

**TRANSIT SERVICE OPERATION AGREEMENT
BETWEEN THE CITY OF REDONDO BEACH AND
THE CITY OF HERMOSA BEACH**

THIS TRANSIT SERVICE OPERATION AGREEMENT (this “Agreement”) is entered into by and between the City of Redondo Beach (“Redondo Beach”), on behalf of Beach Cities Transit (“BCT”), which is a division of Redondo Beach, and the City of Hermosa Beach (“Hermosa Beach”). Redondo Beach and Hermosa Beach are sometimes referred to herein as the “Parties”, and individually as a “Party”.

RECITALS

- A. **WHEREAS**, on July 1, 2006, Redondo Beach and Hermosa Beach entered into that certain Transit Service Operation Agreement (“First Agreement”) to enable BCT Line 109 as described in **Attachment A** to take over public transportation services for the discontinued Los Angeles County Metropolitan Transportation Authority (“LACMTA”) Line 439 for a two (2) year term.
- B. **WHEREAS**, Redondo Beach and Hermosa Beach subsequently entered into new agreements relating to Line 109 in 2008, 2010, 2011, 2012, 2013, 2015, 2017, 2019, 2020, 2021, 2022, 2023, and 2024 (the “2024 Agreement”).
- C. **WHEREAS**, the 2024 Agreement expires on June 30, 2025, and the Parties desire to enter into a new agreement on the terms and conditions set forth below.

NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES CONTAINED HEREIN, THE PARTIES AGREE AS FOLLOWS:

1. **TERM**

This Agreement shall be effective as of July 1, 2025, and shall have a one (1) year term expiring on June 30, 2026. Hermosa Beach acknowledges that an agreement in similar form to this Agreement or an amendment may be negotiated for continued Line 109 service beyond June 30, 2026. In the event Hermosa Beach intends to renew this Agreement, Hermosa Beach shall notify Redondo Beach of its intent to renew at least 182 days prior to the expiration of this term. Such notice shall not create any obligation on the part of the Hermosa Beach to renew or extend this Agreement unless a new agreement is executed in writing by both parties.

2. **SERVICE DESCRIPTION**

- A. Redondo Beach shall operate Line 109 consistent with the maps shown in **Attachment A**, which is attached hereto and by this reference incorporated herein (“Line 109” or the “Service”).
- B. Redondo Beach engage a qualified transportation contractor to provide bus services to Line 109 on the days of the week, service times and days, and frequencies of service equal to or better than that which was operated by BCT immediately prior to the effective date of this Agreement. The service schedules for Line 109, as illustrated in **Attachment B** is attached hereto and by this reference incorporated

herein.

- C. Redondo Beach may adjust the route and schedule of Line 109; however, any changes or reductions to the Service in excess of 10% of service hours shall be brought to Hermosa Beach in writing for review and comment prior to implementation. Redondo Beach shall update all General Transit Feed Specifications (“GTFS”) infrastructure when **any** updates are made to the Line 109 route, timetables, or bus stop locations. It is critical that a new GTFS file be created and uploaded to all downstream infrastructure if **any** update is made to the route path, scheduled timetable, or change in bus stop location since it will directly affect the quality of the data feed to customers via applications like Google Maps, Transit App, etc.
- D. Redondo Beach reserves its rights, at its sole discretion, to enter into contracts for Line 109 service with any other provider of its choice at any time without the approval of Hermosa Beach. Redondo Beach shall be responsible for any and all aspects of administration of the service contract, and shall assure that the contract includes provisions pertaining to insurance, age, maintenance and operation of vehicles, driver qualifications and other similar provisions typical of an agreement of that kind.
- E. Redondo Beach shall base the percentage of cost for Line 109 on the route service mile calculations, as illustrated in **Attachment C**, which is attached hereto and by this reference incorporated herein

3. **PASSENGER FARES**

Redondo Beach may charge fares for the Service consistent with its existing fixed-route service. Redondo Beach will accept interagency transfers with adjacent transit operators and participate in the EZ Pass Program. Redondo Beach shall retain all farebox revenues. BCT Line 109 passenger fare revenues shall be used to offset operation expenses.

4. **FUNDING**

- A. For costs associated with the operation of Line 109, Hermosa Beach shall pay Redondo Beach in accordance with this Section. Hermosa Beach shall not pay Redondo Beach for capital costs nor shall Hermosa Beach provide equipment to operate the Service.
- B. **FY 2025-2026:** Funding from Hermosa Beach shall be \$17,183 for fiscal year 2025-2026.

Service operating expenses are incorporated in the service hour rates and include without limitation, driver wages, general administration and overhead, and maintenance costs. The calculation for these estimated costs shall be in accordance with the Management Agreement for the Operation and Maintenance of Beach Cities Transit Fixed Route Transit Between the City of Redondo Beach and Parking Concepts, Inc. dba Transportation Concepts. The estimated revenues shall be based on the LACMTA funding formula and the prior fiscal year’s fare revenues for Line

109.

Real Time Information (“RTI”) system operating expenses include without limitation, capital equipment, passenger/administration interface programs, cellular and internet hosting of RTI services and report management programs.

- C. Redondo Beach is responsible for all marketing and promotion of the service. Notwithstanding the foregoing, Hermosa Beach may advertise at its sole expense, but any reference to BCT must be approved in writing by Redondo Beach prior to such reference. Only the BCT logo may be used to advertise or market the service.
- D. On a quarterly basis, BCT shall meet with the City of Hermosa Beach, City of Manhattan Beach, and City of El Segundo to develop and discuss:
 - (1) Marketing and communications strategies directed towards increasing BCT Line 109 ridership. Hermosa Beach shall provide assistance for public outreach and information to target Hermosa Beach residents and non-resident community members.
 - (2) Overview of the previous quarter’s Line 109 service including updates on ridership, new initiatives, schedule and route updates, etc.
- E. BCT will present to the Redondo Beach City Council a strategic workplan to improve service to Line 109 within FY 2025-2026.

5. **REPORTING/INVOICING**

- A. Redondo Beach shall report to Hermosa Beach on a quarterly basis, all of the following data for the Line 109 Service:
 - (1) Passengers Carried: Redondo Beach shall include Hermosa Beach as a recipient of any Daily A102 Report received from Metro that details “Device Transaction History” of Transit Access Pass card readers and shall promptly forward such reports to Hermosa Beach. Redondo Beach shall not be deemed in breach of this Agreement, nor shall it incur liability or penalties, for failure to provide such reports to Hermosa Beach where Metro fails to provide the Daily A102 Report to Redondo Beach or where the report is incomplete or contains missing or inaccurate details due to failures or issues with Metro’s reporting system or associated hardware, software, communications, or third-party components. If Hermosa Beach conducts any analysis using the Daily A102 Reports, Hermosa Beach shall share such analyses with BCT when available; however, Hermosa Beach shall not be deemed in breach of this Agreement, nor incur liability or penalties, for failing to produce or deliver any such analysis.
 - (2) Revenue Hours Operated
 - (3) Revenue Miles Operated
 - (4) Total operating costs, including service operating expenses and

RTI capital and operating expenses

- B. Redondo Beach shall submit said report to the Hermosa Beach City Manager or designee in writing within forty-five (45) days after the end of each reporting quarter.
 - C. Redondo Beach shall submit quarterly reports to the Hermosa Beach City Manager or designee.
 - D. Redondo Beach shall incorporate Line 109 data into its Federal Transit Administration's National Transit Data (NTD) annual report for the entire BCT fixed route transportation system. Redondo Beach shall provide to Hermosa Beach annual NTD random sampling data which provides the statistics to estimate the number of passengers boarding and alighting by stop in Hermosa Beach, and the total estimated Hermosa Beach passengers. Redondo Beach shall be responsible for any and all aspects of administration of the service contract, and shall include provisions pertaining to insurance.
 - E. Hermosa Beach retains the right to audit the BCT's records of Line 109 Service, and to periodically monitor the Service.
 - F. Redondo Beach shall schedule quarterly joint meetings with the partnering cities of El Segundo, Hermosa Beach, and Manhattan Beach. Redondo Beach will provide a quarterly update of Line 109 services, and discuss coordinated marketing and public outreach efforts and operating and financing issues that affect BCT services.
6. **INSPECTION OF RECORDS**
- BCT records relevant to this Agreement shall be available for inspection by Hermosa Beach at all reasonable times for a period of at least three (3) years for each year or after the expiration date, whichever comes first.
7. **NON-DISCRIMINATION**
- No person shall on the grounds of race, color, religion, national origin, ancestry, age, sex, gender, gender identity, gender expression, age, sexual orientation, marital status, genetic information, physical or mental disability, military or veteran status, or any other protected classification under applicable federal or state law, be excluded from participation in, or be subject to discrimination in the operation of the Line 109 Service.
8. **COORDINATION**
- A. Redondo Beach shall coordinate its BCT services, to the extent practical, so that passengers transferring between transit operators will have minimal waiting times. This coordination will require transit agencies to communicate with each other as many weeks as possible in advance of any planned schedule change to the services that may affect passenger transfers.
 - B. The Hermosa Beach Project Manager for this project shall be the City Manager or his/her designee. The BCT coordinator for this project shall be the Community Services Director or his/her designee.

9. **WAIVER OF BREACH**

The waiver of each Party of any breach of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach of that same or any other provision.

10. **NOTICES**

A. All notices, requests, demands, or other communications under this Agreement shall be in writing. Notice shall be given as follows:

- (1) Personal Delivery. Personally delivered to the recipient. Notice is effective on delivery.
- (2) First Class Mail. First class to the last address of the recipient known to the Party giving notice. Notice is effective three mail delivery days after deposit in a United States Postal Service office or mailbox.
- (3) Certified Mail. Certified mail with return receipt requested. Notice is effective on receipt, if delivery is confirmed by a return receipt.
- (4) Overnight Delivery. Delivered by an overnight delivery service, charges prepaid or charged to the sender's account. Notice is effective on delivery, if delivery is confirmed by the delivery service.
- (5) Email. Sent by email to the last email address of the recipient known to the Party giving notice. Notice is effective upon receipt. Any notice given by email shall be deemed received on the next business day if it is received after 5:00 p.m. (recipient's time) or on a non-business day.

Addresses for purpose of giving notice shall be as follows:

Beach Cities Transit:

City of Redondo Beach
Transit Manager
Attention: Line 109
415 Diamond Street
Redondo Beach, CA 90277

Email: tyron.gunn@redondo.org

With a copy to:

City of Redondo Beach
The City Clerk's Office
415 Diamond Street
Redondo Beach, CA 90277-2836

Email: cityclerk@redondo.org

City of Hermosa Beach:

City of Hermosa Beach
Community Development Director
1315 Valley Drive
Hermosa Beach, CA 90254-3885
Attention: Alison Becker

Email: abecker@hermosabeach.gov
CC: kbales@hermosabeach.gov

With a copy to:

City Clerk
City of Hermosa Beach
1315 Valley Drive
Hermosa Beach, CA 90254-3885

Email: cityclerk@hermosabeach.gov

- B. Any correctly addressed notice that is refused, unclaimed, or undeliverable because of an act or omission of the Party to be notified, shall be deemed effective as of the first date the notice was refused, unclaimed or deemed undeliverable by the postal authorities, messenger or overnight delivery service.
- C. Either Party may change its address or email by giving the other Party written notice of the change.

11. **SEVERABILITY**

Should any part, term or provision of this Agreement or any document required herein to be executed be declared invalid, void or unenforceable, all remaining parts, terms and provisions hereof shall remain in full force and effect and shall in no way be invalidated, impaired or affected thereby.

12. **INTEGRATION; AMENDMENT**

This Agreement represents the entire understanding of Hermosa Beach and Redondo Beach as to those matters contained in it. No prior oral or written understanding shall be of any force or effect with respect to the subject matter hereof. This Agreement may not be modified or altered except by written amendment executed by both Parties.

13. **INTERPRETATION**

The terms of this Agreement should be construed in accordance with the meaning of the language used and should not be construed for or against either Party by reason of the authorship of this Agreement or any other rule of construction that might otherwise apply.

14. **GOVERNING LAW; JURISDICTION**

This Agreement will be administered and interpreted under the laws of the State of California. Jurisdiction of any litigation arising from this Agreement will be in Los Angeles County, California.

15. **COMPLIANCE WITH STATUTES AND REGULATIONS**

BCT will be knowledgeable of and will comply with all applicable federal, state, county and city statutes, rules, regulations, ordinances and orders.

16. **NON-LIABILITY OF CITIES**

No officer or employee of either city shall be personally liable to the other, in the event of any default or breach thereunder.

17. **INDEMNIFICATION**

To the fullest extent permitted by law, each Party hereby agrees to defend, protect, indemnify and hold harmless the other Party, its elected and appointed officials, officers, employees, contractors, volunteers, agents, and members of boards and commissions from and against any and all loss, damages, costs, expenses, liabilities, claims, demands, causes of action, proceedings, and judgments, including reasonable attorney's fees, expert fees and costs of suit arising directly or indirectly from or in any manner related to or in connection with or caused by the performance or failure of the Party, its agents, contractors or employees to perform the services required of the Party under the terms of this Agreement.

18. **AUTHORITY**

Each Party warrants that the individuals who have signed this Agreement have the legal power, right and authority to enter into and execute this Agreement on behalf of each respective Party.

SIGNATURES FOLLOW ON NEXT PAGE

IN WITNESS WHEREOF, the Parties have executed this Agreement in Redondo Beach, California, as of this 21st day of October, 2025.

CITY OF REDONDO BEACH

CITY OF HERMOSA BEACH

By: _____
James A. Light, Mayor

By: _____
Rob Saemann, Mayor

APPROVED AS TO FORM:

APPROVED AS TO FORM:

Joy A. Ford, City Attorney

Jason Baltimore, Interim City Attorney

ATTEST:

ATTEST:

Eleanor Manzano, City Clerk

Myra Maravilla, City Clerk

Attachment A: Line 109 Map

BEACH CITIES TRANSIT • Lines 102 & 109



Attachment B: BCT Line 109 Time Schedule

Line **109** Redondo Beach Riviera Village – LAX City Bus Center

NORTHBOUND Redondo Beach Riviera Village to LAX City Bus Center

SOUTHBOUND LAX City Bus Center to Redondo Beach Riviera Village

MONDAY THROUGH FRIDAY

Palos Verdes B/ & Via Valencia	Hermosa Ave & 10th St	Highland Ave & 14th St	Park Place at Douglas	Main St & Holly Ave	Aviation B/ Imperial Hwy	LAX/Metro TC	LAX/Metro TC	Aviation B/ Imperial Hwy	Main St & Holly Ave	Park Place at Douglas	Highland Ave & 14th St	Hermosa Ave & 11th St	Palos Verdes B/ & Via Valencia
7	8	9	10	11	12	13	13	12	11	10	9	8	7
—	—	—	—	—	—	—	5:45	5:50	6:04	6:22	6:34	6:43	6:58
6:00	6:17	6:28	6:42	6:53	7:03	7:08	6:15	6:20	6:34	6:52	7:04	7:13	7:28
6:30	6:47	6:58	7:12	7:23	7:33	7:38	7:13	7:18	7:32	7:50	8:02	8:11	8:26
7:08	7:25	7:36	7:50	8:01	8:11	8:16	7:43	7:48	8:02	8:20	8:32	8:41	8:56
7:38	7:55	8:06	8:20	8:35	8:45	8:50	8:31	8:36	8:50	9:08	9:20	9:29	9:44
8:36	8:53	9:04	9:18	9:33	9:43	9:48	9:05	9:10	9:24	9:42	9:54	10:03	10:18
9:06	9:23	9:34	9:48	10:03	10:13	10:18	10:03	10:08	10:22	10:40	10:52	11:01	11:16
9:54	10:11	10:22	10:36	10:51	11:01	11:06	10:33	10:38	10:52	11:10	11:22	11:31	11:46
10:28	10:45	10:56	11:10	11:25	11:35	11:40	11:26	11:31	11:45	12:03	12:15	12:24	12:39
11:26	11:43	11:54	12:08	12:23	12:33	12:38	12:00	12:05	12:19	12:37	12:49	12:58	1:13
11:56	12:13	12:24	12:38	12:53	1:03	1:08	12:58	1:03	1:17	1:35	1:47	1:56	2:11
12:49	1:06	1:17	1:31	1:46	1:56	2:01	1:28	1:33	1:47	2:05	2:17	2:26	2:41
1:23	1:40	1:51	2:05	2:20	2:30	2:35	2:16	2:21	2:35	2:53	3:05	3:14	3:29
2:21	2:38	2:49	3:03	3:18	3:28	3:33	2:50	2:55	3:09	3:27	3:39	3:48	4:03
2:51	3:08	3:19	3:33	3:48	3:58	4:03	3:48	3:53	4:07	4:25	4:37	4:46	5:01
3:39	3:56	4:07	4:21	4:36	4:46	4:51	4:18	4:23	4:37	4:55	5:07	5:16	5:31
4:13	4:30	4:41	4:55	5:10	5:20	5:25	5:06	5:11	5:25	5:43	5:55	6:04	6:19
5:11	5:28	5:39	5:53	6:08	6:18	6:23	5:40	5:45	5:59	6:17	6:29	6:38	6:53
5:41	5:58	6:09	6:23	6:38	6:48	6:53	6:38	6:43	6:57	7:15	7:27	7:36	7:51
6:29	6:46	6:57	7:11	7:26	7:36	7:41	7:08	7:13	7:27	7:45	7:57	8:06	8:21
7:03	7:20	7:31	7:45	8:00	8:10	8:15	7:56	8:01	8:15	8:33	8:45	8:54	9:09
7:56	8:13	8:24	8:38	8:53	9:03	9:08	AM	PM					

SATURDAY & SUNDAY

7	8	9	10	11	12	13	13	12	11	10	9	8	7
6:05	6:22	6:33	6:47	7:02	7:12	7:17	6:45	6:50	7:04	7:22	7:34	7:43	7:58
7:05	7:22	7:33	7:47	8:02	8:12	8:17	7:22	7:27	7:41	7:59	8:11	8:20	8:35
8:08	8:25	8:36	8:50	9:05	9:15	9:20	8:22	8:27	8:41	8:59	9:11	9:20	9:35
8:45	9:02	9:13	9:27	9:42	9:52	9:57	9:35	9:40	9:54	10:12	10:24	10:33	10:48
9:45	10:02	10:13	10:27	10:42	10:52	10:57	10:12	10:17	10:31	10:49	11:01	11:10	11:25
10:58	11:15	11:26	11:40	11:55	12:05	12:10	11:12	11:17	11:31	11:49	12:01	12:10	12:25
11:35	11:52	12:03	12:17	12:32	12:42	12:47	12:30	12:35	12:49	1:07	1:19	1:28	1:43
12:35	12:52	1:03	1:17	1:32	1:42	1:47	1:07	1:12	1:26	1:44	1:56	2:05	2:20
1:53	2:10	2:21	2:35	2:50	3:00	3:05	2:07	2:12	2:26	2:44	2:56	3:05	3:20
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6:20	6:37	6:48	7:02	7:17	7:27	7:32	6:47	6:52	7:06	7:24	7:36	7:45	8:00
7:33	7:50	8:01	8:15	8:30	8:40	8:45	7:47	7:52	8:06	8:24	8:36	8:45	9:00
8:05	8:22	8:33	8:47	9:02	9:12	9:17	8:50	8:55	9:09	9:27	9:39	9:48	10:03
AM	PM						AM	PM					

Attachment C
Beach Cities Transit Line 109
Route Service Mile Calculations by City

Route Miles	NB Miles	SB Miles	<i>Average Miles Per City</i>	<i>Allocation Formula %</i>
Redondo Beach & Los Angeles	5.3	6.9	<i>6.1</i>	<i>34.95%</i>
Hermosa Beach	2.2	1.6	<i>1.90</i>	<i>10.89%</i>
Manhattan Beach	3.4	2.2	<i>2.8</i>	<i>16.05%</i>
El Segundo	7.7	5.6	<i>6.65</i>	<i>38.11%</i>
Total Miles	18.6	16.3	<i>17.45</i>	<i>100.00%</i>