



Administrative Report

H.4., File # 25-1003

Meeting Date: 8/12/2025

To: MAYOR AND CITY COUNCIL

From: ELIZABETH HAUSE, COMMUNITY SERVICES DIRECTOR

TITLE

APPROVE A MEMORANDUM OF UNDERSTANDING WITH THE REDONDO BEACH UNIFIED SCHOOL DISTRICT FOR THE USE OF ELEMENTARY SCHOOL CAMPUSES FOR THE CITY'S AFTER SCHOOL PROGRAM

EXECUTIVE SUMMARY

The Community Services Department operates a daily after-school program for children ages 6-12 years old at all eight RBUSD elementary schools. Staff recommends the City Council approve a Memorandum of Understanding (MOU) with the Redondo Beach Unified School District (RBUSD) to allow the program to continue on school campuses through June 30, 2026 for a total annual cost to the City of \$10,000. This cost is unchanged from the most recent agreement with RBUSD for operation of the program, and is accounted for in the City's FY 2025-26 budget.

BACKGROUND

The Community Services Department operates an after-school program for children ages 6-12 years old. The program is held daily, during the school year on each of the eight RBUSD elementary school campuses. While the program focuses on recreational activities, time is also dedicated for the completion of homework. For the upcoming 2025-26 school year, approximately 620 children are registered with spaces still available at every location.

Attached is a proposed MOU with RBUSD to allow the After School Program to take place through June 30, 2026. The total cost to the City for use of the school sites is \$10,000, which offsets the maintenance and custodial impacts associated with the program. This amount is consistent with previous agreements.

Staff recommends the City Council approve the proposed MOU with RBUSD to allow the City's After School Program to take place on the District's elementary school campuses. The Redondo Beach Board of Education is scheduled to review the proposed MOU at its regular meeting on August 12, 2025.

COORDINATION

The Community Services Department coordinated preparation of the MOU with the City Attorney's Office.

FISCAL IMPACT

The total cost for the proposed MOU is \$10,000, with funding already included in the FY 2025-26 Budget for the Community Services Department.

APPROVED BY:

Mike Witzansky, City Manager

ATTACHMENTS

- Proposed MOU with RBUSD