



Administrative Report

H.5., File # 25-0124

Meeting Date: 4/15/2025

To: MAYOR AND CITY COUNCIL
From: STEPHANIE MEYER, FINANCE DIRECTOR

TITLE

APPROVE CONTRACTS UNDER \$35,000:

1. APPROVE AN AGREEMENT WITH GREEN HALO SYSTEMS, INC. FOR A WASTE TRACKING SYSTEM IN AN AMOUNT NOT TO EXCEED \$20,244 FOR THE TERM APRIL 15, 2025 TO APRIL 14, 2028
2. APPROVE A CONSENT TO ASSIGNMENT OF THE AGREEMENT WITH AERODOME, INC. TO FLOCK GROUP, INC. FOR UNMANNED AERIAL SUPPORT SERVICES WITH NO CHANGE TO COMPENSATION AND FOR THE EXISTING TERM THROUGH JUNE 30, 2025 WITH TWO AUTOMATIC ONE-YEAR RENEWALS
3. APPROVE A CONSENT TO ASSIGNMENT OF THE AGREEMENT WITH SANCON TECHNOLOGIES, INC. TO VORTEX SERVICES, LLC DBA SANCON TECHNOLOGIES FOR ON-CALL MAINTENANCE AND REPAIR SERVICES TO THE CITY'S STORM DRAIN AND WASTEWATER CONVEYANCE SYSTEMS WITH NO CHANGE TO COMPENSATION AND FOR THE EXISTING TERM THROUGH MAY 7, 2026
4. APPROVE AN AGREEMENT WITH KEYSER MARSTON ASSOCIATES, INC. FOR ADMINISTRATION OF THE CITY'S AFFORDABLE HOUSING PROGRAM IN AN AMOUNT NOT TO EXCEED \$22,181 FOR THE TERM NOVEMBER 1, 2024 TO OCTOBER 31, 2025
5. APPROVE AN AGREEMENT WITH YORKE ENGINEERING, LLC FOR NOISE STUDY SERVICES IN AN AMOUNT NOT TO EXCEED \$12,992 FOR THE TERM APRIL 16, 2025 TO APRIL 15, 2026
6. APPROVE A FIRST AMENDMENT TO THE AGREEMENT WITH PRO DOCUMENT SOLUTIONS, INC. DBA PROVOTESOLUTIONS FOR THE MARCH 4, 2025 GENERAL MUNICIPAL ELECTION FOR BALLOT PRODUCTION OF VOTER GUIDES PAGES FOR MEASURES FOR AN ADDITIONAL AMOUNT OF \$21,000 FOR THE EXISTING TERM

THROUGH APRIL 30, 2025

7. APPROVE A REVOCABLE LICENSE AGREEMENT AND EQUIPMENT OWNERS CONSENT WITH BEACH CITIES HEALTH CARE DISTRICT FOR THE USE OF THEIR FACILITIES FOR UNMANNED AERIAL SUPPORT OPERATIONS FOR THE TERM APRIL 15, 2025 TO APRIL 14, 2026 WITH THREE AUTOMATIC ONE-YEAR RENEWALS

EXECUTIVE SUMMARY

Approve Contracts Under \$35,000

APPROVED BY:

Mike Witzansky, City Manager

ATTACHMENTS

- Agmt & Signature - Green Halo Systems, Inc.
- Letter for Consent to Assignment & Insurance - Aerodome, Inc. to Flock Group, Inc.
- Agmt - Aerodome, Inc., October 1, 2024
- Consent to Assignment, Signature & Insurance - Sancon Technologies, Inc. to Vortex Services, LLC
- Amendments 1-2 & Agmt - Sancon Technologies, Inc.
- Agmt, Signature & Insurance - Keyser Marston Associates, Inc.
- Agmt, Signature & Insurance - Yorke Engineering, LLC
- First Amendment & Signature - Pro Document Solutions, Inc., DBA ProVoteSolutions
- Agmt & Insurance - Pro Document Solutions, Inc. , DBA ProVoteSolutions
- License Agmt & Signature - Beach Cities Health Care District