



Administrative Report

H.6., File # 25-1744

Meeting Date: 1/6/2026

To: MAYOR AND CITY COUNCIL
From: ANDREW WINJE, PUBLIC WORKS DIRECTOR

TITLE

APPROVE THE PURCHASE OF ELECTRIC VEHICLE CHARGING STATIONS FOR THE CITY PUBLIC WORKS YARD FROM CHARGEPOINT, INC. FOR A TOTAL COST OF \$81,610 USING CLEAN POWER ALLIANCE GRANT FUNDS

EXECUTIVE SUMMARY

The City Council recently approved an agreement with Southern California Edison (SCE) to provide electric vehicle charging infrastructure as part of SCE's Charge Ready Transport (CRT) Program. The agreement allows for the installation of ten charging ports at the City's Public Works Yard to support electric vehicles in the City's Public Works fleet. As part of the Agreement, and as the next step of the CRT Program, the City must provide proof of purchase of the charging equipment needed to activate/utilize the charging ports. Staff recommends a procurement of stations from ChargePoint, Inc., the City's existing electric vehicle charger manufacturer, that includes the purchase and installation of one DC Fast Charger, four Level 2 Chargers, and three years of networking service. The cost to purchase the chargers and service will be reimbursed by a grant already secured by the City.

BACKGROUND

On November 18, 2025, City Council approved participation in the SCE CRT Program to provide infrastructure for electric vehicle charging for SCE customers operating medium to heavy-duty vehicles at the Public Works Yard (531 N. Gertruda). As part of the program, SCE designs, constructs, and installs the infrastructure on both the utility and customer sides of the electric meter including electrical design, permits, construction, transformers, trenching, and pedestals for the charging stations at no direct cost to the City. The City is responsible for the purchase and installation of the charging stations once the SCE work is complete. The proposed ten ports would consist of four ChargePoint Level 2 charging stations and one DC fast charger station with each station offering two charging ports.

The City is now at Phase C, Step #8 in the SCE CRT Activity Plan shown below and must provide proof of acquisition of charging stations to proceed.

Figure 4: Program Design – Activity Flow Chart



Figure1: SCE CRT Activity Plan

Staff recommends the purchase of one ChargePoint DC fast charger (Model - CPE280) and four Level 2 Chargers (Model - CPE50), supplying a total of ten ports using Clean Power Alliance funding. The City has a current service agreement with ChargePoint, Inc., which is attached, along with the quote provided by the vendor. All public and fleet EV charging stations (20 ports) in the City are ChargePoint and managed by staff through a single ChargePoint portal. Selecting a different provider would increase the administrative burden on staff and make it more difficult to track port usage and overall charging statistics Citywide. The selected stations are included on the approved SCE authorized equipment list and were included in the SCE design specifications for the site submitted to City Council on November 18, 2025. The quoted pricing was reviewed by the Clean Power Alliance, which oversees the grant program being used for the purchase, and it was approved as reasonable and appropriate and is eligible for reimbursement.

COORDINATION

Public Works Department coordinated the recommended procurement with the Finance Department.

FISCAL IMPACT

The total cost for the chargers and networking is \$81,610 and would be funded by a recently awarded Clean Power Alliance grant. There is no impact to the City's General Fund.

APPROVED BY:

Mike Witzansky, City Manager

ATTACHMENTS

- Quote - ChargePoint Inc.
- Agmt - ChargePoint Master Agreement and Amendments