



Minutes  
Regular Meeting  
Public Amenities Commission – 6:30 p.m.  
Wednesday, October 8, 2025

**A. CALL TO ORDER**

A Regular Meeting of the Redondo Beach Public Amenities Commission was called to order by Commissioner Maroko at 6:30 P.M., in the City Hall Council Chambers, 415 Diamond Street, Redondo Beach, California, and teleconference.

**B. ROLL CALL**

Commissioners Present: Maroko, Lang, Galassi, Rowe, McCauley

Commissioners Absent: Caldwell, Chair Yousufzai

Officials Present: Sean Scully, Planning Manager  
Dana Vinke, Library Director  
Sean O'Rourke, Associate Planner  
Becca McNeely, Library Coordinator

**C. SALUTE TO THE FLAG**

Commissioner Lang led the Commissioners in the Pledge of Allegiance.

**D. APPROVE ORDER OF AGENDA**

Motion by Commissioner Galassi, seconded by Commissioner McCauley, to approve the order of the agenda.

Motion carried 5-0-2 by voice vote. Commissioner Caldwell and Chair Yousufzai were absent.

**E. BLUE FOLDER ITEMS - ADDITIONAL BACK UP MATERIALS**

**E.1. BLUE FOLDER**

Director Vinke reported Blue Folder items related to the Public Hearing were emailed to the Commissioners and he has hard copies if needed.

Motion by Commissioner McCauley, seconded by Commissioner Galassi, to receive and file the Blue Folder items.

Motion carried 5-0-2 by voice vote. Commissioner Caldwell and Chair Yousufzai were absent.

**F. CONSENT CALENDAR**

**F.1. APPROVE AFFIDAVIT OF POSTING FOR THE REDONDO BEACH PUBLIC AMENITIES COMMISSION MEETING OF SEPTEMBER 10, 2025**

**F.2. Pulled by Commissioner Galassi**

**F.3. RECEIVE AND FILE LIBRARY DIRECTOR'S REPORT**

**F.4. Pulled by Commissioner Maroko**

Library Coordinator McNeely reported no eComments and no one online.

Motion by Commissioner Galassi, seconded by Commissioner Lang, to approve Consent Calendar items F.1 and F.3.

Motion carried 5-0-2 by voice vote. Commissioner Caldwell and Chair Yousufzai were absent.

**G. EXCLUDED CONSENT CALENDAR ITEMS**

**F.2. APPROVE THE REDONDO BEACH PUBLIC AMENITIES COMMISSION MINUTES OF SEPTEMBER 10, 2025**

Commissioner Galassi asked that under section L.1, paragraph four, that she asked the question regarding how the program was able to exceed the statistics and not Commissioner Maroko.

Commissioner Maroko stated under F.4 he asked a series of questions to the Community Development Director Marc Wiener which he felt were not reflected in the minutes; mentioned he said he was going to do amendments, which he did, and sent them off to the City around September 30<sup>th</sup>; wanted them to be received and filed by the Commission so when it comes back up on the agenda to approve the August minutes, they would have the ability to read them; disclosed Commissioner Lang reviewed them and he sent a copy over to Commissioner Galassi as well.

Motion by Commissioner Lang, seconded by Commissioner Galassi, to receive and file Commissioner Maroko's amendments to the August minutes.

Motion by Commissioner Rowe, seconded by Commissioner Lang, to approve September 10, 2025, minutes with the requested change.

Library Coordinator McNeely reported no public comments for the item.

Motion carried 5-0-2 by voice vote. Commissioner Caldwell and Chair Yousufzai were absent.

**F.4. RECEIVE AND FILE COMMUNITY SERVICES DEPARTMENT UPDATES RELATED TO HISTORICAL & PARKS AND RECREATION ACTIVITIES**

**CONTACT: KELLY ORTA, DEPUTY COMMUNITY SERVICES DIRECTOR  
JACK MEYER, CULTURAL ARTS MANAGER**

Deputy Community Services Director Orta stated she is happy to answer any questions they have regarding the item.

Commissioner Maroko mentioned the Park Ranger Program had been on their agenda in the past and they were told it would be brought back to them but it hasn't and wanted an update on the status.

Deputy Community Services Director Orta reported staff decided it was an item that would be best suited for a larger conversation on subcommittees because that was a discussion on whether to develop a subcommittee for the Park Ranger Program; noted the Commission has had other discussions on subcommittees as a whole and to decide how to proceed with development of subcommittees so staff has tabled it until that is decided.

Commissioner Maroko stated the Commission was not notified about the Herondo Park dedication on September 30<sup>th</sup> until a couple of days prior to that date and wondered why they were not told sooner about it since they are taking over parts of the Recreation and Parks Commission.

Deputy Community Services Director Orta mentioned her team was not too involved in that event either so she cannot speak on the details of when that was finalized.

Commissioner Maroko asked if any programs were produced for that event.

Deputy Community Services Director Orta said she was unsure and was not able to attend that event but could see if there were any programs and provide them with copies.

Commissioner Maroko reported the person that is trying to get the Riviera Park plaque reached out to him via email stating that the City still needs to determine if the language on the plaque is appropriate; mentioned the Commission already voted on it and moved it forward.

Deputy Community Services Director Orta reported they have no intent in changing the context of what is written but the City still needs to put the information through some historical accuracy testing to make sure the information is confirmed; spoke of adding additional content to some dates that were mentioned in the context provided.

Commissioner Maroko questioned why they didn't propose that at the time Commissioner Lang was doing the clean up on the language.

Deputy Community Services Director Orta noted at that time that was between Commissioner Lang and the family.

Commissioner Maroko asked when it would be completed, and Deputy Community Services Director Orta stated she cannot give an exact date but hopefully soon.

Commissioner Lang asked if Parks and Rec did not plan that event who planned it.

Deputy Community Services Director Orta responded that Public Works took the lead on that event and worked with the City Manager's office.

More discussion followed on who plans certain events and that it is dependent on the purpose of it.

Commissioner Lang asked if Community Services plans any events if the Commission can be notified via email. Deputy Community Services Director Orta replied yes.

Commissioner Galassi reported that she saw a Facebook post by the Mayor inviting everyone to attend the groundbreaking event, realized the Commission was not notified and reached out to Councilmember Obagi who did send out an email to everyone; wanted it recognized that he did send out the email; asked Deputy Community Services Director Orta if she wanted to update them now about committees regarding Alta Vista and Franklin Park.

Deputy Community Services Director Orta agreed to provide the updates; mentioned the City Council allocated about \$500,000 to redo the playground at the location; stated they are keeping the same footprint but replacing the playground structure at Franklin Park, the subcommittee has met with the stakeholder group and they are at the stage where the playground equipment has been refined and they are fine-tuning the colors and layout; communication with the playground manufacturing company has been made and they are producing 3D renderings and a flythrough video for them; noted it will be the first fully-accessible playground in Redondo Beach so they want to make sure the stakeholders feel confident with their selections; reported they have received quotes for the resurfacing at Alta Vista which will include full-court resurfacing of all eight existing tennis courts, one of which will be turned into four pickleball courts; stated the three quotes received were higher than what has been allocated for it and will review the quotes to see how to get them down; reported they are meeting tomorrow to discuss; stated they have finalized the order for the sound mitigation blankets for the western fence line which came from a separate fund and explained some next steps.

Commissioner Galassi asked if they are still on track for December and Deputy Community Services Director Orta replied it looks like they are but she will keep them updated.

Discussion followed to clarify the number of courts being resurfaced and that one of the eight tennis courts will be converted to four pickleball courts; more explanation followed regarding the decision made by Council and staff on the full resurfacing of the courts in conjunction with converting one to pickleball courts.

Commissioner Maroko asked for an update on Dominguez Park.

Deputy Community Services Director Orta stated she is not as involved with it but her understanding is that Public Works would be meeting with the County to talk about the requirements to get the park open.

Commissioner Maroko mentioned page 31 of the materials and complimented the docent on the graphics of promoting the museum and asked that she relay that to the person.

Motion by Commissioner McCauley, seconded by Commissioner Rowe, to receive and file Community Services Department updates related to Historical & Parks and Recreation activities.

Library Coordinator McNeely reported no public comments.

Motion carried 5-0-2 by voice vote. Commissioner Caldwell and Chair Yousufzai were absent.

## **H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**

### **H.1. For eComments and Emails Received from the Public**

Jill Klausen, resident since 1994, spoke about the Ann Baker historic home and mentioned that Ann Baker recently passed away; reported the home had a Public Notice posted stating the current owner wanted to tear down the home and build a duplex; noted that the August 20<sup>th</sup> date has passed and wondered about the outcome; stated she came to speak today because Commissioner Galassi mentioned it was on the list of historical resources; read from an article featured at the home which stated one of her sons wanted the home to be kept intact and be declared a historical landmark; read a comment she received from her Facebook post from Jennifer Korban that said, "Historic properties have local and state preservation laws that protect properties historic integrity. Please save this home from developers. Our neighborhood doesn't need another overpriced townhouse."; hoped there was something the Commission could do to prevent that home from being demolished.

Commissioner Maroko asked if there was a public hearing.

Jill Klausen clarified that a public notice was posted on a stake on the front lawn of the property, the public hearing was scheduled for August 20<sup>th</sup> but she forgot about it; wondered if there was anything the Commission could do.

Commissioner Maroko asked Planning Manager Scully about the project.

Planning Manager Scully said it would have come to the Commission since August 20<sup>th</sup> was a Wednesday.

More discussion followed and the address of the home was given as 218 South Helberta Avenue.

Jill Klausen read that August 20<sup>th</sup> was the comment deadline and application requests for consideration of an exemption declaration and administrative design review to permit the construction of a two-unit residential development on property located within a residential R3 zone.

Planning Manager Scully explained it is going through an administrative design review process, it is not subject to the preservation ordinance based on its survey designation and as a result does not fall under the purview of the preservation ordinance.

Commissioner Lang commented that it needed to fall under an A or B rating and that is just from the visual survey.

Planning Manager Scully agreed.

Commissioner Maroko commented that Ann Baker did not want her home to be a historic landmark when she was alive but stated they will take a look and discuss it further at some point.

Jill Klausen asked if the item would come before the Planning and Public Amenities Commissions in the future where the public will have opportunities to comment.

Commissioner Lang suggested that Jill Klausen go on the City's website, look up the historical survey, find out what rating the property was given and if it was given an A or B rating noted it would come before the Commission and the public would have an opportunity to speak; recommended that she reach out to her Councilperson as well.

Commissioner Galassi reported she looked it up and that it was given a C rating but that the Commission could examine the property; noted that the City website has a historic context statement and read one of the bullet points that stated re-evaluation can be discussed.

Library Director Vinke interjected to point out the item is not on the agenda and that staff or others could reach out to Jill Klausen offline.

Commissioner Galassi pointed out that it could also be agendaized at a future meeting.

Library Coordinator McNeely reported one person online but no hands raised and one eComment from Jill Klausen.

## **I. EX PARTE COMMUNICATION - None**

## **J. PUBLIC HEARINGS**

### **J.1. Public Hearing for Consideration of an Exemption Declaration and Certificate of Appropriateness for Restoration and Rehabilitation to a Landmark Property 519 South Catalina Avenue, Pursuant to Title 10, Chapter 4 of the Redondo Beach Municipal Code.**

#### **RECOMMENDATION**

- 1. Open the public hearing and receive testimony, receive and file all documents and correspondence on the proposed project;**
- 2. Accept all testimony from staff, applicant, and public;**

3. Consider the action;
4. Close the public hearing;
5. Adopt a resolution by title only approving the request subject to the findings and conditions contained therein:

**A resolution of the Public Amenities Commission of the City of Redondo Beach, California approving a CEQA Exemption Declaration and Certificate of Appropriateness for rehabilitation, repair, removal of unpermitted shed, and tenant improvements of a landmark property at 519 South Catalina Avenue pursuant to Chapter 4, Title 10 of the Redondo Beach Municipal Code.**

Motion by Commissioner Galassi, seconded by Commissioner Lang, to open up the public hearing.

Motion carried 5-0-2 by voice vote. Commissioner Caldwell and Chair Yousufzai were absent.

Commissioner Maroko asked if they need to put the witnesses under oath.

Planning Manager Scully stated he would recommend it just to be safe.

Commissioner Maroko asked anyone planning to speak to stand, and Planning Manager Scully administered the Oath.

Planning Manager Scully stated that Associate Planner Sean O'Rourke would be providing the presentation and that they also have the property owner, the property owner's architect and her contractor available in the audience.

Associate Planner O'Rourke stated the item is regarding the application for a Certificate of Appropriateness for the repair and rehabilitation of a landmark property located at 519 South Catalina Avenue; provided an overview and noted it was designated a local landmark on May 4, 1994; stated the reasons a Certificate of Appropriateness is needed per the municipal code; provided a slide featuring what the applicant is proposing for the replacement, repair and restoration of specific items of the home; provided more detail on other repairs that would be done to the home; stated the ADU is not within the purview of the Certificate of Appropriateness; showed pictures provided by the applicant of the primary structure, the rear of the structure, the previously unpermitted living space at the rear of the property, and the garage; stated the next three slides were plans provided by the applicant and demonstrate the proposed project and are also included as a Blue Folder item; provided detailed explanations of the plans on the slides and noted Condition No. 13; stated that the Redondo Beach Municipal Code details the criteria for the approval of a Certificate of Appropriateness and read the code; stated the prescriptive standards refer to the Secretary of Interior Standards for Rehabilitation and provided the definition; noted that each finding was included in the Administrative Report and the resolution; reported the home would retain the characteristics of the Craftsman architectural style; read the three criteria for approval of Certificate of Appropriateness; noted the proposed project is categorically exempt from the preparation of environmental review documents pursuant to Section 15331; stated staff recommended that the Commission approve the

CEQA exemption and the Certificate of Appropriateness for this project.

Commissioner Galassi asked which window was being removed on the north elevation.

Associate Planner O'Rourke went back to the slide featuring the windows but wasn't able to show or explain which windows were being removed or replaced.

Planning Manager Scully suggested going to the existing first story floor plan to explain; counted seven total windows on the existing plan and the proposed plan retains the seven windows but moved them to accommodate the different floor plan.

It was determined the windows they were discussing were on the north side of the structure near the meters.

Commissioner Galassi noted that the house is going to retain as much of the original siding as possible and asked for clarification if the siding being replaced would be with wood siding.

Planning Manager Scully replied that is the Condition of Approval that staff has applied to the project.

Commissioner Galassi asked if the Hardie siding is just for the ADU unit in the back.

Planning Manager Scully stated it would be replaced with wood siding since that is what is being used now.

Commissioner Lang referenced the updated plan and questioned why the two front windows on the second floor were changed to double-hung but all the other windows are casement windows.

Planning Manager Scully stated that is what the applicant proposed, and it is conditioned that they are all double-hung and all wood; noted that it is a distinction between the plan that the architect provided and the Conditions of Approval.

Commissioner Lang asked if the plans just haven't been updated to reflect that.

Planning Manager Scully stated the plans have been updated but the applicant is proposing an alternative proposal to do the casement windows on the side and rear elevations, but staff is recommending that they are all wood and double-hung all around; noted that is the resolution before the Commission to decide upon that evening.

Commissioner Lang asked for clarification on what was before them that evening.

Planning Manager Scully stated the resolution with the Conditions of Approval is staff's recommendation and the plans are consistent with the staff's recommendations on the front elevations but the window types on the side and rear elevations are what the applicant is proposing and that is the discrepancy, and the Commission needs to determine which material to proceed with.



Commissioner Rowe asked to go back to the slide with the Proposed Certificate of Appropriateness to view the replacements and refurbishments; asked how much of the brick foundation would be lost.

Planning Manager Scully stated those would be repaired.

Commissioner Maroko asked if the Commission is supposed to have the actual application in front of them.

Planning Manager Scully stated it was not required that they bring the application before the Commission; noted that they have gone to a new application through the City's portal but there is very little information on it besides the plans which they have before them.

Associate Planner O'Rourke added they worked with the applicant team to get to a proposal that was compliant to the municipal code.

Commissioner Maroko noted the property was approved as a landmark in 1994 and assumed through conversations with the Community Development Director that there was probably no post landmark inspection done of the property.

Planning Manager Scully said probably not.

Commissioner Maroko asked if it is correct to expect no post landmark inspection will be done.

Planning Manager Scully stated there will be multiple inspections when the permit is issued.

Commissioner Galassi referred back to the windows and asked how much of the side view is visible from the street.

Planning Manager Scully explained what can be seen from the sidewalk noted the southside windows of the home are not visible at all, just the trim and molding.

Commissioner Galassi wanted to confirm the home does not have a Mills Act contract.

Planning Manager Scully confirmed it does not have a Mills Act.

Some discussion followed regarding Mills Act and property taxes.

Commissioner Lang stated from the Google view the first window is definitely visible from the street and it is proposed to be a casement window, which look totally different from a double-hung window; asked to see the slide with the materials; commented that the side view is only blocked by bushes and those can be taken down at any point by the neighbors.

Commissioner Maroko moved to have the applicant or the applicant's agent speak.

Domingo Ottolia, the architect for the property, stated he is working with the owner who

purchased the property back in December 2024; noted their objective is to repair it and bring back its character while making the interior more contemporary; addressed the comparison of the double-hung versus the casement style windows and said they do not have any problems in making them all double-hung with the exception of the two front bedroom windows; explained that the egress size does not work if they make them double-hung unless they make them considerably wider but they wanted to keep similar proportions to the original and that is why they proposed the casement windows; referred back to Commissioner Galassi's question about the side windows and stated that was part of a one-story addition done back in the 60's and they are aluminum windows and they are trying to relocate those windows in a logical way so those rooms can be bedrooms and explained that the bigger window to the left of those windows is for the tub; requested that the Commission consider allowing them to use aluminum powder-coated clad on the exterior because they will last longer than wood; felt the Secretary of Interior Standard for Rehabilitation allows for it and read Section 6 of the Standard and gave his reasoning; stated the Commission could require a condition that Planning Manager Scully would need to review the window type before it gets approved.

Commissioner Lang mentioned it is a casement window and that the wood is inside.

Domingo Ottolia confirmed that is correct.

Commissioner Lang argued that the casement windows look very different from the double-hung windows; pointed out that the original windows are from 1912 and have held up well; asked if all windows are egress.

Domingo Ottolia responded that only the windows that are in a bedroom and do not have a door to the exterior are egress; mentioned that the original windows look fine from about 20 ft away but many are in disrepair with rot and mentioned that the older wood used was denser and held up better but new wood windows are not as dense and do not hold up as well.

Commissioner Lang commented that casement windows are less expensive than double-hung but Domingo Ottolia stated they are actually similar in cost.

Commissioner Maroko asked if staff was okay with the recommendations from the applicant's architect.

Planning Manager Scully noted they thought they would require them to stay with the existing materials and design throughout but stated it is not a significant alteration if it cannot be viewed from the right-of-way, however, in staff's opinion it leads to consistency issues and the integrity is diminished; reiterated that staff's recommendation is to keep all the windows wood double-hung and that is how the project is conditioned.

Commissioner Lang stated from what she viewed there are only two double-hung windows on the new plans asked if they planned on keeping the old ones.

Domingo Ottolia stated the hope is to repair or rebuild the old ones and have all new windows throughout the house but from the comments felt they could make all the

windows double-hung with the exception of the bedroom window but if that is not possible they can make the windows wider to accommodate the double-hung size for egress; argued aluminum-clad would last longer but understood it is up to the Commission to decide; offered to bring samples of the materials if the Commission was open to the option to show them that the look would be similar.

Commissioner Lang opined that double-hung windows are more appealing and would prefer to see that on the home; felt wood style windows should be a trend that is considered more often.

Domingo Ottolia stated they are using Sierra Pacific Windows and that they are a quality vendor; mentioned that the aluminum-clad are actually more expensive than the double-hung but felt for the preservation the aluminum-clad would be better.

Commissioner Maroko wanted to ask the property owner some questions and asked Pamela Sattler to come up; asked if her intention would be to seek a Mills Act contract.

Pamela Sattler stated she has read a bit about it and understood she would need to work with the Planning Department to get it done.

Commissioner Maroko asked if they need to put that in their resolution, to recommend to the Council to review whether the property should be Mills Act.

Planning Manager Scully said yes they could do that.

Commissioner Maroko asked how her relationship is with the neighbors, mentioning the homes on either side of her are also historic homes; pointed out that there is potential for a historic district.

Pamela Sattler mentioned the neighbor on the south side of her is excited to see her project start and mentioned the neighbors on the north side are very supportive of her project.

Commissioner Maroko asked her if she would be amenable to making her property part of a historical district.

Commissioner Galassi explained that a historical district is different than just one home being deemed a historical landmark and that it would be a grouping of properties together that would form a district; opined that her street would be ideal for it.

Pamela Sattler said she would be amenable to that.

Commissioner Maroko stated it would require her written consent and if she goes with the Mills Act contract he would ask that she sign a written consent so it can be part of the record for her property.

Discussion followed on where Pamela Sattler could find the information, and it would mean working with the Planning Department. Pamela Sattler was not agreeable to more

time added and commented that it has already been seven months; the Commission assured her that it would not add to her project time and that it is a separate process.

Commissioner Maroko asked for public comment.

Library Coordinator McNeely reported no eComments and no one online.

Commissioner McCauley provided some feedback and stated he is fine with the aluminum windows; felt it does not take away from the design.

Commissioner Galassi provided her feedback and felt the owner would be happy if she pursued the Mills Act contract because it will help her with the upkeep of the home and gave more explanation; spoke of the need to preserve consistency with the City's ordinances and the Secretary of the Interior Standards and voiced support for the staff's recommendations.

Commissioner Rowe spoke in support of the architect's recommendations for aluminum windows; stated he is excited about the possibility of a historic district for that neighborhood.

Commissioner Lang echoed Commissioner Galassi's comments and mentioned she grew up in a historic district and it is very special; hoped the owner would pursue it with her neighbors and thanked her for taking on the project.

Commissioner Maroko echoed the comments made by all the Commissioners; mentioned that the resolution mentions the Commission makes findings but he didn't see what the findings were that they were supposed to make and asked staff if he is missing something.

Planning Manager Scully pulled up the resolution and showed the Commission where the findings were in the document.

Motion by Commissioner McCauley, seconded by Commissioner Lang to close the public hearing.

Library Coordinator McNeely reported there were no eComments and no one online.

Motion carried 5-0-2 by voice vote. Commissioner Caldwell and Chair Yousufzai were absent.

Commissioner Maroko moved onto step 5 of the item; noted there were two proposals before them: 1) adopt the resolution as proposed by staff, and 2) adopt the resolution but add language with regards to the aluminum windows; suggested they take a vote for either aluminum windows or double-hung wooden; asked all in favor of aluminum windows and Commissioners McCauley and Rowe were in favor and Commissioners Galassi, Lang, and Maroko were opposed.

Motion by Commissioner Galassi, seconded by Commissioner Lang, to adopt the resolution of the Public Amenities Commission of the City of Redondo Beach, California

approving a CEQA Exemption Declaration and Certificate of Appropriateness for rehabilitation, repair, removal of unpermitted shed, and tenant improvements of a landmark property at 519 South Catalina Avenue pursuant to Chapter 4, Title 10 of the Redondo Beach Municipal Code.

**ROLL CALL VOTE:**

AYES: Maroko, Lang, Rowe, Galassi, McCauley

NOES: None

ABSENT: Caldwell, Yousufzai

Motion carried 5-0-2 by voice vote. Commissioner Caldwell and Chair Yousufzai were absent.

**K. ITEMS CONTINUED FROM PREVIOUS AGENDA - None**

**L. ITEMS FOR DISCUSSION PRIOR TO ACTION**

**L.1. ELECTION OF OFFICERS- CHAIR AND VICE CHAIR**

Commissioner Maroko asked if there were any nominations for Chair.

It was clarified that the current Chair is Yousufzai and the current Vice Chair is Maroko; more discussion followed regarding the statues for the positions.

Library Director Vinke mentioned that the ordinances were discussed at the Council meeting, but it still needed to come back for a second reading and would take 30 days after that for it to be official.

Commissioner Maroko mentioned they will be under the old rules for now but it would likely change; asked for nominations for Chair.

Commissioner Rowe nominated Commissioner Maroko for Chair; Commissioner Lang nominated Commissioner Galassi for Vice Chair.

**ROLL CALL VOTE:**

AYES: Maroko, Lang, Rowe, Galassi, McCauley

NOES: None

ABSENT: Caldwell, Yousufzai

Motion carried 5-0-2 by voice vote. Commissioner Caldwell and Yousufzai were absent.

**L.2. DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED WALK OF HISTORY TIMELINE SIGNS PROJECT AT DOMINGUEZ PARK**

**CONTACT: KELLY ORTA, DEPUTY COMMUNITY SERVICES DIRECTOR**

Deputy Community Services Director provided a PowerPoint presentation; provided the history of the project, noted it originated on September 21, 2022 through a subcommittee that recommended it to the former Historical Commission that approved it and then referred it to the former Recreation & Parks Commission (RPC); explained the intent of the proposal was to install historically significant timeline signs throughout the park; at the time it was approved and referred to the former RPC, staff provided a sample sign along with examples of historical items that could be listed on the signs; reported that, on May 10, 2023, a majority of commissioners voted to refer the item back to the Historical Commission to provide additional details and explained what other details they requested; reported that, on February 14, 2024, the former Historical Commission considered the referral but did not take any action on the item; stated the item came back before this Commission, at the request of Chair Maroko with support of other Commissioners, to consider whether it would like to resume discussions regarding this project to determine the preferred method for implementation.

Commissioner Galassi asked if there was ever a budget put together for the project.

Chair Maroko provided some background on the item; mentioned during the pandemic, since all the museums and Heritage Square were closed, the idea was to bring the museum outside so that kids and adults could still learn the history of the City; stated he worked on the mock up design which was originally quoted at \$200 to \$300 per sign but by the time it got back to the RPC it had gone up to \$500; stated at the time, cost was not a major factor; referred them to page 114 of the materials, under J.4 it was referred from the Historical Commission to the RPC since it had to do with the parks; mentioned he spoke to Commissioner McCauley about the item since he was formerly on the RPC and they decided 8 to 10 signs would be good; felt where the signs would go is more of a staff decision, the mock-up design can be discussed further by the Commission, and that the costs should not be too much of a factor; stated that the real decision is whether they want to move forward with it.

Commissioner Galassi understood why Dominguez Park was chosen for the location but wondered if other locations were considered.

Commissioner McCauley pointed out that Dominguez Park was chosen because of the historical significance of the area but the idea was to expand from there into other locations; the choice to start with 8 to 10 was just for the first location and more would be created as they moved to other locations; noted that the QR code they intended to put on the post of the sign would be a way to link them all together and provide more information than the sign would have.

Commissioner Galassi supported the idea and felt it would be great for when the Olympics happen and for visitors to understand the history of the City; questioned whether it was set to be at Dominguez Park.

Chair Maroko said if Dominguez Park was not an option there are other streets available, or the Esplanade would be a good location or they could put one in each park.

Commissioner McCauley pointed out that a lot of time, effort and discussions have gotten them to this point and recommended that they stick to what they currently have since it is complete; noted it is an open-ended project and can be added to in the future.

Commissioner Lang suggested if they do move forward with the project that they create a template so that if staff or the Commission were to turn over the new people would not have to start over if another Path of History marker were to be needed; opined that the QR code takes away from the screen-free learning; stated she is in support of the project.

Chair Maroko suggested that the QR code could provide an audio instead of written material.

Deputy Community Services Director Orta stated she needed a recommendation and direction from the Commission on whether staff should move the item forward, and how they would prefer staff to approach the project.

Chair Maroko mentioned they have a Bringing History to the Community subcommittee already and if anyone wants to join there is one more spot open.

More discussion followed on the design of the marker.

Commissioner Galassi felt they should make sure they have enough bandwidth given all the subcommittees to get done what needs to be done; mentioned a lot of work still needed to be done for the Preservation Commission.

More discussion followed on the list of items they have to work on.

Commissioner Lang offered to consult on the subcommittee with the design and any other items needed.

Commissioner Rowe agreed that more text on the signs would be better for less phone use; worried that too many metal poles may create a dangerous environment for people running around.

Chair Maroko felt dogs peeing on the poles would pose more of a problem.

More discussion followed on the design and heights of the poles and signs and the safety of the people visiting the park.

Commissioner Rowe just wanted to make sure they considered all the possible situations when placing the markers.

Library Coordinator McNeely reported no public comments.

Motion by Chair Maroko, seconded by Commissioner Rowe, to move forward with the walking timeline and work with staff to come up with designs and/or cost estimates for the project.

Motion carried 5-0-2 by voice vote. Commissioner Caldwell and Yousufzai were absent.

### **L.3. COMMISSION SUBCOMMITTEE REVIEW AND PROJECT UPDATE**

Library Director Vinke stated the list of committees was in the Administrative Report and also reported that Commissioner Lang was already on the Bringing History subcommittee; stated this item was added for a couple of reasons: 1) for updates since they were waiting to see if the ordinances would go through and be passed and 2) for updates on the subcommittees; noted there was a recommendation to bring the committees back as a whole to have a discussion but it is not currently on the agenda; stated that Council asked staff to get some clarification or description on what each subcommittee does but it does not need to be done that evening; noted that tonight anyone representing a subcommittee should provide an update on any progress.

Chair Maroko asked if they were reformulating.

Library Director Vinke stated they would bring back the subcommittees as a discussion item after the ordinances are passed; reported Council is in the process of reviewing the bylaws and rules for the Commission; stated that evening would just be for the updates from current subcommittees.

Chair Maroko mentioned that Council approved the first go round of the ordinances.

Library Director Vinke affirmed that and stated a second reading is needed and then 30 days after that it becomes official.

Chair Maroko stated they published the Purpose of the Intent; asked to drop the “sub” from subcommittees.

Library Director Vinke said sure and asked if they wanted to go through the list of committees.

Chair Maroko spoke of Minor Alterations being a requirement and asked Commissioner Galassi and Commissioner Lang if they wanted to continue with it.

They both stated they did. It was noted they have room for one more so one of the two absent commissioners could join.

Chair Maroko continued down the list to the Facilities User subcommittee, noted that Commissioners Lang, McCauley, and Galassi are on that committee.

Commissioner McCauley provided an update on the Facilities User subcommittee; mentioned he will begin the organization of the annual meeting with youth organizations to meet before Thanksgiving.

More discussion followed on the involvement of the various leagues, volunteers, and Public Works.

Commissioner McCauley pointed out one concern is over the power lines coming down on 190<sup>th</sup> and using that area for youth fields.



More discussion followed regarding other locations and their intended uses.

Commissioner Lang felt it was important to note that once the power lines come down, there will be a lot of interest in putting housing there and it would be worth it to gather data together on how many youth groups would be served there.

Commissioner McCauley noted that Redondo is “park poor” and the Quimby fees are required by developers that want to build in Redondo; spoke of Redondo needing to use the land that becomes available for the community and not housing development.

Commissioner Lang pointed out that she should have been noted as being on the Facilities User subcommittee and not Commissioner Galassi.

Chair Maroko asked for an update from Commissioner Rowe and Commissioner Caldwell (who was absent) on the Volunteer Acknowledgement Program.

Commissioner Rowe noted it is really a one-person committee, and he will provide some updates next month and will get some applications to the Commission within 30 days; supported the continuance of the committee.

Chair Maroko touched upon the Bringing History to the Community committee and stated that will continue; moved on to the Franklin Park Playground subcommittee, noted Commissioners Galassi, Lang, and Caldwell are on that subcommittee.

Commissioner Galassi mentioned Deputy Director Orta spoke about Franklin Park earlier and she had nothing to add but that the committee should continue on until the park is finished.

Chair Maroko felt that the Public Amenities Bylaw subcommittee was no longer needed since the ordinance and Code of Conduct is being covered already.

Library Director Vinke agreed and said they could opt to bring it back in the future if there was a concern.

Chair Maroko asked if the Alta Vista Park Pickleball subcommittee was needed.

Commissioner Galassi stated it needs to continue on and they have a round-table meeting scheduled for October 15<sup>th</sup> with Pickleball Ambassadors from surrounding towns to find out their successes and challenges; mentioned Director Orta and herself drew up some questions and the goal is to rollout the program successfully and figure out how to respect all the sports played there and the community; in response to Chair Maroko’s question, noted they have a Facebook page and are discussing other means of outreach.

Chair Maroko asked for input on any other subcommittees that might be needed.

Commissioner Galassi mentioned the discussions around the survey and that is it 30 years outdated; felt the Commission needs to come up with a recommendation to present to Council; spoke about the urgency, that there is already money allocated, that the public

has no idea how to designate their homes or if their homes are on the list, and that the Preservation Commission and staff have fallen behind; listed some ideas including updating the City website to make it easier for people to find the information on preservation, create a Preservation committee that assists in informational material including outreach, create a community-wide video to post on the website; and suggested that a Commissioner attend each district meeting to talk about preservation and the program; stated she would like to have a booth at the June Riviera festival for both Historical and Preservation; reiterated that she thinks the Commission needs to formally request that Council move that survey item up the list and noted that she went to take a look at a house on the list and it was not there because it had been demolished; felt they have a lot of work to do and recommended that they create a Preservation subcommittee to work on her suggestions.

Chair Maroko agreed with her recommendation and had a note to create a Research and Promotion of Historical Districts and Landmark Committee; noted that Sean O'Rourke would be leaving the City soon so a committee would be essential so research of designations would not be forgotten; felt they need something that can focus on researching the properties and then promoting it and explained what he has been doing to document properties; opined a Research and Promotion type of committee would be better and not a formal structure; asked if Commissioner Galassi had more on her list.

Commissioner Galassi disagreed and felt the committee should have several arms and would be able to help staff and take some work off of them since part of the problem is they are too busy to communicate to the public; suggested they could help with the mailers but noted the more important step is to approach the Council and that is why they need a subcommittee to come up with the recommendation, have it approved by the entire Commission, and then have it presented to Council.

Library Director Vinke interjected that he felt in order for it to be successful they should include input from the actual department to make sure what they are suggesting can be done; felt their concerns were warranted but would prefer to make sure they have the department present to speak on their concerns before moving forward in forming a subcommittee; suggested bringing it back as a discussion topic separately and what they need to focus on that evening is on current subcommittees.

Commissioner Lang asked if a staff person need to be present for a subcommittee to meet.

Library Director Vinke replied no.

Commissioner Lang referred to all the items Commissioner Galassi brought up and felt the problem is that staff does not have the time available to meet with them and give them direction; noted that since several commissions folded, they have all been taking on a lot of extra work; suggested they put all their preservation ideas down and all the holes they are missing when they are trying to make decisions, and then approach staff with all of it; opined that if they brought staff in before putting it all down it would just cause more work for them; felt comfortable creating the subcommittee and meeting a couple of times and

then presenting to staff their information, ideas and requests; spoke of the house on Harper and that it was surveyed and rated using a “street-view observation”.

Commissioner McCauley pointed out that they are under the old rules still and can go ahead and form the subcommittee and do what needs to be done in the meantime and then staff can advise them; stated since they are getting rid of one subcommittee they could in the same motion add the new subcommittee.

Chair Maroko stated what he hoped would come from this discussion was their ideas for other committees because everyone has limited bandwidth; mentioned he looked at old minutes and saw that there was an Education Committee that did exactly the same thing that is being proposed; noted that another reason he wanted those minutes in there is because he answered a lot of questions like should they be proactive or reactive and felt that they are at a crossroads where they would like to be more proactive; recommended the Commissioners throw out ideas for the possible committees and either have the discussion that evening about them or table it, as the liaison suggested, until the next meeting; noted that everything that Commissioner Galassi mentioned is in the new stuff for the Commission.

Commissioner Galassi referenced a previous meeting that had the Preservation Plan before them as part of the agenda packet; reported she studied it and realized there is a lot they are not doing that the Preservation Plan details and that is part of their predicament; noted the objective is to strengthen their program and to make sure they are doing the right thing for the preservation program.

Chair Maroko asked Commissioner McCauley if he had any ideas for a committee that falls under Parks and Rec, Historical, Preservation, or Library.

Commissioner McCauley felt committees serve the purpose well because there is only so much bandwidth the Commission has; mentioned that the preservation issues are extensive and when presented at meetings they gobble up a lot of time and felt a committee would help expedite issues; didn't feel another committee was needed for rec and parks; supported forming the committee for preservation and eliminating the Public Amenities Bylaw committee mentioned earlier.

Commissioner Rowe commented that he is learning that people don't know about historic designations and Mills Act; asked how many houses are historic landmarks.

Chair Maroko replied 115 and also responded to Commissioner Rowe's next question on the number of possible designations, stating about 1400 and that the number will skyrocket when they add the next time period of 1950 to 1975.

Commissioner Rowe stated that he would be interested in the outreach to let people know of the eligibility they have ahead of them but had no other committees to add.

Commissioner Lang stated she had no other subcommittees to add but wanted to continue to form committees for play structures and parks for the community as needed.

Chair Maroko spoke about the Park Ranger committee from the Recs and Parks Commission; noted it pops up but then gets buried and felt it would be important for the parks to have someone be a resource for people.

Commissioner Lang reported that she was on that subcommittee but it became an issue trying to work with everyone's schedules to meet; felt it would be more productive to have a couple committee members meet and do research ahead of time.

Chair Maroko felt it was still worthwhile to pursue the Park Ranger committee and added that a Tree Landmark committee is needed to develop the canopy ordinances for recommendation to the Council and to possibly landmark some trees and develop protocols to recommend to the Council; spoke about trees that have been taken down on various streets in Redondo and felt it is important to have some type of Tree Landmark committee and progress from there if they get feedback from the community; noted that he had mentioned, two meetings ago, that they need to have a recognition program for landmarks; reported looking into creating a brick with the City's logo, landmark designation, and the year it was landmarked and received an estimate from the City on the cost of taking a piece of concrete out and putting the brick in; stated, about 8 to 10 meetings ago, he would continue doing research on properties and put together history on them; noted he is working on 1224 because he felt the professional report missed a lot of the history and needs to be supplemented; stated that is something he can offer to Community Development and if they tell the Commission about projects they can start working on getting them historical information; felt what he mentioned shouldn't cause too much detriment for at least a year; recommended that they keep the committees they have currently with the exception of eliminating the Public Amenities Bylaw committee, then bring to the next agenda the additional committees and any others, noting the two Commissioners not present tonight will be able to add their input; offered to work with Commissioner Galassi to flush out her proposal and make it less threatening to staff.

Commissioner Galassi stated her intent is to be a vehicle through which staff can achieve more and welcomed getting together to come up with a more succinct and well-worded recommendation to present to staff.

More discussion followed regarding the intent of the Commission and the frustrations they feel getting nowhere on the same topics or items.

Motion by Commissioner Maroko, seconded by Commissioner McCauley, to agendize the actual formation of new committees and review the minutes for the ideas mentioned and present it at the next meeting.

Library Coordinator McNeely reported no public comments.

Motion carried 5-0-2 by voice vote. Commissioner Caldwell and Yousufzai were absent.

Motion by Commissioner McCauley, seconded by Chair Maroko, to eliminate the Public Amenities Bylaws subcommittee.

Library Coordinator McNeely reported no public comments.

Motion carried 5-0-2 by voice vote. Commissioner Caldwell and Yousufzai were absent.

Chair Maroko asked Library Director Vinke to notify Commissioners Yousufzai and Caldwell that they are looking at forming new committees at the next meeting.

#### **M. ITEMS FROM STAFF**

Library Director Vinke stated it is National Banned Book Week and they have a display at the library; reported some have thought they are banning books but the message is the opposite of that and are in support of intellectual freedom.

Per the request of Chair Maroko, Library Director Vinke reported on the District 4 meeting, noted he was asked to speak about the events at the library by Councilmember Obagi and fielded questions; appreciated the opportunity.

#### **N. COMMISSION MEMBER ITEMS AND FUTURE COMMISSION AGENDA TOPICS**

Commissioner Galassi spoke about the sensory rooms at the library that were mentioned at the District 4 Community Meeting; stated they are adaptive semi-secluded rooms and mentioned people could search Harbor Gateway Sensory Rooms and find more information; asked Director Vinke if the City was pursuing them.

Library Director Vinke reported the Staff Report contained a preliminary investigation identifying funding options, locations, and resources and they are pursuing it especially for the Main Library.

Commissioner Galassi brought up literacy for adults.

Library Director Vinke reported he has met up with the South Bay Literacy Council a few times this year and they have had some interactions at the library as well as provided literacy instruction to adults; stated he is hoping to establish a more formal relationship with them for the Redondo Beach libraries; reported they are a non-profit organization and their goal is adult literacy and they welcome any volunteers.

Commissioner Galassi asked if there is any way to have a link under Community on the City's website that could go directly to the Historic Preservation Program.

Library Director Vinke said he could get that communicated.

Chair Maroko commented that everything they do does not need a staff report, noted that if they agendaize an item they can't discuss it until it's put on the agenda and that can take months; wondered if they could use a Commissioner Report to agendaize an item so they can discuss it sooner and decide if it is worth pursuing.

Library Director Vinke mentioned the Commission did that with the Dawidziak dedication and so it is possible; stated ideally if there is a particular item that is not designated to a committee but the Commission wants to agendaize it, they can work with him, as Liaison, on a timeline to bring it forward and try to include a departmental liaison if possible; confirmed that a Staff Report is not needed.

Chair Maroko spoke about the Google doc they have created with all the different projects the Commission is working on and felt that if they could agendaize them it would keep it there for them to discuss, or seek guidance from the Commission on next steps, or they can present it to staff for their guidance; asked if there was a way to do that so they could keep things moving forward.

Library Director Vinke requested to take it under advisement; reported that staff did review the minutes, created a list, and have been working with the departments to get feedback; noted that many of the items are in the process of being addressed or have been addressed already; stated that the Commission had made a lot of progress on projects and has been effective at balancing working with the staff.

Chair Maroko asked if there is some way the Community Development Department can provide the Commission with the materials before the agenda is published regarding the Notice of Public Hearing posted on people's homes so they can study it and decide a plan of action; noted that since it is already public information they would not be violating the Brown Act.

Library Director Vinke responded that he would need to confirm with the department but felt it would be a good idea.

#### **O. ADJOURNMENT – 9:16 P.M.**

Motion by Commissioner Galassi, seconded by Commissioner Rowe, to adjourn at 9:16 p.m. to the next meeting of the Redondo Beach Public Amenities Commission, which will be a Regular Meeting to be held at 6:30 p.m. on November 12, 2025, in the Redondo Beach Council Chambers, at 415 Diamond Street, Redondo Beach

Motion carried 5-0-2 by voice vote. Commissioner Caldwell and Yousufzai were absent.

Respectfully submitted:

---

Dana Vinke  
Library Director