



# Administrative Report

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H.5., File # 25-0122

Meeting Date: 3/18/2025

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**To:** MAYOR AND CITY COUNCIL  
**From:** STEPHANIE MEYER, INTERIM FINANCE DIRECTOR

## **TITLE**

APPROVE CONTRACTS UNDER \$35,000:

1. APPROVE AN AGREEMENT WITH USI INSURANCE SERVICES LLC FOR CONTINUED SERVICE AS THE CITY'S BROKER FOR DENTAL, VISION, LIFE AND OTHER ANCILLARY BENEFIT PLANS AT NO COST TO THE CITY FOR THE TERM JANUARY 1, 2025 TO DECEMBER 31, 2027
2. APPROVE REVISED LANGUAGE IN SECTION III OF EXHIBIT C FOR THE AGREEMENT WITH CASHEL, INC. DBA INTEGRATED MEDIA SYSTEMS WITH NO CHANGE TO THE COMPENSATION OR TERM APPROVED BY COUNCIL ON MARCH 11, 2025 FOR COUNCIL CHAMBER AND LIBRARY AUDIO-VISUAL EQUIPMENT MAINTENANCE, LICENSING AND REPAIR

## **EXECUTIVE SUMMARY**

Approve Contracts Under \$35,000

## **APPROVED BY:**

*Mike Witzansky, City Manager*

## **ATTACHMENTS**

- Agmt, Signature & Insurance - USI Insurance Services LLC
- Agmt, Signature & Insurance - Cashel, Inc. dba Integrated Media Systems (Revised)
- Agmt - Cashel, Inc. dba Integrated Media Systems (Redline Changes - Section III, Exhibit C)
- Agmt, Signature & Insurance - Cashel, Inc. dba Integrated Media Systems (Original - Approved March 11, 2025)