AGENDA SPECIAL MEETING REDONDO BEACH HOUSING AUTHORITY TUESDAY, AUGUST 19, 2025 - 6:00 P.M. REDONDO BEACH COUNCIL CHAMBERS 415 DIAMOND STREET

CALL MEETING TO ORDER

ROLL CALL

- A. APPROVAL OF ORDER OF AGENDA
- B. ADDITIONAL ITEMS FOR IMMEDIATE CONSIDERATION

B1. BLUE FOLDER ITEMS

Blue folder items are additional back up material to administrative reports and/or public comments received after the printing and distribution of the agenda packet for receive and file.

C. CONSENT CALENDAR #C1 through #C4

Business items, except those formally noticed for public hearing, or those pulled for discussion are assigned to the Consent Calendar. The Authority Members may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remaining on the Consent Calendar will be approved in one motion following Oral Communications.

- **C1. APPROVAL OF AFFIDAVIT OF POSTING** for the Special Housing Authority meeting of August 19, 2025.
- **C2. APPROVAL OF MOTION TO READ BY TITLE ONLY** and waive further reading of all Ordinances and Resolutions listed on the agenda.
- C3. APPROVAL OF MINUTES OF THE FOLLOWING MEETING: A. June 17, 2025
- C4. APPROVAL TO SUBMIT THE SECTION EIGHT MANAGEMENT ASSESSMENT PROGRAM (SEMAP) TO THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)

Contact: ELIZABETH HAUSE, HOUSING ADMINISTRATOR

D. EXCLUDED CONSENT CALENDAR ITEMS

E. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

This section is intended to provide members of the public with the opportunity to comment on any subject that does not appear on this agenda for action. This section is limited to 30 minutes. Each speaker will be afforded three minutes to address the Commission. Each speaker will be permitted to speak only once. Written requests, if any, will be considered first under this section.

F. EX PARTE COMMUNICATIONS

This section is intended to allow all officials the opportunity to reveal any disclosure or ex parte communication about the following public hearings.

- G. PUBLIC HEARINGS
- H. OLD BUSINESS
- I. NEW BUSINESS
- J. MEMBERS ITEMS AND REFERRALS TO STAFF
- K. ADJOURNMENT

The next scheduled meeting of the Redondo Beach Housing Authority is a Regular meeting on Tuesday, September 2, 2025, at 6:00 p.m. in the City Hall Council Chambers, 415 Diamond Street, Redondo Beach, California.

It is the intention of the City of Redondo Beach to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant of this meeting you will need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact the City Clerk's Office at (310) 318-0656 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

An Agenda Packet is available 24 hours a day at www.redondo.org under the City Clerk and during City Hall hours. Agenda Packets are also available for review in the Office of the City Clerk.

Any writings or documents provided to a majority of the members of the Authority regarding any item on this agenda will be made available for public inspection at the City Clerk's Counter at City Hall located at 415 Diamond Street during normal business hours.



Community Services Department	1922 Artesia Boulevard Redondo Beach, California 90278 www.redondo.org	tel: 310 318-0610 fax: 310 798-8273	
STATE OF CALIFORNIA COUNTY OF LOS ANGELES CITY OF REDONDO BEACH)) SS)		

AFFIDAVIT OF POSTING

In compliance with the Brown Act, the following materials have been posted at the locations indicated below.

Legislative Body Redondo Beach Housing Authority

Posting Type Agenda – August 19, 2025 Special Meeting

Posting Locations 415 Diamond Street, Redondo Beach, CA 90277

✓ City Hall Kiosk

✓ City Clerk's Counter, Door "1"

Meeting Date & Time August 19, 2025 6:00 p.m.

As Housing Administrator of the City of Redondo Beach, I declare, under penalty of perjury, the document noted above was posted at the date displayed below.

Elizabeth Hause, Housing Administrator

Date: August 6, 2025



REGULAR MEETING OF THE REDONDO BEACH HOUSING AUTHORITY

CALL MEETING TO ORDER

Chair Light called a Regular Meeting of the Redondo Beach Housing Authority (RBHA) to order at 6:36 p.m. in the City Hall Council Chamber, 415 Diamond Street, Redondo Beach, California.

ROLL CALL

RBHA Members Present: Waller, Castle, Kaluderovic, Obagi, Behrendt

Chair Light

Commissioners Present: Price, Newton

Officials Present: Eleanor Manzano, City Clerk

Mike Witzansky, City Manager

Joy Ford, City Attorney

Elizabeth Hause, Community Services Director

Laura Diaz, Deputy City Clerk/Records Mgmt. Coordinator

A. APPROVAL OF ORDER OF AGENDA

Motion by Member Kaluderovic, seconded by Member Waller, to approve the order of the agenda.

Motion carried 5-0 by voice vote.

- B. ADDITIONAL ITEMS FOR IMMEDIATE CONSIDERATION None
- **B.1. BLUE FOLDER ITEMS None**
- C. CONSENT CALENDAR #C1 through #C3
- C1. APPROVAL OF AFFIDAVIT OF POSTING for the Regular Housing Authority meeting of June 17, 2025.
- C2. APPROVAL OF MOTION TO READ BY TITLE ONLY and waive further reading of all Ordinances and Resolutions listed on the agenda.
- C3. RECEIVE AND FILE THE QUARTERLY STATUS REPORT ON SECTION 8 AND

FAIR HOUSING PROGRAMS

Contact: ELIZABETH HAUSE, HOUSING ADMINISTRATOR

Motion by Member Obagi, seconded by Member Kaluderovic, to approve the Consent Calendar Items C1 – C3 as presented.

Chair Light invited public comment.

City Clerk Manzano reported no one online and no eComments.

Motion carried 5-0 by voice vote.

- D. EXCLUDED CONSENT CALENDAR ITEMS None
- E. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

Chair Light invited public comments on Non-Agenda Items.

City Clerk Manzano reported on one online and no eComments.

- F. EX PARTE COMMUNICATIONS None
- G. PUBLIC HEARINGS None
- H. OLD BUSINESS None
- I. NEW BUSINESS
- I1. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF A MEMORANDUM OF UNDERSTANDING WITH THE COUNTY OF LOS ANGELES DEPARTMENT OF CHILDREN AND FAMILY SERVICES FOR THE IMPLEMENTATION OF THE FOSTER YOUTH TO INDEPENDENCE PROTECTION VOUCHER PROGRAM

Recommendation: Approve MOU with DCFS for the administration of the Foster Youth to Independence Voucher Program.

CONTACT: ELIZABETH HAUSE, HOUSING ADMINISTRATOR

Community Services Director and Housing Administrator Elizabeth Hause introduced Imelda Delgado as the new Housing Manager; spoke of the new voucher program that the City's Housing Authority will assist in implementing and administering; reported the City will receive five vouchers; explained it is a HUD initiative in an effort to prevent youth homelessness by capturing those that are essentially aging out of the foster system; noted the program is administered through DCFS; stated what they are looking for tonight is approval of the City's contract with DCFS, so that they can help implement the program locally; shared some highlights of the program:

- For youths between the ages of 18 and 24
- They can be on the program for up to 36 months
- Support system that helps them learn to manage budgets, go shopping, fill the fridge, manage accounting, get a job and interview techniques.

Director Hause stated they are asking for Council to approve the contract so they can begin accepting applications to the program from local youths.

Chair Light asked if they have any candidates for the program.

Director Hause believed City Attorney Ford has one that is eligible.

Member Kaluderovic asked how quickly the vouchers were available; spoke of the vouchers not being impacted by the federal government's decisions to reduce some Section 8 vouchers; felt that the 36 months gave them a better chance with landlords; thanked the City Attorney, and Community Services for all they have done to make this happen.

Motion by Member Kaluderovic, seconded by Member Waller, to approve MOU with DCFS for the administration of the Foster Youth to Independence Voucher Program.

Chair Light invited public comment.

City Clerk Manzano reported no one online and no eComments.

Motion carried 5-0 by voice vote.

J. MEMBERS ITEMS AND REFERRALS TO STAFF - None

K. ADJOURNMENT – 6:43 p.m.

There being no further business to come before the Redondo Beach Housing Authority, Member Obagi moved, seconded by Member Castle, to adjourn the meeting at 6:43 p.m. back to a Regular Meeting of the City Council on Tuesday, June 17, 2025, in the Redondo Beach City Hall Council Chamber, 415 Diamond Street, Redondo Beach, California.

Motion carried 5-0 by voice vote.

All written comments submitted via eComment are included in the record and available for public review on the City website.

Eleanor	Manzano,	CMC	
City Cler	k		

Respectfully submitted,



Administrative Report

Authority Action Date: August 19, 2025

To: CHAIRMAN AND MEMBERS OF THE HOUSING AUTHORITY

From: ELIZABETH HAUSE, HOUSING ADMINISTRATOR

Subject: APPROVAL TO SUBMIT THE SECTION EIGHT

MANAGEMENT ASSESSMENT PROGRAM (SEMAP) TO THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)

RECOMMENDATION

Authorize the City of Redondo Beach Housing Authority's electronic submittal of the Section Eight Management Assessment Program (SEMAP) certification to the U.S. Department of Housing and Urban Development (HUD) for fiscal year 2024-2025.

EXECUTIVE SUMMARY

The City of Redondo Beach Housing Authority (RBHA) completed a quality control review consisting of 14 key indicators designed to measure performance. As a result, the RBHA adequately administered the Housing Choice Voucher (Section 8) rental assistance program.

BACKGROUND

In 1998, HUD introduced the SEMAP to be submitted by Public Housing Authorities (PHAs) annually. SEMAP is a management assessment system that is used to determine the performance of the PHAs administering the Housing Choice Voucher (Section 8) tenant-based rental assistance program.

Under SEMAP, HUD requires a review consisting of 14 key indicators ranging from proper selection of applicants from the Section 8 waiting list, accurate verification of family income, to timely Housing Quality Standards (HQS) inspections. The yearly process requires PHAs to submit an electronic certification form via the HUD portal to assure that all mandatory supervisory quality control reviews have been conducted.

Submitted by: Elizabeth Hause, Housing Administrator

Approved for forwarding by: Mike Witzansky, City Manager

Attachments:

SEMAP Cert. (HUD-52648) form

Section 8 Management Assessment Program (SEMAP) Certification

U.S. Department of Housing and Urban Development Office of Public and Indian Housing OMB Approval No. 2577-0215 (exp. 12/31/2026)

Public reporting burden for this collection of information is estimated to average 12 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and you are not required to respond to, a collection of information unless it displays a currently valid OMB control number.

This collection of information is required by 24 CFR sec 985.101 which requires a Public Housing Agency (PHA) administering a Section 8 tenant-based assistance program to submit an annual SEMAP Certification within 60 days after the end of its fiscal year. The information from the PHA concerns the performance of the PHA and provides assurance that there is no evidence of seriously deficient performance. HUD uses the information and other data to assess PHA management capabilities and deficiencies, and to assign an overall performance rating to the PHA. Responses are mandatory and the information collected does not lend itself to confidentiality.

infor	mation collected does not lend itself to confidentiality.		
Inst	tructions Respond to this certification form using the PHA's ac	tual data for the fiscal year just ended.	
PHA	Name Redondo Beach Housing Authority	For PHA FY Ending (mm/dd/yyyy) 06/30/2025	Submission Date (mm/dd/yyyy) 08/25/2025
Indiction of	eck here if the PHA expends less than \$300,000 a year in Fed cators 1 - 7 will not be rated if the PHA expends less than \$300,0 compliance with regulations by an independent auditor. A PHA aplete the certification for these indicators.	000 a year in Federal awards and its Se	
Perf	formance Indicators		
1.	Selection from the Waiting List. (24 CFR 982.54(d)(1) and 982.204(a (a) The PHA has written policies in its administrative plan for selecting		
	PHA Response Yes 🗸 No		
	(b) The PHA's quality control samples of applicants reaching the top of samples were selected from the waiting list for admission in accordance on the waiting list and their order of selection.		
	PHA Response Yes 🗸 No		
2.	Reasonable Rent. (24 CFR 982.4, 982.54(d)(15), 982.158(f)(7) and 9 (a) The PHA has and implements a reasonable written method to determ on current rents for comparable unassisted units (i) at the time of initial anniversary if there is a 5 percent decrease in the published FMR in expression of the location, size, type, quality, and age of the programaintenance or utilities provided by the owners.	mine and document for each unit leased that il leasing, (ii) before any increase in the rent ffect 60 days before the HAP contract anniv	to owner, and (iii) at the HAP contract ersary. The PHA's method takes into
	PHA Response Yes 🗸 No		
	(b) The PHA's quality control sample of tenant files for which a determ method to determine reasonable rent and documented its determinati		
	PHA Response At least 98% of units sampled	80 to 97% of units sampled	ess than 80% of units sampled
3.	Determination of Adjusted Income. (24 CFR part 5, subpart F and 24 The PHA's quality control sample of tenant files shows that at the time of adjusted income or documented why third party verification was not attributed allowances for expenses; and, where the family is responsible the unit leased in determining the gross rent for (check one):	of admission and reexamination, the PHA pro t available; used the verified information in d	etermining adjusted income; properly
	PHA Response 🗸 At least 90% of files sampled	80 to 89% of files sampled	ess than 80% of files sampled
4.	Utility Allowance Schedule. (24 CFR 982.517) The PHA maintains an up-to-date utility allowance schedule. The PHA its utility allowance schedule if there has been a change of 10% or mo PHA Response Yes No		
5.	HQS Quality Control Inspections. (24 CFR 982,405(b)) A PHA supervisor (or other qualified person) reinspected a sample of HUD (see 24 CFR 985.2), for quality control of HQS inspections. The inspections and represents a cross section of neighborhoods and the	PHA supervisor's reinspected sample was	
	PHA Response Yes No		
6.	HQS Enforcement. (24 CFR 982.404) The PHA's quality control sample of case files with failed HQS inspectic were corrected within 24 hours from the inspection and, all other cited inspection or any PHA-approved extension, or, if HQS deficiencies were payments beginning no later than the first of the month following the confor (check one): PHA Response At least 98% of cases sampled	HQS deficiencies were corrected within no not corrected within the required time frame,	more than 30 calendar days from the the PHA stopped housing assistance

7.	Expanding Housing Opportunities. (24 CFR 982.54(d)(5), 982.153(b)(3) and (b)(4), 982.301(a) and 983.301(b)(4) and (b)(12)). Applies only to PHAs with jurisdiction in metropolitan FMR areas. Check here if not applicable		
	(a) The PHA has a written policy to encourage participation by owners of units outside areas of poverty or minority concentration which clearly delineates areas in its jurisdiction that the PHA considers areas of poverty or minority concentration, and which includes actions the PHA will take to encourage owner participation.		
	PHA Response Yes V No No		
	(b) The PHA has documentation that shows that it took actions indicated in its written policy to encourage participation by owners outside areas of poverty and minority concentration.		
	PHA Response Yes V No No		
	(c) The PHA has prepared maps that show various areas, both within and neighboring its jurisdiction, with housing opportunities outside areas of poverty and minority concentration; the PHA has assembled information about job opportunities, schools and services in these areas; and the PHA uses the maps and related information when briefing voucher holders. PHA Response Yes No No		
	(d) The PHA's information packet for voucher holders contains either a list of owners who are willing to lease, or properties available for lease, under the voucher program, or a list of other organizations that will help families find units and the list includes properties or organizations that operate outside areas of poverty or minority concentration. PHA Response Yes No		
	(e) The PHA's information packet includes an explanation of how portability works and includes a list of neighboring PHAs with the name, address and telephone number of a portability contact person at each. PHA Response Yes No No		
	(f) The PHA has analyzed whether voucher holders have experienced difficulties in finding housing outside areas of poverty or minority concentration and, where such difficulties were found, the PHA has considered whether it is appropriate to seek approval of exception payment standard amounts in any part of its jurisdiction and has sought HUD approval when necessary. PHA Response Yes No No		
8.	Payment Standards. The PHA has adopted payment standards schedule(s) in accordance with § 982.503.		
	PHA Response Yes 🗸 No No		
	Enter FMRs and payment standards (PS)		
	0-BR FMR 2380 1-BR FMR 2680 2-BR FMR 3400 3-BR FMR 4360 4-BR FMR 4810 PS 2261 PS 2546 PS 3230 PS 4142 PS 4570		
	If the PHA has jurisdiction in more than one FMR area, and/or if the PHA has established separate payment standards for a PHA-designated part of an FMR area, attach similar FMR and payment standard comparisons for each FMR area and designated area.		
9.	Annual Reexaminations. The PHA completes a reexamination for each participating family at least every 12 months. (24 CFR 982.516)		
	PHA Response Yes 🗸 No 💮		
10.	Correct Tenant Rent Calculations. The PHA correctly calculates tenant rent in the rental certificate program and the family rent to owner in the rental voucher program. (24 CFR 982, Subpart K)		
	PHA Response Yes V No No		
11.	Initial HQS Inspections. Newly leased units pass HQS inspection within the time period required. This includes both initial and turnover inspections for the PBV program. (24 CFR 982.305; 983.103(b)-(d)).		
	PHA Response Yes V No No		
12.	Periodic HQS Inspections. The PHA has met its periodic inspection requirement for its units under contract (982.405 and 983.103(e)).		
	PHA Response Yes 🗾 No 💮		
13.	Lease-Up. The PHA executes housing assistance contracts for the PHA's number of baseline voucher units, or expends its annual allocated budget authority.		
	PHA Response Yes V No No		
14a.	Family Self-Sufficiency Enrollment. The PHA has enrolled families in FSS as required. (24 CFR 984.105) Applies only to PHAs required to administer an FSS program. Check here if not applicable PHA Response		
	a. Number of mandatory FSS slots (Count units funded under the FY 1992 FSS incentive awards and in FY 1993 and later through 10/20/1998. Exclude units funded in connection with Section 8 and Section 23 project-based contract terminations; public housing demolition, disposition and replacement; HUD multifamily property sales; prepaid or terminated mortgages under section 236 or section 221(d)(3); and Section 8 renewal funding. Subtract the number of families that successfully completed their contracts on or after 10/21/1998.) or. Number of mandatory FSS slots under HUD-approved exception		
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	b. Number of FSS families currently enrolled		
	c. Portability: If you are the initial PHA, enter the number of families currently enrolled in your FSS program, but who have moved under portability and whose Section 8 assistance is administered by another PHA		
	Percent of FSS slots filled (b + c divided by a)		
14b.	 Percent of FSS Participants with Escrow Account Balances. The PHA has made progress in supporting family self-sufficiency as measured by percent of currently enrolled FSS families with escrow account balances. (24 CFR 984.305) Applies only to PHAs required to administer an FSS program . Check here if not applicable V 		
	PHA Response Yes No		
	Portability: If you are the initial PHA, enter the number of families with FSS escrow accounts currently enrolled in your FSS program, but who have moved under portability and whose Section 8 assistance is administered by another PHA		
Deco	concentration Bonus Indicator (Optional and only for PHAs with jurisdiction in metropolitan FMR areas).		
The F	e PHA is submitting with this certification data which show that:		
(1)	Half or more of all Section 8 families with children assisted by the PHA in its principal operating area resided in low poverty census tracts at the end of the last PHA FY;		
(2)	The percent of Section 8 mover families with children who moved to low poverty census tracts in the PHA's principal operating area during the last PHA F' is at least two percentage points higher than the percent of all Section 8 families with children who resided in low poverty census tracts at the end of the last PHA FY;		
	or		
(3)	The percent of Section 8 mover families with children who moved to low poverty census tracts in the PHA's principal operating area over the PHA FYs is at least two percentage points higher than the percent of all Section 8 families with children who resided in low poverty census tracend of the second to last PHA FY.		
	PHA Response Yes No V If yes, attach completed deconcentration bonus indicator addendum.		
also d	ereby certify under penalty of perjury that, to the best of my knowledge, the above responses are true and correct for the PHA fiscal year indicated to certify that, to my present knowledge, there is not evidence to indicate seriously deficient performance that casts doubt on the PHA's capacity to action 8 rental assistance in accordance with Federal law and regulations.		
	arning: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinemer rears, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802).	t for up to	
-	ecutive Director, signature Chairperson, Board of Commissioners, signature		
 Date			
The F	The PHA may include with its SEMAP certification any information bearing on the accuracy or completeness of the information used by the PHA in providing		

The PHA may include with its SEMAP certification any information bearing on the accuracy or completeness of the information used by the PHA in providing its certification.

SEMAP Certification - Addendum for Reporting Data for Deconcentration Bonus Indicator

Date (mm/dd/yyyy) _	
PHA Name	
Principal Operating Area of PHA	
Special Instructions for State or regional PHAs. Complete a copy of this addendum for each metropolitan area or portion o operating areas) where the PHA has assisted 20 or more Section 8 families with children in the last completed PHA FY. and the separate ratings will then be weighted by the number of assisted families with children in each area and averaged	HUD will rate the areas separately
2020 Census Poverty Rate of Principal Operating Area	
Criteria to Obtain Deconcentration Indicator Bonus Points To qualify for bonus points, a PHA must complete the requested information and answer yes for only one of to State and regional PHAs must always complete line 1) b for each metropolitan principal operating area.	he 3 criteria below. However,
a. Number of Section 8 families with children assisted by the PHA in its principal operating FY who live in low poverty census tracts. A low poverty census tract is a tract with a po poverty rate for the principal operating area of the PHA, or at or below 10% whichever	verty rate at or below the overall
b. Total Section 8 families with children assisted by the PHA in its principal operating are	a at the end of the last PHA FY.
 C. Percent of all Section 8 families with children residing in low poverty census tracts in the at the end of the last PHA FY (line a divided by line b). 	e PHA's principal operating area
Is line c 50% or more? Yes No	
a. Percent of all Section 8 families with children residing in low poverty census tracts in the at the end of the last completed PHA FY.	e PHA's principal operating area
b. Number of Section 8 families with children who moved to low poverty census tracts du	ring the last completed PHA FY.
c. Number of Section 8 families with children who moved during the last completed PHA	4 FY.
d. Percent of all Section 8 mover families with children who moved to low poverty census year (line b divided by line c).	tracts during the last PHA fiscal
Is line d at least two percentage points higher than line a? Yes No	
 a. Percent of all Section 8 families with children residing in low poverty census tracts in the at the end of the second to last completed PHA FY. 	e PHA's principal operating area
b. Number of Section 8 families with children who moved to low poverty census tracts during	g the last two completed PHA FYs
c. Number of Section 8 families with children who moved during the last two completed	PHA FYs.
 d. Percent of all Section 8 mover families with children who moved to low poverty census tr PHA FYs (line b divided by line c). 	racts over the last two completed
Is line d at least two percentage points higher than line a? Yes No	

If one of the 3 criteria above is met, the PHA may be eligible for 5 bonus points.

See instructions above concerning bonus points for State and regional PHAs.