

BLUE FOLDER ITEM

Blue folder items are additional back up material to administrative reports and/or public comments received after the printing and distribution of the agenda packet for receive and file.

CITY COUNCIL MEETING DECEMBER 3, 2024

N.2 DISCUSSION AND POSSIBLE ACTION PERTAINING TO RESOLUTION(S) ADDING BALLOT MEASURE(S) TO THE MARCH 4, 2025, GENERAL MUNICIPAL ELECTION TO AMEND AND ADD CERTAIN SECTIONS TO THE REDONDO BEACH CITY CHARTER PURSUANT TO RECOMMENDATIONS OF THE CHARTER REVIEW ADVISORY COMMITTEE AND CITY COUNCIL; SETTING PRIORITIES FOR FILING WRITTEN ARGUMENTS AND REBUTTALS; DIRECTING THE CITY ATTORNEY TO PREPARE IMPARTIAL ANALYSES; AND TO CONFIRM OR ASSIGN NEW LETTER DESIGNATIONS TO EACH BALLOT MEASURE

CONTACT: ELEANOR MANZANO, CITY CLERK

- **REVISED RESOLUTION CC-2412-112 CALLING FOR CHARTER AMENDMENT RELATED TO CITY CLERK- MINOR CHANGE TO EXHIBIT B, SUBSECTION (1)**
- **REVISED RESOLUTION CC-2412-114 CALLING FOR CHARTER AMENDMENT RELATED TO PUBLISH**
- **REVISED RESOLUTION CC-2412-115 CALLING FOR CHARTER AMENDMENT RELATED TO RESIDENCY**
- **AMENDMENTS CITY TREASURER SECTION 11.1 AND QUALIFICATIONS**

RESOLUTION NO. CC-2412-112

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, ORDERING THE SUBMISSION TO THE QUALIFIED VOTERS OF THE CITY OF CERTAIN MEASURES RELATING TO AMENDING CHARTER ARTICLE XI ELECTIVE OFFICERS, POWERS AND DUTIES SECTION 11 CITY CLERK, ARTICLE XII CITY MANAGER POWERS AND DUTIES SECTION 12.3 POWERS AND DUTIES, AND ARTICLE XX FUNDS, DISBURSEMENTS AND LIABILITY SECTION 20.1 APPROVAL OF DEMANDS AND SETTING PROCEDURAL DETAILS; FOR THE ELECTION TO BE HELD ON TUESDAY MARCH 4, 2025, AS CALLED BY RESOLUTION NO. CC-2410-090.

WHEREAS, a General Municipal Election on Tuesday March 4, 2025 has been called by Resolution No. CC-2410-090, adopted on October 15, 2024; and

WHEREAS, the City Council is authorized and directed by statute to submit the proposed charter amendments to the voter;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the California Constitution, Article XI and the Government Code, Title 4, Division 2, Chapter 2 (commencing at section 34450) and the Election Code Division 9, Chapter 3, Article 3 (commencing at section 9255) of the State of California, there is called and ordered to be held in the City of Redondo Beach, California, on Tuesday, March 4, 2025, for the purpose of submitting the following proposed charter amendments:

MEASURE CCD – (Temporary Preliminary Proposed Ballot Title. The City Attorney will provide options via Blue Folder.)

PROPOSED CHARTER AMENDMENT. Shall the City Clerk’s Powers and Duties be amended pertaining to overseeing all City elections, reviewing expenditures, having access to the City’s financial system, approving payments, and having the authority to contest within 45-days of final disposition; and to also update appropriate language pertaining to the City Clerk’s approval on demands and on the City Manager’s duties for consistency be adopted?	YES
	NO

MEASURE CCQ - (Temporary Preliminary Proposed Ballot Title. The City Attorney will provide options via Blue Folder.)

PROPOSED CHARTER AMENDMENT. Shall the qualifications related to the City Clerk be expanded to include four (4) years of experience as a County of City Clerk; or Registrar in the State of California; or a Bachelor’s degree and five (5) years of experience in accounting?	YES
	NO

SECTION 2. That the text of the proposed charter amendment to be submitted to the voters are attached as Exhibit A and B.

SECTION 3. That the vote requirement for the measure to pass is a majority (50%+1) of the votes cast.

SECTION 4. That the ballots to be used at the election shall be in form and content as required by law.

SECTION 5. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 6. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed, and directed to give further or additional notice of the election, in time, form and manner as required by law.

ARGUMENTS FOR AND AGAINST

SECTION 7. Pursuant to Section 9282(b) of the California Elections Code, the City Council, or any member or members of a legislative body authorized by the City Council, or any individual voter who is eligible to vote on the measure, or bona fide association of citizens, or any combination of voters and associations may file a written argument for or against a city measure.

SECTION 8. That pursuant to the above the City Council does authorize the following member(s) of its body: _____ for, to file written arguments In Favor of City measures as specified above **not exceeding 300 words**, accompanied by the printed name(s) and signature(s) of the author(s) submitting it, pursuant to California Elections Code Section 9282 (c). The arguments may be changed or withdrawn until **Tuesday, December 17, 2024 at 5:30 p.m.**, after which no arguments for or against the City measure may be submitted to the City Clerk.

SECTION 9. That the City Clerk/Elections Official is directed to follow the format for ballot arguments provided in subsections (d), (e) and (f) of Section 9282 of the California Elections Code.

SECTION 10. No more than five signatures shall appear with any argument submitted. In case any argument is signed by more than five authors, the signatures of the first five shall be printed. The arguments shall be accompanied by the Form of Statement To Be Filed By Author(s) of Argument.

SECTION 11. The arguments shall be filed with the City Clerk/Elections Official, signed, with the printed name(s) and signature(s) of the author(s) submitting it, or if submitted on behalf of an organization, the name of the organization, and the printed name and signature of at least one of its principal officers who is the author of the argument. The arguments shall be accompanied by the Form of Statement To Be Filed By Author(s) of Argument.

SECTION 12. That based on the time reasonably necessary to prepare and print the arguments and sample ballots and to permit the ten-calendar-day public examination period, **Tuesday, December 17, 2024 at 5:30 p.m.**, as the date after which no arguments for or against a City measure may be submitted to the City Clerk/Elections Official for printing and distribution to the voters.

SETTING PRIORITIES FOR ARGUMENTS

SECTION 13. That if more than one argument for or against the measures is submitted to the City Clerk/Elections Official within the time prescribed, pursuant to Section 9287 of the California Elections Code, City Clerk/Elections Official shall select, pursuant to Section 6, one of the arguments in favor and one of the arguments against the Measure for printing and distribution to the voters.

SECTION 14. That the City Clerk/Elections Official shall give preference and priority, in the order named, to the arguments of the following:

- (a) The City Council, or member(s) or members of the body authorized by the City Council.
- (b) The individual voter, or bona fide association of citizens, or combination of voters and associations, who are the bona fide sponsors or proponents of the measure.
- (c) Bona fide associations of citizens.
- (d) Individual voters who are eligible to vote on the measure.

REBUTTAL ARGUMENTS FOR AND AGAINST

SECTION 15. That pursuant to Section 9285(a)(1) of the California Elections Code, after the City Clerk/Elections Official has selected the arguments for and against each measure which will be printed and distributed to the voters, the Election Official shall send a copy of the argument in favor of each measure to the authors of the argument against each measure, and a copy of the argument against each measure to the authors of the argument in favor of each measure.

SECTION 16. That pursuant to Section 9285(a)(2) of the California Elections Code that author or a majority of the authors of an argument relating to a city measure may prepare and submit a rebuttal argument or may authorize in writing any other person or persons to prepare, submit, or sign the rebuttal argument.

SECTION 17. That pursuant to Section 9285(a)(3) of the California Elections Code rebuttal arguments may **not exceed 250 words**.

SECTION 18. That pursuant to Section 9285(a)(4) of the California Elections Code rebuttal arguments relating to a city measure shall be filed with the Elections Official no later than 10 days after the final filing date for primary arguments, the Election Official has fixed **Thursday, January 2, 2025 at 5:30 p.m.** The rebuttal argument shall be accompanied by the Form of Statement To Be Filed By Author(s) of Argument.

SECTION 19. That rebuttal arguments shall be filed with the City Clerk/Elections Official, signed, with the printed name(s) and signature(s) of the author(s) submitting it, or if submitted on behalf of an organization, the name of the organization and the printed name and signature of at least one of its principal officers.

SECTION 20. That pursuant to Section 9285(a)(5) of the California Elections Code all rebuttals may not be signed by more than five persons and shall be printed in the same manner as a primary argument and shall immediately follow the primary argument which it seeks to rebut.

IMPARTIAL ANALYSIS

SECTION 21. The City Clerk/Elections Official shall transmit a copy of the measure to the City Attorney, unless the organization or salaries of the office of the City Attorney are affected.

- a. The City Attorney shall prepare an impartial analysis of the measure **not exceeding 500 words** showing the effect of the measure on the existing law and the operation of the measure.
- b. The analysis shall include a statement indicating whether the measure was placed on the ballot by a petition signed by the requisite number of voters or by the governing body of the city.
- c. In the event the entire text of the measure is not printed on the ballot, nor in the voter information portion of the voter information guide, there shall be printed immediately below the impartial analysis, in no less than 10-point type, the following: "The above statement is an impartial analysis of Ordinance or Measure __. If you desire a copy of the ordinance or measure, please call the Elections Official's office at (310) 318-0656 and a copy will be mailed at no cost to you."
- d. The impartial analysis shall be filed with the City Clerk/Elections Official by **Thursday, January 2, 2025 at 5:30 p.m.**

LETTER DESIGNATION

SECTION 22. That the City Council approves the letter designations of “ ___ ” and “ ___ ” for identification of the ballot measure.

SECTION 23. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the Book of Original Resolutions.

PASSED, APPROVED, AND ADOPTED this 3rd day of December, 2024.

James A. Light, Mayor

APPROVED AS TO FORM:

ATTEST:

Michael W. Webb, City Attorney

Eleanor Manzano, CMC, City Clerk

CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF REDONDO BEACH)

I, Eleanor Manzano, City Clerk of the City of Redondo Beach, California, do hereby certify that Resolution No. CC-2412-112 was passed and adopted by the City Council of the City of Redondo Beach, California, at a regular meeting of said City Council held on the 3rd day of December, 2024, and thereafter signed and approved by the Mayor and attested by the City Clerk, and that said resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Eleanor Manzano, CMC
City Clerk

EXHIBIT "A"

PROPOSED CHARTER AMENDMENT MEASURE ___

THE PEOPLE OF THE CITY OF REDONDO BEACH CALIFORNIA, HEREBY AMEND SECTION 11 OF ARTICLE XI, 12.3 OF ARTICLE XII, AND 20.1 OF ARTICLE XX OF THE CHARTER OF THE CITY OF REDONDO BEACH TO READ AS FOLLOWS:

(NOTE: New provisions or language added to the existing charter section are shown in **BOLDFACE type**; words and figures deleted from the existing charter section are shown in ~~strikeout type~~.)

Sec. 11. City Clerk.

The City Clerk shall have the power and be required to:

(a) Be represented at all meetings of the City Council personally or through a deputy. Record and maintain a true and correct record of all of the proceedings of the City Council in books devoted solely to such purposes. Such books shall have a comprehensive index to enable persons readily to ascertain matters contained therein;

(b) Compile and maintain ordinance and resolution books, in which shall be recorded all City Ordinances and Resolutions with the certificate of the Clerk annexed thereto to each said resolution or ordinance, together with a statement that the same is a true and correct copy, giving the numbers of said ordinances or resolutions and, as to an ordinance, a statement that the same has been published according to the requirements of this Charter;

(c) Be the custodian of the seal of the City of Redondo Beach;

(d) Administer oaths or affirmations, take affidavits and ~~depositions~~ **testimony as needed** pertaining to the affairs and business of the City and certify copies of official records;

(e) **Oversee all City elections and P**provide all elective officials with certificates of election properly authenticated to by ~~himself~~ **the City Clerk** and appointive officers with certificates of appointment;

(f) ~~Have charge of the administration of~~ **Review the expenditures** financial affairs of the City **which are** under the direction of the City Manager, and in connection therewith ~~shall have the power and be required to:~~ **access to the City's financial system and, at the City Clerk's discretion, review and approve City**

expenditures prior to payment to identify any irregular transactions. Any identified irregularities or approvals contested by the City Clerk shall first be resolved in conjunction with the City Manager or their designee. Any unresolved irregularities or contested approvals shall be presented to the City Council for final disposition within 45 days of when the information in question was first made available to the City Clerk.

(g) Participate during the process in review of accounting procedures and annual audit expenditures.

(h) Periodically, not more than once a year audit areas of City expenditures such as accounts payable, payroll, fixed assets, and journal entries.

~~—(1) Prepare and assemble the budget expense and capital estimates for the City Manager;~~

~~—(2) Supervise all expenditures and disbursements to insure that budget appropriations are not exceeded;~~

~~—(3) Provide and maintain a general accounting system for the City government and each of its offices, departments and agencies; keep books for and prescribe the financial forms to be used by each office, department and agency;~~

~~—(4) Supervise the maintenance of current inventories of all property, real and personal, by the respective officers in charge thereof and periodically to audit the same;~~

~~—(5) Submit to the City Council, through the City Manager, a monthly statement of all receipts and disbursements in sufficient detail to show the exact financial condition of the City; and, as of the end of each fiscal year, submit a financial statement and report; and~~

~~—(6) To approve, except as to correctness, together with the City Manager, before payment, all bills, invoices, payrolls, demands or charges against the City government.~~

Please Note: Qualifications on this Measure will appear as a separate Ballot Measure.

Article XX. Funds, Disbursements and Liabilities

Sec. 20.1. Approval of demands.

All demands shall, prior to payment, be approved by the City Manager and the City Clerk **or, if contested by the City Clerk, by the City Council**. Prior to the approval of any demands ~~by them~~, they shall satisfy themselves that the amount is legally due, that the payment, authorized by law, is just and fair, and that appropriation for the same has been made. All payrolls shall be certified by the respective department heads and approved by the City Manager.

Article XII. City Manager

Sec. 12.3. Powers and duties.

The City Manager shall be the chief administrative officer and the head of the administrative branch of the City government. The City Manager shall be responsible directly to the City Council for the proper administration of all affairs of the City, and the City Manager shall have power and be required to:

(a) Appoint, remove and assign, and supervise and direct the activities of all non- elected department heads and employees of the City, subject to the provisions of this Charter and the ordinances, Civil Service Rules and Regulations of the City and directives of the City Council; provided, however, that the City Manager shall not have any such or other authority over the City Attorney, City Treasurer or City Clerk, ~~except as specifically provided in section 11(f) of this Charter~~, or over their Assistants and Deputies appointed in accordance with the provisions of this Charter and provided, further, that the City Attorney, City Treasurer and City Clerk shall supervise and direct the day-to-day work assignments of the employees assigned to their respective departments.

(b) Prepare the budget annually and submit it to the City Council and be responsible for its administration after the adoption of the budget.

(c) Prepare and submit to the City Council at the end of each fiscal year a complete report on the finances and administrative activities of the City for the preceding year, including all activities as City Manager.

(d) Keep the City Council advised of the financial condition and future needs of the City and make such recommendations as may seem desirable and in the best interests of said City.

(e) Appoint and remove, subject to the provisions of this Charter and the Civil Service ordinances, rules and regulations of the City of Redondo Beach, all department heads of the City except as herein otherwise provided, and pass upon and approve all proposed appointments and removals of subordinate employees by department heads.

(f) Perform such other duties as may be prescribed by this Charter or required of the City Manager by the City Council not inconsistent with this Charter.

(g) Attend all of the meetings of the City Council and have the right to participate in the deliberations of the City Council, but shall not have a vote at such meetings.

(h) The City Manager shall appoint, subject to the approval of the City Council, one of the other city officers as Manager pro tempore during any temporary absence or disability of the City Manager.

EXHIBIT "B"

PROPOSED CHARTER AMENDMENT MEASURE ___

THE PEOPLE OF THE CITY OF REDONDO BEACH CALIFORNIA, HEREBY AMEND THE QUALIFICATION FOR THE CITY CLERK IN SECTION 11 OF ARTICLE XI OF THE CHARTER OF THE CITY OF REDONDO BEACH TO READ AS FOLLOWS:

(NOTE: New provisions or language added to the existing charter section are shown in **BOLDFACE type**; words and figures deleted from the existing charter section are shown in ~~strikeout type~~.)

Sec. 11. City Clerk.

No person shall be eligible for office of City Clerk unless **at the time of filing their nomination papers** such person shall have:

- (1) Successfully completed, with a passing grade, at least 15 units consisting of the following courses: elementary accounting; intermediate accounting; advanced accounting; auditing; cost accounting; and municipal and governmental accounting. Said courses shall have been completed at a collegiate institution, either in residence or in extension, or in a recognized private school of equal educational standards. Five years **of experience in a responsible position in municipal accounting**, may be substituted for the educational requirements;
or
- (2) **Four years of experience as a County or City Clerk, Deputy Clerk, or Registrar in the State of California; or**
- (3) **A Bachelor's Degree from an accredited college or university and five years of experience in a responsible position involving public or private sector accounting.**

RESOLUTION NO. CC-2412-114

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, ORDERING THE SUBMISSION TO THE QUALIFIED VOTERS OF THE CITY OF CERTAIN MEASURES RELATING TO AMENDING CHARTER ARTICLE IX, SECTION 9.15 ORDINANCES, PUBLICATION, ARTICLE XVII, SECTION 17.9 BUDGET HEARING AND ADOPTION AND ARTICLE XIX, SECTIONS 19 PUBLIC WORKS, CONTRACTS AND 19.5 LEGAL NOTICES, CONTRACT FOR PUBLICATION FOR THE ELECTION TO BE HELD ON TUESDAY MARCH 4, 2025, AS CALLED BY RESOLUTION NO. CC-2410-090.

WHEREAS, a General Municipal Election on Tuesday March 4, 2025 has been called by Resolution No. CC-2410-090, adopted on October 15, 2024; and

WHEREAS, the City Council is authorized and directed by statute to submit the proposed charter amendments to the voter;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the California Constitution, Article XI and the Government Code, Title 4, Division 2, Chapter 2 (commencing at section 34450) and the Election Code Division 9, Chapter 3, Article 3 (commencing at section 9255) of the State of California, there is called and ordered to be held in the City of Redondo Beach, California, on Tuesday, March 4, 2025, for the purpose of submitting the following proposed charter amendments:

MEASURE _____

PROPOSED CHARTER AMENDMENT. Shall the publication options for matters solely pertaining to the municipal affairs of the City be expanded to provide for alternatives to publication in the official newspaper of the City such as posting in three public places and on the City's online website?	YES
	NO

SECTION 2. That the text of the proposed charter amendment to be submitted to the voters are attached as Exhibit A.

SECTION 3. That the vote requirement for the measure to pass is a majority (50%+1) of the votes cast.

SECTION 4. That the ballots to be used at the election shall be in form and content as required by law.

SECTION 5. That in all particulars not recited in this resolution, the election

shall be held and conducted as provided by law for holding municipal elections.

SECTION 6. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed, and directed to give further or additional notice of the election, in time, form and manner as required by law.

ARGUMENTS FOR AND AGAINST

SECTION 7. Pursuant to Section 9282(b) of the California Elections Code, the City Council, or any member or members of a legislative body authorized by the City Council, or any individual voter who is eligible to vote on the measure, or bona fide association of citizens, or any combination of voters and associations may file a written argument for or against a city measure.

SECTION 8. That pursuant to the above the City Council does authorize the following member(s) of its body: _____ for, to file written arguments In Favor of City measures as specified above **not exceeding 300 words**, accompanied by the printed name(s) and signature(s) of the author(s) submitting it, pursuant to California Elections Code Section 9282 (c). The arguments may be changed or withdrawn until **Tuesday, December 17, 2024 at 5:30 p.m.**, after which no arguments for or against the City measure may be submitted to the City Clerk.

SECTION 9. That the City Clerk/Elections Official is directed to follow the format for ballot arguments provided in subsections (d), (e) and (f) of Section 9282 of the California Elections Code.

SECTION 10. No more than five signatures shall appear with any argument submitted. In case any argument is signed by more than five authors, the signatures of the first five shall be printed. The arguments shall be accompanied by the Form of Statement To Be Filed By Author(s) of Argument.

SECTION 11. The arguments shall be filed with the City Clerk/Elections Official, signed, with the printed name(s) and signature(s) of the author(s) submitting it, or if submitted on behalf of an organization, the name of the organization, and the printed name and signature of at least one of its principal officers who is the author of the argument. The arguments shall be accompanied by the Form of Statement To Be Filed By Author(s) of Argument.

SECTION 12. That based on the time reasonably necessary to prepare and print the arguments and sample ballots and to permit the ten-calendar-day public examination period, **Tuesday, December 17, 2024 at 5:30 p.m.**, as the date after which no arguments for or against a City measure may be submitted to the City Clerk/Elections Official for printing and distribution to the voters.

SETTING PRIORITIES FOR ARGUMENTS

SECTION 13. That if more than one argument for or against the measures is submitted to the City Clerk/Elections Official within the time prescribed, pursuant to Section 9287 of the California Elections Code, City Clerk/Elections Official shall select, pursuant to Section 6, one of the arguments in favor and one of the arguments against the Measure for printing and distribution to the voters.

SECTION 14. That the City Clerk/Elections Official shall give preference and priority, in the order named, to the arguments of the following:

- (a) The City Council, or member(s) or members of the body authorized by the City Council.
- (b) The individual voter, or bona fide association of citizens, or combination of voters and associations, who are the bona fide sponsors or proponents of the measure.
- (c) Bona fide associations of citizens.
- (d) Individual voters who are eligible to vote on the measure.

SECTION 15. That pursuant to Section 9285(a)(1) of the California Elections Code, after the City Clerk/Elections Official has selected the arguments for and against each measure which will be printed and distributed to the voters, the Election Official shall send a copy of the argument in favor of each measure to the authors of the argument against each measure, and a copy of the argument against each measure to the authors of the argument in favor of each measure.

SECTION 16. That pursuant to Section 9285(a)(2) of the California Elections Code that author or a majority of the authors of an argument relating to a city measure may prepare and submit a rebuttal argument or may authorize in writing any other person or persons to prepare, submit, or sign the rebuttal argument.

SECTION 17. That pursuant to Section 9285(a)(3) of the California Elections Code rebuttal arguments may **not exceed 250 words**.

SECTION 18. That pursuant to Section 9285(a)(4) of the California Elections Code rebuttal arguments relating to a city measure shall be filed with the Elections Official no later than 10 days after the final filing date for primary arguments, the Election Official has fixed **Thursday, January 2, 2025 at 5:30 p.m.** The rebuttal argument shall be accompanied by the Form of Statement To Be Filed By Author(s) of Argument.

SECTION 19. That rebuttal arguments shall be filed with the City Clerk/Elections Official, signed, with the printed name(s) and signature(s) of the author(s) submitting it, or if submitted on behalf of an organization, the name of the organization and the printed name and signature of at least one of its principal officers.

SECTION 20. That pursuant to Section 9285(a)(5) of the California Elections Code all rebuttals may not be signed by more than five persons and shall be printed in

the same manner as a primary argument and shall immediately follow the primary argument which it seeks to rebut.

IMPARTIAL ANALYSIS

SECTION 21. The City Clerk/Elections Official shall transmit a copy of the measure to the City Attorney, unless the organization or salaries of the office of the City Attorney are affected.

- a. The City Attorney shall prepare an impartial analysis of the measure **not exceeding 500 words** showing the effect of the measure on the existing law and the operation of the measure.
- b. The analysis shall include a statement indicating whether the measure was placed on the ballot by a petition signed by the requisite number of voters or by the governing body of the city.
- c. In the event the entire text of the measure is not printed on the ballot, nor in the voter information portion of the voter information guide, there shall be printed immediately below the impartial analysis, in no less than 10-point type, the following: "The above statement is an impartial analysis of Ordinance or Measure ___. If you desire a copy of the ordinance or measure, please call the Elections Official's office at (310) 318-0656 and a copy will be mailed at no cost to you."
- d. The impartial analysis shall be filed with the City Clerk/Elections Official by **Thursday, January 2, 2025 at 5:30 p.m.**

SECTION 22. That the City Council approves the letter designations of "___" and "___" for identification of the ballot measure.

SECTION 23. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the Book of Original Resolutions.

PASSED, APPROVED, AND ADOPTED this 3rd day of December, 2024.

James A. Light, Mayor

APPROVED AS TO FORM:

ATTEST:

Michael W. Webb, City Attorney

Eleanor Manzano, CMC, City Clerk

CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF REDONDO BEACH)

I, Eleanor Manzano, City Clerk of the City of Redondo Beach, California, do hereby certify that Resolution No. CC-2412-114 was passed and adopted by the City Council of the City of Redondo Beach, California, at a regular meeting of said City Council held on the 3rd day of December, 2024, and thereafter signed and approved by the Mayor and attested by the City Clerk, and that said resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Eleanor Manzano, CMC
City Clerk

EXHIBIT "A"

PROPOSED CHARTER AMENDMENT MEASURE ___

THE PEOPLE OF THE CITY OF REDONDO BEACH CALIFORNIA, HEREBY AMEND ARTICLE IX, SECTION 9.15 ORDINANCES, PUBLICATION, ARTICLE XVII, SECTION 17.9 BUDGET HEARING AND ADOPTION, AND ARTICLE XIX, SECTIONS 19 PUBLIC WORKS, CONTRACTS AND 19.5 LEGAL NOTICES, CONTRACT FOR PUBLICATION OF THE CHARTER OF THE CITY OF REDONDO BEACH TO READ AS FOLLOWS:

(NOTE: New provisions or language added to the existing charter section are shown in **BOLDFACE type**; words and figures deleted from the existing charter section are shown in ~~strikeout type~~.)

ARTICLE IV

§ 9.15. Ordinances, publication.

The City Clerk shall cause each ordinance, **or a summary of each ordinance**, to be published at least once in the official newspaper of said City within fifteen (15) days from and after the date of adoption of said ordinances; **however as an alternative, that when an ordinance solely pertains to the municipal affairs of the City, except as otherwise provided by this Charter or by ordinance of the Council, the City Clerk may satisfy the publication requirement by posting the ordinance in at least three public places in the City as designated by the Council and posted on the City's online website or other publicly available City-controlled internet site in lieu of such publication.**

ARTICLE XVII

§ 17.9. Budget hearing and adoption.

Upon receipt of the proposed budget, the City Council shall set a time and place for a public hearing on the budget. Said hearing shall be held not more than thirty (30) days after receipt of the proposed budget and the City Council shall cause notice of such hearing to be given by publishing a notice in the official paper of said City at least ten (10) days prior to the hearing; **however as an alternative, that when an ordinance solely pertains to the municipal affairs of the City, except as otherwise provided by this Charter or by ordinance of the Council, the City Clerk may satisfy the publication requirement by posting the ordinance in at**

least three public places in the City as designated by the Council and posted on the City's online website or other publicly available City-controlled internet site in lieu of such publication.

If the City Council is unable to complete the hearing at one session, it may adjourn from time to time until completed.

After the hearing, the City Council shall review the budget, considering matters brought forth at the hearing, make any revisions and adopt the same. The City Council shall adopt the budget on or before June 30th of each year.

ARTICLE XIX

§ 19. Public works, contracts.

Every contract involving an expenditure of more than two hundred thousand dollars (\$200,000.00) for public works projects, including the construction of improvements of public buildings, streets, drains, sewers, utilities, parks and playgrounds shall be let either to: (1) the lowest responsible bidder, after notice by publication in the official newspaper by one or more insertions, the first of which shall be published at least ten (10) days before the time for opening bids, **or as otherwise permitted by Section 19.5, or by State law**; or (2) the best value design-builds entity or best value design-build-operate entity responding to a request for proposals.

Public works projects of two hundred thousand dollars (\$200,000.00) or less may be let to contract by informal bid procedures as shall be set by the City Council by ordinance.

Public works projects of sixty thousand dollars (\$60,000.00) or less may be performed by employees of the City by force account, by negotiated contract or by purchase order.

The Council may by ordinance with four-fifths (4/5ths) vote amend each of the above dollar limits by no more than twenty-five percent (25%), and no less than five (5) years between amendments.

The Council may reject any and all bids received whenever in the opinion of the City Council:

- (a) The bid or bids do not strictly comply with the notice and specifications.
- (b) The Council finds and determines that the proposed project or purchase should be abandoned.
- (c) The Council finds and determines that the materials may be purchased more reasonably on the open market and the work done cheaper by day or City labor.
- (d) The Council determines that the bids are higher than anticipated and a new call for bids would result in savings to the City.
- (e) The Council determines that it would be in the best interest of the City to delay the work or purchase for an indefinite period of time.
- (f) The best interests of the City would be served by a rejection of all bids.
- (g) The proposal is not suitable for the project.

§ 19.5. Legal notices, contract for publication.

~~The City Council annually, prior to the beginning of the fiscal year, shall publish a notice inviting bids and shall award to the lowest responsible bidder a contract for publication of all legal notices or other matter required to be published in a newspaper of general circulation circulated in said City during the ensuing fiscal year. The newspaper with which any such contract is made shall be designated as the official newspaper for the publication of such notices or other matter for the period of such contract. In no event shall the contract price for such publications exceed the newspaper's customary rates for private legal publications.~~

The publication of legal notices or other matters solely pertaining to the municipal affairs of the City, except as otherwise provided in this Charter or by ordinance of the Council, may be accomplished by (1) posting copies thereof at three or more public places in the City as

designated by the Council and posted on the City's website. or; (2) publishing thereof in the official newspaper.

The publication of legal notices or other matters that do not solely pertain to the municipal affairs of the City shall be published in a manner consistent with applicable law.

The newspaper with which the Council contracts for publication of legal notices shall be deemed the official newspaper.

RESOLUTION NO. CC-2412-115

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, ORDERING THE SUBMISSION TO THE QUALIFIED VOTERS OF THE CITY OF CERTAIN MEASURES RELATING TO AMENDING CHARTER ARTICLE VI CITY COUNCIL SECTION 6.5. VACANCY, DECLARED BY COUNCIL, ARTICLE VIII THE MAYOR, ADDING SECTION 8.6 VACANCY, DECLARED BY COUNCIL, AND AMENDING ARTICLE X ELECTIVE OFFICES SECTION 10.2 ELECTIVE OFFICES, VACANCIES, LEAVE OF ABSENCE, TEMPORARY APPOINTMENTS FOR RESIDENCY, AND SETTING PROCEDURAL DETAILS; FOR THE ELECTION TO BE HELD ON TUESDAY MARCH 4, 2025, AS CALLED BY RESOLUTION 2410-090.

WHEREAS, a General Municipal Election on Tuesday March 4, 2025 has been called by Resolution No. CC-2410-090, adopted on October 15, 2024; and

WHEREAS, the City Council is authorized and directed by statute to submit the proposed charter amendments to the voter;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the California Constitution, Article XI and the Government Code, Title 4, Division 2, Chapter 2 (commencing at section 34450) and the Election Code Division 9, Chapter 3, Article 3 (commencing at section 9255) of the State of California, there is called and ordered to be held in the City of Redondo Beach, California, on Tuesday, March 4, 2025, for the purpose of submitting the following proposed charter amendments:

MEASURE _____

PROPOSED CHARTER AMENDMENT. Shall the residency requirements for every Elected Official of the City be defined and apply to each position throughout their term of office?	YES
	NO

SECTION 2. That the text of the proposed charter amendment to be submitted to the voters are attached as Exhibit A.

SECTION 3. That the vote requirement for the measure to pass is a majority (50%+1) of the votes cast.

SECTION 4. That the ballots to be used at the election shall be in form and content as required by law.

SECTION 5. That in all particulars not recited in this resolution, the election

shall be held and conducted as provided by law for holding municipal elections.

SECTION 6. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed, and directed to give further or additional notice of the election, in time, form and manner as required by law.

ARGUMENTS FOR AND AGAINST

SECTION 7. Pursuant to Section 9282(b) of the California Elections Code, the City Council, or any member or members of a legislative body authorized by the City Council, or any individual voter who is eligible to vote on the measure, or bona fide association of citizens, or any combination of voters and associations may file a written argument for or against a city measure.

SECTION 8. That pursuant to the above the City Council does authorize the following member(s) of its body: _____ for, to file written arguments In Favor of City measures as specified above **not exceeding 300 words**, accompanied by the printed name(s) and signature(s) of the author(s) submitting it, pursuant to California Elections Code Section 9282 (c). The arguments may be changed or withdrawn until **Tuesday, December 17, 2024 at 5:30 p.m.**, after which no arguments for or against the City measure may be submitted to the City Clerk.

SECTION 9. That the City Clerk/Elections Official is directed to follow the format for ballot arguments provided in subsections (d), (e) and (f) of Section 9282 of the California Elections Code.

SECTION 10. No more than five signatures shall appear with any argument submitted. In case any argument is signed by more than five authors, the signatures of the first five shall be printed. The arguments shall be accompanied by the Form of Statement To Be Filed By Author(s) of Argument.

SECTION 11. The arguments shall be filed with the City Clerk/Elections Official, signed, with the printed name(s) and signature(s) of the author(s) submitting it, or if submitted on behalf of an organization, the name of the organization, and the printed name and signature of at least one of its principal officers who is the author of the argument. The arguments shall be accompanied by the Form of Statement To Be Filed By Author(s) of Argument.

SECTION 12. That based on the time reasonably necessary to prepare and print the arguments and sample ballots and to permit the ten-calendar-day public examination period, **Tuesday, December 17, 2024 at 5:30 p.m.**, as the date after which no arguments for or against a City measure may be submitted to the City Clerk/Elections Official for printing and distribution to the voters.

SETTING PRIORITIES FOR ARGUMENTS

SECTION 13. That if more than one argument for or against the measures is submitted to the City Clerk/Elections Official within the time prescribed, pursuant to Section 9287 of the California Elections Code, City Clerk/Elections Official shall select, pursuant to Section 6, one of the arguments in favor and one of the arguments against the Measure for printing and distribution to the voters.

SECTION 14. That the City Clerk/Elections Official shall give preference and priority, in the order named, to the arguments of the following:

- (a) The City Council, or member(s) or members of the body authorized by the City Council.
- (b) The individual voter, or bona fide association of citizens, or combination of voters and associations, who are the bona fide sponsors or proponents of the measure.
- (c) Bona fide associations of citizens.
- (d) Individual voters who are eligible to vote on the measure.

SECTION 15. That pursuant to Section 9285(a)(1) of the California Elections Code, after the City Clerk/Elections Official has selected the arguments for and against each measure which will be printed and distributed to the voters, the Election Official shall send a copy of the argument in favor of each measure to the authors of the argument against each measure, and a copy of the argument against each measure to the authors of the argument in favor of each measure.

SECTION 16. That pursuant to Section 9285(a)(2) of the California Elections Code that author or a majority of the authors of an argument relating to a city measure may prepare and submit a rebuttal argument or may authorize in writing any other person or persons to prepare, submit, or sign the rebuttal argument.

SECTION 17. That pursuant to Section 9285(a)(3) of the California Elections Code rebuttal arguments may **not exceed 250 words**.

SECTION 18. That pursuant to Section 9285(a)(4) of the California Elections Code rebuttal arguments relating to a city measure shall be filed with the Elections Official no later than 10 days after the final filing date for primary arguments, the Election Official has fixed **Thursday, January 2, 2025 at 5:30 p.m.** The rebuttal argument shall be accompanied by the Form of Statement To Be Filed By Author(s) of Argument.

SECTION 19. That rebuttal arguments shall be filed with the City Clerk/Elections Official, signed, with the printed name(s) and signature(s) of the author(s) submitting it, or if submitted on behalf of an organization, the name of the organization and the printed name and signature of at least one of its principal officers.

SECTION 20. That pursuant to Section 9285(a)(5) of the California Elections Code all rebuttals may not be signed by more than five persons and shall be printed in

the same manner as a primary argument and shall immediately follow the primary argument which it seeks to rebut.

IMPARTIAL ANALYSIS

SECTION 21. The City Clerk/Elections Official shall transmit a copy of the measure to the City Attorney, unless the organization or salaries of the office of the City Attorney are affected.

- a. The City Attorney shall prepare an impartial analysis of the measure **not exceeding 500 words** showing the effect of the measure on the existing law and the operation of the measure.
- b. The analysis shall include a statement indicating whether the measure was placed on the ballot by a petition signed by the requisite number of voters or by the governing body of the city.
- c. In the event the entire text of the measure is not printed on the ballot, nor in the voter information portion of the voter information guide, there shall be printed immediately below the impartial analysis, in no less than 10-point type, the following: "The above statement is an impartial analysis of Ordinance or Measure ___. If you desire a copy of the ordinance or measure, please call the Elections Official's office at (310) 318-0656 and a copy will be mailed at no cost to you."
- d. The impartial analysis shall be filed with the City Clerk/Elections Official by **Thursday, January 2, 2025 at 5:30 p.m.**

SECTION 22. That the City Council approves the letter designations of "___" and "___" for identification of the ballot measure.

SECTION 23. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the Book of Original Resolutions.

PASSED, APPROVED, AND ADOPTED this 3rd day of December, 2024.

James A. Light, Mayor

APPROVED AS TO FORM:

ATTEST:

Michael W. Webb, City Attorney

Eleanor Manzano, CMC, City Clerk

CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF REDONDO BEACH)

I, Eleanor Manzano, City Clerk of the City of Redondo Beach, California, do hereby certify that Resolution No. CC-2412-115 was passed and adopted by the City Council of the City of Redondo Beach, California, at a regular meeting of said City Council held on the 3rd day of December, 2024, and thereafter signed and approved by the Mayor and attested by the City Clerk, and that said resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Eleanor Manzano, CMC
City Clerk

EXHIBIT "A"

PROPOSED CHARTER AMENDMENT MEASURE ___

THE PEOPLE OF THE CITY OF REDONDO BEACH CALIFORNIA, HEREBY AMEND ARTICLE VI CITY COUNCIL SECTION 6.5. VACANCY, DECLARED BY COUNCIL, ADD ARTICLE VIII THE MAYOR SECTION 8.6 VACANCY, DECLARED BY COUNCIL, AND AMEND ARTICLE X ELECTIVE OFFICES SECTION 10.2 ELECTIVE OFFICES, VACANCIES, LEAVE OF ABSENCE, TEMPORARY APPOINTMENTS OF THE CHARTER OF THE CITY OF REDONDO BEACH TO READ AS FOLLOWS:

(NOTE: New provisions or language added to the existing charter section are shown in **BOLDFACE type**; words and figures deleted from the existing charter section are shown in ~~strikeout type~~.)

§ 6.5. Vacancy, declared by Council.

If a member of the City Council is absent from all regular meetings of the City Council for four (4) consecutive regular meetings from and after the last regular City Council meeting, attended by such Councilmember unless by permission of the City Council as evidenced by its official minutes, or is convicted of a crime involving moral turpitude, or ceases to be a resident of the district from which such Councilmember was elected, such Councilmember's office shall become vacant and shall be so declared by the City Council. **"Resident" for this section is based on a person's domicile. The domicile of a person is that place in which his or her habitation is fixed, wherein the person has the intention of remaining, and to which, whenever he or she is absent, the person has the intention of returning. At a given time, a person may have only one domicile.**

§ 8.6. Vacancy, declared by Council.

If the Mayor is convicted of a crime involving moral turpitude, or ceases to be a resident of the City of Redondo Beach, the Mayor's office shall become vacant and shall be so declared by the City Council. "Resident" for this section is based on a person's domicile. The domicile of a person is that place in which his or her habitation is fixed, wherein the person has the intention of remaining, and to which, whenever he or she is absent, the person has the intention of returning. At a given time, a person may have only one domicile.

§ 10.2. Elective offices, vacancies, leaves of absence, temporary appointments.

In the event any elective official described in Article X, Section 10, is unable by reason of illness to perform the duties of such elective official's office, the City Council shall grant, without the necessity of any written request for such leave by the official, to such official a leave of absence with pay, for a period of not to exceed six (6) months. Upon the granting of such leave of absence the City Council shall make a temporary appointment for the duration of the leave of absence. In the event any elective official of the City of Redondo Beach is absent from said City for thirty (30) consecutive days or in the event that such elective official does not perform such elective official's duties for thirty (30) consecutive days, unless such elective official has the permission of the City Council to be absent from the City for thirty (30) consecutive days or to refrain from performing such elective official's duties for longer than such period, such permission being expressed in the official minutes of the City Council, or in the event such official is convicted of a crime involving moral turpitude, **ceases to be a resident of the City of Redondo Beach**, or otherwise ceases for any reason to be eligible to hold such official's office, such official's office shall become vacant and shall be so declared **by** the City Council. **“Resident” for this section is based on a person’s domicile. The domicile of a person is that place in which his or her habitation is fixed, wherein the person has the intention of remaining, and to which, whenever he or she is absent, the person has the intention of returning. At a given time, a person may have only one domicile.**

Sec. 11.1. City Treasurer. *

The City Treasurer shall be the custodian of maintain an autonomous role of oversight for monitoring of all public funds belonging to or under the control of the City, or of any office, department, or agency thereof, and shall have the power and be required to;

Receive and have custody of all moneys collected by the city from any source;

(a) Audit periodically, but no more than annually, administration of all monies collected from any source as reconciled by city departments

(b) Deposit Monitor all moneys received from any source in such depositories as may be designated by resolution of the City Council;

(c) Disburse revenue moneys on demands having been properly audited and approved in the manner provided for in this Charter or by ordinance of the City of Redondo Beach;

(d) Prepare and submit to the City Clerk Have access, for review, of monthly written reports of all receipts, revenue disbursements, bank accounts and funds balances, copies of which reports shall be are filed with the City Manager from City departments.

(e) Prepare and submit to the City Manager Have Access to for compliance monthly reports as to the failure of any department heads, officers and/or employees within the City failing to promptly turn over moneys as required by this Charter or by ordinances of said city and have the authority to periodically audit all moneys collected by the City. from any source to prepare these monthly reports;

(f) Audit periodically, but no more than annually, collection of City taxes and license fees;

(g) Invest and reinvest funds according to State law; provided, however, that the City Council may adopt investment guidelines by resolution.

(H) Act as Tax Administrator in the manner provided for in this Charter or by Ordinance of the City of Redondo Beach.

The City Treasurer may appoint deputies for whose acts he and his bondsmen are responsible. The deputies shall hold office at the pleasure of the City Treasurer.

The effective date of this Charter Amendment shall be April 1,1983.

*11.1—as amended by election 11-2-82 and 11-4-14.

No person shall be eligible for the office of City Treasurer unless at the time of filing their nomination papers such person shall have:

(1) A Bachelor's or Associates Degree from an accredited college or university, and two or more years of work experience in financial markets, financial analysis, portfolio management, investments, or governmental accounting; or

(2) A Bachelor's or Master's Degree from an accredited college or university in accounting, finance, business, economics, business economics, business administration, or public administration; or

(3) Four or more years of work experience in financial markets, financial analysis, or governmental accounting.