

## Redondo Beach Preferential Permit Parking Request Policy

*In Accordance with Redondo Beach Municipal Code (RBMC) §3-7.17*

### 1. Request & Petition

Resident(s) seeking a preferential parking zone (PPZ) must initiate the request by soliciting a petition for their street(s) or area. The petition must be signed by **at least 60%** of residents (one vote per household) in the proposed PPZ. The initiating resident(s) shall work with the Engineering Services Division (ESD) to properly define the boundaries and proposed restrictions for the PPZ before gathering signatures using ESD-provided forms. The completed petition must be submitted to the ESD for residency verification.

### 2. Parking Study and Engineering Evaluation

After verification, ESD will perform a parking study to determine if the proposed PPZ is **excessively impacted** by non-resident vehicle parking. Non-resident vehicles are defined as those registered to an address more than 500 feet away from the PPZ. An excessively impacted street is generally defined as one experiencing an overall parking occupancy of at least 75% AND at least 25% of those parked vehicles are non-resident, as defined above. **ESD will consider the potential effects** of the proposed PPZ on neighboring residents, other nearby land uses, and the public. ESD will also confirm compliance with relevant laws. More information on the determination of findings to justify a PPZ can be found in RBMC §3-7.1702.

### 3. Public Meetings & Approval

If ESD determines that a PPZ is justified, a recommendation will be agendaized at a Public Works & Sustainability Commission (PWSC) meeting for consideration. All residents and occupants within 500 feet of the proposed PPZ will be noticed of the PWSC meeting.

- If the PWSC recommends the PPZ, it will be forwarded to the City Council for consideration (approval or denial). **The City Council makes the final decision** on whether to approve the PPZ.
- If the PWSC denies the PPZ, an appeal can be made to the City Council via a referral by the Councilmember for the District in which the proposed PPZ is located.

#### **4. Implementation & Administration**

If the City Council approves the PPZ (assuming no other regulatory approvals are required), the Public Works and Police Departments will assign the PPZ to the City's working permit program and alert residents of the parking regulation changes. Police will administer the permit program and enforce parking regulations, while Public Works will install the necessary signage within the PPZ.