

Library Director's Report - November, 2024

The Library Director continued to schedule regular meetings with Library Managers to review and address Library related matters and provide communication between departments.

Library Director, Dana Vinke, compiled and submitted the annual FY 23-24 California Public Library Survey (PLS) on behalf of the Redondo Beach Public Library. This report compiles a variety of data regarding Library operations and services statewide and makes them available for review and comparison.

Helaire Hamilton Mitchell, Youth Services Librarian, submitted the 2024 Summer Community Impact Report to the California State Library. The report relates to all Library summer 2024 programs including all programs, outreach events, and activities that happened in the summer.

Open+

The Library continued to work on addressing a mechanical door issue at North Branch Library. Library Director, Dana Vinke and Technical Services Librarian, Tim Parker, met with Bibliotheca representatives to review the Open+ side of operations. Bibliotheca provides the Open+ equipment and software. Library staff will schedule a meeting with Public Works and a mechanical door vendor to review the door operations.

Facilities

Library staff continued to address regular maintenance and minor facility issues as they arose. Library staff worked with City IT to upgrade meeting room display equipment in Library meeting rooms.

Programs

Library staff continued to plan and coordinate public programs for adult and youth for 2025. In October, Youth Services staff planned and coordinated a successful Halloween Spooktacular on Saturday, October 19, for all ages. The event included activities and games for all ages and was attended by over 250 individuals. In addition to regularly scheduled programs, staff discussed a potential in person monthly adult book group at North Branch Library. This book group would be in addition to the existing virtual monthly adult book group led by Library Program Coordinator, Amy Feller.

Staff Training

The Redondo Beach Fire Department held CPR training for Library Managers in October. Tim Parker, Technical Services Librarian, attended "*Responsible Implementation of AI in Libraries*" webinar. Library Director, Dana Vinke and Technical Services Librarian, Tim Parker, met with representatives of NextBib to review their People Traffic Analysis services for Libraries. Library Director, Dana Vinke and Technical Services Librarian, Tim Parker, attended BlueCloud Analytics agency report consulting meeting with SirsiDynix. SirsiDynix is the Library's Integrated Library Software (ILS).

Staffing

Mario Adame, Library Circulation Supervisor, reviewed applications for part-time Library Clerk and is in the process of scheduling interviews. The goal is to fill 2-4 part-time positions based on availability.

Library Director, Dana Vinke, worked with Human Resources on recruitment for the Library's new Library Manager position.