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# Administrative Report

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Date: June 23, 2025

**To: Public Works and Sustainability Commission**

**From: Public Works Department**

**Subject: DISCUSSION OF POTENTIAL REFORMS TO THE CITY'S  
PREFERENTIAL PARKING PERMIT PROGRAM**

**SUMMARY:**

City staff received a referral from the Public Works & Sustainability Commission (PWSC) to discuss potential changes to the City's Preferential Parking Permit (PPP) Program. The request stems from a desire to create more flexibility to add and/or remove zones to meet needs of the residents. The current Redondo Beach Municipal Code (RBMC) is highly restrictive and prescriptive as it relates to the PPP Program. Staff reviewed the PPP Program against similar programs in other cities such as Santa Monica, Culver City, and West Hollywood. These cities offer robust permit programs using best practices that reflect various street parking complexities.

**BACKGROUND:**

The City offers a number of parking permit programs for different needs. They include:

- Annual Parking Meter Permits (available to all; bypasses per use payment up to the stated time limit)
- Riviera Village Employee Parking Meter Permits (Riviera Village businesses only, specific meters only; bypasses per use payment and short-term time limits)
- Waterfront area employee permits
- Preferential Parking Permits (discussed in detail below; bypasses stated restriction)
- Oversized Vehicle Permits (required when vehicle exceeds a certain size / dimension)
- Senior Parking Meter Permit (age 62+ only; bypasses payment at 309 Esplanade and Lot 4 that serve a senior center)

This discussion focuses on the Preferential Parking Permits (PPP) Program. RBMC 3-7.17 governs the establishment, revisions, determination criteria, permit issuance, termination, and prohibitions related to preferential parking zones. RBMC 3-7.17 can be found here:

<https://ecode360.com/42644496#42644496>

PPPs are only available with proof of residency on that particular block or group of blocks. At this time, the City contains 10 PPP zones, shown in **Attachment 1**. Each zone has a unique parking restriction and may encompass more than one block of a street.

Administration of the PPP Program is currently handled by the Police Department Parking Enforcement Unit. At this time, administration and enforcement is largely handled via paper, in-person, and/or mail-based methods. The Police Department is working to transition to an online-based system.

### **DISCUSSION:**

Currently, Public Works and Police staff have observed the following issues with the PPP Program. They are shown in the table below. Police Parking Enforcement Unit's comments can also be found in **Attachment 2**.

#	Issue	Effect
1.	RBMC 3-7.17 does not allow for the creation of temporary PPP zones in response to large scale public and / or temporary events due to current requirement that parking conflicts occur on "regular and significant daily or weekly intervals."	Events such as the Seaside Holiday Lights in Torrance cause undue traffic and parking impacts in Redondo neighborhoods.
2.	RBMC allows only a 2/3 majority of residents to advance consideration to add, modify, or remove PPP zones. All PPP zone changes must go through the same petition process on the subject block.	Consideration to remove or modify existing PPP zones in consideration of other needs is impeded due to reliance on resident support likely unaware of other needs. Residents on adjacent blocks outside a PPP zone express frustration to City due to unfairness.
3.	Current PPP zones are added and named block by block, with some streets in a single neighborhood containing two zones.	Current PPP program is difficult to administer. Zone names and boundaries are confusing.
4.	Police Department does not yet have the capabilities to broadly enforce PPPs using automated license plate readers (ALPR).	PPPs require physical permits that can be easy to forge, hard to transfer. City is not yet able to introduce more dynamic parking regulations in PPP zones. All PPP zones are binary. Parking either allowed or disallowed during posted times. City is unable to enforce unmetered time limit zones or allow visitors to park without going through the permit process with their resident sponsor.

Some of these issues are due to restrictive language found in the RBMC, while other issues are due to the current administrative systems. For example, changes to the RBMC would be required to authorize designated staff to investigate whether a permit zone could be removed without petition of residents, subject to a public hearing by the PWSC. The RBMC would also need to be changed to authorize short-term PPP zones for public hearing

approval. Lastly, some desired changes to the PPP program may require additional parking enforcement resources, such as additional automated license plate readers (ALPR). The Police Department is looking to implement an online permit system and improved enforcement technologies in the next year or so. Improved technologies could allow the City to introduce creative PPP zone regulations that allow short-term (1-2 hour) public parking within the PPP zone, while exempting permit holders from short-term limits. This is common in other cities and reduces the need for visitor permits. Currently, all residents within a PPP zone must apply and pay for visitor permits for any vendors, friends, family, or others who visit their homes during restricted parking periods.

At this time, staff recommends consideration of the following changes to the PPP Program:

1. Clarify and affirm the City Manager or designee's authority to bring forward the addition, revision, or removal of a PPP zone to the PWSC for consideration via public hearing. (This is the first step to address obsolete zones and the effects of seasonal events zones.)
2. Establish annual limits for one-day visitor permits.
3. Establish a limit on the number of PPPs per address/dwelling unit.
4. Continue transition to an online-based, license plate-based parking permit system as resources allow. (Stickers would no longer be required, but additional funding may be required to implement ALPR more widely across the Parking Enforcement Unit. This change is in the planning stages.)
5. Organize the City into administrative parking districts to simplify the number of PPP zones. Streets that meet RBMC PPP zone thresholds and are approved for preferential parking would join the parking district. The inclusion of PPP zones will allow for permit parking for special events such as Seaside Holiday Lights in Torrance or BeachLife concerts. Each parking district would largely correspond to a single permit type/zone. Some parking districts may contain additional permit types for special circumstances like employee permits. (Santa Monica, Culver City, Inglewood and West Hollywood are among the various cities in the region that are divided into parking districts.)

Staff is soliciting additional input from the public and the Commission as it develops recommendations for reconsideration of the RBMC's parking permit programs in conjunction with the Police Department and for potential consideration by the City Council.

#### **COORDINATION:**

Coordination of this report took place within the Public Works Department and with the Police Department.

#### **Prepared by:**

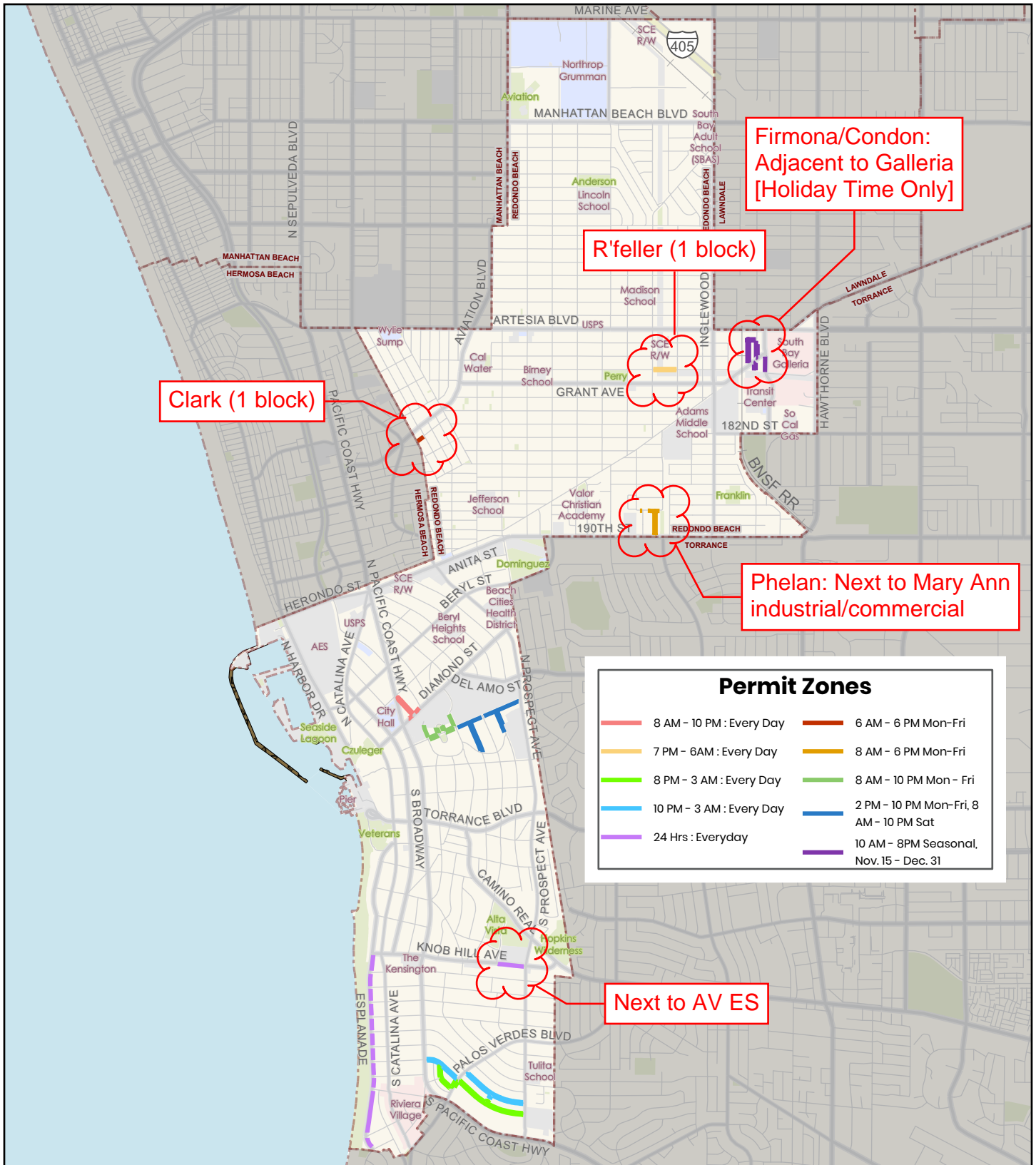
*Ryan Liu, Principal Transportation Engineer*

#### **Submitted by:**

*Andrew Winje, Public Works Director*

ATTACHMENTS:

- 1 – Existing Preferential Parking Permit Zones
- 2 – Police Parking Enforcement Unit Comments



Permit Zones			
<span style="color: red;">—</span>	8 AM - 10 PM : Every Day	<span style="color: brown;">—</span>	6 AM - 6 PM Mon-Fri
<span style="color: orange;">—</span>	7 PM - 6AM : Every Day	<span style="color: yellow;">—</span>	8 AM - 6 PM Mon-Fri
<span style="color: green;">—</span>	8 PM - 3 AM : Every Day	<span style="color: lightgreen;">—</span>	8 AM - 10 PM Mon - Fri
<span style="color: blue;">—</span>	10 PM - 3 AM : Every Day	<span style="color: darkblue;">—</span>	2 PM - 10 PM Mon-Fri, 8 AM - 10 PM Sat
<span style="color: purple;">—</span>	24 Hrs : Everyday	<span style="color: darkpurple;">—</span>	10 AM - 8PM Seasonal, Nov. 15 - Dec. 31



## Preferential Parking Zones



**From:** Nicole Merrill  
**Sent:** Tuesday, June 10, 2025 10:52  
**To:** Ryan Liu  
**Cc:** Brian Long; MSO  
**Subject:** RE: Preferential parking

Hi Ryan,

The timing of potential changes to the PPP could be ideal as we are working on transitioning to an online portal for permit distribution. With this residents would upload their documents, staff would verify submissions, and once approved residents would pay and come in person to pick up. Below are my thoughts on potential changes to PPP.

- The ability to create PPP for large scale events may be beneficial. There is a possibility of backlash from the residents in the permitted zones near the high school. When there are large scale public events in this area ( graduation and K9 Show) city council exempts the permits.
- The ability to allow the City Engineer to add, modify, or remove areas is needed. An example of a zone that should be removed would be the “Holiday Permits “ in the area of the Galleria, which no longer creates spillover parking in the adjacent neighborhood. The continuance of this permit creates an inconvenience for the residents and an unnecessary task with expenses for supplies for staff.
- Larger permit areas instead of multiple permits in the same area. Example V and V2 permits.
- I currently have one unit with an ALPR, which would be insufficient equipment to move to all virtual permits. However, it would allow for the enforcement of timed areas within a zone. An example of this would be allowing one hour unpermitted parking in the area of the high school for school business.
- Current RBMC allows for each applicant to receive a permit for each vehicle registered at the address within the zone. I would recommend establishing a defined limit on this.

☐ § 3-7.1704 **Issuance of permits.**

- ◀ (a) Permits. The Police Department shall issue permits, in a form to be determined by the Police Department and consistent with the provisions of this article, for preferential parking to qualified applicants who have completed an application form supplied by the Police Department. Applicants for such permits shall present such proof as may be required by the Police Department of residence adjacent to the area designated as a preferential parking zone. **Each qualified applicant shall be entitled to a permit for each noncommercial vehicle registered to their residence.**

- I also would change the term “Visitor Permit” to “Transferable Permit”. Visitor permit causes confusion with the residents, who often think they can apply for this permit without showing any documentation.

- (c) Visitor permit.** Any resident eligible for a preferential parking permit may also apply to the Police Department for a visitor preferential parking permit for the use of visitors to the home of the applicant. Such permits shall be in the form of a plastic or laminated card. No more than two visitor preferential parking permits shall be issued for any one dwelling.