



Administrative Report

H.5., File # 25-1335

Meeting Date: 11/4/2025

To: MAYOR AND CITY COUNCIL
From: STEPHANIE MEYER, FINANCE DIRECTOR

TITLE

APPROVE CONTRACTS UNDER \$35,000:

1. APPROVE AN AGREEMENT WITH MARK GROH FOR PARKING CITATION APPEAL ADJUDICATION SERVICES IN AN AMOUNT NOT TO EXCEED \$16,800 FOR THE TERM NOVEMBER 4, 2025 TO NOVEMBER 3, 2028

CONTACT: JOE HOFFMAN, CHIEF OF POLICE

2. APPROVE AN AGREEMENT WITH STREAMLINE AUTOMATION SYSTEMS, LLC TO PROVIDE SOFTWARE FOR FIRE INSPECTIONS IN AN AMOUNT NOT TO EXCEED \$32,366 FOR THE TERM NOVEMBER 22, 2025 TO NOVEMBER 21, 2026 WITH ONE AUTOMATIC ONE-YEAR RENEWAL

CONTACT: PATRICK BUTLER, FIRE CHIEF

EXECUTIVE SUMMARY

Approve Contracts Under \$35,000

APPROVED BY:

Mike Witzansky, City Manager

ATTACHMENTS

- Agmt, Signature & Insurance - Mark Groh
- Agmt, Signature & Insurance - Streamline Automation Systems, LLC