

**CITY OF REDONDO BEACH
PUBLIC WORKS, SAFETY AND SUSTAINABILITY COMMISSION AGENDA
Monday, December 15, 2025**

415 DIAMOND STREET, REDONDO BEACH

SPECIAL MEETING - CITY COUNCIL CHAMBER

**SPECIAL MEETING OF THE PUBLIC WORKS, SAFETY, AND
SUSTAINABILITY COMMISSION - 7:00 PM**

**ALL PUBLIC MEETINGS HAVE RESUMED IN THE CITY COUNCIL
CHAMBER. MEMBERS OF THE PUBLIC MAY PARTICIPATE IN-PERSON,
BY ZOOM, EMAIL OR eCOMMENT.**

Public Works, Safety, and Sustainability Commission meetings are broadcast live through Spectrum Cable, Channel 8, and Frontier Communications, Channel 41. Live streams and indexed archives of meetings are available via internet. Visit the City's office website at www.Redondo.org/rbtv.

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After registering, you will receive a confirmation email containing information about joining the meeting.

If you are participating by phone, be sure to provide your phone # when registering. You will be provided a Toll Free number and a Meeting ID to access the meeting. Note; press # to bypass Participant ID. Attendees will be muted until the public participation period is opened. When you are called on to speak, press *6 to unmute your line. Note, comments from the public are limited to 3 minutes per speaker.

eCOMMENT: COMMENTS MAY BE ENTERED DIRECTLY ON WEBSITE AGENDA PAGE:

<https://redondo.granicusideas.com/meetings>

- 1) Public comments can be entered before and during the meeting.
- 2) Select a SPECIFIC AGENDA ITEM to enter your comment;
- 3) Public will be prompted to Sign-Up to create a free personal account (one-time) and then comments may be added to each Agenda item of interest.
- 4) Public comments entered into eComment (up to 2200 characters; equal to approximately 3 minutes of oral comments) will become part of the official meeting record.

EMAIL: TO PARTICIPATE BY WRITTEN COMMUNICATION WITH ATTACHED DOCUMENTS BEFORE 3PM DAY OF MEETING:

Written materials that include attachments pertaining to matters listed on the posted agenda

received after the agenda has been published will be added as supplemental materials under the relevant agenda item. Jesse.Reyes@Redondo.org

SPECIAL MEETING OF THE PUBLIC WORKS, SAFETY, AND SUSTAINABILITY COMMISSION - 7:00 PM

- A. CALL MEETING TO ORDER**
- B. ROLL CALL**
- C. SALUTE TO THE FLAG**
- D. APPROVE ORDER OF AGENDA**
- E. BLUE FOLDER ITEMS - ADDITIONAL BACK UP MATERIALS**

Blue folder items are additional back up material to administrative reports and/or public comments received after the printing and distribution of the agenda packet for receive and file.

- E.1. [BLUE FOLDER](#)**

- F. CONSENT CALENDAR**

Business items, except those formally noticed for public hearing, or discussion are assigned to the Consent Calendar. The Commission Members may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remaining on the Consent Calendar will be approved in one motion following Oral Communications.

- F.1. [APPROVE AFFIDAVIT OF POSTING FOR THE PUBLIC WORKS, SAFETY, AND SUSTAINABILITY COMMISSION MEETING](#)**

- F.2. [APPROVE THE PUBLIC WORKS AND SUSTAINABILITY COMMISSION MEETING MINUTES FOR THE OCTOBER 27, 2025 REGULAR MEETING](#)**

- F.3. [RECEIVE AND FILE THE UNIFORM REGULATIONS REGARDING ALL COMMISSIONS AND BOARDS AND THE ORDINANCE PERTAINING TO THE PUBLIC WORKS, SAFETY, AND SUSTAINABILITY COMMISSION](#)**

- F.4. [RECEIVE AND FILE UPDATE REGARDING THE SUBCOMMITTEE BETWEEN THE CITY OF REDONDO BEACH AND THE REDONDO BEACH UNIFIED SCHOOL DISTRICT](#)**

- G. EXCLUDED CONSENT CALENDAR ITEMS**

- H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**

This section is intended to provide members of the public with the opportunity to comment on any subject that does not appear on this agenda for action. This section is limited to 30 minutes. Each speaker will be afforded three minutes to address the Commission. Each speaker will be permitted to speak only once. Written requests, if any, will be considered first under this section.

- H.1. [PUBLIC PARTICIPATION ON NON-AGENDA ITEMS](#)**

- I. ITEMS CONTINUED FROM PREVIOUS AGENDAS**

- J. ITEMS FOR DISCUSSION PRIOR TO ACTION**

J.1. DISCUSSION OF COMMERCIAL DRIVEWAY WIDTHS

K. COMMISSION MEMBER ITEMS AND FUTURE COMMISSION AGENDA TOPICS

L. ADJOURNMENT

The next meeting of the Redondo Beach Public Works, Safety, and Sustainability Commission will be a regular meeting to be held at 7:00 p.m. on January 26, 2026, in the Redondo Beach Council Chambers, at 415 Diamond Street, Redondo Beach, California.

It is the intention of the City of Redondo Beach to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting you will need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact the City Clerk's Office at (310) 318-0656 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

An agenda packet is available 24 hours at www.redondo.org under the City Clerk.



Administrative Report

E.1., File # PWSS25-1669

Meeting Date: 12/15/2025

TITLE
BLUE FOLDER



Administrative Report

F.1., File # PWSS25-1670

Meeting Date: 12/15/2025

TITLE

APPROVE AFFIDAVIT OF POSTING FOR THE PUBLIC WORKS, SAFETY, AND SUSTAINABILITY
COMMISSION MEETING

PROOF OF POSTING

I, Jessica Handlin, hereby declare, under penalty of perjury, that I am over the age of 18 years and am employed by the City of Redondo Beach, and that the following document:

Agenda Dated December 15, 2025

of the Public Works, Safety, and Sustainability Commission
(City Council/Board/Commission/Committee)

was posted by me at the following locations (s) on the date and hour noted below:

Posted on: December 11, 2025 at 5:00 pm
(date) (hour)

Posted at: DOOR "1" BULLETIN BOARD

and at CITY CLERK'S OFFICE

Jessica Handlin, Analyst

12/11/2025
Date



Administrative Report

F.2., File # PWSS25-1671

Meeting Date: 12/15/2025

TITLE

APPROVE THE PUBLIC WORKS AND SUSTAINABILITY COMMISSION MEETING MINUTES FOR THE OCTOBER 27, 2025 REGULAR MEETING



A. CALL TO ORDER

A Regular Meeting of the Redondo Beach Public Works and Sustainability Commission and Budget and Finance Commission was called to order by Chair Arrata at 7:00 P.M., in the City Hall Council Chambers, 415 Diamond Street, Redondo Beach, California, and teleconference.

B. ROLL CALL

Commissioners Present: Simpson, Bajaj, Anderson, Nafissi, Beeli, Chair Arrata

Commissioners Absent: Tsao

Officials Present: Ryan Liu, Traffic Engineer
Jesse Reyes, Capital Projects Program Manager

C. SALUTE TO THE FLAG

Commissioner Simpson led the Commissioners in a salute to the flag.

D. APPROVE ORDER OF AGENDA

Motion by Commissioner Bajaj, seconded by Commissioner Simpson, to move J.1 after J.4.

Motion carried 6-0 by voice vote.

E. BLUE FOLDER ITEMS - ADDITIONAL BACK UP MATERIALS

E.1. BLUE FOLDER

Capital Projects Program Manager Reyes reported two Blue Folder items for J.2 and J.3.

Motion by Commissioner Bajaj, seconded by Commissioner Beeli, to receive and file the Blue Folder items.

Motion carried 6-0 by voice vote.

F. CONSENT CALENDAR

F.1. APPROVE AFFIDAVIT OF POSTING FOR THE PUBLIC WORKS AND SUSTAINABILITY COMMISSION MEETING

F.2. APPROVE THE PUBLIC WORKS AND SUSTAINABILITY COMMISSION

MEETING MINUTES FOR THE SEPTEMBER 22, 2025 REGULAR MEETING

F.3. RECEIVE AND FILE THE MONTHLY UPDATE TO THE CITY'S STRATEGIC PLAN THREE YEAR PRIORITY AREAS AND TEN-MONTH OBJECTIVES ADOPTED BY COUNCIL ON JUNE 10, 2025

F.4. RECEIVE AND FILE STATUS UPDATES ON PROJECTS DISCUSSED AT THE PUBLIC WORKS AND SUSTAINABILITY COMMISSION

Motion by Commissioner Bajaj, seconded by Commissioner Anderson, to approve the Consent Calendar.

Capital Projects Program Manager Reyes reported no eComments and no hands raised for the item.

Motion carried 6-0 by voice vote.

G. EXCLUDED CONSENT CALENDAR ITEMS - None

H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

H.1. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

Laura MacMorran, RB resident and founder of Citizens for Redondo's Trees, reported she was not able to attend the last meeting where strategic goal 48 regarding trees was discussed; provided some background on the tree discussions and ordinances; stated she was there to urge the Commission and City take action on values, sustainability, and urban forestry immediately; spoke of the importance of the tree canopy.

Jim Mueller spoke about traffic calming measures needed so that pedestrians feel comfortable and safe; stated the AACAP is light on improving the pedestrian situation on Artesia and noted of the 17 AACAP task categories only two mention pedestrians and none mention traffic calming; spoke of the AACAP having three categories regarding parking but felt people would rather walk or bike to Artesia; reported speaking to neighbors that stated they do not feel safe walking along Artesia, especially with children, and wondered if the Commission could investigate this issue; spoke of the Riviera and the atmosphere of that location and then compared it to Artesia Blvd mentioning people tend to travel through the area at higher speeds; suggested that the traffic division of Public Works study the issue to mitigate the uncomfortable environment caused by the through traffic.

I. ITEMS CONTINUED FROM PREVIOUS AGENDAS - None

J. ITEMS FOR DISCUSSION PRIOR TO ACTION

Commissioner Bajaj moved item J.1 after J.4.

J.2. DISCUSSION OF TRAFFIC SAFETY MEASURES AT THE GRANT AVENUE & BLOSSOM LANE INTERSECTION

City Traffic Engineer Ryan Liu provided background information and noted they have received safety and speeding concerns from residents and the District 4 Councilmember regarding the Grant and Blossom intersection; spoke of the speed results for the area and noted curb extensions have been placed on Grant between Aviation and Inglewood; reported, as they repave Grant, they will be narrowing the lanes and adding buffer to the bike lanes; stated they sent out postcard notices to residents located approx. 300 ft from the intersection; provided and explained data they received from their traffic and visibility analysis done in October 2025; reported their collision analysis found that there have been 9 crashes in the past 5 years at the intersection; showed a slide with data from the past 8.5 years that reported 14 crashes total; provided staff's proposed countermeasures:

- Prohibit through and left-turns from Blossom (so only allow right-turns from Blossom) which would reduce conflicts, removes most difficult turns, addresses angle crashes, and is easy to implement; mentioned drawbacks for this measure includes regular police enforcement would be needed, re-routes drivers to use other streets, and will inconvenience the residents of that area

- Install a marked crosswalk across Grant with rectangular rapid flashing beacons to improve yielding compliance, noted it costs about \$11,000 and are unsure about the funding obligations in their Traffic Calming account but will work with the District 4 Councilmember; stated it may encourage more school-related crossings.

Traffic Engineer Liu provided other countermeasures staff found to be infeasible such as: traffic signals, median island w/ crosswalk, and an all-way stop; provided staff recommendations as follows: to install traffic safety countermeasures at Grant and Blossom, no change, or other options as determined by the PWSC, noted Council approval may be needed.

Joe Archer, 20-year resident, felt the crosswalk would not address the problem; stated as drivers travel from east to west on Grant Ave., they are going uphill and picking up speed and are unable to react quickly when drivers come out from the east side; opined the speed on Grant is fast; supported the right-turn measure.

Jason Schroeder, former Public Safety Commissioner, reported he lives at the corner of Grant and Blossom; spoke in support of the right turn on Blossom; stated he has witnessed lots of deaths from people trying to cross Grant from Blossom and many crashes and collisions; recognized all the hard work from the staff and Commissioners and felt the improvements that have been done have helped.

Grace Peng mentioned she often bikes by the corner of Blossom and Grant on her way home from South Redondo; mentioned she has had several near misses from drivers that are driving westbound on Grant and then trying to make a left turn on Blossom; liked the idea of daylighting that intersection and slowing down cars on Grant; spoke of the difficulty for cyclists to make the right turn onto Grant because of parked cars along the eastside of Blossom; asked if the City could move the parking on the eastside of Blossom to the westside of Blossom just for a specific block on Grant; supported the countermeasure for only making a right turn on Blossom.

Jack Evanson stated he lives on the corner of Diamond and Francesca and witnesses a lot of people going through the stop sign where the high school is located; mentioned that the City installed a flashing stop sign there but that does not seem to deter the behavior but felt a flashing stop sign at Diamond would help.

Capital Projects Program Manager Reyes informed Jack Evanson that he would want to speak on J.3.

Brittany Schroeder, resident of Grant and Blossom, spoke in support of the right-hand turn lane; mentioned she and her daughter have almost been hit multiple times because people don't look to the left when they are turning right; stated that the new lighting that was installed has helped.

David Lafavor, Grant Ave. resident, felt it has gotten worse since the City put in the signal at 190th; spoke in favor of the right turn only and opined it is necessary; felt a crosswalk is not needed because the school kids cross at Green Ave.

Natalie Collecute, Harriman resident, suggested to add the triangles when repaving as a traffic calming measure.

Anette Lopez, lives on the corner of Blossom and Grant, stated she has witnessed an accident every year that she has been a resident; support the right-turn only measure in both directions, north and south, onto Grant; spoke of visual issues westbound on Grant with the crosswalk and did not know the solution but wanted to highlight the problem.

Capital Projects Program Manager Reyes reported no one online and one neutral eComment.

Commissioner Bajaj spoke in support of the right-turn only countermeasure and against putting a crosswalk at the intersection.

Commissioner Simpson asked, if the Commission passes that recommendation, does it go to City Council for approval.

Traffic Engineer Liu responded it does.

Motion by Commissioner Bajaj, seconded by Commissioner Andersen, to push forward staff's recommendation for a right-turn only for both northbound and southbound on Blossom at Grant.

ROLL CALL VOTE:

AYES: Simpson, Bajaj, Anderson, Nafissi, Beeli, Chair Arrata

NOES: None

ABSENT: Tsao

Motion carried 6-0 by roll call vote.

J.3. DISCUSSION OF DIAMOND STREET RESTRIPIING BETWEEN PCH AND PROSPECT AND RUHS ACCESS IMPROVEMENTS

Traffic Engineer Liu stated this item came from a recommendation from a prior Commission meeting as well as from a referral from the prior District 2 Councilmember; provided a slide with the area in question, which was Diamond St. and RUHS's frontages on Vincent; provided background regarding the item including the concerns for safety, speeding, and congestion; noted the FY 2024-25 budget direction from Council was to study the issue and a consultant was retained for data collection, stakeholder engagement, analysis, and design; reported the consultant prepared a report that was included in the agenda packet; stated if approved by the Commission and City Council, the changes will be incorporated in a slurry seal project for Diamond; stated the Redondo Union High Access Study and Design Report was reviewed by City and RBUSD staff, is available on the City's website, public noticing along with a QR code was sent to residents, and it was circulated by the District 2 Councilmember; provided a list of existing conditions including high parking utilization along Diamond west of Del Amo, significant cyclist and driver conflicts at Sea Hawk Way, high pedestrian crossings, bike lanes are not wide enough, and average speeds generally within limits; reported 17 crashes along school frontages between Dec. 2019 and June 2024; reported two instances of community engagement were completed and detailed the feedback they received; provided slides with graphics detailing the summary of recommendations from the project team which included various changes to parking and bike lanes on Diamond St. and other traffic calming solutions; stated the City worked with RUHS staff on creating a dedicated bike lane on Sea Hawk Way which goes directly into a specific bike entrance that leads into the bike cage at the high school; showed a graphic of the proposed changes at the Del Amo/Juanita intersection showing changes in the daylighting zone to slow down vehicle turns and calm traffic; summarized the District 2 Community Meeting that was held highlighting the same report he was presenting that evening; provided resident feedback from that meeting, stating feedback was positive regarding the bulb-outs, median crossing islands, and the bicycle lane upgrades but received concerns regarding curb space changes on Vincent Park and requested more bike parking near the school entrances; mentioned that the school district is working on a separate project for a new pick up/ drop off zone on campus but it is still in early stages; recommendations from staff included: take public input, recommend the City Council move forward with design documents for the proposed changes, or the Commission can provide other options.

Kathy McCloud, 50-year Vincent St. resident, mentioned voting for three school bonds hoping for better school traffic flow; provided background on when the traffic problems began for school drop offs and pick-ups, noted that the small cul-de-sac she lives in was not designed for the amount of traffic they currently experience; felt publicizing Vincent Park as a main entrance does not work and explained why; didn't understand why a traffic study was not done on Vincent St.; hoped the school would get the drop off and pick up zone onto the school; mentioned other schools around the nation open up their campuses during peak hours for drop offs and pick ups to alleviate the traffic around the schools and suggested they consider that as well.

John Simmons, 35-year Vincent Park resident, agreed with everything Kathy said; spoke

of the history of Vincent Park and mentioned it was not made for cars; spoke of the issues the residents unless a police officer is there; explained the congestion and traffic is extremely difficult and potentially dangerous.

Des Lee, 28-year Vincent Park resident, explained her experiences with the traffic in her neighborhood; spoke of the size of the school and the bond measures that were passed and opined that the school has not done enough to make the streets work with the neighborhood during peak hours and conflicts continue to happen; looked forward to the school doing something on Francesca to relieve the pressure.

Mark Mercier, Vincent Park resident, mentioned attending the District 2 Community Meeting; spoke of the area being permit parking but not enforced consistently; mentioned when enforcement is there it works great.

Karen Corey, resident of Alberta/Diamond, spoke of her issues in getting back to her house in the morning during drop offs; felt the school does not pay attention to the residents of the area and how their schedules affect the regular lives of those that live around it; asked that something be done about the drop offs around the schools and preferred that it be done on school campuses.

Angela Ho, 11-year resident on Diamond/Francisco, stated she does not work in her yard anymore due to the chaotic environment that has progressed throughout the years; stated the traffic violations have become sickening to see and agreed with her neighbors that have spoken; felt they have become prisoners of their own homes, they can no longer enjoy their outdoor space, and they fear leaving because they may not be able to get back to their homes and park; noted the endless school events have also become an issue; appreciated the protected bike lanes but felt more guidance is needed for cyclists to follow basic traffic laws; asked that the residents of the area be taken care of as well as the school.

Jack Evanson spoke about the street going westward down Diamond having a slight left turn near Gertruda, which distracts people and the congestion around Starbucks being confusing; suggested double striping and putting the green bike lane would help people understand it is a bike lane.

Capital Projects Program Manager Reyes reported three eComments, two in support and one neutral and two hands raised on Zoom.

Grace Peng (via Zoom) spoke in support of staff's recommendations and strongly supportive of the protected bike lane and the left-turn lane onto Sea Hawk Way; wondered if a left-turn lane could also be installed at Beryl and Flagler; spoke in favor of more bike parking around the school campus to alleviate congestion; suggested they figure out a way to get more kids biking or bussing to school and also to encourage more of RUHS to join the GoPass Program; offered to speak to anyone about the program.

Brianna Egan (via Zoom) spoke in support of staff's recommendations presented, especially for the parking protected bike lanes; felt safety should be a big priority and hoped they would consider parking protected bike lanes across the full configuration on

both sides of Diamond; recommended having parking agreements that are shared with other spaces such as church parking lots and spoke in support of more express routes for Beach Cities Transit.

Devin (via Zoom) echoed comments made by Grace Peng and Brianna Egan; spoke in support of parking protected bike lanes.

Wayne Craig (via Zoom), Planning Commissioner, informed the Commission and public that a 38-condominium project came before the Planning Commission and will potentially negatively impact the corner of Vincent and PCH; hoped the City will come up with solutions to help the traffic in the area; felt the staff recommendations will help alleviate the traffic around the school; stated he found it ironic that the residents speaking in support of more protected bike lanes are also advocating for high density housing.

Capital Projects Program Manager Reyes reported no other hands raised on Zoom.

Angela Ho was allowed to speak again and commented about the commercial truck traffic on Del Amo; asked how the City plans to tackle that issue.

Capital Projects Program Manager Reyes pointed out this item does not focus on the truck route.

Commissioner Bajaj asked if he is missing the modifications happening on Vincent Park because he did not see them listed in the agenda packet.

Traffic Engineer Liu stated in the packet they mention converting two non-compliant ADA spaces and a Police Parking Only space into a longer pick-up and drop-off zone but it was not favorably received at the Community Meeting.

Commissioner Bajaj stated he is happy to see that more students are riding to school instead of being dropped off; asked if Traffic Engineer Liu has seen how the parking protected bike lanes work with the large platoons of kids.

Traffic Engineer Liu responded he has not because he is normally working during the times the kids are biking to school or leaving school.

More discussion followed regarding the decision to put parking protected bike lanes, and the uniqueness of Redondo Beach.

Commissioner Andersen commented that the majority of feedback from the community outreach was from residents on Vincent St.; wondered why they didn't get more feedback from people living on Diamond.

Traffic Engineer Liu responded that it is unclear and reported they have done the noticing twice.

Commissioner Nafissi stated she is disappointed to hear the comments related to the school; felt the City has not been proactive in working with the school to address most of

the issues being brought up that evening; referenced a committee that was formed about two years prior, which had two Councilmembers sitting on it, to have conversations with the School District; stated no notes, no minutes, and no updates were ever brought to the Commission on the outcomes of those meetings; hoped if meetings are happening that the City would report to the Commission; felt they hear the same issues over and over from the residents and would like some action for them; opined the School District needs to be held accountable and the residents need to contact their Councilmember and School Board members; stated they are only an advisory committee and can only make recommendations to City Council.

Commissioner Bajaj asked Traffic Engineer Liu questions about the two options for bikers travelling down Sea Hawk Way.

Traffic Engineer Liu explained the design and the reason for the solution they provided.

Commissioner Bajaj asked about the plans for the exit off Del Amo and Traffic Engineer Liu stated that is not an option they are pursuing.

Commissioner Beeli commented on the gangs of bikers going down Diamond and commented that he is interested to see the impact of the changes recommended; asked what type of bike racks the City is using to accommodate e-Bikes.

Commissioner Anderson asked about the possibility of bike lockers for overnight parking.

Traffic Engineer Liu stated he has not heard of any requests for that.

Chair Arrata asked about the timeline for future parking on campus.

Traffic Engineer Liu stated they have only gotten a conceptual sketch from the high school.

Commissioner Nafissi asked about the kid ridership on Beach Cities Transit.

Traffic Engineer Liu commented that the transit is packed with kids.

More discussion followed regarding ridership.

Commissioner Bajaj asked more questions regarding the design configuration provided by Traffic Engineer Liu; asked what staff needs from the Commission.

Chair Arrata asked if the City incorporated the condominium project mentioned by Wayne Craig into the decisions made for this project.

Traffic Engineer Liu stated most of the data they collected was for Diamond St.; reported he reviewed the application for the townhome project and the net effect on the traffic was not high and not enough to warrant further traffic studies by the City's guidelines.

Motion by Commissioner Bajaj, seconded by Commissioner Anderson, to take the next steps forward for the project.

ROLL CALL VOTE:

AYES: Simpson, Bajaj, Anderson, Nafissi, Beeli, Chair Arrata

NOES: None

ABSENT: Tsao

Motion carried 6-0 by roll call vote.

J.4. DISCUSSION AND POSSIBLE ACTION REGARDING UPCOMING PUBLIC WORKS AND SUSTAINABILITY COMMISSION MEETING DATES

Capital Projects Program Manager Reyes mentioned the Commission can consider cancelling or changing dates due to the holiday season.

Public Works Director Winje stated the Planning Commission would like the PWSC to consider the codes related to driveway widths for commercial properties in the AACAP to shorten the driveways to allow for more walkable streets there; hoped it could be done before the end of the year.

Discussion followed on a possible date for a Special Meeting in December, the holiday lighting item, and other items for them to consider.

Motion by Commissioner Anderson, seconded by Commissioner Bajaj, to cancel the November and December regular meetings and hold a Special Meeting on December 15th.

ROLL CALL VOTE:

AYES: Simpson, Bajaj, Anderson, Nafissi, Beeli, Chair Arrata

NOES: None

ABSENT: Tsao

Motion carried 6-0 by roll call vote.

J.1. ITEMS CONTINUED FROM PREVIOUS AGENDAS ITEMS FOR DISCUSSION PRIOR TO ACTION DISCUSSION AND SELECTION OF NEW PUBLIC WORKS AND SUSTAINABILITY CHAIR AND VICE CHAIR

Moved by Commissioner Bajaj to after J.4.

Commissioner Beeli nominated Commissioner Bajaj for Chair.

Commissioner Bajaj asked if anyone would like to be Chair.

Chair Arrata stated she would do a second term and Commissioner Anderson agreed to be Vice Chair.

Motion by Commissioner Nafissi, seconded by Commissioner Beeli, to approve Cindy Arrata as Chair and Commissioner Anderson as Vice Chair.

ROLL CALL VOTE:

AYES: Simpson, Bajaj, Anderson, Nafissi, Beeli, Chair Arrata

NOES: None

ABSENT: Tsao

Motion carried 6-0 by roll call vote.

K. COMMISSION MEMBER ITEMS AND FUTURE COMMISSION AGENDA TOPICS

Commissioner Nafissi asked for any type of report or update on communication between the School Board and the City Council regarding any issues.

Public Works Director Winje reported he has indicated to the City Manager and Councilmembers that attend those meetings that the Commission would like any meeting notes; noted they have not committed to doing that; suggested the Commission write a letter to the City Manager and the Council asking for the information.

More discussion followed on who is on the committee, what topics they have been discussing, and the memo that can be given to Council from the Commission through staff/liaison based off a motion.

Motion by Commissioner Nafissi, seconded by Chair Arrata, requesting regular notes, correspondence, outcomes, updates, and/or discussions between the School Board committee that two Councilmembers sit on regarding school and school district related items.

ROLL CALL VOTE:

AYES: Simpson, Bajaj, Anderson, Nafissi, Beeli, Chair Arrata

NOES: None

ABSENT: Tsao

Motion carried 6-0 by roll call vote.

Commissioner Bajaj asked for an update on the pay stations at the Harbor.

Director Winje felt it is going well and the Waterfront and Economic Department will probably have updates in the future.

L. ADJOURNMENT – 9:11 P.M.

Motion by Commissioner Nafissi, seconded by Commissioner Beeli, to adjourn at 9:11

p.m. to the next meeting of the Redondo Beach Public Works and Sustainability Commission, which will be a Special Meeting to be held at 7:00 p.m. on December 15, 2025, in the Redondo Beach Council Chambers, at 415 Diamond Street, Redondo Beach, California.

Motion carried 6-0 by voice vote.

Respectfully submitted:

Andrew Winje
Public Works Director



Administrative Report

F.3., File # PWSS25-1723

Meeting Date: 12/15/2025

To: PUBLIC WORKS, SAFETY, AND SUSTAINABILITY COMMISSION

From: DEPARTMENT OF PUBLIC WORKS

TITLE

RECEIVE AND FILE THE UNIFORM REGULATIONS REGARDING ALL COMMISSIONS AND BOARDS AND THE ORDINANCE PERTAINING TO THE PUBLIC WORKS, SAFETY, AND SUSTAINABILITY COMMISSION

EXECUTIVE SUMMARY

The City Council approved changes to a number of the City's Boards and Commissions, along with changes to the Uniform Regulations that apply to all Commissions, in order to ensure they run smoothly and serve the purpose desired by the Mayor and Council. The First Reading took place on October 7, Second Reading October 14, and they took effect on November 15, 2025. The meeting dates are linked should you wish to review any supplemental materials or view meeting video to review Council's discussion on the matter.

Attached are the Uniform Regulations as well as the Ordinance pertaining to the Public Works, Safety, and Sustainability Commission (PWSSC). With regards to changes pertaining to the PWSSC, some of the notable changes are:

- The name of the commission to add Safety to the commission due to the dissolution of the Public Safety Commission
- Addition of traffic safety and accident statistics to the commission purview
- Addition of advisory role on other public safety related issues when requested by City Council

ATTACHMENTS

- Attachment 1 - Ordinance Amending RBMC Uniform Regulations
- Attachment 2 - Ordinance Amending RBMC PWSSC

ORDINANCE NO. 3298-25

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, AMENDING TITLE 2, CHAPTER 9, ARTICLE 1, SECTIONS 2-9.100, 2-9.101, 2-9.102, 2-9.103, 2-9.106, 2-9.107 AND 2-9.109 AND ADDING SECTIONS 2-9.110 AND 2-9.111 AND DELETING IN ITS ENTIRETY SECTION 2-9.108 PERTAINING TO UNIFORM REGULATIONS OF COMMISSIONS

WHEREAS, the City of Redondo Beach employs a number of Commissions that serve as advisory and decision-making bodies that provide public input and expertise to the City Council on specific areas of interest; and

WHEREAS, the role of the Commissions has evolved through the years; and

WHEREAS, several sections of the Redondo Beach Municipal Code sections related to the City's Commissions have become outdated and no longer reflect the role they play for the City; and

WHEREAS, the evolution of Commission-related ordinances has resulted in duplicative and conflicting elements that complicate operations and are in need of revisions; and

WHEREAS, the City Council desires to clearly define the role of each commission; and

WHEREAS, the City Council desires to ensure the Redondo Beach Municipal Code accurately reflects the needs served by each Commission; and

WHEREAS, the City Council desires to eliminate conflicting elements of the Commission-related ordinances; and

WHEREAS, the City Council desires to clearly define objective attendance requirements for Commissioners.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, ORDAINS AS FOLLOWS:

SECTION 1. AMENDMENT OF CODE. Title 2, Chapter 9, Article 1, Section 2-9.100 is hereby amended to read as follows:

“§ 2-9.100 Appointment and terms of members.

(a) The members of each board and commission shall serve for a term of four years, commencing October 1 and ending September 30 or as soon thereafter as his or her successor is appointed and qualified.

(b) The members of each board and commission shall be appointed by the Mayor, subject to confirmation by the City Council, within 60 days after the expiration of the four-year term or within 60 days after a vacancy occurs. If the Mayor shall have failed to make an appointment within such period, any member of the City Council may nominate an eligible person to fill such vacancy. Four affirmative votes of the City Council to appoint such nominated person shall result in the appointment. Any appointment to fill an unexpired term shall be for such unexpired period.

(c) A term of four years is a full term and a term of less than four years is a partial term. No person shall serve on the same board or commission after serving two full terms on that board or commission. If a person serves a partial term that exceeds two years, or serves more than one partial term that cumulatively exceeds two years, (excluding any leap day), it shall be considered a full term for the purpose of this provision. No member of a board or commission shall serve simultaneously on more than one board or commission, or as an elected or appointed official, or City employee, of the City of Redondo Beach.

(d) Where practical, at least one member of each board and commission should be appointed from each Council district, with qualifications for appointment prioritized over district residency.

(e) If a section related to the appointment and terms of members of a specific board or commission differs from this section, the section related to the appointment and terms of members of the specific board or commission shall prevail.”

SECTION 2. AMENDMENT OF CODE. Title 2, Chapter 9, Article 1, Section 2-9.101 is hereby amended to read as follows:

“§ 2-9.101 Organization meetings, chairperson, meeting cancelations.

(a) Each board or commission shall meet as soon after the first day of October of every year as practical for the purpose of organizing. At such organization meeting, or in the first meeting after a vacancy in the chairperson or vice chair position is declared, the boards and commissions shall organize themselves by electing one of its members to serve as chairperson and one member to serve as vice chair for the ensuing year. Commissions may elect a new Chair/Vice Chair at any time, but, at a minimum, a Chair/Vice Chair must be elected annually, as described above. Each board or commission shall hold a regular meeting at least once each month, subject to the meeting cancelation procedures in subdivision (c) of this section. In addition to any such regular meetings, each board and commission, upon approval of a majority, may hold whatever special meetings may be necessary or convenient to dispose of business within its jurisdiction without delay, with the approval of the City Council, City Manager, or staff

liaison with the approval and/or at the direction of the City Manager. All proceedings of any board or commission shall be open to the public.

(b) Commissions may form subcommittees on subject matters within their jurisdiction, and subject to the rights and powers granted to the Commission, by a motion approved by the majority of the commission. Any subcommittee formed shall be comprised of less than the number of commission members that would constitute a quorum of the commission under the Brown Act (defined as the Ralph M. Brown Act, California Government Code sections 54950, *et seq.*, and as otherwise amended and codified under California law). The subcommittee must have a defined termination date and/or terminate upon the completion of a specified task or purpose. Each commission may, by a motion approved by the majority, empower a subcommittee to report back to the commission regarding its subcommittee deliberations during public session and/or empower the subcommittee to produce written materials and/or an oral report for staff, the City Council, and/or another City commission. With the approval of the City Council, City Manager, or staff liaison with the approval and/or at the direction of the City Manager, the subcommittee may represent the commission in a public meeting of another public agency.

(c) Regular meetings may only be canceled (i) for an anticipated lack of business or a quorum by a majority vote of commissioners or members, and only during the regular meeting that immediately precedes the meeting to be canceled, or (ii) for an anticipated lack of business or a quorum, or other unforeseen circumstances, by the staff liaison with the approval and/or at the direction of the City Manager. The staff liaison or City Manager shall inform the City Council and Mayor of the cancellation and the reason(s) for it. In order to cancel a meeting, the commissioners or members must publicly vote to cancel the next scheduled meeting during the "Adjournment" item on the commission agenda. No future meetings beyond the next scheduled meeting may be canceled in advance."

SECTION 3. AMENDMENT OF CODE. Title 2, Chapter 9, Article 1, Section 2-9.102 is hereby amended to read as follows:

"§ 2-9.102 Procedure.

The following procedure shall be followed by boards and commissions, at public meetings:

(a) Each member of a board or commission who is present for a vote shall vote unless the member states the reasons for abstaining for the record.

(b) City staff shall maintain a true and correct record of all proceedings of all boards or commission and ensure such records are available to the public through the City Clerk's office."

SECTION 4. AMENDMENT OF CODE. Title 2, Chapter 9, Article 1, Section 2-9.103 is hereby amended to read as follows:

“§ 2-9.103 Proceedings.

Each board or commission shall conduct its public meetings in accordance with the Redondo Beach Municipal Code and City Council Rules of Conduct and Decorum.”

SECTION 5. AMENDMENT OF CODE. Title 2, Chapter 9, Article 1, Section 2-9.106 is hereby amended in its entirety to read as follows:

“§ 2-9.106 Membership eligibility.

Membership on any City board or commission shall be limited to residents who are registered voters of the City, with the exception of the Youth Commission as defined in Article 6 of this chapter. Each commission may have additional eligibility and qualification requirements as specified by the sections governing each commission.”

SECTION 6. AMENDMENT OF CODE. Title 2, Chapter 9, Article 1, Section 2-9.107 is hereby amended in its entirety to read as follows:

“§ 2-9.107 Vacancies.

(a) In the following instances a board member or commissioner’s position shall automatically become vacant and so declared by the City Council if the board member or commissioner:

- (1) Resigns;
- (2) Informs the Mayor and City Council in writing that they are unable to fulfill their term for any reason;
- (3) Is convicted of a crime involving moral turpitude;
- (4) Ceases to be a legally registered voter of the City;
- (5) Ceases to reside in the City of Redondo Beach;
- (6) Is removed by the City Council pursuant to Section 2-9.109;
- (7) Is absent from three regular meetings of such board or commission during any twelve (12) month period of time after October 1, 2025. For the purposes of determining absences, a board or commission member shall not be deemed absent if a meeting is canceled, unless the board or commission member’s absence was the cause of the meeting’s cancelation due to lack of quorum;
- (8) Dies; or

(9) Is adjudicated to be physically or mentally incapacitated due to disease, illness, or accident, and that there is reasonable cause to believe that they will not be able to perform their duties for the remainder of their term.

(b) Vacancies occurring in any board or commission shall be filled in the manner set forth in Section 2-9.100.”

SECTION 7. AMENDMENT OF CODE. Title 2, Chapter 9, Article 1, Section 2-9.108 is hereby repealed in its entirety:

SECTION 8. AMENDMENT OF CODE. Title 2, Chapter 9, Article 1, Section 2-9.109 is hereby amended to read as follows:

“§2.9-109 General Powers and Duties

The members of each board and commission may be removed from office by a vote of the majority of all members of the Council upon any grounds including but not limited to those described in §2.9-111 and/or those sections related to specific commissions.

SECTION 9. AMENDMENT OF CODE. Title 2, Chapter 9, Article 1, Section 2-9.110 is hereby added in its entirety to read as follows:

“§2.9-110 General Powers and Duties

(a) All commissions shall provide advice to the City Council on matters within their jurisdiction as defined in the respective sections addressing each commission’s powers and duties. This is the primary duty of all commissions.

(b) Commissions shall provide advice on matters assigned to the commission by the Redondo Beach Municipal Code, the City Council, City Manager, or staff liaison with the approval and/or at the direction of the City Manager.

(c) Commissions shall provide advice to the City Council on annual budgets and strategic plans prior to the City Council’s deliberations on these matters.

(d) Commissions may, under the “Commission Member Items and Future Commission Agenda Topics” section of the commission’s meeting agenda, advise the City Council on a matter if: 1) a commissioner moves to agendize the item, another commissioner seconds the motion and the commission approves agendizing the matter by majority vote; and 2) it is a matter that falls within the jurisdiction, powers and duties of the commission; and 3) the staff liaison, with the approval and/or at the direction of the City Manager, agrees. On matters in which the staff liaison disagrees with the commission, the commission may, by majority vote, seek the City Council’s determination as to the appropriateness of the commission’s proposed action. The staff liaison or City Manager shall inform the City Council and Mayor of the disagreement and the commission’s request.

(e) Commissions may have additional powers and duties as defined in the sections related to each commission.”

SECTION 10. AMENDMENT OF CODE. Title 2, Chapter 9, Article 1, Section 2-9.111 is hereby added in its entirety to read as follows:

“§2.9-111 Limited and Restricted Scope of Powers and Duties of Commissions:

Except as otherwise provided in the Redondo Beach Municipal Code and/or those sections related to specific commissions:

(a) Each commission is a reviewing and advising/recommending body only; and

(b) Each commission and each commissioner shall have no power, duty, responsibility, role or authority to:

(1) Demand that any particular City staff, personnel, contractor, elected or appointed official, or any other person or entity participate in or appear before a meeting of the commission or undertake any action or omission;

(2) Demand that any documents or information be provided to or generated for the commission;

(3) Direct, interfere with or participate in, the operations or management of any City department, staff, personnel, or contractor;

(4) Review, evaluate, investigate, or comment upon matters that are solely within the duties and functions of any other commissions or committees, unless directed to do so by the City Council, City Manager or staff liaison with the approval and/or at the direction of the City Manager;

(5) Review, evaluate, investigate, or comment upon individual complaints involving any City department, personnel, contractor, elected or appointed officials or others;

(6) Represent to be acting for on behalf of the City, its staff, personnel, or contractors;

(7) Commit the officers, employees, staff, or elected or appointed officials of the City to a specific position or to any course of action, and may not make referrals to City staff, except as authorized by specific sections governing the commission or if specifically directed by the City Council;

(8) Act in an oversight role of any City function, department or over any elected or appointed positions;

(9) Assert any power, authority, or privileges through the use of their title or appointed position in any context other than that which is allowed by the Redondo Beach Municipal Code.

(c) Commissioners who violate, or other fail to abide with, this section may be removed by the City Council in accordance with Title 2, Chapter 9, section 2-9.109.”

SECTION 11. Any provisions of the Redondo Beach Municipal Code, or appendices thereto, or any other ordinances of the City inconsistent herewith, to the extent of such inconsistencies and no further, are hereby repealed.

SECTION 12. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of the ordinance. The City Council hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause, and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid or unconstitutional.

SECTION 13. This ordinance shall be published by one insertion in the official newspaper of said city or published in conformance with the alternative publication requirements pursuant to Redondo Beach City Charter §9.15 and same shall go into effect and be in full force and operation from and after thirty (30) days after its final passage and adoption.

PASSED, APPROVED AND ADOPTED this 14th day of October, 2025.

James A. Light, Mayor

APPROVED AS TO FORM:

ATTEST:

Joy A. Ford, City Attorney

Eleanor Manzano, CMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF REDONDO BEACH)

I, Eleanor Manzano, City Clerk of the City of Redondo Beach, California, do hereby certify that the foregoing Ordinance No. 3298-25 was duly introduced at a regular meeting of the City Council held on the 7th day of October, 2025, and was duly approved and adopted by the City Council at a regular meeting of said City Council held on the 14th day of October, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Eleanor Manzano, CMC
City Clerk

ORDINANCE NO. 3299-25

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, AMENDING TITLE 2, CHAPTER 9, ARTICLE 4, SECTIONS 2-9.401, 2-9.402, AND 2-9.403 PERTAINING TO THE PUBLIC WORKS, SAFETY, AND SUSTAINABILITY COMMISSION

WHEREAS, the City of Redondo Beach employs a number of Commissions that serve as advisory and decision-making bodies that provide public input and expertise to the City Council on specific areas of interest; and

WHEREAS, the role of the Commissions has evolved through the years; and

WHEREAS, several sections of the Redondo Beach Municipal Code sections related to the City's Commissions have become outdated and no longer reflect the role they play for the City; and

WHEREAS, the evolution of Commission-related ordinances has resulted in duplicative and conflicting elements that complicate operations and are in need of revisions; and

WHEREAS, the City Council desires to clearly define the role of each commission; and

WHEREAS, the City Council desires to ensure the Redondo Beach Municipal Code accurately reflects the needs served by each Commission; and

WHEREAS, the City Council desires to eliminate conflicting elements of the Commission-related ordinances; and

WHEREAS, the City Council desires to clearly define objective attendance requirements for Commissioners.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, ORDAINS AS FOLLOWS:

SECTION 1. AMENDMENT OF CODE. Title 2, Chapter 9, Article 4, Section 2-9.401 is hereby amended to read as follows:

"§ 2-9.401 Created.

There is hereby created a Public Works, Safety and Sustainability Commission."

SECTION 2. AMENDMENT OF CODE. Title 2, Chapter 9, Article 4, Section 2-9.402 is hereby amended to read as follows:

“§ 2-9.402 Appointment of members.

(a) The Commission shall consist of seven members. Unless otherwise authorized by the City Council, one member shall be appointed from each council district and two members shall be appointed at large. Except in cases of practical difficulty, unnecessary hardship, or extreme differences, two members shall be persons experienced in construction, two members shall be physically handicapped persons, and one person shall be a public member. The Chief Building Official shall be an ex officio member of the Commission, but shall not be entitled to vote.”

SECTION 3. AMENDMENT OF CODE. Title 2, Chapter 9, Article 4, Section 2-9.403 is hereby amended to read as follows:

“§ 2-9.403 Powers and duties

(a) The Commission shall advise the Mayor and City Council in all matters relating to public works, capital improvement programs, solid waste and hazardous waste disposal, public utilities, traffic and transportation, and in such other matters as directed by the City Council, City Manager, or staff liaison with the approval and/or at the direction of the City Manager.

(b) The Commission shall advise the Mayor and City Council on all environmental and sustainability issues related to Public Works Department operational activities, infrastructure and infrastructure projects, and regulatory compliance and as directed by City Council, City Manager, or staff liaison with the approval and/or at the direction of the City Manager.

(c) The Commission shall review city-wide crime, fire/medical response, homelessness, and accident statistics and trends on an annual basis, and from this review, provide the commission’s concerns and advice on crime and accident statistics and trends to the City Council. The Commission shall provide advice on other public safety related issues when requested by the City Council.

(d) The Commission shall also act as an advisory board to the City Council and Mayor with respect to matters specifically assigned to it from time to time by, or at the direction of, the City Attorney, City Manager, Chief of Police or Fire Chief with the approval and/or direction of the City Manager, or City Council, concerning proposed contracts, funding, legislation or policy initiatives that may substantively impact the quality of life, public safety, privacy, or other major concerns of the City’s residents. The Commission shall promptly, with the assistance of the staff liaison, study, discuss, evaluate, and make written reasoned recommendations in an advisory capacity directly to the City Council and Mayor for consideration, as to those specific matters assigned to the Commission. Those recommendations may be issued by the Commission as a whole, and/or by individual Commissioners.

(e) The Commission shall also be responsible for hearing all appeals previously under the purview of the Handicapped Access Appeals Board to completion, which includes hearing written appeals brought by any person regarding action taken by the Building Division of the Community Development Department or the City in the enforcement of the requirements of **Health and Safety Code**, Part 5.5, including the exceptions contained in Section 19957. The Commission may approve or disapprove interpretations of any provision of Part 5.5 of the **Health and Safety Code**, and enforcement actions taken by the Building Division of the Community Development Department. All such approvals or disapprovals shall be final and conclusive as to the Community Development Department of the City, in the absence of fraud or abuse of discretion.

(f) Any interested person may appeal an order of the Chief Building Official within 20 days of the mailing of such order by the Chief Building Official. An appeal shall be in writing and must be received on or before the last day of the appeal period. This time limitation is mandatory and jurisdictional.

(g) Not less than 10 days prior to the date of hearing, the Commission shall cause to be posted notices of the time, date, and place of the hearing at a conspicuous place at the Redondo Beach City Hall, and to be visibly posted at a conspicuous place on not less than two locations on the project which is the subject of the appeal. The Commission may cause to be posted such notices at other locations likely to give notice to interested persons. In addition, the Commission shall give written notice by mail to any person who requests in writing special notice of any or all hearings to be held under this section. However, failure to so notify any person having made a request for notice shall not invalidate the decision or findings of the Commission.

(h) The Commission shall hold a hearing not less than 14 days, but not more than 21 days from the time of the filing of a written appeal from an action taken by the Building Division of the Community Development Department, and shall render its decision in writing, including its findings, within 14 days of the conclusion of the hearing.”

SECTION 4. Any provisions of the Redondo Beach Municipal Code, or appendices thereto, or any other ordinances of the City inconsistent herewith, to the extent of such inconsistencies and no further, are hereby repealed.

SECTION 5. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of the ordinance. The City Council hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause, and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid or unconstitutional.

SECTION 6. This ordinance shall be published by one insertion in the official newspaper of said city or published in conformance with the alternative publication requirements

pursuant to Redondo Beach City Charter §9.15 and same shall go into effect and be in full force and operation from and after thirty (30) days after its final passage and adoption.

PASSED, APPROVED AND ADOPTED this 14th day of October, 2025.

James A. Light, Mayor

APPROVED AS TO FORM:

ATTEST:

Joy A. Ford, City Attorney

Eleanor Manzano, CMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF REDONDO BEACH)

I, Eleanor Manzano, City Clerk of the City of Redondo Beach, California, do hereby certify that the foregoing Ordinance No. 3299-25 was duly introduced at a regular meeting of the City Council held on the 7th day of October, 2025, and was duly approved and adopted by the City Council at a regular meeting of said City Council held on the 14th day of October, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Eleanor Manzano, CMC
City Clerk



Administrative Report

F.4., File # PWSS25-1739

Meeting Date: 12/15/2025

To: PUBLIC WORKS, SAFETY, AND SUSTAINABILITY COMMISSION

From: DEPARTMENT OF PUBLIC WORKS

TITLE

RECEIVE AND FILE UPDATE REGARDING THE SUBCOMMITTEE BETWEEN THE CITY OF REDONDO BEACH AND THE REDONDO BEACH UNIFIED SCHOOL DISTRICT

EXECUTIVE SUMMARY

The Public Works, Safety, and Sustainability Commission (PWSSC) made a referral during the October meeting to reach out to the City Council to request relevant updates from the subcommittee between the City and the School District. A memo was disseminated to the City Council and City Manager regarding the request on October 29, 2025. Mayor Light responded in an email, which is attached.

At the City Manager's request, the City's transportation engineer also attended two City/RBUSD Subcommittee meetings (September 17th and November 12th of this year) to provide information related to topics referenced by the mayor in his email.

At the first meeting, staff presented the AAA School Safety Patrol program, school crossing guard prioritization matrix, and tactical school-area traffic calming measures to the Redondo Beach Unified School District (RBUSD) for the potential collaboration on school crossing guards. There was a discussion on the possibility of student led patrols, in light of City budget pressures on funding school crossing guards. Staff from Engineering and Police analyzed locations and prepared a prioritization matrix. During the meeting, the school also discussed their bond projects to improve perimeter security. RBUSD was reminded that they need to consider intersection corner sight distance when putting up privacy screens.

At the November meeting, Engineering staff presented the proposed changes on Diamond and Vincent near Redondo Union High School (RUHS) to improve safety and better organize student cyclists traffic during peak school commute times. This was also presented to the PWSSC in October 2025, which voted in support. RBUSD presented early concepts of a new pick-up/drop-off on Francisca near Diamond, and the City provided feedback and sentiments on traffic flow around the area. Both parties agreed that the City's projects and RBUSD projects should complement each other.

ATTACHMENTS

- Email from Mayor Light

Jessica Handlin

From: Jessica Handlin
Sent: Thursday, December 11, 2025 2:47 PM
To: Jessica Handlin
Subject: FW: PWSC Request

From: James Light <james.light@redondo.org>
Sent: Tuesday, November 18, 2025 2:45 PM
To: Jesse Reyes <Jesse.Reyes@redondo.org>
Cc: Mike Witzansky <Mike.Witzansky@redondo.org>
Subject: PWSC Request

Jesse,

The Council has received the request from the PWSC. I want to make sure the Commission knows we acknowledge their request, so please pass that on to the Commission. From my participation in the subcommittee, I see two topics that are directly within the PWSC purview. The first is the traffic changes around the high school. You certainly have that information and are welcome to share the status of that with the Commission when you deem appropriate. The second area is the crossing guards and potential related alternatives. The Council has a subcommittee evaluating that topic currently, but no recommendations have come to the Council from that subcommittee. When the subcommittee is ready the Council may ask the Commission to weigh in or we will at least make the PWSC aware of the recommendations and Council direction.

VR,

Jim Light

Mayor

310.989.3332

[415 Diamond St., Redondo Beach, CA 90277](#)

redondo.org



REDONDO
BEACH



Administrative Report

H.1., File # PWSS25-1673

Meeting Date: 12/15/2025

TITLE

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS



Administrative Report

J.1., File # PWSS25-1722

Meeting Date: 12/15/2025

To: PUBLIC WORKS, SAFETY, AND SUSTAINABILITY COMMISSION

From: DEPARTMENT OF PUBLIC WORKS

TITLE

DISCUSSION OF COMMERCIAL DRIVEWAY WIDTHS

EXECUTIVE SUMMARY

The Artesia and Aviation Corridor Area Plan (AACAP) was adopted by the City in 2020 and includes a set of strategies and development standards intended to help incentivize the revitalization of the Artesia and Aviation corridors to make them more pedestrian friendly. On August 5, 2025, the City Council discussed the AACAP and directed staff to move forward as a priority item, changes to the City's Municipal Code (RBMC) eliminating required minimum off-street parking for non-residential uses within the AACAP.

On September 18, 2025, staff presented a draft zoning amendment to the Planning Commission, inclusive of the City Council's direction to eliminate parking requirements for all new non-residential development within the AACAP area. The Planning Commission supported the elimination of parking requirements and recommended a reduction in mandated driveway widths for new developments that may choose to provide on-site parking. The intent of the recommendation was to reduce driveway widths and potential conflicts between pedestrians and drivers.

The Planning Commission recommendation was presented to the City Council on October 14, 2025. The Council was supportive of the concept of reducing the driveway width and directed staff to study it and schedule a discussion with the Public Works and Sustainability Commission (PWSC) to receive input.

BACKGROUND

Off-street parking requirements for new developments have been a mainstay of the built environment since the end of World War II when car ownership proliferated. These minimum requirements have largely stayed static over the years and typically only consider the peak usage period of each independent land use. Parking requirements generally result in implicit subsidies to driving and an oversupply of parking during most hours and days of the year. Requiring space for parking spaces, aisles, and wide driveways reduces square footage for revenue-generating uses, walkability, and space of homes and commerce. In turn, this increases societal costs. In recent years, many cities around the country, including Redondo Beach have tried to improve conditions for non-driving modes of transportation by reducing car dependency and encouraging walkable developments. This has resulted in more flexible or eliminated minimum parking requirements, letting the free market determine what is truly necessary. Similarly, oversizing of mandated driveway widths reduces space for on-street parking and the actual uses being developed. It also reduces available space for

sidewalk amenities (trees, bike racks, lighting) and increases the exposure of pedestrians crossing active traffic.

Since the City Council eliminated commercial parking requirements in the AACAP on November 20, 2025 ([RBMC §10-2.1707 <https://ecode360.com/42656153>](#)), staff has proceeded with studying companion updates to commercial driveway width standards. [RBMC §10-2.1706 <https://ecode360.com/42656153>](#) governs driveway standards for non-residential uses. Current RBMC requires two-way traffic commercial driveways to be at least 30 feet wide. One-way driveways must be at least 14 feet wide.

DISCUSSION

Staff researched minimum driveway widths in other cities around the region that have similarly constrained land use environments or have similar goals of improving walkability and providing smarter and denser land uses as Redondo Beach. **Attachment 1** shows commercial driveway width standards from Santa Monica, Torrance, and Culver City. Each city has different overall regulations, but all have driveway width maximums and allow for administrative flexibility on a case-by-case basis. Therefore, Engineering and Planning staff recommends including administrative flexibility (City Engineer approval). For example, narrow lots providing few on-site spaces may warrant a narrow two-way driveway, whereas a proposed use that anticipates large truck loading might require a wider driveway apron for turning maneuverability.

Staff recommends baseline commercial driveway widths to be 12 feet minimum for one-way traffic, and 20 feet minimum for two-way traffic with an overall 24-foot maximum. Staff also recommends administrative flexibility to deviate from these widths based on objective factors to be developed by the City Engineer, such as the number of proposed parking spaces, safety/sight distance, interface with the public ROW, proximity to other uses, vertical/horizontal slopes, and the proposed land use.

Staff is seeking public and Public Works, Safety, and Sustainability Commission (PWSSC) input on these changes. If these changes are recommended by the PWSSC, staff will work on changes to the RBMC with the City Attorney's office prior to City Council approval.

COORDINATION

Coordination of this report took place within the Public Works and Community Development Departments.

ATTACHMENTS

- Attachment 1 - Commercial Driveway Widths in Selected Cities

Attachment 1 - Commercial Driveway Widths in Other Cities

Santa Monica - 12' min one-way, 20' min two-way, 35' max with exceptions

☐ § 7.04.180 Driveways from public streets onto private property.

No driveway shall cross a public street, parkway, or sidewalk without written approval of the Superintendent of Streets.

The Parking and Traffic Engineer shall not approve a driveway or driveways to serve any lot zoned for multiple residential use under the provisions of Chapter 9.04, Article 9 of this Code, which would exceed in total width 28% of the width of said lot, said 28% to be measured between the bottoms of the vertical tapers in the curb, except that on any lot with street frontage less than 50 feet a single driveway not to exceed 14 feet in width shall be permitted. Concrete wings, equal in width to the length of the vertical taper in the curb, may be constructed extending from the curb to the sidewalk. Said wings also may extend from the back edge of the sidewalk to the street property line. The total width of concrete wings and driveway at the point where the driveway crosses the property line shall be the same as the width of concrete wings and driveway at the curb. The minimum width of the driveway shall be 12 feet. The maximum width shall be 35 feet. The length of the vertical taper in the curb shall vary with the curb height at the driveway location and shall conform to the dimensions shown in the table below.

The Parking and Traffic Engineer shall not approve a driveway exceeding 35 feet in width on any lot zoned for commercial or industrial use under the provisions of said Chapter 9.04 of Article 9 of this Code unless in his opinion a wider driveway is required by the nature of the business operated on the abutting property, and unless in his opinion no hazards would result from such wider driveway. For any lot zoned for commercial or industrial use, the minimum width of a driveway shall be 20 feet for a two-way operation and 12 feet for a one-way operation.

Torrance - 30' max with exceptions

c) Upon approval of the placement of a driveway, such driveway shall be constructed in accordance with the following specifications:

- 1) No driveway opening through a curb shall be constructed which is more than thirty (30) feet in width, exclusive of side slopes, unless the abutting property is used or is to be used for commercial or industrial purposes and permission therefor is first obtained from the City Engineer of the City.

Culver City - Driven by # of spaces, 30' max with exceptions

§ 17.320.040 DRIVEWAY AND SITE ACCESS STANDARDS.



A. Driveway Widths. Minimum driveway widths shall be as follows:

1. Driveway serves 1-20 spaces: 10 feet wide.
2. Driveway serves residential use with 20 or more spaces: 18 feet wide.
3. Driveway serves non-residential use with 20 or more spaces: 25 feet wide.
4. Driveways serving as parking aisles shall be increased in width as necessary to provide parking stall backup area, as required by § 17.320.035 (Parking Design and Layout Guidelines).

§ 9.08.415 DRIVEWAYS; SIDEWALKS.



A. The maximum width of any driveway installed under the provisions of this Subchapter shall not exceed thirty (30) feet in the flat and all driveways and sidewalks so installed shall otherwise conform to the driveway specifications on file in the office of the City Engineer. Provided, however, that the City Engineer, at his discretion, may approve exceptions to these provisions.