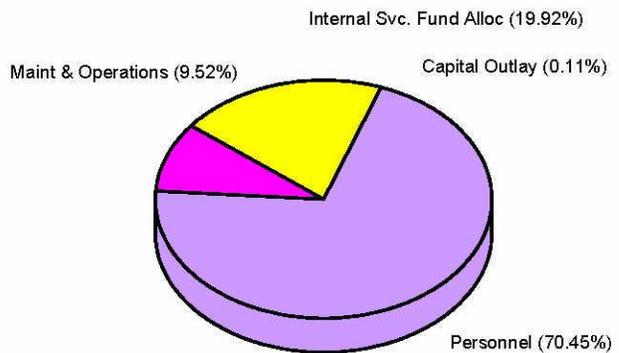
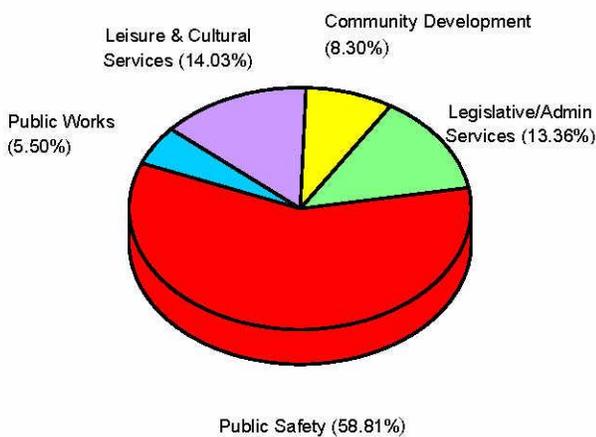
**EXPENDITURES:  
 WHERE IT GOES**



**GENERAL FUND**  
**\$59,390,180**

**GENERAL EXPENSE  
 FUNCTIONS**

**GENERAL EXPENSE  
 CATEGORIES**



**Notes:**

- 1) Excludes expenditures of the Redevelopment Agency, Internal Service Funds and Transfers Out
- 2) Other Grants include SBYP, WIA, CDBG and Intergovernmental Grants Funds
- 3) Other Special Revenue Funds include Parks & Recreation Facilities, Subdivision Park Trust, Air Quality Improvement, and Storm Drain Funds
- 4) Transit includes Prop. C & Transit Funds

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**CITY OF REDONDO BEACH**  
**SCHEDULE OF INTERFUND TRANSFERS**

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**FOR FISCAL YEAR 2005-2006**

<b>Fund</b>	<b><u>Transfer In</u></b>	<b><u>Transfer Out</u></b>
General Fund	-	108,110
Proposition A Fund	-	906,130
Transit Fund	906,130	-
South Bay Youth Project Fund	56,340	
Workforce Investment Act	31,350	
Community Development Block Grant Housing Authority	17,910 2,510	-
<b>TOTAL</b>	<b><u>1,014,240</u></b>	<b><u>1,014,240</u></b>

**Notes:**

- \* Transfers from the General Fund are used to subsidize the operations of the City's Social Programs.
- \* Transfer from Proposition A Fund to the Transit Fund covers appropriations reflected under the Transit Fund operating and capital project expenditures.

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**CITY OF REDONDO BEACH**  
**STREET LANDSCAPING AND LIGHTING FINANCIAL SUMMARY**

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**FISCAL YEAR 2005-2006**

<b>Funding</b>		<b>Expenditures</b>	
Beginning Fund Balance	\$ 232,230	Personnel	\$ 484,870
Investment Earnings	3,000	Maintenance & Operations	1,146,630
Assessment Fee	1,488,150	Internal Service Fund Allocations	165,740
Public Service Fee-Lighting	24,900	Capital Improvement Project	50,000
Total Funding	<u>\$ 1,748,280</u>	Total Expenditures	<u>\$ 1,847,240</u>
<b>Excess (Deficit)</b>		<b>\$ (98,960)</b>	

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**CITY OF REDONDO BEACH**  
**SOUTH BAY YOUTH PROJECT FINANCIAL SUMMARY**

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**FISCAL YEAR 2005-2006**

<b>Funding</b>		<b>Expenditures</b>	
Beginning Fund Balance	\$ 101,000	Personnel	\$ 246,850
Grant	737,100	Maintenance & Operations	537,730
Transfer In from General Fund	56,340	Internal Service Fund Allocations	118,650
<b>Total Funding</b>	<b>\$ 894,440</b>	<b>Total Expenditures</b>	<b>\$ 903,230</b>
 <b>Excess (Deficit)</b>	 <b>\$ (8,790)</b>		

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*CITY OF REDONDO BEACH*  
*WORKFORCE INVESTMENT ACT FINANCIAL SUMMARY*

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**FISCAL YEAR 2005-2006**

<u>Funding</u>		<u>Expenditures</u>	
Grant	\$ 950,000	Personnel	\$ 728,080
Transfer In from General Fund	31,350	Maintenance & Operations	122,900
		Internal Service Fund Allocations	149,140
Total Funding	<u>\$ 981,350</u>	Total Expenditures	<u>\$ 1,000,120</u>
<b>Excess (Deficit)</b>		<b>\$ (18,770)</b>	

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**CITY OF REDONDO BEACH**  
**COMMUNITY DEVELOPMENT BLOCK GRANT FINANCIAL SUMMARY**

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**FISCAL YEAR 2005-2006**

<b>Funding</b>		<b>Expenditures</b>	
Grant (Administration)	\$ 95,240	Personnel	\$ 31,840
Transfer In from General Fund	17,910	Maintenance & Operations	24,810
		Internal Service Fund Allocations	61,850
Grant (Program)	380,980	Program Expenditures	380,980
Program Revenue	20,000	Capital Improvement Project	20,000
Total Funding	\$ 514,130	Total Expenditures	\$ 519,480
<b>Excess (Deficit)</b>	<b>\$ (5,350)</b>		

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**CITY OF REDONDO BEACH**  
**HOUSING AUTHORITY FINANCIAL SUMMARY**

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**FISCAL YEAR 2005-2006**

<u>Funding</u>		<u>Expenditures</u>	
Beginning Fund Balance	\$ 150,000	Personnel	\$ 416,440
Grant (Admin)	480,660	Maintenance & Operations	48,490
Transfer In from General Fund	2,510	Internal Service Fund Allocations	151,900
Grant (Program)	4,512,300	Total Program Expenditures	4,512,300
Total Funding	<u>\$ 5,145,470</u>	Total Expenditures	<u>\$ 5,129,130</u>
<b>Excess (Deficit)</b>	<b>\$ 16,340</b>		

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**CITY OF REDONDO BEACH**  
**SOLID WASTE FINANCIAL SUMMARY**

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**FISCAL YEAR 2005-2006**

<b>Funding</b>		<b>Expenditures</b>	
Beginning Fund Balance	\$ 1,090,440	Personnel	\$ 686,460
Rubbish Fees-Residential	1,812,280	Maintenance & Operations	2,340,990
Household Haz Waste Collection	228,000	Internal Service Fund Allocations	324,900
Residential Recycling Surcharge	358,440		
Rubbish Fee AB939	181,000		
Administration Fee	221,000		
Waste Management Plan Fee	26,000		
Waste Mgmt Share/Recycle	90,000		
Other Solid Waste Revenue	85,000		
Recycling Grants	40,000		
Parking Citations	500,000		
Total Funding	\$ 4,632,160	Total Expenditures	\$ 3,352,350
<b>Excess (Deficit)</b>	<b>\$ 1,279,810</b>		

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*CITY OF REDONDO BEACH*  
*WASTEWATER FINANCIAL SUMMARY*

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**FISCAL YEAR 2005-2006**

<u>Funding</u>		<u>Expenditures</u>	
Beginning Fund Balance	\$ 5,368,630	Personnel	\$ 546,530
Sewer User Fee	1,771,300	Maintenance & Operations	809,270
Wastewater Capital Facility Fee	200,000	Internal Service Fund Allocations	129,780
City Facility Sewer Fee	14,610	Capital Improvement Projects	1,450,000
Total Funding	<u>\$ 7,354,540</u>	Total Expenditures	<u>\$ 2,935,580</u>
<b>Excess (Deficit)</b>	<b>\$ 4,418,960</b>		

**CITY OF REDONDO BEACH**  
**HARBOR TIDELANDS FINANCIAL SUMMARY**

**FISCAL YEAR 2005-2006**

<b>Funding</b>		<b>Expenditures</b>	
Beginning Fund Balance	\$ 25,583,940	Personnel	\$ 2,051,740
Investment Earnings	156,400	Maintenance & Operations	1,398,200
Joe's Crab Shack	220,000	Internal Service Fund Allocations	893,760
Fisherman's Wharf	205,000	Capital Outlay	84,000
Harbor Cove Limited	390,000	Capital Improvement Projects	1,106,500
Marina Cove	860,000		
Port Royal Marina	360,000		
Portofino	1,050,000		
RB Pier Approach-Resnick	140,000		
MCC Redondo Beach	98,000		
Seaside Lagoon	350,000		
Holiday Inn	12,000		
Mooring Revenue	6,000		
Fisherman's Wharf San District	104,000		
Parking Structure #2	290,000		
RB Harbor Properties	350,000		
PFA/Kincaid's	200,000		
B&W Loan Repayment	28,130		
Miscellaneous Revenue	21,500		
<b>Total Funding</b>	<b>\$ 30,424,970</b>	<b>Total Expenditures</b>	<b>\$ 5,534,200</b>
<b>Excess (Deficit)</b>	<b>\$ 24,890,770</b>		

**CITY OF REDONDO BEACH**  
**HARBOR UPLANDS FINANCIAL SUMMARY**

**FISCAL YEAR 2005-2006**

<b>Funding</b>		<b>Expenditures</b>	
Beginning Fund Balance	\$ 17,611,740	Personnel	\$ 2,570,030
Investment Earnings	84,900	Maintenance & Operations	978,330
Redondo Boardwalk	105,000	Internal Service Fund Allocations	613,410
Jackbilt-Cheesecake Factory	415,000	Capital Outlay	56,000
Marina Cove	455,000	Capital Improvement Projects	275,500
Port Royal Marina	10,000		
Quality Seafood-Dragich	120,000		
655 North Harbor Drive	156,000		
RB Pier Approach	43,000		
Sun Rise Harbor Limited	260,000		
MCC Redondo Beach	252,000		
Fisherman's Wharf San District	146,000		
Bank of America/ATM	8,700		
Fisherman's Cove	130,000		
Seaport Village	110,000		
Storage Fees	30,000		
Parking Meter Lot 13	55,000		
Parking Structure #1	1,500,000		
Miscellaneous Revenue	14,250		
<b>Total Funding</b>	<b>\$ 21,506,590</b>	<b>Total Expenditures</b>	<b>\$ 4,493,270</b>
<b>Excess (Deficit)</b>	<b>\$ 17,013,320</b>		

CITY OF REDONDO BEACH  
GENERAL FUND FIVE-YEAR FINANCIAL FORECAST  
2005-06 THROUGH 2009-10

The General Fund Five-Year Financial Forecast is presented to the City Council as part of the entire budgeting process. This forecast projects General Fund operating revenues and expenditures for the period 2005-06 through 2009-10 and assists the City Council in addressing the City's strategic goals, especially that of achieving financial stability and economic balanced growth. In addition, the Five-Year Financial Forecast assists the City Council in setting service, program and project priorities, as the General Fund allows the greatest degree of managerial discretion. The goal of this effort is to estimate a "most likely to occur" scenario of General Fund operations, utilizing FY2005-06 as the baseline measurement.

Factors influencing this forecast are regional and local economic trends, historical trend analysis, the consumer price index, population and housing projections, organizational goals and expenditure priorities, facilities and infrastructure maintenance requirements, and new or expanded service demands. Both operating revenue and expenditure trends have been conservatively and prudently estimated, with operating revenues reflecting an annual average growth rate of 3.9%, while operating expenditures grow at an annual average rate of 0.9%.

The General Fund is the only fund forecasted, as other funds have either been forecasted separately or are restricted as to use and provide for little management discretion. Special Revenue and Debt Service Funds are not reflected, as use of these funds is restricted to the specific activity of the fund. Enterprise and Internal Service Funds have also been excluded, as these funds are utilized to account for the costs of operational services financed through user charges for services. Capital Project Funds are not included, as a five-year projection of these funds is presented to the City Council under separate cover.

Each year the General Fund Five-Year Financial Forecast is provided to the City Council as a guideline to decision-making. This forecast is intended to be a dynamic and flexible document reflecting only an estimate of tomorrow from what is known today. The following schedule represents the General Fund Five-Year Financial Forecast for the City of Redondo Beach.

**CITY OF REDONDO BEACH  
GENERAL FUND REVENUE SOURCES FIVE-YEAR FORECAST**

**FISCAL YEARS 2005-2010**

	<b>Estimated 2005-2006</b>	<b>Estimated 2006-2007</b>	<b>Estimated 2007-2008</b>	<b>Estimated 2008-2009</b>	<b>Estimated 2009-2010</b>	<b>Average % Increase</b>
<b><u>Taxes:</u></b>						
Business License Tax	1,320,000	1,360,000	1,400,000	1,442,000	1,485,000	
Property Tax	15,272,490	15,883,000	16,518,000	17,179,000	17,866,000	
Property Transfer Tax	1,960,000	2,038,000	2,120,000	2,205,000	2,293,000	
Homeowners Exemption	155,000	157,000	159,000	161,000	163,000	
Sales and Use Tax	9,114,000	9,388,000	9,670,000	9,960,000	10,259,000	
Public Safety Augmentation Fund	570,000	581,000	593,000	605,000	617,000	
Transient Occupancy Tax	3,003,000	3,123,000	3,248,000	3,378,000	3,513,000	
Utility Users Tax	7,064,000	7,205,000	7,349,000	7,496,000	7,646,000	
State Take Aways	(917,490)	-	-	-	-	
<b>Subtotal</b>	<b>37,541,000</b>	<b>39,735,000</b>	<b>41,057,000</b>	<b>42,426,000</b>	<b>43,842,000</b>	<b>4.2%</b>
<b><u>Licenses and Permits:</u></b>						
Misc Licenses and Permits	74,900	78,904	83,908	88,916	93,916	
Street/Curb/Parking Permits	99,000	103,000	103,600	105,600	107,100	
Construction/Excavation Permits	1,550,000	1,600,000	1,600,000	1,650,000	1,700,000	
<b>Subtotal</b>	<b>1,723,900</b>	<b>1,781,904</b>	<b>1,787,508</b>	<b>1,844,516</b>	<b>1,901,016</b>	<b>2.6%</b>
<b><u>Fines and Forfeitures:</u></b>						
Vehicle Code Fines	350,000	400,000	425,000	450,000	475,000	
Restitution	130,000	135,000	140,500	146,000	152,000	
Parking Citations	400,000	490,000	495,000	505,000	510,000	
<b>Subtotal</b>	<b>880,000</b>	<b>1,025,000</b>	<b>1,060,500</b>	<b>1,101,000</b>	<b>1,137,000</b>	<b>7.3%</b>
<b><u>Use of Money and Property:</u></b>						
Franchise Fees	2,039,000	2,100,000	2,163,000	2,228,000	2,295,000	
Investment Earnings	1,373,000	1,469,000	1,572,000	1,682,000	1,800,000	
Rents and Percentages	1,180,500	1,216,322	1,253,236	1,291,372	1,330,827	
Recreation Fees	199,000	202,600	206,310	211,380	216,620	
<b>Subtotal</b>	<b>4,791,500</b>	<b>4,987,922</b>	<b>5,194,546</b>	<b>5,412,752</b>	<b>5,642,447</b>	<b>4.4%</b>
<b><u>Intergovernmental:</u></b>						
State Library Allocation	75,400	75,400	75,400	75,400	75,400	
Motor Vehicle In Lieu Fees	4,346,000	4,520,100	4,701,200	4,889,300	5,084,400	
Motor Vehicle In Lieu Loan Repay	-	1,128,423	-	-	-	
Grants	19,800	19,800	19,800	19,800	19,800	
<b>Subtotal</b>	<b>4,441,200</b>	<b>5,743,723</b>	<b>4,796,400</b>	<b>4,984,500</b>	<b>5,179,600</b>	<b>4.2%</b>
<b><u>Charges for Services:</u></b>						
Administrative Fees	46,700	50,400	51,900	53,500	54,200	
Engineering/PW Fees	101,500	104,000	105,500	106,500	108,500	
Fire Service Fees	145,800	148,080	150,400	155,600	161,940	
Library Book Fines and Fees	140,500	146,603	153,005	159,724	166,774	
Parking Meter Fees	960,000	970,000	980,000	990,000	1,000,000	
Police Service Fees	349,940	363,240	372,260	381,140	389,640	
Recreation Users Pay	1,134,220	1,174,900	1,207,370	1,233,330	1,260,090	
Building Fees/Plan Check	950,000	975,000	980,000	990,000	1,000,000	
State Energy Fees	185,000	190,000	195,000	200,000	204,000	
Planning Fees	304,260	313,390	322,790	332,470	342,440	<b>3.1%</b>
Other Building Fees	200,500	206,600	199,720	211,340	215,770	
<b>Subtotal</b>	<b>4,518,420</b>	<b>4,642,213</b>	<b>4,717,945</b>	<b>4,873,604</b>	<b>4,960,354</b>	<b>2.4%</b>
<b><u>Other:</u></b>						
Miscellaneous Revenue	203,000	53,200	28,400	28,600	28,800	
Program Donations	43,500	43,500	43,500	43,500	43,500	
Adopt-A-Storm Drain	12,500	13,500	13,500	13,500	13,500	
<b>Subtotal</b>	<b>259,000</b>	<b>110,200</b>	<b>85,400</b>	<b>85,600</b>	<b>85,800</b>	<b>-16.7%</b>
<b>Overhead</b>	<b>4,298,260</b>	<b>4,427,210</b>	<b>4,560,030</b>	<b>4,696,830</b>	<b>4,837,730</b>	<b>3.1%</b>
<b>TOTAL REVENUES</b>	<b>58,453,280</b>	<b>62,453,172</b>	<b>63,259,329</b>	<b>65,424,802</b>	<b>67,585,947</b>	<b>3.9%</b>
<b>REVENUE GROWTH OVER PRIOR YEAR</b>	<b>8,413,460</b>	<b>3,999,892</b>	<b>806,157</b>	<b>2,165,473</b>	<b>2,161,145</b>	
<b>% REVENUE GROWTH OVER PRIOR YEAR</b>	<b>16.8%</b>	<b>6.8%</b>	<b>1.3%</b>	<b>3.4%</b>	<b>3.3%</b>	

**CITY OF REDONDO BEACH  
GENERAL FUND FIVE-YEAR FORECAST**

**FISCAL YEARS 2006-2010**

	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	Average % Increase
<b>TOTAL GENERAL FUND REVENUES</b>	58,453,280	62,453,172	63,259,329	65,424,802	67,585,947	3.9%
% Growth Over Prior Year	16.8%	6.8%	1.3%	3.4%	3.3%	
<b>EXPENDITURES:</b>						
<b>Personnel:</b>						
Salaries and Wages	25,269,700	25,427,890	25,381,750	25,392,580	25,403,550	
Fringe Benefits	12,640,300	12,827,610	12,542,420	12,081,790	11,551,840	
Part-Time	2,165,850	2,165,850	2,165,850	2,165,850	2,165,850	
Overtime	2,192,770	2,192,770	2,192,770	2,192,770	2,192,770	
Vacancy Factor	(845,470)	(852,280)	(845,660)	(836,660)	(826,280)	
<b>Subtotal</b>	<b>41,423,150</b>	<b>41,761,840</b>	<b>41,437,130</b>	<b>41,832,990</b>	<b>41,314,010</b>	<b>-0.1%</b>
<b>Maintenance &amp; Operations:</b>						
Visitor's Bureau/TOT Payments	248,400	255,850	241,700	248,900	256,370	
Other Maintenance & Operations	4,911,750	5,059,100	5,210,870	5,367,200	5,528,220	
<b>Subtotal</b>	<b>5,160,150</b>	<b>5,314,950</b>	<b>5,452,570</b>	<b>5,616,100</b>	<b>5,784,590</b>	<b>3.0%</b>
<b>Capital Outlay</b>	<b>-</b>	<b>28,730</b>	<b>28,730</b>	<b>28,730</b>	<b>28,730</b>	<b>n/a</b>
<b>Internal Service Fund Charges</b>	<b>11,830,490</b>	<b>12,185,400</b>	<b>12,550,960</b>	<b>12,927,490</b>	<b>13,315,310</b>	<b>3.1%</b>
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>58,413,790</b>	<b>59,290,920</b>	<b>59,469,390</b>	<b>60,405,310</b>	<b>60,442,640</b>	<b>0.9%</b>
% Growth Over Prior Year	12.3%	1.5%	0.3%	1.6%	0.1%	
<b>Net Transfers In/Out</b>	<b>(35,000)</b>	<b>(35,000)</b>	<b>(35,000)</b>	<b>(35,000)</b>	<b>(35,000)</b>	<b>0.0%</b>
<b>NET EXCESS (DEFICIT)</b>	<b>4,490</b>	<b>3,127,252</b>	<b>3,754,939</b>	<b>4,984,492</b>	<b>7,108,307</b>	

*Assumptions:*

*The amounts used for FY05-06 revenues and expenditures are those reflected in the City Manager's Proposed FY05-06 budget.*

*FY05-06 through FY09-10 personnel amounts have been adjusted for COLA increases provided in approved MOUs; PERS rate increases were projected by John Bartel; medical insurance rate increases have been calculated at 8% for each year after FY 05-06. No other increases have been included (e.g., dental insurance).*

*COLA increases have been calculated on the total salary (e.g. base salary and special assignment pay), not just the base salary. However, this should offset the fact that no step, longevity, education, or other increases have been taken into account.*

*Maintenance & Operations and Internal Service Fund Charge amounts have been calculated by projecting a 3% increase from the City Manager's Proposed FY 05-06 Budget.*

*Capital Outlay amounts have been included at a level consistent with the recommendations provided by the City Manager in the Proposed FY 05-06 Budget.*

*Forecasted revenues have been provided by the departments. (Forecasts for tax, franchise fee and investment earnings were provided by the Treasurer's Office). Revenues for which we have not yet received a forecast have been projected to remain flat from the FY 05-06 Budget.*

# REVENUES



**OVERVIEW OF ESTIMATED REVENUES**

**Background:** Staff members from several departments worked in concert with Financial Services staff to develop revenue projections for the coming fiscal year. The projections reflect a somewhat conservative, yet consistent approach with established budget practices, reflecting the impacts of a stabilizing economy. Staff considered the qualitative and quantitative methods of forecasting and used techniques such as trend analysis, economic indicators, and professional judgment to arrive at a consensus as to forecasted operating revenue. Revenue forecasting is one of the most challenging aspects in the budget process, as many unknown variables, including economic changes over which the City has no control, affect the ultimate amount of monies going into the City's coffers. These variables also include the impact of fluctuations in the local, regional, statewide, and national economy; consumer habits and demands; and the fiscal impacts of legislative changes.

**GENERAL FUND**

General Fund revenue from outside sources for FY2005-06 is estimated at \$54,155,020, which represents an increase of \$4.2 million or 8.4% over the FY2004-05 adopted budget. Significant operating revenue sources include: Taxes, which are discussed in greater detail below; Licenses and Permits, which are projected to increase by 27.8% due to strong, continuing construction related activities; Fines & Forfeitures, which are projected to increase by 1.9%, which reflects a decrease in vehicle code fines due to staff vacancies offset by an increase in parking citations; Use of Money and Property, which is projected to increase by 4.4% due to an increase in franchise fees; Intergovernmental revenues are projected to increase by 14.2%, primarily due to increases in Vehicle License Fees; Charges for Services are projected to decrease by 8.2%, reflecting a decrease in parking meter fees, due to overbudgeting in FY2004-05; and Other Revenues, which reflects an increase of \$184,070 from the prior year, due to the addition of potential unclaimed deposits revenue.

Overhead, which is a new revenue category, is derived from sources internal to the City. In FY2004-05, the City hired a consultant to perform an analysis of our internal service funds. One of the recommendations of the study was to charge departments for overhead to cover costs of services (such as payroll, legal and investing) they receive from support departments. The FY2005-06 overhead amount of \$4,298,260 reflects the total of overhead charges to departmental budgets (to best reflect each department's true operating costs) and the corresponding revenue to the General Fund.

Highlights of FY2005-06 operating revenues, compared to the FY2004-05 adopted budget follow:

*Property Tax* revenue for FY2005-06 is projected to increase by 13.5% to \$15,272,490. Property tax revenue for FY2004-05 has been upwardly revised to \$14.4 million from the adopted budget of \$13.5 million. Based upon this revision, the projected increase for FY2005-06 is 6.2%. From an economic perspective, the continuing housing shortage, coupled with a lowered interest rate environment, continues to positively affect growth in the level of the City's property assessed valuations, through strong home sales with rising sale prices.

*Property Transfer Tax* revenue is projected to remain relatively flat at \$1,960,000. Extraordinary strength in the local real estate market in FY2004-05, coupled with prior year transfer tax claims from the County, have increased the FY2004-05 estimate. FY2005-06 estimated revenue is conservatively based on 80% of the current base-year trend, as the City is unable to predict whether the current pace of the real estate market will be sustained throughout FY2005-06.

*Sales and Use Tax* revenue is projected to increase by \$470,000, or 5.4%, to \$9,114,000. This projection is based on analysis of current revenue trends, receipts from our largest sales tax sources, increased consumer confidence with respect to discretionary expenditures, and the local

sales and use tax base. The opening of a new Target Store in October of 2005 will enhance sales and use tax revenue.

*Transient Occupancy Tax (TOT)* revenue is projected to increase significantly by 20.9%, or \$519,000, to \$3,003,000 as a result of the voter-approved TOT rate increase from 10% to 12%, effective July 1, 2005. Tourism related revenues have staged a steady and consistent recovery over the past few years as a result of aggressive marketing campaigns, renewed consumer confidence, and improved occupancy rates. Annually, one percent of the City's 12% TOT tax rate, or \$300,300, is dedicated to funding tourism promotional and service activities of the Visitors and Information Bureau.

*Utility Users' Tax (UUT)* revenue is projected to show a modest increase of \$401,000, or 6.0%, to \$7,064,000. Tax on electricity services represents 35% of this revenue source, while 41% is provided from the tax on telecommunications usage. Stabilization of the energy market, coupled with the continued expansion of consumer use of telecommunications services, particularly wireless services, compromise the majority of this projected increase in UUT. The City continues its proactive efforts addressing legislation impacting this key tax-based operating revenue source.

*Franchise Fees*, included in Use of Money and Property, are estimated to increase significantly by 23%, or \$381,000, to \$2,039,000 for FY2005-06. Components of franchise fee revenue include Adelphia cable television operations, Southern California Edison electricity franchise, Southern California Gas operations, and \$80,000 in new franchise fees for taxi cab operations. With the exception of revenues from Southern California Gas, revenues from franchise fee sources reflect moderate increases in line with growth in local operations. Southern California Gas franchise fee revenue generated from sales to the local AES Power Plant is difficult to estimate due to the uncertainties of the deregulated energy environment and its impact upon the productive utilization rate of the AES Power Plant. Therefore, a conservative estimate from this source continues to be used.

*Investment Earnings*, included in Use of Money and Property, for the General Fund for FY2005-06 are projected to be conservatively reduced by 15.8%, or \$257,000, to \$1,373,000. This projection is based upon the average overall investment portfolio size and the blended portfolio yield. Reduction in the overall size of the City's investment portfolio has been partially offset by increased yields in the investment marketplace, impacting the overall return on the City's diversified investment portfolio. The City continues to participate in the California Communities Statewide Tax and Revenue Anticipation Note (TRAN) program, serving as a central element of the City Treasurer's comprehensive cash management program. In addition, implementation of a comprehensive Capital Improvement Program (CIP) cash management plan will serve to enhance investment returns from CIP funding sources, while ensuring program liquidity.

*Motor Vehicle/In-Lieu Fees*, included in Intergovernmental, are projected to increase by \$552,700, or 14.6%, to \$4,346,000. In FY2004-05, funding was budgeted at a reduced amount due to uncertainty at the State level regarding this revenue source. The initial projection for FY2005-06 indicates a full level of funding from this source. However, unresolved structural financial difficulties at the State level continue to place motor vehicle license fees at risk should adverse legislation be passed further reducing or shifting this critical operating revenue source for cities. This revenue is derived from vehicle license fees collected and distributed by the State. This projection is based upon information provided by the State Department of Finance.

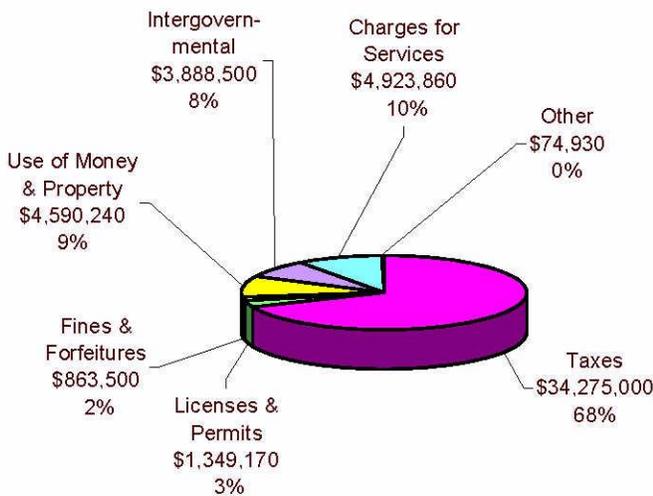
Below is a summary of the FY2005-06 estimated General Fund operating revenues compared with the FY2004-05 adopted budget operating revenues:

**GENERAL FUND REVENUES**

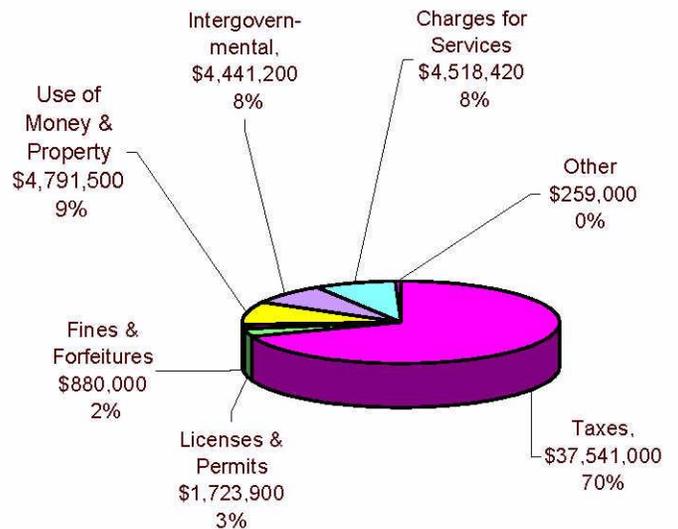
<u>Revenue Source</u>	<b>Adopted FY04-05</b>	<b>Adopted FY05-06</b>	<b>(Decrease) Increase</b>	<b>%</b>
Taxes	34,275,000	37,541,000	3,266,000	9.5 %
Licenses & Permits	1,349,170	1,723,900	374,730	27.8
Fines & Forfeitures	863,500	880,000	16,500	1.9
Use of Money & Property	4,590,240	4,791,500	201,260	4.4
Intergovernmental	3,888,500	4,441,200	552,700	14.2
Charges for Services	4,923,860	4,518,420	(405,440)	(8.2)
Other Revenues	<u>74,930</u>	<u>259,000</u>	<u>184,070</u>	<u>245.7</u>
<i>Revenues – Outside Sources</i>	<i>49,965,200</i>	<i>54,155,020</i>	<i>4,189,820</i>	<i>8.4</i>
Overhead	74,620	4,298,260	4,223,640	n/a
<i>Transfers In</i>	<u>500,770</u>	<u>0</u>	<u>(500,770)</u>	<u>(100.0)</u>
<b>Total Revenues</b>	<b>50,540,590</b>	<b>58,453,280</b>	<b>7,912,690</b>	<b>15.7 %</b>

**GENERAL FUND REVENUES  
FROM EXTERNAL SOURCES**

**Adopted Revenues  
FY 04-05**



**Adopted Revenues  
FY 05-06**



**SPECIAL REVENUE FUNDS**

All Special Revenue Funds are for a specific purpose and are not available for other programs. The combined projected revenue in the Special Revenue Funds is \$14,886,260 remaining relatively flat when compared to the FY2004-05 adopted budget. The Intergovernmental Grants Fund, where monies received from Federal, State and other governmental agencies are used for capital improvement projects, is projected to decrease 35.9%. Revenue in this fund tends to fluctuate from year to year, depending on current capital projects. Also reflecting decreases in funding are the social service grant funds. With financial difficulties at the Federal and State levels, government sponsored programs have seen substantial funding cuts in recent years. Offsetting these decreases are moderate increases in the Proposition A Fund, Proposition C Fund and Transit Fund, as well as a new fund for FY2005-06 called the Subdivision Park Trust Fund. Revenues generated in this new fund represent Quimby Development Fees, and we are optimistically budgeting \$500,000 in revenue for the upcoming year.

**ENTERPRISE FUNDS**

**Solid Waste Fund:** FY2005-06 revenues are projected to increase \$108,830 or 3.2%. The increase is due to residential and commercial refuse rate increases.

**Wastewater Fund:** FY2005-06 revenues are projected to remain relatively flat at \$2.0 million. A new sewer fee was implemented last year to fund repairs and ongoing maintenance of the City's aging sewer system.

**Harbor Tidelands Fund:** Based on projections provided by Harbor staff, revenues for FY2005-06 in the Harbor Tidelands Fund, including investment earnings, parking revenue, lease revenue and miscellaneous revenue, are projected at \$4,841,030, up only \$48,800 from the FY2004-05 adopted budget. Although the economy is showing signs of a recovery, revenue estimates are conservative, reflecting uncertainty regarding the speed of the economic turnaround.

**Harbor Uplands Fund:** Based on projections provided by Harbor staff, revenues for FY2005-06 in the Harbor Uplands Fund, including investment earnings, parking revenue, lease revenue and miscellaneous revenue, are projected at \$3,894,850, up \$175,300 or 4.7%. A large portion of this increase is due to a new lease at the 655 North Harbor Drive location. This revenue alone is budgeted at \$156,000 for FY05-06. In general, revenue projections are conservative, again, reflecting uncertainty regarding the economy.

**INTERNAL SERVICE FUNDS**

To increase the efficiency of the budgeting process, FY04-05 adopted budget appropriations (with the exception of vehicle replacement and Printing and Graphics) were used to allocate charges to user departments which, in turn, represent revenue to each Internal Service Fund.

**Vehicle Replacement Fund:** This fund accounts for charges to departments that utilize the City's Fleet Services Division for maintenance of vehicles and equipment. In addition, rental charges are assessed based on the estimated future replacement cost of the vehicles. The proposed revenue is \$2,378,140: an increase of \$248,130 or 11.6% when compared to the FY2004-05 adopted budget.

**Building Occupancy Fund:** Building maintenance and a newly added component building replacement costs are allocated to all City departments through the Building Occupancy Fund. In addition, a portion of these costs are allocated to the Special Revenue Funds and Harbor Enterprise Funds. The estimated revenue is \$2,300,250, up 10.2% from the prior year's adopted budget. The primary reason for the increase is due to revenues gained from the newly established building replacement charges allocated to each department. Building replacement revenue will eventually be used to fund replacement of City facilities.

**Information Technology Fund:** The Information Technology Fund, which formerly only included Information Technology's staff salaries and benefits and computer and telecommunications maintenance costs, now includes a charge for equipment replacement. All costs are charged back to the users. The total estimated revenue is \$2,245,680, up \$594,070 or 36.0% from the FY2004-05 adopted budget. This increase reflects the additional component of replacement charges for equipment such as servers, computers and switches, amortized over the life of the equipment.

**Self-Insurance Program Fund:** The Self-Insurance Program Fund is the basis for allocating liability, workers' compensation and unemployment insurance to all departments. Revenue for FY2005-06 is \$4,084,980, up 24.8%.

**Printing and Graphics Fund:** This fund was established for the purpose of allocating printing and graphics charges to all departments using the services of the in-house print shop. The revenue is estimated at \$309,610, up 9.8% over FY04-05 adopted budget.

**Communications Equipment Replacement Fund:** The Communications Equipment Replacement Fund is a newly added fund in FY2005-06. This fund accounts for replacement of communications equipment, primarily for the Police and Fire departments. The revenue is estimated at \$353,780.

**CITY OF REDONDO BEACH**  
**TWO-YEAR COMPARISON OF ESTIMATED REVENUES BY FUND**

Fund	Adopted 2004-05	Adopted 2005-06	Increase (Decrease)	Percent Increase (Decrease)
General Fund:				
Taxes	34,275,000	37,541,000	3,266,000	9.53%
Licenses & Permits	1,349,170	1,723,900	374,730	27.77%
Fines & Forfeitures	863,500	880,000	16,500	1.91%
Use of Money & Property	4,590,240	4,791,500	201,260	4.38%
Intergovernmental	3,888,500	4,441,200	552,700	14.21%
Charges for Services	4,923,860	4,518,420	(405,440)	(8.23%)
Other Revenues	74,930	259,000	184,070	245.66%
Overhead	74,620	4,298,260	4,223,640	575.02%
<b>Total General Fund</b>	<b>50,039,820</b>	<b>58,453,280</b>	<b>8,413,460</b>	<b>16.81%</b>
State Gas Tax	1,197,540	1,186,880	(10,660)	(0.89%)
Parks and Recreation Facilities	64,000	90,000	26,000	40.63%
Subdivision Park Trust	-	500,000	500,000	n/a
Narcotic Forfeiture and Seizure	26,340	37,800	11,460	43.51%
Local Transportation Tax	65,660	34,950	(30,710)	(46.77%)
Proposition A	953,000	986,950	33,950	3.56%
Proposition C	838,030	845,410	7,380	0.88%
Transit	590,260	836,700	246,440	41.75%
Air Quality Improvement	73,130	72,700	(430)	(0.59%)
Storm Drain Improvement	70,000	150,000	80,000	114.29%
Street Landscaping and Lighting	1,521,500	1,516,050	(5,450)	(0.36%)
South Bay Youth Project	864,360	737,100	(127,260)	(14.72%)
Workforce Investment Act	969,480	950,000	(19,480)	(2.01%)
Comm Develop Block Grant	600,860	496,220	(104,640)	(17.42%)
Intergovernmental Grants	2,266,930	1,452,540	(814,390)	(35.92%)
Housing Authority	5,091,210	4,992,960	(98,250)	(1.93%)
Capital Projects	-	64,000	64,000	n/a
Solid Waste	3,432,890	3,541,720	108,830	3.17%
Wastewater	1,949,800	1,985,910	36,110	1.85%
Harbor Tidelands	4,792,230	4,841,030	48,800	1.02%
Harbor Uplands	3,719,550	3,894,850	175,300	4.71%
Vehicle Replacement	2,130,010	2,378,140	248,130	11.65%
Building Occupancy	2,086,590	2,300,250	213,660	10.24%
Information Technology	1,651,610	2,245,680	594,070	35.97%
Self-Insurance Program	3,273,290	4,084,980	811,690	24.80%
Printing and Graphics	281,910	309,610	27,700	9.83%
Comm. Equip. Replacement	-	353,780	353,780	n/a
<b>Total Before Adjustments</b>	<b>88,550,000</b>	<b>99,339,490</b>	<b>10,789,490</b>	<b>12.18%</b>
Less: Internal Charges	9,417,410	15,741,430	6,324,020	67.15%
<b>Total City</b>	<b>79,132,590</b>	<b>83,598,060</b>	<b>4,465,470</b>	<b>5.64%</b>
Redevelopment Agency	6,294,750	6,271,700	(23,050)	(0.37%)
<b>Grand Total</b>	<b>85,427,340</b>	<b>89,869,760</b>	<b>4,442,420</b>	<b>5.20%</b>

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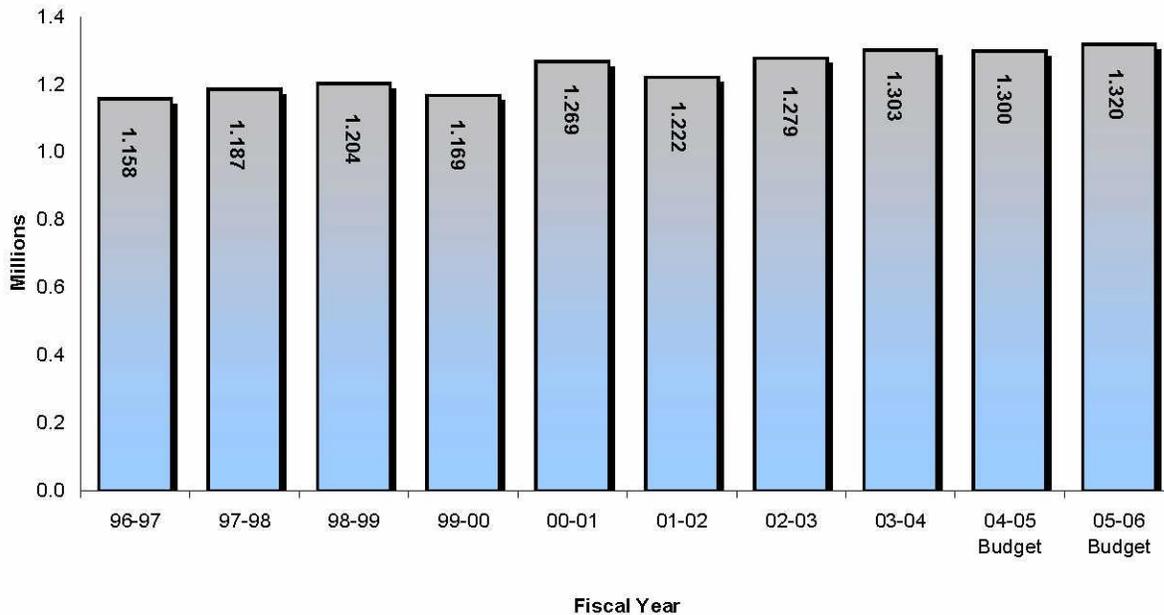
*CITY OF REDONDO BEACH*  
*GENERAL FUND BUSINESS LICENSE TAX*

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**Description:** Business license tax is imposed on commercial establishments for the privilege of conducting business within the City. The tax is levied using two factors - a flat rate system and a per employee charge.

**Background:** The flat rate has remained unchanged since fiscal year 1991-92. During fiscal year 2003-04, the cap on the number of employees subject to the \$18.00 tax was removed. Estimates are based upon a combination of inflation factors, business growth, turnover and number of field inspections.

**Outlook:** Fiscal year 2005-06 revenue estimates remain relatively flat. In March 2005, the City put forth a ballot measure to raise the business license tax each year in an amount equal to the CPI. The voters did not approve this measure.



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**CITY OF REDONDO BEACH**  
**GENERAL FUND PROPERTY TAX**

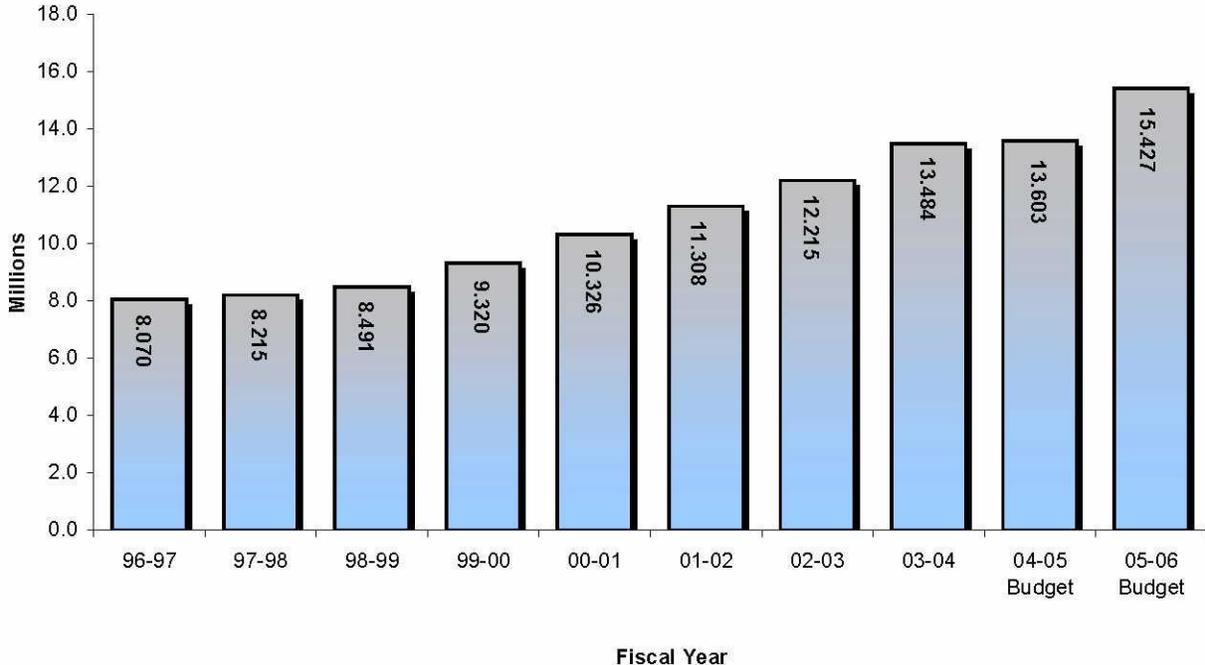
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**Description:** Property tax is imposed on real property (land and permanently attached improvements such as buildings) and tangible personal property (moveable property) located within the City. Property is assessed by the County Assessor except for certain public utility properties which are assessed by the State Board of Equalization. The property tax rate is based on one percent of the assessed value. Basically, for every \$1 of property tax collected, \$0.166 goes to the City. The property tax data presented below include the homeowners' exemptions averaging \$148,000 a year.

**Background:** Growth in property tax is realized from the two percent annual increase allowed by Proposition 13 and increased valuation occurring when property is sold and subsequently reassessed. Since fiscal year 1992-93, the State has permanently shifted \$2.3 million a year from the City for use by the schools.

**Outlook:** Fiscal year 2005-06 revenue reflects current trends in the local marketplace as well as the 2% growth allowed under Proposition 13. From an economic perspective, the continuing housing shortage, coupled with a lowered interest rate environment, continues to positively affect growth in the level of the City's property assessed valuations, through continued strong home sales with rising sale prices.

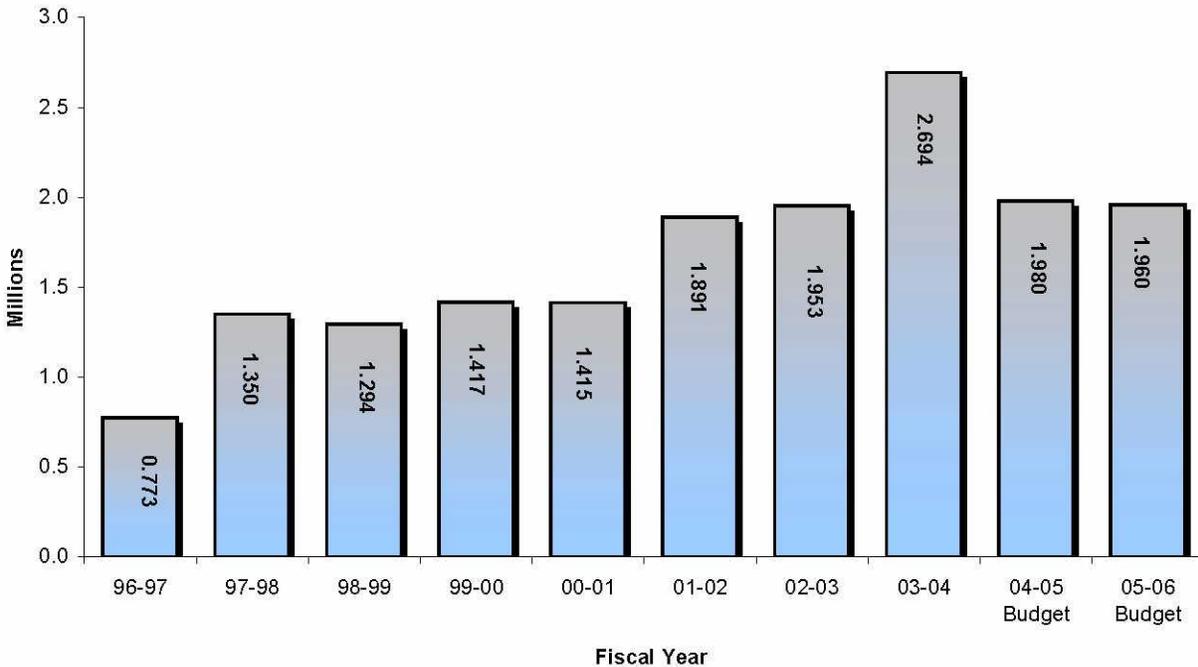


**CITY OF REDONDO BEACH**  
**GENERAL FUND PROPERTY TRANSFER TAX**

**Description:** Property transfer tax is imposed on any conveyance of real property when a change in "deed" is filed with the County Registrar-Recorder.

**Background:** The City's tax rate is \$1.10 per \$500.00 in sale value. The economic downturn of the 1990's has led the way to a strong resurgence in both community real estate activity and market valuations. In 1997, the City commenced utilization of contractual auditing services on a revenue recovery basis to ensure collection of transfer tax revenues due. In fiscal year 2003-04, the City received a property tax settlement from Southern California Edison (SCE). Lower Mortgage rates have also contributed to the level of local real estate activity. The continued strength in the real estate market, coupled with focused auditing efforts, should provide support for maintaining an enhanced level of tax revenue from property exchanges over the near term.

**Outlook:** The current projections reflect a slight decrease in revenue due to the potential for interest rates to increase in the near future, thus slowing property turnover.

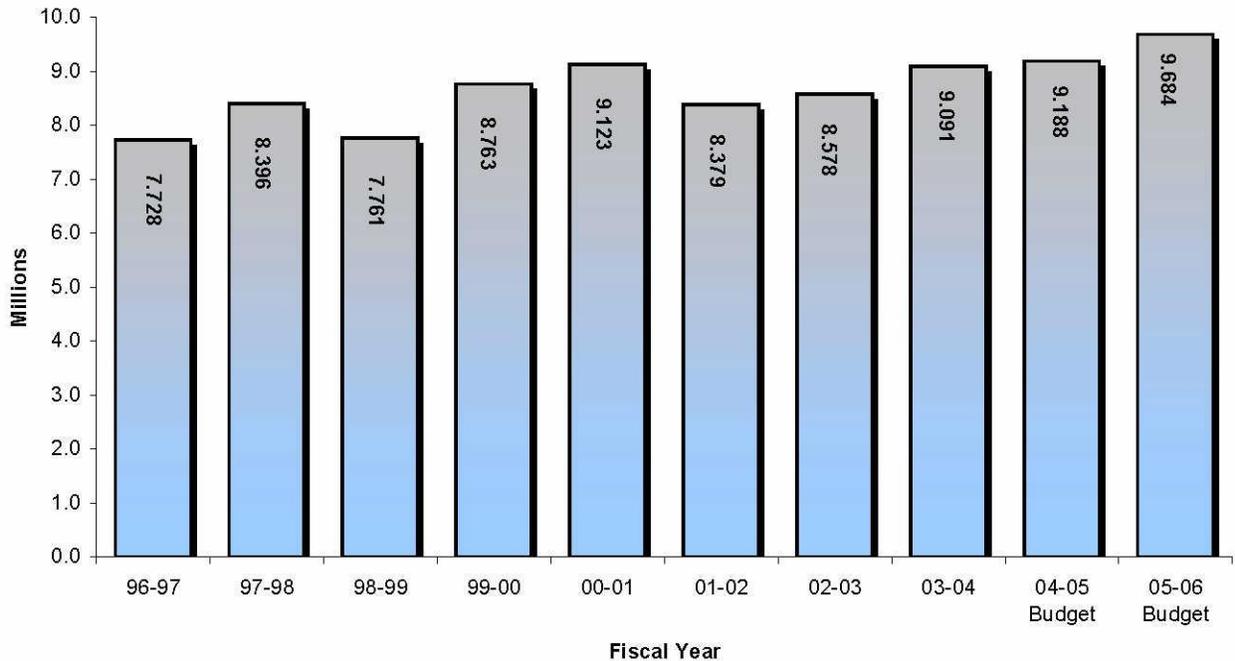


**CITY OF REDONDO BEACH**  
**GENERAL FUND SALES AND USE TAX**

**Description:** The sales and use tax is imposed upon most retail transactions. The Los Angeles County rate is currently 8.25% of the sale price of taxable goods and services sold at retail in Redondo Beach. The City receives 1.0% of the taxable sales while the remainder is allocated to the State, the County and various transit authorities. The sales tax data presented below include the Public Safety Augmentation Fund (PSAF).

**Background:** In fiscal year 1993-94, pursuant to voter approval, 1/2% of the State's portion of the sales tax levy was reallocated to local government to augment support for public safety services. The annual local value of this sales tax re-allocation to support police and fire services is approximately \$500,000. Sales and use tax revenue is somewhat cyclical in nature, responding to local and state economic trends. Efforts to nurture local economic development have aided growth in this revenue source. Rising local incomes, population growth, and internal auditing efforts have also contributed to the gradual overall enhancement in this key general fund resource over the past few years.

**Outlook:** The projection for fiscal year 2005-06 is based on analysis of current revenue trends, receipts from our largest sales tax sources, increased consumer confidence with respect to discretionary expenditures, and the local sales and use tax base.

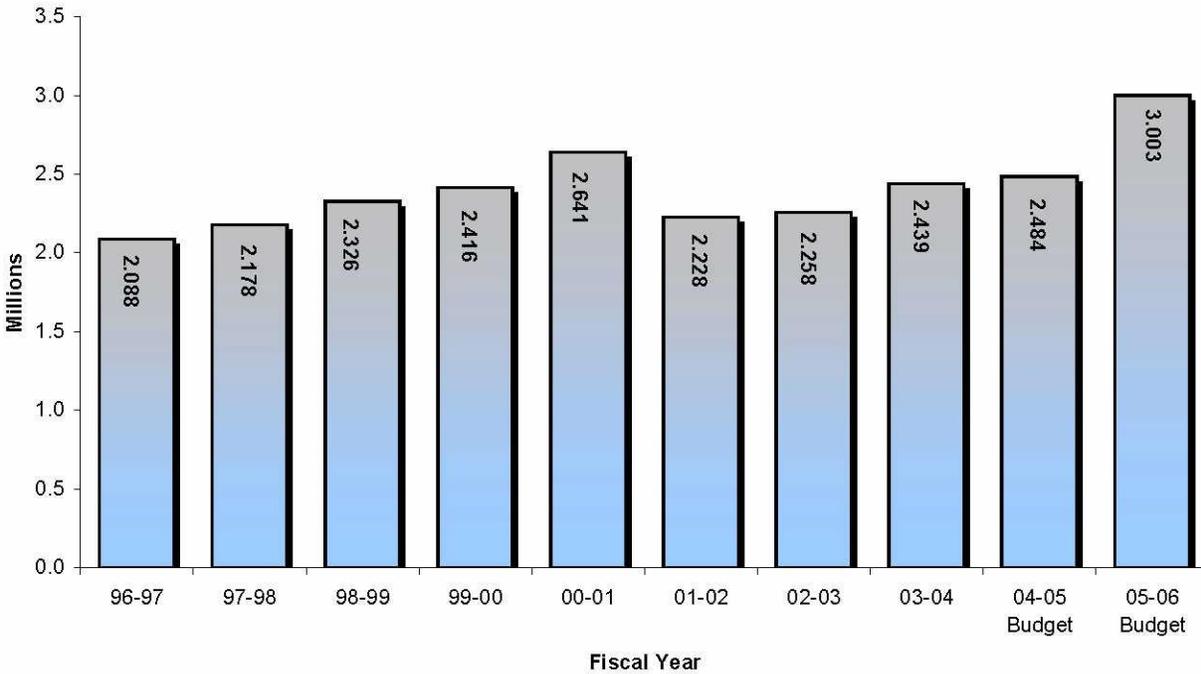


**CITY OF REDONDO BEACH**  
**GENERAL FUND TRANSIENT OCCUPANCY TAX**

**Description:** Transient occupancy tax (TOT) is imposed on occupants of hotel, motel, inn, tourist home or other lodging facilities unless such occupancy is for 30 days or longer. The tax is applied to the customer's lodging bill.

**Background:** The current 10% TOT rate in Redondo Beach, which became effective in fiscal year 1990-91, will change to 12% effective July 2005. Although the City collects the entire amount of the tax, 1% is contributed to the Redondo Beach Visitor's Bureau to support marketing and tourism in the City. This 1% is reflected in expenditures.

**Outlook:** Revenue is projected to increase significantly by 20.9%, or \$519,000, to \$3,003,000 as a result of the voter-approved TOT rate increase from 10% to 12%, effective July 1, 2005. Tourism related revenues have staged a steady and consistent recovery over the past few years as a result of aggressive marketing campaigns, renewed consumer confidence, and improved occupancy rates.



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**CITY OF REDONDO BEACH**  
**GENERAL FUND UTILITY USERS' TAX**

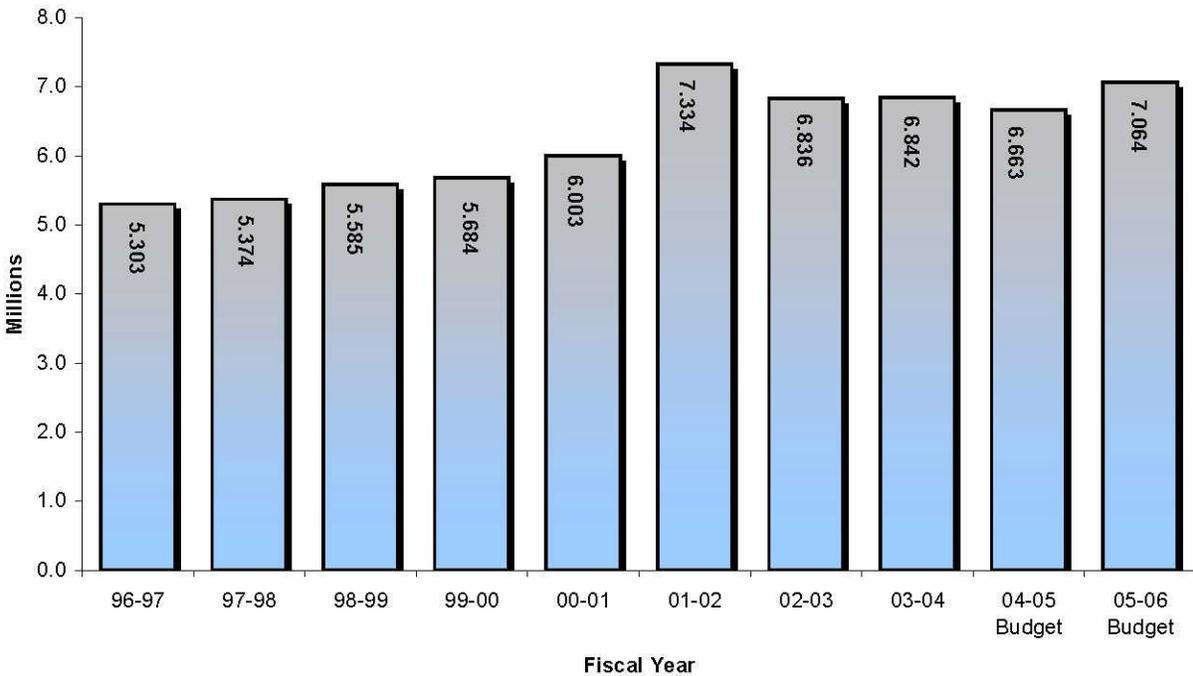
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**Description:** The utility users' tax is imposed on consumers of electric, gas, cable television, water and telephone services. The current rate is 4.75%. Federal and State governmental agencies and pay telephone users are exempt from this tax.

**Background:** In fiscal year 2001-02, the utility users' tax was up \$1.33 million, or 22.17% due to increased energy prices, which were a result of the energy shortage. The decrease in fiscal year 2002-03 was a result of the stabilization of the energy market following the shortage in the previous year.

**Outlook:** Approximately 41% of this revenue source is from tax on telecommunications usage and 35% from tax on electricity usage. We expect to see a small increase in this revenue source for fiscal year 2005-06. The City continues its proactive efforts addressing legislation impacting this key tax-based operating revenue source.



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**CITY OF REDONDO BEACH**  
**GENERAL FUND LICENSES AND PERMITS**

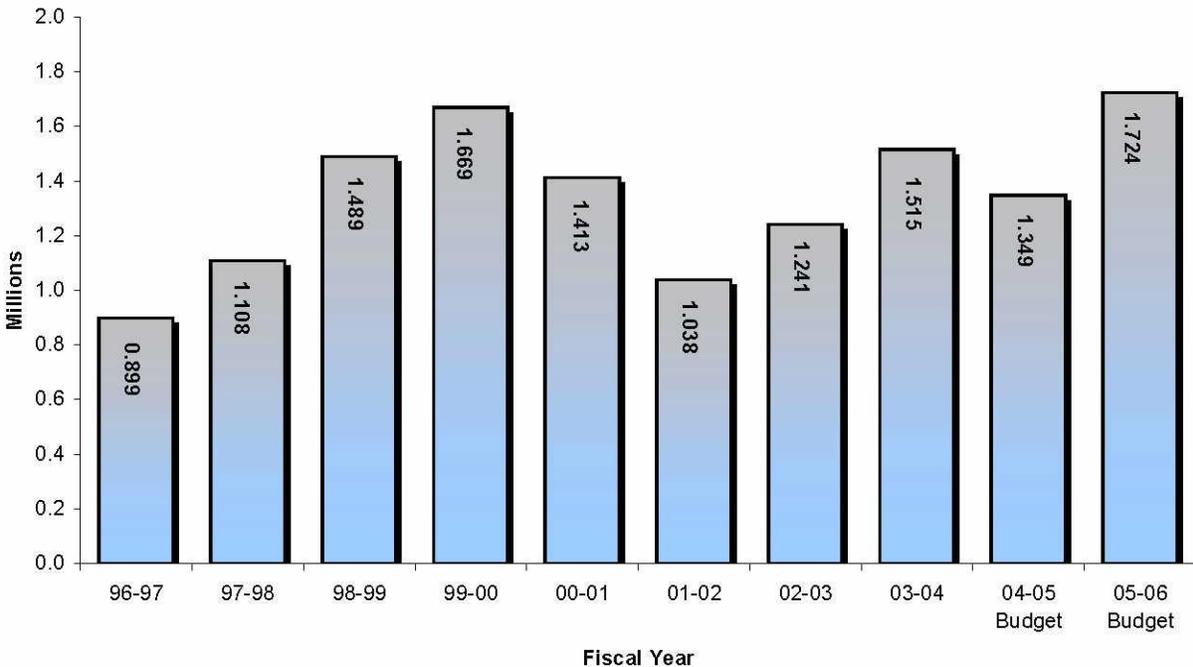
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**Description:** These fees are imposed to process all construction activity permits, bicycle and canine permits, and preferential parking permits.

**Background:** Approximately 90% of this revenue source is from permits issued for construction activity. The cyclical trends in recent years are wholly attributable to the economic cycles which affect the building and construction community.

**Outlook:** We expect to see a substantial increase in this revenue source in fiscal year 2005-06. The largest fee, construction permits, up approximately 28%, accounts for most of this increase.

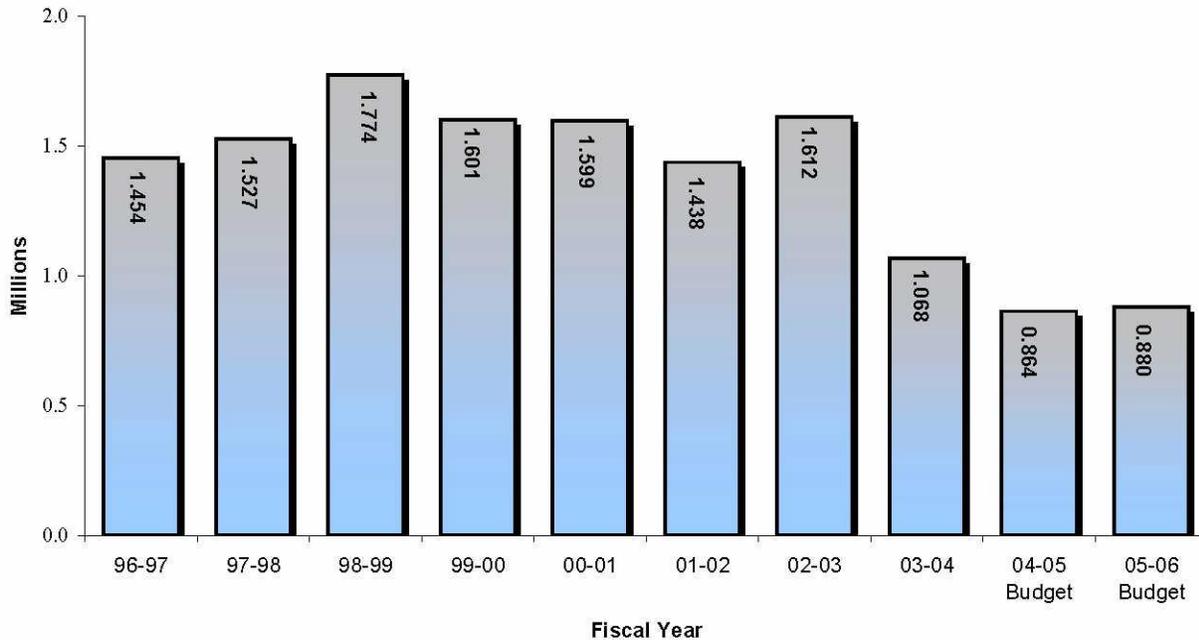


**CITY OF REDONDO BEACH**  
**GENERAL FUND FINES AND FORFEITURES**

**Description:** Fines are imposed on persons receiving tickets for vehicle code and/or parking violations in the City. In addition, reimbursements are required through the courts or direct billing for police services associated with arresting offenders or criminals.

**Background:** Beginning in fiscal year 1998-99, legislation was enacted to return the vehicle code fine revenue to the cities. In addition, cities began to share in traffic school revenues. Beginning in fiscal year 2003-04, the allocation of parking citation revenue was split between the General Fund and the Solid Waste Fund. Much of the revenue was shifted out of the General Fund, which explains the majority of the decrease.

**Outlook:** Estimates for fiscal year 2005-06 reflect a small decrease in vehicle code fine revenue due to staffing shortages in the Police Department. Because it is difficult to forecast this revenue source, we tend to be conservative in our estimate.

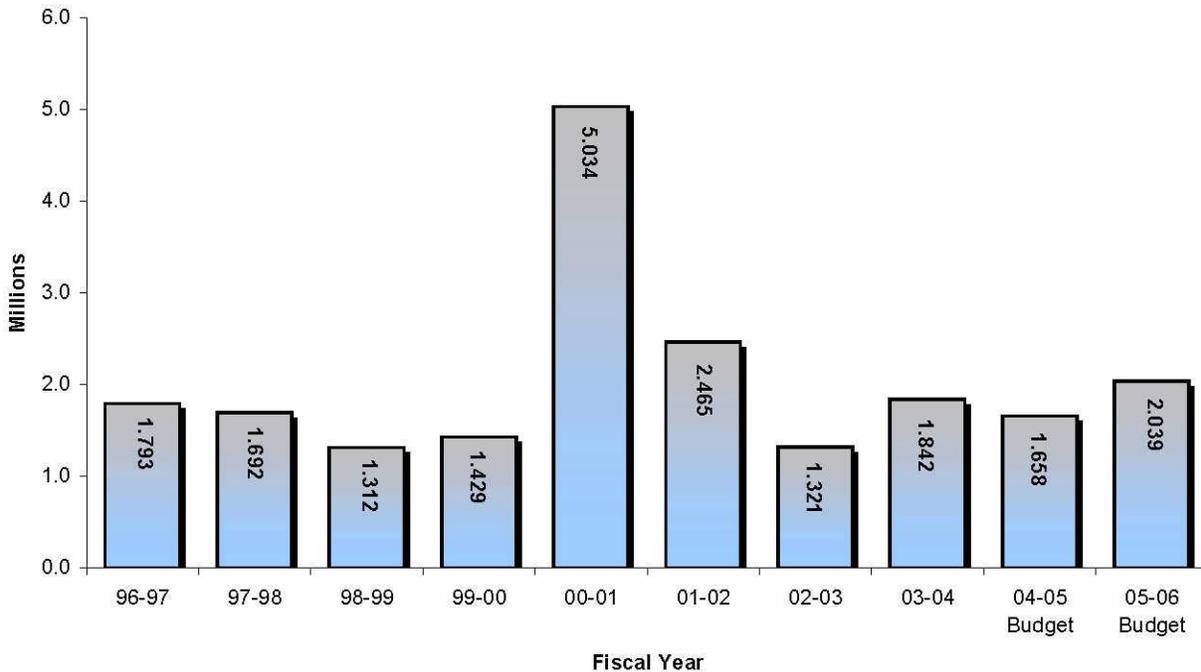


**CITY OF REDONDO BEACH**  
**GENERAL FUND FRANCHISE FEES**

**Description:** Franchise fees are imposed upon privately-owned utility companies for the privilege of using City streets or rights-of-way. The fees are based on a percentage of each utility company's gross receipts.

**Background:** The City collects franchise fees from Adelphia Cable, Southern California Edison and Southern California Gas Company. The City does not collect a franchise fee from telephone companies, as the State collects this fee statewide. In December 1992, the City successfully negotiated with Southern California Gas Company a new franchise agreement on gas transported, but not sold by the gas company. An in-lieu fee was instituted, which effectively recovered all revenues lost through the deregulation of gas sales. In 1998, the rate on gas transported, but not sold by the gas company decreased from 1.4% to 1.1%. In fiscal year 1996-97 the cable company implemented a 25% rate increase. The increase in fiscal year 2000-01 is a result of the significant growth in transported gas due to the statewide energy emergency. However, over the last three years, power levels at the AES power plant have been dramatically reduced. With this, revenue has been significantly lower than the levels experienced in fiscal year 2000-01.

**Outlook:** Franchise fee revenues reflect a moderate increase in fiscal year 2005-06 due to

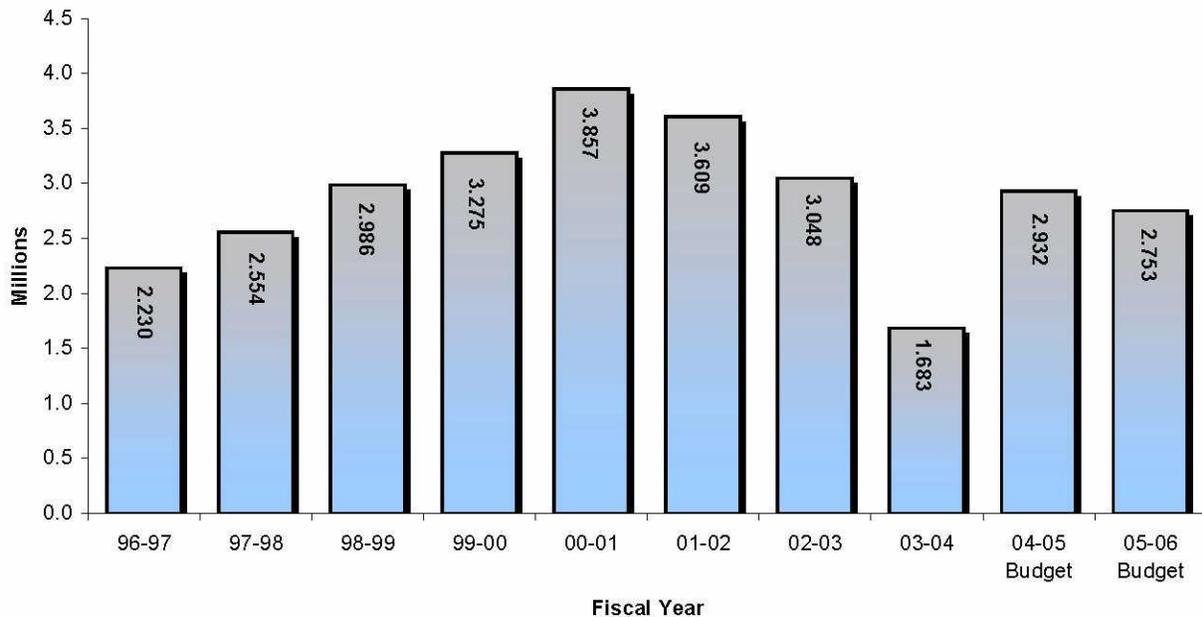


**CITY OF REDONDO BEACH**  
**GENERAL FUND OTHER USE OF MONEY AND PROPERTY**

**Description:** Revenue from the use of money is derived from the investment of the City's idle funds. Revenue from the use of property is derived from use or rent of various City facilities, including Franklin and Patterson school sites, Alta Vista tennis and racquetball courts, Aviation, Veterans' and Alta Vista Parks and camping fees at Wilderness Park.

**Background:** The City invests all idle funds based on guidelines from the California Government Code and according to the City's investment policy, which is annually approved by the Mayor and City Council. In fiscal year 1996-97, the City began participating in a statewide pool of issuing TRAN (Tax and Revenue Anticipation Notes) to provide temporary cash flow in months where operating expenditures exceed operating revenues. The City is able to invest the TRAN funds at a higher rate of return than the cost of borrowing the funds, thus producing a net gain for the City, ranging from \$18,500 to \$28,000 per year.

**Outlook:** Revenue estimates for fiscal year 2005-06 reflect a small decrease. Investment earnings are anticipated to decrease by approximately 15.8% due to the overall investment portfolio size and the blended portfolio yield. Offsetting this somewhat are increases in the use or rent of various City facilities.



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**CITY OF REDONDO BEACH**  
**GENERAL FUND INTERGOVERNMENTAL**

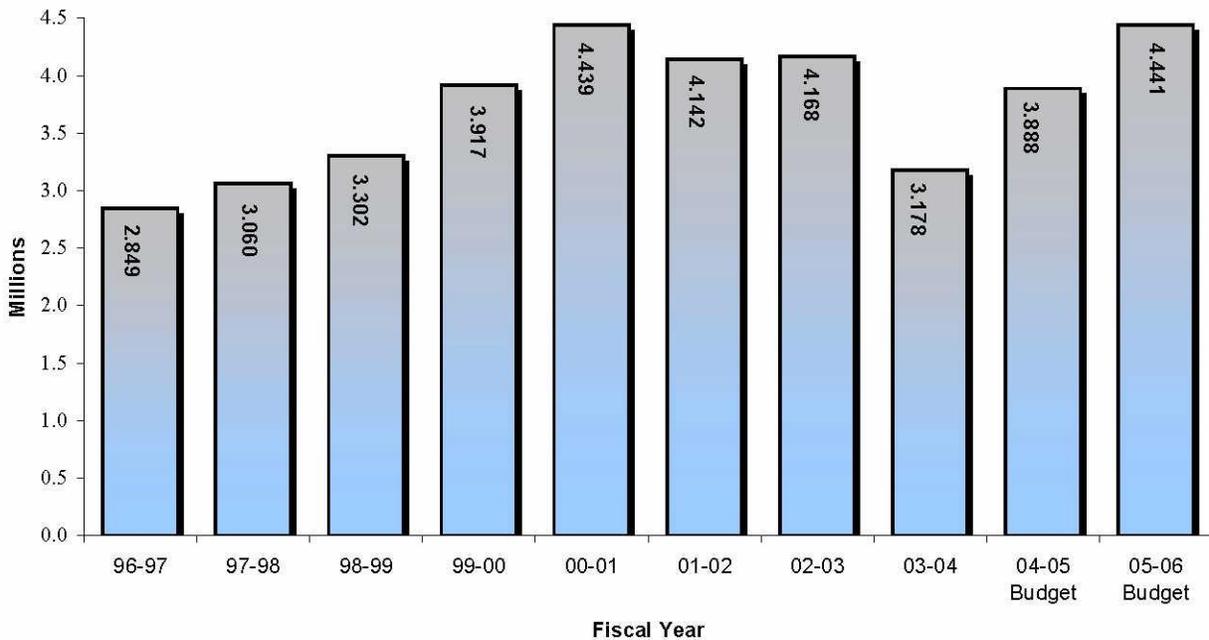
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**Description:** Intergovernmental revenue comes from other governmental agencies. The majority of this revenue is received from State subventions. Examples include motor vehicle (registration) in-lieu tax (MVIL), SB90 reimbursements, and the California Library Services Act.

**Background:** Revenue estimates are provided by the State Department of Finance/ State Controller's Office and the State Board of Equalization utilizing trend and projection assumptions. Fluctuations in this revenue source are dependent on the grants and other state subventions received by the City. Fiscal year 1999-00 and 2000-01 revenues include a subvention for the past property tax loss based on a per capita basis.

**Outlook:** Estimates for fiscal year 2005-06 reflect an increase, when compared to prior year, due to last year's substantial revenue short fall in MVIL. The City expects to receive its full share of this revenue source in fiscal year 2005-06. The current MVIL projections, which dominate this revenue source, are based on information provided by the State Department of Finance.



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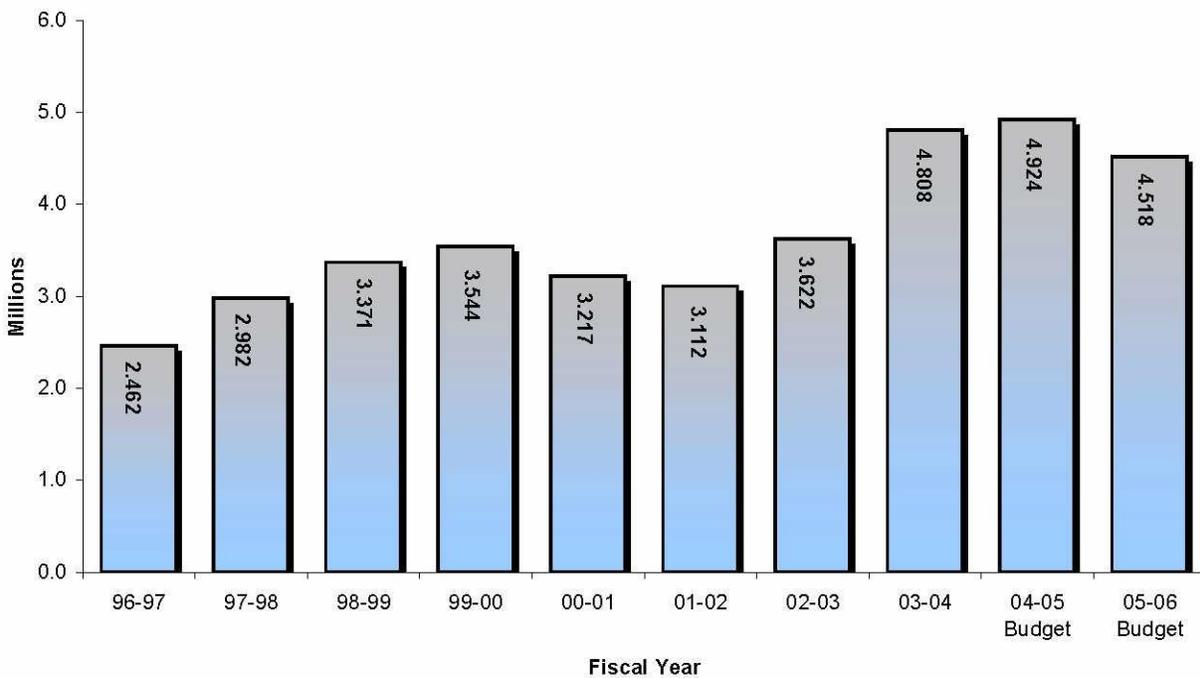
**CITY OF REDONDO BEACH**  
**GENERAL FUND CHARGES FOR SERVICES**

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**Description:** The City collects fees from users of, or participants in, City-provided services, such as plan checking, engineering services, parking meter fees, fire inspections, police booking fees, stand-by at special events, and recreational and cultural activities.

**Background:** The City establishes its user-fee structure to recover the full cost, or at least part of the cost, of providing services enjoyed by the users or participants. In fiscal year 1995-96, the City began to review and adjust fees on an annual basis; however, this review only addresses the rates charged to users. Revenue is also impacted by usage.

**Outlook:** For fiscal year 2005-06, forecasted revenue is decreasing slightly, mainly due to decreased budget estimates from fiscal year 2004-05 estimates for parking meter fees.



**CITY OF REDONDO BEACH**  
**REVENUE DETAIL**

**FISCAL YEARS 2002-2006**

	<u>Actual</u> 2002-03	<u>Actual</u> 2003-04	<u>Adopted</u> 2004-05	<u>Adopted</u> 2005-06
<b><u>GENERAL FUND:</u></b>				
<b><u>Taxes:</u></b>				
Business License Tax	1,278,607	1,302,614	1,300,000	1,320,000
Property Tax	12,067,465	13,335,063	13,452,000	15,272,490
Property Transfer Tax	1,952,672	2,694,183	1,980,000	1,960,000
Homeowners' Exemption	147,246	149,118	151,000	155,000
Sales and Use Tax	8,073,176	8,544,764	8,644,000	9,114,000
Public Safety Aug. Fund	504,683	546,441	544,000	570,000
Transient Occupancy Tax	2,257,526	2,439,439	2,484,000	3,003,000
Utility Users' Tax	6,835,864	6,841,854	6,663,000	7,064,000
State Take-Aways	-	-	(943,000)	(917,490)
<b>Sub-total</b>	<b>33,117,239</b>	<b>35,853,475</b>	<b>34,275,000</b>	<b>37,541,000</b>
<b><u>Licenses And Permits:</u></b>				
Misc. Licenses/Permits	86,539	69,104	75,170	74,900
Street/Curb/Parking Permits	58,399	87,294	64,000	99,000
Construction/Excavation Permits	1,096,198	1,358,468	1,210,000	1,550,000
<b>Sub-total</b>	<b>1,241,136</b>	<b>1,514,866</b>	<b>1,349,170</b>	<b>1,723,900</b>
<b><u>Fines And Forfeitures:</u></b>				
Vehicle Code Fines	503,097	361,162	450,000	350,000
Restitution	111,699	284,118	107,500	130,000
Serious Crime Reduction Fund	58,920	-	-	-
Parking Citations	938,764	423,129	306,000	400,000
<b>Sub-total</b>	<b>1,612,480</b>	<b>1,068,409</b>	<b>863,500</b>	<b>880,000</b>
<b><u>Use of Money And Property:</u></b>				
Franchise Fees	1,321,287	1,842,050	1,658,000	2,039,000
Investment Earnings	1,975,097	506,233	1,630,000	1,373,000
Rents and Percentages	895,556	1,108,128	1,110,240	1,180,500
Recreation Fees	177,334	69,064	192,000	199,000
<b>Sub-total</b>	<b>4,369,274</b>	<b>3,525,475</b>	<b>4,590,240</b>	<b>4,791,500</b>
<b><u>Intergovernmental:</u></b>				
State Library Allocation	154,313	123,454	75,400	75,400
Motor Vehicle/In-Lieu	3,897,644	2,959,364	3,793,300	4,346,000
Grants	116,465	94,952	19,800	19,800
<b>Sub-total</b>	<b>4,168,422</b>	<b>3,177,770</b>	<b>3,888,500</b>	<b>4,441,200</b>
<b><u>Charges for Services:</u></b>				
Administrative Fees	39,362	49,511	42,400	46,700
Engineering/PW Fees	54,231	98,532	81,500	101,500
Fire Service Fees	99,463	142,445	258,000	145,800
Library Book Fines And Fees	129,869	129,782	138,000	140,500
Parking Meter Fees	661,983	929,664	1,647,650	960,000
Police Service Fees	270,293	388,111	281,230	349,940
Recreation Users Pay	926,470	913,493	1,112,580	1,134,220
Building Fees/Plan Check	680,802	1,025,969	710,000	950,000
State Energy Fees	128,901	174,808	175,000	185,000
Planning Fees	447,296	779,882	300,000	304,260
Other Building Fees	183,552	176,004	177,500	200,500
<b>Sub-total</b>	<b>3,622,222</b>	<b>4,808,201</b>	<b>4,923,860</b>	<b>4,518,420</b>

**CITY OF REDONDO BEACH**  
**REVENUE DETAIL**

**FISCAL YEARS 2002-2006**

	Actual 2002-03	Actual 2003-04	Adopted 2004-05	Adopted 2005-06
<b><u>Other Revenues:</u></b>				
Miscellaneous Revenue	55,270	43,111	2,500	203,000
Claims Settlement	20,929	37,000	-	-
Sale of Property	2,524	3,497	-	-
Program Donations	145,261	48,680	64,600	43,500
Adopt-A-Storm-Drain	20,480	23,920	7,830	12,500
<b>Sub-total</b>	<b>244,464</b>	<b>156,209</b>	<b>74,930</b>	<b>259,000</b>
<b>REVENUE FROM OUTSIDE SOURCES</b>	<b>48,375,236</b>	<b>50,104,405</b>	<b>49,965,200</b>	<b>54,155,020</b>
<b><u>Overhead</u></b>				
Overhead Charges	-	-	-	4,298,260
Reimbursements from RDA	90,880	83,670	74,620	-
<b>Sub-total</b>	<b>90,880</b>	<b>83,670</b>	<b>74,620</b>	<b>4,298,260</b>
<b>TOTAL GENERAL FUND</b>	<b>48,466,116</b>	<b>50,188,075</b>	<b>50,039,820</b>	<b>58,453,280</b>
<b><i>TRAFFIC CONG RELIEF FUND:</i></b>				
Use of Money And Property	39,504	(4,224)	-	-
Intergovernmental	170,000	-	-	-
<b>TOTAL TRAFFIC CONG RELIEF FUND</b>	<b>209,504</b>	<b>(4,224)</b>	<b>-</b>	<b>-</b>
<b><i>STATE GAS TAX FUND:</i></b>				
Investment Earnings	8,946	2,755	1,720	6,300
Gasoline Tax-Sec. 2105	407,853	412,850	412,010	407,000
Gasoline Tax-Sec. 2106	245,463	246,906	244,580	239,620
Gasoline Tax-Sec. 2107	540,952	550,319	531,730	526,460
Gasoline Tax-Sec. 2107.5	7,500	7,500	7,500	7,500
<b>TOTAL STATE GAS TAX FUND</b>	<b>1,210,714</b>	<b>1,220,330</b>	<b>1,197,540</b>	<b>1,186,880</b>
<b><i>PARKS AND REC FACILITIES FUND:</i></b>				
Taxes	70,800	103,600	64,000	90,000
<b>TOTAL PARKS AND REC FACILITIES FUND</b>	<b>70,800</b>	<b>103,600</b>	<b>64,000</b>	<b>90,000</b>
<b><i>SUBDIVISION PARK TRUST FUND</i></b>				
Quimby Fees	-	-	-	500,000
<b>TOTAL SUBDIVISION PARK TRUST FUND</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>500,000</b>
<b><i>NARCOTIC FORF./SEIZURE FUND:</i></b>				
Use of Money And Property	14,279	12,061	6,340	7,800
Intergovernmental	57,444	92,374	20,000	30,000
<b>TOTAL NARCOTIC FORF./SEIZURE FUND:</b>	<b>71,723</b>	<b>104,435</b>	<b>26,340</b>	<b>37,800</b>
<b><i>LOCAL TRANSPORT TAX FUND:</i></b>				
Intergovernmental	52,139	-	65,660	34,950
<b>TOTAL LOCAL TRANSPORT TAX FUND</b>	<b>52,139</b>	<b>-</b>	<b>65,660</b>	<b>34,950</b>

**CITY OF REDONDO BEACH**  
**REVENUE DETAIL**

**FISCAL YEARS 2002-2006**

	Actual 2002-03	Actual 2003-04	Adopted 2004-05	Adopted 2005-06
<b>PROPOSITION A FUND:</b>				
Use of Money And Property	33,333	10,238	11,410	12,900
Intergovernmental	858,290	911,316	941,590	974,050
<b>TOTAL PROPOSITION A FUND</b>	<b>891,623</b>	<b>921,554</b>	<b>953,000</b>	<b>986,950</b>
<b>PROPOSITION C FUND:</b>				
Use of Money And Property	72,679	23,922	57,040	37,500
Intergovernmental	707,038	758,750	780,990	807,910
<b>TOTAL PROPOSITION C FUND</b>	<b>779,717</b>	<b>782,672</b>	<b>838,030</b>	<b>845,410</b>
<b>TRANSIT FUND:</b>				
Beach Cities Transit Fares	-	44,981	-	75,600
Dial-A-Ride Fares	49,543	66,885	50,000	-
Article IV	53,957	54,517	63,640	48,380
Hermosa Beach Dial-A-Ride	170,925	170,171	179,930	108,000
State Transit Assistance	5,790	-	3,590	4,870
Prop C Recession Relief	6,015	6,489	2,760	1,440
Prop C Discretionary Overcrowding	2,877	2,951	3,000	3,110
Prop C Security	1,288	1,312	1,480	5,380
Prop A Discretionary	37,380	51,671	41,250	30,980
Subregional Incentives	129,865	216,085	170,370	155,870
Subregional Demo Fixed Rt. Line 102	-	-	-	300,000
Sale of Bus Passes/Other	76,559	237,564	74,240	103,070
<b>TOTAL TRANSIT FUND</b>	<b>534,199</b>	<b>852,626</b>	<b>590,260</b>	<b>836,700</b>
<b>AIR QUALITY IMPROVEMENT FUND:</b>				
Use of Money And Property	7,599	(44)	3,130	2,700
Intergovernmental	75,776	77,881	70,000	70,000
<b>TOTAL AIR QUALITY IMPROVE FUND</b>	<b>83,375</b>	<b>77,837</b>	<b>73,130</b>	<b>72,700</b>
<b>STORM DRAIN IMPROV FUND:</b>				
Charges for Services	100,328	97,713	70,000	150,000
<b>TOTAL STORM DRAIN IMPROV FUND</b>	<b>100,328</b>	<b>97,713</b>	<b>70,000</b>	<b>150,000</b>
<b>ST. LANDSCAPING/LIGHTING FUND:</b>				
Use of Money And Property	15,488	893	33,350	27,900
Charges for Services	1,516,037	1,455,494	1,488,150	1,488,150
Miscellaneous	63,420	686	-	-
<b>TOTAL ST. LANDSCAPING/LIGHTING FUND</b>	<b>1,594,945</b>	<b>1,457,073</b>	<b>1,521,500</b>	<b>1,516,050</b>
<b>SO. BAY YOUTH PROJECT FUND:</b>				
Intergovernmental	1,305,981	889,120	864,360	737,100
<b>TOTAL SO. BAY YOUTH PROJECT FUND</b>	<b>1,305,981</b>	<b>889,120</b>	<b>864,360</b>	<b>737,100</b>
<b>WORKFORCE INVEST ACT FUND:</b>				
Intergovernmental	738,861	514,923	969,480	950,000
<b>TOTAL WORKFORCE INVEST ACT FUND</b>	<b>738,861</b>	<b>514,923</b>	<b>969,480</b>	<b>950,000</b>
<b>COM DEV BLOCK GRANT FUND:</b>				
Intergovernmental	558,473	376,099	600,860	496,220
<b>TOTAL COM DEV BLOCK GRANT FUND</b>	<b>558,473</b>	<b>376,099</b>	<b>600,860</b>	<b>496,220</b>

**CITY OF REDONDO BEACH**  
**REVENUE DETAIL**

**FISCAL YEARS 2002-2006**

	Actual 2002-03	Actual 2003-04	Adopted 2004-05	Adopted 2005-06
<b>DISASTER RECOVERY FUND:</b>				
Intergovernmental	23,777	-	-	-
<b>TOTAL DISASTER RECOVERY FUND</b>	<b>23,777</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>INTERGOV'TL GRANTS FUND:</b>				
Intergovernmental	1,484,476	2,562,182	2,266,930	1,452,540
<b>TOTAL INTERGOV'TL GRANTS FUND</b>	<b>1,484,476</b>	<b>2,562,182</b>	<b>2,266,930</b>	<b>1,452,540</b>
<b>HOUSING AUTHORITY FUND:</b>				
Use of Money And Property	14,312	8,348	-	-
Intergovernmental	3,778,397	4,954,655	5,091,210	4,992,960
<b>TOTAL HOUSING AUTHORITY FUND</b>	<b>3,792,709</b>	<b>4,963,003</b>	<b>5,091,210</b>	<b>4,992,960</b>
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>16,059,668</b>	<b>14,918,945</b>	<b>15,192,300</b>	<b>14,886,260</b>
<b>TOTAL PIER PARK ST REHAB FUND</b>	<b>38</b>	<b>6</b>	<b>-</b>	<b>-</b>
<b>TOTAL CAPITAL PROJECTS FUND</b>	<b>740,159</b>	<b>105,838</b>	<b>-</b>	<b>64,000</b>
<b>TOTAL CAPITAL PROJECTS FUNDS</b>	<b>740,197</b>	<b>105,844</b>	<b>-</b>	<b>64,000</b>
<b>TOTAL GOVERNMENTAL FUNDS</b>	<b>65,265,982</b>	<b>65,212,864</b>	<b>65,232,120</b>	<b>73,403,540</b>
<b>SOLID WASTE FUND:</b>				
Rubbish Fees-Residential	1,542,084	1,577,261	1,496,610	1,812,280
Household Haz Waste Collection	158,219	204,734	250,380	228,000
Residential Recycling Surcharge	340,709	329,721	348,000	358,440
Rubbish Fee AB939	171,964	139,387	175,750	181,000
Administration Fee	70,320	134,027	214,350	221,000
Waste Management Plan Fee	-	-	-	26,000
Waste Management Share/Recycle	131,154	79,054	115,300	90,000
Other Solid Waste Revenue	137,435	216,038	80,000	85,000
Recycling Grants	4,441	36,575	38,500	40,000
Parking Citations	-	641,262	714,000	500,000
<b>TOTAL SOLID WASTE FUND</b>	<b>2,556,324</b>	<b>3,358,059</b>	<b>3,432,890</b>	<b>3,541,720</b>
<b>WASTEWATER FUND:</b>				
City Facility Charge	267,150	244,861	178,500	214,610
Charges for Services	-	-	1,771,300	1,771,300
<b>TOTAL WASTEWATER FUND</b>	<b>267,150</b>	<b>244,861</b>	<b>1,949,800</b>	<b>1,985,910</b>

**CITY OF REDONDO BEACH**  
**REVENUE DETAIL**

**FISCAL YEARS 2002-2006**

	Actual 2002-03	Actual 2003-04	Adopted 2004-05	Adopted 2005-06
<b>HARBOR TIDELANDS FUND:</b>				
Investment Earnings	508,844	187,000	142,600	156,400
Joe's Crab Shack	239,957	248,967	240,000	220,000
Fisherman's Wharf	191,819	216,478	195,000	205,000
Harbor Cove Limited	376,557	377,147	390,000	390,000
Marina Cove	927,201	923,835	830,000	860,000
Port Royal Marina	344,235	349,861	350,000	360,000
Portofino	984,876	1,060,090	1,020,000	1,050,000
RB Marina-Johnston	54,844	41,930	-	-
RB Pier Approach-Resnick	132,433	167,611	135,000	140,000
MCC Redondo Beach	-	220,010	95,000	98,000
Seaside Lagoon	299,652	366,978	380,000	350,000
Holiday Inn	12,000	12,000	12,000	12,000
Mooring Revenue	6,360	7,140	6,000	6,000
Fisherman's Wharf San District	97,178	90,592	98,000	104,000
Parking Structure #2	297,850	281,698	290,000	290,000
RB Harbor Properties	425,008	372,922	350,000	350,000
RB Harbor Properties - Reimbursement	-	7,851	8,000	-
Public Financing Authority/Kincaid's	172,702	193,245	210,000	200,000
B&W Loan Repayment	-	-	28,130	28,130
Miscellaneous Revenue	360,897	10,276	12,500	21,500
<b>TOTAL HARBOR TIDELANDS FUND</b>	<b>5,432,414</b>	<b>5,135,630</b>	<b>4,792,230</b>	<b>4,841,030</b>
<b>HARBOR UPLANDS FUND:</b>				
Investment Earnings	261,267	90,250	142,600	84,900
Redondo Boardwalk	104,502	105,193	102,000	105,000
Jackbilt-Cheesecake Factory	403,064	409,364	405,000	415,000
Marina Cove	345,686	341,692	440,000	455,000
Port Royal Marina	10,378	8,868	11,000	10,000
Quality Seafood-Drachich	126,622	126,088	115,000	120,000
RB Marina-Johnston	288,839	138,624	-	-
655 North Harbor Drive	-	43,035	20,000	156,000
RB Pier Approach	36,113	24,111	40,000	43,000
Sun Rise Harbor Limited	217,249	244,048	220,000	260,000
MCC Redondo Beach	-	82,214	260,000	252,000
Fisherman's Wharf San District	127,129	137,887	141,000	146,000
Bank of America/ATM	8,555	8,941	8,700	8,700
Fisherman's Cove	129,429	147,256	130,000	130,000
Seaport Village	146,099	97,309	100,000	110,000
Storage Fees	280	34,078	30,000	30,000
Parking Meter Lot 13	37,921	58,559	50,000	55,000
Parking Structure #1	1,608,550	1,544,067	1,500,000	1,500,000
Miscellaneous Revenue	7,408	19,641	4,250	14,250
<b>TOTAL HARBOR UPLANDS FUND</b>	<b>3,859,092</b>	<b>3,661,224</b>	<b>3,719,550</b>	<b>3,894,850</b>
<b>TOTAL ENTERPRISE FUNDS</b>	<b>12,114,981</b>	<b>12,399,773</b>	<b>13,894,470</b>	<b>14,263,510</b>

**CITY OF REDONDO BEACH**  
**REVENUE DETAIL**

**FISCAL YEARS 2002-2006**

	Actual 2002-03	Actual 2003-04	Adopted 2004-05	Adopted 2005-06
<b>VEHICLE REPLACEMENT FUND:</b>				
Charges for Services	1,429,500	1,582,473	2,124,010	2,332,140
Other Revenues	11,319	34,573	6,000	46,000
<b>TOTAL VEHICLE REPLACEMENT FUND</b>	<b>1,440,819</b>	<b>1,617,046</b>	<b>2,130,010</b>	<b>2,378,140</b>
<b>BUILDING OCCUPANCY FUND:</b>				
Charges for Services	1,930,090	2,010,515	2,086,590	2,300,250
<b>TOTAL BUILDING OCCUPANCY FUND</b>	<b>1,930,090</b>	<b>2,010,515</b>	<b>2,086,590</b>	<b>2,300,250</b>
<b>INFO TECHNOLOGY FUND:</b>				
Charges for Services	1,590,880	1,753,080	1,651,610	2,245,680
<b>TOTAL INFO TECHNOLOGY FUND</b>	<b>1,590,880</b>	<b>1,753,080</b>	<b>1,651,610</b>	<b>2,245,680</b>
<b>SELF-INSURANCE PROG FUND:</b>				
Charges for Services	3,216,155	3,326,091	3,273,290	4,084,980
Other Revenues	52,182	-	-	-
<b>TOTAL SELF-INSURANCE PROG FUND</b>	<b>3,268,337</b>	<b>3,326,091</b>	<b>3,273,290</b>	<b>4,084,980</b>
<b>PRINTING &amp; GRAPHICS FUND:</b>				
Charges for Services	285,540	283,770	281,910	309,610
Other Revenues	140,872	-	-	-
<b>TOTAL PRINTING &amp; GRAPHICS FUND</b>	<b>426,412</b>	<b>283,770</b>	<b>281,910</b>	<b>309,610</b>
<b>COMM. EQUIP. REPLACEMENT FUND</b>				
Charges for Services	-	-	-	353,780
<b>TOTAL COMM. EQUIP. REPLACEMENT FUND</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>353,780</b>
<b>TOTAL INTERNAL SERVICE FUNDS</b>	<b>8,656,538</b>	<b>8,990,502</b>	<b>9,423,410</b>	<b>11,672,440</b>
<b>LESS: INTERNAL CHARGES</b>	<b>8,452,165</b>	<b>8,955,929</b>	<b>9,417,410</b>	<b>15,741,430</b>
<b>TOTAL CITY</b>	<b>77,585,335</b>	<b>77,647,210</b>	<b>79,132,590</b>	<b>83,598,060</b>
<b>TOTAL REDEVELOPMENT AGENCY</b>	<b>4,734,819</b>	<b>4,478,865</b>	<b>6,294,750</b>	<b>6,271,700</b>
<b>GRAND TOTAL</b>	<b>82,320,154</b>	<b>82,126,075</b>	<b>85,427,340</b>	<b>89,869,760</b>

# EXPENDITURES



**OVERVIEW OF APPROPRIATIONS**

**GENERAL FUND**

The summary that follows reflects fund appropriations to City departments for the current budget year (FY05-06). Although appropriations originate from all funds of the City, the significant fund is the General Fund. Before consideration of overhead and transfers-out, General Fund appropriations were increased to \$56,424,050, an increase of 8.5%, or \$4.43 million, from the prior budget year.

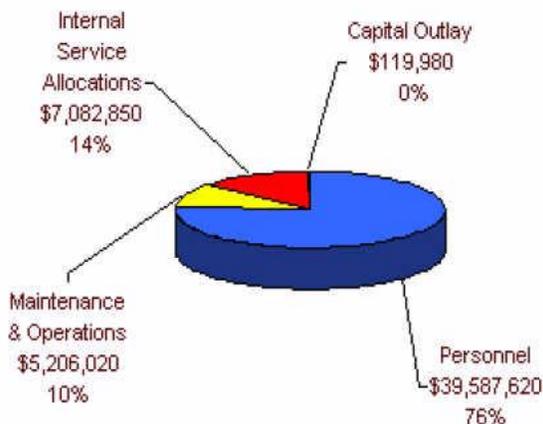
Below is a summary of the FY05-06 adopted General Fund expenditures compared with the FY04-05 adopted budget:

<u>Appropriation Category:</u>	<b>Adopted FY04-05</b>	<b>Adopted FY05-06</b>	<b>(Decrease) Increase</b>	<b>%</b>
Personnel	\$39,587,620*	\$41,841,270	\$2,253,650	5.7
Maintenance and Operations	5,206,020	5,653,370	447,350	8.6
Internal Service Fund Allocations	7,082,850	8,864,360	1,781,510	25.2
Capital Outlay	119,980	65,050	(54,930)	(45.8)
<i>Subtotal</i>	<u>\$51,996,470</u>	<u>\$56,424,050</u>	<u>\$4,427,580</u>	<u>8.5</u>
<i>Overhead</i>	<i>0</i>	<i>2,966,130</i>	<i>2,966,130</i>	<i>n/a</i>
<i>Transfers-Out</i>	<u>35,000</u>	<u>108,110</u>	<u>73,110</u>	<u>208.9</u>
<b>Total</b>	<b>\$52,031,470</b>	<b>\$59,498,290</b>	<b>\$7,466,820</b>	<b>14.4</b>

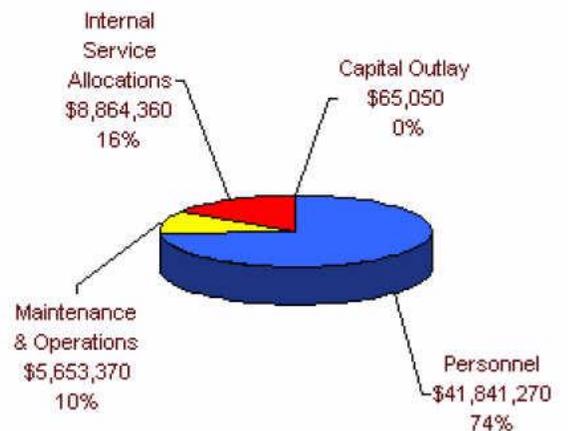
\* Workers' compensation charges moved to Internal Service Fund Allocations for comparison purposes.

**GENERAL FUND APPROPRIATIONS**

**Adopted Appropriations  
FY 04-05**



**Adopted Appropriations  
FY 05-06**



*Personnel costs* in the General Fund increased \$2,253,650 or 5.7%. Included in this amount are 1) cost of living increases for employees represented by bargaining groups with an approved Memorandum of Understanding (MOU), and 2) contribution increases to the Public Employees Retirement System (PERS)

*Maintenance and Operations* expenditures increased by \$447,350 or 8.6% to \$5,653,370. Departmental expenditures in this category include items such as office supplies, consulting costs, maintenance agreements, travel and employee training. Most departmental FY05-06 budgeted expenditures in this category remained relatively flat over FY04-05. The increases are found primarily in the area of contractual services with an emphasis on possible future revenue enhancement opportunities. An example would be the contract to be entered into for a study of the City's fee structure, with the objective being the assurance that fees are at levels that adequately cover the costs of providing the related services.

*Internal Service Fund Allocations* reflect the City's progression toward a system of assigning increasingly more expenses to "owning" departments, costs of vehicle replacement and maintenance, building occupancy, the operations of information technology, liability insurance and unemployment continue to be charged to each department as they were in the FY04-05 adopted budget. New for FY05-06 are department charges for sewer use, equipment replacement related to information technology, building replacement, emergency communications equipment, and workers' compensation (previously charged through personnel). Overhead, shown below the line so as not to significantly distort comparison to the FY04-05 adopted budget, is also included in internal service charges for FY05-06.

*Capital Outlay* expenditures are projected to decrease by approximately \$55,000, or 45.8% in FY05-06. Total capital outlay is budgeted at \$65,050 in FY05-06. The majority of the capital outlay expenditures are for public safety equipment.

## **SPECIAL REVENUE FUNDS**

The combined appropriations in the Special Revenue Funds are \$15 million: a decrease of \$855,000 or 5.4%. Wide fluctuations occur in the appropriations from year to year as many capital improvement projects are funded or partially funded with special revenue funds when grant funding becomes available.

## **ENTERPRISE FUNDS**

**Solid Waste Fund:** Appropriations for FY05-06 are budgeted at \$3.4 million, up \$13,000 or 0.4% from FY04-05 budgeted amounts. The increase is due to refuse rate increases.

**Wastewater Fund:** Appropriations for FY05-06 are budgeted at \$2.9 million, up \$837,000 or 39.9% from FY04-05 budgeted amounts. Together with the appropriations for sewer system rehabilitation projects funded by the wastewater bonds issued in FY03-04, an accounting change has dictated the inclusion of the bond debt service payments in the Wastewater Fund.

**Harbor Tidelands Fund:** Based on the Harbor staff's projections, budgeted appropriations for FY05-06 are estimated at \$5.5 million. Fluctuations in capital improvement projects account for the \$980,000 increase.

**Harbor Uplands Fund:** Appropriations for FY05-06 are budgeted at \$4.5 million, down 9.2% from FY04-05 budgeted amounts. Again the decrease is a result of the fluctuation in capital improvement project funding.

## **INTERNAL SERVICE FUNDS**

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, or to other governments on a cost-reimbursement basis. The total combined FY05-06 appropriations for the Internal Service Funds are \$11.2 million. This amount increased by approximately \$2.3 million from FY04-05 budgeted amounts. The largest increase is due to the addition of the Communications Equipment Replacement Fund which provides for the replacement of technology used for emergency purposes.

**CITY OF REDONDO BEACH**  
**TWO-YEAR COMPARISON OF APPROPRIATIONS BY FUND**

	Adopted 2004-05	Adopted 2005-06	Increase (Decrease)	Percent Increase (Decrease)
<b>General Fund</b>	<b>51,996,470</b>	<b>59,390,180</b>	<b>7,393,710</b>	<b>14.22%</b>
State Gas Tax Fund	1,169,350	1,155,930	(13,420)	(1.15%)
Parks & Recreation Facilities Fund	100,000	120,000	20,000	20.00%
Subdivision Park Trust	-	326,000	326,000	N/A
Proposition C Fund	1,372,100	521,000	(851,100)	(62.03%)
Transit Fund	1,626,360	1,762,770	136,410	8.39%
Air Quality Improvement Fund	36,140	36,740	600	1.66%
Storm Drain Improvement Fund	125,000	175,000	50,000	40.00%
Street Landscaping & Lighting Fund	1,585,360	1,847,240	261,880	16.52%
South Bay Youth Project Fund	909,520	903,230	(6,290)	(0.69%)
Workforce Investment Act Fund	969,480	1,000,120	30,640	3.16%
Comm. Develop. Block Grant Fund	600,860	519,480	(81,380)	(13.54%)
Intergovernmental Grants Fund	2,266,930	1,500,540	(766,390)	(33.81%)
Housing Authority Fund	5,091,210	5,129,130	37,920	0.74%
<b>Subtotal-Special Revenue Funds</b>	<b>15,852,310</b>	<b>14,997,180</b>	<b>(855,130)</b>	<b>(5.39%)</b>
<b>Capital Projects Fund</b>	<b>2,083,410</b>	<b>2,464,270</b>	<b>380,860</b>	<b>18.28%</b>
Solid Waste Fund	3,338,940	3,352,350	13,410	0.40%
Wastewater Fund	2,098,310	2,935,580	837,270	39.90%
Harbor Tidelands Fund	4,554,770	5,534,200	979,430	21.50%
Harbor Uplands Fund	4,949,160	4,493,270	(455,890)	(9.21%)
<b>Subtotal-Enterprise Funds</b>	<b>14,941,180</b>	<b>16,315,400</b>	<b>1,374,220</b>	<b>9.20%</b>
Vehicle Replacement Fund	1,490,360	2,164,930	674,570	45.26%
Building Occupancy Fund	2,141,740	2,269,230	127,490	5.95%
Information Technology Fund	1,714,630	2,374,670	660,040	38.49%
Self-Insurance Program Fund	3,334,160	3,483,900	149,740	4.49%
Printing & Graphics Fund	278,480	331,840	53,360	19.16%
Communication Equip. Replacement	-	613,940	613,940	N/A
<b>Subtotal-Internal Service Funds</b>	<b>8,959,370</b>	<b>11,238,510</b>	<b>2,279,140</b>	<b>25.44%</b>
<b>Total Before Adjustments</b>	<b>93,832,740</b>	<b>104,405,540</b>	<b>10,572,800</b>	<b>11.27%</b>
Less: Internal Charges	9,417,410	15,741,430	6,324,020	67.15%
<b>Total City</b>	<b>84,415,330</b>	<b>88,664,110</b>	<b>4,248,780</b>	<b>5.03%</b>
Redevelopment Agency	6,221,350	6,351,080	129,730	2.09%
<b>Grand Total</b>	<b>90,636,680</b>	<b>95,015,190</b>	<b>4,378,510</b>	<b>4.83%</b>

*CITY OF REDONDO BEACH*  
*APPROPRIATIONS SUMMARY*

**BY DEPARTMENT/BY FUND**  
**FISCAL YEAR 2005-2006**

<b>Fund</b>	<b>Mayor &amp; City Council</b>	<b>City Clerk</b>	<b>City Treasurer</b>	<b>City Attorney</b>	<b>City Manager</b>	<b>Information Technology</b>	<b>Human Resources</b>	<b>Financial Services</b>	<b>Police</b>
General Fund	435,930	772,980	531,840	1,394,980	1,557,280		995,210	1,494,550	23,576,580
State Gas Tax									
Parks & Recreation Facilities									
Subdivision Park Trust									
Proposition C									
Transit									
Air Quality Improvement									
Storm Drain Improvement									
St. Landscaping & Lighting									
South Bay Youth Project									
Workforce Investment Act									
Comm. Develop. Block Grant									
Intergovernmental Grants									190,210
Housing Authority									
Capital Projects									
Solid Waste									136,980
Wastewater									
Harbor Tidelands	3,180			14,960					
Harbor Uplands	7,420			14,960					1,586,730
Vehicle Replacement									
Building Occupancy									
Information Technology						2,374,670			
Self-Insurance Program							3,483,900		
Printing and Graphics								331,840	
Comm Equip Replacement									613,940
Redevelopment Agency	3,490			44,830	107,950			68,920	108,000
Department Total	450,020	772,980	531,840	1,469,730	1,665,230	2,374,670	4,479,110	1,895,310	26,212,440

**Note:**

Each of the above departments includes costs for personnel, maintenance and operations, internal service charges and capital outlay. While personnel, maintenance and operations and capital outlay are external expenditures, internal charges represent costs incurred by one department which, in turn, are charged to others. For example, the amount paid for liability and workers' compensation insurance is an external expense to Human Resources and an internal allocation to other departments. Therefore, if you sum expenditures of all departments above to derive the City Budget, you would double count those expenses booked to one department and allocated to another. An adjustment must be made to correctly report the City budget by eliminating those expenses which would be doubled. Redevelopment Agency (RDA) expenditures also must be eliminated from the totals, as the RDA is an agency separate from the City.

Fire	Public Library	Recreation & Comm Svcs	Planning	Engineering & Bldg Svcs	Harb, Business & Transit	Public Works	Capital Imp Projects	Adjustment For Total City	Total City
11,349,270	3,580,600	5,271,150	1,725,660	3,204,250	235,170	3,264,730		(4,111,770)	55,278,410
						1,155,930			1,155,930
							120,000		120,000
							326,000		326,000
							521,000		521,000
					1,762,770				1,762,770
					36,740				36,740
							175,000		175,000
				95,000		1,702,240	50,000		1,847,240
		903,230							903,230
		1,000,120							1,000,120
		499,480					20,000		519,480
48,000						67,170	1,195,160		1,500,540
		5,129,130							5,129,130
				181,670			2,282,600		2,464,270
160,850						3,054,520			3,352,350
				732,960		752,620	1,450,000	(14,590)	2,920,990
1,280,000		336,340			1,331,250	1,461,970	1,106,500		5,534,200
					824,960	1,783,700	275,500		4,493,270
						2,164,930		(2,332,140)	(167,210)
						2,269,230		(2,298,420)	(29,190)
								(2,240,040)	134,630
								(4,081,080)	(597,180)
								(309,610)	22,230
								(353,780)	260,160
		489,720			483,220			(1,306,130)	-
12,838,120	3,580,600	13,629,170	1,725,660	4,213,880	4,674,110	17,677,040	7,521,760	(17,047,560)	88,664,110

**CITY OF REDONDO BEACH**  
**APPROPRIATIONS SUMMARY**

**BY DEPARTMENT/BY EXPENDITURE TYPE**  
**FISCAL YEAR 2005-2006**

<u>Department</u>	<u>Personnel</u>	<u>Maintenance &amp; Operations</u>	<u>Internal Service</u>	<u>Capital Outlay</u>	<u>Total</u>
Mayor & City Council	298,630	71,110	80,280	-	<b>450,020</b>
City Clerk	546,010	121,520	105,450	-	<b>772,980</b>
City Treasurer	400,900	19,160	111,780	-	<b>531,840</b>
City Attorney	1,038,820	296,080	134,830	-	<b>1,469,730</b>
City Manager	840,040	721,670	103,520	-	<b>1,665,230</b>
Information Technology	722,210	899,200	311,660	441,600	<b>2,374,670</b>
Human Resources	472,160	3,915,110	91,840	-	<b>4,479,110</b>
Financial Services	1,353,400	353,330	188,580	-	<b>1,895,310</b>
Police	19,969,470	1,118,860	4,486,520	637,590	<b>26,212,440</b>
Fire	10,727,920	376,660	1,713,140	20,400	<b>12,838,120</b>
Public Library	1,832,320	534,600	1,213,680	-	<b>3,580,600</b>
Recreation & Community Services	4,394,420	6,685,180	2,549,570	-	<b>13,629,170</b>
Planning	1,067,050	81,200	577,410	-	<b>1,725,660</b>
Engineering & Building Services	2,450,500	1,009,710	732,670	21,000	<b>4,213,880</b>
Harbor, Business & Transit	739,250	2,689,090	1,245,770	-	<b>4,674,110</b>
Public Works	7,062,930	7,447,900	2,260,870	905,340	<b>17,677,040</b>
<b>Total Before Adjustments</b>	<b>53,916,030</b>	<b>26,340,380</b>	<b>15,907,570</b>	<b>2,025,930</b>	<b>98,189,910</b>
<b>Less: Internal Charges</b>	(31,350)	-	(15,710,080)	-	<b>(15,741,430)</b>
<b>    Redevelopment Agency Admin.</b>	(635,970)	(472,670)	(197,490)	-	<b>(1,306,130)</b>
<b>Total Operating Budget</b>	<b>53,248,710</b>	<b>25,867,710</b>	<b>-</b>	<b>2,025,930</b>	<b>81,142,350</b>
<b>Capital Improvements</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,521,760</b>	<b>7,521,760</b>
<b>Total City Budget</b>	<b>53,248,710</b>	<b>25,867,710</b>	<b>-</b>	<b>9,547,690</b>	<b>88,664,110</b>
<b>Total Redevelopment Agency Budget</b>	<b>635,970</b>	<b>5,517,620</b>	<b>197,490</b>	<b>-</b>	<b>6,351,080</b>

Notes:

- 1) Excludes transfers out
- 2) The appropriations in the Information Technology, Human Resources, Financial Services and Public Works Departments include Internal Service Fund expenditures which have been reversed out and excluded from the "Total Operating Budget" and the "Total City Budget".

*CITY OF REDONDO BEACH  
APPROPRIATIONS SUMMARY*

**BY FUND/BY PROGRAM/BY DEPARTMENT/BY EXPENDITURE TYPE  
FISCAL YEAR 2005-2006**

Program	Department	Personnel	Maint & Operations	Internal Service	Capital Outlay	Capital Improv	Total
<b>General Fund</b>							
Mayor & City Council	Mayor & City Council	284,790	71,110	80,030	-	-	435,930
City Clerk	City Clerk	546,010	121,520	105,450	-	-	772,980
City Treasurer	City Treasurer	400,900	19,160	111,780	-	-	531,840
General Legal Administration	City Attorney	435,000	247,690	85,930	-	-	768,620
Prosecution	City Attorney	529,070	48,390	48,900	-	-	626,360
City Manager	City Manager	737,940	721,670	97,670	-	-	1,557,280
Employee Relations	Human Resources	327,430	594,710	73,070	-	-	995,210
Financial Services	Financial Services	1,131,800	247,560	115,190	-	-	1,494,550
Police Administration	Police	868,940	73,360	433,650	-	-	1,375,950
Patrol	Police	10,662,840	265,160	2,483,960	17,350	-	13,429,310
Investigations Services	Police	2,909,500	156,790	434,090	5,000	-	3,505,380
Management Services	Police	1,136,550	105,310	235,110	1,300	-	1,478,270
Administrative Services	Police	2,655,940	390,310	741,420	-	-	3,787,670
Fire Administration	Fire	250,320	40,030	336,360	-	-	626,710
Fire Suppression	Fire	8,199,760	99,300	1,004,850	20,400	-	9,324,310
Training/Emergency Prepared.	Fire	451,770	71,110	85,110	-	-	607,990
Fire Prevention	Fire	659,320	14,150	116,790	-	-	790,260
Public Library	Public Library	1,832,320	534,600	1,213,680	-	-	3,580,600
Rec & Comm Svcs - Admin	Rec & Comm Svcs	380,840	21,700	124,180	-	-	526,720
Recreation Services	Rec & Comm Svcs	979,050	409,620	490,340	-	-	1,879,010
Recreation Facilities	Rec & Comm Svcs	147,560	293,380	649,770	-	-	1,090,710
Senior Services	Rec & Comm Svcs	245,580	73,110	189,240	-	-	507,930
Performing Arts	Rec & Comm Svcs	638,480	103,980	524,320	-	-	1,266,780
Planning Administration	Planning, Trans & Enf	782,690	78,730	512,270	-	-	1,373,690
Municipal Enforcement	Planning, Trans & Enf	284,360	2,470	65,140	-	-	351,970
Engineering Services	Eng & Building Svcs	1,081,010	204,990	388,840	-	-	1,674,840
Building Services	Eng & Building Svcs	1,126,060	38,520	343,830	21,000	-	1,529,410
Business	Harbor, Bus. & Transit	93,970	109,700	25,160	-	-	228,830
Transit	Harbor, Bus. & Transit	2,170	1,870	2,300	-	-	6,340
Public Works Administration	Public Works	115,660	19,630	183,660	-	-	318,950
Street Maintenance	Public Works	412,670	8,460	37,160	-	-	458,290
Sewer & Storm Drain Maintenance	Public Works	97,180	47,800	26,970	-	-	171,950
Parks Maintenance	Public Works	1,433,790	417,480	464,270	-	-	2,315,540
<b>Total General Fund</b>		<b>41,841,270</b>	<b>5,653,370</b>	<b>11,830,490</b>	<b>65,050</b>	<b>-</b>	<b>59,390,180</b>
<b>State Gas Tax Fund</b>							
Street Maintenance	Public Works	531,170	341,820	282,940	-	-	1,155,930
<b>Total State Gas Tax</b>		<b>531,170</b>	<b>341,820</b>	<b>282,940</b>	<b>-</b>	<b>-</b>	<b>1,155,930</b>
<b>Parks &amp; Recreation Facilities Fund</b>							
Play Equipment Improvements	Capital Improvements	-	-	-	-	120,000	120,000
<b>Total Parks and Rec. Facilities</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>120,000</b>	<b>120,000</b>

*CITY OF REDONDO BEACH*  
*APPROPRIATIONS SUMMARY*

**BY FUND/BY PROGRAM/BY DEPARTMENT/BY EXPENDITURE TYPE**  
**FISCAL YEAR 2005-2006**

<b>Program</b>	<b>Department</b>	<b>Personnel</b>	<b>Maint &amp; Operations</b>	<b>Internal Service</b>	<b>Capital Outlay</b>	<b>Capital Improv</b>	<b>Total</b>
<b>Subdivision Park Trust Fund</b>							
Alta Vista Community Complex Improvements	Capital Improvements	-	-	-	-	30,000	30,000
Anderson Park Mod. Bldg HVAC & Reroofing	Capital Improvements	-	-	-	-	15,000	15,000
Aviation Gymnasium Roof Replacement	Capital Improvements	-	-	-	-	247,000	247,000
Franklin Comm. Center Boiler Replacement	Capital Improvements	-	-	-	-	19,000	19,000
Veterans Park Senior Ctr. ADA Parking Spaces	Capital Improvements	-	-	-	-	15,000	15,000
<b>Total Subdivision Park Trust</b>		-	-	-	-	<b>326,000</b>	<b>326,000</b>
<b>Proposition C Fund</b>							
190th St. Resurfacing-Cluster to Hawthorne	Capital Improvements	-	-	-	-	31,000	31,000
Avenue I Resurfacing	Capital Improvements	-	-	-	-	240,000	240,000
Inglewood Avenue Resurfacing	Capital Improvements	-	-	-	-	160,000	160,000
Prospect Avenue/PCH Left Turn Signal	Capital Improvements	-	-	-	-	90,000	90,000
<b>Total Proposition C</b>		-	-	-	-	<b>521,000</b>	<b>521,000</b>
<b>Transit Fund</b>							
Transit	Harbor, Bus. & Transit	173,180	1,349,850	239,740	-	-	1,762,770
<b>Total Transit</b>		<b>173,180</b>	<b>1,349,850</b>	<b>239,740</b>	-	-	<b>1,762,770</b>
<b>Air Quality Improvement Fund</b>							
Transit	Harbor, Bus. & Transit	13,090	23,650	-	-	-	36,740
<b>Total Air Quality Improvement</b>		<b>13,090</b>	<b>23,650</b>	-	-	-	<b>36,740</b>
<b>Storm Drain Improvement Fund</b>							
Dry Weather Bacterial TMDL Implement	Capital Improvements	-	-	-	-	175,000	175,000
<b>Total Storm Drain Improvement</b>		-	-	-	-	<b>175,000</b>	<b>175,000</b>
<b>Street Landscaping and Lighting Fund</b>							
Engineering Services	Eng & Building Svcs	-	95,000	-	-	-	95,000
Public Works Administration	Public Works	34,720	-	7,200	-	-	41,920
Street Maintenance	Public Works	232,690	777,000	65,750	-	-	1,075,440
Parks Maintenance	Public Works	217,460	274,630	92,790	-	-	584,880
Riviera Village Light Post Voltage Conversion	Capital Improvements	-	-	-	-	50,000	50,000
<b>Total Street Landscaping and Lighting</b>		<b>484,870</b>	<b>1,146,630</b>	<b>165,740</b>	-	<b>50,000</b>	<b>1,847,240</b>
<b>South Bay Youth Project Fund</b>							
South Bay Youth Project	Rec & Comm Svcs	246,850	537,730	118,650	-	-	903,230
<b>Total South Bay Youth Project</b>		<b>246,850</b>	<b>537,730</b>	<b>118,650</b>	-	-	<b>903,230</b>
<b>Workforce Investment Act (WIA) Fund</b>							
Workforce Investment Act	Rec & Comm Svcs	728,080	122,900	149,140	-	-	1,000,120
<b>Total Workforce Investment Act</b>		<b>728,080</b>	<b>122,900</b>	<b>149,140</b>	-	-	<b>1,000,120</b>

*CITY OF REDONDO BEACH*  
*APPROPRIATIONS SUMMARY*

**BY FUND/BY PROGRAM/BY DEPARTMENT/BY EXPENDITURE TYPE**  
**FISCAL YEAR 2005-2006**

<b>Program</b>	<b>Department</b>	<b>Personnel</b>	<b>Maint &amp; Operations</b>	<b>Internal Service</b>	<b>Capital Outlay</b>	<b>Capital Improv</b>	<b>Total</b>
<b>Community Development Block Grant (CDBG) Fund</b>							
Community Development Block Grant	Rec & Comm Svcs	166,100	259,520	73,860	-	-	499,480
Knob Hill Offices/Site Improvements	Capital Improvements	-	-	-	-	20,000	20,000
<b>Total Comm Develop Block Grant</b>		<b>166,100</b>	<b>259,520</b>	<b>73,860</b>	<b>-</b>	<b>20,000</b>	<b>519,480</b>
<b>Intergovernmental Grants Fund</b>							
Patrol	Police	-	2,000	-	-	-	2,000
Investigations Services	Police	187,370	840	-	-	-	188,210
Suppression	Fire	-	48,000	-	-	-	48,000
Parks Maintenance	Public Works	53,310	-	13,860	-	-	67,170
190th St Resurfacing-Cluster to Hawthome	Capital Improvements	-	-	-	-	1,195,160	1,195,160
<b>Total Intergovernmental Grants</b>		<b>240,680</b>	<b>50,840</b>	<b>13,860</b>	<b>-</b>	<b>1,195,160</b>	<b>1,500,540</b>
<b>Housing Authority Fund</b>							
Housing Authority	Rec & Comm Svcs	416,440	4,560,790	151,900	-	-	5,129,130
<b>Total Housing Authority</b>		<b>416,440</b>	<b>4,560,790</b>	<b>151,900</b>	<b>-</b>	<b>-</b>	<b>5,129,130</b>
<b>Capital Projects Fund</b>							
Engineering Services	Eng & Building Svcs	177,670	4,000	-	-	-	181,670
190th St Resurfacing-Cluster to Hawthome	Capital Improvements	-	-	-	-	123,840	123,840
Catalina Corridor Beautification	Capital Improvements	-	-	-	-	75,000	75,000
Comprehensive City Identity Program	Capital Improvements	-	-	-	-	15,000	15,000
Council Chambers A/V System Upgrade	Capital Improvements	-	-	-	-	55,000	55,000
Dry Weather Bacterial TMDL Implement	Capital Improvements	-	-	-	-	75,000	75,000
Fire Station 2 Training Tower Repair	Capital Improvements	-	-	-	-	82,000	82,000
Main Library Elastometric Coating Replacemnt	Capital Improvements	-	-	-	-	40,000	40,000
Main Library Exterior Slate Waterproofing	Capital Improvements	-	-	-	-	50,000	50,000
North Branch Library & Hayward Ctr. Impr.	Capital Improvements	-	-	-	-	97,810	97,810
Path of History	Capital Improvements	-	-	-	-	26,950	26,950
Pavement & Sidewalk Preventive Maintenance	Capital Improvements	-	-	-	-	125,000	125,000
Police Department Roof Replacement	Capital Improvements	-	-	-	-	142,000	142,000
Prospect Ave. Storm Drain Improvement	Capital Improvements	-	-	-	-	100,000	100,000
Public Works Yard Underground Tank Removal	Capital Improvements	-	-	-	-	45,000	45,000
RBPAC Roof & Rain Gutter Replacement	Capital Improvements	-	-	-	-	255,000	255,000
Residential Street Replacement	Capital Improvements	-	-	-	-	750,000	750,000
Riviera Village Light Post Voltage Conversion	Capital Improvements	-	-	-	-	25,000	25,000
Storm Drain CMP Replacement	Capital Improvements	-	-	-	-	200,000	200,000
<b>Total Capital Projects</b>		<b>177,670</b>	<b>4,000</b>	<b>-</b>	<b>-</b>	<b>2,282,600</b>	<b>2,464,270</b>
<b>Solid Waste Fund</b>							
Patrol	Police	109,220	7,780	19,980	-	-	136,980
Hazardous Materials	Fire	113,940	11,160	35,750	-	-	160,850
Public Works Administration	Public Works	89,910	12,000	7,820	-	-	109,730
Street Maintenance	Public Works	141,520	141,340	168,610	-	-	451,470
Solid Waste/Recycling	Public Works	231,870	2,168,710	92,740	-	-	2,493,320
<b>Total Solid Waste</b>		<b>686,460</b>	<b>2,340,990</b>	<b>324,900</b>	<b>-</b>	<b>-</b>	<b>3,352,350</b>

*CITY OF REDONDO BEACH*  
*APPROPRIATIONS SUMMARY*

**BY FUND/BY PROGRAM/BY DEPARTMENT/BY EXPENDITURE TYPE**  
**FISCAL YEAR 2005-2006**

Program	Department	Personnel	Maint & Operations	Internal Service	Capital Outlay	Capital Improv	Total
<b>Wastewater Fund</b>							
Engineering Services	Eng & Building Svcs	65,760	667,200	-	-	-	732,960
Public Works Administration	Public Works	53,370	-	3,560	-	-	56,930
Sewer & Storm Drain Maintenance	Public Works	427,400	142,070	126,220	-	-	695,690
Sanitary Sewer Station Rehabilitation	Capital Improvements	-	-	-	-	500,000	500,000
Sanitary Sewer Facilities Rehabilitation	Capital Improvements	-	-	-	-	750,000	750,000
Sewer Pump Station Preventive Maintenance	Capital Improvements	-	-	-	-	200,000	200,000
<b>Total Wastewater</b>		<b>546,530</b>	<b>809,270</b>	<b>129,780</b>	<b>-</b>	<b>1,450,000</b>	<b>2,935,580</b>

<b>Harbor Tidelands Fund</b>							
Mayor & City Council	Mayor & City Council	3,180	-	-	-	-	3,180
General Legal Administration	City Attorney	14,960	-	-	-	-	14,960
Harbor Patrol	Fire	1,052,810	92,910	134,280	-	-	1,280,000
Recreation Facilities	Rec & Comm Svcs	191,880	85,370	59,090	-	-	336,340
Harbor/Pier Maintenance	Public Works	645,320	581,790	150,860	84,000	-	1,461,970
Tidelands Administration	Harbor, Bus. & Transit	143,590	638,130	549,530	-	-	1,331,250
Elevator Car Replacement	Capital Improvements	-	-	-	-	120,000	120,000
Galveston Wall Repair - Phase IV	Capital Improvements	-	-	-	-	50,000	50,000
Harbor Area Webcam/Surveillance Network	Capital Improvements	-	-	-	-	37,500	37,500
Pier Parking Structure Repairs	Capital Improvements	-	-	-	-	9,000	9,000
Pier Structure Repair	Capital Improvements	-	-	-	-	200,000	200,000
Seaside Lagoon Outfall Improvements	Capital Improvements	-	-	-	-	50,000	50,000
Seaside Lagoon Water Recirculation Impr.	Capital Improvements	-	-	-	-	640,000	640,000
<b>Total Harbor Tidelands</b>		<b>2,051,740</b>	<b>1,398,200</b>	<b>893,760</b>	<b>84,000</b>	<b>1,106,500</b>	<b>5,534,200</b>

<b>Harbor Uplands Fund</b>							
Mayor & City Council	Mayor & City Council	7,420	-	-	-	-	7,420
General Legal Administration	City Attorney	14,960	-	-	-	-	14,960
Patrol	Police	1,038,950	9,310	120,480	-	-	1,168,740
Investigations Services	Police	326,390	-	12,560	-	-	338,950
Administrative Services	Police	73,770	-	5,270	-	-	79,040
Harbor/Pier Maintenance	Public Works	964,950	550,720	212,030	56,000	-	1,783,700
Uplands Administration	Harbor, Bus. & Transit	143,590	418,300	263,070	-	-	824,960
Harbor Area Webcam/Surveillance Network	Capital Improvements	-	-	-	-	37,500	37,500
Pier Parking Structure Repairs	Capital Improvements	-	-	-	-	238,000	238,000
<b>Total Harbor Uplands</b>		<b>2,570,030</b>	<b>978,330</b>	<b>613,410</b>	<b>56,000</b>	<b>275,500</b>	<b>4,493,270</b>

<b>Vehicle Replacement Fund</b>							
Fleet Services	Public Works	380,900	876,590	142,100	765,340	-	2,164,930
<b>Total Vehicle Replacement</b>		<b>380,900</b>	<b>876,590</b>	<b>142,100</b>	<b>765,340</b>	<b>-</b>	<b>2,164,930</b>

<b>Building Occupancy Fund</b>							
Building Occupancy	Public Works	999,040	1,087,860	182,330	-	-	2,269,230
<b>Total Building Occupancy</b>		<b>999,040</b>	<b>1,087,860</b>	<b>182,330</b>	<b>-</b>	<b>-</b>	<b>2,269,230</b>

<b>Information Technology Fund</b>							
Information Technology	Information Tech.	722,210	899,200	311,660	441,600	-	2,374,670
<b>Total Information Technology</b>		<b>722,210</b>	<b>899,200</b>	<b>311,660</b>	<b>441,600</b>	<b>-</b>	<b>2,374,670</b>

*CITY OF REDONDO BEACH*  
*APPROPRIATIONS SUMMARY*

**BY FUND/BY PROGRAM/BY DEPARTMENT/BY EXPENDITURE TYPE**  
**FISCAL YEAR 2005-2006**

Program	Department	Personnel	Maint & Operations	Internal Service	Capital Outlay	Capital Improv	Total
<b>Self-Insurance Program Fund</b>							
Risk Management	Human Resources	144,730	3,320,400	18,770	-	-	3,483,900
<b>Total Self-Insurance Program</b>		<b>144,730</b>	<b>3,320,400</b>	<b>18,770</b>	<b>-</b>	<b>-</b>	<b>3,483,900</b>
<b>Printing &amp; Graphics Fund</b>							
Printing & Graphics	Financial Services	159,020	105,770	67,050	-	-	331,840
<b>Total Printing and Graphics</b>		<b>159,020</b>	<b>105,770</b>	<b>67,050</b>	<b>-</b>	<b>-</b>	<b>331,840</b>
<b>Communication Equipment Replacement Fund</b>							
Police Administration	Police	-	-	-	613,940	-	613,940
		-	-	-	613,940	-	613,940
Less Internal Charges		(31,350)	-	(15,710,080)	-	-	(15,741,430)
<b>TOTAL CITY</b>		<b>53,248,710</b>	<b>25,867,710</b>	<b>-</b>	<b>2,025,930</b>	<b>7,521,760</b>	<b>88,664,110</b>
<b>Redevelopment Agency</b>							
Mayor & City Council	Mayor & City Council	3,240	-	250	-	-	3,490
General Legal Administration	City Attorney	44,830	-	-	-	-	44,830
Mgmt & Oversight	City Manager	102,100	-	5,850	-	-	107,950
Financial Services	Financial Services	62,580	-	6,340	-	-	68,920
Patrol	Police	-	108,000	-	-	-	108,000
Community Development Block Grant	Rec & Comm Svcs	253,560	217,080	19,080	-	-	489,720
Harbor Tidelands	Harbor, Bus. & Transit	169,660	147,590	165,970	-	-	483,220
Non-Departmental	Redevelopment	-	5,044,950	-	-	-	5,044,950
<b>Total Redevelopment Agency</b>		<b>635,970</b>	<b>5,517,620</b>	<b>197,490</b>	<b>-</b>	<b>-</b>	<b>6,351,080</b>

**CITY OF REDONDO BEACH**  
**FOUR-YEAR OVERVIEW OF DEPARTMENTAL APPROPRIATIONS**

**FISCAL YEARS 2002-2003 TO 2005-2006**

<b>Department</b>	<b>Adopted 2002-03</b> <sup>1</sup>	<b>Adopted 2003-04</b> <sup>1</sup>	<b>Adopted 2004-05</b> <sup>1</sup>	<b>Adopted 2005-06</b> <sup>1</sup>
Mayor and City Council	484,610	391,950	407,860	450,020
City Clerk	1,015,210	704,380	893,080	772,980
City Treasurer	786,350	754,220	816,020	531,840
City Attorney	1,208,960	1,230,100	1,341,430	1,469,730
City Manager	2,036,640	1,794,630	1,731,150	1,665,230
Information Technology	1,590,850	1,566,620 <sup>2</sup>	1,714,630 <sup>2</sup>	2,374,670 <sup>2</sup>
Human Resources	4,325,550	4,306,410 <sup>2</sup>	4,224,960 <sup>2</sup>	4,479,110 <sup>2</sup>
Financial Services	1,405,910	1,183,240	1,244,770	1,895,310 <sup>2</sup>
Police	20,535,040	20,789,860	22,755,020	26,212,440
Fire	11,454,510	11,051,150	12,186,430	12,838,120
Public Library	2,846,400	3,068,970	3,128,030	3,580,600
Recreation and Community Services	11,532,450	12,256,960	12,459,380	13,629,170
Planning	3,679,700	3,586,590	3,473,030	1,725,660
Engineering and Building Services	2,430,820	2,474,820	2,498,030	4,213,880
Harbor, Business & Transit	2,250,470	2,483,340	2,283,230	4,674,110
Public Works	15,580,270	15,676,990 <sup>2</sup>	15,483,320 <sup>2</sup>	17,677,040 <sup>2</sup>
<b>Total Before Adjustments</b>	<b>83,163,740</b>	<b>83,320,230</b>	<b>86,640,370</b>	<b>98,189,910</b> <sup>2</sup>
<b>Less: Internal Charges</b>	(8,824,090)	(9,358,880) <sup>2</sup>	(9,417,410) <sup>2</sup>	(15,741,430) <sup>2</sup>
<b>Redevelopment Agency Admin</b>	<b>(1,292,280)</b>	<b>(1,009,470)</b>	<b>(1,091,630)</b>	<b>(1,306,130)</b>
<b>Total Operating Budget</b>	<b>73,047,370</b>	<b>72,951,880</b> <sup>2</sup>	<b>76,131,330</b> <sup>2</sup>	<b>81,142,350</b> <sup>2</sup>
<b>Capital Improvement</b>	<b>7,376,000</b>	<b>8,635,920</b>	<b>8,284,000</b>	<b>7,521,760</b>
<b>Total City Budget</b>	<b>80,423,370</b>	<b>81,587,800</b> <sup>2</sup>	<b>84,415,330</b> <sup>2</sup>	<b>88,664,110</b> <sup>2</sup>
<b>Total Redevelopment Agency Budget</b>	<b>6,264,350</b>	<b>5,608,130</b>	<b>6,221,350</b>	<b>6,351,080</b>

Notes:

- 1) Excludes transfers out
- 2) The appropriations in the Information Technology, Human Resources, Financial Services and Public Works Departments include Internal Service Fund expenditures which have been reversed out and excluded from the "Total Operating Budget" and the "Total City Budget".

**CITY OF REDONDO BEACH**  
**FOUR-YEAR OVERVIEW OF APPROPRIATIONS BY FUND**

**FISCAL YEARS 2002-2003 TO 2005-2006**

<b>Fund</b>	<b>Adopted 2002-03</b>	<b>Adopted 2003-04</b>	<b>Adopted 2004-05</b>	<b>Adopted 2005-06</b>
General Fund	50,764,030	49,913,610	51,996,470	59,390,180
Traffic Congestion Relief	285,000	-	-	-
State Gas Tax	1,166,650	1,112,280	1,169,350	1,155,930
Parks and Recreation Facilities	85,000	61,000	100,000	120,000
Subdivision Park Trust	-	-	-	326,000
Local Transportation Tax	50,000	3,540	-	-
Proposition C	1,133,000	700,000	1,372,100	521,000
Transit	1,642,620	1,664,740	1,626,360	1,762,770
Air Quality Improvement	-	33,060	36,140	36,740
Storm Drain Improvement	-	130,000	125,000	175,000
Street Landscaping and Lighting	1,974,010	1,652,930	1,585,360	1,847,240
South Bay Youth Project	1,393,600	1,107,700	909,520	903,230
Workforce Investment Act	1,020,690	979,270	969,480	1,000,120
Comm Development Block Grant	593,900	488,150	600,860	519,480
Intergovernmental Grants	1,371,950	834,670	2,266,930	1,500,540
Housing Authority	3,912,830	4,316,290	5,091,210	5,129,130
Capital Projects	2,876,930	4,939,530	2,083,410	2,464,270
Solid Waste	2,386,310	2,891,750	3,338,940	3,352,350
Wastewater	815,000	192,600	2,098,310	2,935,580
Harbor Tidelands	4,429,650	4,911,710	4,554,770	5,534,200
Harbor Uplands	4,041,000	5,354,500	4,949,160	4,493,270
Vehicle Replacement	2,279,390	1,959,250	1,490,360	2,164,930
Building Occupancy	1,930,080	2,086,580	2,141,740	2,269,230
Information Technology	1,590,850	1,566,620	1,714,630	2,374,670
Self-Insurance Program	3,219,490	3,228,700	3,334,160	3,483,900
Printing and Graphics	285,480	281,910	278,480	331,840
Communication Equipment Replacement	-	-	-	613,940
<b>Total Before Adjustments</b>	<b>89,247,460</b>	<b>90,410,390</b>	<b>93,832,740</b>	<b>104,405,540</b>
Less: Internal Charges	8,824,090	9,358,880	9,417,410	15,741,430
<b>Total City</b>	<b>80,423,370</b>	<b>81,051,510</b>	<b>84,415,330</b>	<b>88,664,110</b>
Redevelopment Agency	6,264,350	5,608,130	6,221,350	6,351,080
<b>Grand Total</b>	<b>86,687,720</b>	<b>86,659,640</b>	<b>90,636,680</b>	<b>95,015,190</b>

**CITY OF REDONDO BEACH**  
**SOLID WASTE ENTERPRISE FUND SUMMARY**

**BY DEPARTMENT/BY EXPENDITURE TYPE**  
**FISCAL YEAR 2005-2006**

	<u>Personnel</u>	<u>Maintenance &amp; Operations</u>	<u>Internal Service</u>	<u>Capital Outlay</u>	<u>Total</u>
<b>Solid Waste:</b>					
Department					
Police	109,220	7,780	19,980	-	<b>136,980</b>
Fire	113,940	11,160	35,750	-	<b>160,850</b>
Public Works	463,300	2,322,050	269,170	-	<b>3,054,520</b>
Total Operating	686,460	2,340,990	324,900	-	<b>3,352,350</b>
Capital Improvements	-	-	-	-	-
<b>Total Solid Waste Fund</b>	<b><u>686,460</u></b>	<b><u>2,340,990</u></b>	<b><u>324,900</u></b>	<b><u>-</u></b>	<b><u>3,352,350</u></b>

**CITY OF REDONDO BEACH**  
**WASTEWATER ENTERPRISE FUND SUMMARY**

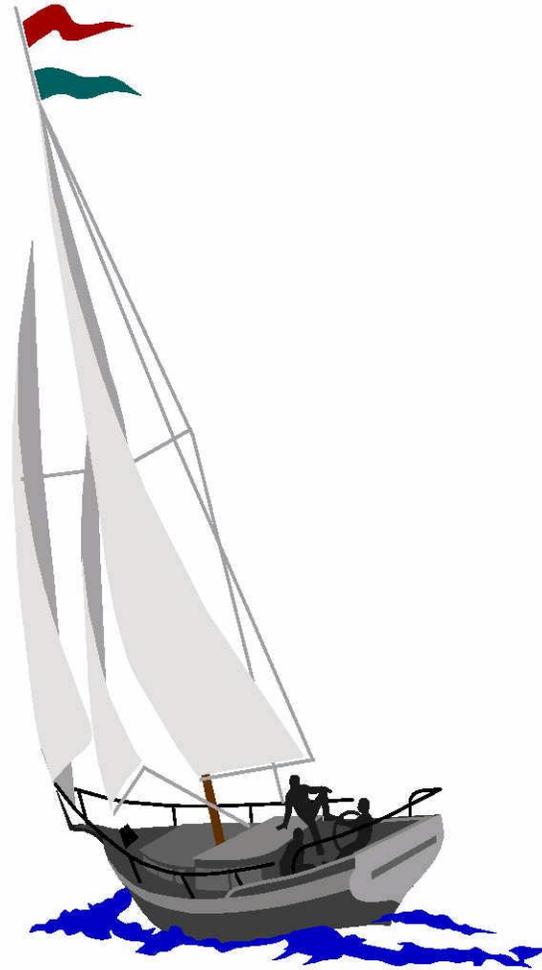
**BY DEPARTMENT/BY EXPENDITURE TYPE**  
**FISCAL YEAR 2005-2006**

	<u>Personnel</u>	<u>Maintenance &amp; Operations</u>	<u>Internal Service</u>	<u>Capital Outlay</u>	<u>Total</u>
<b>Wastewater:</b>					
Department					
Engineering & Building Services	65,760	667,200	-	-	<b>732,960</b>
Public Works	480,770	142,070	129,780	-	<b>752,620</b>
	<u>546,530</u>	<u>809,270</u>	<u>129,780</u>	<u>-</u>	<b>1,485,580</b>
Total Operating					
Capital Improvements	-	-	-	1,450,000	<b>1,450,000</b>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,450,000</u>	<b>1,450,000</b>
<b>Total Wastewater Fund</b>	<b><u>546,530</u></b>	<b><u>809,270</u></b>	<b><u>129,780</u></b>	<b><u>1,450,000</u></b>	<b><u>2,935,580</u></b>

**CITY OF REDONDO BEACH**  
**HARBOR ENTERPRISE FUNDS SUMMARY**

**BY DEPARTMENT/BY EXPENDITURE TYPE**  
**FISCAL YEAR 2005-2006**

	<u>Personnel</u>	<u>Maintenance &amp; Operations</u>	<u>Internal Service</u>	<u>Capital Outlay</u>	<u>Total</u>
<b>Harbor Tidelands:</b>					
Department					
Mayor & City Council	3,180	-	-	-	3,180
City Attorney	14,960	-	-	-	14,960
Fire	1,052,810	92,910	134,280	-	1,280,000
Recreation & Community Svcs.	191,880	85,370	59,090	-	336,340
Harbor, Business & Transit	143,590	638,130	549,530	-	1,331,250
Public Works	645,320	581,790	150,860	84,000	1,461,970
Total Operating	2,051,740	1,398,200	893,760	84,000	4,427,700
Capital Improvements	-	-	-	1,106,500	1,106,500
<b>Total Harbor Tidelands Fund</b>	<b>2,051,740</b>	<b>1,398,200</b>	<b>893,760</b>	<b>1,190,500</b>	<b>5,534,200</b>
<b>Harbor Uplands:</b>					
Department					
Mayor & City Council	7,420	-	-	-	7,420
City Attorney	14,960	-	-	-	14,960
Police	1,439,110	9,310	138,310	-	1,586,730
Harbor, Business & Transit	143,590	418,300	263,070	-	824,960
Public Works	964,950	550,720	212,030	56,000	1,783,700
Total Operating	2,570,030	978,330	613,410	56,000	4,217,770
Capital Improvements	-	-	-	275,500	275,500
<b>Total Harbor Uplands Fund</b>	<b>2,570,030</b>	<b>978,330</b>	<b>613,410</b>	<b>331,500</b>	<b>4,493,270</b>
<b>Total Harbor Enterprise:</b>					
Department					
Mayor & City Council	10,600	-	-	-	10,600
City Attorney	29,920	-	-	-	29,920
Police	1,439,110	9,310	138,310	-	1,586,730
Fire	1,052,810	92,910	134,280	-	1,280,000
Recreation & Community Svcs.	191,880	85,370	59,090	-	336,340
Harbor, Business & Transit	287,180	1,056,430	812,600	-	2,156,210
Public Works	1,610,270	1,132,510	362,890	140,000	3,245,670
<b>Total Operating</b>	<b>4,621,770</b>	<b>2,376,530</b>	<b>1,507,170</b>	<b>140,000</b>	<b>8,645,470</b>
<b>Capital Improvements</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,382,000</b>	<b>1,382,000</b>
<b>Administrative Overhead</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Harbor Enterprise Funds</b>	<b>4,621,770</b>	<b>2,376,530</b>	<b>1,507,170</b>	<b>1,522,000</b>	<b>10,027,470</b>



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*CITY OF REDONDO BEACH*  
*CITYWIDE ALLOCATED COSTS*

**BY DEPARTMENT/BY ALLOCATION TYPE**  
**FISCAL YEAR 2005-2006**

<u>Department</u>	<u>Vehicle Replacement</u>	<u>Vehicle Maintenance</u>	<u>Building Occupancy</u>	<u>Building Replacement</u>	<u>Information Technology</u>	<u>Info Tech Replacement</u>
Mayor and City Council	5,730	29,390	19,780	300	-	-
City Clerk	-	-	5,050	70	39,220	14,710
City Treasurer	1,950	1,590	10,920	160	50,130	9,700
City Attorney	-	-	11,030	160	47,290	8,260
City Manager	-	-	13,560	200	37,460	7,200
Information Technology	1,660	1,590	18,020	260	137,650	27,860
Human Resources	-	-	9,260	140	28,820	5,440
Financial Services	-	-	19,020	280	54,730	10,720
Police	312,910	523,250	260,160	2,660	591,060	112,470
Fire	364,520	139,080	125,170	1,510	141,630	29,860
Public Library	-	-	476,140	7,800	178,070	86,600
Recreation and Community Services	9,600	6,920	1,118,800	8,490	202,040	43,440
Planning	6,970	2,970	9,500	250	52,470	9,570
Engineering and Building Services	18,820	12,930	22,640	340	116,400	22,340
Harbor, Business and Transit	51,330	68,400	27,740	36,510	42,060	7,770
Public Works	354,660	452,990	89,130	5,200	77,060	18,530
<b>Total Allocated Costs</b>	<b>1,128,150</b>	<b>1,239,110</b>	<b>2,235,920</b>	<b>64,330</b>	<b>1,796,090</b>	<b>414,470</b>

**Allocation Bases:**

Vehicle Replacement

Estimated future replacement value of the vehicle(s) utilized by each user department

Vehicle Maintenance

Historical records of the maintenance costs for the vehicle(s) utilized by each user department

Building Occupancy

Square footage of the area occupied by each user department

Building Replacement

Square footage of the area occupied by each user department

Information Technology

Number of computers and telephones residing in each user department

Information Technology Replacement

Estimated future replacement value of the equipment utilized by each user department

<u>Comm Equip Replacement</u>	<u>Sewer Fee</u>	<u>Printing and Graphics</u>	<u>Liability Insurance</u>	<u>Workers' Compensation</u>	<u>Overhead Charges</u>	<u>Unemployment</u>	<u>Total</u>
-	150	9,120	15,150	410	250	460	80,740
-	40	28,800	11,430	6,130	-	330	105,780
-	80	6,420	29,550	1,280	-	460	112,240
-	80	2,690	24,680	5,380	35,260	460	135,290
-	100	7,260	30,360	1,530	5,850	470	103,990
-	140	2,600	40,330	9,020	72,530	450	312,110
-	70	7,800	20,720	820	18,770	320	92,160
-	140	30,240	42,580	2,390	28,480	790	189,370
253,750	1,120	36,920	226,930	1,177,770	987,520	10,570	4,497,090
78,380	240	10,650	49,930	416,920	355,250	4,550	1,717,690
-	3,020	11,860	275,650	6,230	168,310	1,110	1,214,790
-	7,140	71,750	232,750	13,860	834,780	2,650	2,552,220
-	130	17,150	24,750	14,410	439,240	650	578,060
-	170	33,640	50,680	4,400	450,310	1,410	734,080
-	160	14,460	667,980	1,460	327,900	460	1,246,230
21,650	1,830	18,250	294,080	353,680	573,810	6,600	2,267,470
<b>353,780</b>	<b>14,610</b>	<b>309,610</b>	<b>2,037,550</b>	<b>2,015,690</b>	<b>4,298,260</b>	<b>31,740</b>	<b>15,939,310</b>

Communications Equipment Replacement

Estimated future replacement value of the equipment utilized by each user department

City Facility Sewer Fee

Square footage of the area occupied by each user department

Printing and Graphics

Historical usage of the in-house print shop services by each user department

Liability Insurance

Combination of property values, cost per square foot and claims paid of the area occupied by each user department

Workers' Compensation

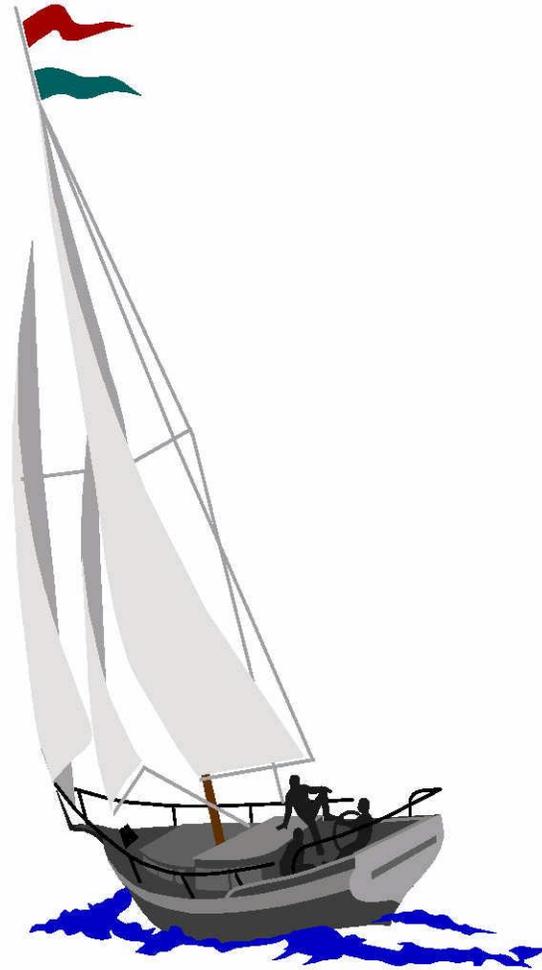
Combination of rate applied to user department wages and average claims of each user department

Overhead Charges

Historical usage of central service departments' services by each user department

Unemployment Insurance

Flat cost per employee in each user department



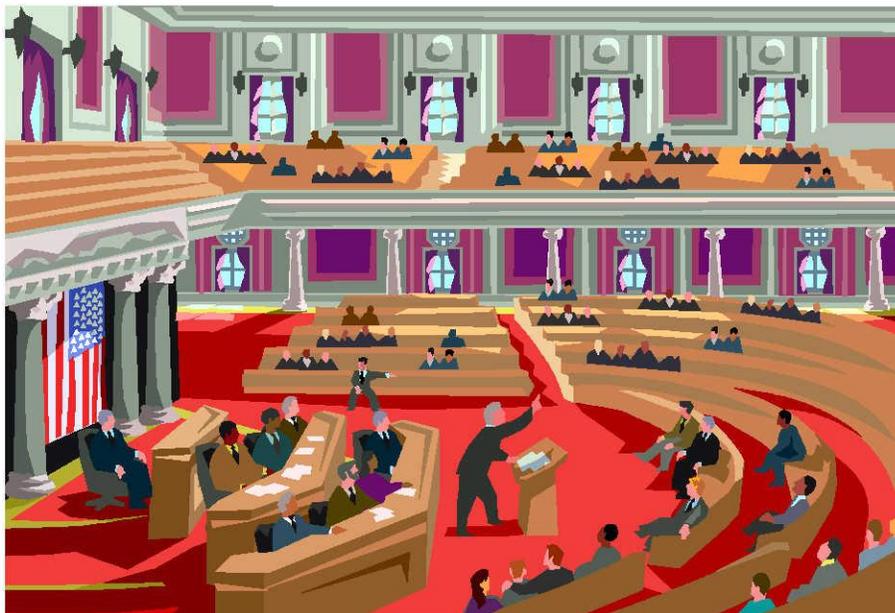
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# MAYOR AND CITY COUNCIL

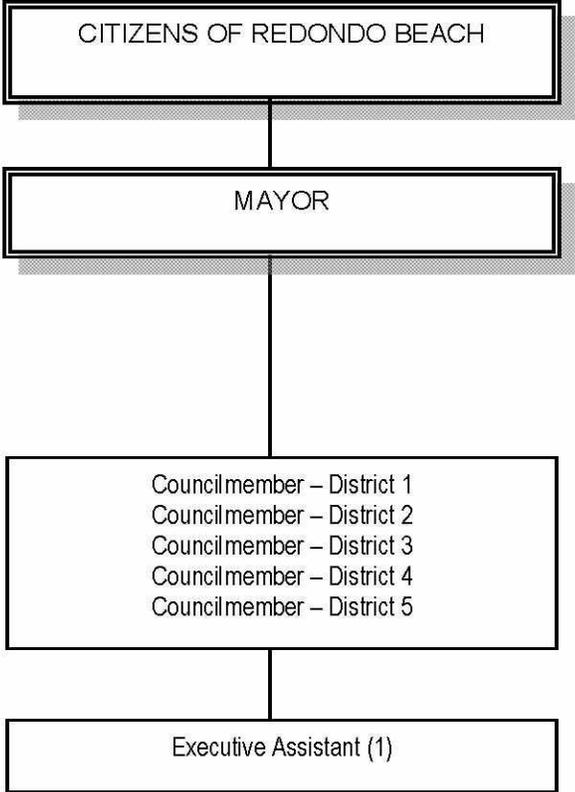


## MAYOR AND CITY COUNCIL

**Mission Statement:** The City of Redondo Beach is committed to providing the finest services to enhance the quality of life for those who live, work, visit and play in our community.



Mayor and City Council  
Adopted Budget – FY 05-06



**SUMMARY OF PERSONNEL  
2005 – 2006**

**MAYOR AND CITY COUNCIL**

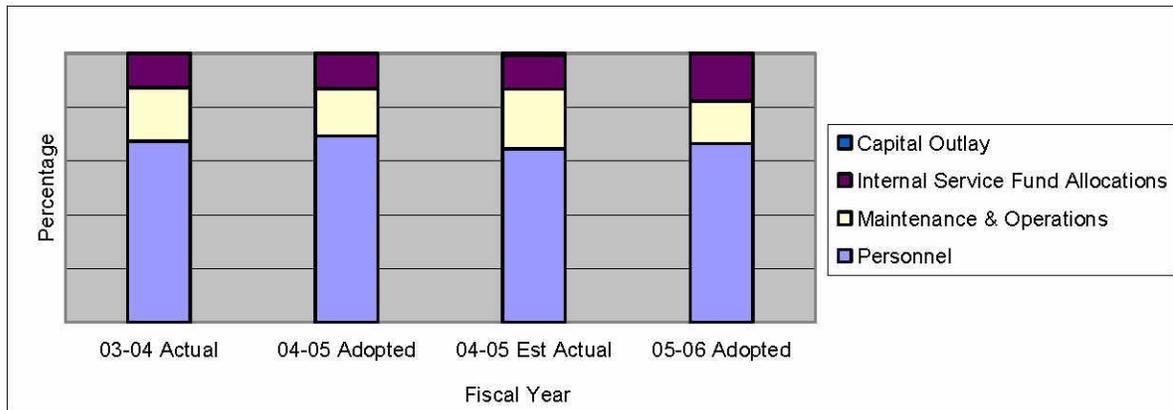
1.0 Mayor  
5.0 Council Member  
1.0 Executive Assistant

**TOTAL PERSONNEL: 7.0**

MAYOR AND CITY COUNCIL

OPERATING EXPENSES

	03-04 Actual	04-05 Adopted	04-05 Est Actual	05-06 Adopted	% Inc/Dec
Personnel	285,140	282,530	282,530	298,630	6%
Maintenance & Operations	84,390	71,110	97,360	71,110	-27%
Internal Service Fund Allocations	54,150	54,220	54,220	80,280	48%
Capital Outlay	-	-	4,360	-	n/a
<b>TOTAL</b>	<b>423,680</b>	<b>407,860</b>	<b>438,470</b>	<b>450,020</b>	<b>3%</b>



FUNDING SOURCES

General Fund	420,630	404,620	435,230	435,930	0%
Harbor Tidelands	-	-	-	3,180	n/a
Harbor Upland	-	-	-	7,420	n/a
Redevelopment Agency	3,050	3,240	3,240	3,490	8%
<b>TOTAL</b>	<b>423,680</b>	<b>407,860</b>	<b>438,470</b>	<b>450,020</b>	<b>3%</b>

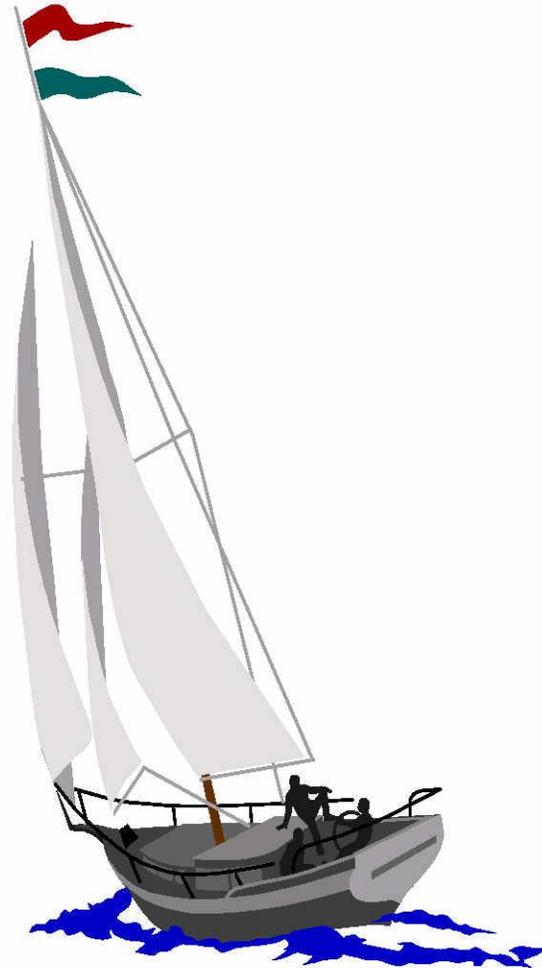
## **MAYOR AND CITY COUNCIL**

### **KEY ANNUAL SERVICE ACTIVITIES**

- Conduct approximately 30 regular City Council meetings and special meetings to conclude public business.
- Conduct approximately 12 meetings each of the Housing Authority, Parking Authority, Public Finance Authority and Redevelopment Agency.
- Conduct two strategic planning workshops.
- Participate in business meetings of regional committees and organizations of which the City is a member.
- Take action via council resolutions or direct contact with legislators on approximately ten state legislative issues.
- Present approximately 200 public proclamations and commendations.

### **KEY PROJECTS**

- Present the annual State of the City Address to the public by March 2006.
- Adopt the Annual Budget and Capital Improvement Program by June 2006.



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# CITY CLERK'S OFFICE

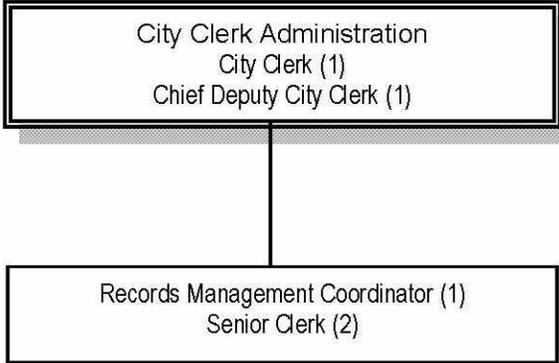


## CITY CLERK

**Mission Statement:** The City Clerk's Department, in partnership with the Community, City Council, and City Departments, is expanding the democratic process to increase accessibility to public records, and strengthen the community's faith in local government by preserving history while preparing for the future. Our vision is to create an environment that enables and inspires others to exceed their own expectations and to act with integrity, fairness, and courage.



City Clerk  
Adopted Budget – FY 05-06



**SUMMARY OF PERSONNEL  
2005-2006**

**CITY CLERK**

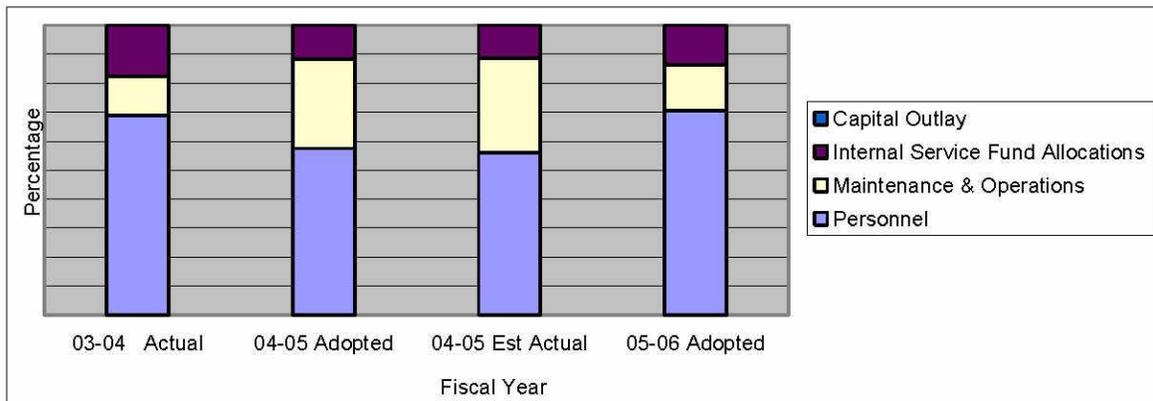
- 1.0 City Clerk
- 1.0 Chief Deputy City Clerk
- 1.0 Records Management Coordinator
- 2.0 Senior Clerk

**TOTAL PERSONNEL: 5.0**

### CITY CLERK

#### OPERATING EXPENSES

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	466,280	514,160	514,160	546,010	6%
Maintenance & Operations	90,580	274,030	297,030	121,520	-59%
Internal Service Fund Allocations	119,360	104,890	104,890	105,450	1%
Capital Outlay	-	-	-	-	n/a
<b>TOTAL</b>	<b>676,220</b>	<b>893,080</b>	<b>916,080</b>	<b>772,980</b>	<b>-16%</b>



#### FUNDING SOURCES

General Fund	676,220	893,080	916,080	772,980	-16%
<b>TOTAL</b>	<b>676,220</b>	<b>893,080</b>	<b>916,080</b>	<b>772,980</b>	<b>-16%</b>

## CITY CLERK

### KEY ANNUAL SERVICE ACTIVITIES

- Prepare and distribute approximately 100 Council agendas and post on City Web site five days prior to Council meetings.
- Print and deliver approximately 350 agenda packets at least five days before meeting.
- Prepare and process minutes for 100 public meetings.
- Administer the City Council's Board and Commission Appointment Policy by processing over 100 applications per year.
- Process approximately 1400 United States passport applications generating approximately \$40,000 in General Funds.
- Administer 250 oaths of office to all new employees and Commissioners.
- Process and distribute approximately 100,000 pieces of mail for all departments.
- Respond to 1000 telephone and personal inquiries, providing efficient and helpful service.
- Assist in the conduct of at least one Federal/County/State election.
- Ensure Brown Act compliance by monitoring agendas and minutes, for eight commissions, City Council, Redevelopment Agency, Public Finance Authority, Housing Authority and Parking Authority.
- Provide election information and assistance to candidates and voters.
- Administer the Conflict of Interest Code, and guidelines provided by the Fair Political Practices Commission by performing filing officer duties for 120 Conflict of Interest filers, and 25 campaign filers.
- Maintain a legislative history of over one million documents for City Council, Redevelopment Agency, Public Financing Authority, Parking Authority, Housing Authority and all City commissions and boards.
- Safeguard vital City records through document imaging.
- Respond to approximately 2600 internal/external customer requests for records/queries within two days.
- Continue citywide education of the City's records retention program, along with systematic destruction of records as authorized by the adopted citywide records retention schedule.
- Continue contract management of all agreements and required insurances including Department Head and City Manager notification within 6 months of expirations.

## **KEY PROJECTS**

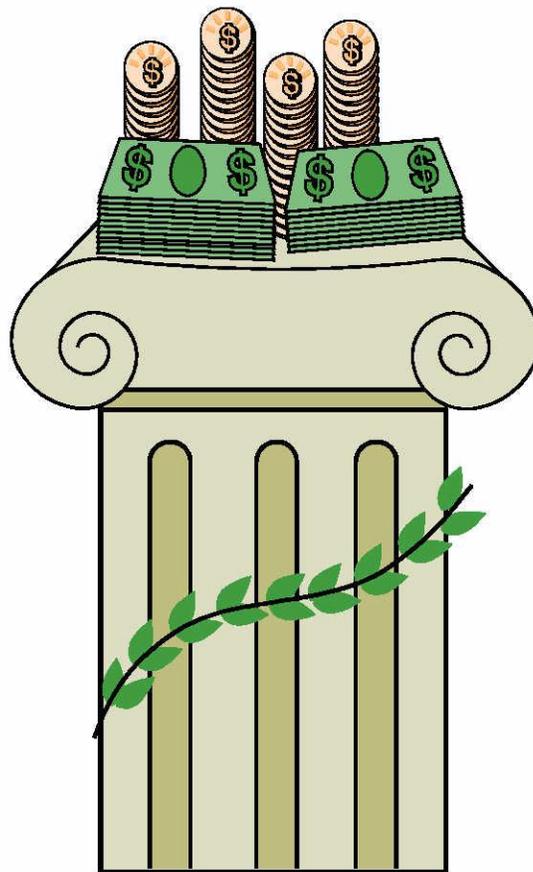
- Work on methods to streamline the Agenda Packet process and complete the first phase by January 2006.
- Within budgetary constraints, develop a Departmental Manual for the City Clerk's office, and have a draft document for review by June 2006.
- Investigate the development of a Master List of City wide recurring City Council items for use by Management Staff, complete department inquiries and interviews by June 2006.
- Conduct annual Commission recruitments for annual and unexpired term vacancies by October 2005.
- Prepare and update all candidate materials for the 2007 general municipal election by June 2006.
- Complete transfer of current records to DVD format by December 2005.
- Complete electronic centralized filing system by June 2006.
- Complete next phase of Laser Fiche training and integrate two additional departments by June 2006.

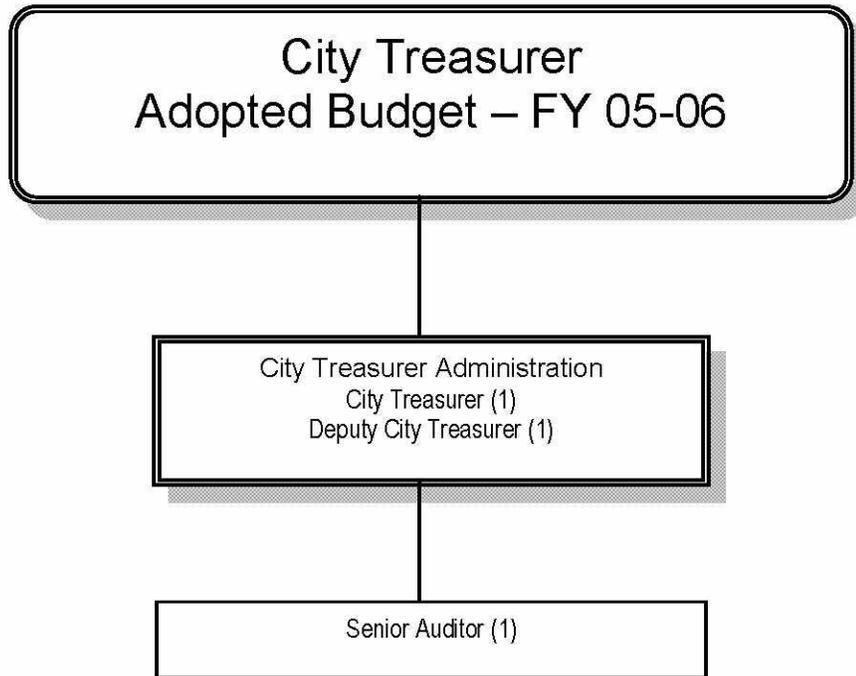
# CITY TREASURER'S OFFICE



## CITY TREASURER

**Mission Statement:** Our goal is to provide the best service at the lowest cost, in a professional, responsive, and friendly manner, improving the financial stability and economic growth of the City.





**SUMMARY OF PERSONNEL  
2005 – 2006**

**CITY TREASURER**

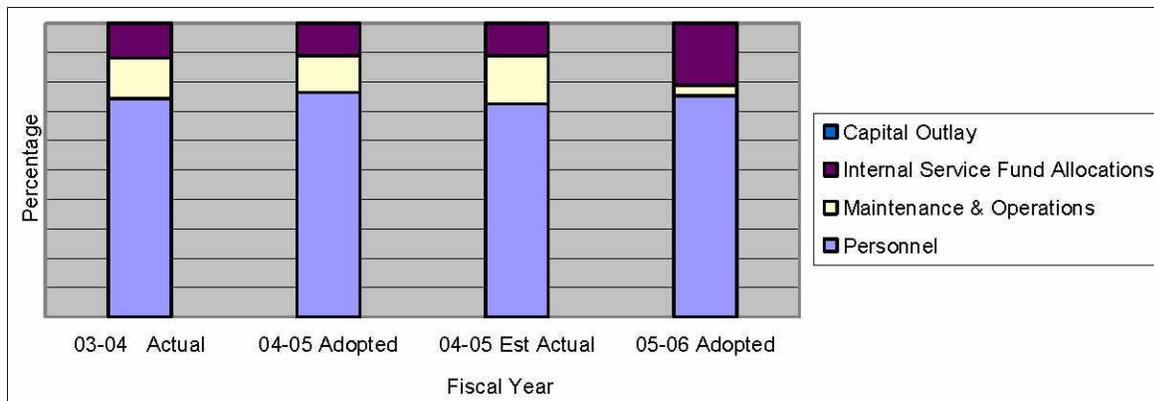
1.0 City Treasurer  
1.0 Deputy City Treasurer  
1.0 Senior Auditor

**TOTAL PERSONNEL: 3.0**

**CITY TREASURER**

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	578,360	624,010	598,940	400,900	-33%
Maintenance & Operations	107,080	101,930	136,290	19,160	-86%
Internal Service Fund Allocations	92,010	90,080	90,080	111,780	24%
Capital Outlay	-	-	-	-	n/a
<b>TOTAL</b>	<b>777,450</b>	<b>816,020</b>	<b>825,310</b>	<b>531,840</b>	<b>-36%</b>



**FUNDING SOURCES**

General Fund	777,450	816,020	825,310	531,840	-36%
<b>TOTAL</b>	<b>777,450</b>	<b>816,020</b>	<b>825,310</b>	<b>531,840</b>	<b>-36%</b>

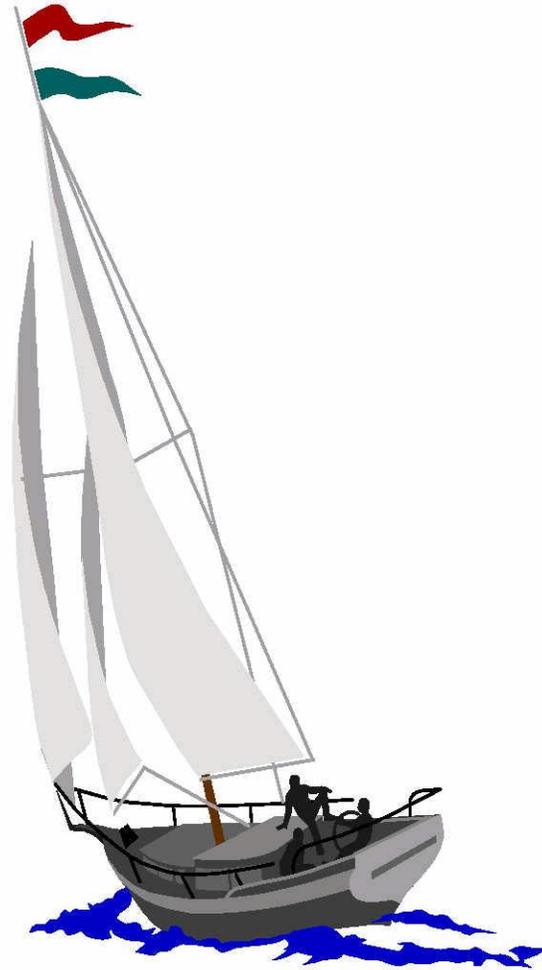
## **CITY TREASURER**

### **KEY ANNUAL SERVICE ACTIVITIES**

- Manage the Investment Portfolio of the City and the Redevelopment Agency totaling \$71 million in a safe and prudent manner, achieving a competitive rate of return that meets or exceeds the City's investment portfolio performance benchmark of the 1 year Constant Maturity Treasury index.
- Maintain investment of 98% of all available funds of the City and Redevelopment Agency at all times.
- Prepare City Treasurer's monthly and quarterly reports of Cash and Investments presented to the City Council and Budget and Finance Commission.
- Prepare comprehensive annual review and update of both the City and Redevelopment Agency Statement of Investment Policy.
- Purchase 28 Investments annually totaling \$28 million on behalf of the City and the Redevelopment Agency.
- Prepare 42 cash management transactions annually with the State Local Agency Investment Fund totaling \$58 million.
- Monitor State Board of Equalization quarterly sales tax revenue remittances for proper distribution or redistribution of sales tax revenue from 1,700 businesses within the City.
- Monitor Utility Users Tax collections from 160 remitting companies, ensuring proper reporting, remittance, and compliance to provisions of UUT Ordinance.
- Perform yearly Transient Occupancy Tax compliance audit on 12 local Hoteliers to ensure proper reporting, remittance, and compliance to the provisions of the TOT Ordinance.
- Monitor Gas, Electricity, Cable Television, and Taxicab Franchisees to ensure proper reporting and remittance of franchise fee due to the City under the specific terms of the various franchise agreements.
- Ensure the consistent provision of sufficient cash liquidity of investments within the investment portfolio, in accordance with the 25% liquidity requirement of the City's investment policy, required to meet both the City's operational and capital improvement program cash flow needs.
- Respond to 2,600 customer service inquiries on an annual basis.
- Prepare 20 public request for information data base administration listings annually.

### **KEY PROJECTS**

- Implement comprehensive Capital Improvement Program Cash Flow Management Program by January 2006.
- Issue annual California Statewide Communities Development Authority FY 2006-07 Tax Revenue Anticipation Note by June 2006.
- Issue formal Request for Proposal for Banking Services by November 2005.



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# CITY ATTORNEY'S OFFICE

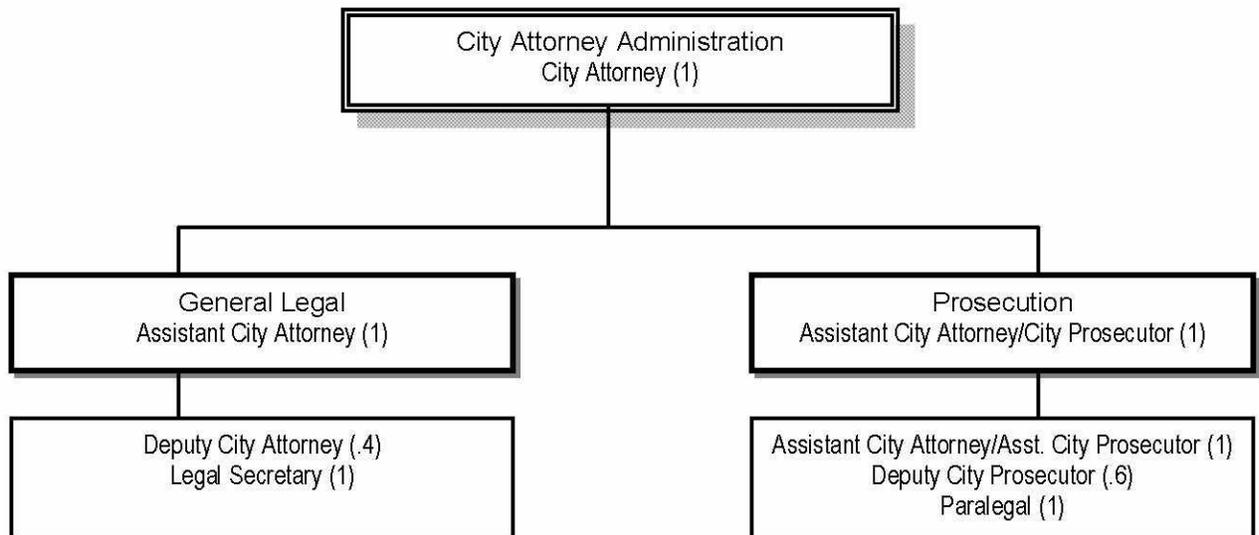


## CITY ATTORNEY

**Mission Statement:** To protect the public's interest and uphold the law. To provide comprehensive, professional, cost-efficient legal advice and representation for the City with the objective of avoiding civil litigation whenever possible. Further, to promote the public's safety by working diligently with law enforcement to aggressively prosecute all criminal activity within the City's jurisdiction.



City Attorney  
Adopted Budget – FY 05-06



**SUMMARY OF PERSONNEL  
2005-2006**

**CITY ATTORNEY**

**General Legal Administration**

1.0 City Attorney  
1.0 Assistant City Attorney  
0.4 Deputy City Attorney  
1.0 Legal Secretary  
3.4

**Prosecution**

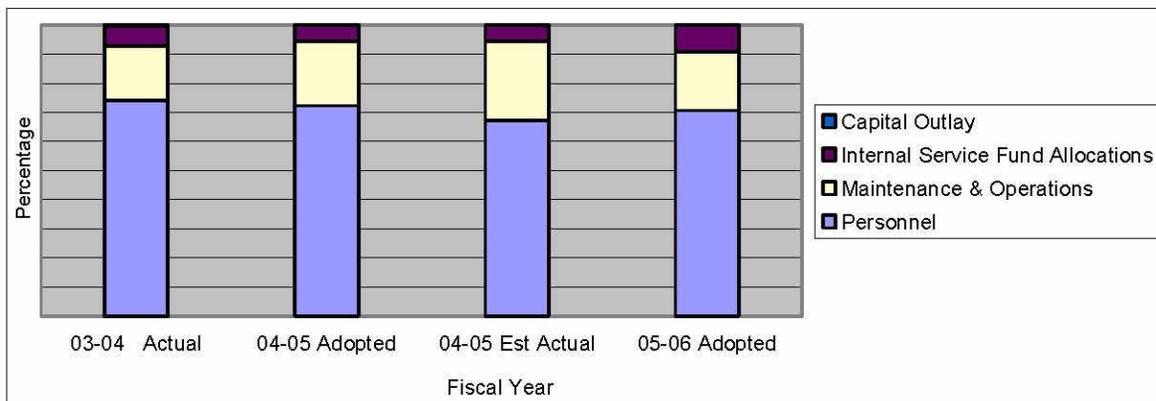
1.0 Assistant City Attorney/City Prosecutor  
1.0 Assistant City Attorney/Assistant City Prosecutor  
0.6 Deputy City Prosecutor  
1.0 Paralegal  
3.6

**TOTAL PERSONNEL: 7.0**

**CITY ATTORNEY**

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	895,890	970,430	900,530	1,038,820	15%
Maintenance & Operations	226,380	296,080	363,850	296,080	-19%
Internal Service Fund Allocations	82,190	74,920	74,920	134,830	80%
Capital Outlay	5,490	-	-	-	n/a
<b>TOTAL</b>	<b>1,209,950</b>	<b>1,341,430</b>	<b>1,339,300</b>	<b>1,469,730</b>	<b>10%</b>



**FUNDING SOURCES**

General Fund	1,145,300	1,271,530	1,269,400	1,394,980	10%
Harbor Tidelands Fund	12,980	13,980	13,980	14,960	7%
Harbor Uplands Fund	12,730	13,980	13,980	14,960	7%
Redevelopment Agency	38,940	41,940	41,940	44,830	7%
<b>TOTAL</b>	<b>1,209,950</b>	<b>1,341,430</b>	<b>1,339,300</b>	<b>1,469,730</b>	<b>10%</b>

**Department:** City Attorney

**Program:** General Legal Administration

**Purpose:** The City Attorney's Office is available to keep the City Council and City Manager fully informed as to the legal options available to them in their decision making process, as well as to assist departments with legal document review and advice. The City Attorney's Office continues to focus on identifying and reducing liability risk through a cooperative effort of City Attorney staff and Risk Management staff, as well as to represent the City with most qualified and cost efficient legal counsel, both in and out of court settings.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	448,810	479,760	409,860	509,750	24%
Maintenance & Operations	180,710	247,690	288,510	247,690	-14%
Internal Service Fund Allocations	80,190	55,550	55,550	85,930	55%
Capital Outlay	-	-	-	-	n/a
<b>TOTAL</b>	<b>709,710</b>	<b>783,000</b>	<b>753,920</b>	<b>843,370</b>	<b>12%</b>

**FUNDING SOURCES**

General Fund	645,060	713,100	684,020	768,620	12%
Harbor Tidelands Fund	12,980	13,980	13,980	14,960	7%
Harbor Uplands Fund	12,730	13,980	13,980	14,960	7%
Redevelopment Agency	38,940	41,940	41,940	44,830	7%
<b>TOTAL</b>	<b>709,710</b>	<b>783,000</b>	<b>753,920</b>	<b>843,370</b>	<b>12%</b>

**Department:** City Attorney

**Program:** Prosecution

**Purpose:** The Prosecution Division of the City Attorney’s Office prosecutes all legal actions filed as misdemeanor violations of State and local law; consults with City Officials and department heads on matters having legal implications in criminal prosecution; serves as a legal resource for a variety of Boards and Commissions; and participates in a variety of City committees, study groups and, task forces. The Prosecution Division advocates aggressively on behalf of the People of the State of California while recognizing a prosecutor’s special professional responsibilities and acting with integrity, with ethics, and within the applicable professional rules of conduct.

The Prosecution Division also works diligently with other law enforcement agencies to design and implement new programs that actively and creatively suppress both criminal conduct and the causative factors of crime. Major program efforts include the Identity Theft Investigation/ Prosecution Team, enhanced monitoring of and collection of required DNA samples from registered sex offenders and improving Hometown Security.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	447,090	490,670	490,670	529,070	8%
Maintenance & Operations	45,660	48,390	75,340	48,390	-36%
Internal Service Fund Allocations	2,000	19,370	19,370	48,900	152%
Capital Outlay	5,490	-	-	-	n/a
<b>TOTAL</b>	<b>500,240</b>	<b>558,430</b>	<b>585,380</b>	<b>626,360</b>	<b>7%</b>

**FUNDING SOURCES**

General Fund	500,240	558,430	585,380	626,360	7%
<b>TOTAL</b>	<b>500,240</b>	<b>558,430</b>	<b>585,380</b>	<b>626,360</b>	<b>7%</b>

## CITY ATTORNEY

### KEY ANNUAL SERVICE ACTIVITIES

#### General Legal Administration

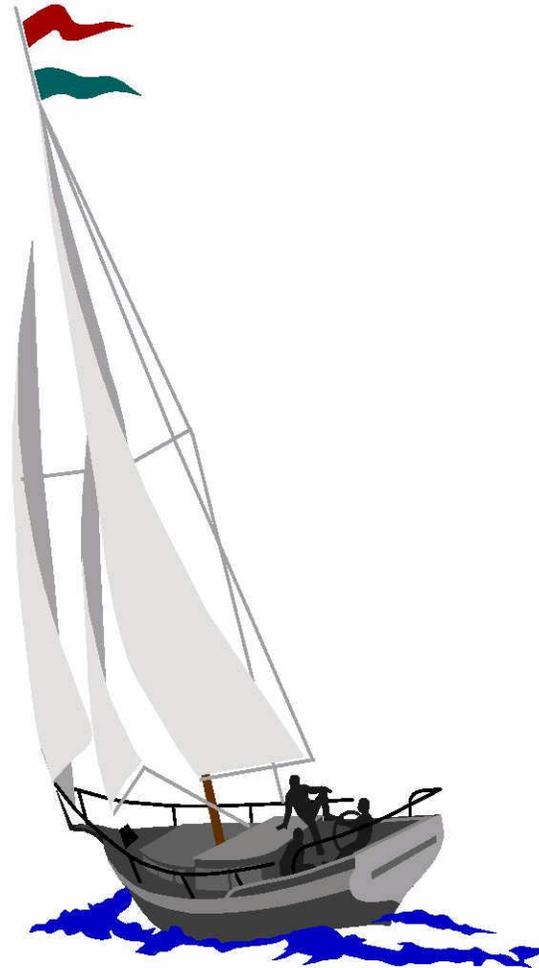
- Respond to 127 internal requests for legal advice within 3 working days.
- Respond to 61 requests to review legal documents within 3 working days of receipt.
- Be available for personal consultation within 24 hours.
- Provide 15 written opinions on legal advice within 5 working days.

#### Prosecution

- Dedicate one prosecutor, dual-assigned, to Community Based Special Law Enforcement Projects to target special threats to public safety.
- Respond to 75 defense discovery requests without requiring a formal contested discovery hearing.
- Identify and retain Pro Bono legal resources with the equivalent value of \$800,000, or greater, to support prosecution cases.
- Review 800 cases for filing and prosecution 14 days prior to the scheduled court date.
- Prepare 175 cases for jury trial to “ready” status within the statutory trial period assigned by the court.

### KEY PROJECTS

- Realign City Attorney’s Office assignments with new City Attorney by July 2005.



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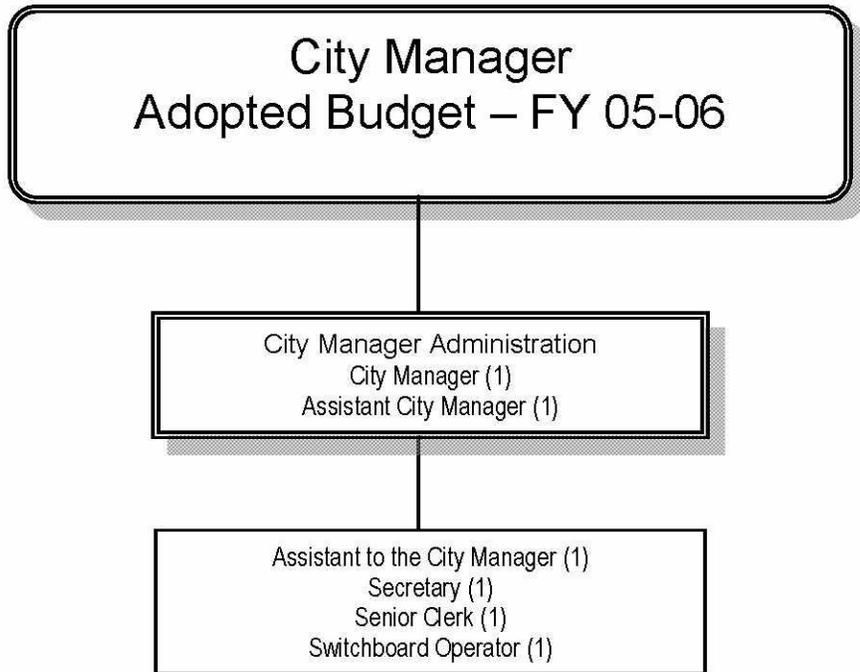
# CITY MANAGER'S OFFICE



## **CITY MANAGER**

**Mission Statement:** The Mission of the City Manager's Office is to assure implementation and administration of policies and programs adopted by the City Council.





**SUMMARY OF PERSONNEL  
2005 – 2006**

**CITY MANAGER**

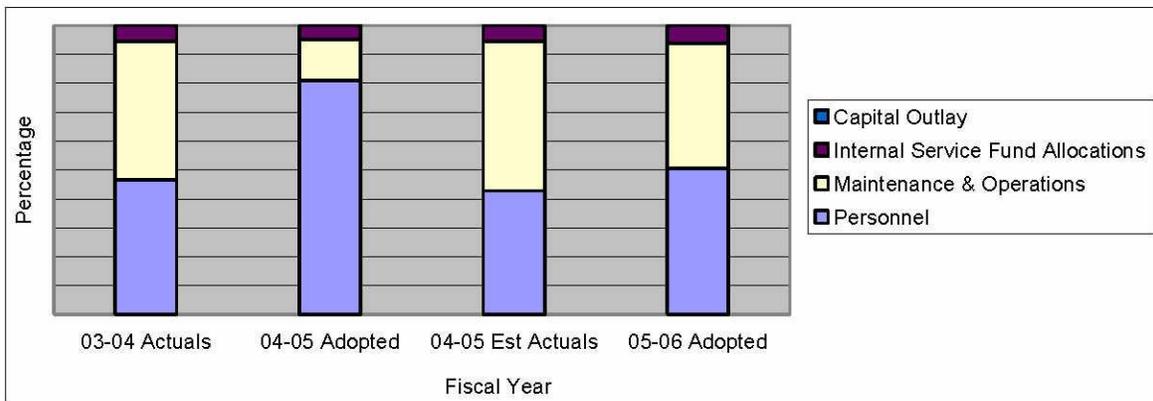
- 1.0 City Manager
- 1.0 Assistant City Manager
- 1.0 Assistant to the City Manager
- 1.0 Secretary
- 1.0 Senior Clerk
- 1.0 Switchboard Operator

**TOTAL PERSONNEL: 6.0**

**CITY MANAGER**

**OPERATING EXPENSES**

	<b>03-04 Actuals</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actuals</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	811,860	1,229,470	707,810	840,040	19%
Maintenance & Operations	832,010	218,720	851,430	721,670	-15%
Internal Service Fund Allocations	96,140	72,040	92,040	103,520	12%
Capital Outlay	-	-	-	-	n/a
<b>TOTAL</b>	<b>1,740,010</b>	<b>1,520,230</b>	<b>1,651,280</b>	<b>1,665,230</b>	<b>1%</b>



**FUNDING SOURCES**

General Fund	1,626,220	1,415,410	1,546,460	1,557,280	1%
Redevelopment Agency	113,790	104,820	104,820	107,950	3%
<b>TOTAL</b>	<b>1,740,010</b>	<b>1,520,230</b>	<b>1,651,280</b>	<b>1,665,230</b>	<b>1%</b>

## **CITY MANAGER**

### **KEY ANNUAL SERVICE ACTIVITIES**

- Direct the day-to-day administration of City departments within the policies of the Mayor and City Council.
- Provide leadership and direction to 460 full-time and 402 part-time employees.
- Prepare and submit the proposed annual City budget.
- Prepare action reports for approximately 24 City Council meeting agendas.
- Prepare and distribute an annual report of the financial and administrative activities of the City.
- Direct the completion of objectives contained in the City Strategic Plan.
- Respond to 400 to 500 citizen service requests annually.
- Videotape 11 City Council and commission meetings per month and broadcast on RBTV Channel 8 (cable).
- Prepare four issues of the "Redondo Riptide" and distribute to 40,000 customers with the Recreation Bulletin.
- Maintain the City's Web site serving an average of 2,200 visitors per day.
- Route an average of 290 switchboard calls and greet an average of 80 visitors per day to City Hall.
- Coordinate interdepartmental services for approximately thirty public special events.
- Manage four right-of-way lease agreements with telecommunications operators.
- Manage the cable franchise agreement.

### **KEY PROJECTS**

- Complete contract negotiations with public safety bargaining units covering 232 full-time employees by July 2005.
- Implement Web Site Traffic Reporting Software and provide access to all departments by July 2005.
- Conduct two focus groups (internal and external) on City communications issues by October 2005.
- Complete an employee communications survey by November 2005.
- Develop a Marketing and Communications Plan by December 2005.
- Develop a new Business and Economic Development Strategic Plan by January 2006.
- Recommend methods for increasing City revenues through revenue modification or enhancement to the City Council by February 2006.

- Complete the plan for upgrading City Council Chambers for improved presentation and broadcasting capabilities by March 2006.
- Recommend to the Mayor & Council options for streaming of council meeting video to the City Web site by April 2006.
- Complete a public opinion survey by June 2006.
- Complete a cable system transfer agreement by June 2006.
- Conduct a needs assessment to identify future cable needs by June 2006.
- Complete two updates of the E-Government Strategic Plan by June 2006.

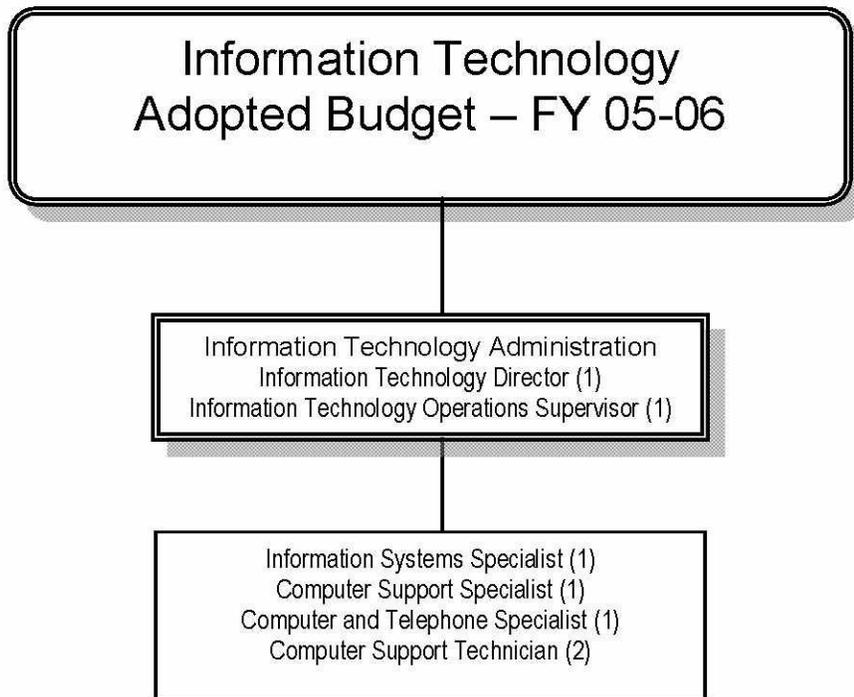
# INFORMATION TECHNOLOGY



## INFORMATION TECHNOLOGY

**Mission Statement:** Support and enhance the City's information technology hardware, software and telecommunications infrastructure; provide the highest availability of network resources to ensure maximum effectiveness and efficiency of departmental use of technology, and the community's access to City services and information.





**SUMMARY OF PERSONNEL  
2005 – 2006**

**INFORMATION TECHNOLOGY**

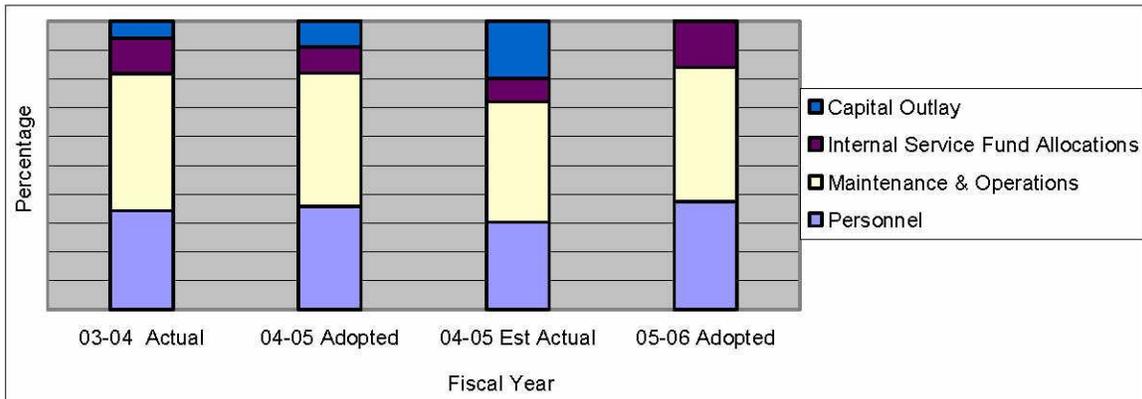
- 1.0 Information Technology Director
- 1.0 Information Technology Operations Supervisor
- 1.0 Information Systems Specialist
- 1.0 Computer and Telephone Specialist
- 1.0 Computer Support Specialist
- 2.0 Computer Support Technician

**TOTAL PERSONNEL: 7.0**

## INFORMATION TECHNOLOGY

### OPERATING EXPENSES

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	493,270	613,290	579,150	722,210	25%
Maintenance & Operations	682,720	791,580	793,800	899,200	13%
Internal Service Fund Allocations	175,060	155,760	155,760	311,660	100%
Capital Outlay	87,480	154,000	378,310	-	-100%
Equipment Replacement	-	-	-	441,600	n/a
<b>TOTAL</b>	<b>1,438,530</b>	<b>1,714,630</b>	<b>1,907,020</b>	<b>2,374,670</b>	<b>25%</b>



### FUNDING SOURCES

Information Technology Fund	1,438,530	1,714,630	1,907,020	2,374,670	25%
<b>TOTAL</b>	<b>1,438,530</b>	<b>1,714,630</b>	<b>1,907,020</b>	<b>2,374,670</b>	<b>25%</b>

## **INFORMATION TECHNOLOGY**

### **KEY ANNUAL SERVICE ACTIVITIES**

- Process approximately 120 Verizon phone bills for payment each month.
- Maintain and account for approximately 1,200 active citywide Information Technology (IT) assets including cost and lifespan for replacement funding.
- Calculate IT internal service allocation amounts annually for 54 departmental cost centers.
- Conduct at least 10 Information Technology Liaison Group Meetings (ITLG) annually.
- Perform approximately 25 upgrades/modifications/security patches for operating systems (OS), OS applications, OS drivers, and firmware on 29 servers, 359 Desktops, 79 laptops, 95 networked printers and 35 wireless access points using centralized deployment tools per month.
- Process approximately 25 user add/change/remove requests for user access to the computer network, servers, workstations, laptops, email, printers, internal wireless access points, software applications and the Internet for 500 users spread among 15 departments each month.
- Maintain the computer and voice network infrastructure consisting of 1 core switch and router, 35 edge-switches, 18 virtual LANS, category 5/category 3/house and fiber optic cable, at 13 locations, and perform twice yearly OS upgrades.
- Complete approximately 175 IT work orders for PC hardware and software requests for service per month.
- Complete approximately 10 IT work orders for printer related requests for service per month.
- Complete approximately 5 IT work orders for GIS related requests for service per month.
- Complete approximately 10 IT work orders for computer server issues per month.
- Deploy approximately 25 installs, upgrades, patches and customizations for approximately 175 software applications per month.
- Maintain at least a 50% hit rate in email SPAM detection using SPAM filters, content filters and virus detection measured monthly.
- Perform nightly backups on 29 servers and send data to off-site storage bi-monthly.
- Modify the W2 and 1099 software programs annually to current specifications, run error checks and file electronically with the Social Security Administration and Internal Revenue Service.

- Perform approximately 25 add/move/change requests and repairs for 5 phone switches (traditional and VoIP), 1 key system, 554 phone instruments, 54 auto-attendants, ~750 voice mail boxes, 68 special circuits, 155 miscellaneous 7-digit lines, and 13 off premises extensions (OPX) per month.
- Perform daily monitoring of phone switch and voice mail error logs and take appropriate proactive action.
- Generate approximately 50 call-accounting reports and email to Departments each month.

### **KEY PROJECTS**

- Replace scanners for the LaserFiche Document Imaging system by August 2005.
- Complete installation of Police and Fire Mobile Data Computers by September 2005.
- Complete workstation re-location and installation for EOC upgrade project by September 2005.
- Complete customer service satisfaction survey to establish baseline for future customer satisfaction measurement by October 2005.
- Complete installation and configuration of backup network router by November 2005.
- Complete user Directory synchronization project by November 2005.
- Complete Phase II – Payroll and Human Resources modules of the FMHRS project by January 2006.
- Complete voice mail system upgrade by May 2006.
- Complete telecomm system survivability/redundancy project by May 2006.
- Replace 50 phone instruments by May 2006.
- Replace Library dumb terminals with PC Workstations by June 2006.
- Complete Phase III – Business License and Permit and Code Enforcement modules of the FMHRS project by July 2006.
- Replace and/or consolidate 17 computer servers by July 2006.

# HUMAN RESOURCES DEPARTMENT



## HUMAN RESOURCES

**Mission Statement:** To provide quality personnel services to internal and external customers, adhere to equitable and ethical personnel standards and effectively manage risks to the City.



Human Resources  
Adopted Budget – FY 05-06

Human Resources Administration  
Assistant City Manager

Employee Relations  
Senior Human Resources Analyst (1)

Risk Manager (.1)  
Human Resources Analyst (1)  
Human Resources Technician (.3)  
Senior Clerk (1)

Risk Management  
Risk Manager (.9)

Human Resources Technician (.7)

**SUMMARY OF PERSONNEL  
2005 - 2006**

**HUMAN RESOURCES**

**Employee Relations**

0.1	Risk Manager
1.0	Senior Human Resources Analyst
1.0	Human Resources Analyst
0.3	Human Resources Technician
<u>1.0</u>	Senior Clerk
3.4	

**Risk Management**

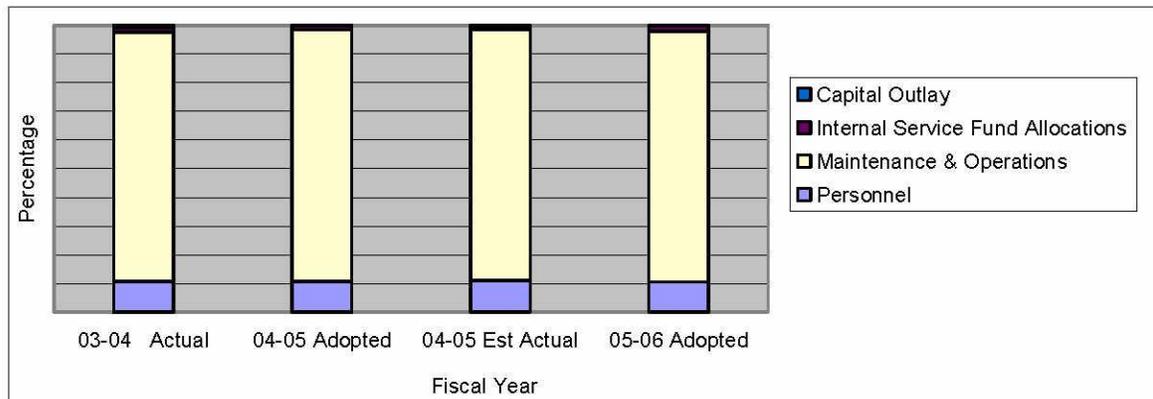
0.9	Risk Manager
<u>0.7</u>	Human Resources Technician
1.6	

**TOTAL PERSONNEL: 5.0**

## HUMAN RESOURCES

### OPERATING EXPENSES

	03-04 Actual	04-05 Adopted	04-05 Est Actual	05-06 Adopted	% Inc/Dec
Personnel	486,900	453,330	496,930	472,160	-5%
Maintenance & Operations	3,968,100	3,704,530	3,958,120	3,915,110	-1%
Internal Service Fund Allocations	77,270	67,100	67,100	91,840	37%
Capital Outlay	30,190	-	-	-	n/a
<b>TOTAL</b>	<b>4,562,460</b>	<b>4,224,960</b>	<b>4,522,150</b>	<b>4,479,110</b>	<b>-1%</b>



### FUNDING SOURCES

General Fund	881,850	890,800	1,164,810	995,210	-15%
Self-Insurance Program Fund	3,680,610	3,334,160	3,357,340	3,483,900	4%
<b>TOTAL</b>	<b>4,562,460</b>	<b>4,224,960</b>	<b>4,522,150</b>	<b>4,479,110</b>	<b>-1%</b>

**Department:** Human Resources

**Program:** Employee Relations

**Purpose:** The purpose of the Employee Relations Division is to provide:

- High quality recruitment services.
- High quality benefits and recognition programs.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	347,470	327,860	371,460	327,430	-12%
Maintenance & Operations	426,920	495,840	726,250	594,710	-18%
Internal Service Fund Allocations	77,270	67,100	67,100	73,070	9%
Capital Outlay	30,190	-	-	-	n/a
<b>TOTAL</b>	<b>881,850</b>	<b>890,800</b>	<b>1,164,810</b>	<b>995,210</b>	<b>-15%</b>

**FUNDING SOURCES**

General Fund	881,850	890,800	1,164,810	995,210	-15%
<b>TOTAL</b>	<b>881,850</b>	<b>890,800</b>	<b>1,164,810</b>	<b>995,210</b>	<b>-15%</b>

**Department:** Human Resources

**Program:** Risk Management

**Purpose:** The purpose of the Risk Management Division is to aggressively manage the Workers Compensation and General Liability programs to ensure employee and public safety and minimize risks.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	139,420	125,470	125,470	144,730	15%
Maintenance & Operations	3,541,190	3,208,690	3,231,870	3,320,400	3%
Internal Service Fund Allocations	-	-	-	18,770	n/a
Capital Outlay	-	-	-	-	n/a
<b>TOTAL</b>	<b>3,680,610</b>	<b>3,334,160</b>	<b>3,357,340</b>	<b>3,483,900</b>	<b>4%</b>

**FUNDING SOURCES**

Self-Insurance Program Fund	3,680,610	3,334,160	3,357,340	3,483,900	4%
<b>TOTAL</b>	<b>3,680,610</b>	<b>3,334,160</b>	<b>3,357,340</b>	<b>3,483,900</b>	<b>4%</b>

## HUMAN RESOURCES

### KEY ANNUAL SERVICE ACTIVITIES

#### Employee Relations

- Coordinate employee recruitment, testing, and selection for approximately 20 position vacancies.
- Process approximately 58 part-time and 18 full-time pre-hire physicals, drug-tests, and Live Scans.
- Review approximately 1500 employment applications for full-time and part-time opportunities.
- Manage the labor relations and meet and confer process with five employee unions/associations.
- Maintain and interpret Memoranda of Understanding with the five employee unions/associations.
- Administer the tuition reimbursement programs for 50 employees.
- Provide consultation and advice to 12 department heads in the management of employee grievances and employment related issues.
- Provide annual report to the EEOC on fair employment practices for 960 active full-time and part-time employees.
- Provide at least 24 computer training classes to 192 employees.
- Provide at least six management training sessions to 60 employees.
- Manage the classification and compensation plan including approximately 168 classifications for 485 full-time regular employees.
- Prepare and maintain employee personnel data files for approximately 960 part-time and full-time employees.
- Process Family Leave requests for approximately 520 incidents.
- Process cost of living adjustment increases in the payroll system for 460 active employees.
- Manage safety and miscellaneous CalPERS contract for approximately 530 active employees.
- Process CalPERS retirement applications for 18 employees.
- Administer all ICMA Deferred Compensation programs including the 457, 457 Loan Program, 401a and RHS program for approximately 378 participating employees.
- Coordinate four (4) Financial Planning Seminars for employees.

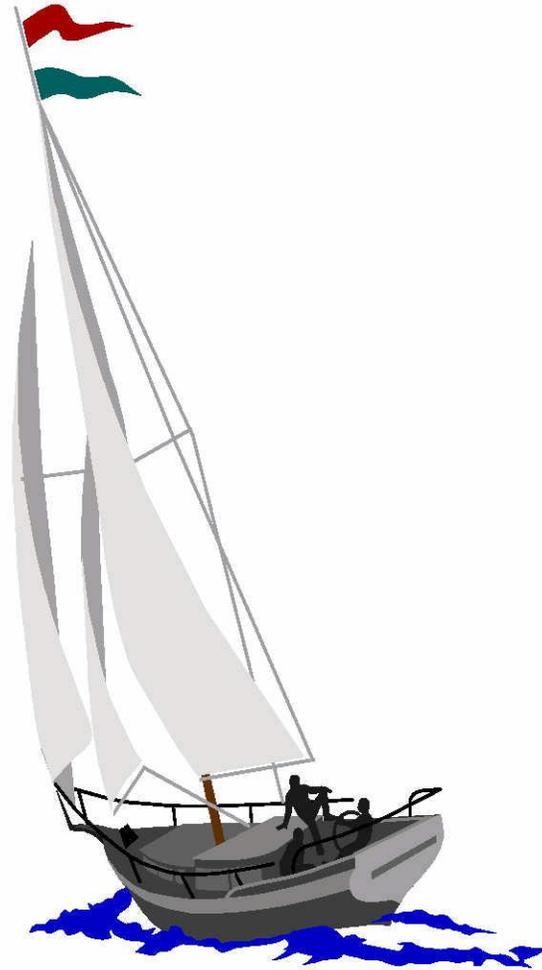
#### Risk Management

- Process, investigate, evaluate and settle or deny all liability claims within 45 days.
- Conduct general liability claims review no less than two times per year.
- Process approximately 10 property, liability, and workers compensation insurance policy renewals.

- Provide information and negotiate settlement lawsuits, answer interrogatories, appear at mandatory settlement conferences, attend trials and depositions and coordinate appearances of employees for approximately 10 cases.
- Process 5,000 insurance certificates annually and monitor compliance.
- Review and Approve approximately 50 insurance documents for film permits.
- Provide insurance quotes and policies for approximately 120 special events within the city.
- Prepare internal service fund charges for the budget on an annual basis.
- Conduct evaluation of the City's third party administrator (TPA) no less than two times per year.
- Provide TPA with 100% of workers compensation claims within three days of notification.
- Process 100 on-going workers compensation claims.
- Process 40 – 50 Block Party insurance certificates.
- Oversee unemployment insurance benefits for five employees on a monthly basis.
- Coordinate medical services and conduct analysis of medical clinics at least once a year.
- Process health benefits insurance renewals for 460 active employees, 160 retirees and 5 Cobra members on an annual basis.
- Process monthly payments for 460 active employees, 160 retirees and 5 Cobra members.
- Assist 460 active employees, 160 retirees and 5 Cobra members with benefit questions and claims issues.
- Complete health information for Child Support Services Department for 12 employees.
- Provide training seminars for 460 employees regarding efficient use of benefit programs.
- Process and administer the Section 125 Plan for 100 employees on a monthly basis.
- Process FMLA/CFRA notifications to five employees.
- Administer COBRA benefits for five employees.
- Provide overall coordination of Health Insurance Portability and Accountability Act (HIPAA) policies and procedures for 12 departments.
- Update and maintain insurance census information for 460 employees.
- Maintain an occupational health and safety exposure reduction program for 960 employees.
- Process Cal/OSHA logs on an annual basis.
- Establish procedures to conform to Cal/OSHA requirements on a regular basis.
- Review approximately eight applications for CalPERS Industrial Disability Retirements and prepare recommendations to the City Manager's Office.

### **KEY PROJECTS**

- Complete meet and confer negotiations for a new labor agreement with the Redondo Beach Police Officers Association by August 2005.
- Establish Request for Proposal (RFP) for a Third Party Administrator for the Section 125 Cafeteria Plan by December 2005.
- Implement and have operational the Human Resources modules of the FMHRS by January 2006.
- Develop new employment application by January 2006.
- Develop a comprehensive training program by April 2006.
- Provide FOUR health seminars/screenings by June 2006.



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# FINANCIAL SERVICES DEPARTMENT

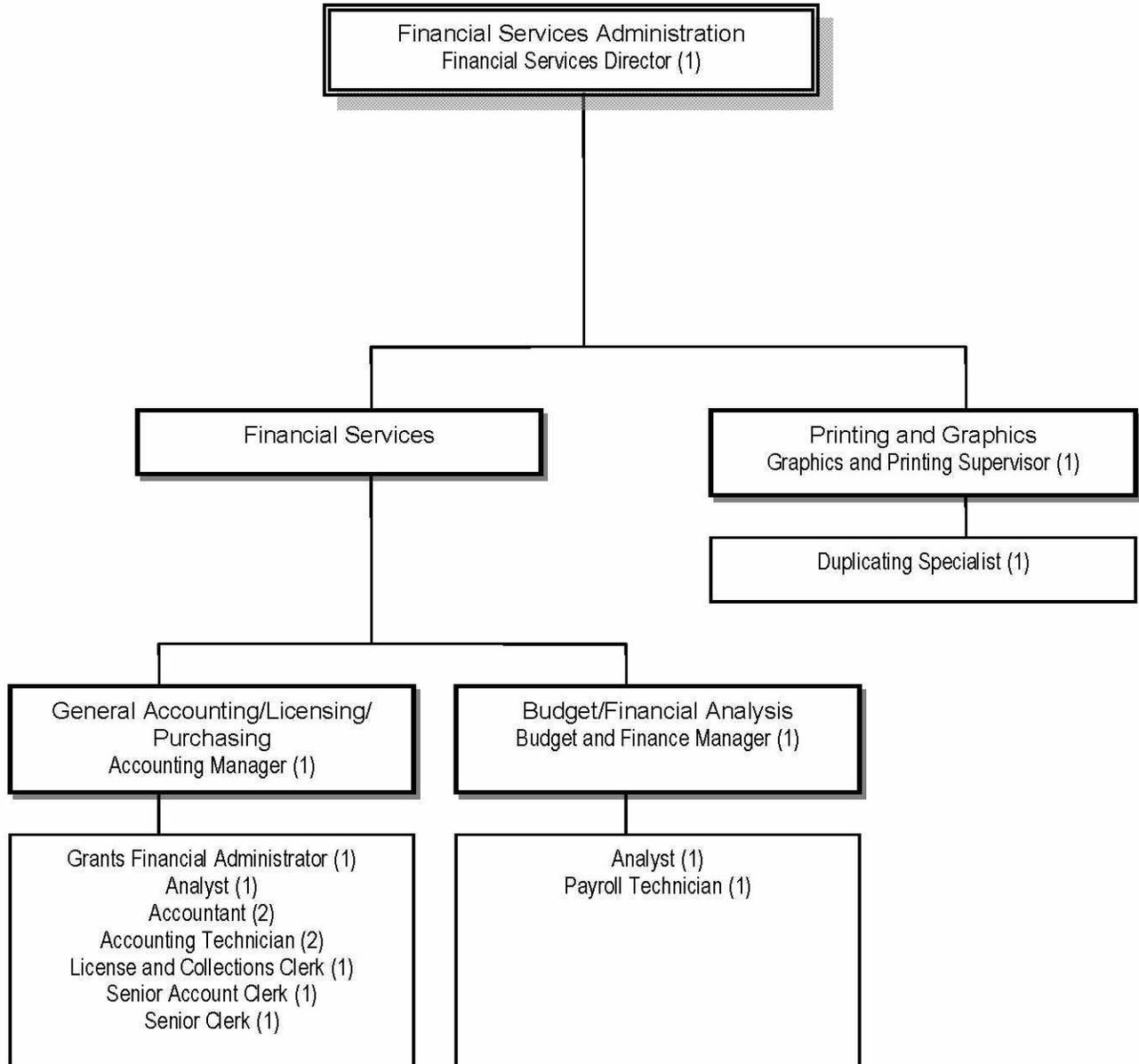


## FINANCIAL SERVICES

**Mission Statement:** To provide fiscal management and accountability.



Financial Services  
Adopted Budget – FY 05-06



**SUMMARY OF PERSONNEL  
2005 – 2006**

**FINANCIAL SERVICES**

**Financial Services**

0.85 Financial Services Director  
1.00 Accounting Manager  
1.00 Budget and Finance Manager  
1.00 Grants Financial Administrator  
2.00 Analyst  
2.00 Accountant  
1.00 Payroll Technician  
2.00 Accounting Technician  
1.00 License and Collections Clerk  
1.00 Senior Account Clerk  
1.00 Senior Clerk  
13.85

**Printing and Graphics**

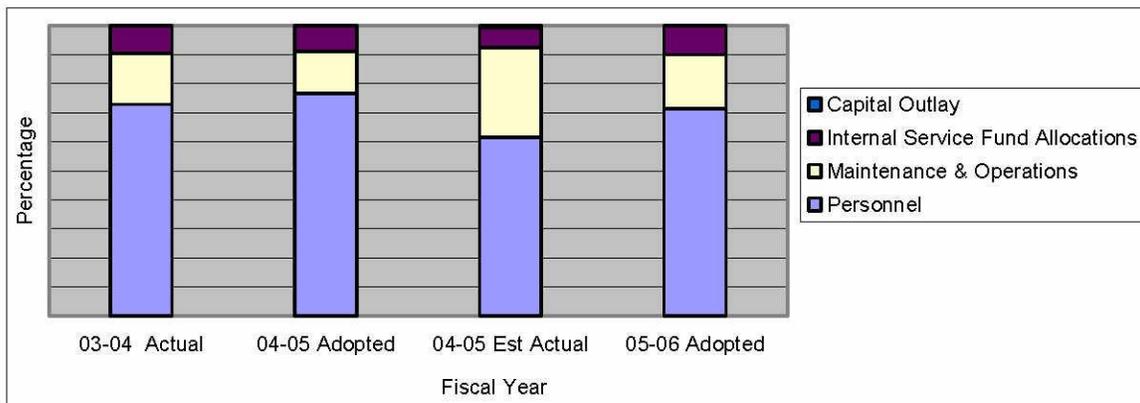
0.15 Financial Services Director  
1.00 Graphics and Printing Supervisor  
1.00 Duplicating Specialist  
2.15

**TOTAL PERSONNEL: 16.0**

## FINANCIAL SERVICES

### OPERATING EXPENSES

	03-04 Actual	04-05 Adopted	04-05 Est Actual	05-06 Adopted	% Inc/Dec
Personnel	879,940	953,980	953,980	1,353,400	42%
Maintenance & Operations	212,480	182,200	480,070	353,330	-26%
Internal Service Fund Allocations	113,570	108,590	108,590	188,580	74%
Capital Outlay	1,220	-	8,000	-	-100%
<b>TOTAL</b>	<b>1,207,210</b>	<b>1,244,770</b>	<b>1,550,640</b>	<b>1,895,310</b>	<b>22%</b>



### FUNDING SOURCES

General Fund	900,620	910,160	1,207,040	1,494,550	24%
Printing and Graphics Fund	254,570	278,480	287,470	331,840	15%
Redevelopment Agency	52,020	56,130	56,130	68,920	23%
<b>TOTAL</b>	<b>1,207,210</b>	<b>1,244,770</b>	<b>1,550,640</b>	<b>1,895,310</b>	<b>22%</b>

**Department:** Financial Services

**Program:** Financial Services

**Purpose:** To provide payroll, accounts payable, purchasing, financial analysis, budgeting and all other financial services to the City and account for and report in a timely manner all fiscal activities of the City in accordance with Generally Accepted Accounting Principles.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Actual</b>	<b>% Inc/Dec</b>
Personnel	744,570	807,020	807,020	1,194,380	48%
Maintenance & Operations	121,930	76,430	373,310	247,560	-34%
Internal Service Fund Allocations	84,920	82,840	82,840	121,530	47%
Capital Outlay	1,220	-	-	-	n/a
<b>TOTAL</b>	<b>952,640</b>	<b>966,290</b>	<b>1,263,170</b>	<b>1,563,470</b>	<b>24%</b>

**FUNDING SOURCES**

General Fund	900,620	910,160	1,207,040	1,494,550	24%
Redevelopment Agency	52,020	56,130	56,130	68,920	23%
<b>TOTAL</b>	<b>952,640</b>	<b>966,290</b>	<b>1,263,170</b>	<b>1,563,470</b>	<b>24%</b>

**Department:** Financial Services

**Program:** Printing and Graphics

**Purpose:** To complete all City printing requests in a cost efficient and timely manner, ensuring cost of services is competitive and quality remains superior to outside vendors.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	135,370	146,960	146,960	159,020	8%
Maintenance & Operations	90,550	105,770	106,760	105,770	-1%
Internal Service Fund Allocations	28,650	25,750	25,750	67,050	160%
Capital Outlay	-	-	8,000	-	-100%
<b>TOTAL</b>	<b>254,570</b>	<b>278,480</b>	<b>287,470</b>	<b>331,840</b>	<b>15%</b>

**FUNDING SOURCES**

Printing and Graphics Fund	254,570	278,480	287,470	331,840	15%
<b>TOTAL</b>	<b>254,570</b>	<b>278,480</b>	<b>287,470</b>	<b>331,840</b>	<b>15%</b>

## FINANCIAL SERVICES

### KEY ANNUAL SERVICE ACTIVITIES

#### Financial Services

- Attend no less than two seminars focusing on municipal government revenue generation and prepare recommendations for City Manager.
- Contact no less than 15 California cities for listing of non-traditional revenue sources.
- Participate in labor negotiations with Public Safety bargaining units covering 232 full-time employees.
- Direct preparation of all financial reporting including the annual operating budget, Citizen's Budget, Citywide Annual Report, and Comprehensive Annual Financial Report.
- Evaluate current inventory of 670 non-infrastructure capital assets and ensure inclusion/tagging of additions and retirement of deletions.
- Process three bids per month for materials and equipment.
- Process 30 purchase orders within 30 days.
- Issue an average of 750 paychecks bi-weekly.
- Reconcile 871 W-2 forms to annual payroll reports.
- Prepare and process Federal and State payroll tax withholding reports quarterly.
- Produce and distribute 250-300 vendor checks semi-monthly.
- Distribute 250 1099 forms annually.
- Prepare and enter 919 journal vouchers.
- Account for 75 Federal, State, and local grants.
- Coordinate annual audit of the City and special audits of Federal, State, and transportation funds.
- Prepare the Comprehensive Annual Financial Report by December each year for submission to GFOA and CSMFO awards programs.
- Submit seven state mandated reimbursement claims annually for costs incurred during most recently completed fiscal year totaling \$86,000.
- Calculate 34 overhead charges annually for 99 accounts through the update of the cost allocation plan.
- Prepare Quarterly Financial Reports for the City Manager by the 20<sup>th</sup> of the month following the quarter's end.
- Coordinate annual update of 655 fees presented on the Master Fee Schedule.
- Prepare the Adopted Budget document by November each year for submission to GFOA and CSMFO awards programs.
- Ensure the accurate and timely annual collection of 98% or better of all general tax based and other major revenue sources totaling \$45.3 million under the stewardship of the City Treasurer, within the collection time frames stipulated within the City Municipal Code.

- Achieve and maintain a 99.9% reconciliation rate for cash receipts processed through departmental central cashiering services.
- Prepare and process 17,600 annual central cashiering transactions totaling \$68.2 million.
- Collect 90% of all annual business license renewal applications within 90 days of billing.
- Maintain an accurate and informative business license data base of 11,700 business license accounts, generating \$1,340,000 in annual business license tax revenue.
- Provide annual assessment collection and data base administrative support services to 400 active businesses within Riviera Village Business Improvement District.
- Implement the process improvements developed by the City's internal accounts receivable task force, with a goal to collect 90% of all accounts receivable invoices issued within 90 days of initial invoice date.
- Process and record 925 Accounts Receivable payments on an annual basis representing \$760,000 in total payments.
- Provide animal licensing and data base management support services in annually licensing 4,200 dogs generating \$73,000 in licensing revenue.
- Process, collect, and verify 170 annual Riviera Village Employee Parking Meter Permits.
- Process and collect 1,300 annual Citywide Parking Meter Permits.
- Process and coordinate 40 Filming Permits annually.
- Process 600 accounts receivable past due and collection notices annually.
- Respond to 2,600 customer service inquiries on an annual basis.
- Prepare 20 public requests for information data base administration listings annually.

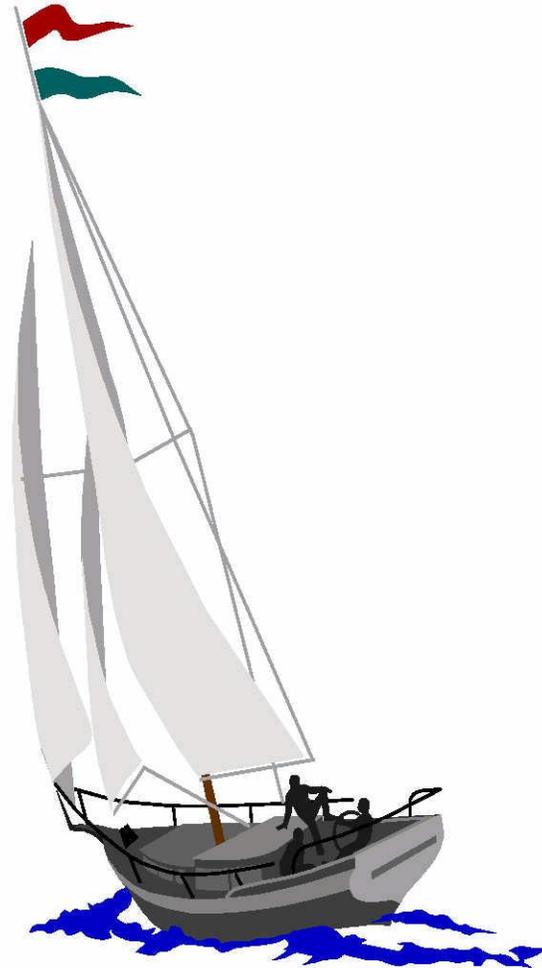
**Printing and Graphics**

- Process 2,556 printing requests.
- Process 3 million printing impressions.
- Process one million bindery operations.
- Spend 400 hours creating/updating city forms and documents.
- Spend 182 hours comb binding books.
- Provide photocopier supplies and initiate/follow up on 104 service calls annually for three City Hall copiers.

**KEY PROJECTS**

- Implement and have operational thirteen modules related to Core Financials of the FMHRS by July 2005.
- Investigate use of consultant for citywide fee study by August 2005.
- Complete meet and confer negotiations for a new labor agreement with the Police Association by August 2005.
- Recommend methods for increasing City revenues through revenue modification or enhancement to the City Manager by August 2005.

- Develop/prepare initial Citizens' Budget by September 2005.
- Develop/prepare initial five-year financial planning report by September 2005.
- Review graphical presentations used in budget document and modify/enhance where applicable by October 2005.
- Implement and have operational four modules related to Payroll and Human Resources of the FMHRS by January 2006.
- Complete citywide cost-effectiveness survey of copiers that are three years old, or older, by March 2006.
- Review multiple same-source purchases and enforce bid procedures for purchases totaling \$5,000 or more within a twelve-month period by March 2006.



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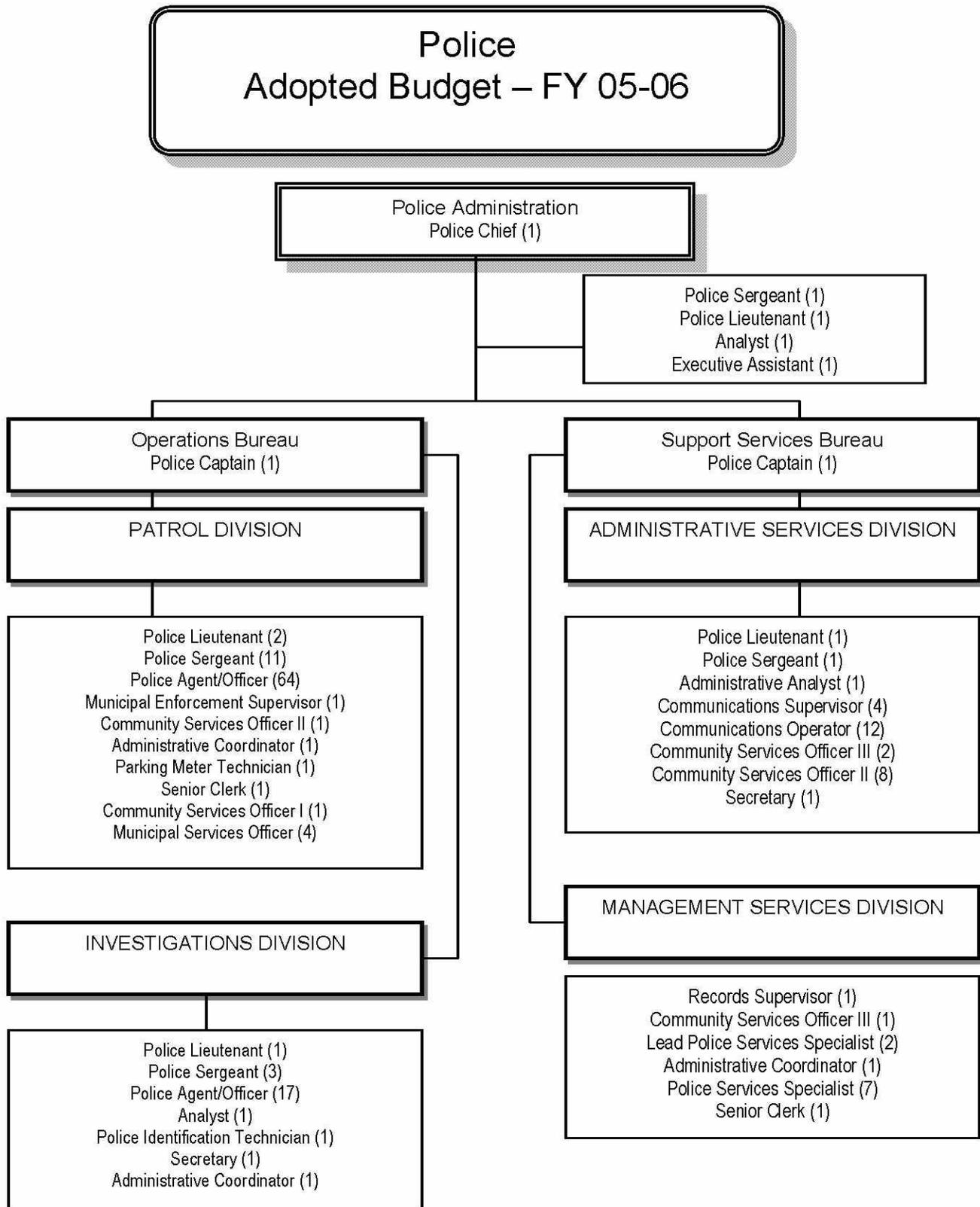
# POLICE DEPARTMENT



## POLICE

**Mission Statement:** The Department's mission is to forge a partnership and problem solving relationship between the police and the community to control and prevent crime, through strategic planning, innovation, and proactive programs in an environment where people are treated with dignity, equality, and respect.





**SUMMARY OF PERSONNEL  
2005-2006**

**POLICE**

**Administration**

1.0	Chief of Police
2.0	Police Captain
1.0	Police Lieutenant
1.0	Police Sergeant
1.0	Executive Assistant
<u>1.0</u>	Analyst
7.0	

**Operations Bureau**

***Patrol Division***

2.0	Police Lieutenant
11.0	Police Sergeant
64.0	Police Agent/Officer
1.0	Municipal Enforcement Supervisor
1.0	Community Services Officer II
1.0	Administrative Coordinator
1.0	Parking Meter Technician
1.0	Senior Clerk
1.0	Community Services Officer I
<u>4.0</u>	Municipal Services Officer
87.0	

**Support Services Bureau**

***Administrative Services Division***

1.0	Police Lieutenant
1.0	Police Sergeant
1.0	Administrative Analyst
4.0	Communications Supervisor
12.0	Communications Operator
2.0	Community Services Officer III
8.0	Community Services Officer II
<u>1.0</u>	Secretary
30.0	

***Investigations Division***

1.0	Police Lieutenant
3.0	Police Sergeant
17.0	Police Agent/Officer
1.0	Analyst
1.0	Police Identification Technician
1.0	Secretary
<u>1.0</u>	Administrative Coordinator
25.0	

***Management Services Division***

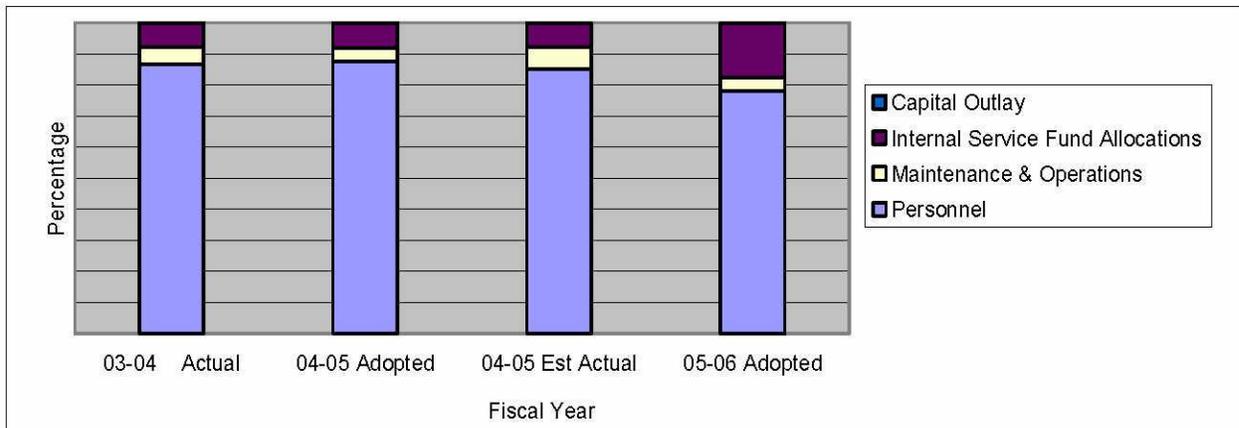
1.0	Records Supervisor
1.0	Community Services Officer III
2.0	Lead Police Services Specialist
1.0	Administrative Coordinator
7.0	Police Services Specialist
<u>1.0</u>	Senior Clerk
13.0	

**TOTAL PERSONNEL: 162.0**

**POLICE**

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	17,743,120	20,564,200	20,793,370	19,969,470	-4%
Maintenance & Operations	1,163,230	997,240	1,712,110	1,118,860	-35%
Internal Service Fund Allocations	1,543,250	1,861,150	1,861,150	4,486,520	141%
Capital Outlay	36,640	52,150	70,900	23,650	-67%
Equipment Replacement	-	-	-	613,940	n/a
<b>TOTAL</b>	<b>20,486,240</b>	<b>23,474,740</b>	<b>24,437,530</b>	<b>26,212,440</b>	<b>7%</b>



**FUNDING SOURCES**

General Fund	18,586,180	21,337,510	21,528,570	23,576,580	10%
Narcotic Forfeiture & Seizure Fund	27,420	-	44,000	-	-100%
Intergovernmental Grants Fund	484,100	215,290	943,020	190,210	-80%
Solid Waste Fund	117,480	191,290	191,290	136,980	-28%
Harbor Uplands Fund	1,163,060	1,622,650	1,622,650	1,586,730	-2%
Comm Equip Replacement Fund	-	-	-	613,940	n/a
Redevelopment Agency	108,000	108,000	108,000	108,000	0%
<b>TOTAL</b>	<b>20,486,240</b>	<b>23,474,740</b>	<b>24,437,530</b>	<b>26,212,440</b>	<b>7%</b>

**Department: Police**

**Program: Administration**

**Purpose:** To provide leadership, vision, direction and strategic planning to the Police Department's operational units. These units specialize in the delivery of law enforcement and community relations services to the community. Administration empowers personnel to perform their duties in compliance with the mission of the Police Department to insure the maintenance and improvement of public safety and the enhancement of the quality of life in our neighborhoods.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	1,062,540	892,630	911,310	868,940	-5%
Maintenance & Operations	321,910	59,270	704,630	73,360	-90%
Internal Service Fund Allocations	107,570	98,970	98,970	433,650	338%
Capital Outlay	5,390	-	-	-	n/a
Equipment Replacement	-	-	-	613,940	n/a
<b>TOTAL</b>	<b>1,497,410</b>	<b>1,050,870</b>	<b>1,714,910</b>	<b>1,989,890</b>	<b>16%</b>

**FUNDING SOURCES**

General Fund	1,213,710	1,050,870	1,167,420	1,375,950	18%
Narcotic Forfeiture & Seizure Fund	21,810	-	44,000	-	-100%
Intergovernmental Grants Fund	261,890	-	503,490	-	-100%
Comm Equip Replacement Fund	-	-	-	613,940	n/a
<b>TOTAL</b>	<b>1,497,410</b>	<b>1,050,870</b>	<b>1,714,910</b>	<b>1,989,890</b>	<b>16%</b>

**Department: Police**

**Program: Patrol Division**

**Purpose:** The Patrol Division works assigned areas, answers calls for service, enforces laws, deters crime, conducts preliminary investigations and prepares all of the associated reports. The members of the Patrol Division work with community and prevention groups to solve underlying problems associated with crime. Additionally, they transport prisoners, appear in court, testify, serve warrants and subpoenas and conduct safety classes; they also provide traffic safety by conducting motorcycle patrol, citing traffic offenses, investigating traffic accidents, and arresting intoxicated drivers in an effort to insure the maintenance and improvement of public safety and the enhancement of the quality of life in our neighborhoods. The Patrol Division is comprised of the following work units: Patrol Watches I, II, III; Pier/Harbor; Community Services; Canines; Traffic.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	10,372,030	12,355,080	12,496,650	11,811,010	-5%
Maintenance & Operations	387,760	365,420	427,280	392,250	-8%
Internal Service Fund Allocations	833,690	1,130,280	1,130,280	2,624,420	132%
Capital Outlay	14,970	45,000	58,750	17,350	-70%
<b>TOTAL</b>	<b>11,608,450</b>	<b>13,895,780</b>	<b>14,112,960</b>	<b>14,845,030</b>	<b>5%</b>

**FUNDING SOURCES**

General Fund	10,448,660	12,365,240	12,427,100	13,429,310	8%
Intergovernmental Grants Fund	60,150	27,000	182,320	2,000	-99%
Solid Waste Fund	117,480	191,290	191,290	136,980	-28%
Harbor Uplands Fund	874,160	1,204,250	1,204,250	1,168,740	-3%
Redevelopment Agency	108,000	108,000	108,000	108,000	0%
<b>TOTAL</b>	<b>11,608,450</b>	<b>13,895,780</b>	<b>14,112,960</b>	<b>14,845,030</b>	<b>5%</b>

**Department:** Police

**Program:** Investigations Division

**Purpose:** The Investigations Division is responsible to follow-up, investigate, detect, and deter crime and acts of terrorism. Investigations Division engages in these missions pro-actively by identifying criminals and terrorists before crimes and terrorist acts are committed. The Investigations Division also performs reactive responses by investigating reported crimes and acts of terrorism. These efforts maintain and improve public safety and enhance the quality of life in our neighborhoods. To achieve this mission, the Investigations Division employs the following: General Investigations – Adult and Juvenile Investigations; Special Investigations – A surveillance team; Gang Intelligence; Terrorism Intelligence – by participating in the FBI’s Joint Terrorism Task Force; Crime Scene Investigations; Regional Taskforces – L.A. Impact, TRAP, and Computer Forensics.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	2,960,840	3,525,400	3,594,320	3,423,260	-5%
Maintenance & Operations	102,070	135,980	135,980	157,630	16%
Internal Service Fund Allocations	274,780	282,950	282,950	446,650	58%
Capital Outlay	10,910	-	-	5,000	n/a
<b>TOTAL</b>	<b>3,348,600</b>	<b>3,944,330</b>	<b>4,013,250</b>	<b>4,032,540</b>	<b>0%</b>

**FUNDING SOURCES**

General Fund	2,954,520	3,421,610	3,421,610	3,505,380	2%
Narcotic Forfeiture & Seizure Fund	5,610	-	-	-	n/a
Intergovernmental Grants Fund	162,060	188,290	257,210	188,210	-27%
Harbor Uplands Fund	226,410	334,430	334,430	338,950	1%
<b>TOTAL</b>	<b>3,348,600</b>	<b>3,944,330</b>	<b>4,013,250</b>	<b>4,032,540</b>	<b>0%</b>

**Department: Police**

**Program: Administrative Services Division**

**Purpose:** The Administrative Services Division is responsible for the strategic planning, organizing, managing and supervision of the following work units and functions: Payroll; Technical Services; Personnel & Training; Property and Evidence; Jail Operations; Building Maintenance; Court Overtime Project; Fleet Maintenance & Equipment; Emergency Communications for both Police and Fire Services.

This division supports the operational units of the Police Department in the department's effort to maintain and improve public safety and to enhance the quality of life in our neighborhoods.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	2,483,550	2,723,850	2,723,850	2,729,710	0%
Maintenance & Operations	288,160	346,730	354,380	390,310	10%
Internal Service Fund Allocations	216,230	236,360	236,360	746,690	216%
Capital Outlay	4,240	7,150	12,150	-	-100%
<b>TOTAL</b>	<b>2,992,180</b>	<b>3,314,090</b>	<b>3,326,740</b>	<b>3,866,710</b>	<b>16%</b>

**FUNDING SOURCES**

General Fund	2,929,690	3,230,120	3,242,770	3,787,670	17%
Harbor Uplands Fund	62,490	83,970	83,970	79,040	-6%
<b>TOTAL</b>	<b>2,992,180</b>	<b>3,314,090</b>	<b>3,326,740</b>	<b>3,866,710</b>	<b>16%</b>

**Department: Police**

**Program: Management Services Division**

**Purpose:** The Management Services Division tracks and reports the budget and financial issues of the department. It collects, processes, and disseminates law enforcement information to members of the Department, the City, the Courts and other government agencies to assist with the apprehension and prosecution of criminal offenders for the improvement of public safety and the enhancement of the quality of life in our neighborhoods. The Management Services Division is comprised of five work units including: Budget/Finance; Records; Court Services; Information/Computer Services; Planning and Research.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	864,160	1,067,240	1,067,240	1,136,550	6%
Maintenance & Operations	63,330	89,840	89,840	105,310	17%
Internal Service Fund Allocations	110,980	112,590	112,590	235,110	109%
Capital Outlay	1,130	-	-	1,300	n/a
<b>TOTAL</b>	<b>1,039,600</b>	<b>1,269,670</b>	<b>1,269,670</b>	<b>1,478,270</b>	<b>16%</b>

**FUNDING SOURCES**

General Fund	1,039,600	1,269,670	1,269,670	1,478,270	16%
<b>TOTAL</b>	<b>1,039,600</b>	<b>1,269,670</b>	<b>1,269,670</b>	<b>1,478,270</b>	<b>16%</b>

## POLICE

### KEY ANNUAL SERVICE ACTIVITIES

#### Administration

- Administer and manage 300 Project Assignment Memorandums.
- Investigate 30 complaints/internal affairs issues and provide training on issues derived from sustained complaints.
- Conduct 200 contacts with citizen groups and organizations.

#### Patrol Division

- Provide 158,410 hours of police patrol to the community.
- Arrest 2,800 criminal offenders.
- Perform 12 high-risk SWAT operations.
- Complete 9,000 police reports.
- Investigate 570 traffic collisions.
- Initiate 7,500 traffic violation contacts.
- Conduct 6 DUI Checkpoints.
- Respond to 75 Traffic Hotline citizen complaints.
- Review 70 film permits/noise variance requests and coordinate their security.
- Conduct 60 Vehicle Impound/Storage Hearings.
- Respond to 3,250 animal complaint calls for service.
- Conduct 4 Animal Awareness Safety classes for elementary school students.
- Conduct 14 dog bite investigations.
- Issue 31,550 parking violation citations.
- Conduct 1380 vehicle impounds and storages.
- Service 963 parking meters.

#### Investigations Division

- Investigate and dispose of 100 juvenile cases.
- Initiate on-line child exploitation case investigations and obtain 12 criminal filings.
- Conduct four community awareness presentations on Identity Theft.
- Investigate no less than 300 Identity Theft cases and obtain 50 criminal filings.
- Investigate 500 property crime cases and serve 24 search warrants to recover evidence and victim property.
- Investigate 100 cases of aggravated assault and obtain 15 felony filings.
- Conduct covert surveillance of three local randomly chosen 290 registrants to determine that they are complying within the constraints of their registration.
- Investigate 80 narcotics cases.

#### Administrative Services Division

- Arrange 125 training classes for sworn and non-sworn personnel.
- Oversee 20 personnel through the hiring process.

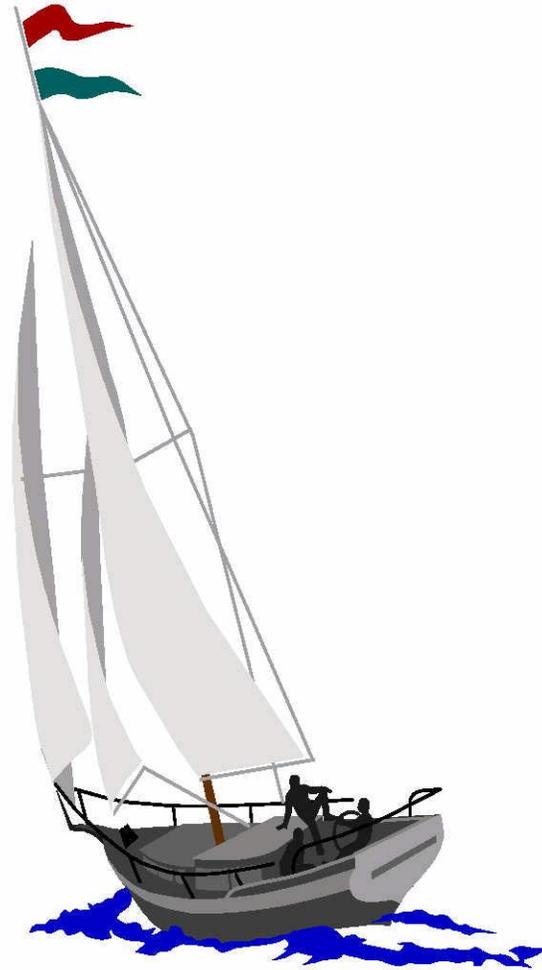
- Conduct background checks on 55 applicants.
- Manage, update and report 155 personnel training records to ensure State mandated compliance.
- Coordinate and prepare billings for 500 false alarm incidents that qualify for billings of approximately \$100,000.
- Book 7,000 pieces of evidence into police custody.
- Process 3,200 detainees.
- Book coherent eligible detainees within two hours of receipt of approved pre booking form 97% of the time.
- Receive and disposition 81,000 telephone calls to Communications for assistance.
- Answer the 18,400 9-1-1 calls within six seconds 95% of the time.
- Dispatch or broadcast the 7,800 Priority One (Emergency) calls within thirty seconds 95% of the time.

**Management Services Division**

- Compile, review, duplicate, distribute, file, electronically archive and purge 9,000 police reports.
- Provide 24 hour citizen access to City services via the Records Unit.
- Process 2540 subpoenas, including data base entry, tracking, reports and calls.
- Process 275 court cases for review, tracking, and on-calls.

**KEY PROJECTS**

- Complete the upgrade of the Communication Center's 911 system by June 2006.
- Complete the upgrade of the Police, Fire and Public Works radio systems by June 2006.
- Expend \$76,000 awarded in the 2004 Homeland Security Grant by June 2006.
- Conduct a city-wide Weapon of Mass Destruction/Catastrophic Event training exercise by January 2006.
- Obtain DNA samples from twenty individuals subject to the provisions of Penal Code section 296 by June 2006.
- Implement a computerized ID card system for all members of the Police Department by October 2005.
- Provide two rabies clinics offering low cost rabies vaccinations to pet owners by June 2006.
- Evaluate and upgrade the video surveillance system in the jail with the use of the Inmate Welfare Fund by January 2006.
- Explore the feasibility of a closed circuit television system in Perry Park and the Pier Police Sub Station by September 2005.
- Monitor and comply with the National Incident Management System (NIMS) training for all police personnel as required by the California State Office of Emergency Services by June 2006.



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# FIRE DEPARTMENT

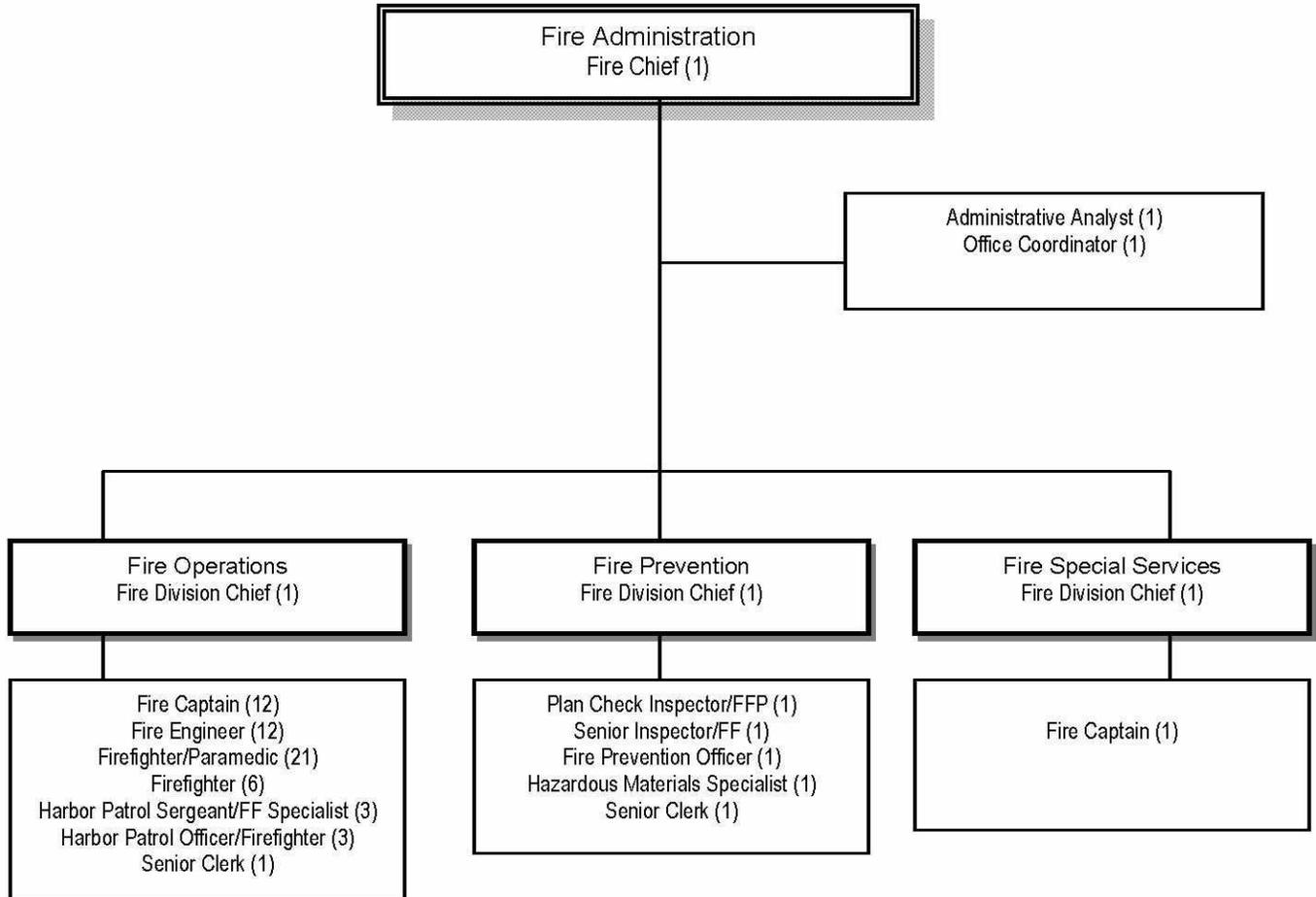


## FIRE

**Mission Statement:** Serving the community by protecting life, property, and the environment through prevention, education, and emergency services.



Fire  
Adopted Budget – FY 05-06



**SUMMARY OF PERSONNEL  
2005-2006**

**FIRE**

**Administration**

1.0 Fire Chief  
1.0 Administrative Analyst  
1.0 Office Coordinator  
3.0

**Operations**

1.0 Fire Division Chief  
12.0 Fire Captain  
12.0 Fire Engineer  
21.0 Firefighter/Paramedic  
6.0 Firefighter  
3.0 Harbor Patrol Sergeant/Firefighter  
Specialist  
3.0 Harbor Patrol Officer/Firefighter  
1.0 Senior Clerk  
59.0

**Prevention**

1.0 Fire Division Chief  
1.0 Plan Check Inspector/Firefighter  
Paramedic  
1.0 Senior Inspector/Firefighter  
1.0 Fire Prevention Officer  
1.0 Hazardous Material Specialist  
1.0 Senior Clerk  
6.0

**Special Services**

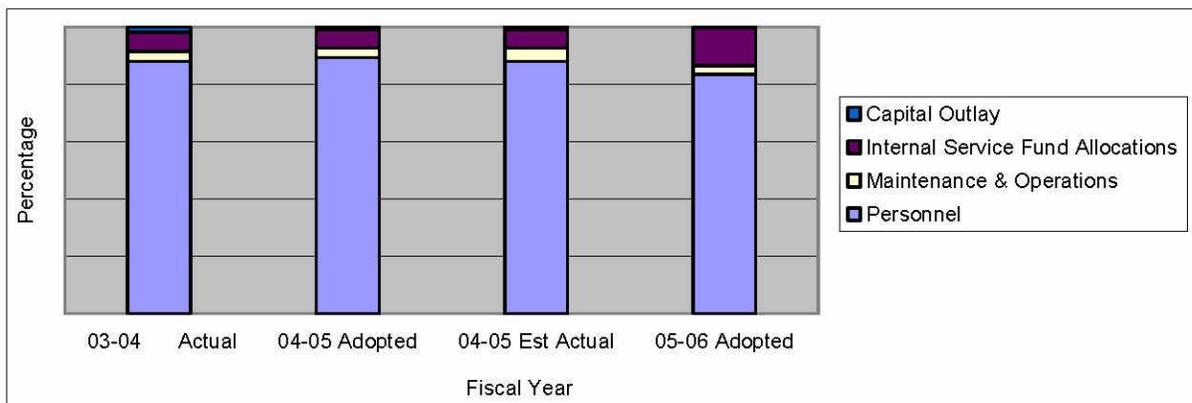
1.0 Fire Division Chief  
1.0 Fire Captain  
2.0

**TOTAL PERSONNEL: 70.0**

**FIRE**

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	9,893,110	10,889,610	10,813,830	10,727,920	-1%
Maintenance & Operations	376,230	396,120	570,560	376,660	-34%
Internal Service Fund Allocations	755,120	790,370	778,860	1,713,140	120%
Capital Outlay	212,790	110,330	120,890	20,400	-83%
<b>TOTAL</b>	<b>11,237,250</b>	<b>12,186,430</b>	<b>12,284,140</b>	<b>12,838,120</b>	<b>5%</b>



**FUNDING SOURCES**

General Fund	9,752,130	10,761,290	10,755,120	11,349,270	6%
Intergovernmental Grants Fund	167,930	48,000	180,170	48,000	-73%
Solid Waste Fund	143,900	154,050	86,760	160,850	85%
Harbor Tidelands Fund	1,173,290	1,223,090	1,262,090	1,280,000	1%
<b>TOTAL</b>	<b>11,237,250</b>	<b>12,186,430</b>	<b>12,284,140</b>	<b>12,838,120</b>	<b>5%</b>

**Department: Fire**

**Program: Administration**

**Purpose:** The purpose of Fire Administration is to provide management vision and direction to each Division within its organization so that each program manager will be successful in accomplishing their individual missions.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	305,840	210,770	210,770	250,320	19%
Maintenance & Operations	61,770	57,290	111,120	40,030	-64%
Internal Service Fund Allocations	207,050	224,670	224,670	336,360	50%
Capital Outlay	-	-	-	-	n/a
<b>TOTAL</b>	<b>574,660</b>	<b>492,730</b>	<b>546,560</b>	<b>626,710</b>	<b>15%</b>

**FUNDING SOURCES**

General Fund	574,660	492,730	546,560	626,710	15%
<b>TOTAL</b>	<b>574,660</b>	<b>492,730</b>	<b>546,560</b>	<b>626,710</b>	<b>15%</b>

**Department: Fire**

**Program: Operations**

**Purpose:** The purpose of the Operations division is to provide and maintain personnel and apparatus in a constant state of readiness so that each team can respond to all types of community emergency service calls in a timely and effective manner on land and in the City's harbor areas.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	8,498,050	8,322,550	9,407,220	9,252,570	-2%
Maintenance & Operations	240,260	137,600	302,810	240,210	-21%
Internal Service Fund Allocations	483,790	432,720	496,370	1,139,130	129%
Capital Outlay	127,980	110,330	120,890	20,400	-83%
<b>TOTAL</b>	<b>9,350,080</b>	<b>9,003,200</b>	<b>10,327,290</b>	<b>10,652,310</b>	<b>3%</b>

**FUNDING SOURCES**

General Fund	8,101,800	9,003,200	8,945,200	9,324,310	4%
Intergovernmental Grants Fund	74,990	-	120,000	48,000	-60%
Harbor Tidelands Fund	1,173,290	-	1,262,090	1,280,000	1%
<b>TOTAL</b>	<b>9,350,080</b>	<b>9,003,200</b>	<b>10,327,290</b>	<b>10,652,310</b>	<b>3%</b>

**Department: Fire**

**Program: Prevention**

**Purpose:** The purpose of Fire Prevention is to protect the community by reducing the likelihood of loss of life, property damage, and environmental harm from fire, explosion, unauthorized release of hazardous materials, and natural disasters through engineering, education, and fire/life safety code enforcement.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	714,410	682,380	749,480	773,260	3%
Maintenance & Operations	17,500	11,290	20,450	25,310	24%
Internal Service Fund Allocations	51,550	31,920	42,420	152,540	260%
Capital Outlay	-	-	-	-	n/a
<b>TOTAL</b>	<b>783,460</b>	<b>725,590</b>	<b>812,350</b>	<b>951,110</b>	<b>17%</b>

**FUNDING SOURCES**

General Fund	639,560	725,590	725,590	790,260	9%
Solid Waste Fund	143,900	-	86,760	160,850	85%
<b>TOTAL</b>	<b>783,460</b>	<b>725,590</b>	<b>812,350</b>	<b>951,110</b>	<b>17%</b>

**Department: Fire**

**Program: Special Services**

**Purpose:** The purpose of the Fire Department's Special Services division is to provide resources, training, and coordination to the City so that each employee can respond efficiently, effectively, and safely to the emergency needs of the Community.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	374,810	496,360	446,360	451,770	1%
Maintenance & Operations	56,690	76,010	136,180	71,110	-48%
Internal Service Fund Allocations	12,740	15,400	15,400	85,110	453%
Capital Outlay	84,810	-	-	-	n/a
<b>TOTAL</b>	<b>529,050</b>	<b>587,770</b>	<b>597,940</b>	<b>607,990</b>	<b>2%</b>

**FUNDING SOURCES**

General Fund	436,110	587,770	537,770	607,990	13%
Intergovernmental Grants Fund	92,940	-	60,170	-	-100%
<b>TOTAL</b>	<b>529,050</b>	<b>587,770</b>	<b>597,940</b>	<b>607,990</b>	<b>2%</b>

## FIRE

### KEY ANNUAL SERVICE ACTIVITIES

#### Administration and Operations

- Provide overall management and support for 70 Fire Department personnel.
- Maintain and direct activities in three fire stations housing twelve apparatus.
- Maintain three auto aid agreements with surrounding fire suppression and medical response agencies.
- Administer Emergency Medical Services with five Advanced Life Support teams.
- Create conditions that encourage subordinate officers to aspire to command rank.
- Secure and administer federal, state, and local grant funding.
- Manage repair contracts with American La France Inc and Wheeled Coach for major repair and servicing of 12 fire apparatus.
- Provide emergency response for fire and medical incidents 24 hours a day, 365 days a year with 18 land based and 2 harbor based personnel.
- Arrive at approximately 90 to 110 structure fires responses within five minutes with 1st alarm assignment of three engines, one ladder truck, and one paramedic rescue.
- Respond to approximately 1000 to 1200 requests for service with a least two fire personnel within fifteen minutes.
- Respond on approximately 3300 to 3500 medical aid incidents with at least one paramedic on the assigned unit within five minutes.
- Complete 2400 staff hours of routine repairs, inspections, and/or preventive maintenance on 12 emergency response apparatus annually.
- Complete 2400 hours of Station and small tools maintenance annually.
- Respond to approximately 100 marine related medical aid, 250 marine fire related emergencies within five minutes in the primary response area of King Harbor.
- Respond to approximately 25 marine related emergency responses in mutual aid areas outside King Harbor within ten minutes.
- Ensure compliance with Coast Guard boating safety regulations of approximately 1400 boats in four marinas.
- Continue eligibility for State Boating and Waterways grant funding by delivering two boating and safety classes to the general public.
- Ensure two extended Harbor patrols daily totaling 1500 hours annually patrolling 1400 slips and four marinas.
- Maintain and repair twenty navigational aids within King Harbor.
- Perform annual inspections of 1400 slips and adjacent docks and notify lease holders of discrepancies.

**Prevention**

- Conduct 5800 to 5900 fire prevention/life safety and permit inspections, including night occupancy enforcement inspections.
- Ensure compliance with the Fire Code within 60 days of issuance of 1000 to 1200 violation notices.
- Conduct investigations of incidents involving 10 arson, 120 fire cause, and 20 releases of hazardous materials.
- Complete approximately 225 fire protection system plan reviews and field inspections to ensure proper installation of systems.
- Complete approximately 225 fire protection system plan checks within ten days of receipt.
- Conduct 140 hazardous materials disclosure inspections and update 140 hazardous materials disclosure records and emergency plans.

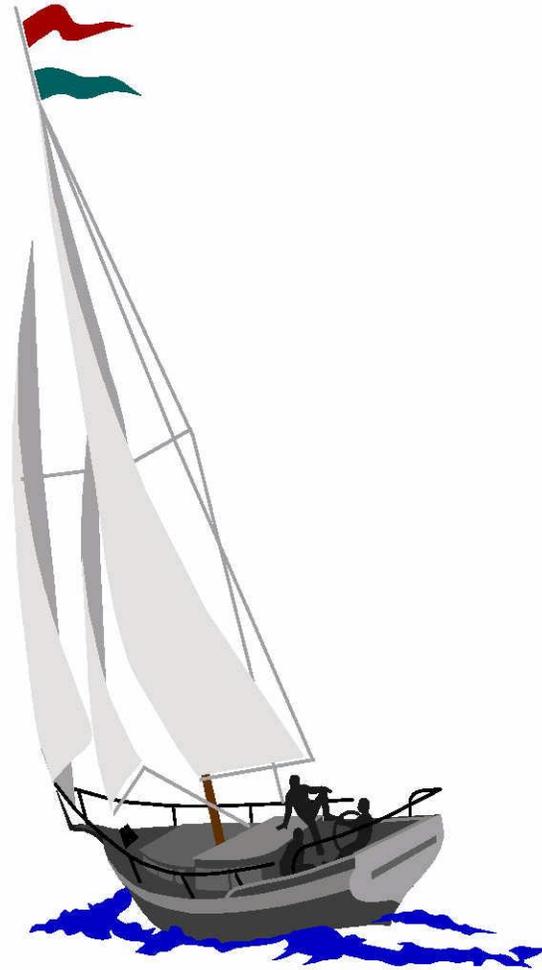
**Special Services**

- Ensure emergency medical service skills for 25 EMTs and 33 Paramedics in the Fire Department.
- Maintain 60 suppression personnel in decontamination methods and donning of safety equipment appropriate for weapons of mass destruction incidents.
- Train 60 suppression personnel 14,000 man hours per year in required and routine firefighting skills.
- Update 60 personnel in modern communicable disease control methods.
- Maintain compliance for 60 personnel in state fire training curriculum requirements.
- Comply with FEMA requirements to ensure eligibility for Federal and State disaster reimbursement and grants.
- Ensure department and citywide disaster preparedness.

**KEY PROJECTS**

- Produce three quality improvement studies measuring EMS performance by June 2006.
- Train 60 suppression personnel in 80 hours of State Wildlands Fire classes I-290 Intermediate Incident Command, I-234, Ignition Operations, I-230 Crew Boss, and I 200 Incident Command by March 2006.
- Deliver training to 60 suppression personnel in respiratory protection, confined space awareness, and communicable disease prevention in compliance with CAL OSHA by June 2006.
- Obtain 450 MHz radio frequencies and develop a plan to build transmission infrastructure by October 2006.
- Develop the curriculum and deliver training to City employees converting from SEMS to NIMS by September 2006.

- Complete an audit of pass-through agreement with Westmed/McCormick by September 2006.
- Expand Public Service Announcements to six releases annually by December 2006.
- Present three options for increasing Emergency Medical Services revenue by September 2006.
- Install second phase of the station alerting system to hasten the time from dispatch to arrival by June 2006.
- Complete expanded training agreements with auto aid cities of Hermosa Beach and Manhattan Beach by September 2006.
- Direct five fire captains to enroll in two core courses applicable to Chief Officer Certification or Fire Administration Bachelor Degree by June 2006.
- Develop a plan, with the Police Department, to upgrade the Emergency Operations Center by January 2006.
- Administer Homeland Security and Fire Act grants, purchase designated equipment, and train personnel to prepare for weapons of mass destruction by June 2006.
- Administer Beach Cities Health District grant and purchase paramedic supplies by June 2006.
- Implement conversion of the Multi-hazard Functional Plan from SEMS to NIMS to ensure eligibility in future federal disaster grants by June 2006.
- Update the Redondo Beach Fire Code, City specifications and transition to the International Building Code by June 2006.
- Receive and place into service one fire engine by August 2006.
- Implement code enforcement module of MUNIS software by June 2006.
- Install Mobile Display Terminals in 10 response apparatus by December 2006.
- Train 60 citizens in FEMA approved CERT disaster preparedness training by June 2006.



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# **PUBLIC LIBRARY**

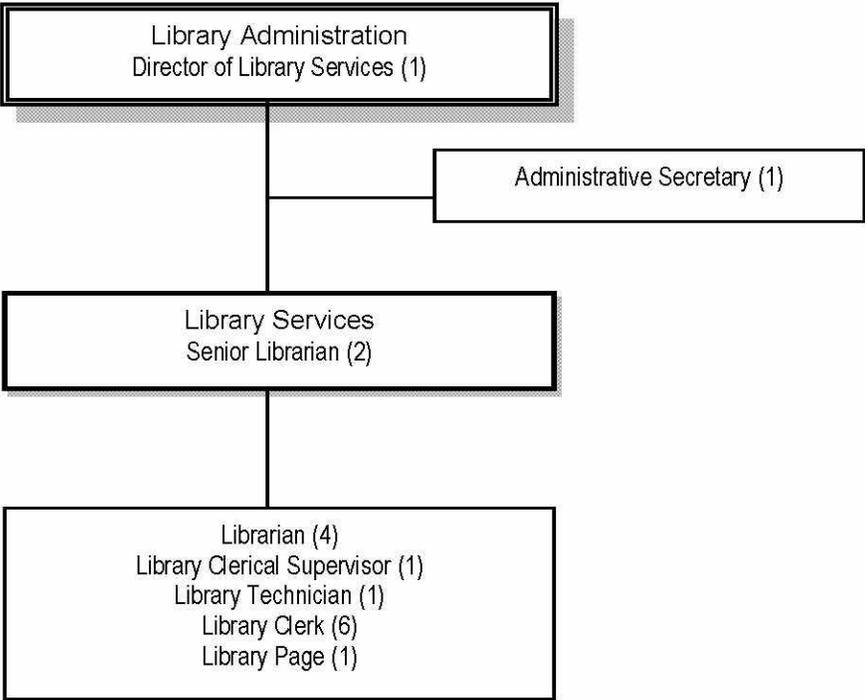


## PUBLIC LIBRARY

**Mission Statement:** The Redondo Beach Public Library provides services and materials to persons of all ages in a friendly atmosphere for the purpose of meeting the informational, educational, recreational, and cultural needs of Redondo Beach residents.



Public Library  
Adopted Budget – FY 05-06



**SUMMARY OF PERSONNEL  
2005-2006**

**PUBLIC LIBRARY**

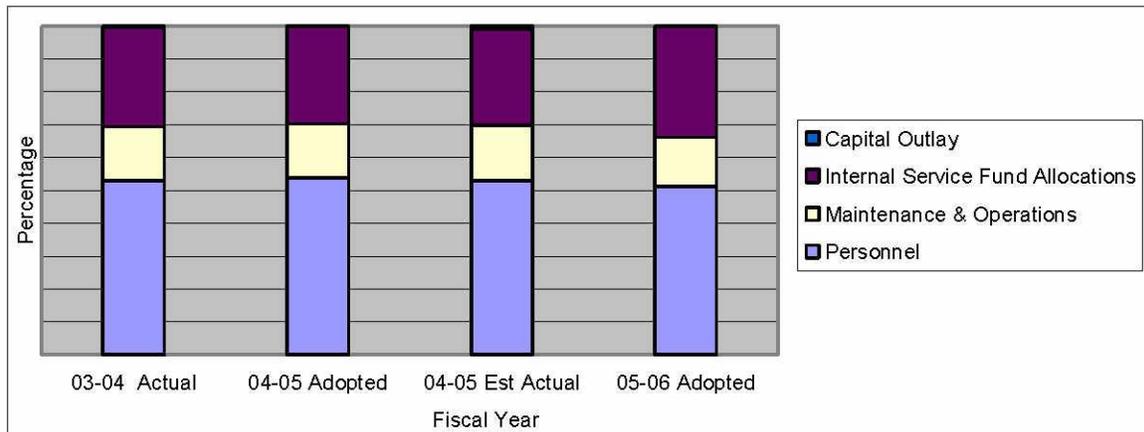
1.0	Director of Library Services
2.0	Senior Librarian
4.0	Librarian
1.0	Library Clerical Supervisor
1.0	Administrative Secretary
1.0	Library Technician
6.0	Library Clerk
1.0	Library Page

**TOTAL PERSONNEL: 17.0**

## PUBLIC LIBRARY

### OPERATING EXPENSES

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	1,591,260	1,683,840	1,683,840	1,832,320	9%
Maintenance & Operations	495,810	513,700	530,900	534,600	1%
Internal Service Fund Allocations	910,670	930,490	930,490	1,213,680	30%
Capital Outlay	9,660	-	27,820	-	-100%
<b>TOTAL</b>	<b>3,007,400</b>	<b>3,128,030</b>	<b>3,173,050</b>	<b>3,580,600</b>	<b>13%</b>



### FUNDING SOURCES

General Fund	3,007,400	3,128,030	3,173,050	3,580,600	13%
<b>TOTAL</b>	<b>3,007,400</b>	<b>3,128,030</b>	<b>3,173,050</b>	<b>3,580,600</b>	<b>13%</b>

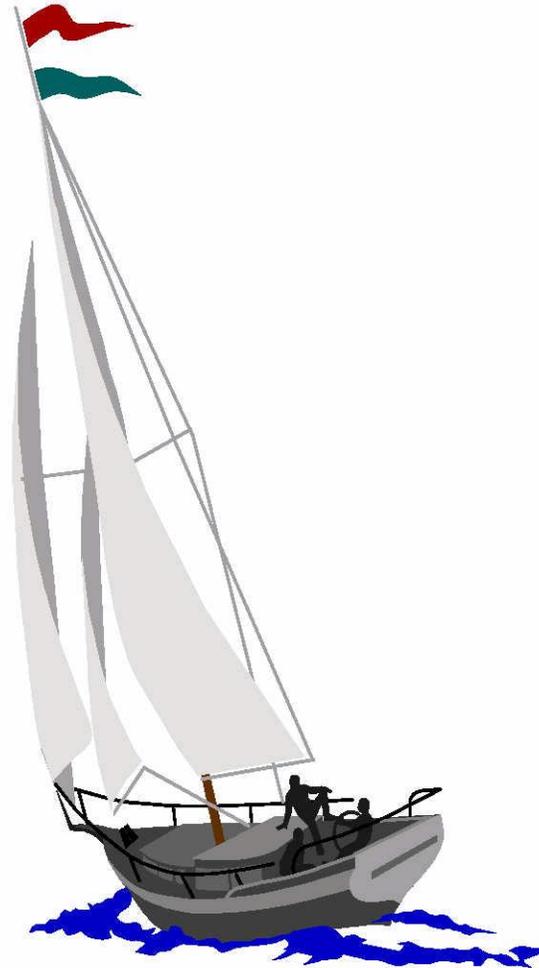
## **PUBLIC LIBRARY**

### **KEY ANNUAL SERVICE ACTIVITIES**

- Operate the Main Library with 56 weekly public open hours Monday – Thursday 10:00 A.M. to 8:00 P.M. , Friday 10:00 A.M. to 6:00 P.M., Saturday 9:00 A.M. to 5:00 P.M. and closed Sundays and 12 holidays.
- Operate the North Branch Library with 46 weekly public open hours Monday – Thursday 12:00 P.M. to 8:00 P.M. , Friday 12:00 P.M. to 6:00 P.M., Saturday 9:00 A.M. to 5:00 P.M. and closed Sundays and 12 holidays.
- Circulate 194,000 adult books, 214,000 children’s books, and 400,000 audiovisual materials.
- Oversee and coordinate 2,100 volunteer hours for assisting in sorting and shelving of library materials.
- Maintain an average circulation of 12.5 items per capita compared to an average of 8.29 for communities in the peer population group as reported in the California Library Statistics 2004 compiled by the California State Library.
- Maintain an average of 2.65 books owned per capita compared to an average of 2.43 for communities in the peer population group as reported in the California Library Statistics 2004 compiled by the California State Library.
- Achieve a customer satisfaction rating exceeding 90% on the annual user survey.
- Serve approximately 355,000 patrons at the Main Library and 83,000 patrons at the North Branch.

### **KEY PROJECTS**

- Utilize the cable channel to promote library programs and services by August 2005.
- Complete coordination of Phase Two of the North Branch Library Capital Campaign in coordination with the Library Foundation by December 2005.
- Identify and recommend two new sources of Library revenue by February 2006.
- Complete the migration of Dynix circulation workstations to PCs by May 2006 working with the City’s IT Department.
- Assist the Friends of the Library in expanding their membership by 5% and creating a Friends’ Children’s Services support group by May 2006.
- Complete the space reallocation at the Main Library to create a Young Adult area and relocate the audiovisual and reference collections by June 2006.



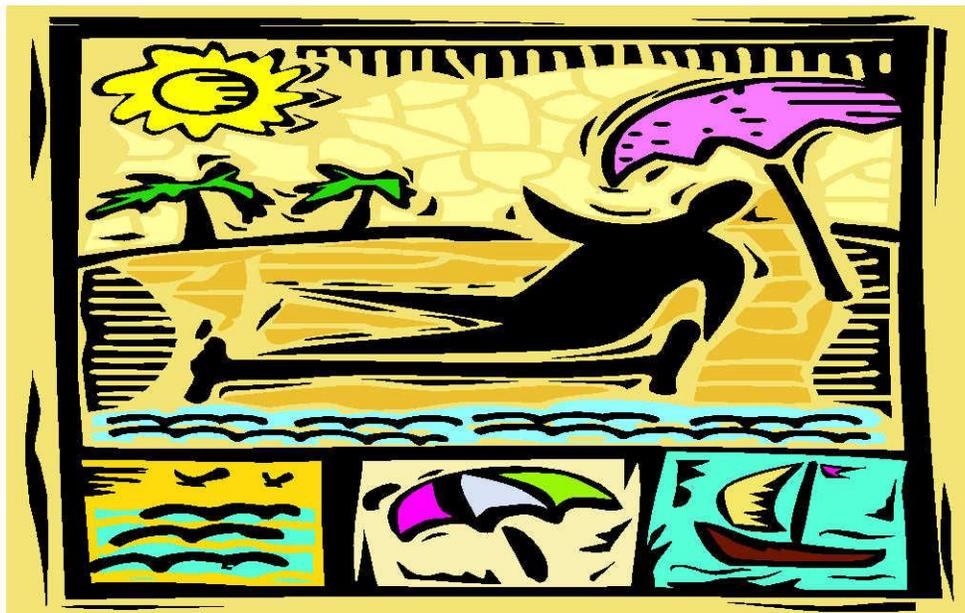
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# RECREATION AND COMMUNITY SERVICES

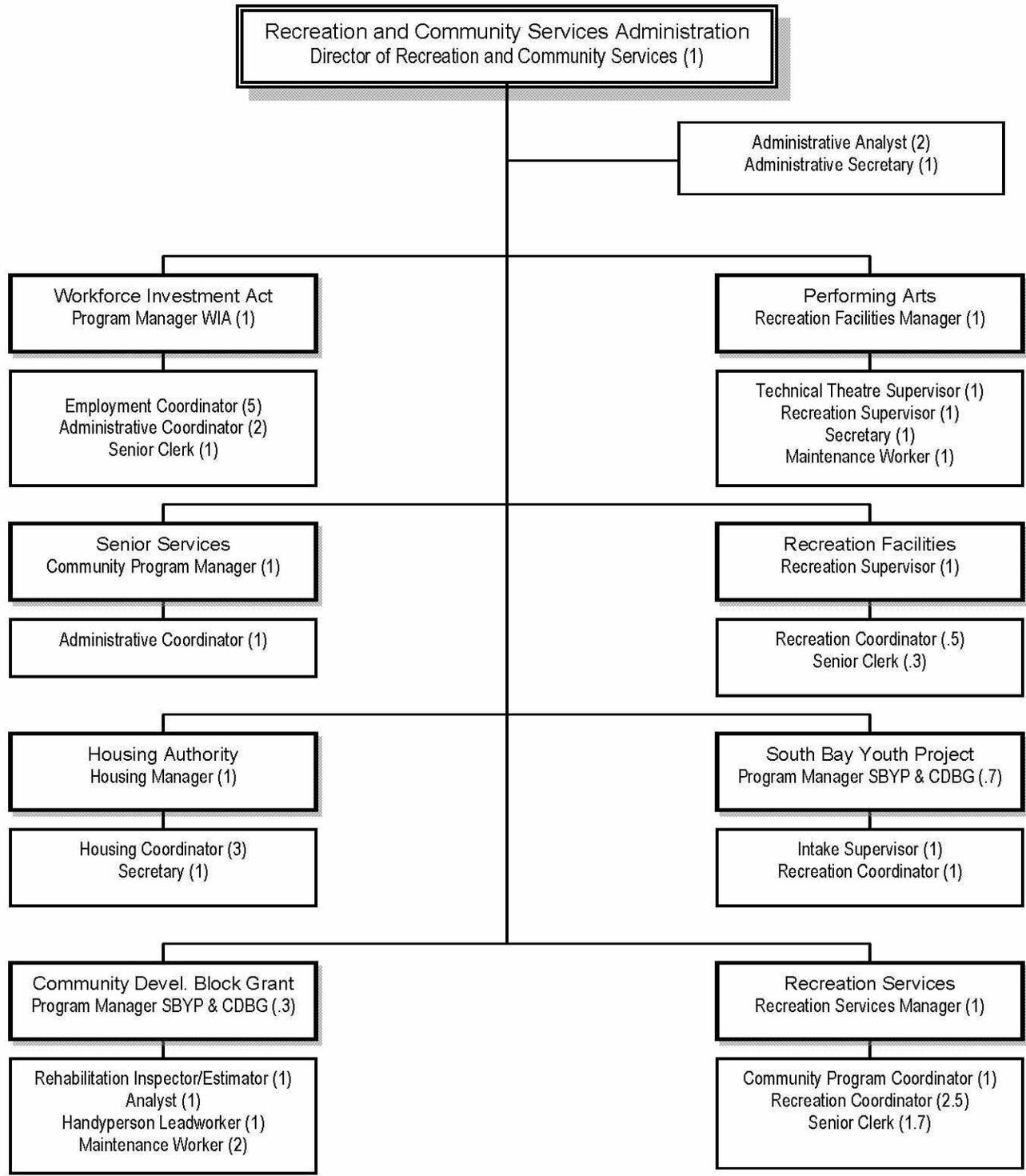


## RECREATION AND COMMUNITY SERVICES

**Mission Statement:** To enrich and improve the quality of life in Redondo Beach by providing excellent programs, opportunities, services, and facilities that meet the needs of the community.



# Recreation and Community Services Adopted Budget – FY 05-06



**SUMMARY OF PERSONNEL  
2005-2006**

**RECREATION AND COMMUNITY SERVICES**

**Administration**

1.0 Director of Rec. and Comm. Services  
 2.0 Administrative Analyst  
1.0 Administrative Secretary  
 4.0

**Workforce Investment Act**

1.0 Program Manager – WIA  
 5.0 Employment Coordinator  
 2.0 Administrative Coordinator  
1.0 Senior Clerk  
 9.0

**Performing Arts**

1.0 Recreation Facilities Manager  
 1.0 Technical Theatre Supervisor  
 1.0 Recreation Supervisor  
 1.0 Secretary  
1.0 Maintenance Worker  
 5.0

**Senior Services**

1.0 Community Program Manager  
1.0 Administrative Coordinator  
 2.0

**Recreation Facilities**

1.0 Recreation Supervisor  
 0.5 Recreation Coordinator  
0.3 Senior Clerk  
 1.8

**Housing Authority**

1.0 Housing Manager  
 3.0 Housing Coordinator  
1.0 Secretary  
 5.0

**South Bay Youth Project**

0.7 Program Manager – SBYP & CDBG  
 1.0 Intake Supervisor  
1.0 Recreation Coordinator  
 2.7

**Community Devel. Block Grant**

0.3 Program Manager – SBYP & CDBG  
 1.0 Rehab. Inspector/Estimator  
 1.0 Analyst  
 1.0 Handyperson Lead Worker  
2.0 Maintenance Worker  
 5.3

**Recreation Services**

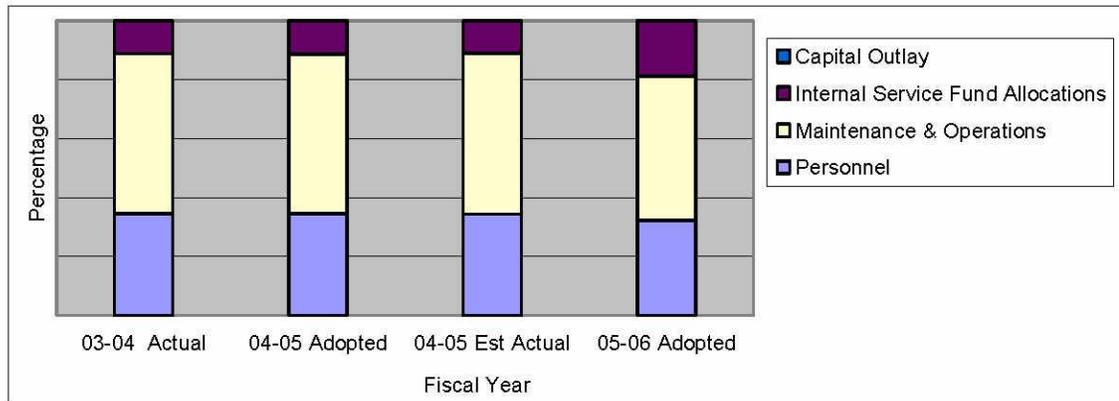
1.0 Recreation Services Manager  
 1.0 Community Program Coordinator  
 2.5 Recreation Coordinator  
1.7 Senior Clerk  
 6.2

**TOTAL PERSONNEL: 41.0**

## RECREATION AND COMMUNITY SERVICES

### OPERATING EXPENSES

	03-04 Actual	04-05 Adopted	04-05 Est Actual	05-06 Adopted	% Inc/Dec
Personnel	3,980,300	4,295,500	4,446,950	4,394,420	-1%
Maintenance & Operations	6,234,580	6,756,560	7,093,950	6,685,180	-6%
Internal Service Fund Allocations	1,282,120	1,404,720	1,404,720	2,549,570	82%
Capital Outlay	110	2,600	2,600	-	-100%
<b>TOTAL</b>	<b>11,497,110</b>	<b>12,459,380</b>	<b>12,948,220</b>	<b>13,629,170</b>	<b>5%</b>



### FUNDING SOURCES

General Fund	4,003,900	4,295,140	4,367,320	5,271,150	21%
South Bay Youth Project Fund	899,540	909,520	910,510	903,230	-1%
Workforce Investment Act Fund	514,920	969,480	1,087,130	1,000,120	-8%
Com Dev Block Grant Fund	376,010	480,860	683,770	499,480	-27%
Intergovernmental Grants Fund	267,160	-	76,600	-	-100%
Housing Authority Fund	4,778,820	5,091,210	5,091,210	5,129,130	1%
Harbor Tidelands Fund	299,990	279,770	264,270	336,340	27%
Redevelopment Agency	356,770	433,400	467,410	489,720	5%
<b>TOTAL</b>	<b>11,497,110</b>	<b>12,459,380</b>	<b>12,948,220</b>	<b>13,629,170</b>	<b>5%</b>

**Department: Recreation and Community Services**

**Program: Administration**

**Purpose:** To provide overall management of the department, including budget preparation and financial management. Capital improvement project planning, coordination, and grants management is an ongoing focus of this division. Liaison services are provided to the Recreation and Parks Commission and a variety of public and private organizations.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	288,070	277,450	277,450	380,840	37%
Maintenance & Operations	24,800	21,700	39,730	21,700	-45%
Internal Service Fund Allocations	32,360	45,580	45,580	124,180	172%
Capital Outlay	-	-	-	-	n/a
<b>TOTAL</b>	<b>345,230</b>	<b>344,730</b>	<b>362,760</b>	<b>526,720</b>	<b>45%</b>

**FUNDING SOURCES**

General Fund	345,230	344,730	362,760	526,720	45%
<b>TOTAL</b>	<b>345,230</b>	<b>344,730</b>	<b>362,760</b>	<b>526,720</b>	<b>45%</b>

**Department:** Recreation and Community Services

**Program:** Workforce Investment Act

**Purpose:** To provide the adult and youth clients and displaced workers with employment and training opportunities to increase the employment, retention, and earnings of these participants. Services to clients include free access to the One-Stop computer center, workshops for resumé preparation, job search, internet, career exploration and counseling, occupational skills training, and placement assistance and supportive services.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	639,870	756,570	942,020	728,080	-23%
Maintenance & Operations	71,810	150,120	153,920	122,900	-20%
Internal Service Fund Allocations	70,290	60,190	60,190	149,140	148%
Capital Outlay	110	2,600	2,600	-	-100%
<b>TOTAL</b>	<b>782,080</b>	<b>969,480</b>	<b>1,158,730</b>	<b>1,000,120</b>	<b>-14%</b>

**FUNDING SOURCES**

Workforce Investment Act Fund	514,920	969,480	1,087,130	1,000,120	-8%
Intergovernmental Grants Fund	267,160	-	71,600	-	-100%
<b>TOTAL</b>	<b>782,080</b>	<b>969,480</b>	<b>1,158,730</b>	<b>1,000,120</b>	<b>-14%</b>

**Department:** Recreation and Community Services

**Program:** Performing Arts

**Purpose:** To provide the operation, promotion, and maintenance of the 1,450 seat Performing Arts Center, the 185 seat Redondo Beach Playhouse and the summer concert series. Through productions, rentals, and presentations, the goal is to provide quality professional performing arts, promote greater use of the facilities, and serve as a civic and educational center for the community.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	578,940	619,600	590,600	638,480	8%
Maintenance & Operations	89,100	103,300	149,790	103,980	-31%
Internal Service Fund Allocations	234,930	391,720	391,720	524,320	34%
Capital Outlay	-	-	-	-	n/a
<b>TOTAL</b>	<b>902,970</b>	<b>1,114,620</b>	<b>1,132,110</b>	<b>1,266,780</b>	<b>12%</b>

**FUNDING SOURCES**

General Fund	902,970	1,114,620	1,132,110	1,266,780	12%
<b>TOTAL</b>	<b>902,970</b>	<b>405,250</b>	<b>1,132,110</b>	<b>1,266,780</b>	<b>12%</b>

**Department:** Recreation and Community Services

**Program:** Senior Services

**Purpose:** To provide programs, services, information, and referrals that promote physical and mental health for the ever-expanding senior and adult disabled population and their families.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	217,100	235,080	235,080	245,580	4%
Maintenance & Operations	88,640	71,610	71,610	73,110	2%
Internal Service Fund Allocations	89,020	98,560	98,560	189,240	92%
Capital Outlay	-	-	-	-	n/a
<b>TOTAL</b>	<b>394,760</b>	<b>405,250</b>	<b>405,250</b>	<b>507,930</b>	<b>25%</b>

**FUNDING SOURCES**

General Fund	394,760	405,250	405,250	507,930	25%
<b>TOTAL</b>	<b>394,760</b>	<b>405,250</b>	<b>405,250</b>	<b>507,930</b>	<b>25%</b>

**Department: Recreation and Community Services**

**Program: Recreation Facilities**

**Purpose:** To provide management and operation of the Aviation athletic complex, Knob Hill Community Center, Hayward Community Center, Franklin Community Center, Veterans Park band shell, Seaside Lagoon recreational area, and to manage the farmer's market.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	315,730	356,810	351,810	339,440	-4%
Maintenance & Operations	342,900	365,710	360,210	378,750	5%
Internal Service Fund Allocations	585,980	538,520	538,520	708,860	32%
Capital Outlay	-	-	-	-	n/a
<b>TOTAL</b>	<b>1,244,610</b>	<b>1,261,040</b>	<b>1,250,540</b>	<b>1,427,050</b>	<b>14%</b>

**FUNDING SOURCES**

General Fund	949,040	981,270	981,270	1,090,710	11%
Intergovernmental Grants Fund	-	-	5,000	-	-100%
Harbor Tidelands Fund	295,570	279,770	264,270	336,340	27%
<b>TOTAL</b>	<b>1,244,610</b>	<b>1,261,040</b>	<b>1,250,540</b>	<b>1,427,050</b>	<b>14%</b>

**Department: Recreation and Community Services**

**Program: Housing Authority**

**Purpose:** To provide rent subsidies to very low income individuals and their families so they may reside in affordable, decent, safe, and sanitary housing. The Housing Authority also provides information to the public about landlord/tenant laws and assists persons who believe they may have encountered housing discrimination.

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	450,980	483,100	483,100	416,440	-14%
Maintenance & Operations	4,290,260	4,572,400	4,572,400	4,560,790	0%
Internal Service Fund Allocations	37,580	35,710	35,710	151,900	325%
Capital Outlay	-	-	-	-	n/a
<b>TOTAL</b>	<b>4,778,820</b>	<b>5,091,210</b>	<b>5,091,210</b>	<b>5,129,130</b>	<b>1%</b>

**FUNDING SOURCES**

Housing Authority Fund	4,778,820	5,091,210	5,091,210	5,129,130	1%
<b>TOTAL</b>	<b>4,778,820</b>	<b>5,091,210</b>	<b>5,091,210</b>	<b>5,129,130</b>	<b>1%</b>

**Department:** Recreation and Community Services

**Program:** South Bay Youth Project

**Purpose:** To provide counseling, parent education, information, referral, and other related services in order to assist South Bay youth and their families who are experiencing difficulties at home, school, or in the community.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	256,280	277,760	277,760	246,850	-11%
Maintenance & Operations	614,730	608,950	609,940	537,730	-12%
Internal Service Fund Allocations	28,530	22,810	22,810	118,650	420%
Capital Outlay	-	-	-	-	n/a
<b>TOTAL</b>	<b>899,540</b>	<b>909,520</b>	<b>910,510</b>	<b>903,230</b>	<b>-1%</b>

**FUNDING SOURCES**

South Bay Youth Project Fund	899,540	909,520	910,510	903,230	-1%
<b>TOTAL</b>	<b>899,540</b>	<b>909,520</b>	<b>910,510</b>	<b>903,230</b>	<b>-1%</b>

**Department:** Recreation and Community Services

**Program:** Community Development Block Grant

**Purpose:** To provide satisfactory housing, a suitable living environment, and expanding economic opportunities for low income residents.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	378,950	409,000	409,000	419,660	3%
Maintenance & Operations	326,420	484,350	721,270	476,600	-34%
Internal Service Fund Allocations	27,410	20,910	20,910	92,940	344%
Capital Outlay	-	-	-	-	n/a
<b>TOTAL</b>	<b>732,780</b>	<b>914,260</b>	<b>1,151,180</b>	<b>989,200</b>	<b>-14%</b>

**FUNDING SOURCES**

Comm Dev Block Grant Fund	376,010	480,860	683,770	499,480	-27%
Redevelopment Agency	356,770	433,400	467,410	489,720	5%
<b>TOTAL</b>	<b>732,780</b>	<b>914,260</b>	<b>1,151,180</b>	<b>989,200</b>	<b>-14%</b>

**Department: Recreation and Community Services**

**Program: Recreation Services**

**Purpose:** To provide quality, innovative recreational opportunities to the residents of Redondo Beach. The goal is to provide opportunities for Redondo Beach participants to enhance their lives at a reasonable cost. The division will strive to provide excellent customer service and communication.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	854,380	880,130	880,130	979,050	11%
Maintenance & Operations	385,920	378,420	415,080	409,620	-1%
Internal Service Fund Allocations	176,020	190,720	190,720	490,340	157%
Capital Outlay	-	-	-	-	n/a
<b>TOTAL</b>	<b>1,416,320</b>	<b>1,449,270</b>	<b>1,485,930</b>	<b>1,879,010</b>	<b>26%</b>

**FUNDING SOURCES**

General Fund	1,411,900	1,449,270	1,485,930	1,879,010	26%
Harbor Tideland Fund	4,420	-	-	-	n/a
<b>TOTAL</b>	<b>1,416,320</b>	<b>1,449,270</b>	<b>1,485,930</b>	<b>1,879,010</b>	<b>26%</b>

## RECREATION AND COMMUNITY SERVICES

### KEY ANNUAL SERVICE ACTIVITIES

#### Administration

- Complete 2005-06 parks and recreation/community facilities capital projects approved by the City Council and listed in the City's five-year capital improvement program.

#### Workforce Investment Act

- Provide 6,400 California residents free access to the WIA One-Stop job search services per year.
- Provide training and job search assistance to 350 WIA clients per year, and place WIA clients in jobs that will make an average wage of \$12.00 per hour.

#### Performing Arts

- Book the Performing Arts Center 85% of all available weekends and 65% of all available weekdays.
- Produce and manage the Redondo Beach Playhouse productions for the seasonal year, offering five full shows and one class recital.
- Conduct at the Redondo Beach Playhouse a comprehensive and educational curriculum for both the Summer Drama Camp and Junior Summer Drama Camp programs, filling them to maximum capacity.
- Provide a workplace for past Redondo Beach Playhouse participants to train approximately ten volunteers for future part-time work with the Redondo Beach Theatre programs, as well as work in the industry and surrounding school programs.

#### Senior Services

- Provide senior citizen assistance and referrals for 13,000 community service information requests.
- Plan and organize programs and services to serve 36,000 senior and adult disabled participants at three senior centers.
- Coordinate and manage five day a week senior lunch program involving both North and South Redondo Beach senior centers to serve 7,200 lunches.
- Collaborate with community partners and volunteers to serve 7200 lunches.

#### Recreation Facilities

- Knob Hill Community Center will provide space for 110 rentals, 120 classes and activities, and 35 special events.
- Seaside Lagoon will average approximately 1,200 visitors on 33 weekend days and 554 on 74 weekdays.
- Provide for 80,000 daily admissions, 95 paid rentals, and collect \$350,000 in revenue for Seaside Lagoon during the 2005 season.

**Housing Authority**

- Expend \$4,071,763 to \$4,286,066 of Section 8 grant funds in calendar year 2005 to subsidize the rents of 540 to 555 low-income households each month.
- Hold monthly fair housing clinics and one annual landlord/tenant workshop for all interested members of the public.
- Achieve a customer satisfaction service rating of satisfactory or better from 95% of all clients and members of the public who complete voluntary customer satisfaction surveys or who call our office for landlord/tenant information and assistance.
- Monitor Housing program expenditures monthly and adjust program size to ensure spending does not exceed \$4,286,066 for the program budget year.
- Arrange housing clinic speakers and meeting room; advertise and organize the clinics, which will be held monthly, and the workshop.
- Continue to make customer satisfaction surveys available in the Housing Authority lobby and encourage clients to complete the surveys; continue to survey callers as to their satisfaction with staff service throughout the year, and obtain 95% customer satisfaction rating.

**South Bay Youth Project**

- Provide 650 students school-based counseling services under the South Bay Youth Project.
- Provide parent education program to 100 parents under the South Bay Youth Project.
- Provide 700 families with family counseling and case management services under the South Bay Youth Project.
- Achieve a 95% satisfaction rate from parents who participate in the family counseling program using the therapy evaluation survey.

**Community Development Block Grant**

- The Handyperson Program will assess mobility access project, coordinate repair/improvement activities with contractor, and inspect completion of project for 20 low-income homeowners.
- Provide funding and coordinate with commercial tenants, building owners and contractors to improve the appearance of four commercial storefronts along the Artesia/Aviation target area.
- Expend and/or encumber up to \$125,000 of redevelopment funds in FY 2005-2006 to provide deferred payment loans to four to five low-income homeowners for housing rehabilitation projects.
- Implement four commercial rehabilitation projects to eligible businesses within the Artesia/Aviation target area.
- Fund 14 local human service agencies that provide direct social services to low income residents and review expenditures.

**Recreation Services**

- Produce four quarterly brochures for the Recreation and Community Services Department.
- Provide positive recreational opportunities for 20,000 registered participants (55% residents).
- Collect \$1,400,000 in revenue to achieve a cost recovery of 70% for the recreation services division.
- Achieve a customer service rating of satisfactory or better for 90% of surveyed participants.
- Conduct a fee based After School Playground Program with approximately 500 participants

**KEY PROJECTS**

- Complete RBPAC Marketing Plan and begin implementation by June 2006.
- Select, purchase, and install new electronic RBPAC marquee sign (in conjunction with Planning and Engineering Departments) by August 2005.
- Develop and implement RBPAC exterior lighting upgrade plan by June 2006.
- WIA will expand and maintain the database on South Bay businesses to insure the receipt of high salary job leads by June 2006.
- South Bay Youth Project will update school-based counseling program database by June 2006.
- South Bay Youth Project will implement revised client satisfaction survey and summarize results by June 2006.
- Recreation Services will survey over 1,000 participants to determine their satisfaction with their recreational experience by June 2006.
- Increase desirability of Performing Arts Center as a rental venue (to clients) by improving in-house promotional capabilities by June 2006.
- Increase marketability of the Performing Arts Center to ticket-purchasers by raising its street visibility, by June 2006.
- Recreation and Community Services Department will review and develop options to deal with the operational deficits that exist within WIA, SBYP, CDBG, and the Housing Authority programs by October 2005.

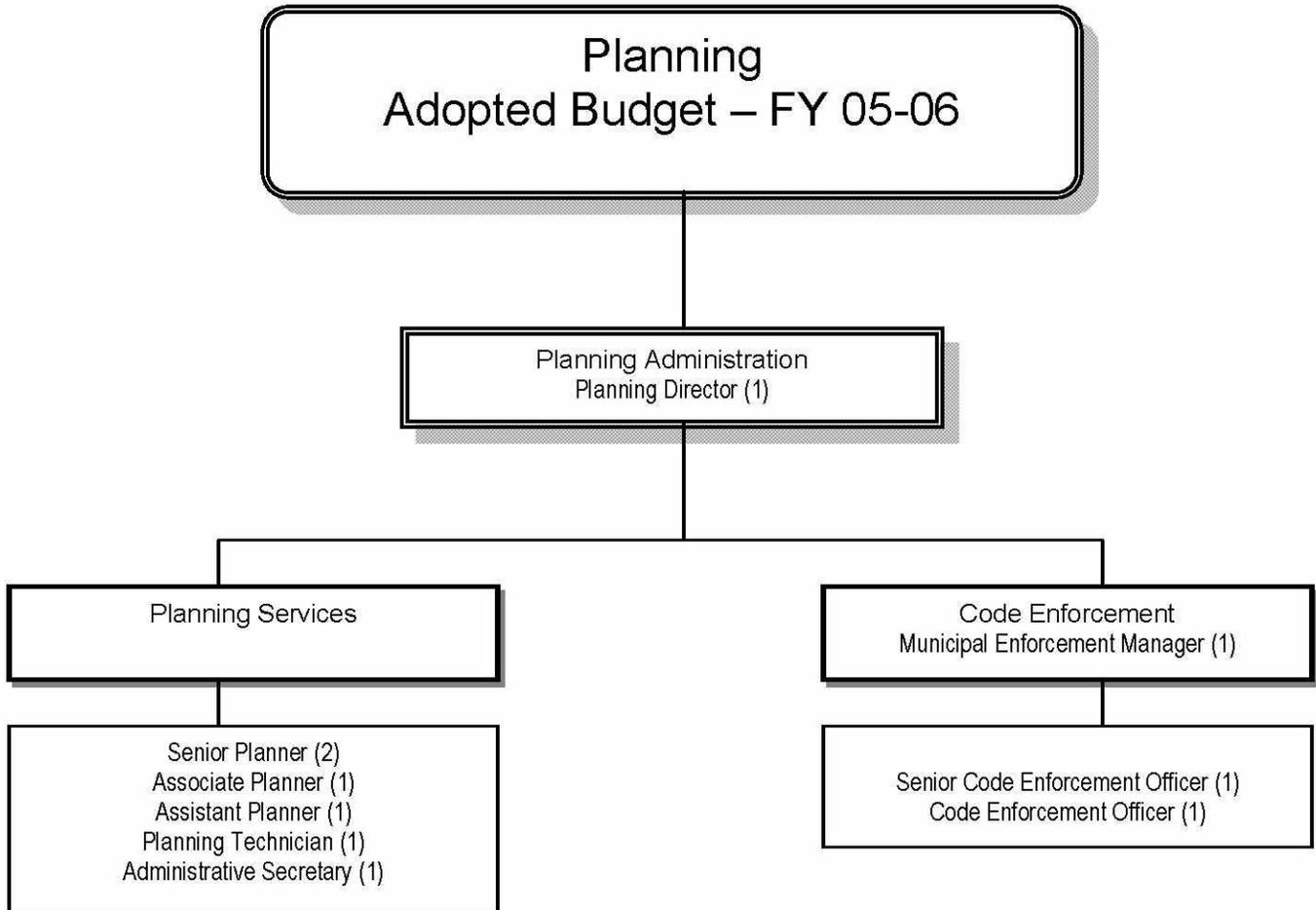
# PLANNING DEPARTMENT



## PLANNING

**Mission Statement:** The Planning Department is committed to enhancing the quality of life of the City's residents, businesses and visitors, and to promote a well-designed, physically integrated, livable and prosperous community.





**SUMMARY OF PERSONNEL  
2005-2006**

**PLANNING**

**Planning Services**

0.9 Planning Director  
2.0 Senior Planner  
1.0 Associate Planner  
1.0 Assistant Planner  
1.0 Planning Technician  
1.0 Administrative Secretary  
6.9

**Code Enforcement**

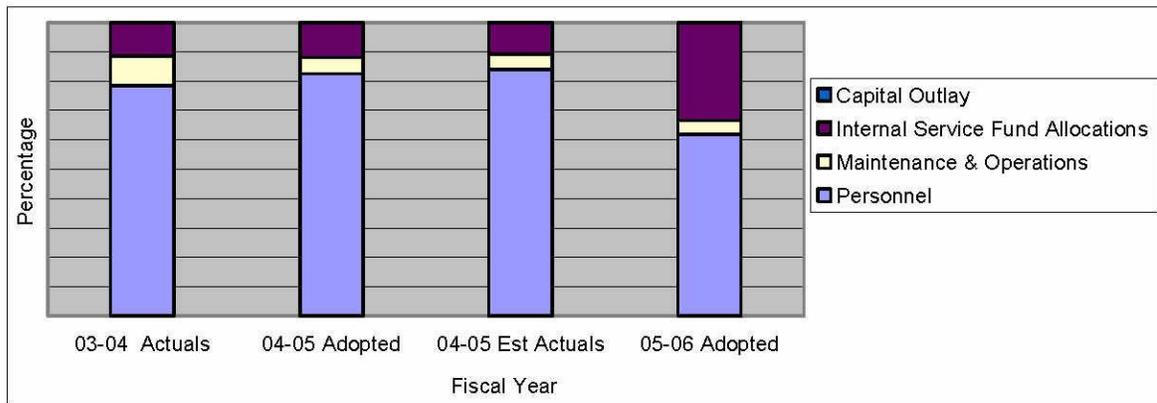
0.1 Planning Director  
1.0 Municipal Enforcement Manager  
1.0 Senior Code Enforcement Officer  
1.0 Code Enforcement Officer  
3.1

**TOTAL PERSONNEL: 10.0**

**PLANNING**

**OPERATING EXPENSES**

	<b>03-04 Actuals</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actuals</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	802,680	895,650	995,000	1,067,050	7%
Maintenance & Operations	102,640	60,710	61,980	81,200	31%
Internal Service Fund Allocations	118,130	129,200	129,200	577,410	347%
Capital Outlay	-	-	-	-	n/a
<b>TOTAL</b>	<b>1,023,450</b>	<b>1,085,560</b>	<b>1,186,180</b>	<b>1,725,660</b>	<b>45%</b>



**FUNDING SOURCES**

General Fund	1,018,720	1,085,560	1,186,180	1,725,660	45%
Intergovernmental Grants Fund	4,730	-	-	-	n/a
<b>TOTAL</b>	<b>1,023,450</b>	<b>1,085,560</b>	<b>1,186,180</b>	<b>1,725,660</b>	<b>45%</b>

**Department: Planning**

**Program: Planning Services**

**Purpose:** The Planning Division administers the City’s long-range and current planning programs, as guided by the City’s adopted General Plan and Zoning Ordinance. Specific programs of the Division include:

- Development review to permit property owners to make improvements to property in conformance with the General Plan and Zoning Ordinance;
- Updating the General Plan and Zoning Ordinance to meet the changing land use and development needs of the community; and
- Administration of the City’s Historic Preservation Program to assist property owners who submit applications to designate their own properties as historic landmarks and/or historic districts, and to safeguard the City’s heritage, identity, and visual character.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	645,130	696,470	768,000	782,690	2%
Maintenance & Operations	99,320	57,730	59,000	78,730	33%
Internal Service Fund Allocations	85,750	86,540	86,540	512,270	492%
Capital Outlay	-	-	-	-	n/a
<b>TOTAL</b>	<b>830,200</b>	<b>840,740</b>	<b>913,540</b>	<b>1,373,690</b>	<b>50%</b>

**FUNDING SOURCES**

General Fund	825,470	840,740	913,540	1,373,690	50%
Intergovernmental Grants fund	4,730	-	-	-	n/a
<b>TOTAL</b>	<b>830,200</b>	<b>840,740</b>	<b>913,540</b>	<b>1,373,690</b>	<b>50%</b>

**Department: Planning**

**Program: Code Enforcement**

**Purpose:** The Code Enforcement Division enforces the City's Zoning Ordinance, housing code, parking regulations and other related codes and policies to protect the public health, safety and welfare.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	157,560	199,180	227,000	284,360	25%
Maintenance & Operations	3,310	2,980	2,980	2,470	-17%
Internal Service Fund Allocations	32,380	42,660	42,660	65,140	53%
Capital Outlay	-	-	-	-	n/a
<b>TOTAL</b>	<b>193,250</b>	<b>244,820</b>	<b>272,640</b>	<b>351,970</b>	<b>29%</b>

**FUNDING SOURCES**

General Fund	193,250	244,820	272,640	351,970	29%
<b>TOTAL</b>	<b>193,250</b>	<b>244,820</b>	<b>272,640</b>	<b>351,970</b>	<b>29%</b>

## PLANNING

### KEY ANNUAL SERVICE ACTIVITIES

#### Planning Services

- Respond to 2,500 public counter information inquiries about zoning, the General Plan, projects and planning applications.
- Complete the administrative processing of approximately 80 2-3 unit residential applications, with 90% (72) completed within 30 days and 10% (8) within 45 days.
- Render an administration decision for approximately 18 modifications (administrative variances) within 21 days of submittal of an application.
- Complete the processing of approximately 50 applications requiring approval of the Planning Commission, Harbor Commission, and Preservation Commission.
- Complete the processing of approximately 4 zoning amendments and 3 General Plan changes.
- Complete all final inspections for development projects (approximately 120) within 48 hours of the request for inspection.
- Complete approximately 480 reviews of development plans submitted for plan check with 385 (80%) completed within four weeks and 480 (100%) completed within six weeks.
- Achieve a service satisfaction average rating of 4 out of 5 for all categories of responses on customer service surveys in the Planning Division.

#### Code Enforcement

- Complete investigations of an estimated 1,800 reported code violations within 2 business days of receiving a complaint, with 1,440 (80%) of the cases closed within 60 days.
- Complete administrative processing of an estimated 6 Entertainment Permits (including a decision within 10 days of submittal of applications for a Level 1 Permit and decisions on renewals of Level 2 Permits prior to their expiration).
- Hold an estimated 4 public hearings before the City Council within 45 days of submittal of applications for new Level 2 Entertainment Permits.

### KEY PROJECTS

- Complete Planning Commission hearings and present recommendations to the City Council on Torrance Boulevard land use and development regulations by December 2005.
- Complete a final draft of the Torrance Boulevard Streetscape Master Plan, and present it to City Council for consideration by March 2006.

- Complete Planning Commission hearings and present recommendations to the City Council on re-zoning the power plant site and surrounding properties west of Catalina Avenue by September 2005.
- Design and implement a customer service evaluation survey by August 2005.
- Conduct a survey of parking utilization in the Riviera Village as required by the Coastal Commission by September 2005 and complete an application to renew the Coastal Development Permit granted for the Riviera Village employee parking program by December 2005.
- Prepare an ordinance establishing an administrative citation process for code violations for consideration by the City Council by August 2005.

# **ENGINEERING AND BUILDING SERVICES DEPARTMENT**

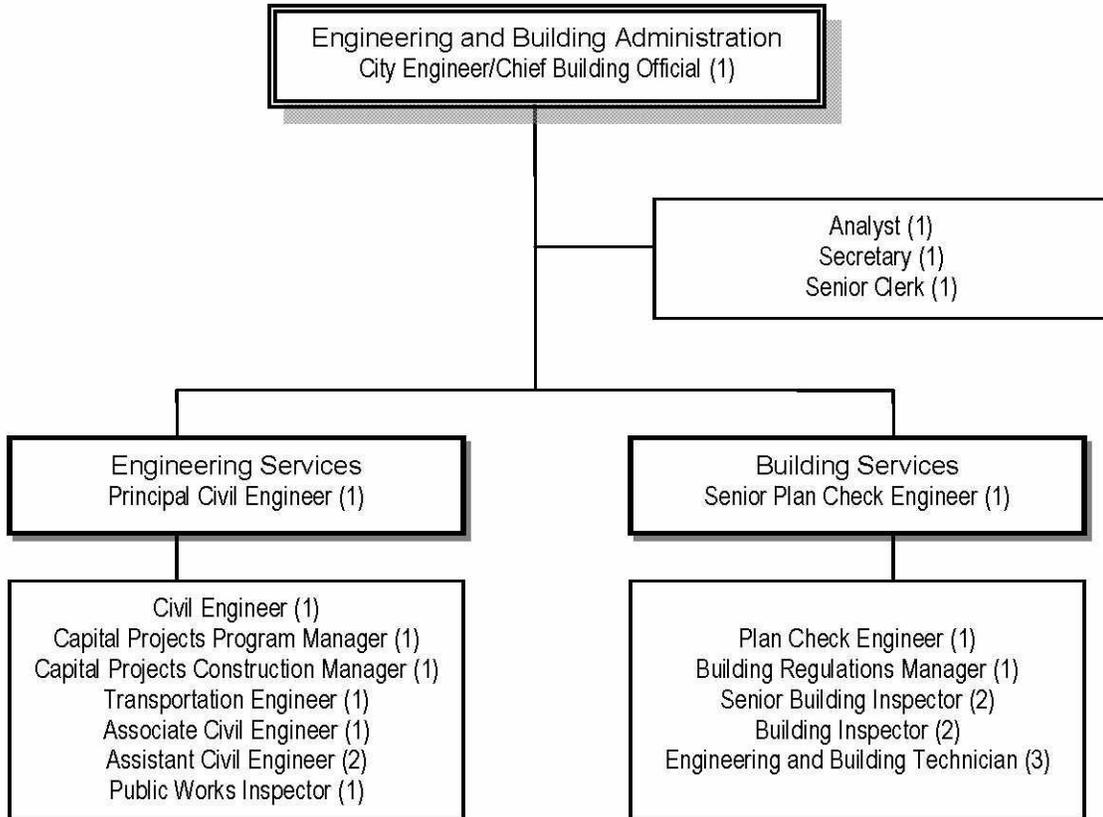


## ENGINEERING AND BUILDING SERVICES

**Mission Statement:** To ensure that public and private facilities are constructed in a safe and cost effective manner.



Engineering and Building Services  
Adopted Budget – FY 05-06



**SUMMARY OF PERSONNEL  
2005-2006**

**ENGINEERING AND BUILDING SERVICES**

**Engineering Services Division**

0.5	City Engineer/Chief Building Official
1.0	Principal Civil Engineer
1.0	Civil Engineer
1.0	Capital Projects Program Manager
1.0	Transportation Engineer
1.0	Associate Civil Engineer
1.0	Capital Projects Construction Manager
2.0	Assistant Civil Engineer
1.0	Analyst
1.0	Public Works Inspector
<u>1.0</u>	Secretary
11.5	

**Building Services Division**

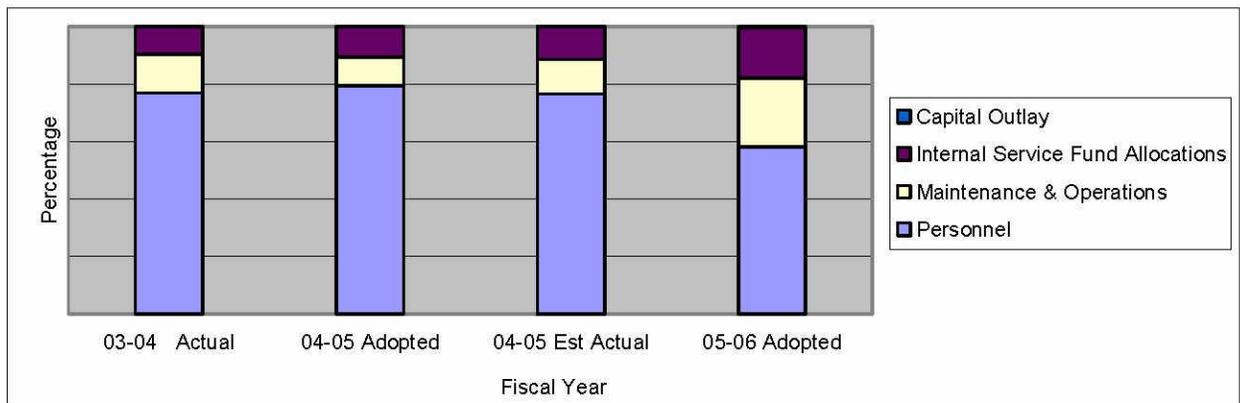
0.5	City Engineer/Chief Building Official
1.0	Senior Plan Check Engineer
1.0	Plan Check Engineer
1.0	Building Regulations Manager
2.0	Senior Building Inspector
2.0	Building Inspector
3.0	Engineering and Building Technician
<u>1.0</u>	Senior Clerk
11.5	

**TOTAL PERSONNEL: 23.0**

## ENGINEERING AND BUILDING SERVICES

### OPERATING EXPENSES

	03-04 Actual	04-05 Adopted	04-05 Est Actual	05-06 Adopted	% Inc/Dec
Personnel	2,103,970	1,984,090	1,817,140	2,450,500	35%
Maintenance & Operations	367,240	246,610	282,490	1,009,710	257%
Internal Service Fund Allocations	267,330	267,330	273,480	732,670	168%
Capital Outlay	-	-	-	21,000	n/a
<b>TOTAL</b>	<b>2,738,540</b>	<b>2,498,030</b>	<b>2,373,110</b>	<b>4,213,880</b>	<b>78%</b>



### FUNDING SOURCES

General Fund	2,465,240	2,270,610	2,253,170	3,204,250	42%
Street Landscaping & Lighting Fund	-	-	-	95,000	n/a
Capital Projects Fund	166,910	166,910	109,940	181,670	65%
Wastewater Fund	106,390	60,510	10,000	732,960	7230%
<b>TOTAL</b>	<b>2,738,540</b>	<b>2,498,030</b>	<b>2,373,110</b>	<b>4,213,880</b>	<b>78%</b>

**Department: Engineering and Building Services**

**Program: Engineering Services**

**Purpose:** To rehabilitate and upgrade City infrastructure; to plan, design and manage Capital Improvement Projects (CIP), and to act as liaison to other governmental agencies in coordinating capital projects and mandated programs.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	1,179,820	1,133,940	1,044,740	1,324,440	27%
Maintenance & Operations	300,700	210,490	262,770	969,190	269%
Internal Service Fund Allocations	164,350	164,350	166,980	388,840	133%
Capital Outlay	-	-	-	-	n/a
<b>TOTAL</b>	<b>1,644,870</b>	<b>1,508,780</b>	<b>1,474,490</b>	<b>2,682,470</b>	<b>82%</b>

**FUNDING SOURCES**

General Fund	1,371,570	1,281,360	1,354,550	1,674,840	24%
Street Landscaping & Lighting District	-	-	-	95,000	100%
Capital Projects Fund	166,910	166,910	109,940	181,670	65%
Wastewater Fund	106,390	60,510	10,000	730,960	7210%
<b>TOTAL</b>	<b>1,644,870</b>	<b>1,508,780</b>	<b>1,474,490</b>	<b>2,682,470</b>	<b>82%</b>

**Department: Engineering and Building Services**

**Program: Building Services**

**Purpose:** To work with residents, contractors, and businesses to ensure that the City has safe buildings.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	924,150	850,150	772,400	1,126,060	46%
Maintenance & Operations	66,540	36,120	19,720	40,520	105%
Internal Service Fund Allocations	102,980	102,980	106,500	343,830	223%
Capital Outlay	-	-	-	21,000	100%
<b>TOTAL</b>	<b>1,093,670</b>	<b>989,250</b>	<b>898,620</b>	<b>1,531,410</b>	<b>70%</b>

**FUNDING SOURCES**

General Fund	1,093,670	989,250	898,620	1,529,410	70%
Wastewater Fund	-	-	-	2,000	100%
<b>TOTAL</b>	<b>1,093,670</b>	<b>989,250</b>	<b>898,620</b>	<b>1,531,410</b>	<b>70%</b>

## ENGINEERING AND BUILDING SERVICES

### KEY ANNUAL SERVICE ACTIVITIES

#### Engineering Services

- Complete an average of 20 counter requests daily for a total of 4,600 annually.
- Perform 4,500 annual Engineering inspections within 24 hours.
- Complete 1,000 annual Engineering plan checks within 2 weeks.
- Complete 500 annual land management transactions within 1 week.
- Resolve an average of 2 citizen/council requests weekly for a total of 104 annually.
- Upgrade 150 sewer and storm drain data entries annually.
- Train one staff person on GIS annually through on-line classes.
- Perform 2 annual updates for GIS maps.
- Repair and replace 6,000 lineal feet of sewer line annually.
- Upgrade 15 sewer pump stations control software annually.
- Resurface 2.2 million square feet of pavement annually.
- Begin construction on 20 new CIP projects within one year of approval.
- Resolve 30 administrative issues annually, within 2 months of notification.
- Resolve 5 issues that require Commission or Council approval, within six months of notification.
- Prepare 9 Public Works Commission agenda packages annually with an average of 3 new items per meeting.

#### Building Services

- Complete an average of 50 counter requests daily for a total of 11,700 annually.
- Perform 20,000 annual Building inspections within 24 hours.
- Complete 1,000 annual Building plan checks within 4 weeks.
- Provide 1,480 annual building reports within 3 business days.
- Resolve an average of 1 citizen/council requests weekly for a total of 52 annually.

### KEY PROJECTS

- Assist Planning Director in presenting an ordinance to the City Council to establish an administrative citation process for code violations, including fines, by August 2005.
- Recommend to City Manager the scope of work for a major update to the Circulation element of the General Plan and provide a cost estimate for a consultant to prepare the update by August 2005.

- Assist City Manager in developing a city facilities overview for improvement and/or replacement of major city facilities, including financing options, by August 2005.
- Present to City Manager a plan to more effectively assist businesses with the regulatory process by September 2005.
- Prepare an adopted Five Year Capital Improvement Program document by October 2005.
- Create a GIS map of storm drain locations to be posted on the intranet and internet by December 2005.
- Develop and present a Five Year Capital Improvement Program for FY 2006-2011, to the City Council by June 2006.
- Complete Fire Station 2 Training Tower Repair CIP Project by April 2006.
- Complete Calle Miramar/Paseo de la Playa Roundabout CIP Project by April 2006.
- Complete an updated Pavement Management Report detailing the condition of all City streets by September 2005.

# HARBOR, BUSINESS AND TRANSIT

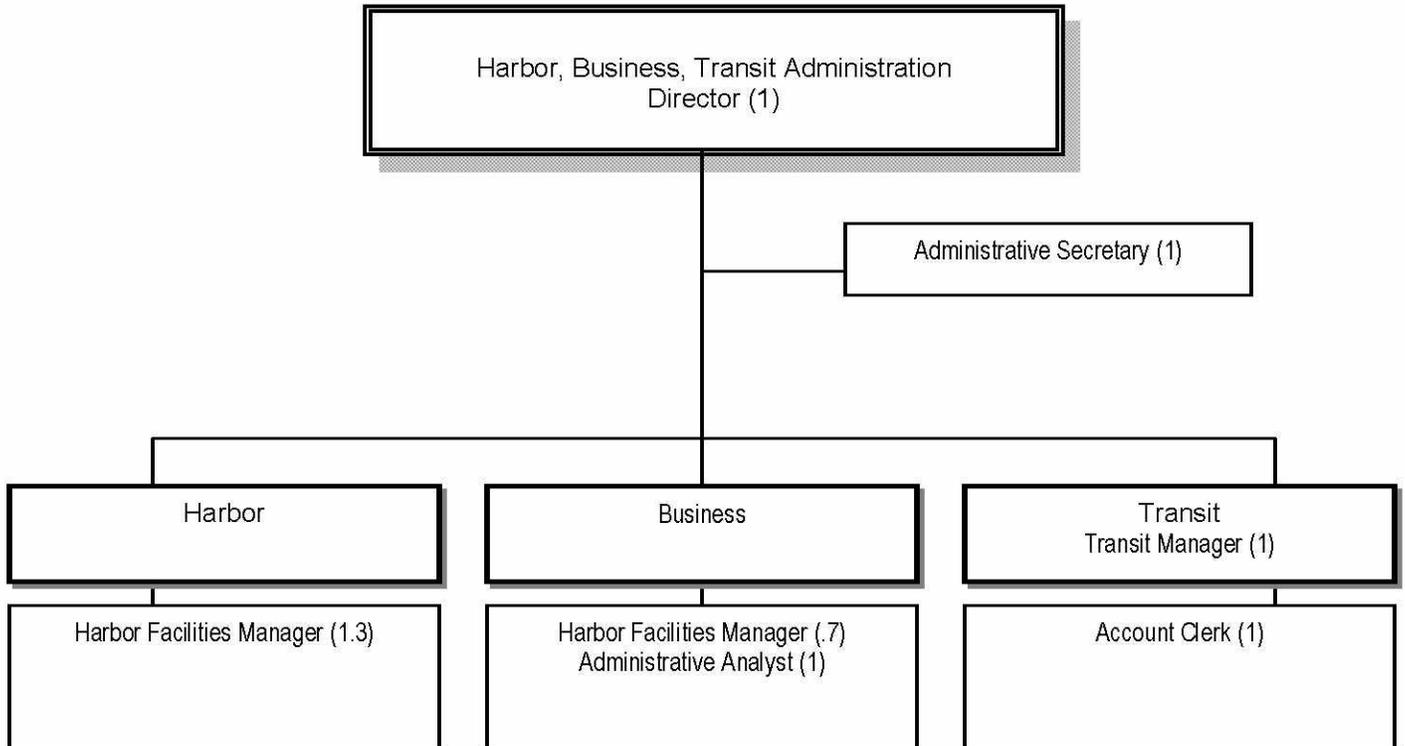


## HARBOR, BUSINESS, AND TRANSIT

**Mission Statement:** To provide economic development, redevelopment and public transit services, as well as focused and fiscally responsible management of Harbor and other City properties, thereby improving the quality of life for residents and visitors of Redondo Beach.



Harbor, Business, and Transit  
Adopted Budget – FY 05-06



**SUMMARY OF PERSONNEL  
2005-2006**

**HARBOR, BUSINESS, AND TRANSIT**

**Harbor**

0.4 Harbor Properties Director  
1.3 Harbor Facilities Manager  
1.0 Administrative Secretary  
2.7

**Business**

0.5 Harbor Properties Director  
0.7 Harbor Facilities Manager  
1.0 Administrative Analyst  
2.2

**Transit**

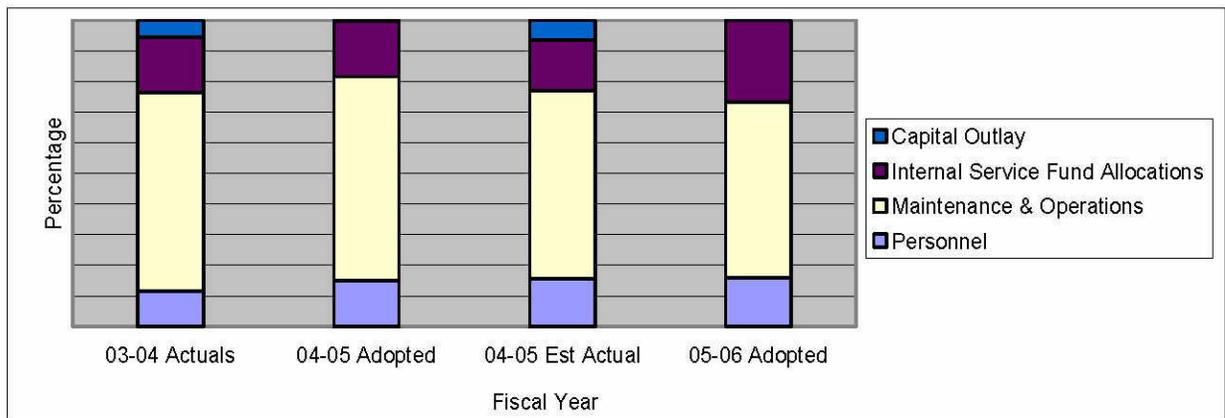
0.1 Harbor Properties Director  
1.0 Transit Manager  
1.0 Account Clerk  
2.1

**TOTAL PERSONNEL: 7.0**

## HARBOR, BUSINESS, AND TRANSIT

### OPERATING EXPENSES

	03-04 Actuals	04-05 Adopted	04-05 Est Actual	05-06 Adopted	% Inc/Dec
Personnel	609,600	624,200	706,890	739,250	5%
Maintenance & Operations	3,400,770	2,773,330	2,787,390	2,689,090	-4%
Internal Service Fund Allocations	951,500	752,370	752,370	1,245,770	66%
Capital Outlay	288,670	12,000	295,810	-	-100%
<b>TOTAL</b>	<b>5,250,540</b>	<b>4,161,900</b>	<b>4,542,460</b>	<b>4,674,110</b>	<b>3%</b>



### FUNDING SOURCES

General Fund	125,170	5,250	91,390	235,170	157%
Transit Fund	1,754,960	1,626,360	1,915,170	1,762,770	-8%
Air Quality Improvement Fund	45,820	36,140	36,140	36,740	2%
Harbor Tidelands Fund	1,637,110	1,261,530	1,261,530	1,331,250	6%
Harbor Uplands Fund	1,308,620	888,520	888,520	824,960	-7%
Redevelopment Agency	378,860	344,100	349,710	483,220	38%
<b>TOTAL</b>	<b>5,250,540</b>	<b>4,161,900</b>	<b>4,542,460</b>	<b>4,674,110</b>	<b>3%</b>

**Department:** Harbor, Business, and Transit

**Program:** Harbor

**Purpose:** The Harbor Division represents the City as landlord in the administration of thirteen long-term ground leases with the private sector for the development of harbor lands. The Division helps coordinate activities in the Harbor for Public Works, Fire (Harbor Patrol), Recreation (Seaside Lagoon), and Police. The overall program goal is to manage the Harbor Enterprise efficiently so that it remains financially self-sufficient and provides recreational, business, and employment opportunities for the area's residents and visitors.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	364,430	441,210	308,030	287,180	-7%
Maintenance & Operations	1,829,340	1,204,880	1,204,880	1,056,430	-12%
Internal Service Fund Allocations	873,070	637,140	637,140	812,600	28%
Capital Outlay	-	-	-	-	n/a
<b>TOTAL</b>	<b>3,066,840</b>	<b>2,283,230</b>	<b>2,150,050</b>	<b>2,156,210</b>	<b>0%</b>

**FUNDING SOURCES**

Harbor Tidelands Fund	1,637,100	1,261,530	1,261,530	1,331,250	6%
Harbor Uplands Fund	1,308,620	888,520	888,520	824,960	-7%
Redevelopment Agency	121,120	133,180	-	-	n/a
<b>TOTAL</b>	<b>3,066,840</b>	<b>2,283,230</b>	<b>2,150,050</b>	<b>2,156,210</b>	<b>0%</b>

**Department:** Harbor, Business, and Transit

**Program:** Business

**Purpose:** The Business Division conducts focused business retention, attraction and expansion activities, including real estate analysis, site selection assistance, commercial and industrial land inventories, permitting and licensing facilitation, business needs assessments, lender and broker referrals, and planning and land-use analysis. The division also negotiates leasing, sale, development and disposition of City property outside the Harbor Enterprise. The overall program goal is to develop jobs and increase the tax base in order to improve the quality of life in Redondo Beach.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	91,910	(2,100)	213,770	263,630	23%
Maintenance & Operations	255,660	213,020	222,080	257,290	16%
Internal Service Fund Allocations	35,340	-	-	191,130	n/a
Capital Outlay	-	-	-	-	n/a
<b>TOTAL</b>	<b>382,910</b>	<b>210,920</b>	<b>435,850</b>	<b>712,050</b>	<b>63%</b>

**FUNDING SOURCES**

General Fund	125,170	-	86,140	228,830	166%
Redevelopment Agency	257,740	210,920	349,710	483,220	38%
<b>TOTAL</b>	<b>382,910</b>	<b>210,920</b>	<b>435,850</b>	<b>712,050</b>	<b>63%</b>

**Department:** Harbor, Business, and Transit

**Program:** Transit

**Purpose:** The Transit Division provides safe, efficient, customer-oriented transportation services to guests, visitors and residents of the South Bay and promotes environmentally-friendly, congestion-mitigating transportation demand management alternatives to enhance the quality of life in the region.

**OPERATING EXPENSES**

	03-04 Actual	04-05 Adopted	04-05 Est Actual	05-06 Adopted	% Inc/Dec
Personnel	153,260	185,090	185,090	188,440	2%
Maintenance & Operations	1,315,770	1,355,430	1,360,430	1,375,370	1%
Internal Service Fund Allocations	43,090	115,230	115,230	242,040	110%
Capital Outlay	288,670	12,000	295,810	-	-100%
<b>TOTAL</b>	<b>1,800,790</b>	<b>1,667,750</b>	<b>1,956,560</b>	<b>1,805,850</b>	<b>-8%</b>

**FUNDING SOURCES**

General Fund	-	5,250	5,250	6,340	21%
Transit Fund	1,754,970	1,626,360	1,915,170	1,762,770	-8%
Air Quality Improvement Fund	45,820	36,140	36,140	36,740	2%
<b>TOTAL</b>	<b>1,800,790</b>	<b>1,667,750</b>	<b>1,956,560</b>	<b>1,805,850</b>	<b>-8%</b>

## HARBOR, BUSINESS, AND TRANSIT

### KEY ANNUAL SERVICE ACTIVITIES

#### Harbor

- Coordinate joint activities between Police, Fire, Public Works and Recreation and Community Services functions directly funded by the Harbor Enterprise (53 employees).
- Coordinate activities indirectly funded by Harbor through internal service funds (10-15 employees).
- Manage the terms and conditions of 17 subleases between the City and private businesses.
- Oversee and coordinate the operation of Redondo King Harbor: 1400 slips, approximately 60 businesses, and 166 acres of water and land area.
- Oversee and provide assistance to 13 privately-operated master ground leases with the City.
- Conduct four leasehold audits annually.
- Coordinate and oversee 4 Public Works projects annually (recent annual outlay of about \$1.2 million per year).
- Process 10-12 filming requests per year.
- Manage and oversee administration of 70 boat hoist coupon books per year.
- Process 10-12 sublease assignments per year for consideration by Council.
- Manage private vendor contract for operating a 1450 space parking structure(s).
- Lease out and monitor use of 20 pier storage spaces.
- Process two lease extension requests per year.
- Evaluate approximately five business proposals per year.
- Monitor and update four contracts with other City departments per year (Public Works, Police, Fire & Recreation).
- Monitor businesses in the Harbor to ensure generation of at least \$2.5 million to the City's General Fund.
- Ensure operation of public parking structure to allow for over 800,000 vehicles per year.
- Ensure insurance compliance for over 25 tenants through over 100 telephone calls, faxes and emails.
- Attend, agendaize and staff approximately 12 Harbor Commission meetings per year.
- Research and assist with the application for grants to improve the environment in and around the Harbor (about \$300,000 total thus far).

**Business**

- Maintain and update Economic Development website that sustains 500 ts per year.
- Provide support and assistance to four business organizations on an ongoing basis.
- Provide information and referral services to the public and businesses.
- Manage Riviera Village Association Business Improvement District contract; coordinate requests and joint efforts.
- Attend 12 Visitor's Bureau meetings per year.
- Schedule, staff and manage 12 Economic Development Council meetings per year.
- Attend 12 Riviera Village Improvement District meetings per year.
- Attend two Communication Committee subcommittee meetings per month.
- Assist in coordination of Business and Economic Group.
- Oversee 99 rental contracts to low and very low income seniors funded by the Redevelopment Agency.
- Collaborate on preparation of annual Redevelopment report.
- Administer and oversee four agreements related to outstanding bond issues between the Agency and the Public Finance Authority.
- Fund approximately \$400,000 per year to the Handyperson and Deferred Loan programs per year.

**Transit**

- Manage two fixed routes and one paratransit service.
- Serve approximately 200,000 riders annually.
- Administer six separate transit budgets; Administration, Beach Cities Transit, Galleria Facility, Bus Pass Sales, AQMD, and Taxi Franchise.
- Oversee the City's Taxi Franchise with four operators and 160 cabs.
- Issue 4800 passes annually for the MTA (Metro) and BCT (Beach Cities Transit).
- Oversee private contract (Laidlaw) with approximately 20 employees to provide Beach Cities Transit services.
- Administer operations related to five transit and eight paratransit vehicles.
- Liaison to MTA, Council of Governments, Federal, State and local officials.
- Seek Federal, State and local transportation funds (average amount raised \$1.5 million annually).
- Answer an average of 20 public service inquiries per day via email and telephone.

### **KEY PROJECTS**

- Complete implementation of Citywide bus shelter and bench replacement by September 2005.
- Identify and obtain capital and/or operating funds for Phase II implementation of Beach Cities Transit by September 2005.
- Identify a specific City site for transit terminal development by May 2006.
- Present to the City Council an analysis of and recommendations for Citywide assets (keep, sell, lease) by July 2005.
- Complete leasing of Parcel 10 and Pad 2 in the Pier by June 2006.
- Institute an effective Internal Service fund for the Harbor that includes vehicle replacement, dredging and equipment by June 2006.

# **PUBLIC WORKS DEPARTMENT**

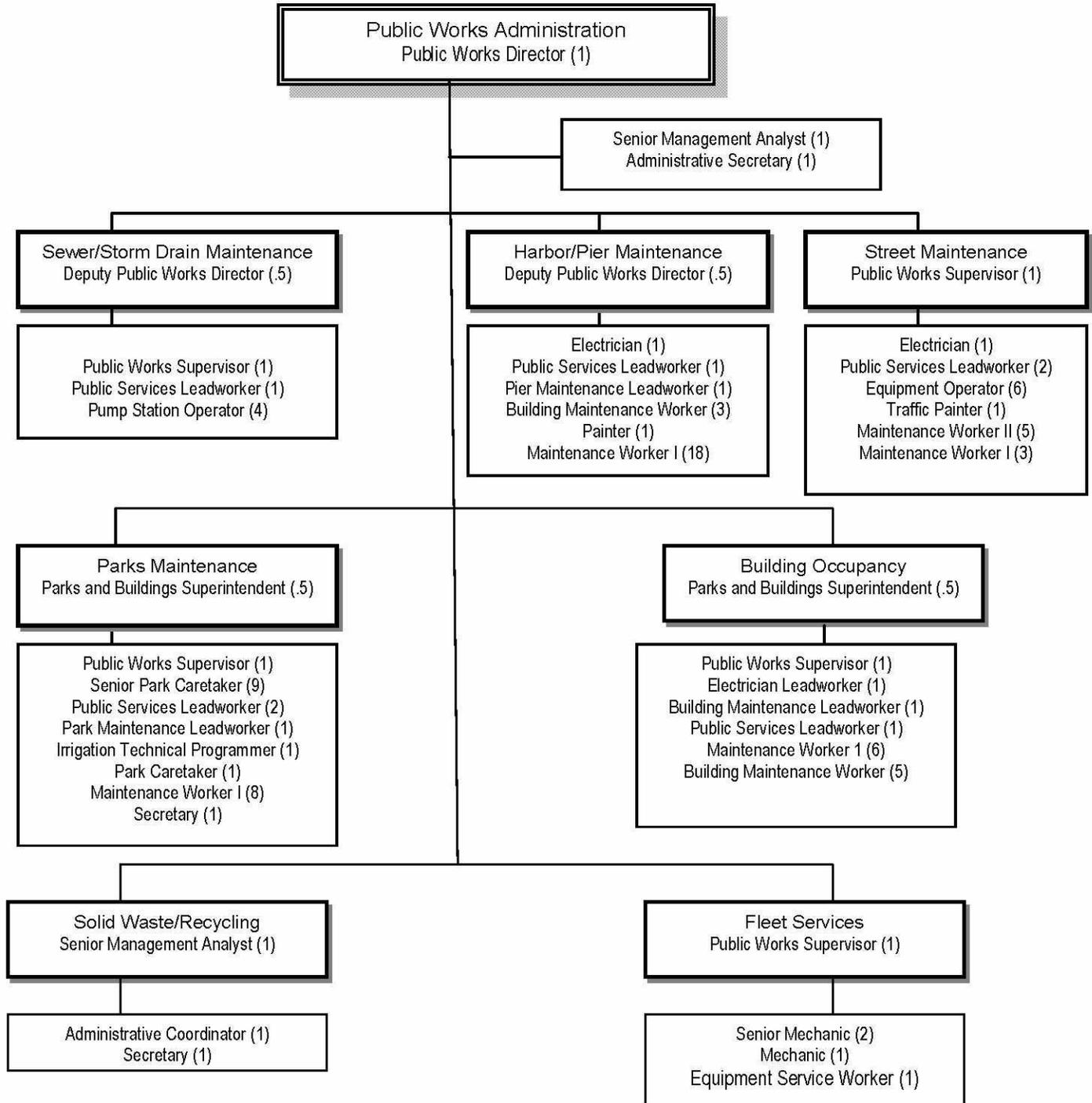


## PUBLIC WORKS

**Mission Statement:** The Public Works Department is committed to providing the highest quality maintenance, construction, and operations of the public facilities, projects, and programs under its care in the most cost-efficient manner to insure the satisfaction of the community and maintain a high quality of life in the neighborhoods.



**Public Works  
Adopted Budget – FY 05-06**



**SUMMARY OF PERSONNEL  
2005 – 2006**

**PUBLIC WORKS**

**Administration**

1.0 Public Works Director  
 1.0 Senior Management Analyst  
1.0 Administrative Secretary  
 3.0

**Harbor/Pier Maintenance**

0.5 Deputy Public Works Director  
 1.0 Electrician  
 1.0 Pier Maintenance Leadworker  
 1.0 Public Services Leadworker  
 1.0 Painter  
 3.0 Building Maintenance Worker  
18.0 Maintenance Worker I  
 25.5

**Parks Maintenance**

0.5 Parks and Building Superintendent  
 1.0 Public Works Supervisor  
 2.0 Public Services Leadworker  
 1.0 Parks Maintenance Leadworker  
 1.0 Irrigation Technical Programmer  
 9.0 Senior Park Caretaker  
 1.0 Secretary  
 1.0 Park Caretaker  
8.0 Maintenance Worker I  
 24.5

**Solid Waste/Recycling**

1.0 Senior Management Analyst  
 1.0 Administrative Coordinator  
1.0 Secretary  
 3.0

**Sewer/Storm Drain Maintenance**

0.5 Deputy Public Works Director  
 1.0 Public Works Supervisor  
 1.0 Public Services Leadworker  
4.0 Pump Station Operator  
 6.5

**Street Maintenance**

1.0 Public Works Supervisor  
 1.0 Electrician  
 2.0 Public Services Leadworker  
 1.0 Traffic Painter  
 6.0 Equipment Operator  
 5.0 Maintenance Worker II  
3.0 Maintenance Worker I  
 19.0

**Building Occupancy**

0.5 Parks and Building Superintendent  
 1.0 Public Works Supervisor  
 1.0 Electrician Leadworker  
 1.0 Building Maintenance Leadworker  
 1.0 Public Services Leadworker  
 6.0 Maintenance Worker I  
5.0 Building Maintenance Worker  
 15.5

**Fleet Services**

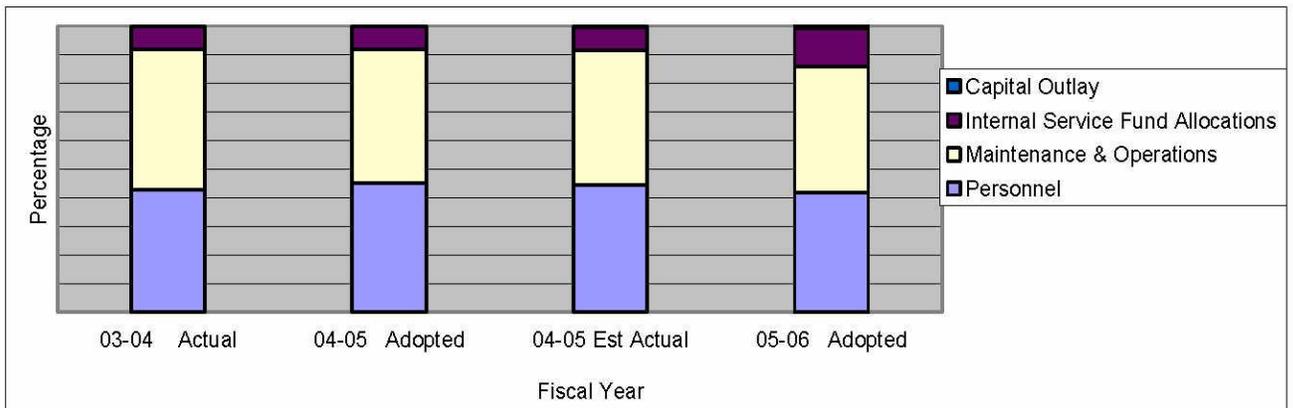
1.0 Public Works Supervisor  
 2.0 Senior Mechanic  
 1.0 Mechanic  
1.0 Equipment Service Worker  
 5.0

**TOTAL PERSONNEL: 102.0**

**PUBLIC WORKS**

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	6,185,170	6,801,320	6,760,170	7,062,930	4%
Maintenance & Operations	7,104,530	7,006,720	7,145,880	7,447,900	4%
Internal Service Fund Allocations	1,142,350	1,189,680	1,203,680	2,260,870	88%
Capital Outlay	24,160	59,000	94,440	140,000	48%
Equipment Replacement	46,870	426,600	1,043,560	765,340	-27%
<b>TOTAL</b>	<b>14,503,080</b>	<b>15,483,320</b>	<b>16,247,730</b>	<b>17,677,040</b>	<b>9%</b>



**FUNDING SOURCES**

General Fund	3,044,770	2,511,460	2,511,710	3,264,730	30%
State Gas Tax Fund	986,960	1,169,350	1,169,350	1,155,930	-1%
St. Landscaping and Lighting Fund	1,501,930	1,585,360	1,617,770	1,702,240	5%
Intergovernmental Grants Fund	128,570	168,240	174,810	67,170	-62%
Solid Waste Fund	2,674,800	2,993,600	3,052,310	3,054,520	0%
Wastewater Fund	212,350	677,800	677,800	752,620	11%
Harbor Tidelands Fund	946,750	1,228,900	1,234,210	1,461,970	18%
Harbor Uplands Fund	1,365,990	1,516,510	1,524,490	1,783,700	17%
Vehicle Replacement Fund	1,569,080	1,490,360	2,107,320	2,164,930	3%
Building Occupancy Fund	2,071,880	2,141,740	2,177,960	2,269,230	4%
<b>TOTAL</b>	<b>14,503,080</b>	<b>15,483,320</b>	<b>16,247,730</b>	<b>17,677,040</b>	<b>9%</b>

**Department: Public Works**

**Program: Administration**

**Purpose:** The Administration Division oversees the Parks, Street Maintenance, Fleet Services, Building Occupancy, Sewer/Storm Drain Maintenance, Solid Waste/Recycling, and Harbor/Pier Maintenance divisions in planning and organizing functions and related services to ensure Department-wide operational efficiencies and to ensure the quality of service provided to both internal (City departments), and external (the public) customers.

The Division is responsible for the activities of 104.5 full time equivalent positions and administers a budget of \$15.5 million in carrying out the Public Works Department's mission. During the past twelve months, the Department received approximately 9,500 public inquiries and requests for service.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	326,930	294,280	294,280	293,660	0%
Maintenance & Operations	13,250	21,710	29,960	31,630	6%
Internal Service Fund Allocations	63,500	68,170	68,170	202,240	197%
Capital Outlay	-	-	-	-	n/a
<b>TOTAL</b>	<b>403,680</b>	<b>384,160</b>	<b>392,410</b>	<b>527,530</b>	<b>34%</b>

**FUNDING SOURCES**

General Fund	321,330	231,990	232,240	318,950	37%
St Landscaping and Lighting Fund	30,120	34,990	34,990	41,920	20%
Solid Waste Fund	52,230	64,180	72,180	109,730	52%
Wastewater Fund	-	53,000	53,000	56,930	7%
<b>TOTAL</b>	<b>403,680</b>	<b>384,160</b>	<b>392,410</b>	<b>527,530</b>	<b>34%</b>

**Department: Public Works**

**Program: Sewer / Storm Drain Maintenance**

**Purpose:** The Sewer and Storm Drain Maintenance Division is responsible for the cleaning and maintenance of 112 miles of the City’s sewer collection system and storm drain maintenance. The sewer activity is also supported with 15 pump stations and 9 back-up generators. Storm drain maintenance includes 182,756 feet of drains and 1,121 catch basins throughout the City. Line maintenance is an ongoing process for preventive maintenance measures. Sewage collection lines are cleaned one to four times per year while certain chronic areas require greater frequency. Many lines need replacement, while maintenance demands continue to increase requiring continued preventive maintenance to avoid sewer stoppages, back-ups and breakages. These services are provided to the City’s residents and businesses.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	459,940	503,680	503,680	524,580	4%
Maintenance & Operations	301,300	157,890	157,890	189,870	20%
Internal Service Fund Allocations	89,840	96,390	96,390	153,190	59%
Capital Outlay	-	3,000	3,000	-	-100%
<b>TOTAL</b>	<b>851,080</b>	<b>760,960</b>	<b>760,960</b>	<b>867,640</b>	<b>14%</b>

**FUNDING SOURCES**

General Fund	638,730	136,160	136,160	171,950	26%
Wastewater Fund	212,350	624,800	624,800	695,690	11%
<b>TOTAL</b>	<b>851,080</b>	<b>760,960</b>	<b>760,960</b>	<b>867,640</b>	<b>14%</b>

**Department:** Public Works  
**Program:** Harbor / Pier Maintenance

**Purpose:** The Harbor/Pier Maintenance Division is responsible for the maintenance and repair to all Harbor facilities and areas. Included are the new and old municipal pier, two parking structures, three boat basins and a break wall. This division has two sub-divisions; Pier Custodial Maintenance and Pier Building Maintenance.

The Harbor/Pier Maintenance Division ensures that the pier and harbor area, parking structure, walkways, restrooms, and pier area are clean, litter free, safe and properly maintained and aesthetically pleasing for the residents and visitors to the Pier Harbor area.

Also, this division ensures that the Seaside Lagoon is maintained in accordance with the Los Angeles County Health Department and Los Angeles Regional Water Quality Control Board standards.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	1,402,020	1,548,410	1,548,410	1,610,270	4%
Maintenance & Operations	719,380	1,011,900	1,025,190	1,132,510	10%
Internal Service Fund Allocations	186,100	165,100	165,100	362,890	120%
Capital Outlay	5,250	20,000	20,000	140,000	600%
<b>TOTAL</b>	<b>2,312,750</b>	<b>2,745,410</b>	<b>2,758,700</b>	<b>3,245,670</b>	<b>18%</b>

**FUNDING SOURCES**

Harbor Tidelands Fund	946,760	1,228,900	1,234,210	1,461,970	18%
Harbor Uplands Fund	1,365,990	1,516,510	1,524,490	1,783,700	17%
<b>TOTAL</b>	<b>2,312,750</b>	<b>2,745,410</b>	<b>2,758,700</b>	<b>3,245,670</b>	<b>18%</b>

**Department: Public Works**

**Program: Street Maintenance**

**Purpose:** The Street Maintenance Division is responsible for the maintenance of 127 miles of streets, 8 miles of alleys, 253 miles of curb and 6.5 million square feet of sidewalk to ensure the City-wide infrastructure is properly maintained. There are 10,901 signs, 5,120 street lights (1,892 City owned) and 55 signalized intersections on the streets of Redondo Beach.

The maintenance tasks include street paving, curb, gutter and sidewalk, street sweeping, street lights, signal maintenance, graffiti removal, traffic painting, bus stops and shelters, parking lots and catch basins to ensure a quality maintained and safe infrastructure for the community.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	1,109,510	1,229,090	1,229,090	1,318,050	7%
Maintenance & Operations	1,069,730	1,265,730	1,298,140	1,268,620	-2%
Internal Service Fund Allocations	361,920	400,200	400,200	554,460	39%
Capital Outlay	6,470	-	-	-	n/a
<b>TOTAL</b>	<b>2,547,630</b>	<b>2,895,020</b>	<b>2,927,430</b>	<b>3,141,130</b>	<b>7%</b>

**FUNDING SOURCES**

General Fund	330,770	183,310	183,310	458,290	150%
State Gas Tax Fund	986,960	1,169,350	1,169,350	1,155,930	-1%
St Landscaping and Lighting Fund	987,710	1,031,710	1,064,120	1,075,440	1%
Solid Waste Fund	242,190	510,650	510,650	451,470	-12%
<b>TOTAL</b>	<b>2,547,630</b>	<b>2,895,020</b>	<b>2,927,430</b>	<b>3,141,130</b>	<b>7%</b>

**Department: Public Works**

**Program: Parks Maintenance**

**Purpose:** The Parks Division keeps all parks, medians, greenbelts, play equipment and other facilities in a safe well maintained and aesthetically pleasing condition every day of the year for the residents and visitors to the community.

The Parks Maintenance Division is responsible for the care of the 181 acres of Parklands throughout the City, exclusive of the Harbor area. Maintenance inventory includes 14 parks such as Veteran's Park, Wilderness Park, Dominguez Dog Park and 19 parkettes such as Ford Parkette, La Paz Parkette, Gregg Parkette and Huntington Parkette, Edison Rights-of-Way greenbelts, the school district sports fields, as well as the very visible median strips and parkways found on the main streets throughout the City.

This Division administers the tree pruning program for approximately 14,000 trees identified on City streets and in City parks. The division maintains the grounds at the Civic Center and around most staff.

Maintenance of the medians, trees, and landscaping on the two-mile portion of Artesia Boulevard that was transferred to the City by Cal-Trans is the responsibility of this Division.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	1,481,910	1,723,970	1,682,820	1,704,560	1%
Maintenance & Operations	660,440	680,490	728,210	692,110	-5%
Internal Service Fund Allocations	218,360	239,940	239,940	570,920	138%
Capital Outlay	5,890	2,500	2,500	-	-100%
<b>TOTAL</b>	<b>2,366,600</b>	<b>2,646,900</b>	<b>2,653,470</b>	<b>2,967,590</b>	<b>12%</b>

**FUNDING SOURCES**

General Fund	1,753,940	1,960,000	1,960,000	2,315,540	18%
St Landscaping and Lighting Fund	484,090	518,660	518,660	584,880	13%
Intergovernmental Grants Fund	128,570	168,240	174,810	67,170	-62%
<b>TOTAL</b>	<b>2,366,600</b>	<b>2,646,900</b>	<b>2,653,470</b>	<b>2,967,590</b>	<b>12%</b>

**Department: Public Works**

**Program: Building Occupancy**

**Purpose:** The Building Occupancy Division is responsible for the maintenance of municipal government buildings and facilities, excluding those under the auspices of Recreation and Community Services. All costs to support offices and public meeting areas are allocated to each department.

The Building Occupancy/Parks division's staff maintains a diverse collection of facilities which includes all 3 senior citizen centers, the community centers at Alta Vista Park, Veterans Park, Knob Hill, Hayward Center, the North Branch Library, and the Franklin Community Center and theater. Additional facilities include the Redondo Beach Performing Arts Center, Aviation Park Gymnasium and running track, the scout houses and child care center at Anderson Park, the interpretive center, streams and ponds at Wilderness Park, the tennis and racquetball courts at Alta Vista Park and the City's Historical Museum at Dominguez Park. The child play equipment at every park site is kept safe and operational by Parks staff.

The Building Occupancy Division ensures adequate maintenance and replacement of durable capital goods, supplies, and provides internal service maintenance support to other departments and facilities.

The Building Occupancy Division will be involved in several capital improvement and building maintenance projects including various parks, parkettes, and City facility improvements. This division will continue to conduct ongoing evaluations, surveys and inspections to insure customer satisfaction of building maintenance and janitorial services.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	875,410	938,300	938,300	999,040	6%
Maintenance & Operations	1,056,200	1,047,400	1,034,120	1,087,860	5%
Internal Service Fund Allocations	133,730	123,040	137,040	182,330	33%
Capital Outlay	6,540	33,000	68,500	-	-100%
<b>TOTAL</b>	<b>2,071,880</b>	<b>2,141,740</b>	<b>2,177,960</b>	<b>2,269,230</b>	<b>4%</b>

**FUNDING SOURCES**

Building Occupancy Fund	2,071,880	2,141,740	2,177,960	2,269,230	4%
<b>TOTAL</b>	<b>2,071,880</b>	<b>2,141,740</b>	<b>2,177,960</b>	<b>2,269,230</b>	<b>4%</b>

**Department: Public Works**

**Program: Solid Waste / Recycling**

**Purpose:** The Solid Waste/Recycling Division is responsible for managing the City's solid waste and recycling collection services and the City's Household Hazardous Waste Collection Facility. In addition, it provides ongoing environmental and recycling education programs for the residents, school district, businesses, and City departments.

The Solid Waste/Recycling Division is responsible for managing, ensuring, and overseeing the City's Solid Waste Handling Services Agreement and Contractor. The Agreement requires the Contractor to collect the City's refuse, green waste, recyclables, and household hazardous waste (HHW). The Division oversees and resolves any complaints and/or service issues relating to the contractor and agreement.

The recycling programs include curbside, multi-family, commercial / industrial, school programs, backyard and worm bin composting classes (including bins sold at reduced prices). Additionally, this Division provides ongoing education of the programs to businesses, residents, and schools. Recent programs include public area recycling containers, greeting card and computer / electronic recycling.

This Division is responsible for complying with the California State AB 939 legislation, which mandates that the City reduce its waste by 50% from the 1990 generation level. Once the reduction is achieved, it must be maintained. The City continues to operate a number of recycling and reuse programs in order to achieve the mandated 50% diversion.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	212,130	213,670	213,670	231,870	9%
Maintenance & Operations	2,116,290	2,160,130	2,210,900	2,168,710	-2%
Internal Service Fund Allocations	51,960	44,470	44,470	92,740	109%
Capital Outlay	-	500	440	-	-100%
<b>TOTAL</b>	<b>2,380,380</b>	<b>2,418,770</b>	<b>2,469,480</b>	<b>2,493,320</b>	<b>1%</b>

**FUNDING SOURCES**

Solid Waste Fund	2,380,380	2,418,770	2,469,480	2,493,320	1%
<b>TOTAL</b>	<b>2,380,380</b>	<b>2,418,770</b>	<b>2,469,480</b>	<b>2,493,320</b>	<b>1%</b>

**Department: Public Works**

**Program: Fleet Services**

**Purpose:** The Fleet Services Division supports City operations with safe, functional and dependable fleet of vehicles and equipment at the lowest possible cost. This is conducted through quality preventive maintenance service, repair, and replacement of the City's 250-unit fleet and equipment inventory with a current market value of approximately \$8,000,000.

The equipment ranges in size from a maintenance cart (golf cart) to a Fire Department ladder truck ranging in cost from \$4,700 to \$680,000.

This budget may also be impacted by gas and diesel prices. Annual use is approximately 140,000 gallons.

**OPERATING EXPENSES**

	<b>03-04 Actual</b>	<b>04-05 Adopted</b>	<b>04-05 Est Actual</b>	<b>05-06 Adopted</b>	<b>% Inc/Dec</b>
Personnel	317,310	349,920	349,920	380,900	9%
Maintenance & Operations	1,167,950	661,470	661,470	876,590	33%
Internal Service Fund Allocations	36,950	52,370	52,370	142,100	171%
Capital Outlay	-	-	-	-	n/a
Equipment Replacement	46,870	426,600	1,043,560	765,340	-27%
<b>TOTAL</b>	<b>1,569,080</b>	<b>1,490,360</b>	<b>2,107,320</b>	<b>2,164,930</b>	<b>3%</b>

**FUNDING SOURCES**

Vehicle Replacement Fund	1,569,080	1,490,360	2,107,320	2,164,930	3%
<b>TOTAL</b>	<b>1,569,080</b>	<b>1,490,360</b>	<b>2,107,320</b>	<b>2,164,930</b>	<b>3%</b>

## **PUBLIC WORKS**

### **KEY ANNUAL SERVICE ACTIVITIES**

#### **Administration**

- Process and document over 10,000 annual public inquiries and requests for service request within 24 hours.
- Conduct annual performance evaluations for 102 employees by their due date.
- Oversee janitorial supply ordering and inventory control for sixty-eight City facilities.
- Conduct a minimum of 2 tailgate meetings, per division, each month to include safety issues, training, and accident prevention
- Respond to 3,900 requests for graffiti removal annually, and remove graffiti within 24 hours 95% of the time.
- Conduct monthly safety inspections on Public Works/Parks/Pier facilities and make reports per CalOSHA requirements.
- Respond to approximately 15 refuse/recycling requests each month within 24 hours and prepare a monthly report to the Director.
- With Risk Management, coordinate and implement the monthly mandated DOT drug-testing program.
- Oversee 20 service contracts annually.
- Monitor utility usage in Citywide facilities monthly to ensure 15% or more energy reduction from the year 2000 consumption, and 25% or more reduction in energy usage in City owned street lights.

#### **Sewer / Storm Drain Maintenance**

- Clean and maintain 112 miles of sewer collection system.
- Check and maintain 1,121 catch basins and Controlled Debris Systems quarterly, and 182,756 feet of street drains and drainage easements annually.
- Conduct CCTV video inspections of 6 miles of sewer lines each quarter.
- Respond to 400 emergency service calls within 1 hour annually.
- Maintain sewer collection system of 15 sewer pump stations and 9 back-up generators.
- Clean sewer laterals 1 to 4 times annually.
- Respond to and assist with approximately 260 material spills and cleanup annually.
- Train 5 sewer crew employees in confined space operation, and acquire certifications and equipment fittings annually

**Harbor / Pier Maintenance**

- Clean 50 restroom stalls and 20 upright wall fixtures, restock, and provide supplies on a daily basis.
- Steam clean pier, rails, stairwells, dumpster rooms, trash containers, parking structures, trash compactor area, tables, and benches on a daily basis.
- Maintain and empty 260 litter containers, 39 tow-behind dumpsters, and clean litter from entire area daily.
- Perform painting of parking structures, curbs, restrooms, and exterior of City-owned pier/harbor buildings.
- Conduct 50 customer service surveys on maintenance of pier/harbor facilities, custodial services, and areas in need of improvement annually.
- Maintain Seaside Lagoon chlorine content per L.A. County Health Department requirements, and maintain zero chlorine residual in outfall from the Lagoon to receiving water 100% of the time, in accordance with the Los Angeles County Regional Water Quality Control Board and facility permit requirements.

**Street Maintenance**

- Schedule and perform street repairs for the 127 miles of streets, 8 miles of alleys, 253 miles of curb, and 6.7 million square feet of sidewalk annually.
- Sweep 27,440 miles of residential and commercial areas annually.
- Monitor, repair, or replace 1,516 stop signs, 2,555 street sweeping signs, 1,963 street name signs, 4,054 traffic control/miscellaneous signs, and 235 City park signs annually.
- Monitor and maintain 1,892 City-owned streetlights; respond to approximately 56 reports annually, and repair damaged poles and equipment within 24 hours.
- Maintain 55 signalized and 29 flashing red light intersections annually.
- Maintain 283 City-owned sidewalk litter containers and replace approximately 10 annually.
- Repair 2,500 potholes annually.
- Mitigate and make safe approximately 1,200 trip hazards annually on sidewalks within 24 hours of receipt of report.

**Parks Maintenance**

- Conduct inspections of 33 Parks and Parkettes annually.
- Conduct 24 inspections of all playground equipment annually.
- Mow and edge 89 acres of turf thirty-five times annually.
- Prune approximately 3,000 street and parkway trees annually.
- Reduce water consumption by 15% from the year 2000.
- Respond to approximately 40 after hour emergencies within one hour.
- Conduct 10 pesticide applications and 120 weed abatement treatments for 33 parks and parkettes annually.
- Maintain irrigation systems and programming in all 33 parks, 11 medians, and 15 right-of-ways on a weekly basis.

**Building Occupancy**

- Repair and maintain sixty-eight City-owned buildings and facilities, totaling 445,308 square feet.
- Monitor utility usage to ensure 15% reduction relative to the year 2000.
- Track, and follow up on 4,800 building maintenance service requests per year.
- Achieve a rating of satisfactory or better on 90% of surveys from both internal and external customers who utilize City buildings and facilities.
- Complete approximately 400 work order requests each month within 30 days or less.
- Respond to safety issues within 24 hours or less.
- Conduct quarterly termite inspection and mitigation in 68 citywide facilities.
- Respond to emergency call-outs within 1 hour.
- Conduct 25 surveys of both internal and external customers by January 2006 to determine satisfaction regarding maintenance of facilities.

**Solid Waste / Recycling**

- Oversee the collection and disposal of approximately 48,815 tons of solid waste, 7,039 tons of green waste, and 10,548 tons of recycling from 29,937 residential and commercial customers annually.
- Respond to approximately 3,600 refuse/recycling service requests within 24 hours annually.
- Manage 15 recycling programs annually.
- Process approximately 100 Demolition Waste Management Plans per year.
- Process approximately 100 Solid Waste Hauling Permits per year, and monitor for compliance.
- Conduct three compost workshops annually.
- Collect 1,500 used bilge pads from boaters using the recycling collection station at the Portofino Marina.
- Collect recyclables from 8 parks, 13 parkettes, and 3 locations on the Pier.

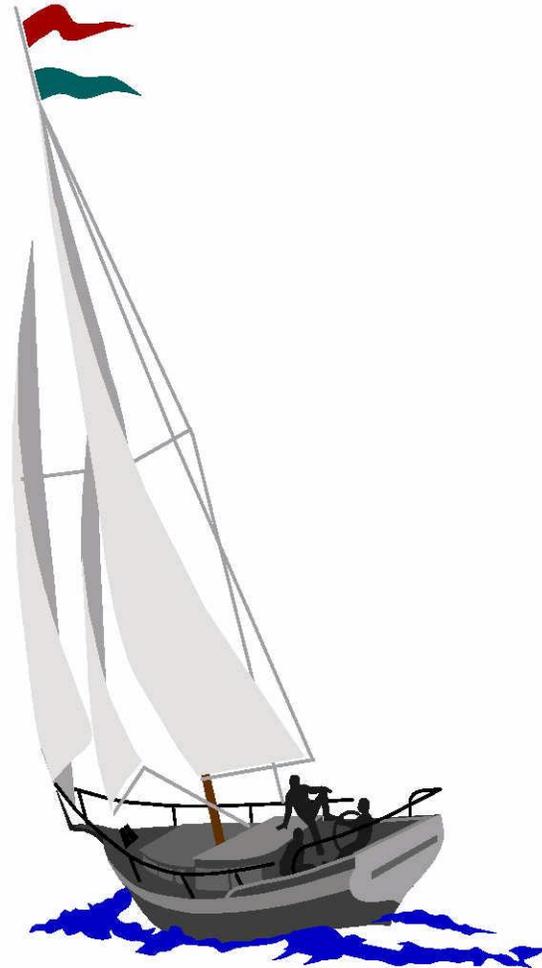
**Fleet Services**

- Repair and Service a fleet of 260 vehicles, trucks, and equipment.
- Complete over 1900 work orders annually.
- Repair 200 tires per year.
- Perform safety inspections and services on 25 Police patrol sedans every 2 months.
- Retain vehicle information on 260 vehicles and small equipment for 5 years.
- Train and certify 3 fleet services employees in new technology and procedures related to fleet operation and maintenance on a quarterly basis.
- Conduct 20 customer service satisfaction surveys monthly to achieve a score of 90% or higher.

**KEY PROJECTS**

- Develop and implement with Edison a pilot energy reduction voltage controller project on Edison-owned streetlights by December 2005.
- Examine the feasibility of purchasing specific equipment in a joint purchase agreement with nearby cities by February 2006.
- Complete department annual report by March 2006.
- Complete new cycle of the recycling beautification grant program and projects by June 2006.
- Record proper documentation for NPDES reporting purposes by January 2006.
- Develop public outreach program for sewers and storm drains by October 2005.
- Evaluate equipment sharing agreement and services feasibility with nearby cities by December 2005.
- Replace all pier light posts and standards/lamps in phases. (1<sup>st</sup> phase completed March 2005). (2<sup>nd</sup> phase to be completed by December 2005). (3<sup>rd</sup> phase to be completed by April 2006).
- Re-coat parking structure 1<sup>st</sup> floor by July 2006.
- Re-coat concrete on the new pier by July 2006.
- Re-landscape Moonstone Park by December 2005.
- Complete a study on the cost of street striping by January 2006.
- Develop and implement a debris management plan in conjunction with the City's Emergency Operation Plan, Public Works Standard Operating Procedures, State OES, and FEMA recommendations by March 2006.
- Conduct analysis and report of traffic signal maintenance services vs. providing complete in-house services, and make recommendations by April 2006.
- Develop volunteer training manual by August 2005.
- Install 10 solar irrigation timers by June 2006.
- Install customer survey boxes at 33 parks and parkettes by December 2005.
- Train three supervisory and clerical staff on the tree maintenance inventory program by December 2005.
- Implement a street tree root barrier installation process by December 2005.
- Conduct benchmarking and comparison study to compare current custodial services, costs, and staffing with other agencies, both public and private, by March 2006.
- Assist in development of a Citywide Facilities Master Plan by August 2005.
- Develop major building component replacement funding plan for Citywide components by April 2006.
- Assist in the design, construction, and implementation of upgrades to the Communications Center infrastructure by September 2005.
- Conduct recycling, conservation, and environmental awareness programs at schools by June 2006.

- Research programs and funding sources to develop additional recycling or reuse programs for businesses and residents by January 2006.
- Set up 40 new commercial recycling accounts by June 2006.
- Plan and coordinate City sponsored Earth Day Event by April 30, 2006.
- Implement new procedures for operational efficiency, while reducing expenditures by December 2005.
- Upgrade Fleet Management software to streamline budget process for the vehicle replacement and internal service fund by January 2006.



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# CAPITAL IMPROVEMENTS SUMMARY



<p style="text-align: center;"><b>Five-Year Capital Improvement Program (CIP) 2005-2006 Budget</b></p>
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### OVERVIEW

Each year the City of Redondo Beach updates its Capital Improvement Program (CIP) document. The CIP, as adopted by the City Council, is a five-year program. As a planning tool, it identifies needs, establishes priorities, and forecasts the expenditures for all projects in the plan. The Program identifies the capital investment necessary to meet our general plan.

The Five-Year CIP is a living document that changes and evolves as dictated by physical need, funding availability, community involvement, and legal requirements on the Federal, State and local levels. Some projects are high priority due to the condition of the infrastructure while others are dependent upon obtaining grants or other funding. The CIP is revised every year as the City's priorities and needs are reevaluated. All of the proposals are designed to make the City a safer, more pleasant environment for residents, businesses and visitors.

For purposes of the CIP, capital projects are usually defined as new, replacement of, or improvements to infrastructure which have a minimum life expectancy of five years and a minimum expense of \$15,000. However, some capital projects fall outside this definition, for example: one-time expenditures for initial studies that are associated with other capital improvement projects.

### CIP PROCESS

Preparation of the CIP document involves the efforts of staff at many levels to identify problems, study and estimate costs, and locate funding sources. Proposals are carefully researched in relation to asset condition and specific criteria established in the original CIP process. These criteria are:

- Does it complete an existing project?
- Is it mandated by the State or Federal government?
- Is there significant outside funding for the project?
- Is it necessary to address an immediate public health or safety concern?
- Was it previously scheduled in the prior Five-Year CIP?
- Does it implement a Strategic Plan goal?
- Will it result in significant operating savings or additional revenue in the future that makes a compelling case for making this investment solely on a financial basis? If yes, can we ensure that these savings will in fact occur?
- What additional operating costs are associated with the project (e.g., personnel, maintenance)?
- Is maintenance affordable for the project?
- If funded by multiple sources, will funds with the most restrictions be used first (in keeping with adopted Financial Principles)?

The requests are then ranked by funding priorities (imperative, essential, important and desirable). From this, projects are recommended to the City Manager based on funding availability.

The City Manager recommends the Proposed CIP to the Mayor and City Council and the Budget and Finance Commission. The CIP is also reviewed by the Planning Commission to ensure that it is consistent with the City's General Plan. City Council holds a study session on the Proposed CIP and solicits comments from the public on the proposed projects. The Proposed CIP is then presented for approval to the City Council along with the recommendations of the Commissions.

### FINANCING – HOW TO PAY FOR THE PROJECTS

There are a number of ways to finance capital improvement projects. Whenever possible, users or persons benefiting from improvement or replacement of infrastructure should pay a portion of the capital costs. This means that policy changes, fee increases and new sources of revenue are necessary if recommended projects are to proceed. User fees include park and recreation facility fees, developer fees and sewer user fees to name a few.

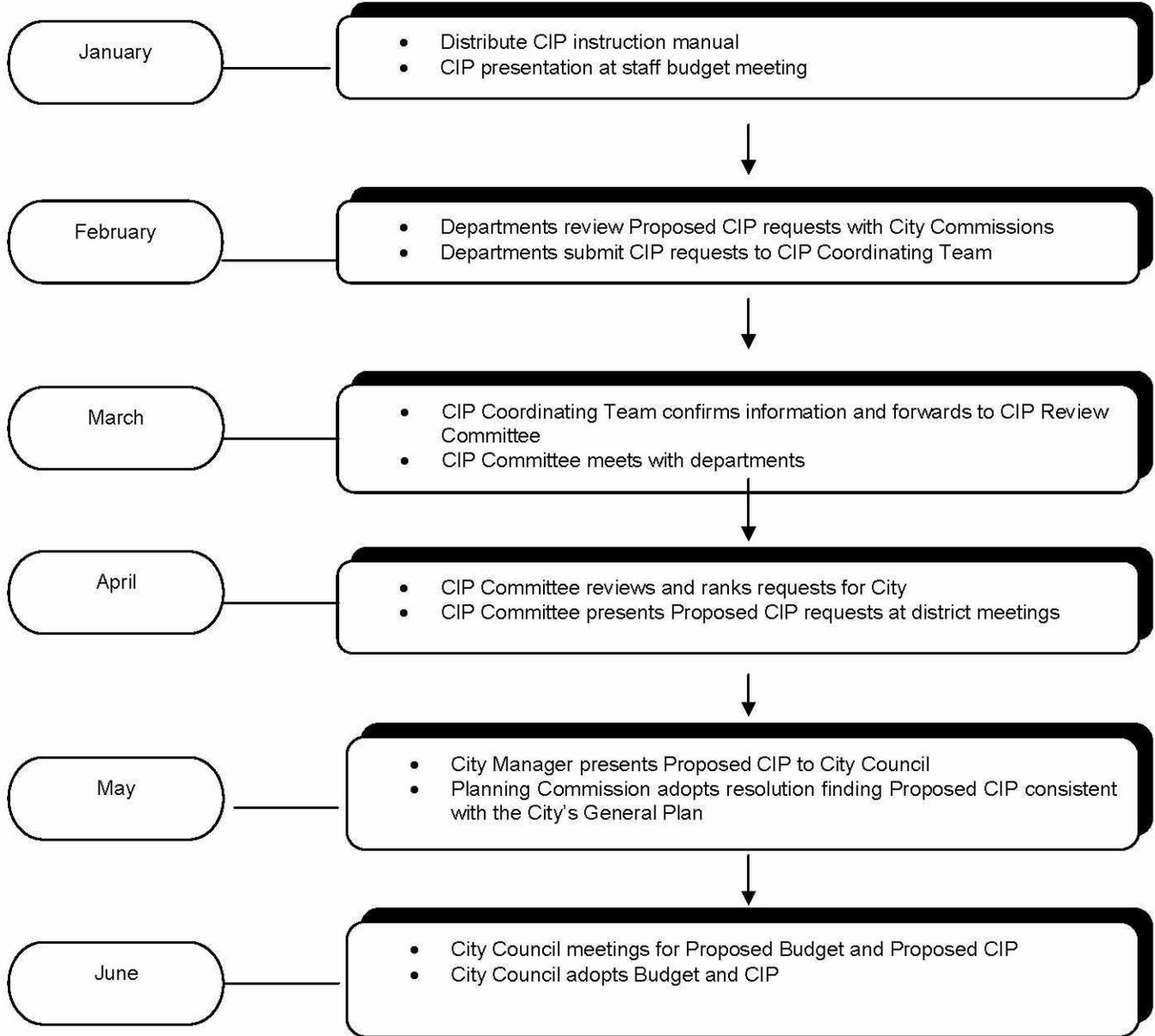
Other ways that we finance capital improvement projects are through the use of cash reserves, bond issues and grants.

- In coordination with the adoption of the CIP and annual Budget, reserve funds are made available for capital projects. The City exercises restraint in the spending down of reserve funds. This means difficult decisions must be made regarding priorities. Some projects may need to be deferred pending new funding opportunities (such as grants).
- The City currently has no general obligation indebtedness.
- The City utilizes various State and Federal grants that provide funding for some of the projects listed in the CIP.

The first-year funding recommendations for capital projects are included in the 2005-06 Adopted Budget. Those recommendations should, however, be viewed as part of "setting the table" for the future. Accordingly, the five-year plan should be viewed as merely the first step in addressing future needs of the City and will not immediately resolve all problems. Significant infrastructure needs have been addressed over the last few years; however, it will take time to completely rehabilitate the City's assets. The recommended long-range replacement program will protect the valuable assets that we are keeping for future generations.

Below is a timetable that highlights critical dates during the CIP process. Following this overview is the 2005-06 Adopted Capital Improvement Projects Summary.

### CIP TIMELINE



**CITY OF REDONDO BEACH**  
**CAPITAL IMPROVEMENT PROJECTS SUMMARY**

**BY FUND/BY FUNCTION**  
**FISCAL YEAR 2005-2006**

<b>Funding Source:</b>	<b>04-05 Carryover</b>	<b>05-06 Adopted</b>
Parks and Recreation Facilities	285,670	120,000
Proposition C	1,832,950	521,000
Capital Projects	4,502,950	2,282,600
Wastewater	1,394,890	1,450,000
Storm Drain Improvement	125,000	175,000
Street Landscaping and Lighting	48,750	50,000
Community Development Block Grant	239,910	20,000
Intergovernmental Grants	2,352,820	1,195,160
Harbor Tidelands	1,102,670	1,106,500
Harbor Uplands	1,535,690	275,500
Subdivision Park Trust	-	326,000
Vehicle Replacement	110,000	-
<b>Grand Total</b>	<b>13,531,300</b>	<b>7,521,760</b>

<b>Function:</b>		
Sewers and Wastewater	1,394,890	1,450,000
Storm Drains	1,178,340	450,000
Street/Transit	6,695,930	2,865,000
Harbor	1,031,750	334,000
Parks	1,443,460	840,000
Public Facilities	1,564,410	1,540,810
General Improvements	222,520	41,950
<b>Grand Total</b>	<b>13,531,300</b>	<b>7,521,760</b>

<b>Recap:</b>	
<b>FY04-05 Carryover</b>	<b>13,531,300</b>
<b>FY05-06 Adopted</b>	<b>7,521,760</b>
<b>Grand Total</b>	<b>21,053,060</b>

**CITY OF REDONDO BEACH**  
**CAPITAL IMPROVEMENT PROJECTS SUMMARY**

**BY FUND/BY PROGRAM**  
**FISCAL YEAR 2005-2006**

	<b>04-05</b> <b>Carryover</b>	<b>05-06</b> <b>Adopted</b>	<b>Total</b> <b>Appropriation</b>
<b>Parks and Recreation Facilities</b>			
Anderson Park Restrooms	8,140	-	8,140
Franklin Community Center Alarm System	30,000	-	30,000
Play Equipment Improvements	247,530	120,000	367,530
<b>Total</b>	<b>285,670</b>	<b>120,000</b>	<b>405,670</b>
<b>Proposition C</b>			
190th Street Resurfacing-Custer to Hawthorne	-	31,000	31,000
Avenue I Resurfacing	-	240,000	240,000
Aviation Boulevard Resurfacing	176,220	-	176,220
Bike Path Improvements	170,760	-	170,760
Bus Bench & Shelter Replacement	263,100	-	263,100
Catalina/PCH Intersection Improvements	604,840	-	604,840
Diamond Street Resurfacing - Irena to Prospect	389,870	-	389,870
Inglewood Avenue Resurfacing	-	160,000	160,000
Pavement Management Study	36,370	-	36,370
Prospect Avenue/PCH Left Turn Signal	15,000	90,000	105,000
Torrance Blvd/PCH Left Turn Signal	128,790	-	128,790
Traffic Signal Study-Torrance/Franicisca	48,000	-	48,000
<b>Total</b>	<b>1,832,950</b>	<b>521,000</b>	<b>2,353,950</b>
<b>Capital Projects</b>			
190th Street Resurfacing-Custer to Hawthorne	-	123,840	123,840
190th Street Resurfacing-Prospect to Custer	34,330	-	34,330
Ainsworth Court Stairs Rehab	1,840	-	1,840
Alta Vista Tennis Court Resurfacing	-	15,000	15,000
Anderson Park Play Fountain	29,410	-	29,410
Avenue Arts & Crafts/Plaza Park Lights	34,750	-	34,750
Aviation Auditorium Project	171,970	-	171,970
Aviation Gymnasium Skylight Replacement	45,000	-	45,000
Calle Miramar/Paseo de la Playa Roundabout	89,860	-	89,860
Catalina /PCH Intersection Improvements	244,400	-	244,400
Catalina Corridor Beautification	-	75,000	75,000
City GIS	104,650	-	104,650
City Hall HVAC - East Wing	64,210	-	64,210
Corporate Yard	107,990	-	107,990
Council Chambers Audio/Visual System Upgrade	-	55,000	55,000
Dry Weather Bacterial TMDL Implementation	337,500	75,000	412,500
Esplanade - Replacement of Streetlights	31,360	-	31,360
Esplanade Streetscape Improvements	550,000	-	550,000
Fire Station 2 - Traffic Signal Override	23,000	-	23,000
Fire Station 2 Training Tower Repair	87,550	82,000	169,550
Ford Avenue - Marchallfield Lane Storm Drain	200,000	-	200,000
Franklin Community Center Alarm System	55,000	-	55,000
High Lane Traffic Program	23,030	-	23,030
Infrastructure Inventory	11,010	-	11,010
Institutional Network	4,990	-	4,990
Knob Hill Auditorium Floor Replacement	20,000	-	20,000
Litter TMDL Mitigation	224,430	-	224,430
Main Library Elastometric Coating Replacement	-	40,000	40,000
Main Library Exterior Slate Waterproofing	-	50,000	50,000
Morrell House Restoration	86,000	-	86,000
North Branch Library & Hayward Ctr.	741,690	97,810	839,500
Path of History	4,630	26,950	31,580
Pavement & Sidewalk Preventive Maintenance	182,390	125,000	307,390
Pavement Management Study	84,870	-	84,870

**CITY OF REDONDO BEACH**  
**CAPITAL IMPROVEMENT PROJECTS SUMMARY**

**BY FUND/BY PROGRAM**  
**FISCAL YEAR 2005-2006**

	<b>04-05</b>	<b>05-06</b>	<b>Total</b>
	<b>Carryover</b>	<b>Adopted</b>	<b>Appropriation</b>
Playground Equipment Improvements	14,450	-	14,450
Police Department Roof Replacement	-	142,000	142,000
Prospect Avenue (1500 Block S) Storm Drain Impr	-	100,000	100,000
Public Works Yard Underground Tank Removal	-	45,000	45,000
RB Historical Museum Improvements	45,000	-	45,000
RBPAC ROOF AND Rain Gutter Replacement	-	255,000	255,000
Residential Street Rehab	259,630	750,000	1,009,630
Riviera Village Light Post-110 Volt Conversion	-	25,000	25,000
Storm Drain CMP Replacement	-	200,000	200,000
Storm Drain System Improvements	291,410	-	291,410
Street Light Energy Savings Voltage Regulators	110,510	-	110,510
Target Community Improvements	91,090	-	91,090
Torrance Boulevard Streetscape Master Plan	75,000	-	75,000
Veterans' Park Memorial	20,000	-	20,000
<b>Total</b>	<b>4,502,950</b>	<b>2,282,600</b>	<b>6,785,550</b>
<b>Wastewater</b>			
Saniotary Sewer Station Rehabilitation	350	500,000	500,350
Sanitary Sewers Facilities Rehabilitation	1,394,540	750,000	2,144,540
Sewer Pump Station Preventive Maintenance	-	200,000	200,000
<b>Total</b>	<b>1,394,890</b>	<b>1,450,000</b>	<b>2,844,890</b>
<b>Storm Drain Improvement</b>			
Dry Weather Bacterial TMDL Implementation	25,000	175,000	200,000
Wet Weather Bacterial TMDL Implementation	100,000	-	100,000
<b>Total</b>	<b>125,000</b>	<b>175,000</b>	<b>300,000</b>
<b>Street Landscaping and Lighting</b>			
Riviera Village Light Post-110 Volt Conversion	-	50,000	50,000
Street Light Energy Saving Voltage	48,750	-	48,750
<b>Total</b>	<b>48,750</b>	<b>50,000</b>	<b>98,750</b>
<b>Community Development Block Grant</b>			
Knob Hill Offices/Site Improvements	120,000	20,000	140,000
Seaside Lagoon Restroom Improvements	119,910	-	119,910
<b>Total</b>	<b>239,910</b>	<b>20,000</b>	<b>259,910</b>
<b>Intergovernmental Grants</b>			
190th Street Resurfacing-Custer to Hawthorne	-	1,195,160	1,195,160
Anderson Park Play Fountain	30,000	-	30,000
Aviation Park/RBPAC Marquee	214,450	-	214,450
Aviation Park/RBPAC Monument Signs	30,000	-	30,000
Bike Path Improvements	742,000	-	742,000
Bus Bench & Shelter Replacement	336,900	-	336,900
Catalina/PCH Intersection Improvements	765,360	-	765,360
Marine Avenue - Eastern Portion	70,000	-	70,000
Pier Pollution Improvements	4,440	-	4,440
Playground Equip. Improvem. - Lilienthal Park	190	-	190
Playground Equip. Improvem. - Massena Parkette	520	-	520
Playground Equipment Improvements	158,960	-	158,960
<b>Total</b>	<b>2,352,820</b>	<b>1,195,160</b>	<b>3,547,980</b>

**CITY OF REDONDO BEACH**  
**CAPITAL IMPROVEMENT PROJECTS SUMMARY**

**BY FUND/BY PROGRAM**  
**FISCAL YEAR 2005-2006**

	<b>04-05</b> <b>Carryover</b>	<b>05-06</b> <b>Adopted</b>	<b>Total</b> <b>Appropriation</b>
<b>Harbor Tidelands</b>			
Comprehensive City Identity Program	47,700	-	47,700
Elevator Car Replacement-Pier Parking Structure	-	120,000	120,000
Galveston Wall Repair Phase IV	3,510	50,000	53,510
Harbor Area Webcam & Surv. Network	7,500	37,500	45,000
Harbor Infrastructure Repairs	11,680	-	11,680
Harbor Patrol Dock Replacement	2,500	-	2,500
Mezzanine Storage Pier Parking Structure	15,000	-	15,000
Pier & Plaza Parking Structure Energy Savings	62,570	-	62,570
Pier & Plaza Parking Structure Equip. Improvm.	9,600	-	9,600
Pier Parking Structure Repairs	-	9,000	9,000
Pier Structure Repairs	-	200,000	200,000
Relocation of Boat Launch	412,460	-	412,460
Seaside Lagoon Outfall Improvements	110,000	50,000	160,000
Seaside Lagoon Restroom Improvements	339,900	-	339,900
Seaside Lagoon Water Recirculation Improvement	-	640,000	640,000
Strand Bike Path Improvements	60,000	-	60,000
Street Light Energy Saving Voltage	20,250	-	20,250
<b>Total</b>	<b>1,102,670</b>	<b>1,106,500</b>	<b>2,209,170</b>
<b>Harbor Uplands</b>			
655 N. Harbor Drive HVAC Improvements	7,760	-	7,760
Avenue Arts & Crafts/Plaza Park Lighting	127,790	-	127,790
Comprehensive City Identity Program	47,700	-	47,700
Harbor Area Webcam & Surv. Network	7,500	37,500	45,000
International Boardwalk Resurfacing	27,530	-	27,530
Mezzanine Storage Pier Parking Structure	15,000	-	15,000
Parcel 10 Structural Rehab	219,020	-	219,020
Pier & Plaza Parking Structure Energy Savings	410	-	410
Pier & Plaza Parking Structure Equip. Improvm.	62,420	-	62,420
Pier Parking Structure Repairs	310	238,000	238,310
Strand Bike Path Improvements	1,000,000	-	1,000,000
Street Light Energy Saving Voltage	20,250	-	20,250
<b>Total</b>	<b>1,535,690</b>	<b>275,500</b>	<b>1,811,190</b>
<b>Subdivision Park Trust</b>			
Alta Vista Ommunity Complex improvements	-	30,000	30,000
Anderson Park Modular Bldg HVAC & Re-roofing	-	15,000	15,000
Aviation Gymnasium Roof Replacement	-	247,000	247,000
Franklin Community Center Rms 7 & 8 Boiler Repl	-	19,000	19,000
Veterans Park Senior Center ADA Parking Spaces	-	15,000	15,000
<b>Total</b>	<b>-</b>	<b>326,000</b>	<b>326,000</b>
<b>Vehicle Replacement Fund</b>			
Fuel Station Expansion	110,000	-	110,000
<b>Total</b>	<b>110,000</b>	<b>-</b>	<b>110,000</b>
<b>Grand Total</b>	<b>13,531,300</b>	<b>7,521,760</b>	<b>21,053,060</b>

**CITY OF REDONDO BEACH**  
**CAPITAL IMPROVEMENT PROJECTS**

**FISCAL YEAR 2005-2006**

<b>Project Name</b>	<b>Project Description</b>	<b>05-06 Adopted Budget</b>
190th St. Resurface-Cluster to Hawthorne	Resurface and rehabilitation of streets, curbs and gutters.	1,350,000
Alta Vista Community Complex Improvements	Interior and exterior repainting and floor resurfacing of main complex and re-roof and re-floor Raquetball Building.	30,000
Anderson Park Modular Building HVAC and Reroofing	Re-roof and install new HVAC system in Anderson Park Modular Building.	15,000
Avenue I Resurfacing	Resurface existing street and repair curbs and gutters as necessary.	240,000
Aviation Gymnasium Roof Replacement	Replace the Aviation Gymnasium Roof to prevent water damage to the facility.	247,000
Catalina Corridor Beautification	The beautification of Catalina Avenue from Pacific Coast highway to Pacific Avenue, creating a 1/2 mile gateway to the Harbor area. Improvements include widened sidewalks, center medians, new landscaping and ornamental lighting.	75,000
Comprehensive City Visual Identity Program	Implementation of City's new logo to enhance its visual identity and attractiveness. Included is the construction and installation of new monument signs, directional signs, and street signage throughout the City.	15,000
Council Chambers A/V Upgrade	Improvements to existing Council Chambers Audio/Visual system by replacing TV monitors with ceiling mounted dual projection, dual screen system, adding computer and video presentation source inputs and upgrading presentation equipment.	55,000
Dry Weather Bacterial TMDL Implementation	To comply with the Los Angeles Regional Water Quality Control Board's requirements that the Bacteria Total Maximum Daily Load (TMDL) indicators be reduced to ZERO for watersheds that discharge stormwater into the Santa Monica Bay during "Dry Weather". Included is the installation of low flow diversions and the implementation of other Best Management Practices (BMPs).	250,000
Elevator Car Replacement	Replacement of the two elevators in the Pier's Parking Structure	120,000
Fire Station 2 Training Tower Repair	Remove existing staircase and landing in the Fire Department's 4 -story training tower, replace with new metal stair and landing, replace deteriorated windows with new metal safety windows, and install new technical rescue props.	82,000
Franklin Community Center Rooms 7 and 8 Boiler Replacement	Replace the boiler for rooms 7 and 8, which are rented by Cal State Dominguez, in the City's Franklin Community Center.	19,000
Galveston Wall Repair - Phase IV	Clean and add corrosion resistant coating to the cooling coils of various HVAC units at several coastal locations.	50,000
Harbor Area Webcam and Surveillance Network	Install a network of webcams and surveillance cameras throughout the Harbor Area to help with crime reduction and increase visitors' and residents' awareness of the City's Harbor amenities	75,000

<b>Funding Source(s)</b>	<b>Annual Operating Budget Expenditure Impact</b>	
Capital Projects Fund, Intergovernmental Grants Fund, Proposition C Fund	(5,000)	Decreased Maintenance Costs
Subdivision Park Trust Funds	< (1,000)	Decreased Maintenance Costs
Subdivision Park Trust Funds	< (1,000)	Decreased Maintenance Costs
Proposition C Fund	< (1,000)	Decreased Maintenance Costs
Subdivision Park Trust Funds	(5,000)	Decreased Maintenance Costs
Capital Projects Fund	5,000	Increased Maintenance Costs due to new Landscaping
Capital Projects Fund	< 1,000	Increased Maintenance Costs of new Signage
Capital Projects Fund	< 1,000	Increased Maintenance Costs of new Equipment
Capital Projects Fund , Storm Drain Improvement Fund	5,000	Increased Maintenance Costs for Low Flow Diversion facilities
Harbor Tidelands Fund	< (1,000)	Decreased Maintenance Costs
Capital Projects Fund	0	n/a
Subdivision Park Trust Funds	< (1,000)	Decreased Maintenance Costs
Harbor Tidelands Fund	0	n/a
Harbor Tidelands Fund, Harbor Upland Fund	< 1,000	Increased Maintenance Costs

**CITY OF REDONDO BEACH**  
**CAPITAL IMPROVEMENT PROJECTS**

**FISCAL YEAR 2005-2006**

<b>Project Name</b>	<b>Project Description</b>	<b>05-06 Adopted Budget</b>
Inglewood Avenue Resurfacing	Resurfacing of the existing street, replacements of curbs and gutters as needed, and construct new cross gutters to improve drainage.	160,000
Knob Hill Offices/Site Improvements	The project will involve ADA upgrades to restrooms and entrances/doorways, carpeting and painting at the knob Hill Community Center.	20,000
Main Library Elastometric Coating Replacement	Replacement of elastometric coating on the Main Library roof deck and second patio area to prevent leaks and ongoing degradation of the current roof system.	40,000
Main Library Exterior Slate Waterproofing	Waterproofing of the decorative exterior slate on all sides of the Main Library by stripping the existing seal coat, and regrouting and resealing as needed to prevent rainwater from penetrating the walls.	50,000
North Branch Library and Hayward Center Replacement	Replacement of the existing North Branch Library and Hayward Community facilities with one building and replacing the building on Artesia Blvd with parking in the rear.	97,810
Path of History	The Path of History will be a series of pedestrian-oriented markers, located in significant, accessible public locations throughout the City, portraying the City's rich history through photographs and educational texts.	26,950
Pavement and Sidewalk Preventive Maintenance	Includes the resurfacing and construction as necessary of City Alleys, Sidewalks, Curbs and Gutters - tasks that are too small to become separate CIP projects, but too large for the Public Works crews to undertake.	125,000
Pier Parking Structure Repairs	Repair joints, leaks, damaged floor and other structural members of the Pier Parking Structures using various repair methods.	247,000
Pier Structure Repairs	Repair Pier Structure and pertinent utilities pursuant to annual maintenance inspection.	200,000
Playground Equipment Improvements	Replace old, non-ADA compliant play equipment and surfacing in parkettes. Install new benches, signage and landscape as needed.	120,000
Police Department Roof Replacement	Remove and replace roof system on the Police Facility Building to prevent further damage to the facility and its contents.	142,000
Prospect Avenue (1500 Block South) Storm Drain Improvements	Replace existing undersized CMP storm drain pipe with larger RCP storm drain pipe and replace existing catch basins with larger catch basins as necessary to relieve flooding conditions at the 1500 Block of South prospect Avenue.	100,000
Prospect Avenue/PCH Left Turn Signal	Install a left turn traffic signal arrow on PCH to turn left onto Prospect Avenue. This item will be maintained by CALTrans.	90,000
Public Works Yard Underground Storage tank Removal	Remove the existing Underground Storage Tank from the new public Works Yard to reduce the City's liability from potential environmental pollution.	45,000

<b>Funding Source(s)</b>	<b>Annual Operating Budget Expenditure Impact</b>	
Proposition C Fund	< (1,000)	Decreased Maintenance Costs
Community Development Block Grant Fund	< 1,000	Increased Maintenance Costs
Capital Projects Fund	< (1,000)	Decreased Maintenance Costs
Capital Projects Fund	< (1,000)	Decreased Maintenance Costs
Capital Projects Fund	10,000	Increased Maintenance Costs of new, larger facility
Capital Projects Fund	0	n/a
Capital Projects Fund	< (1,000)	Decreased Maintenance Costs
Harbor Tidelands Fund, Harbor Uplands Fund	< (1,000)	Decreased Maintenance Costs
Harbor Tidelands Fund	(5,000)	Decreased Maintenance Costs
Parks & Recreation Facilities Fund	< 1,000	Increased Maintenance Costs
Capital Projects Fund	(5,000)	Decreased Maintenance Costs
Capital Projects Fund	0	n/a
Proposition C Fund	0	n/a
Capital Projects Fund	0	n/a

**CITY OF REDONDO BEACH**  
**CAPITAL IMPROVEMENT PROJECTS**

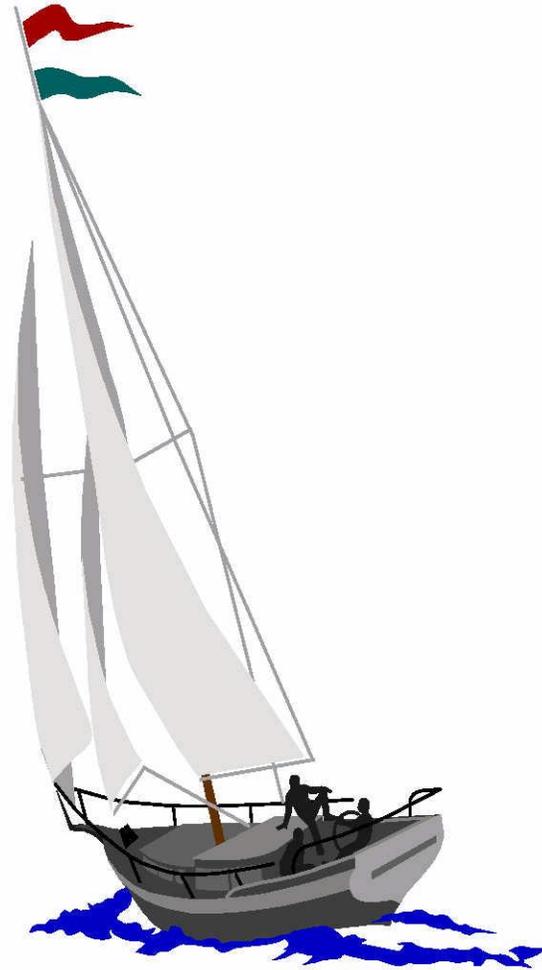
**FISCAL YEAR 2005-2006**

<b>Project Name</b>	<b>Project Description</b>	<b>05-06 Adopted Budget</b>
RBPAC Roof and Rain Gutter Replacement	Replacement of the Roof and Rain Gutters on the original building of the Redondo Beach Performing Arts Center.	255,000
Residential Street Rehabilitation	Resurface or slurry seal residential streets to increase the life of the existing pavement and improve the ride of the streets overall.	750,000
Riviera Village Light Post - 110 Volt Conversion	Increase voltage in the Riviera Village to 110 volts so Village businesses will be able to utilize holiday decorations and additional decorative lighting.	75,000
Sanitary Sewer Station Rehabilitation	The upgrading or replacement of existing pump station equipment to eliminate deficiencies in the pump stations that increase the risk of overflow incidents	500,000
Sanitary Sewers Facilities Rehabilitation	Ongoing maintenance and improvement of the City's Sewer Infrastructure to meet existing and future Sewer demands.	750,000
Sanitary Sewers Pump Station Preventive Maintenance	Updating of the existing Supervisory Control and Data Acquisition (SCADA) System with the necessary new software drivers, patch files and annual license.	200,000
Seaside Lagoon Outfall Improvements	Construct a system that will allow for the recirculation of chlorinated water from the Lagoon to the outfall piping and back to the lagoon to eliminate bacteria buildup and replace the valve system for draining the Lagoon. The improvements will allow the City to meet all National Pollution Discharge Elimination System (NPDES) requirements.	50,000
Seaside Lagoon Water Recirculation Improvements	The addition of new equipment to the Lagoon to convert the operation from a "once through" system to a closed circuit - recirculation system, eliminating the discharge from the Lagoon into the Harbor.	640,000
Storm Drain CMP Replacement	The replacement of all the corrugated metal pipe (CMP) throughout the City with reinforced concrete pipe (RCP) of similar size to provide and maintain a safe and reliable drainage system for the community.	200,000
Veterans Park Senior Center ADA Parking Spaces	The addition of four ADA parking spaces to the two existing such spaces behind the Veterans Park Senior Center.	15,000

**Total Adopted Budget**

**7,521,760**

<b>Funding Source(s)</b>	<b>Annual Operating Budget Expenditure Impact</b>	
Capital Projects fund	(5,000)	Decreased Maintenance Costs
Capital Projects Fund	(10,000)	Decreased Maintenance Costs
Capital Projects Fund, Lighting and Landscaping District	< 1,000	Increased Maintenance Costs for new Poles and Lights
Wastewater Fund	(10,000)	Decreased Maintenance Costs
Wastewater Fund	(10,000)	Decreased Maintenance Costs
Wastewater Fund	(5,000)	Decreased Maintenance Costs
Harbor Tidelands Fund	0	n/a
Harbor Tidelands Fund	0	n/a
Capital Project Fund	(5,000)	Decreased Maintenance Costs
Subdivision Park Trust Funds	0	n/a
<b>Estimated Annual Operating Budget Expenditure Impact</b>	<b>(49,000)</b>	



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# REDEVELOPMENT AGENCY



# **REDONDO BEACH REDEVELOPMENT AGENCY**

## **Adopted Budget**

**For Fiscal Year 2005-2006**

**CHAIRMAN**

**Chris Cagle**

**VICE-CHAIRMAN**

**Donald I. Szerlip**

**MEMBERS**

**Michael A. Gin**

**Steve Aspel**

**Steven Diels**

**John Parsons**

**EXECUTIVE DIRECTOR**

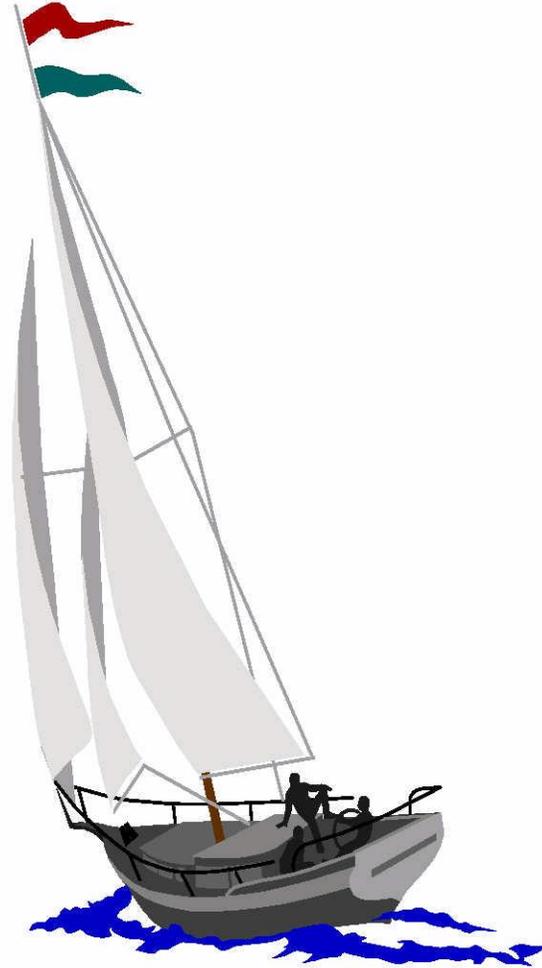
**William P. Workman**

**AGENCY GENERAL COUNSEL**

**Michael Webb**

**AGENCY TREASURER**

**Ernie O'Dell**



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**Redevelopment Agency**

415 Diamond Street, P.O. Box 270  
Redondo Beach, California 90277-0270  
www.redondo.org

tel 310 372-1171  
fax 310 379-9268

May 16, 2005

Chair and Members of the Redevelopment Agency  
Redondo Beach Redevelopment Agency

Subject: Adopted Budget for Fiscal Year 2005-2006

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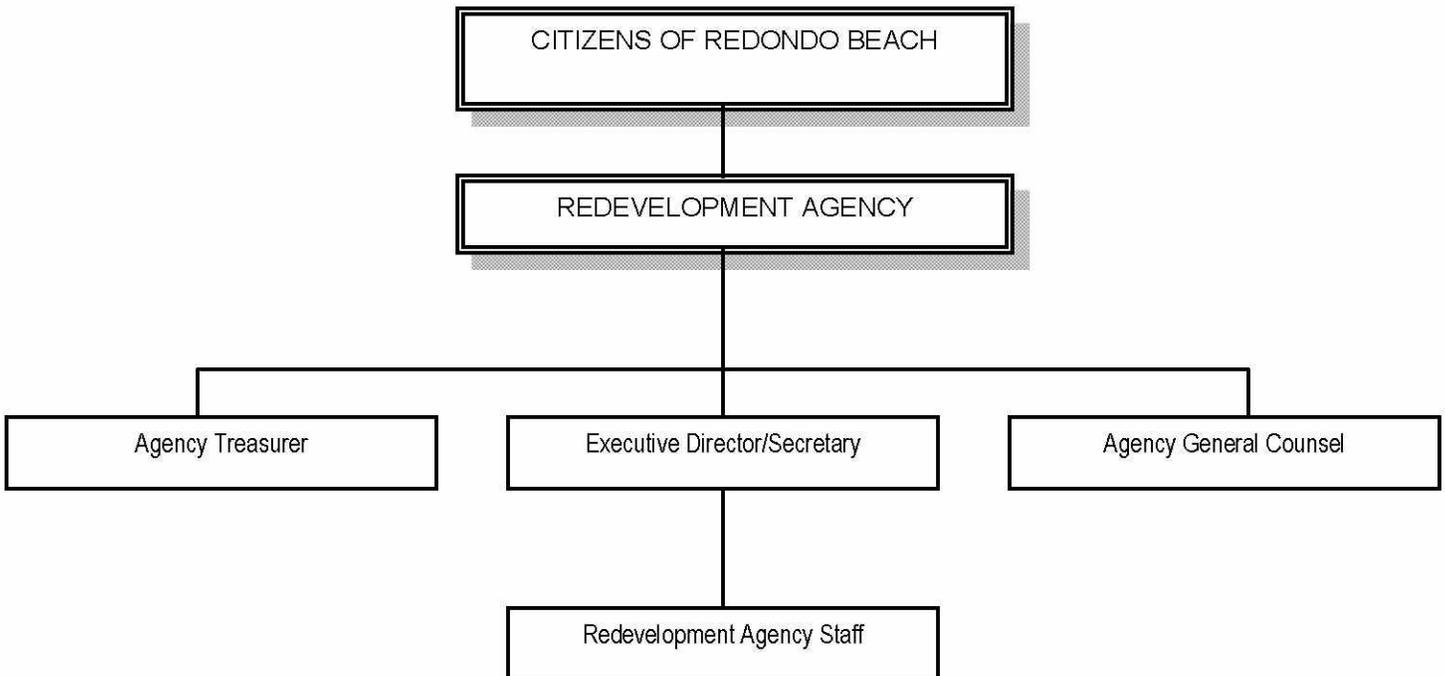
In accordance with Section 33606 of the California Health and Safety Code, I respectfully submit the Redevelopment Agency Proposed Budget for Fiscal Year 2005-2006 which also includes the budget of the Public Financing Authority, a component unit of the Redevelopment Agency.

The budget includes my recommendations as submitted to the Mayor and City Council in the City's proposed budget. It also incorporates the Redevelopment Agency's AB 1290 Implementation Plan and debt service requirements.



William P. Workman  
Executive Director

Redondo Beach  
Redevelopment Agency  
Adopted Budget – FY 05-06



**STATISTICAL PROFILE**

**Redondo Plaza Project Area**

Adopted November 9, 1964  
Amendment #1 March 11, 1970  
Amendment #2 October 26, 1970  
Amendment #3 October 4, 1971  
Amendment #4 October 17, 1989  
Termination November 9, 2004  
Incur Indebtedness by January 1, 2004  
Pay Indebtedness by November 9, 2014

**South Bay Center Project Area**

Adopted November 21, 1983  
Termination November 21, 2023  
Incur Indebtedness by November 21, 2003  
Pay Indebtedness by November 21, 2033

**Aviation High School Project Area**

Adopted February 27, 1984  
Termination February 27, 2024  
Incur Indebtedness by February 27, 2004  
Pay Indebtedness by February 27, 2034

**Harbor Center Project Area**

Adopted December 1, 1980  
Amendment #1 August 1, 1989  
Termination December 1, 2020  
Incur Indebtedness by December 1, 2000  
Pay Indebtedness by December 1, 2030

**REDONDO BEACH REDEVELOPMENT AGENCY**  
**SUMMARY OF ESTIMATED REVENUES & APPROPRIATIONS AND**  
**ESTIMATED CHANGES IN FUND BALANCES**

	<b>Estimated Fund Balances July 1, 2005</b>	<b>+</b>	<b>Adopted Revenues 2005-06</b>	<b>-</b>	<b>Adopted Appropriations 2005-06</b>	<b>+</b>	<b>Other Financing Source (Uses)</b>	<b>=</b>	<b>Estimated Fund Balances June 30, 2006</b>
<b><u>General Funds:</u></b>									
Redondo Plaza	154,310		38,030		253,090		60,750		-
South Bay Center	126,120		1,646,840		797,790		(839,000)		136,170
Aviation High School	785,010		514,980		225,190		(285,410)		789,390
Harbor Center	1,590,100		469,790		378,960		(122,330)		1,558,600
<b>Sub-total</b>	<b>2,655,540</b>		<b>2,669,640</b>		<b>1,655,030</b>		<b>(1,185,990)</b>		<b>2,484,160</b>
<b><u>Housing Funds:</u></b>									
Redondo Plaza	3,019,910		80,230		244,860		-		2,855,280
South Bay Center	3,716,700		467,300		583,530		-		3,600,470
Aviation High School	212,110		130,120		112,760		-		229,470
Harbor Center	685,030		79,040		1,200		-		762,870
<b>Sub-total</b>	<b>7,633,750</b>		<b>756,690</b>		<b>942,350</b>		<b>-</b>		<b>7,448,090</b>
<b><u>Debt Service Funds:</u></b>									
South Bay Center	2,961,130		45,640		829,590		782,930		2,960,110
Public Financing Authority	1,792,170		1,167,130		1,677,370		788,920		2,070,850
<b>Sub-total</b>	<b>4,753,300</b>		<b>1,212,770</b>		<b>2,506,960</b>		<b>1,571,850</b>		<b>5,030,960</b>
<b>Grand Total</b>	<b>15,042,590</b>		<b>4,639,100</b>		<b>5,104,340</b>		<b>385,860</b>		<b>14,963,210</b>

**REDONDO BEACH REDEVELOPMENT AGENCY**  
**SCHEDULE OF INTERFUND TRANSFERS**

**FOR FISCAL YEAR 2005-2006**

	<u>Transfer In</u>	<u>Transfer Out</u>
<b>General Funds:</b>		
Redondo Plaza	60,750	-
South Bay Center	-	839,000
Aviation High School	-	501,600
Harbor Center	-	292,000
<b>Debt Service Funds:</b>		
South Bay Center	839,000	56,070
Public Financing Authority	793,600	4,680
<b>TOTAL</b>	<b><u>1,693,350</u></b>	<b><u>1,693,350</u></b>

**Notes:**

- \* *Transfers to the Debt Service and Enterprise Funds are for the payment of principal and interest on the South Bay Center, Aviation and Pier Reconstruction bond issues.*
- \* *Transfers from the Debt Service and Enterprise Funds are returns of excess revenues received by the fiscal agent for the South Bay Center and Public Financing Authority bond issues to be used by the Agency in the respective project areas.*

**SUMMARY OF PERSONNEL  
2005-2006**

**City Attorney**

0.3 Assistant City Attorney

**City Manager**

0.5 Assistant City Manager

**Financial Services**

0.5 Budget and Finance Manager

**Recreation and Community Services**

0.1 Program Manager – SBYP & CDBG

0.6 Rehab Inspector-Estimator

0.6 Analyst

0.6 Handyperson Leadworker

1.2 Maintenance Worker

3.1

**Harbor**

0.5 Harbor Properties Director

0.7 Harbor Facilities Manager

1.2

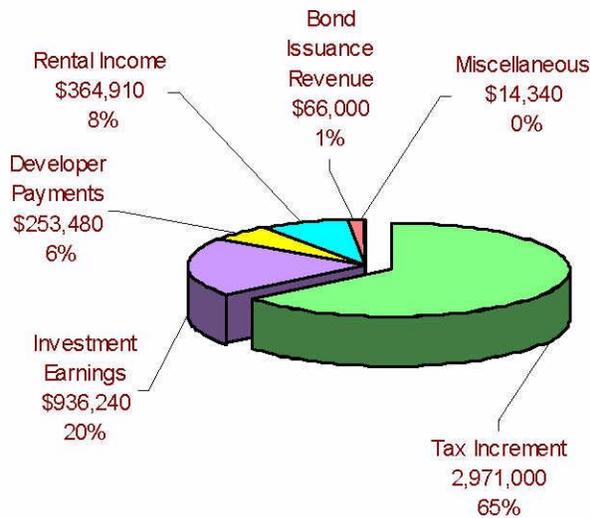
**TOTAL PERSONNEL: 5.6**

**OVERVIEW OF ESTIMATED REVENUES**

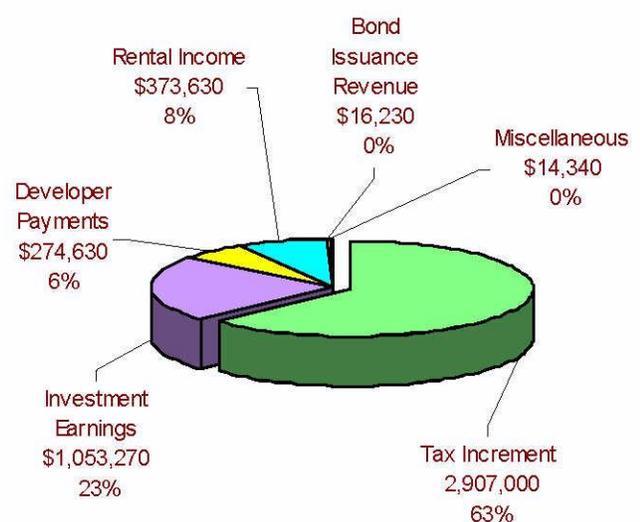
The Redevelopment Agency's primary revenue sources are tax increment and the investment earning from the cash held by the Agency. Below is a summary of the fiscal year 2005-2006 estimated revenues by revenue source as compared with the adopted budget of fiscal year 2004-2005 as well as brief descriptions of the changes:

<b>Revenue Source</b>	<b>Adopted FY04-05</b>	<b>Adopted FY05-06</b>	<b>(Decrease) Increase</b>	<b>%</b>
Tax Increment	\$2,971,000	\$2,907,000	\$(66,000)	(2.2)%
Investment Earnings	936,240	1,053,270	117,030	2.5 %
Developer Payments	253,480	274,630	21,150	8.3 %
Rental Income	364,910	373,630	8,720	2.4 %
Bond Issue Revenue	66,000	16,230	(49,770)	(75.4)%
Miscellaneous	14,340	14,340	--	0.0 %
<b>Total Revenue</b>	<b>\$4,605,970</b>	<b>\$4,639,100</b>	<b>\$33,130</b>	<b>7.7 %</b>

**Adopted Revenue  
FY 04-05**



**Adopted Revenue  
FY 05-06**



Tax Increment - The tax increment revenue estimates reflect slightly lower assessed valuations in the project areas.

Investment Earnings - The estimates for investment earnings reflect higher interest rates. However, the majority of the investment earnings are pursuant to the South Bay Center bond agreements between the Redevelopment Agency and the Public Financing Authority.

Developer Payments – The estimates for developer payments are based upon the payment schedules included in the South Bay Galleria and Crowne Plaza agreements.

Rental Income – The rental income estimate includes the minimum rent, percentage rent and Pier Association reimbursement from Kincaid's Restaurant.

Bond Issue Revenue – The bond issue revenue is an issuer fee from the Mortgage Revenue bond issue.

Miscellaneous Revenue – The miscellaneous revenue is from the Heritage Pointe bond issue. It is also scheduled to decrease over time as the bonds are redeemed.

**REDONDO BEACH REDEVELOPMENT AGENCY**  
**TWO-YEAR COMPARISON OF ESTIMATED REVENUES BY FUND**

	<b>Adopted 2004-05</b>	<b>Adopted 2005-06</b>	<b>Increase (Decrease)</b>	<b>Percent Increase (Decrease)</b>
<b><u>General Funds:</u></b>				
Redondo Plaza	85,380	38,030	(47,350)	(55.46%)
South Bay Center	1,626,310	1,646,840	20,530	1.26%
Aviation High School	579,890	514,980	(64,910)	(11.19%)
Harbor Center	451,970	469,790	17,820	3.94%
<b>Sub-total</b>	<b>2,743,550</b>	<b>2,669,640</b>	<b>(73,910)</b>	<b>(2.69%)</b>
<b><u>Housing Funds:</u></b>				
Redondo Plaza	71,320	80,230	8,910	12.49%
South Bay Center	456,890	467,300	10,410	2.28%
Aviation High School	146,630	130,120	(16,510)	(11.26%)
Harbor Center	76,770	79,040	2,270	2.96%
<b>Sub-total</b>	<b>751,610</b>	<b>756,690</b>	<b>5,080</b>	<b>0.68%</b>
<b><u>Debt Service Funds:</u></b>				
South Bay Center	40,570	45,640	5,070	12.50%
Public Financing Authority	1,070,240	1,167,130	96,890	9.05%
<b>Sub-total</b>	<b>1,110,810</b>	<b>1,212,770</b>	<b>101,960</b>	<b>9.18%</b>
<b>Grand Total</b>	<b>4,605,970</b>	<b>4,639,100</b>	<b>33,130</b>	<b>0.72%</b>

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**REDONDO BEACH REDEVELOPMENT AGENCY**  
**TAX INCREMENT**

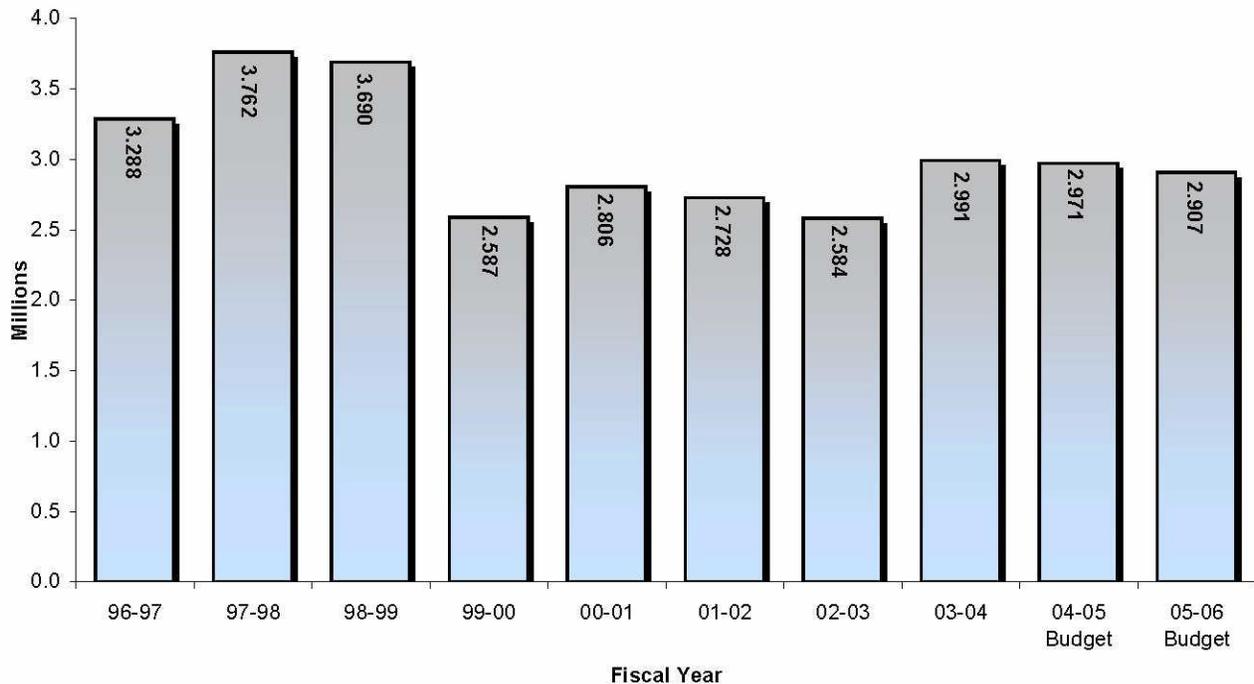
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**Description:** Tax increment is based upon an allocation of taxes equalized prior to adoption of the redevelopment plan (the "base roll"). Taxes collected on any increase in taxable valuation over the base roll are allocated to the Redevelopment Agency.

**Background:** Growth of tax increment is realized from the two percent (2%) annual increase allowed by Proposition 13, as well as increased valuations occurring when property is sold or improved and subsequently reassessed. Reductions are realized with property owners seeking downward reassessments in the taxable value of the properties in the project area and subsequent devaluations.

**Outlook:** The Redondo Plaza project area ceased to generate tax increment during fiscal year 1999-00. The Redevelopment Agency received its lifetime allocation of \$25,000,000 called for in the amended redevelopment plan. The property tax revenue has reverted back to the City.

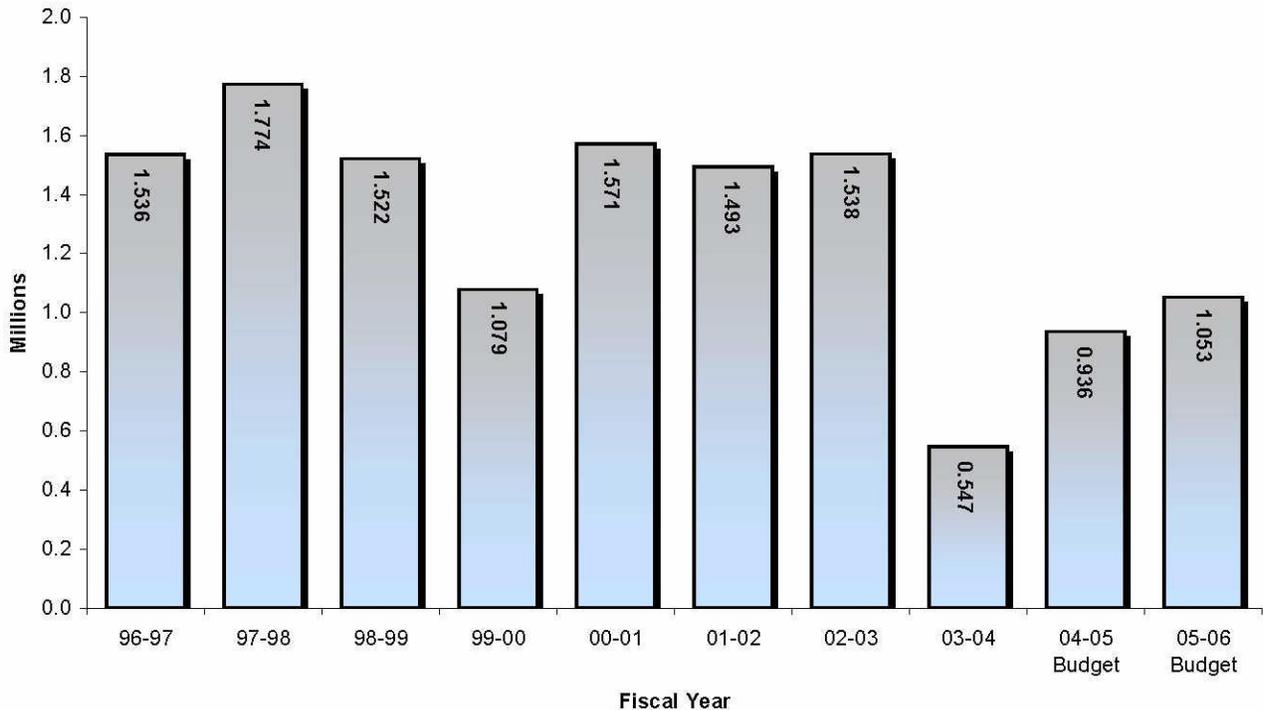


**REDONDO BEACH REDEVELOPMENT AGENCY**  
**INVESTMENT EARNINGS**

**Description:** Revenue from investment earnings comes from the prudent investment of the Redevelopment Agency's idle funds.

**Background:** All investments held by the Redevelopment Agency have been authorized by the City of Redondo Beach's Statement of Investment Policy. The policy covers the investments of the City and its component units, including the Redevelopment Agency. Debt issue proceeds are invested through trustees in accordance with the associated trust indentures.

**Outlook:** The large fluctuations in revenue are primarily a result of the investment earnings on debt issue proceeds. As the majority of the proceeds have now been used to finance improvements within and of benefit to the project areas, the investable cash will remain relatively flat. The current projections reflect a slight increase in interest rates. However, the majority of the investment earnings are pursuant to the South Bay Center bond agreements between the Redevelopment Agency and the Public Financing Authority.

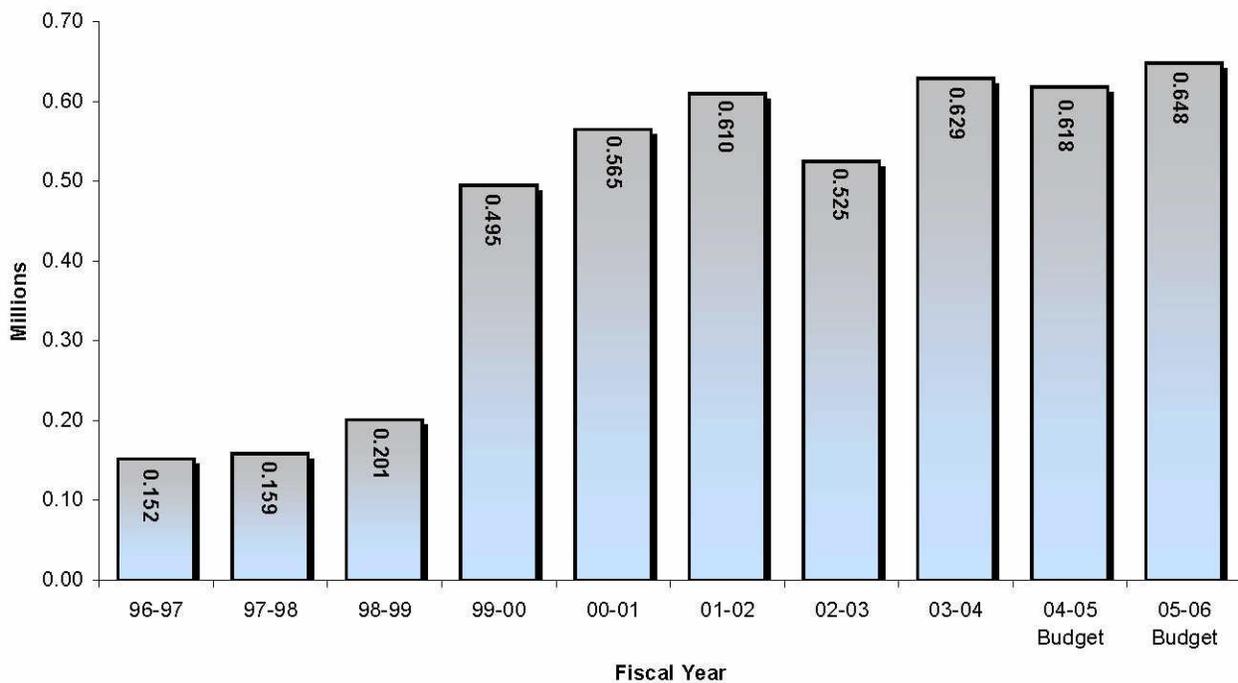


**REDONDO BEACH REDEVELOPMENT AGENCY  
DEVELOPER PAYMENTS**

**Description:** Developer payments are received from the Holiday Inn/Crowne Plaza pursuant to the August 22, 1983 Disposition and Development Agreement and from the South Bay Galleria pursuant to the June 18, 1984 Owner Participation Agreement. However, these payments did not commence until fiscal year 1990-91. In addition, the Public Financing Authority began receiving payments from the RUI One Corp (Kincaid's Restaurant) in January 1999 pursuant to a leasehold agreement dated October 7, 1997.

**Background:** The Disposition and Development Agreement obligated the Redevelopment Agency to assist with property acquisition and in turn obligated the Developer to reimburse the Redevelopment Agency over a 20-year term for costs incurred in connection with such acquisition. The Owner Participation Agreement obligated the Redevelopment Agency to, among other things, provide public financing to allow the construction of a public parking facility which would be leased to the Owner. In return, among other things, the Owner was obligated to make rental payments for a term of 40 years. The financing arrangement with Kincaid's provided for RUI One Corp to construct the restaurant building. The Public Financing Authority purchased the building using a take-out loan repaid from income generated by the lease.

**Outlook:** Both the Disposition and Development Agreement and the fixed portion of the Owner Participation Agreement include scheduled payment increases. The variable portion of the Owner Participation Agreement is based in part upon the extent to which available space is leased in the South Bay Galleria. Space is anticipated to be substantially leased. The leasehold agreement called for a fixed lease payment in the first year of operation. The Public Financing Authority began receiving a percentage of gross sales in February 2000.



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**REDONDO BEACH REDEVELOPMENT AGENCY**  
**BOND ISSUE REVENUE**

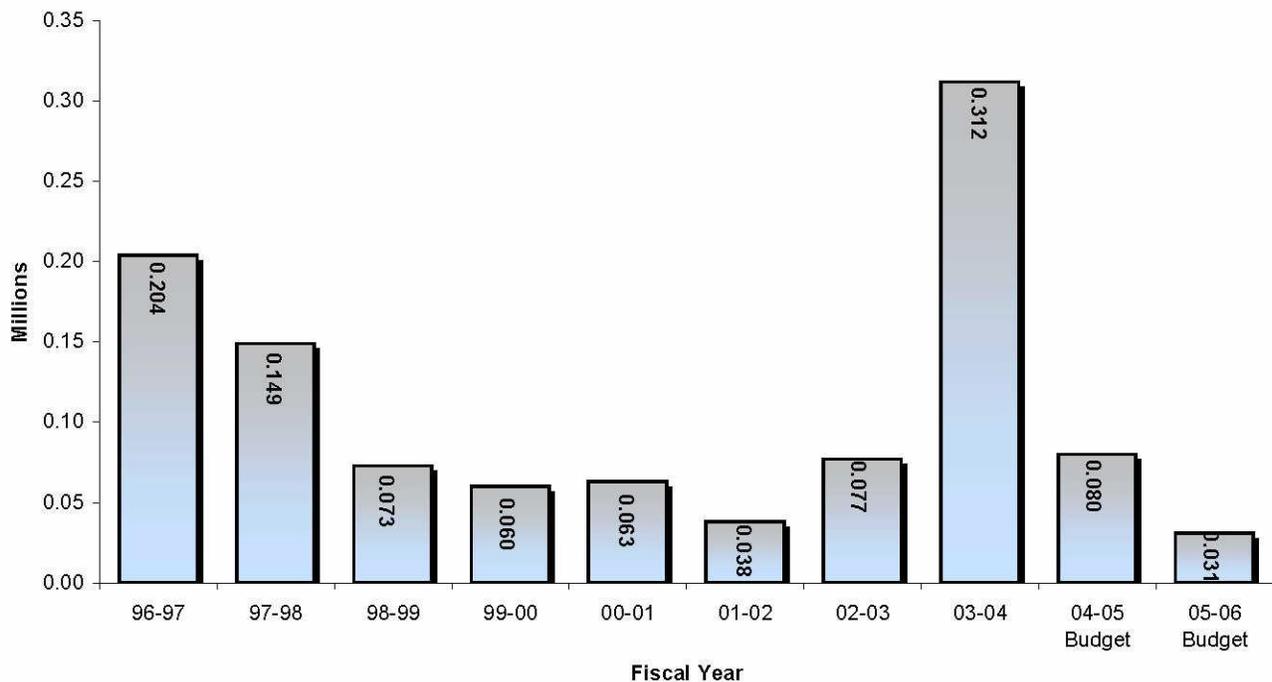
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**Description:** Bond issue revenue is received from the Residential Mortgage Revenue Refunding Bonds, 1993 Series A and B.

**Background:** The revenue from the Mortgage Revenue Bond issue is dependent on a number of factors including the timeliness of mortgage payments, the rate of mortgage prepayments, the rate of interest on funds and accounts invested, and the amount of program expenses.

**Outlook:** The future fiscal years' estimates for the bond issue revenue received from the Mortgage Revenue Bond issue assume that mortgage payments are made on a timely basis, that prepayments will occur at a rate of 400% of normal prepayment rates, and that program expenses will not exceed certain amounts.



**REDONDO BEACH REDEVELOPMENT AGENCY**  
**REVENUE DETAIL**

**FISCAL YEARS 2002/2003 - 2005/2006**

	<b>Actual 2002-03</b>	<b>Actual 2003-04</b>	<b>Adopted 2004-05</b>	<b>Adopted 2005-06</b>
<b>General Funds:</b>				
Tax Increment:				
South Bay Center	1,312,045	1,444,471	1,523,200	1,532,000
Aviation High School	447,903	625,713	568,000	501,600
Harbor Center	280,326	322,888	285,600	292,000
Investment Earnings:				
Redondo Plaza	11,465	(989)	19,380	21,800
South Bay Center	2,654	348	4,310	4,850
Aviation High School	23,416	9,978	11,890	13,380
Harbor Center	55,719	27,933	11,690	13,150
Developer Payments:				
South Bay Center	46,578	108,388	98,800	109,990
Harbor Center	134,760	144,720	154,680	164,640
Bond Issue Revenue:				
Redondo Plaza	40,800	292,322	66,000	16,230
<b>Sub-total</b>	<b>2,355,666</b>	<b>2,975,772</b>	<b>2,743,550</b>	<b>2,669,640</b>
<b>Housing Funds:</b>				
Tax Increment:				
South Bay Center	362,050	361,118	380,800	383,000
Aviation High School	111,976	156,428	142,000	125,400
Harbor Center	70,082	80,722	71,400	73,000
Investment Earnings:				
Redondo Plaza	129,540	52,517	71,320	80,230
South Bay Center	146,514	62,544	65,650	73,860
Aviation High School	2,967	3,392	730	820
Harbor Center	19,386	10,007	5,370	6,040
Miscellaneous:				
Redondo Plaza	10,708	-	-	-
South Bay Center	29,810	14,520	10,440	10,440
Aviation High School	6,367	4,840	3,900	3,900
<b>Sub-total</b>	<b>889,400</b>	<b>746,088</b>	<b>751,610</b>	<b>756,690</b>
<b>Debt Service Funds:</b>				
Investment Earnings:				
South Bay Center	31,224	16,528	40,570	45,640
Public Financing Authority	1,114,961	364,844	705,330	793,500
Rental Income:				
Public Financing Authority	343,568	375,632	364,910	373,630
<b>Sub-total</b>	<b>1,489,753</b>	<b>757,004</b>	<b>1,110,810</b>	<b>1,212,770</b>
<b>TOTAL REDEVELOPMENT AGENCY</b>	<b>4,734,819</b>	<b>4,478,864</b>	<b>4,605,970</b>	<b>4,639,100</b>

**OVERVIEW OF APPROPRIATIONS**

The appropriations for fiscal year 2005-2006 reflect the following selected programs and activities:

## REDONDO PLAZA

Administration – As the Redondo Plaza project area ceased to generate tax increment during fiscal year 1999-2000 upon the receipt of its lifetime allocation of \$25,000,000 called for in the amended redevelopment plan, its accounts serve as the "General Fund" of the Agency with administration costs of \$153,590 in personnel expenditures and \$99,500 in maintenance and operations.

## SOUTH BAY CENTER

Galleria Security – In June 1993, the Redevelopment Agency first entered into an agreement with the City to fund security at the Galleria South Bay. The City has a cost sharing agreement with the Galleria at South Bay whereby off-duty Redondo Beach police officers are hired as mall security. The agreement has fixed the costs at \$108,000 annually.

Administration – The administration costs include the County's \$25,600 administrative fee. In addition, consultant fees for assistance with development have been included.

Pass Through Payments – In November 1983, the Redevelopment Agency and the County of Los Angeles entered into an agreement for reimbursement of tax increment funds. It was recognized that the South Bay Center project area needed to utilize a substantial portion of the annual tax increment reimbursement in the early years to finance its redevelopment activities. Therefore, the County taxing entities agreed to defer receipt of tax increment reimbursement from the Redevelopment Agency. With the issuance of the South Bay Center 1996 tax allocation bonds, the deferral process was revised. Pursuant to the agreement reached with the County revising the deferral process, the pass through payments are only deferred to the extent that sufficient revenue is received by the Agency to make its debt service payments required by the bond issue.

Tax Allocation Bonds – In July 1996, the Redevelopment Agency issued \$8,660,000 in tax allocation bonds for the purpose of financing improvements within the project area. The principal and interest payments funded from tax increment revenues are paid to the Public Financing Authority (the holder of the bonds). Funds held by the trustee in excess of the bond reserve requirement are annually returned to the Redevelopment Agency and shown as Redondo Plaza bond issue revenue.

## AVIATION HIGH SCHOOL

Administration – The administration costs include the \$8,000 County administrative fee together with consultant fees for assistance with development.

Pass Through Payments – In February 1984, the Redevelopment Agency and the County of Los Angeles entered into an agreement for reimbursement of tax increment funds. It was recognized that the Aviation High School project area needed to utilize a substantial portion of the annual tax increment in the early years to finance its redevelopment activities. Therefore, the County taxing entities agreed to defer receipt of tax increment reimbursement from the Redevelopment Agency.

This agreement remained unchanged with the issuance of tax allocation bonds in 2001. The pass through payments and proceeds of long-term debt reflect the amounts to be deferred.

Tax Allocation Bonds – In December 2000, the Public Financing Authority issued \$4,735,000 in tax allocation bonds for the purpose of financing improvements within the project area. These bonds are secured by tax increment from the Aviation High School project area. Therefore, the transfer of tax increment is reflected in the Aviation High School project area while the interest expense on the bond issue is reflected in the Public Financing Authority.

#### HARBOR CENTER

Administration – The administration costs include the \$4,800 County administrative fee together with on-going consultant fees in connection with the Pier Reconstruction bond issue.

City Advance – In June 1990, the Redevelopment Agency entered into an agreement with the City to repay amounts advanced by the City for land acquisition in connection with the Harbor Center project area. Per the agreement, interest accrued on the outstanding balance at the current rate of the Local Agency Investment Fund (LAIF).

Educational Revenue Augmentation Fund (ERAF) – This is the second year of the State's shift of redevelopment agency local tax increment funding to help the State meet its Proposition 98 obligations to fund schools. The payment can be made from any available redevelopment agency or local government funds with the exception of the housing funds.

Pier Reconstruction Bond Issue – In October 2001, the Public Financing Authority issued Pier Reconstruction refunding revenue bonds. These bonds were issued to refund the Redevelopment Agency's 1993 tax allocation bonds. They are secured by tax increment from the Harbor Center project area. Therefore, the transfer of tax increment is reflected in the Harbor Center project area while the interest expense on the bond issue is reflected in the Public Financing Authority.

#### HOUSING

Administration – The administration costs include personnel expenditures of \$482,380 and maintenance and operations expenditures of \$459,970. The maintenance and operations expenditures include the County's \$9,600 administrative fee.

Handyperson Program – The handyperson program provides eligible low-income homeowners with exterior improvements and certain interior repairs to their homes and properties. The work is completed by the City's handyperson crew at no cost to the homeowner.

Owner Rehabilitation Loan Program – A program which provides loans of up to approximately \$20,000 for rehabilitation to low-income households was previously funded by the Community Development Block Grant (CDBG). The Agency has reinstated the program and will receive the deferred interest and principal payments upon the sale or refinance of the home.

## PUBLIC FINANCING AUTHORITY

Revenue Bonds – In July 1996, the Public Financing Authority issued \$10,330,000 in revenue bonds to acquire the South Bay Center tax allocation bonds and to finance certain public capital improvements within the City. The bonds are secured by the investment earnings received from the principal and interest payments of the South Bay Center tax allocation bonds.

Tax Allocation Bonds – In December 2000, the Public Financing Authority issued \$4,735,000 in tax allocation bonds to acquire, construct, expand, improve, or rehabilitate property and public improvements within or of benefit to the Aviation High School project area.

Refunding Revenue Bonds – In October 2001, the Public Financing Authority issued \$3,500,000 in refunding revenue bonds to refinance the Redevelopment Agency's 1993 Pier Reconstruction tax allocation and revenue bonds and to finance certain redevelopment activities within or of benefit to the Harbor Center project area.

South Bay Bank Loan – In April 1999, the Public Financing Authority entered into a \$1,750,000 loan agreement with South Bay Bank which is amortized at an interest rate of 8.75%. Proceeds of the loan were used to purchase the building on the Redondo Beach Municipal Pier Deck leased by Kincaid's Restaurant. In 2003, the loan was refinanced at an interest rate of 7%.

Kincaid's Pass Through – In October 1997, a leasehold agreement with RUI One Corp (Kincaid's Restaurant) was signed. Pursuant to the agreement, any rental income received from Kincaid's that is not needed for the Public Financing Authority's financial obligations is to be "passed through" to the City.

Administration – The October 1997 agreement referred to above also states that the Public Financing Authority is responsible for the restaurant's water utility payment. This payment is reflected in the administration costs. In addition, on-going consultant fees in connection with the bond issues are included.

Pier Association Dues – As property owner of the Kincaid's Restaurant building, the Public Financing Authority must pay Pier Association dues based upon the restaurant's annual sales. Kincaid's Restaurant, in turn, reimburses the Public Financing Authority for the amount of the dues up to a maximum of \$8,000 annually.

**REDONDO BEACH REDEVELOPMENT AGENCY**  
**TWO-YEAR COMPARISON OF APPROPRIATIONS BY FUND**

	<u>Adopted 2004-05</u>	<u>Adopted 2005-06</u>	<u>Increase (Decrease)</u>	<u>Percent Increase (Decrease)</u>
<b><u>General Funds:</u></b>				
Redondo Plaza	216,760	253,090	36,330	16.76%
South Bay Center	797,200	797,790	590	0.07%
Aviation High School	257,010	225,190	(31,820)	(12.38%)
Harbor Center	357,940	378,960	21,020	5.87%
<b>Sub-total</b>	<b><u>1,628,910</u></b>	<b><u>1,655,030</u></b>	<b><u>26,120</u></b>	<b><u>1.60%</u></b>
<b><u>Housing Funds:</u></b>				
Redondo Plaza	216,700	244,860	28,160	12.99%
South Bay Center	502,450	583,530	81,080	16.14%
Aviation High School	99,110	112,760	13,650	13.77%
Harbor Center	1,400	1,200	(200)	(14.29%)
<b>Sub-total</b>	<b><u>819,660</u></b>	<b><u>942,350</u></b>	<b><u>122,690</u></b>	<b><u>14.97%</u></b>
<b><u>Debt Service Funds:</u></b>				
South Bay Center	830,330	829,590	(740)	(0.09%)
Public Financing Authority	1,646,340	1,677,370	31,030	1.88%
<b>Sub-total</b>	<b><u>2,476,670</u></b>	<b><u>2,506,960</u></b>	<b><u>30,290</u></b>	<b><u>1.22%</u></b>
<b>Grand Total</b>	<b><u><u>4,925,240</u></u></b>	<b><u><u>5,104,340</u></u></b>	<b><u><u>179,100</u></u></b>	<b><u><u>3.64%</u></u></b>

**REDONDO BEACH REDEVELOPMENT AGENCY**  
**APPROPRIATIONS SUMMARY**

**BY FUND/BY EXPENDITURE TYPE**  
**FISCAL YEAR 2005-2006**

	<u>Personnel</u>	<u>Maintenance &amp; Operations</u>	<u>Capital Outlay</u>	<u>CIP</u>	<u>Total</u>
<b><u>General Funds:</u></b>					
Redondo Plaza	153,590	99,500	-	-	253,090
South Bay Center	-	797,790	-	-	797,790
Aviation High School	-	225,190	-	-	225,190
Harbor Center	-	378,960	-	-	378,960
<b>Sub-total</b>	<b>153,590</b>	<b>1,501,440</b>	<b>-</b>	<b>-</b>	<b>1,655,030</b>
<b><u>Housing Funds:</u></b>					
Redondo Plaza	126,780	118,080	-	-	244,860
South Bay Center	298,390	285,140	-	-	583,530
Aviation High School	57,210	55,550	-	-	112,760
Harbor Center	-	1,200	-	-	1,200
<b>Sub-total</b>	<b>482,380</b>	<b>459,970</b>	<b>-</b>	<b>-</b>	<b>942,350</b>
<b><u>Debt Service Funds:</u></b>					
South Bay Center	-	829,590	-	-	829,590
Public Financing Authority	-	1,677,370	-	-	1,677,370
<b>Sub-total</b>	<b>-</b>	<b>2,506,960</b>	<b>-</b>	<b>-</b>	<b>2,506,960</b>
<b>Grand Total</b>	<b>635,970</b>	<b>4,468,370</b>	<b>-</b>	<b>-</b>	<b>5,104,340</b>

**REDONDO BEACH REDEVELOPMENT AGENCY**  
**FOUR-YEAR OVERVIEW OF APPROPRIATIONS**

**FISCAL YEARS 2002/2003 - 2005/2006**

	<b>Adopted 2002-03</b>	<b>Adopted 2003-04</b>	<b>Adopted 2004-05</b>	<b>Adopted 2005-06</b>
<b>General Funds:</b>				
Galleria Security:				
South Bay Center	108,000	108,000	108,000	108,000
Administration:				
Redondo Plaza	272,790	259,830	216,760	253,090
South Bay Center	31,200	36,000	32,700	29,500
Aviation High School	13,000	9,000	12,200	9,000
Harbor Center	11,800	7,600	12,600	11,800
Educational Rev Augmentation Fund:				
Harbor Center	-	-	197,480	197,490
Pass Through Payments:				
South Bay Center	657,530	852,950	656,500	660,290
Aviation High School	189,980	230,590	244,810	216,190
Harbor Debt:				
Harbor Center	195,670	127,390	147,860	169,670
Parking Authority Debt:				
Aviation High School	647,400	-	-	-
<b>Sub-total</b>	<b>2,127,370</b>	<b>1,631,360</b>	<b>1,628,910</b>	<b>1,655,030</b>
<b>Housing Funds:</b>				
Administration:				
Redondo Plaza	-	-	-	-
South Bay Center	118,720	149,420	198,340	338,670
Aviation High School	54,590	49,270	66,510	112,760
Harbor Center	1,200	1,400	1,400	1,200
Heritage Pointe Rent Subsidy:				
South Bay Center	63,620	81,080	87,410	-
Aviation High School	18,380	21,920	32,600	-
Handyperson Program:				
Redondo Plaza	182,500	141,850	154,200	182,360
South Bay Center	182,500	141,850	154,200	182,360
Senior Housing Rent Subsidy:				
Redondo Plaza	70,000	-	-	-
South Bay Center	70,000	-	-	-
Owner Rehabilitation Loan Program:				
Redondo Plaza	50,000	62,500	62,500	62,500
South Bay Center	50,000	62,500	62,500	62,500
<b>Sub-total</b>	<b>861,510</b>	<b>711,790</b>	<b>819,660</b>	<b>942,350</b>

**REDONDO BEACH REDEVELOPMENT AGENCY**  
**FOUR-YEAR OVERVIEW OF APPROPRIATIONS (Continued)**

**FISCAL YEARS 2002/2003 - 2005/2006**

	<b>Adopted 2002-03</b>	<b>Adopted 2003-04</b>	<b>Adopted 2004-05</b>	<b>Adopted 2005-06</b>
<b>Debt Service Funds:</b>				
Administration:				
Public Financing Authority	17,860	15,920	21,340	65,830
Pier Association Dues:				
Public Financing Authority	11,360	10,750	10,600	10,600
Interest Expense:				
South Bay Center	734,350	725,170	715,330	704,590
Harbor Center	-	-	-	-
Public Financing Authority	1,056,900	1,007,040	987,800	967,060
Principal Payments:				
South Bay Center	100,000	105,000	115,000	125,000
Harbor Center	-	-	-	-
Public Financing Authority	-	-	416,600	433,880
Kincaid's Pass-Through:				
Public Financing Authority	220,000	210,000	210,000	200,000
<b>Sub-total</b>	<b><u>2,140,470</u></b>	<b><u>2,073,880</u></b>	<b><u>2,476,670</u></b>	<b><u>2,506,960</u></b>
<b>TOTAL REDEVELOPMENT AGENCY</b>	<b><u>5,129,350</u></b>	<b><u>4,417,030</u></b>	<b><u>4,925,240</u></b>	<b><u>5,104,340</u></b>

**REDONDO BEACH REDEVELOPMENT AGENCY**  
**FOUR-YEAR OVERVIEW OF OTHER FINANCING SOURCES (USES)**

**FISCAL YEARS 2002/2003 - 2005/2006**

	<b>Adopted 2002-03</b>	<b>Adopted 2003-04</b>	<b>Adopted 2004-05</b>	<b>Adopted 2005-06</b>
<b>General Funds:</b>				
Proceeds of Long-term Debt:				
South Bay Center	-	-	-	-
Aviation High School	837,380	230,590	244,810	216,190
Harbor Center	195,670	127,390	147,860	169,670
Transfer from Debt Service Funds:				
Redondo Plaza	67,740	55,110	58,150	60,750
Aviation Bond Debt Service:				
Aviation High School	(440,800)	(428,000)	(568,000)	(501,600)
Pier Bond Debt Service:				
Harbor Center	(280,800)	(285,600)	(285,600)	(292,000)
South Bay Center Bond Debt Service:				
South Bay Center	(834,870)	(835,480)	(835,180)	(839,000)
<b>Sub-total</b>	<b>(455,680)</b>	<b>(1,135,990)</b>	<b>(1,237,960)</b>	<b>(1,185,990)</b>
<b>Debt Service Funds:</b>				
Debt Service:				
South Bay Center	834,870	835,480	835,180	839,000
Harbor Center	-	-	285,600	292,000
Public Financing Authority	721,600	713,600	568,000	501,600
Transfer to General Funds:				
South Bay Center	(62,290)	(53,250)	(54,770)	(56,070)
Public Financing Authority	(5,450)	(1,860)	(3,380)	(4,680)
<b>Sub-total</b>	<b>1,494,180</b>	<b>1,495,830</b>	<b>1,630,630</b>	<b>1,571,850</b>
<b>TOTAL REDEVELOPMENT AGENCY</b>	<b>1,035,775</b>	<b>358,910</b>	<b>392,670</b>	<b>385,860</b>

**REDONDO BEACH REDEVELOPMENT AGENCY**  
**ANNUAL GENERAL FUNDS BUDGET**

**FISCAL YEAR 2005-2006**

	REDONDO PLAZA	SOUTH BAY CENTER	AVIATION HIGH SCHOOL	HARBOR CENTER	TOTAL
<b>ESTIMATED FUND BALANCE JULY 1, 2005</b>	154,310	126,120	785,010	1,590,100	2,655,540
<b>Revenues</b>					
Tax Increment	-	1,532,000	501,600	292,000	2,325,600
Investment Earnings	21,800	4,850	13,380	13,150	53,180
Developer Payments	-	109,990	-	164,640	274,630
Bond Issue Revenue	16,230	-	-	-	16,230
<b>Total Revenues</b>	<b>38,030</b>	<b>1,646,840</b>	<b>514,980</b>	<b>469,790</b>	<b>2,669,640</b>
<b>Expenditures</b>					
Galleria Security	-	108,000	-	-	108,000
Administration	253,090	29,500	9,000	11,800	303,390
Educational Revenue Augmentation Fund	-	-	-	197,490	197,490
Pass Through Payments	-	660,290	216,190	-	876,480
Harbor Debt	-	-	-	169,670	169,670
<b>Total Expenditures</b>	<b>253,090</b>	<b>797,790</b>	<b>225,190</b>	<b>378,960</b>	<b>1,655,030</b>
<b>Other Financing Sources (Uses)</b>					
Proceeds of Long-term Debt	-	-	216,190	169,670	385,860
Transfer from Debt Service Funds	60,750	-	-	-	60,750
Aviation Bond Debt Service	-	-	(501,600)	-	(501,600)
Pier Bond Debt Service	-	-	-	(292,000)	(292,000)
South Bay Center Bond Debt Service	-	(839,000)	-	-	(839,000)
<b>Total Other Financing Sources (Uses)</b>	<b>60,750</b>	<b>(839,000)</b>	<b>(285,410)</b>	<b>(122,330)</b>	<b>(1,185,990)</b>
<b>ESTIMATED FUND BALANCE JUNE 30, 2006</b>	<b>-</b>	<b>136,170</b>	<b>789,390</b>	<b>1,558,600</b>	<b>2,484,160</b>

**REDONDO BEACH REDEVELOPMENT AGENCY  
ANNUAL HOUSING FUNDS BUDGET**

**FISCAL YEAR 2005-2006**

	REDONDO PLAZA	SOUTH BAY CENTER	AVIATION HIGH SCHOOL	HARBOR CENTER	TOTAL
<b>ESTIMATED FUND BALANCE JULY 1, 2005</b>	3,019,910	3,716,700	212,110	685,030	7,633,750
<b>Revenues</b>					
Tax Increment	-	383,000	125,400	73,000	581,400
Investment Earnings	80,230	73,860	820	6,040	160,950
Miscellaneous	-	10,440	3,900	-	14,340
<b>Total Revenues</b>	<b>80,230</b>	<b>467,300</b>	<b>130,120</b>	<b>79,040</b>	<b>756,690</b>
<b>Expenditures</b>					
Administration	-	338,670	112,760	1,200	452,630
Handyperson Program	182,360	182,360	-	-	364,720
Owner Rehabilitation Loan Program	62,500	62,500	-	-	125,000
<b>Total Expenditures</b>	<b>244,860</b>	<b>583,530</b>	<b>112,760</b>	<b>1,200</b>	<b>942,350</b>
<b>ESTIMATED FUND BALANCE JUNE 30, 2006</b>	<b>2,855,280</b>	<b>3,600,470</b>	<b>229,470</b>	<b>762,870</b>	<b>7,448,090</b>

**REDONDO BEACH REDEVELOPMENT AGENCY**  
**ANNUAL DEBT SERVICE FUNDS BUDGET**

**FISCAL YEAR 2005-2006**

	SOUTH BAY CENTER	PUBLIC FINANCING AUTHORITY	TOTAL
ESTIMATED FUND BALANCE JULY 1, 2005	<b>2,961,130</b>	<b>1,792,170</b>	<b>4,753,300</b>
<b>Revenues</b>			
Investment Earnings	45,640	793,500	<b>839,140</b>
Rental Income	-	373,630	<b>373,630</b>
<b>Total Revenues</b>	<b>45,640</b>	<b>1,167,130</b>	<b>1,212,770</b>
<b>Expenditures</b>			
Administration	-	65,830	<b>65,830</b>
Pier Association Dues	-	10,600	<b>10,600</b>
Interest Expense	704,590	967,060	<b>1,671,650</b>
Principal Payments	125,000	433,880	<b>558,880</b>
Kincaid's Pass-Through	-	200,000	<b>200,000</b>
<b>Total Expenditures</b>	<b>829,590</b>	<b>1,677,370</b>	<b>2,506,960</b>
<b>Other Financing Sources (Uses)</b>			
South Bay Center Bond Debt Service	839,000	-	<b>839,000</b>
Pier Bond Debt Service	-	292,000	<b>292,000</b>
Aviation Bond Debt Service	-	501,600	<b>501,600</b>
Transfer to General Funds	(56,070)	(4,680)	<b>(60,750)</b>
<b>Total Other Financing Sources (Uses)</b>	<b>782,930</b>	<b>788,920</b>	<b>1,571,850</b>
ESTIMATED FUND BALANCE JUNE 30, 2006	<b>2,960,110</b>	<b>2,070,850</b>	<b>5,030,960</b>

## **REDEVELOPMENT AGENCY**

### **KEY ANNUAL SERVICE ACTIVITIES**

- The Handyperson Program will assess mobility access project, coordinate repair/improvement activities with contractor, and inspect completion of project for 20 low-income homeowners.
- Expend and/or encumber up to \$125,000 of Redevelopment funds in FY 2005-2006 to provide deferred payment loans to four to five low-income homeowners for housing rehabilitation projects.
- Oversee 99 rental contracts to low and very low income seniors funded by the Redevelopment Agency.
- Collaborate on preparation of annual Redevelopment report.
- Administer and oversee four agreements related to outstanding bond issues between the Agency and the Public Finance Authority.

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## **CALL MEETING TO ORDER**

A Regular Meeting of the Redondo Beach City Council was called to order by Mayor Gin at 6:35 p.m. in the City Hall Council Chambers, 415 Diamond Street, Redondo Beach.

## **ROLL CALL**

Councilmembers Present: Aspel, Cagle, Szerlip, Diels, Parsons, Mayor Gin  
Councilmembers Absent: None  
Officials Present: Bill Workman, City Manager  
David Biggs, Asst. City Manager  
Mike Webb, City Attorney  
Sandy Forrest, City Clerk  
Diane Cleary, Minutes Secretary

## **OPENING CEREMONIES**

At the request of Mayor Gin, the audience and Councilmembers rose to salute the flag.

## **APPROVAL OF ORDER OF AGENDA**

It was the consensus of the Council to approve the order of the Agenda as presented.

## **ADDITION OF RED FOLDER ITEMS**

Motion by Councilmember Szerlip, seconded by Councilmember Diels, to receive and file additional backup material for Agenda Item No. 10. Motion carried unanimously.

## **CONSENT CALENDAR**

City Clerk, Sandy Forrest, read all Ordinances and Resolutions by title only which were included on the Consent Calendar.

Motion by Councilmember Szerlip, seconded by Councilmember Cagle, to approve the following Consent Calendar items, and by its concurrence, the Council:

6. **APPROVED AFFIDAVIT OF POSTING** for the City Council regular meeting of June 14, 2005.
7. **APPROVED ACCOUNTS PAYABLE AND PAYROLL**  
Payroll PP0511, May 14, 2005 – May 27, 2005 Paid June 3, 2005 – Demand Nos. 251377-251401, in the amount of \$404,962.22. Wire and other transfers in the amount of \$1,336,272.75.

Accounts Payable Supplies and Services, Demand Nos. 251402-251509, in the amount of \$431,206.06.

8. **APPROVED MOTION TO READ BY TITLE ONLY** and waive further reading of all Ordinances and Resolutions listed on the agenda.
9. **APPROVED DONATION OF \$665 TO MIRA COSTA HIGH SCHOOL G.R.A.D. NITE BOOSTER CLUB FOR 2005 GRAD NITE ACTIVITIES.**

Motion carried unanimously.

#### **ORAL COMMUNICATIONS**

None.

#### **PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**

Bailey Karr, Knob Hill, expressed concern with special benefits paid to the Mayor and City Council and asked that the Council review the legal issues and City's financial situation.

#### **EX PARTE COMMUNICATIONS**

Councilmember Cagle disclosed discussions with the public and staff along with emails and phone calls regarding Agenda Item No. 10.

Councilmember Szerlip disclosed discussions with staff and members of the public regarding Agenda Item No. 10.

Councilmember Diels disclosed discussions with staff and the public regarding Agenda Item No. 10.

Councilmember Parsons disclosed emails and discussion with staff and the public and the President of the PTA Council regarding Agenda Item No. 10.

Mayor Gin spoke with members of the public and staff via telephone and emails regarding Agenda Item No. 10.

#### **PUBLIC HEARINGS**

10. **PUBLIC HEARING TO CONSIDER THE PROPOSED FY 2005-06 MUNICIPAL BUDGET AND PROPOSED 2005-2010 FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM; ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2005-06; AND GENERAL FUND FIVE-YEAR FORECAST.**
  - A. **RESOLUTION NO. CC-0506-66 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, ADOPTING AN ANNUAL MUNICIPAL BUDGET FOR FISCAL YEAR 2005-2006**
  - B. **RESOLUTION NO. CC-0506-65 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2005-06.**
  - C. **CONSIDERATION OF THE GENERAL FUND FIVE-YEAR FORECAST.**
  - D. **CONSIDERATION OF BUDGET RESPONSE REPORTS.**

Motion by Councilmember Szerlip, seconded by Councilmember Cagle, to open the Public Hearing at 6:47 p.m. and to receive and file all documents. Motion carried unanimously.

City Manager Workman gave a staff report and Power Point presentation as follows:

- Purpose of Budget
- Corporate Values
- Successes in FY 04-05
- Budget Assumptions
- FY 05-06 Revenues
- General Fund Revenue
- Expenditures
- General Fund Expenditures
- Capital Improvement Program
- Projects for FY 05-06
- 70 Recommended Decision Packages
  - Additional crossing guards
  - Social Service Programs
  - Afterschool Program
- Recommendation

Director Bacon gave a Power Point presentation on the Afterschool Playground Program and reviewed the following:

- Goals
- Numbers served as of June 1, 2005
- Projected attendance for 2005/06
- Hours of Operation
- Program Activities
- Program is Financially Self Sufficient (2004-2005 and 2005-2006)
- Need Based Fee Waivers
- City Parental Satisfaction Survey
- School District
- Recommendations for Fiscal Year 2005-2006

Paul Weavers on behalf of the Public Works Commission spoke on the proposed Capital Program projects and discussed the Commission's presented recommendations.

Motion by Councilmember Cagle, seconded by Councilmember Szerlip, to extend Mr. Weavers' time. Motion carried unanimously.

The following individuals spoke in support of the South Bay Youth Project:

Ann Poole, Coordinator for the Police's Department Domestic Violence Program  
Joanne Silva, South Bay Family Healthcare Center  
Brooke Tuley, South Bay Family Healthcare Center  
Carol Wood  
Cathy Stancliffe, Redondo Beach  
Laurel Lee, Manhattan Beach  
Jackie LaBouff, Torrance  
Andrea Welsing, Carson

Diane McArthur, Redondo Beach  
Cathy Sliff, Hermosa Beach  
Jean Meladi

Motion by Councilmember Szerlip, seconded by Councilmember Cagle to close the Public Hearing at 7:45 p.m. Motion carried unanimously.

City Manager Workman explained that the South Bay Youth Project as well as other social service programs, provides valuable services, which serves more than Redondo Beach residents and staff will be approaching the other communities for funding. Staff will seek additional revenues, review all cost containments, review organizational items to better control costs and reduce the overhead, coming back in October with recommendations and results of additional funding.

Councilmember Parsons felt the City Manager is responsible for identifying the numbers and show how the money is being spent. The South Bay Youth Project is a tremendous asset, which will not be cancelled. Staff wants to ensure the programs are funded.

In response to Councilmember Cagle, City Manager Workman explained the program is being funded at the levels requested and one position will be eliminated to reduce some overhead costs. There will be no direct cuts to any of the programs over the next six months. He discussed the Internal Service Fund allocations and stated that under the old accounting system, the costs would be buried in the budget with the true costs unknown.

In response to Councilmember Aspel, City Manager Workman clarified that the South Bay Youth Project will be kept status quo with staff being authorized to be aggressive with other agencies.

Councilmember Diels noted that speakers this evening came from cities outside of Redondo Beach which are subsidized by the City of Redondo Beach. The 400% increase in overhead is a direct representation of the cost to provide this service which could be higher, and he suggested that the public appeal to these cities with the help of our City Manager. He felt that any cuts have come from the other funding agencies and not Redondo Beach.

Councilmember Szerlip stated that the City is a part of the Workforce Investment Act Program which receives a grant of \$950,000 from the Federal Government. In the past, overhead costs of 10% of the total grant monies were deferred to the City of Hawthorne. Redondo Beach provides facilities and personnel to administer the program with no compensation from the grant funds. The City is not looking to curtail the level that is supplemented with the General Fund but expects participating cities and municipalities to contribute.

Councilmember Parsons clarified that 50% of the City's contribution would be funded only.

Mayor Gin felt the budget has become transparent with many of the costs shown. He stated the programs are very important and he appreciated the public's input.

Councilmember Szerlip expressed concern with expenditures exceeding revenues which are made up with the opening fund balances. He referred to Budget Response No. 2 regarding traffic calming measures, reviewed the van program in San Jose, and asked staff to investigate funding for a single van, obtaining further information from San Jose. He commended staff on the Afterschool Program and suggested reaching those not in the program on how to serve them better. He referred to the paving project on Diamond from Prospect to Del Amo and requested that the additional cul-de-sac portion on the east be considered.

In response to Councilmember Cagle, City Manager Workman stated that staff will be providing a citizen's budget to allow the public to easily see graphically and through illustrations what the City does each and every day. He explained deficit spending stating that sometimes fund balances have to be used until the economy rebounds. He felt the City will be in better shape next year and there won't be any structural issues; however, some additional service improvements may be recommended. He explained the proposed budget incorporates PERS costs, and additional appropriations are not currently being pursued. One additional package to the Workers' Comp liability fund will be recommended with the set aside money. He addressed fiscal policies stating he is not recommending changes at this time.

In response to Councilmember Cagle, City Manager Workman advised there have been discussions with the Chamber of Commerce on the possibility of leasing the upper level of the Morrell House. He suggested this can be put on a future agenda for discussion which would not affect the budget.

In response to Councilmember Cagle, Chief Luman stated that the Police Department, in conjunction with Engineering, evaluated the intersections and assessments included the count of students crossing at intersections; traffic violations, collisions and patterns. The intersections were discussed with school staff and the PTA, and safe route maps were developed. The intersections were evaluated based on complaints over the past year and a recommendation was made to move one guard.

In response to Councilmember Cagle, City Manager Workman stated that the most restrictive money is used first and General Fund monies are used last, and the Harbor Area Park Development Strategy Analysis would come from the Harbor Enterprise Fund.

In response to Councilmember Cagle, City Manager Workman explained that the Information Technology Public Safety computer laptops and computers for the library are on a lease basis.

In response to Councilmember Cagle, City Attorney Webb stated that the Charter provides that the Assistant and Deputy positions within the Treasurer's Office cannot be reassigned by the City Manager or City Council. The Charter provides that the Treasurer supervise assistants, deputies and any other employees assigned to him/her. He advised that the court will interfere if the budget eliminates positions that prevent an elected official from carrying out legally mandated duties.

In response to Councilmember Cagle, City Manager Workman referred to the Afterschool Program and advised the proposal is to increase the appropriation to allow 535 participants. Fee adjustments will be presented at the second meeting in July.

In response to Councilmember Cagle, Marna Smeltzer explained the process of the Chamber's Visitor Bureau Budget and suggested that the City Manager could review it. Once approved, their contract requires the budget comes to the City at the end of July.

In response to Councilmember Cagle, Director Kind stated that part-time employees will be hired to work functions for shared parking at the Performing Arts Center and the user of the facility will be charged back for that cost.

In response to Councilmember Cagle, City Manager Workman referred to the Position Reclassification Request and advised departmental reclassification requests will be reviewed at the midyear budget review in January/February. He stated costs to resolve issues at the Seaside Lagoon should be approximately \$1.5 to \$2 million and some options and recommendations will be presented.

In response to Councilmember Cagle, Director Kielsmeier advised Redevelopment Funds are unavailable for the Performing Arts Center Roof and Rain Gutter Replacement project. He explained that the loan with South Bay Bank at Kincaids could be refinanced but the building is the security. There is no pledge of Tideland Revenue for repayment which makes the risk higher and interest rate higher. Web cameras would only be for the Pier area.

Councilmember Parsons stated that the Chamber contract states that a written annual report and financials for the Chamber's budget will be provided and will become a public document and suggested the Budget and Finance Commission periodically review the Chamber's budget. He referred to the City Budget and suggested showing the carryforward expenses matching up with the carryforward revenue on hand and also show new expenses coming from the projected revenues.

City Manager Workman stated that next year's budget will include another schedule on ongoing revenues and expenditures and carryforwards, as well as a chart showing what happens to revenues and expenses not coming in at the same time during a fiscal year.

Councilmember Parsons thanked staff and the City Manager for creating a more transparent document.

In response to Councilmember Parsons, Financial Services Director Moreno stated that the Business License Tax renewal fees were found to be a reasonable recovery of expense in comparison to approximately 37 other cities.

In response to Councilmember Parsons, Chief Luman stated that school resource officers have been temporarily cut back to two who will be redeployed to the Pier for the summer when school closes. They have spent the better part of the year determining how to cost effectively canvas the City regarding animal control and continue to look for volunteers. They have cross trained parking enforcement and animal control officers to provide both services.

Councilmember Szerlip stated the last time crossing guards were analyzed was by the Traffic and Transportation Commission who did a comprehensive survey school by school throughout the City, and the issue never came before the Public Works Commission while he was a commissioner.

In response to Councilmember Parsons, City Manager Workman stated he will meet with the Health District to seek financial assistance to help mitigate the Seaside Lagoon issues.

Councilmember Parsons requested an analysis and explanation of how long the investment will sustain Seaside Lagoon before the expense can no longer be recaptured and noted the Governor proposes returning some money to cities with Prop 42 and the Vehicle License gap repayment.

City Manager Workman stated that the VLF money returned would be one time money of \$500,000+ which is not included in the budget. He explained that starting next fiscal year the City will be getting back on a reoccurring basis the additional \$1 million taken from the General Fund.

In response to Councilmember Parsons, City Manager Workman stated the expenditure plan was adjusted to include the PERS cost without a special appropriation to prepay or take advantage of a special program. An initial review didn't show cost savings for prepayment but staff will bring back a further evaluation.

Councilmember Parsons requested a more aggressive lobbying effort for library grants, and to re-prioritize the Anderson Park Community Building. City Manager Workman stated a facilities plan will be brought back in the fall.

Councilmember Parsons commended staff on the Afterschool Program and noted from comments grades have improved and homework completed. He suggested having a better fee schedule and receiving more input from the PTA and Parent Advisory Board on improving the program.

Councilmember Aspel requested a profit and loss statement on the Seaside Lagoon and a study on the Performing Arts Center.

City Manager Workman stated that the Council has authorized retention of a consultant to ascertain fiscal, operating and performance options for the Performing Arts Center to shrink the annual City subsidy.

In response to Councilmember Aspel, City Manager Workman stated that the City generally hires consultants who have areas of expertise such as appraisers, economic development, and leases, and felt the Chamber of Commerce would not have the required economic development skills.

In response to Councilmember Aspel, City Manager Workman stated that appropriation limits are adopted with the budget as part of the fiscal controls, and the Banner Hanging program includes the cost of a private firm hanging the banners.

In response to Councilmember Aspel, City Engineer Huang stated that the Esplanade Improvement Program is pending a Federal Grant of approximately \$1 million which may take two years and includes diagonal parking in addition to widening of the sidewalk, which would include \$50,000 and could take place this September.

Councilmember Aspel requested information on the cost of a new widened sidewalk rather than paying for repairs.

In response to Councilmember Aspel, Chief Luman stated there will be less citations written since there are less officers, and this would be relative throughout the City. He referred to the Crossing Guard Program and stated the Police Department agrees with the study which provides safe routes to schools.

Councilmember Aspel requested a report on crossing guards needed at intersections.

In response to Councilmember Aspel, Chief Luman stated the Police Department does not object to speed humps, however, there is some concern with damage to Fire Department equipment and/or slowing down their response time. He noted noise complaints have been received and felt the San Jose program would have been evaluated to ensure it could be implemented in this area.

Councilmember Diels stated that children's safety is the main issue with the Crossing Guard and Afterschool Programs.

In response to Councilmember Diels, Chief Luman indicated there are some safe zone designations by law for school areas.

Captain Leonardi stated from an historical perspective, there are safe zones around the schools denoted on the streets with a blue sign within 1,000 feet and alternatives for safe routes have been given to children. He stated that nine motorcycle officers have recently been hired with more being hired, and it will take approximately 6 to 12 months to put them back on the streets. One of the School Resource Officers acted as a crossing guard at Emerald and Lucia and wrote tickets for stop sign violations. He noted that complaints from schools take priority.

Chief Luman did not believe the Crossing Guard Program and study is incomplete.

In response to Councilmember Diels, Chief Luman stated complaints were received at Birney School but it is now a nonissue.

In response to Councilmember Diels, City Manager Workman felt a program could be developed in cooperation with the schools to create school safety zones. He added that school park usage and liabilities associated with it would be controlled by the School District. Quimby Fees must be spent on specific City facilities, and expenditures are currently being made to rent School District facilities.

Councilmember Diels pointed out that the VLF is an example of a defunded mandate, and deferred to the Public Works Commission for its recommendation which included priority of traffic flow over beautification.

Planning Director Berler stated that staff feels that the Catalina Streetscape Beautification Plan should be accomplished as soon as possible allowing the City to require developers to contribute to the streetscape improvements as development occurs which should be in place prior to resurfacing streets and replacing curbs and gutters along Catalina Avenue. Also, cost savings can be achieved by combining the Catalina Streetscape Beautification Plan and the Torrance Boulevard Plan.

Councilmember Diels noted that Target will be opening shortly, with traffic impacts, and felt that traffic light synchronization should take place soon.

City Engineer Huang stated that the Grant Avenue Traffic Synchronization will be funded in FY2005/06.

Councilmember Diels pointed out that it is the Visitors Bureau's mission to ensure that the \$3 million in revenue from TOT money is generated for the City.

In response to Councilmember Diels, City Manager Workman stated that the Artesia medians have an assortment of maintenance issues and a pilot project is taking place to assess replacing landscaping and irrigation.

Councilmember Diels requested a cost analysis and timeframe to revisit Artesia Boulevard and opposed the Business License Tax Processing Fee.

In response to Councilmember Diels, City Manager Workman stated that the Franchise Fee is part of a provision in the current contract with the waste hauler. In lieu of a Franchise Fee, trash fees would be moved into capital accounts to pay for truck impact on the streets. Approving this decision package would not approve the Franchise Fee but would only allow discussions with the trash hauler.

Motion by Councilmember Szerlip, seconded by Councilmember Cagle, to continue the budget discussion to the June 21, 2005 City Council meeting.

Mayor Gin requested that staff consider a pilot program for six months starting with the fall semester to allow a 45-minute free time at the beginning of the Afterschool Program. In response to Mayor Gin, Chief Luman stated officers have been newly hired who will be coming back into the field and as this occurs, services that have been cut will be reinstated. There are no current plans to have officers back in the classrooms due to budgetary issues.

Mayor Gin requested information on alternatives to officers in the classroom on a part-time basis in the future if the situation improves.

In response to Mayor Gin, City Manager Workman advised that grants available to cities has decreased. Staff has been seeking grants via professional associations by means of the Internet, emails and websites, along with legislative advocates in Washington DC and Sacramento.

In response to Mayor Gin, City Manager Workman stated that a planning process for skateboard parks will involve the youth.

Mayor Gin felt that the Performing Arts Center is a great facility but should be doing a better job in making money, and added he has been approached by the Civic Light Opera with potential opportunities to promote the facility. He commended the budget layout and decision packages but suggested information on where funding came from.

Councilmember Parsons suggested the PTA and Parent Advisory Board make recommended changes to the Afterschool Program such as free time, rather than changing the program now, and noted 95% of the families like the program the way it is. He would like to see the \$600,000 Performing Arts Center deficit reduced, and requested a report on the over \$12 million in a Workers' Comp Liability fund, noting that another \$1.8 million will be added if the budget is approved.

Motion carried unanimously.

## **PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**

Dean Thomas, Redondo Beach, suggested enclosing a facility at the Seaside Lagoon for year round rent to the public.

**AGENCY RECESS: 11:18 P.M.**

**4. AN ADJOURNED REGULAR MEETING OF THE REDEVELOPMENT AGENCY.**

**5. AN ADJOURNED REGULAR MEETING OF THE PUBLIC FINANCING AUTHORITY.**

The City Council recessed its regular meeting at 11:18 p.m. to conduct regular meetings of the Redevelopment Agency and the Public Financing Authority.

**RECONVENE: 11:22 P.M.**

**ROLL CALL**

Councilmembers Present: Aspel, Cagle, Szerlip, Diels, Parsons, Mayor Gin  
Councilmembers Absent: None  
Officials Present: Bill Workman, City Manager  
Mike Webb, City Attorney  
David Biggs, Asst. City Manager  
Sandy Forrest, City Clerk  
Diane Cleary, Minutes Secretary

**ITEMS FOR DISCUSSION PRIOR TO ACTION**

None.

**SUPPLEMENTAL AND RED FOLDER ITEMS**

None.

**EXCLUDED CONSENT CALENDAR**

None.

**MAYOR AND COUNCIL REFERRALS TO STAFF**

Councilmember Cagle stated the first annual triathlon on June 12 was a great success.

Councilmember Szerlip expressed concern with Adelphia's fee increases.

City Manager Workman stated he will provide an assessment of the current Adelphia bankruptcy.

In response to Councilmember Diels, City Manager Workman referred to the \$10,000 Harbor Area Park expenditure and stated he did not recommend using another group at this time.

Councilmember Diels announced his District Meeting on June 18 at 9 a.m. at Perry Park.

Councilmember Parsons announced Greg Hill's party on June 17 and his District Meeting on June 18 at Anderson Park Senior Center from 9 to 11 a.m.

Mayor Gin requested a Tsunami preparedness plan and the integration of appropriate groups in town; stated that the Redondo Beach Triathlon was a great success; requested a legal opinion on the reorganization of Commissions; announced Flag Day with a ceremony at the Galleria; thanked the City Manager and Public Works regarding the fish cleanup incident, requesting a protocol on how to handle this in the future; and requested that all regular agendas include an invocation and referrals to staff section.

City Manager Workman stated he will include on the next agenda a contribution to the high school centennial per a referral to staff by Mayor Gin.

**RECESS TO CLOSED SESSION – 11:34 p.m.**

Motion by Councilmember Szerlip, seconded by Councilmember Cagle to recess to conduct the following Closed Sessions attended by the City Manager Workman, Assistant City Manager Biggs and City Attorney Webb:

11. **LABOR NEGOTIATIONS** – The closed session is authorized by the attorney-client privilege; Government Code Sec. 54957.6; conference with legal counsel and labor negotiator.

<b>AGENCY NEGOTIATOR:</b>	WILLIAM P. WORKMAN
<b>EMPLOYEE ORGANIZATIONS:</b>	ALL UNITS
<b>UNDER NEGOTIATION:</b>	EMPLOYMENT CONTRACTS

Motion carried unanimously.

**RECONVENE FROM CLOSED SESSION – 12:43 A.M. WEDNESDAY, JUNE 15**

**ROLL CALL**

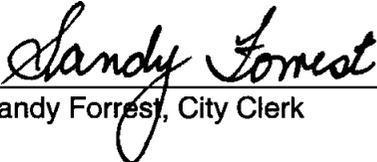
Councilmembers Present:	Aspel, Cagle, Szerlip, Diels, Parsons, Mayor Gin
Councilmembers Absent:	None
Officials Present:	Bill Workman, City Manager Mike Webb, City Attorney

Mayor Gin announced that direction was given to Staff and no action was taken.

**ADJOURNMENT 12:44 A.M.**

There being no further business to come before the City Council, Councilmember Cagle moved, seconded by Councilmember Aspel to adjourn the meeting at 12:44 a.m., Wednesday, June 15, to a regular meeting to be held at 6:30 p.m. on Tuesday, June 21, 2005 in the Redondo Beach City Hall Council Chambers, 415 Diamond Street, Redondo Beach, California. Motion carried unanimously.

Respectfully submitted,

  
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Sandy Forrest, City Clerk