



Minutes  
Redondo Beach Public Amenities Commission  
Wednesday, May 14, 2025  
Regular Meeting 6:30 p.m.

## **REGULAR MEETING OF THE PUBLIC AMENITIES COMMISSION – 6:30 PM**

### **A. CALL TO ORDER**

A Regular Meeting of the Redondo Beach Public Amenities Commission was called to order at 6:32 p.m. by Chair Yousufzai in the City Hall Council Chambers, 415 Diamond Street, Redondo Beach, California.

### **B. ROLL CALL**

Commissioners Present: Desiree M. Galassi, Mara Lang,  
Christopher McCauley, Chair Masood K. Yousufzai

Commissioners Absent: Edward (E.J.) Caldwell, Ron Maroko,  
Jeffrey E. Rowe

Officials Present: Dana Vinke, Library Director  
Becca McNeely, Library Program Coordinator  
Kelly Orta, Deputy Community Services Director

### **C. SALUTE TO THE FLAG**

Chair Yousufzai led in the Salute to the Flag.

### **D. APPROVE ORDER OF AGENDA**

Motion by Chair Yousufzai, seconded by Commissioner Galassi and approved by voice vote, the order of the agenda, as presented.

The motion carried 4-0. Commissioners Caldwell, Maroko and Rowe were absent.

### **E. BLUE FOLDER ITEMS – ADDITIONAL BACK UP MATERIALS**

#### **E.1 For Blue Folder Documents**

Library Director Vinke reported the backup documents related to Item L.1 will be uploaded into Blue Folder Documents.

### **F. CONSENT CALENDAR**

- F.1. RECEIVE AND FILE UPDATES AND GENERAL INFORMATION REGARDING RECREATION AND PARKS-RELATED ITEMS**
- F.2. APPROVE AFFIDAVIT OF POSTING FOR THE REDONDO BEACH PUBLIC AMENITIES COMMISSION MEETING OF MAY 14, 2025**
- F.3. APPROVE THE REDONDO BEACH PUBLIC AMENITIES COMMISSION MINUTES OF APRIL 9, 2025**
- F.4. RECEIVE AND FILE LIBRARY DIRECTOR'S REPORT**

There were no public comments on this item.

Motion by Commissioner Lang and approved by voice vote to approve the Consent Calendar.

The motion carried 4-0. Commissioners Caldwell, Maroko and Rowe were absent.

**G. EXCLUDED CONSENT CALENDAR ITEMS - None**

**H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**

**H.1 For eComments and Emails Received from the Public**

Library Director Vinke reported an email was received and was included in Blue Folder Items.

There were no other public comments on this item.

**I. EX PARTE COMMUNICATION – None**

**J. PUBLIC HEARINGS - None**

**K. ITEMS CONTINUED FROM PREVIOUS AGENDAS - None**

**L. ITEMS FOR DISCUSSION PRIOR TO ACTION**

**L.1. DISCUSSION AND POSSIBLE ACTION REGARDING THE 2025 LIBRARY SUMMER READING PROGRAM**

Library Director Vinke introduced new Youth Services Librarian Lisa Juarez and deferred to her for a presentation.

Youth Services Librarian Juarez addressed the 2025 Library Summer Reading Program.

Discussion followed regarding the library's partnerships with schools.

## **L.2. DISCUSSION AND POSSIBLE ACTION REGARDING THE CREATION OF A PARK RANGER PROGRAM SUBCOMMITTEE**

**CONTACT: ELIZABETH HAUSE**

Deputy Community Services Director Orta presented details of the Administrative Report.

Discussion followed regarding availability of up-to-date information, needing to review the item further, including best practices, scheduling meetings with the RBPD and Public Works and developing guidelines.

Chair Yousufzai commented on the length of time the matter has been discussed; mentioned the probability of including this item in the budget and talked about the amount of work it will take to get the item ready for this budget cycle.

Deputy Community Services Director Orta noted the time for recommending inclusion of this matter in next year's budget has passed.

Chair Yousufzai felt the matter should be tabled for now.

Discussion followed regarding possible other avenues for getting City Council input.

Deputy Community Services Director Orta felt it would be more appropriate to present this during the next strategic plan discussions. She added that the Commission may send a letter to Council at any time.

There were no public comments on this item.

Discussion followed regarding the value in addressing the need for a Parks Ranger, developing a timeline.

Motion by Commissioner Lang, seconded by Chair Yousufzai, and approved by voice vote, to continue Item No. L.2, in three months.

The motion carried 4-0. Commissioners Caldwell, Maroko and Rowe were absent.

## **L.3. COMMISSION SUBCOMMITTEE REVIEW AND PROJECT UPDATE**

Library Director Vinke reported discussing the format of the rules of order for City Council with the City Clerk; mentioned when Council considers the item, by-laws will be in place for each Commission and the Subcommittee will address specifics to the Public Amenities Plan and hoped to have an update by the next Commission meeting.

Regarding the Franklin Park Subcommittee, Commissioner Galassi asked whether there is a plan to include a member of the public who has a special needs child.

Deputy Community Services Director Orta will provide an update at the next meeting and encouraged Commissioners to contact her with any recommendations.

Chair Yousufzai spoke about the City's Birthday event and the Subcommittee and dissolving it now that the birthday has passed.

Motion by Chair Yousufzai, seconded by Commissioner Galassi, and approved by voice vote, to dissolve the City's Birthday Party Planning Subcommittee.

The motion carried 4-0. Commissioners Caldwell, Maroko and Rowe were absent.

Relative to the Facility Users Subcommittee, Commissioner McCauley reported the Spring Season is winding down and that soccer will be next.

#### **M. ITEMS FROM STAFF**

Library Director Vinke reported that City Council directed staff to explore the possibility of a sensory room at the library and indicated staff will do some research and will return to Council with a BRR.

#### **N. COMMISSION MEMBER ITEMS AND FUTURE COMMISSION AGENDA TOPICS**

Commissioner Lang referenced the Commission's previous consideration of an addition to a historical home (510 Garnet); stated she feels she needs more experience with the process to be able to approve similar projects; talked about needing increased insight from preservation stakeholders; mentioned there is an aspect of subjectivity that goes into approving projects like this; encouraged allowing the Commission to ask questions and noted she will continue to ask them.

Commissioner Galassi agreed; noted she still questions whether she voted correctly; talked about things that are within the Commission's purview and others that seem incorrect and discussed doing the right thing for homeowners and neighbors in terms of impacts to neighbors and the sewer line. She asked about a specific strip of land under the SCE power lines and plans to make it into a park and expressed concerns that the item has not been presented to the PAC.

Deputy Community Services Director Orta noted not all projects are reviewed by the PAC and that they are referred to the PAC on an as-needed basis and specifically to that project, she would need to do further research.

Commissioner Galassi felt that the information should be provided to the Commission in some fashion rather than members having to read the news on social media.

Deputy Community Services Director Orta provided an update on the sound study and reported that she will provide information regarding when the sound study will be performed.

Commissioner McCauley requested an update on Seaside Lagoon.

Discussion followed regarding the various ways projects can be approved and what Commissions should be involved.

Chair Yousufzai mentioned the need for eBike signage at Dale Page Park; talked about continuing discussions regarding the Mills Act; talked about added costs and delays when projects are continued and suggested streamlining the process going forward.

Discussion followed regarding the time it takes to complete the permitting process.

Library Director Vinke offered to provide feedback to the Planning Department to determine future guidance.

Discussion followed regarding having a Planning Department representative speak to the Commission, respond to questions and address concerns. Commissioner Galassi stated that PAC needs to be careful to not become a rubber-stamping commission.

Commissioner Galassi talked about the PAC providing an extra level of oversight. The example Commissioner Galassi brought up was a sewer issue that had not been discussed previously regarding the 510 Garnet property. The motion made at the last meeting was contingent on the sewer issue being addressed and to see what kind of impact the sewer line would have on the neighbors. It was also mentioned that the Commission should be careful not to interject personal experiences as substantiation for why the PAC should push a project through.

Chair Yousufzai mentioned the length of time it has taken for the PAC to review the item and believed personal experiences provide significance and context for issues applicants may face.

Deputy Director of Community Services Orta mentioned this is not an agendized topic and advised the PAC to be careful to not get too deep into the conversation.

Discussion followed regarding agendizing a discussion and providing guidance specific to the preservation role and process of the PAC's oversight of historic properties and the Mills Act, in the near future, in coordination with representatives of the Planning Department.

Commissioner McCauley asked about the possibility of scheduling a special meeting just for the topic.

Commissioner Galassi suggested members send questions to staff about the information the Commission would like to receive.

Library Director Vinke reported he will consolidate the questions sent to him by members of the PAC; discuss with staff how best to address them and report back to at an upcoming meeting.

**O. ADJOURNMENT – 7:50 p.m.**

There being no further business to come before the Public Amenities Commission, motion by Commissioner McCauley, seconded by Commissioner Galassi, to adjourn the meeting at 7:49 p.m. to a regular meeting to held at 6:30 p.m., on Wednesday, June 11, 2025, in the Redondo Beach City Hall Council Chambers 415 N. Pacific Coast Hwy. Redondo Beach, California.

The motion carried 4-0. Commissioners Caldwell, Maroko and Rowe were absent.

All written comments submitted via eComment are included in the record and available for public review on the City website.

Respectfully submitted:



Dana Vinke  
Library Director