



# Administrative Report

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L.1., File # 25-0871

Meeting Date: 6/17/2025

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**To:** MAYOR AND CITY COUNCIL

**From:** ELIZABETH HAUSE, COMMUNITY SERVICES DIRECTOR

## **TITLE**

PUBLIC HEARING TO SOLICIT INPUT ON THE PUBLIC SERVICE GRANT RECOMMENDATIONS AND THE DRAFT FISCAL YEAR 2025-26 COMMUNITY DEVELOPMENT BLOCK GRANT ANNUAL ACTION PLAN

## **PUBLIC HEARING PROCEDURE:**

- a. Open the Public Hearing and take testimony;
- b. Solicit input on the public service grant recommendations and the draft FY 2025-26 Annual Action Plan; and
- c. Continue the Public Hearing to July 15, 2025.

## **EXECUTIVE SUMMARY**

As a recipient of Community Development Block Grant (CDBG) entitlement funds from the U.S. Department of Housing and Urban Development (HUD), the City of Redondo Beach is required to develop a one-year Action Plan and solicit input from residents and other interested organizations on housing and community development needs in the City. This report reflects the needs identified in the City's recently adopted 2025-2030 Consolidated Plan, and provides details on FY 2025-26 CDBG activities and funding allocations. The City will receive \$295,609 of CDBG entitlement monies in FY 2025-26. Per the plan, the funds will be used to support Public Facilities and Improvements, Planning and Administration, Public Service Agencies, and the Housing Improvement Program.

## **BACKGROUND**

Title I of the Cranston-Gonzalez National Affordable Housing Act requires that, in order to apply for certain HUD programs, state and local governments must have an approved five-year Consolidated Plan (ConPlan). The ConPlan is used by state and local governments as a working guide for the application of resources to address local housing and community development needs. The 2025-2030 ConPlan was adopted by the City Council on May 6, 2025. On an annual basis, CDBG-participating agencies are required to submit a plan that outlines the City's intended activities that will benefit from utilizing the City's CDBG funding, consistent with the goals and objectives included in the ConPlan.

The draft FY 2025-26 Action Plan is attached to this report and is presented for review and comment. The one-year Annual Action Plan will serve to address strategies and goals established in the 2025-2030 Consolidated Plan and provide recommendations for the expected allocation of the City's FY 2025-26 CDBG entitlement to fund the City's housing and community development activities for the

upcoming fiscal year. The CDBG funding allocation for the City will be \$295,609, which is a slight increase from the City's FY 2024-25 grant allocation of \$282,571. The history of CDBG funding levels for Redondo Beach since FY 2001-02 is provided as an attachment to this report.

The following projects and activities are proposed to be funded through the CDBG funds in FY 2025-26. Each activity is shown with a proposed CDBG funding allocation:

Public Facilities and Improvements Funding Allocation: \$152,147

Public improvements are an eligible expenditure of CDBG funds. As such, staff proposes installation of access ramps and/or curb cuts to enhance Americans with Disabilities Act of 1990 (ADA) compliance throughout the City.

Administration/Fair Housing Funding Allocation: \$59,121

Per HUD regulations, up to 20% of the City's FY 2025-26 entitlement funds may be used for program administration. As part of the City's obligation to implement a fair housing program, staff recommends continuing its contract with the Housing Rights Center to investigate housing discrimination complaints and help eliminate barriers to equal housing choice based on race, gender, religion, disability, or age. Staff also recommends continuing to contract with an external consultant to manage CDBG project coordination, compliance, and required reporting.

Public Service Agency Funding Allocation: \$44,341

Per HUD regulations, 15% of the City's FY 2025-26 entitlement funds may be available to fund public service agency programs ranging from family counseling, independent living skills training, and behavioral health programs. An RFP for these services were issued in December 2024, and proposals were reviewed during the development of the FY 2025-26 Annual Action Plan. The following organizations are proposed for funding for FY 2025-26:

Organization	Services Provided	Proposed Funding FY 2025-26
<b>1736 Family Crisis Center</b>	Provides counseling, support, and referral services to women and youth who are victims of domestic violence	\$10,864
<b>Disability Community Resource Center</b>	Supports seniors and people with disabilities to maintain self-directed and community-based independent lives	\$7,538
<b>Harbor Interfaith Services</b>	Provide temporary housing for individuals experiencing homelessness and case management support through the Pallet Shelter Program	\$7,538
<b>Project: NEEDS (St. Paul's United Methodist Church)</b>	Provides hot meals and a food pantry to people experiencing homelessness and food stress	\$10,864
<b>Venice Family Clinic</b>	Formerly South Bay Family Healthcare Center. Provides therapy, parenting, crisis interventions, domestic violence counseling, substance use therapy, and medication-assisted treatment to individuals coping with impact trauma to eligible residents in Redondo Beach	\$7,538

Home Improvement Program (Mobility Access/Emergency Repair Program) Funding Allocation: \$40,000

The Mobility Access/Emergency Repair Program provides mobility access and emergency repairs to low and moderate-income and disabled Redondo Beach homeowners. Eligible repairs include the installation of access ramps and handle grabs to support disabled homeowners. Eligible repairs that fall under the emergency category are restricted to components that will correct health and safety hazards in the home. Allowable fixtures include electricity, plumbing, heating, and replacement of hot water heaters. The program will assist approximately 5 households in the upcoming fiscal year.

The proposed Annual Action Plan was developed following an issuance of a Request for Proposal (RFP) in December 2024. HUD requires a publicly noticed 30-day public review of the proposed Annual Action Plan, which began on June 12, 2025 and is scheduled to be completed on July 12, 2025. In addition, two public hearings are required to take place. This item serves as the first public hearing and allows for introduction of the proposed plan. The final hearing is scheduled to occur on July 15, 2025 and will provide the City Council the opportunity to adopt the proposed plan. This schedule allows time for staff to submit the adopted plan to HUD prior to its August 16, 2025 deadline.

**COORDINATION**

Development of the proposed FY 2025-26 Annual Action Plan has been prepared by the Community Services Department in coordination with the Community Development Department, and the City's CDBG consultant.

**FISCAL IMPACT**

There is no impact to the General Fund associated with the development and implementation of the FY 2025-26 Annual Action Plan. All programs and administration costs are funded through restricted CDBG funds received from HUD.

**APPROVED BY:**

*Mike Witzansky, City Manager*

**ATTACHMENTS**

- Proposed FY 2025-2026 CDBG Annual Action Plan
- CDBG Funding History