

Draft Cannabis Regulatory Ordinance: Application Scoring Criteria

Redondo Beach City Council

November 12, 2024

Recent Direction

- October 8, 2024: Reviewed updated scoring criteria, Sections 1-3 and 7
- November 12, 2024:
 - Review Sections 4-6
 - Presented one criteria at a time
 - Discussion for each criteria
 - Review Operator Feedback
 - Return with updated criteria for final approval



Section 4:

Security Plan

Current Scoring Criteria

		150 TOTAL
Criteria #	Item	Points
1	The security plan shall be prepared by a professional security consultant.	Up to 30
2	A premises security diagram.	Up to 20
3	A description of access control, inventory control, cash handling, and other security procedures and security equipment demonstrating compliance with the security requirements under this Chapter 6xxx.	Up to 50
4	A description of the intrusion alarm and monitoring system including the name and contact information for the monitoring company.	Up to 25
5	A description of the services of on-site security guards to include the (1) number of security guards; (2) the hours security guards will be on-site; (3) locations where security will be positioned; and (4) security guard responsibilities.	Up to 25

Updated Scoring Criteria

Pass/Fail Criteria		
Criteria	Maximum Points	Scoring Method
1. Applicant must provide a Security Plan prepared by a professional security consultant.	5	<ul style="list-style-type: none"> 0: Applicant did not provide a Security Plan or Security Plan was not prepared by a professional security consultant. 5: Applicant provided a Security Plan prepared by a professional security consultant.
2. Applicant must provide a Description of the Panic Button Installation, showing where the panic buttons are located in the facility.	5	<ul style="list-style-type: none"> 0: Security plan did not provide a description of the panic button installation, location, or installation for security. 5: Security plan provided a description of the panic button installation, location, and address for security program. 0: Security plan did not provide evidence of sensor installation or location or method to detect entry and exit from all secure areas. 5: Security plan provided evidence of sensor installation, location sufficient to detect entry and exit from all secure areas.
3. Applicant must provide evidence of sensor installation to detect entry and exit from all secure areas of the premises.	5	<ul style="list-style-type: none"> 0: Security Plan did not describe how the business remains secure during a Power outage, ensuring critical doors are not solely controlled by electronic access areas. 5: Security Plan described how the business remains secure during a power outage.
4. Applicant must describe how the business remains secure during a Power outage, ensuring critical doors are not solely controlled by electronic access areas.	5	<ul style="list-style-type: none"> 0: Security Plan did not provide proof of insurance coverage. 5: Security Plan provided proof of insurance coverage.
5. Applicant must provide proof of General Liability Coverage with a minimum coverage of \$2,000,000 and Worker's Compensation Insurance with a minimum coverage of \$1,000,000.	5	<ul style="list-style-type: none"> 0: Security Plan did not provide a description of the security camera system or does not meet requirements. 5: Security Plan provided a description of security camera system that meets requirements.
6. Applicant must provide a description of the Security Camera System, including camera placement and 24/7 monitoring capabilities.	5	<ul style="list-style-type: none"> 0: Security Plan did not describe the battery backup system, or back up system requirements. 5: Security Plan described a battery backup system that meets requirements.
7. Applicant must describe the Battery Backup system for surveillance equipment, ensuring a minimum of four hours of backup recording in the event of a power outage.	5	<ul style="list-style-type: none"> 0: Security Plan did not describe an adequate procedure for storing and retaining surveillance recordings for a minimum of 90 days, in a format that ensures no alteration of the recorded image. 5: Security Plan described an adequate procedure for storing and retaining surveillance recordings.
8. Applicant must provide proof that the Surveillance System has a failure notification system that alerts the permittee and Police Department of any system interruptions.	5	<ul style="list-style-type: none"> 0: Security Plan did not provide a description of an adequate alarm system. 5: Security Plan provided a description of an adequate alarm system.
9. Applicant must describe the procedure for storing and retaining surveillance recordings for a minimum of 90 days, in a format that ensures no alteration of the recorded image.	5	<ul style="list-style-type: none"> 0: Security Plan did not describe proof of coverage by a licensed security guard. 5: Security Plan provided proof of coverage by a licensed security guard.
10. Applicant must provide a description of the Alarm System, including monitoring company and schematic of security zones.	5	<ul style="list-style-type: none"> 0: Security Plan did not describe an adequate record keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement. 5: Security Plan described an adequate record keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement.
11. Applicant must demonstrate that at least one licensed Security Guard is present at all times the premises is open to the public or employees.	5	<ul style="list-style-type: none"> 0: No information provided. 1: Information provided, but lacks detail or clear connection to camera system objectives. Camera system appears inexperienced, with no mention of prior relevant projects. 2: Basic qualifications and methodology provided, but lacks depth or evidence of being needed in specific industries. The plan appears appropriate to security that could apply to any business. 3: Qualifications and methodology are clear, with some experience relevant to specific industries. However, the plan lacks features that specifically address the unique needs of cannabis retailers. 4: Solid experience with high-risk industries, and methodologies that show thoughtful planning for cannabis retail operations through being in some innovative features or specific best practices. 5: Extensive experience in cannabis or other high-risk industries. Methodology is detailed, innovative, and demonstrates best practices from similar operations. Demonstrates a proactive approach to change the status to cannabis retail (e.g., theft, surveillance).
12. Applicant must describe the record-keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement.	5	<ul style="list-style-type: none"> 0: No information provided. 1: The description lacks reasoning or no specific measures are provided for preventing unauthorized access. Camera system present or minimal. 2: Basic system described with limited access areas, but the design lacks level of protection or advanced features. 3: A functional system is described, with appropriate access controls and limited access areas, though there are gaps in reasoning of potential vulnerabilities. 4: Strong system with multi-layer controls, other access areas for personnel, and a reasonable approach to securing high-risk areas (e.g., retail or product areas). Some considerations given for maintenance, management and customer flow. 5: Comprehensive system with advanced controls, multi-layered protection, and proactive measures to address potential vulnerabilities. The system integrates employee monitoring, customer access, and emergency preparedness seamlessly.
13. Applicant must provide a detailed description of the consultant or architect's qualifications and the methodologies used in preparing the Security Plan.	5	<ul style="list-style-type: none"> 0: No information provided. 1: Limited detail on the surveillance system, unclear coverage, or insufficient monitoring hours (less than 24/7), no mention of fail or frame rate below 24 fps. 2: Basic camera coverage with good resolution (720p), but frame rate is below 24 fps. Limited effectiveness in capturing clear footage if available. 3: Functional system with HD coverage (720p) or 24 fps in most areas, but there are still gaps or frame rate limitations in high-risk areas. 4: Extensive HD coverage (1080p) with 24 fps or higher, excellent quality providing clear footage quality in all monitored areas. 5: Advanced system with full HD coverage (1080p) or higher, at least 24 fps or higher with no blind spots. On-site HD available in key areas and the system features the latest imaging, camera monitoring, and optimized performance in real-time conditions.
14. Security Plan must provide a description of the Security System Design, demonstrating how the system prevents unauthorized individuals from accessing the premises and established limited access areas for authorized personnel only.	5	<ul style="list-style-type: none"> 0: No information provided. 1: The system is incompatible or requires extensive manual effort to control through the law enforcement call. 2: Limited compatibility, requiring manual activation and some additional steps to provide footage to law enforcement. 3: Moderately compatible, but requires effort in sharing or integrating with City systems, including manual file transfer or offline time in sharing. 4: Fully compatible with City systems, with integrated sharing protocols for law enforcement that allow easy access to footage as needed. 5: Real-time remote access for law enforcement, allowing seamless integration with City systems and automatic transfer of the surveillance areas for incident. The system is designed to be both easy to use and highly responsive for law enforcement needs.
15. Security Plan must provide a description of the Surveillance System, including camera coverage, operational hours, and how the system meets 24/7 monitoring requirements. High definition (HD) is defined as a minimum resolution of 720p or higher, with clear image quality in varying lighting conditions.	5	<ul style="list-style-type: none"> 0: No information provided. 1: Little to no information provided about the maintenance plan, with little to no mention of system uptime. 2: Basic description of a maintenance plan, but no evidence of a structured process or regular logs for servicing the equipment. 3: A functional maintenance plan with regular scheduled tasks provided, though the depth of record-keeping may be minimal. 4: Well-documented maintenance plan with regular servicing schedules and detailed logs. The plan includes proactive measures to avoid downtime or security risks. 5: Comprehensive proactive maintenance plan with detailed logs of service activities, including advanced monitoring systems that notify administrators when maintenance is required. The plan ensures maximum operational reliability with minimal downtime.
16. Applicant must provide details on Surveillance Footage Compatibility, including how the footage is accessible to law enforcement and compatible with City systems.	5	<ul style="list-style-type: none"> 0: No information provided. 1: Minimal information on the system, with no clear maintenance strategy or backup plan in place. 2: Basic system described, covering primary entry points but leaving some vulnerabilities, with no advanced features like motion detection or zoning. 3: Good alarm system covering all critical access points, reliable but without advanced integration with other security systems. 4: High-quality alarm system with zoning for different areas of the business. Comprehensive monitoring and reliable response protocols in place. 5: The alarm system with advanced sensors, full integration with surveillance and security systems, and advanced notifications to law enforcement or monitoring services.
17. Applicant must describe the Surveillance Equipment Maintenance Plan, including records of maintenance activity, service logs, and procedures for ensuring the system's operational reliability.	5	<ul style="list-style-type: none"> 0: No information provided or guard don't meet minimum qualifications. 1: Guards have minimal training and licensing, with no evidence of cannabis-specific experience or experience in high-risk industries. 2: Basic guard training and licensing provided, but no specialized training relevant to cannabis businesses or high-risk industries. 3: Guards are well-trained with some relevant experience, though their qualifications may be more general rather than cannabis-focused. 4: Guards have extensive experience in high-risk industries and relevant training specific to the cannabis industry, demonstrating an ability to handle cannabis-specific risks. 5: Guards are highly trained specialists in cannabis security, with continued education and advanced qualifications that include cannabis-handling training and incident protocols relevant to the unique risks of cannabis businesses.
18. Applicant must provide a description of the Alarm System, including alarm system type and alarm monitoring methods.	5	<ul style="list-style-type: none"> 0: No information provided. 1: Minimal information on the system, with no clear maintenance strategy or backup plan in place. 2: Basic system described, covering primary entry points but leaving some vulnerabilities, with no advanced features like motion detection or zoning. 3: Good alarm system covering all critical access points, reliable but without advanced integration with other security systems. 4: High-quality alarm system with zoning for different areas of the business. Comprehensive monitoring and reliable response protocols in place. 5: The alarm system with advanced sensors, full integration with surveillance and security systems, and advanced notifications to law enforcement or monitoring services.
19. Applicant must provide description of Security Guard Training and Experience, including guard licensing, industry-specific training, and qualifications relevant to cannabis business security.	5	<ul style="list-style-type: none"> 0: No information provided or guard don't meet minimum qualifications. 1: Guards have minimal training and licensing, with no evidence of cannabis-specific experience or experience in high-risk industries. 2: Basic guard training and licensing provided, but no specialized training relevant to cannabis businesses or high-risk industries. 3: Guards are well-trained with some relevant experience, though their qualifications may be more general rather than cannabis-focused. 4: Guards have extensive experience in high-risk industries and relevant training specific to the cannabis industry, demonstrating an ability to handle cannabis-specific risks. 5: Guards are highly trained specialists in cannabis security, with continued education and advanced qualifications that include cannabis-handling training and incident protocols relevant to the unique risks of cannabis businesses.

0: Applicant did not provide a Security Plan or Security Plan was not prepared by a professional security consultant.

5: Applicant provided a Security Plan prepared by a professional security consultant.

1 Applicant must provide a Security Plan prepared by a professional security consultant.

5 Applicant provided a Security Plan prepared by a professional security consultant.

Updated Scoring Criteria

Pass/Fail Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
1	Applicant must provide a Security Plan prepared by a professional security consultant.	5	<ul style="list-style-type: none"> If Applicant did not provide a Security Plan or Security Plan was not prepared by a professional security consultant. 5: Applicant provided a Security Plan prepared by a professional security consultant.
2	Applicant must provide a description of their Panic Button installation, showing where the panic buttons are located in the facility.	5	<ul style="list-style-type: none"> 0: Security plan did not provide a description of the panic button installation, locations are inadequate for security. 5: Security plan provided a description of the panic button installation, locations are adequate for security purposes.
3	Applicant must provide evidence of sensor installation to detect entry and exit from all secure areas of the premises.	5	<ul style="list-style-type: none"> 0: Security plan did not describe how the business remains secure during a power outage, ensuring access doors are not solely verified by electronic access areas. 5: Security Plan described how the business remains secure during a power outage.
4	Applicant must describe how the business remains secure during a Power Outage, ensuring access doors are not solely verified by electronic access areas.	5	<ul style="list-style-type: none"> 0: Security Plan did not describe how the business remains secure during a power outage. 5: Security Plan described how the business remains secure during a power outage.
5	Applicant must provide proof of General Liability Coverage with a minimum coverage of \$2,000,000 and Worker's Compensation Insurance with a minimum coverage of \$1,000,000.	5	<ul style="list-style-type: none"> 0: Security Plan did not provide proof of insurance coverage. 5: Security Plan provided proof of compliant insurance coverage.
6	Applicant must provide a description of the Security Camera System, including camera placement and 24/7 monitoring capabilities.	5	<ul style="list-style-type: none"> 0: Security Plan did not describe a description of the security camera system or system does not meet requirements. 5: Security Plan provided a description of security camera system that meets requirements.
7	Applicant must describe the Battery Backup system for surveillance equipment, ensuring a minimum of four hours of backup recording in the event of a power outage.	5	<ul style="list-style-type: none"> 0: Security Plan did not describe the battery backup system, or both or system requirement. 5: Security Plan described a battery backup system that meets requirements.
8	Applicant must provide proof that the Surveillance System has a failure notification system that alerts the permittee and Police Department of any system interruptions.	5	<ul style="list-style-type: none"> 0: Security Plan did not provide proof of a surveillance system failure notification system. 5: Security Plan provided proof of a surveillance system failure notification system.
9	Applicant must describe the procedure for storing and retaining surveillance recordings for a minimum of 90 days, in a format that ensures no alteration of the recorded image.	5	<ul style="list-style-type: none"> 0: Security Plan did not describe an adequate procedure for storing and retaining surveillance recordings. 5: Security Plan described an adequate procedure for storing and retaining surveillance recordings.
10	Applicant must provide a description of the Alarm System, including monitoring company and schematic of security zones.	5	<ul style="list-style-type: none"> 0: Security Plan did not describe an adequate alarm system. 5: Security Plan provided a description of an adequate alarm system.
11	Applicant must demonstrate that at least one licensed Security Guard is present at all times the premises is open to the public or employees.	5	<ul style="list-style-type: none"> 0: Security Plan did not provide proof of coverage by a licensed security guard. 5: Security Plan provided proof of coverage by a licensed security guard.
12	Applicant must describe the record keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement.	5	<ul style="list-style-type: none"> 0: Security Plan did not describe an adequate record keeping process for maintaining security-related records. 5: Security Plan described an adequate record keeping process for maintaining security-related records.
Scorable Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
13	Applicant must provide a detailed description of the consultant or architect's qualifications and the methodologies used in preparing the Security Plan.	5	<ul style="list-style-type: none"> 0: No information provided. 1: Information provided, but lacks detail or clear connection to camera security objectives. Consultant appears inexperienced, with no evidence of prior relevant projects. 2: Basic qualifications and methodology provided, but lacks depth or evidence of being needed to high-risk industries. The plan appears appropriate to security that would apply to any business. 3: Qualifications and methodology are clear, with some experience relevant to high-risk industries. However, the plan lacks features that specifically address the unique needs of cannabis retailers. 4: Solid experience with high-risk industries, and methodologies that show thoughtful planning for cannabis retail operations through being in some innovative features or specific best practices. 5: Extensive experience in cannabis or other high-risk industries. Methodology is detailed, innovative, and demonstrates best practices from similar operations. Demonstrates a practical approach to change the status quo to cannabis retail (e.g., theft, surveillance).
14	Security Plan must provide a description of the Security System Design, demonstrating how the system prevents unauthorized individuals from accessing the premises and established limited access areas for authorized personnel only.	5	<ul style="list-style-type: none"> 0: No information provided. 1: The description lacks reasoning or no specific measures are provided for preventing unauthorized access. Camera system present or minimal. 2: Basic system described with limited access areas, but the design lacks level of protection or advanced features. 3: A functional system is described, with appropriate access controls and limited access areas, though there are gaps in reasoning of potential vulnerabilities. 4: Strong system with multi-layer controls, other access areas for personnel, and a reasonable approach to securing high-risk areas (e.g., retail or product areas). Some considerations given for employee movement and customer flow. 5: Comprehensive system with advanced controls, multi-layered protection, and proactive measures to address potential vulnerabilities. The system integrates employee monitoring, customer access, and emergency preparedness seamlessly.
15	Security Plan must provide a description of the Surveillance System, including camera coverage, operational hours, and how the system meets 24/7 monitoring requirements. High definition (HD) is defined as a minimum resolution of 720p or higher, with clear image quality in varying lighting conditions.	5	<ul style="list-style-type: none"> 0: No information provided. 1: Limited detail on the surveillance system, unclear coverage, or insufficient monitoring hours (less than 24/7). No mention of live or frame rate below 24 fps. 2: Basic camera coverage with gaps, moderate HD quality (720p), but frame rate is below 24 fps. Limited effectiveness in capturing clear footage in all conditions. 3: Functional system with HD coverage (720p) or 24 fps in most areas, but there are still gaps or frame rate concerns in high-risk areas. 4: Extensive HD coverage (1080p) with 24 fps or higher, excellent point-of-view clarity in all monitored areas. 5: Advanced system with full HD coverage (1080p) or higher, at least 24 fps or higher with no blind spots. Live HD (URL) available in key areas and clear footage for incident tracing, camera monitoring, and optimized performance in most light conditions.
16	Applicant must provide details on Surveillance Footage Compatibility, including how the footage is accessible to law enforcement and compatible with City systems.	5	<ul style="list-style-type: none"> 0: No information provided. 1: The system is incompatible or requires extensive manual effort to extract footage for law enforcement use. 2: Limited compatibility, requiring manual extraction and some additional steps to provide footage to law enforcement. 3: Moderately compatible, but requires effort in sharing or integrating with City systems, including manual file transfer or digital file sharing. 4: Fully compatible with City systems, with automated sharing protocols for law enforcement that allow easy access to footage as needed. 5: Real-time remote access for law enforcement, offering seamless integration with City systems and automatic transfer of the surveillance assets for incident. The system is designed to be both easy to use and highly responsive for law enforcement needs.
17	Applicant must describe the Surveillance Equipment Maintenance Plan, including records of maintenance activity, service logs, and procedures for ensuring the system's operational reliability.	5	<ul style="list-style-type: none"> 0: No information provided. 1: Little to no information provided about the maintenance plan, with no mention of system uptime. 2: Basic description of a maintenance plan, but no evidence of a structured process or regular logs for servicing the equipment. 3: A functional maintenance plan with regular service logs and back-up records provided, though the depth of record-keeping may be minimal. 4: Well-documented maintenance plan with regular servicing schedules and detailed logs. The plan includes proactive measures to avoid downtime or security risks. 5: Comprehensive proactive maintenance plan with detailed logs of service activities, including advanced monitoring systems that notify administrators when maintenance is required. The plan ensures maximum operational reliability with minimal downtime.
18	Applicant must provide a description of the Alarm System, including camera system type and alarm monitoring methods.	5	<ul style="list-style-type: none"> 0: No information provided. 1: Minimal information on the alarm system, with no clear monitoring strategy or backup plan in place. 2: Basic system described, covering primary entry points but leaving some vulnerabilities, with no advanced features like motion detection or zoning. 3: Good alarm system covering all critical access points, reliable but without advanced integration with other security systems. 4: High-quality alarm system with zoning for different areas of the business. Comprehensive monitoring and reliable response protocols in place. 5: Top-tier alarm system with advanced sensors, full integration with surveillance and security systems, and advanced notifications to law enforcement or monitoring services.
19	Applicant must provide description of Security Guard Training and Experience, including guard licensing, industry-specific training, and qualifications relevant to cannabis business security.	5	<ul style="list-style-type: none"> 0: No information provided or guards don't meet minimum qualifications. 1: Guards have minimal training and licensing, with no evidence of cannabis-specific experience or experience in high-risk industries. 2: Basic guard training and licensing provided, but no specialized training relevant to cannabis businesses or high-risk industries. 3: Guards are well-trained with some relevant experience, though their qualifications may be more generic than other cannabis-focused. 4: Guards have extensive experience in high-risk industries and relevant training specific to the cannabis industry, demonstrating an ability to handle cannabis-specific risks. 5: Guards are highly trained specialists in cannabis security, with continued education and advanced qualifications that include scenario-based training and incident response protocols relevant to the unique risks of cannabis businesses.

2
Applicant must provide a description of the Panic Button installation, showing where the panic buttons are located in the facility.

5
0: Security plan did not provide a description of the panic button installation, locations are inadequate for security.
5: Security plan provided a description of the panic button installation, locations are adequate for security purposes.

Updated Scoring Criteria

Pass/Fail Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
1	Applicant must provide a Security Plan prepared by a professional security consultant.	5	<ul style="list-style-type: none"> If Applicant did not provide a Security Plan or Security Plan was not prepared by a professional security consultant. Applicant provided a Security Plan prepared by a professional security consultant.
2	Applicant must provide a description of the Panic Button installation, showing where the panic buttons are located in the facility.	5	<ul style="list-style-type: none"> If Security plan did not provide a description of the panic button installation, location, and installation for security. Security plan provided a description of the panic button installation, location, and installation for security.
3	Applicant must provide evidence of sensor installation to detect entry and exit from all secure areas of the premises.	5	<ul style="list-style-type: none"> If Security plan did not provide evidence of sensor installation or locations are insufficient to detect entry and exit from all secure areas. Security plan provided evidence of sensor installation, locations sufficient to detect entry and exit from all secure areas.
4	Applicant must describe how the business remains secure during a Power Outage, ensuring access doors are not solely verified by electronic access areas.	5	<ul style="list-style-type: none"> If Security Plan did not describe how the business remains secure during a Power Outage. Security Plan described how the business remains secure during a power outage.
5	Applicant must provide proof of General Liability Coverage with a minimum coverage of \$2,000,000 and Worker's Compensation Insurance with a minimum coverage of \$1,000,000.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of insurance coverage. Security Plan provided proof of compliant insurance coverage.
6	Applicant must provide a description of the Security Camera System, including camera placement and 24/7 monitoring capabilities.	5	<ul style="list-style-type: none"> If Security Plan did not provide a description of the security camera system or system does not meet requirements. Security Plan provided a description of a security camera system that meets requirements.
7	Applicant must describe the Battery Backup system for surveillance equipment, ensuring a minimum of four hours of backup recording in the event of a power outage.	5	<ul style="list-style-type: none"> If Security Plan did not describe the battery backup system, or both or system requirement. Security Plan described a battery backup system that meets requirements.
8	Applicant must provide proof that the Surveillance System has a failure notification system that alerts the perimeter and Police Department of any system interruptions.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of a surveillance system failure notification system. Security Plan provided proof of a surveillance system failure notification system.
9	Applicant must describe the procedure for storing and retaining surveillance recordings for a minimum of 90 days, in a format that ensures no alteration of the recorded image.	5	<ul style="list-style-type: none"> If Security Plan did not describe an adequate procedure for storing and retaining surveillance recordings. Security Plan described an adequate procedure for storing and retaining surveillance recordings.
10	Applicant must provide a description of the Alarm System, including monitoring company and schematic of security zones.	5	<ul style="list-style-type: none"> If Security Plan did not describe an adequate alarm system. Security Plan provided a description of an adequate alarm system.
11	Applicant must demonstrate that at least one licensed Security Guard is present at all times the premises is open to the public or employees.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of coverage by a licensed security guard. Security Plan provided proof of coverage by a licensed security guard.
12	Applicant must describe the record-keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement.	5	<ul style="list-style-type: none"> If Security Plan did not describe an adequate record-keeping process for maintaining security-related records. Security Plan described an adequate record-keeping process for maintaining security-related records.

Scorable Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
13	Applicant must provide a detailed description of the consultant or architect's qualifications and the methodologies used in preparing the Security Plan.	5	<ul style="list-style-type: none"> No information provided. Information provided, but lacks detail or clear connection to camera security objectives. Consultant appears inexperienced, with no mention of prior relevant projects. Basic qualifications and methodology provided, but lacks depth or evidence of being needed in high-risk industries. The plan appears appropriate to security that could easily be any business. Qualifications and methodology are clear, with some experience relevant to high-risk industries. However, the plan lacks features that specifically address the unique needs of cannabis retailers. Good experience with high-risk industries, and methodologies that show thoughtful planning for cannabis retail operations, though lacking in some innovative features or specific best practices. Detailed experience in cannabis or other high-risk industries. Methodology explained, innovative, and experience best practices from similar operations. Demonstrates a practical approach to change the status to cannabis retail (e.g., theft, surveillance).
14	Security Plan must provide a description of the Security System Design, demonstrating how the system prevents unauthorized individuals from entering the premises and established limited access areas for authorized personnel only.	5	<ul style="list-style-type: none"> No information provided. The description lacks reasoning or no specific measures are provided for preventing unauthorized access. General access points or minimal access points are described. Basic system described with limited access areas, but the design lacks level of protection or advanced features. A functional system is described, with appropriate access controls and limited access areas, though there are gaps in reasoning of potential vulnerabilities. Strong system with multi-layer controls, clear access control for personnel, and a reasonable approach to securing high-risk areas (e.g., retail or product areas). Some innovation given for industry measurement and customer flow. Comprehensive system with advanced controls, multi-layered protection, and proactive measures to address potential vulnerabilities. The system integrates employee monitoring, customer access, and emergency preparedness seamlessly.
15	Security Plan must provide a description of the Surveillance System, including camera coverage, operational hours, and how the system meets 24/7 monitoring requirements. High definition (HD) is defined as a minimum resolution of 720p or higher, with clear image quality in varying lighting conditions.	5	<ul style="list-style-type: none"> No information provided. Limited detail on the surveillance system, unclear coverage, or insufficient monitoring hours (less than 24/7). No mention of frame rate or bitrate for 24/7. Basic camera coverage with gaps, providing HD quality (720p), but frame rate is below 24 fps. Limited effectiveness in capturing clear footage in all conditions. Functional system with HD coverage (720p) at 24 fps in most areas, but there are still gaps or frame rate issues in high-risk areas. Extensive HD coverage (1080p) with 24 fps or higher, excellent point-of-view providing clear image quality in all monitored areas. Advanced system with full HD coverage (1080p) or higher, at least 30 fps or higher with no blind spots. HD (4K) available in key areas and clear footage for incident tracing, camera monitoring, and optimized performance in low-light conditions.
16	Applicant must provide details on Surveillance Footage Compatibility, including how the footage is accessible to law enforcement and compatible with City systems.	5	<ul style="list-style-type: none"> No information provided. The system is incompatible or requires extensive manual effort to extract footage for law enforcement use. Limited compatibility, requiring manual extraction and some additional steps to provide footage to law enforcement. Mostly compatible, but requires effort in sharing or integrating with City systems, including manual file transfer or off-site file sharing. Highly compatible with City systems, with automated sharing protocols for law enforcement that allow easy access to footage as needed. Real-time remote access for law enforcement, offering seamless integration with City systems and automatic backups for the authorized areas for incident. The system is designed to be both easy to use and highly responsive for law enforcement needs.
17	Applicant must describe the Surveillance Equipment Maintenance plan, including records of maintenance activity, service logs, and procedures for ensuring the system's operational reliability.	5	<ul style="list-style-type: none"> No information provided. Lacks to no information provided about the maintenance plan, with no mention of system uptime. Basic description of a maintenance plan, but no evidence of a structured process or regular logs for servicing the equipment. A functional maintenance plan with regular service logs and back-up records provided, though the depth of record-keeping may be minimal. Well-documented maintenance plan with regular servicing schedules and detailed logs. The plan includes proactive measures to avoid downtime or security risks. Comprehensive proactive maintenance plan with detailed logs of service activities, including advanced monitoring systems that notify administrators when maintenance is required. The plan ensures maximum operational reliability with minimal downtime.
18	Applicant must provide a description of the Alarm System, including camera system type and alarm monitoring methods.	5	<ul style="list-style-type: none"> No information provided. Minimal information on the alarm system, with no clear monitoring strategy or backup plans in place. Basic system described, covering primary entry points but lacking some vulnerabilities, with no advanced features like motion detection or zoning. Good alarm system covering all critical access points, reliable but without advanced integration with other security systems. High-quality alarm system with zoning for different areas of the business. Comprehensive monitoring and reliable response protocols in place. The alarm system with advanced sensors, full integration with surveillance and security systems, and advanced notifications to law enforcement or monitoring services.
19	Applicant must provide description of Security Guard Training and Experience, including guard licensing, industry-specific training, and qualifications relevant to cannabis business security.	5	<ul style="list-style-type: none"> No information provided or guards don't meet minimum qualifications. Guards have minimal training and licensing, with no evidence of cannabis-specific experience or experience in high-risk industries. Basic guard training and licensing provided, but no specialized training relevant to cannabis businesses or high-risk industries. Guards are well-trained with some relevant experience, though their qualifications may be more general than other candidates listed. Guards have extensive experience in high-risk industries and relevant training specific to the cannabis industry, demonstrating an ability to handle cannabis-specific risks. Guards are highly trained candidates in cannabis security, with continued education and advanced qualifications that include scenario-based training and incident response protocols relevant to the unique risks of cannabis businesses.

3

Applicant must provide evidence of Sensor installation to detect entry and exit from all secure areas of the premises.

5

0: Security plan did not provide evidence of sensor installation or locations are insufficient to detect entry and exit from all secure areas.

5: Security plan provided evidence of sensor installation, locations sufficient to detect entry and exit from all secure areas.

Updated Scoring Criteria

Applicant must describe how the business remains secure during a Power Outage, ensuring access doors are not solely controlled by electronic access panels.

0: Security Plan did not describe how the business remains secure during a power outage.
5: Security Plan described how the business remains secure during a power outage.

4

5

Pass/Fail Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
1	Applicant must provide a Security Plan prepared by a professional security consultant.	5	0: Applicant did not provide a Security Plan or Security Plan was not prepared by a professional security consultant. 5: Applicant provided a Security Plan prepared by a professional security consultant.
2	Applicant must provide a description of the Panic Button installation, showing where the panic buttons are located in the facility.	5	0: Security plan did not provide a description of the panic button installation, location, or installation for security. 5: Security plan provided a description of the panic button installation, location, or installation for security.
3	Applicant must provide evidence of sensor installation to detect entry and exit from all secure areas of the premises.	5	0: Security plan did not provide evidence of sensor installation or locations on installation to detect entry and exit from all secure areas. 5: Security plan provided evidence of sensor installation, locations sufficient to detect entry and exit from all secure areas.
4	Applicant must describe how the business remains secure during a Power Outage, ensuring access doors are not solely controlled by electronic access panels.	5	0: Security Plan did not describe how the business remains secure during a Power Outage. 5: Security Plan described how the business remains secure during a power outage.
5	Applicant must provide proof of insurance coverage with a minimum coverage of \$10,000,000 and bonded?	5	0: Security Plan did not provide proof of insurance coverage. 5: Security Plan provided proof of insurance coverage.
6	Applicant must provide a description of the Security Centers System, including camera placement and 24/7 monitoring capabilities.	5	0: Security Plan did not provide a description of the security centers system or system does not meet requirements. 5: Security Plan provided a description of a security centers system that meets requirements.
7	Applicant must describe the Battery Backup system for surveillance equipment, ensuring a minimum of four hours of backup recording in the event of a power outage?	5	0: Security Plan did not describe the battery backup system, or back up system features. 5: Security Plan described a battery backup system that meets requirements.
8	Applicant must provide proof that the Surveillance System has a failure notification system that alerts the permittee and Police Department of any system interruptions.	5	0: Security Plan did not provide proof of a surveillance system failure notification system. 5: Security Plan provided proof of a surveillance system failure notification system.
9	Applicant must describe the procedure for storing and retaining surveillance recordings for a minimum of 90 days, in a format that ensures no alteration of the recorded image.	5	0: Security Plan did not describe an adequate procedure for storing and retaining surveillance recordings. 5: Security Plan described an adequate procedure for storing and retaining surveillance recordings.
10	Applicant must provide a description of the Alarm System, including monitoring company and schematic of security zones.	5	0: Security Plan did not provide a description of an adequate alarm system. 5: Security Plan provided a description of an adequate alarm system.
11	Applicant must demonstrate that at least one licensed Security Guard is present at all times the premises is open to the public or employees.	5	0: Security Plan did not provide proof of coverage by a licensed security guard. 5: Security Plan provided proof of coverage by a licensed security guard.
12	Applicant must describe the record-keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement.	5	0: Security Plan did not describe an adequate record-keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement. 5: Security Plan described an adequate record-keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement.

Scorable Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
13	Applicant must provide a detailed description of the consultant or architect's qualifications and the methodologies used in preparing the Security Plan.	5	0: No information provided. 1: Information provided, but lacks detail or clear connection to camera system objectives. Consultant appears inexperienced, with no mention of prior relevant projects. 2: Basic qualifications and methodology provided, but lacks depth or evidence of being needed in significant industries. The plan appears appropriate to security that would apply to any business. 3: Qualifications and methodology are clear, with some experience relevant to high-risk industries. However, the plan lacks features that specifically address the unique needs of cannabis retailers. 4: Solid experience with high-risk industries, and methodologies that show thoughtful planning for cannabis retail operations, though falling in some innovative features or specific best practices. 5: Extensive experience in cannabis or other high-risk industries. Methodology is detailed, innovative, and demonstrates best practices from similar operations. Demonstrates a proactive approach to change requests for cannabis retail (e.g., theft, surveillance).
14	Security Plan must provide a description of the Security System Design, demonstrating how the system prevents unauthorized individuals from entering the premises and established limited access areas for authorized personnel only.	5	0: No information provided. 1: The description lacks reasoning or no specific measures are provided for preventing unauthorized access. Camera system present or minimal. 2: Basic system described with limited access areas, but the design lacks level of protection or advanced features. 3: A functional system is described, with appropriate access controls and limited access areas, though there are gaps in reasoning of potential vulnerabilities. 4: Strong system with multi-layer controls, other access areas for personnel, and a reasonable approach to securing high-risk areas (e.g., retail or product areas). Some considerations given for installation, maintenance and customer flow. 5: Comprehensive system with advanced controls, multi-layered protection, and proactive measures to address potential vulnerabilities. The system integrates employee monitoring, customer access, and emergency preparedness seamlessly.
15	Security Plan must provide a description of the Surveillance System, including camera coverage, operational hours, and how the system meets 24/7 monitoring requirements. High definition (HD) is defined as a minimum resolution of 720p or higher, with clear image quality in varying lighting conditions.	5	0: No information provided. 1: Limited detail on the surveillance system, unclear coverage, or insufficient monitoring hours (less than 24/7). No mention of live or frame rate below 24 fps. 2: Basic camera coverage with gaps, moderate HD quality (720p), but frame rate is below 24 fps. Limited effectiveness in capturing clear footage in all conditions. 3: Functional system with HD coverage (720p) or 24 fps in most areas, but there are still gaps or frame rate limitations in high-risk areas. 4: Extensive HD coverage (1080p) with 24 fps or higher, excellent point-of-view providing clear image quality in all monitored areas. 5: Advanced system with full HD coverage (1080p) or higher, at least 24 fps or higher with no blind spots. Live HD (URL) available in key areas and the system features the latest imaging, camera monitoring, and optimized performance in real-time conditions.
16	Applicant must provide details on Surveillance Footage Compatibility, including how the footage is accessible to law enforcement and compatible with City systems.	5	0: No information provided. 1: The system is incompatible or requires extensive manual effort to extract footage for law enforcement use. 2: Limited compatibility, requiring manual extraction and some additional effort to provide footage to law enforcement. 3: Moderately compatible, but requires effort in sharing or integrating with City systems, including manual file transfer or off-site file sharing. 4: Fully compatible with City systems, with integrated sharing protocols for law enforcement that allow easy access to footage as needed. 5: Real-time remote access for law enforcement, offering seamless integration with City systems and automatic features like advanced alerts for incidents. The system is designed to be both easy to use and highly responsive for law enforcement needs.
17	Applicant must describe the Surveillance Equipment Maintenance plan, including records of maintenance activity, service logs, and procedures for ensuring the system's operational reliability.	5	0: No information provided. 1: Little to no information provided about the maintenance plan, with gaps in details on system uptime. 2: Basic description of a maintenance plan, but no evidence of a structured process or regular logs for servicing the equipment. 3: A functional routine and plan with regular service and task records provided, though the depth of record-keeping may be minimal. 4: Well-documented maintenance plan with regular servicing schedules and detailed logs. The plan includes proactive measures to avoid downtime or security risks. 5: Comprehensive proactive maintenance plan with detailed logs of service activities, including advanced monitoring systems that notify administrators when maintenance is required. The plan ensures maximum operational reliability with minimal downtime.
18	Applicant must provide a description of the Alarm System, including alarm system type and alarm monitoring methods.	5	0: No information provided. 1: Minimal information on the alarm system, with no clear monitoring strategy or backup plan in place. 2: Basic system described, covering primary entry points but leaving some vulnerabilities, with no advanced features like motion detection or zoning. 3: Good alarm system covering all critical access points, reliable but without advanced integration with other security systems. 4: High-quality alarm system with zoning for different areas of the business. Comprehensive monitoring and reliable response protocols in place. 5: The alarm system with advanced sensors, full integration with surveillance and security systems, and advanced notifications to law enforcement or monitoring services.
19	Applicant must provide description of Security Guard Training and Experience, including guard licensing, industry-specific training, and qualifications relevant to cannabis business security.	5	0: No information provided or guards don't meet minimum qualifications. 1: Guards have minimal training and licensing, with no evidence of cannabis-specific experience or experience in high-risk industries. 2: Basic guard training and licensing provided, but no specialized training relevant to cannabis businesses or high-risk industries. 3: Guards are well-trained with some relevant experience, though their qualifications may be more generic rather than cannabis-focused. 4: Guards have extensive experience in high-risk industries and relevant training specific to the cannabis industry, demonstrating an ability to handle cannabis-specific risks. 5: Guards are highly trained specialists in cannabis security, with continued education and advanced qualifications that include cannabis-handling and high-risk incident protocols relevant to the unique risks of cannabis businesses.

Updated Scoring Criteria

Pass/Fail Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
1	Applicant must provide a Security Plan prepared by a professional security consultant.	5	<ul style="list-style-type: none"> If Applicant did not provide a Security Plan or Security Plan was not prepared by a professional security consultant. If Applicant provided a Security Plan prepared by a professional security consultant.
2	Applicant must provide a description of the Panic Button Installation, showing where the panic buttons are located in the facility.	5	<ul style="list-style-type: none"> If Security plan did not provide a description of the panic button installation, location, or installation for security. If Security plan provided a description of the panic button installation, location, or installation for security. If Security plan did not provide evidence of sensor installation or location or method used to detect entry and exit from all secure areas. If Security plan provided evidence of sensor installation, location sufficient to detect entry and exit from all secure areas.
3	Applicant must provide evidence of sensor installation to detect entry and exit from all secure areas of the premises.	5	<ul style="list-style-type: none"> If Security plan did not describe how the business remains secure during a Power outage, including which doors are not solely controlled by electronic access cards. If Security Plan did not describe how the business remains secure during a Power outage. If Security Plan described how the business remains secure during a Power outage.
4	Applicant must describe how the business remains secure during a Power outage, including which doors are not solely controlled by electronic access cards.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of insurance coverage. If Security Plan provided proof of insurance coverage.
5	Applicant must provide proof of General Liability Coverage with a minimum coverage of \$2,000,000 and Workers' Compensation Insurance with a minimum coverage of \$1,000,000.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of insurance coverage. If Security Plan provided proof of insurance coverage.
6	Applicant must provide a description of the Security Camera System, including camera placement and 24/7 monitoring capabilities.	5	<ul style="list-style-type: none"> If Security Plan did not provide a description of the Security Camera system or system does not meet requirements. If Security Plan provided a description of a security camera system that meets requirements. If Security Plan did not describe the battery backup system, or back up system capability. If Security Plan described a battery backup system, that meets requirements.
7	Applicant must describe the Battery Backup system for surveillance equipment, ensuring a minimum of four hours of backup recording in the event of a power outage.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of a surveillance system before system is installed. If Security Plan provided proof of a surveillance system before system is installed.
8	Applicant must provide proof that the Surveillance System has a failure notification system that alerts the premises and Police Department of any system interruptions.	5	<ul style="list-style-type: none"> If Security Plan did not describe an adequate procedure for detecting and responding to system failures. If Security Plan described an adequate procedure for detecting and responding to system failures.
9	Applicant must describe the procedure for storing and retaining surveillance recordings for a minimum of 90 days, in a format that ensures no alteration of the recorded image.	5	<ul style="list-style-type: none"> If Security Plan did not provide a description of an adequate alarm system. If Security Plan provided a description of an adequate alarm system.
10	Applicant must provide a description of the Alarm System, including monitoring company and schematic of security zones.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of coverage by a licensed security guard. If Security Plan provided proof of coverage by a licensed security guard. If Security Plan did not describe an adequate record keeping process for maintaining security related records. If Security Plan described an adequate record keeping process for maintaining security related records.
11	Applicant must demonstrate that at least one licensed Security Guard is present at all times the premises is open to the public, or employees.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of coverage by a licensed security guard. If Security Plan provided proof of coverage by a licensed security guard.
12	Applicant must describe the record-keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of coverage by a licensed security guard. If Security Plan provided proof of coverage by a licensed security guard.

Scorable Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
13	Applicant must provide a detailed description of the consultant or architect's qualifications and the methodologies used in preparing the Security Plan.	5	<ul style="list-style-type: none"> If no information provided. If information provided, but lacks detail or clear connection to camera system objectives. Consultant appears inexperienced, with no evidence of prior relevant projects. If basic qualifications and methodology provided, but lacks depth or evidence of being needed in high-risk industries. The plan appears appropriate to security that would apply to any business. If qualifications and methodology are clear, with some experience relevant to high-risk industries. However, the plan lacks features that specifically address the unique needs of camera systems. If solid experience with high-risk industries, and methodologies that are thought-provoking, but overall good experience, though lacking in some innovative features or specific best practices. If diverse experience in multiple other high-risk industries. Methodology explained, innovative, and experience best practices from other operations. Demonstrates a proactive approach to change or risks to camera work (e.g., theft, vandalism).
14	Security Plan must provide a description of the Security System Design, demonstrating how the system prevents unauthorized individuals from entering the premises and established limited access areas for authorized personnel only.	5	<ul style="list-style-type: none"> If no information provided. If the description lacks reasoning or no specific measures are provided for preventing unauthorized access. Camera system generic or minimal. If basic system described with limited access areas, but the design lacks level of protection or advanced features. If a functional system is described, with appropriate access controls and control access areas, though there are gaps in reasoning of potential vulnerabilities. If strong system with multi-layer controls, other access areas for personnel, and a reasonable approach to securing high-risk areas (e.g., restrooms or public areas). Some consideration given to employee movement and customer flow. If comprehensive system with advanced controls, multi-layered protection, and proactive measures to address potential vulnerabilities. The system integrates employee monitoring, customer access, and emergency preparedness seamlessly.
15	Security Plan must provide a description of the Surveillance System, including camera coverage, operational hours, and how the system meets 24/7 monitoring requirements. High definition (HD) is defined as a minimum resolution of 720p or higher, with clear image quality in varying lighting conditions.	5	<ul style="list-style-type: none"> If no information provided. If limited detail on the surveillance system, unclear coverage, or insufficient monitoring hours (less than 24/7). No mention of live or frame rate below 24 fps. If basic camera coverage with gaps, provides HD quality (720p), but frame rate is below 24 fps. Limited effectiveness in capturing clear footage in all conditions. If functional system with HD coverage (720p) or 24 fps in most areas, but there are still gaps or frame rate limitations in high-risk areas. If extensive HD coverage (1080p) with 24 fps or higher, includes good framing (clear image quality) in all monitored areas. If advanced system with full HD coverage (1080p) or higher, at least 24 fps or higher with no blind spots. Live HD (URL) available in key areas and the system features the latest imaging, camera monitoring, and analytical performance in real-time conditions.
16	Applicant must provide details on Surveillance Footage Compatibility, including how the footage is accessible to law enforcement and compatible with City systems.	5	<ul style="list-style-type: none"> If no information provided. If the system is incompatible or requires extensive manual effort to extract footage for law enforcement use. If limited compatibility, requiring manual extraction and some additional steps to provide footage to law enforcement. If mostly compatible, but requires effort in sharing or integrating with City systems, including manual file transfer or off-site file sharing. If fully compatible with City systems, with integrated sharing protocols for law enforcement that allow easy access to footage as needed. If real-time remote access for law enforcement, allowing seamless integration with City systems and automatic transfer of the surveillance areas for incident. The system is designed to be both easy to use and highly responsive for law enforcement needs.
17	Applicant must describe the Surveillance Equipment Maintenance plan, including records of maintenance activity, service logs, and procedures for ensuring the system's operational reliability.	5	<ul style="list-style-type: none"> If no information provided. If little to no information provided about the maintenance plan, with gaps in details in system uptime. If basic description of a maintenance plan, but no evidence of a structured process or regular logs for servicing the equipment. If functional maintenance plan with regular service records and back-up records provided, though the depth of record-keeping may be minimal. If well-documented maintenance plan with regular servicing schedules and detailed logs. The plan includes proactive measures to avoid downtime or security risks. If comprehensive proactive maintenance plan with detailed logs of service activities, including advanced monitoring systems that notify administrators when maintenance is required. The plan ensures maximum operational reliability with minimal downtime.
18	Applicant must provide a description of the Alarm System, including alarm system type and alarm monitoring methods.	5	<ul style="list-style-type: none"> If no information provided. If minimal information on the alarm system, with no clear monitoring strategy or backup plans in place. If basic system described, covering primary entry points but leaving some vulnerabilities, with no advanced features like motion detection or zoning. If good alarm system covering all critical access points, reliable but without advanced integration with other security systems. If high-quality alarm system with zoning for different areas of the business. Comprehensive monitoring and reliable response protocols in place. If top-tier alarm system with advanced sensors, full integration with surveillance and security systems, and advanced notifications to law enforcement or monitoring services.
19	Applicant must provide description of Security Guard Training and Experience, including guard licensing, industry-specific training, and qualifications relevant to camera business security.	5	<ul style="list-style-type: none"> If no information provided or guards don't meet minimum qualifications. If guards have minimal training and licensing, with no evidence of camera-specific experience or experience in high-risk industries. If basic guard training and licensing provided, but no specialized training relevant to camera business or high-risk industries. If guards are well-trained with some relevant experience, though their qualifications may be more general than other candidates listed. If guards have extensive experience in high-risk industries and relevant training specific to the camera industry, demonstrating an ability to handle camera-specific risks. If guards are highly trained candidates in camera security, with continued education and advanced qualifications that include scenario-based training and real-time problem-solving relevant to the unique risks of camera business.

5 Applicant must provide proof of General Liability Coverage with a minimum coverage of \$2,000,000 and Workers' Compensation Insurance with a minimum coverage of \$1,000,000.

5

0: Security Plan did not provide proof of insurance coverage.

5: Security Plan provided proof of compliant insurance coverage.

Updated Scoring Criteria

Pass/Fail Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
1	Applicant must provide a Security Plan prepared by a professional security consultant.	5	<ul style="list-style-type: none"> If applicant did not provide a Security Plan or Security Plan was not prepared by a professional security consultant. Applicant provided a Security Plan prepared by a professional security consultant.
2	Applicant must provide a description of the Panic Button installation, showing where the panic buttons are located in the facility.	5	<ul style="list-style-type: none"> If Security plan did not provide a description of the panic button installation, location, or installation for security. Security plan provided a description of the panic button installation, location, or address for security program. Security plan did not provide evidence of sensor installation or location, or method to detect entry and exit from all secure areas. Security plan provided evidence of sensor installation, location sufficient to detect entry and exit from all secure areas.
3	Applicant must provide evidence of sensor installation to detect entry and exit from all secure areas of the premises.	5	<ul style="list-style-type: none"> If Security Plan did not describe how the business remains secure during a Power outage, ensuring critical doors are not solely controlled by electronic access areas. Security Plan described how the business remains secure during a power outage.
4	Applicant must describe how the business remains secure during a Power outage, ensuring critical doors are not solely controlled by electronic access areas.	5	<ul style="list-style-type: none"> If Security Plan did not describe how the business remains secure during a power outage. Security Plan described how the business remains secure during a power outage.
5	Applicant must provide proof of General Liability Coverage with a minimum coverage of \$2,000,000 and Worker's Compensation Insurance with a minimum coverage of \$1,000,000.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of insurance coverage. Security Plan provided proof of insurance coverage.
6	Applicant must provide a description of the Security Camera System, including camera placement and 24/7 monitoring capabilities.	5	<ul style="list-style-type: none"> If Security Plan did not provide a description of the Security Camera system or system does not meet requirements. Security Plan provided a description of a security camera system that meets requirements.
7	Applicant must describe the Datacenter Backup system for operational records, including retention of 90 days of backup recording in the event of a power outage.	5	<ul style="list-style-type: none"> If Security Plan did not describe the backup system or the retention period. Security Plan described a backup system that meets requirements.
8	Applicant must provide proof that the Surveillance System has a failure notification system that alerts the premises and Police Department of any system interruptions.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of a surveillance system failure notification system. Security Plan provided proof of a surveillance system failure notification system.
9	Applicant must describe the procedure for storing and retaining surveillance recordings for a minimum of 90 days, in a format that ensures no alteration of the recorded image.	5	<ul style="list-style-type: none"> If Security Plan did not describe an adequate procedure for storing and retaining surveillance recordings. Security Plan described an adequate procedure for storing and retaining surveillance recordings.
10	Applicant must provide a description of the Alarm System, including monitoring company and schematic of security zones.	5	<ul style="list-style-type: none"> If Security Plan did not provide a description of an adequate alarm system. Security Plan provided a description of an adequate alarm system.
11	Applicant must demonstrate that at least one licensed Security Guard is present at all times the premises is open to the public or employees.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of coverage by a licensed security guard. Security Plan provided proof of coverage by a licensed security guard.
12	Applicant must describe the record-keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement.	5	<ul style="list-style-type: none"> If Security Plan did not describe a record-keeping process for maintaining security-related records. Security Plan described an adequate record-keeping process for maintaining security-related records.
Scorable Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
13	Applicant must provide a detailed description of the consultant or architect's qualifications and the methodologies used in preparing the Security Plan.	5	<ul style="list-style-type: none"> No information provided. Information provided, but lacks detail or clear connection to camera system objectives. Consultant appears inexperienced, with no mention of prior relevant projects. Basic qualifications and methodology provided, but lacks depth or evidence of being needed to mitigate risk. The plan appears appropriate to security that would apply to any business. Qualifications and methodology are clear, with some experience relevant to high-risk industries. However, the plan lacks features that specifically address the unique needs of camera systems. Good experience with high-risk industries, and methodologies that are thoughtful planning for camera system objectives, though lacking in some innovative features or specific best practices. Excellent experience in multiple other high-risk industries. Methodology is detailed, innovative, and demonstrates best practices from similar operations. Demonstrates a proactive approach to change requests for camera needs (e.g., theft, vandalism).
14	Security Plan must provide a description of the Security System Design, demonstrating how the system prevents unauthorized individuals from accessing the premises and established limited access areas for authorized personnel only.	5	<ul style="list-style-type: none"> No information provided. The description lacks reasoning or no specific measures are provided for preventing unauthorized access. Camera system present or minimal. Basic system described with limited access areas, but the design lacks level of protection or advanced features. A functional system is described, with appropriate access controls and limited access areas, though there are gaps in reasoning of potential vulnerabilities. Strong system with multi-layer controls, clear access areas for personnel, and a reasonable approach to securing high-risk areas (e.g., restrooms or parking areas). Some consideration given to employee movement and customer flow. Comprehensive system with advanced controls, multi-layered protection, and proactive measures to address potential vulnerabilities. The system integrates employee monitoring, customer access, and emergency preparedness seamlessly.
15	Security Plan must provide a description of the Surveillance System, including camera coverage, operational hours, and how the system meets 24/7 monitoring requirements. High definition (HD) is defined as a minimum resolution of 720p or higher, with clear image quality in varying lighting conditions.	5	<ul style="list-style-type: none"> No information provided. Limited detail on the surveillance system, unclear coverage, or insufficient monitoring hours (less than 24/7). No mention of frame rate or bitrate (e.g., 30 fps). Basic camera coverage with gaps, standard HD quality (720p), but frame rate is below 24 fps. Limited effectiveness in capturing clear footage in all conditions. Functional system with HD coverage (720p) or 24 fps in most areas, but there are still gaps or frame rate issues in high-risk areas. Extensive HD coverage (1080p) with 24 fps or higher, excellent image quality in all monitored areas. Advanced system with Full HD coverage (1080p) or higher, at least 30 fps or higher with no blind spots. HD (1080p) available in key areas and the system features the latest imaging, camera monitoring, and optimized performance in low-light conditions.
16	Applicant must provide details on Surveillance Footage Compatibility, including how the footage is accessible to law enforcement and compatible with City systems.	5	<ul style="list-style-type: none"> No information provided. The system is incompatible or requires extensive manual effort to extract footage for law enforcement use. Limited compatibility, requiring manual extraction and some additional steps to provide footage to law enforcement. Mostly compatible, but requires effort in sharing or integrating with City systems, including manual file transfer or additional time in sharing. Highly compatible with City systems, with automated sharing protocols for law enforcement that allow easy access to footage as needed. Real-time remote access for law enforcement, allowing seamless integration with City systems and automatic footage delivery to authorized users for incident. The system is designed to be both easy to use and highly responsive for law enforcement needs.
17	Applicant must describe the Surveillance Equipment Maintenance plan, including records of maintenance activity, service logs, and procedures for ensuring the system's operational reliability.	5	<ul style="list-style-type: none"> No information provided. Lacks to no information provided about the maintenance plan, with gaps in details on system uptime. Basic description of a maintenance plan, but no evidence of a structured process or regular logs for servicing the equipment. A functional maintenance plan with regular scheduled tasks provided, though the depth of record-keeping may be minimal. Well-documented maintenance plan with regular servicing schedules and detailed logs. The plan includes proactive measures to avoid downtime or security risks. Comprehensive proactive maintenance plan with detailed logs of service activities, including advanced monitoring systems that notify administrators when maintenance is required. The plan ensures maximum operational reliability with minimal downtime.
18	Applicant must provide a description of the Alarm System, including alarm system type and alarm monitoring methods.	5	<ul style="list-style-type: none"> No information provided. Minimal information on the alarm system, with no clear monitoring strategy or backup plans in place. Basic system described, covering primary entry points but lacking some vulnerabilities, with no advanced features like motion detection or zoning. Good alarm system covering all critical access points, reliable but without advanced integration with other security systems. High-quality alarm system with zoning for different areas of the business. Comprehensive monitoring and reliable response protocols in place. The alarm system with advanced sensors, full integration with surveillance and security systems, and advanced notifications to law enforcement or monitoring services.
19	Applicant must provide description of Security Guard Training and Experience, including guard licensing, industry-specific training, and qualifications relevant to camera business security.	5	<ul style="list-style-type: none"> No information provided or guards don't meet minimum qualifications. Guards have minimal training and licensing, with no evidence of camera-specific experience or experience in high-risk industries. Basic guard training and licensing provided, but no specialized training relevant to camera businesses or high-risk industries. Guards are well-trained with some relevant experience, though their qualifications may be more general rather than camera-focused. Guards have extensive experience in high-risk industries and relevant training specific to the camera industry, demonstrating an ability to handle camera-specific risks. Guards are highly trained specialists in camera security, with continued education and advanced qualifications that include scenario-based training and incident response protocols relevant to the unique needs of camera businesses.

6 Applicant must provide a description of the Security Camera System, including camera placement and 24/7 monitoring capabilities.

5 0: Security Plan did not provide a description of the security camera system or system does not meet requirements.
5: Security Plan provided a description of a security camera system that meets requirements.

Updated Scoring Criteria

Pass/Fail Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
1	Applicant must provide a Security Plan prepared by a professional security consultant.	5	<ul style="list-style-type: none"> If Applicant did not provide a Security Plan or Security Plan was not prepared by a professional security consultant. If Applicant provided a Security Plan prepared by a professional security consultant. If Security Plan did not provide a description of the panic button installation, location, and installation for security. If Security Plan provided a description of the panic button installation, location, and installation for security. If Security Plan did not provide evidence of sensor installation or locations are insufficient to detect entry and exit from all secure areas. If Security Plan provided evidence of sensor installation, locations sufficient to detect entry and exit from all secure areas.
2	Applicant must describe how the business remains secure during a Power Outage, ensuring critical doors are not solely controlled by electronic access areas.	5	<ul style="list-style-type: none"> If Security Plan did not describe how the business remains secure during a power outage. If Security Plan described how the business remains secure during a power outage.
3	Applicant must provide evidence of sensor installation to detect entry and exit from all secure areas of the premises.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of insurance coverage. If Security Plan provided proof of insurance coverage.
4	Applicant must describe how the business remains secure during a Power Outage, ensuring critical doors are not solely controlled by electronic access areas.	5	<ul style="list-style-type: none"> If Security Plan did not describe how the business remains secure during a power outage. If Security Plan described how the business remains secure during a power outage.
5	Applicant must provide proof of General Liability Coverage with a minimum coverage of \$2,000,000 and Worker's Compensation Insurance with a minimum coverage of \$1,000,000.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of insurance coverage. If Security Plan provided proof of insurance coverage.
6	Applicant must provide a description of the Security Camera System, including camera placement and 24/7 monitoring capabilities.	5	<ul style="list-style-type: none"> If Security Plan did not provide a description of the security camera system or system does not meet requirements. If Security Plan provided a description of security camera system that meets requirements.
7	Applicant must describe the Battery Backup system for surveillance equipment, ensuring a minimum of four hours of back-up capabilities in the event of a power outage.	5	<ul style="list-style-type: none"> If Security Plan did not describe the battery backup system, or the system is insufficient. If Security Plan described a battery backup system that meets requirements.
8	Applicant must provide proof that the Surveillance System has a failure notification system that alerts the premises and Police Department of any system interruptions.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of a surveillance system failure notification system. If Security Plan provided proof of a surveillance system failure notification system.
9	Applicant must describe the procedure for storing and retaining surveillance recordings for a minimum of 90 days, in a format that ensures no alteration of the recorded image.	5	<ul style="list-style-type: none"> If Security Plan did not describe an adequate procedure for storing and retaining surveillance recordings. If Security Plan described an adequate procedure for storing and retaining surveillance recordings.
10	Applicant must provide a description of the Alarm System, including monitoring company and schematic of security zones.	5	<ul style="list-style-type: none"> If Security Plan did not provide a description of an adequate alarm system. If Security Plan provided a description of an adequate alarm system.
11	Applicant must demonstrate that at least one licensed Security Guard is present at all times the premises is open to the public or employees.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of coverage by a licensed security guard. If Security Plan provided proof of coverage by a licensed security guard.
12	Applicant must describe the record keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement.	5	<ul style="list-style-type: none"> If Security Plan did not describe an adequate record keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement. If Security Plan described an adequate record keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement.

Scorable Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
13	Applicant must provide a detailed description of the consultant or architect's qualifications and the methodologies used in preparing the Security Plan.	5	<ul style="list-style-type: none"> If no information provided. If information provided, but lacks detail or clear connection to camera system objectives. Consultant appears inexperienced, with no evidence of prior relevant projects. If basic qualifications and methodology provided, but lacks depth or evidence of being needed to mitigate risk. The plan appears appropriate to security that could easily be any business. If qualifications and methodology are clear, with some experience relevant to high-risk industries. However, the plan lacks features that specifically address the unique needs of camera systems. If solid experience with high-risk industries, and methodologies that show thoughtful planning for camera system objectives, though lacking in some innovative features or specific best practices. If diverse experience in multiple other high-risk industries. Methodology is detailed, innovative, and demonstrates best practices from similar operations. Demonstrates a practical approach to change the status to camera used (e.g., theft, vandalism).
14	Security Plan must provide a description of the Security System Design, demonstrating how the system prevents unauthorized individuals from entering the premises and establishes limited access areas for authorized personnel only.	5	<ul style="list-style-type: none"> If no information provided. If the description lacks reasoning or no specific measures are provided for preventing unauthorized access. Camera system present or minimal. If basic system described with limited access areas, but the design lacks level of protection or advanced features. If a functional system is described, with appropriate access controls and limited access areas, though there are gaps in reasoning of potential vulnerabilities. If strong system with multi-layer controls, clear access areas for personnel, and a reasonable approach to securing high-risk areas (e.g., restrooms or parking areas). Some consideration given to employee movement and customer flow. If comprehensive system with advanced controls, multi-layered protection, and proactive measures to address potential vulnerabilities. The system integrates employee monitoring, customer access, and emergency preparedness seamlessly.
15	Security Plan must provide a description of the Surveillance System, including camera coverage, operational hours, and how the system meets 24/7 monitoring requirements. High definition (HD) is defined as a minimum resolution of 720p or higher, with clear image quality in varying lighting conditions.	5	<ul style="list-style-type: none"> If no information provided. If limited detail on the surveillance system, unclear coverage, or insufficient monitoring hours (less than 24/7). No mention of frame rate or bitrate (24 fps). If basic camera coverage with good standard HD quality (720p), but frame rate is below 24 fps. Limited effectiveness in capturing clear footage in all conditions. If functional system with HD coverage (720p) or 24 fps in most areas, but there are still gaps or frame rate limitations in high-risk areas. If advanced HD coverage (1080p) with 24 fps or higher, excellent point-of-view providing clear image quality in all monitored areas. If advanced system with full HD coverage (1080p) or higher, at least 24 fps or higher with no blind spots. HD HD (1080p) available in key areas and the system features the latest imaging, camera monitoring, and optimized performance in low-light conditions.
16	Applicant must provide details on Surveillance Footage Compatibility, including how the footage is accessible to law enforcement and compatible with City systems.	5	<ul style="list-style-type: none"> If no information provided. If the system is incompatible or requires extensive manual effort to extract footage for law enforcement use. If limited compatibility, requiring manual extraction and some additional steps to provide footage to law enforcement. If mostly compatible, but requires effort in sharing or integrating with City systems, including manual file transfer or additional time in sharing. If fully compatible with City systems, with automated sharing protocols for law enforcement that allow easy access to footage as needed. If real-time remote access for law enforcement, allowing seamless integration with City systems and automatic features like advanced alerts for incidents. The system is designed to be both easy to use and highly responsive for law enforcement needs.
17	Applicant must describe the Surveillance Equipment Maintenance plan, including records of maintenance activity, service logs, and procedures for ensuring the system's operational reliability.	5	<ul style="list-style-type: none"> If no information provided. If little to no information provided about the maintenance plan, with gaps in details or system uptime. If basic description of a maintenance plan, but no evidence of a structured process or regular logs for servicing the equipment. If a functional maintenance plan with regular scheduled tasks and records provided, though the depth of record-keeping may be minimal. If well-documented maintenance plan with regular servicing schedules and detailed logs. The plan includes proactive measures to avoid downtime or security risks. If comprehensive proactive maintenance plan with detailed logs of service activities, including advanced monitoring systems that notify administrators when maintenance is required. The plan ensures maximum operational reliability with minimal downtime.
18	Applicant must provide a description of the Alarm System, including alarm system type and alarm monitoring methods.	5	<ul style="list-style-type: none"> If no information provided. If minimal information on the alarm system, with no clear monitoring strategy or backup plan in place. If basic system described, covering primary entry points but leaving some vulnerabilities, with no advanced features like motion detection or zoning. If solid alarm system covering all critical access points, reliable but without advanced integration with other security systems. If high-quality alarm system with zoning for different areas of the business. Comprehensive monitoring and reliable response protocols in place. If top-tier alarm system with advanced sensors, full integration with surveillance and security systems, and advanced notifications to law enforcement or monitoring services.
19	Applicant must provide description of Security Guard Training and Experience, including guard licensing, industry-specific training, and qualifications relevant to a camera business security.	5	<ul style="list-style-type: none"> If no information provided or guards don't meet minimum qualifications. If guards have minimal training and licensing, with no evidence of camera-specific experience or experience in high-risk industries. If basic guard training and licensing provided, but no specialized training relevant to camera businesses or high-risk industries. If guards are well-trained with some relevant experience, though their qualifications may be more general than camera-focused. If guards have extensive experience in high-risk industries and relevant training specific to the camera industry, demonstrating an ability to handle camera-specific risks. If guards are highly trained specialists in camera security, with continued education and advanced qualifications that include scenario-based training and incident response protocols relevant to the unique risks of camera businesses.

7 Applicant must describe the Battery Backup system for surveillance equipment, ensuring a minimum of four hours of backup recording in the event of a power outage.

5

0: Security Plan did not describe the battery backup system, or back up system insufficient.
5: Security Plan described a battery backup system that meets requirements.

Updated Scoring Criteria

Pass/Fail Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
1	Applicant must provide a Security Plan prepared by a professional security consultant.	5	<ul style="list-style-type: none"> If applicant did not provide a Security Plan or Security Plan was not prepared by a professional security consultant. If applicant provided a Security Plan prepared by a professional security consultant. If Security Plan did not provide a description of the panic button installation, location, and installation for security. If Security Plan provided a description of the panic button installation, location, and installation for security. If Security Plan did not provide evidence of sensor installation or location, or installation to detect entry and exit from all secure areas. If Security Plan provided evidence of sensor installation, location sufficient to detect entry and exit from all secure areas.
2	Applicant must describe how the business remains secure during a Power Surge, ensuring critical doors are not solely controlled by electronic access areas.	5	<ul style="list-style-type: none"> If Security Plan did not describe how the business remains secure during a power surge. If Security Plan described how the business remains secure during a power surge.
3	Applicant must provide proof of General Liability Coverage with a minimum coverage of \$2,000,000 and Worker's Compensation Insurance with a minimum coverage of \$1,000,000.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of insurance coverage. If Security Plan provided proof of insurance coverage.
4	Applicant must provide a description of the Security Camera System, including camera placement and 24/7 monitoring capabilities.	5	<ul style="list-style-type: none"> If Security Plan did not provide a description of the security camera system or system does not meet requirements. If Security Plan provided a description of a security camera system that meets requirements.
7	Applicant must describe the Battery Backup system for surveillance equipment, ensuring a minimum of four hours of continuous operation.	5	<ul style="list-style-type: none"> If Security Plan did not describe the battery backup system, or back up system equipment. If Security Plan described a battery backup system that meets requirements.
8	Applicant must provide proof that the Surveillance System has a failure notification system that alerts the permittee and Police Department of any system interruptions.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of a surveillance system failure notification system. If Security Plan provided proof of a surveillance system failure notification system.
9	Applicant must describe the procedure for storing and retaining surveillance recordings for a minimum of 90 days, in a format that ensures no alteration of the recorded image.	5	<ul style="list-style-type: none"> If Security Plan did not describe an adequate procedure for storing and retaining surveillance recordings. If Security Plan described an adequate procedure for storing and retaining surveillance recordings.
10	Applicant must provide a description of the Alarm System, including monitoring company and schematic of security zones.	5	<ul style="list-style-type: none"> If Security Plan did not provide a description of an adequate alarm system. If Security Plan provided a description of an adequate alarm system.
11	Applicant must demonstrate that at least one licensed Security Guard is present at all times the premises is open to the public or employees.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of coverage by a licensed security guard. If Security Plan provided proof of coverage by a licensed security guard.
12	Applicant must describe the record keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement.	5	<ul style="list-style-type: none"> If Security Plan did not describe an adequate record keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement. If Security Plan described an adequate record keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement.

Scorable Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
13	Applicant must provide a detailed description of the consultant's or architect's qualifications and the methodologies used in preparing the Security Plan.	5	<ul style="list-style-type: none"> No information provided. Information provided, but lacks detail or clear connection to camera system objectives. Consultant appears inexperienced, with no evidence of prior relevant projects. Basic qualifications and methodology provided, but lacks depth or evidence of relevant needed or significant resources. The plan appears appropriate to security that could easily be any business. Qualifications and methodology are clear, with some experience relevant to high-risk industries. However, the plan lacks features that specifically address the unique needs of cannabis retailers. Good experience with high-risk industries, and methodologies that show thoughtful planning, but appears more generic, though lacking in some innovative features or specific best practices. Excellent experience in cannabis and other high-risk industries. Methodology is detailed, innovative, and incorporates best practices from similar operations. Demonstrates a proactive approach to change and unique needs of cannabis retail (e.g., theft, surveillance).
14	Security Plan must provide a description of the Security System Design, demonstrating how the system prevents unauthorized individuals from accessing the premises and established limited access areas for authorized personnel only.	5	<ul style="list-style-type: none"> No information provided. The description lacks reasoning or no specific measures are provided for preventing unauthorized access. Generic access control or minimal access areas are described, but the design lacks depth of prevention or advanced features. A functional system is described, with appropriate access controls and limited access areas, though there are gaps in reasoning of preventive capabilities. Strong system with multi-layer controls, clear access zones for personnel, and a reasonable approach to securing high-risk areas (e.g., retail or product areas). Some consideration given to employee movement and customer flow. Comprehensive system with advanced controls, multi-layered prevention, and proactive measures to address potential vulnerabilities. The system integrates employee monitoring, customer access, and emergency preparedness seamlessly.
15	Security Plan must provide a description of the Surveillance System, including camera coverage, operational hours, and how the system meets 24/7 monitoring requirements. HD or higher, with clear image quality in varying lighting conditions.	5	<ul style="list-style-type: none"> No information provided. Limited detail on the surveillance system, unclear coverage, or insufficient monitoring hours (less than 24/7). No mention of frame rate or bitrate (e.g., 30 FPS). Basic camera coverage with good resolution (720p), but frame rate is below 24 fps. Limited effectiveness in capturing clear footage in all conditions. Functional system with HD coverage (720p) or 24 fps in most areas, but there are still gaps or frame rate issues in high-risk areas. Advanced HD coverage (1080p) with 24 fps or higher, excellent image quality in all monitored areas. Advanced system with 4K HD coverage (30fps) or higher, or at least 1080p or higher with no blind spots. 8MP HD (4K) available in key areas, with clear footage in the most challenging camera monitoring and operational performance in most light conditions.
16	Applicant must provide details on Surveillance Footage Compatibility, including how the footage is accessible to law enforcement and compatible with City systems.	5	<ul style="list-style-type: none"> No information provided. The system is incompatible or requires extensive manual effort to extract footage for law enforcement use. Limited compatibility, requiring manual extraction and some additional steps to provide footage to law enforcement. Mostly compatible, but requires effort in sharing or integrating with City systems, including manual file transfer or additional time in sharing. Highly compatible with City systems, with automated sharing protocols for law enforcement that allow easy access to footage as needed. Real-time remote access for law enforcement, allowing seamless integration with City systems and automatic transfer of the surveillance assets for incident. The system is designed to be easy to use and highly responsive for law enforcement needs.
17	Applicant must describe the Surveillance Equipment Maintenance Plan, including records of maintenance activity, service logs, and procedures for ensuring the system's operational reliability.	5	<ul style="list-style-type: none"> No information provided. Lacks to no information provided about the maintenance plan, with no details on system uptime. Basic description of a maintenance plan, but no evidence of a structured process or regular logs for servicing the equipment. A functional maintenance plan with regular service logs and clear records provided, though the depth of record-keeping may be minimal. Well-documented maintenance plan with regular servicing schedules and detailed logs. The plan includes proactive measures to avoid downtime or security risks. Comprehensive preventive maintenance plan with detailed logs of service activities, including advanced monitoring systems that notify administrators when maintenance is required. The plan ensures maximum operational reliability with minimal downtime.
18	Applicant must provide a description of the Alarm System, including alarm system type and alarm monitoring methods.	5	<ul style="list-style-type: none"> No information provided. Minimal information on the alarm system, with no clear monitoring strategy or backup plans in place. Basic system described, covering primary entry points but leaving some vulnerabilities, with no advanced features like motion detection or zoning. Good alarm system covering all critical access points, reliable but without advanced integration with other security systems. High-quality alarm system with zoning for different areas of the business. Comprehensive monitoring and reliable response protocols in place. The alarm system with advanced sensors, full integration with surveillance and security systems, and automatic notifications to law enforcement or monitoring services.
19	Applicant must provide description of Security Guard Training and Experience, including guard licensing, industry-specific training, and qualifications relevant to a cannabis business security.	5	<ul style="list-style-type: none"> No information provided or guards don't meet minimum qualifications. Guards have minimal training and licensing, with no evidence of cannabis-specific experience or experience in high-risk industries. Basic guard training and licensing provided, but no specialized training relevant to cannabis businesses or high-risk industries. Guards are well-trained with some relevant experience, though their qualifications may be more generic rather than cannabis-focused. Guards have extensive experience in high-risk industries and relevant training specific to the cannabis industry, demonstrating an ability to handle cannabis-specific risks. Guards are highly trained specialists in cannabis security, with continued education and advanced qualifications that include scenario-based training and incident response protocols relevant to the unique risks of cannabis businesses.

8

Applicant must provide proof that the Surveillance System has a failure notification system that alerts the permittee and Police Department of any system interruptions.

5

0: Security Plan did not provide proof of a surveillance system failure notification system.

5: Security Plan provided proof of a surveillance system failure notification system.

Updated Scoring Criteria

Pass/Fail Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
1	Applicant must provide a Security Plan prepared by a professional security consultant.	5	<ul style="list-style-type: none"> If Applicant did not provide a Security Plan or Security Plan was not prepared by a professional security consultant. If Applicant provided a Security Plan prepared by a professional security consultant.
2	Applicant must provide a description of the Panic Button Installation, showing where the panic buttons are located in the facility.	5	<ul style="list-style-type: none"> If Security plan did not provide a description of the panic button installation, location, or installation for security. If Security plan provided a description of the panic button installation, location, or installation for security. If Security plan did not provide evidence of sensor installation or location, or installation to detect entry and exit from all secure areas. If Security plan provided evidence of sensor installation, location sufficient to detect entry and exit from all secure areas.
3	Applicant must provide evidence of sensor installation to detect entry and exit from all secure areas of the premises.	5	<ul style="list-style-type: none"> If Security plan did not describe how the business remains secure during a Power outage, ensuring critical doors are not solely controlled by electronic access areas. If Security Plan described how the business remains secure during a power outage.
4	Applicant must describe how the business remains secure during a Power outage, ensuring critical doors are not solely controlled by electronic access areas.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of insurance coverage. If Security Plan provided proof of insurance coverage.
5	Applicant must provide proof of General Liability Coverage with a minimum coverage of \$2,000,000 and Worker's Compensation Insurance with a minimum coverage of \$1,000,000.	5	<ul style="list-style-type: none"> If Security Plan did not provide a description of the security camera system or does not meet requirements. If Security Plan provided a description of a security camera system that meets requirements.
6	Applicant must provide a description of the Security Camera System, including camera placement and 24/7 monitoring capabilities.	5	<ul style="list-style-type: none"> If Security Plan did not describe the backup system, or back up system requirements. If Security Plan described a backup system that meets requirements. If Security Plan did not provide proof of a surveillance system before installation. If Security Plan provided proof of a surveillance system before installation.
7	Applicant must describe the Backup/Restore system for surveillance recordings, ensuring retention of four hours of backup recording in the event of a power outage.	5	<ul style="list-style-type: none"> If Security Plan did not describe an adequate procedure for storing and retaining surveillance recordings for a minimum of 90 days, in a format that ensures no alteration of the recorded image. If Security Plan described an adequate procedure for storing and retaining surveillance recordings for a minimum of 90 days, in a format that ensures no alteration of the recorded image.
8	Applicant must provide proof that the Surveillance System has a failure notification system that alerts the premises and Police Department of any system malfunctions.	5	<ul style="list-style-type: none"> If Security Plan did not provide a description of an adequate alarm system. If Security Plan provided a description of an adequate alarm system.
9	Applicant must describe the procedure for storing and retaining surveillance recordings for a minimum of 90 days, in a format that ensures no alteration of the recorded image.	5	<ul style="list-style-type: none"> If Security Plan did not demonstrate that at least one licensed Security Guard is present at all times the premises is open to the public or employees. If Security Plan provided proof of coverage by a licensed security guard.
10	Applicant must provide a description of the Alarm System, including monitoring company and schematic of security zones.	5	<ul style="list-style-type: none"> If Security Plan did not describe the record keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement. If Security Plan described the record keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement.
11	Applicant must demonstrate that at least one licensed Security Guard is present at all times the premises is open to the public or employees.	5	<ul style="list-style-type: none"> If Information provided, but lacks detail or clear orientation to camera history elements. Camera history appears inconsistent, with no retention of prior relevant images. If Information provided, but lacks detail or clear orientation to camera history elements. Camera history appears inconsistent, with no retention of prior relevant images. If Information provided, but lacks detail or clear orientation to camera history elements. Camera history appears inconsistent, with no retention of prior relevant images. If Information provided, but lacks detail or clear orientation to camera history elements. Camera history appears inconsistent, with no retention of prior relevant images.
12	Applicant must describe the record keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement.	5	<ul style="list-style-type: none"> If Information provided. If Information lacks reasoning or no specific measures are provided for preventing unauthorized access. Camera system present or minimal. If Basic system described with limited access areas, but the design lacks level of protection or advanced features. If A functional system is described, with appropriate access controls and control access areas, though there are gaps in reasoning of potential vulnerabilities. If Strong system with multi-layer controls, other access areas for personnel, and a reasonable approach to securing high-risk areas (e.g., restrooms or parking areas). Some level of protection is provided, but not comprehensive and customer flow. If Comprehensive system with advanced controls, multi-layered protection, and proactive measures to address potential vulnerabilities. The system integrates employee monitoring, customer access, and emergency preparedness.

Scoreable Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
13	Applicant must provide a detailed description of the consultant or architect's qualifications and the methodologies used in preparing the Security Plan.	5	<ul style="list-style-type: none"> Qualifications and methodology are clear, with some experience relevant to high-risk industries. However, the plan lacks features that specifically address the unique needs of cannabis retailers. Good experience with high-risk industries, and methodologies that are thoughtful planning for various retail operations, though lacking in some innovative features or specific best practices. Demonstrates experience in cannabis or other high-risk industries. Methodology is detailed, innovative, and incorporates best practices from similar operations. Demonstrates a proactive approach to change management for cannabis retail (e.g., staff, transportation).
14	Security Plan must provide a description of the Security System Design, demonstrating how the system prevents unauthorized individuals from accessing the premises and established limited access areas for authorized personnel only.	5	<ul style="list-style-type: none"> No information provided. The description lacks reasoning or no specific measures are provided for preventing unauthorized access. Camera system present or minimal. Basic system described with limited access areas, but the design lacks level of protection or advanced features. A functional system is described, with appropriate access controls and control access areas, though there are gaps in reasoning of potential vulnerabilities. Strong system with multi-layer controls, other access areas for personnel, and a reasonable approach to securing high-risk areas (e.g., restrooms or parking areas). Some level of protection is provided, but not comprehensive and customer flow. Comprehensive system with advanced controls, multi-layered protection, and proactive measures to address potential vulnerabilities. The system integrates employee monitoring, customer access, and emergency preparedness.
15	Security Plan must provide a description of the Surveillance System, including camera coverage, operational hours, and how the system meets 24/7 monitoring requirements. High Definition (HD) is defined as a minimum resolution of 1280p or higher, with clear image quality in varying lighting conditions.	5	<ul style="list-style-type: none"> Information provided. Limited detail on the surveillance system, unclear coverage, or insufficient monitoring hours (less than 24/7). No mention of frame rate or bitrate for 24 fps. Basic camera coverage with gaps, standard HD quality (720p), but frame rate is less than 24 fps. Limited effectiveness in capturing clear footage in all conditions. Functional system with HD coverage (720p) or 24 fps in most areas, but there are still gaps or frame rate limitations in high-risk areas. Advanced HD coverage (1080p) with 24 fps or higher, includes good framing (clear image quality) in all monitored areas. Advanced system with Full HD coverage (1080p) or higher, at least 24 fps or higher with no blind spots. Bit rate (Kbps) available in key areas and the system features the latest imaging, camera monitoring, and optimized performance in real-time conditions.
16	Applicant must provide details on Surveillance Footage Compatibility, including how the footage is accessible to law enforcement and compatible with City systems.	5	<ul style="list-style-type: none"> No information provided. The system is incompatible or requires extensive manual effort to extract footage for law enforcement use. Limited compatibility, requiring manual extraction and some additional steps for providing footage to law enforcement. Mostly compatible, but requires effort in sharing or integrating with City systems, including manual file transfer or offline data sharing. Highly compatible with City systems, with integrated sharing protocols for law enforcement that allow easy access to footage as needed. Real-time remote access for law enforcement, offering seamless integration with City systems and advanced features like advanced search for incidents. The system is designed to be both easy to use and highly responsive for law enforcement needs.
17	Applicant must describe the Surveillance Equipment Maintenance plan, including records of maintenance activity, service logs, and procedures for ensuring the system's operational reliability.	5	<ul style="list-style-type: none"> No information provided. Lacks to no information provided about the maintenance plan, with no mention of system uptime. Basic description of a maintenance plan, but no evidence of an automated process or regular logs for servicing the equipment. A functional maintenance plan with regular service logs and back-up records provided, though the depth of record-keeping may be minimal. Well-documented maintenance plan with regular servicing schedules and detailed logs. The plan includes proactive measures to avoid downtime or security risks. Comprehensive proactive maintenance plan with detailed logs of service activities, including advanced monitoring systems that notify administrators when maintenance is required. The plan ensures maximum operational reliability with minimal downtime.
18	Applicant must provide a description of the Alarm System, including alarm system type and alarm monitoring methods.	5	<ul style="list-style-type: none"> No information provided. Minimal information on the alarm system, with no clear monitoring strategy or backup plan in place. Basic system described, covering primary entry points but lacking some vulnerabilities, with no advanced features like motion detection or zoning. Good alarm system covering all critical access points, reliable but without advanced integration with other security systems. High-quality alarm system with zoning for different areas of the business. Comprehensive monitoring and reliable response protocols in place. The alarm system with advanced sensors, full integration with surveillance and security systems, and advanced notifications to law enforcement or monitoring services.
19	Applicant must provide description of Security Guard Training and Experience, including guard licensing, industry-specific training, and qualifications relevant to cannabis business security.	5	<ul style="list-style-type: none"> No information provided or guards don't meet minimum qualifications. Guards have minimal training and licensing, with no evidence of cannabis-specific experience or experience in high-risk industries. Basic guard training and licensing provided, but no specialized training relevant to cannabis businesses or high-risk industries. Guards are well-trained with some relevant experience, though their qualifications may be more general than those cannabis-focused. Guards have extensive experience in high-risk industries and relevant training specific to the cannabis industry, demonstrating an ability to handle cannabis-specific risks. Guards are highly trained specialists in cannabis security, with continued education and advanced qualifications that include scenario-based training and incident response protocols relevant to the unique risks of cannabis businesses.

9

Applicant must describe the procedure for storing and retaining Surveillance Recordings for a minimum of 90 days, in a format that ensures no alteration of the recorded image.

5

0: Security Plan did not describe an adequate procedure for storing and retaining surveillance recordings.

5: Security Plan described an adequate procedure for storing and retaining surveillance recordings.

Updated Scoring Criteria

Pass/Fail Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
1	Applicant must provide a Security Plan prepared by a professional security consultant.	5	<ul style="list-style-type: none"> If Applicant did not provide a Security Plan or Security Plan was not prepared by a professional security consultant. If Applicant provided a Security Plan prepared by a professional security consultant.
2	Applicant must provide a description of the Panic Button installation, showing where the panic buttons are located in the facility.	5	<ul style="list-style-type: none"> If Security plan did not provide a description of the panic button installation, location, or installation for security. If Security plan provided a description of the panic button installation, location, or installation for security. If Security plan did not provide evidence of sensor installation or location or method to detect entry and exit from all secure areas. If Security plan provided evidence of sensor installation, location sufficient to detect entry and exit from all secure areas.
3	Applicant must provide evidence of sensor installation to detect entry and exit from all secure areas of the premises.	5	<ul style="list-style-type: none"> If Security plan did not describe how the business remains secure during a Power outage, ensuring critical doors are not solely controlled by electronic access areas. If Security Plan described how the business remains secure during a power outage.
4	Applicant must provide proof of General Liability Coverage with a minimum coverage of \$2,000,000 and Worker's Compensation Insurance with a minimum coverage of \$1,000,000.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of insurance coverage. If Security Plan provided proof of compliant insurance coverage.
5	Applicant must provide a description of the Security Camera System, including camera placement and 24/7 monitoring capabilities.	5	<ul style="list-style-type: none"> If Security Plan did not provide a description of the security camera system or system does not meet requirements. If Security Plan provided a description of a security camera system that meets requirements.
6	Applicant must describe the Battery Backup system for surveillance equipment, ensuring a minimum of 24 hours of backup recording in the event of a power outage.	5	<ul style="list-style-type: none"> If Security Plan did not describe the battery backup system, or back up system equipment. If Security Plan described a battery backup system that meets requirements.
7	Applicant must provide proof that the Surveillance System has a failure notification system that alerts the premises and Police Department of any system intrusions.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of a surveillance system failure notification system. If Security Plan provided proof of a surveillance system failure notification system.
8	Applicant must describe the procedure for storing and retaining Surveillance Recordings for a minimum of 90 days, in a format that prevents an alteration of the recorded data.	5	<ul style="list-style-type: none"> If Security Plan did not describe an adequate procedure for storing and retaining surveillance recordings. If Security Plan described an adequate procedure for storing and retaining surveillance recordings.
9	Applicant must provide a description of the Alarm System, including monitoring company and schematic of security zones.	5	<ul style="list-style-type: none"> If Security Plan did not provide a description of an adequate alarm system. If Security Plan provided a description of an adequate alarm system.
10	Applicant must demonstrate that at least one licensed Security Guard is present at all times the premises is open to the public or employees.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of coverage by a licensed security guard. If Security Plan provided proof of coverage by a licensed security guard.
11	Applicant must describe the record-keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement.	5	<ul style="list-style-type: none"> If Security Plan did not describe a record-keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement. If Security Plan described a record-keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement.
Scorable Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
12	Applicant must provide a detailed description of the consultant or architect's qualifications and the methodologies used in preparing the Security Plan.	5	<ul style="list-style-type: none"> If No information provided. If information provided, but lacks detail or clear connection to camera system objectives. Consultant appears inexperienced, with no mention of prior relevant projects. If Basic qualifications and methodology provided, but lacks depth or evidence of being needed to mitigate risk. The plan appears appropriate to security that would apply to any business. If Qualifications and methodology are clear, with some experience relevant to high-risk industries. However, the plan lacks features that specifically address the unique needs of candidate's business. If Solid experience with high-risk industries, and methodologies that show thoughtful planning for camera system operations through testing in some innovative features or specific best practices. If Extensive experience in comparable or other high-risk industries. Methodology is detailed, innovative, and demonstrates best practices from similar operations. Demonstrates a proactive approach to change the status to separate itself from standard practices.
13	Security Plan must provide a description of the Security System Design, demonstrating how the system prevents unauthorized individuals from entering the premises and established limited access areas for authorized personnel only.	5	<ul style="list-style-type: none"> If No information provided. If The description falls short of providing or no specific measures are provided for preventing unauthorized access. General access points or minimal access areas. If Basic system described with limited access areas, but the design lacks level of protection or advanced features. If A functional system is described, with appropriate access controls and limited access areas, though there are gaps in existing or potential vulnerabilities. If Strong system with multi-layer controls, clear access areas for personnel, and a reasonable approach to securing high-risk areas (e.g., restrooms or parking areas). Some consideration given to employee movement and customer flow. If Comprehensive system with advanced controls, multi-layered protection, and proactive measures to address potential vulnerabilities. The system integrates employee monitoring, customer access, and emergency preparedness seamlessly.
14	Security Plan must provide a description of the Surveillance System, including camera coverage, operational hours, and the system meets 24/7 monitoring requirements. High definition (HD) is defined as a minimum resolution of 720p or higher, with clear image quality in varying lighting conditions.	5	<ul style="list-style-type: none"> If No information provided. If Limited detail on the surveillance system, unclear coverage, or insufficient monitoring hours (less than 24/7). No mention of frame rate or bitrate (e.g., 30 FPS). If Basic camera coverage with gaps, providing HD quality (720p), but frame rate is below 24 fps. Limited effectiveness in capturing clear footage in all conditions. If Functional system with HD coverage (720p) or 24 fps in most areas, but there are still gaps or frame rate limitations in high-risk areas. If Extensive HD coverage (1080p) with 24 fps or higher, including good framing of high-priority or all monitored areas. If Advanced system with full HD coverage (1080p) or higher, or even 4K, with frame rate higher than 30 FPS, available in key areas with low latency and excellent performance in varying lighting conditions.
15	Applicant must provide details on Surveillance Footage Compatibility, including how the footage is accessible to law enforcement and compatible with City systems.	5	<ul style="list-style-type: none"> If No information provided. If The system is incompatible or requires extensive manual effort to extract footage for law enforcement use. If Limited compatibility, requiring manual extraction and some additional steps to provide footage to law enforcement. If Moderately compatible, but requires effort in sharing or integrating with City systems, including manual file transfers or additional time in sharing. If Fully compatible with City systems, with integrated sharing protocols for law enforcement that allow easy access to footage as needed. If Real-time remote access for law enforcement, allowing seamless integration with City systems and automatic features like advanced alerts for incidents. The system is designed to be both easy to use and highly responsive for law enforcement needs.
16	Applicant must describe the Surveillance Equipment Maintenance plan, including records of maintenance activity, service logs, and procedures for ensuring the system's operational reliability.	5	<ul style="list-style-type: none"> If No information provided. If Little to no information provided about the maintenance plan, with no mention of system uptime. If Basic description of a maintenance plan, but no evidence of a structured process or regular logs for servicing the equipment. If A functional maintenance plan with regular scheduled checks and tasks provided, though the depth of record-keeping may be minimal. If Well-documented maintenance plan with regular servicing schedules and detailed logs. The plan includes proactive measures to avoid downtime or security risks. If Comprehensive proactive maintenance plan with detailed logs of service activities, including advanced monitoring systems that notify administrators when maintenance is required. The plan ensures maximum operational reliability with minimal downtime.
17	Applicant must provide a description of the Alarm System, including camera system type and alarm monitoring methods.	5	<ul style="list-style-type: none"> If No information provided. If Minimal information on the alarm system, with no clear monitoring strategy or backup plan in place. If Basic system described, covering primary entry points but leaving some vulnerabilities, with no advanced features like motion detection or zoning. If Good alarm system covering all critical access points, reliable but without advanced integration with other security systems. If High-quality alarm system with zoning for different areas of the business. Comprehensive monitoring and reliable response protocols in place. If The alarm system with advanced sensors, full integration with surveillance and security systems, and advanced notifications to law enforcement or monitoring services.
18	Applicant must provide description of Security Guard Training and Experience, including guard licensing, industry-specific training, and qualifications relevant to candidate's business industry.	5	<ul style="list-style-type: none"> If No information provided or guard don't meet minimum qualifications. If Guards have minimal training and licensing, with no evidence of candidate-specific experience or experience in high-risk industries. If Basic guard training and licensing provided, but no specialized training relevant to candidate's business or high-risk industries. If Guards are well-trained with some relevant experience, though their qualifications may be more general rather than candidate-focused. If Guards have extensive experience in high-risk industries and relevant training specific to the candidate's industry, demonstrating an ability to handle candidate-specific risks. If Guards are highly trained candidates in candidate security, with continued education and advanced qualifications that include scenario-based training and incident response protocols relevant to the unique risks of candidate's business.

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Applicant must provide a description of the Alarm System, including monitoring company and schematic of security zones.

0: Security Plan did not provide a description of an adequate alarm system.

5: Security Plan provided a description of an adequate alarm system.

Updated Scoring Criteria

Pass/Fail Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
1	Applicant must provide a Security Plan prepared by a professional security consultant.	5	<ul style="list-style-type: none"> If Applicant did not provide a Security Plan or Security Plan was not prepared by a professional security consultant. If Applicant provided a Security Plan prepared by a professional security consultant.
2	Applicant must provide a description of the Panic Button installation, showing where the panic buttons are located in the facility.	5	<ul style="list-style-type: none"> If Security plan did not provide a description of the panic button installation, location, or installation for security. If Security plan provided a description of the panic button installation, location, or installation for security.
3	Applicant must provide evidence of sensor installation to detect entry and exit from all secure areas of the premises.	5	<ul style="list-style-type: none"> If Security plan provided evidence of sensor installation, locations sufficient to detect entry and exit from all secure areas. If Security plan did not provide evidence of sensor installation, locations sufficient to detect entry and exit from all secure areas.
4	Applicant must describe how the business remains secure during a Power Outage, ensuring critical doors are not solely controlled by electronic access areas.	5	<ul style="list-style-type: none"> If Security Plan did not describe how the business remains secure during a power outage. If Security Plan described how the business remains secure during a power outage.
5	Applicant must provide proof of General Liability Coverage with a minimum coverage of \$2,000,000 and Worker's Compensation Insurance with a minimum coverage of \$1,000,000.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of insurance coverage. If Security Plan provided proof of insurance coverage.
6	Applicant must provide a description of the Security Camera System, including camera placement and 24/7 monitoring capabilities.	5	<ul style="list-style-type: none"> If Security Plan did not provide a description of the security camera system or system does not meet requirements. If Security Plan provided a description of a security camera system that meets requirements.
7	Applicant must describe the Backup System for critical information, ensuring retention of four hours of backup recording in the event of a power outage.	5	<ul style="list-style-type: none"> If Security Plan did not describe the backup system, or back up system is not sufficient. If Security Plan described a backup system that meets requirements.
8	Applicant must provide proof that the Surveillance System has a failure notification system that alerts the premises and Police Department of any system interruptions.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of a surveillance system failure notification system. If Security Plan provided proof of a surveillance system failure notification system.
9	Applicant must describe the procedure for storing and retaining Surveillance Recordings for a minimum of 90 days, in a format that ensures no alteration of the recorded image.	5	<ul style="list-style-type: none"> If Security Plan did not describe an adequate procedure for storing and retaining surveillance recordings. If Security Plan described an adequate procedure for storing and retaining surveillance recordings.
10	Applicant must provide a description of the Alarm System, including monitoring company and schematic of security zones.	5	<ul style="list-style-type: none"> If Security Plan did not provide a description of an adequate alarm system. If Security Plan provided a description of an adequate alarm system.
11	Applicant must demonstrate that at least one licensed Security Guard is present at all times the premises is open to the public or employees.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of coverage by a licensed security guard. If Security Plan provided proof of coverage by a licensed security guard.
12	Applicant must describe the recordkeeping process for surveillance recordings, ensuring retention of four hours of backup recording in the event of a power outage.	5	<ul style="list-style-type: none"> If Security Plan did not describe an adequate record keeping process for maintaining security-related records. If Security Plan described an adequate record keeping process for maintaining security-related records.

Scorable Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
13	Applicant must provide a detailed description of the consultant or architect's qualifications and the methodologies used in preparing the Security Plan.	5	<ul style="list-style-type: none"> If no information provided. Information provided, but lacks detail or clear connection to camera security objectives. Consultant appears inexperienced, with no mention of prior relevant projects. Basic qualifications and methodology provided, but lacks depth or evidence of being needed to mitigate risk. The plan appears appropriate to security that would apply to any business. Qualifications and methodology are clear, with some experience relevant to high-risk industries. However, the plan lacks features that specifically address the unique needs of camera security. Good experience with high-risk industries, and methodologies that are thoughtful planning for camera system operations, though lacking in some innovative features or specific best practices. Excellent experience in comparable other high-risk industries. Methodology is detailed, innovative, and demonstrates best practices from similar operations. Demonstrates a proactive approach to change the status to camera used (e.g., theft, vandalism).
14	Security Plan must provide a description of the Security System Design, demonstrating how the system prevents unauthorized individuals from entering the premises and establishes limited access areas for authorized personnel only.	5	<ul style="list-style-type: none"> If no information provided. The description lacks reasoning or no specific measures are provided for preventing unauthorized access. Camera system placed or minimal. Basic system described with limited access areas, but the design lacks level of protection or advanced features. A functional system is described, with appropriate access controls and limited access areas, though there are gaps in reasoning of potential vulnerabilities. Strong system with multi-layer controls, other access areas for personnel, and a reasonable approach to securing high-risk areas (e.g., restrooms or parking areas). Some considerations given for employee movement and customer flow. Comprehensive system with advanced controls, multi-layered protection, and proactive measures to address potential vulnerabilities. The system integrates employee monitoring, customer access, and emergency preparedness seamlessly.
15	Security Plan must provide a description of the Surveillance System, including camera coverage, operational hours, and how the system meets 24/7 monitoring requirements. High definition (HD) is defined as a minimum resolution of 720p or higher, with clear image quality in varying lighting conditions.	5	<ul style="list-style-type: none"> If no information provided. Limited detail on the surveillance system, unclear coverage, or insufficient monitoring hours (less than 24/7). No mention of frame rate or bitrate (e.g., 30 FPS). Basic camera coverage with gaps, provides HD quality (720p), but frame rate is below 24 fps. Limited effectiveness in capturing clear footage in all conditions. Functional system with HD coverage (720p) or 24 fps in most areas, but there are still gaps or frame rate concerns in high-risk areas. Extensive HD coverage (1080p) with 24 fps or higher, includes good framing of high-risk areas in all monitored areas. Advanced system with 4K HD coverage (3840p) or higher, at least 30 fps or higher with no blind spots. 4K HD (3840p) available in key areas and the system features the latest imaging, camera monitoring, and optimized performance in most light conditions.
16	Applicant must provide details on Surveillance Footage Compatibility, including how the footage is accessible to law enforcement and compatible with City systems.	5	<ul style="list-style-type: none"> If no information provided. The system is incompatible or requires extensive manual effort to extract footage for law enforcement use. Limited compatibility, requiring manual extraction and some additional steps to provide footage to law enforcement. Mostly compatible, but requires effort in sharing or integrating with City systems, including manual file transfers or additional time in sharing. Highly compatible with City systems, with streamlined sharing processes for law enforcement that allow easy access to footage as needed. Real-time remote access for law enforcement, offering seamless integration with City systems and automatic features like automatic alerts for incidents. The system is designed to be both easy to use and highly responsive for law enforcement needs.
17	Applicant must describe the Surveillance Equipment Maintenance plan, including records of maintenance activity, service logs, and procedures for ensuring the system's operational reliability.	5	<ul style="list-style-type: none"> If no information provided. Lacks to no information provided about the maintenance plan, with no mention of system uptime. Basic description of a maintenance plan, but no evidence of a structured process or regular logs for servicing the equipment. A functional maintenance plan with regular scheduled checks and tasks provided, though the depth of record-keeping may be minimal. Well-documented maintenance plan with regular servicing schedules and detailed logs. The plan includes proactive measures to avoid downtime or security risks. Comprehensive proactive maintenance plan with detailed logs of service activities, including advanced monitoring systems that notify administrators when maintenance is required. The plan ensures maximum operational reliability with minimal downtime.
18	Applicant must provide a description of the Alarm System, including alarm system type and alarm monitoring methods.	5	<ul style="list-style-type: none"> If no information provided. Minimal information on the alarm system, with no clear monitoring strategy or backup plans in place. Basic system described, covering primary entry points but leaving some vulnerabilities, with no advanced features like motion detection or zoning. Good alarm system covering all critical access points, reliable but without advanced integration with other security systems. High-quality alarm system with zoning for different areas of the business. Comprehensive monitoring and reliable response protocols in place. The alarm system with advanced sensors, full integration with surveillance and security systems, and automatic notifications to law enforcement or monitoring services.
19	Applicant must provide description of Security Guard Training and Experience, including guard licensing, industry-specific training, and qualifications relevant to camera business security.	5	<ul style="list-style-type: none"> If no information provided or guards don't meet minimum qualifications. Guards have minimal training and licensing, with no evidence of camera-specific experience or experience in high-risk industries. Basic guard training and licensing provided, but no specialized training relevant to camera business or high-risk industries. Guards are well-trained with some relevant experience, though their qualifications may be more general rather than camera-focused. Guards have extensive experience in high-risk industries and relevant training specific to the camera industry, demonstrating an ability to handle camera-specific risks. Guards are highly trained specialists in camera security, with continued education and advanced qualifications that include scenario-based training and incident response protocols relevant to the unique risks of camera business.

11 Applicant must demonstrate that at least one licensed Security Guard is present at all times the premises is open to the public or employees.

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0: Security Plan did not provide proof of coverage by a licensed security guard.

5: Security Plan provided proof of coverage by a licensed security guard.

Updated Scoring Criteria

Pass/Fail Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
1	Applicant must provide a Security Plan prepared by a professional security consultant.	5	<ul style="list-style-type: none"> If Applicant did not provide a Security Plan or Security Plan was not prepared by a professional security consultant. If Applicant provided a Security Plan prepared by a professional security consultant. If Security plan did not provide a description of the panic button installation, location, and installation for security. If Security plan provided a description of the panic button installation, location, and installation for security. If Security plan did not provide evidence of sensor installation or location, or method to detect entry and exit from all secure areas. If Security plan provided evidence of sensor installation, location sufficient to detect entry and exit from all secure areas. If Security Plan did not describe how the business remains secure during a Power outage, ensuring access doors are not solely controlled by electronic access areas. If Security Plan described how the business remains secure during a power outage.
2	Applicant must provide a description of the Panic Button installation, showing where the panic buttons are located in the facility.	5	<ul style="list-style-type: none"> If Security plan did not provide a description of the panic button installation, location, and installation for security. If Security plan provided a description of the panic button installation, location, and installation for security. If Security plan did not provide evidence of sensor installation or location, or method to detect entry and exit from all secure areas. If Security plan provided evidence of sensor installation, location sufficient to detect entry and exit from all secure areas. If Security Plan did not describe how the business remains secure during a Power outage, ensuring access doors are not solely controlled by electronic access areas. If Security Plan described how the business remains secure during a power outage.
3	Applicant must provide evidence of sensor installation to detect entry and exit from all secure areas of the premises.	5	<ul style="list-style-type: none"> If Security plan did not provide evidence of sensor installation, location sufficient to detect entry and exit from all secure areas. If Security plan provided evidence of sensor installation, location sufficient to detect entry and exit from all secure areas. If Security Plan did not describe how the business remains secure during a Power outage, ensuring access doors are not solely controlled by electronic access areas. If Security Plan described how the business remains secure during a power outage.
4	Applicant must describe how the business remains secure during a Power outage, ensuring access doors are not solely controlled by electronic access areas.	5	<ul style="list-style-type: none"> If Security Plan did not describe how the business remains secure during a Power outage, ensuring access doors are not solely controlled by electronic access areas. If Security Plan described how the business remains secure during a power outage.
5	Applicant must provide proof of General Liability Coverage with a minimum coverage of \$2,000,000 and Worker's Compensation Insurance with a minimum coverage of \$1,000,000.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of insurance coverage. If Security Plan provided proof of insurance coverage. If Security Plan provided proof of complaint insurance coverage.
6	Applicant must provide a description of the Security Camera System, including camera placement and 24/7 monitoring capabilities.	5	<ul style="list-style-type: none"> If Security Plan did not provide a description of the security camera system or system does not meet requirements. If Security Plan provided a description of a security camera system meeting requirements. If Security Plan did not describe the backup system, or back up system requirements. If Security Plan described a backup system that meets requirements. If Security Plan did not provide proof of a surveillance system before installation. If Security Plan provided proof of a surveillance system before installation.
7	Applicant must describe the Backup Battery system for surveillance cameras, ensuring a minimum of four hours of backup recording in the event of a power outage.	5	<ul style="list-style-type: none"> If Security Plan did not describe an adequate procedure for storing and retaining surveillance recordings for a minimum of 90 days, in a format that ensures no alteration of the recorded image. If Security Plan described an adequate procedure for storing and retaining surveillance recordings. If Security Plan did not provide a description of an adequate alarm system. If Security Plan provided a description of an adequate alarm system.
8	Applicant must provide proof that the Surveillance System has a failure notification system that alerts the permittee and Police Department of any system interruptions.	5	<ul style="list-style-type: none"> If Security Plan did not describe an adequate procedure for storing and retaining surveillance recordings for a minimum of 90 days, in a format that ensures no alteration of the recorded image. If Security Plan described an adequate procedure for storing and retaining surveillance recordings. If Security Plan did not provide a description of an adequate alarm system. If Security Plan provided a description of an adequate alarm system.
9	Applicant must describe the procedure for storing and retaining surveillance recordings for a minimum of 90 days, in a format that ensures no alteration of the recorded image.	5	<ul style="list-style-type: none"> If Security Plan did not describe an adequate procedure for storing and retaining surveillance recordings. If Security Plan described an adequate procedure for storing and retaining surveillance recordings. If Security Plan did not provide a description of an adequate alarm system. If Security Plan provided a description of an adequate alarm system.
10	Applicant must provide a description of the Alarm System, including monitoring company and schematic of security zones.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of coverage by a licensed security guard. If Security Plan provided proof of coverage by a licensed security guard. If Security Plan provided proof of coverage by a licensed security guard.
11	Applicant must demonstrate that at least one licensed Security Guard is present at all times the premises is open to the public or employees.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of coverage by a licensed security guard. If Security Plan provided proof of coverage by a licensed security guard. If Security Plan provided proof of coverage by a licensed security guard.
12	Applicant must describe the record-keeping process for maintaining records related to surveillance, alarm systems, and track-and-trace systems for inspection by law enforcement.	5	<ul style="list-style-type: none"> If Security Plan provided proof of coverage by a licensed security guard. If Security Plan provided proof of coverage by a licensed security guard. If Security Plan provided proof of coverage by a licensed security guard.
Scorable Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
13	Applicant must provide a detailed description of the consultant or architect's qualifications and the methodologies used in preparing the Security Plan.	5	<ul style="list-style-type: none"> If no information provided. If information provided, but lacks detail or clear connection to camera system objectives. Consultant appears inexperienced, with no evidence of prior relevant projects. If basic qualifications and methodology provided, but lacks depth or evidence of being needed in specific industries. The plan appears appropriate to security that would apply to any business. If qualifications and methodology are clear, with some experience relevant to high-risk industries. However, the plan lacks features that specifically address the unique needs of camera's cameras. If solid experience with high-risk industries, and methodologies that are thoughtful planning for camera system objectives, though lacking in some innovative features or specific best practices. If diverse experience in multiple other high-risk industries. Methodology is detailed, innovative, and demonstrates best practices from similar operations. Demonstrates a proactive approach to change the status to camera's need (e.g., theft, vandalism).
14	Security Plan must provide a description of the Security System Design, demonstrating how the system prevents unauthorized individuals from entering the premises and established limited access areas for authorized personnel only.	5	<ul style="list-style-type: none"> If no information provided. If the description lacks reasoning or no specific measures are provided for preventing unauthorized access. Camera system present or minimal. If basic system described with limited access areas, but the design lacks level of protection or advanced features. If a functional system is described, with appropriate access controls and limited access areas, though there are gaps in reasoning of potential vulnerabilities. If strong system with multi-layer controls, clear access areas for personnel, and a reasonable approach to securing high-risk areas (e.g., restrooms or parking areas). Some consideration given to employee movement and customer flow. If comprehensive system with advanced controls, multi-layered protection, and proactive measures to address potential vulnerabilities. The system integrates employee monitoring, customer access, and emergency preparedness seamlessly.
15	Security Plan must provide a description of the Surveillance System, including camera coverage, operational hours, and how the system meets 24/7 monitoring requirements. High definition (HD) is defined as a minimum resolution of 720p or higher, with clear image quality in varying lighting conditions.	5	<ul style="list-style-type: none"> If no information provided. 1. Limited detail on the surveillance system, unclear coverage, or insufficient monitoring hours (less than 24/7). No mention of frame rate or bitrate (e.g., 30 FPS). 2. Basic camera coverage with gaps, providing HD quality (720p), but frame rate is below 24 fps. Limited effectiveness in capturing clear footage in all conditions. 3. Functional system with HD coverage (720p) or 24 fps in most areas, but there are still gaps or frame rate limitations in high-risk areas. 4. Extensive HD coverage (1080p) with 24 fps or higher, including good framing of high-priority areas in all monitored areas. 5. Advanced system with 4K HD coverage (3840p) or higher, at least 30 fps or higher with no blind spots. 100+ HD (1080p) available in key areas and features the ability to adjust framing, camera positioning, and optimized performance in low-light conditions.
16	Applicant must provide details on Surveillance Footage Compatibility, including how the footage is accessible to law enforcement and compatible with City systems.	5	<ul style="list-style-type: none"> If no information provided. 1. The system is incompatible or requires extensive manual effort to extract footage for law enforcement use. 2. Limited compatibility, requiring manual extraction and some additional steps to provide footage to law enforcement. 3. Moderately compatible, but requires effort in sharing or integrating with City systems, including manual file transfer or additional time in sharing. 4. Fully compatible with City systems, with automated sharing protocols for law enforcement that allow easy access to footage as needed. 5. Real-time remote access for law enforcement, offering seamless integration with City systems and automatic backup of the surveillance areas for incident. The system is designed to be both easy to use and highly responsive for law enforcement needs.
17	Applicant must describe the Surveillance Equipment Maintenance plan, including records of maintenance activity, service logs, and procedures for ensuring the system's operational reliability.	5	<ul style="list-style-type: none"> If no information provided. 1. Little to no information provided about the maintenance plan, with only minimal service activity. 2. Basic description of a maintenance plan, but no evidence of a structured process or regular logs for servicing the equipment. 3. A functional maintenance plan with regular scheduled tasks and records provided, though the depth of record-keeping may be minimal. 4. Well-documented maintenance plan with regular servicing schedules and detailed logs. The plan includes proactive measures to avoid downtime or security risks. 5. Comprehensive proactive maintenance plan with detailed logs of service activities, including advanced monitoring systems that notify administrators when maintenance is required. The plan ensures maximum operational reliability with minimal downtime.
18	Applicant must provide a description of the Alarm System, including alarm system type and alarm monitoring methods.	5	<ul style="list-style-type: none"> If no information provided. 1. Minimal information on the alarm system, with no clear monitoring strategy or backup plan in place. 2. Basic system described, covering primary entry points but lacking some vulnerabilities, with no advanced features like motion detection or zoning. 3. Good alarm system covering all critical access points, reliable but without advanced integration with other security systems. 4. High-quality alarm system with zoning for different areas of the business. Comprehensive monitoring and reliable response protocols in place. 5. The alarm system with advanced sensors, full integration with surveillance and security systems, and advanced notifications to law enforcement or monitoring services.
19	Applicant must provide description of Security Guard Training and Experience, including guard licensing, industry-specific training, and qualifications relevant to camera-based security.	5	<ul style="list-style-type: none"> If no information provided or guards don't meet minimum qualifications. 1. Guards have minimal training and licensing, with no evidence of camera-specific experience or experience in high-risk industries. 2. Basic guard training and licensing provided, but no specialized training relevant to camera's business or high-risk industries. 3. Guards are well-trained with some relevant experience, though their qualifications may be more general than other camera-focused guards. 4. Guards have extensive experience in high-risk industries and relevant training specific to the camera's industry, demonstrating an ability to handle camera-specific risks. 5. Guards are highly trained specialists in camera security, with continued education and advanced qualifications that include scenario-based training and regular drills relevant to the unique needs of camera's business.

12
Applicant must describe the record-keeping process for maintaining records related to surveillance, alarm systems, and track-and-trace systems for inspection by law enforcement.

5
Security Plan provided proof of coverage by a licensed security guard.

0: Security Plan did not describe an adequate record-keeping process for maintaining security-related records.
5: Security Plan described an adequate record-keeping process for maintaining security-related records.

Updated Scoring Criteria

Pass/Fail Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
1	Applicant must provide a Security Plan prepared by a professional security consultant.	5	<ul style="list-style-type: none"> If Applicant did not provide a Security Plan or Security Plan was not prepared by a professional security consultant. Applicant provided a Security Plan prepared by a professional security consultant.
2	Applicant must provide a description of the Panic Button Installation, showing where the panic buttons are located in the facility.	5	<ul style="list-style-type: none"> Security plan did not provide a description of the panic button installation, location, or installation for security. Security plan provided a description of the panic button installation, location, or installation for security. Security plan did not provide evidence of sensor installation or locations are insufficient to detect entry and exit from all secure areas. Security plan provided evidence of sensor installation, locations sufficient to detect entry and exit from all secure areas.
3	Applicant must provide evidence of sensor installation to detect entry and exit from all secure areas of the premises.	5	<ul style="list-style-type: none"> Security Plan did not describe how the business remains secure during a Power Outage, ensuring access doors are not solely controlled by electronic access areas. Security Plan described how the business remains secure during a power outage.
4	Applicant must provide proof of General Liability Coverage with a minimum coverage of \$2,000,000 and Worker's Compensation Insurance with a minimum coverage of \$1,000,000.	5	<ul style="list-style-type: none"> Security Plan did not provide proof of insurance coverage. Security Plan provided proof of compliant insurance coverage.
5	Applicant must provide a description of the Security Camera System, including camera placement and 24/7 monitoring capabilities.	5	<ul style="list-style-type: none"> Security Plan did not provide a description of the security camera system or system does not meet requirements. Security Plan provided a description of security camera system that meets requirements.
6	Applicant must describe the Battery Backup system for surveillance equipment, ensuring a minimum of four hours of backup recording in the event of a power outage.	5	<ul style="list-style-type: none"> Security Plan did not describe the battery backup system, or back up system requirements. Security Plan described a battery backup system that meets requirements.
7	Applicant must provide proof that the Surveillance System has a failure notification system that alerts the premises and Police Department of any system interruptions.	5	<ul style="list-style-type: none"> Security Plan did not provide proof of a surveillance system failure notification system. Security Plan provided proof of a surveillance system failure notification system.
8	Applicant must describe the procedure for storing and retaining surveillance recordings for a minimum of 90 days, in a format that ensures no alteration of the recorded image.	5	<ul style="list-style-type: none"> Security Plan did not describe an adequate procedure for storing and retaining surveillance recordings. Security Plan described an adequate procedure for storing and retaining surveillance recordings.
9	Applicant must provide a description of the Alarm System, including monitoring company and schematic of security zones.	5	<ul style="list-style-type: none"> Security Plan did not provide a description of an adequate alarm system. Security Plan provided a description of an adequate alarm system.
10	Applicant must demonstrate that at least one licensed Security Guard is present at all times the premises is open to the public or employees.	5	<ul style="list-style-type: none"> Security Plan did not provide proof of coverage by a licensed security guard. Security Plan provided proof of coverage by a licensed security guard.
11	Applicant must describe the record-keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement.	5	<ul style="list-style-type: none"> Security Plan did not describe an adequate record-keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement. Security Plan described an adequate record-keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement.

Scorable Criteria			
Criteria	Criteria	Maximum	Scoring Method
12	Applicant must provide a detailed description of the consultant or architect's qualifications and the methodologies used in preparing the Security Plan.	5	<ul style="list-style-type: none"> No information provided. Information provided, but lacks detail or clear connection to cannabis industry standards. Consultant appears inexperienced, with no mention of prior relevant projects. Basic qualifications and methodology provided, but lacks depth or evidence of having worked in high-risk industries. The plan generic approaches to security that could easily be any business. Qualifications and methodology are clear, with some experience relevant to high-risk industries. However, the plan lacks tailored features that specifically address the unique needs of cannabis retailers. Solid experience with high-risk industries, and methodologies that show thoughtful planning for cannabis retail operations, though lacking in some innovative features or specific best practices. Extensive experience in cannabis or other high-risk industries. Methodology is detailed, innovative, and incorporates best practices from similar operations. Demonstrates a proactive approach to challenges unique to cannabis retail (e.g., theft, compliance).
13	Security Plan must provide a description of the Security System Design, demonstrating how the system prevents unauthorized individuals from accessing the premises and establishing limited access areas for authorized personnel only.	5	<ul style="list-style-type: none"> No information provided. The description falls short of the specific measures are provided for preventing unauthorized access. Generic access control or limited access areas, but the design lacks depth of prevention or advanced features. A functional system is described, with appropriate access controls and limited access areas, though there are gaps in preventing or preventing unauthorized access. Strong system with multi-layered controls, clear access control, perimeter, and a reasonable approach to securing high-risk areas (e.g., storage areas, cash areas). Some innovation in prevention, measurement and customer flow. Comprehensive system with advanced controls, multi-layered prevention, and proactive measures to address potential vulnerabilities. The system integrates employee monitoring, customer access, and emergency preparedness.
14	Security Plan must provide a description of the Surveillance System, including camera coverage, operational hours, and how the system meets 24/7 monitoring requirements. HD or higher, with clear image quality in varying lighting conditions.	5	<ul style="list-style-type: none"> Limited detail on the surveillance system, unclear coverage, or insufficient monitoring hours (less than 24/7), no mention of resolution or image quality. Basic camera coverage with good resolution (HD quality (720p), but there are some gaps in coverage. Functional system with HD coverage (720p) or 24 fps in most areas, but there are still gaps or there are some issues with high-risk areas. Extensive HD coverage (1080p) with 24 fps or higher resolution, good preventing clear image quality in all monitored areas. Advanced system with HD coverage (1080p) or higher, or even 4K or higher with no blind spots. Strong HD (1080p) or higher in key areas, and advanced features for motion tracking, video monitoring, and optimized performance in low-light conditions.
15	Applicant must provide details on Surveillance Footage Compatibility, including how the footage is accessible to law enforcement and compatible with City systems.	5	<ul style="list-style-type: none"> The system is incompatible or requires extensive manual effort to access footage for law enforcement use. Limited compatibility, requiring manual extraction and some additional steps for law enforcement. Mostly compatible, but requires effort in sharing or integrating with City systems, including manual file transfer or specific time in sharing. Highly compatible with City systems, with integrated sharing practices for law enforcement that allow easy access to footage as needed. Real-time remote access for law enforcement, offering seamless integration with City systems and advanced features like advanced search for incidents. The system is designed to be easy to use and highly responsive for law enforcement needs.
16	Applicant must describe the Maintenance Plan, including regular maintenance activities, service logs, and procedures for ensuring the system's operational reliability.	5	<ul style="list-style-type: none"> No information provided. Little to no information provided about the maintenance plan, with no mention of system uptime. Basic description of a maintenance plan, but no evidence of a structured process or regular logs for servicing the equipment. A functional maintenance plan with regular scheduled maintenance provided, though the depth of record-keeping may be minimal. Well-documented maintenance plan with regular servicing schedules and detailed logs. The plan includes proactive measures to avoid downtime or security risks. Comprehensive proactive maintenance plan with detailed logs of service activities, including advanced monitoring systems that notify administrators when maintenance is required. The plan ensures maximum operational reliability with minimal downtime.
17	Applicant must provide a description of the Alarm System, including alarm system type and alarm monitoring methods.	5	<ul style="list-style-type: none"> No information provided. Minimal information on the alarm system, with no clear monitoring strategy or backup plan in place. Basic system described, covering primary entry points but lacking some vulnerabilities, with no advanced features like motion detection or zoning. Good alarm system covering all critical access points, reliable but without advanced integration with other security systems. High-quality alarm system with zoning for different areas of the business. Comprehensive monitoring and reliable response protocols in place. The alarm system with advanced sensors, full integration with surveillance and security systems, and advanced notifications to law enforcement or monitoring services. No information provided or guards don't meet minimum qualifications.
18	Applicant must provide description of Security Guard Training and Experience, including guard licensing, industry-specific training, and qualifications relevant to cannabis business security.	5	<ul style="list-style-type: none"> Guards have minimal training and licensing, with no evidence of cannabis-specific experience or experience in high-risk industries. Basic guard training and licensing provided, but no specialized training relevant to cannabis businesses or high-risk industries. Guards are well-trained with some relevant experience, though their qualifications may be more generic rather than cannabis-focused. Guards have extensive experience in high-risk industries and relevant training specific to the cannabis industry, demonstrating an ability to handle cannabis-specific risks. Guards are highly trained specialists in cannabis security, with continued education and advanced qualifications that include scenario-based training and incident response protocols relevant to the unique risks of cannabis businesses.

Applicant must provide a detailed description of the consultant's or architect's qualifications and the methodologies used in preparing the Security Plan.

13

5

0: No information provided.

1: Information provided, but lacks detail or clear connection to cannabis industry standards. Consultant appears inexperienced, with no mention of prior relevant projects.

2: Basic qualifications and methodology provided, but lacks depth or evidence of having worked in high-risk industries. The plan uses generic approaches to security that could easily be any business.

3: Qualifications and methodology are clear, with some experience relevant to high-risk industries. However, the plan lacks tailored features that specifically address the unique needs of cannabis retailers.

4: Solid experience with high-risk industries, and methodologies that show thoughtful planning for cannabis retail operations, though lacking in some innovative features or specific best practices.

5: Extensive experience in cannabis or other high-risk industries. Methodology is detailed, innovative, and incorporates best practices from similar operations. Demonstrates a proactive approach to challenges unique to cannabis retail (e.g., theft, compliance).

Updated Scoring Criteria

Security Plan must provide a description of the Security System Design, demonstrating how the system prevents unauthorized individuals, from entering and remaining on the premises and establishes limited access areas for authorized personnel only.

14

5

Insert language related to scanning and verifying IDs before entering premises to ensure minors don't enter.

- 0: No information provided.
- 1: The description lacks reasoning, or no specific measures are provided for preventing unauthorized access. Controls appear generic or minimal.
- 2: Basic system described with limited access areas, but the design lacks layers of protection or advanced features.
- 3: A functional system is described, with appropriate access controls and limited access areas, though there are gaps in covering all potential vulnerabilities.
- 4: Strong system with multi-layer controls, including a scanning/verification system for patron IDs, clear access zones for personnel, and a reasonable approach to securing high-risk areas (e.g., vaults or product areas). Some consideration given to employee movement and customer flow.
- 5: Comprehensive system with automated controls, multi-layered protection, including a scanning/verification system for patron IDs, and proactive measures to address potential vulnerabilities. The system integrates employee monitoring, customer access, and emergency protocols seamlessly. Prevents minors from entering sales area.

Pass/Fail Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
1	Applicant must provide a Security Plan prepared by a professional security consultant.	5	<ul style="list-style-type: none"> 0: Applicant did not provide a Security Plan or Security Plan was not prepared by a professional security consultant. 5: Applicant provided a Security Plan prepared by a professional security consultant.
2	Applicant must provide a description of the Panic Button installation, showing where the panic buttons are located in the facility.	5	<ul style="list-style-type: none"> 0: Security plan did not provide a description of the panic button installation, location, or installation for security. 5: Security plan provided a description of the panic button installation, location, or installation for security.
3	Applicant must provide evidence of sensor installation to detect entry and exit from all secure areas of the premises.	5	<ul style="list-style-type: none"> 0: Security plan did not provide evidence of sensor installation, locations sufficient to detect entry and exit from all secure areas. 5: Security plan provided evidence of sensor installation, locations sufficient to detect entry and exit from all secure areas.
4	Applicant must describe how the business remains secure during a Power Outage, ensuring critical doors are not solely controlled by electronic access areas.	5	<ul style="list-style-type: none"> 0: Security Plan did not describe how the business remains secure during a power outage. 5: Security Plan described how the business remains secure during a power outage.
5	Applicant must provide proof of General Liability Coverage with a minimum coverage of \$2,000,000 and Worker's Compensation Insurance with a minimum coverage of \$1,000,000.	5	<ul style="list-style-type: none"> 0: Security Plan did not provide proof of insurance coverage. 5: Security Plan provided proof of insurance coverage.
6	Applicant must provide a description of the Security Camera system or system does not meet requirements.	5	<ul style="list-style-type: none"> 0: Security Plan did not provide a description of the security camera system or system does not meet requirements. 5: Security Plan provided a description of a security camera system that meets requirements.
7	Applicant must describe the Battery Backup system for surveillance recording in the event of a power outage.	5	<ul style="list-style-type: none"> 0: Security Plan did not describe the battery backup system, or both or system requirements. 5: Security Plan described a battery backup system that meets requirements.
8	Applicant must provide proof that the Surveillance System has a failure notification system that alerts the premises and Police Department of any system interruptions.	5	<ul style="list-style-type: none"> 0: Security Plan did not provide proof of a surveillance system failure notification system. 5: Security Plan provided proof of a surveillance system failure notification system.
9	Applicant must describe the procedure for storing and retaining surveillance recordings for a minimum of 90 days, in a format that ensures no alteration of the recorded image.	5	<ul style="list-style-type: none"> 0: Security Plan did not describe an adequate procedure for storing and retaining surveillance recordings. 5: Security Plan described an adequate procedure for storing and retaining surveillance recordings.
10	Applicant must provide a description of the Alarm System, including monitoring company and schematic of security zones.	5	<ul style="list-style-type: none"> 0: Security Plan did not provide a description of an adequate alarm system. 5: Security Plan provided a description of an adequate alarm system.
11	Applicant must demonstrate that at least one licensed Security Guard is present at all times the premises is open to the public, employees.	5	<ul style="list-style-type: none"> 0: Security Plan did not provide proof of coverage by a licensed security guard. 5: Security Plan provided proof of coverage by a licensed security guard.
12	Applicant must describe the record keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement.	5	<ul style="list-style-type: none"> 0: Security Plan did not describe an adequate record keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement. 5: Security Plan described an adequate record keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement.
Scorable Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
13	Applicant must provide a detailed description of the consultant or architect qualifications and the methodologies used in preparing the Security Plan.	5	<ul style="list-style-type: none"> 0: No information provided. 1: Information provided, but lacks detail or clear connection to current facility situation. Consultant appears inexperienced, with no mention of prior relevant projects. 2: Basic qualifications and methodology provided, but lacks depth or evidence of being needed to improve the facility. The plan generally addresses the security needs of the facility. 3: Qualifications and methodology are clear, with some experience relevant to high-risk industries. However, the plan lacks features that specifically address the unique needs of cannabis retailers. 4: Solid experience with high-risk industries, and methodologies that show thoughtful planning for cannabis retail operations, though lacking in some innovative features or specific best practices. 5: Extensive experience in cannabis or other high-risk industries. Methodology is detailed, innovative, and incorporates best practices from similar operations. Demonstrates a proactive approach to change the way the cannabis retail is run, specifically:
14	Security Plan must provide a description of the Security System Design, demonstrating how the system prevents unauthorized individuals from entering and remaining on the premises and establishes limited access areas for authorized personnel only.	5	<ul style="list-style-type: none"> 0: No information provided. 1: The description lacks reasoning or no specific measures are provided for preventing unauthorized access. Controls appear generic or minimal. 2: Basic system described with limited access areas, but the design lacks layers of protection or advanced features. 3: A functional system is described, with appropriate access controls and limited access areas, though there are gaps in covering all potential vulnerabilities. 4: Strong system with multi-layer controls, clear access zones for personnel, and a reasonable approach to securing high-risk areas (e.g., vaults or product areas). Some consideration given to employee movement and customer flow. 5: Comprehensive system with automated controls, multi-layered protection, and proactive measures to address potential vulnerabilities. The system integrates employee monitoring, customer access, and emergency protocols seamlessly.
15	Security Plan must provide a description of the Surveillance System, including camera coverage, operational hours, and how the system meets 24/7 monitoring requirements. High Definition (HD) is defined as a minimum resolution of 720p or higher, with clear image quality in varying lighting conditions.	5	<ul style="list-style-type: none"> 0: No information provided. 1: Limited detail on the surveillance system, unclear coverage, or insufficient monitoring hours (less than 24/7). No mention of HD or Frame rate (FPS) for cameras. 2: Basic camera coverage with gaps, standard HD quality (720p), but Frame rate is less than 24 FPS. Limited effectiveness in capturing clear footage in all conditions. 3: Functional system with HD coverage (720p) or 24 FPS in most areas, but there are still gaps or Frame rate issues in high-risk areas. 4: Extensive HD coverage (1080p) or 24 FPS in high-risk areas, providing clear image quality in all monitored areas. 5: Extensive system with full HD coverage (1080p) or 24 FPS or higher with no blind spots. HD quality (1080p) available in key areas and optimal performance in most light conditions.
16	Applicant must provide details on Surveillance Footage Compliance, including how the footage is accessible to law enforcement and compatible with City systems.	5	<ul style="list-style-type: none"> 0: No information provided or no specific measures are provided to address footage for law enforcement use. 1: Limited compatibility, requiring manual extraction and some additional steps prior to being accessible to law enforcement. 2: Moderately compatible, but requires effort in sharing or integrating with City systems, including manual file transfer or inefficient data sharing. 3: Fully compatible with City systems, with automated sharing protocols for law enforcement that allow easy access to footage as needed. 4: Real-time remote access for law enforcement, offering seamless integration with City systems and automatic transfer of the surveillance areas for incidents. The system is designed to be both easy to use and highly responsive for law enforcement needs.
17	Applicant must describe the Surveillance Equipment Maintenance plan, including records of maintenance activity, service logs, and procedures for ensuring the system's operational reliability.	5	<ul style="list-style-type: none"> 0: No information provided. 1: Little to no information provided about the maintenance plan, with gaps in service logs. 2: Basic description of a maintenance plan, but no evidence of a structured process or regular logs for servicing the equipment. 3: A functional maintenance plan with regular scheduled tasks provided, though the depth of record-keeping may be minimal. 4: Well-documented maintenance plan with regular servicing schedules and detailed logs. The plan includes proactive measures to avoid downtime or security risks. 5: Comprehensive proactive maintenance plan with detailed logs of service activities, including advanced monitoring systems that notify administrators when maintenance is required. The plan ensures maximum operational reliability with minimal downtime.
18	Applicant must provide a description of the Alarm System, including alarm system type and alarm monitoring methods.	5	<ul style="list-style-type: none"> 0: No information provided. 1: Minimal information on the alarm system, with no clear monitoring strategy or backup plans in place. 2: Basic system described, covering primary entry points but leaving some vulnerabilities, with no advanced features like motion detection or zoning. 3: Good alarm system covering all critical access points, reliable but without advanced integration with other security systems. 4: High-quality alarm system with zoning for different areas of the business. Comprehensive monitoring and reliable response protocols in place. 5: Top-tier alarm system with advanced sensors, full integration with surveillance and security systems, and advanced features to law enforcement or monitoring services.
19	Applicant must provide description of Security Guard Training and Experience, including guard licensing, industry-specific training, and qualifications relevant to cannabis business security.	5	<ul style="list-style-type: none"> 0: No information provided or guards don't meet minimum qualifications. 1: Guards have minimal training and licensing, with no evidence of cannabis-specific experience or experience in high-risk industries. 2: Basic guard training and licensing provided, but no specialized training relevant to cannabis businesses or high-risk industries. 3: Guards are well-trained with some relevant experience, though their qualifications may be more generic rather than cannabis-focused. 4: Guards have extensive experience in high-risk industries and relevant training specific to the cannabis industry, demonstrating an ability to handle cannabis-specific risks. 5: Guards are highly trained, certified in cannabis security, with continued education and advanced qualifications that include scenario-based training and specialized response protocols relevant to the unique risks of cannabis businesses.

Updated Scoring Criteria

Security Plan must provide a description of the Surveillance System, including camera coverage, operational hours, and how the system meets 24/7 monitoring requirements. High-definition (HD) is defined as a minimum resolution of 720p or higher, with clear image quality in varying lighting conditions.

15

5

0: No information provided.

1: Limited detail on the surveillance system, unclear coverage, or insufficient monitoring hours (less than 24/7). No mention of fps or low frame rate below 24 fps.

2: Basic camera coverage with gaps, standard HD quality (720p), but frame rate is below 24 fps. Limited effectiveness in capturing clear footage in all conditions.

3: Functional system with HD coverage (720p) at 24 fps in most areas, but there are blind spots or frame rate limitations in high-risk zones.

4: Extensive HD coverage (1080p) with 24 fps or higher, minimal gaps, providing clear image quality in all monitored areas.

5: Advanced system with full HD coverage (1080p or higher), at least 24 fps or higher with no blind spots. Ultra-HD (4K) available in key areas, with smart features like motion tracking, remote monitoring, and optimized performance in low-light conditions.

Pass/Fail Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
1	Applicant must provide a Security Plan prepared by a professional security consultant.	5	<ul style="list-style-type: none"> If Applicant did not provide a Security Plan or Security Plan was not prepared by a professional security consultant. If Applicant provided a Security Plan prepared by a professional security consultant.
2	Applicant must provide a description of the Panic Button Installation, showing where the panic buttons are located in the facility.	5	<ul style="list-style-type: none"> If Security Plan did not provide a description of the panic button installation, location, or installation for security. If Security Plan provided a description of the panic button installation, location, or installation for security. If Security Plan did not provide evidence of sensor installation or locations are insufficient to detect entry and exit from all secure areas. If Security Plan provided evidence of sensor installation, locations sufficient to detect entry and exit from all secure areas.
3	Applicant must provide evidence of sensor installation to detect entry and exit from all secure areas of the premises.	5	<ul style="list-style-type: none"> If Security Plan did not describe how the business remains secure during a Power Outage, ensuring critical doors are not solely controlled by electronic access areas. If Security Plan described how the business remains secure during a power outage.
4	Applicant must provide proof of General Liability Coverage with a minimum coverage of \$2,000,000 and Worker's Compensation Insurance with a minimum coverage of \$1,000,000.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of insurance coverage. If Security Plan provided proof of insurance coverage.
6	Applicant must provide a description of the Security Camera System, including camera placement and 24/7 monitoring capabilities.	5	<ul style="list-style-type: none"> If Security Plan did not provide a description of the security camera system or system does not meet requirements. If Security Plan provided a description of security camera system that meets requirements.
7	Applicant must describe the Battery Backup system for surveillance equipment, ensuring minimum of 8-hour hours of backup recording in the event of a power outage.	5	<ul style="list-style-type: none"> If Security Plan did not describe the battery backup system, or back up system features. If Security Plan described a battery backup system that meets requirements.
8	Applicant must provide proof that the Surveillance System has a failure notification system that alerts the premises and Police Department of any system interruptions.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of a surveillance system failure notification system. If Security Plan provided proof of a surveillance system failure notification system.
9	Applicant must describe the procedure for storing and retaining Surveillance Recordings for a minimum of 90 days, in a format that ensures no alteration of the recorded image.	5	<ul style="list-style-type: none"> If Security Plan did not describe an adequate procedure for storing and retaining surveillance recordings. If Security Plan described an adequate procedure for storing and retaining surveillance recordings. If Security Plan did not provide a description of an adequate alarm system. If Security Plan provided a description of an adequate alarm system.
10	Applicant must provide a description of the Alarm System, including monitoring company and schematic of security zones.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of coverage by a licensed security guard. If Security Plan provided proof of coverage by a licensed security guard.
11	Applicant must demonstrate that at least one licensed Security Guard is present at all times the premises is open to the public, or employees.	5	<ul style="list-style-type: none"> If Security Plan did not describe an adequate record keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement. If Security Plan described an adequate record keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement.
12	Applicant must describe the record keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement.	5	<ul style="list-style-type: none"> If Security Plan did not describe an adequate record keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement. If Security Plan described an adequate record keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement.

Scorable Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
13	Applicant must provide a detailed description of the consultant or architect qualifications and the methodologies used in preparing the Security Plan.	5	<ul style="list-style-type: none"> If no information provided. If information provided, but lacks detail or clear connection to camera system objectives. Consultant appears inexperienced, with no mention of prior relevant projects. If basic qualifications and methodology provided, but lacks depth or evidence of being needed to mitigate risk. The plan generally addresses the security that would apply to any business. If qualifications and methodology are clear, with some experience relevant to high-risk industries. However, the plan lacks features that specifically address the unique needs of candidate's business. If solid experience with high-risk industries, and methodologies that show thoughtful planning, but appears more generic, though taking in some innovative features or specific best practices. If extensive experience in comparable or higher-risk industries. Methodology explained, innovative, and experience best practices from similar operations. Demonstrates a practical approach to change risks that is specific to candidate's needs (e.g., theft, vandalism).
14	Security Plan must provide a description of the Security System Design, demonstrating how the system prevents unauthorized individuals from accessing the building premises and established limited access areas for authorized personnel only.	5	<ul style="list-style-type: none"> If no information provided. If the description lacks reasoning or no specific measures are provided for preventing unauthorized access. General access given or minimal access. If basic system described with limited access areas, but the design lacks logic of prevention or advanced features. If a functional system is described, with appropriate access controls and control access areas, though there are gaps in reasoning of prevention capabilities. If strong system with multi-layer controls, clear access zones for personnel, and a reasonable approach to securing high-risk areas (e.g., server rooms, control rooms, restricted areas) with multiple measures and customer flow. If comprehensive system with advanced controls, multi-layered prevention, and practical measures to address potential vulnerabilities. The system integrates extensive monitoring, customer access, and emergency preparedness scenarios.
15	Security Plan must provide a description of the Surveillance System, including camera coverage, operational hours, and how the system meets 24/7 monitoring requirements. High-definition (HD) is defined as a minimum resolution of 720p or higher, with clear image quality in varying lighting conditions.	5	<ul style="list-style-type: none"> If no information provided. 1. Limited detail on the surveillance system, unclear coverage, or insufficient monitoring hours (less than 24/7). No mention of frame rate or below 24 fps. 2. Basic camera coverage with gaps, standard HD quality (720p), but frame rate is below 24 fps. Limited effectiveness in capturing clear footage in all conditions. 3. Functional system with HD coverage (720p) at 24 fps in most areas, but there are blind spots or frame rate limitations in high-risk zones. 4. Extensive HD coverage (1080p) with 24 fps or higher, minimal gaps, providing clear image quality in all monitored areas. 5. Ultra-HD (4K) available in key areas, with smart features like motion tracking, remote monitoring, and optimized performance in low-light conditions.
16	Applicant must provide details on Surveillance Footage Compatibility, including how the footage is accessible to law enforcement and compatible with City systems.	5	<ul style="list-style-type: none"> If the system is incompatible or requires extensive manual effort to access footage for law enforcement use. 2. Limited compatibility, requiring manual extraction and some automated or partial footage for law enforcement. 3. Moderately compatible, but requires effort in sharing or integrating with City systems, including manual file transfer or offline time in sharing. 4. Fully compatible with City systems, with integrated sharing protocols for law enforcement that allow easy access to footage as needed. 5. Real-time remote access for law enforcement, offering seamless integration with City systems and automatic transfer the surveillance areas for incident. The system is designed to be both easy to use and highly responsive for law enforcement needs.
17	Applicant must describe the Surveillance Equipment Maintenance plan, including records of maintenance activity, service logs, and procedures for ensuring the system's operational reliability.	5	<ul style="list-style-type: none"> If no information provided. 1. Lacks or no information provided about the maintenance plan, with little to no mention of system uptime. 2. Basic description of a maintenance plan, but no evidence of a structured process or regular logs for servicing the equipment. 3. A functional maintenance plan with regular scheduled tasks provided, though the depth of record-keeping may be minimal. 4. Well-documented maintenance plan with regular servicing schedules and detailed logs. The plan includes preventive measures to avoid downtime or security risks. 5. Comprehensive preventive maintenance plan with detailed logs of service activities, including advanced monitoring systems that notify administrators when maintenance is required. The plan ensures maximum operational reliability with minimal downtime.
18	Applicant must provide a description of the Alarm System, including alarm system type and alarm monitoring methods.	5	<ul style="list-style-type: none"> If no information provided. 1. Minimal integration of the alarm system, with no clear monitoring strategy or backup plan in place. 2. Basic system described, covering primary entry points but leaving some vulnerabilities, with no advanced features like motion detection or zoning. 3. Good alarm system covering all critical access points, reliable but without advanced integration with other security systems. 4. High-quality alarm system with zoning for different areas of the business. Comprehensive monitoring and reliable response protocols in place. 5. The alarm system with advanced sensors, full integration with surveillance and security systems, and external notifications to law enforcement or monitoring centers.
19	Applicant must provide description of Security Guard Training and Experience, including guard licensing, industry-specific training, and qualifications relevant to candidate business security.	5	<ul style="list-style-type: none"> If no information provided or guard don't meet minimum qualifications. 1. Guards have minimal training and licensing, with no evidence of candidate-specific experience or experience in high-risk industries. 2. Basic guard training and licensing provided, but no specialized training relevant to candidate's business or high-risk industries. 3. Guards are well-trained with some relevant experience, though their qualifications may be more generic rather than candidate-focused. 4. Guards have extensive experience in high-risk industries and relevant training specific to the candidate's industry, demonstrating an ability to handle candidate-specific risks. 5. Guards are highly trained specialists in candidate security, with continued education and advanced qualifications that include scenario-based training and incident response protocols relevant to the unique needs of candidate's business.

Updated Scoring Criteria

Pass/Fail Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
1	Applicant must provide a Security Plan prepared by a professional security consultant.	5	<ul style="list-style-type: none"> If Applicant did not provide a Security Plan or Security Plan was not prepared by a professional security consultant. If Applicant provided a Security Plan prepared by a professional security consultant.
2	Applicant must provide a description of the Panic Button Installation, showing where the panic buttons are located in the facility.	5	<ul style="list-style-type: none"> If Security Plan did not provide a description of the panic button installation, location, or installation for security. If Security Plan provided a description of the panic button installation, location, or installation for security. If Security Plan did not provide evidence of sensor installation or locations are insufficient to detect entry and exit from all secure areas. If Security Plan provided evidence of sensor installation, location sufficient to detect entry and exit from all secure areas.
3	Applicant must provide evidence of sensor installation to detect entry and exit from all secure areas of the premises.	5	<ul style="list-style-type: none"> If Security Plan did not describe how the business remains secure during a Power outage, ensuring critical doors are not inadvertently unlocked by electronic access areas. If Security Plan described how the business remains secure during a power outage.
4	Applicant must provide proof of General Liability Coverage with a minimum coverage of \$2,000,000 and Worker's Compensation Insurance with a minimum coverage of \$1,000,000.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of insurance coverage. If Security Plan provided proof of insurance coverage.
6	Applicant must provide a description of the Security Camera System, including camera placement and 24/7 monitoring capabilities.	5	<ul style="list-style-type: none"> If Security Plan did not provide a description of the security camera system or system does not meet requirements. If Security Plan provided a description of security camera system that meets requirements.
7	Applicant must describe the Battery Backup system for surveillance equipment, ensuring a minimum of four hours of backup recording in the event of a power outage.	5	<ul style="list-style-type: none"> If Security Plan did not describe the battery backup system, or both or system does not meet requirements. If Security Plan described a battery backup system that meets requirements.
8	Applicant must provide proof that the Surveillance System has a failure notification system that alerts the perimeter and Police Department of any system interruptions.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of a surveillance system failure notification system. If Security Plan provided proof of a surveillance system failure notification system.
9	Applicant must describe the procedure for storing and retaining Surveillance Recordings for a minimum of 90 days, in a format that ensures no alteration of the recorded image.	5	<ul style="list-style-type: none"> If Security Plan did not describe an adequate procedure for storing and retaining surveillance recordings. If Security Plan described an adequate procedure for storing and retaining surveillance recordings.
10	Applicant must provide a description of the Alarm System, including monitoring company and schematic of security zones.	5	<ul style="list-style-type: none"> If Security Plan did not provide a description of an adequate alarm system. If Security Plan provided a description of an adequate alarm system.
11	Applicant must demonstrate that at least one licensed Security Guard is present at all times the premises is open to the public or employees.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of coverage by a licensed security guard. If Security Plan provided proof of coverage by a licensed security guard.
12	Applicant must describe the record keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement.	5	<ul style="list-style-type: none"> If Security Plan did not describe an adequate record keeping process for maintaining security-related records. If Security Plan described an adequate record keeping process for maintaining security-related records.

Scorable Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
13	Applicant must provide a detailed description of the consultant or architect's qualifications and the methodologies used in preparing the Security Plan.	5	<ul style="list-style-type: none"> No information provided. Information provided, but lacks detail or clear connection to certain security elements. Consultant appears inexperienced, with no evidence of prior relevant projects. Basic qualifications and methodology provided, but lacks depth or evidence of being needed to mitigate risk. The plan generally addresses the security that could easily be any business. Qualifications and methodology are clear, with some experience relevant to high-risk industries. However, the plan lacks detail features that specifically address the unique needs of candidate's sector. Good experience with high-risk industries, and methodologies that show thoughtful planning, but overall need improvement through being in some innovative features or specific best practices. Excellent experience in candidate's other high-risk industries. Methodology explained, innovative, and experience best practices than other competitors. Demonstrates a proactive approach to change risks to candidate's risk (e.g., theft, vandalism).
14	Security Plan must provide a description of the Security System Design, demonstrating how the system prevents unauthorized individuals from accessing the premises and establishes limited access areas for authorized personnel only.	5	<ul style="list-style-type: none"> No information provided. The description lacks reasoning or no specific measures are provided for preventing unauthorized access. Current access points or minimal access points are described but not the design level. Basic system described with limited access areas, but the design level is not provided or not detailed. A functional system is described, with appropriate access controls and limited access areas, though there is no plan for testing or periodic vulnerability. Strong system with multi-layer controls, other access areas for perimeter, and a reasonable approach to securing high-risk areas (e.g., vault or critical areas). Some innovative design for perimeter management and customer flow. Comprehensive system with advanced controls, multi-layered perimeter, and proactive measures to address potential vulnerabilities. The system integrates employee monitoring, customer access, and emergency preparedness seamlessly.
15	Security Plan must provide a description of the Surveillance System, including camera coverage, operational hours, and how the system meets 24/7 monitoring requirements. HD (definition 1080) is defined as a minimum resolution of 1200 or higher, with clear image quality in varying lighting conditions.	5	<ul style="list-style-type: none"> No information provided. Limited detail on the surveillance system, unclear coverage, or insufficient monitoring hours (less than 24/7). No mention of HD (definition 1080) or higher. Basic camera coverage with gaps, providing HD quality (720p), but there are some 24/7 hours. Limited effectiveness in capturing clear footage in all conditions. Functional system with HD coverage (720p) or 24/7 in most areas, but there are still gaps or there is no HD quality in high-risk areas. Extensive HD coverage (1080p) with 24/7 hours, including good planning (clear image quality) in all monitored areas. Advanced system with full HD coverage (1080p) or higher, at least 24/7 or higher with no blind spots. Strong HD (1080) available in key areas. Features include facial tracking, license monitoring, and artificial intelligence capabilities.
16	Applicant must provide details on Surveillance Footage Compatibility, including how the footage is accessible to law enforcement and compatible with City systems.	5	<ul style="list-style-type: none"> The system is incompatible or requires extensive manual effort to extract footage for law enforcement use. Limited compatibility, requiring manual extraction and some additional effort to provide footage to law enforcement. Mostly compatible, but requires effort in sharing or integrating with City systems, including manual file transfers or significant delay in sharing. City compatible with City systems, with streamlined sharing processes for law enforcement that allow easy access to footage as needed. Real-time remote access for law enforcement offering seamless integration with City systems and advanced features like automated alerts for incidents. The system is designed to be both easy to use and highly responsive to law enforcement needs.
17	Applicant must describe the Surveillance Equipment Maintenance plan, including records of maintenance activity, service logs, and procedures for ensuring the system's operational reliability.	5	<ul style="list-style-type: none"> No information provided about the maintenance plan, with no logs or records for system uptime. Basic description of a maintenance plan, but no evidence of a structured process or regular logs for servicing the equipment. A functional maintenance plan with regular checks and logs provided, though the depth of record-keeping may be minimal. Well-documented maintenance plan with regular servicing schedules and detailed logs. The plan includes proactive measures to avoid downtime or security risks. Comprehensive proactive maintenance plan with detailed logs of service activities, including advanced monitoring systems that notify administrators when maintenance is required. The plan ensures maximum operational reliability with minimal downtime.
18	Applicant must provide a description of the Alarm System, including alarm system type and alarm monitoring methods.	5	<ul style="list-style-type: none"> No information provided. Minimal information on the alarm system, with no clear monitoring strategy or backup plan in place. Basic system described, covering primary entry points but lacking some vulnerabilities, with no advanced features like motion detection or zoning. Good alarm system covering all critical access points, reliable but without advanced integration with other security systems. High-quality alarm system with zoning for different areas of the business. Comprehensive monitoring and reliable response protocols in place. The alarm system with advanced sensors, full integration with surveillance and security systems, and advanced notifications to law enforcement or monitoring services.
19	Applicant must provide description of Security Guard Training and Experience, including guard licensing, industry-specific training, and qualifications relevant to candidate's business sector.	5	<ul style="list-style-type: none"> No information provided or guards don't meet minimum qualifications. Guards have minimal training and licensing, with no evidence of candidate-specific experience or experience in high-risk industries. Basic guard training and licensing provided, but no specialized training relevant to candidate's business or high-risk industries. Guards are well-trained with some relevant experience, though their qualifications may be more general rather than candidate-focused. Guards have extensive experience in high-risk industries and relevant training specific to the candidate's industry, demonstrating an ability to handle candidate-specific risks. Guards are highly trained candidates in candidate's security, with continued education and advanced qualifications that include scenario-based training and incident response protocols relevant to the unique risks of candidate's business.

Applicant must provide details on Surveillance Footage Compatibility, including how the footage is accessible to law enforcement and compatible with City systems.

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- 0: No information provided.
- 1: The system is incompatible or requires extensive manual effort to extract footage for law enforcement use.
- 2: Limited compatibility, requiring manual extraction and some workarounds to provide footage to law enforcement.
- 3: Mostly compatible, but requires effort in sharing or integrating with City systems, including manual file transfers or significant delay in sharing.
- 4: Fully compatible with City systems, with streamlined sharing processes for law enforcement that allow easy access to footage as needed.
- 5: Real-time remote access for law enforcement, offering seamless integration with City systems and advanced features like automated alerts for incidents. The system is designed to be both easy to use and highly responsive to law enforcement needs.

Updated Scoring Criteria

Applicant must describe the Surveillance Equipment Maintenance Plan, including records of maintenance activity, service logs, and procedures for ensuring the system's operational reliability.

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- 0: No information provided.
- 1: Little to no information provided about the maintenance plan, with vague references to system upkeep.
- 2: Basic description of a maintenance plan, but no evidence of a structured process or regular logs for servicing the equipment.
- 3: A functional maintenance plan with regular upkeep and basic records provided, though the depth of record-keeping may be minimal.
- 4: Well-documented maintenance plan with regular servicing schedules and detailed logs. The plan includes preventive measures to avoid downtime or security risks.
- 5: Comprehensive preventive maintenance plan with detailed logs of all service activities, including advanced monitoring systems that notify administrators when maintenance is required. The plan ensures maximum operational reliability with minimal downtime.

Pass/Fail Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
1	Applicant must provide a Security Plan prepared by a professional security consultant.	5	<ul style="list-style-type: none"> 0: Applicant did not provide a Security Plan or Security Plan was not prepared by a professional security consultant. 1: Applicant provided a Security Plan prepared by a professional security consultant. 2: Security plan did not provide a description of the panic button installation, location, and installation for security. 3: Security plan provided a description of the panic button installation, location, and installation for security. 4: Security plan did not provide evidence of sensor installation or locations are insufficient to detect entry and exit from all secure areas. 5: Security plan provided evidence of sensor installation, locations sufficient to detect entry and exit from all secure areas.
2	Applicant must provide a description of the Panic Button installation, showing where the panic buttons are located in the facility.	5	<ul style="list-style-type: none"> 0: Security Plan did not provide a description of the panic button installation, location, and installation for security. 1: Security plan provided a description of the panic button installation, location, and installation for security. 2: Security plan did not provide evidence of sensor installation or locations are insufficient to detect entry and exit from all secure areas. 3: Security plan provided evidence of sensor installation, locations sufficient to detect entry and exit from all secure areas. 4: Security Plan did not describe how the business remains secure during a Power outage, ensuring critical doors are not solely controlled by electronic access areas. 5: Security Plan described how the business remains secure during a power outage.
3	Applicant must provide evidence of sensor installation to detect entry and exit from all secure areas of the premises.	5	<ul style="list-style-type: none"> 0: Security Plan did not provide proof of insurance coverage. 1: Security Plan provided proof of insurance coverage. 2: Security Plan did not provide a description of the security camera system or system does not meet requirements. 3: Security Plan provided a description of security camera system that meets requirements. 4: Security Plan did not describe the backup system, or back up system regularly. 5: Security Plan described a backup system that meets requirements.
4	Applicant must describe how the business remains secure during a Power outage, ensuring critical doors are not solely controlled by electronic access areas.	5	<ul style="list-style-type: none"> 0: Security Plan did not describe how the business remains secure during a Power outage, ensuring critical doors are not solely controlled by electronic access areas. 1: Security Plan described how the business remains secure during a power outage. 2: Security Plan did not provide proof of insurance coverage. 3: Security Plan provided proof of insurance coverage. 4: Security Plan did not provide a description of the security camera system or system does not meet requirements. 5: Security Plan provided a description of security camera system that meets requirements.
5	Applicant must provide proof of General Liability Coverage with a minimum coverage of \$2,000,000 and Worker's Compensation Insurance with a minimum coverage of \$1,000,000.	5	<ul style="list-style-type: none"> 0: Security Plan did not provide proof of insurance coverage. 1: Security Plan provided proof of insurance coverage. 2: Security Plan did not describe the backup system, or back up system regularly. 3: Security Plan described a backup system that meets requirements. 4: Security Plan did not describe an adequate procedure for storing and retaining surveillance recordings for a minimum of 90 days, in a format that ensures no alteration of the recorded image. 5: Security Plan described an adequate procedure for storing and retaining surveillance recordings.
6	Applicant must provide a description of the Security Camera System, including camera placement and 24/7 monitoring capabilities.	5	<ul style="list-style-type: none"> 0: Security Plan did not describe the backup system, or back up system regularly. 1: Security Plan described a backup system that meets requirements. 2: Security Plan did not describe an adequate procedure for storing and retaining surveillance recordings for a minimum of 90 days, in a format that ensures no alteration of the recorded image. 3: Security Plan described an adequate procedure for storing and retaining surveillance recordings. 4: Security Plan did not provide a description of an adequate alarm system. 5: Security Plan provided a description of an adequate alarm system.
7	Applicant must describe the Backup/Recovery system for surveillance recordings in the event of a power outage.	5	<ul style="list-style-type: none"> 0: Security Plan did not describe an adequate procedure for storing and retaining surveillance recordings for a minimum of 90 days, in a format that ensures no alteration of the recorded image. 1: Security Plan described an adequate procedure for storing and retaining surveillance recordings. 2: Security Plan did not provide a description of an adequate alarm system. 3: Security Plan provided a description of an adequate alarm system. 4: Security Plan did not provide proof of coverage by a licensed security guard. 5: Security Plan provided proof of coverage by a licensed security guard.
8	Applicant must provide proof that the Surveillance System has a failure notification system that alerts the perimeter and Police Department of any system intrusions.	5	<ul style="list-style-type: none"> 0: Security Plan did not describe an adequate procedure for storing and retaining surveillance recordings for a minimum of 90 days, in a format that ensures no alteration of the recorded image. 1: Security Plan described an adequate procedure for storing and retaining surveillance recordings. 2: Security Plan did not provide a description of an adequate alarm system. 3: Security Plan provided a description of an adequate alarm system. 4: Security Plan did not provide proof of coverage by a licensed security guard. 5: Security Plan provided proof of coverage by a licensed security guard.
9	Applicant must describe the procedure for storing and retaining surveillance recordings for a minimum of 90 days, in a format that ensures no alteration of the recorded image.	5	<ul style="list-style-type: none"> 0: Security Plan did not describe an adequate procedure for storing and retaining surveillance recordings for a minimum of 90 days, in a format that ensures no alteration of the recorded image. 1: Security Plan described an adequate procedure for storing and retaining surveillance recordings. 2: Security Plan did not provide a description of an adequate alarm system. 3: Security Plan provided a description of an adequate alarm system. 4: Security Plan did not provide proof of coverage by a licensed security guard. 5: Security Plan provided proof of coverage by a licensed security guard.
10	Applicant must provide a description of the Alarm System, including monitoring company and schematic of security zones.	5	<ul style="list-style-type: none"> 0: Security Plan did not describe an adequate procedure for storing and retaining surveillance recordings for a minimum of 90 days, in a format that ensures no alteration of the recorded image. 1: Security Plan described an adequate procedure for storing and retaining surveillance recordings. 2: Security Plan did not provide a description of an adequate alarm system. 3: Security Plan provided a description of an adequate alarm system. 4: Security Plan did not provide proof of coverage by a licensed security guard. 5: Security Plan provided proof of coverage by a licensed security guard.
11	Applicant must demonstrate that at least one licensed Security Guard is present at all times the premises is open to the public or employees.	5	<ul style="list-style-type: none"> 0: Security Plan did not describe an adequate procedure for storing and retaining surveillance recordings for a minimum of 90 days, in a format that ensures no alteration of the recorded image. 1: Security Plan described an adequate procedure for storing and retaining surveillance recordings. 2: Security Plan did not provide a description of an adequate alarm system. 3: Security Plan provided a description of an adequate alarm system. 4: Security Plan did not provide proof of coverage by a licensed security guard. 5: Security Plan provided proof of coverage by a licensed security guard.
12	Applicant must describe the record-keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement.	5	<ul style="list-style-type: none"> 0: Security Plan did not describe an adequate procedure for storing and retaining surveillance recordings for a minimum of 90 days, in a format that ensures no alteration of the recorded image. 1: Security Plan described an adequate procedure for storing and retaining surveillance recordings. 2: Security Plan did not provide a description of an adequate alarm system. 3: Security Plan provided a description of an adequate alarm system. 4: Security Plan did not provide proof of coverage by a licensed security guard. 5: Security Plan provided proof of coverage by a licensed security guard.
Scorable Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
13	Applicant must provide a detailed description of the consultant or architect's qualifications and the methodologies used in preparing the Security Plan.	5	<ul style="list-style-type: none"> 0: No information provided. 1: Information provided, but lacks detail or clear connection to camera system objectives. Consultant appears inexperienced, with no evidence of prior relevant projects. 2: Basic qualifications and methodology provided, but lacks depth or evidence of being needed in high-risk industries. The plan generally addresses the security needs of average businesses. 3: Qualifications and methodology are clear, with some experience relevant to high-risk industries. However, the plan lacks features that specifically address the unique needs of certain markets. 4: Solid experience with high-risk industries, and methodologies that show thoughtful planning for specific needs or operations through testing in some innovative features or specific best practices. 5: Extensive experience in multiple other high-risk industries. Methodology is detailed, innovative, and incorporates best practices from similar operations. Demonstrates a proactive approach to change plan usage to specific needs (e.g., theft, vandalism).
14	Security Plan must provide a description of the Security System Design, demonstrating how the system prevents unauthorized individuals from accessing the premises and established limited access areas for authorized personnel only.	5	<ul style="list-style-type: none"> 0: No information provided. 1: The description lacks reasoning or no specific measures are provided for preventing unauthorized access. General access areas or minimal access areas are described with limited access areas, but the design does not take into account advanced features. 2: Basic system described with limited access areas, but the design does not take into account advanced features. 3: A functional system is described, with appropriate access controls and limited access areas, though there are gaps in reasoning of potential vulnerabilities. 4: Strong system with multi-layer controls, clear access zones for personnel, and a reasonable approach to securing high-risk areas (e.g., server or critical areas). Some innovation in plan to enhance measurement and customer flow. 5: Comprehensive system with advanced controls, multi-layered protection, and proactive measures to address potential vulnerabilities. The system integrates employee monitoring, customer access, and emergency preparedness seamlessly.
15	Security Plan must provide a description of the Surveillance System, including camera coverage, operational hours, and how the system meets 24/7 monitoring requirements. High Definition (HD) is defined as a minimum resolution of 720p or higher, with clear image quality in varying lighting conditions.	5	<ul style="list-style-type: none"> 0: No information provided. 1: Limited detail on the surveillance system, unclear coverage, or insufficient monitoring hours (less than 24/7). No mention of HD or frame rate (less than 30 fps). 2: Basic camera coverage with gaps, provides HD quality (720p), but frame rate is less than 24 fps. Limited effectiveness in capturing clear footage in all conditions. 3: Functional system with HD coverage (720p) at 30 fps in most areas, but there are still gaps or frame rate is below 24 fps in high-risk areas. 4: Extensive HD coverage (1080p) or 24 fps in high-risk areas, good providing clear image quality in all monitored areas. 5: Robust system with full HD coverage (1080p) or higher, at least 30 fps or higher with no blind spots. The HD (1080p) is available in key areas and the system has the ability to handle varying camera monitoring and operational performance in real-time conditions.
16	Applicant must provide details on Surveillance Footage Compatibility, including how the footage is accessible to law enforcement and compatible with City systems.	5	<ul style="list-style-type: none"> 0: No information provided. 1: The system is incompatible or requires extensive manual effort to extract footage for law enforcement use. 2: Limited compatibility, requiring manual extraction and some additional effort prior to handing to law enforcement. 3: Moderately compatible, but requires effort in sharing or integrating with City systems, including manual effort for sharing or integrating with law enforcement. 4: Fully compatible with City systems, with automated sharing processes for law enforcement that allow easy access to footage as needed. 5: Real-time remote access for law enforcement allowing seamless integration with City systems and automatic transfer of the addresses areas for incident. The system is designed to be easy to use and highly transparent to law enforcement needs.
17	Applicant must describe the Surveillance Equipment Maintenance Plan, including records of maintenance activity, service logs, and procedures for ensuring the system's operational reliability.	5	<ul style="list-style-type: none"> 0: No information provided. 1: Little to no information provided about the maintenance plan, with vague references to system upkeep. 2: Basic description of a maintenance plan, but no evidence of a structured process or regular logs for servicing the equipment. 3: A functional maintenance plan with regular servicing schedules and detailed logs. The plan includes preventive measures to avoid downtime or security risks. 4: Well-documented maintenance plan with regular servicing schedules and detailed logs. The plan includes preventive measures to avoid downtime or security risks. 5: Comprehensive preventive maintenance plan with detailed logs of all service activities, including advanced monitoring systems that notify administrators when maintenance is required. The plan ensures maximum operational reliability with minimal downtime.
18	Applicant must provide a description of the Alarm System, including alarm system type and alarm monitoring methods.	5	<ul style="list-style-type: none"> 0: No information provided. 1: Minimal information on the alarm system, with no clear monitoring strategy or backup plan in place. 2: Basic system described, covering primary entry points but lacking some vulnerabilities, with no advanced features like motion detection or zoning. 3: Good alarm system covering all critical access points, reliable but without advanced integration with other security systems. 4: High-quality alarm system with zoning for different areas of the business. Comprehensive monitoring and reliable response protocols in place. 5: The alarm system with advanced sensors, full integration with surveillance and security systems, and systematic notifications to law enforcement or monitoring services.
19	Applicant must provide description of Security Guard Training and Experience, including guard licensing, industry-specific training, and qualifications relevant to camera business security.	5	<ul style="list-style-type: none"> 0: No information provided or guards don't meet minimum qualifications. 1: Guards have minimal training and licensing, with no evidence of camera-specific experience or experience in high-risk industries. 2: Basic guard training and licensing provided, but no specialized training relevant to camera business or high-risk industries. 3: Guards are well-trained with some relevant experience, though their qualifications may be more general rather than camera-focused. 4: Guards have extensive experience in high-risk industries and relevant training specific to the camera industry, demonstrating an ability to handle camera-specific risks. 5: Guards are highly trained specialists in camera security, with continued education and advanced qualifications that include camera-based training and incident response protocols relevant to the unique needs of camera businesses.

Updated Scoring Criteria

0: No information provided.

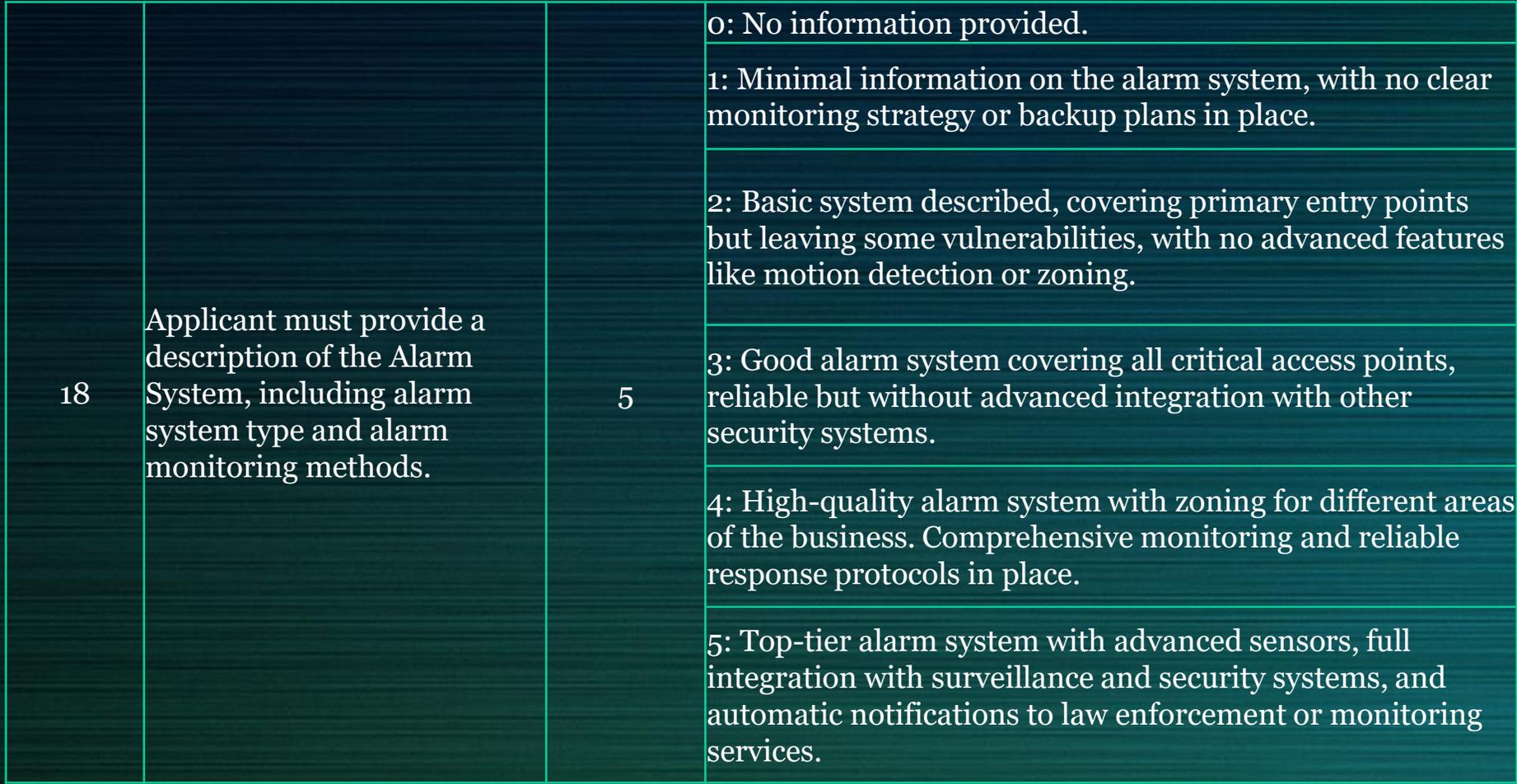
1: Minimal information on the alarm system, with no clear monitoring strategy or backup plans in place.

2: Basic system described, covering primary entry points but leaving some vulnerabilities, with no advanced features like motion detection or zoning.

3: Good alarm system covering all critical access points, reliable but without advanced integration with other security systems.

4: High-quality alarm system with zoning for different areas of the business. Comprehensive monitoring and reliable response protocols in place.

5: Top-tier alarm system with advanced sensors, full integration with surveillance and security systems, and automatic notifications to law enforcement or monitoring services.



Applicant must provide a description of the Alarm System, including alarm system type and alarm monitoring methods.

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Pass/Fail Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
1	Applicant must provide a Security Plan prepared by a professional security consultant.	5	<ul style="list-style-type: none"> If Applicant did not provide a Security Plan or Security Plan was not prepared by a professional security consultant. If Applicant provided a Security Plan prepared by a professional security consultant.
2	Applicant must provide a description of the Panic Button installation, showing where the panic buttons are located in the facility.	5	<ul style="list-style-type: none"> If Security plan did not provide a description of the panic button installation, location, or technology for security. If Security plan provided a description of the panic button installation, location, or technology for security. If Security plan did not provide evidence of sensor installation or location, or an indication of where entry and exit from all secure areas. If Security plan provided evidence of sensor installation, location sufficient to detect entry and exit from all secure areas.
3	Applicant must provide evidence of sensor installation to detect entry and exit from all secure areas of the premises.	5	<ul style="list-style-type: none"> If Security plan provided evidence of sensor installation, location sufficient to detect entry and exit from all secure areas. If Security plan did not describe how the business remains secure during a Power outage, ensuring critical doors are not solely controlled by electronic access areas. If Security Plan described how the business remains secure during a power outage. If Security Plan did not provide proof of insurance coverage.
4	Applicant must describe how the business remains secure during a Power outage, ensuring critical doors are not solely controlled by electronic access areas.	5	<ul style="list-style-type: none"> If Security Plan did not describe how the business remains secure during a power outage. If Security Plan described how the business remains secure during a power outage.
5	Applicant must provide proof of General Liability Coverage with a minimum coverage of \$2,000,000 and Worker's Compensation Insurance with a minimum coverage of \$1,000,000.	5	<ul style="list-style-type: none"> If Security Plan provided proof of insurance coverage. If Security Plan did not provide proof of insurance coverage.
6	Applicant must provide a description of the Security Camera System, including camera placement and 24/7 monitoring capabilities.	5	<ul style="list-style-type: none"> If Security Plan did not provide a description of the security camera system or does not meet requirements. If Security Plan provided a description of a security camera system that meets requirements.
7	Applicant must describe the Battery Backup system for surveillance equipment, ensuring a minimum of four hours of backup recording in the event of a power outage.	5	<ul style="list-style-type: none"> If Security Plan did not describe the battery backup system, or back up system requirements. If Security Plan described a battery backup system that meets requirements.
8	Applicant must provide proof that the Surveillance System has a failure notification system that alerts the perimeter and Police Department of any system interruptions.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of a surveillance system failure notification system. If Security Plan provided proof of a surveillance system failure notification system.
9	Applicant must describe the procedure for storing and retaining Surveillance Recordings for a minimum of 90 days, in a format that ensures no alteration of the recorded image.	5	<ul style="list-style-type: none"> If Security Plan did not describe an adequate procedure for storing and retaining surveillance recordings. If Security Plan described an adequate procedure for storing and retaining surveillance recordings. If Security Plan did not provide a description of an adequate alarm system. If Security Plan provided a description of an adequate alarm system.
10	Applicant must provide a description of the Alarm System, including monitoring complete and schematic of security zones.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of coverage by a licensed security guard. If Security Plan provided proof of coverage by a licensed security guard. If Security Plan did not describe an adequate procedure for storing and retaining surveillance recordings. If Security Plan described an adequate procedure for storing and retaining surveillance recordings.
11	Applicant must demonstrate that at least one licensed Security Guard is present at all times the premises is open to the public or employees.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of coverage by a licensed security guard. If Security Plan provided proof of coverage by a licensed security guard. If Security Plan did not describe an adequate procedure for storing and retaining surveillance recordings. If Security Plan described an adequate procedure for storing and retaining surveillance recordings.
12	Applicant must describe the record keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement.	5	<ul style="list-style-type: none"> If Security Plan did not describe an adequate record keeping process for maintaining surveillance records. If Security Plan described an adequate record keeping process for maintaining surveillance records.
Scorable Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
13	Applicant must provide a detailed description of the consultant or architect's qualifications and the methodologies used in preparing the Security Plan.	5	<ul style="list-style-type: none"> If no information provided. If information provided, but lacks detail or clear connection to certain security elements. Consultant appears inexperienced, with no evidence of prior relevant projects. If basic qualifications and methodology provided, but lacks an in-depth analysis of the specific risks to the business. The plan generally addresses the security needs of the business. If qualifications and methodology are clear, with some experience relevant to high-risk industries. However, the plan lacks detail regarding the specific risks of the business. If detailed expertise with high-risk industries, and methodologies that show thoughtful planning for various risk scenarios through zoning in some innovative features or specific best practices. If extensive experience in multiple other high-risk industries. Methodology is detailed, innovative, and demonstrates best practices that can be applied to the business. Demonstrates a proactive approach to change risk or to specific needs (e.g., theft, vandalism). If no information provided. If the description falls short of providing specific measures to prevent or mitigate security risks. General system overview or minimal level of protection is outlined. If a functional system is described, with appropriate access controls and control zones, though not fully integrated with other security vulnerabilities. If strong system with multi-layered controls, clear access zones for perimeter, and a reasonable approach to securing high-risk areas (e.g., server rooms, data centers, executive offices) with advanced monitoring and camera placement. If comprehensive system with advanced controls, multi-layered perimeter, and proactive measures to address potential vulnerabilities. The system integrates advanced monitoring, camera placement, and emergency protocols seamlessly.
14	Security Plan must provide a description of the Security System Design, demonstrating how the system prevents unauthorized individuals from reaching the premises and established limited access areas for authorized personnel only.	5	<ul style="list-style-type: none"> If no information provided. If limited detail on the surveillance system, unclear coverage, or insufficient monitoring hours (less than 24/7), no mention of fire or theft risk. If basic camera coverage with good standard HD quality (720p), but frame rate is below 24 fps. Limited effectiveness in capturing clear footage of individuals. If functional system with HD coverage (1080p or 24 fps) in most areas, but there are blind spots or frame rate issues in high-risk areas. If advanced HD coverage (1080p or 24 fps) or higher resolution, good perimeter coverage (range quality) in all monitored areas. If advanced system with full HD coverage (1080p or higher), at least 24 fps or higher with no blind spots. The HD (1080p) is available in key areas where there is the most activity, camera monitoring, and optimized performance in real-time conditions. If top-tier system with 4K resolution or higher, extensive manual efforts to ensure coverage for law enforcement use. If limited compatibility, requiring manual extraction and some additional effort to provide footage to law enforcement. If fully compatible with City systems, with integrated sharing protocols for law enforcement that allow easy access to footage as needed. If Real-time remote access for law enforcement, allowing seamless integration with City systems and advanced features like advanced analytics for incident response. The system is designed to be both easy to use and highly responsive for law enforcement needs.
15	Security Plan must provide a description of the Surveillance System, including camera coverage, operational hours, and how the system meets 24/7 monitoring requirements. High Definition (HD) is defined as a minimum resolution of 720p or higher, with clear image quality in varying lighting conditions.	5	<ul style="list-style-type: none"> If no information provided. If limited detail on the surveillance system, unclear coverage, or insufficient monitoring hours (less than 24/7), no mention of fire or theft risk. If basic camera coverage with good standard HD quality (720p), but frame rate is below 24 fps. Limited effectiveness in capturing clear footage of individuals. If functional system with HD coverage (1080p or 24 fps) in most areas, but there are blind spots or frame rate issues in high-risk areas. If advanced HD coverage (1080p or 24 fps) or higher resolution, good perimeter coverage (range quality) in all monitored areas. If advanced system with full HD coverage (1080p or higher), at least 24 fps or higher with no blind spots. The HD (1080p) is available in key areas where there is the most activity, camera monitoring, and optimized performance in real-time conditions. If top-tier system with 4K resolution or higher, extensive manual efforts to ensure coverage for law enforcement use. If limited compatibility, requiring manual extraction and some additional effort to provide footage to law enforcement. If fully compatible with City systems, with integrated sharing protocols for law enforcement that allow easy access to footage as needed. If Real-time remote access for law enforcement, allowing seamless integration with City systems and advanced features like advanced analytics for incident response. The system is designed to be both easy to use and highly responsive for law enforcement needs.
16	Applicant must provide details on Surveillance Footage Compatibility, including how the footage is accessible to law enforcement and compatible with City systems.	5	<ul style="list-style-type: none"> If no information provided. If little to no information provided about the maintenance plan, with no clear description of the equipment. If basic description of a maintenance plan, but no evidence of a structured process or regular logs for servicing the equipment. If functional maintenance plan with regular scheduled tasks provided, though the depth of record-keeping may be minimal. If well-documented maintenance plan with regular servicing schedules and detailed logs. The plan includes proactive measures to avoid downtime or security risks. If comprehensive proactive maintenance plan with detailed logs of service activities, including advanced monitoring systems that notify maintenance when replacement is required. The plan includes detailed risk assessment and mitigation strategies for critical components.
17	Applicant must describe the Surveillance Equipment Maintenance plan, including records of maintenance activity, service logs, and procedures for ensuring the system's operational reliability.	5	<ul style="list-style-type: none"> If no information provided. If little to no information provided about the maintenance plan, with no clear description of the equipment. If basic description of a maintenance plan, but no evidence of a structured process or regular logs for servicing the equipment. If functional maintenance plan with regular scheduled tasks provided, though the depth of record-keeping may be minimal. If well-documented maintenance plan with regular servicing schedules and detailed logs. The plan includes proactive measures to avoid downtime or security risks. If comprehensive proactive maintenance plan with detailed logs of service activities, including advanced monitoring systems that notify maintenance when replacement is required. The plan includes detailed risk assessment and mitigation strategies for critical components.
18	Applicant must provide a description of the Alarm System, including alarm system type and alarm monitoring methods.	5	<ul style="list-style-type: none"> If no information provided. If minimal information on the alarm system, with no clear monitoring strategy or backup plans in place. If basic system described, covering primary entry points but leaving some vulnerabilities, with no advanced features like motion detection or zoning. If good alarm system covering all critical access points, reliable but without advanced integration with other security systems. If high-quality alarm system with zoning for different areas of the business. Comprehensive monitoring and reliable response protocols in place. If top-tier alarm system with advanced sensors, full integration with surveillance and security systems, and automatic notifications to law enforcement or monitoring services.
19	Applicant must provide description of Security Guard Training and Experience, including guard licensing, industry-specific training, and qualifications relevant to specific business security.	5	<ul style="list-style-type: none"> If guards have minimal training and licensing, with no evidence of specific experience or expertise in high-risk industries. If basic guard training and licensing provided, but no specialized training relevant to certain businesses or high-risk industries. If guards are well-trained with some relevant experience, though their qualifications may be more general rather than specific to the business. If guards have extensive experience in high-risk industries, and relevant training specific to the business industry, demonstrating an ability to handle specific security risks. If guards are highly trained specialists in specific security, with continued education and advanced qualifications that include scenario-based training and regular drills relevant to the specific needs of the business.

Updated Scoring Criteria

Pass/Fail Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
1	Applicant must provide a Security Plan prepared by a professional security consultant.	5	<ul style="list-style-type: none"> If Applicant did not provide a Security Plan or Security Plan was not prepared by a professional security consultant. If Applicant provided a Security Plan prepared by a professional security consultant.
2	Applicant must provide a description of the Panic Button Installation, showing where the panic buttons are located in the facility.	5	<ul style="list-style-type: none"> If Security plan did not provide a description of the panic button installation, location, or installation for security. If Security plan provided a description of the panic button installation, location, or installation for security. If Security plan did not provide evidence of sensor installation or locations are insufficient to detect entry and exit from all secure areas. If Security plan provided evidence of sensor installation, locations sufficient to detect entry and exit from all secure areas.
3	Applicant must provide evidence of sensor installation to detect entry and exit from all secure areas of the premises.	5	<ul style="list-style-type: none"> If Security plan did not describe how the business remains secure during a Power outage, ensuring critical doors are not solely controlled by electronic access areas. If Security Plan described how the business remains secure during a power outage.
4	Applicant must provide proof of General Liability Coverage with a minimum coverage of \$2,000,000 and Worker's Compensation Insurance with a minimum coverage of \$1,000,000.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of insurance coverage. If Security Plan provided proof of compliant insurance coverage.
5	Applicant must provide a description of the Security Camera System, including camera placement and 24/7 monitoring capabilities.	5	<ul style="list-style-type: none"> If Security Plan did not provide a description of the security camera system or does not meet requirements. If Security Plan provided a description of security camera system that meets requirements.
6	Applicant must describe the Battery Backup system for surveillance equipment, ensuring a minimum of 24 hours of backup recording in the event of a power outage.	5	<ul style="list-style-type: none"> If Security Plan did not describe the battery backup system, or both the system and the battery backup system, that meets requirements. If Security Plan described a battery backup system that meets requirements.
7	Applicant must provide proof that the Surveillance System has a failure notification system that alerts the premises and Police Department of any system interruptions.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of a surveillance system failure notification system. If Security Plan provided proof of a surveillance system failure notification system.
8	Applicant must describe the procedure for storing and retaining surveillance recordings for a minimum of 90 days, in a format that ensures no alteration of the recorded image.	5	<ul style="list-style-type: none"> If Security Plan did not describe an adequate procedure for storing and retaining surveillance recordings. If Security Plan described an adequate procedure for storing and retaining surveillance recordings.
9	Applicant must provide a description of the Alarm System, including monitoring company and schematic of security zones.	5	<ul style="list-style-type: none"> If Security Plan did not provide a description of an adequate alarm system. If Security Plan provided a description of an adequate alarm system.
10	Applicant must demonstrate that at least one licensed Security Guard is present at all times the premises is open to the public or employees.	5	<ul style="list-style-type: none"> If Security Plan did not provide proof of coverage by a licensed security guard. If Security Plan provided proof of coverage by a licensed security guard.
11	Applicant must describe the record keeping process for maintaining records related to surveillance, alarm systems, and track and trace systems for inspection by law enforcement.	5	<ul style="list-style-type: none"> If Security Plan did not describe an adequate record keeping process for maintaining necessary records. If Security Plan described an adequate record keeping process for maintaining necessary records.

Scorable Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
12	Applicant must provide a detailed description of the consultant or architect's qualifications and the methodologies used in preparing the Security Plan.	5	<ul style="list-style-type: none"> If no information provided. Information provided, but lacks detail or clear connection to cannabis industry context. Consultant appears inexperienced, with no mention of prior relevant projects. Basic qualifications and methodology provided, but lacks depth or evidence of being needed to mitigate risk. The plan generally addresses the security risks that could apply to any business. Qualifications and methodology are clear, with some experience relevant to high-risk industries. However, the plan lacks detail because the consultant did not address the unique needs of cannabis retailers. Good experience with high-risk industries, and methodologies that are thoughtful planning for cannabis operations through listing in some innovative features or specific best practices. Demonstrates expertise in cannabis or other high-risk industries. Methodology is detailed, innovative, and incorporates best practices from similar operations. Demonstrates a proactive approach to change risks that could result in a theft, vandalism.
13	Security Plan must provide a description of the Security System Design, demonstrating how the system prevents unauthorized individuals from accessing the premises and restricted access areas for authorized personnel only.	5	<ul style="list-style-type: none"> If no information provided. The description lacks reasoning or no specific measures are provided for preventing unauthorized access. General access points or minimal access points are described. Basic system described with limited access areas, but the design does not take into account all relevant factors. A functional system is described, with appropriate access controls and control access areas, though there is a gap in reasoning of potential vulnerabilities. Strong system with multi-layer controls, clear access points for personnel, and a reasonable approach to securing high-risk areas (e.g., restrooms or break areas). Some consideration given to employee movement and customer flow. Comprehensive system with advanced controls, multi-layered protection, and proactive measures to address potential vulnerabilities. The system integrates employee monitoring, customer access, and emergency preparedness.
14	Security Plan must provide a description of the Surveillance System, including camera coverage, operational hours, and how the system meets 24/7 monitoring requirements. High definition (HD) is defined as a minimum resolution of 720p or higher, with clear image quality in varying lighting conditions.	5	<ul style="list-style-type: none"> If no information provided. Limited detail on the surveillance system, unclear coverage, or insufficient monitoring hours (less than 24/7). No mention of the camera type or resolution. Basic camera coverage with gaps, resolution HD quality (720p), but frame rate below 24 fps. Functional system with HD coverage (720p) or 24 fps in most areas, but there are still gaps or frame rate below 24 fps in high-risk areas. Extensive HD coverage (1080p) with 24 fps or higher, including good framing of high-risk areas. Advanced system with HD coverage (1080p) or higher, with 24 fps or higher with no blind spots. The HD (1080p) is available in key areas where it is most needed, including camera monitoring and operational performance in varying conditions.
15	Applicant must provide details on Surveillance Footage Compatibility, including how the footage is accessible to law enforcement and compatible with City systems.	5	<ul style="list-style-type: none"> The system is incompatible or requires extensive manual effort to extract footage for law enforcement use. Limited compatibility, requiring manual extraction and some additional steps to provide footage to law enforcement. Mostly compatible, but requires effort in sharing or integrating with City systems, including manual file transfers or specific time in sharing. Highly compatible with City systems, with integrated sharing protocols for law enforcement that allow easy access to footage as needed. Real-time remote access for law enforcement, offering seamless integration with City systems and automatic transfer of the surveillance areas for incident. The system is designed to be both easy to use and highly responsive for law enforcement needs.
16	Applicant must describe the Surveillance Equipment Maintenance plan, including records of maintenance activity, service logs, and procedures for ensuring the system's operational reliability.	5	<ul style="list-style-type: none"> If no information provided. Lacks to no information provided about the maintenance plan, with no mention of regular logs for servicing the equipment. A functional maintenance plan with regular service logs that records provided, though the depth of record-keeping may be minimal. Well-documented maintenance plan with regular servicing schedules and detailed logs. The plan includes proactive measures to avoid downtime or security risks. Comprehensive proactive maintenance plan with detailed logs of service activities, including advanced monitoring systems that notify administrators when maintenance is required. The plan ensures maximum operational reliability with minimal downtime.
17	Applicant must provide a description of the Alarm System, including alarm system type and alarm monitoring methods.	5	<ul style="list-style-type: none"> If no information provided. Minimal information on the alarm system, with no clear monitoring strategy or backup plan in place. Basic system described, covering primary entry points but leaving some vulnerabilities, with no advanced features like motion detection or siren. Good alarm system covering all critical access points, reliable but without advanced integration with other security systems. High-quality alarm system with siren for different areas of the business. Comprehensive monitoring and reliable response protocol in place. The alarm system with advanced sensors, full integration with monitoring services, and a proactive response protocol.
18	Applicant must provide description of Security Guard Training and Experience, including guard licensing, industry-specific training, and qualifications relevant to cannabis business security.	5	<ul style="list-style-type: none"> If no information provided or guards don't meet minimum qualifications. Guards have minimal training and licensing, with no evidence of cannabis-specific experience or experience in high-risk industries. Basic guard training and licensing provided, but no mention of training relevant to cannabis businesses or high-risk industries. Guards are well-trained with some relevant experience, though their qualifications may be more general rather than cannabis-focused. Guards have extensive experience in high-risk industries and relevant training specific to the cannabis industry, demonstrating an ability to handle cannabis-specific risks. Guards are highly trained specialists in cannabis security, with continuous education and advanced qualifications that include scenario-based training and proactive response protocols relevant to the cannabis industry.

Applicant must provide description of Security Guard Training and Experience, including guard licensing, industry-specific training, and qualifications relevant to cannabis business security.

- 0: No information provided or guards don't meet minimum qualifications.
- 1: Guards have minimal training and licensing, with no evidence of cannabis-specific experience or experience in high-risk industries.
- 2: Basic guard training and licensing provided, but no specialized training relevant to cannabis businesses or high-risk industries.
- 3: Guards are well-trained with some relevant experience, though their qualifications may be more general rather than cannabis-focused.
- 4: Guards have extensive experience in high-risk industries and relevant training specific to the cannabis industry, demonstrating an ability to handle cannabis-specific risks.
- 5: Guards are highly trained specialists in cannabis security, with continuous education and advanced qualifications that include scenario-based training and proactive response protocols tailored to the unique risks of cannabis businesses.



Section 5:

Safety Plan

Current Scoring Criteria

		100 TOTAL
Criteria #	Item	Points
1	The safety plan shall be prepared by a professional fire prevention and suppression consultant.	Up to 20
2	A premises safety diagram to include (1) a description/illustration of evacuation routes and (2) location of fire extinguishers and other fire suppression equipment.	Up to 10
3	A description of safety procedures, training for emergency situations, and safety equipment demonstrating compliance with the safety requirements under this Chapter 6xxx.	Up to 50
4	Identify all gases, pesticides, and chemicals to be used and their storage locations.	Up to 10
5	A description of the firm alarm and monitoring system including the name and contact information for the monitoring company.	Up to 10

Updated Scoring Criteria

Pass/Fail Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
1	Applicant must provide a description of Access/Egress into the facility that meets building and fire code requirements.	5	0: Applicant did not provide a description of access/egress that meets code requirements. 5: Applicant provided a complete description of access/egress that meets building and fire code requirements.
2	Applicant must provide a premises safety diagram that includes evacuation routes and locations of fire extinguishers and other fire suppression equipment.	5	0: Applicant did not provide a premises safety diagram. 5: Applicant provided a complete premises safety diagram with required elements.
3	Applicant must identify all gases, pesticides, and chemicals to be used, along with their storage locations.	5	0: Applicant did not identify gases, pesticides, or chemicals and their storage locations. 5: Applicant provided a complete identification of all gases, pesticides, and chemicals, including their storage locations.
4	Applicant must provide a description of the fire alarm and monitoring system, including the name and contact information for the monitoring company.	5	0: Applicant did not provide a description of the fire alarm and monitoring system. 5: Applicant provided a complete description of the fire alarm and monitoring system with contact information.
Scoreable Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
7	Applicant must provide a description of safety procedures, employee training for emergency situations, and safety equipment demonstrating compliance with safety requirements, including, but not limited to, Chapter 4 of the California Fire Code (CFC), Section 406, regarding Employee Training and Response Procedures.	5	0: No information provided. 1: Information provided but lacks detail on either safety procedures or training. The applicant includes some mention of safety procedures or training, but the submission is vague and lacks substance. No direct reference is made to specific safety standards or codes like the CFC, Section 406. The response may only provide high-level concepts with no actionable plans or procedures. 2: Basic information provided, including safety procedures or training, but not both. The applicant addresses either safety procedures or employee training but fails to address both areas sufficiently. There may be limited reference to safety requirements but with no concrete detail about implementation or compliance with the CFC. Missing key elements such as detailed descriptions of emergency responses or protocols for hazardous situations. 3: General overview provided of safety procedures and training, but lacks specific compliance details, including reference to Chapter 4 of the CFC. The applicant outlines both safety procedures and employee training but offers only a high-level view. Some elements of safety compliance are mentioned but lack specific references to Chapter 4 of the CFC or detailed safety requirements. Emergency response procedures may be described in broad terms without specific steps or training schedules. 4: Detailed information provided on procedures and training, referencing Chapter 4 of the CFC, but missing minor elements of compliance. The applicant provides detailed safety procedures and employee training protocols, making specific reference to Chapter 4 of the California Fire Code (CFC), Section 406. The information is mostly complete, covering essential elements of emergency procedures and safety compliance. Minor areas may be incomplete or lack depth, such as missing updates on safety equipment or partial training timelines, but overall compliance is largely demonstrated. 5: Comprehensive information provided, including thorough details on safety procedures, training, compliance with Chapter 4 of the CFC, and response procedures in emergency situations. The applicant submits a fully developed and thorough plan addressing all aspects of safety, including, but not limited to 1) Clear, step-by-step safety procedures for various scenarios, 2) Complete employee training programs, 3) Explicit reference to compliance with Chapter 4 of the CFC, Section 406, and other relevant safety codes, 4) Demonstrated use of required safety equipment and technologies that comply with state requirements, 5) Detailed emergency response procedures tailored to potential risks at the dispensary, and 6) Continuous improvement processes to ensure ongoing compliance and readiness.
6	Applicant must provide a detailed description of the processes, procedures, and practices included in the Safety Plan. The comprehensive Safety Plan will include, but is not limited to, the following: 1) A systematic assessment of risks associated with the specific cannabis retail environment and processes and procedures to mitigate those risks. 2) Integration of relevant regulations and standards, including local, state, and federal guidelines as well as industry best practices. 3) Development of clear procedures for emergency response and safety training. 4) Continuous improvement processes that would update the Safety Plan based on new information or incidents.	5	0: No information provided. 1: Minimal details that make it difficult to assess confidence in the safe day-to-day operations of the business. 2: Processes and procedures are mentioned but lack depth making it difficult to assess confidence in safe day-to-day operations of the business. 3: Adequate qualifications and methodologies described, but lacking specific examples or context, including educational background or certifications. 4: Detailed and effective processes and procedures provided; clear application of industry best practices evidenced; some minor elements could be improved or clarified. Overall, leads to confidence in the safe day-to-day operation of the business. 5: Comprehensive and detailed processes and procedures clearly described with clearly defined roles and responsibilities of onsite staff. Clearly integrates specific industry experience and best practices. Leads to high confidence in the safe day-to-day operation of the business.
7	Credentials of Safety Plan author: professional fire prevention and suppression consultant or architect required.	5	0: No information provided. 1: Author's qualifications submitted, but it is unclear if author meets requirements 3: Author is clearly qualified, but no apparent experience with cannabis dispensaries. 5: Author is clearly qualified and has demonstrated experience with cannabis dispensaries, operations, and unique safety risks and concerns.

1	Applicant must provide a description of Access/Egress into the facility that meets building and fire code requirements.	5	0: Applicant did not provide a description of access/egress that meets code requirements. 5: Applicant provided a complete description of access/egress that meets building and fire code requirements.
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Updated Scoring Criteria

Pass/Fail Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
1	Applicant must provide a description of Access/Egress into the facility that meets building and fire code requirements.	5	0: Applicant did not provide a description of access/egress that meets code requirements. 5: Applicant provided a complete description of access/egress that meets building and fire code requirements.
2	Applicant must provide a premises safety diagram that includes evacuation routes and locations of fire extinguishers and other fire suppression equipment.	5	0: Applicant did not provide a premises safety diagram. 5: Applicant provided a complete premises safety diagram with required elements.
3	Applicant must identify all gases, pesticides, and chemicals to be used, along with their storage locations.	5	0: Applicant did not identify gases, pesticides, or chemicals and their storage locations. 5: Applicant provided a complete identification of all gases, pesticides, and chemicals, including their storage locations.
4	Applicant must provide a description of the fire alarm and monitoring system, including the name and contact information for the monitoring company.	5	0: Applicant did not provide a description of the fire alarm and monitoring system. 5: Applicant provided a complete description of the fire alarm and monitoring system with contact information.
Scoreable Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
7	Applicant must provide a description of safety procedures, employee training for emergency situations, and safety equipment demonstrating compliance with safety requirements, including, but not limited to, Chapter 4 of the California Fire Code (CFC), Section 406, regarding Employee Training and Response Procedures.	5	0: No information provided. 1: Information provided but lacks detail on either safety procedures or training. The applicant includes some mention of safety procedures or training, but the submission is vague and lacks substance. No direct reference is made to specific safety standards or codes like the CFC, Section 406. The response may only provide high-level concepts with no actionable plans or procedures. 2: Basic information provided, including safety procedures or training, but not both. The applicant addresses either safety procedures or employee training but fails to address both areas sufficiently. There may be limited reference to safety requirements but with no concrete detail about implementation or compliance with the CFC. Missing key elements such as detailed descriptions of emergency responses or protocols for hazardous situations. 3: General overview provided of safety procedures and training, but lacks specific compliance details, including reference to Chapter 4 of the CFC. The applicant outlines both safety procedures and employee training but offers only a high-level view. Some elements of safety compliance are mentioned but lack specific references to Chapter 4 of the CFC or detailed safety requirements. Emergency response procedures may be described in broad terms without specific steps or training schedules. 4: Detailed information provided on procedures and training, referencing Chapter 4 of the CFC, but missing minor elements of compliance. The applicant provides detailed safety procedures and employee training protocols, making specific reference to Chapter 4 of the California Fire Code (CFC), Section 406. The information is mostly complete, covering essential elements of emergency procedures and safety compliance. Minor areas may be incomplete or lack depth, such as missing updates on safety equipment or partial training timelines, but overall compliance is largely demonstrated. 5: Comprehensive information provided, including thorough details on safety procedures, training, compliance with Chapter 4 of the CFC, and response procedures in emergency situations. The applicant submits a fully developed and thorough plan addressing all aspects of safety, including, but not limited to 1) Clear, step-by-step safety procedures for various scenarios, 2) Complete employee training programs, 3) Explicit reference to compliance with Chapter 4 of the CFC, Section 406, and other relevant safety codes, 4) Demonstrated use of required safety equipment and technologies that comply with state requirements, 5) Detailed emergency response procedures tailored to potential risks at the dispensary, and 6) Continuous improvement processes to ensure ongoing compliance and readiness.
6	Applicant must provide a detailed description of the processes, procedures, and practices included in the Safety Plan. The comprehensive Safety Plan will include, but is not limited to, the following: 1) A systematic assessment of risks associated with the specific cannabis retail environment and processes and procedures to mitigate those risks. 2) Integration of relevant regulations and standards, including local, state, and federal guidelines as well as industry best practices. 3) Development of clear procedures for emergency response and safety training. 4) Continuous improvement processes that would update the Safety Plan based on new information or incidents.	5	0: No information provided. 1: Minimal details that make it difficult to assess confidence in the safe day-to-day operations of the business. 2: Processes and procedures are mentioned but lack depth making it difficult to assess confidence in safe day-to-day operations of the business. 3: Adequate qualifications and methodologies described, but lacking specific examples or context, including educational background or certifications. 4: Detailed and effective processes and procedures provided; clear application of industry best practices evidenced; some minor elements could be improved or clarified. Overall, leads to confidence in the safe day-to-day operation of the business. 5: Comprehensive and detailed processes and procedures clearly described with clearly defined roles and responsibilities of onsite staff. Clearly integrates specific industry experience and best practices. Leads to high confidence in the safe day-to-day operation of the business.
7	Credentials of Safety Plan author: professional fire prevention and suppression consultant or architect required.	5	0: No information provided. 1: Author's qualifications submitted, but it is unclear if author meets requirements 3: Author is clearly qualified, but no apparent experience with cannabis dispensaries. 5: Author is clearly qualified and has demonstrated experience with cannabis dispensaries, operations, and unique safety risks and concerns.

2	<p>Applicant must provide a premises safety diagram that includes evacuation routes and locations of fire extinguishers and other fire suppression equipment.</p>	5	<p>0: Applicant did not provide a premises safety diagram. 5: Applicant provided a complete premises safety diagram with required elements.</p>
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Updated Scoring Criteria

Pass/Fail Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
1	Applicant must provide a description of Access/Egress into the facility that meets building and fire code requirements.	5	0: Applicant did not provide a description of access/egress that meets code requirements. 5: Applicant provided a complete description of access/egress that meets building and fire code requirements.
2	Applicant must provide a premises safety diagram that includes evacuation routes and locations of fire extinguishers and other fire suppression equipment.	5	0: Applicant did not provide a premises safety diagram. 5: Applicant provided a complete premises safety diagram with required elements.
3	Applicant must identify all gases, pesticides, and chemicals to be used, along with their storage locations.	5	0: Applicant did not identify gases, pesticides, or chemicals and their storage locations. 5: Applicant provided a complete identification of all gases, pesticides, and chemicals, including their storage locations.
4	Applicant must provide a description of the fire alarm and monitoring system, including the name and contact information for the monitoring company.	5	0: Applicant did not provide a description of the fire alarm and monitoring system. 5: Applicant provided a complete description of the fire alarm and monitoring system with contact information.
Scoreable Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
7	Applicant must provide a description of safety procedures, employee training for emergency situations, and safety equipment demonstrating compliance with safety requirements, including, but not limited to, Chapter 4 of the California Fire Code (CFC), Section 406, regarding Employee Training and Response Procedures.	5	0: No information provided. 1: Information provided but lacks detail on either safety procedures or training. The applicant includes some mention of safety procedures or training, but the submission is vague and lacks substance. No direct reference is made to specific safety standards or codes like the CFC, Section 406. The response may only provide high-level concepts with no actionable plans or procedures. 2: Basic information provided, including safety procedures or training, but not both. The applicant addresses either safety procedures or employee training but fails to address both areas sufficiently. There may be limited reference to safety requirements but with no concrete detail about implementation or compliance with the CFC. Missing key elements such as detailed descriptions of emergency responses or protocols for hazardous situations. 3: General overview provided of safety procedures and training, but lacks specific compliance details, including reference to Chapter 4 of the CFC. The applicant outlines both safety procedures and employee training but offers only a high-level view. Some elements of safety compliance are mentioned but lack specific references to Chapter 4 of the CFC or detailed safety requirements. Emergency response procedures may be described in broad terms without specific steps or training schedules. 4: Detailed information provided on procedures and training, referencing Chapter 4 of the CFC, but missing minor elements of compliance. The applicant provides detailed safety procedures and employee training protocols, making specific reference to Chapter 4 of the California Fire Code (CFC), Section 406. The information is mostly complete, covering essential elements of emergency procedures and safety compliance. Minor areas may be incomplete or lack depth, such as missing updates on safety equipment or partial training timelines, but overall compliance is largely demonstrated. 5: Comprehensive information provided, including thorough details on safety procedures, training, compliance with Chapter 4 of the CFC, and response procedures in emergency situations. The applicant submits a fully developed and thorough plan addressing all aspects of safety, including, but not limited to 1) Clear, step-by-step safety procedures for various scenarios, 2) Complete employee training programs, 3) Explicit reference to compliance with Chapter 4 of the CFC, Section 406, and other relevant safety codes, 4) Demonstrated use of required safety equipment and technologies that comply with state requirements, 5) Detailed emergency response procedures tailored to potential risks at the dispensary, and 6) Continuous improvement processes to ensure ongoing compliance and readiness.
6	Applicant must provide a detailed description of the processes, procedures, and practices included in the Safety Plan. The comprehensive Safety Plan will include, but is not limited to, the following: 1) A systematic assessment of risks associated with the specific cannabis retail environment and processes and procedures to mitigate those risks. 2) Integration of relevant regulations and standards, including local, state, and federal guidelines as well as industry best practices. 3) Development of clear procedures for emergency response and safety training. 4) Continuous improvement processes that would update the Safety Plan based on new information or incidents.	5	0: No information provided. 1: Minimal details that make it difficult to assess confidence in the safe day-to-day operations of the business. 2: Processes and procedures are mentioned but lack depth making it difficult to assess confidence in safe day-to-day operations of the business. 3: Adequate qualifications and methodologies described, but lacking specific examples or context, including educational background or certifications. 4: Detailed and effective processes and procedures provided; clear application of industry best practices evidenced; some minor elements could be improved or clarified. Overall, leads to confidence in the safe day-to-day operation of the business. 5: Comprehensive and detailed processes and procedures clearly described with clearly defined roles and responsibilities of onsite staff. Clearly integrates specific industry experience and best practices. Leads to high confidence in the safe day-to-day operation of the business.
7	Credentials of Safety Plan author: professional fire prevention and suppression consultant or architect required.	5	0: No information provided. 1: Author's qualifications submitted, but it is unclear if author meets requirements. 3: Author is clearly qualified, but no apparent experience with cannabis dispensaries. 5: Author is clearly qualified and has demonstrated experience with cannabis dispensaries, operations, and unique safety risks and concerns.

3	Applicant must identify all gases, pesticides, and chemicals to be used, along with their storage locations.	5	0: Applicant did not identify gases, pesticides, or chemicals and their storage locations. 5: Applicant provided a complete identification of all gases, pesticides, and chemicals, including their storage locations.
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Updated Scoring Criteria

Pass/Fail Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
1	Applicant must provide a description of Access/Egress into the facility that meets building and fire code requirements.	5	0: Applicant did not provide a description of access/egress that meets code requirements. 5: Applicant provided a complete description of access/egress that meets building and fire code requirements.
2	Applicant must provide a premises safety diagram that includes evacuation routes and locations of fire extinguishers and other fire suppression equipment.	5	0: Applicant did not provide a premises safety diagram. 5: Applicant provided a complete premises safety diagram with required elements.
3	Applicant must identify all gases, pesticides, and chemicals to be used, along with their storage locations.	5	0: Applicant did not identify gases, pesticides, or chemicals and their storage locations. 5: Applicant provided a complete identification of all gases, pesticides, and chemicals, including their storage locations.
4	Applicant must provide a description of the fire alarm and monitoring system, including the name and contact information for the monitoring company.	5	0: Applicant did not provide a description of the fire alarm and monitoring system. 5: Applicant provided a complete description of the fire alarm and monitoring system with contact information.
Scoreable Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
7	Applicant must provide a description of safety procedures, employee training for emergency situations, and safety equipment demonstrating compliance with safety requirements, including, but not limited to, Chapter 4 of the California Fire Code (CFC), Section 406, regarding Employee Training and Response Procedures.	5	0: No information provided. 1: Information provided but lacks detail on either safety procedures or training. The applicant includes some mention of safety procedures or training, but the submission is vague and lacks substance. No direct reference is made to specific safety standards or codes like the CFC, Section 406. The response may only provide high-level concepts with no actionable plans or procedures. 2: Basic information provided, including safety procedures or training, but not both. The applicant addresses either safety procedures or employee training but fails to address both areas sufficiently. There may be limited reference to safety requirements but with no concrete detail about implementation or compliance with the CFC. Missing key elements such as detailed descriptions of emergency responses or protocols for hazardous situations. 3: General overview provided of safety procedures and training, but lacks specific compliance details, including reference to Chapter 4 of the CFC. The applicant outlines both safety procedures and employee training but offers only a high-level view. Some elements of safety compliance are mentioned but lack specific references to Chapter 4 of the CFC or detailed safety requirements. Emergency response procedures may be described in broad terms without specific steps or training schedules. 4: Detailed information provided on procedures and training, referencing Chapter 4 of the CFC, but missing minor elements of compliance. The applicant provides detailed safety procedures and employee training protocols, making specific reference to Chapter 4 of the California Fire Code (CFC), Section 406. The information is mostly complete, covering essential elements of emergency procedures and safety compliance. Minor areas may be incomplete or lack depth, such as missing updates on safety equipment or partial training timelines, but overall compliance is largely demonstrated. 5: Comprehensive information provided, including thorough details on safety procedures, training, compliance with Chapter 4 of the CFC, and response procedures in emergency situations. The applicant submits a fully developed and thorough plan addressing all aspects of safety, including, but not limited to 1) Clear, step-by-step safety procedures for various scenarios, 2) Complete employee training programs, 3) Explicit reference to compliance with Chapter 4 of the CFC, Section 406, and other relevant safety codes, 4) Demonstrated use of required safety equipment and technologies that comply with state requirements, 5) Detailed emergency response procedures tailored to potential risks at the dispensary, and 6) Continuous improvement processes to ensure ongoing compliance and readiness.
6	Applicant must provide a detailed description of the processes, procedures, and practices included in the Safety Plan. The comprehensive Safety Plan will include, but is not limited to, the following: 1) A systematic assessment of risks associated with the specific cannabis retail environment and processes and procedures to mitigate those risks. 2) Integration of relevant regulations and standards, including local, state, and federal guidelines as well as industry best practices. 3) Development of clear procedures for emergency response and safety training. 4) Continuous improvement processes that would update the Safety Plan based on new information or incidents.	5	0: No information provided. 1: Minimal details that make it difficult to assess confidence in the safe day-to-day operations of the business. 2: Processes and procedures are mentioned but lack depth making it difficult to assess confidence in safe day-to-day operations of the business. 3: Adequate qualifications and methodologies described, but lacking specific examples or context, including educational background or certifications. 4: Detailed and effective processes and procedures provided; clear application of industry best practices evidenced; some minor elements could be improved or clarified. Overall, leads to confidence in the safe day-to-day operation of the business. 5: Comprehensive and detailed processes and procedures clearly described with clearly defined roles and responsibilities of onsite staff. Clearly integrates specific industry experience and best practices. Leads to high confidence in the safe day-to-day operation of the business.
7	Credentials of Safety Plan author: professional fire prevention and suppression consultant or architect required.	5	0: No information provided. 1: Author's qualifications submitted, but it is unclear if author meets requirements 3: Author is clearly qualified, but no apparent experience with cannabis dispensaries. 5: Author is clearly qualified and has demonstrated experience with cannabis dispensaries, operations, and unique safety risks and concerns.

4	<p>Applicant must provide a description of the fire alarm and monitoring system, including the name and contact information for the monitoring company.</p>	5	<p>0: Applicant did not provide a description of the fire alarm and monitoring system that meets code.</p> <p>5: Applicant provided a complete description of the fire alarm and monitoring system with contact information that meets code.</p>
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Updated Scoring Criteria

Pass/Fail Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
1	Applicant must provide a description of Access/Egress into the facility that meets building and fire code requirements.	5	0: Applicant did not provide a description of access/egress that meets code requirements. 5: Applicant provided a complete description of access/egress that meets building and fire code requirements.
2	Applicant must provide a premises safety diagram that includes evacuation routes and locations of fire extinguishers and other fire suppression equipment.	5	0: Applicant did not provide a premises safety diagram. 5: Applicant provided a complete premises safety diagram with required elements.
3	Applicant must identify all gases, pesticides, and chemicals to be used, along with their storage locations.	5	0: Applicant did not identify gases, pesticides, or chemicals and their storage locations. 5: Applicant provided a complete identification of all gases, pesticides, and chemicals, including their storage locations.
4	Applicant must provide a description of the fire alarm and monitoring system, including the name and contact information for the monitoring company.	5	0: Applicant did not provide a description of the fire alarm and monitoring system. 5: Applicant provided a complete description of the fire alarm and monitoring system with contact information.
Scoreable Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
7	Applicant must provide a description of safety procedures, employee training for emergency situations, and safety equipment demonstrating compliance with safety requirements, including, but not limited to, Chapter 4 of the California Fire Code (CFC), Section 406, regarding Employee Training and Response Procedures.	5	0: No information provided. 1: Information provided but lacks detail on either safety procedures or training. The applicant includes some mention of safety procedures or training, but the submission is vague and lacks substance. No direct reference is made to specific safety standards or codes like the CFC, Section 406. The response may only provide high-level concepts with no actionable plans or procedures. 2: Basic information provided, including safety procedures or training, but not both. The applicant addresses either safety procedures or employee training but fails to address both areas sufficiently. There may be limited reference to safety requirements but with no concrete detail about implementation or compliance with the CFC. Missing key elements such as detailed descriptions of emergency responses or protocols for hazardous situations. 3: General overview provided of safety procedures and training, but lacks specific compliance details, including reference to Chapter 4 of the CFC. The applicant outlines both safety procedures and employee training but offers only a high-level view. Some elements of safety compliance are mentioned but lack specific references to Chapter 4 of the CFC or detailed safety requirements. Emergency response procedures may be described in broad terms without specific steps or training schedules. 4: Detailed information provided on procedures and training, referencing Chapter 4 of the CFC, but missing minor elements of compliance. The applicant provides detailed safety procedures and employee training protocols, making specific reference to Chapter 4 of the California Fire Code (CFC), Section 406. The information is mostly complete, covering essential elements of emergency procedures and safety compliance. Minor areas may be incomplete or lack depth, such as missing updates on safety equipment or partial training timelines, but overall compliance is largely demonstrated. 5: Comprehensive information provided, including thorough details on safety procedures, training, compliance with Chapter 4 of the CFC, and response procedures in emergency situations. The applicant submits a fully developed and thorough plan addressing all aspects of safety, including, but not limited to 1) Clear, step-by-step safety procedures for various scenarios, 2) Complete employee training programs, 3) Explicit reference to compliance with Chapter 4 of the CFC, Section 406, and other relevant safety codes, 4) Demonstrated use of required safety equipment and technologies that comply with state requirements, 5) Detailed emergency response procedures tailored to potential risks at the dispensary, and 6) Continuous improvement processes to ensure ongoing compliance and readiness.
6	Applicant must provide a detailed description of the processes, procedures, and practices included in the Safety Plan. The comprehensive Safety Plan will include, but is not limited to, the following: 1) A systematic assessment of risks associated with the specific cannabis retail environment and processes and procedures to mitigate those risks. 2) Integration of relevant regulations and standards, including local, state, and federal guidelines as well as industry best practices. 3) Development of clear procedures for emergency response and safety training. 4) Continuous improvement processes that would update the Safety Plan based on new information or incidents.	5	0: No information provided. 1: Minimal details that make it difficult to assess confidence in the safe day-to-day operations of the business. 2: Processes and procedures are mentioned but lack depth making it difficult to assess confidence in safe day-to-day operations of the business. 3: Adequate qualifications and methodologies described, but lacking specific examples or context, including educational background or certifications. 4: Detailed and effective processes and procedures provided; clear application of industry best practices evidenced; some minor elements could be improved or clarified. Overall, leads to confidence in the safe day-to-day operation of the business. 5: Comprehensive and detailed processes and procedures clearly described with clearly defined roles and responsibilities of onsite staff. Clearly integrates specific industry experience and best practices. Leads to high confidence in the safe day-to-day operation of the business.
7	Credentials of Safety Plan author: professional fire prevention and suppression consultant or architect required.	5	0: No information provided. 1: Author's qualifications submitted, but it is unclear if author meets requirements. 3: Author is clearly qualified, but no apparent experience with cannabis dispensaries. 5: Author is clearly qualified and has demonstrated experience with cannabis dispensaries, operations, and unique safety risks and concerns.

5 Applicant must provide a description of safety procedures, employee training for emergency situations, and safety equipment demonstrating compliance with safety requirements, including, but not limited to, Chapter 4 of the California Fire Code (CFC), Section 406, regarding Employee Training and Response Procedures.

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0: No information provided.
1: Information provided but lacks detail on either safety procedures or training. The applicant includes some mention of safety procedures or training, but the submission is vague and lacks substance. No direct reference is made to specific safety standards or codes like the CFC, Section 406. The response may only provide high-level concepts with no actionable plans or procedures.
2: Basic information provided, including safety procedures or training, but not both. The applicant addresses either safety procedures or employee training but fails to address both areas sufficiently. There may be limited reference to safety requirements but with no concrete detail about implementation or compliance with the CFC. Missing key elements such as detailed descriptions of emergency responses or protocols for hazardous situations.
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4: Detailed information provided on procedures and training, referencing Chapter 4 of the CFC, but missing minor elements of compliance. The applicant provides detailed safety procedures and employee training protocols, making specific reference to Chapter 4 of the California Fire Code (CFC), Section 406. The information is mostly complete, covering essential elements of emergency procedures and safety compliance. Minor areas may be incomplete or lack depth, such as missing updates on safety equipment or partial training timelines, but overall compliance is largely demonstrated.
5: Comprehensive information provided, including thorough details on safety procedures, training, compliance with Chapter 4 of the CFC, and response procedures in emergency situations. The applicant submits a fully developed and thorough plan addressing all aspects of safety, including, but not limited to 1) Clear, step-by-step safety procedures for various scenarios, 2) Complete employee training programs, 3) Explicit reference to compliance with Chapter 4 of the CFC, Section 406, and other relevant safety codes, 4) Demonstrated use of required safety equipment and technologies that comply with state requirements, 5) Detailed emergency response procedures tailored to potential risks at the dispensary, and 6) Continuous improvement processes to ensure ongoing compliance and readiness.

Updated Scoring Criteria

Pass/Fail Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
1	Applicant must provide a description of Access/Egress into the facility that meets building and fire code requirements.	5	0: Applicant did not provide a description of access/egress that meets code requirements. 5: Applicant provided a complete description of access/egress that meets building and fire code requirements.
2	Applicant must provide a premises safety diagram that includes evacuation routes and locations of fire extinguishers and other fire suppression equipment.	5	0: Applicant did not provide a premises safety diagram. 5: Applicant provided a complete premises safety diagram with required elements.
3	Applicant must identify all gases, pesticides, and chemicals to be used, along with their storage locations.	5	0: Applicant did not identify gases, pesticides, or chemicals and their storage locations. 5: Applicant provided a complete identification of all gases, pesticides, and chemicals, including their storage locations.
4	Applicant must provide a description of the fire alarm and monitoring system, including the name and contact information for the monitoring company.	5	0: Applicant did not provide a description of the fire alarm and monitoring system. 5: Applicant provided a complete description of the fire alarm and monitoring system with contact information.

Scoreable Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
7	Applicant must provide a description of safety procedures, employee training for emergency situations, and safety equipment demonstrating compliance with safety requirements, including, but not limited to, Chapter 4 of the California Fire Code (CFC), Section 406, regarding Employee Training and Response Procedures.	5	0: No information provided. 1: Information provided but lacks detail on either safety procedures or training. The applicant includes some mention of safety procedures or training, but the submission is vague and lacks substance. No direct reference is made to specific safety standards or codes like the CFC, Section 406. The response may only provide high-level concepts with no actionable plans or procedures. 2: Basic information provided, including safety procedures or training, but not both. The applicant addresses either safety procedures or employee training but fails to address both areas sufficiently. There may be limited reference to safety requirements but with no concrete detail about implementation or compliance with the CFC. Missing key elements such as detailed descriptions of emergency responses or protocols for hazardous situations. 3: General overview provided of safety procedures and training, but lacks specific compliance details, including reference to Chapter 4 of the CFC. The applicant outlines both safety procedures and employee training but offers only a high-level view. Some elements of safety compliance are mentioned but lack specific references to Chapter 4 of the CFC or detailed safety requirements. Emergency response procedures may be described in broad terms without specific steps or training schedules. 4: Detailed information provided on procedures and training, referencing Chapter 4 of the CFC, but missing minor elements of compliance. The applicant provides detailed safety procedures and employee training protocols, making specific reference to Chapter 4 of the California Fire Code (CFC), Section 406. The information is mostly complete, covering essential elements of emergency procedures and safety compliance. Minor areas may be incomplete or lack depth, such as missing updates on safety equipment or partial training timelines, but overall compliance is largely demonstrated. 5: Comprehensive information provided, including thorough details on safety procedures, training, compliance with Chapter 4 of the CFC, and response procedures in emergency situations. The applicant submits a fully developed and thorough plan addressing all aspects of safety, including, but not limited to 1) Clear, step-by-step safety procedures for various scenarios, 2) Complete employee training programs, 3) Explicit reference to compliance with Chapter 4 of the CFC, Section 406, and other relevant safety codes, 4) Demonstrated use of required safety equipment and technologies that comply with state requirements, 5) Detailed emergency response procedures tailored to potential risks at the dispensary, and 6) Continuous improvement processes to ensure ongoing compliance and readiness.
6	Applicant must provide a detailed description of the processes, procedures, and practices included in the Safety Plan. The comprehensive Safety Plan will include, but is not limited to, the following: 1) A systematic assessment of risks associated with the specific cannabis retail environment and processes and procedures to mitigate those risks. 2) Integration of relevant regulations and standards, including local, state, and federal guidelines as well as industry best practices. 3) Development of clear procedures for emergency response and safety training. 4) Continuous improvement processes that would update the Safety Plan based on new information or incidents.	5	0: No information provided. 1: Minimal details that make it difficult to assess confidence in the safe day-to-day operations of the business. 2: Processes and procedures are mentioned but lack depth making it difficult to assess confidence in safe day-to-day operations of the business. 3: Adequate qualifications and methodologies described, but lacking specific examples or context, including educational background or certifications. 4: Detailed and effective processes and procedures provided; clear application of industry best practices evidenced; some minor elements could be improved or clarified. Overall, leads to confidence in the safe day-to-day operation of the business. 5: Comprehensive and detailed processes and procedures clearly described with clearly defined roles and responsibilities of onsite staff. Clearly integrates specific industry experience and best practices. Leads to high confidence in the safe day-to-day operation of the business.
7	Credentials of Safety Plan author: professional fire prevention and suppression consultant or architect required.	5	0: No information provided. 1: Author's qualifications submitted, but it is unclear if author meets requirements. 3: Author is clearly qualified, but no apparent experience with cannabis dispensaries. 5: Author is clearly qualified and has demonstrated experience with cannabis dispensaries, operations, and unique safety risks and concerns.

6

Applicant must provide a detailed description of the processes, procedures, and practices included in the Safety Plan. The comprehensive Safety Plan will include, but is not limited to, the following:

- 1) A systematic assessment of risks associated with the specific cannabis retail environment and processes and procedures to mitigate those risks. .
- 2) Integration of relevant regulations and standards, including local, state, and federal guidelines as well as industry best practices.
- 3) Development of clear procedures for emergency response and safety training.
- 4) Continuous improvement processes that would update the Safety Plan based on new information or incidents.

5

0: No information provided.
1: Minimal details that make it difficult to assess confidence in the safe day-to-day operations of the business.
2: Processes and procedures are mentioned but lack depth making it difficult to assess confidence in safe day-to-day operations of the business.
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5: Comprehensive and detailed processes and procedures clearly described with clearly defined roles and responsibilities of onsite staff. Clearly integrates specific industry experience and best practices. Leads to high confidence in the safe day-to-day operation of the business.

Updated Scoring Criteria

Pass/Fail Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
1	Applicant must provide a description of Access/Egress into the facility that meets building and fire code requirements.	5	0: Applicant did not provide a description of access/egress that meets code requirements. 5: Applicant provided a complete description of access/egress that meets building and fire code requirements.
2	Applicant must provide a premises safety diagram that includes evacuation routes and locations of fire extinguishers and other fire suppression equipment.	5	0: Applicant did not provide a premises safety diagram. 5: Applicant provided a complete premises safety diagram with required elements.
3	Applicant must identify all gases, pesticides, and chemicals to be used, along with their storage locations.	5	0: Applicant did not identify gases, pesticides, or chemicals and their storage locations. 5: Applicant provided a complete identification of all gases, pesticides, and chemicals, including their storage locations.
4	Applicant must provide a description of the fire alarm and monitoring system, including the name and contact information for the monitoring company.	5	0: Applicant did not provide a description of the fire alarm and monitoring system. 5: Applicant provided a complete description of the fire alarm and monitoring system with contact information.
Scoreable Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
7	Applicant must provide a description of safety procedures, employee training for emergency situations, and safety equipment demonstrating compliance with safety requirements, including, but not limited to, Chapter 4 of the California Fire Code (CFC), Section 406, regarding Employee Training and Response Procedures.	5	0: No information provided. 1: Information provided but lacks detail on either safety procedures or training. The applicant includes some mention of safety procedures or training, but the submission is vague and lacks substance. No direct reference is made to specific safety standards or codes like the CFC, Section 406. The response may only provide high-level concepts with no actionable plans or procedures. 2: Basic information provided, including safety procedures or training, but not both. The applicant addresses either safety procedures or employee training but fails to address both areas sufficiently. There may be limited reference to safety requirements but with no concrete detail about implementation or compliance with the CFC. Missing key elements such as detailed descriptions of emergency responses or protocols for hazardous situations. 3: General overview provided of safety procedures and training, but lacks specific compliance details, including reference to Chapter 4 of the CFC. The applicant outlines both safety procedures and employee training but offers only a high-level view. Some elements of safety compliance are mentioned but lack specific references to Chapter 4 of the CFC or detailed safety requirements. Emergency response procedures may be described in broad terms without specific steps or training schedules. 4: Detailed information provided on procedures and training, referencing Chapter 4 of the CFC, but missing minor elements of compliance. The applicant provides detailed safety procedures and employee training protocols, making specific reference to Chapter 4 of the California Fire Code (CFC), Section 406. The information is mostly complete, covering essential elements of emergency procedures and safety compliance. Minor areas may be incomplete or lack depth, such as missing updates on safety equipment or partial training timelines, but overall compliance is largely demonstrated. 5: Comprehensive information provided, including thorough details on safety procedures, training, compliance with Chapter 4 of the CFC, and response procedures in emergency situations. The applicant submits a fully developed and thorough plan addressing all aspects of safety, including, but not limited to 1) Clear, step-by-step safety procedures for various scenarios, 2) Complete employee training programs, 3) Explicit reference to compliance with Chapter 4 of the CFC, Section 406, and other relevant safety codes, 4) Demonstrated use of required safety equipment and technologies that comply with state requirements, 5) Detailed emergency response procedures tailored to potential risks at the dispensary, and 6) Continuous improvement processes to ensure ongoing compliance and readiness.
6	Applicant must provide a detailed description of the processes, procedures, and practices included in the Safety Plan. The comprehensive Safety Plan will include, but is not limited to, the following: 1) A systematic assessment of risks associated with the specific cannabis retail environment and processes and procedures to mitigate those risks. 2) Integration of relevant regulations and standards, including local, state, and federal guidelines as well as industry best practices. 3) Development of clear procedures for emergency response and safety training. 4) Continuous improvement processes that would update the Safety Plan based on new information or incidents.	5	0: No information provided. 1: Minimal details that make it difficult to assess confidence in the safe day-to-day operations of the business. 2: Processes and procedures are mentioned but lack depth making it difficult to assess confidence in safe day-to-day operations of the business. 3: Adequate qualifications and methodologies described, but lacking specific examples or context, including educational background or certifications. 4: Detailed and effective processes and procedures provided; clear application of industry best practices evidenced; some minor elements could be improved or clarified. Overall, leads to confidence in the safe day-to-day operation of the business. 5: Comprehensive and detailed processes and procedures clearly described with clearly defined roles and responsibilities of onsite staff. Clearly integrates specific industry experience and best practices. Leads to high confidence in the safe day-to-day operation of the business.
7	Credentials of Safety Plan author: professional fire prevention and suppression consultant or architect required.	5	0: No information provided. 1: Author's qualifications submitted, but it is unclear if author meets requirements. 3: Author is clearly qualified, but no apparent experience with cannabis dispensaries. 5: Author is clearly qualified and has demonstrated experience with cannabis dispensaries, operations, and unique safety risks and concerns.

7	<p>Credentials of Safety Plan author: professional fire prevention and suppression consultant or architect required.</p>	5	<p>0: No information provided.</p> <p>1: Author's qualifications submitted, but it is unclear if author meets requirements</p> <p>3: Author is clearly qualified, but no apparent experience with cannabis dispensaries.</p> <p>5: Author is clearly qualified and has demonstrated experience with cannabis dispensaries, operations, and unique safety risks and concerns.</p>
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Section 6:

Good Neighbor Policy Plan

Current Scoring Criteria

		150 TOTAL
Criteria #	Item	Points
1	A “Good Neighbor Policy” that (1) includes policies and measures in place to protect adjacent uses from any potential impacts (e.g., noise, light, odor, traffic, etc.) related to the proposed cannabis retailer, including addressing parking and traffic impacts and (2) describes how the cannabis retailer and its operating characteristics will be proactively managed so the business is not detrimental to the public health, safety, convenience, or welfare of persons residing, working, visiting, or recreating in the surrounding area and will not result in the creation of a nuisance.	Up to 75
2	A description of odor mitigation practices to include: (1) identifying potential sources of odor; (2) a description of odor control devices and techniques employed to ensure that odors from cannabis are not detectable beyond the permitted premises; and (3) all proposed staff odor training and system maintenance.	Up to 25
3	A description of a waste management plan that includes waste disposal locations within the proposed premises and the applicant’s security measures and methods of rendering waste unusable and unrecognizable.	Up to 25
4	A description of efforts at sustainability/environmental impact mitigation.	Up to 25

Updated Scoring Criteria

Pass/Fail Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
1	Applicant must provide a description of odor mitigation practices, including identifying potential sources of	5	0: The applicant did not provide an odor mitigation description. 5: The applicant provided a description of odor mitigation practices.
2	Applicant must provide a waste management plan, detailing waste disposal locations and methods to	5	0: The applicant did not provide a waste management plan. 5: The applicant provided a waste management plan.
3	Applicant must describe efforts at sustainability/environmental impact mitigation.	5	0: The applicant did not provide a description of sustainability efforts. 5: The applicant provided a description of sustainability efforts.
Scoreable Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
4	Applicant must provide a comprehensive description of their Community Engagement strategies, including how they plan to engage with the community and respond to concerns.	10	0: No information provided on Community Engagement. 2: Basic information provided, with minimal engagement strategies mentioned, lacking clarity and depth. 4: General description of Community Engagement, mentioning some strategies but lacking specific details on execution and impact. 6: Adequate information on Community Engagement strategies, demonstrating some understanding of community needs, but missing details on responsiveness and follow-up actions. 8: Detailed information on Community Engagement strategies, including multiple methods of engagement, response plans to community concerns, and a commitment to regular updates, but missing some minor elements or specifics. 10: Comprehensive information provided, demonstrating a proactive approach to community engagement with clear, actionable plans, detailed methods of engagement, and a well-defined feedback loop to ensure responsiveness to community concerns.
5	Applicant must provide a detailed description of their Traffic Management plan, addressing customer flow, parking solutions, and congestion reduction.	10	0: No information provided on Traffic Management. 2: Basic information provided, with vague references to traffic management, lacking any specific strategies. 4: General description of Traffic Management, including some strategies for customer flow and parking, but missing comprehensive measures for congestion reduction and specifics on implementation. 6: Adequate information on Traffic Management, presenting a coherent plan for customer flow and parking solutions, but lacking details on effectiveness, congestion mitigation strategies, and potential impacts on the surrounding area. 8: Detailed information on Traffic Management, outlining clear strategies for customer flow, parking solutions, and congestion reduction, with some evidence of potential effectiveness but missing minor elements or full evaluation criteria. 10: Comprehensive information provided, including a thorough Traffic Management plan developed by a qualified traffic engineer, with specific, evidence-based strategies for optimizing customer flow, innovative parking solutions, and effective congestion reduction measures, along with metrics for evaluating success and community impact.
6	Applicant must provide a "Good Neighbor Policy" that includes measures to protect adjacent uses from potential impacts related to the cannabis retailer, including but not limited to: facility, parking lot and landscaping cleanliness and upkeep; controlling noise exterior to the facility; ensuring no loitering or on site product use; practices to ensure minors are not attracted or served including by a surrogate; and ensuring the exterior building is not gaudy and blends in surrounding community and is free from product advertisements.	10	0: The applicant did not provide a Good Neighbor Policy that clearly addresses all requirements. 1: Good Neighbor Policy includes all required items, but includes significant gaps that lead to questions on whether business will generate substantive complaints from surrounding businesses and residential neighborhood. 5: Good Neighbor Policy is complete and thorough and leads to high confidence that the business will be maintained to minimize substantive concerns of abutting businesses and nearby residential neighborhood. 10: Good Neighbor Policy exceeds minimum requirements and leads to high confidence that the business will be maintained to minimize substantive concerns of abutting businesses and nearby residential neighborhood.

1

Applicant must provide a description of odor mitigation practices, including identifying potential sources of odor, odor control devices, and staff training for odor management.

5

0: The applicant did not provide a compliant odor mitigation description.

5: The applicant provided a compliant description of odor mitigation practices.

Updated Scoring Criteria

Pass/Fail Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
1	Applicant must provide a description of odor mitigation practices, including identifying potential sources of odor.	5	0: The applicant did not provide an odor mitigation description. 5: The applicant provided a description of odor mitigation practices.
2	Applicant must provide a waste management plan, detailing waste disposal locations and methods to be used.	5	0: The applicant did not provide a waste management plan. 5: The applicant provided a waste management plan.
3	Applicant must describe efforts at sustainability/environmental impact mitigation.	5	0: The applicant did not provide a description of sustainability efforts. 5: The applicant provided a description of sustainability efforts.
Scoreable Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
4	Applicant must provide a comprehensive description of their Community Engagement strategies, including how they plan to engage with the community and respond to concerns.	10	0: No information provided on Community Engagement. 2: Basic information provided, with minimal engagement strategies mentioned, lacking clarity and depth. 4: General description of Community Engagement, mentioning some strategies but lacking specific details on execution and impact. 6: Adequate information on Community Engagement strategies, demonstrating some understanding of community needs, but missing details on responsiveness and follow-up actions. 8: Detailed information on Community Engagement strategies, including multiple methods of engagement, response plans to community concerns, and a commitment to regular updates, but missing some minor elements or specifics. 10: Comprehensive information provided, demonstrating a proactive approach to community engagement with clear, actionable plans, detailed methods of engagement, and a well-defined feedback loop to ensure responsiveness to community concerns.
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2	<p>Applicant must provide a waste management plan, detailing waste disposal locations and methods to render waste unusable and unrecognizable.</p>	5	<p>0: The applicant did not provide a compliant waste management plan. 5: The applicant provided a compliant waste management plan.</p>
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Updated Scoring Criteria

Pass/Fail Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
1	Applicant must provide a description of odor mitigation practices, including identifying potential sources of	5	0: The applicant did not provide an odor mitigation description. 5: The applicant provided a description of odor mitigation practices.
2	Applicant must provide a waste management plan, detailing waste disposal locations and methods to	5	0: The applicant did not provide a waste management plan. 5: The applicant provided a waste management plan.
3	Applicant must describe efforts at sustainability/environmental impact mitigation.	5	0: The applicant did not provide a description of sustainability efforts. 5: The applicant provided a description of sustainability efforts.
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Criteria #	Criteria	Maximum Points	Scoring Method
4	Applicant must provide a comprehensive description of their Community Engagement strategies, including how they plan to engage with the community and respond to concerns.	10	0: No information provided on Community Engagement. 2: Basic information provided, with minimal engagement strategies mentioned, lacking clarity and depth. 4: General description of Community Engagement, mentioning some strategies but lacking specific details on execution and impact. 6: Adequate information on Community Engagement strategies, demonstrating some understanding of community needs, but missing details on responsiveness and follow-up actions. 8: Detailed information on Community Engagement strategies, including multiple methods of engagement, response plans to community concerns, and a commitment to regular updates, but missing some minor elements or specifics. 10: Comprehensive information provided, demonstrating a proactive approach to community engagement with clear, actionable plans, detailed methods of engagement, and a well-defined feedback loop to ensure responsiveness to community concerns.
5	Applicant must provide a detailed description of their Traffic Management plan, addressing customer flow, parking solutions, and congestion reduction.	10	0: No information provided on Traffic Management. 2: Basic information provided, with vague references to traffic management, lacking any specific strategies. 4: General description of Traffic Management, including some strategies for customer flow and parking, but missing comprehensive measures for congestion reduction and specifics on implementation. 6: Adequate information on Traffic Management, presenting a coherent plan for customer flow and parking solutions, but lacking details on effectiveness, congestion mitigation strategies, and potential impacts on the surrounding area. 8: Detailed information on Traffic Management, outlining clear strategies for customer flow, parking solutions, and congestion reduction, with some evidence of potential effectiveness but missing minor elements or full evaluation criteria. 10: Comprehensive information provided, including a thorough Traffic Management plan developed by a qualified traffic engineer, with specific, evidence-based strategies for optimizing customer flow, innovative parking solutions, and effective congestion reduction measures, along with metrics for evaluating success and community impact.
6	Applicant must provide a "Good Neighbor Policy" that includes measures to protect adjacent uses from potential impacts related to the cannabis retailer, including but not limited to: facility, parking lot and landscaping cleanliness and upkeep; controlling noise exterior to the facility; ensuring no loitering or on site product use; practices to ensure minors are not attracted or served including by a surrogate; and ensuring the exterior building is not gaudy and blends in surrounding community and is free from product advertisements.	10	0: The applicant did not provide a Good Neighbor Policy that clearly addresses all requirements. 1: Good Neighbor Policy includes all required items, but includes significant gaps that lead to questions on whether business will generate substantive complaints from surrounding businesses and residential neighborhood. 5: Good Neighbor Policy is complete and thorough and leads to high confidence that the business will be maintained to minimize substantive concerns of abutting businesses and nearby residential neighborhood. 10: Good Neighbor Policy exceeds minimum requirements and leads to high confidence that the business will be maintained to minimize substantive concerns of abutting businesses and nearby residential neighborhood.

3	Applicant must describe efforts at sustainability/environmental impact mitigation.	5	<p>0: The applicant did not provide a description of sustainability efforts.</p> <p>5: The applicant provided a description of sustainability efforts.</p>
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Updated Scoring Criteria

Pass/Fail Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
1	Applicant must provide a description of odor mitigation practices, including identifying potential sources of	5	0: The applicant did not provide an odor mitigation description. 5: The applicant provided a description of odor mitigation practices.
2	Applicant must provide a waste management plan, detailing waste disposal locations and methods to	5	0: The applicant did not provide a waste management plan. 5: The applicant provided a waste management plan.
3	Applicant must describe efforts at sustainability/environmental impact mitigation.	5	0: The applicant did not provide a description of sustainability efforts. 5: The applicant provided a description of sustainability efforts.
Scoreable Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
4	Applicant must provide a comprehensive description of their Community Engagement strategies, including how they plan to engage with the community and respond to concerns.	10	0: No information provided on Community Engagement. 2: Basic information provided, with minimal engagement strategies mentioned, lacking clarity and depth. 4: General description of Community Engagement, mentioning some strategies but lacking specific details on execution and impact. 6: Adequate information on Community Engagement strategies, demonstrating some understanding of community needs, but missing details on responsiveness and follow-up actions. 8: Detailed information on Community Engagement strategies, including multiple methods of engagement, response plans to community concerns, and a commitment to regular updates, but missing some minor elements or specifics. 10: Comprehensive information provided, demonstrating a proactive approach to community engagement with clear, actionable plans, detailed methods of engagement, and a well-defined feedback loop to ensure responsiveness to community concerns.
5	Applicant must provide a detailed description of their Traffic Management plan, addressing customer flow, parking solutions, and congestion reduction.	10	0: No information provided on Traffic Management. 2: Basic information provided, with vague references to traffic management, lacking any specific strategies. 4: General description of Traffic Management, including some strategies for customer flow and parking, but missing comprehensive measures for congestion reduction and specifics on implementation. 6: Adequate information on Traffic Management, presenting a coherent plan for customer flow and parking solutions, but lacking details on effectiveness, congestion mitigation strategies, and potential impacts on the surrounding area. 8: Detailed information on Traffic Management, outlining clear strategies for customer flow, parking solutions, and congestion reduction, with some evidence of potential effectiveness but missing minor elements or full evaluation criteria. 10: Comprehensive information provided, including a thorough Traffic Management plan developed by a qualified traffic engineer, with specific, evidence-based strategies for optimizing customer flow, innovative parking solutions, and effective congestion reduction measures, along with metrics for evaluating success and community impact.
6	Applicant must provide a "Good Neighbor Policy" that includes measures to protect adjacent uses from potential impacts related to the cannabis retailer, including but not limited to: facility, parking lot and landscaping cleanliness and upkeep; controlling noise exterior to the facility; ensuring no loitering or on site product use; practices to ensure minors are not attracted or served including by a surrogate; and ensuring the exterior building is not gaudy and blends in surrounding community and is free from product advertisements.	10	0: The applicant did not provide a Good Neighbor Policy that clearly addresses all requirements. 1: Good Neighbor Policy includes all required items, but includes significant gaps that lead to questions on whether business will generate substantive complaints from surrounding businesses and residential neighborhood. 5: Good Neighbor Policy is complete and thorough and leads to high confidence that the business will be maintained to minimize substantive concerns of abutting businesses and nearby residential neighborhood. 10: Good Neighbor Policy exceeds minimum requirements and leads to high confidence that the business will be maintained to minimize substantive concerns of abutting businesses and nearby residential neighborhood.

4

Applicant must provide a comprehensive description of their Community Engagement strategies, including how they plan to engage with the community and respond to concerns.

10

- 0: No information provided on Community Engagement.
- 2: Basic information provided, with minimal engagement strategies mentioned, lacking clarity and depth.
- 4: General description of Community Engagement, mentioning some strategies but lacking specific details on execution and impact.
- 6: Adequate information on Community Engagement strategies, demonstrating some understanding of community needs, but missing details on responsiveness and follow-up actions.
- 8: Detailed information on Community Engagement strategies, including multiple methods of engagement, response plans to community concerns, and a commitment to regular updates, but missing some minor elements or specifics.
- 10: Comprehensive information provided, demonstrating a proactive approach to community engagement with clear, actionable plans, detailed methods of engagement, and a well-defined feedback loop to ensure responsiveness to community concerns.

Increase points from 10 to 20?

Updated Scoring Criteria

Pass/Fail Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
1	Applicant must provide a description of odor mitigation practices, including identifying potential sources of applicant's waste management plan.	5	0: The applicant did not provide an odor mitigation description. 5: The applicant provided a description of odor mitigation practices.
2	Applicant must provide a waste management plan, detailing waste disposal locations and methods to Applicant must describe efforts at sustainability/environmental impact mitigation.	5	0: The applicant did not provide a waste management plan. 5: The applicant provided a waste management plan.
3	Applicant must describe efforts at sustainability/environmental impact mitigation.	5	0: The applicant did not provide a description of sustainability efforts. 5: The applicant provided a description of sustainability efforts.
Scoreable Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
4	Applicant must provide a comprehensive description of their Community Engagement strategies, including how they plan to engage with the community and respond to concerns.	10	0: No information provided on Community Engagement. 2: Basic information provided, with minimal engagement strategies mentioned, lacking clarity and depth. 4: General description of Community Engagement, mentioning some strategies but lacking specific details on execution and impact. 6: Adequate information on Community Engagement strategies, demonstrating some understanding of community needs, but missing details on responsiveness and follow-up actions. 8: Detailed information on Community Engagement strategies, including multiple methods of engagement, response plans to community concerns, and a commitment to regular updates, but missing some minor elements or specifics. 10: Comprehensive information provided, demonstrating a proactive approach to community engagement with clear, actionable plans, detailed methods of engagement, and a well-defined feedback loop to ensure responsiveness to community concerns.
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6	Applicant must provide a "Good Neighbor Policy" that includes measures to protect adjacent uses from potential impacts related to the cannabis retailer, including but not limited to: facility, parking lot and landscaping cleanliness and upkeep; controlling noise exterior to the facility; ensuring no loitering or on site product use; practices to ensure minors are not attracted or served including by a surrogate; and ensuring the exterior building is not gaudy and blends in surrounding community and is free from product advertisements.	10	0: The applicant did not provide a Good Neighbor Policy that clearly addresses all requirements. 1: Good Neighbor Policy includes all required items, but includes significant gaps that lead to questions on whether business will generate substantive complaints from surrounding businesses and residential neighborhood. 5: Good Neighbor Policy is complete and thorough and leads to high confidence that the business will be maintained to minimize substantive concerns of abutting businesses and nearby residential neighborhood. 10: Good Neighbor Policy exceeds minimum requirements and leads to high confidence that the business will be maintained to minimize substantive concerns of abutting businesses and nearby residential neighborhood.

5	<p>Applicant must provide a detailed description of their Traffic Management plan, addressing customer flow, parking solutions, and congestion reduction.</p>	10	<p>0: No information provided on Traffic Management.</p> <p>2: Basic information provided, with vague references to traffic management, lacking any specific strategies.</p> <p>4: General description of Traffic Management, including some strategies for customer flow and parking, but missing comprehensive measures for congestion reduction and specifics on implementation.</p> <p>6: Adequate information on Traffic Management, presenting a coherent plan for customer flow and parking solutions, but lacking details on effectiveness, congestion mitigation strategies, and potential impacts on the surrounding area.</p> <p>8: Detailed information on Traffic Management, outlining clear strategies for customer flow, parking solutions, and congestion reduction, with some evidence of potential effectiveness but missing minor elements or full evaluation criteria.</p> <p>10: Comprehensive information provided, including a thorough Traffic Management plan developed by a qualified traffic engineer, with specific, evidence-based strategies for optimizing customer flow, innovative parking solutions, and effective congestion reduction measures, along with metrics for evaluating success and community impact.</p>

Duplicate: traffic analysis is covered in Section 2.7

Updated Scoring Criteria

Pass/Fail Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
1	Applicant must provide a description of odor mitigation practices, including identifying potential sources of odor.	5	0: The applicant did not provide an odor mitigation description. 5: The applicant provided a description of odor mitigation practices.
2	Applicant must provide a waste management plan, detailing waste disposal locations and methods to be used.	5	0: The applicant did not provide a waste management plan. 5: The applicant provided a waste management plan.
3	Applicant must describe efforts at sustainability/environmental impact mitigation.	5	0: The applicant did not provide a description of sustainability efforts. 5: The applicant provided a description of sustainability efforts.
Scoreable Criteria			
Criteria #	Criteria	Maximum Points	Scoring Method
4	Applicant must provide a comprehensive description of their Community Engagement strategies, including how they plan to engage with the community and respond to concerns.	10	0: No information provided on Community Engagement. 2: Basic information provided, with minimal engagement strategies mentioned, lacking clarity and depth. 4: General description of Community Engagement, mentioning some strategies but lacking specific details on execution and impact. 6: Adequate information on Community Engagement strategies, demonstrating some understanding of community needs, but missing details on responsiveness and follow-up actions. 8: Detailed information on Community Engagement strategies, including multiple methods of engagement, response plans to community concerns, and a commitment to regular updates, but missing some minor elements or specifics. 10: Comprehensive information provided, demonstrating a proactive approach to community engagement with clear, actionable plans, detailed methods of engagement, and a well-defined feedback loop to ensure responsiveness to community concerns.
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6	Applicant must provide a "Good Neighbor Policy" that includes measures to protect adjacent uses from potential impacts related to the cannabis retailer, including but not limited to: facility, parking lot and landscaping cleanliness and upkeep; controlling noise exterior to the facility; ensuring no loitering or on site product use; practices to ensure minors are not attracted or served including by a surrogate; and ensuring the exterior building is not gaudy and blends in with surrounding community and is free from product advertisements.	10	0: The applicant did not provide a Good Neighbor Policy that clearly addresses all requirements. 1: Good Neighbor Policy includes all required items, but includes significant gaps that lead to questions on whether business will generate substantive complaints from surrounding businesses and residential neighborhood. 5: Good Neighbor Policy is complete and thorough and leads to high confidence that the business will be maintained to minimize substantive concerns of abutting businesses and nearby residential neighborhood. 10: Good Neighbor Policy exceeds minimum requirements and leads to high confidence that the business will be maintained to minimize substantive concerns of abutting businesses and nearby residential neighborhood.

Applicant must provide a "Good Neighbor Policy" that includes measures to protect adjacent uses from potential impacts related to the cannabis retailer, including but not limited to: facility, parking lot and landscaping cleanliness and upkeep; controlling noise exterior to the facility; ensuring no loitering or on site product use; practices to ensure minors are not attracted or served including by a surrogate; and ensuring the exterior building is not gaudy; blends in with the surrounding community; is architecturally attractive, high quality and interesting; and is free from product advertisements.

6

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0: The applicant did not provide a Good Neighbor Policy that clearly addresses all requirements.

1: Good Neighbor Policy includes all required items, but includes significant gaps that lead to questions on whether business will generate substantive complaints from surrounding businesses and residential neighborhood.

5: Good Neighbor Policy is complete and thorough and leads to high confidence that the business will be maintained to minimize substantive concerns of abutting businesses and nearby residential neighborhood.

10: Good Neighbor Policy exceeds minimum requirements and leads to high confidence that the business will be maintained to minimize substantive concerns of abutting businesses and nearby residential neighborhood. And the facility is architecturally attractive, of high quality, and is interesting in design.

Increase points from 10 to 20?

Operator Feedback

Audited Financials Requirement

Feedback

Concerns: Audited financials are costly and challenging, particularly for smaller operators. Operators suggest tax receipts or proof of tax compliance as alternatives.

Possible Amendment

Alternative Documentation: Allow applicants to submit tax receipts or tax compliance history instead of audited financials, promoting a more inclusive application process while supporting financial responsibility.

Potential Drawbacks

Limited Insight: Tax receipts lack the comprehensive details of audited financials, such as balance sheets and cash flow stability, which are vital for assessing financial health.

Mitigation

Supplementary Documentation: Require applicants to submit additional financial records along with tax receipts, such as:

1. Profit and Loss Statements
2. Sales Reports
3. Third-party Financial Reviews

Revenue as a Performance Metric

Feedback

Concerns: Using gross revenue as a metric does not fully capture an operator's capability; heavily influenced by location dynamics.

Possible Amendment

Focus on Sustainability and Management: Increase scoring for operational sustainability (e.g., profitability, inventory management quality, stable business practices).

Potential Drawbacks

Omission Risk: Revenue is a basic demand indicator; omitting it altogether might overlook financial viability and stability.

Mitigation

Balanced Approach: Retain revenue as a metric but shift weight of scoring.

Utilize Tax Receipts to
Verify Revenue Claims

Experience Requirements

Feedback

Concerns: Limiting experience to California excludes operators with proven experience in other regulated markets.

Possible Amendment

Broaden Experience Criteria: Allow experience from regulated markets outside California.

Potential Drawbacks

Regulatory Familiarity: Out-of-state operators may lack familiarity with California's unique regulations, which are critical for compliance.

Mitigation

California-Specific Regulation Requirement: Require applicants to demonstrate California regulatory knowledge through:

1. A written compliance plan, and/or
2. Evidence of adapting to state-specific rules in other markets.

Insurance Requirements

Feedback

Concerns: Operators suggested that new entities be allowed to submit a letter of intent from a licensed broker instead of requiring active insurance policies.

Possible Amendment

Broaden Insurance Criteria: Accept a commitment letter from a licensed insurance broker as proof of intended coverage.

Potential Drawbacks

Coverage Risk: Relying on a letter of intent may result in applicants unable to secure full coverage once licensed.

Mitigation

Detailed Requirements and Safeguards: Require letters to include specific coverage details and an effective date. The City can also request a formal commitment from the broker. Permits may be rescinded if full insurance is not obtained.

Draft Cannabis Regulatory Ordinance: Application Scoring Criteria

Redondo Beach City Council

November 12, 2024

Additional Considerations

Selecting the Location Used for the Criteria

Council preference is to use same location across all criteria, precludes “cherry-picking” through locations. However, there may be multiple owners as part of the RB application, some that may have not worked together before.

Consideration

Clearly Define Site Selection: Criteria can specify that, of the ownership group applying for a Permit, they must select one location where at least one of the owners had minimum 20% ownership and that operations took place within the last 5 years.

Additional Considerations

Defining Owner

TWA recommended broadening the definition.

"Owner" means any of the following:

- a. All persons identified as an "owner" on any permit, license, or other authorization issued by a state agency or local government which authorizes the persons to establish and operate the cannabis facility.
- b. Any person identified or required to be identified as an "owner" on an application filed with any state agency and any local government, wherein the application requests the privilege to operate the cannabis facility.
- c. If no person under subsection a or b, above, exists:
 1. A person with an aggregate ownership interest of 20% or more in the corporate entity, partnership, or other business entity applying for a permit or a permittee, unless the interest is solely a security, lien, or encumbrance.
 2. The chief executive officer of a nonprofit or other entity.
 3. A member of the board of directors of a nonprofit.
 4. An individual who will be participating in the direction, control, or management of the person applying for a permit. A member of the board of directors of a nonprofit.
 5. An individual who will be participating in the direction, control, or management of the person applying for a permit.



"Owner" means any of the following:

- (a) All persons identified as an "owner" on any permit, license, or other authorization issued by a state agency or local government which authorizes the persons to establish and operate the cannabis facility.
- (b) Any person identified or required to be identified as an "owner" on an application filed with any state agency and any local government, wherein the application requests the privilege to operate the cannabis facility.
- (c) An Owner is further defined as follows:
 - (1) A person who has any ownership interest in the corporate entity, partnership, or other business entity applying for a permit or a permittee, regardless of percentage of ownership, unless the interest is solely a security, lien, or encumbrance.
 - (2) The chief executive officer of a nonprofit or other entity.
 - (3) A member of the board of directors of a nonprofit.
 - (4) An individual who will be participating in the direction, control, or management of the person applying for a permit. A member of the board of directors of a nonprofit.
 - (5) An individual who will be participating in the direction, control, or management of the person applying for a permit.

Consideration

Possibly Keep Existing Definition: Applicants with less than 20% ownership in the business likely do not participate in the day-to-day operations of the cannabis business.