



# Administrative Report

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H.14., File # 25-1614

Meeting Date: 12/16/2025

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**To:** MAYOR AND CITY COUNCIL  
**From:** LUKE SMUDE, ASSISTANT TO THE CITY MANAGER

## **TITLE**

APPROVE A CONSULTING SERVICES AGREEMENT WITH MICHAEL J. ARNOLD AND ASSOCIATES, INC. FOR STATE LEGISLATIVE ADVOCACY SERVICES FOR AN ANNUAL AMOUNT NOT TO EXCEED \$47,000 FOR THE INITIAL TERM JANUARY 1, 2026 TO DECEMBER 31, 2026 PLUS AUTOMATIC RENEWALS FOR UP TO TWO ADDITIONAL ONE-YEAR TERMS

APPROVE A CONSULTING SERVICES AGREEMENT WITH DAVID TURCH AND ASSOCIATES FOR FEDERAL LEGISLATIVE ADVOCACY SERVICES FOR AN ANNUAL AMOUNT NOT TO EXCEED \$30,000 FOR THE INITIAL TERM OF JANUARY 1, 2025 TO DECEMBER 31, 2026 PLUS AUTOMATIC RENEWALS FOR UP TO TWO ADDITIONAL ONE-YEAR TERMS

## **EXECUTIVE SUMMARY**

The City's current agreements with Michael J. Arnold and Associates (MJAA) for state legislative advocacy and David Turch and Associates (DAA) for federal legislative advocacy services are set to expire on December 31, 2025. Both firms have served the City effectively and have assisted the City in maintaining relationships with key legislative stakeholders.

## **BACKGROUND**

For over two decades, the City has retained legislative consultants to represent its interests at the state and federal levels. MJAA has served the City since 2001, and DAA since 2008. Both firms have been instrumental in supporting the City's legislative priorities and identifying funding opportunities.

The proposed Agreement with MJAA would run for a one-year term with an annual not to exceed amount of \$47,000. The proposed Agreement also includes two automatic one-year renewals for a total three-year amount of \$141,000.

In 2020, DAA voluntarily reduced its annual fee from \$88,000 to \$25,000 in response to the City's financial constraints, while continuing to provide valuable services, particularly in the area of Federal grant identification. The annual fee for the proposed Agreement will increase to \$30,000 for the life of the Agreement.

The proposed DAA Agreement would run for a one-year term with two automatic renewals of up to two additional optional one-year terms for a total three-year amount of \$90,000.

**COORDINATION**

This item was prepared by the City Manager's Office. The City Attorney's Office prepared the proposed agreements.

**FISCAL IMPACT**

Funding for the agreements is included in the annual operating budget for the City Manager's Office.

**APPROVED BY:**

*Mike Witzansky, City Manager*

**ATTACHMENTS**

- Agmt - Michael J. Arnold and Associates, Inc.
- Insurance - Michael J. Arnold and Associates, Inc.
- Agmt - David Turch and Associates (Signed agreement be blue-folded)
- Insurance - David Turch and Associates