

# **BLUE FOLDER ITEM**

*Blue folder items are additional back up material to administrative reports and/or public comments received after the printing and distribution of the agenda packet for receive and file.*

## **CITY COUNCIL MEETING DECEMBER 10, 2024**

M.2 DISCUSSION AND POSSIBLE ACTION REGARDING AMENDING RESOLUTION NO. CC-2412-113 REGARDING THE CITY TREASURER DUTIES AND QUALIFICATIONS; AND

ADOPT BY TITLE ONLY RESOLUTION NO. CC-2412-118, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, AMENDING RESOLUTION NO. CC-2412-113, ORDERING THE SUBMISSION TO THE QUALIFIED VOTERS OF THE CITY OF CERTAIN MEASURES RELATING TO AMENDING CHARTER ARTICLE XI ELECTIVE OFFICERS, POWERS AND DUTIES SECTION 11.1 CITY TREASURER, AND SETTING PROCEDURAL DETAILS; FOR THE ELECTION TO BE HELD ON TUESDAY MARCH 4, 2025, AS CALLED BY RESOLUTION NO. 2410-090

CONTACT: ELEANOR MANZANO, CITY CLERK

- **CITY CHARTER 11.1- CITY TREASURER (REDLINED)**

## § 11.1. City Treasurer.

The City Treasurer shall ~~be the custodian of~~ **maintain an autonomous role of oversight for monitoring of** all public funds belonging to or under the control of the City, or of any office, department or agency thereof, and shall have the power and be required to:

(a)

~~Receive and have custody of all moneys collected by the city from any source;~~

**Audit periodically, but no more than annually, administration of all moneys collected from any source as reconciled by city departments;**

(b)

~~Deposit~~ **Monitor** all moneys received **from any source** in such depositories as may be designated by resolution of the City Council;

(c)

Disburse **revenue** moneys on demands properly audited and approved in the manner provided for in this Charter or by ordinance of the City of Redondo Beach;

(d)

~~Prepare and submit to the City Clerk written reports of all receipts, and funds balances, copies of which reports shall be filed with the City Manager;~~

**Have access to create or review monthly reports of all receipts, revenues, fees collected, fund balances, wire transfers for demands, and bank accounts of the city by utilizing the City's financial system;**

(e)

~~Prepare and submit to the City Manager monthly reports as to the failure of any department heads, officers and/or employees within the City failing to promptly turn over moneys to the Treasurer as required by this Charter or by ordinances of said city and have the authority to audit all moneys collected by the City from any source in order to prepare these monthly reports;~~

~~(f)~~ **(e)**

~~Collect City~~ **Audit periodically, but no more than annually, collection of city** taxes and license fees;

**(f) Act as Tax Administrator in the manner provided for in this Charter or by Ordinance of the City of Redondo Beach;**

(g)

Invest and reinvest funds according to State law; provided, however, that the City Council may adopt investment guidelines by resolution.

The City Treasurer may appoint deputies for whose acts the City Treasurer and the City Treasurer's bond agents are responsible. The deputies shall hold office at the pleasure of the City Treasurer.

The effective date of this Charter Amendment shall be April 1, 1983.

[1] *11.1—as amended by election 11-2-82, 11-4-14 and 3-7-23.*